

KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, October 8th, 2019, at 6:00pm in the Library

Present: Lisa Carlsen, Melissa Ferris, Tarik Kamel, Laurie Schultz, Jon Wright (arriving at 6:05pm) and Art Tiff, Director

Absent: Jon Wright (arriving at 6:05pm)

Visitors: John Talcott, Friends of the Library

Petitions to the Chair: none

Amendments to Agenda: Schultz motioned to add "11.4 Official Opening of Director's Position"; 2nd by Kamel. All ayes.

Minutes of the KPL Board Meeting: Motion to approve by Kamel, 2nd by Carlsen. Motion carried.

Financial Reports/Payables: Motion to approve by Wright, 2nd by Ferris. Motion carried.

Monthly Reports/Receivables: 180 KM 6th graders toured KPL. The expense of the copy machine is fully covered by the revenue it generates. Motion to approve by Wright, 2nd by Kamel. Motion carried.

Director's Report:

- KPL received a check from Erdman's for \$298.64 for the receipt program.
- Four donations have been accepted: \$300 from a patron for the children's area, \$250 from a patron for large print books, \$20 from the Class of 1951 in appreciation for the use of the Community Room, and \$20 from other group in appreciation for the use of the Community Room.
- Tiff is preparing for his departure.
- 180 6th graders toured KPL. 4 boys returned to use the 3D printer and checked out a Chromebook. An adult with a child may use the 3D printer.

Building Report:

- The metal sculpture was vandalized on Sept 13th. The vandalism was captured on camera. The children responsible pulled weeds around the library for community service and wrote an apology. The sculpture has been repaired.
- Schwickerts is going to design, build, and install a heavy-duty downspout drainage solution for the backdoor this fall. This will not alleviate the heaving, which is due to water beneath the pavement; it should resolve above ground runoff, freezing, thawing, and potential flooding. A full-scale drainage solution to the street manhole will cost \$25000-\$30000. Board would prefer to delay this permanent solution until the parking lot is expanded in order to combine the effort and expense. Schultz motioned to reallocate funds from the KPL personnel budget to be used to pay for Schwickerts' work.

Committee Reports:

City Council: Thus far, 19 candidates have applied for City Administrator.

Friends of the Library: Last book sale of the year to be held Oct 22-26. Friends is planning the retirement party for Art on Nov 23rd from 11-1pm. Talcott recommended Beverly Jorgenson to represent Friends on the Library Director hiring committee and volunteered to ask her.

SELCO Board of Director's Meeting: no report

Old Business: Tiff notified Nickelson and Fjerstad painters that KPL plans to wait until spring.

New Business:

- Rick Crume is presenting Genealogy on Oct 17th. Doug Ohman is presenting Vanishing Landmarks on Nov 21st.
- After discussion, Wright motioned to change the library hours to 10-4pm on Thanksgiving Day; 2nd by Ferris. Motion passed. Ferris motioned to change the library hours on Dec 24th to 9-1pm; 2nd by Kamel. Motion passed. Ferris motioned to change the library hours on Dec 31st to 9-1pm; 2nd by Wright. Motion passed.
- Tiff would like to take the Board out for dinner on Nov 12th at Daniel's.
- Kamel motioned to officially open the position of Library Director; 2nd by Schultz. Motion passed. Applications will be accepted from Oct 14th-Nov 15th and will be stored at City Hall. All identifying information, such as name, age, and gender, will be blacked out prior to being turned over to the selection committee.

Adjourn: 7:15pm

Submitted by: Laurie Schultz, secretary

