

MINUTES OF PLANNING COMMISSION MEETING

October 9, 2017

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 9<sup>th</sup> day of October, 2017 at 6:30 PM

**THE FOLLOWING MEMBERS WERE PRESENT:** Commissioner Ferris, Commission Sannes, Commissioner Tinsley and Commissioner Zelinske, Commissioner Borgstrom, Commissioner Torkelson and Commissioner Burton.

**THE FOLLOWING WERE ABSENT:** None

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Coleman, City Clerk Rappe. Don Marti and Doug Buck

**CALL TO ORDER:** Commissioner Ferris called the meeting to order at 6:30 PM.

**MINUTES OF PREVIOUS PLANNING COMMISSION MEETING: Motion to Approve the September 11, 2017 minutes made by Commissioner Burton, second by Commissioner Zelinske with all voting Aye.**

**Ordinance Revision Discussion** – Definitions – Administrator Coleman stated that all of the definitions from the zoning ordinance were consolidated into one area. She asked for comments. Administrator Coleman stated that definitions that are defined in Miriam Webster’s Collegiate Dictionary were taken out. Commissioner Borgstrom would like to keep egress and ingress in the definitions. Commissioner Tinsley had quite a few comments and will send them to Theresa for incorporation. Commissioner Tinsley also asked about flood definitions, Administrator Coleman stated that she left those in for now since we are working on getting our flood map updated. Commissioner Burton stated that this should be left a fluid document while we are going through the Zoning Ordinance in case we find other definitions to put in or take out.

**Golf Cart Ordinance Discussion** – Commissioner Burton stated that he took this to City Council as a proxy for someone who had gotten stopped after sunset. Commissioner Burton would like to see the time limit at 7:00AM to midnight every night of the week. Commissioner Borgstrom stated that the time limit isn’t an issue for him. There was discussion of requiring a permit but it was decided that that wasn’t necessary. The consensus was to eliminate time frame for those carts equipped with headlights and taillights.

**Comp Plan Workgroup Update** – Commissioners Burton and Tinsley gave an update from the last work group meeting. The next community meeting is November 1. Commissioner Burton stated that the big highlights of the meeting were traffic, main street and industrial. Administrator Coleman stated that we shouldn’t look at developing too far out and running out of our service territory. Commissioner Tinsley stated the guiding principles that are in the Planning Packet are helpful.

Other Business – There was no other business.

**ADJOURN 6:59PM**

**ATTEST:**

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Linda Rappe  
City Clerk

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Theresa Coleman  
Zoning Administrator/City Administrator