

Kasson Public Library Board Minutes
October 9, 2012

The Kasson Public Library Board of Trustees met Tuesday, October 9, 2012 at 6:00 PM in the Library.

Present: Lorraine Hopkins, Earlene King, Lois Gardner, Chuck Coleman, Sue Joachim and Director Bonnie Adams.

Absent: none

Visitors: John Talcott, president of the Friends of the Kasson Library.

Call to Order: Chairperson Hopkins called the meeting to order at 6:03 PM

Petitions to the Chair: none

Amendments to the Agenda: Director Adams requested an addition to the agenda, New Business – 13.2. Joachim made the motion to amend the agenda as requested. Second by Gardner. All ayes.

Minutes of the September 11, 2012: Gardner made the motion to approve the September minutes as submitted. Coleman seconded the motion. All ayes.

Financial Reports/Approval of Payables:

King made the motion to approve the payables as submitted. Second by Joachim. All ayes.

Monthly Reports:

Director Adams pointed out to the Board the inter-library loan report showing the KPL as a net borrower which appears to be a result of the changes made by SELCO regarding inter-library loan. (Full reports on file)

Director's Report:

Director Adams stated she would be meeting with the Dodge County Board of Commissioners October 23rd presenting the KPL's "Three Pillars of Education" and return on investment regarding the County's financial support of the KPL.

Committee Reports: Building committee:

King reported to the Board that the joint building committees would be meeting for the 3rd time Oct 10th to continue discussions regarding a larger library.

City Council Representative Report – Lori Hopkins

Hopkins had nothing to report to the Board which would impact the KPL.

Friends of the Library Report – John Talcott:

John Talcott shared with the Board that the Friends would be hosting a Retirement Open House for Bonnie, October 25th from 3:30 -7:00 pm.

Old Business:

PLA Transforming our Image, Parts I & II On-Demand Webinar: Sign-up was confirmed Oct 11th with a year to complete. Director Adams will send information to the Board regarding the procedure to access the webinar.

Library Trustee Open Positions for 2013: Lisa Carlsen (county rep) has been appointed. A City rep is still needed.

MLA Conference Report: Adams, Hopkins, King and Friends rep. Pat Coy attended the MLA conference finding it to be very worthwhile and informative.

Window, Door locks, and security peephole: Installation of approved repairs is scheduled for Oct 11th.

New Business:

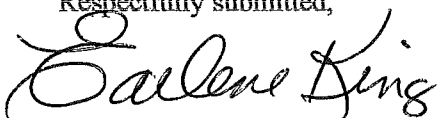
Yearly Reviews for staff, Donna Kirchgatter & Michael Riedel: As requested, Hopkins closed the meeting at 6:53 pm to discuss Director Adams evaluation recommendations. Hopkins re-opened the meeting at 6:55 pm. King made the motion to accept Director Adams' employment evaluation recommendations. Joachim seconded the motion. All ayes. After an open discussion and by consensus, the Board will appoint Donna Kirchgatter as Interim Director when Director Adams retires.

General Discussion:

None

Adjourn: Chairperson Hopkins adjourned the meeting at 7:05 PM.

Respectfully submitted,



Earlene King