



City of Kasson  
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## Site Plan Review Application – Supplemental Information

*This form provides information related to the procedures and requirements for a Site Plan Review Application with the City of Kasson. For full information on Site Plan Reviews, please refer to § 154.066 of the City Code.*

Date Submitted: \_\_\_\_\_

Planning Case Number: \_\_\_\_\_  
 (City will fill out)

**Pre-Application Meeting Date:** \_\_\_\_\_

*A pre-application meeting with the City of Kasson Zoning Administrator pursuant to § 154.065(D) is recommended, but not required, prior to submitting a Site Plan Review application.*

### Criteria for a Complete Submittal:

*Submit one (1) printed Full-Size copy, one (1) printed 8 ½ X 11 copy, and one (1) digital (PDF or Similar) copy to the Zoning Administrator of the following:*

<input type="checkbox"/>	Completed Application Form
<input type="checkbox"/>	Evidence of ownership or enforceable option on the property
<input type="checkbox"/>	A survey/site plan, to-scale, of the property, with the following: <ul style="list-style-type: none"> <li>• Property boundary</li> <li>• Locations and dimensions of existing features, such as structures, impervious surfaces, fences/retaining walls, waterbodies and wetlands</li> <li>• Locations and dimensions of proposed features, such as structures, imperious surfaces, fences/retaining walls, and refuse storage areas.</li> </ul>
<input type="checkbox"/>	Additional elements, as may be required depending on the site and proposed use. These may be included within the site plan or as separate plan documents: <ul style="list-style-type: none"> <li>• Grading and Drainage Plan showing existing and proposed topography at two-foot contours</li> <li>• Parking, Loading, and Circulation Plan</li> <li>• Screening and Bufferyard Landscaping Plan</li> <li>• Utility Plan</li> </ul>

### Criteria for Review:

*In reviewing the application and materials for approval, the Zoning Administrator shall consider the following:*

- *Compliance with the zoning standards of the base zoning district and any special district, including but not limited to: lot size, setbacks, building height, and impervious surface coverage.*
- *Compliance with applicable use-specific standards, as detailed in Article 06 Use Specific Standards of this Chapter, Use Specific Standards.*
- *Compliance with development standards, as detailed in Article 04 of this Chapter, which include, but are not limited to: general performance standards, parking, loading, and circulation standards, and screening and bufferyard landscaping standards*

**Project Description:**

*Provide a description of the proposed project:*

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**Project Information:**

Zoning District: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

Use-Specific Standards (Section Number): \_\_\_\_\_

Use-Specific Standards (List or Attach): \_\_\_\_\_

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**Lot and Site Dimensional Standards**

	<b>Required</b>	<b>Requested (or existing)</b>
Lot Area	sf.	sf.
Lot Width – Building Line	ft.	ft.
Lot Width – Street Line	ft.	ft.
Front Yard Setback	ft.	ft.
Side Yard Setback	ft.	ft.
Side Yard Setback	ft.	ft.
Rear Yard Setback	ft.	ft.
Building Height	ft.	ft.
Impervious Surface	% sf.	% sf.