

## **KASSON PARK BOARD MINUTES MAY 19, 2020 DRAFT**

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at Kasson City Hall on the 19<sup>th</sup> day of May, 2020 at 6:00 P.M.

**THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT:** Dan Egger, Chuck Coleman, Liza Larsen, Janet Sinning and Greg Kuball

**THE FOLLOWING WERE ABSENT:** Roger Franke and Jason Farnsworth

**ALSO PRESENT:** Gerald Giese, Parks & Rec Supervisor Ron Unger, City Administrator Timothy Ibisch and Deputy Clerk Jan Naig

**I. Call to Order:** The meeting was called to order at 6:00 P.M. by Chairperson Larsen.

**II. Approve minutes:** Motion by Coleman and second by Sinning, with all voting Aye, to approve the minutes of the April 2020 meeting.

### **III. New Business:**

- A. Bid for Veterans Park stone wall – Reticulated Stone.** John Digley of Reticulated Stone has submitted a proposal to repair the stone wall in Veterans Memorial Park. Digley has done many projects and says the wall is savable. John Olive will donate the stone for the project. The total bid for work and materials is \$37,354.00. Since the cost of the project was not budgeted for 2020, the Board will need to determine how the project will be funded. A Legacy Grant application is in process. Unger will contact Digley to find out if there would be any savings if the City digs out the soil on the north side, does the debris removal and does any cement work. He will also find out how much of an increase should be expected if the project is delayed until 2021 so that a more complete project cost can be presented to the Council.

### **IV. Old Business:**

**A. Stay at Home Order discussion.**

1. **Opening of Aquatic Center.** The Board discussed whether or not the Aquatic Center should be open in 2020. Since the MN Department of Health and the Governor's orders have not addressed public pools yet, the Board did not make a recommendation. Unger has concerns about social distancing, virus spread in air molecules and keeping surfaces clean to meet any opening criteria that may be required. At the next meeting on June 16 a decision will need to be made. Since our Pool and Concessions Permits are issued by the State, we cannot open if the State has not made allowances for pools to be open this summer.

Based on the possibility of a shortened season, all payments for memberships and lessons will need to be returned. Naig asked about contacting the residents by email to ask if their checks can be destroyed

rather than sending them back by USPS. She was instructed to give patrons an option to request that their check be returned by mail if they respond by a certain date.

2. **Park Shelter reservations.** Since people are calling City Hall asking about refunding their reservation fees for 2020, City Hall staff is asking for guidance. The Board recommended refunding the fees to any person/group that requests the refund.

**B. Parkland dedication fees update.** Our fee has been based on a percentage of the estimated value of an acre of land. The City Council has agreed to change the parkland dedication fee to an amount based on the Resident Equivalent Units in the subdivision. This change will be part of the next fee schedule and should generate more funds to use for parks.

**C. Arbor Day follow up.** Our local Arbor Day celebration was held on Friday, April 24. Two trees were planted in East Diamond Park. There were four Lions members in addition to the City representatives in attendance. The City has received the Tree City USA designation for 40 years.

**V. Correspondence:** Ibisch indicated he has asked Department Heads to write an article featuring their Department for the DCI as a way to reflect the positive things that are happening in the City. Park Board Members are encouraged to add any comments by sending an email to Unger.

**VI. Adjourn:** Motion by Egler and second by Kuball, with all voting Aye, to adjourn the meeting at 6:59 P.M.

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Chairperson

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Deputy Clerk

The next scheduled meeting will be June 16<sup>th</sup>.