



City of Kasson
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Concept Plan Application – Supplemental Information

This form provides information related to the procedures and requirements for a Concept Plan Application with the City of Kasson. For full information on Concept Plans, please refer to § 153.065-.067 of the City Code.

Date Submitted: _____

Planning Case Number: _____
 (City will fill out)

Criteria for a Complete Submittal:

Submit three (3) printed copies and one (1) digital (PDF or Similar) copy to the Zoning Administrator of the following::

<input type="checkbox"/>	Completed Application Form
<input type="checkbox"/>	<p>A Concept Plan, drawn to scale, including the following:</p> <ul style="list-style-type: none"> • Scale and north point; • Boundaries of entire parcel of land; • Proposed subdivision name; • Name and address of property owner; • Name and address of subdivider; • Zoning classification of proposal and adjacent lands; • Names of existing streets; • General street design and general design of other surface improvements such as sidewalks and trails; • General lot layout, including number of proposed lots and dimensions of those lots (lot area, lot width); • Information of adjacent lands; <ul style="list-style-type: none"> ○ Parcel boundaries ○ Parcel ID numbers ○ Property Owner • Areas of open space or park dedication; • Areas for stormwater retention; and • Existing natural features including wetlands, water bodies, significant tree stands, steep slopes, and floodplain areas.

Review Process:

- *The Zoning Administrator shall review the application and Concept Plan and refer them to City Staff for review.*
- *The Planning and Zoning Commission shall review the Concept Plan and provide feedback to the applicant.*
- *The City Council shall review the Concept Plan and provide feedback to the applicant.*
- *Discussions that occur are not binding on the City and do not constitute official assurances or representations of the City.*