

KASSON ECONOMIC DEVELOPMENT AUTHORITY MEETING

Tuesday, September 3rd, 2019

12:00PM

MINUTES

Pursuant to due call and notice thereof, a regular meeting of the Kasson Economic Development Authority (EDA) was held at City Hall this 3rd day of September 2019 at 12:00PM.

The following board members were present: Dan Eggler, Chris McKern, Liza Larsen, Michael Peterson, and Janice Borgstrom-Durst.

Absent: Tom Monson and Richard Wegner.

The following staff members were present: Nicholas Ouellette, EDA Coordinator

- I. Call Meeting to Order. EDA President Dan Eggler called the meeting to order at 12:00PM
- II. Approve Minutes of the Previous Meeting. McKern motioned to approve the minutes of the previous meeting as submitted. Larsen seconded.

Ayes (6), Nays (0). Motion carried.
- III. Coordinator Report.
 - a. Business Retention and Meetings. Ouellette informed the board of his visits and meetings, which included; Buffy Beranek (SEMMCHRA), Mike Bubany (DDA), and Lisa Dargis (DEED).
 - b. Downtown Lots Committee. Ouellette notified the board the committee was not able to meet in August and will have their report prepared for the EDA board for the October meeting.
 - c. MNDOT Cooperative Landscaping Agreement. Ouellette notified the board that the landscaping work had been completed. MNDOT is currently assessing the site to verify the number of plant materials as part of the reimbursement process.
 - d. Small Cities Development Program Grant. Ouellette informed the board SEMMCHRA would likely open the program for applications in September.
 - e. Dodge County Wind Transmission Line Proposed Routes. Ouellette notified the board of NextEra's decision to suspend their applications for transmission line routes. Alternative routes and sub-station locations are being explored by NextEra.
- IV. EDA Revolving Loan Fund. Ouellette informed the board that MIF dollars, which had previously been used to operate the EDA's RLF, were all being allocated towards the Small Cities Development Program. This removes the possibility of re-adapting MIF dollars to restart a RLF or sub-grant for community development. Ouellette sought affirmation the EDA Board was interested in starting a new RLF. The EDA Board agreed they would like to start a new RLF, to which Ouellette stated he would research RLF guidelines and structure to discuss with the Loan Review Committee.

V. Business Facade Improvement Program. Ouellette noted the revisions to the application and program guidelines. The Board discussed extending the program deadlines for applications and requests for reimbursement. McKern motioned to approve the application and submit to City Council for approval. Peterson seconded.

Ayes (6). Nays (0). Motion carried.

VI. Kasson Konnections Agenda. Ouellette informed the board the September Kasson Konnections had been cancelled.

VII. Other Business. Nancy Peterson presented to the EDA Board. Peterson discussed her STEM initiatives and advocacy work she has done in Dodge County.

VIII. Items for October EDA Meeting. Revolving Loan Fund.

IX. Adjourn. McKern motioned to adjourn the meeting. Borgstrom-Durst seconded.

Ayes (6), Nays (0). Motion carried and meeting adjourned.

Next meeting will be held on October 1st, 2019.

Minutes Submitted by: _____
Nicholas Ouellette, EDA Coordinator

Dan Egger, EDA President