



City of Kasson
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Subdivision Variance Application – Supplemental Information

This form provides information related to the procedures and requirements for a Subdivision Variance Application with the City of Kasson. For full information on Subdivision Variances, please refer to § 153.110 - .114 of the City Code.

Date Submitted: _____

Planning Case Number: _____
(City will fill out)

Pre-Application Meeting Date: _____

A pre-application meeting with the City of Kasson Zoning Administrator pursuant to §153.016 is recommended, but not required, prior to submitting a Subdivision Variance application.

Criteria for a Complete Submittal:

Submit three (3) printed copies and one (1) digital (PDF or Similar) copy to the Zoning Administrator of the following:

| | |
|--------------------------|--|
| <input type="checkbox"/> | Completed Application Form |
| <input type="checkbox"/> | Accurate Boundary Description |
| <input type="checkbox"/> | Evidence of ownership or enforceable option on the property |
| <input type="checkbox"/> | Accurate drawing, at scale, showing property lines, location of existing buildings and proposed project |
| <input type="checkbox"/> | A narrative explaining why the situation of the subject property requires a variance from the provisions of Chapter 153 Subdivisions of the City Code <i>Use the reverse side of this form to fill in the narrative, or attach to application</i> |
| <input type="checkbox"/> | Any submittal materials pertaining to a Site Plan Review, as may be required at the discretion of the Zoning Administrator <i>Attach a Site Plan Review Application Supplemental Information form to this application</i> |

Criteria for Review:

In considering the Subdivision Variance application, the City Council shall consider the following factors:

- The requested Subdivision Variance is in harmony with the general purposes and intent of this Chapter;*
- The requested Subdivision Variance is consistent with the Comprehensive Plan and all other applicable City plans;*
- The applicant has established that there are special circumstances or conditions, such as topography, drainage, or other natural occurring characteristics, affecting the property such that the strict application of the provisions of this Chapter would deprive the applicant of the reasonable use of the land; and*
- The impact the variance will have on the public health, safety, and welfare of other property in the vicinity in which the property is situated.*

Applicant Narrative:

Provide a written explanation as to why the situation of the subject property requires a variance from the provisions of Chapter 153 Subdivision of the City Code
