

## Kasson Public Library Board Minutes

November 13, 2012

The Kasson Public Library Board of Trustees met Tuesday, November 13, 2012 at 6:00 PM in the Library.

**Present:** Lorraine Hopkins, Lois Gardner, Chuck Coleman, Sue Joachim, Earlene King and Interim Director Donna Kirchgatter.

**Absent:** none

**Visitors:** Lisa Carlsen, newly appointed Board member to be sworn in January 2013; John Talcott, president of the Friends of the Kasson Library.

**Call to Order:** Chairperson Hopkins called the meeting to order at 6:01 PM

**Petitions to the Chair:** none

**Amendments to the Agenda:** Chairperson Hopkins requested a change to New Business – replace 13.2 Credit Cards with 13.2 Appointment of Search Committee members. King made the motion to amend the agenda as requested. Second by Coleman. All ayes.

**Minutes of the October 9, 2012:** Gardner made the motion to approve the October minutes as submitted. Coleman seconded the motion. All ayes.

**Financial Reports/Approval of Payables:**

Gardner made the motion to approve the payables as submitted. Second by Joachim. All ayes.

**Monthly Reports:**

Monthly reports are on file in the library.

**Director's Report:**

Interim Director Kirchgatter reported that it was business as usual in the library and she appreciated the assistance she was receiving from the Board and city hall staff.

**Committee Reports: Building committee:**

King reported to the Board that the joint building committees had recommended to the city council the monolithic dome design as the design for a larger library. King shared with the Board that she would like to continue as chairperson of the library building committee after her board term ends December 31<sup>st</sup>. A motion was made by Coleman to have King remain chairperson of the library building committee. Second by Joachim. All ayes.

**City Council Representative Report – Lori Hopkins**

Chairperson Hopkins advised the Board that it was appropriate to compensate the interim director for the additional work and responsibilities she is undertaking during her time as interim director. Gardner made the motion. Second by Joachim. All ayes.

**Friends of the Library Report – John Talcott:**

John Talcott shared with the Board the next Hot Reads and the upcoming Used Book Sale info.

**Old Business:**

*Library Trustee Open Positions for 2013:* With the election of Coleman to the city council, two City reps are needed for the Library Board.

*Library Updates to City and County:* Hopkins and King reported that former Director Adams' October presentations before the city council and county commissioners were well received.

*PLA Transforming our Image, Parts I & II On-Demand Webinar:* If Board & Friends did not have the webinar access information contact King.

**New Business:**

*Christmas Eve hours for library:* Motion made by Joachim, Christmas Eve Day library hours would be 10:00AM to 2:00 PM. Second by Coleman. All ayes.

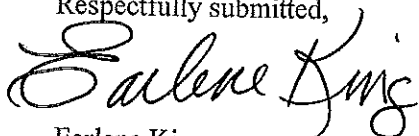
*Director Search Committee:* By Board consensus, Sue Joachim, Pat Coy and John Talcott were appointed to the Director Search Committee.

**General Discussion:**

None

**Adjourn:** Chairperson Hopkins adjourned the meeting at 7:03 PM.

Respectfully submitted,



Earlene King