

KASSON PARK BOARD MINUTES NOVEMBER 15, 2016

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at Kasson City Hall on the 15th day of November at 6:00 P.M.

THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT: Roger Franke, Janet Sinning, Terry Meyers, Jason Farnsworth, Liza Larsen and Greg Kuball

THE FOLLOWING WERE ABSENT: Chuck Coleman

ALSO PRESENT: Parks & Rec Supervisor Ron Unger and Deputy Clerk Jan Naig

I. Call to Order: The meeting was called to order at 6:00 P.M. by Chairperson Larsen.

There is one change to the agenda: Item C is 2017 Adult Basketball League.

II. Approve minutes: Motion by Kuball and second by Farnsworth, with all voting Aye, to approve the minutes of the October 2016 Kasson Park Board Meeting.

III. New Business:

A. Aquatic Center 2016 financials – 2017 fee discussion. Finance Director Zaworski put together Aquatic Center revenue and expenditure comparisons for 2014, 2015 and 2016. Through October 2016, the Aquatic Center is showing a profit of \$1,747.65. Unger pointed out that nearly \$15,000.00 was made on concessions this year. The part-time wages are under control. There are some upcoming expenditures that will need to be considered for 2018-the sand filters will need to be changed, the drain covers need to be replaced every five years, the main valve going into the pool will be replaced and a minimum wage increase. At that time there will be a logical reason for increasing fees. A larger discount for the early bird purchaser could then be considered. Meyers asked what is being done to market the facility –“ can we increase the user-ship rather than increase the fees?” Our facility continues to draw patrons from Rochester, Byron and the surrounding area. The Board was in agreement to leave rates at the present level for one more season. Motion by Meyers and second by Franke, with all voting Aye, to freeze all Aquatic Center fees at the 2016 level for the 2017 season.

B. Park naming. Each Board Member was asked to express their opinions on the park names that were considered at the October meeting. There was some discussion about taking the “direction” off of the park names. Most of the parks are neighborhood parks and used for local practice fields only. Those should not need the “direction” in the name. The park in Blaines

Subdivision is used by teams coming from out of town and having “east” as part of the name will be of help in locating the field. The Board considered each name and made some changes to come up with their recommendations. Motion by Sinning and second by Kuball, with all voting Aye, to recommend these park names: J. Hyde Kasson Park (formerly West Park), East Diamond Park (park in Blaines Subdivision), Meadowland Park (park in Kasson Meadows Subdivision) and Prairie View Park (park in Bigelow Voigt Subdivision).

C. 2017 Adult Basketball League. The league will begin play on January 8th. Unger reported that Arnold Menchaca is willing to supervise the league again. Motion by Sinning and second by Farnsworth, with all voting Aye, to hire Arnold Menchaca to supervise the 2017 adult basketball season at a rate of \$40.00 per night.

D. Tree City USA application. Unger reported that the application for Tree City USA designation needs to be submitted by December 31st. He will start to compile the cost of supplies and tree maintenance programs for the application.

E. Interview dates for 2017 K.A.C. employees. Unger has spoken to Josh Mitchell and he is interested in managing the pool in 2017. Unger will contact the shift supervisors to find out if they are planning to return. He plans to interview new employees and supervisors during the week of December 27-29. Mitchell will send an email to 2016 workers and remind them to submit applications if they plan to return. Mitchell will also contact the school to make this part of the announcements to the students.

IV. Old Business:

A. E.A.B. Management Plan. Coleman presented the revised E.A.B. Management Plan to the City Council. It was approved so the City will share 50% of the cost to treat 150 boulevard trees over ten years. Unger is working to make a door hanger that will be left on the residences that have ash trees on their property. He will work with the homeowners to determine if they will treat the trees or have them removed. Unger appreciates the work that has been done by the Park Board and City Council to develop the plan. In his discussions, he has learned that many cities do not have any plan in place and they will have more decisions to make when the insect is found in their areas.

B. Lions Park signage. The donated Lions Park sign has been installed along Highway 14. Unger asked Meyers to set a time to get a photo with the members of the K-M Lions Club and Park Board members. The City’s Lions

Park sign should be installed at the County 34 entrance on Thursday. He is working with the Electric Department on the lighting for both signs.

C. Arena updates. Unger reported that there have been complaints about the maintenance at the Arena. Over the summer months when Mike Bolster is working in the parks, no one takes ownership of the cleaning and maintenance of the facility. Unger has gone through the facility and is making a "To Do Checklist" for the arena workers. He will also come up with a plan to help cover during the summer months.

-The partitions in the women's restrooms have been damaged and the doors are broken. It has been determined that the damage was done by the 11 and 12 year old girls hockey participants during practice time. The estimated cost of new stalls for the restrooms is \$4,000.00.

-The northside of the exterior has been power-washed to remove the mold.

-The new dehumidification system is not working properly. The control needs to be lower and may need to be moved to another wall. The engineer of the new system has been contacted.

-The sidewalk on the east side of the Arena had a 3" to 4" lip and was a trip hazard. It has been replaced.

-The outdoor rink is in tough shape. The boards are not made to withstand exterior use and they have warped. Sod is growing on the inside of the boards where the soot is not cleaned off. The screws fastening the boards will be replaced with bolts. The cost of UV protected outdoor boards is \$9,000.00.

-The building that was moved to be used as a warming house needs a window and must be supervised to meet League of MN Cities requirements.

Meyers reported the only way to solve the problems with the outdoor rink is to put a roof over it with side curtains to keep it cold in the winter.

D.C.Y.H.A. would like to see more cement added to have a full practice rink.

Meyers has had a second discussion with the K-M School regarding use of the Arena for physical education classes. The sticking point is the 40 minute pods in the Elementary and Middle Schools are not long enough. He will report any progress. The only way to utilize the facility during the day is to get the school's involvement.

D. Park projects update. Unger reported on the projects that they are finishing up for fall:

-repair boards and two gates at the outdoor rink

-installing signs in Lions Park

-installed the 15 parking blocks that were received from the K-M School District in the new Library parking lot

-snow markers are being set

-mowers are power-washed

These items will be on the schedule for 2017:

- landscaping around the Lions Park signs
- disc golf course
- remove West Park bleachers and old concession/storage building
- install the batting cage in Veterans Memorial Park

E. Other.

Arena. Franke had comments about the Arena and our need to pay closer attention to what goes on at the building. It needs to be a tighter ship. Unger indicated he needs another set of eyes to keep track of what needs to be done to keep the building presentable. He is also trying to find ways to bring money into the building maintenance fund. Meetings will be set up with the various parties (school district, both booster clubs and D.C.Y.H.A.) to have a better understanding of how the money flows. Since the City and County are maintaining the building, there should be more accountability of what funds are available for facility upkeep. Unger reported there may also be a need to charge a locker room rental fee.

Meyers indicated that the school contributes very little into the hockey programs. They pay part of the coach's salary, the cost of officials, a portion of the uniform costs and the cost of a yellow bus for transportation. The school budgets a total of \$15,000.00 for the Boys' and Girls' Hockey programs.

Terms expiring in 2016. Kuball asked whose terms expire this year. The members with terms that expire in December are Liza Larsen and Janet Sinning. They have the opportunity to decide if they want to stay on for another three year term.

V. Correspondence: None

VI. Adjourn:

Motion by Farnsworth and second by Franke, with all voting Aye, to adjourn the meeting at 7:57 P.M.

Chairperson

Deputy Clerk

The next scheduled meeting will be on Tuesday, December 20th at 6:00 P.M.