

KASSON PARK BOARD MINUTES DECEMBER 18, 2018 draft

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at Kasson City Hall on the 18th day of December at 6:00 P.M.

THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT: Chuck Coleman, Greg Kuball, Doug Buck, Liza Larsen, Janet Sinning and Roger Franke

THE FOLLOWING WERE ABSENT: Jason Farnsworth

ALSO PRESENT: Parks & Rec Supervisor Ron Unger and Deputy Clerk Jan Naig

I. Call to Order: The meeting was called to order at 6:00 P.M. by Chairperson Larsen.

II. Approve minutes: Motion by Kuball and second by Coleman, with all voting Aye, to approve the minutes of the November 2018 meeting.

III. New Business:

- A. Tree City USA.** Unger is finishing the application for Tree City USA designation. This is our 38th year of participation.

- B. E.A.B. Management plan 2019.** TruGreen will inject City trees again in May. Unger noted that 12 residents are injecting their trees under the 50%-50% cost share program. Several residents have not returned the cards indicating the plans for their ash trees. Another card will be left at the residence to give them another opportunity to decide what they will do about their boulevard ash trees. If no response is received, the City will mark and remove the boulevard ash trees. All of the cards that were returned asking for the City to remove their ash trees have been acted upon-around 80 ash trees have been removed.

- C. K.A.C. employees 2019.** Unger will conduct interviews for K.A.C. employment on December 26th, 27th, 28th and 31st. There are 29 candidates to interview. He is recommending that five supervisors are hired in 2019 rather than three supervisors and two head lifeguards. The head lifeguards have taken on the responsibilities of the supervisors. This would allow two on duty at all times. He was asked to determine how this works out financially before voting on the change. All employees will get a salary increase due to the increase in minimum wage in 2019.

Unger plans to set up a Supervisor Responsibility Sheet that will outline the expectations of the position. It will include: helping with scheduling, in-service training for all lifeguards, supervisors will teach

lessons, two planned lifesaving events each year, attendance numbers will be recorded for all shifts, make sure phones are updated before the season.

- D. Adult basketball league supervisor.** Unger has contacted several individuals about the supervisor position. No one has shown an interest in the position. Letters have been sent to team managers. If no one comes forward by December 28th, there will not be a league this year. The league should begin play on January 6th. Due to the lack of gym space at the school, there are only 6 or 7 weeks available for play this year.
- E. January 2019 meeting date.** Unger will be at a conference on the regular Park Board meeting date of January 15th. The Board changed the January meeting date to Tuesday, January 29th.

IV. Old Business:

- A. Christmas tree lighting update.** Sinning reported the event went over very well. It was live-streamed by the Dodge County Independent and KIMT News 3 also reported on the event. It is hoped that a tree lighting will become an annual event. Sinning and Larsen were thanked for the work they did for the event.
- B. Terms that expire in 2018: Franke.** Franke indicated he will serve another 3 year term.

Members of the Board expressed their appreciation for the work Councilperson Buck has done on the Board.

Coleman had some questions about the Lions Park shelter to take back to the Lions Club. Unger indicated in 2018 and in 2019 there will be a check from the Joint Ventures to the Lions Club that will be turned over to the City for the construction of the shelter. Coleman will contact Superintendent Matuska to get this clarified. There should be a check coming by year-end.

Kuball asked about graffiti that was painted on the skate park ramps in two spots on the east and north sides. Unger will check it out and see what needs to be done.

V. Correspondence: None

VI. Adjourn: Motion by Sinning and second by Coleman, with all voting Aye, to adjourn the meeting at 6:45 P.M.

Chairperson

Deputy Clerk

The next scheduled meeting will be January 29th.