

## **KASSON PARK BOARD MINUTES JUNE 16, 2015**

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at Kasson City Hall on the 16<sup>th</sup> day of June 2015 at 6:00 P.M.

**THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT:** Janet Sinning, Jason Farnsworth, Roger Franke, Liza Larsen and Greg Kuball

**THE FOLLOWING WERE ABSENT:** Chuck Coleman, Terry Meyers and Jason Moritz

**ALSO PRESENT:** Parks & Rec Supervisor Ron Unger and Deputy Clerk Jan Naig

- I. **Call to Order:** The meeting was called to order at 6:02 P.M. by Kuball.
  
- II. **Approve minutes:** Motion by Larsen and second by Franke, with all voting Aye, to approve the minutes of the May 2015 Kasson Park Board Meeting.

**III. New Business:**

**A. Dan Archer concessions request.** Unger has received a request from Dan Archer to sell brats and hot dogs in the parks from his stand. He is licensed by the State and Dodge County. Since the City is operating concessions stands in Veterans Memorial Park, the Board did not consider allowing another food stand in the Park. The Northeast Park ballfield is used on Wednesday nights and selling concessions in this park would not be a competition with the City.

A FCCLA advisor also left a phone message with Unger about selling ice cream in the parks as a fundraiser for their trip to Washington, D.C. There were questions about whether the ice cream is pre-packaged or if it is scooped from larger containers and if the group has the necessary liability insurance coverage and permits that are required of other food vendors. Unger will recommend that they attend a City Council meeting to get approval to sell ice cream in Northeast Park.

Motion by Sinning and second by Farnsworth, with all voting Aye, to recommend that the City allow Dan Archer to have his brat/hot dog stand in the Northeast Park; and to allow FCCLA to sell prepackaged ice cream in the Northeast Park - at the approval of the City Council - providing they supply the necessary proof of liability insurance for the 2015 summer season.

**B. Cost of full swing element for modular in Kasson Meadows.** Unger contacted Bill Livingston of St. Croix Recreation about the cost to add the full swing element into the modular system in the Kasson Meadows Park. The cost of the equipment is \$2,522.00. There will also be costs for the

additional border. Unger will compile figures of what has been spent and what he anticipates will be spent out of this year's budget. The Board will be able to determine if the funds are available so the additional equipment can be purchased yet this year.

Unger has funds budgeted to install the scoreboard in the Northeast Park. The cement pads for the park benches need to be poured. He asked the Board if they wanted to put off finishing the scoreboard project to have the funds available to purchase the swing element. After discussion, the consensus of the Board was to finish the scoreboard and have the Northeast Park ballfield completed before starting a new project in a new park.

**C. Request for reduced K.A.C. pass fees – Dodge County.** In the past SEMCAC would help "in need" families and provide them with family pool passes. SEMCAC no longer has funds available for this purpose. Dodge County Child & Family Services-Minnesota Prairie County Alliance has contacted Unger about having the City provide discounts on family passes for families that are "in need". The coordinator indicated that there are a significant number of families that would be buying family passes at a reduced rate. Countywide there is \$2,000.00 available to fund these purchases.

Unger has asked for the number of Kasson residents that would be participating in the program; he has not gotten a response. The Board discussed possible ways to participate in the program. Ideas that were discussed included selling a limited number of daily pass books which could be distributed to the families or limiting the number of family passes that will be provided at a reduced rate.

Motion by Larsen and second by Farnsworth, with all voting Aye, to sell five family passes to Dodge County Child & Family Services for Kasson residents at a reduced rate of \$90.00 (50% and no charge for the additional family members)-to be distributed at the agency's discretion-for the 2015 season, and giving them the option to buy more if funds are available in their program.

#### **IV. Old Business:**

##### **A. Parks update.**

Naig updated the Board on the four Movies in the Park. They will be shown on July 10, July 24, August 7 and August 14. Sponsors have been arranged and Kurt Albrecht has been contacted.

The parks employees will be pouring the cement pads for the 14 park benches. Three will be installed in West Park near the new Library. A plaque will be placed on one of those benches in honor of James Christenson

who was an avid library patron. His family will also be planting a tree near the library in the spring.

The small building at the site of the historic water tower will be re-shingled by City crews. City staff will also be staining the ball field dugouts in the parks.

Work is being done to establish the grass in Lions Park.

**B. Arena update.** The test of the flooring was done and it fit great. It was left for a day and the ice was good. It will only be used for one or two days during the Dodge County Fair. The arena will not be used for vendors this year during the Fair.

**C. K.A.C. update.**

- There was a problem with the freezer during the week when school was still in session and there was limited staffing at the K.A.C. The food in the freezer spoiled.
- The heater in the activity pool has been having a problem keeping up due to the amount of rain.
- City staff is working hard to limit the O.T. hours to two hours on Sunday.
- There was one complaint from a parent about the information for swim team. Unger has addressed the issue.
- Unger has had problems with Reinhart Food Service not being responsive. The contact person changed this year and Unger has not been able to make the necessary connection with the replacement representative.
- The evening lap swim is going over well.
- Unger has talked to Xtreme Fitness about the fees they still owe from 2014. She will not be able hold classes until this is paid. 2015 will be on a "pay as you go" basis.

**V. Correspondence:** None

**VI. Adjourn:**

Motion by Farnsworth and second by Sinning, with all voting Aye, to adjourn the meeting at 7:15 P.M.

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Chairperson

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Deputy Clerk

The next scheduled meeting will be on Tuesday, July 21<sup>st</sup> at 6:00 P.M.