

KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, November 14th, 2017, at 6:00pm in the Library

Present: L. Carlsen, T. Kamel, C. McKern, L. Schultz and A. Tiff, Director

Absent: J. Wright

Visitors: Pat Shaffer-Gottschalk, Beverly Jorgenson

Amendments to the Agenda: none

Minutes of the September KPL Board Meeting: Motion to approve by McKern, 2nd by Kamel. All ayes.

Financial Reports/Payables: Motion to approve by Kamel, 2nd by McKern. All ayes.

Monthly Reports/Receivables: Motion to approve by Kamel, 2nd by Carlsen. All ayes.

Director's Report:

- On October 5th, KPL hosted a Trivial Pursuit fun night attended by 19 persons.
- Staff continuing to replace broken DVD cases and labeling every DVD with an identification sticker and barcode. Adult and Christian movies are finished.
- Nancy and Melanie attended SELCO's Book Mending session.

Building Report:

- Final inspection with Architect Leland Gray for September 15th was cancelled due to illness and has not yet been rescheduled. The final inspection may now be scheduled once the work is finished since Gray no longer needs to be in attendance. The final payment will be mailed.
- A new door was installed by the children's computer.

Committee Reports:

- City Council: McKern is optimistic that the library budget will be approved; however, the Kasson budget will be finalized in December.
- Friends of the Library: no report
- SELCO Board of Director's Meeting: During the 3rd quarter meeting on October 24th, the Board accepted the appointment of Krista Ross as Executive Director after a successful trial period. The Expanded Strategic Planning Committee requests each library to provide its needs, priorities and visions for the next 3 years. After analyzing the data, a new Strategic Plan will be ready for approval next April 24th and then submitted to the state by July 1st.

Old Business: none

New Business:

Due to disturbing incidents occurring on Sept 9th and Oct 19th by an unaccompanied minor, a new KPL "expected behavior" policy will be drafted and posted for patrons. Suggestions include the following: Children under 10 require adult supervision, no weapons (including toy guns/knives), cell phones on silent, no loitering, and no swearing. KPL staff is checking policies of other libraries.

General Discussion:

- A front page article in the November 8th Post Bulletin featured a misleading title which implied KPL would not be operational without assistance from the Kasson Liquor Store. The Post Bulletin refused to acknowledge the error. Several KPL patrons expressed concern to Tiff. Only option is for KPL to write a Letter to the Editor; however, there is no guarantee that it will be published.
- The parent and child metal sculpture in front of the library was damaged due to high winds.

Adjourn: 6:45 pm

Submitted by: Laurie Schultz, secretary