

MINUTES OF PLANNING COMMISSION MEETING

November 13, 2017

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 13th day of November, 2017 at 6:30 PM

THE FOLLOWING MEMBERS WERE PRESENT: Commissioner Ferris, Commission Sannes, Commissioner Tinsley and Commissioner Zelinske, Commissioner Borgstrom and Commissioner Burton.

THE FOLLOWING WERE ABSENT: Commissioner Torkelson

THE FOLLOWING WERE ALSO PRESENT: City Administrator Coleman, City Clerk Rappe. Mike Marti

CALL TO ORDER: Commissioner Ferris called the meeting to order at 6:30 PM.

MINUTES OF PREVIOUS PLANNING COMMISSION MEETING: Motion to Approve the October 9, 2017 minutes made by Commissioner Zelinske, second by Commissioner Tinsley with all voting Aye.

Marti Sidewalk request – Commissioner Borgstrom stated that this lot does not require sidewalks but Mr. Marti would like to extend the sidewalk on the north/south side and would like the City to pay for the ped ramp on the corner. The commission was in agreement that they would like to see the sidewalk put in. Commissioner Burton stated that if Mr. Marti is willing to put in the sidewalk that the City could put in the ped ramp. **Motion to Recommend Approval of the sidewalk on the north/south side of the specified lot with the City to bear the cost of the ped ramp on the corner made by Commissioner Burton, second by Commissioner Zelinske with all voting Aye.**

Statute to sell property – 305 South Mantorville Ave – Administrator Coleman stated that the City Council did approve the purchase agreement of the lot in front of Shopko with contingencies but according to the State Statute the Planning Commission does need to weigh in on the proposed use. It is being proposed for office space. Chairman Ferris stated that he would request that the buyer change the zoning and they would also need a minor subdivision and/or planned unit development. Administrator Coleman stated that she will give these comments to the City Attorney for the Purchaser.

Safe Route to School – Resolution- Administrator Coleman stated that there will be a meeting on Wednesday at the school to apply for a infrastructure MnDOT grant and to show support they would like a resolution adopting the plan from the planning commission and the city council. Commissioner Burton asked if there is anything binding or mostly suggestions. Administrator Coleman stated that this gives priority to places that should have sidewalks. **Motion to approve made by Commissioner Burton, second by Commissioner Zelinske with all voting Aye.**

Other Business – None

Comp Plan Update – Administrator Coleman stated that the schedule has shifted slightly.

Planning Commission adjourned their formal meeting to participate in the workshop exercise.

ADJOURN 6:48PM

ATTEST:

Linda Rappe
City Clerk

Theresa Coleman
Zoning Administrator/City Administrator