

KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, September 12th, 2017, at 6:00pm in the Library

Present: L. Carlsen, T. Kamel, C. McKern, J. Wright and A. Tiff, Director

Absent: L. Schultz (arrived at 6:05pm)

Visitors: none

Amendments to the Agenda: none

Minutes of August 8th, 2017, KPL Board Meeting: Motion to approve by McKern, 2nd by Wright. All ayes.

Financial Reports/Payables: Motion to approve by Wright, 2nd by McKern. All ayes.

Monthly Reports/Receivables: Motion to approve by Kamel, 2nd by Wright. All ayes.

Director's Report:

- Grant money has been spent prior to the specified deadline of August 18th. Thank you notes are being sent.
- Solar eclipse on August 19th was well attended by just over 400 individuals.
- 1st year anniversary of the new KPL building was celebrated on August 29th with cookies and a display of library statistics.
- Minnesota Library Association (MLA) will be presenting in Rochester this year on October 5th-6th. Tiff will attend Thursday's presentations with a different staff personnel attending Friday's.
- Building Report: Superior insulated the sweating pipe; however, the weather has not been conducive to testing its effectiveness. Superior replaced the faucet in the staff restroom. The men's bathroom pipe is awaiting evaluation and possible replacement due to last year's snow damage. Final one-year building inspection with Architect Leland Gray scheduled to occur on Friday, September 15th.

Committee Reports:

- City Council: McKern reported the City Council is working through the budgets.
- Friends of the Library: no report.
- SELCO Board of Director's Meeting: no report.

Old Business:

- McKern has initiated debate regarding the state library fund sharing between Olmsted and Dodge counties.
- Tiff submitted the 2018 Library Budget proposing one part-time position being upgraded to full-time with benefits to the Kasson City Council.
- KPL workday on August 18th was successful.

New Business:

- New Saturday hours from 9-1 to begin in September. Tiff will track usage statistics. Hours to be re-evaluated in November.
- McKern motioned to approve the Chromebook/HP Laptop Lending Agreement; 2nd by Schultz. Motion passed unanimously. The 20 Chromebooks and 20 HP laptops provided through the Otto Bremer Foundation grant are now available and ready for local checkout.
- Bob Sixta and family donated \$50 to be used for a memorial to Sue Joachim. Board agreed that Tiff may decide how to honor Sue.

General Discussion: none

Adjourn: 6:30 pm

Submitted by: Laurie Schultz, secretary