

## **KASSON PARK BOARD MINUTES NOVEMBER 21, 2017**

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at Kasson City Hall on the 21<sup>st</sup> day of November at 6:00 P.M.

**THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT:** Doug Buck, Jason Farnsworth, Roger Franke, Liza Larsen and Janet Sinning

**THE FOLLOWING WERE ABSENT:** Terry Meyers and Greg Kuball

**ALSO PRESENT:** Parks & Rec Supervisor Ron Unger, Deputy Clerk Jan Naig and Elizabeth Armstrong

**I. Call to Order:** The meeting was called to order at 6:00 P.M. by Chairperson Larsen.

**II. Approve minutes:** Motion by Franke and second by Sinning, with all voting Aye, to approve the minutes of the October 2017 Kasson Park Board Meeting.

**III. New Business:**

**A. Lifejacket policy for K.A.C.** Since there were Board Members absent in October, Unger wanted to give those Members an opportunity to be part of the discussion on a "Lifejacket Policy" for the Aquatic Center. A policy was written based on the discussion. Refer to Exhibit A attached.

Motion by Franke and second by Sinning, with all voting Aye, to recommend the Lifejacket Policy as presented in the attached Exhibit A.

**B. 2017 Aquatic Center financials.** A spreadsheet was presented that had comparisons of the Aquatic Center revenues and expenditures. The revenue was down from 2016 by about \$16,000.00. This could mostly be attributed to cooler weather in June and in August. The biggest expenditure increase was in the utilities. There was an increase of nearly \$37,500.00. An audit was done on the City's electric demand meters. It was determined that the meter at the Aquatic Center should be a times 200 meter rather than a times 50 meter. The two circulation pumps that run 24/7 are high demand pumps. Due to this increase in electric rates, it will be difficult to reach a "break even" status at the facility for revenues and expenditures.

**C. 2018 Fee Schedule.** The Board Members had the opportunity to look at the 2017 Park & Rec fees and discuss any needed increases. Unger advised the Board that the Park Board would not review the Dodge County Ice Arena fees. Those rates have been determined by Manager Howarth in the past. Unger will discuss the Arena fees with Administrator Coleman to find out if

the Arena Committee or the County Board will have a part in making the decision on the fees for the Arena.

Motion by Farnsworth and second by Buck, with all voting Aye, to recommend the following changes to the Park & Rec portion of the fee schedule for 2018:

Adult Softball fee--increase to \$300.00 per team

Aquatic Center Season Pass fees--increase the Non-resident Family Pass (up to 4 people) to \$210.00 and the early bird Non-resident Family Pass (up to 4 people) to \$200.00; increase the Non-resident Single Pass to \$95.00 and the early bird Non-resident Single Pass to \$85.00

Daily Fees--increase the cost of a 20 Daily Pass Book to \$90.00

Tiny Tots Lessons--increase the fee to \$20.00/participant

Ball Field Maintenance--increase the fee to \$25.00/hour

**D. Adult basketball league.** The League will begin play on January 7<sup>th</sup> and continue for ten weeks into March. Arnold Menchaca is available to be League Supervisor again in 2018. There are six teams in the League.

Motion by Franke and second by Farnsworth, with all voting Aye, to hire Arnold Menchaca to supervise the Adult Basketball League in 2018 at a rate of \$40.00 per night.

**E. Terms that expire in 2017: Jason Farnsworth, Terry Meyers.** Farnsworth indicated he would like to stay on the Board for another term. Unger will find out if Meyers is interested in serving another three year term.

**IV. Old Business:**

**A. Budget.** Buck asked Unger to clarify some 2018 budget items. He has questions concerning the purchase of bleachers for Veterans Memorial Park, the part-time mower position (hired through Manpower) and about plans to replace the 2003 Ford.

**V. Correspondence:** None.

**VI. Adjourn:** Motion by Farnsworth and second by Buck, with all voting Aye, to adjourn the meeting at 7:14 P.M.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Deputy Clerk

The Board made the decision not to meet on December 19<sup>th</sup>. The next meeting will be on January 16, 2018 at 6:00 P.M.

Exhibit A

Kasson Aquatic Center

Lifeguard Policy

Adopted 11-21-2017

The rules for use of lifejackets at the Kasson Aquatic Center as recommended by the Kasson Park Board.

1. All lifejackets must be U.S. Coast Guard approved. The lifejacket will be checked and tagged before admission into the facility.
2. No lifejackets can be used during the open swim hours of 12:00 noon until 5:00 P.M.
3. A parent must be within an arm's length of a child using a lifejacket.
4. No child wearing a lifejacket will be allowed to use the diving boards or water slides.
5. Only children between the ages of 0 through 10 years will be allowed to use a lifejacket.
6. Hours when lifejackets will be allowed include:
  - A. 6:00 P.M. until closing on Monday through Sunday
  - B. During Parent Tot Hour (10:30 A.M. to 11:30 A.M.) Monday through Friday - in the zero depth area only
  - C. During Friday night Family Swim Nights
  - D. During pool parties on Saturday and Sunday mornings (9:00 A.M. to noon)