

KASSON PARK BOARD MINUTES MARCH 15, 2016

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at Kasson City Hall on the 15th day of March at 6:00 P.M.

THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT: Jason Farnsworth, Janet Sinning, Chuck Coleman, Roger Franke and Greg Kuball

THE FOLLOWING WERE ABSENT: Liza Larsen and Terry Meyers

ALSO PRESENT: Parks & Rec Supervisor Ron Unger and Deputy Clerk Jan Naig

I. Call to Order: In Larsen's absence, the meeting was called to order at 6:01 P.M. by Unger.

II. Approve minutes: Motion by Sinning and second by Kuball, with all voting Aye, to approve the minutes of the February 2016 Kasson Park Board Meeting.

III. New Business:

A. Hire 2016 Aquatic Center employees. Unger presented the list of applicants for summer help at the Aquatic Center. Interviews were conducted for the Shift Supervisors and new applicants in December. His recommendations for hire in 2016 include:

W.S.I.'s: Brianna Knutson, Abigail Tjosaas, Kennedy Mindermann, Tracy Asche, Tanner Dufault, Benjamin Peters, Kayla Hanson, Brayden Tjosaas

New W.S.I.'s (subject to successful completion of the training): Marisa Alvarado, Jonas Eisenbeis, Lillian Braun

Lifeguards: Matthew Determan, Justin Mastin, Mark Ostroot, Jonathan Johnson, Juliana Scanlan, Makayla Griffin, Brianna Griffin, Jared Johnson, Markayla Kujath, Mabel Wyttenbach, Levi Flom, Noah Ryan, Alejandra Brekke-Diaz

New Lifeguards (subject to successful completion of the training): Stephanie Meyer, Gabrielle Alvarado, Gabbi Matuska, Matthew Harfmann, Hannah Higgins, Paul Schultz, Asa Bratlien, Ariana Delzer

Admissions/Concessions: Grace Hager, Kenna Thornburg, Kollin Johnson, Madison Maroo, Katie Kirmse, Taylor Johnson, Zachary Trapp, Ross Mindermann, Katie McNeill, McKenna Jennings, Madison Nelson, John Hanson, Addyson Smith, Isaac Thoe, Justin Marsland, Julia Evans, Braedan Spinks, Olivia Wilcox, Caroline Braun, Ellie Bungum, Kennedy Bradford, Morgan Bradford, Preston Wilson

Motion by Farnsworth and second by Kuball, with all voting Aye, to hire the Kasson Aquatic Center W.S.I.'S, Lifeguards and Admission/Concession employees as submitted by Unger at the approved 2016 wages.

B. Adult Softball League meeting. Unger has a meeting scheduled for the team managers tomorrow evening. The fees will remain the same. Unger has been approached by the League Manager from Hayfield about the possibility of combining the CoRec league for both Cities. This would give more opportunities to play different teams. Unger will talk to the team managers to get their opinions before making a decision. Kreckling will also get feedback from his CoRec teams in Hayfield. On March 29th Unger will pick up the League Managers' materials. Unger will schedule the second team managers' meeting after that date to distribute schedules and materials.

C. Set Arbor Day observance. The National Arbor Day observance is April 29th. Unger has set that day for the City's celebration. The KM Lions will be planting two trees in Lions Park as part of our observance. They will share the cost of the two trees with the City. All Park Board Members are encouraged to attend. Tree City USA is looking at how these events are promoted within communities.

D. Veterans Memorial Park bids for west shelter. The existing shelter on the west end of the park was built in 1971 or 1972. The structure is deteriorating. There is \$34,000.00 already budgeted over two years for this project. Unger has bids from Cleary Buildings, Menards and Arrow Building Center for a 30' X 56' structure. None of the bids include the cement or electric work. Cleary Buildings supplied two bids—one for just materials and one for labor and materials. Since this is a commercial structure, a licensed engineer must sign off on the design. ABC and Menards need to add this into their cost since they do not have an engineer on staff.

Cleary Buildings \$24,048.00 (labor and materials); \$16,747.00 (materials only)

Menards \$8,337.00 materials only; additional for steel ceiling \$1,700.00; additional \$1,427.27 for engineer's seal Total is \$11,464.27

Arrow Building Center \$11,472.93 materials only; additional \$3,000 to \$4,000 for WHKS to do the engineering Total is \$15, 472.93

Unger has an estimate from Stone by Stone for a 30' X 56' cement pad in the amount of \$4,956.00.

There are two bids for the electric work. A&A Electric and Underground is \$4,670.00 and Leth Electric is \$4,525.00.

Each of the Park Board Members was given the opportunity to give their thoughts on the project. The consensus of the group is that the Cleary's bid which includes labor and materials is the best choice and it is within the budgeted cost. They will have the equipment and manpower to complete the project in a short period of time. Unger has concerns about using city staff to build the structure in the spring when they are also trying to get the

Aquatic Center running, when there is a modular to build in the Kasson Meadows park and there are several tree stumps to grind out.

Motion by Franke and second by Kuball, with all voting Aye, to recommend acceptance of the pricing from Cleary Buildings for the structure including labor and materials in the amount of \$24,048.00 ; the bid from Stone by Stone in the amount of \$4,956.00 for the cement work and the bid from Leth Electric in the amount of \$4,525.00 for the electric work for the construction of a 30' X 56' shelter to replace the west shelter in Veterans Memorial Park.

E. Park signage-Lions Park. Unger has been working with Chris Abel from Abel Sign to design a sign for the entrance to Lions Park. A sample of the design was passed around for everyone to view. It will be a 5' X 6' powder coated aluminum sign (estimated cost \$1,050.00) with steel posts (estimated cost \$875.00). The same design could be used for all of the parks as the Park Board moves forward with naming them.

The Lions have also been working on a sign. Their sign could be placed off of Highway 14 where the disc golf course starts-it would be visible to the traffic on the highway.

Motion by Sinning and second by Franke, with all voting Aye, to approve the Lions Park signage as presented.

The Board suggested that Unger get the sign installed. Then a decision can be made about what landscaping should be done around it. Unger will talk to Jason Wilker to get ideas for landscaping around the sign.

F. Emerald Ash Borer community meeting. Last night an informational community meeting was held at the Community Ed building in Kasson. Unger arranged to have a representative from the MN Department of Agriculture and a representative from TruGreen do a presentation on the Emerald Ash Borer and treatment options. The City will need to implement a plan since 16% of the trees in the City are ash trees and 1800 of them are boulevard trees. The City already has an aggressive tree maintenance program for maintaining the boulevard trees. Many cities are taking down a set amount of ash trees each year (usually unhealthy or damaged trees that would be most susceptible to the insect infestation). There was some discussion about possibly taking down 50 to 100 ash trees each year.

Unger will need to have a list of the licensed and bonded certified tree injection companies that will be coming into the City.

A letter will be sent to homeowners. Those with ash trees on their property will be given three options:

1. Removal of the tree
2. Treatment by a certified company
3. Accept the responsibility for the tree. If the homeowner chooses not to treat a tree, all costs associated with removal of the tree will be charged to them in the event that it becomes diseased.

IV. Old Business:

A. Boulevard tree program update. As of today, Unger has 15 orders for trees. The deadline for ordering is March 31st. The Treehouse plans to do the planting by the end of April.

B. Movies in the Park sponsorships. Naig reported that Just Like Home SACC and Empower You Wellness will sponsor a movie night. Larsen was not in attendance to report if she has had any success with sponsorships. Meyers has not talked to the Lions Club. Kuball will try to ask members of the Chamber if any of them are interested in sponsoring a movie night.

C. "Just Pick it Up" update. At the February meeting, May 7th was tentatively set for the litter pick up day. That is the weekend of the citywide garage sales. The Board decided to change the litter campaign date to Saturday, April 30th. Anyone interested in helping will meet at City Hall at 8:00 A.M. Unger will supply the bags and safety vests. Thanks to Sinning and Coleman for organizing this event.

V. Correspondence: None.

VI. Adjourn:

Motion by Franke and second by Farnsworth, with all voting Aye, to adjourn the meeting at 7:48 P.M.

Acting Chairperson

Deputy Clerk

The next scheduled meeting will be on Tuesday, April 19th at 6:00 P.M.