

MINUTES OF PLANNING COMMISSION MEETING
April 20, 2020

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 20th day of April, 2020 at 6:30 PM

THE FOLLOWING MEMBERS WERE PRESENT: Commissioner Ferris, Commissioner Zelinske, Commissioner Thompson, Commissioner Burton, Commissioner Tinsley and Commissioner Fitch.

THE FOLLOWING WERE ABSENT: Commissioner Torkelson

THE FOLLOWING WERE ALSO PRESENT: City Administrator Tim Ibisch, City Clerk Rappe, Laura Chamberlain, Julie Nagorski and Jason Wilker.

CALL TO ORDER AT 6:30PM

MINUTES OF THE PREVIOUS MEETING MARCH 9, 2020 - Motion made to Approve the March 9, 2020 Meeting Minutes made by Commissioner Tinsley, second by Commissioner Zelinske with All Voting Aye.

WILKER CONDITIONAL USE PERMIT – Administrator Ibisch reviewed the information from previous meetings and referred to the staff report and suggested conditions for the conditional use permit. Chairman Ferris directed the Commission to page 12 of Laura Chamberlain’s report;

1. The Applicant shall submit to the City an Updated Development Plan – has been submitted
2. Landscaping and screening plan – has been submitted
3. The City will need a copy of the Nursery Stock Dealer Certificate
4. Nursery stock – Commissioner Burton stated that according to Forrester Ron Unger there 32 trees as stock now so he is figuring Wilker needs 75 more trees, 15 in the 5 categories to start as a basis and maintain as a minimum standard. Commissioner Zelinske stated that what was agreed in a previous meeting that 150 trees to be planted in the growing area of 50 trees each year for a three year timeframe of sapling size or greater to be planted on or about October 1 each year. The nursery stock is difficult to put numbers on since the product is coming in and going out.
5. Administrator Ibisch stated that the hardcover can be a fluid process with a nursery and can be checked each year to make sure it is in compliance.
6. remove entirely
7. take out “fully” screened and just have it appropriately screened
8. shall have appropriate screening or buffer planting9. one per employee as required by city code the City will not require painted parking spaces
10. Commissioners are ok with wording
11. Commissioners are ok with wording
12. Commissioners are ok with wording

13. Commissioners are ok with wording (the current expansion is noted on the current plan a building permit is required.) If anything changes with the plan included an amendment to the CUP would be required.

14. Commissioners are ok with wording

15. Commissioner Burton suggested adding Landscaping and material storage from Administrator Ibisch's memo in the packet, and include the north side retaining wall stock not in bunkers is allowed on the north side but must be maintained.

Motion to Forward A Positive Recommendation with the Conditions as Stated to the City Council made by Commissioner Thompson, second by Commissioner Burton with All Voting Aye.

ZONING ORDINANCE REWRITE - Laura Chamberlain, HKgi, took the Planning Commission through a presentation on Planning Commissioner Training.

Ms. Chamberlain then went through the proposed 154 Article 01 and Article 02. Clerk Rappe had a question on whether we want to keep provision 154.01.18, payment of taxes, Administrator Ibisch agreed. Ms. Chamberlain will look into that provision closer. Ms. Chamberlain stated that if any of the Commissioners had any other questions or comments that they could contact her directly.

Other - Administrator Ibisch stated that next month there will be a variance hearing and explained the situation to the Commissioners.

Adjourn 8:26PM

Respectfully Submitted,

Linda Rappe, City Clerk