KASSON PUBLIC LIBRARY MINUTES

The KPL Board of Trustees met on Tuesday, July 12th, 2016, at 6:00 pm in the library.

Present: D. Buck, L. Carlsen, S. Joachim, T. Kamel, L. Schultz, and Art Tiff, Director
Absent: none
Visitors: Pat Baldwin, Hannah Bates, Earlene King, Pat Shaffer-Gottschalk, and John Talcott
Amendments to the Agenda: add 12.8; move 12.5 to 5.1 Motion by Joachim to approve, 2nd Carlsen. All ayes.
Kasson Liquor Store Donation: Cathy Pletta, Mgr of the Kasson Municipal Liquor Store, presented the KPL Building Fund with a check for $70,000 to be used for furnishings in the new library building. This money comes from the liquor store profits which are used within the community. Earlene King passed out information about the Grand Opening and Ribbon Cutting ceremony on August 27th from 10-12. There was discussion about the agenda, invitations, and media coverage.
Minutes of June 14th, 2016, KPL Board Meeting: motion by Schultz to approve, 2nd Kamel. All ayes
Financial Reprots/Approval of Payables: motion by Buck to approve, 2nd Schultz. All ayes
Monthly Reports: motion by Kamel to approve, 2nd Joachim. All ayes
Director's Report: Pat S-G gave a statistical report on the progress of the SRP, and the program will wrap up on Friday, July 22nd. The Library will be closed on that date so the whole staff may be present in the park. Staff has begun to order furnishings from the donation moneys. Melanie is compiling a list of volunteers for the moving event. A question was raised about liability involving volunteers; Doug will check this out. Additional donation sums have come in totaling $1,787 for furnishings, plus Barb Anderson would like to donate 2 outdoor benches in memory of her husband Roger Anderson. It is possible they may be installed before the Grand Opening. A patron from a group home had to be removed for "soiling" an upholstering chair while using the computers. He was removed by his caretaker, and will be banned from using library privileges for 6 months; this was his 2nd offense.
Committee Reports: Art reported that the painting has been completed thanks to many volunteers and The Paint Doctor Company of Kasson. The carpet will be installed by Friday noon and the floor staining and sealing will be completed the following week. Glass installed for windows and the front door had cracked and they need to be replaced by the company. Dave O. will oversee the exterior building trim, and the final grading continues to be discussed. The architect will have a final inspection report after these projects plus cabinet installation and sinks are completed and return in 1 year to receive the funds reserved in escrow. The circulation desk is being completed by Joe Alonzo and his company, 1760 Millwork MFG co., will construct the new book shelves for the library. The last lift on the parking lot was completed on July 1st, and the lot striping was painted on July 6th. Kasson Park and Rec will seed the grass areas in early August, and KPL will purchase the seed. The playground equipment will be installed mid-August. Doug Buck presented information to dispel rumors about the park shelter demolition. Pat Baldwin shared information about the PILCRO Foundation grant which matches funds to cover book purchases; just in time to stock our new shelves.
Old Business: none
New Business: Policy for the new community room needs to be established. A motion was made to hold the next KPL meeting at 6:00 pm on Thurs. 8/11 (due to voting regulations) by Schultz, 2nd Joachim. All ayes. A motion was made by Buck, 2nd Joachim to close the library from 8/12, Friday, to reopen 8/29, Monday, to facilitate moving of the library contents. All ayes. Art presented information about a new copy machine purchase or lease, one from Metro Sales out of Mpls. (City provider) or Marco Sales, Rochester. He will make a decision based on the budget.
General Discussion: none
Adjourn: 7:38 pm Submitted by: Susan Joachim, secretary