# KASSON CITY COUNCIL REGULAR MEETING AGENDA Wednesday, August 23, 2023 6:00 PM

#### PLEDGE OF ALLEGIANCE

#### 6:00 A. COUNCIL

- 1. Approve agenda Make additions, deletions or corrections at this time.
- 2. Consent Agenda All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.
  - a. Minutes from August 9, 2023
  - b. Claims processed after the August 9, 2023 regular meeting, as audited for payment
  - c. Evaluations:

i. Officer Zach Kasper
ii. Officer James Iem
iii. Officer Jessica Peterson
iv. SRO Jesse Kasel
v. Officer Paul Lindgren
move to Grade 10 Step 3 \$31.35 eff 8/1/23
move to Grade 10 Step 3 \$31.35 eff 8/1/23
Already at top of Grade 12 \$40.80
Already at top of Grade 10 \$35.63

- d. Committee/Commission/Board Minutes:
  - i. Planning Commission August 2023 DRAFT
  - ii FD August Minutes
  - iii Updated Cogeneration Rules and Rate Schedules
- e. Event Permits:
  - i. 3<sup>rd</sup> St NE Block Party
  - ii. Big Iron Classic Parade w/permission to use golf carts on trail
  - iii. KM Schools Fun Run
- f. Resolution Accepting Donation for the Purchase of Fire Dept Equipment
- g. Conferences:
  - i. Jeff Ulve A&B WW Cert Refresher & Exam St. Cloud Sept 20-22 \$265
- B. VISITORS TO THE COUNCIL
- C. MAYOR'S REPORT
  - 1. Appoint Matthew Clemens to the Park Board

#### D. PUBLIC FORUM

- · May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- $\cdot$  This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- $\cdot$  Speakers not heard will be first to present at the next Council meeting.
- · Speakers will only be recognized once.
- · Matters under negotiation, litigation or related to personnel will not be discussed.
- · Questions posed by a speaker will generally be responded to in writing.

· Speakers will be required to state their name and their address for the record.

#### E. PUBLIC HEARING

- 1. Cannabis Ordinance
- 2. ATV Ordinance

#### F. COMMITTEE REPORT

- 1. Ordinance revision for fences on corner lots
- 2. Sinner Fence CUP
- 3. Sinner Variance Denial
- 4. Bakken Fence CUP

#### G. OLD BUSINESS

- 1. Update on 15 7<sup>th</sup> St NW
- 2. Resolution for Amendment 2 Kasson Meadows 7<sup>th</sup> Subdivision

#### H. NEW BUSINESS

- 1. MNspect and Community Core
- 2. EDA Banners

#### I. ADMINISTRATOR'S REPORT

- 1. 2024 Budget Discussion
- 2. Richard Finger Sidewalk Discussion

#### J. ENGINEER'S REPORT

- 1. 2023 Sanitary Sewer Improvements
  - a. Resolution Awarding Contract
- 2. East Creek Commercial Park 2 Watermain
  - a. Request For Council Action
- 3. Project Updates

#### K. PERSONNEL

- 1. Approval to move Tony Jensen from Parks/Streets to w/ww operator position
- 2. Approval to backfill parks/streets position
- 3. Authorize hiring another W/WW Oper II
- 4. Resignation of W/WW Supervisor Dave Vosen

#### L. ATTORNEY

1. Closed session for possible Land Transaction

#### M. CORRESPONDENCE

- 1. Calls for Service PD July
- 2. FD Weekly Progress Report
- 3. FD Weekly Progress Report Wk ending 8/18/23
- 4. Senator Carla Nelson
- 5. Rochester Rates

#### N. ADJOURN

## Wednesday, August 9, 2023 6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 9<sup>th</sup> day of August, 2023 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Christensen, Eggler, Ferris and McKern

THE FOLLOWING MEMBERS WERE ABSENT: Johnson

**THE FOLLOWING WERE ALSO PRESENT**: City Administrator Timothy Ibisch, City Clerk Linda Rappe, Asst City Admin/Finance Director Jessica Royer, City Attorney Melanie Leth and City Engineer Brandon Theobald, Community Development Assistant Ian Albers and Police Chief Josh Hanson

#### PLEDGE OF ALLIEGANCE

Approve Agenda - <u>Motion to approve the Agenda as Presented made by Councilperson Eggler</u> <u>second by Councilperson Christensen with All Voting Aye.</u>

#### **Consent Agenda**

Minutes from July 26, 2023

Claims processed after the July 26, 2023 regular meeting, as audited for payment in the amount of \$956,641.26

Event Permit – 12<sup>th</sup> Ave NE Block Party

Event Permit for Chaotic Good Brewing – Festival in the Park

Conferences:

Resolutions

Street Closures-Festival

Resolution #8.1-23
Resolution Approving Street Closing for Festival in the Park Activities
(on file)

Fire Department Donations

Resolution #8.2-23
Resolution Accepting Grant for Kasson Fire Department
(on file)

#### h. Pay Requests:

- i. Vail Subdivision #4 Schumacher Excavating \$18,984.80
- ii. Safe Routes to School #3 Rochester Sand and Gravel \$71,221.87
- iii. Fairgrounds Water Tower #15 McQuire Iron \$26,600.00
- iv. 16<sup>th</sup> St Roundabout #4 Heselton Construction \$940,555.15

Motion to Approve the Consent Agenda made by Councilperson Christensen, second by Councilperson Eggler with All Voting Aye.

#### **VISITORS TO THE COUNCIL:**

#### MAYOR'S REPORT.

Mayor McKern would like to appoint Mel Ferris to the Personnel Committee. <u>Motion to Approve the Mayoral Appointment made by Mayor McKern, second by Councilperson Christensen with All Voting Aye.</u>

PUBLIC FORUM
PUBLIC HEARINGS
COMMITTEE REPORTS
OLD BUSINESS

**Software Changeover** – Finance Director Royer stated that she got the fees reduced by \$10,000. We would sign a 3 year contract and after that the percentage of increase would be 3-5%. They will take care of our PCI compliance and they will take care of all of the live software updates and will be able to do prepays for utilities. Tyler will prepare an entire customer portfolio for customers. **Motion to Move Forward with Tyler made by Mayor McKern, second by Councilperson Eggler with All Voting Aye.** 

**Review of Emergency Plan** – Administrator Ibisch stated this is an updated version with staffing changes and contacts.

**Surplus Old Fire Truck** – Administrator Ibisch stated that the Fire Chief is asking for a motion to surplus the 1991 Pierce Dash Truck. Motion to Surplus the 1991 Pierce Dash Fire Truck made by Councilperson Ferris, second by Councilperson Christensen with All Voting Aye.

**Update on 15 7**th **Street House** – Community Development Ass't Albers stated that he is following the recomendations made by Dodge County Health Official. Albers has contacted the State Dept of Human Services he will update the Council with more information at the next meeting.

#### **NEW BUSINESS**

**2023 Budget Review, Budget for 2024 Highlights** – Administrator Ibisch stated that increases are generally inflationary except for the Library. The general fund is looking at a small reduction of about \$5K. The Library has submitted a budget asking for an 11% increase. The biggest chunk of levy is coming into debt services. Administrator Ibisch stated at this time we are looking at a 10.771% increase. The Council would like it to be under 6% by the time it is adopted in December. Electric anticipating a base fee increase and not a rate inc.

ZED SRO Agreement 2023-2024 – <u>Motion to Approve the agreement made by Councilperson Ferris, second by Councilperson Eggler with All Voting Aye.</u>

#### **ADMINISTRATOR'S REPORT**

Administrator Ibisch went through his report. He reviewed the:

MMUA Delegate Form – Administrator Ibisch will be designee with Public Works Director Bradford as alternate. Motion to Appoint Tim Ibisch as designee with Charlie Bradford as the Alternate made by Councilperson Christensen, second by Councilperson Eggler with All Voting Aye.

Based on staff and personnel committee we are looking to extend the city hall seasonal hours all year round with closing at 1 on Fridays.

#### **ENGINEER'S REPORT**

Project Updates – 2023 Sanitary Sewer Improvements – Engineer Theobald presented the plans and

specifications for this project. The goal of this project is to reduce the amount of inflow and infiltration in the sanitary sewer and frequency of backups and bypasses. Theobald presented the project schedule and the work is planned to be completed in the winter.

Resolution Approving Plans and Authorizing Bids – <u>Motion to Approve the Resolution made by Councilperson Eggler, second by Councilperson Ferris with All Voting Aye.</u>

Resolution #8.3-23

Resolution Approving Plans and Specifications and Ordering Advertisement for Bids (on file)

Project Updates and Resolution – Theobald stated this is requesting the funds from MSAS. We are borrowing ahead from our MSAS street funds. Theobald stated that we are borrowing 3 years ahead and we will still have two years to borrow ahead for a potential project. The 16<sup>th</sup> St. roundabout should be open next Wednesday. The NE water tower is gone and well house will come down next week. There will be a precon meeting for the 2023 street improvements will be scheduled next week. Motion to Approve the Resolution made by Councilperson Christensen, second by Councilperson Eggler with All Voting Aye.

# Resolution #8.4-23 Resolution Requesting State Aid Funds Advance (on file)

#### PERSONNEL

Administrator Ibisch discussed the League of MN Cities sample drug, alcohol and cannabis draft policy

#### CORRESPONDENCE

Correspondence was reviewed.

**ATTORNEY** 

adjo	URN	6:45	PM
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Motion to Adjourn made by Councilperson Christensen, second by Eggler with All Voting Aye.

ATTEST:	
Linda Rappe, City Clerk	Chris McKern, Mayor

### SIGNATURE PAGE

	THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.
	THIS INCLUDES WARRANT NUMBERS:
	GRAND TOTAL SUBMITTED FOR PAYMENT \$ 1844 568. 95  DATE APPROVED: 08-23-2023
#1	* \$1087 236.25
#2	84, 212,80
	1,844,568,95



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Report ID: AP100V

08/10/23

16:40:06

CITY OF KASSON Claim Approval List

For the Accounting Period: 8/23 For Pay Date: 08/11/23

For Pay Date = 08/11/23

42539	110 DEMCO INC 7331136 07/10/23 LIBRARY SUPPLIES To:	101.38 3 101.38 3 101.38 3 101.38	211			1010
42539	Total	101.38 101.38 2 101.38 3 101.38				1010
42533	110 DEMCO INC 7331136 07/10/23 LIBRARY SUPPLIES TO: 5098 ELAN FINANCIAL SE	101.38 3 101.38 al for Vendor: 101.38	211	550 455	0 210	
42533	7331136 07/10/23 LIBRARY SUPPLIES To: 5098 ELAN FINANCIAL SE	3 101.38 cal for Vendor: 101.38	211	550 455	0 210	
42533	To	cal for Vendor: 101.38	211	550 455	0 210	
	5098 ELAN FINANCIAL SE					1010
		RVICES 1.018.37				
42534	07/25/23 PROJECTOR & SCREEN					
42534		169.85	211	550 455	0 530	1010
42534	07/25/23 LIBRARY SUPPLIES	81.15	211	550 455	0 210	1010
42534	07/25/23 MLA MEMBERSHIP	145.00*	211	550 455	0 334	1010
42534	07/25/23 SRP PROGRAM SUPPLIES	80.00	211	550 455	0 441	1010
42534	07/25/23 DVD's	542.37	211	550 455	0 219	1010
	5098 ELAN FINANCIAL SE	RVICES 13,28				
	08/02/23 LATE FEES	13.28	101	220 422	0 430	1010
42537	5098 ELAN FINANCIAL SE	RVICES 195.11				
	07/06/23 T TISSUE	26,98	101	210 421	.0 210	1010
	07/10/23 MOISTURE ABSORB FOR GU	N SAFE 49.93	101	210 421	0 210	1010
	07/10/23 CAR CHARGER FOR MOBILE	PRINTER 12.86	101	210 421	.0 240	1010
	07/25/23 STAMPS	44.40	101	210 421	.0 210	1010
	07/26/23 MOISTURE ABSORB FOR GU	N SAFE 33.24	101	210 421	.0 210	1010
	07/27/23 GUN CLEANER TOOL	41.07	101	210 421	.0 240	1010
	07/27/23 GUN CLEANING OIL	11.87	101	210 421	.0 210	1010
	08/01/23 GOOGLE WKSP BUS STARTE	R 33.00	101	210 421	.0 309	1010
	07/31/23 cr-HEARTSTART PADS	-112.00	101	140 414	0 210	1010
	08/02/23 LATE FEES	53.76	101	210 421	.0 430	1010
42538	5098 ELAN FINANCIAL SE	RVICES 1,034.82				
	07/10/23 KAC SLUSHY SYRUP	491.20	101	514 451	.4 262	1010
	07/10/23 AMMONIUM SANI STRIPS	33.52	101	514 451	.4 210	1010
	07/27/23 CHIX WIPES	42.31*	609	979 497	9 220	1010
	07/20/23 DUM DUMS	42.90	609	976 497	6 343	1010
	07/20/25 BOM BOMB	39,92*		979 497	9 220	1010

### Claim Approval List For the Accounting Period: 8/23

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CITY OF KASSON

For Pay Date: 08/11/23

For Pay Date = 08/11/23
\* ... Over spent expenditure

Claim/	Check Vendor #/Name/	Document \$/ Disc \$						Cash
	Invoice #/Inv Date/Description	Line \$	PO #	Fund Or	g Acct	Object	Proj	Account
	07/27/23 FILTER-C H BOTTLE FILLER	73.55	,	101 14	0 4140	220		1010
	07/28/23 VACUUM CLNR-L.S.	151.40		609 97	9 4979	240		1010
	07/28/23 PRICING GUN & LABELS/INK CARTR	103.06		609 97	6 4976	210		1010
	07/28/23 ALBERS-CONNECT COMMUNITIES CON	80.00*		290 65	0 4650	333		1010
	08/01/23 BATTERIES-ELECTRIC	42.92*		604 95	7 4957	220		1010
	07/17/23 cr-SAM'S CLUB RET OF CONC SUPP	-65.96		101 51	4 4514	210		1010
	Total for Ve	endor: 2,261.58						
42535	5813 ENTERPRISE FM TRUST	11,287.91						
	FBN4808308 08/03/23 MAINT CARDS-P D	45.00		101 21	0 4210	430		1010
	FBN4808308 08/03/23 MAINT CARDS-F D	15.00		101 22	0 4220	430		1010
	FBN4808308 08/03/23 MAINT CARDS-STREETS	10.00		101 31	0 4310	430		1010
	FBN4808308 08/03/23 MAINT CARDS-PARKS	15.00		101 52	2 4522	430		1010
	FBN4808308 08/03/23 MAINT CARDS-WATER	10.00*		601 94	4 4944	430		1010
	FBN4808308 08/03/23 MAINT CARDS-WW	10.00*		602 94	9 4949	430		1010
	FBN4808308 08/03/23 MAINT CARDS-ELECTRIC	15.00		604 95	9 4959	430		1010
	FBN4808308 08/03/23 LEASES-P D	3,672.27		101 68	0 4210	601		1010
	FBN4808308 08/03/23 LEASES-P D	625.16		101 68	0 4210	611		1010
	FBN4808308 08/03/23 LEASES-STREETS	260.48		101 68	0 4310	601		1010
	FBN4808308 08/03/23 LEASES-STREETS	59.56		101 68	0 4310	611		1010
	FBN4808308 08/03/23 LEASES-PARKS	405.80		101 68	0 4522	601		1010
	FBN4808308 08/03/23 LEASES-PARKS	82.32		101 68	0 4522	611		1010
	FBN4808308 08/03/23 LEASES-WATER	147.92		601	2231	L		1010
	FBN4808308 08/03/23 LEASES-WATER	33,50		601 71	0 4710	611		1010
	FBN4808308 08/03/23 LEASES-WW	147.91		602	2231	L		1010
	FBN4808308 08/03/23 LEASES-WW	33.51		602 71	0 4710	611		1010
	FBN4808308 08/03/23 LEASES-WATER	202.92		601	2231	L		1010
	FBN4808308 08/03/23 LEASES-WATER	41.16		601 71	0 4710	611		1010
	FBN4808308 08/03/23 LEASES-WW	202.91		602	2231	L		1010
	FBN4808308 08/03/23 LEASES-WW	41.16		602 71	0 4710	611		1010
	FBN4808308 08/03/23 LEASES-ELECTRIC	405.80		604	2231	L		1010
	FBN4808308 08/03/23 LEASES-ELECTRIC	82,32		604 71	0 4710	611		1010
	FBN4808308 08/03/23 LEASES-ELECTRIC	384.66		604	2231	L		1010
	FBN4808308 08/03/23 LEASES-ELECTRIC	126.02		604 71	0 4710	611		1010
	FBN4808308 08/03/23 LEASES-WATER	179.30		601	2231	1		1010
	FBN4808308 08/03/23 LEASES-WATER	55.42		601 71	0 4710	611		1010

For the Accounting Period: 8/23 For Pay Date: 08/11/23 Page: 3 of 7

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Claim/	Check Vendor #/Name/ De Invoice #/Inv Date/Description	ocument \$/ Disc \$ Line \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	FBN4808308 08/03/23 LEASES-WW	55.42		602	710	4710	611		1010
	FBN4808308 08/03/23 LEASES-STREETS	348.87		101	680	4310	601		1010
	FBN4808308 08/03/23 LEASES-STREETS	98,15		101	680	4310	611		1010
	FBN4808308 08/03/23 LEASES-FIRE	614.52		101	680	4220	601		1010
	FBN4808308 08/03/23 LEASES-FIRE	183.75		101	680	4220	611		1010
	FBN4808308 08/03/23 LEASES-FIRE	556,98		101	680	4220	601		1010
	FBN4808308 08/03/23 LEASES-FIRE	190.84		101	680	4220	611		1010
	FBN4808308 08/03/23 LEASES-PARKS	348.41		101	680	4522	601		1010
	FBN4808308 08/03/23 LEASES-PARKS	126.72		101	680	4522	611		1010
	FBN4808308 08/03/23 LEASES-WATER	184.17		601		2231			1010
	FBN4808308 08/03/23 LEASES-WATER	65.43		601	710	4710	611		1010
	FBN4808308 08/03/23 LEASES-WW	184.18		602		2231			1010
	FBN4808308 08/03/23 LEASES-WW	65.42		602	710	4710	611		1010
	FBN4808308 08/03/23 P D REPAIRS	775.65*		101	210	4210	400		1010
	Total for Vendor:	11,287.91							
42540	28 GRAYBAR ELECTRIC	195.89							
	9332936572 07/10/23 ARENA LIGHTING	195.89		604	959	4959	429		1010
	Total for Vendor:	195.89							
42551	4214 HESELTON CONSTRUCTION LLC	940,555.15							
	08/04/23 REQ #4-16th ST ROUNDABOUT	940,555.15*		426	311	4311	430		1010
	Total for Vendor:	940,555.15							
42541	6301 HY-VEE ACCOUNTS RECEIVABLE	64.92							
	5879679529 06/30/23 SRP SUPPLIES	9.64		211	550	4550	441		1010
	07/11/23 SURCHARGE	0.33		211	550	4550	430		1010
	5880447589 07/21/23 SRP SUPPLIES	54.95		211	550	4550	441		1010
	Total for Vendor:	64.92							
42543	3890 LETH ELECTRIC INC	350.00							
	8054 07/17/23 REPL LIGHT-LIBRARY WRKRM	350.00		211	550	4550	400		1010
	Total for Vendor:	350.00							

CITY OF KASSON Claim Approval List

For the Accounting Period: 8/23

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Report ID: AP100V

For Pay Date: 08/11/23

For Pay Date = 08/11/23

Claim/	Check Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Disc \$	PO # F	und Or	g Acct	Object	Proj	Cash Account
<u></u>						······································		
42552	6405 MAGUIRE IRON INC	26,600.00						
	08/04/23 REQ #16-FAIRGROUNDS WATER TOWE	26,600.00		601	1650			1010
	Total for Vendo	r: 26,600.00						
42544	385 MAXSON ELECTRIC INC	8,425.24						
	7156 07/13/23 HOOK UP A.CWWTP	1,367.88		602 94	7 4947	400		1010
	7159 07/13/23 ARENA LIGHTING	7,057.36		604 95	9 4959	429		1010
	Total for Vendo	r: 8,425.24						
42545	55 MN ENERGY RESOURCES CORP	5,695.64						
	07/31/23 NAT GAS-K.A.C.	4,678.43		101 51	.4 4514	380		1010
	08/02/23 NAT GAS-L.S.	25.67		609 97	9 4979	380		1010
	07/31/23 NAT GAS-C H	67.42		101 19	4194	380		1010
	08/01/23 NAT GAS-P D	67.61		101 21	.0 4210	380		1010
	08/01/23 NAT GAS-F D	60,83		101 22	20 4220	380		1010
	08/01/23 NAT GAS-F D	60.75		101 22	20 4220	380		1010
	08/02/23 NAT GAS-PARK MAINT SHED	61.84		101 52	2 4522	380		1010
	07/31/23 NAT GAS-P.W.B. 1/2	74.25		101 31	.0 4310	380		1010
	07/31/23 NAT GAS-P.W.B. 1/2	74.24		604 95	7 4957	380		1010
	07/31/23 SALES TAX	5,10		604 95	7 4957	380		1010
	07/31/23 SALES TAX	-5.10		604	2025	5		1010
	07/31/23 D C TRANSIT TAX	0.37		604 95	57 4957	380		1010
	07/31/23 D C TRANSIT TAX	-0.37		604	2026	i		1010
	08/03/23 NAT GAS-D C ICE ARENA	361.80		606 51	6 4516	380		1010
	08/03/23 NAT GAS-WWTP	77.36		602 94	17 4947	380		1010
	08/02/23 NAT GAS-LIBRARY	59.77		211 55	50 4550	380		1010
	08/02/23 NAT GAS-D C AMBULANCE SERVICE	25.67		101 41	L7 4417	380		1010
	Total for Vendo	r: 5,695.64						
42546	4919 PEOPLE'S ENERGY COOPERATIVE	71.67						
	2289800 08/04/23 ELECT SERV-CEMETERY 7/1-8/1	32.25		101 51	L8 4518	380		1010
	2289800 08/04/23 ELECT SERV-STR LT-LETH SUBD	7 39.42		101 31	L6 4316	380		1010
	Total for Vendo	r: 71.67						

CITY OF KASSON Claim Approval List Page: 5 of 7 Report ID: AP100V

For the Accounting Period: 8/23 For Pay Date: 08/11/23

For Pay Date = 08/11/23

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org	Acat	Object	Cash Proj Account
		AAA							
42548		3327 ROCHESTER DRAGON PATROL	1,000.00						
	08/08/2	23 FESTIVAL PARADE ENTRY	1,000.00*			877 100	4000	430	1010
		Total for Ven	dor: 1,000.00						
42553		95 ROCHESTER SAND & GRAVEL	71,221.87						
	08/04/2	23 REQ #3-SAFE ROUTES TO SCHOOL	71,221.87*			425 196	4196	430	1010
		Total for Ver	dor: 71,221.87						
42554		6525 SCHUMACHER EXCAVATING INC	18,984.80						
	08/04/2	23 REQ #4-VAIL PROP DEVELOPMENT	18,984.80*			246 650	4650	430	1010
		Total for Ver	dor: 18,984.80						
42549		4426 ZUMBROTA COMMUNITY BAND	200.00						
	08/08/2	23 FESTIVAL PARADE ENTRY	200.00*			877 100	4000	430	1010
		Total for Ver	dor: 200.00						
		# of Claims	19 Total:	1087,230.25	# of Ve	ndors 1	.6		

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 8/23

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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$14,557.85
211 Library Fund	
1010 CASH-OPERATING	\$1,594.44
246 Vail Property	
1010 CASH-OPERATING	\$18,984.80
290 Economic Development	
1010 CASH-OPERATING	\$80.00
425 SRTS	
1010 CASH-OPERATING	\$71,221.87
426 16th St NW	
1010 CASH-OPERATING	\$940,555.15
601 Water Fund	
1010 CASH-OPERATING	\$27,519.82
602 Sewer Fund	
1010 CASH-OPERATING	\$2,365.05
604 Electric Fund	, ,
1010 CASH-OPERATING	\$8,384.21
606 ICE ARENA	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
1010 CASH-OPERATING	\$361.80
609 Liquor Fund	7301.00
1010 CASH-OPERATING	\$405,26
877 Festival in Park Fund	Ų405,20
	41 000 00
1010 CASH-OPERATING	\$1,200.00

Total: \$1,087,230.25

CITY OF KASSON

Claim Approval Signature Page For the Accounting Period: 8 / 23 Page: 7 of 7

Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON. MN 55944-2204

The claim batch dated

\_are approved for payment.

APPROVED

Council Member

\* V

08/17/23 13:14:14 CITY OF KASSON Claim Approval List

For the Accounting Period: 8/23 For Pay Date: 08/23/23

Operating Account

\* ... Over spent expenditure

Page: 1 of 5 Report ID: AP100V

Claim/		Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Di Line \$	isc \$ PO #	Fund	Org	Acct	Object	Proj	Cash Accoun
42656	E	34 CITY OF KASSON	40,232.62							
	07/27/23	CITY UTILITIES-C H	480.24		101	194	4194	380		1010
	07/27/23	CITY UTILITIES-P D	420.10		101	210	4210	380		1010
	07/27/23	CITY UTILITIES-STR LTS (LED)	357.73		101	316	4316	380		1010
	07/27/23	CITY UTILITIES-STREET LTS	31,95		101	310	4310	380		1010
	07/27/23	CITY UTILITIES-F D	321,43		101	220	4220	380		1010
	07/27/23	CITY UTILITIES-MAIN STR LTS	406.52		101	316	4316	380		1010
	07/27/23	CITY UTILITIES-MANT AV STR LTS	105.62		101	316	4316	380		1010
	07/27/23	CITY UTILITIES-STREET LTS	2,680.71		101	316	4316	380		1010
	07/27/23	CITY UTILITIES-K.A.CHIGH FLO	197.61		101	514	4514	380		1010
	07/27/23	CITY UTILITIES-K.A.CLOW FLOW	2,675.11		101	514	4514	380		1010
	07/27/23	CITY UTILITIES-K.A.CBI-DIREC	3,829.50		101	514	4514	380		1010
	07/27/23	CITY UTILITIES-N2 BALL PARK LT	735.80		101	517	4517	380		1010
	07/27/23	CITY UTILITIES-NO. PARK #3	836.91		101	517	4517	380		1010
	07/27/23	CITY UTILITIES-NO. PARK MAINT	288.09		101	522	4522	380		1010
	07/27/23	CITY UTILITIES-E SHELTER-VETS	40.00		101	522	4522	380		1010
	07/27/23	CITY UTILITIES-NO. PARK CONCES	68.21		101	517	4517	380		1010
	07/27/23	CITY UTILITIES-VETS PARK ATHL	29.36		101	517	4517	380		1010
	07/27/23	CITY UTILITIES-NE YOUTH BALL F	30.36		101	517	4517	380		1010
	07/27/23	CITY UTILITIES-W SHELTER-VETS	32.95		101	522	4522	380		1010
	07/27/23	CITY UTILITIES-NO. PARK #1	70.80		101	310	4310	380		1010
	07/27/23	CITY UTILITIES-WELL #4	3,143.16		601	941	4941	. 380		1010
	07/27/23	CITY UTILITIES-WELL #2	1,242.81		601	941	4941	. 380		1010
	07/27/23	CITY UTILITIES-WELL #3	63.48		601	941	4941	. 380		1010
	07/27/23	CITY UTILITIES-WELL #5	2,523.27		601	941	4941	. 380		1010
	07/27/23	CITY UTILITIES-8 AV WATER TOWE	253,70		601	941	4941	. 380		1010
	07/27/23	CITY UTILITIES-LITTLES LIFT ST	91.51		602	948	4948	380		1010
	07/27/23	CITY UTILITIES-LIQUOR STORE	817.89		609	979	4979	380		1010
	07/27/23	CITY UTILITIES-NO. PARK #4	30.94		101	522	4522	380		1010
	07/27/23	CITY UTILITIES-WWTP-WA/SE	2,338.31		602	947	4947	380		1010
	07/27/23	CITY UTILITIES-WWTP-ELECTRIC	7,738.89		602	947	4947	7 381		1010
	07/27/23	CITY UTILITIES-WWTP-BASEMENT	56.16		602	947	4947	7 380		1010
	07/27/23	CITY UTILITIES-WWTP-GARAGE	20.61		602	947	4947	7 380		1010
	07/27/23	CITY UTILITIES-NO. PARK #2	33,67	4	101	522	4522	380		101
	07/27/23	CITY UTILITIES-OLD WATER TOWER	59.14		101	526	4526	5 430		101
	07/27/23	CITY UTILITIES-D C AMBULANCE S	121.78		101	417	4417	7 380		1010

CITY OF KASSON Claim Approval List

For the Accounting Period: 8/23 For Pay Date: 08/23/23 Page: 2 of 5 Report ID: AP100V

Operating Account

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
	;	Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
	07/27/23	CITY UTILITIES-P.W.B. 1/2	455.58			101	310	4310	380		1010
	07/27/23	CITY UTILITIES-P.W.B. 1/2	455.58			604	957	4957	380		1010
	07/27/23	SALES TAX-ELECTRIC	27.75			604	957	4957	380		1010
	07/27/23	SALES TAX-ELECTRIC	-27.75			604		2025			1010
	07/27/23	D C TRANSIT TAX-ELECTRIC	2.02			604	957	4957	380		1010
	07/27/23	D C TRANSIT TAX-ELECTRIC	-2.02			604		2026			1010
	07/27/23	SALES TAX-WATER	0.68			604	957	4957	380		1010
	07/27/23	SALES TAX-WATER	-0.68			604		2025			1010
	07/27/23	D C TRANSIT TAX-WATER	0.05			604	957	4957	380		1010
	07/27/23	D C TRANSIT TAX-WATER	-0.05			604		2026			1010
	07/27/23	CITY UTILITIES-D C ICE ARENA	5,604.09			606	516	4516	380		1010
	07/27/23	CITY UTILITIES-ELECTRONIC SIGN	44.03			101	111	4111	430		1010
	07/27/23	CITY UTILITIES-PARK & RIDE LOT	63.75			101	316	4316	380		1010
	07/27/23	CITY UTILITIES-16 ST-E OF BRID	112.82			101	316	4316	380		1010
	07/27/23	CITY UTILITIES-16 ST-CENTER	142.89			101	316	4316	380		1010
	07/27/23	CITY UTILITIES-16 ST-W OF BRID	79,58			101	316	4316	380		1010
	07/27/23	CITY UTILITIES-LIBRARY	964.62			211	550	4550	380		1010
	07/27/23	CITY UTILITIES-LIONS PARK SHEL	41.01			101	522	4522	380		1010
	07/27/23	CITY UTILITIES-MEADOWLAND SHEL	33.38			101	522	4522	380		1010
	07/27/23	OUTLETS-VETS PARK PRKG LOT	29.36			101	522	4522	380		1010
	07/27/23	CITY UTILITIES-NEW WATER TOWER	31.61			601	941	4941	380		1010
		Total for Vendor	: 40,232.62	2							
42650	E	3785 I.R.S.	316.93								
	08/04/23	S S.T.DS.S. MATCH	256.86			101	140	4140	122		1010
	08/04/23	S.T.DMEDICARE MATCH	60.07			101	140	4140	123		1010
		Total for Vendor	316.9	3							
42660	E	108 MN DEPARTMENT OF REVENUE	29,682.00								
	08/14/23	JULY-UTILITIES SALES TAX	611.00			601		2025	,		1010
	08/14/23	JULY-UTILITIES SALES TAX	26,923.00			604		2025	;		1010
	08/14/23	JULY-UTILITIES SALES TAX ADJ	-8.00			601		2025	5		1010
	08/14/23	JULY-UTILITIES SALES TAX ADJ	-14.00			604		2025	<b>i</b>		1010
	08/14/23	JULY-SALES TAX PAYABLE	82.00			101		2025	5		1010
	08/14/23	JULY-SALES TAX PAYABLE	24.00			211		2025	5		1010
	08/14/23	JULY-SALES TAX PAYABLE	29.00			604		2025			1010
	08/14/23	JULY-USE TAX PAYABLE	55.00			101		2025	,		1010

CITY OF KASSON

For Pay Date: 08/23/23

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Operating Account

\* ... Over spent expenditure

8/14/23 a 8/14/23 a 8/14/23 a 8/14/23 a	JULY-USE TAX PAYABLE JULY-USE TAX PAYABLE JULY-USE TAX PAYABLE JULY-UTILITIES D C TRANS TAX JULY-UTILITIES D C TRANS TAX	144.00 15.00		PO #	Fund 0:	rg Acct 	Object	Proj	Account
8/14/23 a 8/14/23 a 8/14/23 a	JULY-USE TAX PAYABLE JULY-UTILITIES D C TRANS TAX	15.00			604	2026			
8/14/23 8/14/23	JULY-UTILITIES D C TRANS TAX					2025	,		1010
B/14/23 d					609	2025	;		1010
	JULY-UTILITIES D C TRANS TAX	44.00			601	2026	;		1010
8/14/23		1,757.00			604	2026	;		1010
	JULY-UTILITIES D C TRNS TX ADJ	-2.00			601	2026	;		1010
8/14/23	JULY-UTILITIES D C TRNS TX ADJ	-4.00			604	2026	;		1010
8/14/23	JULY-D C TRANSIT TAX PAYABLE	6.00			101	2026	ŝ		1010
8/14/23	JULY-D C TRANSIT TAX PAYABLE	2.00			211	2026	5		1010
8/14/23	JULY-D C TRANSIT TAX PAYABLE	2.00			604	2026	3		1010
8/14/23	JULY-D C TRANS USE TAX PAYABLE	4.00			101	2026	ŝ		1010
8/14/23	JULY-D C TRANS USE TAX PAYABLE	11.00			604	2026	5		1010
8/14/23	JULY-D C TRANS USE TAX PAYABLE	1.00			609	2026	5		1010
	Total for Vendo	or: 29,682.00							
E	973 MN DEPT OF REVENUE	13,873.00							
8/14/23	JULY-LIQUOR STORE SALES TAX	13,167.00			609	202	5		1010
8/14/23	JULY-LIQUOR STORE D C TRNS TAX	706.00			609	2026	5		1010
	Total for Vendo	or: 13,873.00							
E	6531 WEX HEALTH INC	108.25							
90028 07	/31/23 JULY '23 PARTICIPANT FEES	108.25*			101 1	40 4140	0 440		1010
	Total for Vendo	or: 108,25							
	# of Claims	5 Total:	84,212.80	# of Ve	ndors	0			
	Total Ele	ectronic Claims	84,212.80						
8 8	/14/23 /14/23 E /14/23 /14/23	E 973 MN DEPT OF REVENUE  /14/23 JULY-LIQUOR STORE SALES TAX  /14/23 JULY-LIQUOR STORE D C TRNS TAX  Total for Vendo  E 6531 WEX HEALTH INC  0028 07/31/23 JULY '23 PARTICIPANT FEES  Total for Vendo  # of Claims	/14/23 JULY-D C TRANS USE TAX PAYABLE 11.00 /14/23 JULY-D C TRANS USE TAX PAYABLE 1.00 Total for Vendor: 29,682.00  E 973 MN DEPT OF REVENUE 13,873.00 /14/23 JULY-LIQUOR STORE SALES TAX 13,167.00 /14/23 JULY-LIQUOR STORE D C TRNS TAX 706.00 Total for Vendor: 13,873.00  E 6531 WEX HEALTH INC 108.25  # 07/31/23 JULY '23 PARTICIPANT FEES 108.25* Total for Vendor: 108.25 # of Claims 5 Total:	/14/23 JULY-D C TRANS USE TAX PAYABLE 11.00 /14/23 JULY-D C TRANS USE TAX PAYABLE 1.00 Total for Vendor: 29,682.00  E 973 MN DEPT OF REVENUE 13,873.00 /14/23 JULY-LIQUOR STORE SALES TAX 13,167.00 /14/23 JULY-LIQUOR STORE D C TRNS TAX 706.00 Total for Vendor: 13,873.00  E 6531 WEX HEALTH INC 108.25  Total for Vendor: 108.25 # of Claims 5 Total: 84,212.80	/14/23 JULY-D C TRANS USE TAX PAYABLE 11.00 /14/23 JULY-D C TRANS USE TAX PAYABLE 1.00 Total for Vendor: 29,682.00  E 973 MN DEPT OF REVENUE 13,873.00 /14/23 JULY-LIQUOR STORE SALES TAX 13,167.00 /14/23 JULY-LIQUOR STORE D C TRNS TAX 706.00 Total for Vendor: 13,873.00  E 6531 WEX HEALTH INC 108.25 0028 07/31/23 JULY '23 PARTICIPANT FEES 108.25* Total for Vendor: 108.25 # of Claims 5 Total: 84,212.80 # of Vendor	/14/23 JULY-D C TRANS USE TAX PAYABLE 11.00 604 /14/23 JULY-D C TRANS USE TAX PAYABLE 1.00 609	/14/23 JULY-D C TRANS USE TAX PAYABLE 11.00 604 2026 /14/23 JULY-D C TRANS USE TAX PAYABLE 1.00 609 2026  Total for Vendor: 29,682.00  E 973 MN DEPT OF REVENUE 13,873.00 /14/23 JULY-LIQUOR STORE SALES TAX 13,167.00 609 2025 /14/23 JULY-LIQUOR STORE D C TRNS TAX 706.00 609 2026  Total for Vendor: 13,873.00  E 6531 WEX HEALTH INC 108.25  0028 07/31/23 JULY '23 PARTICIPANT FEES 108.25* 101 140 4140	/14/23 JULY-D C TRANS USE TAX PAYABLE 11.00 604 2026 /14/23 JULY-D C TRANS USE TAX PAYABLE 1.00 609 2026  Total for Vendor: 29,682.00  E 973 MN DEPT OF REVENUE 13,873.00 /14/23 JULY-LIQUOR STORE SALES TAX 13,167.00 609 2025 /14/23 JULY-LIQUOR STORE D C TRNS TAX 706.00 609 2026  Total for Vendor: 13,873.00  E 6531 WEX HEALTH INC 108.25 0028 07/31/23 JULY '23 PARTICIPANT FEES 108.25* 101 140 440 Total for Vendor: 108.25	/14/23 JULY-D C TRANS USE TAX PAYABLE 11.00 604 2026 /14/23 JULY-D C TRANS USE TAX PAYABLE 1.00 609 2026 Total for Vendor: 29,682.00  E 973 MN DEPT OF REVENUE 13,873.00 /14/23 JULY-LIQUOR STORE SALES TAX 13,167.00 609 2025 /14/23 JULY-LIQUOR STORE D C TRNS TAX 706.00 609 2026 Total for Vendor: 13,873.00  E 6531 WEX HEALTH INC 108.25 0028 07/31/23 JULY '23 PARTICIPANT FEES 108.25* 101 140 4140 440 Total for Vendor: 108.25

Total Non-Electronic Claims

CITY OF KASSON Fund Summary for Claims

For the Accounting Period: 8/23

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Fund/Account	Aı	mount
101 General Fund		
1010 CASH-OPERATING	;	\$15,459.11
211 Library Fund		
1010 CASH-OPERATING		\$990.62
601 Water Fund		
1010 CASH-OPERATING		\$7,903.03
602 Sewer Fund		
1010 CASH-OPERATING		\$10,245.48
604 Electric Fund		
1010 CASH-OPERATING		\$29,303.58
606 ICE ARENA		
1010 CASH-OPERATING		\$5,604.09
609 Liquor Fund		
1010 CASH-OPERATING		\$14,706.89
	Total:	\$84,212.80

CITY OF KASSON

Claim Approval Signature Page For the Accounting Period: 8 / 23 Page: 5 of 5

Report ID: AP100A

CITY OF KASSON 401 5TH STREET SE KASSON. MN 55944-2204

The claim batch dated

\_are approved for payment.

APPROVED

Council Member



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08/18/23 11:05:46 CITY OF KASSON Claim Approval List

For the Accounting Period: 8/23 For Pay Date: 08/24/23

For Pay Date = 08/24/23

Claim/	Check Vendor #/Name/	ocument \$/ Disc \$						Cash
	Invoice #/Inv Date/Description	Line \$	PO #	Fund Or	g Acct	Object	Proj	Account
42688	456U A & A ELECTRIC & UNDERGROUND	11,400.00						
	G-23-87.2 08/08/23 LINE EXTENSION-16 ST NW	5,010.00		604 95	7 4957	444		1010
	G-23-87.3 08/08/23 LINE EXTENSION-3 ST SE	630.00		604 95	7 4957	444		1010
	G-23-87.4 08/08/23 BORE-EAST/WEST TIE-FIRE HAL	5,760.00		604 95	7 4957	444		1010
	Total for Vendor:	11,400.00						
42636	2529 A H HERMEL COMPANY	400.31						
	985926 08/03/23 POP FOR RESALE	298.85		609 97	5 4975	5 254		1010
	985926 08/03/23 BAGS	92.51		609 97	5 4975	210		1010
	985926 08/03/23 SALES TAX	6.36		609 97	5 4975	210		1010
	985926 08/03/23 SALES TAX	-6.36		609	202	5		1010
	985926 08/03/23 D C TRANSIT TAX	0.46		609 97	5 4975	5 210		1010
	985926 08/03/23 D C TRANSIT TAX	-0.46		609	2026	5		1010
	985926 08/03/23 FREIGHT	8.95		609 97	5 497	335		1010
	Total for Vendor	400.31						
42556	6157 ALLSTATE PETERBILT OF ROCHESTER	119.01						
	5004243829 08/04/23 REMAN D2 GOVERNOR	19.63		101 22				1010
	5004244036 08/16/23 AIR DRYER ASSMBLY	99.38		101 22	0 422	220		1010
	Total for Vendor	: 119.01						
42668	2118 ALTEC INDUSTRIES INC	1,431.00						
	51262774 08/02/23 BUCKET TRUCK SERVICE	1,431.00		101 31	.0 431	0 400		1010
	Total for Vendor	: 1,431.00						
42557	5446 ANCOM TECHNICAL CENTER INC	1,831.80						
	116345 08/01/23 RELOCATE SIREN CONTROLLER	1,831.80*		101 22	0 422	0 400		1010
	Total for Vendor	: 1,831.80						
42558	6682 ANDERSON, BETHANY	208.95						
	07/06/23 MILES-MISC ERRANDS	12.45		211 55	0 455			1010
	08/01/23 MILES-LIBRARY CLASS	196.50		211 55	0 455	0 333		1010
	Total for Vendor	: 208.95						

CITY OF KASSON

Claim Approval List

For the Accounting Period: 8/23

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For Pay Date = 08/24/23

Claim/	Check Vendor #/Name/ Invoice #/Inv Date/Descriptio	Document \$/ Disc \$ n Line \$	PO # Fund	Org	Acct	Object	Proj	Cash Account
42683	2373 ARROW BUILDING CENTER	30.97						
	1925489 07/31/23 LUMBER	30.97	601	943	4943	220		1010
	Total fo	r Vendor: 30.97						
42674	5049 ARTISAN BEER COMPANY	120.00						
	3620816 08/12/23 BEER	120.00	609	975	4975	252		1010
	Total fo	r Vendor: 120.00						
42559	203 BAKER & TAYLOR INC	1,884.40						
	2037620932 06/27/23 BOOKS	381.83	211	550	4550	218		1010
	2037631406 07/03/23 BOOKS	49.91	211	550	4550	218		1010
	2037636551 07/03/23 BOOKS	381.64	211	550	4550	218		1010
	2037645723 07/06/23 BOOKS	35.40	211	550	4550	218		1010
	2037652144 07/10/23 BOOKS	372.93	211	550	4550	218		1010
	2037659883 07/12/23 BOOKS	34.23	211	550	4550	218		1010
	2037662765 07/13/23 BOOKS	628.46	211	550	4550	218		1010
	Total fo	or Vendor: 1,884.40						
42560	3322 BANKEN, ALISHA	351.13						
	08/10/23 EATING CONTEST SUPPLIES	52.85*	877	100	4000	430		1010
	08/10/23 JUNIOR AMBASSADOR SUPPLIES	285,43*	877	100	4000	430		1010
	08/10/23 LAMINATING CARDS	12.85*	877	100	4000	430		1010
	Total fo	or Vendor: 351.13						
42637	1012 BELLBOY CORPORATION	1,307.28						
	200355900 08/02/23 LIQUOR	547.50	609	975	4975	251		1010
	200355900 08/02/23 FREIGHT	12.00	609	975	4975	335		1010
	107083400 07/13/23 OLIVES/CHERRIES/ASE	PARAGUS 118.39*	609	975	4975	259		1010
	200435000 08/10/23 LIQUOR	325.04	609	975	4975	251		1010
	200435000 08/10/23 CHERRIES	167.00*	609	975	4975	259		1010
	200435000 08/10/23 FREIGHT	8.00	609	975	4975	335		1010
	200470800 08/11/23 LIQUOR	255.00	609	975	4975	5 251		1010
	200315300 07/28/23 LIQUOR CREDIT	-125.65	609	975	4975	251		1010

CITY OF KASSON

Claim Approval List

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For Pay Date = 08/24/23

Claim/	Check Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Disc \$ Line \$	PO # Fund Org	Acat	Object	Proj .	Cash Account
42561	6683 BLECKWEHL, MARY	82.83					
	305 07/14/23 BOOKS	82.83	211 550	4550	218		1010
	Total for Vene	dor: 82.83					
42638	5239 BREAKTHRU BEVERAGE MN WINE &	2,933.62					
	111499245 08/02/23 FREIGHT	1.65	609 975	4975	335		1010
	111499246 08/02/23 LIQUOR	1,235.27	609 975	4975	251		1010
	111499246 08/02/23 WINE	256.00	609 975	4975	251		1010
	111499246 08/02/23 FREIGHT	34.93	609 975	4975	335		1010
	111591184 08/09/23 LIQUOR	1,234.91	609 975	4975	251		1010
	111591184 08/09/23 FREIGHT	24.75	609 975	4975	335		1010
	111591184 08/09/23 NA BEVERAGE	146.11	609 975	4975	254		1010
	Total for Ven	dor: 2,933.62					
42562	2 2410 CENTRAL MUNICIPAL POWER AGCY	386,298.60					
	7541 07/31/23 CMMPA DUES-JULY	1,500.00	604 959	4959	334		1010
	7541 07/31/23 FEES FOR SERVICES	1,914.03	604 959	4959	430		1010
	7541 07/31/23 PURCH'D POWER	238,866.28	604 956	4956	381		1010
	7541 07/31/23 PURCH'D POWER-TRANSMISSION	70,393.79	604 956	4956	381		1010
	7541 07/31/23 CAPACITY PURCHASED-JULY	71,940.20	604 956	4956	381		1010
	7541 07/31/23 CIP MONTHLY ASSMNT-JULY	1,684.30	604 959	4959	429		1010
	Total for Ven	dor: 386,298.60					
42563	5748 CHRISTENSON, JULIA	623.61					
	08/08/23 FOOD SAFETY CLASS	190.00*	101 514	4514	430		1010
	08/08/23 MILES-FOOD SAFETY CLASS	117.90*	101 514	4514	430		1010
	08/08/23 MILES-PICK UP SAM'S ORDERS	235.80*	101 514	4514	430		1010
	08/08/23 MILES-3 SWIM MEETS	79.91*	101 514	4514	430		1010
	Total for Ven	dor: 623.61					
42639	9 5667 CINTAS	185.70					
	4164076686 08/09/23 MATS-L.S.	92.85*	609 979	4979	410		1010
	4164777298 08/16/23 MATS-L.S.	92.85*	609 979	4979	410		1010
	Total for Ven	dor: 185.70					

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\* ... Over spent expenditure

Claim/ Check Vendor #/Name/ Document \$/ Disc \$ Cash Invoice #/Inv Date/Description Line \$ PO # Fund Org Acct Object Proj Account 42614 6691 COLEMAN, JONAH 275.00 1010 08/10/23 LIFEGUARD TRAINING REIMBURSE 275.00\* 101 514 4514 430 Total for Vendor: 275.00 42616 6329 COLEMAN, SADIE 375.00 08/10/23 LIFEGUARD RECERTIFY REIMB 135.00\* 101 514 4514 430 1010 240.00\* 101 514 4514 430 1010 08/10/23 WSI TRAINING REIMBURSEMENT 375.00 Total for Vendor: 31,650.00 42670 2052 DAVID DROWN ASSOCIATES INC 5683 08/14/23 2023A BOND CONSULT 31,650.00\* 101 220 4220 430 1010 Total for Vendor: 31,650.00 5156 DODGE COUNTY INDEPENDENT/DODGE 835.60 42564 08/01/23 1 YR SUBSCRIPTION-LIBRARY 49.00\* 211 550 4550 216 1010 16373 08/03/23 P C HEARING NOTICE 82,80 101 191 4191 351 1010 1010 16425 08/10/23 TIF DISCLOSURE NOTICE 41.40 101 140 4140 430 16425 08/10/23 TIF DISCLOSURE NOTICE 290 650 4650 430 1010 82.80 602 948 4948 1010 16424 08/10/23 AD FOR BIDS-'23 SAN SEWER PROJ 496.80 430 101 111 4111 1010 16419 08/10/23 HEARING NOTICE-CANNABIS ORD 41.40 351 16423 08/10/23 HEARING NOTICE-SPEC VEH ORD 41.40 101 111 4111 351 1010 835.60 Total for Vendor: 42689 1 DODGE COUNTY SHERIFF'S OFFICE 9,520.00 2023-003 08/07/23 '23 IT SUPPORT 8,100.00 101 210 4210 370 1010 2023-003 08/07/23 '23 NET MOTION 720.00 101 210 4210 370 1010 700,00 101 210 1010 2023-003 08/07/23 '23 VIRTUAL MACHINE 4210 370 9,520.00 Total for Vendor: 42684 3910 DOYLE CONNER CO. 16,815.00 11657 08/09/23 RPRS TO REED BED WALLS-MATERIA 7,000.00 602 947 4947 221 1010 11657 08/09/23 RPRS TO REED BED WALLS-LABOR 9,815.00 602 947 4947 400 1010 Total for Vendor: 16,815.00

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Claim/	· ,	ocument \$/ Disc \$ Line \$	PO #	Fund Org A	.cat (	Object I	Cash Proj Account
42565	2070 EARL'S SMALL ENGINE REPAIR INC	40.00					
	#HELD 08/03/23 BAR OIL	40.00		101 522	4522	220	1010
	Total for Vendor:	40.00					
42566	6667 ECSI	27,449.00					
	357224 08/14/23 ACCESS CARDS/CCTV	27,449.00*		101 680	4210	550	1010
	Total for Vendor:	27,449.00					
42567	6684 ENVIRONMENTAL PLANT SERVICES	4,200.00					
	17328 08/09/23 PRE-DEMO ASBESTOS ABATEMENT	4,200.00*		430 630	4630	430	1010
	Total for Vendor:	4,200.00					
42568	4104 FARMERS TOP SOIL INC	360.64					
	10677 07/31/23 SCREENED TOPSOIL	360.64		101 522	4522	220	1010
	Total for Vendor:	360.64					
42664	2618 FIRE SAFETY USA INC	553.00					
	175562 08/03/23 EQUIPMENT-GRAIN BIN RESCUE	53.00*		101 220	4220	210	1010
	175562 08/03/23 REIMB'D EQUIP-GRAIN BIN RESCUE	500.00		101	1151		1010
	Total for Vendor:	553.00					
42569	5547 FUN EXPRESS LLC	674.32					
	7252636860 07/03/23 PORGRAM SUPPLIES	674.32*		211 550	4550	441	1010
	Total for Vendor:	674.32					
42570	77 HAWKINS INC	13,136.53					
	6533491 07/21/23 ALUM SULFATE LIQUID	6,350.60		602 947	4947	211	1010
	6540282 07/31/23 CHLORINE/HYDROFL ACID/ LPC-5	5,276.15		601 943	4943	210	1010
	6543534 08/04/23 CHLORINE-K.A.C.	311.26		101 514	4514	210	1010
	6543534 08/04/23 CHLORINE	311.25		601 943	4943	210	1010
	6543537 08/04/23 CHLORINE	887.27		601 943	4943	210	1010
	Total for Vendor:	13,136.53					

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Claim/	Check Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Disc \$	PO # Fund	Org Acct	Object	Cash Proj Account
	invoice #/inv Date/Description	Tille \$	FO W Fulld			
42675	5036 HOHENSTEINS INC	369.00				
42015	634330 08/10/23 BEER	369.00	609	975 497	5 252	1010
	Total for Vendor	369.00				
42571	2462 HOISINGTON KOEGLER GROUP INC	2,168.75				
	019-041-44 08/14/23 PLANNING SERVICES-JULY	1,891.25*	101	191 419	1 440	1010
	019-041-44 08/14/23 P & Z MTGS	277.50*	101	191 419	1 440	1010
	Total for Vendor	2,168.75				
42617	6692 HOLZ, ANDREW	240.00				
	08/10/23 LIFEGUARD TRAINING REIMBURSE	240.00*	101	514 451	4 430	1010
	Total for Vendor	240.00				
42618	6331 HOLZ, MCKENZIE	340.00				
	08/10/23 LIFEGUARD RECERTIFY REIMB	100.00*	101	514 451	4 430	1010
	08/10/23 WSI TRAINING REIMBURSEMENT	240.00*	101	514 451	4 430	1010
	Total for Vendor	340.00				
42572	5064 HOMETOWN HAULERS LLC	400.00				
	11186 08/08/23 DUMPSTER/CARTS-FESTIVAL	150.00	101	323 432	3 430	1010
	11186 08/08/23 DUMPSTER-FIREMENS DANCE	250.00	101	115	51	1010
	Total for Vendor	400.00				
42630	6301 HY-VEE ACCOUNTS RECEIVABLE	1,358.51				
	5880181527 07/14/23 K.A.C. CONCESSIONS	165.98		514 451		1010
	5880192087 07/14/23 K.A.C. CONCESSIONS	11.38		514 451		1010
	5880300639 07/17/23 K.A.C. CONCESS SUPPLIES	26.80		514 453		1010
	5880371353 07/19/23 K.A.C. CONCESSIONS	285.38		514 453		1010
	5880626160 07/26/23 K.A.C. CONCESSIONS	97.64		514 45		1010
	5880626160 07/26/23 K.A.C. CONCESS SUPPLIES	5.89		514 45		1010
	5880406817 07/20/23 K.A.C. CONCESSIONS	11.38		514 45:		1010
	5880660624 07/27/23 K.A.C. CONCESSIONS	9.98		514 45:		1010
	5880736202 07/29/23 K.A.C. CONCESSIONS	277.92		514 45		1010
	5880916196 08/03/23 K.A.C. CONCESSIONS	144.00	101	514 45	*	1010
	5880916196 08/03/23 K.A.C. CONCESS SUPPLIES	15.08	101	514 45	210	1010
	5880956732 08/04/23 K.A.C. CONCESSIONS	5.00	101	514 45	14 262	1010

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Claim/	• • •	Document \$/ Disc \$	"	m 1 =		Ob days	<b>.</b>	Cash
	Invoice #/Inv Date/Description	Line \$	PO #	Fund Or	y Acct	Object	Proj	Accoun
	5880996587 08/05/23 K.A.C. CONCESS SUPPLIES	7.98		101 51	4514	210		1010
	5881025351 08/06/23 K.A.C. CONCESS SUPPLIES	15.08		101 51	4 4514	210		1010
	5881073888 08/07/23 SWIM TEAM SUPPLIES	25.97		101 51	4 4514	210		1010
	5881108054 08/08/23 K.A.C. CONCESSIONS	92.64		101 51	4 4514	262		1010
	5881118429 08/08/23 K.A.C. CONCESS SUPPLIES	21.45		101 51	4 4514	210		1010
	5881148768 08/09/23 K.A.C. CONCESSIONS	138.96		101 51	4 4514	262		1010
	Total for Vendor	: 1,358.51						
42622	6693 INMAN, LOGAN	240.00						
	08/10/23 LIFEGUARD TRAINING REIMBURSE	240.00*		101 51	4 4514	430		1010
	Total for Vendor	: 240.00						
42573	6685 IRON VALLEY EQUIPMENT & MFG LLC	473.97						
	1782 07/31/23 GUARD/DISC SHIELD/BEARING	473.97		605 96	3 4963	220		1010
	Total for Vendor	: 473.97						
42671	6258 JEREMY'S LAWN CARE	3,580.00						
	2279 08/17/23 MOWING 8/8 & 8/15	401.18		605 96	3 4963	3 444		1010
	2279 08/17/23 MOWING 8/8 & 8/15	83.54		601 94	3 4943	3 444		1010
	2279 08/17/23 MOWING 8/8 & 8/15	646.62		602 94	7 4947	7 444		1010
	2279 08/17/23 MOWING 8/8 & 8/15	11.32		602 94	8 4948	3 444		1010
	2279 08/17/23 MOWING 8/8 & 8/15	372.86		604 95	7 495	7 444		1010
	2279 08/17/23 MOWING 8/8 & 8/15	1,430.12		101 52	2 4522	2 444		1010
	2279 08/17/23 MOWING 8/8 & 8/15	445.56		101 51	8 4518	3 444		1010
	2279 08/17/23 MOWING 8/8 & 8/15	188.80		101 31	0 4310	444		1010
	2279 08/17/23 SALES TAX	25,63		604 95	7 495	7 444		1010
	2279 08/17/23 SALES TAX	-25.63		604	202	5		1010
	2279 08/17/23 D C TRANSIT TAX	1.86		604 95	7 495	7 444		1010
	2279 08/17/23 D C TRANSIT TAX	-1.86		604	202	6		1010
	Total for Vendor	3,580.00						
42640	25 JOHNSON BROTHERS LIQUOR CO	6,515.75						
	2354051 08/03/23 LIQUOR	2,836.65		609 97	5 497	5 251		1010
	2354051 08/03/23 FREIGHT	79.20		609 97	5 497	5 335		1010
	2354052 08/03/23 WINE	844.60		609 97	5 497	5 251		1010
	2354052 08/03/23 FREIGHT	21.78		609 97	5 497	5 335		1010
	2358694 08/10/23 LIQUOR	1,312.54		609 97	5 497	5 251		1010

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Claim/		Vendor #/Name/ #/Inv Date/Description	Document \$/ Disc \$ Line \$	PO # Fund	Org	Acct	Object	Proj	Cash Account
	2358694 08/10/23	FREIGHT	27.72	609	975	4975	335		1010
	2358695 08/10/23	WINE	1,351.68	609	975	4975	251		1010
	2358695 08/10/23	FREIGHT	41.58	609	975	4975	335		1010
		Total for Ven	dor: 6,515.75						
42574	6607 K	ANE, AMANDA	129.09						
	2779-03 08/07/23	REFUND OVERPAY ON ACCT	129.09	604		2212			1010
		Total for Ver	ndor: 129.09						
42690	5087 K	ASEL, JESSE	323.20						
	08/18/23 KASEL	HOTEL-D.A.R.E. CONFERENC	323.20	101	210	4210	333		1010
		Total for Ver	ndor: 323,20						
42575	35 K	ASSON HARDWARE HANK	763.22						
	07/31/23 OPER S	CUPPLIES-P D	36.67	101	210	4210	210		1010
	07/31/23 R&M SU	PPLIES-PARKS	52.76	101	522	4522	220		1010
	07/31/23 R&M SU	PPLIES-F D	394.39	101	220	4220	220		1010
	07/31/23 R&M SU	PPLIES-K.A.C.	98.41	101	514	4514	220		1010
	07/31/23 R&M SU	PPLIES-ELECTRIC	33.96*	604	957	4957	220		1010
	07/31/23 SALES	TAX	2.33*	604	957	4957	220		1010
	07/31/23 SALES	TAX	-2.33	604		2025	5		1010
	07/31/23 D C TR	RANSIT TAX	0.17*	604	957	4957	220		1010
	07/31/23 D C TR	RANSIT TAX	-0.17	604		2026	5		1010
	07/31/23 R&M SU	PPLIES-WATER	24.99	601	943	4943	220		1010
	07/31/23 OPER S	SUPPLIES-WATER	46.96	603	. 943	4943	210		1010
	07/31/23 SHIPPI	NG-WATER DEPT	52.09	601	944	4944	325		1010
	07/31/23 R&M SU	JPPLIES-WWTP OPERATIONS	22.99	602	947	4947	220		1010
42576	35 K	KASSON HARDWARE HANK	120.83						
	320904 06/05/23	POPCORN POPPER RENTAL	88.57*	21:	550	4550	441		1010
	321340 06/30/23	BRACKET/TOWEL BAR	24.48	21:	550	4550	210		1010
	321555 07/17/23	cr-TOWEL BAR	-13.99	21:	550	4550	210		1010
	321556 07/17/23	SOAP/FURN POLISH/SCR COVER	21.77	21:	550	4550	210		1010
		Total for Ve	ndor: 884.05						

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Claim/	Check Vendor #/Name/	Document \$/ Disc \$						Cash
<b>,,,</b> ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Invoice #/Inv Date/Description	Line \$	PO #	Fund Org	Acct	Object	Proj	Account
42631	233 KASSON VARIETY STORE	28.97						
	01-747 08/09/23 POSTER BOARD/MARKERS	15.61*		877 100	4000	430		1010
	01-763 08/10/23 FOAM BOARD	10.58*		877 100	4000	430		1010
	01-777 08/11/23 TAPE/INDEX CARDS	2.78*		877 100	4000	430		1010
	Total for Vendor	: 28.97						
42676	6342 KINNEY CREEK BREWERY	552,00						
	IN-2100 08/03/23 BEER	258.00		609 975	4975	252		1010
	IN-1243 08/11/23 BEER	294.00		609 975	4975	252		1010
	Total for Vendor	: 552.00						
42620	6334 LANGEMO, KAIA	100.00						
	08/15/23 LIFEGUARD RECERTIFY REIMB	100,00*		101 514	4514	430		1010
	Total for Vendor	: 100.00						
42691	. 2689 LOCATORS & SUPPLIES INC	558.94						
	0309157-IN 08/11/23 RED MARKING PAINT	271.20*		604 957	4957	220		1010
	0309157-IN 08/11/23 SALES TAX	18.65*		604 957	4957	220		1010
	0309157-IN 08/11/23 SALES TAX	-18,65		604	2025			1010
	0309157-IN 08/11/23 D C TRANSIT TAX	1.36*		604 957	4957	220		1010
	0309157-IN 08/11/23 D C TRANSIT TAX	-1.36		604	2026			1010
	0309207-IN 08/15/23 RED MARKING FLAGS	287.74*		604 957	4957	220		1010
	0309207-IN 08/15/23 SALES TAX	19.78*		604 957	4957	220		1010
	0309207-IN 08/15/23 SALES TAX	-19.78		604	2025			1010
	0309207-IN 08/15/23 D C TRANSIT TAX	1.44*		604 957				1010
	0309207-IN 08/15/23 D C TRANSIT TAX	-1.44		604	2026	i		1010
	Total for Vendor	558.94						
42632	3546 MANKE'S OUTDOOR EQT & APPLIANCE	s 7,895.00						
	000661 08/11/23 '23 KAGE SNOW PLOW SYSTEM	7,895.00		101 312	4312	220		1010
	Total for Vendor	7,895.00						
42623	3 5996 MASTIN, MORIAH	100.00						,
	08/07/23 LIFEGUARD RECERTIFY REIMB	100.00*		101 514	4514	430		1010
	Total for Vendor	100.00						

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Claim/		Document \$/ Disc \$	PO "	w 16		01-11	D	Cash
	Invoice #/Inv Date/Description	Line \$	PO #	Fund Org	Acct	Object	Proj	Account
42577	714 MB REPAIR	125.00						
	8869 07/23/23 STARTER REPAIR-JETTER	125.00		602 948	4948	400		1010
	Total for Ve	ndor: 125.00						
42578	2617 MENARDS-ROCHESTER NORTH	599,00						
	28589 08/03/23 REFRIGERATOR-P.W.B.	299.50		601 943	4943	240		1010
	28589 08/03/23 REFRIGERATOR-P.W.B.	299.50		604 957	4957	240		1010
	28589 08/03/23 SALES TAX	20.59		604 957	4957	240		1010
	28589 08/03/23 SALES TAX	-20.59		604	2025			1010
	28589 08/03/23 D C TRANSIT TAX	1.50		604 957	4957	240		1010
	28589 08/03/23 D C TRANSIT TAX	-1.50		604	2026			1010
	Total for Ve	ndor: 599,00						
42584	89 METRO SALES INC	304.39						
	2343909 08/14/23 QTRLY MAINT-B&W 8/13-11/1	2 18.22		101 140	4140	210		1010
	2343909 08/14/23 QTRLY MAINT-B&W 8/13-11/1	2 18.21		101 310	4310	210		1010
	2343909 08/14/23 QTRLY MAINT-B&W 8/13-11/1	2 18,21		101 191	. 4191	210		1010
	2343909 08/14/23 QTRLY MAINT-B&W 8/13-11/1	2 18,21		101 517	4517	210		1010
	2343909 08/14/23 QTRLY MAINT-B&W 8/13-11/1	2 18.21		290 650	4650	210		1010
	2343909 08/14/23 QTRLY MAINT-B&W 8/13-11/1	2 18.21		601 944	4944	210		1010
	2343909 08/14/23 QTRLY MAINT-B&W 8/13-11/1	2 18.21		602 949	4949	210		1010
	2343909 08/14/23 QTRLY MAINT-B&W 8/13-11/1	2 18.21		604 959	4959	210		1010
	2343909 08/14/23 QTRLY MAINT-B&W 8/13-11/1	2 18.21		605 963	4963	210		1010
	2343909 08/14/23 QTRLY MAINT-B&W 8/13-11/1	2 18,21*		609 976	4976	430		1010
	2343909 08/14/23 SALES TAX	1.25		604 959	4959	210		1010
	2343909 08/14/23 SALES TAX	-1.25		604	2025	i		1010
	2343909 08/14/23 D C TRANSIT TAX	0.09		604 959	4959	210		1010
	2343909 08/14/23 D C TRANSIT TAX	-0.09		604	2026	;		1010
	2343909 08/14/23 SALES TAX	1.25*		609 976	5 497€	430		1010
	2343909 08/14/23 SALES TAX	-1.25		609	2025	i		1010
	2343909 08/14/23 D C TRANSIT TAX	0.09*		609 976	6 4976	430		1010
	2343909 08/14/23 D C TRANSIT TAX	-0.09		609	2026	5		1010
	2343909 08/14/23 QTRLY MAINT-CLR 8/13-11/1	2 12,23		101 140	4140	210		1010
	2343909 08/14/23 QTRLY MAINT-CLR 8/13-11/1	2 12.22		101 310	4310	210		1010
	2343909 08/14/23 QTRLY MAINT-CLR 8/13-11/1	2 12,23		101 193	L 4191	210		1010
	2343909 08/14/23 QTRLY MAINT-CLR 8/13-11/1	2 12,22		101 51	7 4517	210		1010

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	Invoice	#/Inv Date/Description	Line \$	PO #	Fund	Org	Acat	Object	Proj	Account
	2343909 08/14/23	QTRLY MAINT-CLR 8/13-11/12	12.23		290	650	4650	210		1010
	2343909 08/14/23	QTRLY MAINT-CLR 8/13-11/12	12.23		601	944	4944	210		1010
	2343909 08/14/23	QTRLY MAINT-CLR 8/13-11/12	12.23		602	949	4949	210		1010
	2343909 08/14/23	QTRLY MAINT-CLR 8/13-11/12	12.23		604	959	4959	210		1010
	2343909 08/14/23	QTRLY MAINT-CLR 8/13-11/12	12.23		605	963	4963	210		1010
	2343909 08/14/23	QTRLY MAINT-CLR 8/13-11/12	12.23*		609	976	4976	430		1010
	2343909 08/14/23	SALES TAX	0.84		604	959	4959	210		1010
	2343909 08/14/23	SALES TAX	-0.84		604		2025			1010
	2343909 08/14/23	D C TRANSIT TAX	0.06		604	959	4959	210		1010
	2343909 08/14/23	D C TRANSIT TAX	-0.06		604		2026			1010
	2343909 08/14/23	SALES TAX	0.84*		609	976	4976	430		1010
	2343909 08/14/23	SALES TAX	-0.84		609		2025			1010
	2343909 08/14/23	D C TRANSIT TAX	0.06*		609	976	4976	430		1010
	2343909 08/14/23	D C TRANSIT TAX	-0.06		609		2026			1010
		Total for Vend	or: 304.39							
42678	3314 M	ETROPOLITAN MECHANICAL	7,402.54							
	910029358 06/29/	23 PM ON REFRIGERATION EQUIP	5,541.21		606	516	4516	400		1010
	910029359 06/29/	23 REPAIRS TO MUNTERS UNIT	1,861.33		606	516	4516	400		1010
		Total for Vend	or: 7,402.54							
42579	6686 M	IINNESOTA D.A.R.E. INC	150.00							
	51923 08/07/23 K	ASEL-D.A.R.E. CONF.	150.00		101	210	4210	333		1010
		Total for Vend	or: 150.00							
42580	299 M	HISSISSIPPI WELDERS SUPPLY CO	26.00							
	1643409 08/01/23	CO2 CYL-HYDROTEST THRU 8/20	28 3.71		101	310	4310	400		1010
	1643409 08/01/23	CO2 CYL-HYDROTEST THRU 8/20	28 3.71		101	312	4312	400		1010
	1643409 08/01/23	CO2 CYL-HYDROTEST THRU 8/20	28 3,71		101	517	4517	400		1010
	1643409 08/01/23	CO2 CYL-HYDROTEST THRU 8/20	28 3.71		601	943	4943	400		1010
	1643409 08/01/23	CO2 CYL-HYDROTEST THRU 8/20	28 3.72		602	948	4948	400		1010
	1643409 08/01/23	CO2 CYL-HYDROTEST THRU 8/20	28 3.72		604	957	4957	400		1010
	1643409 08/01/23	CO2 CYL-HYDROTEST THRU 8/20	28 3.72		605	963	4963	400		1010
	1643409 08/01/23		0.26		604	957	4957	400		1010
	1643409 08/01/23		-0.26		604		2025	5		1010
	• •	B D C TRANSIT TAX	0.02		604	957	4957	400		1010
		B D C TRANSIT TAX	-0.02		604		2026	5		1010
		Total for Vend	lor: 26.00							

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Claim/	·	nument \$/ Disc \$	PO #	Fund Org	Acct	Object	Proj	Cash Account
						-		
42581	143 MN DEPT OF LABOR & INDUSTRY	30.00						
	ABR0307607 07/29/23 PRESSURE VESSEL REGISTR	10.00		101 310	4310	444		1010
	ABR0308045 07/29/23 PRESSURE VESSEL REGISTR	20.00		101 220	4220	444		1010
	Total for Vendor:	30.00						
42665	264 MN RURAL WATER ASSN	150,00						
	08/13/23 BOLSTER-LINE TRACING TRAINING	150.00*		601 944	4944	333		1010
	Total for Vendor:	150.00						
42679	2173 MN STATE FIRE CHIEFS ASSN	1,245.00						
	6047 08/17/23 FITCH-ANN'L CONF REGISTRATION	325.00		101 220	4220	333		1010
	6047 08/17/23 ALEXANDER-ANN'L CONF REGISTRAT	400.00		101 220	4220	333		1010
	6047 08/17/23 MILLER-ANN'L CONF REGISTRATION	400.00		101 220	4220	333		1010
	6047 08/17/23 3 ADDL BANQUET TICKETS	120.00		101	1151			1010
	Total for Vendor:	1,245.00						
42585	5881 NAPA AUTO PARTS	351,30						
	467487 07/05/23 BATTERY	237.33		101 210	4210	220		1010
	467588 07/07/23 OIL FILTER/SYNTH OIL	34.47		101 210	4210	220		1010
	468068 07/14/23 A C REFRIGERANT	32.99*		604 957	4957	220		1010
	468068 07/14/23 SALES TAX	2.27*		604 957	4957	220		1010
	468068 07/14/23 SALES TAX	-2.27		604	2025	5		1010
	468068 07/14/23 D C TRANSIT TAX	0.16*		604 957	4957	220		1010
	468068 07/14/23 D C TRANSIT TAX	-0.16		604	2026	<b>i</b>		1010
	462998 07/20/23 12PT RATCMB/FEBREEZ/MAG TOOL	33.94		601 943	4943	220		1010
	73123 07/31/23 SERVICE FEE	12.57		101 310	4310	220		1010
	Total for Vendor:	351,30						
42682	4547 NELSON, JARROD	260.69						
	08/18/23 MILES-CMPAS MTG	123.14		604 959	4959	333		1010
	08/18/23 MILES-OAK GROVE FOR NETWORKING	137.55		604 959	4959	333		1010
	Total for Vendor:	260.69						

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Claim/	Check Vendor #/Name/	Document \$/ Disc \$						Cash
	Invoice #/Inv Date/Description	Line \$	PO #	Fund Org	Acct	Object	Proj	Account
42641	60 NORTHERN BEVERAGE DIST. CO. LL	12,747.60						
	1162338 08/03/23 BEER	8,059.45		609 975	4975	252		1010
	1162338 08/03/23 NA BEVERAGE	15.40		609 975	4975	254		1010
	1162338 08/03/23 FREIGHT	2.00		609 975	4975	335		1010
	1165899 08/10/23 BEER	4,638.50		609 975	4975	252		1010
	1165899 08/10/23 NA BEVERAGE	30,25		609 975	4975	254		1010
	1165899 08/10/23 FREIGHT	2.00		609 975	4975	335		1010
	Total for Vendor	: 12,747.60						
42582	983 OLMSTED MEDICAL CENTER	127.00						
	08/08/23 1 DRUG TEST	88.00		101 920	4920	433		1010
	08/08/23 1 DRUG TEST	39.00		604 957	4957	433		1010
	Total for Vendor	: 127.00						
42586	3491 OLYMPIC FIRE PROTECTION CORP	300.00						
	10000804 08/08/23 ANN'L SPKLR SYSTEM INSPECT	50.00		101 310	4310	400		1010
	10000804 08/08/23 ANN'L SPKLR SYSTEM INSPECT	50.00*		101 510	4510	400		1010
	10000804 08/08/23 ANN'L SPKLR SYSTEM INSPECT	50.00		601 943	4943	400		1010
	10000804 08/08/23 ANN'L SPKLR SYSTEM INSPECT	50.00		602 948	4948	400		1010
	10000804 08/08/23 ANN'L SPKLR SYSTEM INSPECT	50.00		604 957	4957	400		1010
	10000804 08/08/23 ANN'L SPKLR SYSTEM INSPECT	50.00		605 963	4963	400		1010
	Total for Vendor	: 300.00						
42587	502 ON-SITE COMPUTERS INC	3,910.91						
	CW87636 08/01/23 MICROSOFT 365 BUS LIC-AUGUST	20.00*		101 111	4111	. 370		1010
	CW87636 08/01/23 MICROSOFT 365 BUS LIC-AUGUST	85.00*		101 192	4192	370		1010
	CW87636 08/01/23 MICROSOFT 365 BUS LIC-AUGUST	4.00*		101 310	4310	370		1010
	CW87636 08/01/23 MICROSOFT 365 BUS LIC-AUGUST	4.00*		101 522	4522	370		1010
	CW87636 08/01/23 MICROSOFT 365 BUS LIC-AUGUST	4.00*		101 514	4514	370		1010
	CW87636 08/01/23 MICROSOFT 365 BUS LIC-AUGUST	17.00*		290 650	4650	370		1010
	CW87636 08/01/23 MICROSOFT 365 BUS LIC-AUGUST	4.00*		601 944	4944	370		1010
	CW87636 08/01/23 MICROSOFT 365 BUS LIC-AUGUST	4.00*		602 949	4949	370		1010
	CW87636 08/01/23 MICROSOFT 365 BUS LIC-AUGUST	75.00*		604 959	4959	370		1010
	CW87636 08/01/23 MICROSOFT 365 BUS LIC-AUGUST	17.00*		606 516	4516	370		1010
	CW87636 08/01/23 MICROSOFT 365 BUS LIC-AUGUST	8.00		609 976	4976	370		1010
	CW87636 08/01/23 SALES TAX	5.16*		604 959	4959	370		1010

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Claim/	Check	Invoice	Vendor #/Name/ I #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acat	Object	Proj	Cash Account
			SALES TAX	-5.16			604		2025			1010
			D C TRANSIT TAX	0.38*				959	4959			1010
		, .	D C TRANSIT TAX	-0.38			604		2026			1010
			SALES TAX	0.55				976	4976			1010
			SALES TAX	-0.55			609		2025			1010
			D C TRANSIT TAX	0.04				976	4976			1010
	CW87636	08/01/23	D C TRANSIT TAX	-0.04			609		2026			1010
	CWB7889	08/03/23	MANAGED SERVICES CONTRACT-AUG	680.00*				192	4192			1010
			MANAGED SERVICES CONTRACT-AUG	68.00*				310	4310			1010
	CW87889	08/03/23	MANAGED SERVICES CONTRACT-AUG	136.00*				522	4522			1010
	CW87889	08/03/23	MANAGED SERVICES CONTRACT-AUG	68.00*			290	650	4650			1010
	CW87889	08/03/23	MANAGED SERVICES CONTRACT-AUG	68.00*				944	4944			1010
	CW87889	08/03/23	MANAGED SERVICES CONTRACT-AUG	136.00*				949	4949			1010
	CW87889	08/03/23	MANAGED SERVICES CONTRACT-AUG	204.00*			604	959	4959			1010
	CW87889	08/03/23	MANAGED SERVICES CONTRACT-AUG	68.00*			605	964	4964	370		1010
	CW87889	08/03/23	MANAGED SERVICES CONTRACT-AUG	272.00*			604	959	4959	370		1010
	CW87889	08/03/23	MANAGED SERVICES CONTRACT-AUG	68.00*			606	516	4516	370		1010
	CW87889	08/03/23	MANAGED SERVICES CONTRACT-AUG	68.00			609	976	4976	370		1010
	CW87889	08/03/23	MANAGED SERVICES CONTRACT-AUG	272.00*			101	514	4514	370		1010
	CW87889	08/03/23	SALES TAX	32.73*			604	959	4959	370		1010
	CW87889	08/03/23	SALES TAX	-32.73			604		2025			1010
	CW87889	08/03/23	D C TRANSIT TAX	2.38*			604	959	4959	370		1010
	CW87889	08/03/23	D C TRANSIT TAX	-2.38			604		2026			1010
	CW87889	08/03/23	SALES TAX	4.68			609	976	4976	370		1010
	CW87889	08/03/23	SALES TAX	-4.68			609		2025			1010
	CW87889	08/03/23	D C TRANSIT TAX	0.34			609	976	4976	370		1010
	CW87889	08/03/23	D C TRANSIT TAX	-0.34			609		2026	i		1010
	CW87719	08/01/23	AUG-FIREWALL PROTECT-C H	98.00*			101	192	4192	370		1010
	CW87721	08/01/23	AUG-FIREWALL PROTECT-ARENA	24.00*			606	516	4516	370		1010
	CWB7720	08/01/23	AUG-FIREWALL PROTECT-L S	25.77			609	976	4976	210		1010
	CW87722	08/01/23	AUG-FIREWALL PROTECT-P D	24.00			101	210	4210	370		1010
	CW88027	08/09/23	VPN FOR K.A.CBURKE	131.10*			101	514	4514	400		1010
	CW88028	08/09/23	REPAIR CAMERA FOR VIDEO CONF	48.69*			101	111	4111	. 400		1010
	CW88028	08/09/23	REPAIR CAMERA FOR VIDEO CONF	48.68*			101	191	4191	400		1010
	CW88028	08/09/23	REPAIR CAMERA FOR VIDEO CONF	48.68*			290	650	4650	400		1010
	CITTORONS	08/09/23	SULLIVAN COMPUTER	1,111.99*			101	192	4192	370		1010

3,910.91

Total for Vendor:

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	Invoice #/Inv Date/Description	Line \$	PO #	Fund Org	Acct	Object	Proj	Account
42624	6480 OOLMAN, EMMETT	240.00						
	08/09/23 WSI TRAINING REIMBURSEMENT	240.00*		101 514	4514	430		1010
	Total for V	Vendor: 240.00						
42588	6687 PAINT DOCTOR LLC	285.00						
	0886-00 08/07/23 CL/WA MTR DEPOSIT REFUN	285.00		604	2212			1010
	Total for '	Vendor: 285,00						
42642	23 PHILLIPS WINE & SPIRITS	3,490.88						
	6635323 08/03/23 LIQUOR	1,057.68		609 975	4975	251		1010
	6635323 08/03/23 FREIGHT	15.84		609 975	4975	335		1010
	6635324 08/03/23 WINE	359,15		609 975	4975	251		1010
	6635324 08/03/23 FREIGHT	13.86		609 975		335		1010
	6639057 08/10/23 LIQUOR	1,503.45		609 975				1010
	6639057 08/10/23 FREIGHT	29.70		609 975				1010
	6639058 08/10/23 WINE	439.25		609 975				1010
	6639058 08/10/23 FREIGHT	17.82		609 975				1010
	6639059 08/10/23 NA BEVERAGE	52.15		609 975				1010
	6639059 08/10/23 FREIGHT	1.98		609 975	4975	335		1010
	Total for	Vendor: 3,490.88						
42590	4037 PREFERRED HEATING & COOLI	•						
	I-13370-1 06/22/23 INSTALL WALL MT HEATE	,		602 947				1010
	28753-1 03/14/23 HEATER-N SHOP BLDG SERV			101 310				1010
	28753-1 03/14/23 HEATER-N SHOP BLDG SERV			101 312				1010
	28753-1 03/14/23 HEATER-N SHOP BLDG SERV			101 517				1010
	28753-1 03/14/23 HEATER-N SHOP BLDG SERV			601 943				1010
	28753-1 03/14/23 HEATER-N SHOP BLDG SERV			602 948				1010
	28753-1 03/14/23 HEATER-N SHOP BLDG SERV			604 957				1010
	28753-1 03/14/23 HEATER-N SHOP BLDG SERV			605 963				1010
	28753-1 03/14/23 SALES TAX	3.39		604 957				1010
	28753-1 03/14/23 SALES TAX	-3.39		604	2025			1010
	28753-1 03/14/23 D C TRANSIT TAX	0.25		604 957				1010
	28753-1 03/14/23 D C TRANSIT TAX  Total for	-0.25 Vendor: 6,445.00		604	2026	)		1010

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Claim/	· · ·	cument \$/ Disc \$ Line \$	PO #	Fund Org	Acct	Object	Proj	Cash Account
40501	CCOO DUDYITO DRANDON	390.00						
42591	6688 PURVIS, BRANDON 08/13/23 19.5 HRSFESTIVAL TRASH PICK	390.00		101 111	4111	430		1010
	Total for Vendor:	390.00		101 111	4111	430		1010
	Total Lot Vandol!	330,00						
42592	6689 PURVIS, TODD	390.00						
	08/13/23 19.5 HRSFESTIVAL TRASH PICK	390.00		101 111	4111	430		1010
	Total for Vendor:	390,00						
42593	6622 RAIMANN FARMS LLC	255.98						
	08/11/23 CIP REBATE-LIGHTING (CLEMS CON	255,98		604 959	4959	429		1010
42594	6622 RAIMANN FARMS LLC	1,051.53						
	08/11/23 CIP REBATE-LIGHTING (CREATIVE	1,051.53		604 959	4959	429		1010
	Total for Vendor:	1,307.51						
42595	5502 RAPPE, MARK	139.96						
	08/08/23 RAPPE-4 UNIFORM PANTS	69.98		101 310	4310	214		1010
	08/08/23 RAPPE-4 UNIFORM PANTS	69.98		101 517	4517	214		1010
	Total for Vendor:	139.96						
42633	6435 RDO EQUIPMENT CO.	354.99						
	P3337802 08/08/23 TRI-GUARD	354.99		101 522	4522	240		1010
	Total for Vendor:	354.99						
42634	5507 REINDERS INC	98.00						
	3188090-00 08/03/23 FERTILIZER	98.00		101 517	4517	400		1010
	Total for Vendor:	98.00						
42596	3933 S & P GLOBAL RATINGS	18,000.00						
	11458737 07/27/23 RATING FOR 2023A BOND	18,000.00*		101 220	4220	430		1010
	Total for Vendor:	18,000.00						
42597	6632 SAM'S CLUB MC/SYNCB	3,011.90						
	07/11/23 K.A.C. CONCESSIONS	1,404.17		101 514	4514	262		1010
	07/11/23 K.A.C. SUPPLIES	20.17		101 514	4514	210		1010
	07/17/23 K.A.C. CONCESSIONS	70.79		101 514	4514	262		1010

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Claim/	Check Vendor #/Name/							Cash
	Invoice #/Inv Date/Descript	ion Line \$	PO #	Fund Org A	aat	Object	Proj	Account
	07/17/23 K.A.C. SUPPLIES	102.22		101 514	4514	210		1010
	07/25/23 K.A.C. CONCESSIONS	581.94		101 514	4514	262		1010
	07/31/23 K.A.C. CONCESSIONS	832.61		101 514	4514	262		1010
	Total	for Vendor: 3,011.90						
42643	63 SCHOTT DIST CO INC	20,466.46						
	533113 08/03/23 BEER	8,496.79		609 975	4975	252		1010
	533113 08/03/23 NA BEVERAGE	141.80		609 975	4975	254		1010
	534225, 08/10/23 BEER	10,468.17		609 975	4975	252		1010
	534225 08/10/23 NA BEVERAGE	337.20		609 975	4975	254		1010
	534226 08/10/23 LIQUOR	1,022.50		609 975	4975	251		1010
	Total	for Vendor: 20,466.46						
42625	6527 SCHULTZ, JONATHAN	265.60						
	08/10/23 WSI TRAINING REIMBURSEMENT	240.00*		101 514	4514	430		1010
	08/02/23 K.A.C. SUPPLIES (HY-VEE)	25.60		101 514	4514	210		1010
	Total	for Vendor: 265,60						
42599	64 SELCO	1,178.45						
	051431 07/21/23 BOOK COVERS	1,102.81		211 550	4550	210		1010
	051454 07/24/23 2000 ITEM BAR CODES	75.64		211 550	4550	210		1010
	Total	for Vendor: 1,178.45						
42600	5860 SEMMCHRA	2,760.00						
	CDAP180026 07/26/23 HOUSING PASS THE	OUGH 2,760.00*		260 650	4650	430		1010
	Total	for Vendor: 2,760.00						
42666	6695 SINNER, STACY	46.50						
	08/15/23 REFUND VARIANCE FILING FEE	46.50		101 100	3624	١		1010
	Total	for Vendor: 46.50						
42644	3850 SOUTHERN GLAZER'S OF	MN 3,032.08						
	2374365 08/02/23 LIQUOR	734.92		609 975	4975	251		1010
	2374365 08/02/23 WINE	339.00		609 975	4975	251		1010
	2374365 08/02/23 FREIGHT	14.08		609 975	4975	335		1010
	2376875 08/09/23 LIQUOR	731.45		609 975	4975	5 251		1010
	2376875 08/09/23 WINE	264.49		609 975	4975	5 251		1010

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1010 1010 920.30 609 975 4975 251 2379527 08/16/23 LIQUOR 10.85 609 975 4975 335 1010 2379527 08/16/23 FREIGHT Total for Vendor: 3,032.08 245,47 3338 SPARTAN PROMOTIONAL GROUP INC 42645 245.47 609 976 4976 343 1010 613153 07/31/23 MN MAGNET SCHEDULES 609 976 4976 1010 613153 07/31/23 SALES TAX 16,88 343 609 2025 1010 613153 07/31/23 SALES TAX -16.88 609 976 4976 1010 613153 07/31/23 D C TRANSIT TAX 1.23 343 1010 613153 07/31/23 D C TRANSIT TAX -1.23 609 2026 Total for Vendor: 245.47 42601 3571 STATE INDUSTRIAL PRODUCTS 256.29 606 516 220 1010 903004441 08/04/23 FLOOR CLEANER 256.29 4516 256,29 Total for Vendor: 42602 79 STRETCHER'S 4.625.97 1010 I1648099 08/04/23 3 VESTS 4,625.97\* 101 210 4210 214 Total for Vendor: 4,625.97 6336 SUTTON, AVA 375.00 42672 135.00\* 101 514 4514 430 1010 08/17/23 LIFEGUARD RECERTIFY REIMB 101 514 1010 08/17/23 WSI TRAINING REIMBURSEMENT 240.00\* 4514 375.00 Total for Vendor: 4364 SWANK MOTION PICTURES INC 450.00 42603 Movie was cancelled due to severe weather. Swank will give us the rights to this movie for one year. 3435308 08/09/23 '23 FESTIVAL MOVIE 450.00\* 877 100 4000 430 1010 450.00 Total for Vendor: 6231 SxSE MN BREWING CO. 303,00 42646 IN-70945 08/04/23 BEER 169,00 609 975 4975 252 1010 609 975 4975 252 1010

134.00 IN-71011 08/16/23 BEER

303.00 Total for Vendor:

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Claim/	Check Vendor #/Name/ Invoice #/Inv Date/Description	ocument \$/ Disc \$ Line \$	PO #	Fund Org	Acct	Object	Proj	Cash Account
42604		200.00		101 010	4210	420		1010
	2307 08/02/23 TOW VEH TO IMPND FROM D C	200,00		101 210	4210	430		1010
	Total for Vendor:	200.00						
42605	498 TEIGEN PAPER & SUPPLY	264.90						
	97744 08/07/23 CAN LINERS	136.24		101 517	4517	210		1010
	19338 07/19/23 STAINLESS STEEL WIPES	128.66		101 514	4514	210		1010
	Total for Vendor	264.90						
42606	204 THATCHER POOLS & SPAS INC	554,33						
	112681-4 08/08/23 POOL CHEMICALS/ANIMAL POLE	554.33		101 514	4514	210		1010
	Total for Vendor	554.33						
42647	6561 THE HOME CITY ICE COMPANY	533.59						
	7023230336 08/02/23 ICE-L.S.	185.79*		609 975	4975	257		1010
	7053230349 08/12/23 ICE-L.S.	347.80*		609 975	4975	257		1010
	Total for Vendor	533.59						
42607	123 THRONDSON OIL & LP GAS CO	2,992.90						
	381069 08/04/23 P DIESEL	598,58		101 310	4310	210		1010
	381069 08/04/23 P DIESEL	598.58		601 943	4943	210		1010
	381069 08/04/23 P DIESEL	598.58		602 948	4948	210		1010
	381069 08/04/23 P DIESEL	598.58		604 957	4957	210		1010
	381069 08/04/23 P DIESEL	598.58		605 963	4963	210		1010
	381069 08/04/23 SALES TAX	41.15	1	604 957	4957	210		1010
	381069 08/04/23 SALES TAX	-41.15		604	2025			1010
	381069 08/04/23 D C TRANSIT TAX	2.99		604 957	4957	210		1010
	381069 08/04/23 D C TRANSIT TAX	-2,99		604	2026			1010
	Total for Vendor	: 2,992.90						
42626	6483 TORKELSON, MAYA	240.00						
	08/14/23 WSI TRAINING REIMBURSEMENT	240.00*		101 514	4514	430		1010
	Total for Vendor	: 240.00						

CITY OF KASSON

Claim Approval List

For the Accounting Period: 8/23

Page: 20 of 23 Report ID: AP100V

For Pay Date: 08/24/23

For Pay Date = 08/24/23

\* ... Over spent expenditure

Claim/	· · · ·	cument \$/ Disc \$ Line \$	PO #	Fund Org	Acat	Object	Proj	Cash Account
42621	6337 TRIHEY, PATRICK	100.00						
	08/15/23 LIFEGUARD RECERTIFY REIMB	100.00*		101 514	4514	430		1010
	Total for Vendor:	100.00						
42648	6681 UDOFOT BEER & BEVERAGE COMPANY	110.00						
	528149 08/03/23 BEER	110.00		609 975	4975	252		1010
	Total for Vendor:	110.00						
42627	6694 URBANEK, MADELINE	275.00						
	08/10/23 LIFEGUARD TRAINING REIMBURSE	275.00*		101 514	4514	430		1010
	Total for Vendor:	275.00						
42685	939 USA BLUEBOOK	1,340.10						
	97314 08/07/23 TOT CHLOR ACCUV/FLUOR REAGT	568.26		601 943	4943	210		1010
	97314 08/07/23 pH BUFFER/DEION WATER/FILTER	771.84		602 947	4947	210		1010
	Total for Vendor:	1,340.10						
42608	71 UTILITY CONSULTANTS INC	3,586.74						
	116897 07/29/23 TOTAL COLIFORM	258.72		601 943	4943	440		1010
	116897 07/29/23 CBOD/TSS/FEC COLIF/TOT PHOSPH	2,972.12		602 947	4947	440		1010
	116897 07/29/23 MANTORVILLE TESTING	355.90		602 947	4947	440		1010
	Total for Vendor:	3,586.74						
42680	5035 VALLI INFORMATION SYSTEMS INC	1,721.04						
	89771 07/31/23 UTILITY BILLING MAILING	344.21		601 944	4944	325		1010
	89771 07/31/23 UTILITY BILLING MAILING	344.21		602 949	4949	325		1010
	89771 07/31/23 UTILITY BILLING MAILING	688.41		604 959	4959	325		1010
	89771 07/31/23 UTILITY BILLING MAILING	344.21		605 963	4963	325		1010
	Total for Vendor:	1,721.04						
42677	4466 VINOCOPIA INC	687.25						
	0334345-IN 08/09/23 LIQUOR	581.25		609 975	4975	251		1010
	0334345-IN 08/09/23 WINE	96.00		609 975	4975	251		1010
	0334345-IN 08/09/23 FREIGHT	10.00		609 975	4975	335		1010
	Total for Vendor:	687.25						

CITY OF KASSON Claim Approval List Page: 21 of 23 Report ID: AP100V

For the Accounting Period: 8/23 For Pay Date: 08/24/23

For Pay Date = 08/24/23

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund (	Orq	Acct	Object	Proj	Cash Account
		Involution in a large particular and in a la									
42609		6690 WELLS PUBLIC UTILITIES	300.00								
	07/26/2	23 FIRE HYDRANT	300.00			601	943	4943	220		1010
		Total for Vend	or: 300.00	)							
42686		4223 WILKER RETAINING WALLS & PAVE	RS 18,593.35								
	1343 08/	/03/23 REPAIR E & W WALLS/LANDSCAPE	10,973.35			602	947	4947	221		1010
	1343 08/	/03/23 REPAIR E & W WALLS/LANDSCAPE	7,620.00			602	947	4947	400		1010
		Total for Vend	lor: 18,593.3	5							
42610		6283 WSE MASSEY ENGINEERING SERVICE	ES 4,369.28								
	814-2342	233 08/02/23 KA BLDG-INSPECTTION FEES	4,004.45			101	240	4240	444		1010
	814-2342	233 08/02/23 KA BLDG-MILEAGE	364.83			101	240	4240	331		1010
		Total for Vend	dor: 4,369.2	8							
42612		50 XCEL ENERGY	19.40								
	83918479	93 08/03/23 UTIL SERV-STR LT 7/3-8/2	19.40			101	316	4316	380		1010
		Total for Vend	lor: 19.4	0							
		# of Claims	106 Total	: 673,125.90	# of Ver	ndors	10	4			

## CITY OF KASSON Fund Summary for Claims For the Accounting Period: 8/23

Page: 22 of 23 Report ID: AP110

Fund/Account	
	Amount
101 General Fund	
1010 CASH-OPERATING	\$130,031.48
211 Library Fund	
1010 CASH-OPERATING	\$4,198.78
260 SCDP	
1010 CASH-OPERATING	\$2,760.00
290 Economic Development	
1010 CASH-OPERATING	\$246.92
430 Public Safety Building	
1010 CASH-OPERATING	\$4,200.00
601 Water Fund	
1010 CASH-OPERATING	\$9,471.86
602 Sewer Fund	
1010 CASH-OPERATING	\$54,477.77
604 Electric Fund	
1010 CASH-OPERATING	\$402,989.57
605 Storm Water	
1010 CASH-OPERATING	\$2,019.39
606 ICE ARENA	
1010 CASH-OPERATING	\$7,767.83
609 Liquor Fund	
1010 CASH-OPERATING	\$54,132.20
877 Festival in Park Fund	
1010 CASH-OPERATING	\$830.10

Total: \$673,125.90

CITY OF KASSON

Claim Approval Signature Page
For the Accounting Period: 8 / 23

Page: 23 of 23

Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON. MN 55944-2204

The claim batch dated

\_are approved for payment.

APPROVED

Council Member



19 East Main Street Kasson, MN 55944 507-634-3881

Fax: 507-634-4698

To:

Mayor and City Council

From:

Police Chief Joshua Hanson

CC:

Date:

8/14/2023

Re:

Officer Zach Kasper Performance Evaluation

Officer Zach Kasper has been given his annual review and he meets expectations. Officer Kasper primarily patrols during the late afternoon/overnight shifts. Officer Kasper is a leader in traffic enforcement activity and participated in several Toward Zero Deaths traffic assignments. Officer Kasper was given some goals to work on in the next year as he becomes a more veteran police officer.

I recommend increasing Officer Kasper's compensation to step 3 or grade 10 (\$31.35/hour).

Respectfully submitted,



19 East Main Street Kasson, MN 55944 507-634-3881

Fax: 507-634-4698

To:

Mayor and City Council

From:

Police Chief Joshua Hanson

CC:

Date:

8/14/2023

Re:

Officer James Iem Performance Evaluation

Officer James Iem has been given his annual review and he meets expectations. Officer Iem works the overnight shift and spends a lot of time proactively patrolling. Officer Iem has a goal of taking more supervisory courses in the next year. Officer Iem will also be taking over the management of the evidence room and utilizing his previous experience as an evidence room technician.

I recommend increasing Officer Iem's compensation to step 5 or grade 10 (\$33.42/hour).

Respectfully submitted,



19 East Main Street Kasson, MN 55944 507-634-3881

Fax: 507-634-4698

To:

Mayor and City Council

From:

Police Chief Joshua Hanson

CC:

Date:

8/3/2023

Re:

Officer Jessica Peterson Performance Evaluation

Officer Jessica Peterson has been given her annual review and she meets expectations. Officer Peterson served as a patrol officer and SRO in the last year. Officer Peterson wants to grow as a police officer and has indicated several classes she would like to attend to improve herself and the department.

I recommend increasing Officer Peterson's compensation to step 3 or grade 10 (\$31.35/hour).

Respectfully submitted,



19 East Main Street Kasson, MN 55944 507-634-3881

Fax: 507-634-4698

To:

Mayor and City Council

From:

Police Chief Joshua Hanson

CC:

Date:

8/15/2023

Re:

SRO Jesse Kasel Performance Evaluation

SRO Jesse Kasel has been given his annual review, and he meets and often exceeds expectations. Officer Kasel is a leader in the department and has taken on several new responsibilities during the last year, including the ZED school and an instructor of PepperBall, Taser, and firearms.

Officer Kasel is already at the top step of grade 12 (\$40.80/hour).

Respectfully submitted,



19 East Main Street Kasson, MN 55944 507-634-3881

Fax: 507-634-4698

To:

Mayor and City Council

From:

Police Chief Joshua Hanson

CC:

Date:

7/28/2023

Re:

Officer Paul Lindgren Performance Evaluation

Officer Paul Lindgren has been given his annual review and he meets expectations. Officer Lindgren was given goals for the next year and will be working to improve the crime prevention program for the police department.

Officer Lindgren is already at the top step of grade 10 (\$35.63).

Respectfully submitted,

## MINUTES OF PLANNING COMMISSION MEETING August 14, 2023

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 14th day of August, 2023 at 6:30 PM

**THE FOLLOWING WERE PRESENT**: Chairman Ferris, Commissioner Hanson, Commissioner Eggler, Commissioner Tinsley and Commissioner Johnson

THE FOLLOWING WERE ABSENT: Commissioner Buckingham, Commissioner Fitch

**THE FOLLOWING WERE ALSO PRESENT:** Ian Albers, Planning/EDA Assistant, City Administrator Tim Ibisch, City Clerk Linda Rappe, Mike Sinner, Stacy Sinner

**CALL TO ORDER AT 6:30PM** 

## MINUTES OF THE PREVIOUS MEETING – July 10, 2023 <u>Motion to Approve made by</u> Commissioner Eggler, second by Commissioner Tinsley with All Voting Aye

PUBLIC HEARING – Zoning Amendment – Privacy Fences at Corner Lots – Community Development Assistant Albers went through the ordinances from other cities. Albers presented sample language to change the fence code. Which front yard is the actual front. The planning commissioners want the homeowners to pick what their front yard is. The Commissioners gave their comments on the proposed ordinance and those comments will incorporated into the final language.

Ph opened No comments Ph closed

Motion to move forward with changes to the fence ordinance as discussed made by Commissioner Eggler, second by Commissioner Johnson with All Voting Aye.

**PUBLIC HEARING - Conditional Use Permit for Fence** – Sinner (Tabled from July Meeting) – Albers went through a recap and with the ordinance change this would be appropriate. We could recommend approval with standard conditions and a condition that it would not go into effect until the Council approves the ordinance change. Albers will be sending a letter to extend the 60 day rule.

Ph opened No comments Ph closed

Commissioner Eggler asked about site triangles and Albers stated he has verified they are good. Motion to Approve with the conditions as stated made by Commissioner Johnson, second by Commissioner Tinsley with All Voting Aye.

**PUBLIC HEARING - Variance for Fence in Front Yard** – Sinner (Tabled from July Meeting) – Albers stated that staff is recommending denial due to there not being unique characteristics.

#### Ph opened

Stacy sinner asked if they would get a refund for the cost of the variance. Administrator Ibisch stated they would not get the variance fee returned but we can refund the filing fee since nothing will be filed. Ph closed

## Motion to Deny the Variance made by Commissioner Eggler, second by Commissioner Johnson with All Voting Aye.

**PUBLIC HEARING - Conditional Use Permit for Fence** – Bakken – The Bakken's are asking to extend a chain link fence to the property line on the back three sides. Albers stated the standard conditions easement acknowledgement and access agreements are linked to this.

Ph opened No comments Ph closed

## Motion to Approve the Conditional Use Permit made by Commissioner Johnson, second by Commissioner Eggler with All Voting Aye.

What is a Fence? – Discussion the Commissioners talked about a non-definition to be able to alter it based on. The City has what you cannot use for fencing material.

**OTHER** - Traffic study scheduled for when roundabouts are open.

ADJOURN – 7:16pm
Respectfully Submitted,
Linda Ranne City Clerk

Kasson Fire Department – Monthly Meeting cont. August 7, 2023

Meeting Called to Order: Chief Joe Fitch

Roll Call

Minutes of the previous meeting: Read and Approved

Treasurer's Report – Relief General Fund: \$52,910.40

Appointment of Entertainment: (SEPT) RAATZ

#### Training/Drill(s):

AUG 21 - Pump Ops / Fire Ground Ops AUG 28 - SE EMS / New Engine

#### Guest(s):

None

#### **Old Business:**

- Raffle update
  - Still have tickets that need to be sold, give your finished books to FF Kobi
- Update on dance
  - Please sign up for parade, golfing, and Monday supper for head count
  - Chief Fitch held discussion on logistics of dance weekend
  - Saturday wear red polo and Sunday will be our family day shirts
  - Email will be sent for specific times
- Big Iron Classic update
  - We received approval to use the 4H building to serve breakfast
    - Friday Sept 8th and Saturday Sept 9th morning time, more information to come
  - Fire and medical personnel needed for the truck pull on Saturday night, email will be sent for signups
- Fair week
  - Thank you to those that helped out during this week, fair board was very appreciative, we sold raffle tickets and received money donations

#### **New Business:**

- ERT Training at the KM Schools
  - Wed Aug 30th from 1000-1130
- Transportation fair
  - Tuesday, September 19th from 1700-1900
- Med Compass Oct 16th at City Hall
  - This is a required testing, signups to be posted in the future
- Festival weekend have truck at park Friday night from 1730-1900
  - Be at the City Shop at 1700

Kasson Fire Department – Monthly Meeting cont. August 7, 2023

- SOP/SOG group will start reviewing/updating and report back to Officer's Group
- New MN law for marijuana use
  - Department members cannot respond if they are under the influence
- Keys for our new locations
  - Make sure each of you have the ones you need
- New hats
  - Let Chief know which color of the new hat you would like
- Groundbreaking ceremony
  - Thank you to those that showed up, good turnout
- New water tower
  - Capt Ulve gave update that new water tower is up and running well, no big operational change for us on the NE side

#### **Officers Update:**

NA

#### **Relief Updates:**

NA

\_\_\_\_\_\_

- Apparatus / Other Status Reports
  - Rescue
  - Engine I
  - Engine II
  - Tanker I
  - New tanker
  - Ladder I
  - Grass Rig
  - Utility
  - Chief's truck
  - EMR Unit
  - HAZMAT

Pump testing later this week

Rear ladder on the Ladder truck is being looked at for repairs

Extra medical report forms are in the cabinet above the computer in the ambulance shed

Kasson Fire Department – Monthly Meeting cont. August 7, 2023

Final inspection has been completed on our new Engine, once the new Engine has arrived we will have our in service training and then we will do a department wide training. The plan is to have this apparatus in service before Sept 1st.

#### **Bills Reviews by Relief:**

N/A

#### **Review of Calls:**

46	Calls for July 2023
37	EMS
2	MVC
	Rescue
2	Fire
	Alarm
5	Canceled
	CO Alarm/Gas Leak
	Other

Received praise for our response to the KM schools for a medical call

Concern was brought up over our current duty crew schedule - Chief Fitch discussed that our current schedule will continue to be assessed through the rest of this year

#### **Good of the Assoc:**

None

Λ

Meeting Adjourned		
Respectfully Submitted:	Lindsey Derby, Sec / Treas	s <b>'23</b>
Firefighters not in	n attendance – Please sign a	nd date your reading of the Meeting Minutes

# KPU



#### **Kasson Electric Rules**

Governing the Interconnection of Cogeneration and Small Power Production Facilities

#### Part A. DEFINITIONS.

- **Subpart 1. Applicability.** For purposes of these rules, the following terms have the meanings given them below.
- **Subp. 2. Average retail utility energy rate.** "Average retail utility energy rate" means, for any class of utility customer, the quotient of the total annual class revenue from sales of electricity minus the annual revenue resulting from fixed charges, divided by the annual class kilowatt-hour sales. The computation shall use data from the most recent 12-month period available.
- **Subp. 3. Backup power.** "Backup power" means electric energy or capacity supplied by the utility to replace energy ordinarily generated by a qualifying facility's own generation equipment during an unscheduled outage of the facility.
- **Subp. 4. Capacity.** "Capacity" means the capability to produce, transmit, or deliver electric energy, and is measured by the number of megawatts alternating current at the point of common coupling between a qualifying facility and the utility's electric system during a 15-minute interval period.
- **Subp. 5. Capacity costs.** "Capacity costs" means the costs associated with providing the capability to deliver energy. The utility capital costs consist of the costs of facilities from the utility and the utility's wholesale provider used to generate, transmit, and distribute electricity and the fixed operating and maintenance costs of these facilities.
- **Subp. 6. Customer.** "Customer" means the person named on the utility electric bill for the premises.
- **Subp. 7. Energy.** "Energy" means electric energy, measured in kilowatt-hours.
- **Subp. 8. Energy costs.** "Energy costs" means the variable costs associated with the production of electric energy. They consist of fuel costs and variable operating and maintenance expenses.
- **Subp. 9. Firm power.** "Firm power" means energy delivered by the qualifying facility to the utility with at least a 65 percent on-peak capacity factor in the month. The capacity factor is based upon the qualifying facility's maximum metered capacity delivered to the utility during the on-peak hours for the month.
- **Subp. 10. Governing body.** "Governing body" means [replace this text and brackets with the name of the city council or commission or board that governs the utility].
- **Subp. 11. Interconnection costs.** "Interconnection costs" means the reasonable costs of connection, switching, metering, transmission, distribution, safety provisions, and administrative costs incurred by the utility that are directly related to installing and maintaining the physical facilities necessary to permit interconnected operations with a

- qualifying facility. Costs are considered interconnection costs only to the extent that they exceed the costs the utility would incur in selling electricity to the qualifying facility as a nongenerating customer.
- **Subp. 12. Interruptible power.** "Interruptible power" means electric energy or capacity supplied by the utility to a qualifying facility subject to interruption under the provisions of the utility's tariff applicable to the retail class of customers to which the qualifying facility would belong irrespective of its ability to generate electricity.
- **Subp. 13. Maintenance power.** "Maintenance power" means electric energy or capacity supplied by a utility during scheduled outages of the qualifying facility.
- **Subp. 14. On-peak hours.** "On-peak hours" means either those hours formally designated by the utility as on-peak for ratemaking purposes or those hours for which its typical loads are at least 85 percent of its average maximum monthly loads.
- **Subp. 15. Point of Distributed Energy Resource Connection.** "Point of DER Connection" means the point where the qualifying facility's generation system, including the point of generator output, is connected to the customer's electric system and meets the current definition of IEEE 1547.
- **Subp. 16. Purchase.** "Purchase" means the purchase of electric energy or capacity or both from a qualifying facility by the utility.
- **Subp. 17. Qualifying facility.** "Qualifying facility" means a cogeneration or small power production facility which satisfies the conditions established in Code of Federal Regulations, title 18, part 292. The initial operation date or initial installation date of a cogeneration or small power production facility must not prevent the facility from being considered a qualifying facility for the purposes of this chapter if it otherwise satisfies all stated conditions. The qualifying facility must be owned by a Customer and located in the utility service area.
- **Subp. 18. Sale.** "Sale" means the sale of electric energy or capacity or both by the utility to a qualifying facility.
- **Subp. 19a. Standby charge.** "Standby charge" means the charge imposed by the utility upon a qualifying facility for the recovery of costs for the provision of standby services necessary to make electricity service available to the qualifying facility.
- **Subp. 19b. Standby service.** "Standby service" means the service to potentially provide electric energy or capacity supplied by the utility to a qualifying facility greater than 40 kW.
- **Subp. 20. Supplementary power.** "Supplementary power" means electric energy or capacity supplied by the utility which is regularly used by a qualifying facility in addition to that which the facility generates itself.

**Subp. 21. System emergency.** "System emergency" means a condition on the utility's system which is imminently likely to result in significant disruption of service to customers or to endanger life or property.

Subp. 22. Utility. "Utility" means Kasson Public Utilities.

#### Part B. SCOPE AND PURPOSE.

The purpose of these rules are to implement certain provisions of Minnesota Statutes, section <u>216B.164</u>; the Public Utility Regulatory Policies Act of 1978, United States Code, title 16, section 824a-3; and the Federal Energy Regulatory Commission regulations, Code of Federal Regulations, title 18, part 292. These rules shall be applied in accordance with their intent to give the maximum possible encouragement to cogeneration and small power production consistent with protection of the ratepayers and the public.

#### Part C. FILING REQUIREMENTS

Annually the utility shall file for review and approval, a cogeneration and small power production tariff with the governing body. The tariff must contain schedules 1-4.

#### **SCHEDULE 1.**

Schedule 1 shall contain the calculation of the average retail utility energy rates to be updated annually.

#### **SCHEDULE 2.**

Schedule 2 shall contain all standard contracts to be used with qualifying facilities, containing applicable terms and conditions.

#### **SCHEDULE 3.**

Schedule 3 shall contain the utility's adopted interconnection process, safety standards, technical requirements for distributed energy resource systems, required operating procedures for interconnected operations, and the functions to be performed by any control and protective apparatus.

#### **SCHEDULE 4.**

Schedule 4 shall contain the estimated average incremental energy costs by seasonal, peak and off-peak periods for the utility's power supplier from which energy purchases are first avoided. Schedule 4 shall also contain the net annual avoided capacity costs, if any, stated per kilowatt-hour and averaged over the on-peak hours and over all hours for the utility's power supplier from which capacity purchases are first avoided. Both the average incremental energy costs and net annual avoided capacity costs shall be increased by a factor equal to 50 percent of the utility and the utility's power supplier's overall line losses due to distribution, transmission and transformation of electric energy.

#### Part D. AVAILABILITY OF FILINGS.

All filings shall be maintained at the utility's general office and any other offices of the utility where rate tariffs are kept. The filings shall be made available for public inspection during normal business hours. The utility shall supply the current year's distributed generation rates, interconnection procedures and application form on the utility website, if practicable, or at the utility office.

#### Part E. REPORTING REQUIREMENTS

Annually the utility shall report to the governing body for its review and approval an annual report including information in subparts 1-3. The utility shall still comply with other federal and state reporting of distributed generation to federal and state agencies expressly required by statute.

- **Subpart 1. Summary of Average Retail Utility Energy Rate.** A summary of the qualifying facilities that are currently served under average retail utility energy rate.
- **Subp. 2. Other Qualifying Facilities.** A summary of the qualifying facilities that are not currently served under average retail utility energy rate.
- **Subp. 3. Wheeling.** A summary of the wheeling undertaken with respect to qualifying facilities.

#### Part F. CONDITIONS OF SERVICE

- **Subpart 1. Requirement to Purchase.** The utility shall purchase energy and capacity from any qualifying facility which offers to sell energy and capacity to the utility and agrees to the conditions in these rules.
- **Subp. 2. Written Contract.** A written contract shall be executed between the qualifying facility and the utility.

#### Part G. ELECTRICAL CODE COMPLIANCE.

- **Subpart 1. Compliance; standards.** The interconnection between the qualifying facility and the utility must comply with the requirements in the most recently published edition of the National Electrical Safety Code issued by the Institute of Electrical and Electronics Engineers. The interconnection is subject to subparts 2 and 3.
- **Subp. 2. Interconnection.** The qualifying facility is responsible for complying with all applicable local, state, and federal codes, including building codes, the National Electrical Code (NEC), the National Electrical Safety Code (NESC), and noise and emissions standards. The utility shall require proof that the qualifying facility is in compliance with the NEC before the interconnection is made. The qualifying facility must obtain

installation approval from an electrical inspector recognized by the Minnesota State Board of Electricity.

**Subp. 3. Generation system.** The qualifying facility's generation system and installation must comply with the American National Standards Institute/Institute of Electrical and Electronics Engineers (ANSI/IEEE) standards applicable to the installation.

#### Part H. RESPONSIBILITY FOR APPARATUS.

The qualifying facility, without cost to the utility, must furnish, install, operate, and maintain in good order and repair any apparatus the qualifying facility needs in order to operate in accordance with schedule 3.

#### Part I. TYPES OF POWER TO BE OFFERED; STANDBY SERVICE.

**Subpart 1. Service to be offered.** The utility shall offer maintenance, interruptible, supplementary, and backup power to the qualifying facility upon request.

**Subp. 2. Standby service.** The utility shall offer a qualifying facility standby power or service at the utility's applicable standby rate schedule.

#### Part J. DISCONTINUING SALES DURING EMERGENCY.

The utility may discontinue sales to the qualifying facility during a system emergency, if the discontinuance and recommencement of service is not discriminatory.

#### Part K. RATES FOR UTILITY SALES TO A QUALIFYING FACILITY.

Rates for sales to a qualifying facility are governed by the applicable tariff for the class of electric utility customers to which the qualifying facility belongs or would belong were it not a qualifying facility. Such rates are not guaranteed and may change from time to time at the discretion of the utility.

### Part L. STANDARD RATES FOR PURCHASES FROM QUALIFYING FACILITIES.

Subpart 1. Qualifying facilities with 100 kilowatt capacity or less. For qualifying facilities with capacity of 100 kilowatts or less, standard purchase rates apply. The utility shall make available four types of standard rates, described in parts M, N, O, and P. The qualifying facility with a capacity of 100 kilowatts or less must choose interconnection under one of these rates, and must specify its choice in the written contract required in part  $\underline{V}$ . Any net credit to the qualifying facility must, at its option, be credited to its account with the utility or returned by check or comparable electronic payment service within 15 days of the billing date. The option chosen must be specified in the written contract required in part V. Qualifying facilities remain responsible for any monthly service charges and demand charges specified in the tariff under which they consume electricity from the utility.

- **Subp. 2. Qualifying facilities over 100 kilowatt capacity.** A qualifying facility with more than 100 kilowatt capacity has the option to negotiate a contract with the utility or, if it commits to provide firm power, be compensated under standard rates.
- **Subp. 3. Grid Access Charge.** A qualifying facility shall be assessed a monthly Grid Access Charge to recover the fixed costs not already paid by the customer through the customer's existing billing arrangement. The additional charge shall be reasonable and appropriate for the class of customer based on the most recent cost of service study defining the Grid Access Charge. The cost of service study for the Grid Access Charge shall be made available for review by the customer of the utility upon request.

#### Part M. AVERAGE RETAIL UTILITY ENERGY RATE.

- **Subpart 1. Applicability.** The average retail utility energy rate is available only to customer-owned qualifying facilities with capacity of less than 40 kilowatts which choose not to offer electric power for sale on either a time-of-day basis, a simultaneous purchase and sale basis or roll-over credit basis.
- **Subp. 2. Method of billing.** The utility shall bill the qualifying facility for the excess of energy supplied by the utility above energy supplied by the qualifying facility during each billing period according to the utility's applicable retail rate schedule.
- **Subp. 3. Additional calculations for billing.** When the energy generated by the qualifying facility exceeds that supplied by the utility to the customer at the same site during the same billing period, the utility shall compensate the qualifying facility for the excess energy at the average retail utility energy rate.

#### Part N. SIMULTANEOUS PURCHASE AND SALE BILLING RATE.

- **Subpart 1. Applicability.** The simultaneous purchase and sale rate is available only to qualifying facilities with capacity of less than 40 kilowatts which choose not to offer electric power for sale on average retail utility energy rate basis, time-of-day basis or rollover credit basis.
- **Subp. 2. Method of billing.** The qualifying facility must be billed for all energy and capacity it consumes during a billing period according to the utility's applicable retail rate schedule.
- **Subp. 3. Compensation to qualifying facility; energy purchase.** The utility shall purchase all energy which is made available to it by the qualifying facility. At the option of the qualifying facility, its entire generation must be deemed to be made available to the utility. Compensation to the qualifying facility must be the energy rate shown on Schedule 4.

**Subp. 4. Compensation to qualifying facility; capacity purchase.** If the qualifying facility provides firm power to the utility, the capacity component must be the utility 's net annual avoided capacity cost per kilowatt-hour averaged over all hours shown on Schedule 4, divided by the number of hours in the billing period. If the qualifying facility does not provide firm power to the utility, no capacity component may be included in the compensation paid to the qualifying facility.

#### Part O. TIME-OF-DAY PURCHASE RATES.

- **Subpart 1. Applicability.** Time-of-day rates are required for qualifying facilities with capacity of 40 kilowatts or more and less than or equal to 100 kilowatts, and they are optional for qualifying facilities with capacity less than 40 kilowatts. Time-of-day rates are also optional for qualifying facilities with capacity greater than 100 kilowatts if these qualifying facilities provide firm power.
- **Subp. 2. Method of billing.** The qualifying facility must be billed for all energy and capacity it consumes during each billing period according to the utility's applicable retail rate schedule.
- **Subp. 3. Compensation to qualifying facility; energy purchases.** The utility shall purchase all energy which is made available to it by the qualifying facility. Compensation to the qualifying facility must be the energy rate shown on Schedule 4.
- **Subp. 4.** Compensation to qualifying facility; capacity purchases. If the qualifying facility provides firm power to the utility, the capacity component must be the capacity cost per kilowatt shown on Schedule 4 divided by the number of on-peak hours in the billing period. The capacity component applies only to deliveries during on-peak hours. If the qualifying facility does not provide firm power to the utility, no capacity component may be included in the compensation paid to the qualifying facility.

#### Part P. ROLL-OVER CREDIT PURCHASE RATES.

- **Subpart 1. Applicability.** The roll-over credit rate is available only to qualifying facilities with capacity of less than 40 kilowatts which choose not to offer electric power for sale on average retail utility energy rate basis, time-of-day basis or simultaneous purchase and sale basis.
- **Subp. 2. Method of billing.** The utility shall bill the qualifying facility for the excess of energy supplied by the utility above energy supplied by the qualifying facility during each billing period according to the utility's applicable retail rate schedule.
- **Subp. 3. Additional calculations for billing.** When the energy generated by the qualifying facility exceed that supplied by the utility during a billing period, the utility shall apply the excess kilowatt hours as a credit to the next billing period kilowatt hour usage. Excess kilowatt hours that are not offset in the next billing period shall continue to

be rolled over to the next consecutive billing period. Any excess kilowatt hours rolled over that are remaining at the end of each calendar year shall cancel with no additional compensation.

#### Part Q. CONTRACTS NEGOTIATED BY CUSTOMER.

A qualifying facility with capacity greater than 100 kilowatts must negotiate a contract with the utility setting the applicable rates for payments to the customer of avoided capacity and energy costs.

**Subpart 1. Amount of Capacity Payments.** The qualifying facility which negotiates a contract under part Q must be entitled to the full avoided capacity costs of the utility. The amount of capacity payments will be determined by the utility and the utility's wholesale power provider.

**Subp. 2. Full Avoided Energy Costs.** The qualifying facility which negotiates a contract under part Q must be entitled to the full avoided energy costs of the utility. The costs must be adjusted as appropriate to reflect line losses.

#### Part R. WHEELING

Qualifying facilities with capacity of 30 kilowatts or greater, are interconnected to the utility's distribution system and choose to sell the output of the qualifying facility to any other utility, must pay any appropriate wheeling charges to the utility. Within 15 days of receiving payment from the utility ultimately receiving the qualifying facility's output, the utility shall pay the qualifying facility the payment less the charges it has incurred and its own reasonable wheeling costs.

#### Part S. NOTIFICATION TO CUSTOMERS

**Subpart 1. Contents of Written Notice.** Following each annual review and approval by the utility of the cogeneration rate tariffs the utility shall furnish in the monthly newsletter or similar mailing, written notice to each of its customers that the utility is obligated to interconnect with and purchase electricity from cogenerators and small power producers.

**Subp. 2. Availability of Information.** The utility shall make available to all interested persons upon request, the interconnection process and requirements adopted by the utility, pertinent rate schedules and sample contractual agreements.

#### Part T. DISPUTE RESOLUTION

In case of a dispute between a utility and a qualifying facility or an impasse in the negotiations between them, either party may request the governing body to determine the issue.

#### Part U. INTERCONNECTION CONTRACTS

**Subpart 1. Interconnection Standards.** The utility shall provide a customer applying for interconnection with a copy of, or electronic link to, the utility's adopted interconnection process and requirements.

**Subp. 2. Existing Contracts.** Any existing interconnection contract executed between the utility and a qualifying facility with capacity of less than 40 kilowatts remains in force until terminated by mutual agreement of the parties or as otherwise specified in the contract. The governing body has assumed all dispute responsibilities as listed in existing interconnection contracts. Disputes are resolved in accordance with Part T.

**Subp. 3. Renewable Energy Credits; Ownership.** Generators own all renewable energy credits unless other ownership is expressly provided for by a contract between a generator and the utility.

#### Part V. UNIFORM CONTRACT.

The form for uniform contract that shall be used between the utility and a qualifying facility having less than 40 kilowatts of capacity is as shown in subpart 1.

**Subpart 1. Contract for Cogeneration and Small Power Production Facilities.** (See attached contract form.)

## KASSON PUBLIC UTILITIES COGENERATION AND SMALL POWER PRODUCTION RATE SCHEDULE

#### **AVAILABILITY**

Available to all customers where the customer has qualified small power production or cogeneration facilities connected in parallel with the Utility's facilities. The customer is required to execute an Interconnection Agreement with the Utility. A Qualifying Facility (QF) is a cogeneration and small power production facility that satisfies the conditions in 18 Code of Federal Regulations, Section 292.101(b).

#### **TYPE OF SERVICE**

Alternating current, 60 hertz, at available secondary voltages.

#### **RATE**

The Utility shall pay the customer monthly for all energy furnished during the month at the rate shown in Section 1 - 4 below. In addition, the Grid Access Charge may be applied depending on the cogeneration rate selected.

Grid Access Charge: Pursuant to MN State Statute 216B.164 Subd. 3(a) the Grid Access Charge can be applied to all distributed generation systems interconnected after January 1, 2016 that select either Net Energy Billing or Roll Over Credits as a cogeneration rate. The Grid Access Charge is applied against the kW of nameplate capacity of the qualified facility. Systems will be charged the monthly rate on the additional kW of nameplate capacity, not to exceed the monthly maximum charge.

Convice Type	Monthly Charge	Max Monthly
Service Type	<u>per kW</u>	Charge
Residential	\$ 5.00	\$ 60.00
Commercial	\$ 6.00	\$ 72.00

 Net Energy Billing: Available to any QF of less than 40 kW capacity that do not select either the Roll Over Credits, Simultaneous Purchase and Sale Billing or Time of Day rates.

The Utility shall bill the qualifying facility for the excess of energy supplied by the Utility above energy supplied by the qualifying facility during each billing period according to the Utility's applicable retail rate schedule. The Utility shall pay the customer for the energy generated by the qualifying facility that exceeds that supplied by the Utility during a billing period as follows:

Service Type Average Retail Energy Rate
Residential \$ 0.12 per kWh

Residential All Electric \$ 0.11 per kWh

Small Commercial \$ 0.1225 per kWh

Large Commercial \$ 0.075 per kWh

2. Roll Over Credits: Available to any QF of less than 40 kW that do not select either Net Energy Billing, Simultaneous Purchase and Sale Billing or Time of Day rates.

Kilowatt-hours produced by the QF in excess of the monthly usage shall be supplied as an energy credit on the customer's energy bill, carried forward and applied to subsequent energy bills, with an annual true-up on December 31. Excess energy credits existing as of December 31 shall default back to the Utility with no compensation to the QF.

3. <u>Simultaneous Purchase and Sale Billing:</u> Available to any QF of less than 40 kW capacity that do not select or qualify for either the Net Energy Billing, Roll Over Credits or Time of Day rates and does not receive a time of day retail electric service from the Utility.

Utility shall pay the customer for all energy delivered per the Utility's wholesale power supplier current year rate schedule for Simultaneous Purchase and Sale Billing Rate.

4. <u>Time-of-Day Purchase Rate:</u> Available to any QF of 100 kW capacity or less and available to QFs with capacity of more than 100 kW if firm power is provided.

Utility shall pay the customer for all energy delivered per the Utility's wholesale power supplier current year rate schedule for Time-of-Day Purchase Rate.

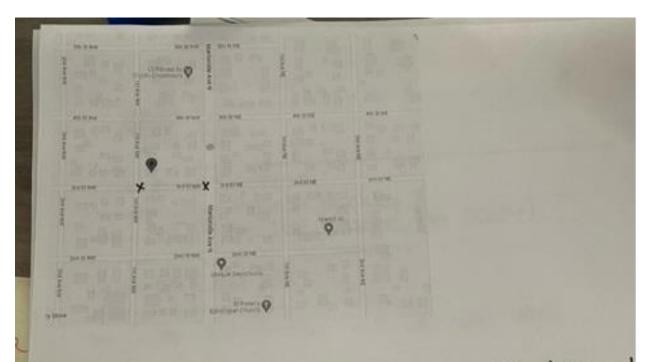
#### **TAXES**

The rates set forth are based on currently effective taxes and the amount of any increase in existing or new taxes on the transmission, distribution or sale of electricity allocable to sales hereunder shall be added to the rates as appropriate to be paid by the customer.



Events Permit/Noi	se Permit
Name and/or Organization:	Hwanda Hinchley ve NW Kasson, Mn 55944
Address: 302 154 A	ve NW Kasson, Mn 33177
Home Phone:	Business Phone:
Cell phone: 507 - 2(0)	
Name: Whe Splitt	stossed Phone/cell: 507 - 202 - 4002
Name:	Phone/cell:
E-mail Address/web site: O. Date: 9 23 2023	mandahinchley 1234@gmail. COH Time: from \$PM 10 8PM
management the management of the contract of	
Neighborhood	block party - Get to Know your
Walde lance -	from Octivities to Kids, Millian
out door Mo	table restroom
Plans for earnage disposal/por	table restroom
LIGING MIX M	un northages & hathrows
wind our o	un garbages & bathrooms
	1. 11. 01.1.
Applicant Signature:	uanda Huchluz
Area Below for Office Use Only	0
Approvals	
Police Chief:	City Administrator:
Date://	Date://

Dat



X's - Indicate where we would like I block OFF the road From 12pm 8pm Sat. Sept. 23, 2023





#### **Events Permit/Noise Permit**

Address: 62922 Highway 57 Kasson		
Home Phone: _507-273-2388	Business Phone:	
Cell phone: _507-273- 2388		
Emergency Phone Numbers and contact name	nes if applicable:	
Name: _Patrick Barker2388	Phone/cell:507-273-	
Name:Jake Seth	Phone/cell:612-710-	
E-mail Address/web site: _bigironclassic.com		
Date:September 9th_20234 pm	Time: from 2 pm	tc
Additional details of event (please attach dia	agram of street/lot closure)	
Map and parade route attached		

Plans for garbage disposal/portable restroom

#### Oshkosh Corporation Classification - Restricted

We have portable restrooms for the attendees and garbage cans in place						
Applicant Signature: _Patrick Barker						
Area Below for Office Use Only						
Approvals Police Chief:	City Administrator:					
Date://	Date://					

#### Ian Albers

From:

Patrick Barker <pbarker@mcneilusco.com>

Sent:

Tuesday, August 8, 2023 9:12 AM

To:

Ian Albers

Cc:

Jessica Gunderson

Subject:

RE: [WARNING - EXTERNAL] Re: 2023 Big Iron Parade

Oshkosh Corporation Classification - Restricted

We would use 11<sup>th</sup> street NE heading east to 5<sup>th</sup> avenue NE and head North to 16<sup>th</sup> street. My apologies for leaving that out. And yes we would be using the ramp by the school shed.

I will be out of the office August 11th

Thank You and Have a Great Day!!!

#### Patrick Barker | Customer Support Representative | Customer Support Solutions

office: 888.686.7278 | fax: 507.633.8247 | <u>pbarker@mcneilusco.com</u> 524 East Highway St. | Dodge Center, MN 55927 | <u>streetsmartparts.com</u>

McNeilus | An Oshkosh Corporation Company

From: Ian Albers <eda@cityofkasson.com>
Sent: Tuesday, August 08, 2023 9:00 AM
To: Patrick Barker <pbarker@mcneilusco.com>
Cc: Jessica Gunderson <cityhall@cityofkasson.com>

Subject: RE: [WARNING - EXTERNAL] Re: 2023 Big Iron Parade

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**DO NOT** click on links or download attachments unless you recognize and validate the sender, and have deemed the content as safe.

Patrick,

Thanks for completing the event permit application – this will be on the agenda for the City Council meeting on August 23<sup>rd</sup>.

For the parade, what is the proposed route between 16<sup>th</sup> St NE and the fairgrounds? We will want to know which fairgrounds access will be used for the parade and which streets will be used to get to 16<sup>th</sup> St NE. Also, would golf carts use the ramp by the school shed on the east side

of 5<sup>th</sup> Ave NE, then drive south on the street to the ramp on the west side of 5<sup>th</sup> Ave NE at 10<sup>th</sup> St NE before driving south on the trail to access the fairgrounds?

Sincerely, Ian Albers

Community Development Assistant

Email: eda@cityofkasson.com

Phone: (507)-634-6328



From: Patrick Barker < pbarker@mcneilusco.com >

**Sent:** Tuesday, August 8, 2023 8:03 AM **To:** Ian Albers <<u>eda@cityofkasson.com</u>>

Cc: Jessica Gunderson < cityhall@cityofkasson.com >

Subject: RE: [WARNING - EXTERNAL] Re: 2023 Big Iron Parade

Oshkosh Corporation Classification - Restricted

We, The Big Iron Classic, would also like permission to use the bike/walking path on the west side of 5<sup>th</sup> avenue ne for Golf cart traffic. Golf carts would be coming from our campground on the east side of 5<sup>th</sup> avenue ne to the Dodge County Fairgrounds. Please let me know if there is anymore I need to do.

I will be out of the office August 11th

Thank You and Have a Great Day!!!

Patrick Barker | Customer Support Representative | Customer Support Solutions office: 888.686.7278 | fax: 507.633.8247 | <u>pbarker@mcneilusco.com</u>
524 East Highway St. | Dodge Center, MN 55927 | <u>streetsmartparts.com</u>
McNeilus | An Oshkosh Corporation Company

From: Ian Albers < <a href="mailto:eda@cityofkasson.com">eda@cityofkasson.com</a> Sent: Thursday, August 03, 2023 8:40 AM

To: Patrick Barker < <a href="mailto:pbarker@mcneilusco.com">pbarker@mcneilusco.com</a> Cc: Jessica Gunderson < cityhall@cityofkasson.com >

Subject: RE: [WARNING - EXTERNAL] Re: 2023 Big Iron Parade

**WARNING:** This email originated from outside of the organization.

**DO NOT** click on links or download attachments unless you recognize and validate the sender, and have deemed the content as safe.

Patrick,

Please complete and return the attached application for an event permit to be approved by the City Council. You can include your request for permission to use golf carts on the trail with the application.

Thank you, Ian Albers

Community Development Assistant

Email: eda@cityofkasson.com

Phone: (507)-634-6328



From: Patrick Barker < <a href="mailto:pbarker@mcneilusco.com">pbarker@mcneilusco.com</a>>

Sent: Wednesday, July 26, 2023 10:50 AM

To: Jessica Gunderson < cityhall@cityofkasson.com >; Ian Albers < eda@cityofkasson.com >

Cc: Tim Ibisch <cityadministrator@cityofkasson.com>; Josh Hanson <josh.hanson@kassonpolice.com>

Subject: RE: [WARNING - EXTERNAL] Re: 2023 Big Iron Parade

Oshkosh Corporation Classification - Restricted

Good Morning, what information do you need for a permit to have the Big Iron Parade on Saturday September 9<sup>th</sup> beginning at 2:30pm. I have attached the route and the map. I would also like to request permission for golf carts to be allowed on the bike path on 5<sup>th</sup> Avenue NE. We would be using the path for the golf cart traffic to cross from our campground to the fairgrounds during the Big Iron Classic. We would need the access from September 6<sup>th</sup>-10<sup>th</sup>.

#### Patrick Barker | Customer Support Representative | Customer Support Solutions

office: 888.686.7278 | fax: 507.633.8247 | <u>pbarker@mcneilusco.com</u>
524 East Highway St. | Dodge Center, MN 55927 | <u>streetsmartparts.com</u> **McNeilus | An Oshkosh Corporation Company** 

From: Josh Hanson < josh.hanson@kassonpolice.com >

Sent: Wednesday, July 26, 2023 10:00 AM

To: Patrick Barker pbarker@mcneilusco.com>

Cc: City Hall < cityhall@cityofkasson.com >; Ian Albers < eda@cityofkasson.com >; Tim Ibisch

<cityadministrator@cityofkasson.com>

Subject: Re: [WARNING - EXTERNAL] Re: 2023 Big Iron Parade

WARNING: This email originated from outside of the organization.

**DO NOT** click on links or download attachments unless you recognize and validate the sender, and have deemed the content as safe.

#### Patrick,

The requested letter is attached. Also, please contact Jessica or Ian (CCd on this email) at City Hall to get a city permit for the parade and a permit to use the bike path between the fairgrounds and the camping area, if that is how you want to get the golf carts between the two locations along 5th Ave NE. There have been a few complaints city-wide recently about golf carts/side-by-sides using bike trails, so I want to make sure the City Council agrees to the use of bike trails for the Big Iron.

Joshua Hanson Police Chief | Kasson Police Department 19 East Main Street - Kasson, MN 55944 507-634-3881 (General Office)

507-634-4981 (Voicemail/Direct)

On Wed, Jul 26, 2023 at 8:09 AM Patrick Barker cpbarker@mcneilusco.com> wrote:

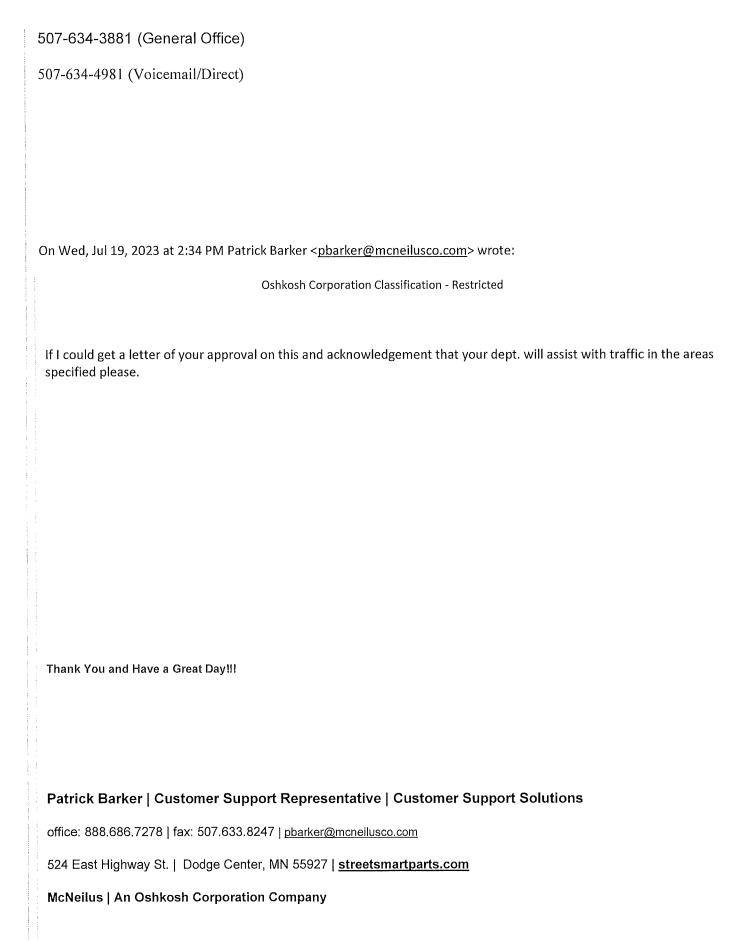
Oshkosh Corporation Classification - Restricted

Here is the updated map and directions. If I could get a letter from you approving and confirming your assistance for the state permit that would be great.

Thank You and Have a Great Day!!!
Patrick Barker   Customer Support Representative   Customer Support Solutions
office: 888.686.7278   fax: 507.633.8247   pbarker@mcneilusco.com
524 East Highway St.   Dodge Center, MN 55927   streetsmartparts.com
McNeilus   An Oshkosh Corporation Company
From: Josh Hanson < josh.hanson@kassonpolice.com >
Sent: Sunday, July 23, 2023 3:02 PM  To: Patrick Barker < pbarker@mcneilusco.com >
Subject: [WARNING - EXTERNAL] Re: 2023 Big Iron Parade
WARNING: This email originated from outside of the organization.
<b>DO NOT</b> click on links or download attachments unless you recognize and validate the sender, and have deemed the content as safe.
Pat,
Is it possible for the route to leave Kasson by going east on 16th Street NE? I think we talked about that route
last year to avoid road construction, but it will also make traffic control a lot easier, as well as safer for people attending the parade in Kasson.
attending the parade in Nasson.
Jackyo Hansan
Joshua Hanson

Police Chief | Kasson Police Department

19 East Main Street - Kasson, MN 55944



Although this e-mail and any attachments are believed to be free of any virus or other defect which might affect any computer system, it is the responsibility of the recipient to check that it is virus-free and the sender accepts no responsibility or liability for any loss, injury, damage, cost or expense arising in any way from receipt or use thereof by the recipient.

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Thank you.



#### **Kasson Police Department**

19 East Main Street Kasson, MN 55944 507-634-3881

Fax: 507-634-4698

July 26, 2023

#### To whom it may concern:

The Kasson Police Department is providing this letter to show that we will assist with traffic control during the Big Iron Classic parade on Minnesota State Highway 57 through the City of Kasson on September 9th, 2023.

Sincerely,

Joshua Hanson

Police Chief

Joshua Honson



#### **DODGE COUNTY SHERIFF'S OFFICE**

22 East 6<sup>th</sup> Street Dept 201, Mantorville MN 55955 phone 507-635-6200 fax 507-635-6225

07/19/2023

To: Pat Barker

RE: BIC Truck Parade

FR: Sheriff Scott Rose

Pat,

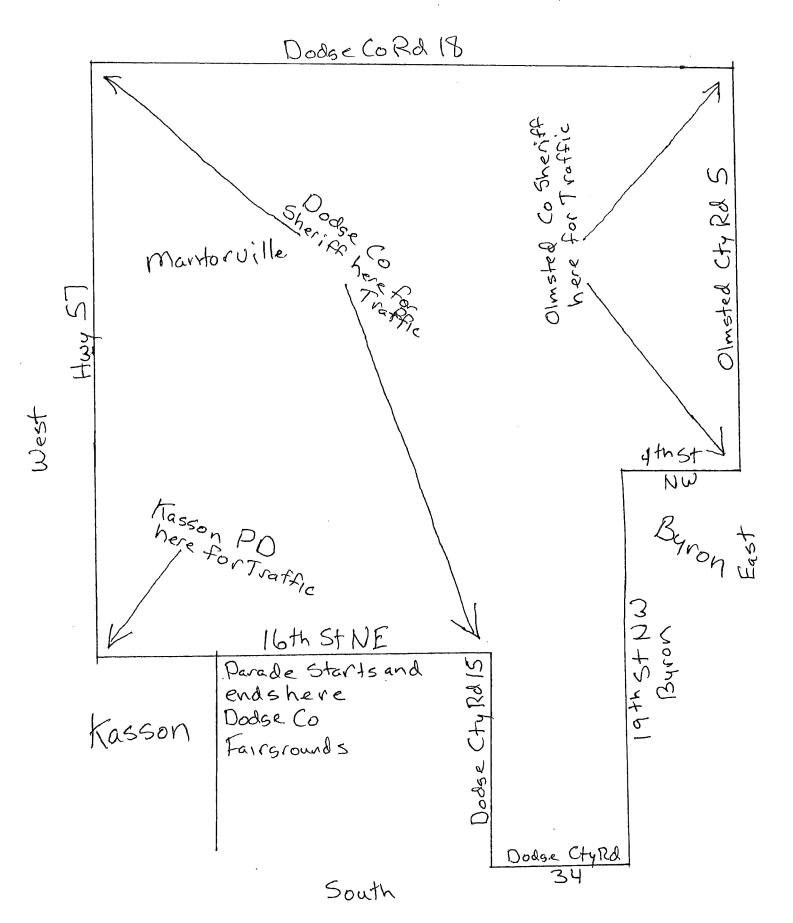
Your Parade Route looks good to me Pat. As always, we'll support your parade with traffic assistance. Thank you for all you guys do for Dodge.

Sincerely,

Sheriff Scott Rose

Dodge County Sheriff's Office

North 2023 BIGIRON
Parade Route



#### Big Iron Classic 2023 Parade Route

Head east on 16<sup>th</sup> Street NE towards Dodge County Rd 15, turn right on Dodge County Rd 15. Head south towards Dodge County Road 34/Veterans Memorial Hwy. Head east towards Byron, turn left on 19<sup>th</sup> Street NW/Dodge Olmsted County Line Rd. Head north to 4<sup>th</sup> Street NW, turn right on 4<sup>th</sup> Street NW and head east. Continue on 4<sup>th</sup> Street NW to Olmsted County Rd 5, turn left and head north on County Rd 5. Continue north on County Rd 5 to Dodge County Rd 18, turn left and head west on Dodge County Rd 18 towards Dodge County Rd D. Continue west on Dodge County Rd D towards Hwy 57. Turn left and head south on Hwy 57 towards Mantorville, continue through Mantorville on Hwy 57 towards Kasson. Continue on Hwy 57 to 16<sup>th</sup> Street NE, turn left and head east on 16<sup>th</sup> Street NE returning to the Dodge County Fairgrounds.

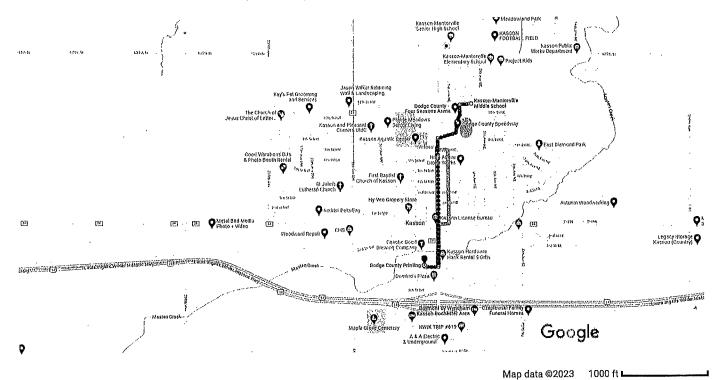
We will be using the Kasson Police Dept., Dodge County Sheriffs Dept., and Olmsted County Sheriffs Dept. for assistance with traffic control.



<b>Events Permit/Noise P</b>	'ermit			
Name and/or Organization: Ko	1550n - M	antorvill	e School	District
Address: 01 16m 5	FNE	Lasson, M	N 559	44
Name and/or Organization: Konderess: 101 16th 5	Busines	ss Phone: <u>507</u>	- 434-11	00
Cell phone:				
Emergency Phone Numbers and co Name: Asnky Kap	ntact names if appli	cable: ell: <b>507 -</b> '	721-90	ره
Name:				
E-mail Address/web site:				
E-mail Address/web site:	Time: fro	m 3 pm	to 4pm	<b>—</b>
Additional details of event (please		•	•	
Fun Runjwa Plaza 57	IK/Bike	fram	rmms	to
Plans for garbage disposal/portable	restroom			
		,		
Applicant Signature: Area Below for Office Use Only	by Kap	em f Staffo	Student	Support
Approvals Police Chief:	Ci	ty Administrator: _	)	
Date:/	D	ate;/		

### Google Maps

Kasson-Mantorville Middle School, 1400 5th Ave NE, Walk 1.2 miles, 24 min Kasson, MN 55944 to Dodge County Printing, 300 Mantorville Ave S Plaza 57, Suite 200, Kasson, MN 55944



via Mantorville Ave N

1.2 miles

via Mantorville Ave N and 4th St
SW

1.2 miles

1.2 miles

24 min
1.2 miles

1.3 miles

#### **Ian Albers**

From: Ashley Kaplan <a.kaplan@komets.k12.mn.us> Sent: Tuesday, August 15, 2023 3:30 PM To: Ian Albers Subject: Re: K-M School District Staff Fun Run Attachments: KM Fun Run.pdf Hi lan, Here you go. Thank you! Ashley On Tue, Aug 15, 2023 at 12:37 PM Ian Albers < <a href="mailto:eda@cityofkasson.com">eda@cityofkasson.com</a>> wrote: Hello Ashley, Please complete and return the attached event permit application before the end of the day this Thursday. I will add it to the agenda for approval by the City Council at the next meeting on August 23<sup>rd</sup>. Thank you, Ian Albers Community Development Assistant

Email: eda@cityofkasson.com

Phone: (507)-634-6328



From: Ashley Kaplan <a.kaplan@komets.k12.mn.us> Sent: Monday, August 14, 2023 3:10 PM To: Jesse Kasel <jesse.kasel@kassonpolice.com> Cc: Josh Hanson <josh.hanson@kassonpolice.com>; Ian Albers <eda@cityofkasson.com> Subject: Re: K-M School District Staff Fun Run</eda@cityofkasson.com></josh.hanson@kassonpolice.com></jesse.kasel@kassonpolice.com></a.kaplan@komets.k12.mn.us>
Good afternoon all,
We have 60 staff members signed up for our K-M Schools Staff Fun Run/Walk/Bike Ride on August 31 starting at 3 pm. I am guessing it will be a few minutes after 3 pm that we get going. We may have a few more jrunners oin in before the 31st.
What do you need from us? I have attached the route we intend to take from KMMS to Plaza 57!
Thank you!
Ashley Kaplan
On Fri, Jul 21, 2023 at 8:52 AM Ashley Kaplan < a.kaplan@komets.k12.mn.us > wrote:
The date for the KM Staff Fun Run is August 31 from 3-4 pm. I would just be able to get the number of registered participants to you by August 11th for planning purposes. Would that work?
I appreciate collaboration on this with all of you!

	Ashley
	On Mon, Jul 17, 2023 at 9:33 AM Jesse Kasel < <u>jesse.kasel@kassonpolice.com</u> > wrote: Ashley,
	August 11th should work for us. We will have a couple reserve officers and myself helping out.
	Officer Jesse Kasel School Resource Officer Kasson Police Department
	On Mon, Jul 17, 2023, 9:27 AM Ashley Kaplan <a.kaplan@komets.k12.mn.us> wrote:  Good morning,</a.kaplan@komets.k12.mn.us>
TO TAKE THE AND THE TAKE TO SEE AND THE PARTY AND ADDRESS.	I am sending out an event sign-up. Would August 11th be too late of a deadline to let you know numbers?
a control of the control of	Thank you!
The state of the s	Ashley Kaplan
	On Tue, Jul 11, 2023 at 9:18 AM Josh Hanson < <u>josh.hanson@kassonpolice.com</u> > wrote: Ashley,
	We will assist with helping people cross Mantorville Ave. Depending on the number of people, you may need a special event permit from the city. Let us know how many people you expect to attend.
	Joshua Hanson
	Police Chief   Kasson Police Department

	19 East Main Street - Kasson, MN 55944
	507-634-3881 (General Office)
	507-634-4981 (Voicemail/Direct)
ere en	
	On Mon, Jul 10, 2023 at 7:43 AM Police KPD < police@kassonpolice.com > wrote:
the state of the s	Forwarded message From: Ashley Kaplan <a.kaplan@komets.k12.mn.us> Date: Thu, Jul 6, 2023 at 1:37 PM Subject: K-M School District Staff Fun Run To: <a href="mailto:cityadministrator@cityofkasson.com">cityadministrator@cityofkasson.com</a>, <police@kassonpolice.com></police@kassonpolice.com></a.kaplan@komets.k12.mn.us>
	Good afternoon,
The state of the s	My name is Ashley Kaplan and I am the Director of Staff and Student Support Systems for KM Schools. One of my roles is to oversee the Staff Wellness Committee.
	I am hoping to host a Fun Walk/Run/Ride at the conclusion of our staff workshop week on August 31 to help us celebrate the beginning of our new school year as a team.
	The plan would be to start the "race" at KM Middle School at 3 pm on Thursday, August 31. Then we would run, walk, or bike ride down 57 and cut over on 2nd St NW before turning south on to 2nd Ave SW and ending at either Chaotic Good Brewing or Plaza 57. I have attached a PDF of the map.
	Please let me know what you need from me so that we can do this safely. I plan on inviting all school employees and their families to participate.
1	

Thank you so much,
Ashley Kaplan

## Ashley Kaplan

Director of Staff and Student Support Systems

Kasson-Mantorville Schools

507-634-1157 (office)

507-721-9061 (work cell)

KM Teaching and Learning Website

FUTURISTIC | ACHIEVER | LEARNER | FOCUS | INPUT

#KoMetCommunityOfLearners

## Ashley Kaplan

Teaching and Learning Director

Kasson-Mantorville Schools

507-634-1157 (office)

#### CITY OF KASSON RESOLUTION #8.\_\_\_-23

## RESOLUTION ACCEPTING DONATION FOR THE PURCHSE OF FIRE DEPARTMENT EQUIPMENT

**WHEREAS**, the Dodge County Corn and Soybean Growers Association has made a donation to the City of Kasson Fire Department in the amount of \$500.00 to be allocated for lawful purposes to purchase grain bin rescue equipment.

## THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA:

The donation to the City of Kasson Fire Department is hereby accepted. <b>ADOPTED</b> this 23 <sup>rd</sup> day of August, 2023.		
ATTEST:		
Chris McKern, Mayor	Linda Rappe, City Clerk	
<u> </u>	ing resolution was made by Council Member Upon a vote being taken, the following members ainst same:	



**To**: City Council **Date**: 7/25/23

### With marijuana legal soon, Minnesota cities race to enact limits on using it in public

The Duluth City Council is scheduled to hear a proposal to ban marijuana smoking or vaping in city parks and along the Duluth Lakewalk. Detroit Lakes, Alexandria, Lakeville and West St. Paul are also considering limits.

By Kyle Stokes | Staff Writer



The new legal cannabis law makes it clear that smoking or vaping marijuana isn't allowed in a vehicle, on public transportation, or anywhere where a minor would inhale the smoke or vapor. *Photo by Elsa Olofsson* 

Once recreational marijuana becomes legal in Minnesota on Aug. 1, will you be able to smoke it in a local park? On a public sidewalk? On a city street? Close to the entrance of a bar or restaurant? The state's new cannabis-legalization law says you can — and just about a week before legalization, leaders of some cities who want tighter restrictions on marijuana use have been rushing to update their local codes.

On Monday, the Duluth City Council is scheduled to hear a proposal to ban marijuana smoking or vaping in city parks and along the Duluth Lakewalk. The Detroit Lakes City Council will also vote Monday on a proposal to ban cannabis uses in almost all public places.

City leaders in Alexandria, Lakeville and West St. Paul are considering similar steps, too.

Duluth council member Arik Forsman said he called for the ordinance after <a href="reading MinnPost's reporting on the new law">reporting on the new law</a>, which pointed out that Minnesota is set to become <a href="one one of the rare states">one of the rare states</a> to allow newly legalized pot to be smoked or vaped in public — unless local governments specifically create rules against it. "I won't make a judgment on whether [the Legislature] should've gone further on defining the standard," said Forsman, "but I will say I think folks are surprised that this is the state of it, and also surprised that we have so little time to address it. The Aug. 1 legal usage date's coming up. I think there's a lot of people scrambling, us included."

#### Here's what the law does and does not say

The Minnesota Clean Indoor Air Act already bans smoking or vaping marijuana in <u>the same indoor public places where state law says people can't smoke tobacco products</u>, including bars, restaurants, offices, stores and health clinics. Local governments can enact tighter restrictions — for example, <u>banning smoking within 25 feet of a building entrance</u>, as Ramsey County does — and some of these ordinances may apply to smoking marijuana, too.

Piggybacking off of these restrictions, the new legal cannabis law also makes clear that smoking or vaping marijuana isn't allowed in a vehicle, on public transportation, or anywhere where a minor would inhale the smoke or vapor. So that's where you *can't* smoke. The law also carves out spaces where you clearly *can* smoke: Local governments are barred from making cannabis use illegal in private residences, including the yard or patio; in private property not accessible to the public; or — eventually — at specially-licensed cannabis festivals. (There are a few exceptions around areas like rental properties.)

Between those guardrails, local governments have leeway to regulate where you can and cannot consume marijuana products: The new law empowers local governments to make cannabis use "in public" a petty misdemeanor offense. Local governments have had to navigate changing messages. As recently as late June, guidance from the state's newly formed Office of Cannabis Management had advised that "smoking cannabis is prohibited anywhere smoking commercial tobacco is prohibited." The guidance has since been revised and now no longer says this. Spokesperson Peter Raeker said in an email that the Office of Cannabis Management "will continue to update guidance on a range of topics as we work to understand the complexities and intersections of this expansive new law." Raeker also noted state officials are working with city and county organizations "to determine the best way [the office] can support local government to develop local ordinances."

#### These cities are considering cannabis use ordinances

• **Duluth:** Forsman supported marijuana legalization, but also noted that his city was also <u>among the first in the state</u> to pass an indoor tobacco smoking ban and has a "progressive" track record on the issue. Interestingly, his proposed cannabis ordinance opened a new can of worms: In drafting the legislation, city attorneys discovered Duluth's smoking ordinance didn't cover all of the locations officials assumed it did—so Forsman's proposal would also ban both marijuana *and tobacco* smoking and vaping in all city parks, as well as in the city-owned Wade Stadium, near transit shelters and within 100 feet of medical facilities. The proposal by Forsman and his co-authors

- council members Terese Tomanek and Roz Randorf will not apply to other public areas like sidewalks or streets.
- **Alexandria:** A proposed ordinance would cover <u>"any and all public places,"</u> specifying public beaches, piers and trails on a long list of areas where smoking, vaping and edibles would be off-limits.
- **Detroit Lakes:** City council members didn't list places where marijuana use would be prohibited; the ordinance simply declares cannabis use unlawful "in public places anywhere in the city." Council members are scheduled to vote on final passage of the ordinance Monday. "It's very much like prohibiting the use of a can of beer on the beach. We have that in our ordinance," Detroit Lakes Alderman Wendy Spry said at a meeting earlier this month. "To me, it's mirroring that kind of approach."
- Lakeville: A new draft ordinance would bar cannabis use on government-controlled property and on private property that is "regularly and frequently" open to the public.
- West St. Paul: City council members will discuss the issue during an open work session, according to the West St. Paul Reader.

Minneapolis is still weighing its next steps, but for now, marijuana use in a city park is allowed. Tobacco smoking and vaping is banned in Minneapolis parks, except for use in spiritual ceremonies. Until late last week, the Minneapolis Parks & Recreation Board's website had mirrored the state guidance that the tobacco policy would carry over to cannabis use as well. But the Park Board's changed after the state guidance changed, spokesperson Dawn Sommers said. For now, there is no ordinance covering cannabis use in Minneapolis parks and rec centers. "We too are still trying to understand the legislation passed and the plans of other park systems, particularly in the metro area," Sommers said.

Meanwhile, officials with the *City* of Minneapolis — who would be in charge of legislating use on a public sidewalk or street — say their regulatory work is "primarily geared" toward laying the groundwork for retail cannabis businesses, said spokesperson Sarah McKenzie. The city will eventually be responsible for issuing "local registrations and conducting compliance checks."

To the east, the anti-smoking ordinance Ramsey County leaders enacted last year <u>specifically</u> <u>bans marijuana smoking or vaping on county property</u> — including county-controlled parks, trails, golf courses, playgrounds and pools. It also bans smoking or vaping within 25 feet of building entrances, exits, windows and ventilation intakes.

In a related area, state law allows for local governments to enact "time, place and manner" limits on operating cannabis businesses — for example, restrictions against opening a dispensary within a certain distance of a school or park. The law also allows cities to enact a temporary moratorium on opening a cannabis business until it crafts these regulations. Several cities are considering or have already enacted ordinances that would temporarily bar cannabis businesses from opening, including <a href="Lakeville">Lakeville</a>, <a href="Rochester">Rochester</a>, <a href="Hopkins">Hopkins</a>, <a href="West St. Paul">West St. Paul</a> and <a href="Carver">Carver</a>. However, state law says these moratoria can only last until Jan. 1, 2025, and the League of Minnesota Cities has issued a legal opinion that says the moratoria wouldn't apply to hemp businesses.

Editor's note: This story has been updated to clarify details of the Duluth City Council's proposed ordinance.

#### **Cannabis Memo**

With the new law enacted at the end of the 2023 legislative session legalizing adult-use cannabis in Minnesota, updates were necessary to the League's model non-DOT Drug and Alcohol Testing Policy:

Significant updates to the model policy include:

- Pages 1-2 "Persons Subject to Testing and Circumstances Under Which Testing May Be Required" (specifically includes cannabis testing)
- Page 2 "Preemployment Testing"- (city will not request n\or require a job applicant to undergo cannabis testing or withdraw an offer of employment based on cannabis testing, except with respect to the categories of positions listed below in the definition of "drug," or if otherwise required by state of federal law
- Page 2 "Reasonable Suspicion Testing" (specifically includes cannabis testing)
- Page 3 "Treatment Program Testing" (specifically includes cannabis testing)
- Page 3 "Routine Physical Examination Testing" (specifically states: The city may request or require an employee to undergo drug and/or alcohol testing-but not cannabis testing, except for the categories of positions listed above for which cannabis is considered a drug or unless otherwise required by state of federal law—as part of a routine physical examination.)
- Page 3 "Random Testing" (specifically includes cannabis testing)
- Page 4 "Prohibition Against Alcohol or Drugs" (references cannabis)
- Page 5 "While Impaired of Alcohol or Drug(s)"- (specifically includes cannabis testing)
- · Pages 9-10"Definitions"- New Cannabis and Cannabis testing definitions and the definitions of Drug and Drug and/or alcohol testing and drug and/or alcohol test, as well as safety sensitive have been amended.

#### City of Kasson Dodge County, Minnesota

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## AN ORDINANCE AMENDING THE KASSON CITY CODE BY ENACTING KASSON CITY CODE CHAPTER 116 PROHIBITING CANNABIS USE WITHIN PUBLIC PROPERTY AND PUBLIC PLACES

The City Council of Kasson does ordain:

**SECTION 1 ENACTMENT.** Kasson City Code Chapter 116 is hereby enacted as followed:

## Sec. 116.01 – CANNABIS USE WITHIN PUBLIC PROPERTY AND PUBLIC PLACES PROHIBITED

#### Subd. 1. Definitions

Public place means property that is generally open to or accessible by the public, except on those premises licensed by the State of Minnesota to permit on-site consumption.

Public property means property, real and personal, that is owned, managed, or controlled by the City, including, but not limited to: City buildings and all the land thereon, parking lots, parks, golf courses, pathways and trails, and city rights-of-way consisting of both the traveled portion and the abutting boulevard, sidewalks and trails, and any City personal property, such as motor vehicles, city equipment, and the like.

Cannabis flower, cannabis products, lower-potency hemp edibles, and hemp derived consumer products shall have the meanings as defined in Minn. Stat. §342.01 (enacted under Minnesota Laws 2023).

- Subd. 2. *Prohibition*. No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products within public property or in a public place.
- Subd. 3. *Penalty*. A violation of this Section is a petty misdemeanor.

**SUMMARY PUBLICATION.** Pursuant to Minn. Stat. § 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

The City is prohibiting the use of cannabis flower, cannabis products, lower-potency hemp edibles, and hemp-derived consumer products within public property or in a public space. A violation of this Section is a petty misdemeanor.

**SECTION 2 EFFECTIVE DATE**. This Ordinance shall be in full force and effect from and after its passage and publication according to law.

Adopted by the City Council of the City of Kasson this 23rd day of August, 2023.

	CITY OF KASSON	
ATTEST:	Chris McKern, Mayor	
Linda Rappe, City Clerk		

#### SPECIAL VEHICLES

#### § 71.10 MOTORIZED GOLF CARTS; UTILITY TASK VEHICLES; CLASS 1 ALL-TERRAIN VEHICLES AND MINI-TRUCKS.

- (A) (1) No person shall operate a motorized golf cart, utility task vehicle, all-terrain vehicle, or mini-truck on streets, alleys, sidewalks or other public property without obtaining a permit as provided herein.
  - (a) No motorized golf cart, mini-truck, utility task vehicle or all-terrain vehicle shall drive along Main Street between Eighth Avenue Northwest and First Avenue Northeast, nor drive along State Hwy 57, nor upon County Hwy 34 or County Hwy 21 while those roads run in City limits.
- (2) Every application for a permit shall be made on a form supplied by the city and shall contain all of the following information:
  - (a) The name and address of the applicant;
  - (b) The nature of the applicant's physical handicap, if any;
- (c) Model name, make, and year and number of the motorized golf cart, all-terrain vehicle, or mini-truck;
  - (d) Current driver's license or reason for not having a current license; and
  - (e) Other information as the city may require.
- (3) The permit fee shall be as set forth in the Fee Schedule, as may be amended from time to time.
- (4) (4) Permits shall may be granted for a period of 1 to 36 months and may be renewed.
  - (5) No permit shall be granted or renewed unless the following conditions are met:
- (a) The applicant must demonstrate that he or she currently holds or has held a valid Minnesota driver's license to operate a mini-truck;
- (b) The applicant may be required to submit a certificate signed by a physician that the applicant is able to safely operate a motorized golf cart, mini-truck, utility task vehicle or all-terrain vehicle on the roadways designated;
- (c) The applicant must provide evidence of insurance in compliance with the provisions of Minnesota Statutes concerning insurance coverage for the golf cart, utility task vehicle, all-terrain vehicle, or mini-truck; and
- (d) The applicant has not had his or her driver's license revoked as the result of criminal proceedings.
- (6) Motorized golf carts, utility task vehicles, all-terrain vehicles, and mini-trucks are permitted to operate only on city streets, not state or federal highways, except to cross at designated intersections.

- (7) Motorized golf carts, utility task vehicles and all-terrain vehicles not equipped with headlights and taillights may only be operated on designated roadways from sunrise to sunset. Motorized golf carts with operational, manufacturer installed or commercially available retrofitted headlights and tail lights shall be permitted to operate on city streets. They shall not be operated in inclement weather conditions or at any time when there is insufficient light to clearly see persons and vehicles on the roadway at a distance of 500 feet.
- (8) Motorized golf carts shall display the slow-moving vehicle emblem provided for in M.S. § 169.045, as may be amended from time to time, when operated on designated roadways.
- (9) Motorized golf carts, utility task vehicles, all-terrain vehicles, and mini-trucks shall be equipped with a rear-view mirror to provide the driver with adequate vision from behind as required by M.S. § 169.70, as may be amended from time to time.
- (10) The operator of a motorized golf cart, utility task vehicle, all-terrain vehicle, or mini-truck may cross any street or highway intersecting a designated roadway. It is unlawful to operate upon private property without written permission of the owner or person entitled to possession and use of such property, and upon any school grounds, park property, playgrounds or recreation area or any other public property.
- (11) Every person operating a motorized golf cart, a utility task vehicle, an all-terrain vehicle, or a mini-truck under permit on designated roadways has all the rights and duties applicable to the driver of any other vehicle under the provisions of M.S. Ch. 169, as may be amended from time to time, except when these provisions cannot reasonably be applied to motorized golf carts or mini-trucks and except as otherwise specifically provided in M.S. § 169.045, subd. 7, as may be amended from time to time.
- (12) The City Council may suspend or revoke a permit granted hereunder upon a finding that the holder thereof has violated any of the provisions of this section or M.S. Ch. 169, as may be amended from time to time, or if there is evidence that the permit holder cannot safely operate the motorized golf cart, utility task vehicle, all-terrain vehicle, or mini-truck on the designated roadways.
- (13) The number of occupants on the golf cart, utility task vehicle, all-terrain vehicle, or mini-truck may not exceed the design occupant load.
- (B) For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.
- **DRIVER.** The person driving and having physical control over the motorized golf cart, utility task vehicle, all-terrain vehicle, or mini-truck and being the licensee.
- **MOTORIZED GOLF CART.** Any passenger conveyance being driven with four wheels with four low-pressure tires that is limited in engine displacement of less than 800 cubic centimeters and total dry weight less than 800 pounds.
- **UTILITY TASK VEHICLE.** As defined by M.S. § 169.045, subd. 1 (3), as may be amended from time to time, a side-by-side, four-wheel drive, off-road vehicle that has four wheels, is propelled by an internal combustion engine with a piston displacement

capacity of 1,200 cubic centimeters or less, and has a total dry weight of 1,800 but less than 2,600 pounds.

MINI-TRUCK. As defined in M.S. § 169.011, subd. 40(a), as may be amended from time to time, a motor vehicle that has four wheels; is propelled by an electric motor with a rated power of 7,500 watts or less or an internal combustion engine with a piston displacement capacity of 660 cubic centimeters or less; has a total dry weight of 900 to 2,200 pounds; contains an enclosed cabin and a seat for the vehicle operator; commonly resembles a pickup truck or van, including a cargo area or bed located at the rear of the vehicle; and was not originally manufactured to meet federal motor vehicle safety standards required of motor vehicles in C.F.R., Title 49, §§ 571.101 to 571.404, and successor requirements. A mini-truck does not include: a neighborhood electric vehicle or a medium-speed electric vehicle as defined by § 73.11; or a motor vehicle that meets or exceeds the regulations in C.F.R., Title 49, § 571.500, as it may be amended from time to time.

- (C) Authorized city staff government staff may operate city owned permitted motorized golf carts, utvs, atvs, and mini-trucks within the city on city streets, sidewalks, trails, rights-of-way, and public property when conducting official business.
  - (D) Mini-truck equipment requirements:
- (1) A mini-truck may be operated under permit on designated roadways if it is equipped with all of the following:
  - (a) At least two headlamps;
  - (b) At least two tail lamps;
  - (c) Front and rear turn-signal lamps;
- (d) An exterior mirror mounted on the driver's side of the vehicle and either an exterior mirror mounted on the passenger's side of the vehicle or an interior mirror;
  - (e) A windshield:
  - (f) A seat belt for the driver and front passenger; and
  - (g) A parking brake.

(Ord. 872, passed 6-13-2018)

#### REQUEST FOR COUNCIL ACTION

Meeting Date: August 23, 2023

AGENDA SECTION: Committee Reports	ORIGINATING DEPT: Planning & Zoning
ITEM DESCRIPTION: Ordinance revision –	PREPARED BY: Ian Albers
fences on corner lots	

#### **COUNCIL ACTION REQUESTED:**

At the Planning Commission meeting on August 14, there was a public hearing to consider revising Section 154.312 of the Code, the section regulating fences and walls. Currently, this Section limits the type of fence allowed in front yard areas to those that are less than 36 inches in height, or with transparency 50% or more, or those required by the city for screening. The idea to revise the Code originated from a variance request to place a privacy fence in the front yard area of a corner lot. As corner lots may have more than one front yard area, privacy fences are not allowed in certain areas of corner lots that would be the equivalent of a side yard of an interior lot. With this, a variance would not be justified because corner lots are very common and do not satisfy the requirement for a unique and specific characteristic of the property causing a need for a variance.

As an alternative, staff proposed revising the Code in a manner that would make an exception to the 50% transparency rule for corner lots. With the proposed change, corner lot property owners would be allowed to build privacy fences in at least one but not all front yard areas. These property owners would be required to follow the CUP process, which would give the City the opportunity to review the request and ensure that all other Code standards regarding fences are followed.

Following the public hearing on August 14, the Planning Commission recommended approval of the proposed Ordinance revision.

The City Council is requested to approve the proposed Ordinance allowing fences exceeding 36 inches in height and with transparency less than 50% within at least one but not all required front yard areas of corner lots.

#### CITY OF KASSON

#### **ORDINANCE NO. 8.X-23**

#### AN ORDINANCE AMENDING SECTION 154.312 OF THE CITY CODE

THE CITY COUNCIL OF THE CITY OF KASSON HEREBY ORDAINS AS FOLLOWS:

#### § 154.312 FENCES AND WALLS.

- (A) General.
- (1) Fences, hedges, walls and other landscaping shall be located entirely upon the property which they serve. Fences, hedges, walls and other landscaping obstructing a utility or drainage easement or extending beyond the legal property boundary may be removed at the owner's expense. For purposes of this section, a *WALL* is made of non-living material, typically brick, concrete or stone, and may be used for screening in addition to grading retention ("retaining wall").
- (2) Barbed wire or above ground electric fences shall not be permitted, used or constructed, except in industrial districts or where livestock are permitted.
- (3) All fences shall be maintained and kept safe and in a state of good repair and the finished side or decorative side of a fence shall face adjoining property and provide a clearance for maintenance without entering upon the neighboring property, except as provided in division (B)(3) below.
- (4) All fences, walls, and hedges shall comply with the clear sight triangle regulations provided in § 154.271.
- (5) No fence or wall shall exceed six feet in height, as measured from the finished grade, unless required by the city for screening, buffering or safety.
- (6) No portion of a fence or wall projecting into the front yard of a property shall exceed 36 inches in height unless one or more of the following is met:
  - (a) The height is required by the city for screening, buffering or safety;
  - (b) The transparency of the fence is 50% or more;
- (c) The transparency of the fence is less than 50%, provided that the property is a corner lot and the fence is placed within at least one but not all required front yard areas. A conditional use permit shall be required for placement of such fences, as seen in division (B)(4) below.
- (7) The area between a fence and property line shall be maintained in an attractive condition at all times.

- (8) Screening or fencing shall not be erected any closer than three feet from the property line, except as allowed with a conditional use permit as seen in division (B)(3) below.
- (9) Where the property line is not clearly defined and located, a certificate of survey may be required by the Zoning Administrator or City Administrator to establish the property boundary prior to issuance of approval.
  - (B) Approval required.
- (1) Fences on properties with three or more unit residences or nonresidential uses shall require a site plan review application and approval with the city, as described in § 154.066.
- (2) Retaining walls measuring four feet in height or more shall require a building permit application and approval.
- (3) *Property line screening or fencing*. A conditional use permit (CUP) shall be required for placement of screening or fencing closer than three feet to the property line.
  - a. Applicants will follow the process for a CUP, as described in § 154.067.
- b. An access agreement on adjacent property may be required to ensure the ability to maintain the fence without trespassing on neighboring property.
- (4) Corner lot screening or fencing. A conditional use permit (CUP) shall be required for placement of screening or fencing within the required front yard area of corner lots if the transparency of the fence is less than 50% and the height of the fence exceeds 36 inches.
  - a. Applicants will follow the process for a CUP, as described in § 154.067.
- b. At least one required front yard area of corner lots shall not contain any portion of fence or wall where the transparency of the fence is less than 50% and exceeds 36 inches in height. A corner lot may have more than one required front yard area, as described in § 154.127(A). It is preferable that the required front yard area fronting upon the avenue or street where the property number is assigned does not contain such fences.
  - (C) Temporary fences.
- (1) Fences erected for the protection of planting or to warn of construction hazard, or for similar purposes, shall be clearly visible or marked with colored streamers or other such warning devices at four foot intervals.
  - (2) Such fences shall comply with the setback requirements set forth in this chapter.
  - (3) Temporary fences shall not be erected for more than 45 days.
- (D) *Nonconforming fences*. Any fence existing on the effective date of this Code of Ordinances and not in conformance with this section may be maintained, but no alteration, modification or improvement of said fence shall occur, unless installed in conformance with this section.

(Ord. 879, passed 10-28-2020; Ord. 8.1-2021, passed 8-11-2021)

This ordinance is effective upon adoption and official publication.		
<b>ADOPTED</b> by the City Council of the City of Kasson this 23rd day of August, 2023.		
Chris McKern, Mayor		
Attest: Linda Rappe, City Clerk		

#### REQUEST FOR COUNCIL ACTION

Meeting Date: August 23, 2023

AGENDA SECTION: Committee Reports	ORIGINATING DEPT: Planning & Zoning
ITEM DESCRIPTION: CUP for Fence - Sinner	PREPARED BY: Ian Albers

#### **COUNCIL ACTION REQUESTED:**

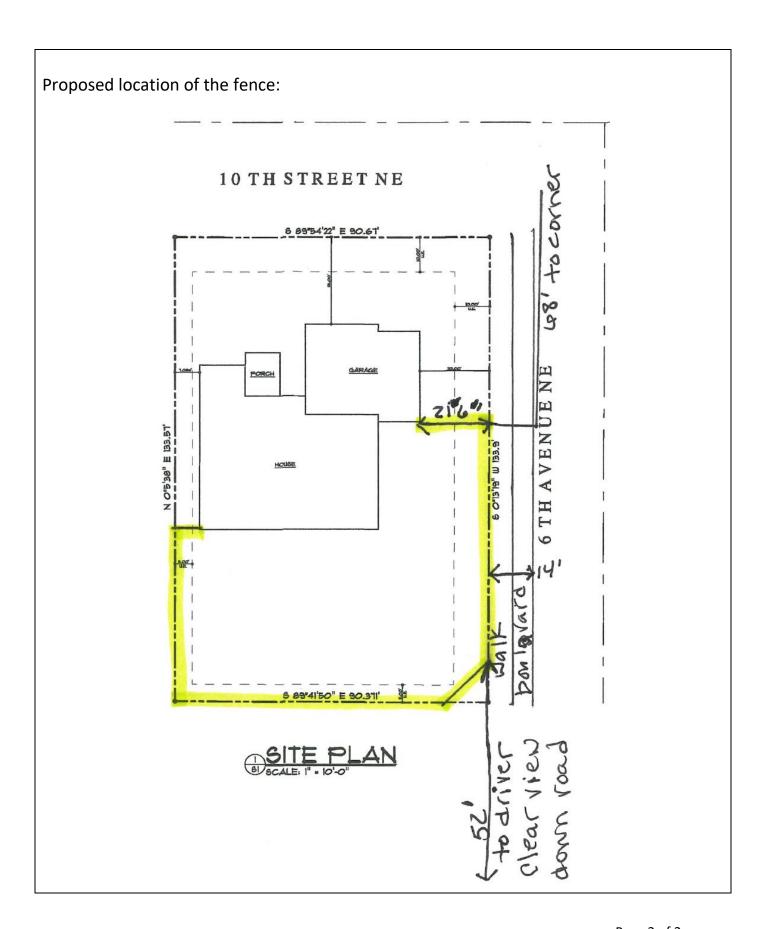
Mike and Stacy Sinner have requested a conditional use permit to place a fence closer than 3 feet to the property lines at their property at 504 10th St NE. The proposed location of the fence is provided on the following page — note that a section of the fence is proposed to be placed in the front yard area. This location for a privacy fence is not allowed under the current ordinance, though an ordinance revision is proposed that would allow for such fences. A public hearing was held at the regular meeting of the Planning Commission on August 14, after which the Planning Commission recommended approval with the following conditions:

- 1. An access easement agreement shall be notarized and recorded with the adjacent property owners at 907 6th Ave NE and 502 10th St NE.
- 2. The property owners at 504 10th St NE acknowledge that any section of the fence that is located within a utility easement may be dismantled at the owner's expense if this easement is utilized.
- 3. The property owners at 504 10th St NE shall not construct any fence exceeding 36 inches in height and with transparency less than 50% within the required front yard area until the proposed Zoning Amendment allowing such fences is adopted and published officially.

In making the determination whether to allow the conditional use permit, the City Council shall consider the following, as described in § 154.067(D)(4):

- 1. The effects of the proposed use on the comprehensive plan; and
- 2. The effects of the proposed use upon the health, safety and general welfare of occupants of surrounding lands.

The City Council is requested to approve a conditional use permit to place a fence closer than 3 feet to the property lines at 504 10th St NE.



#### CITY OF KASSON RESOLUTION #8.X-23

# RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO ALLOW A FENCE CLOSER THAN THREE FEET TO THE PROPERTY LINES AND WITHIN THE REQUIRED FRONT YARD AREA AT 504 10TH SE NE

**WHEREAS**, the applicants, Michael and Stacy Sinner, on June 22, 2023 submitted a request for a Conditional Use Permit to allow placement of a fence closer than three feet to the property lines at 504 10th St NE; and

**WHEREAS,** the property is legally described as Lot 3, Block 2, Houston's First Subdivision in the City of Kasson, and the parcel number is 24.304.2003; and

**WHEREAS**, a Public Hearing was held concerning the request at the Planning Commission meeting on August 14, 2023 following the due publication thereof; and

**WHEREAS,** such requests are reviewed by the Planning Commission and the Zoning Administrator prior to recommending City Council action; and

**WHEREAS,** the Kasson Municipal Code, in Section 154.067(D)(4) requires a Conditional Use Permit for a fence to be placed closer than three feet to property lines; and

WHEREAS, the City Council has considered the following in making the determination to allow the conditional use:

- 1. The effects of the proposed use on the comprehensive plan; and
- 2. The effects of the proposed use upon the health, safety and general welfare of occupants of surrounding lands.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Kasson that the requested Conditional Use Permit to allow placement of a fence closer than three feet to the property lines and within the required front yard area at 504 10th St NE is hereby approved with conditions:

- 1. An access easement agreement shall be notarized and recorded with the adjacent property owners at 907 6th Ave NE and 502 10th St NE.
- 2. The property owners at 504 10th St NE acknowledge that any section of the fence that is located within a utility easement may be dismantled at the owner's expense if this easement is utilized.
- 3. The property owners at 504 10th St NE shall not construct any fence exceeding 36 inches in height and with transparency less than 50% within the required front yard area until the proposed Zoning Amendment allowing such fences is adopted and published officially.

ATTEST:	
Linda Rappe, City Clerk	Chris McKern, Mayor

**ADOPTED** this 23rd day of August, 2023.

The motion for the adoption of the foregoing resolution was made by Council Member X and duly seconded by Council Member X. Upon a vote being taken, the following members voted in favor thereof: X, X, X, X, and X. Those against same: None.

#### REQUEST FOR COUNCIL ACTION

Meeting Date: August 23, 2023

AGENDA SECTION: Committee Reports	ORIGINATING DEPT: Planning & Zoning
ITEM DESCRIPTION: Variance denial - Sinner	PREPARED BY: Ian Albers

#### **COUNCIL ACTION REQUESTED:**

Mike and Stacy Sinner have requested a variance to place a fence exceeding 36 inches in height and with transparency less than 50% within the front yard of their property at 504 10th St NE. This location for a privacy fence is not allowed under the current ordinance, though an ordinance revision is proposed that would allow for such fences. A public hearing was held at the regular meeting of the Planning Commission on August 14, after which the Planning Commission recommended denial of the variance. In recommending denial of the variance request, staff offered the following findings of fact:

- 1. Generally, the proposed location of the privacy fence at 504 10th St NE would be a reasonable request, given that this space would be the equivalent to a side yard of an interior lot.
- 2. The status of the applicant's property as a corner lot is not unique to only the applicant's property and applies to dozens of other properties throughout Kasson. If this variance were to be approved, then all other corner lot property owners could request variances to place privacy fences in similar locations.
- 3. The variance, if granted, would likely not alter the essential character of the locality given that similar privacy fences exist elsewhere in Kasson. The proposed fence would not exceed the standard height of 6 feet, and the proposed fence would not interfere with any site line triangles.

As an alternative to recommending approval of the variance, staff proposed revising the Code to allow for placement of privacy fences in at least one but not all front yard areas of corner lots. The Planning Commission recommended approval of this revision.

The City Council is requested to deny the variance allowing placement of a fence exceeding 36 inches in height and with transparency less than 50% within the front yard of 504 10th St NE.

#### CITY OF KASSON RESOLUTION #8.X-23

#### RESOLUTION DENYING A VARIANCE FOR 504 10TH ST NE

**WHEREAS**, the applicants, Michael and Stacy Sinner, on June 22, 2023 submitted a request for a variance to allow placement of a fence exceeding 36 inches in height and with transparency less than 50% within the required front yard area at 504 10th St NE; and

**WHEREAS**, the Kasson Code of Ordinances, in Section 154.312(6) states that no fence or wall projecting into the front yard of a property shall exceed 36 inches in height unless the height is required by the city, or the transparency of the fence is 50% or more; and

**WHEREAS**, a Public Hearing was held concerning the variance request at the Planning Commission meeting on August 14, 2023 following due publication thereof; and

**WHEREAS**, such applications are reviewed by the Planning Commission and the Zoning Administrator prior to recommending Council action; and

**WHEREAS,** staff recommended to the Planning Commission to deny the variance request, and offered the following findings of fact:

- (1) Generally, the proposed location for the privacy fence at 504 10th St NE would be a reasonable request, given that this space would be the equivalent to a side yard of an interior lot.
- (2) The status of the applicant's property as a corner lot is not unique to only the applicant's property and applies to dozens of other properties throughout Kasson. If this variance were to be approved, then all other corner lot property owners could request variances to place privacy fences in similar locations.
- (3) The variance, if granted, would likely not alter the essential character of the locality given that similar privacy fences exist elsewhere in Kasson. The proposed fence would not exceed the standard height of 6 feet, and the proposed fence would not interfere with any site line triangles.

**WHEREAS**, as an alternative to recommending approval of the variance, staff proposed a Zoning Amendment to allow fences exceeding 36 inches in height and with transparency less than 50% within at least one but not all required front yard areas of corner lots; and

**WHEREAS**, the Planning Commission made a recommendation to deny the variance request and approve the proposed Zoning Amendment; and

**WHEREAS**, the Planning Commission considered the following when making its recommendation to the City Council:

1. Whether or not exceptional, unique or extraordinary circumstances apply to the physical surrounding, shape or topographic conditions of the parcel of land that result in practical difficulties for the owner;

- 2. Whether or not the variance requested will alter the essential character of the locality;
- 3. Whether or not granting the variance will:

**ADOPTED** this 23rd day of August, 2023.

Linda Rappe, City Clerk

- a. Impair an adequate supply of light and air to adjacent property;
- b. Substantially increase congestion in adjacent public streets;
- c. Endanger the public safety; or
- d. Substantially diminish or impair property values within the vicinity.
- 4. Whether the variance requested is the minimum variance that would alleviate the practical difficulties;
- 5. Whether or not the variance requested is consistent with the intent of this chapter and the city's comprehensive plan; and
- 6. Whether or not the variance requested provides for a reasonable and practical solution that eliminates the practical difficulties.

WHEREAS, the City Council considered the following when making its decision:

- 1. Whether or not the proposed use is prohibited in the zoning district in which the subject property is located;
- 2. Whether or not the variance is in harmony with the general purposes and intent of the chapter;
- 3. Whether or not the terms of the variance are consistent with the comprehensive plan; and
- 4. Whether or not the landowner has shown that the variance is necessary to alleviate the practical difficulties in complying with the official control.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Kasson that the requested variance to place a fence exceeding 36 inches in height and with transparency less than 50% within the required front yard area at 504 10th St NE is hereby denied.

ATTEST:		

The motion for the adoption of the foregoing resolution was made by Council Member X and duly seconded by Council Member X. Upon a vote being taken, the following members voted in favor thereof: X, X, X and X. Those against same: None.

Chris McKern, Mayor

#### REQUEST FOR COUNCIL ACTION

Meeting Date: August 23, 2023

AGENDA SECTION: Committee Reports	ORIGINATING DEPT: Planning & Zoning
ITEM DESCRIPTION: CUP for Fence - Bakken	PREPARED BY: Ian Albers

#### **COUNCIL ACTION REQUESTED:**

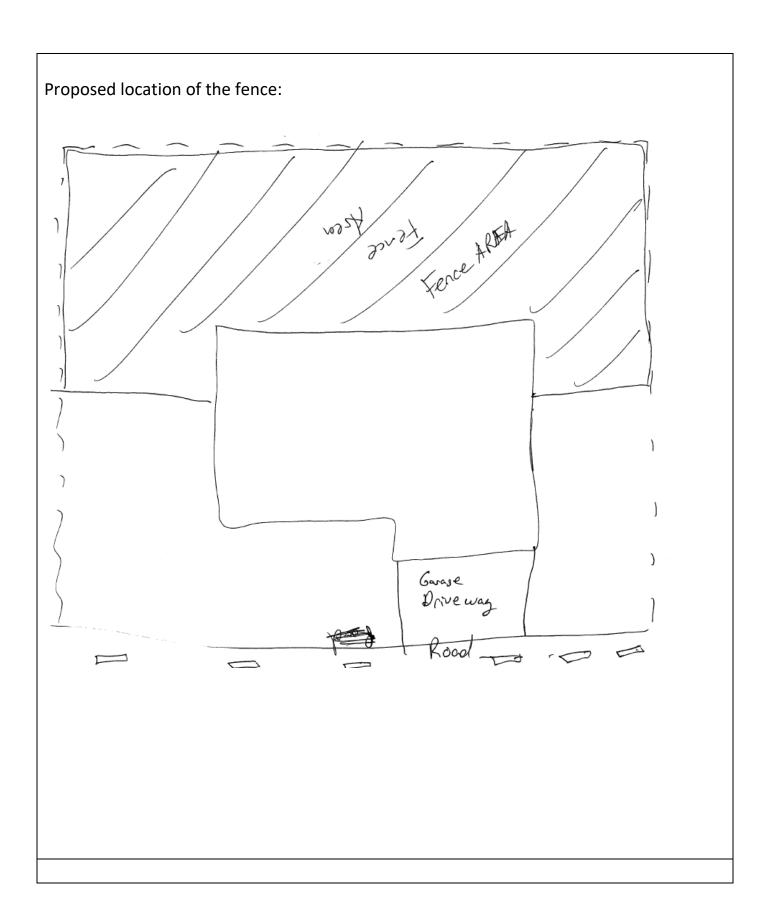
Michael Bakker Jr has requested a conditional use permit to place a fence closer than 3 feet to the property lines at 97 5th Ave SE. The proposed location of the fence is included on the following page. A public hearing was held at the regular meeting of the Planning Commission on August 14, after which the Planning Commission recommended approval with the following conditions:

- 1. An access easement agreement shall be notarized and recorded with the adjacent property owners at 96 5th Ave SE, 1305 6th Ave SE, 1401 6th Ave SE, and 99 5th Ave SE.
- 2. The property owner at 97 5th Ave SE acknowledges that any section of the fence that is located within a utility easement may be dismantled at the owner's expense if this easement is utilized.

In making the determination whether to allow the conditional use permit, the City Council shall consider the following, as described in § 154.067(D)(4):

- 1. The effects of the proposed use on the comprehensive plan; and
- 2. The effects of the proposed use upon the health, safety and general welfare of occupants of surrounding lands.

The City Council is requested to approve a conditional use permit to place a fence closer than 3 feet to the property lines at 97 5th Ave SE.



#### CITY OF KASSON RESOLUTION #8.X-23

# RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO ALLOW A FENCE CLOSER THAN THREE FEET TO THE PROPERTY LINES AT 97 5TH AVE SE

**WHEREAS,** the applicant, Michael Bakken Jr, on July 25, 2023 submitted a request for a Conditional Use Permit to allow placement of a fence closer than three feet to the side and rear property lines at 97 5th Ave SE; and

**WHEREAS,** the property is legally described as Lot 13, Block 3, South Fork Second Subdivision Common Interest Community Number 13 in the City of Kasson, and the parcel number is 24.573.3013; and

**WHEREAS**, a Public Hearing was held concerning the request at the Planning Commission meeting on August 14, 2023 following the due publication thereof; and

**WHEREAS,** such requests are reviewed by the Planning Commission and the Zoning Administrator prior to recommending City Council action; and

**WHEREAS,** the Kasson Municipal Code, in Section 154.067(D)(4) requires a Conditional Use Permit for a fence to be placed closer than three feet to property lines; and

**WHEREAS**, the City Council has considered the following in making the determination to allow the conditional use:

- 1. The effects of the proposed use on the comprehensive plan; and
- 2. The effects of the proposed use upon the health, safety and general welfare of occupants of surrounding lands.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Kasson that the requested Conditional Use Permit to allow placement of a fence closer than three feet to the side and rear property lines at 97 5th Ave SE is hereby approved with the following conditions:

- 1. An access easement agreement shall be notarized and recorded with the adjacent property owners at 96 5th Ave SE, 1305 6th Ave SE, 1401 6th Ave SE, and 99 5th Ave SE.
- 2. The property owner at 97 5th Ave SE acknowledges that any section of the fence that is located within a utility easement may be dismantled at the owner's expense if this easement is utilized.

ADOPTED this 23rd day of August, 2023.		
ATTEST:		
Linda Rappe, City Clerk	Chris McKern, Mayor	

The motion for the adoption of the foregoing resolution was made by Council Member X and duly seconded by Council Member X. Upon a vote being taken, the following members voted in favor thereof: X, X, X, X, and X. Those against same: None.



August 08, 2023

Ian Albers 401 5th St SE Kasson, MN 55944-2204

RE: Adult Maltreatment Report - .

APS Intake 08/04/2023

Dear Ian Albers:

The above referenced report was referred by the Minnesota Adult Abuse Reporting Center (MAARC) to MNPrairie County Adult Protection Services.

In accordance with the Minnesota Vulnerable Adults Act, we are writing to inform you that this matter has been reviewed by the County Lead Agency and will not be assigned for Assessment.

Sincerely,

Erica M Doyen,

Adult Protection Social Worker

(507)923-2955

This information is available in accessible formats for individuals with disabilities by contacting your county worker. For other information on disability rights and protections to access human services programs, contact the agency's ADA Coordinator.

#### CITY OF KASSON RESOLUTION # 8.x-23

# RESOLUTION APPROVING AMENDMENT 2 TO THE DEVELOPMENT AGREEMENT FOR KASSON MEADOWS 7<sup>TH</sup> ADDITION

**WHEREAS**, the applicant, Kasson Meadows, LLC, represented by Scott Lampland, entered into a development agreement dated June 16, 2021 for completion of public improvements associated with Kasson Meadows 7<sup>th</sup> Addition; and,

**WHEREAS**, the development agreement stipulated improvements would be completed in phases which would be approved by an amended development agreement prior to beginning each phase of public improvements; and,

**WHEREAS**, the applicant is proposing to commence phase three of the public improvements as outline in Attachment A: Amendment 2 to the Development Agreement for Kasson Meadows 7<sup>th</sup> Addition; and,

**WHEREAS**, the appropriate City Staff and consultants have performed a technical review of the proposed amendment and found it to be consistent with the approved final plat of Kasson Meadows 7<sup>th</sup> Addition.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA** that Amendment 2 to the Development Agreement for Kasson Meadows 7<sup>th</sup> Addition, is hereby approved, subject to the provisions as outlined in the amendment to the original development agreement included as an Attachment A to this resolution.

Adopted by the City Council this 23<sup>rd</sup> day of August, 2023.

ATTEST:	
Linda Rappe, City Clerk	Chris McKern, Mayor

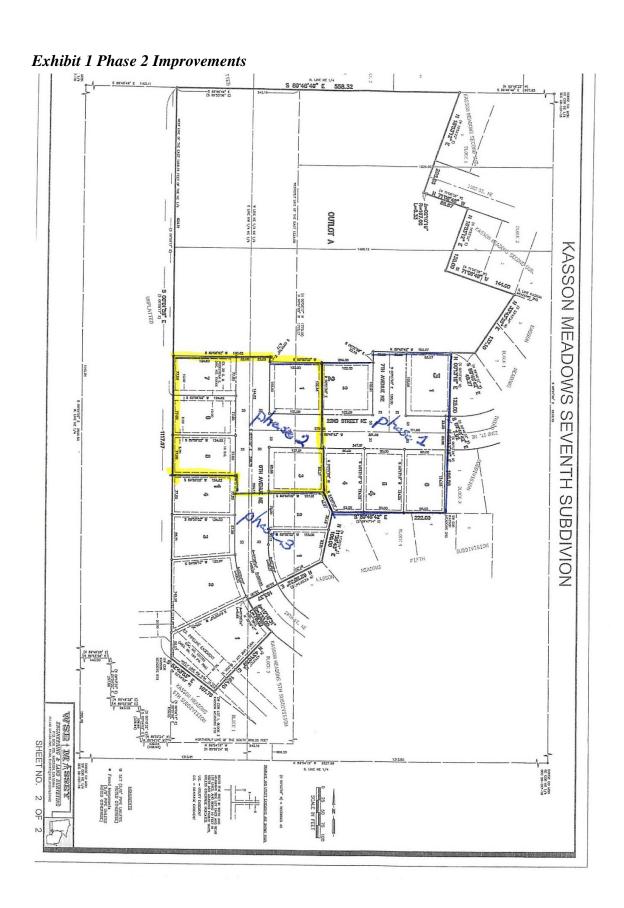
The motion to approve the foregoing resolution was made by Council Member XX and duly seconded by Council Member XX. Upon a vote being taken, the following members voted in favor thereof: XX. Those against same: XX.

#### ATTACHEMENT A -

# AMENDMENT 2 TO THE DEVELOPMENT AGREEMENT FOR KASSON MEADOWS 7<sup>TH</sup> ADDITION

Section 4. <u>Time for Performance and Multi-Phase Agreement</u> of the development agreement for Kasson Meadows 7<sup>th</sup> Addition stipulated the ability for the applicant to complete the proposed public improvements in phases. Each phase is to be authorized by an amendment to the development agreement. This is Amendment 2 for Phase 3 of the subdivision. All provisions of the development agreement apply with the following stipulations:

- 1. The developer shall have a preconstruction meeting with the City regarding the installation of the Phase 3 improvements for lots as shown on Exhibit 1 and described as follows:
  - Lot 1 and 2 Block 4
  - Lots 1,2,3 and 4 of Block 1
- 2. The work shall commence on or about May 1, 2023 and shall be done and performed in the best and most workmanlike manner and in conformance with all relevant portions of the original development agreement with a completion date of on or about July 1, 2024.
- 3. Phase 3 improvements included a recreation trail easement connecting the Kasson Meadows 7<sup>th</sup> Addition to the property to the west planned for future school use. Pursuant to section 2. The Project, subpart l. the developer shall grade the trail easement as per plans and specifications prepared by the developer and approved by the city engineer.
- 4. All associated development fees as outlined in the original development agreement have been satisfied.
- 5. The improvements associated with the 22<sup>nd</sup> Street extension have been completed and all associated financial obligations satisfied.
- 6. Section 7. Security of the original development agreement stipulates that the developer provide a security in the form of escrow funds or letter of credit equal to 110% of the total estimated construction fees (estimated at \$120,000) for the project, including costs for construction observation and inspection time incurred by the City (estimated at \$8,000). 110% of the estimated construction costs for Phase 3 work plus construction observation and inspection fees equals \$140,000. A new security shall be submitted prior to commencing Phase 3 work.



BY:	DATED:	, 2023
Its Mayor		
BY: Its City Administrator	DATED:	, 2023
Its City Administrator		
STATE OF MINNESOTA )		
) ss. COUNTY OF DODGE )		
The foregoing instrument was acknowled by Chris McKern and Timothy Ibisch, th municipal corporation under the laws of	e Mayor and City Administrator of	f the City of Kasson, a
	Signature of Notary Pu	blic
Kasson Meadows, LLC		
Scott Lampland	DATED:	, 2023
STATE OF MINNESOTA )		
) ss. COUNTY OF DODGE )		
The foregoing instrument was acknowled by Scott Lampland, the [TITLE] of Kass		
	Signature of Notary Pu	blic





#### Clean Up What's Bogging Down Your Building Department

Community**Core** Solutions make your job easier and your staff happier by streamlining your department processes with a simple software solution. You can reduce wasted time and paper, cut costs, and give your citizens a better experience.

Our automated solutions are simple enough to win over your most stubborn inspector yet fully capable of accurately managing, organizing, displaying, and communicating your critical data. And, this information is at your fingertips with or without an internet connection thanks to Inspector**Connect**, the mobile app that changes the game for you and your staff in the field.

"Thanks to Meritage Systems

the Town of Severance is

able to process permits in

a timely manner during

our massive housing boom."

-Severance, CO

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Our mobile app for iOS helps you get the job done and makes citizens raving fans of working with your department.

#### Make Decisions Faster

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## Community Core Solutions

Automated tools for your office and mobile devices that simplify and streamline your daily building department functions.



Mobile app for completing and communicating your building department inspections.



Software for performing and tracking permit and inspection tasks with ease.







# **Building Plan Review**

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Get guaranteed plan review turnarounds that are coordinated with your permit application process.



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Clear, responsive communication combined with building software tools so you and your clients know the status of projects at all times.

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We combine quality reviews with quality service to improve the plan review process. MNSPECT provides you with a personalized approach to building services with transparent communication, education, expectations and plans consultation to streamline your approval process.



ICC / State Certified Plan Reviewers



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Cross-Disciplined & Specialty Trades



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5 Day Residential and 10 Day Commercial, plus Same day and Expedited Turnarounds

#### **Our Services:**

Commercial & Residential | Education Facilities | Electronic Plan Review | Fire | MEP | Post-disaster | Site/Civil | Seismic | Structural

#### **Your Benefits**

- ✓ Stabilize Budgets
- ✓ Reduce Costs
- ✓ Streamline Processes
- Strengthen Building Standards



## **Building Inspections**

Complete. Compliant. Thorough.



#### Why Choose MNSPECT



#### **Inspections Guarantee**

We guarantee inspections that are thorough and compliant with local codes and approved project plans.



#### **Staffing Resources**

Inspections staff tailored to your development needs including cross-trained and specialty inspectors.



#### **Ensure Building Safety**

Building safe and compliant structures is a top priority. We utilize proprietary Quality Assurance tools and checklists; as well as stay on top of industry trends.



#### **Responsive Customer Service**

Our inspectors are responsive to your community development needs. From real-time client scheduling and notifications to monthly performance metrics.

#### **Transforming Inspections**

We go beyond a checklist of building compliance and approved plans; we provide our clients with a team of certified expert inspectors, automated routing technology and a proven, methodical inspections playbook that guide our inspectors, builders, and owners through the process.



ICC / State Certified Inspectors



**Licensed Engineers** 



Cross-disciplined & specialty trades



Same day, next day, after-hour, weekends



Re-inspections and disaster inspections

#### **Your Benefits**

- ✓ Strengthen Development
- ✓ Reduce Costs
- ✓ Stabilize Budgets

#### **Our Services**

Accessibility | Construction Engineering | Commercial & Residential | Fire | HUD | MEP | New Construction | Post-Disaster | Roof | Structural | Site/Civil



# **Building Department Management**

Streamlined. Effective. Transparent.



#### Why Choose MNSPECT



#### **Streamlined Processes**

We conduct a thorough audit of all department operations to align people with processes to streamline operations.



#### **Transparent Communication**

Online Building Services software provides real-time project updates for both plan review and inspections.



#### **Performance Goals**

We identify and set realistic goals and metric to ensure continued operational baselines and improvements.



#### **Credentialed Staffing**

Offering certified and experienced building officials, inspectors, permit technicians, plan reviewers

#### **Full-Service Solution**

Our Building Department Management Team are subject matter experts, building officials, plan reviewers, inspectors, business managers, problem solvers, and customer relationship managers. We understand building department operations and develop operational and staffing solutions that best fits your community.



ICC / State Certified Building Staff



**Licensed Engineers** 



Cross-Disciplined & Specialty Trades



Service-level Guarantees

**Your Benefits** 

✓ Stabilize Operations

✓ Improve Processes

✓ Reduce Costs

#### Services:

Building Officials | Electronic Plan Review | Inspection Services | Plan Review | Permit Technicians



### **Electronic Plan Review**

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#### Why Choose MNSPECT



#### Simple Implementation

We guide you through the transition process; providing the software, processes, and resources needed.



#### **National Network of Staff**

Access to a national network of MNSPECT certified staff ensures you have the staff needed for any job.



#### **Increase Transparency**

Real-time access to dashboards on plan submittals, permit activity, staff assignments and allocations.



#### **Faster Turnarounds**

Access to a national network allows for quicker plan reviews with concurrent reviews by multi-disciplined staff.

#### **Plan Reviews Simplified**

We provide both the software, processes, and procedures for you to make the switch from paper to electronic plan review. The result is a process that is more streamlined, efficient and transparent – offering you and project owners' real-time visibility into the plans review process.

#### **Your Benefits**

- Increased Customer Service
- ✓ Reduced Cost
- ✓ Stabilized Budget



National network of ICC / State Certified Plan Reviewers



Cross-Disciplined & Specialty Trades



**Concurrent Reviews** 



Online Submission and Real-time Status Checks



Reduced paper, storage, and courier costs

#### **Our Services:**

Commercial & Residential | Education Facilities | Electronic Plan Review | Fire | MEP | Post-disaster | Site/Civil | Seismic | Structural



## **Building Code Compliance**

Effective. Considerate. Proactive.



#### Why Choose MNSPECT



#### **Safer Communities**

Our code experts enforce compliance of your established and adopted codes to keep residents and owners safe.



#### **Tech-Enable Efficiency**

Our officers are equipped with proprietary software tools to track complaints and document inspections in real time.



#### **Reduce Blight**

Proactive approach to compliance ensures vacant and occupied properties are maintained and free of clutter.



#### **Expert Witness**

Serve as expert witness when notices go beyond compliance providing evidence, documentation, and corrective action.

#### **Enhancing Community Development**

Our Code Compliance Program improves property values, provides safer communities and enhances the presentation of a community to visitors and business prospects. Our team is proactive in addressing code compliance issues and uses education, two-way dialogue, and collaboration to achieve your vision.

#### **Your Benefits**

- ✓ Increased Efficiencies
- ✓ Reduced Non-Compliance
- ✓ Increase Community Value



**Certified Code Officers** 



Cross-Disciplined & Specialty Trades



Online Tracking Tools and Real-Time Reporting



Reduce Paperwork. Increase Time in Field



**Increased Property Values** 

#### **Our Services:**

Land Use Inspections | Property Maintenance Inspection | Rental Housing | Special Magistrate



To: Ian Albers, Community Development Assistant & Tim Ibisch, City Administrator, City of Kasson

August 9, 2023

The Kasson Chamber of Commerce is requesting financial partnership from the City of Kasson through its Economic Development Authority for the purchase and installation of new Main Street Banners. As you are aware, the Chamber has been working toward fundraising and design of Main Street Banners over the last two years. Through sale of ad spaces in our new Kasson Chamber Community Book, we raised \$1,580 dedicated for use towards these banners. Furthermore, please find the proofs of banner designs and related invoice attached.

Our Chamber is requesting the following:

**Total Project Cost:** 

\$4,575.00

Chamber Dedicated Banner Funds:

\$1,580.00

Chamber Advertising Fund:

\$707.50

Kasson EDA (50%):

\$2,287.50

Additionally, we are requesting that banners be received and installed by City of Kasson's Public Works department.

Please contact me with questions. I look forward to your partnership in beautifying our community, including Main Street, especially in time for completion of the Highway 57 construction projects.

Sincerely,

Tom Monson
President
Kasson Chamber of Commerce

## KASSON CHAMBER OF COMMERCE

To strengthen, promote, and support the Kasson business community To: Ian Albers < <a href="mailto:eda@cityofkasson.com">eda@cityofkasson.com</a>; Tim Ibisch < <a href="mailto:cityadministrator@cityofkasson.com">cityadministrator@cityofkasson.com</a>> Subject: Kasson Chamber Request - Cost Share Main Street Banners

Hi Ian and Tim

Our Kasson Chamber would like to submit the attached request for the EDA meeting on September 5. Our board has approved the attached proposal, and has also voted that we cannot afford to purchase the full banner set without cost sharing at least 50%.

If there's a way to get a decision sooner than September, we'd be in favor of that so we can get banners ordered. Let me know if there's questions.



402 N Main Street | PO Box 358 Mantorville, MN 55955 P. 507.635.2481 | F. 507.635.5153 E. tmonson@mbtbank.bank

Website | Locate a Branch | Follow us on Facebook

Citizens State Bank is now MBT Bank. Please update my contact information.



## **Cost Estimate**

Date	Estimate #
8/8/2023	10126

Name / Address	
Kasson Chamber of Commerce Attn Tom Monson	

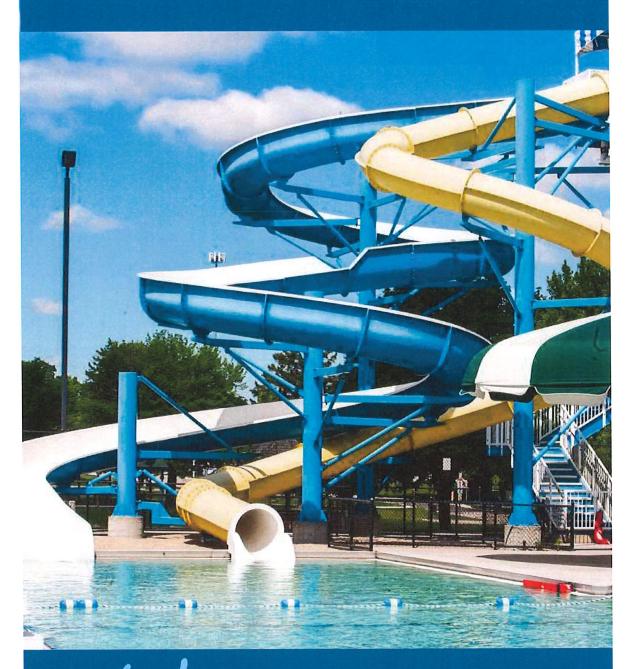
If whole order is over \$250 we will need a 50% downpayment before beginning project.

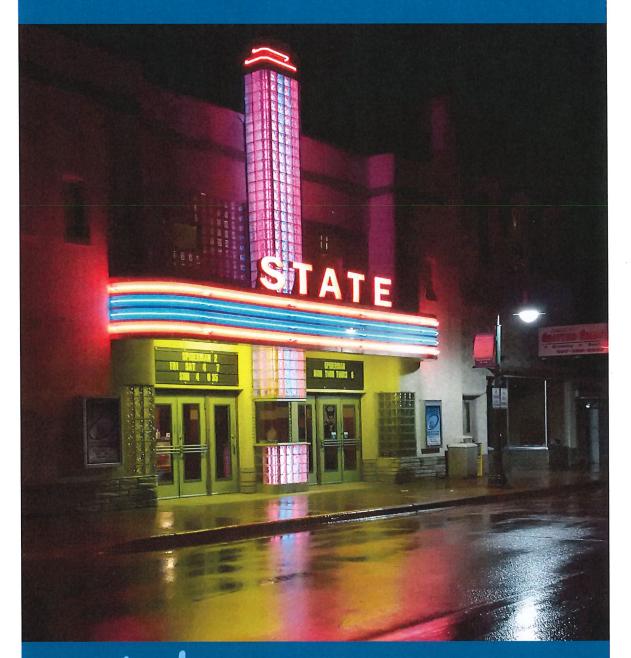
If you have any questions about this quote please give us a call or email.

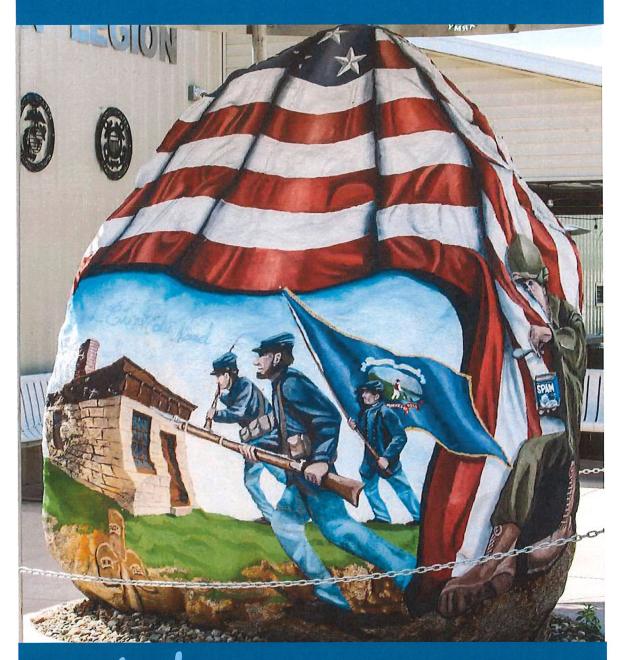
If Paying with any Credit or Debit Card a 3% charge will be added to cover processing.

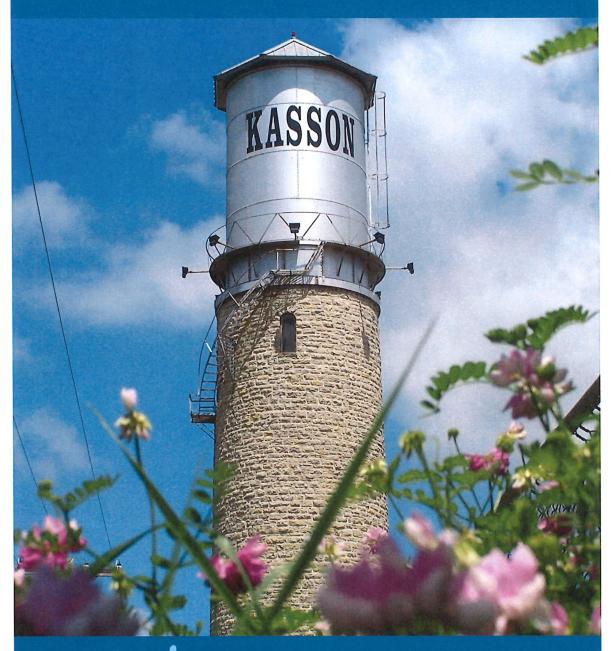
	Terms	Ship Via.	FOB
	Due on receipt	Pick up	KLG
Description	Qty	Rate	Total
Smaller Printed Street Banners with custom graphics per attached PDF designs	30	85.00	2,550.00
Bigger Printed Street Banners with custom graphics per attached PDF designs	15	135.00	2,025.00

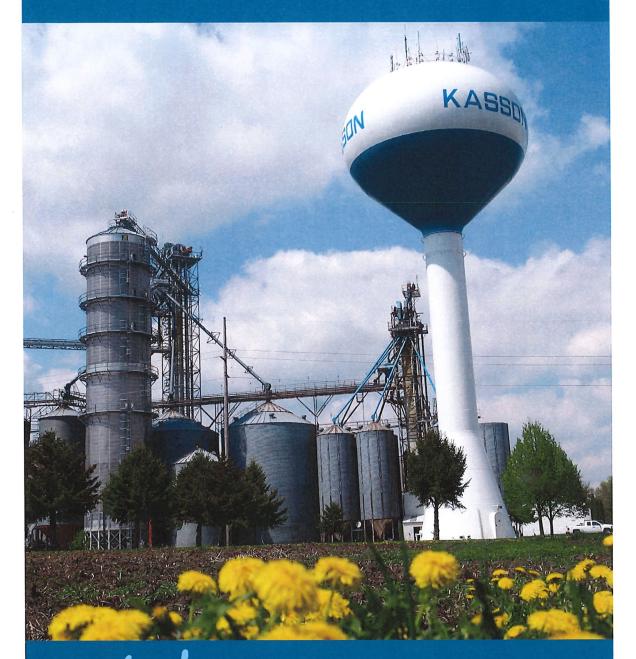
Signature:		_	Sales Tax:	\$0.00
Phone #	E-mail	Web Site	Total	\$4,575.00
507-259-3526	jhanson@kassonlasergraphics.net	www.kassonlasergraphics.net	i Otai.	φ4,575.00

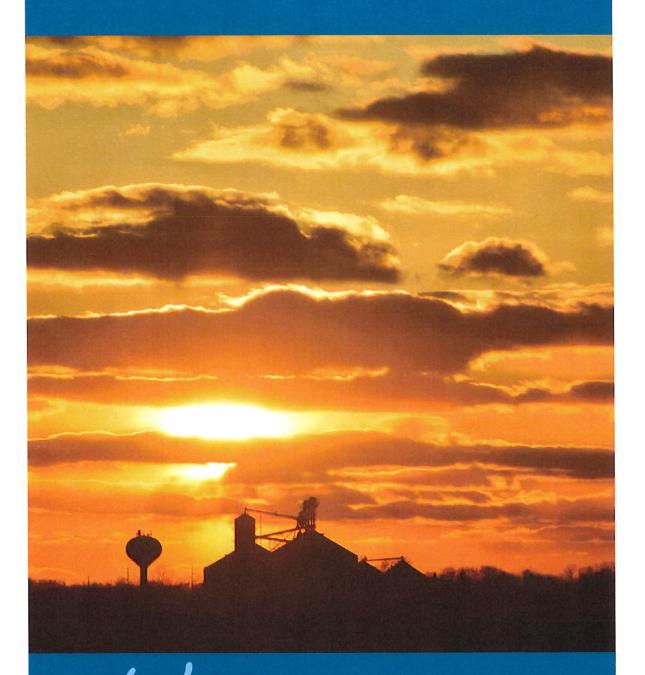


















2nd
Weekend in
August







# Christmas in Kasson

1st
Weekend in
December







Dodge County Free 2<sub>Nd</sub> WEEK IN July





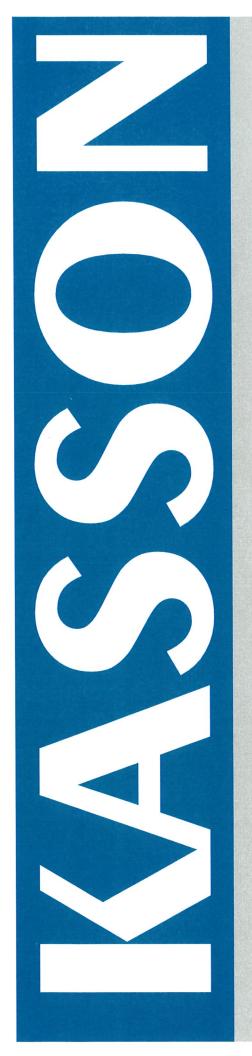


St. Paddy s

Day

2nd
Weekend in
March







# Around & About Kasson

Friday after K-M
Graduation







# Oktoberfest

LAST SATURDAY IN SEPTEMBER





To: City Council Date: 8/23/2023

**Agenda Heading:** City Administrator's Report

"Too many people spend money they haven't earned, to buy things they don't want, to impress people that they don't like."

- Will Rogers

- CMPAS Updates. CMPAS held its monthly meeting last week. We discussed a number of different items including the Wolf Wind contracts and positioning our portfolios over the next 5 years. The wind contracts are currently in the 25s per MW, but the trend is towards the 40s. Local power sources become more competitive at those prices. The natural congestion at the SD and ND borders with MN means that at times there have been curtailments, this costs us money as the turbines won't be running. New transmission lines will alleviate some of those issues. Kasson should here back next month on whether we've been encouraged to forward our proposal on to the next round of grants. Staff also debriefed us on Eldridge and Montezuma, those cities in IA will need to provide additional collateralization to CMPAS with the MISO reserve requirements going up. Two notes, the annual meeting is scheduled for next month in Kasota, please let me know if you'd like to attend and CMPCS.org is going to be going dark next month as they consolidate down to one website.
- Focus on New Laws: Public Safety Aid. The 2023 omnibus tax bill included \$210 million in one-time public safety aid that will be distributed on Dec. 26, 2023, to cities across the state. Unlike local government aid, this aid cannot be used for general purposes, but instead must be used to "provide public safety." The authorizing language in the law provides categories of eligible spending, but the list is not exhaustive. It is also important to note that while legislators expected most of these funds to be used for police and fire expenses, it was intentionally written in a broad way that would allow for other uses as well. The allowable uses named in the new law include:
  - Community violence prevention.
  - > Community intervention programs.
  - Community engagement.
  - > Mental health crisis responses.
  - Victim services.
  - > Training programs.
  - First responder wellness.
  - > Equipment related to fire, rescue, and emergency services.
  - > Other personnel or equipment costs.

The law also specifically calls out certain uses that are not eligible. Ineligible uses include:

- ➤ Employer contribution to the Public Employees Retirement Association Police and Fire Plan if the local unit received police state aid in 2022.
- Any costs associated with alleged wrongdoing or misconduct.
- > Purchase of an armored or tactical vehicle or substantially similar vehicle.
- > Purchase of tear gas, chemical munitions, or substantially similar items.
- > Costs of construction, reconstruction, remodeling, expansion, or improvement of a police station, including related facilities. "Related facilities" includes access roads, lighting, sidewalks, and utility components on or adjacent to the property on which the police station is located that are necessary for access to and use of the building.

Cities will have to consult with their attorneys and use their best judgment to determine whether a use that is not clearly defined as eligible or ineligible is allowable. However, any use must be to provide public safety. And like with any state funds, their use must be closely tracked and documented in order to respond to any future inquiries or evaluations of this program.

- Planning and Zoning Review. P&Z finalized several items at their meeting last week. Included in that are 2 fencing CUPS, both of which had favorable recommendations. They are recommended denying a variance for a fence on a corner lot. Staff indicated that it did not make sense to approve a variance here because the situation was not unique. However, staff have also generated changes that they are recommending that will allow for fences of this nature to not require a variance. They will still have to meet certain criteria which Ian has in the packet. P&Z feels that some of these issues will have to be resolved on a case-by-case basis and that it would be appropriate for this change to be made. Staff were able to refund some filing fees to the resident, however as per the usual SOP's there is no guarantee of approval for variances and CUPS. The State requires publication for hearings and that dictates the costs associated with this. The City does not view this as a major revenue generator and only charges what is necessary.
- Process for Local Road Improvement Program Funds Opens Sept. 12. The competitive 2023 LRIP solicitation will open Sept. 12, 2023. A total of \$102.967 million in LRIP grant funds are available for funding assistance of construction, reconstruction, or reconditioning projects for counties, state aid cities, nonstate aid cities, townships, and federally recognized American Indian tribes. The maximum award amount available is \$1.5 million for each project. Deadline for applications is Dec. 8, 2023. I think it would be worthwhile to apply for the west leg of 16<sup>th</sup> Street. I think we can make a good case that it will promote commerce and development along that corridor and if we can get a grant and borrow forward from MSA dollars we might be able to accelerate construction.
- Park and Rec Updates. The Board reviewed several items including the new enabled swing that could be installed in a park. It has a cost of \$95,000.00. It will require a footprint that will take considerable space. I recommended to the group to pursue a swing more like what Byron has at their east park. After discussion, the Board will take that direction. The community and businesses may be approached for donations to help with the cost. Langan will on grants available with help from Sara. They discussed the location as well; it seems likely this one will go to Veteran's Park and a future one could go up to Northeast Park. The

historic sign has been placed by the wall. Turnout at Festival was good however vandalism is still a concern. The new cameras seem to be a good addition. I have asked Langan to move forward with the internet and cameras at Lions Park as well. We'll also be proceeding with grant applications for tree removals and additions to the tree canopy.

• MNspect. Included in your packets is information on an alternative to CMS for building inspections. Linda and I have been investigating options based on some of the negative feedback we've received from Councilmembers over the past few years, most notably in regard to the original library construction project in 2015-2016. Any changes will take time, however with the acquisition of CMS by WSE, this year might be most opportune. I will provide more information as it becomes available.

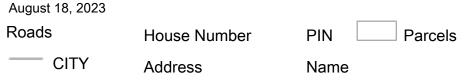
#### **Meetings or Events Attended or Planned for Attendance**

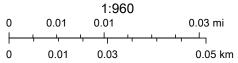
City Council

August 1	Fire Hall Construction Meeting
August 2	Personnel Committee
August 3	Budget meetings
	Staff meeting-EDA
August 4	Southeast Chapter – Minnesota Professional Engineers Fundraiser
August 7	Fire Hall Groundbreaking
August 8	Fire Hall Construction Meeting
August 9	Chamber of Commerce
	Councilperson Ferris-Library Follow-up
	City Council
August 10	City Engineer
	DRC
August 14	MNspect Call
	Planning and Zoning
August 15	Fire Hall Construction Meeting
	Parks Board
August 16	CMPAS
August 17	Technical Review
	Bigelow 9 <sup>th</sup> meeting
	Marti Planning meeting
August 18	Value Engineering Review
August 21	MMUA
August 22	MMUA
August 23	MMUA

## ArcGIS WebMap







#### CITY OF KASSON RESOLUTION #8. x-23

# A RESOLUTION AWARDING AND APPROVING 2023 SANITARY SEWER IMPROVEMENT PROJECT BID

WHEREAS, the City Council of the City of Kasson solicited, received and opened bids for 2023 Sanitary Sewer Improvement Project on August 23, 2023; and,

WHEREAS, bids received by the City of Kasson must be acted upon within 60 days of opening; and,

WHEREAS, the bids received for the project are favorable.

Engineering Estimate	\$ 700,000.00
Will be updated after the bids are received	<mark>\$</mark>
Wednesday morning before the Council	
<mark>meeting</mark>	
	<mark>\$</mark>
	Mayor Chris McKern
ATTEST:	Mayor Chris McKern
ATTEST:	Mayor Chris McKern
ATTEST:  Linda Rappe, City Clerk	Mayor Chris McKern

#### REQUEST FOR COUNCIL ACTION

Meeting Date: August 23, 2023

AGENDA SECTION:	ORIGINATING DEPT:
Engineering	Engineering
ITEM DESCRIPTION:	PREPARED BY:
East Creek Commercial Park 2 - Watermain	Brandon Theobald

#### **BACKGROUND:**

The watermain in the area of the proposed East Creek Commercial Park 2 is substandard due to not being looped. Staff has desired a watermain loop in the area for many years. The entire area has experienced watermain shutdowns in the past due to not being looped. The attached figure shows the existing system, the proposed development and the location of the needed watermain loop. If the developer developed the entire property the loop would be installed at the developers cost as part of the development process. The developer is proposing to develop a small portion of the site. The developer has indicated he is willing to grant an easement but is not interested in constructing the watermain as he is only developing a small portion of the site that has existing roadways and utilities adjacent to the site. The City has the ability to determine that the water system is inadequate and reject the development due to not having adequate utilities to serve the subdivision.

#### **OPINION OF CONSTRUCTION COSTS:**

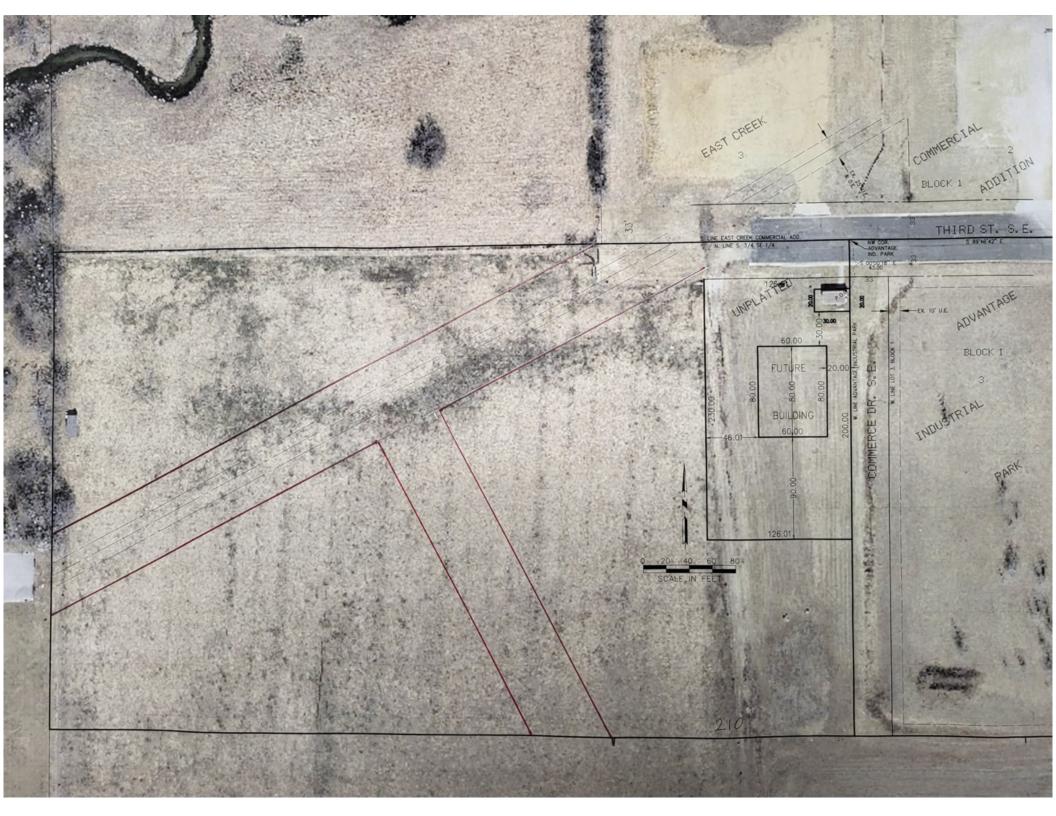
\$100,000 – Construct 8" watermain loop.

#### **OPTIONS:**

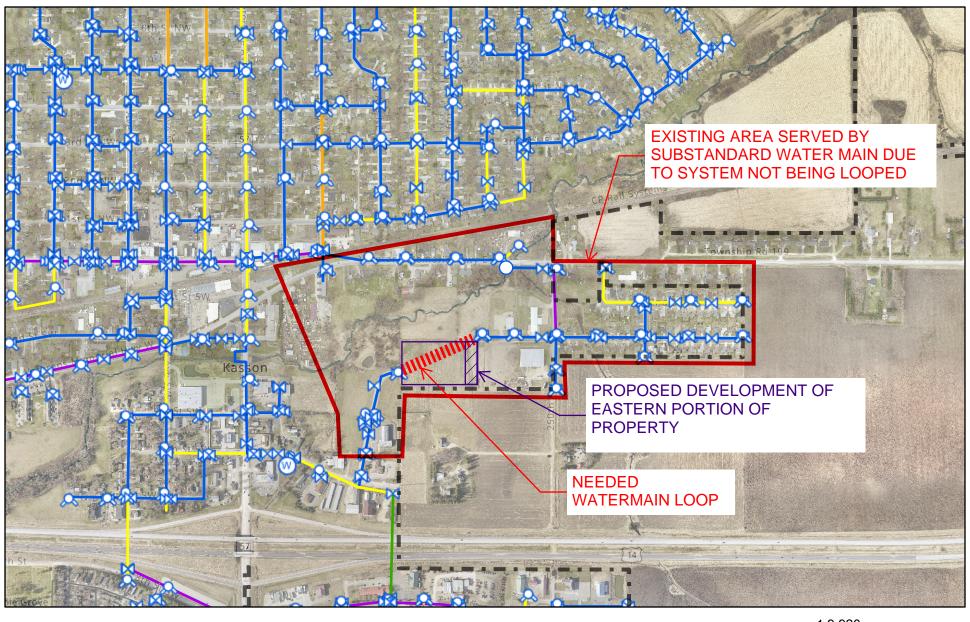
- 1- Require developer to construct the watermain loop as a condition of plat approval due to the inadequate water system.
- 2- Require the developer to dedicate an easement and the City constructs the watermain at the City's expense.
- 3- Require the developer to dedicate an easement and negotiate a cost share with the developer due to the watermain being a benefit to his property. The developer's cost could also be deferred until the remaining property is developed.

#### **COUNCIL ACTION REQUESTED:**

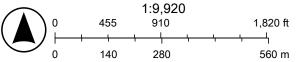
Provide direction to staff and developer.



#### East Creek Commercial Park 2 - Watermain







Esri Community Maps Contributors, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau,

August 9, 2023

Charlie Bradford City of Kasson 401 5<sup>th</sup> St. SE Kasson, MN 55944

Dear Charlie,

Please accept this letter of resignation from my current position as Water/Wastewater Supervisor effective September 30, 2023. As you know, it is my plan to retire.

I have very much enjoyed the past six years of employment with the City of Kasson. It has been both challenging as well as rewarding.

I would to happy to assist the city in the future, in any way I can, including the training of my replacement.

Sincerely,

David J. Vosen

#### **Kasson Police Calls for Service**

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	274	286	294	322	346	424	397	381	332	353
February	271	247	260	341	310	394	355	321	253	300
March	280	302	273	277	352	446	339	385	312	357
April	325	347	375	364	418	480	255	390	359	528
May	373	367	413	461	502	530	379	408	445	530
June	293	339	349	370	395	549	442	441	348	388
July	364	408	408	528	454	448	441	444	418	475
August	286	372	343	404	466	483	437	348	444	
September	263	352	346	450	461	505	502	452	503	
October	336	309	489	370	380	416	444	385	458	
November	263	284	359	390	348	433	347	342	334	
December	300	331	334	377	437	435	383	375	349	
<b>Yearly Total</b>	3628	3944	4243	4654	4869	5,543	4,721	4,672	4,555	



## City of Kasson Fire Station

ICS Weekly Progress Report Friday – August 11, 2023

Address: 101 E. Main St., Kasson, MN

#### City of Kasson - Fire Station

- Work Completed Week Ending August 11, 2023
  - We Broke Ground!
  - Gas Main Abandoned Through the Site
  - Building Demolition Complete
  - Footings, Foundations, & Pavement Removals Complete







- Planned For Week Ending August 18, 2023
  - Building Soil Correction
  - Begin Footing Excavation
  - Installation of Site Utilities









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## City of Kasson Fire Station

ICS Weekly Progress Report Friday – August 18, 2023

Address: 101 E. Main St., Kasson, MN



#### City of Kasson – Fire Station

Work Completed Week Ending August 18, 2023

- Started Footing Excavation & Footing Soil Correction
- Started Building Pad Soil Correction
- Construction Fencing Up





Planned For Week Ending August 25, 2023

- Continue Building Soil Correction
- Form & Pour Footings
- Installation of Site Utilities















2023 LEGISLATOR OF DISTINCTION

# SEN. CARLA NELSON

For leadership in supporting city-friendly legislation:

- Served as chief author of a proposal to provide numerous policy and technical changes to the local sales tax process that would benefit cities.
- Co-authored several proposals to support additional tax increment financing authority and changes that benefit small cities.
- Regularly checked in with League staff on issues regarding local control and opposed unfunded mandates placed on local governments.

ROCHESTER — The average Rochester Public Utilities customer could face a \$3.82 monthly increase in their water and electric bill next year.

A preliminary review of the city-owned utility budget is projecting a 3.2% rate increase for electric service and a 5.5% rate increase for water.

"The percentage sounds much bigger than the dollars," said Peter Hogan, RPU's director of corporate services.

He pointed out the 5.5% water rate increase amounts to 33 cents a month for the average residential customer, while the 3.2% increase in electricity rates amounts to less than a quarter a month.

Hogan said the proposed rate increases will keep local water rates below what's paid in six other cities that are reviewed annually in a rate comparison conducted by Owatonna Public Utilities.

The same comparison puts Rochester rates in the middle of the pack among six electric providers.

The largest portion of Rochester's projected 2024 increases for utility bills stems from anticipated connection cost increases for both utilities — \$1.32 for water and \$1.94 for electricity.

The proposed fees would cover a portion of the cost of upgrading the aging water and electric meters with advanced equipment designed to reduce the need for in-person reading, prevent tampering and utility theft and point to potential conservation efforts for customers.

While the proposed upgrade is expected to save approximately \$1.5 million in operating costs after installation, the expenses would spur at least two years in flat increases for customers — a combined \$3.26 a month in 2024, and another \$1.32 a month on 2025 water bills.

Tony Benson, RPU's communication coordinator, said the connection fee, which is a flat rate on monthly bills, is evaluated and updated every three years as part of a cost of service study. As a result, it could be readjusted in the future after the new metering infrastructure is in operation.

At this point, the city's public utility board has only authorized initial work related to the new metering system. Official approval requiring the increased connection charge hasn't been finalized.

Likewise, the potential rate increases remain uncertain at this point, since the proposed 2024 budget faces additional review before it is approved.

The Rochester City Council plans to look at the recommended budget during its Aug. 28 study session, and the Public Utility Board has a comment period slated during its meeting at 4 p.m. Aug. 29.