

KASSON PARK BOARD MINUTES AUGUST 20, 2019 DRAFT

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at Kasson City Hall on the 20th day of August at 6:00 P.M.

THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT: Dan Egger, Greg Kuball and Liza Larsen

THE FOLLOWING WERE ABSENT: Chuck Coleman, Janet Sinning, Jason Farnsworth and Roger Franke

ALSO PRESENT: Parks & Rec Supervisor Ron Unger and Deputy Clerk Jan Naig

I. Call to Order: The meeting was called to order at 6:00 P.M. by Chairperson Larsen.

II. Approve minutes: Motion by Kuball and second by Egger, with all voting Aye, to approve the minutes of the July 2019 meeting.

III. New Business:

A. 2020 budget review. Unger listed the items he has proposed as part of the 2020 preliminary budget. The list includes:

- computer upgrade
- \$1,000.00 for trees (a reduction from the \$14,000.00 budgetted)
- \$3,500.00 for cemetery tree removal (approximately 13 to 15 maple trees)

Capital Improvement items:

- \$15,000.00 for phase II of Meadowland Park modular
- \$7,500.00 for the veterans memorial in Veterans Memorial Park
- \$15,000.00 for backstop for no. 2 ball field in Veterans Memorial Park (the joint ventures will also be contributing)
- \$30,000.00 for year 1 of 2 for a new utility tractor in the parks department

The total of these items is \$67,500.00. Copies of the 2020 budget will be distributed at a future meeting.

Some of the other items that will be need to be considered in the future:

- tennis courts in Lions Park & Veterans Park
- playground modular in East Diamond Park
- basketball courts in Lions Park & Veterans Park
- blacktop the parking lot in Lions Park
- ball field lights in East Diamond Park
- bike path in Meadowland Park
- playground modular in Prairie View Park
- replace no. 1 ball field fence
- add a 2 stall addition onto the park maintenance shed
- build a dirt/lime bunker in Veterans Memorial Park

Unger budgeted \$20,000.00 for maintenance at the Aquatic Center. The two slides need to be repainted in 2020. Webber Recreational Design will be here this fall to fix the play features in the zero depth entry pool that are worn from the sun and chlorine. He will have them check the two slides when they are here.

Kuball will find out if his supplier has the deck chairs available to replace those damaged by the storm in June.

- B. Lions Park picnic shelter.** Stone by Stone has poured the cement for the shelter. Dirt has been built up around the shelter and grass has been seeded and fertilized. The serving table needs to be constructed yet. Unger indicated the check has not been received from the joint ventures. A portion of those funds will be used to purchase tables for the shelter.
- C. Aquatic Center.** The Aquatic Center will close for the season on Friday. The weather has affected the attendance. There have only been two days where the facility has been at full capacity. The concession sales have been good. Water will be drained next week. Unger will bring financials to a future meeting.

Unger also reported that Byron plans to have a \$9 million referendum in the fall to see if voters are willing to fund an aquatic center.

- D. Park maintenance building roof.** Unger has contacted Prehn Building Sales about the damage to the roof on the park maintenance shed. They have not gotten back to him with the price to replace the roof. He will get three bids.
- E. Boulevard tree updates.** City crews have been staking the boulevard trees on the 2017 Street Assessment Project. Wet ground and high winds have caused problems with a number of the trees that were planted this spring. City crews will begin work on the stumps again now that the ground is drying.

Unger indicated that if the City takes on another large street project, the boulevard trees should be done as part of the bid process. The City should not be as involved in the tree plantings. The tree work on the 2017 Street Assessment Project has taken an excessive amount of time. Kuball again stressed the need for a separate Forestry Division in the City.

IV. Old Business:

- A. Festival in the Park update.** Garbage collection was a problem this year. The workers that were hired did not empty the cans in the parks on a regular basis. Hometown Haulers did not bring the extra dumpster or the extra 55

gallon wheeled carts for garbage. City crews brought in wheeled carts from the fairgrounds.

A few of the events were affected by the rain showers on Saturday, but overall everything went as planned.

B. Park projects update.

1. **Park signage.** Abel Signs has the two new park signs ready. Unger plans to get them installed this fall.
2. **Picnic shelter-Meadowland Park.** Unger still plans to build a small shelter in Meadowland Park using City staff.
3. **MNDot/City landscape project.** City crews have worked the ground for the plantings of the landscape project. Sargents Nursery will be here next week to do the planting and install the edging. Our staff will spread the wood chips. Our crews have been instructed to water the plantings 2 or 3 times a week until frost. The bed will also require weeding every 3 weeks. Unger feels this will be labor intensive for the City since MNDot will not be mowing the grass in the right-of-way on a regular basis. Kuball asked if any organizations could help with the maintenance.
4. **Stone fence-Veterans Memorial Park.** The stones in the structure are disintegrating and are in poor condition. The fence is becoming a liability for the City. Unger has contacted Building Restoration Corporation to get a current price to completely restore the fence so the Board knows the cost before making a decision. The company has not gotten back to him with an estimate.

V. Correspondence: None.

VI. Adjourn: Motion by Kuball and second by Egler, with all voting Aye, to adjourn the meeting at 6:44 P.M.

Chairperson

Deputy Clerk

The next scheduled meeting will be September 17th.