

MINUTES OF PLANNING COMMISSION MEETING
January 11, 2021

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 11th day of January, 2021 at 6:30 PM

THE FOLLOWING WERE PRESENT: Commissioner Ferris, Commissioner Thompson, Commissioner Burton, Commissioner Torkelson, Commissioner Zelinske, Commissioner Tinsley and Commissioner Fitch

THE FOLLOWING WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: Administrator Tim Ibisch, Clerk Linda Rappe, Brad Scheib – HKgi and Kim and Steve White

CALL TO ORDER AT 6:30PM

MINUTES OF THE PREVIOUS MEETING – December 14, 2020 - Motion to Approve the Minutes as Submitted made by Commissioner Thompson, second by Commissioner Zelinske With All Voting Aye.

ELECT CHAIRPERSON – Motion by Commissioner Zelinske to have Ferris continue as Chair, second by Commissioner Thompson with All Voting Aye.

Chairman Ferris then appointed Commissioner Burton as Vice Chair.

DISCUSSION ON ZONING CODE ISSUES - no action required

Variance – Administrator Ibisch generated some language that was passed around. Brad Scheib stated that he took the content and plugged it into where it would be in the code. In the last case it was the property owner who was the requestor and not the city that incited it so that was acceptable. Mr. Schieb plugged the language into the code and is proposing adding 154.02.24 (G) revocation or amendment of a variance

And 154.02.35 an add to the variance section. If a condition is not being met the city could take action to revoke the variance.

Mr. Schieb also brought language to change in CUP section of the code regarding revoking CUPs. The Planning Commission was in favor of these changes and would like them brought back to the February meeting.

Drive Thru's in Downtown – the most recent zoning code update does not allow drive thrus in the downtown C-1 District. The previous zoning code allowed them with a conditional use permit. Mr. Schieb asked the Planning Commission for input on these questions: In what capacity do we if we want to allow drive thrus in the downtown? Stacking? Traffic? Pedestrian realm impacts? Noise? Light? Design (# of lanes, dimensions, parking impacts, curb cuts, etc)?

Commissioner Zelinske believes we need to allow with restrictions in downtown. The Planning Commission agreed that they need to be allowed with restrictions.

Mr. Scheib stated that this could be handled as “permitted with standards” and if there are infractions then it is a code violation or it could be a conditional use permit.

This will be brought back as a public hearing at the February meeting for public input. It was also suggested to get input from the Kasson Chamber of Commerce.

ADJOURN 7:23PM

Respectfully Submitted,

Linda Rappe, City Clerk