

KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, February 13th, 2018, at 6:00pm in the Library

Present: L. Carlsen, T. Kamel, C. McKern, L. Schultz, J. Wright and A. Tiff, Director

Absent: none

Visitors: Beverly Jorgenson

Petitions to the Chair: none

Amendments to the Agenda: none. Motion to approve by Wright, 2nd by McKern. All ayes.

Minutes of the September KPL Board Meeting: Motion to approve by Kamel, 2nd by Wright. All ayes.

Financial Reports/Payables: Discussion centered on Mr. Rooter services. The plumbing pipe runs from the front of KPL, underneath the length of the dome and out the back. Underneath the cement of the dome are 2 uneven "bumps" in the plumbing line, one at 45' and the other at 65', where sewage builds up and eventually plugs the line. Mr. Rooter recommended yearly maintenance on the 4" pipe to remove any blockage and prevent damage. Motion to approve by Schultz, 2nd by Carlsen. All ayes.

Monthly Reports/Receivables: Board recognized the contributions of KPL volunteers. Carlsen recommended acknowledging their support during National Volunteer Week. Motion to approve by Kamel, 2nd by Wright. All ayes.

Director's Report:

- With an adult chaperone, the youth responsible for threatening play during October, which resulted in new behavior policies, attempted to enter KPL prior to the suspension expiration in May. The chaperone asked and received a copy of KPL policies.
- The bi-monthly recycled textile project, in which old textiles may be dropped off on the scheduled Tuesday and picked up for recycling the following day, raised \$63.40.
- Building Report: A settlement of \$26531.38 to IMS is set for approval by the Kasson City Council on February 14th. There is concern regarding the buildup of snow over the entrances.

Committee Reports:

- City Council: no report
- Friends of the Library: no report
- SELCO Board of Director's Meeting: Meeting was held on January 23rd.
 - Jorgenson presented KPL's "Blind Date with a Book"; the idea was well received.
 - Four FY 19-21 strategic planning meetings were scheduled throughout the area in order to gather input. Unfortunately, only 49 of 150 possible delegates participated. Jorgenson attended the Rochester meeting. The Extended Strategic Planning Committee met in January, no results were available yet.
 - Angie Taylor retired from Office Coordinator after 19 years. Cindy Dunbar was hired as her replacement.
 - March 6th is Library Legislative Day in St. Paul. All KPL Board members are encouraged to attend and talk informally with state legislators.
 - The Communication Taskforce is examining whether member libraries should have representation on the SELCO Board of Directors.
 - The new Executive Director is working closely with member libraries. It was determined that Executive Committee meetings should be public. The finance committee could add representatives, allowing more input to the budget from member libraries.

Old Business: 3 of the 4 contracts have been signed for SRP. Staff is working to get the KAAL weather lab to come.

New Business: none

General Discussion: none

Adjourn: 6:35 pm

Submitted by: Laurie Schultz, secretary