

KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, July 13th, 2021, at 6:00pm in the Library

Present: Lisa Carlsen, Mel Ferris, Tarik Kamel, Laurie Schultz, and Director Pat Shaffer-Gottschalk

Absent: Jon Wright

Visitors: none

Petitions to the Chair: none

Amendments to Agenda: Laurie motioned to approve the agenda; 2nd by Mel. Motion carried.

Minutes of the June KPL Board Meeting: Motion to approve by Mel, 2nd by Tarik. Motion carried.

Financial Reports/Payables: The successful SRP stayed well within its budget. Motion to approve by Laurie, 2nd by Mel. Motion carried.

Monthly Reports/Receivables: Motion to approve by Laurie, 2nd by Lisa. Motion carried.

Director's Report: KPL is nearly back to normal operations after COVID restrictions.

Library Activities:

- All 5 book clubs are back to monthly meetings in person.
- The Community Room is open to the public.
- The KPL "Book Bunch" Relay for Life team is fundraising and participating in community outreach.
- Magazine and book donations have resumed. Magazines are available for purchase.
- Daycare and special-needs groups are welcome again.

SRP (Summer Reading Program):

- SRP began today with all outdoor activities. Featured events include the following:
 - Storytime in the Park twice a week at Veteran's Park
 - Weekly reading logs and prizes
 - Fun Fridays on the KPL lawn with slingshot snacks, chalk art, and book giveaways
 - Weekly craft kits to go
 - Police officers are presenting this coming Fun Friday (July 16th)

SELCO Delivery Request:

As a consequence of SELCO consolidating its delivery routes from 5 to 4, the delivery time for KPL will change drastically. Due to the very early dropoff time, SELCO requested a KPL key. Both the City of Kasson and the KPL Board expressed concerns and Pat attempted to negotiate with SELCO. Unfortunately, SELCO was not interested. The Gold Cross delivery service will be in possession of the key during transport hours. The key will only unlock the entrance; it will not grant access to the library proper. All library keys will be returned and locked at SELCO. Gold Cross and SELCO have provided Pat with insurance and legalities. At this time, SELCO is unconcerned with snow and ice accumulation in the parking lot interfering with delivery even though Pat communicated that the parking lot is often not cleared until 10am.

Looking Ahead:

- Planning for fall programming has started.
- Staff continued providing monthly services:
 - Book deliveries on 1st & 3rd Wednesdays
 - Exam proctoring
 - Curbside checkout
 - Printing 2 Go service

Building Report: Reviewed design options for the parking lot expansion (see New Business for additional details). Bowman's Door Solutions repaired the ADA-accessible door.

Committee Reports:

City Council: none

Friends of the Library: none

SELCO Board of Director's Meeting: none

Old Business: Continued discussing the 2022 budget.

New Business: Reviewed design options for the parking lot expansion. The 2 options currently available were initially designed with a fence for the ballpark and were not friendly to KPL patrons. The Board is hopeful that a new design option would now be possible, but it would depend on drainage. KPL would like to include an in-car book/media dropoff location in the parking lot design. Mel asked what happened to the dropoff container that was purchased for the old library. No one knows what happened to it.

General Discussion: none

Adjourn: 7:25pm

Respectfully submitted by: Laurie Schultz, secretary