

KASSON PUBLIC LIBRARY BOARD MINUTES

The KPL Board of Trustees met Tuesday, November 15, 2016, at 6:00 pm in the library.

Present: D. Buck, L. Carlsen, S. Joachim, T. Kamel, L. Schultz, and Art Tiff, Director

Absent: none

Visitors: Pat Baldwin

Amendments to the Agenda: add 11.6, 12.1, 12.2. Motion to approve by Kamel, 2nd Joachim. All ayes.

Minutes of October 11, 2015, KPL Board meeting: motion to accept as is by Buck, 2nd Joachim. All ayes.

Financial Reports/Approval of Payables: motion by Schultz, 2nd Carlsen. All ayes.

Monthly Reports: motion to approve by Joachim, 2nd Schultz. All ayes.

Director's Report: The Friday morning weekly staff meetings continue. The Maker Space room is operational and ready for public use and future classes. Art brought projects created by the 3-D printer: a bracelet, a chain, and a small box. The last two desktop computers refurbished by SELCO have been delivered. The Smart Board/Projector has also been installed and they are ready for use. Tarek Kamel questioned the guidelines for printer production, specifically the creation of weapons with the 3-D printer. Ann and Jon Worthington, Rochester MN have donated a Low Vision Table, and it is the only such device known in Dodge Co. libraries. An Eagle Scout project will be the planning and installation of a flagpole by Gatlin Fitt of Kasson. These will display the flags donated by the K/M Lions Club earlier. A new bi-weekly club has begun to accommodate a Needle Craft club every 2nd and 4th Wed at 11:00am.

Committee Reports: The outdoor playground equipment has been installed and has seen constant use by the public. The sidewalk access from the street needs to be completed, Spring 2017. The recommendations made by the City Safety Committee have not been completed at this time; the doormat and the motion detection sensor. The leak in the roof by the electrical room has not been fixed, as the conditions have not repeated. It appears to be caused only under certain storm conditions. Doug Buck had no report from the City Council. Pat Baldwin reports that the search for members continues, and with the upcoming officer selection, it appears there will be no one to take the President's position. This could signal the end of the Friends of the Library group.

Old Business: Braille signage for the rooms and shelves has been ordered through Brian Hindahl, as he had low bid.

New Business: New policy has been drafted for volunteers. A motion was made by Joachim to accept these policies with some context corrections, 2nd Buck. All ayes. There have been 3 applications received for the open Board Trustee position vacated by Sue Joachim, as she has served the maximum of 3 consecutive terms. The Board will make a decision next month on a candidate. A discussion took place on the possibility of extending library hours. Art will continue to record the data to determine if this is warranted. A motion was made by Kamel, 2nd Schultz to reschedule the library hours to be more uniform. All ayes. That will be M until 7:00, T-F until 6:00 and increase Saturday until 3:00. The increase will be covered by Nancy Hackenmiller, which increases her weekly time from 15-18 hours and one other rotating staff member. A motion was made by Joachim, 2nd Buck to appoint L. Schultz as the next secretary. All ayes. The Board Chair position will be decided in the December 2016 meeting. The Otto Bremer Foundation grant was awarded to KPL for \$65,772 to be used for technology. With this donation, 20 tablets and 20 laptops have been ordered for patron checkout. Also, another Smartboard has been ordered for the community room.

General Discussion: A system to facilitate the afterhours use of the Community room has been devised where a legal sized envelope will be filled out with number of participants in attendance, contact information, and contain the building key inside, to be dropped in the overnight box after the meeting. Seventy graphic novels have been donated by a local author from Mantorville.

Adjourn: 7:47 pm

Submitted by: Susan Joachim, secretary