

KASSON PARK BOARD MINUTES JANUARY 15, 2013

Pursuant to due call and notice thereof, a Kasson Park Board meeting was duly held at the Kasson Public Works Building on the 15th day of January 2013 at 7:15 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Joe Fitch, Jason Moritz, Chuck Coleman, Roger Franke, Greg Kuball, Terry Meyers and Liza Larsen

THE FOLLOWING WERE ABSENT: None

ALSO PRESENT: Kurt Albrecht, Bonnie Adams, City Administrator Randy Lenth, Parks and Recreation Supervisor Ron Unger and Secretary Jan Naig

I. Call to Order: The meeting was called to order at 7:20 P.M. by Chairperson Kuball.

II. Approval of minutes: Motion by Larsen and second by Fitch, with all voting Aye, to approve the December 2012 minutes.

III. New Business:

A. Oath of office-Kuball. Lenth administered the oath of office to Greg Kuball. He will serve a three-year term which will expire in December 2015.

B. Field of Flags-Bonnie Adams. Bonnie Adams attended the meeting on behalf of a group that would like to add “Field of Flags” as a Festival in the Park event. The flags would be placed in Lions Park from Friday through Sunday to honor those who have and are currently serving in the military. They will work with various organizations to provide the security. The City would need to provide security lights on Friday and Saturday nights while the flags are in place. They also require the City to provide some type of staging and sound system. No action was taken at this time to give the Board an opportunity to check on the space needs, lighting, sound system and the cost of renting any temporary lights or generators.

C. Concession Stand – Veterans Memorial Park. Mike Bolster will attend a future meeting to discuss the concession stand operation in Veterans Memorial Park by D.C.Y.H.A. Jerry Boyd has told D.C.Y.H.A. that he will not operate the concession stand in 2013. If someone cannot be found to work this stand, the Board may need to consider running this stand along with the concession stand in the Aquatic Center.

D. Tree maintenance program. Unger indicated that many of the boulevard trees that were planted three to five years ago are in need of pruning. There are 38 trees to trim or remove and 30 stumps to grind out.

Unger has a source for replacement trees for Veterans Memorial Park when the work is done around the Aquatic Center.

E. New hire – park employee. Interviews have begun for the park employee that will replace Lester Meyer. The interview process will be completed by January 22nd and a recommendation for hire should be presented to the City Council on January 23rd. This is a full-time position that will include these duties: work at the cemetery, obtaining a Certified Pool Operators license, obtaining Tree Inspector Certification, work on various ballfield and park projects and mechanical work.

F. Rental fees & programs – Aquatic Center. Unger reminded the Board that there are three umbrellas that are available for rental at the Aquatic Center. Fees have not been set for rental of the center or rental of the umbrellas yet. The Board also needs to determine the types of activities that will be offered at the Aquatic Center. He is checking into software programs for the cash registers for admissions and for the concession stand. The February meeting will be devoted to planning and organization of the Aquatic Center. Members of the Pool Committee will be invited to attend. Board Members are asked to come with ideas for programs that should be considered.

IV. Old Business

A. Movies in the Park-Kurt Albrecht. Albrecht has checked on the licensing requirements to show movies in a public venue. He will be working with Swank Motion Picture to meet the licensing requirements. The cost will be \$150.00 to \$250.00 for the movie license and \$200.00 for Albrecht's fee to show the movies. The Board has tentatively set Wednesday night as movie night beginning in July. They will explore sponsorships and funding for the movies. Motion by Larsen and second by Meyers, with all voting Aye, to proceed with plans to begin showing movies in Veterans Memorial Park beginning in July. The number of movies shown will be determined by the funds that are available.

B. Tree City USA update. Unger has submitted the Tree City USA application for 2012. He broke down the costs for tree planting, tree maintenance and administration. The City spent \$60,595.55 on tree programs in 2012. Unger is 75% done with revisions to the Tree Ordinance in the City Code. He should have this completed for review by the Park Board in 2013.

C. Adult basketball league update. Fitch gave a brief overview of the adult basketball league. The time clock is working great. There are six teams and there are three one hour games each week.

D. Other.

Meyers asked Lenth about the Rochester sales tax money that will be distributed to Kasson and other surrounding communities. He wondered if there would be money available to construct a warming house for the outdoor ice rink. Lenth explained some of the things that are being considered by the City and the EDA for these funds. There is money in the Park Projects Capital Budget for relocation of the skate park, establishing a dog park and completion of the disc golf park. There may be money left from these projects to construct a warming house.

V. Correspondence

VI. Adjourn: Motion by Fitch and second by Moritz, with all voting Aye, to adjourn the meeting at 8:23 P.M.

Chairperson

Secretary

The next meeting will be on Tuesday, February 19 at 6:00 P.M.