

KASSON PARK BOARD MINUTES FEBRUARY 19, 2013

Pursuant to due call and notice thereof, a Kasson Park Board meeting was duly held at the Kasson Public Works Building on the 19th day of February 2013 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Jason Moritz, Joe Fitch, Liza Larsen, Roger Franke, Greg Kuball, Terry Meyers and Chuck Coleman

THE FOLLOWING WERE ABSENT: None

ALSO PRESENT: Maggie Fitch, Hally Marshall, Melissa Zahn, Tim Tjosaas, Tom Schaffer, Parks and Recreation Supervisor Ron Unger and Secretary Jan Naig

I. Call to Order: The meeting was called to order at 6:06 P.M. by Chairperson Kuball.

II. Approval of minutes: Motion by Larsen and second by Meyers, with all voting Aye, to approve the January 2013 minutes.

III. New Business:

A. Skateboard park – possible relocation site. After the hockey boards were installed around the outdoor skate rink, the cement pad does not work for the skateboard park. City personnel have been looking for a site to relocate the skateboard park. Unger indicated that there is money in the budget to pour a new 100' X 65' cement pad. There has also been some interest in adding a concrete bowl as a new item in the skateboard park. The location being considered is in West Park behind the left field fence of the ball diamond. It was suggested that as a courtesy to the residents in the neighborhood a notification of this change in West Park be extended.

Motion by Moritz and second by Franke, with all voting Aye, to approve relocation of the skatepark to the West Park site and to consider the addition of the concrete bowl when the cement pad is poured - if funds are available in the budget. Unger will look into the cost of this feature.

B. Boulevard tree program. Unger has received pricing from The Treehouse for the boulevard tree program. The Perennial Barn has been contacted to send their pricing as well. There are funds to plant 70 boulevard trees this year. The deadline for ordering will be March 29th.

IV. Old Business

A. Field of Flags update. There will be a Field of Flags in Lions Park over Festival in the Park weekend. There is space for ten rows of 15 flags in the Park. The flags will be set up on August 7th and taken down after the parade on August 11th. The program will be on August 8th. The City's Electric Department will arrange for lighting for this event.

B. Aquatic Center programs & fees. Tom Schaffer of USAquatics Inc. attended the meeting to discuss staffing requirements, rates, hours of operation and possible programs for the Aquatic Center. He also answered questions that are of concern to the Park Board and Pool Committee members.

The Park Board and Pool Committee members requested a work session in March to decide what programs will be offered and to set the pricing for the 2013 swim season. This work session will take the place of the regular March Park Board Meeting.

The City has purchased computer hardware and software from Maximum Solutions for Facility Scheduling, Activity Registration, Membership Management and Point of Sale/Inventory Management. Telephone training will begin on this software yet this month. It should be ready when the pool staff is available for the on-site training in late May. There was discussion about having a calendar on the City's website to show the various programs, group reservations and activities that are scheduled at the Aquatic Center.

Unger had planned to oversee the operation of the Aquatic Center during the first year of operation. He expressed his concerns about being able to devote enough time to this position with his other duties as Parks and Recreation Supervisor. The Board was in agreement that it would be important to have someone available to oversee the entire facility. It is reassuring to the public to have a visual presence that is keeping an eye on what is happening at the facility. Motion by Larsen and second by Franke, with all voting Aye, to recommend hiring an Aquatic Center Manager from May 15 through September 15 to oversee the entire Aquatic Center under the supervision of Unger. A job description will be developed for this position.

V. Correspondence. None

VI. Adjourn: Motion by Fitch and second by Moritz, with all voting Aye, to adjourn the meeting at 7:58 P.M.

Chairperson

Secretary

The work session will be on Thursday, March 14th at 6:00 P.M. There will not be a separate Park Board Meeting in March.