

KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, January 8th, 2019, at 6:00pm in the Library

Present: Lisa Carlsen, Tarik Kamel, Laurie Schultz, Jon Wright and Art Tiff, Director

Absent: Chris McKern

Visitors: none

Petitions to the Chair: none

Amendments to the Agenda: none

Minutes of the KPL Board Meeting: Motion to approve by Wright, 2nd by Kamel. All ayes.

Financial Reports/Payables: Motion to approve by Wright, 2nd by Schultz. All ayes.

Monthly Reports/Receivables: Motion to approve by Wright, 2nd by Kamel. All ayes.

Director's Report: Tiff reported the years of service of each board member. KPL Board of Trustees members may serve three 3-yr terms, i.e. 9 years consecutively. For 2019, the number of years service per member is: Carlsen 7, Kamel 7, McKern 3, Schultz 5, and Wright 3.

December was a very slow month. January is expected to be slow as well.

Pat is recovering well.

Summer Reading Program (SRP) planning is going smoothly. Fun Fridays are already booked with the exception of the KAAL weather lab. Confirmation is expected soon.

Building Report: There continues to be debate regarding ownership of the repair bills. The Kasson City Attorney is representing KPL in these matters. Unfortunately, there will be 2 sets of repair bills: the temporary repairs required to survive the winter/spring thaws and permanent repairs to be made during conducive weather (late spring/summer).

Committee Reports:

- City Council: no report
- Friends of the Library: no report
- SELCO Board of Director's Meeting: no report

Old Business: Phoebe DeCook has joined the staff part-time until Pat comes back. Money is available in the budget to cover the expense. Kelly is expected to return full-time in October.

New Business:

Melanie Bersano submitted her resignation from Library Assistant to be effective January 18th. Wright motioned to accept the resignation; 2nd by Kamel. All ayes. Tiff will evaluate the need for a full-time replacement and report back in April/May.

Friends of KPL are excited to announce MN author William Kent Krueger will be visiting KPL on July 12th as part of the SRP.

Closed Session for 2 Staff Evaluations: Meeting closed from 6:36-7:15pm to evaluate 2 KPL employees. Motions carried unanimously to promote both employees to the next pay step if available.

General Discussion: Board discussed a "get well" gift for Pat.

Adjourn: 7:20 pm

Submitted by: Laurie Schultz, secretary