



City of Kasson  
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## Final Plat Application – Supplemental Information

*This form provides information related to the procedures and requirements for a Final Plat Application with the City of Kasson. For full information on Final Plats, please refer to § 153.095 -.098 of the City Code.*

Date Submitted: \_\_\_\_\_

Planning Case Number: \_\_\_\_\_  
 (City will fill out)

### Preliminary Plat Approval:

- Date Preliminary Plat approved by City Council: \_\_\_\_\_
- Preliminary Plat approval Resolution Number: : \_\_\_\_\_

### Criteria for a Complete Submittal:

*Submit three (3) printed copies and one (1) digital (PDF or Similar) copy to the Zoning Administrator of the following:*

<input type="checkbox"/>	<p>Final Plat including:</p> <ul style="list-style-type: none"> <li>• Date, scale, north point;</li> <li>• Subdivision name and all street names;</li> <li>• Location of the plat by quarter section, section, town and range;</li> <li>• Location and names of adjacent subdivisions;</li> <li>• Exact location, widths and names of all existing platted or dedicated streets, cul-de-sac names (i.e., place or circle), sidewalks, easements, railroad and utility rights-of-way, parks, watercourses and drainage ditches within the boundaries of the land to be subdivided;</li> <li>• Identification and location of existing or potential wetlands. Water elevations of adjoining lakes, rivers and streams at date of survey and their approximate high and low water elevations. All elevations shall refer to the established United States Coast and Geodetic Survey and/or United States Geodetic Survey Datum;</li> <li>• When the subdivision borders a lake, river or stream the contour line above the indicated flood fringe boundary of the lake, river or stream shall be shown on the plat;</li> <li>• Exact location and width of all new streets, their angle of intersection, length of arcs, radii, points of curvature and tangent bearings;</li> <li>• Exact location and width of all easements, and a statement of easement rights;</li> <li>• Exact length and bearings or angles of the exterior boundaries of the land being subdivided;</li> <li>• Exact dimensions of all lots;</li> <li>• All lots shall be numbered by beginning the numbering with number one and numbering each lot progressively, through the block in which they are situated. All blocks shall be numbered progressively, by beginning the numbering with the number one and numbering each block progressively through each plat. Consecutive lot or block numbering shall not be continued from one plat into another and one lot plats should have both a lot and block number;</li> <li>• Exact location and area of all land to be dedicated for public use or reserved by deed covenant for common use of all property owners with the purpose indicated thereon. All lands dedicated for public use, other than streets, shall be marked "Dedicated to the Public";</li> <li>• Accurate location and material of all permanent reference monuments including lot corners which shall be marked in accordance with current surveying standards;</li> <li>• Certificate of the registered land surveyor preparing the plat, that the plat as presented, fully complies with the requirements of this chapter, and the platting laws of the state relative to the surveying, dividing and mapping of land; that the plat is a correct representation of all exterior boundaries of the land surveyed; that the plat represents a survey made by the surveyor and that</li> </ul>
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	<p>all monuments indicated thereon exist and their location, size and material are correctly shown; and</p> <ul style="list-style-type: none"> <li>• Signature lines for certificates of approval: <ul style="list-style-type: none"> <li>○ A certificate issued by the authorized county officials stating that there are no unpaid taxes or special assessments on any of the lands included in the plat;</li> <li>○ A certificate by the owner or owners dedicating to the public for full public use all street and street rights-of-way and other lands designated as "Dedicated to the Public" and the granting of utility easements as shown on the plat;</li> <li>○ A certificate of Planning and Zoning Commission approval signed by the Planning and Zoning Commission Chair; and</li> <li>○ A certificate of approval by the City Council signed by the Mayor and Administrator.</li> </ul> </li> </ul>
<input type="checkbox"/>	<p>Final Civil Plans of the following:</p> <ul style="list-style-type: none"> <li>• Grading and Drainage Plans: <ul style="list-style-type: none"> <li>○ Grading Plan</li> <li>○ Erosion Control Plan</li> <li>○ Seeding Plan</li> <li>○ Grading Details</li> </ul> </li> <li>• Street and Utility Plans: <ul style="list-style-type: none"> <li>○ Sanitary and Watermain Plan</li> <li>○ Storm Sewer Schedule</li> <li>○ Storm Sewer Construction Plan</li> <li>○ Draintile Plan (if applicable)</li> <li>○ Street Construction Plan</li> <li>○ Lighting and Signage Plan</li> <li>○ Street and Utility Details</li> </ul> </li> </ul>

**Criteria for Review:**

*In considering the Final Plat application, the City Council shall consider the following factors:*

- *Substantial conformance with the approved Preliminary Plat and all conditions of approval;*
- *Conformance with this Chapter and all other applicable ordinances, rules, and regulations; and,*
- *Consistency with the Comprehensive Plan's vision, mission, values, and policies.*