

KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, June 9th, 2020, at 6:00pm in the Library

Present: Lisa Carlsen, Melissa Ferris, Pres. Tarik Kamel, Laurie Schultz, Jon Wright and Dir. Pat Shaffer-Gottschalk

Absent: none

Visitors: Tim Ibisch, Kasson City Administrator

Petitions to the Chair: none

Amendments to Agenda: Motion to approve existing agenda by Schultz, 2nd by Wright. Motion carried.

Minutes of the May KPL Board Meeting: Motion to approve by Kamel, 2nd by Ferris. Motion carried.

Financial Reports/Payables: Motion to approve by Wright, 2nd by Kamel. Motion carried.

Monthly Reports/Receivables: Motion to approve by Kamel, 2nd by Ferris. Motion carried.

Director's Report:

- On May 21st, KPL reopened with limited capacity. Averaging 53 patrons/day.
- Barb Thompson is learning quickly. David Greenfield has his 1st year anniversary at KPL in June.

Building Report:

- Trash and recycling now occurring at the curb.
- Flower bed and pots have been added to the front. A Girl Scout troop has expressed interest in planting a future butterfly garden. Due to the pandemic, plans are on hold.
- Plumbing issues occurred again. Recommendations include replacing staff toilet with a jetted toilet and pouring a 5-gallon bucket of water into the system to flush the system. Ibisch recommended Charlie compare jetted toilets as well as the cost of purchasing a pressure flushing system for city use. Board agreed. Ibisch will talk with Charlie to get estimates.

Summer Reading Program made available through generous community donations:

- Book Bug will make advertised stops every Tues and Thurs to hand out free books and prizes to area youth of all ages.
- Online activities, Tech Club, storytimes, and 2 professional performances are arranged online.
- Entire summer book program funded by donations.

Committee Reports:

City Council: Ibisch stated the city expects a 10% decrease in 2021 government funding due to Covid-19 and asked the Board to begin prioritizing projects. With nearly \$91,000 in library cash reserves, Ibisch recommended utilizing the funds for the parking lot to maximize its dollar value today in relation to future inflation. Ferris mentioned pooling the remaining library cash reserves with city funds for investment. Nancy Zaworski, Kasson Finance Director, plans on attending the July Board Meeting to discuss and answer questions.

Friends of the Library: none

SELCO Board of Director's Meeting: none

Old Business: Pat notified Gale that KPL is cancelling its membership. Nancy's personal auto insurance will cover any accident while the Book Bug is in service. The SELCO ILS agreement (with no change in fee) was signed by Kamel.

New Business: Gale would like librarians and trustees to try UDEMY (\$2500/year) as a cheaper alternative to Gale courses. Plumbing repairs and recommendations were discussed under the Building Report.

Closed Meeting for Staff Evaluation: Meeting closed from 6:40-6:55pm for staff evaluation. Motion to accept the performance review for David Greenfield by Wright; 2nd by Kamel. Motion carried unanimously.

General Discussion: none

Adjourn: 7:11pm

Respectfully submitted by: Laurie Schultz, secretary