

Kasson Public Library Board Minutes
February 14, 2012

The Kasson Public Library Board of Trustees met Tuesday, February 14, 2012 at 6:00 PM in the library.

Present: Sue Joachim, Lorraine Hopkins, Earlene King, Lois Gardner and Director Bonnie Adams.

Absent: Chuck Coleman

Visitors: John Talcott, Friends of the Library president

Call to Order: Chairperson Hopkins called the meeting to order at 6:04 PM

Petitions to the Chair: none

Amendments to the Agenda: An addition (12.2.1) to Old Business for an update on unemployment appeal was requested. Motion made by Gardner to approve the agenda as amended. Second by Joachim. All ayes.

Minutes of the January 10, 2012 regular meeting: Motion by Joachim to approve January meeting minutes as submitted. Second by Gardner. All ayes.

Financial Reports/Approval of Payables:

King made the motion to approve the payables as submitted. Second by Joachim. All ayes.

Monthly Reports:

January's activity was a healthy start for the new year. (Full reports on file)

Director's Report:

Director Adams informed the Board that the new-to-KPL book drop box's renovation has been completed along with the completion of the media drop box's improvements. Solar powered, motion detector lights have been purchased and installed over each of the drop boxes. Friends of the Library made the drop box project a reality by volunteering time and financing the project. Friends of the Library are greatly appreciated for their generosity and assistance.

Committee Reports: *Building committee:*

King requested that the Board officially accept the Community Assessment Study's findings. Joachim made the motion with Gardner seconding it. Discussion followed. The vote was called with all ayes. King presented to the Board copies of the library site comparison chart for review. Hopkins and King had met with city administrator, Randy Lenth and Mayor Tjosaas to narrow down the list to 3 sites. A unanimous approval consensus was had regarding the 3 best sites. Research on the 3 sites was underway.

City Council Representative Report – Lori Hopkins

Hopkins stated that there was nothing new to report that would impact the library.

Friends of the Library:

John Talcott, president of the Friends of the Library, reported that the Doug Ohman Hot Reads presentation was cancelled due to the author's illness. It will be rescheduled. The next used book sale is March 22-23. March 15th is the deadline for submissions to be used in the Friends' April newsletter.

Old Business:

2012 Budget update – 2011 Amended Budget – No 2012 update and 2011 amended budget is complete.

Library Trustee Handbook discussion – The consensus of the board was to continue with its review.

Update on unemployment appeal – The Board was brought up to date by Chairperson Hopkins.

New Business:

Library Director Annual Evaluation – The meeting was closed at 7:20 PM and reopened at 7:32 PM.

Motion was made by Gardner to approve the findings of a good performance evaluation for Director Adams. Second by King. Motion carried with all ayes.

General Discussion: A reliable recording system the library could use during meetings was discussed.

Adjourn: Chairperson Hopkins adjourned the meeting at 7:58 PM.

Respectfully submitted,

Earlene King