

KASSON PARK BOARD MINUTES APRIL 16, 2013

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at the Kasson Public Works Building on the 16th day of April 2013 at 6:00 P.M.

THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT: Jason Moritz, Liza Larsen, Chuck Coleman (departed at 6:53 P.M.), Roger Franke and Terry Meyers (arrived 6:21 P.M.)

THE FOLLOWING WERE ABSENT: Greg Kuball and Joe Fitch

ALSO PRESENT: Lee Meyer, Cindy Nelson, Darin Steffl, Mayor Tim Tjosaas, City Administrator Randy Lenth, Parks and Recreation Supervisor Ron Unger and Secretary Jan Naig

I. Call to Order: The meeting was called to order at 6:00 P.M. by Unger.

II. Approval of minutes: Motion by Larsen and second by Franke, with all voting Aye, to approve the March 2013 Park Board minutes.

III. New Business:

A. KMBA Representative-Lee Meyer. Lee Meyer and Cindy Nelson of KMBA and KMGSA talked to the Board about their summer rec programs. Unger would like the game and practice schedules for both organizations so he knows what groups are scheduled to use the City fields. Both groups were asked to use the City ball fields for games and not just as practice facilities. Meyer is willing to be a liaison and attend any Park Board meetings where there is discussion of planning for ball fields and summer program needs. KMBA is offering to be part of the long-range planning process and to help with labor and fundraising for improvements to the ball fields.

B. Darin Steffl-Minnesota WiFi LLC proposal. Minnesota WiFi LLC has submitted a proposal to provide free wireless internet access to Veterans Memorial Park and West Park. In exchange for the service Steffl would like to place three to four signs around the park advertising the business. The Admin/Finance sub-committee of the Council has already reviewed the proposal. They recommended that a phone number be listed on the signs since the City will not be responsible for the service. Motion by Moritz and second by Meyers, with all voting Aye, to recommend acceptance of Minnesota WiFi's proposal to provide free wireless internet for three years in Veterans Memorial Park and West Park.

C. Set 2013 wages for summer employees. The hourly wage (advertised rate is \$13.86 - \$16.79) for the Aquatic Center Manager will be determined when the interview committee makes their recommendation for hire. Unger intends to hire three shift supervisors that will oversee the facility in the Manager's absence. Unger presented his recommendations for salaries to the Board.

Motion by Moritz and second by Meyers, with all voting Aye, to recommend the following hourly wages for the 2013 season:
Shift Supervisors \$12.00; Water Safety Instructors \$10.25; Lifeguards \$9.25; Crossing guard/cashiers \$8.00 and Concession stand workers \$7.50.

D. Hire 2013 Aquatic Center employees. Unger has three applications for the Aquatic Center Manager position. Interviews will be scheduled within the next week so that the recommendation of the interview panel can be presented to the City Council for approval at the April 24th meeting.

Motion by Meyers and second by Larsen, with all voting Aye, to recommend the following hires for the 2013 season:

Shift Supervisors/W.S.I.: Alaina Pappas

Water Safety Instructors: Marissa Dufault, Justin Glowa, Kyle Glowa, Katelyn Goodman, Bailey Griffin, Abigail Tjosaas and Mati Winkels

Lifeguards: Nicole Acker, Tracy Asche, Zachary Bernatz, Anna Coleman, Maia Determan, Nicholas Dripps, Tanner Dufault, Kayla Hanson, Adrianna Johnson, Jesse Johnson, Khendra Johnson, Schafer Knoepke, Meghan Matthiesen, Samantha Meixell, Kennedy Mindermann, Tanner Minette, Nick Murry, Mark Ostroot, Ben Peters, Sam Rappe, Dana Rasmussen, Tara Rasmussen, Christy Schultz, Peter Schwartz, Camille Snyder, Sarah Underwood and Kailyn Wigham

Crossing guard/Cashiers: Breanne Barrett, Alisha Birgin, Paige Demary, Austin Lau, Craig Peterson, Kelcie Poffenberger and Madeline Robinson

Concession stand workers: Alexandra Grabau, Brooklyn Grabau, Kendra Jostock, Daniel Rappe, Charles Stoppel and Tyler Tjosaas

Maggie Eisenbeis will be interviewed for the Manager position. Her recommendation for hire for either the Manager or Shift Supervisor position will be made after the interviews have been conducted.

E. Aquatic Center fees – rental deposit & aerobics programs. It was determined that the recommendation for fees made in March had no provision for a deposit when renting the entire Aquatic Center facility.

Motion by Moritz and second by Larsen, with all voting Aye, to add the Facility Rental Deposit to the fee schedule - using the same wording as the Funbrella rental deposit. (\$50.00 Non-refundable deposit. Deposit is required two weeks prior to the reserved date. Deposit will be applied to the rental fee.)

Unger has been working with Kris Thomas of Xtreme Fitness to come up with pricing for the Zumba, aerobics and arthritic exercise programs. Xtreme Fitness will charge the City a \$45.00 instructor fee per class. They are considering an \$8.00 per class fee for each participant. A portion of that fee will be returned to the City for use of the facility. Motion was made by Larsen and second by Franke, with all voting Aye, to recommend using Xtreme Fitness for the Zumba and aerobics programs – a fee of \$4.00 for each participant will be paid to the City for use of the facility and a minimum of 10 participants is required to hold the class.

F. Arbor Day observance. National Arbor Day is April 26th. Unger reported that Minnesota Arbor Month is the month of May. The City will hold their Arbor Day observance on Wednesday, May 29th. The Lions Club will be planting trees in Lions Park at 10:30 A.M. as part of the observance. All members of the Park Board are encouraged to attend.

IV. Old Business:

A. Letter from Presbyterian Church - skate park. The Session of First Presbyterian Church sent a letter to Unger and to the City Council expressing their concerns about moving the skate park to West Park. They are opposed to the move because of ongoing problems of vandalism and also litter left on Church property by people using the Park. If the skate park is moved to this location, the City will eventually add a camera to its security system. There will also be changes to the lighting. The City has also considered a chain link fence to separate the two properties. Tjosaas and Lenth left the Park Board Meeting following this discussion to attend tonight's Session Meeting at the Church.

B. Boulevard tree program update. Unger reported that 19 households have called to place orders for boulevard trees. The trees will be planted in mid-May.

C. Adult softball program update. Fourteen Mens teams and five Co-Ed teams have registered to play in the adult softball league this summer. Employment packets have been sent to the three umpires.

Unger is working with Mike Bolster to find out if DCYHA will operate the concession stand in Veterans Park during the softball season.

D. Movies in the Park. Unger has talked to Chris McKern and softball team representatives about using some of the Festival fees that are collected from each team to sponsor the Movie Nights in the Park. Unger will determine how much money is available so that movies can be selected and a schedule set in May.

E. Other.

-Moritz asked about a Web Page for the Aquatic Center. The addition of an Aquatic Center Web Page will not be done prior to the opening this season.

Unger has the registration forms available on the City Web Site. He had samples of the registration forms and the logos for shirts and pass cards for the Board to review.

-Unger had a meeting with Signature Aquatics and the contractors at the Aquatic Center this morning. They are still on schedule to turn the facility over to the City on June 6th. The Board discussed the need to set the rules for the facility so that signage can be ordered soon.

V. Correspondence: None.

VI. Adjourn: Motion by Moritz and second by Larsen, with all voting Aye, to adjourn the meeting at 8:13 P.M.

Acting Chairperson

Secretary

The next Park Board Meeting will be on Tuesday, May 21st at 6:00 P.M.