

## KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MINUTES

Tuesday, April 11<sup>th</sup>, 2017, at 5:00pm in the Library

**Present:** T. Kamel, L. Schultz, J. Wright and A. Tiff, Director

**Absent:** L. Carlsen (arrived at 5:15pm), C. McKern

**Visitors:** None

**Amendments to the Agenda:** None. Motion to approve by Wright, 2<sup>nd</sup> by Kamel. Motion carried.

**Minutes of March 16<sup>th</sup>, 2017, KPL Board Meeting:** Motion to approve by Wright, 2<sup>nd</sup> Schultz. All ayes.

**Financial Reports/Payables:** Motion to approve by Schultz, 2<sup>nd</sup> Wright. All ayes.

**Monthly Reports/Receivables:** The 2017 quarterly amount received by Dodge County, which is based on circulation statistics, increased by approximately \$1000 more than 2016. Motion to approve by Kamel, 2<sup>nd</sup> by Wright. All ayes.

### **Director's Report:**

- KPL will have a booth at the KM Early Childhood Initiative 5K Run, Walk, and Stroll event from 10-noon on April 22<sup>nd</sup>. Tiff invited Trustees to attend.
- Tiff has been investigating library policies regarding sex offenders; SELCO has no policy. Tiff will invite Police Chief Kent to present information to the Board.
- \$10 memorial for Ted Schaumburg was presented to KPL. Marlene Schaffer donated \$50 as a "Thank You" for the use of the Community Room.
- Doug Ohman, photo journalist and author of Cemeteries of Minnesota, presented to 61 KPL attendees on March 9<sup>th</sup> in another successful author visit.
- KPL is proud to be a scheduled stop for the We Are More (WAM) travelling photo exhibition promoting diversity and inclusion on May 1-5<sup>th</sup>.

### **Committee Reports:**

#### Library Building Report

- Dave from Custom Construction and Design was at KPL on April 4<sup>th</sup> and met with a roofer. The building was sealed between the dome and the flat roof. Annual maintenance was recommended for the roof. After the rain on Sunday night, there were no leaks. Dave recommended replacing the bent vent pipe by coordinating the work between Superior Mechanical and the roofer. KPL may need something to divert the snow in order to avoid future problems.
- Superior Mechanical fixed a leak, caused by condensation, in the Director's Office on April 5<sup>th</sup>.
- The window replacement arrived and was ¾" too wide; it is now on reorder.
- Tiff notified the Board of a discussion regarding the possibility of a City of Kasson maintenance person on staff who would be available to perform maintenance and repairs around city buildings.
- The City of Kasson is responsible for the maintenance of the building, while KPL Board of Trustees is responsible for its contents.

City Council – None

Friends of the Library – None

SELCO Board of Directors Meeting – None

**Old Business:** None

**New Business:** Beverly Jorgenson graciously agreed to serve another 3-year term as the KPL representative to SELCO. Motion by Schultz, 2<sup>nd</sup> by Carlsen. Motion carried. Tiff distributed updated copies of the MN Public Library Trustee Handbook to Kamel, Carlsen, Schultz, and Wright.

**General Discussion:** None

**Adjourn:** 6:03 pm

**Submitted by:** Laurie Schultz, secretary