

KASSON CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, November 8, 2022

6:00 PM

PLEDGE OF ALLEGIANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.

a. Minutes from October 26, 2022

b. Claims processed after the October 26, 2022 regular meeting, as audited for payment

c. Pay Estimate – Maguire Iron Fairgrounds Wtrtower \$66,500.00

d. Resolution Approving the Sale of Surplus Items

e. Resolution Certifying Delinquent Claims to the County Auditor

f. Committee Reports:

- i. Fire Department Meeting Minutes
- ii Safety Committee Meeting Minutes

g. Pay Estimate – Schumacher Excavating – Vail Property \$196,646.77

B. VISITORS TO THE COUNCIL

C. MAYOR'S REPORT

Appoint Jon Ehmke to EDA

D. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

E. PUBLIC HEARING

1. Sunday Liquor Hours

F. COMMITTEE REPORT

1. EMS Committee

- i. Minutes
- ii. Leash Law – red lined version
- iii. Rental Housing Complaint Form

G. OLD BUSINESS

1. Review of 2022 election results

H. NEW BUSINESS

1. Grendahl Sidewalk Removal
2. Fee Schedule – First Look
3. Gas Easement 8th Ave SE Connect
4. Gas Easement Vail Property
5. CEDS – Southern MN Initiative Foundation

I. ADMINISTRATOR’S REPORT

1. Kasson Load Forecast Summary 2022
 - a. Two .avif files regarding rates and us households
2. Xcel Rate increase

J. ENGINEER’S REPORT

K. PERSONNEL

L. ATTORNEY

M. CORRESPONDENCE

1. Income Statement
2. Cash and Investment Summaries
3. PD Calls for Service October 2022
4. Department Head Meeting Reports
5. CMS Memo/rates for 2023
6. PS Article on Fire Hall
7. Zoning Map

N. ADJOURN

KASSON CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, October 26, 2022

6:30 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 26th day of October, 2022 at 6:30 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Christensen, Eggler, Ferris and McKern

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Timothy Ibisch, City Clerk Linda Rappe, City Attorney Melanie Leth, Finance Director Nancy Zaworski, Police Chief Josh Hanson, Tim O'Marro, Dave Dubbels, Paul Johnson, Scott Stroh and John Talcott.

PLEDGE OF ALLIEGANCE

APPROVE AGENDA

Add: I.2 Update on Ambulance Service

Add: J.1 Road Closure for Thompson Construction

Move: Public Hearing to after Consent Agenda

Motion to Approve the Agenda as presented made by Councilperson Eggler, second by Councilperson Burton with All Voting Aye

CONSENT AGENDA

Minutes from October 12, 2022

Claims processed after the October 12, 2022 regular meeting, as audited for payment in the amount of \$689,000.67

Evaluations:

Kyle Wheeler	Electric Lineworker	At Top of Scale \$39.62
Eric Henderson	Lead Journeyman Lineworker	Grade 13 Step 6 \$41.04 Eff 10/14/22

Committee/Commission/Board Minutes:

Library Board – September 2022

Park Board – DRAFT – October 2022

EMS Meeting Minutes

Resolution Accepting Donations to the Kasson Aquatic Center

Resolution #10.5-22

Resolution Accepting Donations to the Kasson Aquatic Center

(on file)

Motion to Approve the Consent Agenda as presented made by Councilperson Burton, second by Councilperson Christensen with All Voting Aye

PUBLIC HEARING

Chaotic Good Brewing – 202 2nd St SW - Brewers Off-Sale Intoxicating Liquor, On-Sale Taproom License and Sunday Liquor License

Public Hearing opened

No Comments

Public hearing closed

Motion to Approve the Brewers Off-Sale Intoxicating Liquor, On-Sale Taproom License and Sunday Liquor License made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye.

VISITORS TO THE COUNCIL

MAYOR'S REPORT

PUBLIC FORUM

John Talcott – 306 5th Ave NE. He is in favor of what the city is trying to do in modernizing the fire department and would be willing to have an increase in his taxes. He is not being adversarial. He viewed a sample ballot and was concerned with the question that is on the ballot. "Is it the official legal position of this council that the 2022 Kasson Public Safety Referendum follows the correct format outlined in MN Statute 275.60 without omissions". He would like an answer in the next couple of days.

COMMITTEE REPORT

Park Board Recommendation to Increase 2023 KAC Fees, hours and programs – the hours and prices are recommended by the Park Board. The evening times have been adjusted so there are more open swim hours in the evening and only one week of night lessons. Councilperson Christensen stated that the increased fees family non-resident will be \$250 and non-resident single will be \$125. Councilperson Eggler asked if there will be options to pay on-line, credit and cash. The City will be paying the credit card fee for the KAC.

Administrator Ibisch stated that we still do not have a pool manager for next year. **Motion to Approve the Park Board Recommendations for KAC Fees, Hours and Programs made by Councilperson Eggler, second by Councilperson Ferris with All Voting Aye.**

Park Board Recommendation to change the height requirement to use the high dive board. – Councilperson Christensen stated that there were two situations this summer that prompted this discussion. There are more signs out, a lifeguard will be posted at the top of the diving board and there will be a height requirement of 56 inches tall. The City will get social media posts out now for next summer.

Motion to Approve Park Board Recommendation for use of the High Dive made by Councilperson Burton, second by Councilperson Christensen with All Voting Aye.

OLD BUSINESS

Health Insurance – Clerk Rappe explained the difference between the two plans presented since our current increase is 49%. **Motion to Approve the Option of the 2500/5000 Access Plan made by Councilperson Christensen, second by Councilperson Ferris with all Voting Aye.**

NEW BUSINESS

Power Cost Adjustment Rider – Administrator Ibisch stated that this is related our costs this year due to issues with transmission costs and the City has absorbed the cost this year. This is information as to how to put riders on the utility bills to cover these costs, this would be a power rate recovery rider. Ibisch anticipates that there could be a bigger discussion on this by the end of the year for 2023.

ADMINISTRATOR'S REPORT

Administrator Ibisch went through his report. Councilperson Ferris asked what Congressman Finsted had to say about our flood improvement plan, Ibisch stated that we have asked Finstad to include a bill along with their omnibus bill pending the outcome from the State of MN.

Tennis Court Information –Administrator Ibisch stated that the recommendation from the park board was to have the company install the tennis court and to have a warranty. Mayor McKern stated that we should wait to see where our budget comes in for final in December.

Ambulance service – Administrator Ibisch stated that the Dodge Center Ambulance is going through some financial difficulties they are looking at a joint powers group or a special taxing district. There will be information in the next packet and will need a decision. There would be a separate rate for areas not in the taxing district. Mayor McKern wanted to make sure that we are not funding the whole thing since we are the biggest town in the County. Mayor McKern is concerned that Kasson would have a say in how this is run.

ENGINEER'S REPORT

Road Closure for Thompson Construction – Administrator Ibisch stated that there will be two single day closures on 16th St NE for trenching in water lines. The first closure is on Saturday Oct 29 and the other one on Monday, Nov 7. The City will put it out on social media and website. Administrator Ibisch stated that they are saying two weeks and Hwy 57 will be open. The Safe Routes To School trails will be finished (the part that was to be finished this year) next week. Councilperson Eggler would like a sign saying this trail ends, for the trail from County 21 to Highway 57. The north round about plans for next year are at about 90% completion.

PERSONNEL

ATTORNEY

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 6:55PM

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED
FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1 - #3

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 154,848.56

DATE APPROVED: 11-09-2022

#1 \$15,361.64

#2 37.33

#3 139,449.59

\$154,848.56

11/01/22
13:13:16

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/22
For Pay Date: 11/01/22

Page: 1 of 4
Report ID: AP100V

For Pay Date = 11/01/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
40421		456U A & A ELECTRIC & UNDERGROUND	2,340.00						
	G-22-86.4	10/10/22 BORE-1st ST NE PRIMARY CABL	2,340.00*			604 957 4957	444		1010
		Total for Vendor:	2,340.00						
40422		2693 AFFORDABLE PORTABLES	3,140.72						
	18144	08/13/22 PORTABLES/SINKS-FESTIVAL	3,140.72*			877 100 4000	430		1010
		Total for Vendor:	3,140.72						
40423		2256 BROCK WHITE CO LLC	882.40						
	15705406-0	10/05/22 WOVEN MESH-VETS PARK PLAY	882.40			101 680 4522	530		1010
		Total for Vendor:	882.40						
40424		2478 MENARDS-ROCHESTER SOUTH	25.98						
	59281	10/05/22 SQUEEGEE/TOOL BOX	25.98			101 310 4310	220		1010
		Total for Vendor:	25.98						
40425		5881 NAPA AUTO PARTS	150.27						
	447526	09/09/22 OIL FILTER/SYNTH OIL	124.27			601 943 4943	220		1010
	448596	09/23/22 OIL FILTER	26.00			101 310 4310	220		1010
		Total for Vendor:	150.27						
40426		396 PROLINE DIST. INC.	103.09						
	INV44986	10/11/22 HOSE CLMP/DRILL BIT/FLAP DIS	14.73			101 310 4310	220		1010
	INV44986	10/11/22 HOSE CLMP/DRILL BIT/FLAP DIS	14.73			101 312 4312	220		1010
	INV44986	10/11/22 HOSE CLMP/DRILL BIT/FLAP DIS	14.73			101 517 4517	220		1010
	INV44986	10/11/22 HOSE CLMP/DRILL BIT/FLAP DIS	14.73			601 943 4943	220		1010
	INV44986	10/11/22 HOSE CLMP/DRILL BIT/FLAP DIS	14.73			602 948 4948	220		1010
	INV44986	10/11/22 HOSE CLMP/DRILL BIT/FLAP DIS	14.72			604 957 4957	220		1010
	INV44986	10/11/22 HOSE CLMP/DRILL BIT/FLAP DIS	14.72			605 963 4963	220		1010
	INV44986	10/11/22 SALES TAX	1.01			604 957 4957	220		1010
	INV44986	10/11/22 SALES TAX	-1.01			604 2025			1010
	INV44986	10/11/22 D C TRANSIT TAX	0.07			604 957 4957	220		1010
	INV44986	10/11/22 D C TRANSIT TAX	-0.07			604 2026			1010
		Total for Vendor:	103.09						

11/01/22
13:13:16

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/22
For Pay Date: 11/01/22

Page: 2 of 4
Report ID: AP100V

For Pay Date = 11/01/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
40428		5035 VALLI INFORMATION SYSTEMS INC	2,056.94						
	84708	09/30/22 UTILITY BILLING MAILING	411.39			601 944 4944	325		1010
	84708	09/30/22 UTILITY BILLING MAILING	411.39			602 949 4949	325		1010
	84708	09/30/22 UTILITY BILLING MAILING	822.77			604 959 4959	325		1010
	84708	09/30/22 UTILITY BILLING MAILING	411.39			605 963 4963	325		1010
		Total for Vendor:	2,056.94						
40429		388 WESCO RECEIVABLES CORP	2,692.35						
	129392	10/13/22 12 LUCALOX LIGHTS	208.35			604 957 4957	220		1010
	127654	10/11/22 CPS 2 4KV 8 BAY O NET	304.99			604 957 4957	220		1010
	128479	10/12/22 ELBOWS/HTYPE COMPCONN	2,179.01			604 957 4957	220		1010
		Total for Vendor:	2,692.35						
40430		5818 WEX Bank	3,969.89						
	84491069	10/23/22 121.409 GAL UNLD-ELECTRIC	425.49			604 957 4957	212		1010
	84491069	10/23/22 81.467 GAL UNLD-PARKS	295.92			101 522 4522	212		1010
	84491069	10/23/22 616.884 GAL UNLD-P D	2,206.00*			101 210 4210	212		1010
	84491069	10/23/22 72.736 GAL UNLD-STREETS	262.86			101 310 4310	212		1010
	84491069	10/23/22 108.290 GAL UNLD-WATER	389.81*			601 943 4943	212		1010
	84491069	10/23/22 108.291 GAL UNLD-WW	389.81*			602 948 4948	212		1010
		Total for Vendor:	3,969.89						
		# of Claims	9	Total:	15,361.64	# of Vendors	9		

11/01/22
13:13:16

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 11/22

Page: 3 of 4
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$3,743.35
601 Water Fund	
1010 CASH-OPERATING	\$940.20
602 Sewer Fund	
1010 CASH-OPERATING	\$815.93
604 Electric Fund	
1010 CASH-OPERATING	\$6,295.33
605 Storm Water	
1010 CASH-OPERATING	\$426.11
877 Festival in Park Fund	
1010 CASH-OPERATING	\$3,140.72
Total:	\$15,361.64

11/01/22
13:13:17

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 11 / 22

Page: 4 of 4
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED

See signature page

Council Member

Council Member

11/02/22
08:46:53

CITY OF KASSON
Claim Approval List
For the Accounting Period: 9/22
For Pay Date: 09/14/22

Page: 1 of 3
Report ID: AP100V

#2

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
40480	E	5691 FURTHER-FSA	37.33						
		40363122 09/13/22 FLEX REIMBURSEMENT	37.33			602 2177			1010
		Total for Vendor:	37.33						
		# of Claims 1	Total:	37.33	# of Vendors	0			
		Total Electronic Claims		37.33					
		Total Non-Electronic Claims							

11/02/22
08:46:55

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 9/22

Page: 2 of 3
Report ID: AP110

Fund/Account	Amount
602 Sewer Fund	
1010 CASH-OPERATING	\$37.33
Total:	\$37.33

11/02/22
08:46:55

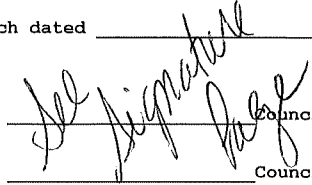
CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 9 / 22

Page: 3 of 3
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED



Council Member

Council Member

11/03/22
15:28:37

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/22
For Pay Date: 11/10/22

Page: 1 of 14
Report ID: AP100V

#3

For Pay Date = 11/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
40494		2529 A H HERMEL COMPANY	624.59						
	950295	10/27/22 POP FOR RESALE	615.64*			609 975 4975	254		1010
	950295	10/27/22 FREIGHT	8.95			609 975 4975	335		1010
		Total for Vendor:	624.59						
40458		5049 ARTISAN BEER COMPANY	110.80						
	3566858	10/20/22 BEER	110.80*			609 975 4975	252		1010
		Total for Vendor:	110.80						
40432		203 BAKER & TAYLOR INC	317.84						
	2037076382	10/12/22 BOOKS	52.84			211 550 4550	218		1010
	2037084297	10/14/22 BOOKS	131.16			211 550 4550	218		1010
	2037084297	10/14/22 AUDIO BOOKS	80.84			211 550 4550	219		1010
	3271794	10/17/22 cr-BOOKS	-10.79			211 550 4550	218		1010
	2037094629	10/20/22 BOOKS	63.79			211 550 4550	218		1010
		Total for Vendor:	317.84						
40495		1012 BELLBOY CORPORATION	682.50						
	97103200	10/27/22 LIQUOR	670.50*			609 975 4975	251		1010
	97103200	10/27/22 FREIGHT	12.00			609 975 4975	335		1010
		Total for Vendor:	682.50						
40470		6519 BOHLEN, KENDRA	73.94						
	2956-02	10/25/22 REFUND OVERPAY ON ACCT	73.94			604 2212			1010
		Total for Vendor:	73.94						
40459		5239 BREAKTHRU BEVERAGE MN WINE &	3,116.10						
	410227383	10/19/22 LIQUOR CREDIT	-57.87*			609 975 4975	251		1010
	410227383	10/19/22 FREIGHT CREDIT	-0.41			609 975 4975	335		1010
	346129238	10/19/22 LIQUOR	2,052.62*			609 975 4975	251		1010
	346129238	10/19/22 NA BEVERAGE	47.32*			609 975 4975	254		1010
	346129238	10/19/22 FREIGHT	36.58			609 975 4975	335		1010
	346228007	10/26/22 LIQUOR	1,029.61*			609 975 4975	251		1010
	346228007	10/26/22 FREIGHT	8.25			609 975 4975	335		1010
		Total for Vendor:	3,116.10						

11/03/22
15:28:37

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/22
For Pay Date: 11/10/22

Page: 2 of 14
Report ID: AP100V

For Pay Date = 11/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
40460		6270 CHAOTIC GOOD BREWING	296.50						
	22103	10/21/22 BEER	148.50*			609 975 4975	252		1010
	22105	10/28/22 BEER	148.00*			609 975 4975	252		1010
		Total for Vendor:	296.50						
40461		5667 CINTAS	159.64						
	4134893004	10/20/22 MATS-L.S.	79.82*			609 979 4979	410		1010
	4135573746	10/27/22 MATS-L.S.	79.82*			609 979 4979	410		1010
		Total for Vendor:	159.64						
40482		6417 COOPERATIVE RESPONSE CENTER INC	711.62						
	0142497	10/31/22 OCTOBER-DISPATCH FEES	711.62			604 959 4959	334		1010
		Total for Vendor:	711.62						
40433		2530 DELUXE	136.98						
	2052418986	10/20/22 DEPOSIT TICKET BOOKS	19.57			101 140 4140	210		1010
	2052418986	10/20/22 DEPOSIT TICKET BOOKS	19.57			211 550 4550	210		1010
	2052418986	10/20/22 DEPOSIT TICKET BOOKS	19.57			601 944 4944	210		1010
	2052418986	10/20/22 DEPOSIT TICKET BOOKS	19.57			602 949 4949	210		1010
	2052418986	10/20/22 DEPOSIT TICKET BOOKS	19.57			604 959 4959	210		1010
	2052418986	10/20/22 DEPOSIT TICKET BOOKS	19.57			605 963 4963	210		1010
	2052418986	10/20/22 DEPOSIT TICKET BOOKS	19.56			606 516 4516	210		1010
	2052418986	10/20/22 SALES TAX	1.35			604 959 4959	210		1010
	2052418986	10/20/22 SALES TAX	-1.35			604 2025			1010
	2052418986	10/20/22 D C TRANSIT TAX	0.10			604 959 4959	210		1010
	2052418986	10/20/22 D C TRANSIT TAX	-0.10			604 2026			1010
		Total for Vendor:	136.98						
40471		6520 DILLON, JOHN	30.41						
	0944-06	10/25/22 RL MTR DEP REFUND AFT APPL TO	30.41			604 2212			1010
		Total for Vendor:	30.41						
40434		2925 DITCH WITCH OF MN & IA INC	62.22						
	P63970	10/18/22 FUEL CAP/STRUT	62.22			604 957 4957	220		1010
		Total for Vendor:	62.22						

11/03/22
15:28:37

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/22
For Pay Date: 11/10/22

Page: 3 of 14
Report ID: AP100V

For Pay Date = 11/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
40435		5156 DODGE COUNTY INDEPENDENT/DODGE	266.45						
	14823 10/19/22	C C HEARING NOTICE	56.58*			101 111 4111	351		1010
	14851 10/20/22	AD-LIBRARY DIRECTOR	125.00*			211 550 4550	343		1010
	14885 10/27/22	C C HEARING NOTICE-SUN LIQ HRS	84.87*			101 111 4111	351		1010
		Total for Vendor:	266.45						
40436		6518 DOLLAMUR LP	664.99						
	182707 10/26/22	10'x10' BLACK MAT	664.99			101 210 4210	240		1010
		Total for Vendor:	664.99						
40437		4104 FARMERS TOP SOIL INC	650.51						
	10046 09/30/22	TOP SOIL-LIBRARY PROJECT	650.51*			210 650 4650	430		1010
		Total for Vendor:	650.51						
40438		2618 FIRE SAFETY USA INC	324.90						
	165027 10/26/22	30" HALLIGAN TOOL	324.90			101 210 4210	240		1010
		Total for Vendor:	324.90						
40483		5242 GOPHER STATE ONE CALL	226.80						
	2101083 10/31/22	168 LOCATES-OCTOBER	226.80*			604 957 4957	437		1010
		Total for Vendor:	226.80						
40484		28 GRAYBAR ELECTRIC	831.36						
	9329257755 10/22/22	CONDUIT/ELBOWS-VAIL DEVELO	631.50			604 957 4957	220		1010
	9329257755 10/22/22	LED TYPE B BALLAST-SHOP LO	199.86			604 957 4957	220		1010
		Total for Vendor:	831.36						
40439		77 HAWKINS INC	60.00						
	6312798 10/15/22	6 CHLORINE CYLINDERS	60.00			601 943 4943	210		1010
		Total for Vendor:	60.00						
40496		5036 HOHENSTEINS INC	258.00						
	554795 11/01/22	BEER	258.00*			609 975 4975	252		1010
		Total for Vendor:	258.00						

11/03/22
15:28:37

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Page: 4 of 14
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40440		6282 ICS	51,519.91						
	9028	10/31/22 PROF SERV-FIRE STATION	45,555.00*			430 630 4630	430		1010
	9082	10/31/22 LIBRARY REPAIR PROJ	5,964.91*			210 650 4650	430		1010
		Total for Vendor:	51,519.91						
40472		6521 IDROGO, CHRISTIAN	13.21						
	1358-21	10/25/22 RL MTR DEP REFUND AFT APPL TO	13.21			604 2212			1010
		Total for Vendor:	13.21						
40441		6459 IEM, JAMES	59.99						
		10/19/22 IEM-DUTY BELT	59.99			101 210 4210	214		1010
		Total for Vendor:	59.99						
40442		3001 IIMC	125.00						
	24916	10/13/22 NAIG-'23 MEMBERSHIP DUES	125.00			101 1550			1010
		Total for Vendor:	125.00						
40443		476 JOEL THIELE TRUCKING LLC	4,055.18						
	12758	10/24/22 BALL FIELD LIME	4,055.18			101 517 4517	400		1010
		Total for Vendor:	4,055.18						
40485		3825 JOHN DEERE FINANCIAL f.s.b.	151.50						
	B&WIK13047	09/29/22 HOSE CLAMP/RUBBER SLEEVE	151.50			101 310 4310	220		1010
		Total for Vendor:	151.50						
40462		25 JOHNSON BROTHERS LIQUOR CO	9,985.98						
	2161588	10/20/22 LIQUOR	1,329.84*			609 975 4975	251		1010
	2161588	10/20/22 FREIGHT	24.69			609 975 4975	335		1010
	2161589	10/20/22 WINE	718.67*			609 975 4975	251		1010
	2161589	10/20/22 FREIGHT	18.98			609 975 4975	335		1010
	2166394	10/27/22 LIQUOR	1,472.74*			609 975 4975	251		1010
	2166394	10/27/22 FREIGHT	26.62			609 975 4975	335		1010
	2166395	10/27/22 WINE	5,363.49*			609 975 4975	251		1010
	2166395	10/27/22 FREIGHT	151.02			609 975 4975	335		1010
	2167636	10/28/22 WINE	864.43*			609 975 4975	251		1010
	2167636	10/28/22 FREIGHT	15.50			609 975 4975	335		1010
		Total for Vendor:	9,985.98						

11/03/22
15:28:37

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/22
For Pay Date: 11/10/22

Page: 5 of 14
Report ID: AP100V

For Pay Date = 11/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
40497		6342 KINNEY CREEK BREWERY	248.00						
	2060 10/28/22	BEER	248.00*			609 975 4975	252		1010
		Total for Vendor:	248.00						
40477		37 KMTELECOM	6,038.51						
		New C H phone system charges (\$3656.73) are included.							
	11/01/22	PHONES-P D	192.99			101 210 4210	321		1010
	11/01/22	PHONES-F D	324.75			101 220 4220	321		1010
	11/01/22	PHONES-C H	2,018.45*			101 140 4140	321		1010
	11/01/22	PHONES-PLANNING/ZONING	83.35*			101 191 4191	321		1010
	11/01/22	PHONES-EDA	83.36			290 650 4650	321		1010
	11/01/22	PHONES-K.A.C	197.88			101 514 4514	321		1010
	11/01/22	PHONES-LIBRARY	755.78			211 550 4550	321		1010
	11/01/22	PHONES-WATER	169.40			601 944 4944	321		1010
	11/01/22	PHONES-WWTP	73.37			602 949 4949	321		1010
	11/01/22	PHONES-WWTP OPERATIONS	188.87			602 947 4947	321		1010
	11/01/22	PHONES-PARK N REC	334.43			101 510 4510	321		1010
	11/01/22	PHONES-STREETS	36.94			101 310 4310	321		1010
	11/01/22	PHONES-SHOP	699.87			604 959 4959	321		1010
	11/01/22	PHONES-L S	523.60*			609 976 4976	321		1010
	11/01/22	PHONES-ARENA	341.42			606 516 4516	321		1010
	11/01/22	ADVERTISING-ARENA	14.05			606 516 4516	343		1010
		Total for Vendor:	6,038.51						
40473		6522 LURKEN, ROCHELLE	25.66						
	2504-06 10/25/22	WA MTR DEP REFUND AFT APPL TO	25.66			604 2212			1010
		Total for Vendor:	25.66						
40489		6114 MARKIT ID PROMO & APPAREL	1,403.10						
	3841 10/28/22	BURKE-UNIFORM SHIRTS	229.30			101 310 4310	214		1010
	3841 10/28/22	M RAPPE-UNIFORM SHIRTS/JACKET	234.90			101 310 4310	214		1010
	3841 10/28/22	BOLSTER-UNIFORM SHIRTS	100.80			101 310 4310	214		1010
	3841 10/28/22	CARSTENSEN-UNIFORM SHIRTS	247.70			101 522 4522	214		1010
	3841 10/28/22	LANGAN-UNIFORM SHIRTS	212.50			101 522 4522	214		1010
	3841 10/28/22	THOE-UNIFORM SHIRTS	140.25*			601 943 4943	214		1010
	3841 10/28/22	THOE-UNIFORM SHIRTS	140.25*			602 948 4948	214		1010

11/03/22
15:28:37

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/22
For Pay Date: 11/10/22

Page: 6 of 14
Report ID: AP100V

For Pay Date = 11/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	3841	10/28/22 BRADFORD-UNIFORM SHIRTS	97.40			604 957 4957	214		1010
		Total for Vendor:	1,403.10						
40444		4636 METERING & TECHNOLOGY SOLUTIONS	3,325.00						
	INV728	10/21/22 50 METERS	1,662.50			601 943 4943	260		1010
	INV728	10/21/22 50 METERS	1,662.50			602 948 4948	260		1010
		Total for Vendor:	3,325.00						
40490		2234 MID-AMERICAN RESEARCH CHEMICAL	597.67						
	0775369-IN	10/26/22 NITRILE GLOVES	85.38			101 310 4310	210		1010
	0775369-IN	10/26/22 NITRILE GLOVES	85.38			101 312 4312	210		1010
	0775369-IN	10/26/22 NITRILE GLOVES	85.38			101 517 4517	210		1010
	0775369-IN	10/26/22 NITRILE GLOVES	85.38			601 943 4943	210		1010
	0775369-IN	10/26/22 NITRILE GLOVES	85.38			602 948 4948	210		1010
	0775369-IN	10/26/22 NITRILE GLOVES	85.38			604 957 4957	210		1010
	0775369-IN	10/26/22 NITRILE GLOVES	85.39			605 963 4963	210		1010
	0775369-IN	10/26/22 SALES TAX	5.87			604 957 4957	210		1010
	0775369-IN	10/26/22 SALES TAX	-5.87			604 2025			1010
	0775369-IN	10/26/22 D C TRANSIT TAX	0.43			604 957 4957	210		1010
	0775369-IN	10/26/22 D C TRANSIT TAX	-0.43			604 2026			1010
		Total for Vendor:	597.67						
40445		299 MISSISSIPPI WELDERS SUPPLY CO	66.00						
	3908319	10/31/22 SAFETY GLASSES-PARKS	66.00*			101 522 4522	210		1010
		Total for Vendor:	66.00						
40446		376 MN DEPT OF HEALTH	23.00						
	10/24/22	THOE-CLASS C OPER LICENSE	23.00*			601 944 4944	430		1010
		Total for Vendor:	23.00						
40463		268 MN DEPT OF PUBLIC SAFETY	20.00						
	6570	10/31/22 2023 BUYERS CARD	20.00			609 1550			1010
		Total for Vendor:	20.00						

11/03/22
15:28:37

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/22
For Pay Date: 11/10/22

Page: 7 of 14
Report ID: AP100V

For Pay Date = 11/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
40447		4685 MOTOROLA SOLUTIONS INC	15.00							
	8281498523	10/27/22 KIT BATT HI-FI MICROPHONE	15.00			101 210 4210	210			1010
		Total for Vendor:	15.00							
40448		6366 NORTH CENTRAL INTERNATIONAL	6,827.39							
	R224002477	10/20/22 REPAIRS TO '07 INT'L	3,411.79*			101 310 4310	400			1010
	R224002477	10/20/22 REPAIRS TO '07 INT'L	3,411.79*			101 312 4312	400			1010
	FC20120221	10/19/22 FINANCE CHARGE	3.81*			101 310 4310	400			1010
		Total for Vendor:	6,827.39							
40464		60 NORTHERN BEVERAGE DIST. CO. LL	9,514.55							
	1024973	10/20/22 BEER	5,264.90*			609 975 4975	252			1010
	1024973	10/20/22 FREIGHT	2.00			609 975 4975	335			1010
	1028241	10/27/22 BEER	4,245.65*			609 975 4975	252			1010
	1028241	10/27/22 FREIGHT	2.00			609 975 4975	335			1010
		Total for Vendor:	9,514.55							
40449		5002 OVERHEAD DOOR CO. OF OLMSTED	450.20							
	15062-000	10/18/22 REPL CHAIN-EAST #2 DOOR	64.31*			101 310 4310	400			1010
	15062-000	10/18/22 REPL CHAIN-EAST #2 DOOR	64.31*			101 312 4312	400			1010
	15062-000	10/18/22 REPL CHAIN-EAST #2 DOOR	64.31			101 517 4517	400			1010
	15062-000	10/18/22 REPL CHAIN-EAST #2 DOOR	64.32			601 943 4943	400			1010
	15062-000	10/18/22 REPL CHAIN-EAST #2 DOOR	64.31			602 948 4948	400			1010
	15062-000	10/18/22 REPL CHAIN-EAST #2 DOOR	64.32*			604 957 4957	400			1010
	15062-000	10/18/22 REPL CHAIN-EAST #2 DOOR	64.32			605 963 4963	400			1010
	15062-000	10/18/22 SALES TAX	4.42*			604 957 4957	400			1010
	15062-000	10/18/22 SALES TAX	-4.42			604 2025				1010
	15062-000	10/18/22 D C TRANSIT TAX	0.32*			604 957 4957	400			1010
	15062-000	10/18/22 D C TRANSIT TAX	-0.32			604 2026				1010
		Total for Vendor:	450.20							
40498		2876 PAUSTIS WINE COMPANY	623.00							
	182065	10/26/22 WINE	608.00*			609 975 4975	251			1010
	182065	10/26/22 FREIGHT	15.00			609 975 4975	335			1010
		Total for Vendor:	623.00							

11/03/22
15:28:37

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/22
For Pay Date: 11/10/22

Page: 8 of 14
Report ID: AP100V

For Pay Date = 11/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
40465		23 PHILLIPS WINE & SPIRITS	3,767.87						
	6481623	10/20/22 LIQUOR	409.35*			609 975 4975	251		1010
	6481623	10/20/22 FREIGHT	6.34			609 975 4975	335		1010
	6481624	10/20/22 WINE	56.50*			609 975 4975	251		1010
	6481624	10/20/22 FREIGHT	3.80			609 975 4975	335		1010
	681664	10/14/22 LIQUOR CREDIT	-119.40*			609 975 4975	251		1010
	681664	10/14/22 FREIGHT CREDIT	-0.50			609 975 4975	335		1010
	6485428	10/27/22 LIQUOR	2,462.55*			609 975 4975	251		1010
	6485428	10/27/22 FREIGHT	33.89			609 975 4975	335		1010
	6485429	10/27/22 WINE	836.95*			609 975 4975	251		1010
	6485429	10/27/22 FREIGHT	28.49			609 975 4975	335		1010
	6485430	10/27/22 MIXES	48.00*			609 975 4975	254		1010
	6485430	10/27/22 FREIGHT	1.90			609 975 4975	335		1010
		Total for Vendor:	3,767.87						
40450		4037 PREFERRED HEATING & COOLING LLC	627.72						
	6352	10/26/22 REPL THERMOSTAT/HTR REPAIRS	89.67*			101 310 4310	400		1010
	6352	10/26/22 REPL THERMOSTAT/HTR REPAIRS	89.67*			101 312 4312	400		1010
	6352	10/26/22 REPL THERMOSTAT/HTR REPAIRS	89.67			101 517 4517	400		1010
	6352	10/26/22 REPL THERMOSTAT/HTR REPAIRS	89.68			601 943 4943	400		1010
	6352	10/26/22 REPL THERMOSTAT/HTR REPAIRS	89.68			602 948 4948	400		1010
	6352	10/26/22 REPL THERMOSTAT/HTR REPAIRS	89.67*			604 957 4957	400		1010
	6352	10/26/22 REPL THERMOSTAT/HTR REPAIRS	89.68			605 963 4963	400		1010
	6352	10/26/22 SALES TAX	6.16*			604 957 4957	400		1010
	6352	10/26/22 SALES TAX	-6.16			604 2025			1010
	6352	10/26/22 D C TRANSIT TAX	0.45*			604 957 4957	400		1010
	6352	10/26/22 D C TRANSIT TAX	-0.45			604 2026			1010
		Total for Vendor:	627.72						
40487		780 RAPPE, LINDA	169.80						
	11/02/22	ELECTION SUPPLIES	65.31			101 141 4141	210		1010
	11/03/22	SUPPLIES-EMPLOYEE INS MTG	36.80			101 417 4417	430		1010
	11/03/22	ELECTION SUPPLIES	67.69			101 141 4141	210		1010
		Total for Vendor:	169.80						

11/03/22
15:28:37

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/22
For Pay Date: 11/10/22

Page: 9 of 14
Report ID: AP100V

For Pay Date = 11/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
40451		4662 READY-MIX CONCRETE CO., LLC	885.00						
	358270	10/20/22 CONCRETE PADS FOR BENCHES	492.00			101 522 4522	220		1010
	358270	10/20/22 CONCRETE FOR WELL #2	393.00			601 943 4943	220		1010
		Total for Vendor:	885.00						
40452		2005 RESERVE ACCOUNT	500.00						
	228708448	10/20/22 POSTAGE METER REFILL	150.00			101 140 4140	325		1010
	228708448	10/20/22 POSTAGE METER REFILL	15.00			101 210 4210	325		1010
	228708448	10/20/22 POSTAGE METER REFILL	15.00*			101 310 4310	325		1010
	228708448	10/20/22 POSTAGE METER REFILL	15.00*			101 510 4510	325		1010
	228708448	10/20/22 POSTAGE METER REFILL	10.00			211 550 4550	210		1010
	228708448	10/20/22 POSTAGE METER REFILL	15.00			290 650 4650	325		1010
	228708448	10/20/22 POSTAGE METER REFILL	20.00			601 944 4944	325		1010
	228708448	10/20/22 POSTAGE METER REFILL	20.00			602 949 4949	325		1010
	228708448	10/20/22 POSTAGE METER REFILL	100.00			604 959 4959	325		1010
	228708448	10/20/22 POSTAGE METER REFILL	15.00			605 963 4963	325		1010
	228708448	10/20/22 POSTAGE METER REFILL	10.00			606 516 4516	210		1010
	228708448	10/20/22 POSTAGE METER REFILL	100.00*			609 976 4976	210		1010
	228708448	10/20/22 POSTAGE METER REFILL	10.00			101 518 4518	210		1010
	228708448	10/20/22 POSTAGE METER REFILL	5.00			101 220 4220	210		1010
		Total for Vendor:	500.00						
40453		95 ROCHESTER SAND & GRAVEL	926.28						
	4900029076	10/21/22 ASPHALT MIX	926.28			101 311 4311	220		1010
		Total for Vendor:	926.28						
40474		6523 SALFER, ELIJAH	6.20						
	0632-02	10/25/22 REFUND OVERPAY ON ACCT	6.20			604 2212			1010
		Total for Vendor:	6.20						
40466		63 SCHOTT DIST CO INC	11,673.75						
	490214	10/20/22 BEER	4,635.00*			609 975 4975	252		1010
	490215	10/20/22 LIQUOR	533.40*			609 975 4975	251		1010
	491209	10/27/22 BEER	6,210.10*			609 975 4975	252		1010
	491209	10/27/22 NA BEVERAGE	98.85*			609 975 4975	254		1010
	491218	10/27/22 LIQUOR	196.40*			609 975 4975	251		1010
		Total for Vendor:	11,673.75						

11/03/22
15:28:37

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/22
For Pay Date: 11/10/22

Page: 10 of 14
Report ID: AP100V

For Pay Date = 11/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
40454		64 SELCO	297.02						
	50554	10/27/22 10 MOUSE PADS	10.00			211 550 4550	210		1010
	50545	10/27/22 FLASH DRIVE/PATRON CARDS	23.28			211 550 4550	210		1010
	50557	10/28/22 CO LIBRI BOOK COVER	263.74			211 550 4550	218		1010
		Total for Vendor:	297.02						
40467		3850 SOUTHERN GLAZER'S WINE &	3,313.55						
	2271837	10/19/22 LIQUOR	1,542.16*			609 975 4975	251		1010
	2271837	10/19/22 WINE	132.00*			609 975 4975	251		1010
	2271837	10/19/22 FREIGHT	18.60			609 975 4975	335		1010
	2274039	10/25/22 LIQUOR	1,319.99*			609 975 4975	251		1010
	2274039	10/25/22 WINE	276.00*			609 975 4975	251		1010
	2274039	10/25/22 FREIGHT	24.80			609 975 4975	335		1010
		Total for Vendor:	3,313.55						
40455		5708 STAPLES BUSINESS CREDIT	406.33						
	7365332629	09/15/22 DRY LINE CORRECTION	21.98			101 140 4140	210		1010
	7365332629	09/15/22 SULLIVAN-MONITOR STAND	5.74			601 943 4943	210		1010
	7365332629	09/15/22 SULLIVAN-MONITOR STAND	5.74			602 947 4947	210		1010
	7365332629	09/15/22 SULLIVAN-MONITOR STAND	11.47			604 957 4957	210		1010
	7365332629	09/15/22 SULLIVAN-MONITOR STAND	5.74			605 963 4963	210		1010
	7365332629	09/15/22 SALES TAX	0.79			604 957 4957	210		1010
	7365332629	09/15/22 SALES TAX	-0.79			604 2025			1010
	7365332629	09/15/22 D C TRANSIT TAX	0.06			604 957 4957	210		1010
	7365332629	09/15/22 D C TRANSIT TAX	-0.06			604 2026			1010
	7366024618	09/27/22 10x13 ENVELOPES	75.98			101 140 4140	210		1010
	7365627758	09/27/22 MAGENTA CARTRIDGE-MP300	146.51			101 140 4140	210		1010
	7365627758	09/27/22 YELLOW CARTRIDGE-MP300	133.17			101 140 4140	210		1010
		Total for Vendor:	406.33						
40475		6524 SWANK, SARA	34.38						
	1767-14	10/25/22 RL MTR DEP REFUND AFT APPL TO	34.38			604 2212			1010
		Total for Vendor:	34.38						

11/03/22
15:28:37

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/22
For Pay Date: 11/10/22

Page: 11 of 14
Report ID: AP100V

For Pay Date = 11/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
40468		6231 SxSE MN BREWING CO.	178.50						
	57127	10/17/22 BEER	178.50*			609 975 4975	252		1010
		Total for Vendor:	178.50						
40491		123 THRONDSOIL OIL & LP GAS CO	3,703.80						
	377422	10/31/22 P. DIESEL	740.76			101 310 4310	210		1010
	377422	10/31/22 P. DIESEL	740.76			601 943 4943	210		1010
	377422	10/31/22 P. DIESEL	740.76			602 948 4948	210		1010
	377422	10/31/22 P. DIESEL	740.76			604 957 4957	210		1010
	377422	10/31/22 P. DIESEL	740.76			605 963 4963	210		1010
	377422	10/31/22 SALES TAX	50.93			604 957 4957	210		1010
	377422	10/31/22 SALES TAX	-50.93			604	2025		1010
	377422	10/31/22 D C TRANSIT TAX	3.70			604 957 4957	210		1010
	377422	10/31/22 D C TRANSIT TAX	-3.70			604	2026		1010
		Total for Vendor:	3,703.80						
40492		3895 TITAN MACHINERY	62.51						
	17710134GP	10/25/22 RIGID TUBE	62.51			101 310 4310	220		1010
		Total for Vendor:	62.51						
40469		5 TOTAL REGISTER SYSTEMS INC	1,068.38						
	60094	10/18/22 TOTAL CARE V6 THRU 12/31/22	178.08*			609 976 4976	370		1010
	60094	10/18/22 TOTAL CARE V6 THRU 10/31/23	890.30			609	1550		1010
		Total for Vendor:	1,068.38						
40456		2519 VRIEZE, BRYAN	1,100.00						
	489449	10/21/22 OPEN/CLOSE-OLUWAKEMI-CREMATION	275.00			101 518 4518	444		1010
	489449	10/21/22 OPEN/CLOSE-SMALLEY-CREMATION	275.00			101 518 4518	444		1010
	489449	10/21/22 OPEN/CLOSE-BRANDLI-CREMATION	275.00			101 518 4518	444		1010
	489449	10/21/22 OPEN/CLOSE-KNUTSON, CREMATION	275.00			101 518 4518	444		1010
		Total for Vendor:	1,100.00						
40500		637 WEBER, LETH & WOESSNER PLC	1,133.00						
	OCT '22PR	11/02/22 9.5 HRS LEGAL-P D	1,133.00			101 160 4160	304		1010
		Total for Vendor:	1,133.00						

11/03/22
15:28:38

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/22
For Pay Date: 11/10/22

Page: 12 of 14
Report ID: AP100V

For Pay Date = 11/10/22
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
40457		4223 WILKER RETAINING WALLS & PAVERS	4,901.50						
	1038	06/03/22 LANDSCAPE ROCK-C H	701.00*			101 194 4194	220		1010
	1128	10/15/22 MULCH-HWY 57 LANDSCAPE	370.50			101 522 4522	220		1010
	1121	09/28/22 6 REPL TREES-VETS PARK	2,524.00*			101 524 4524	444		1010
	1132	10/21/22 3 REPL TREES-LIBRARY	1,306.00*			211 550 4550	400		1010
		Total for Vendor:	4,901.50						
		# of Claims	60	Total:	139,449.59	# of Vendors	60		

11/03/22
15:28:39

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 11/22

Page: 13 of 14
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$26,190.53
210 STABILIZATION FUND	
1010 CASH-OPERATING	\$6,615.42
211 Library Fund	
1010 CASH-OPERATING	\$2,831.21
290 Economic Development	
1010 CASH-OPERATING	\$98.36
430 Public Safety Building	
1010 CASH-OPERATING	\$45,555.00
601 Water Fund	
1010 CASH-OPERATING	\$3,473.60
602 Sewer Fund	
1010 CASH-OPERATING	\$3,090.43
604 Electric Fund	
1010 CASH-OPERATING	\$3,924.24
605 Storm Water	
1010 CASH-OPERATING	\$1,020.46
606 ICE ARENA	
1010 CASH-OPERATING	\$385.03
609 Liquor Fund	
1010 CASH-OPERATING	\$46,265.31
Total:	\$139,449.59

11/03/22
15:28:39

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 11 / 22

Page: 14 of 14
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED See signature page Council Member
_____ Council Member

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com



November 1, 2022

Tim Ibisch, City Administrator
City of Kasson
401 5th Street SE
Kasson, MN 55944-2204

RE: Kasson, MN
Fairgrounds Water Tower
Pay Request 9

Dear Tim:

Enclosed is Pay Request No. 9 for work on the above referenced project. We recommend payment in the amount of \$66,500.00 to:

Maguire Iron, Inc.
P.O. Box 1446
Sioux Falls, SD 57101

Please contact me if you have any questions.

Sincerely,

WHKS & co.

A handwritten signature in blue ink that reads "Eric Tourdot".

Eric A. Tourdot, P.E.

EAT/et

Enclosures

cc:
Chris Tekrony, Maguire Iron, Inc.

Contractor's Application for Payment No.

9

Application Period: 10/1/22 - 10/31/22		Application Date: 11/1/2022	
To (Owner): City of Kasson, MN	From (Contractor): Maguire Iron, Inc.	Via (Engineer): WHKS	
Project: Fairgrounds Water Tower Kasson, MN	Contract: Fairgrounds Water Tower Kasson, MN 2022		
Owner's Contract No.: N/A	Contractor's Project No.: N/A	Engineer's Project No.: 9297	

**Application For Payment
Change Order Summary**

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$ 2,028,700.00
Number	Additions	Deductions	2. Net change by Change Orders.....	\$
			3. Current Contract Price (Line 1 ± 2).....	\$ 2,028,700.00
			4. TOTAL COMPLETED AND STORED TO DATE	
			(Column F total on Progress Estimates).....	\$ 1,746,000.00
			5. RETAINAGE:	
			a. 5% X \$ 1,746,000.00 Work Completed.....	\$ 87,300.00
			b. 5% X \$ - Stored Material.....	\$
			c. Total Retainage (Line 5.a + Line 5.b).....	\$ 87,300.00
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 1,658,700.00
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 1,592,200.00
			8. AMOUNT DUE THIS APPLICATION.....	\$ 66,500.00
			9. BALANCE TO FINISH, PLUS RETAINAGE	
			(Column G total on Progress Estimates + Line 5.c above).....	\$ 370,000.00
TOTALS				
NET CHANGE BY				
CHANGE ORDERS				

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:  Date: 11/1/2022

Inspector Signature

By: _____ Date: _____

Payment of: \$ **\$66,500.00**
 (Line 8 or other - attach explanation of the other amount)

is recommended by: _____
 (Engineer) (Date)

is approved by: _____
 (Owner) (Date)

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract): Maguire Iron, Inc.				Application Number: 9				
Application Period: 10/1/22 - 10/31/22				Application Date: 11/1/2022				
A		B	Work Completed		E	F		G
			C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
Item Number	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period				
1	Design Drawings/Insurance/Bond	\$ 125,000.00	\$ 125,000.00	\$ -	\$ -	\$ 125,000.00	100.0%	\$ -
2	Mobilization	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	100.0%	\$ -
3	Foundation	\$ 385,000.00	\$ 385,000.00	\$ -	\$ -	\$ 385,000.00	100.0%	\$ -
4	Piping	\$ 300,000.00	\$ 300,000.00	\$ -	\$ -	\$ 300,000.00	100.0%	\$ -
5	Steel Receipts	\$ 280,000.00	\$ 280,000.00	\$ -	\$ -	\$ 280,000.00	100.0%	\$ -
6	Shop Fabrication	\$ 355,000.00	\$ 355,000.00	\$ -	\$ -	\$ 355,000.00	100.0%	\$ -
7	Steel Delivery	\$ 20,700.00	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	72.5%	\$ 5,700.00
8	Tank Erection	\$ 320,000.00	\$ 151,000.00	\$ 70,000.00	\$ -	\$ 221,000.00	69.1%	\$ 99,000.00
9	Painting	\$ 105,000.00	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	14.3%	\$ 90,000.00
10	Electrical	\$ 33,000.00	\$ -	\$ -	\$ -	\$ -		\$ 33,000.00
11	Demo Tower & Existing Items	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -		\$ 40,000.00
12	Fencing and Sitework	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -		\$ 15,000.00
Totals		\$ 2,028,700.00	\$ 1,676,000.00	\$ 70,000.00	\$ -	\$ 1,746,000.00		\$ 282,700.00

RESOLUTION # 11.X-22
APPROVING THE SALE OF PUBLIC PROPERTY

WHEREAS, the City Council of the City of Kasson owns certain items including office equipment, equipment, and miscellaneous items; and,

WHEREAS, certain items from time to time become surplus or obsolete and are no longer needed by the City; and,

WHEREAS, the City Council of the City of Kasson can hold a sale to dispose of surplus property.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MN that the City Council approves the sale of surplus property which shall be advertised for sale to the highest sealed bid. Items receiving no bid shall be disposed of after 4:00 p.m. on Thursday, December 1, 2022 at Kasson City Hall in the best interest of the public.

APPROVED and ADOPTED this 9th day of November, 2022.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

The motion for the adoption of the foregoing resolution was made by Council Member _____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____.

**CITY OF KASSON
RESOLUTION #11.____-22**

**RESOLUTION CERTIFYING DELINQUENT CLAIMS
TO THE COUNTY AUDITOR**

WHEREAS, during 2022, the City of Kasson provided fire related services to properties within the City; and

WHEREAS, provisions of the City Code provide that bills for these services remaining unpaid for an extended period shall be certified against the affected properties; and

WHEREAS, the City of Kasson enforced the removal of weeds, brush and tall grass for nuisance violations, as provided under various provisions of the City Code; and

WHEREAS, the City of Kasson enforced the removal of garbage and refuse, fixtures and equipment having no substantial value, lumber piles and materials not being used in actual construction and other debris for nuisance violations, as provided under provisions of the City Code; and

WHEREAS, during 2022 the City of Kasson provided building permit, police, fire, water, sewer and electrical related services to properties within the City;

WHEREAS, provisions of the City Code provide that all charges may be assessed against the property; and

WHEREAS, payment for the service is due after the service has been provided;

**NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KASSON,
MINNESOTA:**

The Finance Director is hereby authorized to certify to the Dodge County Auditor these charges:

1.	Jean E. Jacques	15 7 th St NW PID # 24.501.0020	Nuisance abatement Administrative Fee	\$ 4,069.50 \$ 50.00
2.	Dustin H. Reggin	17 2 nd St NE PID # 24.100.0410	Water Meter Base Administrative Fee	\$ 65.77 \$ 50.00

The County Auditor shall collect these charges, including 9% interest, along with the 2022 property taxes collectable in 2023.

ADOPTED this ____ day of November , 2022

ATTEST:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member____ and duly seconded by Council Member ____ . Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____.

Kasson Fire Department – Monthly Meeting
October 3, 2022 - 1900

Meeting Called to Order: Chief Joe Fitch

Roll Call

Minutes of the previous meeting: Read and Approved

Treasurer's Report – Relief General Fund: \$60,318.57

Appointment of Entertainment: (NOV) MacMonegle / Menchaca

Training/Drill(s):

OCT 10 - EMR Skills Test (for those that are renewing)

OCT 17 - Hose deployment

OCT 24 - Forcible Entry with Riverland

Guest(s):

NONE

Old Business:

- **Family Day**
 - Thank you to the Miller's for hosting and Rudy for cooking. Thank you to the guys that came.
 - The plan is to have it the third weekend in September moving forward
- **Zumbro Valley Mutual Aid meeting at West Concord Fire Station**
 - **October 11th at 1900**
- **Fire Prevention Week**
 - **Wednesday, Oct 12th**
 - **School demonstrations will be from 0830-1000**
 - **Open house from 1800-2000 , wear EMR black gear**
- **October 8th - Silent Auction and Bean Bag Tournament**
 - **Legion, setup around 0900**

New Business:

- **Thank yous**
 - **Tammy from KM for training their Emergency Response Team**
- **Banquet update**
 - **Saturday, January 21st**
 - **Nominations will be done via Google Forms**
- **October 9th**
 - **Veteran appreciation event at the fairgrounds, would like a truck from 1200-1500**
- **October 10th**
 - **CKP from 1030-11 and 12-1230**

- **October 18th**
 - First grade immersive experience day 0800-1100
- **October 27th**
 - Hero day at Kasson Head Start from 0900-1000
- **November 11th**
 - Veteran's Day Program at Elementary School
 - Program starts at 0840
 - Set ladder up with flag and wear Class A
- **November 21st**
 - Chili and Oyster mutual aid dinner
 - We will be cooking on November 20th - if able to help contact Deputy Chief Seljan
- **Relief officer positions**
 - Letter of intent due by November 21st, send to D.C. Seljan
 - Vice President, Treasurer, and Trustee
- **Legion Steak Fry**
 - December 3rd
- **Frontline worker pay**
 - Should have received email stating you have been approved
- **Reports**
 - Over a dozen were missing signatures, wrong member placement in apparatus, missing members in apparatus
- **Grass Burns**
 - End of October/Early November, communication will be last minute
- **AAA Mini Grant**
 - We received two lighted cones sets and synchronized directional lights to help keep us safe on the roadway
- Lt. Lawrence provided an update on finances from the festival weekend and raffle tickets. Thank you all for your hard work
- Yearly dues (\$10) are needed to be given to Curtis by last drill of October

Officers Update:

Relief Updates: Voted and passed for transfer of all investments from Parr McKnight to SBI

=====

Kasson Fire Department – Monthly Meeting cont.

October 3, 2022

▪ Apparatus / Other Status Reports

- Rescue Generator is not working
- Engine I
- Engine II
- Tanker I
- New tanker
- Ladder I
- Grass Rig
- Utility
- Chief's truck
- EMR Unit
- HAZMAT

Bills Reviews by Relief:

- N/A

Review of Calls:

59	Calls for Sept 2022
47	EMS
	MVC
	Rescue
1	Fire
3	Alarm
2	Canceled
1	Gas leak
5	Other

Capt. Miller led a discussion about a unique situation on a recent call.

Good of the Assoc: None

Meeting Adjourned

Respectfully Submitted: Lindsey Derby, Sec / Treas '22

... Firefighters not in attendance – Please sign and date your reading of the Meeting Minutes ...

_____	_____
_____	_____
_____	_____

Kasson Safety and Risk Management Group

Notes- October 17, 2022, 1:00 p.m.

PRESENT: Charlie Bradford, Josh Hanson, Mike Bolster, and Brad Gunderson

MINUTES:

- The meeting was brought to order by Brad Gunderson
- Our meeting minutes dated August 19, 2022, were presented and discussed.

OLD BUSINESS:

- An inspection was planned for the Ice Arena. Available S & RM Group members meet there at 1:00 p.m. on Thursday, September 22, 2022. Bucket/Poletop/Self rescue training was completed this month along with Safe winter driving and slips, trips, and falls.

NEW BUSINESS:

- An inspection was planned for the Library. Available S & RM Group members meet there at 1:00 p.m. on Tuesday, November 22, 2022. Josh Hanson is working to secure funds for A.E.D.'s and A.E.D. parts

UPCOMING TRAINING:

- November Safety training is chainsaw safety. November 22, 2022 at 9:45 a.m. at Public Works
- December training will be a Year in Review.

INCIDENTS/ACCIDENTS:

- Laceration to hand while using a pick axe -Jan is off today-no first report of injury available.
- Laceration to the hand at the Aquatic Center- Jan is off today.

EQUIPMENT:

- Josh Hanson is working to get funds for A.E.D's and A.E.D. parts through a grant.

SPECIAL SUBJECTS: It was indicated that another FROI will be forthcoming from an employee laceration at the Aquatic Center and also for an injury sustained while using a pick axe.

ADJOURNMENT: Our next committee meeting will be 1:00 p.m., Tuesday, January 10 or 24 , 2023.
Motion to adjourn-Josh and Charlie second.

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Email: rochester@whks.com
Website: www.whks.com



November 4, 2022

Mr. Tim Ibisch
City Administrator
City of Kasson
401 5th St. SE
Kasson, MN 55944

RE: Kasson, MN
Vail Property Development
Pay Request No. 1

Dear Tim:

Enclosed is Pay Request No. 1 for work on the above referenced project. We recommend payment in the amount of \$196,646.77 to:

Schumacher Excavating Inc.
50 Warren Avenue
Zumbrota, MN 55992

Please contact me if you have any questions.

Sincerely,

WHKS & co.

A handwritten signature in blue ink, appearing to read 'Brandon Theobald', is written over the company name.

Brandon Theobald, P.E.

BT/cf

Enclosure

cc: Cory Felderman, WHKS (file)

2905 South Broadway
Rochester, MN 55904
Phone 507-288-3923



PARTIAL PAYMENT ESTIMATE
FOR CONSTRUCTION WORK COMPLETED

Project: Vail Subdivision
Project No.: 9441.00
Location: Kasson, MN
Contractor: Schumacher Excavating, Inc.

Bid Price: \$316,909.40
Date: Nov. 4, 2022
Estimate #: 1
% Complete: 65%

Item No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed to Date	Total
1	Mobilization	1	L.S.	\$16,500.00	0	0.75	0.75	\$12,375.00
2	Traffic Control	1	L.S.	\$3,000.00	0	0.5	0.5	\$1,500.00
3	Remove Concrete Pavement	144	S.Y.	\$8.00	0	0	-	\$0.00
4	Remove Bituminous Pavement	458	S.Y.	\$5.00	0	109	109	\$545.00
5	Remove Concrete Structure	3	Each	\$1,000.00	0	2	2	\$2,000.00
6	Remove Hydrant	1	Each	\$1,500.00	0	0	-	\$0.00
7	Clear & Grub	1	L.S.	\$6,000.00	0	0	-	\$0.00
8	Silt Fencing, Machine Sliced	912	L.F.	\$2.15	0	294	294	\$632.10
9	Temporary Rock Construction Entrance	1	Each	\$500.00	0	1	1	\$500.00
10	Storm Drain Inlet Protection	4	Each	\$100.00	0	4	4	\$400.00
11	Turf Establishment - Mix 25-131	1	Acre	\$1,450.00	0	0	-	\$0.00
12	Turf Establishment - Mix 25-141	8	Acre	\$875.00	0	0	-	\$0.00
13	Bio-Roll Along Curb	811	L.F.	\$2.60	0	0	-	\$0.00
14	Common Excavation (P)	1000	C.Y.	\$10.00	0	1000	1,000	\$10,000.00
15	Subgrade Preparation 12"	5	Rd Sta	\$500.00	0	5	5	\$2,500.00
16	Geotextile Fabric (P), Type 7	1686	S.Y.	\$4.00	0	1686	1,686	\$6,744.00
17	Aggregate Sub-base Breaker Run (CV)	281	C.Y.	\$28.00	0	255	255	\$7,140.00
18	Aggregate Base, Class 5 (CV) (P)	734	C.Y.	\$31.00	0	734	734	\$22,754.00
19	Bituminous Wearing Course Mixture SPWEB240B	179	Ton	\$141.00	0	0	-	\$0.00
20	Bituminous Non Wearing Course Mixture SPNWB230B	179	Ton	\$136.00	0	0	-	\$0.00
21	Concrete Driveway Pavement	125	S.Y.	\$75.00	0	0	-	\$0.00
22	Concrete Roadway Pavement	117	S.Y.	\$84.00	0	0	-	\$0.00
23	F&I 4" PVC Utility Conduit	198	L.F.	\$8.00	0	0	-	\$0.00
24	Concrete Curb & Gutter, B624	811	L.F.	\$21.00	0	0	-	\$0.00
25	Concrete Walk 6"	1084	S.F.	\$9.00	0	0	-	\$0.00
26	Truncated Domes	80	S.F.	\$50.00	0	0	-	\$0.00
27	Aggregate for Pipe Foundation (CV)	50	C.Y.	\$31.00	0	50	50	\$1,550.00
28	Construct Structure, Type 3, (48") (Sanitary)	3	Each	\$6,615.00	0	3	3	\$19,845.00
29	F&I 8" PVC SDR 26 Sanitary Sewer Service	45	L.F.	\$43.50	0	28	28	\$1,218.00
30	F&I 8" PVC SDR 26 Sanitary Sewer	426	L.F.	\$45.50	0	425	425	\$19,337.50
31	F&I 8" x 8" Sanitary Sewer Wye	1	Each	\$800.00	0	1	1	\$800.00
32	Connect to Existing Sanitary Sewer Pipe	2	Each	\$1,300.00	0	2	2	\$2,600.00
33	F&I 6" Hydrant	1	Each	\$6,570.00	0	1	1	\$6,570.00
34	F&I 6" Gate Valve & Box	2	Each	\$2,440.00	0	3	3	\$7,320.00
35	F&I 8" Gate Valve & Box	1	Each	\$3,326.00	0	0	-	\$0.00
36	F&I Watermain Fittings	308	Pound	\$15.50	0	308	308	\$4,774.00
37	F&I 6" PVC C-900 Water Main	47	L.F.	\$47.50	0	40	40	\$1,900.00
38	F&I 8" PVC C-900 Water Main	463	L.F.	\$55.00	0	470	470	\$25,850.00
39	Connect to Existing Watermain	1	Each	\$2,800.00	0	1	1	\$2,800.00
40	Construct Structure, Type 4 (60")	1	Each	\$8,640.00	0	1	1	\$8,640.00
41	Construct Structure Type 1	2	Each	\$3,510.00	0	2	2	\$7,020.00
42	F&I 12" RCP Storm Sewer	82	L.F.	\$51.00	0	82	82	\$4,182.00
43	Connect to Ex. Storm Sewer	2	Each	\$1,500.00	0	1	1	\$1,500.00
	Reconstruct 36" RCP Storm Sewer	1	L.S.	\$24,000.00	0	1	1	\$24,000.00

Total Work Completed \$206,996.60

Less 5% Retainage \$10,349.83
Less Previous Payments \$0.00

Net Payment this Estimate \$196,646.77

**CITY OF KASSON
ORDINANCE NO. 11.X-22**

**ORDINANCE AMENDING THE KASSON CODE OF ORDINANCES ALCOHOL LICENSING
SECTION 110.**

The City Council of Kasson does ordain:

A change to the start time for Sunday alcohol sales in § 110.33 HOURS AND DAYS OF SALE.

(A) The hours of operation and days of sale shall be those set by M.S. § 340A.504, as it may be amended from time to time, except that the City Council may, by resolution or ordinance, provide for more restrictive hours than state law allows. Intoxicating liquor on sale may be sold on Sunday between ~~11:00~~ 8:00 a.m. and 12:00 midnight. Additionally, intoxicating liquor on sale may be sold between the hours of 12:00 a.m. and 1:00 a.m. on Monday.

This ordinance is effective upon adoption and official publication

Adopted by the City Council this 9th day of November, 2022.

Mayor Chris McKern

Attest: Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member XX and duly seconded by Council Member XX. Upon a vote being taken, the following members voted in favor thereof: XX. Those against same: XX

Published in the DCI this 17th day of November 2022

LEGAL

PUBLIC HEARING NOTICE

On Wednesday, November 9, 2022 at 6:00 pm in the City Council Chambers, the Kasson City Council will hold the following Public Hearings:

1. A change to the start time for Sunday alcohol sales in Section 110.33 HOURS AND DAYS OF SALE.

(A) The hours of operation and days of sale shall be those set by M.S. § 340A.504, as it may be amended from time to time, except that the City Council may, by resolution or ordinance, provide for more restrictive hours than state law allows. Intoxicating liquor on sale may be sold on Sunday between ~~11:00~~ 8:00 a.m. and 12:00 midnight. Additionally, intoxicating liquor on sale may be sold between the hours of 12:00 a.m. and 1:00 a.m. on Monday.

Written or email comments about the proposed Ordinance are encouraged and will be accepted. These should be directed to Linda Rappe, City Clerk, at 401 5th Street SE, Kasson, MN 55944. Email comments can be sent to Cityclerk@cityofkasson.com. Comments or emails received by 12 p.m. on Friday, November 4, 2022 will be included in the City Council packet. Comments received after that time will be presented to the City Council at the meeting.

Dated this 27th day of October, 2022.

Linda Rappe, City Clerk

Emergency Management Services Committee (EMS)

AGENDA

Roll Call

The regularly scheduled EMS meeting was held at City Hall on the 5th day of Oct, 2022 at 6:05 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Ferris, Christensen, Fitch, and Ersland.

THE FOLLOWING MEMBERS WERE ABSENT: Hanson and Flom

THE FOLLOWING WERE ALSO PRESENT: City Administrator Ibisch.

Chair Ferris called meeting to order at 6 PM.

Agenda: Motion by Fitch and second by Ersland, to approve the agenda as listed, Approved Unanimously.

Minutes: Motion by Ersland and second by Christensen, Approved Unanimously.

OLD BUSINESS

Staff reports were reviewed and discussed. Fire Chief ran through the efforts being made to inform the public regarding the Fire Hall project. Fliers have been mailed and fire fighters will be doing informative visits at the end of the month. Ibisch advised Fitch to present to the Lions' Club, Fitch indicated that he would plan on it for October. Ibisch noted that information went out with the utility bills. EMS will also plan an event for the beginning of November. It will coincide with the regular meeting night.

NEW BUSINESS

- a. Policy for loose dogs in town-Member Ersland
Ersland reviewed issues she has seen with dogs running loose. She noted that the language might seem vague to someone unfamiliar with it. She suggested other changes to loose animal policies. With the Police Chief absent, conversation was had on what are other options and what has been done in the past. Ibisch will forward this issue to Council for review and its likely to come back to EMS in November.
- b. Inspection of apartment buildings for safety reasons, can we add the senior care centers to the list as well-Member Ersland

Discussion was held regarding the rental property inspection programs and Code. Ersland indicated that there might be some issues in local senior/memorycare units due to staffing turnover. Fitch will contact appropriate authorities. He believes a larger review of rental units is necessary. Ibisch will forward this issue to Council for review and its likely to come back to EMS in November.

OTHER BUSINESS

No other business.

ADJOURN: With no objections, Chair Ferris adjourned the meeting at 7:05 p.m.

§ 90.01 DEFINITIONS.

As used in this chapter, unless the context otherwise indicates, the following words shall be defined to mean:

ANIMAL CONTROL OFFICER. The city staff charged with the duty of picking up and impounding unlicensed dogs, strays, and abandoned animals as herein provided.

ANIMAL SHELTER. Any premises designated by the city for the purpose or impounding or caring for animals held under the authority of this chapter.

AT LARGE. Off the premises of the owner and not under the control of the owner, or other competent person, by leash not exceeding eight feet in length. **Animals shall be controlled by a leash not exceeding eight feet in length when off the premises of the owners. Otherwise, they shall be considered running at large.**

DANGEROUS ANIMAL. An animal that has:

- (1) Without provocation, inflicted substantial bodily harm on a human being on public or private property; or
- (2) Killed or caused substantial bodily harm to a domestic animal without provocation while off the owner's property; or
- (3) Been found to be potentially dangerous, and after the owner has notice that the animal is potentially dangerous, the animal aggressively bites, attacks, or endangers the safety of humans or domestic animals; or
- (4) Been declared a dangerous dog pursuant to Minnesota Statutes by the animal control authority of another jurisdiction.

DOMESTIC ANIMAL. Any various non-venomous animals domesticated so as to live and breed in a tame condition. Domestic animals do not include any animal considered **NON-DOMESTIC** as defined by this section. **DOMESTIC ANIMALS** are limited to:

- (1) Dogs;
- (2) Cats;
- (3) Rabbits;
- (4) Ferrets;
- (5) Any of the class of Aves (birds) that are caged and otherwise kept inside the residence, specifically excluding poultry;
- (6) Any of the order of Rodentia such as mice, rats, gerbils, hamsters, chinchillas and guinea pigs;
- (7) Any of the class of Reptilia such as snakes, lizards, and turtles excepting those meeting the **NON-DOMESTIC ANIMAL** definition; and
- (8) Any of the class of Amphibian such as salamanders, frogs, toads excepting those meeting the **NON-DOMESTIC ANIMAL** definition.

KENNEL. Any place, building, tract of land, abode, or vehicle where four or more dogs over the age of six months are kept and maintained. **KENNEL** does not include a veterinarian licensed to practice in the State of Minnesota who keeps, congregates or confines dogs in the normal pursuit of the practice of veterinary medicine. **KENNEL** does not include an animal shelter owned and operated by any political subdivision of the state or providing animal sheltering services under contract with any political subdivision of the state.

NON-DOMESTIC ANIMAL. Those animals considered to be naturally wild and not naturally trained or domesticated; or which are considered to be farm animals or inherently dangerous to the health, safety, and welfare of people. Unless otherwise defined, **NON-DOMESTIC ANIMALS** shall include:

- (1) Any member of the cat family (Felidae) including, but not limited to, lions, tigers, cougars, bobcats, leopards and jaguars, but excluding those recognized as domesticated house cats.
- (2) Any naturally wild member of the canine family (Canidae) including, but not limited to, wolves, foxes, coyotes, dingoes, and jackals, but excluding those recognized as domesticated dogs.
- (3) Any hybrid or crossbreeds between an animal defined in divisions (1) or (2) and a domestic animal and offspring from all subsequent generations of those hybrids or crosses, such as the crossbreed between a wolf and a dog.
- (4) Any member or relative of the mammal family including any skunk (whether or not descended), raccoon, or squirrel, but excluding those members otherwise defined or commonly accepted as domesticated pets.
- (5) Any poisonous, venomous, constricting (when snake is of size causing inherent risk to humans), or inherently dangerous member of the reptile or amphibian families including, but not limited to, rattlesnakes, boa constrictors, pit vipers, crocodiles and alligators.
- (6) Goats, pigs (including pot bellied pigs), poultry, horses, cattle, llama, bison.
- (7) Any other animal that is not explicitly listed above but which can be reasonably defined by the terms of this section including, but not limited to exotic animals, human primates, bear, deer, elk, ducks, and game fish.

OWNER. Any person, keeper, custodian or legal entity owning, harboring or keeping an animal, whether temporary or permanent.

POTENTIALLY DANGEROUS ANIMAL. An animal which has:

- (1) When unprovoked, bitten a human or a domestic animal on public or private property; or
- (2) When unprovoked, chased or approached a person, including a person on a bicycle, upon the streets, sidewalks, or any public or private property, other than the animal owner's property, in an apparent attitude of attack; or
- (3) A known history or propensity, tendency or disposition to attack while unprovoked, causing injury or otherwise threatening the safety of humans or domestic animals; or
- (4) Been declared a potentially dangerous dog pursuant to Minnesota Statutes by the animal control authority of another jurisdiction.

PREMISES. Any building, structure, shelter or land whereupon animals are kept or confined.

PROPER ENCLOSURE. Securely confined indoors or in a securely enclosed and locked pen or structure suitable to prevent the animal from escaping and providing protection from the elements for the animal. A proper enclosure does not include a porch, patio, or any part of a house, garage, or other structure that would allow the animal to exit of its own volition, or any house or structure in which windows are open or in which door or window screens are the only obstacles that prevent the animal from exiting.

PROVOCATION. An act that an adult could reasonably expect may cause an animal to attack or bite.

SUBSTANTIAL BODILY HARM. Bodily injury which involves a temporary but substantial disfigurement, or which causes a temporary but substantial loss or impairment of the function of any bodily member or organ, or which causes a fracture of any bodily member.

UNPROVOKED. The condition in which the animal is not purposely agitated or disturbed. It is a rebuttable presumption that any attack on a child 14 years of age or younger for which a reasonable person connotes an intent to inflict bodily harm will be considered to be unprovoked unless the child is engaged in the commission of a crime or illegal activity, including activities classified under Minnesota Statutes as cruelty to animals.

(Ord. 857, passed 10-14-2015; Ord. 869, passed 9-13-2017; Ord. 6.2-2021, passed 6-23-2021)

§ 90.02 DOG LICENSE REQUIRED; TAGS.

(A) *License required.* It will be unlawful for any person to own, keep or harbor any dog or dogs over six months of age within the city, without having obtained a license.

(1) *Dog licenses.* No license will be issued for any dog unless the applicant presents proof of vaccination from a licensed veterinarian as proof that the dog has been immunized as required by § 90.06.

(2) *Information required.* The owner is required to state the dog's name, sex, breed, color and any other information required by the Chief of Police on each license application.

(3) *Date of payment of license fee.* It is the duty of the owner of a dog required to be licensed to pay the license fee on or before January 1 of each year, or upon acquiring ownership or possession of an unlicensed dog, or upon establishing residence in the city. All licenses will expire on the last day of December of the same calendar year following its issuance, unless a lifetime license is purchased. If any owner does not obtain a license for his/her dog by this date, a late license fee will be added onto the regular dog license fee.

(4) *Non-refundable.* No refunds will be made on any dog license fee because of the removal of the dog from the city or because of the death of the dog before the expiration of the license period.

(B) *Tags.*

(1) *Generally.* Upon approval of a dog license application, the applicant will be provided with a tag which shall be permanently fastened to the collar of the dog in such manner that the tag may be seen easily, and the tag will be worn constantly by such dog.

(2) *Duplicate tags.* When any dog tag is lost, a duplicate may be issued upon presentation of a receipt showing the payment of the license fee for the then current year. Fees for duplicate tags will be established by City Council.

(3) *Offenses involving tags.* It is unlawful to counterfeit, or attempt to counterfeit, the tags provided for in this section or to remove from any dog a tag legally placed upon it with the intent of placing it upon another dog, or to place such tag upon another dog. It is unlawful for any person to transfer any tag issued, or to place a tag upon any dog other than the one for which it was issued, provided a tag may be transferred with the dog for which it was issued.

(Ord. 857, passed 10-14-2015; Ord. 866, passed 6-14-2017)

§ 90.03 KEEPING OR HARBORING PROHIBITED.

(A) (1) No residential address shall own, care for, have custody or control of more than three dogs within the city limits.

(2) No person shall own, care for, have custody or control of, within the city limits, any non-domestic animal as defined in this chapter.

(3) *Exceptions.* An exception may be made to this prohibition for the following: non-domestic animals within the City's Agricultural Zoning District as specifically provided within the city's Zoning Ordinance.

(B) *Restrictions on food and drink establishments.* It is unlawful for the owner or operator of any establishment wherein the selling, handling, processing or preparation of food is done to permit any animal in such establishment except as allowed by Minnesota Statutes.

(Ord. 857, passed 10-14-2015; Ord. 6.2-2021, passed 6-23-2021)

§ 90.04 ANIMALS AT LARGE.

(A) It will be unlawful for any person having or maintaining any animal to permit the animal to be at large or to be upon any premises other than as provided in the permit whether or not a permit for such animal has been issued as provided under the licensing and permit provisions of this chapter or other ordinances of the city.

(B) It is unlawful for any owner to allow a domestic animal to be at large at any time.

(C) *Dog parks.* Dogs are permitted to be unleashed in off leash dog park areas as designated by the city under the following conditions:

(1) The dog owner or owner's designee as allowed by park rules must be present; and

(2) The dog must be under the voice control of the owner at all times; and

(3) Feces must be properly removed and disposed of; and

(4) A dog deemed a dangerous or potentially dangerous animal under this chapter is not permitted to use off leash areas.

(Ord. 857, passed 10-14-2015)

§ 90.05 BARKING, NUISANCES, PROPERTY DAMAGE AND FECAL CLEAN-UP.

(A) *Barking.* No person will keep or harbor a dog which habitually barks, cries, howls or whines for a period of six or more minutes out of a ten consecutive minute period.

(B) *Nuisance noise.* It is unlawful for any owner to maintain at any place within the city any animals which, by their habitual whining, barking, howling or other disagreeable noises, disturbs the people in the locality where kept.

(C) *Damage to property by animals prohibited.* No person having the custody or control of a dog, cat or other animal will permit the animal to damage any lawn, garden or other property, public or private, or to defecate on private property, without the consent of the property owner.

(D) (1) *Fecal clean-up.* It is the duty of each person having the custody or control of a dog, cat or other animal to voluntarily and promptly remove any feces left by such dog or animal on any sidewalk, gutter, street, park land or other public property, or any public area, and to dispose of the feces in a sanitary manner and to have in immediate possession a device or equipment for the picking up and removal of feces. For the purpose of this division, **PUBLIC AREA** will include any property open for public use or travel, even though it is privately owned.

(2) *Exception.* The provisions of this division do not apply to a guide dog or service animal accompanying a blind person or to a dog when used in police or rescue activities by or with the permission of the city. This division will not be construed by implication or otherwise to allow dogs to be where they are otherwise prohibited by the ordinances of the city.

(Ord. 857, passed 10-14-2015)

§ 90.06 RABIES CONTROL.

(A) (1) *Dogs and cats rabies immunization required.* All dogs and cats over the age of six months harbored or maintained within the city shall be immunized against rabies by a licensed veterinarian. The vaccines used and their duration of immunity against rabies will be as recommended by the National Association of State Public Health Veterinarians (NASPHV) in their current Compendium of Animal Rabies Prevention and Control.

(2) *Exceptions.* No dog or cat need be vaccinated when a licensed veterinarian has examined the animal and certified that, at such time, vaccination would endanger its health because of its age, infirmity, debility, illness, or other medical consideration; and such exception certificate is presented to the city. The animal shall be vaccinated against rabies as soon as its health and age permit.

(B) *Exposure.* Dogs, cats or other animals known to have been bitten by or exposed to a rabid animal must be euthanized or the animal's owner must adhere to procedures as described in the NAHSPV Compendium of Animal Rabies Prevention and Control. Notification of exposure shall be made immediately to the city. Costs associated with exposure are incurred at the animal owner's expense.

(C) *Disposition of diseased dogs, cats or other animals.* If a dog, cat or other animal quarantined under § 90.10 is found

to be sick or diseased, the operator of the quarantine facility will immediately report in writing to the city on the condition of the dog or animal. The city may then take possession of the dog, cat or animal for the purpose of submitting it to determine if it is suffering from rabies. A diseased dog, cat or animal may be euthanized, if the city determines such action necessary for the protection of public health and safety, or as recommended by a licensed veterinarian.

(Ord. 857, passed 10-14-2015)

§ 90.07 DANGEROUS AND POTENTIALLY DANGEROUS ANIMALS.

(A) *Designation as a dangerous or potentially dangerous animal.* The Animal Control Officer or their designee will designate any animal as a dangerous or potentially dangerous animal upon receiving evidence that such animal meets the definition set forth in this chapter.

(B) *Exemption.* Animals may not be designated as dangerous or potentially dangerous if the threat, injury, or damage was sustained by a person who was:

- (1) Committing, at the time, a willful trespass or other tort upon the premises occupied by the owner of the animal;
- (2) Provoking, tormenting, abusing, or assaulting the animal or who can be shown to have repeatedly, in the past, provoked, tormented, abused, or assaulted the animal; or
- (3) Committing or attempting to commit a crime.

(C) *Notification and procedure.* When an animal is declared dangerous or potentially dangerous, the owner(s) of the dangerous or potentially dangerous animal shall be notified in writing that such animal is dangerous or potentially dangerous.

(1) *Notice of right to appeal.* This notice shall state the date, time, place, the animal bit, chased, attacked or threatened, and shall advise the owner that they have 14 days to appeal the determination by requesting a hearing before the independent hearing officer.

(2) The owner of the animal must immediately comply with the proper enclosure requirements, as defined in this chapter, even if appealing the designation.

(3) Written notice of the designation may either be mailed by first class US mail or by personally delivering the notice to the owner of the animal declared as dangerous or potentially dangerous.

(D) *Noncompliance of order.* If an owner of a dangerous or potentially dangerous animal fails to comply with any conditions for dangerous or potentially dangerous animals specified in this chapter and fails to request a hearing within 14 days of the designation, the animal shall be seized.

(1) Notice shall be provided to the owner of the basis for the seizure and the right to request a hearing before an independent hearing officer to determine whether the conditions were violated.

(2) A request for hearing must be made within 14 days of the seizure. If the owner fails to request a hearing within 14 days, or after a hearing, is found to have violated the conditions, the Animal Control Officer may order the animal destroyed in a proper and humane manner and the owner shall pay the costs of confining the animal. If the owner is found not to have violated the conditions, the owner may reclaim the animal.

(E) An owner of a dangerous or potentially dangerous animal must notify the Police Chief in writing within 14 days of any transfer to a new owner or location, or death of the animal. This notification shall include proof of death or the complete name, address and telephone number of the person to whom the dog has been transferred or the address where the dog has been relocated.

(F) *Review of designation.* Beginning six months after an animal's dangerous or potentially dangerous designation, an owner may request in writing that the designation be reviewed by the Animal Control Officer or their designee. The owner must also provide evidence that the dog's behavior has changed and that no violation of this chapter has occurred during that time period. The city may use discretion in determining whether any conditions which have been ordered are still required.

(G) *Limitation on additional animals.* After an owner has had an animal designated as dangerous or potentially dangerous, the owner will not be eligible for additional animal permits or licenses until documentation is provided to the Police Chief that the dangerous/potentially dangerous animal has either died, has been relocated to another suitable owner, or had the designation removed.

(Ord. 857, passed 10-14-2015)

§ 90.08 DANGEROUS ANIMALS.

(A) *Disposition of dangerous animals.* The Community Service Officer or Police Officer, after designation of an animal as dangerous has the authority to determine the disposition of the dangerous animal.

- (1) The dangerous animal will be euthanized; or
- (2) The dangerous animal will be subject to the following conditions:

(a) *Housed in a proper enclosure.* Proper enclosure means securely confined indoors or in a securely locked pen or structure suitable to prevent the animal from escaping and to provide protection for the animal from the elements. A proper enclosure does not include a porch, patio, or any part of a house, garage, or other structure that would allow the animal to exit of its own volition, or any house or structure in which windows are open or in which door or window screens are the only barriers which prevent the animal from exiting. Such enclosure will not allow the egress of the animal in any manner without human assistance. A pen or kennel for a dog designated as dangerous will meet the following minimum specifications:

1. Have a minimum overall floor size of 32 square feet.
2. Sidewalls will have a minimum height of five feet and be constructed of 11-gauge or heavier wire. Openings in the wire will not exceed two inches, support posts will be one and one-quarter inch or larger steel pipe buried in the ground 18 inches or more. When a concrete floor is not provided, the sidewalls will be buried a minimum of 18 inches in the ground.
3. A cover over the entire pen or kennel will be provided. The cover will be constructed of the same gauge wire or heavier as the sidewalls and will also have no openings greater than two inches.
4. An entrance/exit gate will be provided and be constructed of the same material as the sidewalls and will also have no openings in the wire greater than two inches. The gate will be equipped with a device capable of being locked and will be locked at all times when the animal is in the pen or kennel; and

(b) *Insurance.* The owner provides and shows proof annually of public liability insurance paid in full in the minimum amount of \$500,000. If the animal is impounded, proof of insurance must be demonstrated prior to the animal's release; and

(c) *Posting.* Post the front and rear of the premises with clearly visible warning signs including a warning symbol to inform children, that there is a dangerous animal on the property as specified in M.S. § 347.51; and

(d) *Muzzle.* If the animal is a dog and is outside the proper enclosure, the dog must be muzzled and restrained by a substantial chain or leash not to exceed six feet in length and be under the physical restraint of a person 18 years of age or older. The muzzle must be of such design as to prevent the dog from biting any person or animal, but will not cause injury to the dog or interfere with its vision or respiration; and

(e) *Microchip identification required.* The owner of a dangerous animal is required to have a microchip installed or injected on the animal, to the extent that the species of the animal allows placement of the chip. The microchip will be installed in or injected under the skin of the animal by a licensed veterinarian and will be designed so that, when scanned by an electronic reader, it is capable of providing the identification of the animal's owner. The identification number and microchip manufacturer shall be provided to the Animal Control Officer. The owner shall maintain current address information with the manufacturer. All costs related to the installation and maintenance of the chip are the responsibility of the owner. If the animal is impounded, the microchip will be installed or injected prior to its release; and

(f) *Annual registration fee.* The owner of a dangerous dog is required to complete an annual registration form and pay annual registration fee as set by the City Council, in addition to the annual dog license. If the dog is impounded the fee will be paid prior to the animal's release; and

(g) *Spay/neuter.* If the animal is a dog or cat, the owner shall provide proof of spay or neuter; and

(h) *Tag.* A dangerous dog registered under this section must have a standardized, easily identifiable tag identifying the dog as dangerous and containing the uniform dangerous dog symbol, affixed to the dog's collar at all times; and

(i) *Obedience class.* The owner of a dog shall be required to complete an approved dog obedience class.

(B) *Appeal.* Appeal of the animal control officer's dangerous animal designation will be a hearing before an independent hearing examiner not more than 14 days after receipt of the appeal request. At the time of the hearing, the animal owner may appear and present any evidence which the animal owner may deem material to the investigation. The hearing officer will make findings of fact as to whether a violation of the provisions of this section has been committed. The hearing officer will affirm or reject the dangerous animal designation or may impose other sanctions as warranted. The hearing officer's decision shall issue within ten days of the hearing. If the declaration is upheld, the actual expenses of the hearing up to a maximum of \$1,000 will be the responsibility of the animal's owner.

(Ord. 857, passed 10-14-2015)

§ 90.09 POTENTIALLY DANGEROUS ANIMALS.

Animal subject to conditions. An animal that has been determined to be potentially dangerous shall do the following:

(A) The animal shall be required to be restrained by leash not to exceed six feet in length, and/or muzzled, and under the control of a person 18 years of age or older at all times it is outdoors and not inside a proper enclosure;

(B) *Spay/neuter.* If the animal is a dog or cat, the owner shall provide proof of spay or neuter;

(C) *Obedience class.* The owner of a dog shall be required to complete an approved dog obedience class; and

(D) *Microchip identification required.* The owner of a potentially dangerous animal shall have a microchip installed or injected on the animal, to the extent that the species of the animal allows placement of the chip. The microchip will be installed in or injected under the skin of the animal by a licensed veterinarian and will be designed so that, when scanned by an electronic reader, it is capable of providing the identification of the animal's owner. The identification number and

microchip manufacturer shall be provided to the Animal Control Officer. The owner shall maintain current address information with the manufacturer. All costs related to the installation and maintenance of the chip are the responsibility of the owner. If the animal is impounded, the microchip will be installed or injected prior to its release.

(Ord. 857, passed 10-14-2015)

§ 90.10 ANIMAL BITING; QUARANTINE.

(A) *Animal biting.* Whenever any animal capable of transmitting the rabies virus has bitten any person or domestic animal, the owner or custodian of the biting animal, upon being notified by the Animal Control Officer, will immediately cause the animal to be quarantined at the animal shelter, or by a veterinarian licensed to practice in the State of Minnesota and approved by the city, for a period of ten days after the bite incident. The Animal Control Officer may allow the owner to quarantine the animal if proof of current rabies vaccination is provided. All expenses related to any quarantine will be the responsibility of the animal owner.

(B) (1) *Release from quarantine.* At the end of ten days, a licensed veterinarian shall examine the animal to ascertain whether symptoms of rabies exist. If the veterinarian diagnoses the animal to be free of the signs of rabies, the animal shall be released from quarantine.

(2) If a quarantined animal sickens or dies, it shall be sent to the Minnesota Department of Health for rabies testing. The owner of the animal is responsible for the cost of quarantine, veterinary fees and testing.

(C) *Noncompliance of order.* If an owner fails to comply with any portion of the quarantine, the animal shall be seized and impounded for the remainder of the quarantine period. The animal may be reclaimed by the owner as set forth in this chapter.

(Ord. 857, passed 10-14-2015)

§ 90.11 ANIMALS SUBJECT TO IMPOUNDMENT.

(A) *Dogs.* The Animal Control Officer or any duly authorized assistant may impound any dog found in the city without the currently effective tag provided for in this chapter; or any dog found at large at any time within the city.

(B) *Cats.* It will be lawful for the Animal Control Officer or any duly authorized assistant to take up and impound any cat found in the city without a currently effective rabies vaccination as provided for in this chapter; or any cat found at large at any time within the city.

(C) *Other animals.* Any animal considered at large is subject to impoundment.

(Ord. 857, passed 10-14-2015)

§ 90.12 REDEMPTION.

Animals may be redeemed from the animal shelter by the owner any time, during office hours, within five business days after seizure and impounding, upon a statement of ownership, proof that a license has been issued for a dog, and proof of payment to the city of the impounding fee, including the cost of caring for the animal during the impound period. The animal will be released to the owner, unless it is being held for rabies observation or for potentially dangerous or dangerous dog designation. The amount of the fee will be the amount established by the City Council.

(Ord. 857, passed 10-14-2015)

§ 90.13 DISPOSITION OF UNREDEEMED ANIMALS.

Any animal that is not redeemed by the owner becomes the property of the city. Suitable animals may be placed for adoption.

(Ord. 857, passed 10-14-2015)

§ 90.14 INTERFERENCE WITH OFFICERS.

It is unlawful for any unauthorized person to break open the animal shelter, or to attempt to do so, or to take or let out any animal, or to take, or attempt to take, from any Animal Control Officer any animal taken by them in compliance with this chapter, or in any manner to interfere with or hinder such Animal Control Officer in the discharge of their duties under this chapter.

(Ord. 857, passed 10-14-2015)

Complaint Form Residential Rental Properties

Date: _____

Complainant Information

Name: _____ Phone Number: _____

Address: _____ City/State/Zip: _____

Violation Information

Owner/Landlord: _____ Phone Number: _____

Address: _____ City/State/Zip: _____

Details of complaint. Please be as detailed as possible. Attach pages as needed.

By signing, I certify that the above and any attached information as true and correct. I understand that if my complaint is found invalid, I may be assessed an inspection fee.

Signature: _____ Date: _____

Office Use Only:

Date Received: _____ Date Owner/Representative Notified: _____

Inspector Assigned: _____ Date: _____

Dear City Council

I am requesting to remove the sidewalk at my home, the sidewalk does not travel the length of the block. It is from curb to my front sidewalk which goes to my house. It will not cost the city any money, I will remove it my self.

Sincerely

Chris Grendahl
408 2nd Ave SW
Kasson MN 55944

ArcGIS WebMap



November 3, 2022

Roads

— CITY

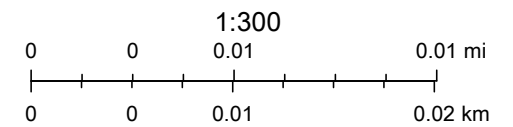
Address

PIN

Name



Parcels



CITY OF KASSON
2022 FEE SCHEDULE (REFERENCE ORDINANCE)

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KASSON AS FOLLOWS:

Fees shall be hereby established:

ADMINISTRATIVE FEES:

Copies	\$0.25 per page – 8 ½ x 11 (black & white)	
	\$0.75 per page – 11 x 17 (black & white)	
	\$0.50 per page – 8 ½ x 11 (color)	
	\$1.00 per page - 11 x 17 (color)	
Candidate Filing Fee	\$5.00	
NSF's, Closed Accounts, Stop Pays	\$30.00 per check	
Duplicate Meeting Tapes	\$3.00 per tape	
Special Assessment Search	\$25.00	
Administrative Fee	\$50.00	
Notary Public	\$2.00	
Copy of City Code	actual cost	
Copy of Zoning Code only	actual cost	
Duplicate License/Permit, any type	\$10.00	
Mileage Reimbursement	IRS rate	
Maps	\$5.00	11 x 17 Maps
	\$10.00	2 ½ x 1 ½ ft. Maps
	\$25.00	Wall Maps
City Hall Room Rentals	\$25.00	East Conference Room
	\$15.00	Mini-Conference Room
	\$50.00	Council Chambers
	\$25.00	Key Deposit
	No Charge	Non-Profits
Library Community Room	No Charge	Non-Profits ONLY
Late Charge on Invoiced Amounts	.75% monthly if not paid within 30 days.	
To Developers		

CREDIT CARD PAYMENT POLICIES

PRIVACY POLICY: *"We respect and are committed to protecting your privacy. We will not sell your personally identifiable information to anyone."*

SECURITY POLICY *"Your payment and personal information is always safe. The Secure Sockets Layer (SSL) software is the industry standard and among the best software available today for secure commerce transactions. It encrypts all of your personal information, including credit card number, name, and address, so that it cannot be read over the internet."*

REFUND POLICY: *The City of Kasson has a NO REFUND Policy.*

POLICE SERVICES

Department Accident Reports	\$15.00
Vehicle Impoundment Fee	Cost of impoundment +-\$15.00/day
Criminal History Check	\$15.00 per check
PBT (Preliminary Breath Test)	\$20.00 per week
Patrol Unit (FEMA – disaster)	\$65.00/hour + 25.00/person
Reserve Officer	actual cost
Civil Standby	\$100 per hr. 2hr min

96.01*

Fair Housing; Rental Housing	
Base fee 3 housing units or less	\$20
Base fee 4 to 8 housing units	\$25
Base fee 9 or more housing units	\$30
Plus \$10 for each rental unit*	

*Rental unit fee waived, if crime free multi-housing Gold Certificate is attached.

If application for renewal is not made prior to the expiration of the certificate, an additional fee of \$2.50 per day shall be charged for each day thereafter up to 20 days or until the application is filed, whichever occurs first.

ATV/UTV/Golf Cart Permit	\$30 good for 3 years
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Animals

90.22*

Animal Lifetime License	\$25.00 per animal
Dog Impound – with license	Cost of Impound
Dog Impound – without license	Cost of Impound plus \$50.00
Cat Impound – with license	Cost of Impound
Cat Impound – without license	Cost of Impound plus \$50.00
Tag Replacement	\$10.00
Dangerous Dog	\$100.00 annually
Kennel (more than 3 dogs or cats)	\$250.00 annually

BUILDING PERMIT FEES

150.05*

Homes & Other Construction**Valuation of Structure**

\$1-\$500	\$40.00	
\$501-\$2,000	\$40.00	1st \$500 plus \$3.87 for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001-\$25,000	\$98.05	1st \$2,000 plus \$15.92 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001-\$50,000	\$464.21	1st \$25,000 plus \$12.00 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001-\$100,000	\$764.21	1st \$50,000 plus \$8.44 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001-\$500,000	\$1,186.21	1st \$100,000 plus \$6.75 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001-\$1,000,000	\$3,886.21	1st \$500,000 plus \$5.30 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$6,536.65	1st \$1,000,000 plus \$3.81 for each additional \$1,000 or fraction thereof
	State Surcharge	.0005 x Valuation
	Plan Review Fee	65% of Building Permit Fee
	Reinspection Fee	\$60.00
	Plumbing Permit	\$60.00
	Mechanical Permit	\$60.00
	Siding Permit	\$100.00
	Windows Permit	\$100.00
	Sump Pump Permit	\$100.00
	Permit Extension	\$60.00
150.07*	Permit Research	\$60.00

Mobile Homes

Installation Permit	\$250.00
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Roofing Construction

Shingling Permit	\$100.00
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Reissue of Expired Permit	Equal to original permit fee
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Failure to Obtain Permit	\$150.00 or a sum equal to two times the building permit fee applicable to the project, whichever is greater
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revised 4/10/19

CONSTRUCTION FEES:

Occupancy Permit	\$50.00
Street Elevations Determination	\$50.00
Curb Cut	\$50.00
Sidewalk Replacement Program	no charge
Soil Boring	\$50.00
Excavations	\$50.00
Gasoline Storage	\$100.00
Demolition	\$250.00
Demolition Permit Deposits	\$2,500.00

LAND USE FEES:

Preliminary Plat	\$300.00	+ \$20/lot & engineering
Final Plat	\$300.00	+ \$20/lot & engineering
Variance	\$300.00	+ filing fee
Rezone	\$400.00	+ filing fee
Street /Easement Vacation	\$250.00	+ filing fee
Conditional Use Permit	\$300.00	+ filing fee
Annexation	Less than 1 acre	\$350 + costs
	1-10 acres	\$425.00 + \$25.00/acre
	11+ acres	\$650.00 + \$5.00/acre
Site Plan Review		\$2,000.00
Planned Unit Development		\$300.00 + \$25/lot & engineering
Appeal		\$150.00
Concept Plan		\$2,000.00

ADDITIONAL FEES: (include by are not limited to)

Parkland Dedication Allowance	10% of Value	\$10,000/acre estimated value
Net Revenue Loss Fee	110% of NRL Pmt	\$2100.00/lot estimate
Substandard Road Fee		(for future discussion)
Engineering Costs		Actual
Certified Building Official		\$58.06 per hour
Building Official Consultant		\$58.06 per hour
Building Field Inspector		\$57.46 per hour
Clerical/Secretarial		\$38.08 per hour
Attorney		\$150.00 per hour
Mileage		IRS rate
Other Expenses		At Cost

LICENSE & PERMIT FEES:

110.23*	<u>Alcoholic Beverages</u>	<i>Maximum Set by State</i>
	3.2% Malt Liquor, Off-Sale	\$100.00
	3.2% Malt Liquor, On-Sale	\$100.00
	Consumption or Display	\$200.00
	Intoxicating, On-Sale	\$1,000.00
	Buyer's Card	\$20.00
	Club Intoxicating, On-Sale	\$300.00 - under 200 members
		\$500.00 - 201 to 500 members
		\$650.00 - 501 to 1,000 members
		\$800.00 - 1,001 to 2,000 members
		\$1,000.00 - 2,001 to 4,000 members
		\$2,000.00 - 4,001 to 6,000 members
		\$3,000.00 - over 6,000 members
	Wine	\$200.00
	Malt Liquor Off-sale	\$200.00
	Microbrewery/Small Brewer/Brewery	\$200.00
	Brew Pub-Sunday	\$200.00
	Brew Pub	\$500.00
	TapRoom On-Sale	\$275.00
	Distillery/Winery	\$200.00
	Wine ID Card Application	\$5.00
	Investigation	\$100.00
	Sunday Liquor License	\$200.00
	Public Consumption	\$100.00 per event
113.08*	<u>Adult Establishment</u>	\$5,000 per year
111.21*	<u>Amusements</u>	
	Mechanical Amusement Devices	\$15/location + \$15/machine
111.04*	<u>Charitable Gambling</u>	
	Investigation	\$100.00 per state statute
	<u>Fireworks</u>	
	Fireworks Displays	\$50.00
112.06*	<u>Peddlers & Solicitors</u>	
	For-Profit	\$50.00 per person, good for up to 90 days
	Non-Profit	No Charge, but must register
111.43*	<u>Pool Halls & Bowling Alleys</u>	
	Pool Hall	\$10.00 for each table
	Bowling Alley	\$10.00 for each alley
51.43*	<u>Refuse Hauling</u>	
	Hauler's Permit	\$500.00 flat fee, each company
	<u>Food Truck Policy</u>	\$250 Annual Permit
		6 month permit \$150
	Mobile Business Permit	\$100 Annual

PARK & REC FEES:

Vets Park Pavilion Rental	\$40.00/block of time/designated shelter
Lions Park Pavilion Rental	\$20.00/block of time/designated shelter
Adult Basketball League	\$10 per participant*
	*Subject to change if school increases gym fee
Adult Softball	\$300.00 per team
Adult Volleyball	\$100.00 per team
Ball Field Maintenance	\$25.00 per hour

Aquatic Center Rates**Season Passes:**

Family Pass	Kasson resident	\$185.00
	Non-resident	\$220.00
Single Pass	Kasson resident	\$85.00
	Non-resident	\$105.00

Daily Fees:

Daily Lap swim	\$3.00/person
Season Lap Swim Pass	\$45.00
Individual Daily Fee	6 afternoon \$3.00 Evenings \$3.00 Sun Family Swim

Red Cross Lessons:

	\$45/participant
Private Lessons:	\$65.00 /participant
(Set up with A.C. Manager)	

Tiny Tot Lessons:

	\$25.00/ participant
Parent/Tot Swim: Daily Fee	\$3.00 /child (no charge for parent)
Season Pass	\$25.00 /child

Swim Team:

\$45.00-/participant (no transportation)

Water Fitness programs:

\$30.00 facility fee for 50 minute class times
during designated available times

Aquatic Center Facility Rental:

Non-refundable deposit	\$50.00 (required two weeks prior to event)
2 Hour rental	\$225.00 -(Deposit is applied to this fee)
	Up to 25 Swimmers \$3.00 for each Add'l over 25 swimmers

Funbrella Rentals 3 hrs:

Non-refundable fee	\$50.00 (required one week prior to event, see notes)
(The daily swim fee is charged for any swimmers who do not present a pass.)	

PARK & REC FEE

Ball Field Rental

\$30.00/field/day

Ball Field Maintenance

\$15.00/hour

Veterans Memorial Park Concession rental

Electric Hook-up stand-alone concession trailer

\$250 damage deposit/ \$25.00 per day
\$25.00 per day

PUBLIC WORKS FEES:

Picnic Table Rental	\$20.00 deposit per table, \$400 maxi
Barricades Rental	\$10.00/each/day (undelivered)
Weed/Long Grass Eradication	\$100/hour (person + equip, min.1 hr)
Jet Rodder & Operator	\$70/hour + \$40/person
Loader & Operator	\$70/hour + \$40/person
Street Sign Installed	\$70/hour + \$40/person
Sweeper & Operator	\$70/hour + \$40/person
Line Truck & Operator	\$100 /hour + \$100 /person
Snow Removal from Sidewalks	\$100/hour (minimum 1 hour)

CEMETERY FEES

97.04*	Grave Prices-Single Grave site - full Casket	\$750.00
	Single Grave: Cremation - up to two cremations Allowed	\$750.00
	2 nd Level - 2nd Cremation or cremation over full casket	\$375.00
	½ Lot – 4 graves	\$3,000.00
	Full Lot – 8 graves	\$6,000.00
	Locating of monuments/markers (Required)	\$50.00

	M-Sat	M-Sat	Sun/Holiday	
<u>Burial – Open & Close</u>		<u>Winter</u>	<u>Sun/ Holiday</u>	<u>Winter</u>
Full Burial	\$675.00	\$800.00	\$900.00	\$1,050.00
Cremation	\$375.00	\$425.00	\$600.00	\$650.00

All opening and closings after 5:00 p.m. additional \$150.00

Oversized Vault Charge \$150.00

Winter Rates Effective Nov 15 thru April 15

Burial After 5PM Additional \$150.00

Vault Storage Fee (winter)

\$50.00/Month

DODGE COUNTY ICE ARENA

Winter	Cost	# of participants
DCYH	\$180/ hr	Varies
DCHS	\$180/ hr	Varies
RYHA	\$180/ hr	Varies
RJH	\$180/hr	Varies
Adult league	\$1900/ team	Varies
Junior Practice ice	\$100/hr	Varies
Junior Game ice	\$180/ hr	Varies
Open Skating	\$5 admission	Varies
Skate Rental	\$1/ pair	Varies
Open Hockey	\$5 admission	Varies

Spring	Cost	
Freestyle FS	\$5 admission	Varies
Open Hockey	\$5 admission	Varies
Open Skating	\$5 admission	Varies
Skate Rental	\$1/ pair	Varies
Weekend ice	\$100/ hr	Varies
AAA Hockey	\$125/ hr	Varies
District 9	\$180/ hr	Varies
USA Hockey	\$180/ hr	Varies

Summer	Cost	
DCYH	\$150/ hr	Varies
DCHS	\$150/ hr	Varies
Learn to Skate	\$25/ child	Varies
Novice	\$10 admission	Varies
Best of 5	\$8 admission	Varies
Bromberg	\$150/hr	Varies
Ice Rental	\$150/ hr	Varies
AAA Hockey	\$125/hr	Varies
Open Skating	\$5 admission	Varies
Skate Rental	\$1/ pair	Varies
Ice Rental wkday	\$150/ hr	Varies

Fall	Cost	
DCYH	\$150/ hr	Varies
DCHS	\$150/ hr	Varies
Girls 4 on 4 League	\$130/ hr	Varies
SME Elite	\$150/hr	Varies
District 9	\$180/ hr	
Viper Practice ice	\$100/ hr	Varies
Viper Game ice	\$180/ hr	Varies
Open Skating	\$5 admission	Varies
Skate Rental	\$1/ pair	Varies

Others	Cost
Lease of Wall space	Varies per size and duration
Pro shop	Varies on items
Concession rental/Liquor conc	20% of net profit

FIRE SERVICES

Two Fire Protection Agreements

\$81.90 per parcel

The information below will be entered into the comment field of the NFIRS Fire Reports as applicable. These codes will be used by the City of Kasson to generate an invoice for services rendered.

The City has full discretion to modify the bill as needed.

If this is a FEMA Disaster we will utilize the FEMA Pay Schedule.

All hourly rates will be under the assumption that they were used for the full time of the call.

Kasson Fire will not itemize usage per item on an hourly basis.

(Example: if we use a Ventilation Fan for 1 hour but the call was for 3 hours the billing for the fan will be for the full call time of 3 hours. During a call, the Kasson Fire Fighters cannot and will not assign time tracking equipment. Unless otherwise stated on the Fire Report.)

100 Rescue Vehicle - \$150 initial /\$50hr after

105 Air pack - \$10

110 Spare Bottle - \$5

115 Thermal Cameras - \$75

120 Saws -\$15

125 Tools - \$10

130 CO/Gas Monitor - \$50

135 Lift Bags/Cribbing - \$20

140 Electric Winch - \$20

145 Generator/Portable Power - \$25hr

150 Lights -\$25hr

155 Floor Dry - \$25 ½ bag

160 Fire Extinguishers - Refill Price

165 Ladders - \$10

170 Blankets - \$5

175 Ropes – Boarding up Full Cost

180 Extrication Tools (Jaws) \$100

200 Pumper 1 - \$200 initial / \$100 after

210 Exterior hose \$30/section, Interior hose \$20/section

220 Speed Lays - \$100

230 Foam- \$100

240 Foam Sticks \$15

250 Ventilation Fans - \$20hr

260 Road Cones -\$10

300 Pumper 2 -\$200 initial /\$100hr after

400 Ariel Ladder Truck -\$250 initial /\$100hr after

500 Tanker 1 -\$50 initial, \$25hr after

550 Pool fills \$75.00 per 2000 gallons

600 Tanker 2 - \$50 initial, \$25hr after

700 Grass Rig -\$100

710 Indian Packs \$25 each

720 Blowers - \$20hr

730 Swatters / Brooms -\$10 each

800 Utility Vehicle or

Transport Firefighters \$25

900 Damaged Equipment – Varies

950 Drug Lab Standbys -\$1000

1000 Staffing per person -\$10hr

1500 Hazmat/Decontamination Full cost

1700 Tripod / Rescue /

Entrapment - \$100hr

1900 EMR Vehicle (MVA Only) \$250

2000 Cancel in route or

similar CO calls \$250 minimum.

*Major Incidents City will

cap vehicle charges @ 4+hrs

all-inclusive

2022 FEE SCHEDULE

ELECTRIC

		Oct-May	June-Sept
Base Rate:	\$16.00/month		
	\$16.00	Residential Energy 0.107	0.122
	\$16.00 /month	Controlled AC - June-Sept -10% Discount	0.11
	\$26.00 /month	All Electric Resid. Energy 0.092	0.11
	\$55.00 /month	Small Commercial Energy 0.11	0.128
		Large Commercial Energy 0.063	0.069
		Large Commercial Demand \$12.40	\$14.90

Customers with a demand reading between 25 kW and 50 kW monthly have the annual option to select their commercial rate class.

Bi-Directional Meter	\$22.98 per month
Street Security Light	\$10.40 per month
Conservation Improvement Program Fee	3.00%
Wind Power:	1 unit: \$2.74; 2 units: \$5.50; 3 units: \$8.24
Pole Service Fee	\$16.00/month
Deposits	\$120.00 – residential (non-owners) \$190.00 – commercial (non-owners)
Service Fee	\$50.00 8:00-3:30PM on disconnect days 8:00-5:00PM all other days (No reconnections after business hours) \$200 M-F, 3:30pm -11pm, Sat- Sun, Holiday's no reconnects from 11PM -7AM
Electrical Meter	Actual cost of the meter
Electric Installation	\$225.00 per lot in residential subdivisions

*In commercial and industrial areas, the owner shall assume and be solely responsible for 50% of the total cost of the materials for the installation of the electric service including transformer. The owner shall provide the current transformer cabinet and access to the meter. The City shall supply current transformers and meter socket at the City's expense. The owner shall be responsible for supplying and installing service conductors to the transformer in accordance with the state electrical code. The owner shall provide the material for service connections. The City of Kasson shall make all connections.

Estimated Meter Reading	\$110.00 per month after two consecutive estimates
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Miscellaneous

110.0*	Pole Rental	\$10.00 per pole
	Antenna Rental	Per contract basis

Co-Generation Fees

Refer to: Municipal Distributed Energy Resource Interconnection Process

Water

HOUSEHOLD USE ONLY

No sewer or water credits shall be given for pool filling, lawn and garden watering, and residential car washing, etc. Homeowners are encouraged to install a 2nd meter to avoid sewer charges for outside use.

53.020*

2022 Residential Base Rate \$9.60/mont Usage rate:	0 -5,000	\$3.80 /1,000
(Regardless of usage)	5,001 -10,000	\$4.60/1,000
	Above 10,001	\$6.00/1,000

Additional Meter Base Rate \$4.80 /month	\$6.00 /1,000
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Commercial Base Rate \$19.00 /month Usage rate:	0 -10,000	\$3.80 /1,000
(Regardless of usage)	10,001 -100,000	\$4.60 /1,000
	Above 100,001	\$5.70/1,000

Deposits	\$95.00 – residential (non-owners)	
	\$95.00 – commercial (non-owners)	
Safe-Drinking-Water Connection	Set by MN State Health Department	
	Actual cost of the meter	
Meters – replacement	No charge (unless frozen)	
2nd Meter charge	\$60 flat fee mechanical permit	
	Cost of meter as per schedule	
Water Availability Charge	\$2,000.00 per acre (Due at Final Plat)	
Connection	\$1,200.00	
Service Fee	\$50.00 - during business hours	7:00 AM-5:00 PM
	(No reconnections after business hours)	

Tapping	\$200.00;	\$1,000 if no inspection performed
Estimated Meter Reading	\$100.00 after two consecutive estimates	
Metered Bulk Water	\$12.40 per 1,000	
Special monthly flat fees:	KM High School hydrant: \$11.12 Dodge County Fairgrounds: \$60.69	

53.020*

2023 Residential Base Rate \$9.90/mont Usage rate:	0 -5,000	\$3.95/1,000
(Regardless of usage)	5,001 -10,000	\$4.65/1,000
	Above 10,001	\$6.30/1,000

Additional Meter Base Rate \$4.90/month	\$6.30/1,000
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Commercial Base Rate \$19.80/month Usage rate:	0 -10,000	\$3.95/1,000
(Regardless of usage)	10,001 -100,000	\$4.65/1,000
	Above 100,001	\$5.70/1,000

2024 Residential Base Rate \$10.20/mor Usage rate: (Regardless of usage)	0 -5,000	\$4.10/1,000
	5,001 -10,000	\$4.70/1,000
	Above 10,001	\$6.60/1,000

Additional Meter Base Rate \$5.00/month		\$6.60/1,000
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Commercial Base Rate \$20.60/month Usage rate: (Regardless of usage)	0 -10,000	\$4.10/1,000
	10,001 -100,000	\$4.70/1,000
	Above 100,001	\$5.70/1,000

2025 Residential Base Rate \$10.50/mor Usage rate: (Regardless of usage)	0 -5,000	4.25/1,000
	5,001 -10,000	\$4.75/1,000
	Above 10,001	\$6.90/1,000

Additional Meter Base Rate \$5.10/month		\$6.90/1,000
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Commercial Base Rate \$21.50/month Usage rate: (Regardless of usage)	0 -10,000	\$4.25/1,000
	10,001 -100,000	\$4.75/1,000
	Above 100,001	\$5.70/1,000

Sewer

53.084*	Base Rate \$34.64 /month (Regardless of usage)	Usage rate:	\$6.53 /1000 gallons	
	Special monthly flat fees:	Dodge County Landfill	\$30.88	TBD
		Dodge County Admin building	\$37.35	based on County
	Sewer Availability Charge Connection	Due at Final Plat	\$2,000.00 per acre	
		Single Residence	\$2,450.00	
		Condominiums	\$2,500.00 per unit	
		Multiple Dwellings	\$2,500.00 for 1 st unit + \$175.00 for each additional unit	
		Mobile Homes		
		Privately Owned Park	\$1,750.00 for 1 st unit + \$120.00 for each add'l unit	
		Park w/Public System	\$1,750.00 per unit	
		Other Mobile Homes	\$1,750.00 per unit	
		Campgrounds	\$1,150.00 for 1 st unit + \$125.00 for each additional unit	
		Commercial	\$2,800.00	
		Industrial	\$2,500 for each 10,000 gallons of usage	
		Tapping Inspection	\$100.00	

Storm Water

52.03*	REF Base Rate \$15.50 /month			
	Stormwater Area Charge	Due at Final Plat	\$2000.00 per acre	New Fee
	Groundwater Drainage Systems Inspection	\$50.00	(new construction only)	
53.124*	Sump Pump Surcharge		\$100 per month	

PL & RS

RE #3303712

GAS EASEMENT

RETURN TO:

MINNESOTA ENERGY RESOURCES
Attn: REAL ESTATE
P.O. Box 19001
Green Bay, WI 54307

This **GAS EASEMENT**, (the "Easement") is made by **CITY OF KASSON**, 401 5TH Street SE, Kasson, MN 55944 ("Grantor") to **MINNSOTA ENERGY RESOURCES CORPORATION, a Delaware Corporation**, 2685 145th Street West, Rosemount, Minnesota, 55068 ("Grantee"). Grantor and Grantee may be referred to individually as a "Party" or collectively as the "Parties".

(Parcel Identification Number)
24.032.2201

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor hereby conveys and grants to Grantee, its successors and assigns, a permanent non-exclusive easement, except as provided below, on, over, under, across, through and upon a part of Grantor's land hereinafter referred to as the "Easement Area", upon that certain property of Grantor located in Dodge County, Minnesota. (the "Grantor Parcel").

1. **Easement Area:** The Grantor Parcel and the location of the Easement Area with respect to the Grantor Parcel are both described on the attached Exhibit "A" and made a part hereof by this reference.
2. **Purpose:** This Easement gives, grants and conveys unto Grantee, its successors and assigns, subject to the limitations and reservations herein stated:
 - (1) With respect to the Gas Pipeline Easement, the permanent and non-exclusive right, permission and authority on, over, under, across, through and upon the Easement Area to lay, install, construct, maintain, operate, inspect, alter, replace, protect, test, patrol, extend, repair, reconstruct, relocate, enlarge, and remove or abandon a pipeline or pipelines with valves, tie-overs, main laterals and service laterals, and other under and above-ground appurtenant facilities, including cathodic protection apparatus used for corrosion control, all of which shall be and remain the property of the Grantee, for the transmission and distribution of natural gas and all by-products thereof, or any liquids, gases, or substances which can or may be transported or distributed through a pipeline or pipelines, including customary growth and replacement thereof; and
 - (2) With respect to the Gas Facility Easement, the perpetual and exclusive right, permission and authority to install, construct, operate, maintain, inspect, test, protect, alter, repair, reconstruct, replace, relocate, enlarge and remove gas regulators and valve assemblies together with and including but not limited to the necessary foundations, buildings and structures, fencing, access driveway, storm water retention systems, protective barriers, piping and associated appurtenances, filters, gas process heating equipment, remote power actuator facilities together with a power pole, antenna and associated communication equipment, an electric transformer, wires, cable, anchor and guy wires, riser equipment and power pedestals for electric service and metering, solar power panel facilities, and other related appurtenances under and above-ground of such design and material as Grantee may deem necessary in the construction and operation of a gas regulator, valve assembly and other gas facilities by Grantee for the transmission and distribution of natural gas and all by-products thereof, or any liquids, gases, or substances which can or may be transported or distributed through a pipeline or pipelines, including customary growth and replacement thereof. With respect to the exclusive easement rights described in this Subsection (2), Grantor agrees

that neither Grantor nor any third party may install or construct any buildings, structures, improvements or facilities (including without limitation, any gas, electrical, telecommunication, fiber optic or other utility facilities) within the portion of the Gas Facility Easement Area. Except easements of record at the signing hereof.

Grantee may designate or otherwise appoint, assign, contract, and duly authorize other persons, firms, or corporations to perform, carry out and complete, in whole or in part, the activities and operations herein enumerated, as it deems necessary and convenient for the full enjoyment and use of the rights herein granted.

3. **Use and Access:** Grantee shall have all other rights and benefits necessary or convenient for the full enjoyment and use of the rights herein granted, including but not limited to, the right to remove and to clear all structures and obstructions such as, but not limited to, rocks, trees, brush, limbs and fences which might interfere with the rights herein contained.

Grantor agrees that Grantee and its agents, contractors and employees shall have the free and full right to enter upon the Easement Area and adjacent portions of the Grantor's Parcel, as necessary or convenient for the full enjoyment and use of the rights herein granted, for the purposes of ingress and egress, performing survey work for civil, environmental, archaeological, cultural, and geotechnical reviews, including soil borings, wetland determinations studies, and to perform other engineering studies and for other purposes consistent with this Easement.

4. **Structures and Improvements:** Grantor covenants and agrees that no structures or above ground improvements (as defined in the attached Exhibit "B"), obstructions or impediments, of whatever kind or nature will be constructed, placed, granted or allowed within the Easement Area. Grantor further covenants and agrees not to plant any trees or shrubs within the Easement Area.

Grantor agrees to comply with the Addendum - General Construction Requirements and Restrictions for Minnesota Energy Resources Corporation Gas Easement Areas which is attached hereto, marked Exhibit "B", consisting of two pages, and made a part hereof by this reference.

5. **Elevation:** Grantor covenants and agrees that the elevation of the existing ground surface of land within the Easement Area will not be altered by more than four (4) inches without the prior written consent of Grantee.
6. **Reserved Rights:** Grantor, after the initial construction of the pipeline is completed, reserves the right to cultivate and use the ground surface within the Easement Area covered by this Easement, except for the Gas Facility Easement Area, provided that such use shall not, in the opinion of Grantee, interfere with or obstruct Grantee in its exercise of the rights and privileges herein granted, or create any actual or potential hazard to the pipeline facilities ultimately installed therein.
7. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. Grantee agrees to repair or compensate Grantor for all damages to drain tiles, crops, fences and roadways caused by the construction or maintenance of the Facilities. Restoration and compensation requirements do not apply to any trees, shrubs, branches, roots or man-made materials which may interfere with Grantee's use of the Easement Area.
8. **Ownership:** Grantor, its successors, assigns, heirs, executors and administrators covenant and agree to and with Grantee, its successors and assigns, that at the time of the execution and delivery of this Easement, they are well seized of good and marketable title to Grantor's Parcel above described, and that the same are free and clear from all encumbrances that might materially adversely affect the rights of Grantee hereunder.
9. **Exercise of Rights.** The Parties agree that the complete exercise of the rights herein conveyed may be gradual and not fully exercised for some time in the future, and that none of the rights herein granted shall be lost by non-use for any length of time.
10. **Binding Effect:** This Easement shall be a covenant running with the land and shall be binding upon, and inure to the benefit of the Parties and their heirs, legal representatives, executors, administrators, devisees, legatees, successors or assigns. The rights herein granted to Grantee may be assigned in whole or in part by Grantee at any time.
11. **Non-Titled Spouse:** Any non-titled spouse signs below as Grantor for the purpose of releasing and waiving all rights he or she may hold under all applicable homestead exemption laws and all applicable marital property laws.

IN WITNESS WHEREOF, the undersigned, has caused these presents to be executed in its corporate name by its proper officers duly authorized and its corporate seal to be hereunto affixed this _____ day of _____, 2022.

City of Kasson

Sign Name _____
Print Name\Title _____

Sign Name _____
Print Name\Title _____

STATE OF _____)
: SS
COUNTY)

Personally came before me this _____ day of _____, 2022 the above named

known to me to be the person(s) who executed the foregoing instrument and acknowledged the same.

Notary Public Signature

Print Name _____

Notary Public, State of _____

My commission expires _____

[Notary Seal]

This instrument was drafted by Calvin M. Papple on behalf of WEC Business Services, 2830 S. Ashland Ave., Green Bay WI 54304.

EXHIBIT A

for: MINNESOTA ENERGY RESOURCES

PROPERTY RECORDED IN THE DODGE COUNTY OFFICE OF THE RECORDER ON
THE 23RD DAY OF SEPTEMBER, 1992 AS DOCUMENT NO. A88611
BEING PT. OF THE NE 1/4 OF THE SE 1/4 OF SECTION 32, TWP. 107N, RNG. 16W
CITY OF KASSON, MINNESOTA

CANADIAN PACIFIC RAILROAD

SE'LY R.O.W. LINE OF CANADIAN PACIFIC RAILROAD
(F.K.A. DAKOTA, MINNESOTA, AND EASTERN RAILROAD)

N79°38'11"E 121.99

OWNER: CITY OF KASSON
PID: 240322201

LEASE AREA PER DOC.
NO. 122872 & 123193

WATER
TOWER
BASE

ACCESS EASEMENT AREA PER
DOC. NO. 122872 & 123193

PERMANENT GAS
FACILITIES EASEMENT
(1,250 SQ.FT.)

PERMANENT GAS
PIPELINE EASEMENT
(1,440 SQ.FT.)

EXISTING
GAS VALVE

WEST 120.00

POINT OF
BEGINNING

BITUMINOUS PATH

8TH AVENUE SW

EAST LINE OF THE SE 1/4
SEC. 32, TWP. 107N, RNG 16W

2ND ST SW
BITUMINOUS

OWNER: CITY OF KASSON
PID: 240322200

0 40 80
(SCALE IN FEET)

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Signature:

Kyle J. Roddy, MN RLS 42627

Date: 11/1/2022



324 Garfield St. South | Cambridge, MN 55008
763.219.1235 | LHBcorp.com

EXHIBIT A

for: MINNESOTA ENERGY RESOURCES

*PROPERTY RECORDED IN THE DODGE COUNTY OFFICE OF THE RECORDER ON
THE 23RD DAY OF SEPTEMBER, 1992 AS DOCUMENT NO. A88611
BEING PT. OF THE NE 1/4 OF THE SE 1/4 OF SECTION 32, TWP. 107N, RNG. 16W
CITY OF KASSON, MINNESOTA*

GRANTOR PARCEL

The parcel described in office of the Dodge County Recorder, recorded in Book 173 of Deeds, Page 571, as document number A88611, being in the Northeast Quarter of the Southeast Quarter (NE 1/4 of the SE 1/4) of Section 32, Township 107N, Range 16W, Dodge County, Minnesota:

Commencing at the northeast corner of the Southeast Quarter of said Section 32; thence South, assumed bearing, along the east line of said Southeast Quarter, 656.13 feet to the southeasterly right of way line of the Dakota, Minnesota, and Eastern Railroad; thence S79°38'11"W, along said right of way line, 33.67 feet to the westerly right of way line of 8th Avenue S.W. for a point of beginning; thence South, along said westerly right of way line, 200.00 feet; thence West, 120.00 feet; thence North, 178.05 feet to the southeasterly right of way line of said Dakota, Minnesota, and Eastern Railroad; thence N79°38'11"E, along said right of way line, 121.99 feet to the point of beginning. Being subject to easements, restrictions, and covenants of record. Containing 0.52 acres, more or less.

PERMANENT GAS PIPELINE EASEMENT DESCRIPTION

All that part of the Grantor parcel being a part of the Northeast Quarter of the Southeast Quarter (NE 1/4 of the SE 1/4) of Section 32, Township 107N, Range 16W, Dodge County, Minnesota, described as follows:

Commencing at the northeast corner of the Southeast Quarter of said Section 32; thence South, assumed bearing, along the east line of said Southeast Quarter, 656.15 feet to the southeasterly right of way line of the Canadian Pacific Railroad (F.K.A. Dakota, Minnesota, and Eastern Railroad); thence South 79 degrees 38 minutes 11 seconds West, along said right of way line, 33.55 feet to the westerly right of way line of 8th Avenue S.W.; thence on a bearing of South, along said westerly right of way line, 200.00 feet to the point of beginning of said easement area to be described; thence on a bearing of West, 120.00 feet; thence on a bearing of North, 12.00 feet; thence on a bearing of East, a distance of 95.00 feet; thence on a bearing of South, a distance of 3.31 feet; thence on a bearing of East, a distance of 25.00 feet; thence on a bearing of South, a distance of 8.69 feet to said point of beginning and there terminating.

PERMANENT GAS FACILITIES EASEMENT DESCRIPTION

All that part of the Grantor parcel being a part of the Northeast Quarter of the Southeast Quarter (NE 1/4 of the SE 1/4) of Section 32, Township 107N, Range 16W, Dodge County, Minnesota, described as follows:

Commencing at the northeast corner of the Southeast Quarter of said Section 32; thence South, assumed bearing, along the east line of said Southeast Quarter, 656.15 feet to the southeasterly right of way line of the Canadian Pacific Railroad (F.K.A. Dakota, Minnesota, and Eastern Railroad); thence South 79 degrees 38 minutes 11 seconds West, along said right of way line, 33.55 feet to the westerly right of way line of 8th Avenue S.W.; thence on a bearing of South, along said westerly right of way line, 141.31 feet to the point of beginning of said easement area to be described; thence on a bearing of West, 25.00 feet; thence on a bearing of South, 50.00 feet; thence on a bearing of East, a distance of 25.00 feet; thence on a bearing of North, a distance of 50.00 feet to said point of beginning and there terminating.

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Signature: _____

Kyle J. Roddy, MN RLS 42627

Date: 11/1/2022



324 Garfield St. South | Cambridge, MN 55008
763.219.1235 | LHBcorp.com

EXHIBIT "B"

ADDENDUM

General Construction Requirements and Restrictions for Minnesota Energy Resources Corporation Gas Easement Areas

The Easement Area must be accessible to Grantee and its duly authorized agents, invitees, contractors, persons, firms or corporations.

1. Fill material, rubble, scrap, pavement, berms or earthworks may not be placed within the Easement Area without Grantee's prior written approval.
2. The elevation or grade over the gas pipeline may not be altered by more than 4 inches without Grantee's prior written approval. A minimum of 36 inches of cover over the gas pipeline must be maintained at all times.
3. Retention ponds and their inlets/outlets are not permitted within the Easement Area.
4. Drainage ditches or drain tiles are not permitted within the Easement Area without Grantee's prior written approval of Grantor's plans. Plans must include consideration for proper cover and erosion protection.
5. Septic fields or mound systems are not permitted within the Easement Area. Laterals to or from the field or mound may cross the gas pipeline, provided that they maintain an 18 inch separation from the gas pipeline. Any excavation within 2 feet of the pipeline must be done by hand-digging or vacuum excavation with a Minnesota Energy Resources Corp. representative present to view and inspect excavation activities.
6. Underground culverts, pipelines, cables, sewers or any utility may not be placed within 18 inches of the gas pipeline, and may not be placed within the Easement Area without Grantee's prior written approval of Grantor's plan. Any excavation within 2 feet of the pipeline must be done by hand-digging or vacuum excavation with a Minnesota Energy Resources Corp. representative present to view and inspect excavation activities.
7. Gopher State One Call must be contacted at least 3 days prior to any excavation or construction activities within the Easement Area. The current contact for Gopher State One Call is 811 or 800-252-1166 or www.gopherstateonecall.org.
8. Structures or above ground improvements are not permitted within the Easement Area. Prohibited structures include but are not limited to: houses, garages, outbuildings, storage sheds, decks, swimming pools, gazebos, satellite dish antennas and dog kennels/runs. Fencing may be permitted within the Easement Area with Grantee's prior written approval of Grantor's fence plan.
9. Planting of trees and bushes is not permitted within the Easement Area. Grantor agrees that any future removal of trees and or encroaching limbs due to Grantee's maintenance, repair, reconstruction and replacement of the existing pipeline from the Easement Area will not be compensable.
10. The installation of private or public roads may be permitted within the Easement Area with Grantee's prior written approval of Grantor's road plan. The road plan must show sound structural fill around the gas pipeline. Grantee may require soil borings to establish the subgrade load bearing characteristics of the site and prove that unstable soils are not present around the gas pipeline.
11. A paved/compacted surface, such as a driveway, may be permitted within the Easement Area with Grantee's prior written approval of Grantor's driveway plan. The driveway plan must provide a minimum cover of 48 inches over the gas pipeline.
12. Heavy earth moving equipment may not be routed over the gas pipeline without Grantee's prior written approval of Grantor's construction plan. The construction plan must provide sufficient load bearing protection, including, but not limited to, temporary pavement, heavy mats, additional compacted cover or other adequate bridging methods.

EXHIBIT "B" – Page 2

- 13. Minnesota Energy Resources Corp. Field Operations must be contacted at least three (3) working days prior to any excavation activity within the Easement Area to coordinate oversight or inspection, or to confirm compliance with these provisions. The current phone number for Minnesota Energy Resources Corp. Call Center is 1- 800-889-9508.**
14. Additional protective requirements may be necessary upon review of Grantor's construction plans submitted to Grantee as required by the Easement.

GAS EASEMENT/MINNESOTA

3303635 MERC

THIS INDENTURE, made this _____ day of _____, between, **City of Kasson**, 401 5th St. S.E., Kasson, MN 55944 hereinafter called "Grantor" for One and no/100 dollar (\$1.00) and other valuable consideration paid by **MINNESOTA ENERGY RESOURCES CORPORATION**, a Delaware Corporation, 2685 145th Street West, Rosemount, Minnesota, 55068, its successors and assigns, hereinafter called "Grantee", receipt whereof is hereby acknowledged, does hereby grant unto said Grantee, its successors and assigns, the perpetual right, permission, authority, privilege and easement, to construct, install, operate, maintain, remove, and replace a pipeline or pipelines and all necessary and usual appurtenant equipment thereto, all for the purpose of transmitting gas upon, over, across, within, and/or beneath certain easement areas as shown below, or on the attached Exhibit "A", on land owned by said Grantor in the **City of Kasson, County of Dodge, State of Minnesota**, described as follows, to-wit:

Return to:
Minnesota Energy Resources
Corporation
Real Estate Dept.
P.O. Box 19001
Green Bay, WI 54307-9001
Parcel Identification Number (PIN)
240322201 and 246500010

Part of Lot Outlot A of the recorded plat of Vail Subdivision and also Part of the Parcel described on the ***attached Exhibit "B"***, being part of the Northeast Quarter of the Southeast Quarter (NE 1/4-SE 1/4) of Section 32, Township 107 North, Range 16 West, **City of Kasson, County of Dodge, State of Minnesota**, as shown on the ***attached Exhibit "A"***.

Grantee shall have the right to access Grantor's property outside of the easement area for the purpose of gaining access to the easement area in the event direct access to the easement area is not possible. Grantee shall notify Grantor, when possible, before accessing Grantor's property, except in the event of an emergency.

Grantee shall refill any trenches in which said gas lines are laid, promptly and properly tamp the same and restore the surface of the ground and if Grantee shall at any future time open said trenches for the purpose of repairing, renewing, or removing said gas lines, it will, as soon as said work is done, reasonably restore the surface of the ground, and that all work performed by Grantee on said land will be performed in a proper workmanlike manner, and that during the progress of the work, Grantee will properly safeguard said trench.

Grantee shall have the right to control all brush and trees within the easement area by cutting, trimming and/or other means as determined by the Grantee which in its judgment may interfere with or endanger the maintenance or operation of said gas facilities.

Grantor further grants to the Grantee, its successors and assigns, the perpetual right, privilege and easement to enter upon said strip of land for the purpose of laying, patrolling, repairing, renewing, replacing, or removing the said facilities. Grantor warrants it is the owner of the land and has the right, without title restriction, to execute and deliver this instrument.

Grantor agrees that it will not construct any improvements, including buildings, concrete structures, or other objects, or change the grade more than four (4) inches over any gas lines without first securing the prior written consent of Grantee. This agreement is to insure the conformance of the use of the easement with the all applicable federal and state natural gas safety codes and Grantee's construction standards. Grantor further agrees that all costs incurred through the relocation of said facilities to avoid such buildings, concrete structures, or other objects or to obtain proper depth of land cover shall be borne by Grantor.

Grantee shall pay Grantor for damage or loss, which directly arises out of the use of this easement by Grantee. However, following the initial clearing of the easement areas, Grantee shall have no liability for the subsequent removal, trimming or cutting of trees and brush from the easement areas.

The rights conveyed to Grantee may be exercised from time to time as may be necessary and convenient to Grantee and the failure of Grantee to exercise any rights shall not limit or extinguish such rights. The rights of the Grantee shall only be extinguished or modified by written instruments executed by Grantee and filed of record in the County and State aforesaid. The laws of the State of Minnesota shall govern this easement agreement.

The covenants herein contained shall bind the parties hereto and their respective heirs, executors, administrators, successors, and assigns.

WITNESS the hand and seal of the Grantor the day and year first above written.

City of Kasson

Corporate Name

Sign Name

Print name & title

Sign Name

Print name & title

STATE OF _____)

)SS

COUNTY OF _____)

This instrument was acknowledged before me this _____ day of _____, _____, by the above-named _____ of **City of Kasson**, to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same

Sign Name _____

Print Name _____

Notary Public, State of _____

My Commission expires: _____

This instrument drafted by: Erin Jolivette

MINNESOTA ENERGY RESOURCES CORPORATION

2830 S. Ashland Avenue, Green Bay, Wisconsin, 54304

Date	County	Municipality	Site Address	Parcel Identification Number
October 27, 2022	Dodge	City of Kasson	8th Ave SW	240322201 and 246500010
Real Estate No.	MERC District	WR#	WR Type	I/O
3303635	Rochester-95	3338615	GM	21110062GC

TEMPORARY EXHIBIT "A"

NOT TO SCALE
FOR REFERENCE ONLY

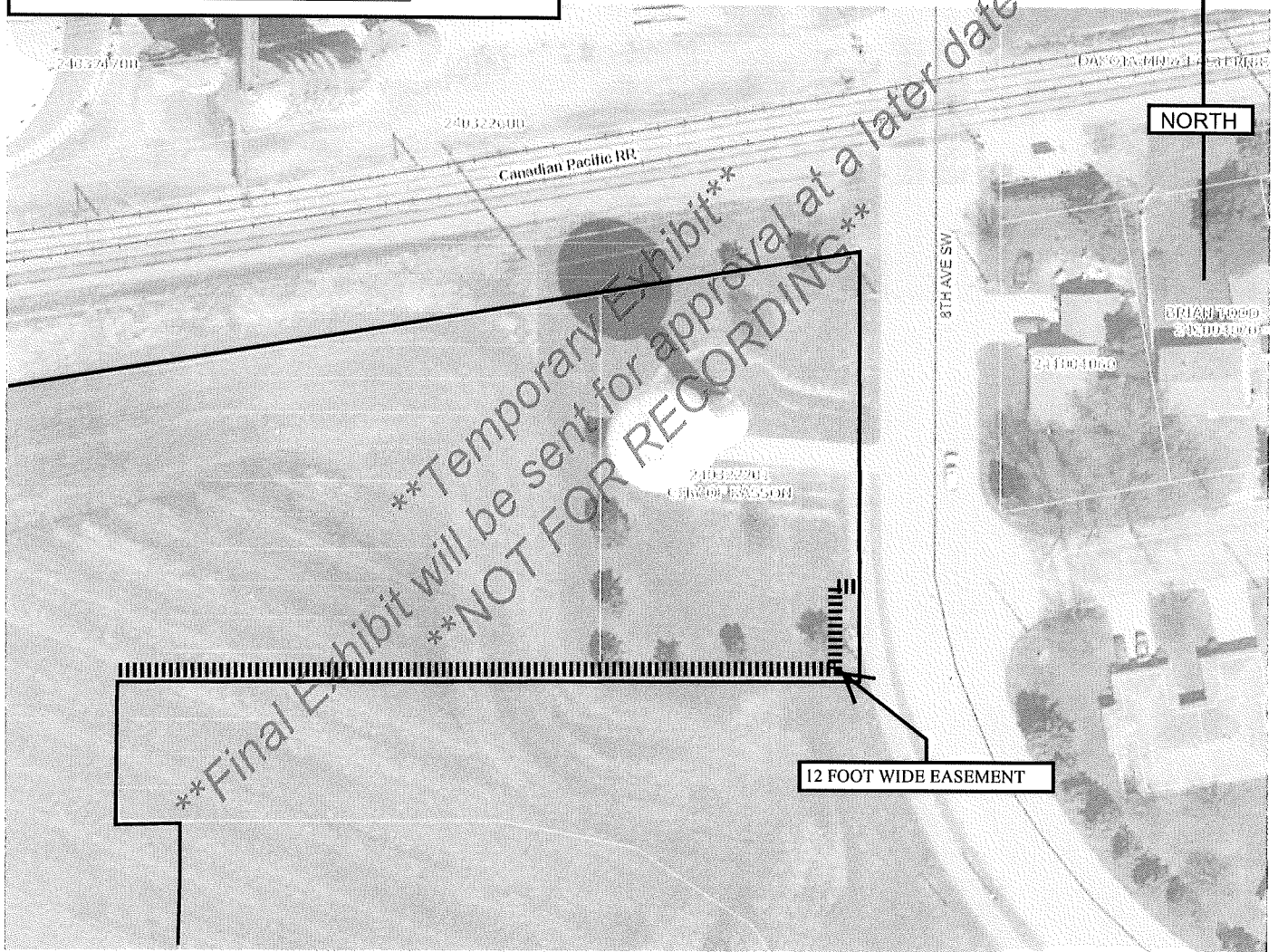


EXHIBIT "B"

Property Description from **Dodge** County Register of Deeds Document number **88611**.

Parcel Identification Number: **240322201**

That part of the Northeast Quarter of the Southeast Quarter of Section 32, Township 107 North, Range 16 West, Dodge County, Minnesota, described as follows: Commencing at the northeast corner of the Southeast Quarter of said Section 32; thence South, assumed bearing, along the east line of said Southeast Quarter, 656.13 feet to the southeasterly right of way line of the Dakota, Minnesota, and Eastern Railroad; thence S79°38'11"W, along said right of way line, 33.67 feet to the westerly right of way line of 8th Avenue S.W. for a point of beginning; thence South, along said westerly right of way line, 200.00 feet; thence West, 120.00 feet; thence North, 178.05 feet to the southeasterly right of way line of said Dakota, Minnesota, and Eastern Railroad; thence N79°38'11"E, along said right of way line, 121.99 feet to the point of beginning. Being subject to easements, restrictions, and covenants of record. Containing 0.52 acres, more or less.

(If more space is needed, continue on back)

Introduction

The eleven counties of southeastern Minnesota are unique in many ways. We have several vibrant regional centers. We have dozens of smaller communities that are diversifying their economies, so as to not be solely reliant on production agriculture as they once were a couple decades back. We have the natural beauty of bluff country along the Mississippi River and its various tributaries – and a growing tourist economy driven in part by recreational opportunities and a burgeoning local foods sector. Our manufacturing base remains strong, and there is an ascendance of medical technology firms associated with research emerging from the world-famous Mayo Clinic.

Yet, despite these strengths, there remain challenges. As is true across the nation, southeastern Minnesota struggles to secure and retain the worker talent needed to grow our economy. Affordable workforce housing is a need across our region. Access to broadband is imperative in the more remote rural communities in our region. Availability of quality early childhood care is also a prevalent concern.

These challenges are not insurmountable – but rather manageable, , and with with solutions achievable. Our optimism is based on the collaborative spirit of the leaders in this region...leaders representing our our counties, cities, higher education institutions,, and economic development entities. We have come together to develop this Comprehensive Economic Development Strategy (CEDS) for southeastern Minnesota. This CEDS plan highlights our current strengths,, and identifies our goals for future growth. Building on existing assets, and working collaboratively toward mutual goals, we see a bright and prosperous future for our region and its residents.

Tim Penny

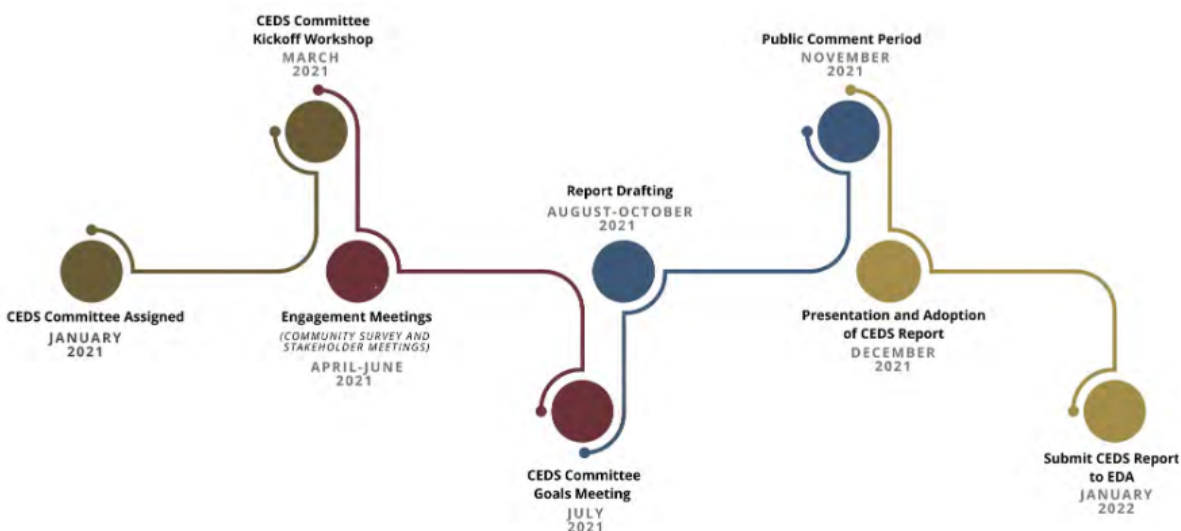
President
Southern Minnesota Initiative Foundation

CEDS Strategy Committee

The overall process of developing this report was led by a Strategy Committee made up of nonprofit, business, government, higher education, and community leaders representing all eleven counties in southeast Minnesota.

Strategy Committee members include:

- Kay Kuhlmann, Goodhue County, City of Red Wing Administrator
- Scott Arneson, Goodhue County, Goodhue County Administrator
- Phillip Johnson, Freeborn County, ALEDA Executive Director
- Brad Meier, Steele County, Owatonna Chamber of Commerce
- Amy Hinzmann, Dodge County, CFO of Kruckeberg Industries
- Ron Ziegler, Fillmore County, CEDA Executive Director
- Natalie Siderius, Winona County, SE MN Together Co-Founder and DEED SE Regional Business Development Manager
- Tawonda Burks, Olmsted County, Owner at Elocina and Project Manager at Mayo Clinic
- Brett Reese, Rice County, Managing Partner at Rebound Partners
- Adenuga Atewologun, Mower/Freeborn/Steele Counties, President at Riverland Community College
- Chris Schad, Olmsted County, Director of Business Development at DMC
- Stacy Brumfield, Olmsted County, WDI D.E.I. Coordinator
- Juan Molina, Mower County, SBDC Consultant and Owner at Molina Tax Solutions
- Kathy Zeman, Rice County, Executive Director at MFMA and Farmer
- Joel Young, Fillmore/Olmsted Counties, City clerk of Chatfield
- Dan Egglar, Dodge County, City Councilperson for Kasson
- Emily Durand, Wabasha County, Mayor of Wabasha
- Bob Burns, Houston County, Houston County Commissioner
- Andi Sutton, Olmsted County, Executive Director of SE RSDP
- Lucy McMartin, Winona County, Director of Economic Development



Summary Background

Human capital, economic competitiveness, community resources and foundational assets are the lenses through which the current state of the region was assessed and strategies for development identified. These categories align with the DevelopMN plan created by the Minnesota Association of Regional Development Organizations. Human capital includes population, labor, and educational elements. Economic competitiveness relates to the region's industry and employment mix, entrepreneurial activity and innovation trends. Community Resources refers to the elements that make our region unique, the arts and culture, natural amenities, and civic leadership. Foundational assets include social and physical infrastructure upon which development can take place including broadband, water and wastewater, and intergovernmental/interorganizational collaborative networks. Human capital, economic competitiveness, community resources and foundational assets are the lenses through which the current state of the region was assessed and strategies for development identified.



Human Capital

Southeast Minnesota's population has been growing and diversifying.

The region grew by 46,619 people between 2000-2019. More than half of the population growth occurred in non-white racial groups. Much of the population growth occurred in Olmsted County. Freeborn, Houston, Wabasha and Winona counties lost population between 2010 and 2020. The region's growth was driven by natural increase (more births than deaths) and international immigration. Over the last ten years, international migration to the region slightly outpaced the state immigration rate. The number of immigrants from Africa doubled during that time. While the population of the region is projected to continue to grow through 2030, the Minnesota Demographer is projecting a slight decline in population between 2030 and 2040.

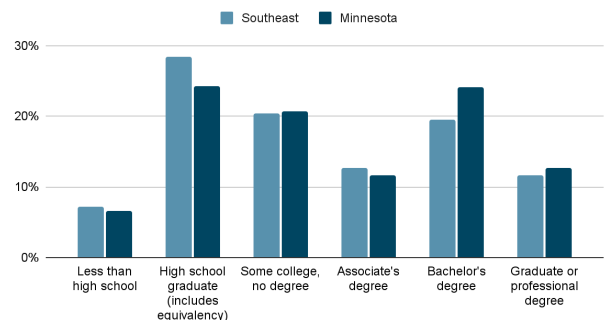
The region's population is relatively well educated, and a variety of higher education options are accessible within the region.

Educational attainment for the region's population is generally on par with state statistics. Nine institutions with 14 locations across the region offer a spectrum of degree options from certificates to PhDs.

Over 30,000 students are enrolled.

	Population, 2020	% of total
Region 10	512,691	100%
Olmsted	159,298	31%
Rice	67,084	13%
Winona	50,485	10%
Goodhue	46,318	9%
Mower	40,150	8%
Steele	36,596	7%
Freeborn	30,364	6%
Wabasha	21,642	4%
Fillmore	21,135	4%
Dodge	20,987	4%
Houston	18,632	4%
Source: 2020 U.S. Census		

Educational attainment (percent of population age 25+)

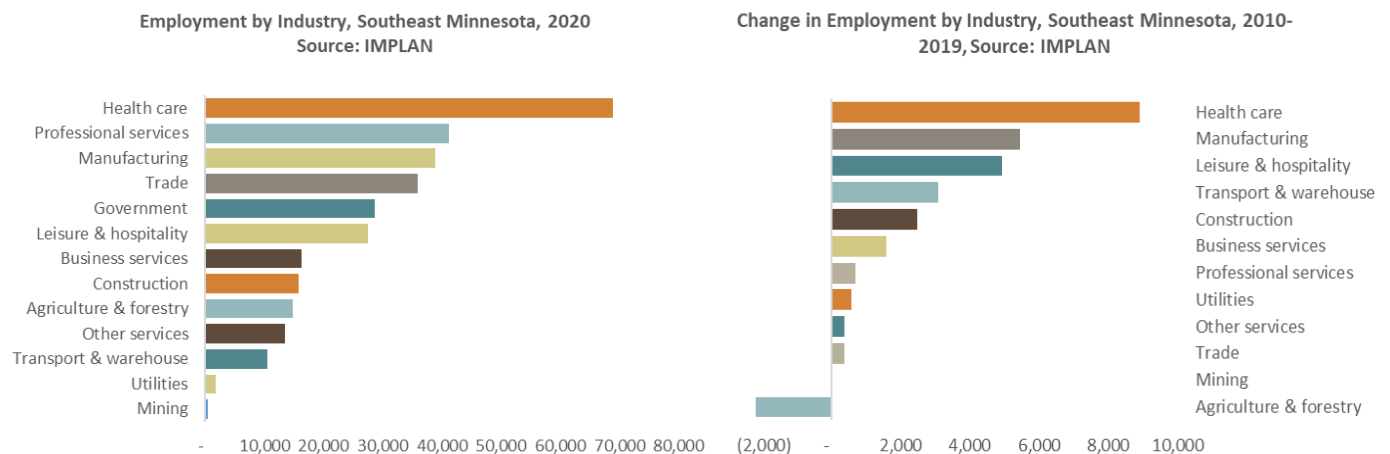




Economic Competitiveness

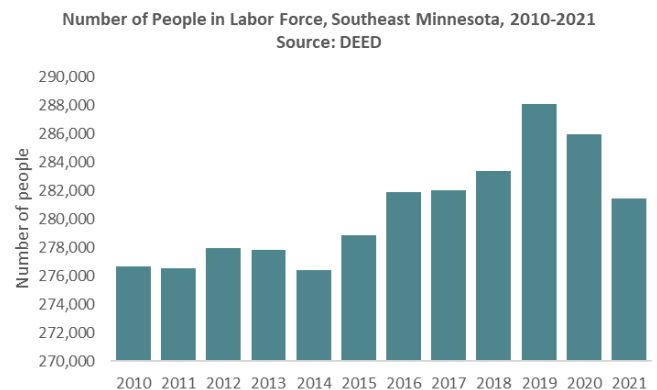
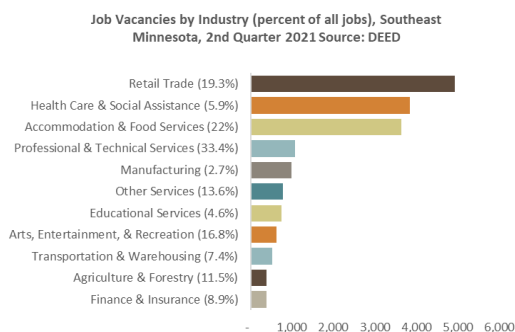
Southeast Minnesota has a thriving and diverse economy.

Healthcare is a major component of the region's economy, providing one in five jobs. Other robust sectors include manufacturing and professional services. There is a higher than expected employment concentration in three manufacturing industry sectors; food, nonmetallic minerals, and computer/electronics. Agriculture is also a strong force in the region's economy. A long history of agricultural production and farmer collaboration has led several major food processors to locate in the area. Row cropping, hogs, and cattle production drive the region's agricultural activity. Healthcare, manufacturing and leisure and hospitality sectors accounted for the largest share of employment growth in the region over the past decade. Employment in agriculture and forestry declined during that same time period.



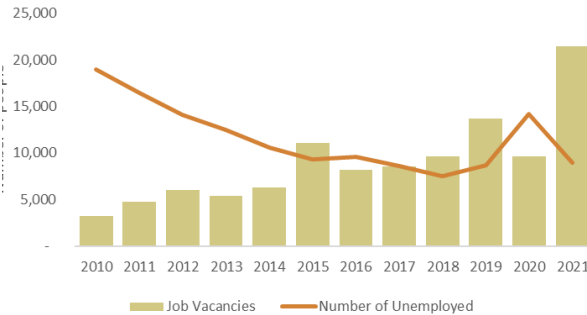
Southeast Minnesota businesses struggle to find workers, and the constraints are expected to last.

Since 2015, the number of job openings has often exceeded the number of unemployed people in the region. Labor force participation peaked in 2019 and is still down 2 percent since the pandemic, which aggravated the problem. In 2021, there were 12,500 more job openings than people looking for work.



Retail, healthcare and accommodations sectors are especially impacted. Now, there are 4.1 job openings per unemployed person in southeast Minnesota.

The unemployment rate overall was just under 4%, but significantly higher for certain segments of the population including youth, black and African American, and American Indian & Alaska Native. Looking ahead, the region will experience further declines in job seekers as an aging workforce approaches retirement.



	Labor Force Participation Rate	Unemployment Rate
Total Labor Force	68.6%	3.6%
16-19 years	57.0%	14.4%
Black or African American	66.4%	15.3%
American Indian & Alaska Native	57.6%	18.7%

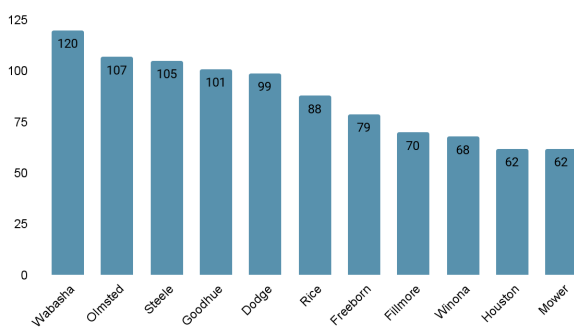


Community Resources and Foundational Assets

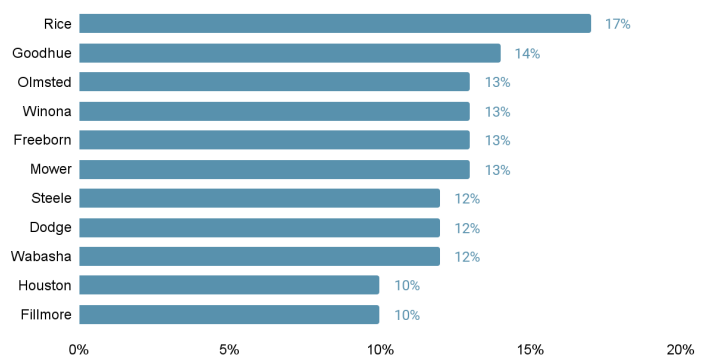
Childcare availability and affordability varies across the region.

Like housing, childcare is a foundational asset for a robust economy. Availability of childcare varies widely across the region. Data indicate that some counties have adequate options, and in others, there are two spots for every three children needing care. Parents are spending between 14 and 25 percent of their income on childcare.

Childcare spaces per 100 children

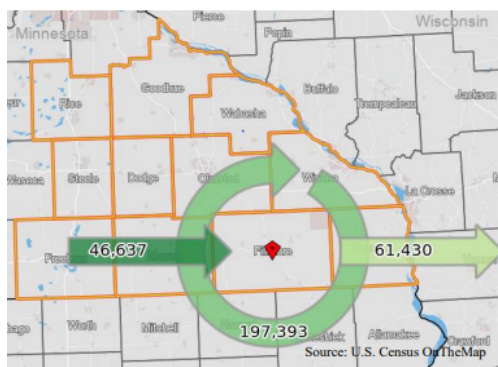


Childcare costs as percentage of income



Robust commercial and passenger transportation options are available. Regional public transit options, however, are limited.

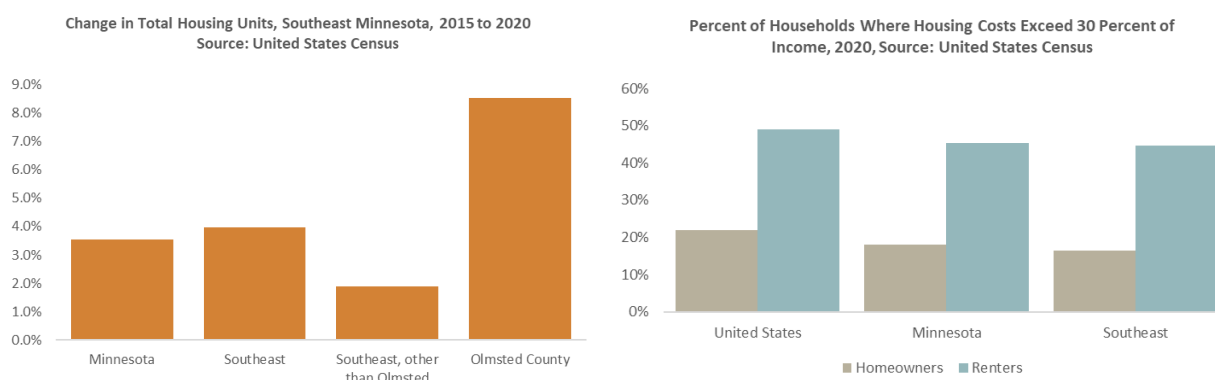
Approximately 200,000 people live and work within the region, necessitating transportation options. Most rely on private transportation, driving between home and work. The region's average commute time is slightly lower than the state average. While public transit options exist, primarily buses, they are not coordinated across the region, and primarily operate at county or city levels. In addition, as the transition to electric vehicles accelerates, investment in charging infrastructure will be imperative. There are currently just 86 charging stations scattered across the region. Passenger air and rail transportation options are available for interstate travel.



Commercial transportation options in the region are robust and include air freight at Rochester International Airport, 421 miles of freight rail served by two national providers, and five maritime docks on the Mississippi River. Interstates 90 and 35 flow through the south and western edges of the region.

Housing availability and affordability are concerns in Southeast Minnesota.

With the exception of Olmsted County, new housing growth has lagged the state rate. The homeownership rate is higher than both state and national averages, but people are aging in place. One in four homes have been occupied by the same owner since 2000. This low churn puts additional pressure on housing supply for those interested buyers. While rental vacancy rates are a bit higher than ownership vacancy rates, renting is a cost burden for many. About half of all renters are paying 30 percent or more of their income on housing.



The region is home to a variety of unique assets that can be leveraged and provide opportunities for investment.

Rochester, Greater Minnesota's largest city and home of the world-renowned Mayo Clinic, is located in the region. This large urban center is complemented by a mix of smaller communities and rural, agricultural and forested areas which provide for a variety of lifestyle choices for the region's residents. The region is leveraging the presence of the Mayo clinic with public

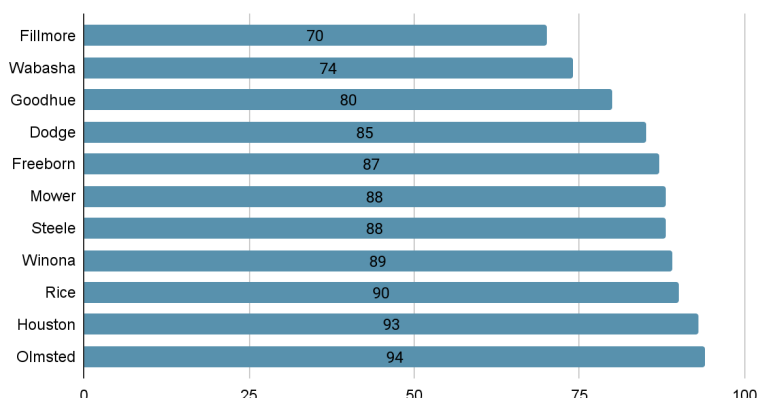
investments in the Destination Medical Center. Other efforts are underway to coordinate the region's entrepreneurial ecosystem in support of startups. These activities leverage the presence of other innovative and global firms present in the region, including IBM, Hormel Foods, and the Hormel Institute.

Broadband access varies widely across the region. In one county, over 90% of residents have access compared with another county, where only 70% of residents have access.

Broadband access affects education, healthcare, and small business. A 2021 survey by Blandin Foundation of communities in the Southeast Region discovered reinforced the need for increased broadband investments.

Respondents noted that where broadband access is unreliable or non-existent, access to school materials is not equitable. Parents in some cases must drive children to 'hot spots' to do their homework in the car. People who need to have online medical visits are unable to have that option, and may not get the care required. Businesses struggle to function as they experience dropped signals while ordering supplies or interacting with customers.

Percent of residents with access to broadband (by county)



SOURCES: Minnesota Department of Employment and Economic Development Labor Market Information Office, Childcare Aware, IMPLAN, Minnesota Department of Transportation, U.S. Department of Transportation Bureau of Transportation Logistics, U.S. Census, 2021 Blandin Broadband Survey, Summary from Southeast Minnesota League of Municipalities.

Regional Strengths, Weaknesses, Opportunities, and Threats

Discovery Process

To conduct the regional strengths, weaknesses, opportunities and threats (SWOT) analysis, the study team engaged a variety of stakeholders representing city and county leaders, economic development professionals, business and industry, non-profit organizations, educational institutions, and community leaders through in-person and online focus groups as well as an online survey.

Focus Groups

We held three convenings to capture the range of insights related to our region's economic opportunities and challenges. Two of the sessions were held in person at the Wood Lake Meeting Center in Rochester, a central location for the region. The third session was held virtually for participants not able to attend in person. Each of these sessions was four hours long and consisted of participants being separated into smaller discussion groups surrounding an important economic and community development topic for the region. The topics used to guide the discussion were: child care, transportation/transit, housing, regional workforce, economic environment, assets/infrastructure, demographics/diversity, and schools/education. Each group of participants also had the opportunity to add any discussion topic that they felt was missing. Common discussion topics added include: climate change, natural resources, agriculture/agritourism, and tourism.

Each discussion group was assigned a facilitator and notetaker to capture key themes from the conversation. These key themes were recorded and presented back to each group to identify the most pertinent strengths, weaknesses, opportunities, and threats.

The collected comments and data were used to identify strategic goals that address the region's weaknesses and threats by leveraging and building upon existing strengths and opportunities.

Survey

The CEDS committee created an online survey to gather additional insights from citizens and business leaders across the region as well as more detailed information about the current and future economic development activities of city leaders. A link to the survey was disseminated via the networks and memberships of organizations affiliated with the CEDS process including SMIF, Southeast Minnesota Together, and the Southeastern Minnesota League of Municipalities. The survey garnered 169 responses representing all eleven counties in the region. The study team incorporated the insights into the SWOT summary and resulting strategic direction.

Regional Strengths

Southeast MN is home to a growing, highly educated workforce due to healthcare and higher education being key anchor industries. The region is also defined by a strong agricultural base and a boasts a competitive advantage with robust access to outdoor recreation opportunities.



Human Capital

- Growing population numbers
 - Growth from diverse peoples (minorities and youth)
- Highly educated workforce
- Organizational alignment and interest around diversity, equity and inclusion issues



Economic Competitiveness

- Anchor industries including healthcare and higher education
- Strong local agricultural economy
- Organizational resources and support for entrepreneurs
- High workforce participation
- Economic well-being (low concentrated poverty)



Community Resources

- Robust and accessible outdoor recreation opportunities such as public parks, trails, lakes, rivers, and streams
- Growing access to local foods and numerous existing arts and cultural institutions



Foundational Assets

Strong commercial transportation networks that include road, rail, air and water
Quality educational options across the full education continuum from kindergarten through post secondary

Regional Weaknesses

Like many other regions, Southeast MN struggles with a workforce shortage, racial tensions driven by shifting demographics, and affordable housing and child care options. While the region has several key anchor industries, the business community and entrepreneurs see a shortfall around access to capital and a lack of collaboration within and across industries. There is also a lack of intentional environmental stewardship related to water quality and land use.



Human Capital

- Shortage of workers to fill existing labor needs of the region's employers, limiting long term growth.

- Slow adaptation to changes in cultural and racial demographics among communities and employers



Economic Competitiveness

- Inadequate access to risk capital for emerging entrepreneurs
- Low levels of industry collaboration and cohesiveness
- Lack of a shared regional identity
- No centralized economic development district or other and formal infrastructure for collaboration



Community Resources

- With the unique karst geology of the region, intensive farming practices and unchecked development are negatively impacting surface and groundwater quality
- Intensified land use and transitioning agricultural land from production to development
- and transitioning agricultural land from production to development due to a Limited resiliency planning among local governments and agencies



Foundational Assets

- Lack of entry-level /workforce housing options
- Lack of affordable and available childcare
- Limited coordinated regional transit options
- Aging public infrastructure coupled with limited ability for local governments to invest in modernization and resiliency

Regional Opportunities

Southeast MN has an opportunity to lean into our growing diversity to create more welcoming communities and build a more resilient workforce and entrepreneurial pipeline. The region must also lean into existing assets and to bolster the agritourism and outdoor recreation sector. Lastly, continuing to improve upon foundational assets like housing, child care, and public infrastructure will be critical to long term resilience.



Human Capital

- Embrace the growing cultural and racial diversity
 - Create more welcoming communities
 - Support employers' efforts around diversity, equity and inclusion
- Adapt to market shifts
 - Understand priorities of employees and applicants and help employers adjust to these shifts
 - Leverage automation as part of a longer term solution to the workforce shortage



Economic Competitiveness

- Leverage our region's strengths in community resources and increase investments in broadband to capture the shift towards remote work
- Build more inclusive pipelines for BIPOC entrepreneurs through regional collaboration
- Explore new investment and business models that retain and build local wealth



Community Resources

- Lean into momentum around local foods and agri- tourism to support an emerging entrepreneurial sector
- Improve water quality and protect outdoor recreation opportunities
- Create a more cohesive regional identity around existing resources and assets



Foundational Assets

- Build a more responsive transit and transportation system that includes collaboration across transition agencies and invests in next generation infrastructure like electric vehicle charging stations.
- Simplify child care licensing and regulations while maintaining safety and compliance
- Leverage our competitive advantage in education and knowledge to accelerate entrepreneurship

Regional Threats

The growing popularity of remote work presents a possible threat to retaining talent in the region. Additionally, low BIPOC participation in government and other key industries presents a challenge for maintaining population growth. Lastly, climate change is an existential threat to maintain our competitive advantage around agricultural production and access to outdoor recreation opportunities.



Human Capital

- The tilt towards remote work is a potential threat to workforce retention
- Racial tensions and low BIPOC participation in government and some industries
- Aging population and population stagnation in some parts of the region



Economic Competitiveness

- The region is home to a handful of very large employers
- Climate change is affecting how many sectors are able to do business
- Extreme weather is affecting a variety of economic elements from agricultural production to river transportation.
- Aging infrastructure in communities and inflationary pricing affecting upgrades and investments
- Shifting state and federal regulatory environment for business

Community Resources



- Emerald Ash Borer is damaging the regional tree canopy
- Poor water quality is affecting homeowners
- Agricultural lands are being consolidated, the average farm size is increasing, and institutional investors are gaining a controlling interest in the region's productive land



Foundational Assets

- Infrastructure is aging (water lines and wastewater treatment facilities, streets, roads, bridges, and public buildings), and communities are faced with increasing costs for construction and repairs
- Climate change is having a significant impact on public infrastructure

Strategic Direction and Action Plan

Leveraging assets and mitigating risks

Vision Statement

We envision a Southeast Minnesota filled with amenity-rich communities, that welcomes all residents and newcomers, that leverages and builds upon existing assets, and protects and improves the bountiful natural resources that make our region unique and allow our communities, economies, and ecosystems to thrive. In fulfillment of this vision, we will rise to meet current and future challenges with creativity, resilience, and community-mindedness, leveraging opportunities and deepening collaborations through inclusion, innovation, and strategic investment.



Human Capital

- Goal 1: Reduce the workforce shortage through retention, upskilling, training, and education programs.
 - Strategy 1: Collaborate with local employers to understand workforce needs and provide training resources.
 - Strategy 2: Collaborate with K-12 school districts and institutions of higher education to develop relevant career pathways and on the job training opportunities.
 - Strategy 3: Collaborate with regional community colleges to fasttrack training for our region of needed skills to alleviate immediate workforce shortages in critical careers as identified by businesses, local government, and other organizations.
 - Strategy 4: Research workforce models which increase business efficiency.
 - Strategy 5: Create training, support, and pathways to employment for people with barriers to employment.
- Goal 2: Attract and retain residents by creating a welcoming and inclusive environment.
 - Strategy 1: Work with communities and employers to develop strategies that encourage and elevate cultural diversity, equity, and inclusion.
 - Strategy 2: Increase collaborations between local organizations to build community inclusion and organizational capacity.
 - Strategy 3: Work with communities and organizations across the region to promote SE MN to other targeted states as a place with good jobs, great quality of life, and welcoming environment. Select target states by workforce availability, skill sets, or other regional needs.
 - Strategy 4: Work with communities and organizations across the region to promote SE MN to former residents, people who grew up here, people who went to college here, people with business connections here, and others with

experience in our region as a place with good jobs, great quality of life, and welcoming environment.



Economic Competitiveness

- Goal 1: Retain and expand current businesses in regional industry clusters including, but not limited to, food and agriculture, manufacturing, healthcare, hospitality and tourism, and education.
 - Strategy 1: Implement a regional business retention program by engaging with existing employers.
 - Strategy 2: Provide training and coaching for small and medium sized enterprises.
 - Strategy 3: Support growth through global trade missions and hosting international delegations.
 - Strategy 4: Identify key supply chain firms (based on needs of our regional businesses) to encourage their relocation to our region to reduce shipping costs and shipping time for our local firms, and to strengthen our regional businesses' position for access to supplies.
 - Strategy 5: Connect businesses with local suppliers.
 - Strategy 6: Collaborate with farmer support organizations with existing training, mentoring, and land access programs to develop additional opportunities for new and transitioning farmers.
- Goal 2: Increase entrepreneurship and innovation commercialization.
 - Strategy 1: Increase awareness of tools and resources available to support the creation of new businesses.
 - Strategy 2: Create initiatives which seed new ideas and provide early-stage funding.
 - Strategy 3: Grow investor groups and investment opportunities to encourage innovative ideas.
 - Strategy 4: Foster ecosystems which create an environment to advance high tech companies.
 - Strategy 5: Map entrepreneurs and resource opportunities to increase collaboration and business growth potential.
- Goal 3: Maximize existing regional economic development resources and assets.
 - Strategy 1: Explore models of formal regional collaboration that allow access to special economic development funding through the Economic Development Administration.



Community Resources

- Goal 1: Advance the tourism and agritourism sectors to expand local economic development, attract visitors and new residents, and encourage resident retention.

- Strategy 1: Increase collaborative peer learning and networks to identify funding resources which advance business and visitor opportunities.
- Strategy 2: Coordinate regional tourism development and promotional efforts to attract diverse visitors and retain engaged residents.
- Strategy 3: Develop new tourism related businesses.
- Strategy 4: Invest in assets such as arts and culture, parks, trails, and other recreation attractions that enhance the region's high quality of life and tourism industry.
- Strategy 5: Create or elevate a regional "brand" to showcase the assets available.
- Goal 2: Increase regional collaboration and cooperation.
 - Strategy 1: Promote collaborative sharing, encourage regional communication, and activate networks to move the region into action.
 - Strategy 2: Offer regular convenings for organizations and elected leaders eager to collaborate on regional issues and opportunities.
 - Strategy 3: Provide training and networking opportunities for local government staff and elected officials' on needs and issues that affect communities in the region, including topics that require coordinated action.
 - Strategy 4: Examine models of regional collaboration for economic development and community vitality to determine best fit for the region.



Foundational Assets

- Goal 1: Quality and capacity of physical infrastructure, including broadband, water and wastewater, roads and energy, meets the needs of residents and businesses.
 - Strategy 1: Develop capacity and technical assistance for small and rural cities to apply for federal and state financing and grant programs.
 - Strategy 2: Provide capital improvement planning resources and assistance to local governments.
 - Strategy 3: Coordinate regional communication encouraging state legislators to help fund communities' water and wastewater facility needs that protect source water.
 - Strategy 4: Increase broadband access in underserved communities.
 - Strategy 5: Explore regional waste management solutions for the recycling and reuse of materials that would otherwise be in the waste stream.
- Goal 2: Expand affordable housing availability including ownership, rental, mixed-use, and multifamily options with creative solutions.
 - Strategy 1: Work with developers, financial institutions, and investors to increase production of affordable housing options.
 - Strategy 2: Research innovative models for broad-scale housing rehabilitation, preservation, and new development.
 - Strategy 3: Work with city and county governments to design incentive programs that accelerate production of housing at all levels of affordability.

- Strategy 4: Educate communities on opportunities to increase affordable housing through residential zoning changes.
 - Strategy 5: Explore investments and infrastructure that encourage sustainable development.
- Goal 3: Increase options for affordable, quality childcare, and elder care giving services.
 - Strategy 1: Expand availability of childcare options including center, in-home, and flexible work schedules.
 - Strategy 2: Provide resources and build capacity to maintain existing operations and provide alternative options.
 - Strategy 3: Explore and evaluate creative solutions to providing care services.
 - Strategy 4: Research innovative childcare business models.
 - Strategy 5: Explore creative solutions to streamline requirements and regulations for childcare providers.
- Goal 4: Communities in the region have established climate-readiness and resilience plans.
 - Strategy 1: Connect local government leaders to existing programs that provide guidance for sustainable community development approaches and infrastructure investments.
 - Strategy 2: Support transitions to clean energy alternatives.
 - Strategy 3: Invest in electric vehicle charging infrastructure to ensure adequate coverage across the region.
 - Strategy 4: Establish local, county, and regional disaster mitigation plans.
 - Strategy 5: Promote regional collaborations to highlight and leverage existing resources.
 - Strategy 6: Educate residents about the complexity and interconnectedness of climate issues and impacts.
 - Strategy 7: Provide training and education opportunities that support the transition to green jobs.
- Goal 5: Maintain productive agricultural and working lands.
 - Strategy 1: Collaborate with agricultural producers to identify planning, training, and technical assistance needs.
 - Strategy 2: Explore financial models that transition farmland to new owners and operators that retains wealth for landowners and communities.
- Goal 6: Sustain interregional commerce, trade, and access to services by building a resilient and collaborative transit/ transportation network.
 - Strategy 1: Establish a regional Transit Management Organization to identify and implement transportation solutions.
 - Strategy 2: Support community planning and investment for “park and ride” sites.
 - Strategy 3: Encourage development that locates transit hubs for commuters near childcare centers, healthcare providers, and elder care facilities.
 - Strategy 4: Leverage state and federal funding for all forms of transit and transportation (water, rail, roads).

Regional Resilience

Regions and communities may encounter significant challenges as the result of social, political, economic or environmental shocks. Resilience refers to an ability to recover quickly from a shock, to withstand a shock, and to avoid the shock altogether.¹




Regional Risk Factors and Resilience Strategies

Building capacity for resilience is multidimensional and region specific. It is about effectively preparing for and responding to shocks and unique threats that a particular region may face..


Preparing for shocks, or readiness, helps regions avoid or withstand or avoid shocks.

Responsiveness, on the other hand, is a region's capacity to quickly adapt and address issues to incidents and shocks if and when they occur.

The SWOT analysis for this CEDS process revealed regional vulnerabilities that are summarized below along with proposed strategies for both steady-state and responsive initiatives. The strategies identified here that contribute to levels of readiness and capacity to respond in the region are aligned with the proposed objectives and activities described in the Strategic Direction.

Dimension	Risks	Strategies
 Human Capital	<ul style="list-style-type: none"> • Aging population • Lack of coordination on regional issues such as transit and other infrastructure 	Preparedness <ul style="list-style-type: none"> • Regional coordination and network development • Local government hazard mitigation planning • Asset mapping and aligning existing services and stakeholders • Assess physical infrastructure to identify vulnerabilities and invest to ensure buffer capacity • Business retention visits • Workforce attraction and retention activities • Research resilient workforce models • Disaster response and climate resilience plans developed
 Economic Competitiveness	<ul style="list-style-type: none"> • High concentration of regional employment in Healthcare sector • Low levels of industry collaboration and coordination • Transition to remote work • Labor force shortage • Inadequate broadband coverage 	
 Community Resources	<ul style="list-style-type: none"> • Water quality • Development of productive land • Climate change • Aging infrastructure 	Responsiveness <ul style="list-style-type: none"> • Annual review of CEDS related activity and metrics and update development approaches • Established business and government networks that can quickly activate to address

¹ <https://eda.gov/ceds/content/economic-resilience.htm>

 <p>Foundational Assets</p>	<ul style="list-style-type: none"> ● Resistance to change ● Racial tensions ● Low participation of BIPOC population in civic leadership ● Lack of regional identity or brand ● Lack of affordable housing ● Lack of childcare ● No regional development district 	<ul style="list-style-type: none"> ● shocks ● Established business and government leadership succession plans ● Fast track training programs
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Measuring Resilience

Researchers in the field of sustainable development suggest that communities and societies will survive shocks and transformative social and environmental changes through “adaptive consensus building” and “altering conventional assumptions, behaviors, processes, and structures.” Based on these theories, Lila Singh-Peterson and Steven Underhill, faculty at the University of Queensland, suggest a framework for measuring resilience and capacity to adapt. Their framework suggests three levels of assessment: household, local government, and community.²

Level	Possible Indicators of Resilience and Adaptive Capacity
Household	<ul style="list-style-type: none"> ● Robust volunteer and civic engagement activity ● Easy access to information to help plan and prepare for emergencies and disasters ● Diversified household income ● Access to cash during an emergency
Local Government	<ul style="list-style-type: none"> ● Modeling completed to assess possible natural hazards ● Plans incorporate risks in decisions regarding zoning, building, and location of infrastructure investments ● Long term strategies in place that support capacity to adapt and transform by identifying and mitigate exposure to risks social, economic, political and environmental risks
Community	<ul style="list-style-type: none"> ● Established communication channels and strategies among local government authorities that transmits accurate and timely information ● Processes in place to allow for reflection on frequency and type of shocks every year and consider approaches in light of 5 and 10 year trends

² Singh-Peterson, L., & Underhill, S. J. (2017). A multi-scalar, mixed methods framework for assessing rural communities’ capacity for resilience, adaptation, and transformation. *Community Development*, 48(1), 124-140.

The Building Regional Resilience Project³ provides a tool that measures several of these factors at the county level to compile a vulnerability and resilience score. The results for the Region 10 counties are summarized below.

County	Social	Economic	Infrastructure	Environment
Dodge	High Resilience, Low Vulnerability	High Resilience / Low Vulnerability	Low Resilience / Low Vulnerability	Low Resilience / High Vulnerability
Fillmore	High Resilience, Low Vulnerability	High Resilience / High Vulnerability	Low Resilience / Low Vulnerability	High Resilience / High Vulnerability
Freeborn	High Resilience, Low Vulnerability	High Resilience / High Vulnerability	High Resilience / Low Vulnerability	Low Resilience / Low Vulnerability
Goodhue	High Resilience, Low Vulnerability	High Resilience / High Vulnerability	High Resilience / High Vulnerability	High Resilience / Low Vulnerability
Houston	High Resilience, Low Vulnerability	High Resilience / High Vulnerability	High Resilience / High Vulnerability	High Resilience / Low Vulnerability
Mower	High resilience, high vulnerability	High Resilience / Low Vulnerability	High Resilience / Low Vulnerability	Low Resilience / High Vulnerability
Olmsted	High Resilience, Low Vulnerability	High Resilience / Low Vulnerability	High Resilience / Low Vulnerability	High Resilience / High Vulnerability
Rice	High Resilience, Low Vulnerability	High Resilience / Low Vulnerability	High Resilience / High Vulnerability	Low Resilience / Low Vulnerability
Steele	High Resilience, Low Vulnerability	Low Resilience / Low Vulnerability	High Resilience / Low Vulnerability	Low Resilience / Low Vulnerability
Wabasha	High Resilience, Low Vulnerability	Low Resilience, High Vulnerability	Low Resilience / Low Vulnerability	High Resilience / High Vulnerability
Winona	High Resilience, Low Vulnerability	Low Resilience / Low Vulnerability	Low Resilience, High Vulnerability	High Resilience / High Vulnerability


³ <https://resilience.engagementnetwork.org/resiliency-assessment-tool/>


Evaluation Framework

The evaluation framework is designed to assess planned work and progress as well as longer term outcomes and impacts.



Planned work and progress: A number of activities are proposed in this document. Progress and action on each of these can be summarized and reported annually by each dimension as part of the evaluation and monitoring framework. Documented progress may include regional efforts as well as localized community activities that align with the CEDS priorities.

Outcomes and Impacts: Longer term outcomes and impacts can be assessed using secondary data sources. Indicators to evaluate longer term results from CEDS related activities are documented in the table below and include a baseline measure and five year goal.

Dimension	Indicator	Baseline	Five Year Goal	Data Source
 Human Capital	Enrollment in higher education programs in the region	30,957	Increase by 5%	Integrated Postsecondary Education Data System. (Fall 2020)
	Total working age population (20-74 years of age)	337,752	All counties maintain or increase by 2%	U.S. Census American Community Survey. 5-Year estimate (2020)
	Unemployment rate for minorities	8-15%	Match regions unemployment rate	U.S. Census American Community Survey. 5-Year estimate (via DEED. 2019)
	Population	494,367	All counties maintain or increase by 2%	U.S. Census (2020)
	Percentage of working age population with at least a high school diploma	5.7 % for white population and between 12 and 44% for other racial and ethnic	Reduce disparity in educational attainment among racial and ethnic groups by half	U.S. Census (DEED Regional report 2019 data)

		groups		
	Enrollment of regional graduates enrolling in higher education	3,280 (61% of all graduates)	Exceed state rate of 62%	DEED SLEDs (2020)
 <p>Economic Competitiveness</p>	Number of business loan originations	7,177	Inc rease by 5%	Federal Financial Institutions Examinations Council (2020)
	Growth in new business formations	4,074 (32% increase between 2020 and 202)	Exceed state rate (22% between 2020 and 2021)	U.S. Census. Business Formation Statistics (2021)
	Number of new patents	717	Exceed state growth rate	US Patent and Trade Office (2015)
	Number of counties in region within 10 points or exceeding national benchmark for patent diffusion	8	9	StatsAmerica (2022)
	Gross regional product	\$25.4 billion ⁴	Match or exceed U.S. GDP growth rate	U.S. Bureau of Economic Analysis (2020)
	Total annual payroll	\$11.9 billion	Minimum Retain same # of jobs with an increase in total payroll of 10% or at COL increase rate?	U.S. Census. County Business Patterns (2020)
	Percentage of workers living in region but working outside of region	24% (61,246 workers)	Retain 5% (or approximately 3,000) more workers in region	U.S. Census. On the Map (2019)

⁴ Thousands of current dollars. Estimates the value of the goods and services produced in an area.

 Community Resources	Number counties with adequate childcare availability	4	8	Childcare Aware (2022)
	Number of housing units	218,295	Increase by 2% or 4,366 units	U.S. Census, American Community Survey. (2021)
	Percentage of households paying >30% of income on housing	17% for homeowners; 45% for renters	Reduce to 10% of homeowners and 25% for renters	U.S. Census ACS Housing
 Foundational Assets	Number of communities in region considered at risk or distressed (zip code level)	13	Less than 10	Economic Innovation Group (2022)
	Number of counties with more than 90% of population with access to broadband	3	All 11 counties	Minnesota Department of Employment and Economic Development (2022)
	Number of vehicle charging stations	86	Increase by 20%	Minnesota Department of Transportation. (2022)
	Acres in agricultural production	3,329,368	Maintain acreage	U.S. Department of Agriculture (2017)
	Tons of waste to landfill	174,782 tons	Reduce by 5%	Minnesota Pollution Control Agency (2020)
	Number of communities with an infrastructure asset management plan	25	40	Minnesota Pollution Control Agency (2019)

Appendix Available Online



To: City Council
Date: 11/9/2022

Agenda Heading: City Administrator's Report

“November’s sky is chill and drear; November’s leaf is red and sear.”
— Sir Walter Scott

- **Final Police and Fire Aid Amounts.** Recently, the Minnesota Department of Revenue (DOR) posted the 2022 Police and Fire State Aid amounts. These two programs provide important resources to assist with the pension costs of public safety employees. A fire department’s authorized representatives must submit Form FA-1, Fire State Aid Application, to the DOR by March 15 each year to avoid losing part or all of its aid for the year. A police department’s authorized representative must submit Form PA-1, Certification of Peace Officers, to the DOR by March 15 each year to avoid losing part or all of its aid for the year. These forms were filed properly for Kasson and the aid has been received and transmitted to the various appropriate entities.
- **EMS updates.** The EMS committee met, first for an open house and then in their regular session. As has been a hallmark of this project, attendance for the open house once rather muted. During the regular meeting, the members discussed the leash laws. They are recommending that the language be made much clearer, i.e., leashes no longer than 8 ft. shall be required when the animal is off of the premises. Redlined code is attached in your packets. They also discussed the rental inspection programming and they indicate that the City Council’s lead will be followed on this issue. A primarily complaint-based program seems to be the best fit. Finally, I reviewed the options that the Dodge County Ambulance Services is bringing forward to their attention. Bryce Lange is leaving Dodge Center and Lee Matson is returning as City Administrator. It is possible he may have some fresh ideas and other options for them to follow.
- **Capacity Auction and Power supply.** Included in your packet please find the long-term load forecast for the CMPAS system recently filed with MISO as part of the annual capacity construct for the 2023-2024 Planning Year (Jun-May). Individual results for Kasson are included in the report. This updated forecast will be further utilized internally to assess future power needs. 2023/2024 is the first submission under MISO’s new seasonal construct where each season will have its own capacity auction. As such, forecasted energy and capacity values have been submitted seasonally as part of this filing. This should benefit us because the capacity needs in winter are much lower.

2023-2024 Results for Kasson:
MISO Coincident Peak (Summer):

9.5 MW / Up 1.2 MW from last year

Expected Sales: 35,982 MWH
 Energy Growth (MWH):
 Historical (2013-2022), 0.3%
 Current (2022-2024), 0.8%
 Long-term growth (2023-2034), 0.5%.

- **Fee schedule review.** Included in tonight's packet we've got the 2022 fee schedule. There will need to be some changes made and please review it and if you have any suggestions let us know. A redline version will be available at our first meeting in December.
- **SE MN CEDS Draft ready for review.** Attached in your packet is the current draft of the SE MN Comprehensive Economic Development Strategy (CEDS). The 30-day regional review and comment period is now open. Please take a few minutes to go through the document and add your input through the online comment form. This information will go directly to the team that has created the draft, and they will review your input for amending the document to its final form before submitting it to the Federal EDA. Councilmember Eggler served on the steering committee for this project and I provided input in August.

The public comment form is at: <https://bit.ly/CEDScomments>

- **Updated Zoning maps.** Included in your packet is the updated zoning map. Staff have been working on this for some time to include all of the new PUD sections and also to change over to the DH designation for previously AG uses. Please let us know if you have any questions.
- **Supervisor Position Interviews pending.** Interviews for Library Director, Public Works Supervisor, and Asst. City Admin.-Finance Director are pending. I expect most to be completed in time to provide information to Council on the 23rd of Nov. Its possible we may be able to make some recommendations as far as new staff go on that date. It certainly means some big changes are coming to a head as the baby boomer generation exits the workforce. We definitely appreciation all of the input and feedback that we've received.
- **Meetings or Events Attended or Planned**

Oct. 14	EDA review
Oct. 18	MMBA meeting-Pine Island Park and Rec Board
Oct. 19	CMPAS-Blue Earth
Oct. 20	Engineering Review TAC Update-Rolling Hills Transit
Oct. 21	Peoples Coop-Mike Henke
Oct. 25	Dodge Center Ambulance meeting
Oct. 26	SRTS update City Council
Oct. 27	City Engineer DRC-504 review Dept. Heads meeting KMTelecom Business after Hours

Nov. 1	EDA meeting Electric Utility Funding meeting-Margit
Nov. 2	ICS-liquor store EMS Open House/meeting
Nov. 3	Technical Review Insurance Open House
Nov. 4	Solar Meeting-Dodge County
Nov. 9	CMPAS-HR meeting Chamber of Commerce City Council Meeting

KASSON FORECAST – FISCAL YEAR 2022

Kasson is a city in Dodge County, Minnesota, and is 13 miles west of Rochester in Olmsted County. Kasson Public Utilities (Kasson), under the direction of the Kasson City Council, serves 2,410 residential customers and 266 small and large commercial customers. The size and location of Kasson relative to Rochester suggest that Kasson's economy is driven by economic activity in Olmsted County. CMPAS provides several services to Kasson, including consulting and scheduling services for power supply and transmission service.

Kasson's forecast energy is expected to increase from 35,982 MWh to 37,865 MWh between 2023 and 2034, approximately 0.5% per year. The growth is driven by employment growth in Olmsted County which is expected to grow 1.4% per year.

The NCP grows consistent with energy from 10.1 MW to 10.4 MW between 2023 and 2034, approximately 0.3% per year. The MCP and LCP growth rates are consistent with the NCP growth rate.

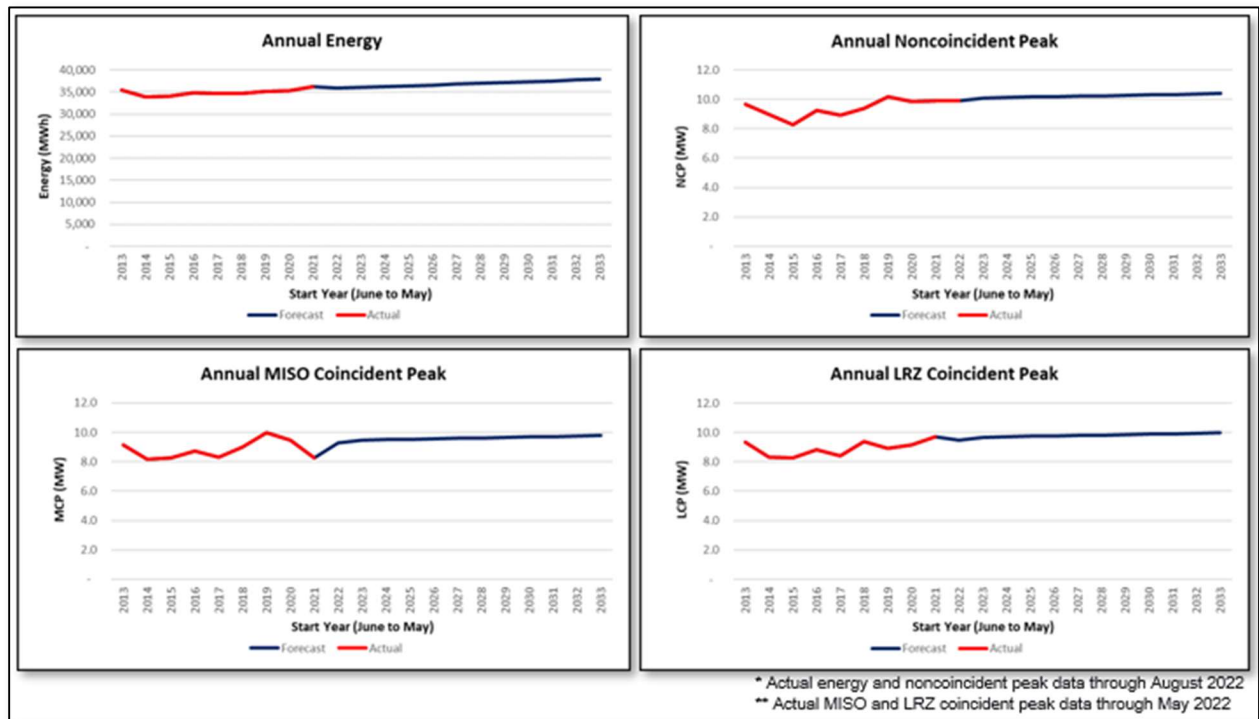
The table below summarizes the forecast, and the charts below show the forecast with recent historical data. The reported annual data defines the year from June through May. The monthly and hourly data are provided in the associated Excel workbooks.

KASSON FORECAST

Period	Energy (MWh)	Energy Growth	NCP (MW)	NCP Growth	Summer MCP (MW)	Summer MCP Growth	Summer LCP (MW)	Summer LCP Growth	GDP Growth (%)	Employment Growth (%)	Population Growth (%)
2013 - 2014	35,472		9.7		9.2		9.4				
2014 - 2015	33,815	-4.7%	9.0	-7.2%	8.2	-11.0%	8.3	-10.9%	2.3%	1.0%	1.3%
2015 - 2016	34,073	0.8%	8.3	-7.8%	8.3	1.3%	8.3	-0.8%	3.0%	1.1%	1.1%
2016 - 2017	34,861	2.3%	9.3	12.1%	8.7	5.8%	8.8	7.0%	3.2%	1.9%	1.3%
2017 - 2018	34,627	-0.7%	8.9	-3.8%	8.3	-5.0%	8.4	-4.9%	2.9%	1.7%	1.3%
2018 - 2019	34,617	0.0%	9.4	5.3%	9.0	8.6%	9.4	11.5%	3.8%	1.6%	1.2%
2019 - 2020	35,174	1.6%	10.2	8.4%	10.0	10.5%	8.9	-4.7%	2.9%	1.4%	1.3%
2020 - 2021	35,204	0.1%	9.9	-3.0%	9.5	-5.0%	9.1	2.1%	-0.4%	-1.7%	1.1%
2021 - 2022	36,266	3.0%	9.9	0.6%	8.3	-12.6%	9.7	6.5%	1.5%	0.9%	0.6%
2022 - 2023	35,912	-1.0%	9.9	0.0%	9.3	12.3%	9.5	-2.7%	3.3%	3.6%	0.6%
2023 - 2024	35,982	0.2%	10.1	1.9%	9.5	1.9%	9.7	2.2%	2.2%	2.4%	1.0%
2024 - 2025	36,182	0.6%	10.1	0.2%	9.5	0.3%	9.7	0.3%	2.4%	1.9%	0.9%
2025 - 2026	36,371	0.5%	10.2	0.3%	9.5	0.3%	9.7	0.3%	2.5%	1.5%	0.9%
2026 - 2027	36,558	0.5%	10.2	0.3%	9.6	0.4%	9.8	0.3%	2.5%	1.5%	0.9%
2027 - 2028	36,745	0.5%	10.2	0.3%	9.6	0.3%	9.8	0.3%	2.5%	1.4%	0.9%
2028 - 2029	36,931	0.5%	10.3	0.3%	9.6	0.3%	9.8	0.3%	2.5%	1.4%	0.9%
2029 - 2030	37,118	0.5%	10.3	0.3%	9.7	0.3%	9.9	0.3%	2.5%	1.4%	0.9%
2030 - 2031	37,306	0.5%	10.3	0.3%	9.7	0.3%	9.9	0.3%	2.5%	1.4%	0.9%
2031 - 2032	37,493	0.5%	10.3	0.3%	9.7	0.3%	9.9	0.3%	2.4%	1.3%	0.8%
2032 - 2033	37,679	0.5%	10.4	0.3%	9.8	0.3%	9.9	0.3%	2.4%	1.3%	0.8%
2033 - 2034	37,865	0.5%	10.4	0.3%	9.8	0.3%	10.0	0.3%	2.4%	1.3%	0.8%
2013 - 2022		0.3%		0.6%		-0.9%		0.7%	2.4%	1.0%	1.2%
2023 - 2034		0.5%		0.3%		0.3%		0.3%	2.5%	1.4%	0.9%

2022-2023 Energy and NCP include actual data through August 2022.

KASSON FORECAST



Compared to actual energy (2021-2022), last year's forecast was 1.3% high. This result is due to winter temperatures being close to normal (0.1%).

This year's forecast is similar last year's forecast. Despite the modeling change that changes the economic driver from nominal GDP and households to employment, this year's forecast is within 1% of last year's forecast in 2030.

Kasson

- » CP Node: NSP.CMMPA.KASS
- » Load Resource Zone 1
- » Weather Station: Rochester International Airport (KRST)
- » Economics: Olmstead, Minnesota

Issues

- » Last year's forecast includes 0.3 MW addition beginning in July 2022
- » This year's forecast does not include exogenous additions

Period	Energy (MWh)	Energy Growth	NCP (MW)	NCP Growth	Summer MCP (MW)	Summer MCP Growth	Summer LCP (MW)	Summer LCP Growth	GDP Growth (%)	Employment Growth (%)	Population Growth (%)
2013 - 2014	35,472		9.7		9.2		9.4				
2014 - 2015	33,815	-4.7%	9.0	-7.2%	8.2	-11.0%	8.3	-10.9%	2.3%	1.0%	1.3%
2015 - 2016	34,073	0.8%	8.3	-7.8%	8.3	1.3%	8.3	-0.8%	3.0%	1.1%	1.1%
2016 - 2017	34,861	2.3%	9.3	12.1%	8.7	5.8%	8.8	7.0%	3.2%	1.9%	1.3%
2017 - 2018	34,627	-0.7%	8.9	-3.8%	8.3	-5.0%	8.4	-4.9%	2.9%	1.7%	1.3%
2018 - 2019	34,617	0.0%	9.4	5.3%	9.0	8.6%	9.4	11.5%	3.8%	1.6%	1.2%
2019 - 2020	35,174	1.6%	10.2	8.4%	10.0	10.5%	8.9	-4.7%	2.9%	1.4%	1.3%
2020 - 2021	35,204	0.1%	9.9	-3.0%	9.5	-5.0%	9.1	2.1%	-0.4%	-1.7%	1.1%
2021 - 2022	36,266	3.0%	9.9	0.6%	8.3	-12.6%	9.7	6.5%	1.5%	0.9%	0.6%
2022 - 2023	35,912	-1.0%	9.9	0.0%	9.3	12.3%	9.5	-2.7%	3.3%	3.6%	0.6%
2023 - 2024	35,982	0.2%	10.1	1.9%	9.5	1.9%	9.7	2.2%	2.2%	2.4%	1.0%
2024 - 2025	36,182	0.6%	10.1	0.2%	9.5	0.3%	9.7	0.3%	2.4%	1.9%	0.9%
2025 - 2026	36,371	0.5%	10.2	0.3%	9.5	0.3%	9.7	0.3%	2.5%	1.5%	0.9%
2026 - 2027	36,558	0.5%	10.2	0.3%	9.6	0.4%	9.8	0.3%	2.5%	1.5%	0.9%
2027 - 2028	36,745	0.5%	10.2	0.3%	9.6	0.3%	9.8	0.3%	2.5%	1.4%	0.9%
2028 - 2029	36,931	0.5%	10.3	0.3%	9.6	0.3%	9.8	0.3%	2.5%	1.4%	0.9%
2029 - 2030	37,118	0.5%	10.3	0.3%	9.7	0.3%	9.9	0.3%	2.5%	1.4%	0.9%
2030 - 2031	37,306	0.5%	10.3	0.3%	9.7	0.3%	9.9	0.3%	2.5%	1.4%	0.9%
2031 - 2032	37,493	0.5%	10.3	0.3%	9.7	0.3%	9.9	0.3%	2.4%	1.3%	0.8%
2032 - 2033	37,679	0.5%	10.4	0.3%	9.8	0.3%	9.9	0.3%	2.4%	1.3%	0.8%
2033 - 2034	37,865	0.5%	10.4	0.3%	9.8	0.3%	10.0	0.3%	2.4%	1.3%	0.8%
2013 - 2022		0.3%		0.6%		-0.9%		0.7%	2.4%	1.0%	1.2%
2023 - 2034		0.5%		0.3%		0.3%		0.3%	2.5%	1.4%	0.9%

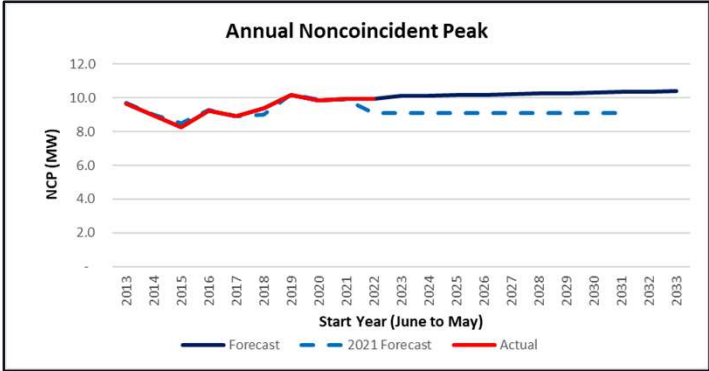
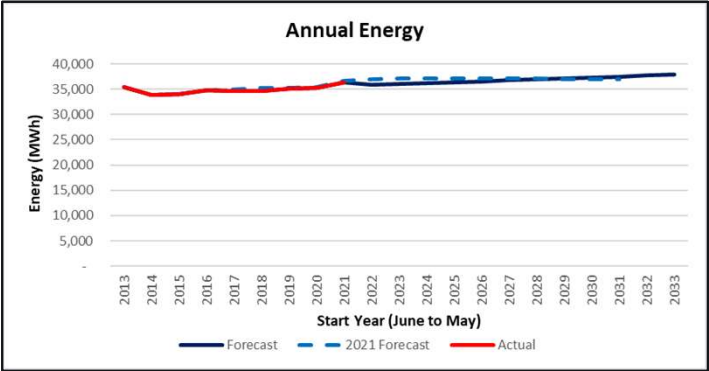
2022-2023 Energy and NCP include actual data through August 2022.

Kasson

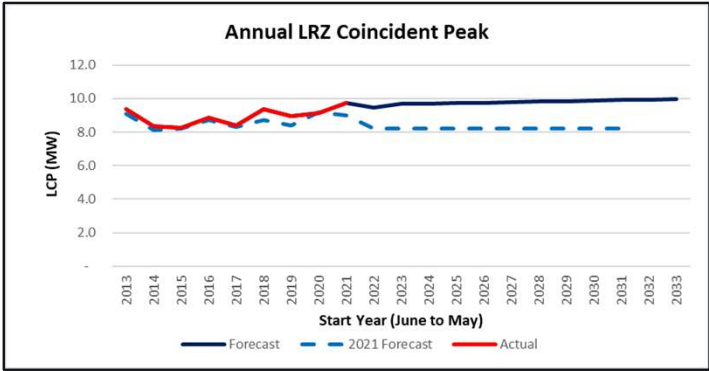
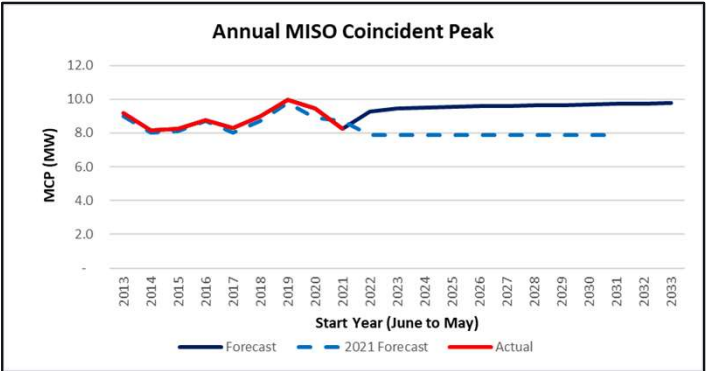
Period	MISO Coincident Peak (MW)				Annual Growth Rates			
	Summer	Fall	Winter	Spring	Summer	Fall	Winter	Spring
2013 - 2014	9.2	6.7	6.0	4.7				
2014 - 2015	8.2	7.5	6.2	5.5	-11.0%	11.5%	3.5%	15.2%
2015 - 2016	8.3	7.6	5.1	5.1	1.3%	2.4%	-17.2%	-7.5%
2016 - 2017	8.7	6.3	4.8	5.0	5.8%	-18.0%	-5.9%	-1.8%
2017 - 2018	8.3	8.1	5.4	5.7	-5.0%	30.0%	11.2%	14.7%
2018 - 2019	9.0	6.5	4.5	6.1	8.6%	-20.0%	-15.7%	6.7%
2019 - 2020	10.0	5.9	5.5	5.7	10.5%	-9.8%	21.7%	-6.1%
2020 - 2021	9.5	4.8	5.2	6.7	-5.0%	-18.4%	-5.6%	17.5%
2021 - 2022	8.3	6.9	5.8	6.9	-12.6%	44.7%	11.6%	2.2%
2022 - 2023	9.3	7.6	5.0	8.4	12.3%	9.8%	-12.8%	22.5%
2023 - 2024	9.5	7.6	5.1	6.3	1.9%	0.0%	1.6%	-25.0%
2024 - 2025	9.5	7.6	5.1	6.3	0.3%	0.4%	0.4%	0.3%
2025 - 2026	9.5	7.7	5.2	6.4	0.3%	0.5%	0.6%	0.6%
2026 - 2027	9.6	7.7	5.2	6.4	0.4%	0.4%	0.6%	0.5%
2027 - 2028	9.6	7.7	5.2	6.4	0.3%	0.4%	0.6%	0.5%
2028 - 2029	9.6	7.8	5.3	6.4	0.3%	0.4%	0.6%	0.5%
2029 - 2030	9.7	7.8	5.3	6.5	0.3%	0.4%	0.6%	0.5%
2030 - 2031	9.7	7.8	5.3	6.5	0.3%	0.4%	0.6%	0.5%
2031 - 2032	9.7	7.9	5.4	6.5	0.3%	0.4%	0.8%	0.5%
2032 - 2033	9.8	7.9	5.4	6.6	0.3%	0.4%	0.6%	0.5%
2033 - 2034	9.8	7.9	5.4	6.6	0.3%	0.4%	0.6%	0.5%
2013 - 2022					-0.9%	2.8%	0.5%	5.1%
2023 - 2034					0.3%	0.4%	0.6%	0.5%

Period	Load Resource Zone Coincident Peak (MW)				Annual Growth Rates			
	Summer	Fall	Winter	Spring	Summer	Fall	Winter	Spring
2013 - 2014	9.4	7.3	5.9	4.9				
2014 - 2015	8.3	7.7	6.2	6.3	-10.9%	5.2%	5.1%	27.2%
2015 - 2016	8.3	8.5	5.6	5.1	-0.8%	9.5%	-10.9%	-19.5%
2016 - 2017	8.8	6.3	5.6	5.6	7.0%	-25.9%	1.4%	11.7%
2017 - 2018	8.4	8.5	5.5	5.7	-4.9%	35.6%	-1.8%	0.9%
2018 - 2019	9.4	7.7	5.4	6.4	11.5%	-9.7%	-2.5%	12.1%
2019 - 2020	8.9	8.1	5.6	6.0	-4.7%	5.9%	2.8%	-6.7%
2020 - 2021	9.1	6.5	5.3	6.7	2.1%	-20.2%	-5.2%	12.6%
2021 - 2022	9.7	6.5	5.8	7.5	6.5%	-0.5%	9.7%	11.9%
2022 - 2023	9.5	7.9	5.4	8.4	-2.7%	22.2%	-6.4%	11.5%
2023 - 2024	9.7	7.9	5.5	6.6	2.2%	0.0%	1.7%	-21.3%
2024 - 2025	9.7	7.9	5.5	6.6	0.3%	0.4%	0.2%	0.3%
2025 - 2026	9.7	7.9	5.5	6.6	0.3%	0.4%	0.7%	0.5%
2026 - 2027	9.8	8.0	5.6	6.7	0.3%	0.4%	0.5%	0.5%
2027 - 2028	9.8	8.0	5.6	6.7	0.3%	0.4%	0.5%	0.5%
2028 - 2029	9.8	8.0	5.6	6.7	0.3%	0.4%	0.5%	0.4%
2029 - 2030	9.9	8.1	5.7	6.8	0.3%	0.4%	0.5%	0.4%
2030 - 2031	9.9	8.1	5.7	6.8	0.3%	0.4%	0.5%	0.4%
2031 - 2032	9.9	8.1	5.7	6.8	0.3%	0.4%	0.5%	0.4%
2032 - 2033	9.9	8.2	5.8	6.8	0.3%	0.4%	0.5%	0.4%
2033 - 2034	10.0	8.2	5.8	6.9	0.3%	0.4%	0.5%	0.4%
2013 - 2022					0.7%	0.0%	-0.2%	6.3%
2023 - 2034					0.3%	0.4%	0.5%	0.4%

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2030-2031 Fcst Comparison				
	FY21	FY22	Difference	Pct Diff
Energy	37,005	37,306	301	1%
NCP	9.1	10.3	1.2	13%
MCP	7.9	9.7	1.8	22%
LCP	8.2	9.9	1.7	20%



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Energy Model

- Est: January 2011 – May 2022
- Key Driver: Weather, Employment, Monthly Binaries
- R^2 : 0.958
- MAPE: 2.22%

NCP Model

- Est: January 2014 – May 2022
- Key Driver: Weather, Energy, Monthly Binaries, Dummies
- R^2 : 0.960
- MAPE: 4.08%

MCP Model

- Est: June 2013 – May 2022
- Key Driver: NCP, Weather Differential, Dummies
- R^2 : 0.932
- MAPE: 6.49%

LCP Model

- Est: January 2013 – May 2022 (Jun, Jul, Aug, Sep only)
- Key Driver: NCP, Dummies
- R^2 : 0.955
- MAPE: 5.24%

Differences from prior year forecast.

Energy Model

- Est: December 2001 – August 2021
- R^2 : 0.859
- Key Driver: Households, Binaries
- EVs are excluded

NCP Model

- Load Factor Model
- Est: December 2001 – August 2021
- Key Driver: Max Temperature, Monthly Binaries
- R^2 : 0.801

MCP Model

- Panel Model (Summer Only)
- Est: June 2005 – September 2020
- R^2 : 0.732 (Large) / 0.946 (Small)
- Key Driver: NCP, Temperature Difference

LCP Model

- Panel Model (Summer Only)
- Est: June 2001 – September 2020
- R^2 : 0.669
- Key Driver: MCP

XCEL requests 21% increase for power supply

MANKATO — Area residents will get a chance to provide closing arguments Thursday night on a proposed electricity rate hike that would bring a \$223 bump in annual power costs to average Xcel Energy residential customers if it is approved next year.

After hearing from Xcel customers in Red Wing, St. Cloud, the Twin Cities and elsewhere in the past month, Administrative Law Judge Christa Moseng will hold the seventh and final in-person public hearing 6 p.m. Thursday at the Courtyard by Marriott, 901 Raintree Road.

After south-central Minnesotans weigh in and Moseng completes her report and recommendations, the Minnesota Public Utilities Commission is expected to rule on the 21% rate hike in the spring or early summer of next year. The commission could approve the full request, which would be implemented in stages and would be entirely in place in 2024, or could authorize a lesser amount.

Minnesota homeowners pay roughly \$1,000 a year for electricity, so a 21% increase could be a blow for some residents already facing rising prices for other purchases. A typical residential customer with an overhead service line paid \$931 annually prior to Xcel's move to increase rates. Typical customers with an underground service line paid \$1,341.

The utility is also seeking to boost its natural gas rates by 6.6%, although many communities in south-central Minnesota don't receive gas service from Xcel.

According to Xcel, the increases are a simple mathematical necessity. "As a regulated utility, we file a rate case request when the costs of providing safe and reliable natural gas or electricity exceed what customers are paying in rates," the company states on its website.

But consumer groups and clean-energy organizations are attempting to organize opposition to the hikes — or at least to their size.

“Dozens of community members have shared public comments ridiculing Xcel’s attempted money grab,” Cooperative Energy Futures wrote in an email last week. “You still have a few opportunities to speak up.”

The Just Solar Coalition is even providing advice for would-be testifiers. The coalition has published a list of talking points about the rate hike, including that it would increase profits for Xcel shareholders from 9.06% to 10.2%, would disproportionately hit residential and low-income consumers compared to larger commercial/industrial customers, and would be Xcel’s largest rate increase.

The coalition also criticized the suggested increase in the flat monthly fee by 15-18%, noting the base fee can’t be reduced by customers who find ways to use less energy.

The Mankato hearing comes just after Xcel reported its third-quarter earnings, with its top line beating Wall Street projections. The July-September earnings were \$649 million — \$40 million more than the same period in 2021 — on revenue of nearly \$4.1 billion, which was up from slightly less than \$3.5 billion a year ago, according to SEC filings. The earnings per share were \$1.18.

More information on the rate-increase approval process and opportunities to comment can be found

at: https://www.xcelenergy.com/company/rates_and_regulations/filings/rate_increase_notice.

Written comments, which must be received by Jan. 6, can be sent to: Minnesota Public Utilities Commission, 121 7th Place East, Ste. 350, St. Paul, MN 55101.

11/01/22
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CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 1 of 33
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Government Wide						
3101 CURRENT AD VALOREM TAXES	0.00		1,482,690.43	50.13	2,651,711.00	-1,169,020.57
3107 ABATEMENT LEVY	0.00		2,948.50	0.10	25,897.00	-22,948.50
3210 BUSINESS LICENSES/PERMITS	45.00	0.01	12,473.75	0.42	13,500.00	-1,026.25
3341 LOCAL GOVERNMENT AID	0.00		613,153.50	20.73	1,026,307.00	-413,153.50
3410 CHARGES FOR SERVICES	0.00		44.00		1,500.00	-1,456.00
3415 CITY HALL RENT	0.00		0.00		100.00	-100.00
3612 SPECIAL ASSESSMT-PENALTY/	0.00		164.40	0.01	0.00	164.40
3621 INTEREST EARNED	1,015.65	0.24	17,498.83	0.59	10,000.00	7,498.83
3622 RENTS AND ROYALTIES	0.00		8,839.88	0.30	3,000.00	5,839.88
3624 MISC REVENUE - REFUNDS	0.00		2,059.62	0.07	1,500.00	559.62
3626 MONEY MARKET INTEREST	8.00		28.48		0.00	28.48
3911 SALES OF FIXED ASSETS	0.00		18,250.85	0.62	0.00	18,250.85
3912 COMP LOSS OF FIXED ASSETS	0.00		92,024.76	3.11	0.00	92,024.76
3921 TRANSFER FROM OTHER FUNDS	0.00		0.00		50,000.00	-50,000.00
Total Department	1,068.65	0.26	2,250,177.00	76.08	3,783,515.00	-1,533,338.00
Planning and Zoning						
3413 ZONING/SUBDIVISION FEES	2,986.50	0.72	13,436.00	0.45	3,000.00	10,436.00
3624 MISC REVENUE - REFUNDS	600.00	0.14	4,395.00	0.15	5,000.00	-605.00
Total Department	3,586.50	0.86	17,831.00	0.60	8,000.00	9,831.00
Cable TV/Gas						
3495 FRANCHISE ROW USE	1,848.69	0.44	116,975.64	3.95	190,000.00	-73,024.36
Total Department	1,848.69	0.44	116,975.64	3.95	190,000.00	-73,024.36
Police						
3345 POLICE/FIRE STATE AIDS	75,123.25	18.04	75,123.25	2.54	70,000.00	5,123.25
3349 MISCELLANEOUS STATE GRANT	1,167.00	0.28	11,930.17	0.40	9,000.00	2,930.17
3369 OTHER COUNTY GRANT	0.00		36,406.72	1.23	62,600.00	-26,193.28
3420 PUBLIC SAFETY	49.85	0.01	279.40	0.01	200.00	79.40
3511 COURT FINES	976.57	0.23	11,831.59	0.40	18,000.00	-6,168.41
3624 MISC REVENUE - REFUNDS	210.00	0.05	2,465.00	0.08	4,000.00	-1,535.00
3911 SALES OF FIXED ASSETS	0.00		6,300.00	0.21	0.00	6,300.00
Total Department	77,526.67	18.62	144,336.13	4.88	163,800.00	-19,463.87
Fire						
3346 STATE FIRE AID	53,909.16	12.95	54,909.16	1.86	43,000.00	11,909.16
3349 MISCELLANEOUS STATE GRANT	0.00		9,010.00	0.30	7,000.00	2,010.00
3363 GRANT	0.00		500.00	0.02	0.00	500.00
3421 Fire Contracts	0.00		36,694.21	1.24	37,575.00	-880.79
3422 SPECIAL FIRE PROTECTION S	565.00	0.14	28,516.82	0.96	20,000.00	8,516.82
3623 CONTR/DONATION FROM PRIVA	0.00		1,800.00	0.06	0.00	1,800.00

11/01/22
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CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 2 of 33
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
3624 MISC REVENUE - REFUNDS	255.00	0.06	2,267.39	0.08	0.00	2,267.39
3911 SALES OF FIXED ASSETS	0.00		3,390.00	0.11	0.00	3,390.00
Total Department	54,729.16	13.14	137,087.58	4.63	107,575.00	29,512.58
Building Inspection						
3220 NON-BUSINESS LICENSES & P	13,833.45	3.32	91,217.18	3.08	70,000.00	21,217.18
3414 PLAN CHECK FEES	8,363.33	2.01	56,003.16	1.89	34,000.00	22,003.16
3416 MECHANICAL INSPECTION FEE	714.00	0.17	6,902.00	0.23	6,000.00	902.00
3417 PLUMBING INSPECTION FEES	360.00	0.09	3,240.00	0.11	2,500.00	740.00
Total Department	23,270.78	5.59	157,362.34	5.32	112,500.00	44,862.34
Animal Control						
3220 NON-BUSINESS LICENSES & P	235.00	0.06	836.06	0.03	1,700.00	-863.94
Total Department	235.00	0.06	836.06	0.03	1,700.00	-863.94
Highways, Streets, Roadways						
3364 COUNTY MUNICIPAL STATE AI	0.00		84,627.00	2.86	81,640.00	2,987.00
Total Department			84,627.00	2.86	81,640.00	2,987.00
Street Lighting						
3921 TRANSFER FROM OTHER FUNDS	0.00		0.00		60,000.00	-60,000.00
Total Department					60,000.00	-60,000.00
Parks and Recreation						
3622 RENTS AND ROYALTIES	247.79	0.06	2,797.97	0.09	2,000.00	797.97
Total Department	247.79	0.06	2,797.97	0.09	2,000.00	797.97
Swimming Pool						
3472 SWIMMING POOL FEES DAILY	0.00		89,423.05	3.02	105,000.00	-15,576.95
3474 CONCESSIONS	0.00		42,928.75	1.45	46,000.00	-3,071.25
3475 LESSONS	0.00		34,055.00	1.15	22,000.00	12,055.00
3478 FACILITY RENTAL	-23.28	-0.01	6,077.88	0.21	2,500.00	3,577.88
3480 SWIM PASSES	0.00		77,293.19	2.61	70,000.00	7,293.19
3481 TINY TOTS	0.00		3,350.00	0.11	0.00	3,350.00
3482 SWIM TEAM	0.00		3,101.29	0.10	1,500.00	1,601.29
3794 CASH OVER	0.00		8.70		0.00	8.70
Total Department	-23.28	-0.01	256,237.86	8.66	247,000.00	9,237.86

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 3 of 33
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Other Recreational Facilities						
3473 PLAYGROUND FEES	0.00		298.02	0.01	500.00	-201.98
3479 SOFTBALL FEES	0.00		1,955.73	0.07	2,600.00	-644.27
Total Department			2,253.75	0.08	3,100.00	-846.25
Cemetery						
3410 CHARGES FOR SERVICES	0.00		4,950.00	0.17	9,000.00	-4,050.00
3411 CEMETARY LAND RENT	0.00		7,200.00	0.24	6,000.00	1,200.00
3621 INTEREST EARNED	0.00		0.00		4,000.00	-4,000.00
3624 MISC REVENUE - REFUNDS	0.00		650.00	0.02	300.00	350.00
3711 BURIAL LOTS	0.00		2,250.00	0.08	4,000.00	-1,750.00
Total Department			15,050.00	0.51	23,300.00	-8,250.00
Park Areas						
3474 CONCESSIONS	0.00		0.00		2,000.00	-2,000.00
3623 CONTR/DONATION FROM PRIVA	0.00		5,886.43	0.20	0.00	5,886.43
3624 MISC REVENUE - REFUNDS	0.00		95.00		0.00	95.00
Total Department			5,981.43	0.20	2,000.00	3,981.43
Total Revenue	162,489.96	100.00	3,191,553.76	100.00	4,786,130.00	-1,594,576.24
Expenses						
Council						
Council						
101 FULL-TIME EMPLOYEES - REGULAR	2,075.49	0.50	19,057.02	0.64	31,750.00	12,692.98
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		348.22	0.01	0.00	-348.22
121 EMPLOYER PERA CONTRIBUTIONS	155.66	0.04	1,200.64	0.04	1,626.00	425.36
122 EMPLOYER FICA CONTRIBUTIONS	113.79	0.03	1,085.24	0.04	1,969.00	883.76
123 EMPLOYER MEDICARE CONTRIBUTION	26.61	0.01	253.83	0.01	460.00	206.17
130 EMPLOYER PAID INSURANCE	524.41	0.13	4,375.68	0.15	5,820.00	1,444.32
150 WORKER'S COMPENSATION	0.00		91.00		285.00	194.00
160 LIABILITY INSURANCE	1,055.00	0.25	4,415.03	0.15	4,500.00	84.97
210 OPERATING SUPPLIES	0.00		9.88		150.00	140.12
304 LEGAL FEES	739.50	0.18	4,277.50	0.14	9,000.00	4,722.50
333 STAFF MEETINGS & CONFERENCES	0.00		913.92	0.03	2,000.00	1,086.08
334 MEMBERSHIP DUES AND FEES	1,293.00	0.31	3,762.00	0.13	4,700.00	938.00
351 LEGAL NOTICES PUBLISHING	212.19	0.05	839.30	0.03	400.00	-439.30
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	39.70	0.01	20,820.30	0.70	20,000.00	-820.30
440 PROFESSIONAL SERVICES	0.00		3,410.00	0.12	0.00	-3,410.00
Account Total						
	6,235.35	1.50	64,859.56	2.19	83,160.00	18,300.44
Total Department	6,235.35	1.50	64,859.56	2.19	83,160.00	18,300.44

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 4 of 33
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Ordinances and Proceedings						
Ordinances and Proceedings						
353 ORDINANCE PUBLICATION	56.58	0.01	174.46	0.01	500.00	325.54
430 OTHER SERVICE/CHARGES-MISC.	1,120.71	0.27	1,570.71	0.05	2,500.00	929.29
Account Total	1,177.29	0.28	1,745.17	0.06	3,000.00	1,254.83
Total Department	1,177.29	0.28	1,745.17	0.06	3,000.00	1,254.83
Mayor						
Mayor						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		1,669.50	0.06	4,800.00	3,130.50
122 EMPLOYER FICA CONTRIBUTIONS	0.00		103.50		297.00	193.50
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		24.20		70.00	45.80
Account Total			1,797.20	0.06	5,167.00	3,369.80
Total Department			1,797.20	0.06	5,167.00	3,369.80
City Administration						
City Administration						
101 FULL-TIME EMPLOYEES - REGULAR	16,028.67	3.85	106,415.22	3.60	139,000.00	32,584.78
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		277.62	0.01	0.00	-277.62
121 EMPLOYER PERA CONTRIBUTIONS	1,202.20	0.29	8,001.74	0.27	10,426.00	2,424.26
122 EMPLOYER FICA CONTRIBUTIONS	947.96	0.23	6,207.33	0.21	8,618.00	2,410.67
123 EMPLOYER MEDICARE CONTRIBUTION	221.75	0.05	1,451.75	0.05	2,016.00	564.25
130 EMPLOYER PAID INSURANCE	2,409.01	0.58	25,834.17	0.87	28,500.00	2,665.83
150 WORKER'S COMPENSATION	0.00		882.00	0.03	1,180.00	298.00
160 LIABILITY INSURANCE	10.00		42.79		95.00	52.21
210 OPERATING SUPPLIES	77.35	0.02	1,613.61	0.05	4,000.00	2,386.39
216 PERIODICALS	0.00		0.00		150.00	150.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		230.50	0.01	910.00	679.50
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		3,250.00	3,250.00
321 TELEPHONE	541.25	0.13	5,019.77	0.17	7,500.00	2,480.23
325 COMMUNICATION-OTHER	0.00		877.95	0.03	1,500.00	622.05
331 TRAVEL/MILEAGE	7.50		326.50	0.01	1,000.00	673.50
332 ADMINISTRATOR MEETINGS &	0.00		1,265.22	0.04	2,000.00	734.78
333 STAFF MEETINGS & CONFERENCES	392.23	0.09	3,528.56	0.12	5,000.00	1,471.44
334 MEMBERSHIP DUES AND FEES	1,263.00	0.30	5,122.00	0.17	6,000.00	878.00
343 OTHER ADVERTISING	0.00		0.00		500.00	500.00
360 INSURANCE	1,140.00	0.27	4,769.10	0.16	4,080.00	-689.10
380 UTILITY SERVICES	0.00		0.00		1,000.00	1,000.00
400 REPAIRS & MAINTENANCE	0.00		173.00	0.01	500.00	327.00
430 OTHER SERVICE/CHARGES-MISC.	37.72	0.01	65.34		900.00	834.66
440 PROFESSIONAL SERVICES	0.00		1,602.15	0.05	3,000.00	1,397.85
Account Total	24,278.64	5.83	173,706.32	5.87	231,125.00	57,418.68
Total Department	24,278.64	5.83	173,706.32	5.87	231,125.00	57,418.68
Elections						
Elections						
101 FULL-TIME EMPLOYEES - REGULAR	415.19	0.10	2,761.11	0.09	3,600.00	838.89
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		70.58		0.00	-70.58
121 EMPLOYER PERA CONTRIBUTIONS	31.14	0.01	212.35	0.01	270.00	57.65
122 EMPLOYER FICA CONTRIBUTIONS	22.76	0.01	151.98	0.01	223.00	71.02
123 EMPLOYER MEDICARE CONTRIBUTION	5.32		35.49		52.00	16.51
130 EMPLOYER PAID INSURANCE	104.93	0.03	875.53	0.03	1,200.00	324.47

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 5 of 33
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
210 OPERATING SUPPLIES	0.00		50.22		300.00	249.78
351 LEGAL NOTICES PUBLISHING	0.00		179.18	0.01	400.00	220.82
430 OTHER SERVICE/CHARGES-MISC.	0.00		35.72		250.00	214.28
444 OTHER CONTRACTUAL SERVICES	0.00		5,235.80	0.18	9,500.00	4,264.20
Account Total						
	579.34	0.14	9,607.96	0.32	15,795.00	6,187.04
Total Department	579.34	0.14	9,607.96	0.32	15,795.00	6,187.04
Accounting						
Accounting						
301 AUDITING/ACCOUNTING	583.00	0.14	6,079.00	0.21	4,700.00	-1,379.00
351 LEGAL NOTICES PUBLISHING	28.29	0.01	1,320.20	0.04	1,600.00	279.80
Account Total						
	611.29	0.15	7,399.20	0.25	6,300.00	-1,099.20
Total Department	611.29	0.15	7,399.20	0.25	6,300.00	-1,099.20
Assessing						
Assessing						
305 ASSESSING FEES	0.00		33,521.00	1.13	33,600.00	79.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		250.00	250.00
Account Total						
			33,521.00	1.13	33,850.00	329.00
Total Department			33,521.00	1.13	33,850.00	329.00
Law-Legal Services						
Law-Legal Services						
304 LEGAL FEES	1,364.50	0.33	14,662.50	0.50	35,000.00	20,337.50
Account Total						
	1,364.50	0.33	14,662.50	0.50	35,000.00	20,337.50
Total Department	1,364.50	0.33	14,662.50	0.50	35,000.00	20,337.50
Planning and Zoning						
Planning & Zoning						
101 FULL-TIME EMPLOYEES - REGULAR	2,693.88	0.65	9,000.16	0.30	38,600.00	29,599.84
121 EMPLOYER PERA CONTRIBUTIONS	202.04	0.05	675.01	0.02	2,895.00	2,219.99
122 EMPLOYER FICA CONTRIBUTIONS	162.74	0.04	542.31	0.02	2,355.00	1,812.69
123 EMPLOYER MEDICARE CONTRIBUTION	38.06	0.01	126.84		560.00	433.16
130 EMPLOYER PAID INSURANCE	472.83	0.11	1,546.93	0.05	5,001.00	3,454.07
150 WORKER'S COMPENSATION	0.00		85.00		300.00	215.00
210 OPERATING SUPPLIES	0.00		214.73	0.01	500.00	285.27
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		561.50	0.02	0.00	-561.50
304 LEGAL FEES	652.50	0.16	3,897.38	0.13	12,000.00	8,102.62
321 TELEPHONE	23.33	0.01	200.61	0.01	250.00	49.39
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		2,000.00	2,000.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		1,500.00	1,500.00
351 LEGAL NOTICES PUBLISHING	301.76	0.07	820.42	0.03	1,000.00	179.58
360 INSURANCE	1,020.00	0.24	4,266.75	0.14	4,000.00	-266.75
400 REPAIRS & MAINTENANCE	0.00		93.51		0.00	-93.51
430 OTHER SERVICE/CHARGES-MISC.	2,547.13	0.61	6,852.06	0.23	0.00	-6,852.06
440 PROFESSIONAL SERVICES	1,500.00	0.36	23,305.45	0.79	2,000.00	-21,305.45
Account Total						
	9,614.27	2.31	52,188.66	1.76	72,961.00	20,772.34
Total Department	9,614.27	2.31	52,188.66	1.76	72,961.00	20,772.34

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 6 of 33
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Data Processing						
Data Processing						
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
309 EDP, SOFTWARE & DESIGN	0.00		4,495.80	0.15	4,500.00	4.20
370 MAINTENANCE/SUPPORT FEES	0.00		2,481.04	0.08	8,000.00	5,518.96
400 REPAIRS & MAINTENANCE	0.00		196.55	0.01	1,000.00	803.45
440 PROFESSIONAL SERVICES	0.00		3,082.00	0.10	3,500.00	418.00
Account Total						
			10,255.39	0.35	18,000.00	7,744.61
Total Department			10,255.39	0.35	18,000.00	7,744.61
General Govt Building						
General Govt Buildings						
103 PART-TIME EMPLOYEES	392.95	0.09	2,381.92	0.08	3,300.00	918.08
121 EMPLOYER PERA CONTRIBUTIONS	29.47	0.01	178.63	0.01	247.00	68.37
122 EMPLOYER FICA CONTRIBUTIONS	23.80	0.01	143.61		205.00	61.39
123 EMPLOYER MEDICARE CONTRIBUTION	5.56		33.58		48.00	14.42
150 WORKER'S COMPENSATION	0.00		178.00	0.01	250.00	72.00
210 OPERATING SUPPLIES	0.00		220.35	0.01	300.00	79.65
220 REPAIR/MAINTENANCE SUPPLIES	0.00		1,156.55	0.04	250.00	-906.55
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
360 INSURANCE	99.00	0.02	414.48	0.01	500.00	85.52
380 UTILITY SERVICES	585.40	0.14	5,165.07	0.17	6,800.00	1,634.93
400 REPAIRS & MAINTENANCE	425.00	0.10	2,090.00	0.07	2,000.00	-90.00
410 RENTALS	0.00		165.34	0.01	700.00	534.66
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		300.00	300.00
Account Total						
	1,561.18	0.37	12,127.53	0.41	15,400.00	3,272.47
Total Department	1,561.18	0.37	12,127.53	0.41	15,400.00	3,272.47
General Engineering						
General Engineering						
303 ENGINEERING FEES	339.00	0.08	11,889.75	0.40	25,000.00	13,110.25
Account Total						
	339.00	0.08	11,889.75	0.40	25,000.00	13,110.25
Total Department	339.00	0.08	11,889.75	0.40	25,000.00	13,110.25
Police						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	282.06	0.07	2,243.29	0.08	3,500.00	1,256.71
121 EMPLOYER PERA CONTRIBUTIONS	21.16	0.01	168.24	0.01	262.00	93.76
122 EMPLOYER FICA CONTRIBUTIONS	17.08		135.27		217.00	81.73
123 EMPLOYER MEDICARE CONTRIBUTION	3.99		31.61		51.00	19.39
Account Total						
	324.29	0.08	2,578.41	0.09	4,030.00	1,451.59
Police						
101 FULL-TIME EMPLOYEES - REGULAR	87,993.95	21.13	560,706.27	18.96	789,239.00	228,532.73
102 FULL-TIME EMPLOYEES - OVERTIME	5,199.45	1.25	20,818.04	0.70	34,500.00	13,681.96
103 PART-TIME EMPLOYEES	0.00		19,331.76	0.65	20,000.00	668.24
104 Canine	450.00	0.11	2,972.00	0.10	3,900.00	928.00
121 EMPLOYER PERA CONTRIBUTIONS	16,019.59	3.85	102,203.14	3.46	143,102.00	40,898.86
122 EMPLOYER FICA CONTRIBUTIONS	252.63	0.06	4,638.43	0.16	6,000.00	1,361.57
123 EMPLOYER MEDICARE CONTRIBUTION	1,317.28	0.32	8,909.65	0.30	11,000.00	2,090.35
130 EMPLOYER PAID INSURANCE	12,267.68	2.95	105,988.70	3.58	165,500.00	59,511.30
142 UNEMPLOYMENT BENEFIT	0.00		-596.76	-0.02	0.00	596.76
150 WORKER'S COMPENSATION	0.00		70,069.00	2.37	85,300.00	15,231.00

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 7 of 33
Report ID: L140

101 General Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
160 LIABILITY INSURANCE	36.00	0.01	150.75	0.01	350.00	199.25
210 OPERATING SUPPLIES	580.72	0.14	7,710.90	0.26	15,000.00	7,289.10
212 MOTOR FUELS	2,718.88	0.65	23,462.30	0.79	20,000.00	-3,462.30
214 UNIFORMS	179.98	0.04	2,522.67	0.09	6,000.00	3,477.33
220 REPAIR/MAINTENANCE SUPPLIES	170.91	0.04	1,512.91	0.05	3,000.00	1,487.09
240 SMALL TOOLS/MINOR EQUIPMENT	1,345.87	0.32	4,260.71	0.14	8,000.00	3,739.29
304 LEGAL FEES	29.00	0.01	29.00		0.00	-29.00
309 EDP, SOFTWARE & DESIGN	47.70	0.01	723.69	0.02	350.00	-373.69
321 TELEPHONE	912.82	0.22	7,621.14	0.26	16,000.00	8,378.86
325 COMMUNICATION-OTHER	0.00		90.00		900.00	810.00
333 STAFF MEETINGS & CONFERENCES	450.00	0.11	5,601.92	0.19	13,000.00	7,398.08
334 MEMBERSHIP DUES AND FEES	0.00		8,922.65	0.30	10,000.00	1,077.35
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	8,434.00	2.03	38,507.32	1.30	39,000.00	492.68
370 MAINTENANCE/SUPPORT FEES	0.00		299.99	0.01	12,500.00	12,200.01
380 UTILITY SERVICES	494.86	0.12	4,296.67	0.15	7,200.00	2,903.33
400 REPAIRS & MAINTENANCE	1,423.00	0.34	4,868.59	0.16	7,500.00	2,631.41
410 RENTALS	0.00		0.00		20.00	20.00
430 OTHER SERVICE/CHARGES-MISC.	40.00	0.01	1,994.51	0.07	6,000.00	4,005.49
440 PROFESSIONAL SERVICES	0.00		3,514.98	0.12	5,000.00	1,485.02
444 OTHER CONTRACTUAL SERVICES	0.00		2,974.00	0.10	3,000.00	26.00
Account Total						
	140,364.32	33.71	1,014,104.93	34.29	1,431,611.00	417,506.07
Total Department	140,688.61	33.79	1,016,683.34	34.37	1,435,641.00	418,957.66

Fire

Fire

101 FULL-TIME EMPLOYEES - REGULAR	566.54	0.14	5,440.33	0.18	64,000.00	58,559.67
121 EMPLOYER PERA CONTRIBUTIONS	42.50	0.01	384.04	0.01	525.00	140.96
122 EMPLOYER FICA CONTRIBUTIONS	32.50	0.01	266.06	0.01	1,100.00	833.94
123 EMPLOYER MEDICARE CONTRIBUTION	7.60		66.86		800.00	733.14
130 EMPLOYER PAID INSURANCE	118.68	0.03	2,559.58	0.09	3,500.00	940.42
142 UNEMPLOYMENT BENEFIT	0.00		-38.71		0.00	38.71
150 WORKER'S COMPENSATION	0.00		19,086.00	0.65	20,250.00	1,164.00
160 LIABILITY INSURANCE	5.00		21.38		50.00	28.62
209 MEDICAL SUPPLIES	0.00		1,329.66	0.04	3,000.00	1,670.34
210 OPERATING SUPPLIES	56.37	0.01	3,806.86	0.13	6,700.00	2,893.14
212 MOTOR FUELS	634.07	0.15	3,131.20	0.11	3,000.00	-131.20
214 UNIFORMS	0.00		0.00		3,000.00	3,000.00
216 PERIODICALS	0.00		46.00		100.00	54.00
220 REPAIR/MAINTENANCE SUPPLIES	254.95	0.06	1,243.80	0.04	4,500.00	3,256.20
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		18,373.41	0.62	35,000.00	16,626.59
303 ENGINEERING FEES	3,319.50	0.80	8,558.50	0.29	0.00	-8,558.50
321 TELEPHONE	204.26	0.05	1,795.81	0.06	2,500.00	704.19
330 TRAINING	150.00	0.04	12,044.26	0.41	15,000.00	2,955.74
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		5,000.00	5,000.00
334 MEMBERSHIP DUES AND FEES	60.00	0.01	1,820.00	0.06	1,500.00	-320.00
343 OTHER ADVERTISING	0.00		138.76		300.00	161.24
360 INSURANCE	1,495.00	0.36	6,258.70	0.21	5,000.00	-1,258.70
370 MAINTENANCE/SUPPORT FEES	0.00		0.00		400.00	400.00
380 UTILITY SERVICES	411.36	0.10	7,276.92	0.25	9,000.00	1,723.08

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 8 of 33
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
400 REPAIRS & MAINTENANCE	885.00	0.21	4,368.41	0.15	10,000.00	5,631.59
430 OTHER SERVICE/CHARGES-MISC.	441.00	0.11	1,640.25	0.06	45,421.00	43,780.75
431 Grants	0.00		449.98	0.02	0.00	-449.98
444 OTHER CONTRACTUAL SERVICES	0.00		1,302.50	0.04	7,500.00	6,197.50
Account Total						
	8,684.33	2.09	101,370.56	3.43	247,146.00	145,775.44
Total Department	8,684.33	2.09	101,370.56	3.43	247,146.00	145,775.44
Building Inspection						
Building Inspection						
331 TRAVEL/MILEAGE	378.20	0.09	2,648.18	0.09	3,200.00	551.82
444 OTHER CONTRACTUAL SERVICES	5,413.20	1.30	38,527.35	1.30	45,000.00	6,472.65
Account Total						
	5,791.40	1.39	41,175.53	1.39	48,200.00	7,024.47
Total Department	5,791.40	1.39	41,175.53	1.39	48,200.00	7,024.47
Animal Control						
Animal Control						
210 OPERATING SUPPLIES	0.00		0.00		175.00	175.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
Account Total						
					325.00	325.00
Total Department					325.00	325.00
Highways, Streets, Roadways						
Highways, Streets, Roadways						
101 FULL-TIME EMPLOYEES - REGULAR	17,441.94	4.19	116,429.84	3.94	139,000.00	22,570.16
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		59.81		5,000.00	4,940.19
121 EMPLOYER PERA CONTRIBUTIONS	1,308.20	0.31	8,736.84	0.30	10,800.00	2,063.16
122 EMPLOYER FICA CONTRIBUTIONS	1,044.20	0.25	6,902.67	0.23	8,928.00	2,025.33
123 EMPLOYER MEDICARE CONTRIBUTION	244.20	0.06	1,614.15	0.05	2,088.00	473.85
130 EMPLOYER PAID INSURANCE	2,672.10	0.64	22,202.44	0.75	27,200.00	4,997.56
150 WORKER'S COMPENSATION	0.00		9,730.00	0.33	15,500.00	5,770.00
210 OPERATING SUPPLIES	759.71	0.18	5,173.36	0.17	11,000.00	5,826.64
212 MOTOR FUELS	280.81	0.07	2,294.11	0.08	4,000.00	1,705.89
214 UNIFORMS	0.00		0.00		1,000.00	1,000.00
220 REPAIR/MAINTENANCE SUPPLIES	879.50	0.21	9,274.61	0.31	19,000.00	9,725.39
240 SMALL TOOLS/MINOR EQUIPMENT	393.98	0.09	858.34	0.03	2,000.00	1,141.66
304 LEGAL FEES	0.00		957.00	0.03	0.00	-957.00
321 TELEPHONE	127.39	0.03	1,071.02	0.04	1,600.00	528.98
325 COMMUNICATION-OTHER	0.00		90.00		0.00	-90.00
333 STAFF MEETINGS & CONFERENCES	0.00		350.71	0.01	500.00	149.29
334 MEMBERSHIP DUES AND FEES	0.00		0.00		75.00	75.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		250.00	250.00
360 INSURANCE	1,227.00	0.29	5,135.43	0.17	6,250.00	1,114.57
380 UTILITY SERVICES	525.48	0.13	9,819.52	0.33	13,000.00	3,180.48
400 REPAIRS & MAINTENANCE	896.17	0.22	6,524.24	0.22	11,900.00	5,375.76
410 RENTALS	0.00		0.00		300.00	300.00
430 OTHER SERVICE/CHARGES-MISC.	10.00		405.70	0.01	2,500.00	2,094.30
440 PROFESSIONAL SERVICES	0.00		1,250.00	0.04	1,500.00	250.00
444 OTHER CONTRACTUAL SERVICES	326.96	0.08	1,540.89	0.05	4,500.00	2,959.11
Account Total						
	28,137.64	6.76	210,420.68	7.11	288,141.00	77,720.32
Total Department	28,137.64	6.76	210,420.68	7.11	288,141.00	77,720.32

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 9 of 33
Report ID: L140

101 General Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Paved Streets						
Paved Streets						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		5,261.36	0.18	10,000.00	4,738.64
303 ENGINEERING FEES	6,946.25	1.67	28,132.37	0.95	15,000.00	-13,132.37
400 REPAIRS & MAINTENANCE	67,257.64	16.15	67,257.64	2.27	168,000.00	100,742.36
Account Total						
	74,203.89	17.82	100,651.37	3.40	193,000.00	92,348.63
Total Department	74,203.89	17.82	100,651.37	3.40	193,000.00	92,348.63
Ice & Snow Removal						
Ice & Snow Removal						
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		4,136.89	0.14	16,000.00	11,863.11
121 EMPLOYER PERA CONTRIBUTIONS	0.00		310.26	0.01	1,200.00	889.74
122 EMPLOYER FICA CONTRIBUTIONS	0.00		245.56	0.01	992.00	746.44
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		57.46		232.00	174.54
130 EMPLOYER PAID INSURANCE	0.00		756.82	0.03	5,000.00	4,243.18
150 WORKER'S COMPENSATION	0.00		305.00	0.01	1,625.00	1,320.00
210 OPERATING SUPPLIES	0.00		3,007.53	0.10	9,000.00	5,992.47
212 MOTOR FUELS	0.00		0.00		500.00	500.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		4,497.06	0.15	22,500.00	18,002.94
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		300.00	300.00
360 INSURANCE	47.00	0.01	195.50	0.01	360.00	164.50
400 REPAIRS & MAINTENANCE	847.85	0.20	4,908.16	0.17	8,000.00	3,091.84
410 RENTALS	0.00		0.00		50.00	50.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		12.71		500.00	487.29
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		3,000.00	3,000.00
Account Total						
	894.85	0.21	18,432.95	0.62	69,259.00	50,826.05
Total Department	894.85	0.21	18,432.95	0.62	69,259.00	50,826.05
Street Lighting						
Street Lighting						
380 UTILITY SERVICES	4,141.16	0.99	39,811.73	1.35	60,000.00	20,188.27
Account Total						
	4,141.16	0.99	39,811.73	1.35	60,000.00	20,188.27
Total Department	4,141.16	0.99	39,811.73	1.35	60,000.00	20,188.27
Sidewalks						
Sidewalks						
400 REPAIRS & MAINTENANCE	0.00		0.00		50,000.00	50,000.00
Account Total						
					50,000.00	50,000.00
Total Department					50,000.00	50,000.00
Waste Collection and Disposal						
Waste Collection & Disposal						
430 OTHER SERVICE/CHARGES-MISC.	4,362.80	1.05	8,132.76	0.27	11,500.00	3,367.24
Account Total						
	4,362.80	1.05	8,132.76	0.27	11,500.00	3,367.24
Total Department	4,362.80	1.05	8,132.76	0.27	11,500.00	3,367.24
Emer Mgmt/Health						
Emer Mgmt/Health						
210 OPERATING SUPPLIES	0.00		0.00		1,500.00	1,500.00
360 INSURANCE	102.00	0.02	425.70	0.01	900.00	474.30
380 UTILITY SERVICES	218.36	0.05	1,216.35	0.04	2,000.00	783.65
400 REPAIRS & MAINTENANCE	0.00		443.90	0.02	2,000.00	1,556.10
430 OTHER SERVICE/CHARGES-MISC.	0.00		5,251.70	0.18	7,000.00	1,748.30
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		1,000.00	1,000.00

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 10 of 33
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Account Total	320.36	0.08	7,337.65	0.25	14,400.00	7,062.35
Total Department	320.36	0.08	7,337.65	0.25	14,400.00	7,062.35
Parks and Recreation						
Parks & Recreation						
210 OPERATING SUPPLIES	42.95	0.01	131.32		500.00	368.68
321 TELEPHONE	166.20	0.04	1,439.53	0.05	4,500.00	3,060.47
325 COMMUNICATION-OTHER	0.00		90.00		100.00	10.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		50.00	50.00
334 MEMBERSHIP DUES AND FEES	0.00		365.00	0.01	500.00	135.00
400 REPAIRS & MAINTENANCE	48.32	0.01	106.66		0.00	-106.66
410 RENTALS	0.00		0.00		30.00	30.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,007.00	0.03	3,500.00	2,493.00
Account Total	257.47	0.06	3,139.51	0.11	9,180.00	6,040.49
Total Department	257.47	0.06	3,139.51	0.11	9,180.00	6,040.49
Playgrounds						
Playgrounds						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		69.00		3,000.00	2,931.00
Account Total			69.00		3,000.00	2,931.00
Total Department			69.00		3,000.00	2,931.00
Swimming Pool						
Swimming Pool						
102 FULL-TIME EMPLOYEES - OVERTIME	39.38	0.01	8,150.57	0.28	6,000.00	-2,150.57
103 PART-TIME EMPLOYEES	17,575.60	4.22	157,201.36	5.32	165,000.00	7,798.64
121 EMPLOYER PERA CONTRIBUTIONS	0.00		0.00		300.00	300.00
122 EMPLOYER FICA CONTRIBUTIONS	1,092.17	0.26	10,251.91	0.35	10,602.00	350.09
123 EMPLOYER MEDICARE CONTRIBUTION	255.39	0.06	2,397.67	0.08	2,480.00	82.33
130 EMPLOYER PAID INSURANCE	0.00		0.00		1,000.00	1,000.00
142 UNEMPLOYMENT BENEFIT	0.00		-1,895.86	-0.06	0.00	1,895.86
150 WORKER'S COMPENSATION	0.00		8,539.00	0.29	12,900.00	4,361.00
210 OPERATING SUPPLIES	502.62	0.12	17,041.18	0.58	22,000.00	4,958.82
220 REPAIR/MAINTENANCE SUPPLIES	44.58	0.01	9,860.20	0.33	14,000.00	4,139.80
221 LG REPAIR/MAINT SUPPLIES	11,250.00	2.70	11,250.00	0.38	20,000.00	8,750.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		4,115.46	0.14	4,000.00	-115.46
262 COST OF CONCESSIONS	179.31	0.04	25,711.66	0.87	25,000.00	-711.66
304 LEGAL FEES	43.50	0.01	855.50	0.03	0.00	-855.50
309 EDP, SOFTWARE & DESIGN	0.00		240.00	0.01	0.00	-240.00
321 TELEPHONE	84.78	0.02	743.87	0.03	1,100.00	356.13
333 STAFF MEETINGS & CONFERENCES	0.00		325.00	0.01	0.00	-325.00
343 OTHER ADVERTISING	0.00		500.00	0.02	150.00	-350.00
344 PROMOTION	0.00		0.00		1,500.00	1,500.00
360 INSURANCE	1,239.00	0.30	5,184.66	0.18	3,350.00	-1,834.66
370 MAINTENANCE/SUPPORT FEES	0.00		4,395.00	0.15	2,500.00	-1,895.00
380 UTILITY SERVICES	12,136.59	2.91	45,660.97	1.54	55,000.00	9,339.03
400 REPAIRS & MAINTENANCE	1,522.50	0.37	6,029.65	0.20	4,000.00	-2,029.65
410 RENTALS	0.00		0.00		750.00	750.00
430 OTHER SERVICE/CHARGES-MISC.	300.00	0.07	6,503.90	0.22	2,000.00	-4,503.90
Account Total	46,265.42	11.11	323,061.70	10.92	353,632.00	30,570.30
Total Department	46,265.42	11.11	323,061.70	10.92	353,632.00	30,570.30

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 11 of 33
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Other Recreational Facilities						
Other Recreational Facilities						
103 PART-TIME EMPLOYEES	0.00		0.00		3,000.00	3,000.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		0.00		186.00	186.00
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.00		44.00	44.00
210 OPERATING SUPPLIES	76.50	0.02	1,366.63	0.05	6,500.00	5,133.37
214 UNIFORMS	0.00		57.96		500.00	442.04
220 REPAIR/MAINTENANCE SUPPLIES	47.98	0.01	2,442.56	0.08	5,500.00	3,057.44
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		2,128.00	0.07	3,500.00	1,372.00
333 STAFF MEETINGS & CONFERENCES	0.00		495.67	0.02	350.00	-145.67
334 MEMBERSHIP DUES AND FEES	0.00		130.00		450.00	320.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	127.00	0.03	530.71	0.02	560.00	29.29
380 UTILITY SERVICES	1,502.56	0.36	7,454.81	0.25	10,500.00	3,045.19
400 REPAIRS & MAINTENANCE	847.86	0.20	1,961.51	0.07	7,500.00	5,538.49
430 OTHER SERVICE/CHARGES-MISC.	0.00		501.21	0.02	1,000.00	498.79
444 OTHER CONTRACTUAL SERVICES	324.00	0.08	16,296.00	0.55	21,600.00	5,304.00
Account Total						
	2,925.90	0.70	33,365.06	1.13	61,440.00	28,074.94
Total Department	2,925.90	0.70	33,365.06	1.13	61,440.00	28,074.94
Cemetery						
Cemetery						
101 FULL-TIME EMPLOYEES - REGULAR	1,370.20	0.33	9,112.81	0.31	13,500.00	4,387.19
121 EMPLOYER PERA CONTRIBUTIONS	102.75	0.02	683.46	0.02	1,013.00	329.54
122 EMPLOYER FICA CONTRIBUTIONS	83.85	0.02	557.92	0.02	837.00	279.08
123 EMPLOYER MEDICARE CONTRIBUTION	19.61		130.46		196.00	65.54
130 EMPLOYER PAID INSURANCE	53.30	0.01	442.20	0.01	2,000.00	1,557.80
150 WORKER'S COMPENSATION	0.00		-110.00		1,350.00	1,460.00
210 OPERATING SUPPLIES	0.00		151.40	0.01	500.00	348.60
214 UNIFORMS	0.00		0.00		50.00	50.00
220 REPAIR/MAINTENANCE SUPPLIES	110.04	0.03	110.04		500.00	389.96
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		2,000.00	2,000.00
301 AUDITING/ACCOUNTING	0.00		0.00		1,000.00	1,000.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		75.00		100.00	25.00
360 INSURANCE	79.00	0.02	329.47	0.01	2,010.00	1,680.53
370 MAINTENANCE/SUPPORT FEES	0.00		1,299.40	0.04	2,000.00	700.60
380 UTILITY SERVICES	30.36	0.01	245.04	0.01	500.00	254.96
430 OTHER SERVICE/CHARGES-MISC.	174.00	0.04	4,576.00	0.15	8,000.00	3,424.00
440 PROFESSIONAL SERVICES	0.00		0.00		400.00	400.00
444 OTHER CONTRACTUAL SERVICES	4,566.64	1.10	11,767.94	0.40	18,000.00	6,232.06
Account Total						
	6,589.75	1.58	29,371.14	0.99	54,456.00	25,084.86
Total Department	6,589.75	1.58	29,371.14	0.99	54,456.00	25,084.86
Park Areas						
Park Areas						
101 FULL-TIME EMPLOYEES - REGULAR	20,143.58	4.84	134,454.65	4.55	175,000.00	40,545.35
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		338.40	0.01	2,000.00	1,661.60
121 EMPLOYER PERA CONTRIBUTIONS	1,510.74	0.36	10,109.50	0.34	13,275.00	3,165.50
122 EMPLOYER FICA CONTRIBUTIONS	1,192.27	0.29	7,883.47	0.27	10,974.00	3,090.53
123 EMPLOYER MEDICARE CONTRIBUTION	278.82	0.07	1,843.79	0.06	2,567.00	723.21

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 12 of 33
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
130 EMPLOYER PAID INSURANCE	4,112.71	0.99	33,919.23	1.15	37,500.00	3,580.77
142 UNEMPLOYMENT BENEFIT	0.00		5,526.75	0.19	0.00	-5,526.75
150 WORKER'S COMPENSATION	0.00		5,730.00	0.19	14,850.00	9,120.00
210 OPERATING SUPPLIES	0.00		3,127.36	0.11	3,000.00	-127.36
212 MOTOR FUELS	217.28	0.05	4,232.33	0.14	6,000.00	1,767.67
214 UNIFORMS	0.00		0.00		1,500.00	1,500.00
220 REPAIR/MAINTENANCE SUPPLIES	986.18	0.24	6,200.50	0.21	12,000.00	5,799.50
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		1,706.95	0.06	3,000.00	1,293.05
262 COST OF CONCESSIONS	0.00		0.00		2,000.00	2,000.00
333 STAFF MEETINGS & CONFERENCES	0.00		321.38	0.01	400.00	78.62
334 MEMBERSHIP DUES AND FEES	0.00		0.00		150.00	150.00
360 INSURANCE	2,156.00	0.52	9,021.62	0.31	16,100.00	7,078.38
380 UTILITY SERVICES	507.09	0.12	4,382.59	0.15	6,000.00	1,617.41
400 REPAIRS & MAINTENANCE	1,861.50	0.45	1,861.50	0.06	1,000.00	-861.50
410 RENTALS	736.00	0.18	4,541.00	0.15	6,500.00	1,959.00
430 OTHER SERVICE/CHARGES-MISC.	90.00	0.02	4,479.00	0.15	1,500.00	-2,979.00
444 OTHER CONTRACTUAL SERVICES	2,476.72	0.59	10,745.78	0.36	21,500.00	10,754.22
Account Total						
	36,268.89	8.71	250,425.80	8.47	336,816.00	86,390.20
Total Department	36,268.89	8.71	250,425.80	8.47	336,816.00	86,390.20
Forestry and Nursery						
Forestry & Nursery						
210 OPERATING SUPPLIES	0.00		930.41	0.03	600.00	-330.41
220 REPAIR/MAINTENANCE SUPPLIES	167.94	0.04	1,224.36	0.04	0.00	-1,224.36
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		1,042.59	0.04	1,200.00	157.41
333 STAFF MEETINGS & CONFERENCES	0.00		150.00	0.01	300.00	150.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		25.00	25.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	129.00	0.03	4,823.33	0.16	7,000.00	2,176.67
444 OTHER CONTRACTUAL SERVICES	0.00		11,563.00	0.39	7,000.00	-4,563.00
Account Total						
	296.94	0.07	19,733.69	0.67	16,225.00	-3,508.69
Total Department	296.94	0.07	19,733.69	0.67	16,225.00	-3,508.69
Historic Watertower						
Historic Watertower						
430 OTHER SERVICE/CHARGES-MISC.	814.37	0.20	1,731.45	0.06	2,000.00	268.55
Account Total						
	814.37	0.20	1,731.45	0.06	2,000.00	268.55
Total Department	814.37	0.20	1,731.45	0.06	2,000.00	268.55
Dodge County Arena						
Dodge County Arena						
430 OTHER SERVICE/CHARGES-MISC.	150.00	0.04	628.77	0.02	18,862.00	18,233.23
440 PROFESSIONAL SERVICES	0.00		300.00	0.01	300.00	0.00
Account Total						
	150.00	0.04	928.77	0.03	19,162.00	18,233.23
Total Department	150.00	0.04	928.77	0.03	19,162.00	18,233.23
Capital						
Council						
580 OTHER EQUIPMENT	0.00		0.00		147,500.00	147,500.00
Account Total						
					147,500.00	147,500.00

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 13 of 33
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
City Administration						
570 OFFICE EQUIP AND FURNISHINGS	0.00		0.00		12,500.00	12,500.00
Account Total					12,500.00	12,500.00
General Govt Buildings						
580 OTHER EQUIPMENT	0.00		0.00		10,000.00	10,000.00
Account Total					10,000.00	10,000.00
Police						
580 OTHER EQUIPMENT	0.00		51,235.53	1.73	59,000.00	7,764.47
601 BOND PRINCIPAL	2,759.58	0.66	24,180.88	0.82	32,572.00	8,391.12
611 BOND INTEREST	719.56	0.17	7,131.38	0.24	9,178.00	2,046.62
Account Total	3,479.14	0.84	82,547.79	2.79	100,750.00	18,202.21
Fire						
550 MOTOR VEHICLES	0.00		9,188.50	0.31	56,666.00	47,477.50
580 OTHER EQUIPMENT	0.00		169,167.00	5.72	0.00	-169,167.00
601 BOND PRINCIPAL	1,140.00	0.27	10,039.77	0.34	19,909.00	9,869.23
611 BOND INTEREST	406.09	0.10	3,875.04	0.13	7,617.00	3,741.96
Account Total	1,546.09	0.37	192,270.31	6.50	84,192.00	-108,078.31
Highways, Streets, Roadways						
530 IMPR OTHER THAN BUILDINGS	0.00		0.00		50,000.00	50,000.00
540 HEAVY MACHINERY	0.00		0.00		100,000.00	100,000.00
550 MOTOR VEHICLES	0.00		0.00		8,669.00	8,669.00
601 BOND PRINCIPAL	589.62	0.14	5,169.56	0.17	7,592.00	2,422.44
611 BOND INTEREST	177.44	0.04	1,733.98	0.06	1,615.00	-118.98
Account Total	767.06	0.18	6,903.54	0.23	167,876.00	160,972.46
Swimming Pool						
570 OFFICE EQUIP AND FURNISHINGS	0.00		7,235.97	0.24	1,000.00	-6,235.97
Account Total			7,235.97	0.24	1,000.00	-6,235.97
Other Recreational Facilities						
530 IMPR OTHER THAN BUILDINGS	0.00		0.00		35,310.00	35,310.00
Account Total					35,310.00	35,310.00
Park Areas						
530 IMPR OTHER THAN BUILDINGS	0.00		6,382.37	0.22	55,200.00	48,817.63
550 MOTOR VEHICLES	0.00		0.00		10,207.00	10,207.00
580 OTHER EQUIPMENT	0.00		20,400.00	0.69	0.00	-20,400.00
601 BOND PRINCIPAL	729.94	0.18	6,400.69	0.22	8,619.00	2,218.31
611 BOND INTEREST	233.31	0.06	2,268.56	0.08	2,939.00	670.44
Account Total	963.25	0.23	35,451.62	1.20	76,965.00	41,513.38
Total Department	6,755.54	1.62	324,409.23	10.97	636,093.00	311,683.77
Unallocated Expenses						
Unallocated Expenditures						
360 INSURANCE	3,075.00	0.74	29,613.77	1.00	26,000.00	-3,613.77
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		189,812.00	189,812.00
433 MMUA SAFETY PROGRAM	13.22		4,049.96	0.14	7,500.00	3,450.04
Account Total	3,088.22	0.74	33,663.73	1.14	223,312.00	189,648.27
Total Department	3,088.22	0.74	33,663.73	1.14	223,312.00	189,648.27

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 14 of 33
Report ID: L140

101 General Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Other Financing Uses						
Other Financing Uses						
720 OPERATING TRANSFERS	0.00		0.00		82,550.00	82,550.00
Account Total					82,550.00	82,550.00
Total Department					82,550.00	82,550.00
Total Expenses	416,398.40	100.00	2,957,675.89	100.00	4,760,236.00	1,802,560.11
Net Income(Loss)	-253,908.44	-60.98	233,877.87	7.91		

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 15 of 33
Report ID: L140

211 Library Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Library						
3101 CURRENT AD VALOREM TAXES	0.00		204,242.00	46.14	408,484.00	-204,242.00
3362 COUNTY CONTR - SELCO	0.00		29,549.40	6.68	59,099.00	-29,549.60
3363 GRANT	0.00		0.00		980.00	-980.00
3410 CHARGES FOR SERVICES	43.98	0.07	356.52	0.08	400.00	-43.48
3412 CHARGES FOR SERVICES-PRIN	66.73	0.10	591.92	0.13	400.00	191.92
3513 LIBRARY FINES	78.40	0.12	1,725.09	0.39	4,000.00	-2,274.91
3621 INTEREST EARNED	21.00	0.03	396.15	0.09	150.00	246.15
3623 CONTR/DONATION FROM PRIVA	0.00		5,154.84	1.16	1,050.00	4,104.84
3624 MISC REVENUE - REFUNDS	2.00		194.19	0.04	400.00	-205.81
3629 LIBRARY PROGRAM	0.00		1,021.51	0.23	0.00	1,021.51
Total Department	212.11	0.32	243,231.62	54.95	474,963.00	-231,731.38
Total Revenue	212.11	100.00	243,231.62	100.00	474,963.00	-231,731.38
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	1,188.81	1.80	8,066.24	1.82	10,100.00	2,033.76
121 EMPLOYER PERA CONTRIBUTIONS	89.16	0.14	605.02	0.14	758.00	152.98
122 EMPLOYER FICA CONTRIBUTIONS	72.26	0.11	486.44	0.11	626.00	139.56
123 EMPLOYER MEDICARE CONTRIBUTION	16.90	0.03	113.75	0.03	146.00	32.25
Account Total	1,367.13	2.07	9,271.45	2.09	11,630.00	2,358.55
Total Department	1,367.13	2.07	9,271.45	2.09	11,630.00	2,358.55
Library						
Library						
101 FULL-TIME EMPLOYEES - REGULAR	28,137.60	42.64	185,833.80	41.98	243,200.00	57,366.20
121 EMPLOYER PERA CONTRIBUTIONS	2,110.32	3.20	13,937.54	3.15	18,240.00	4,302.46
122 EMPLOYER FICA CONTRIBUTIONS	1,665.37	2.52	10,819.78	2.44	15,078.00	4,258.22
123 EMPLOYER MEDICARE CONTRIBUTION	389.50	0.59	2,530.49	0.57	3,527.00	996.51
130 EMPLOYER PAID INSURANCE	6,111.28	9.26	50,860.74	11.49	67,500.00	16,639.26
142 UNEMPLOYMENT BENEFIT	0.00		233.00	0.05	0.00	-233.00
150 WORKER'S COMPENSATION	0.00		2,153.00	0.49	2,600.00	447.00
160 LIABILITY INSURANCE	5.00	0.01	21.38		48.00	26.62
210 OPERATING SUPPLIES	213.08	0.32	1,063.88	0.24	3,500.00	2,436.12
216 PERIODICALS	0.00		511.28	0.12	500.00	-11.28
218 BOOKS	1,074.24	1.63	6,260.65	1.41	10,500.00	4,239.35
219 AUDIO VISUAL	74.88	0.11	2,012.02	0.45	5,000.00	2,987.98
220 REPAIR/MAINTENANCE SUPPLIES	391.00	0.59	811.66	0.18	1,000.00	188.34
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		100.00	100.00
303 ENGINEERING FEES	0.00		0.00		500.00	500.00
304 LEGAL FEES	0.00		0.00		500.00	500.00
309 EDP, SOFTWARE & DESIGN	1,518.48	2.30	16,117.91	3.64	22,000.00	5,882.09
321 TELEPHONE	155.63	0.24	1,422.90	0.32	2,500.00	1,077.10
325 COMMUNICATION-OTHER	0.00		10.00		500.00	490.00
331 TRAVEL/MILEAGE	0.00		46.33	0.01	400.00	353.67

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 16 of 33
Report ID: L140

211 Library Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
333 STAFF MEETINGS & CONFERENCES	0.00		350.72	0.08	500.00	149.28
334 MEMBERSHIP DUES AND FEES	0.00		195.00	0.04	500.00	305.00
343 OTHER ADVERTISING	51.88	0.08	51.88	0.01	150.00	98.12
360 INSURANCE	1,039.00	1.57	4,348.90	0.98	3,500.00	-848.90
370 MAINTENANCE/SUPPORT FEES	154.04	0.23	810.29	0.18	2,000.00	1,189.71
380 UTILITY SERVICES	955.57	1.45	8,470.09	1.91	13,000.00	4,529.91
400 REPAIRS & MAINTENANCE	484.00	0.73	91,497.50	20.67	9,000.00	-82,497.50
430 OTHER SERVICE/CHARGES-MISC.	0.00		149.63	0.03	2,000.00	1,850.37
433 MMUA SAFETY PROGRAM	0.00		618.00	0.14	1,240.00	622.00
440 PROFESSIONAL SERVICES	0.00		300.00	0.07	500.00	200.00
441 LIBRARY PROGRAMS	0.00		2,299.02	0.52	3,500.00	1,200.98
444 OTHER CONTRACTUAL SERVICES	96.39	0.15	289.17	0.07	250.00	-39.17
530 IMPR OTHER THAN BUILDINGS	20,000.00	30.31	20,000.00	4.52	20,000.00	0.00
570 OFFICE EQUIP AND FURNISHINGS	0.00		9,367.94	2.12	10,000.00	632.06
Account Total	64,627.26	97.93	433,394.50	97.91	463,333.00	29,938.50
Total Department	64,627.26	97.93	433,394.50	97.91	463,333.00	29,938.50
Total Expenses	65,994.39	100.00	442,665.95	100.00	474,963.00	32,297.05
Net Income (Loss)	-65,782.28	-99.68	-199,434.33	-45.05		

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 17 of 33
Report ID: L140

290 Economic Development

	Actual		Actual				
	Period to Date	%	Year-To-Date	%	Annual Budget "	Variance	
Revenue							
Community/Economic Development							
3101 CURRENT AD VALOREM TAXES	0.00		51,222.00	40.18	102,444.00	-51,222.00	
3621 INTEREST EARNED	0.00		1.00		500.00	-499.00	
Total Department			51,223.00	40.18	102,944.00	-51,721.00	
Total Revenue			0.00	100.00	51,223.00	100.00	102,944.00 -51,721.00
Expenses							
Community/Economic Development							
Community/Economic Development							
101 FULL-TIME EMPLOYEES - REGULAR	3,410.76	44.27	13,845.81	10.86	12,500.00	-1,345.81	
121 EMPLOYER PERA CONTRIBUTIONS	255.81	3.32	1,038.44	0.81	938.00	-100.44	
122 EMPLOYER FICA CONTRIBUTIONS	205.30	2.66	824.82	0.65	775.00	-49.82	
123 EMPLOYER MEDICARE CONTRIBUTION	48.00	0.62	192.90	0.15	181.00	-11.90	
130 EMPLOYER PAID INSURANCE	545.83	7.08	2,120.70	1.66	6,000.00	3,879.30	
150 WORKER'S COMPENSATION	0.00		118.00	0.09	100.00	-18.00	
210 OPERATING SUPPLIES	0.00		425.17	0.33	500.00	74.83	
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		561.50	0.44	0.00	-561.50	
303 ENGINEERING FEES	0.00		0.00		1,500.00	1,500.00	
304 LEGAL FEES	2,567.50	33.32	5,716.00	4.48	2,500.00	-3,216.00	
321 TELEPHONE	21.99	0.29	202.65	0.16	500.00	297.35	
325 COMMUNICATION-OTHER	0.00		90.00	0.07	200.00	110.00	
331 TRAVEL/MILEAGE	20.44	0.27	20.44	0.02	0.00	-20.44	
333 STAFF MEETINGS & CONFERENCES	217.19	2.82	240.59	0.19	400.00	159.41	
334 MEMBERSHIP DUES AND FEES	0.00		75.00	0.06	500.00	425.00	
343 OTHER ADVERTISING	150.00	1.95	150.00	0.12	8,000.00	7,850.00	
351 LEGAL NOTICES PUBLISHING	0.00		0.00		100.00	100.00	
360 INSURANCE	64.00	0.83	266.86	0.21	450.00	183.14	
400 REPAIRS & MAINTENANCE	0.00		93.50	0.07	0.00	-93.50	
414 COMMERCIAL PROGRAMS	0.00		0.00		17,000.00	17,000.00	
430 OTHER SERVICE/CHARGES-MISC.	197.72	2.57	1,799.22	1.41	3,500.00	1,700.78	
440 PROFESSIONAL SERVICES	0.00		1,562.50	1.23	800.00	-762.50	
444 OTHER CONTRACTUAL SERVICES	0.00		23,140.00	18.15	46,500.00	23,360.00	
720 OPERATING TRANSFERS	0.00		75,000.00	58.83	0.00	-75,000.00	
Account Total			7,704.54	100.00	127,484.10	100.00	102,944.00 -24,540.10
Total Department			7,704.54	100.00	127,484.10	100.00	102,944.00 -24,540.10
Total Expenses			7,704.54	100.00	127,484.10	100.00	102,944.00 -24,540.10
Net Income (Loss)			-7,704.54	-100.00	-76,261.10	-59.82	

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 18 of 33
Report ID: L140

601 Water Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Distribution						
3611 SPECIAL ASSESSMTS - PRINC	0.00		497.86	0.06	0.00	497.86
3612 SPECIAL ASSESSMT-PENALTY/	0.00		707.43	0.08	0.00	707.43
3621 INTEREST EARNED	3,107.36	6.99	7,025.97	0.80	5,000.00	2,025.97
3622 RENTS AND ROYALTIES	2,299.32	5.17	10,279.98	1.17	12,625.00	-2,345.02
3624 MISC REVENUE - REFUNDS	0.00		0.00		500.00	-500.00
3626 MONEY MARKET INTEREST	4.00	0.01	6.04		0.00	6.04
3710 WATER SALES - CUSTOMERS	78,527.62	176.57	708,677.33	80.39	905,130.00	-196,452.67
3715 CONNECTION/RECONNECTION F	0.00		0.00		100.00	-100.00
3716 WATER ACCESS CHARGE-BP	4,800.00	10.79	44,400.00	5.04	0.00	44,400.00
3718 METER SALES	1,700.00	3.82	16,138.43	1.83	6,000.00	10,138.43
3746 PENALTIES	871.16	1.96	6,034.40	0.68	7,000.00	-965.60
Total Department	91,309.46	205.31	793,767.44	90.04	936,355.00	-142,587.56
Total Revenue	91,309.46	100.00	793,767.44	100.00	936,355.00	-142,587.56
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		401,594.15	45.56	191,111.00	-210,483.15
611 BOND INTEREST	219.09	0.49	48,648.51	5.52	96,361.00	47,712.49
620 PAYING AGENT FEES	0.00		285.25	0.03	0.00	-285.25
621 Bond Issuance Costs	0.00		32,101.87	3.64	0.00	-32,101.87
Account Total						
	219.09	0.49	482,629.78	54.75	287,472.00	-195,157.78
Total Department	219.09	0.49	482,629.78	54.75	287,472.00	-195,157.78
Power and Pumping						
Power & Pumping						
380 UTILITY SERVICES	6,934.30	15.59	48,325.51	5.48	55,000.00	6,674.49
Account Total						
	6,934.30	15.59	48,325.51	5.48	55,000.00	6,674.49
Total Department	6,934.30	15.59	48,325.51	5.48	55,000.00	6,674.49
Distribution						
Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	11,480.17	25.81	75,126.62	8.52	93,500.00	18,373.38
102 FULL-TIME EMPLOYEES - OVERTIME	853.35	1.92	4,982.24	0.57	7,500.00	2,517.76
121 EMPLOYER PERA CONTRIBUTIONS	925.08	2.08	6,008.39	0.68	7,575.00	1,566.61
122 EMPLOYER FICA CONTRIBUTIONS	744.93	1.67	4,804.28	0.54	6,262.00	1,457.72
123 EMPLOYER MEDICARE CONTRIBUTION	174.22	0.39	1,123.51	0.13	1,465.00	341.49
130 EMPLOYER PAID INSURANCE	1,319.47	2.97	10,981.96	1.25	30,000.00	19,018.04
150 WORKER'S COMPENSATION	0.00		3,729.00	0.42	4,900.00	1,171.00
160 LIABILITY INSURANCE	5.00	0.01	21.38		50.00	28.62
210 OPERATING SUPPLIES	781.16	1.76	29,442.00	3.34	45,000.00	15,558.00
212 MOTOR FUELS	299.09	0.67	3,360.83	0.38	3,600.00	239.17
214 UNIFORMS	81.73	0.18	406.08	0.05	420.00	13.92
220 REPAIR/MAINTENANCE SUPPLIES	1,634.22	3.67	3,430.45	0.39	40,000.00	36,569.55
240 SMALL TOOLS/MINOR EQUIPMENT	47.49	0.11	491.37	0.06	5,000.00	4,508.63
260 METERS	0.00		58,270.17	6.61	100,000.00	41,729.83

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 19 of 33
Report ID: L140

601 Water Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
360 INSURANCE	1,781.00	4.00	7,451.87	0.85	7,000.00	-451.87
400 REPAIRS & MAINTENANCE	3,411.33	7.67	31,224.85	3.54	67,000.00	35,775.15
430 OTHER SERVICE/CHARGES-MISC.	209.26	0.47	1,670.11	0.19	13,600.00	11,929.89
433 MMUA SAFETY PROGRAM	13.22	0.03	2,544.45	0.29	5,000.00	2,455.55
440 PROFESSIONAL SERVICES	117.60	0.26	1,990.80	0.23	2,500.00	509.20
444 OTHER CONTRACTUAL SERVICES	144.68	0.33	740.04	0.08	1,200.00	459.96
Account Total						
	24,023.00	54.02	247,800.40	28.11	441,572.00	193,771.60
Total Department	24,023.00	54.02	247,800.40	28.11	441,572.00	193,771.60
Administration						
Administration						
101 FULL-TIME EMPLOYEES - REGULAR	8,835.41	19.87	57,047.63	6.47	84,000.00	26,952.37
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		209.11	0.02	0.00	-209.11
121 EMPLOYER PERA CONTRIBUTIONS	662.67	1.49	4,240.18	0.48	6,300.00	2,059.82
122 EMPLOYER FICA CONTRIBUTIONS	521.50	1.17	3,330.40	0.38	5,208.00	1,877.60
123 EMPLOYER MEDICARE CONTRIBUTION	121.95	0.27	778.83	0.09	1,218.00	439.17
130 EMPLOYER PAID INSURANCE	1,297.34	2.92	11,223.52	1.27	5,900.00	-5,323.52
210 OPERATING SUPPLIES	38.55	0.09	470.55	0.05	800.00	329.45
216 PERIODICALS	0.00		0.00		100.00	100.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	477.00	1.07	4,599.00	0.52	4,250.00	-349.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
304 LEGAL FEES	0.00		90.00	0.01	750.00	660.00
309 EDP, SOFTWARE & DESIGN	0.00		1,283.10	0.15	500.00	-783.10
321 TELEPHONE	187.11	0.42	1,592.17	0.18	2,400.00	807.83
325 COMMUNICATION-OTHER	410.63	0.92	3,537.26	0.40	5,000.00	1,462.74
333 STAFF MEETINGS & CONFERENCES	0.00		1,576.33	0.18	1,500.00	-76.33
334 MEMBERSHIP DUES AND FEES	0.00		275.00	0.03	500.00	225.00
343 OTHER ADVERTISING	0.00		0.00		100.00	100.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		1,200.00	1,200.00
370 MAINTENANCE/SUPPORT FEES	0.00		5,155.22	0.58	4,000.00	-1,155.22
400 REPAIRS & MAINTENANCE	0.00		21.63		0.00	-21.63
430 OTHER SERVICE/CHARGES-MISC.	42.00	0.09	539.50	0.06	200.00	-339.50
435 UNCOLLECTIBLE	0.00		302.72	0.03	0.00	-302.72
438 CREDIT CARD FEES	703.08	1.58	4,799.76	0.54	6,000.00	1,200.24
440 PROFESSIONAL SERVICES	0.00		1,700.00	0.19	1,800.00	100.00
Account Total						
	13,297.24	29.90	102,771.91	11.66	137,226.00	34,454.09
Total Department	13,297.24	29.90	102,771.91	11.66	137,226.00	34,454.09
Total Expenses						
	44,473.63	100.00	881,527.60	100.00	921,270.00	39,742.40
Net Income(Loss)						
	46,835.83	105.31	-87,760.16	-9.96		

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 20 of 33
Report ID: L140

602 Sewer Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Sewage Distribution						
3612 SPECIAL ASSESSMT-PENALTY/	0.00		1,160.59	0.13	0.00	1,160.59
3621 INTEREST EARNED	841.13	0.93	8,520.69	0.97	6,000.00	2,520.69
3624 MISC REVENUE - REFUNDS	3,000.00	3.32	31,050.00	3.52	0.00	31,050.00
3626 MONEY MARKET INTEREST	2.00		4.00		0.00	4.00
3718 METER SALES	0.00		0.00		8,000.00	-8,000.00
3720 SEWER SERVICE	171,921.65	190.45	1,555,701.34	176.36	2,040,000.00	-484,298.66
3725 SEWER CONNECTION FEES	9,800.00	10.86	91,250.00	10.34	20,000.00	71,250.00
3746 PENALTIES	1,620.72	1.80	13,441.82	1.52	18,000.00	-4,558.18
3922 OTHER MISC-GOVT	35,184.64	38.98	79,459.64	9.01	114,000.00	-34,540.36
Total Department	222,370.14	246.33	1,780,588.08	201.85	2,206,000.00	-425,411.92
Total Revenue	222,370.14	100.00	1,780,588.08	100.00	2,206,000.00	-425,411.92
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		115,690.48	13.11	315,207.00	199,516.52
611 BOND INTEREST	219.12	0.24	39,826.13	4.51	98,521.00	58,694.87
620 PAYING AGENT FEES	0.00		285.25	0.03	0.00	-285.25
621 Bond Issuance Costs	0.00		9,356.86	1.06	0.00	-9,356.86
Account Total	219.12	0.24	165,158.72	18.72	413,728.00	248,569.28
Total Department	219.12	0.24	165,158.72	18.72	413,728.00	248,569.28
Sewer Plant						
Sewer Plant						
101 FULL-TIME EMPLOYEES - REGULAR	23,370.07	25.89	152,245.20	17.26	187,000.00	34,754.80
102 FULL-TIME EMPLOYEES - OVERTIME	2,217.81	2.46	12,950.01	1.47	15,000.00	2,049.99
103 PART-TIME EMPLOYEES	0.00		0.00		11,440.00	11,440.00
121 EMPLOYER PERA CONTRIBUTIONS	1,919.04	2.13	12,389.59	1.40	15,150.00	2,760.41
122 EMPLOYER FICA CONTRIBUTIONS	1,536.57	1.70	9,830.03	1.11	13,233.00	3,402.97
123 EMPLOYER MEDICARE CONTRIBUTION	359.30	0.40	2,298.85	0.26	3,095.00	796.15
130 EMPLOYER PAID INSURANCE	3,395.35	3.76	28,254.00	3.20	38,000.00	9,746.00
150 WORKER'S COMPENSATION	0.00		7,733.00	0.88	10,750.00	3,017.00
210 OPERATING SUPPLIES	172.78	0.19	7,429.90	0.84	25,000.00	17,570.10
211 CHEMICALS	6,433.63	7.13	32,981.47	3.74	60,000.00	27,018.53
212 MOTOR FUELS	0.00		0.00		2,000.00	2,000.00
214 UNIFORMS	0.00		0.00		910.00	910.00
216 PERIODICALS	0.00		0.00		30.00	30.00
220 REPAIR/MAINTENANCE SUPPLIES	155.92	0.17	3,272.88	0.37	16,000.00	12,727.12
221 LG REPAIR/MAINT SUPPLIES	0.00		13,114.30	1.49	50,000.00	36,885.70
240 SMALL TOOLS/MINOR EQUIPMENT	7.69	0.01	760.52	0.09	5,000.00	4,239.48
301 AUDITING/ACCOUNTING	424.00	0.47	4,088.00	0.46	3,700.00	-388.00
303 ENGINEERING FEES	0.00		0.00		10,000.00	10,000.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		400.00	400.00
321 TELEPHONE	166.83	0.18	1,471.56	0.17	2,000.00	528.44
333 STAFF MEETINGS & CONFERENCES	0.00		2,049.88	0.23	3,000.00	950.12

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 21 of 33
Report ID: L140

602 Sewer Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
334 MEMBERSHIP DUES AND FEES	0.00		25.00		130.00	105.00
360 INSURANCE	2,866.00	3.17	11,994.49	1.36	10,200.00	-1,794.49
370 MAINTENANCE/SUPPORT FEES	0.00		1,510.21	0.17	1,500.00	-10.21
380 UTILITY SERVICES	2,606.64	2.89	26,914.04	3.05	55,000.00	28,085.96
381 PURCHASED POWER	7,266.72	8.05	48,137.30	5.46	110,000.00	61,862.70
400 REPAIRS & MAINTENANCE	4,190.00	4.64	46,733.46	5.30	62,000.00	15,266.54
430 OTHER SERVICE/CHARGES-MISC.	846.00	0.94	7,822.60	0.89	3,200.00	-4,622.60
433 MMUA SAFETY PROGRAM	0.00		2,163.00	0.25	4,350.00	2,187.00
440 PROFESSIONAL SERVICES	5,286.20	5.86	29,888.85	3.39	50,000.00	20,111.15
444 OTHER CONTRACTUAL SERVICES	1,119.84	1.24	4,858.64	0.55	8,500.00	3,641.36
Account Total						
	64,340.39	71.27	470,916.78	53.38	776,588.00	305,671.22
Total Department	64,340.39	71.27	470,916.78	53.38	776,588.00	305,671.22
Sewage Distribution						
Sewer Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	6,085.16	6.74	39,984.68	4.53	50,500.00	10,515.32
102 FULL-TIME EMPLOYEES - OVERTIME	339.99	0.38	1,987.18	0.23	7,000.00	5,012.82
121 EMPLOYER PERA CONTRIBUTIONS	481.85	0.53	3,147.79	0.36	4,311.00	1,163.21
122 EMPLOYER FICA CONTRIBUTIONS	390.07	0.43	2,534.87	0.29	3,565.00	1,030.13
123 EMPLOYER MEDICARE CONTRIBUTION	91.27	0.10	592.93	0.07	834.00	241.07
130 EMPLOYER PAID INSURANCE	535.59	0.59	4,458.60	0.51	10,500.00	6,041.40
150 WORKER'S COMPENSATION	0.00		2,543.00	0.29	3,300.00	757.00
160 LIABILITY INSURANCE	5.00	0.01	21.38		50.00	28.62
210 OPERATING SUPPLIES	721.16	0.80	6,649.04	0.75	15,000.00	8,350.96
212 MOTOR FUELS	299.09	0.33	3,360.89	0.38	3,600.00	239.11
214 UNIFORMS	81.72	0.09	406.09	0.05	210.00	-196.09
220 REPAIR/MAINTENANCE SUPPLIES	331.93	0.37	782.68	0.09	2,000.00	1,217.32
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		173.47	0.02	1,500.00	1,326.53
260 METERS	0.00		58,270.15	6.61	100,000.00	41,729.85
303 ENGINEERING FEES	0.00		13,946.75	1.58	550,000.00	536,053.25
360 INSURANCE	3,604.00	3.99	15,081.73	1.71	16,700.00	1,618.27
380 UTILITY SERVICES	830.41	0.92	3,533.92	0.40	3,500.00	-33.92
400 REPAIRS & MAINTENANCE	896.20	0.99	8,172.33	0.93	42,000.00	33,827.67
410 RENTALS	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	120.00	0.13	190.46	0.02	3,000.00	2,809.54
433 MMUA SAFETY PROGRAM	13.22	0.01	381.45	0.04	630.00	248.55
440 PROFESSIONAL SERVICES	0.00		0.00		2,000.00	2,000.00
444 OTHER CONTRACTUAL SERVICES	19.60	0.02	197.41	0.02	25,200.00	25,002.59
Account Total						
	14,846.26	16.45	166,416.80	18.87	845,500.00	679,083.20
Total Department	14,846.26	16.45	166,416.80	18.87	845,500.00	679,083.20
San Sewer-Admin/General						
San Sewer-Admin/General						
101 FULL-TIME EMPLOYEES - REGULAR	7,400.78	8.20	47,784.47	5.42	66,500.00	18,715.53
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		139.07	0.02	1,000.00	860.93
121 EMPLOYER PERA CONTRIBUTIONS	555.07	0.61	3,594.28	0.41	5,063.00	1,468.72
122 EMPLOYER FICA CONTRIBUTIONS	438.17	0.49	2,800.75	0.32	4,185.00	1,384.25
123 EMPLOYER MEDICARE CONTRIBUTION	102.45	0.11	654.99	0.07	979.00	324.01
130 EMPLOYER PAID INSURANCE	1,043.41	1.16	9,092.73	1.03	13,000.00	3,907.27
210 OPERATING SUPPLIES	38.56	0.04	439.78	0.05	1,500.00	1,060.22
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		590.00	590.00

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 22 of 33
Report ID: L140

602 Sewer Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
301 AUDITING/ACCOUNTING	53.00	0.06	511.00	0.06	650.00	139.00
303 ENGINEERING FEES	0.00		0.00		500.00	500.00
309 EDP, SOFTWARE & DESIGN	0.00		1,283.10	0.15	0.00	-1,283.10
321 TELEPHONE	112.68	0.12	963.36	0.11	2,956.00	1,992.64
325 COMMUNICATION-OTHER	410.63	0.45	3,527.36	0.40	5,000.00	1,472.64
333 STAFF MEETINGS & CONFERENCES	0.00		350.71	0.04	500.00	149.29
334 MEMBERSHIP DUES AND FEES	0.00		0.00		20.00	20.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370 MAINTENANCE/SUPPORT FEES	0.00		1,072.01	0.12	1,750.00	677.99
400 REPAIRS & MAINTENANCE	0.00		21.63		0.00	-21.63
430 OTHER SERVICE/CHARGES-MISC.	10.00	0.01	456.50	0.05	50.00	-406.50
435 UNCOLLECTIBLE	0.00		1,045.63	0.12	0.00	-1,045.63
438 CREDIT CARD FEES	703.08	0.78	4,799.76	0.54	6,000.00	1,200.24
440 PROFESSIONAL SERVICES	0.00		1,100.00	0.12	400.00	-700.00
Account Total	10,867.83	12.04	79,637.13	9.03	110,668.00	31,030.87
Total Department	10,867.83	12.04	79,637.13	9.03	110,668.00	31,030.87
Total Expenses	90,273.60	100.00	882,129.43	100.00	2,146,484.00	1,264,354.57
Net Income (Loss)	132,096.54	146.33	898,458.65	101.85		

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 23 of 33
Report ID: L140

604 Electric Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Transmission/Distribution						
3612 SPECIAL ASSESSMT-PENALTY/	0.00		242.53	0.01	0.00	242.53
3621 INTEREST EARNED	4,719.39	0.78	33,682.36	1.08	10,000.00	23,682.36
3622 RENTS AND ROYALTIES	0.00		3,771.81	0.12	3,000.00	771.81
3624 MISC REVENUE - REFUNDS	290.00	0.05	13,151.03	0.42	1,000.00	12,151.03
3626 MONEY MARKET INTEREST	137.74	0.02	160.95	0.01	0.00	160.95
3735 ELECTRIC ASSESSMENT	900.00	0.15	7,650.00	0.25	4,400.00	3,250.00
3740 ELECTRIC SALES-RES/COMM	383,649.33	63.37	3,071,872.34	98.92	4,015,571.00	-943,698.66
3742 ELECTRIC SALES-DEMAND	52,401.87	8.66	377,498.11	12.16	460,000.00	-82,501.89
3745 CONNECTION/RECONNECTION F	500.00	0.08	3,900.00	0.13	4,800.00	-900.00
3746 PENALTIES	4,300.08	0.71	33,160.99	1.07	40,000.00	-6,839.01
3747 ELECTRIC METER HOOKUP FEE	260.00	0.04	2,210.00	0.07	0.00	2,210.00
3749 CIP Chg	11,509.07	1.90	92,187.34	2.97	119,425.00	-27,237.66
Total Department	458,667.48	75.76	3,639,487.46	117.20	4,658,196.00	-1,018,708.54
Total Revenue	458,667.48	100.00	3,639,487.46	100.00	4,658,196.00	-1,018,708.54
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	413.13	0.07	2,972.32	0.10	4,200.00	1,227.68
121 EMPLOYER PERA CONTRIBUTIONS	30.98	0.01	222.90	0.01	315.00	92.10
122 EMPLOYER FICA CONTRIBUTIONS	25.08		179.33	0.01	260.00	80.67
123 EMPLOYER MEDICARE CONTRIBUTION	5.87		41.97		61.00	19.03
Account Total						
	475.06	0.08	3,416.52	0.11	4,836.00	1,419.48
Total Department	475.06	0.08	3,416.52	0.11	4,836.00	1,419.48
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		48,015.27	1.55	63,323.00	15,307.73
611 BOND INTEREST	234.31	0.04	6,462.33	0.21	6,439.00	-23.33
620 PAYING AGENT FEES	0.00		99.00		0.00	-99.00
Account Total						
	234.31	0.04	54,576.60	1.76	69,762.00	15,185.40
Total Department	234.31	0.04	54,576.60	1.76	69,762.00	15,185.40
Power Supply						
Power Supply						
381 PURCHASED POWER	382,461.73	63.18	1,922,382.65	61.90	2,581,000.00	658,617.35
Account Total						
	382,461.73	63.18	1,922,382.65	61.90	2,581,000.00	658,617.35
Total Department	382,461.73	63.18	1,922,382.65	61.90	2,581,000.00	658,617.35
Transmission/Distribution						
Transmission/Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	36,863.86	6.09	245,088.68	7.89	398,000.00	152,911.32
102 FULL-TIME EMPLOYEES - OVERTIME	1,996.28	0.33	5,108.51	0.16	8,000.00	2,891.49
121 EMPLOYER PERA CONTRIBUTIONS	2,914.54	0.48	18,764.84	0.60	30,450.00	11,685.16
122 EMPLOYER FICA CONTRIBUTIONS	2,363.25	0.39	15,122.67	0.49	25,172.00	10,049.33
123 EMPLOYER MEDICARE CONTRIBUTION	552.72	0.09	3,536.79	0.11	5,887.00	2,350.21
130 EMPLOYER PAID INSURANCE	4,097.62	0.68	33,810.93	1.09	86,000.00	52,189.07

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 24 of 33
Report ID: L140

604 Electric Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
150 WORKER'S COMPENSATION	0.00		10,709.00	0.34	14,750.00	4,041.00
210 OPERATING SUPPLIES	774.35	0.13	3,401.87	0.11	10,000.00	6,598.13
212 MOTOR FUELS	445.72	0.07	4,106.76	0.13	5,500.00	1,393.24
214 UNIFORMS	0.00		871.97	0.03	3,500.00	2,628.03
220 REPAIR/MAINTENANCE SUPPLIES	3,028.29	0.50	91,153.92	2.94	100,000.00	8,846.08
240 SMALL TOOLS/MINOR EQUIPMENT	440.00	0.07	6,612.92	0.21	4,000.00	-2,612.92
260 METERS	0.00		76,161.06	2.45	30,000.00	-46,161.06
270 TRANSFORMERS	5,363.39	0.89	37,118.48	1.20	25,000.00	-12,118.48
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	2,254.00	0.37	9,432.67	0.30	10,100.00	667.33
380 UTILITY SERVICES	489.79	0.08	9,766.71	0.31	13,500.00	3,733.29
400 REPAIRS & MAINTENANCE	899.76	0.15	13,590.68	0.44	6,000.00	-7,590.68
410 RENTALS	0.00		177.50	0.01	500.00	322.50
430 OTHER SERVICE/CHARGES-MISC.	200.00	0.03	2,781.87	0.09	3,600.00	818.13
433 MMUA SAFETY PROGRAM	225.71	0.04	2,864.44	0.09	4,820.00	1,955.56
437 LOCATES	194.40	0.03	3,758.30	0.12	3,000.00	-758.30
444 OTHER CONTRACTUAL SERVICES	35,388.79	5.85	108,579.68	3.50	75,000.00	-33,579.68
Account Total						
	98,492.47	16.27	702,520.25	22.62	868,029.00	165,508.75
Total Department	98,492.47	16.27	702,520.25	22.62	868,029.00	165,508.75
Customer Account/Meter Reader						
Customer Account/Mtr Reader						
613 Customer Interest	0.00		49.79		800.00	750.21
Account Total						
			49.79		800.00	750.21
Total Department			49.79		800.00	750.21
Administration & General						
Administration & General						
101 FULL-TIME EMPLOYEES - REGULAR	17,938.08	2.96	116,116.14	3.74	162,600.00	46,483.86
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		343.48	0.01	2,000.00	1,656.52
121 EMPLOYER PERA CONTRIBUTIONS	1,345.32	0.22	8,680.22	0.28	12,345.00	3,664.78
122 EMPLOYER FICA CONTRIBUTIONS	1,060.50	0.18	6,790.88	0.22	10,205.00	3,414.12
123 EMPLOYER MEDICARE CONTRIBUTION	248.02	0.04	1,588.17	0.05	2,387.00	798.83
130 EMPLOYER PAID INSURANCE	2,602.67	0.43	22,500.19	0.72	12,000.00	-10,500.19
160 LIABILITY INSURANCE	5.00		21.38		50.00	28.62
210 OPERATING SUPPLIES	105.00	0.02	724.93	0.02	2,750.00	2,025.07
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	530.00	0.09	4,652.00	0.15	1,250.00	-3,402.00
304 LEGAL FEES	0.00		343.00	0.01	5,000.00	4,657.00
309 EDP, SOFTWARE & DESIGN	0.00		2,898.34	0.09	1,000.00	-1,898.34
321 TELEPHONE	671.80	0.11	6,240.15	0.20	10,000.00	3,759.85
325 COMMUNICATION-OTHER	821.26	0.14	7,414.81	0.24	10,500.00	3,085.19
332 ADMINISTRATOR MEETINGS &	284.75	0.05	1,131.02	0.04	0.00	-1,131.02
333 STAFF MEETINGS & CONFERENCES	0.00		7,473.28	0.24	3,500.00	-3,973.28
334 MEMBERSHIP DUES AND FEES	1,500.00	0.25	19,092.00	0.61	40,000.00	20,908.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
370 MAINTENANCE/SUPPORT FEES	0.00		4,373.03	0.14	4,000.00	-373.03
400 REPAIRS & MAINTENANCE	0.00		23.23		550.00	526.77
429 CIP PROGRAM	3,330.64	0.55	38,748.52	1.25	119,425.00	80,676.48
430 OTHER SERVICE/CHARGES-MISC.	1,943.08	0.32	13,771.88	0.44	135,000.00	121,228.12

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 25 of 33
Report ID: L140

604 Electric Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
435 UNCOLLECTIBLE	0.00		3,286.11	0.11	0.00	-3,286.11
438 CREDIT CARD FEES	1,406.16	0.23	9,599.54	0.31	12,000.00	2,400.46
440 PROFESSIONAL SERVICES	89,933.01	14.86	146,724.60	4.72	7,500.00	-139,224.60
Account Total						
	123,725.29	20.44	422,536.90	13.61	554,712.00	132,175.10
Total Department	123,725.29	20.44	422,536.90	13.61	554,712.00	132,175.10
Depreciation						
Depreciation						
420 DEPRECIATION	0.00		0.00		100,000.00	100,000.00
Account Total						
					100,000.00	100,000.00
Total Department					100,000.00	100,000.00
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		0.00		243,000.00	243,000.00
Account Total						
					243,000.00	243,000.00
Total Department					243,000.00	243,000.00
Total Expenses	605,388.86	100.00	3,105,482.71	100.00	4,422,139.00	1,316,656.29
Net Income(Loss)	-146,721.38	-24.24	534,004.75	17.20		

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 26 of 33
Report ID: L140

605 Storm Water

	Actual		Actual			
	Period to Date	%	Year-To-Date	%	Annual Budget "	Variance
Revenue						
Storm Public Works						
3621 INTEREST EARNED	774.29	4.69	3,133.74	1.11	3,000.00	133.74
3626 MONEY MARKET INTEREST	2.00	0.01	5.00		0.00	5.00
3730 STORM USER CHARGE	41,475.42	251.38	372,191.49	131.97	479,000.00	-106,808.51
3746 PENALTIES	348.26	2.11	3,143.56	1.11	2,200.00	943.56
Total Department	42,599.97	258.19	378,473.79	134.20	484,200.00	-105,726.21
Total Revenue	42,599.97	100.00	378,473.79	100.00	484,200.00	-105,726.21
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		150,133.76	53.23	120,284.00	-29,849.76
611 BOND INTEREST	0.00		23,558.50	8.35	58,559.00	35,000.50
620 PAYING AGENT FEES	0.00		285.25	0.10	0.00	-285.25
621 Bond Issuance Costs	0.00		4,934.97	1.75	0.00	-4,934.97
Account Total			178,912.48	63.44	178,843.00	-69.48
Total Department			178,912.48	63.44	178,843.00	-69.48
Storm Public Works						
Storm Public Works						
101 FULL-TIME EMPLOYEES - REGULAR	5,203.18	31.54	34,696.27	12.30	41,000.00	6,303.73
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		0.00		1,000.00	1,000.00
121 EMPLOYER PERA CONTRIBUTIONS	390.23	2.37	2,602.10	0.92	3,150.00	547.90
122 EMPLOYER FICA CONTRIBUTIONS	314.85	1.91	2,084.24	0.74	2,604.00	519.76
123 EMPLOYER MEDICARE CONTRIBUTION	73.67	0.45	487.62	0.17	595.00	107.38
130 EMPLOYER PAID INSURANCE	545.55	3.31	4,553.77	1.61	11,000.00	6,446.23
210 OPERATING SUPPLIES	721.16	4.37	2,482.28	0.88	5,000.00	2,517.72
214 UNIFORMS	0.00		0.00		280.00	280.00
220 REPAIR/MAINTENANCE SUPPLIES	242.80	1.47	3,785.35	1.34	10,500.00	6,714.65
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		349.99	0.12	500.00	150.01
303 ENGINEERING FEES	0.00		4,020.96	1.43	0.00	-4,020.96
325 COMMUNICATION-OTHER	410.63	2.49	3,497.36	1.24	5,000.00	1,502.64
360 INSURANCE	166.00	1.01	694.93	0.25	850.00	155.07
370 MAINTENANCE/SUPPORT FEES	0.00		1,076.13	0.38	1,700.00	623.87
400 REPAIRS & MAINTENANCE	3,846.20	23.31	4,512.60	1.60	25,000.00	20,487.40
410 RENTALS	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		22.34	0.01	100.00	77.66
433 MMUA SAFETY PROGRAM	13.21	0.08	2,524.92	0.90	5,000.00	2,475.08
440 PROFESSIONAL SERVICES	0.00		0.00		5,500.00	5,500.00
444 OTHER CONTRACTUAL SERVICES	694.80	4.21	3,126.90	1.11	0.00	-3,126.90
Account Total	12,622.28	76.50	70,517.76	25.00	119,279.00	48,761.24
Total Department	12,622.28	76.50	70,517.76	25.00	119,279.00	48,761.24

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 27 of 33
Report ID: L140

605 Storm Water

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Storm Administration						
Storm Admin						
101 FULL-TIME EMPLOYEES - REGULAR	2,412.57	14.62	15,995.99	5.67	21,000.00	5,004.01
121 EMPLOYER PERA CONTRIBUTIONS	180.92	1.10	1,199.72	0.43	1,575.00	375.28
122 EMPLOYER FICA CONTRIBUTIONS	143.95	0.87	942.03	0.33	1,302.00	359.97
123 EMPLOYER MEDICARE CONTRIBUTION	33.66	0.20	220.32	0.08	305.00	84.68
130 EMPLOYER PAID INSURANCE	296.89	1.80	2,843.19	1.01	3,700.00	856.81
150 WORKER'S COMPENSATION	0.00		3,361.00	1.19	4,731.00	1,370.00
210 OPERATING SUPPLIES	0.00		48.66	0.02	700.00	651.34
301 AUDITING/ACCOUNTING	106.00	0.64	1,022.00	0.36	1,100.00	78.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
309 EDP, SOFTWARE & DESIGN	0.00		10.60		500.00	489.40
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
370 MAINTENANCE/SUPPORT FEES	0.00		149.40	0.05	450.00	300.60
430 OTHER SERVICE/CHARGES-MISC.	0.00		250.00	0.09	200.00	-50.00
435 UNCOLLECTIBLE	0.00		149.86	0.05	0.00	-149.86
438 CREDIT CARD FEES	703.08	4.26	4,799.76	1.70	6,000.00	1,200.24
440 PROFESSIONAL SERVICES	0.00		1,600.00	0.57	725.00	-875.00
Account Total						
	3,877.07	23.50	32,592.53	11.56	47,588.00	14,995.47
Total Department	3,877.07	23.50	32,592.53	11.56	47,588.00	14,995.47
Total Expenses	16,499.35	100.00	282,022.77	100.00	345,710.00	63,687.23
Net Income(Loss)	26,100.62	158.19	96,451.02	34.20		

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 28 of 33
Report ID: L140

606 ICE ARENA

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Ice Arena						
3450 SCHOOL/YOUTH ICE RENTAL	12,300.00	43.81	103,715.00	49.17	235,000.00	-131,285.00
3451 LEAGUE HOCKEY	3,491.58	12.44	67,828.32	32.16	55,000.00	12,828.32
3452 PUBLIC SKATE	0.00		645.00	0.31	1,500.00	-855.00
3453 OPEN HOCKEY/ ICE TIME	707.80	2.52	6,337.61	3.00	5,000.00	1,337.61
3454 LEASED SIGN REVENUE	0.00		700.00	0.33	1,500.00	-800.00
3455 CONCESSION/RENTS	0.00		0.00		2,516.00	-2,516.00
3456 POP/GUMBALL SALES	0.00		350.18	0.17	2,000.00	-1,649.82
3457 SKATE RENTS/SHARPENING	0.00		188.00	0.09	500.00	-312.00
3458 PRO SHOP SALES	0.00		3.00		200.00	-197.00
3621 INTEREST EARNED	0.00		2.00		0.00	2.00
3624 MISC REVENUE - REFUNDS	0.00		3,004.00	1.42	3,000.00	4.00
Total Department	16,499.38	58.77	182,773.11	86.65	306,216.00	-123,442.89
Total Revenue	16,499.38	100.00	182,773.11	100.00	306,216.00	-123,442.89
Expenses						
Ice Arena						
Ice Arena						
101 FULL-TIME EMPLOYEES - REGULAR	13,302.10	47.38	76,140.31	36.10	124,000.00	47,859.69
103 PART-TIME EMPLOYEES	1,249.81	4.45	18,952.34	8.99	22,000.00	3,047.66
121 EMPLOYER PERA CONTRIBUTIONS	997.65	3.55	5,710.52	2.71	9,300.00	3,589.48
122 EMPLOYER FICA CONTRIBUTIONS	865.33	3.08	5,612.91	2.66	9,052.00	3,439.09
123 EMPLOYER MEDICARE CONTRIBUTION	202.38	0.72	1,312.67	0.62	2,117.00	804.33
130 EMPLOYER PAID INSURANCE	3,022.50	10.77	20,361.80	9.65	34,320.00	13,958.20
142 UNEMPLOYMENT BENEFIT	0.00		1,549.95	0.73	0.00	-1,549.95
150 WORKER'S COMPENSATION	0.00		4,356.00	2.07	6,000.00	1,644.00
210 OPERATING SUPPLIES	4.39	0.02	295.59	0.14	4,000.00	3,704.41
214 UNIFORMS	0.00		0.00		600.00	600.00
220 REPAIR/MAINTENANCE SUPPLIES	182.00	0.65	4,110.20	1.95	7,500.00	3,389.80
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
261 MERCH FOR RESALE-TAX	0.00		600.00	0.28	1,000.00	400.00
301 AUDITING/ACCOUNTING	0.00		900.00	0.43	900.00	0.00
309 EDP, SOFTWARE & DESIGN	0.00		72.00	0.03	0.00	-72.00
321 TELEPHONE	263.51	0.94	2,315.32	1.10	3,500.00	1,184.68
333 STAFF MEETINGS & CONFERENCES	0.00		350.72	0.17	1,000.00	649.28
334 MEMBERSHIP DUES AND FEES	0.00		300.00	0.14	400.00	100.00
343 OTHER ADVERTISING	14.05	0.05	126.45	0.06	200.00	73.55
370 MAINTENANCE/SUPPORT FEES	207.00	0.74	1,143.28	0.54	1,800.00	656.72
380 UTILITY SERVICES	7,202.27	25.65	47,513.13	22.53	76,000.00	28,486.87
400 REPAIRS & MAINTENANCE	53.95	0.19	8,988.73	4.26	25,000.00	16,011.27
430 OTHER SERVICE/CHARGES-MISC.	507.60	1.81	1,094.54	0.52	2,000.00	905.46
433 MMUA SAFETY PROGRAM	0.00		618.00	0.29	1,250.00	632.00
440 PROFESSIONAL SERVICES	0.00		0.00		500.00	500.00
444 OTHER CONTRACTUAL SERVICES	0.00		8,500.00	4.03	8,500.00	0.00
Account Total	28,074.54	100.00	210,924.46	100.00	341,939.00	131,014.54

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

606 ICE ARENA

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Total Department	28,074.54	100.00	210,924.46	100.00	341,939.00	131,014.54
Total Expenses	28,074.54	100.00	210,924.46	100.00	341,939.00	131,014.54
Net Income (Loss)	-11,575.16	-41.23	-28,151.35	-13.35		

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 30 of 33
Report ID: L140

609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Financial Adminstration						
3621 INTEREST EARNED	1,198.64	0.79	10,410.79	0.89	3,000.00	7,410.79
3624 MISC REVENUE - REFUNDS	0.00		0.00		250.00	-250.00
3626 MONEY MARKET INTEREST	4.00		11.00		0.00	11.00
Total Department	1,202.64	0.80	10,421.79	0.89	3,250.00	7,171.79
Merchandise						
3781 SALES - LIQUOR	46,579.30	30.82	384,649.30	32.88	397,500.00	-12,850.70
3782 SALES - BEER	82,203.53	54.39	649,283.88	55.50	606,000.00	43,283.88
3783 SALES - WINE	18,756.34	12.41	163,871.86	14.01	210,000.00	-46,128.14
3784 SALES - MISC. TAXABLE	2,731.11	1.81	21,254.64	1.82	21,200.00	54.64
3786 SALES - NON-TAXABLE	1,590.50	1.05	8,393.82	0.72	5,500.00	2,893.82
3794 CASH OVER	65.59	0.04	383.15	0.03	0.00	383.15
Total Department	151,926.37	100.51	1,227,836.65	104.95	1,240,200.00	-12,363.35
Total Revenue	153,129.01	100.00	1,238,258.44	100.00	1,243,450.00	-5,191.56
Expenses						
Financial Adminstration						
Financial Administration						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		989.00	0.08	2,600.00	1,611.00
121 EMPLOYER PERA CONTRIBUTIONS	0.00		19.91		195.00	175.09
122 EMPLOYER FICA CONTRIBUTIONS	0.00		61.32	0.01	161.00	99.68
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		14.35		38.00	23.65
301 AUDITING/ACCOUNTING	477.00	0.32	4,599.00	0.39	4,250.00	-349.00
Account Total	477.00	0.32	5,683.58	0.49	7,244.00	1,560.42
Total Department	477.00	0.32	5,683.58	0.49	7,244.00	1,560.42
Merchandise						
Merchandise						
210 OPERATING SUPPLIES	270.64	0.18	2,282.70	0.20	2,500.00	217.30
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		599.00	0.05	0.00	-599.00
251 LIQUOR	41,528.73	27.48	358,671.33	30.66	405,000.00	46,328.67
252 BEER	60,835.00	40.25	501,624.51	42.88	525,500.00	23,875.49
254 MISC TAXABLES (SOFT DRINKS,ETC	1,998.26	1.32	13,517.68	1.16	14,500.00	982.32
257 ICE	1,293.75	0.86	4,569.90	0.39	2,000.00	-2,569.90
259 NON-TAX MISC (O.J., ETC)	75.49	0.05	1,825.22	0.16	642.00	-1,183.22
335 FREIGHT	477.84	0.32	6,110.67	0.52	10,000.00	3,889.33
430 OTHER SERVICE/CHARGES-MISC.	0.00		20.00		50.00	30.00
438 CREDIT CARD FEES	4,926.54	3.26	40,619.80	3.47	30,000.00	-10,619.80
Account Total	111,406.25	73.71	929,840.81	79.48	990,192.00	60,351.19
Total Department	111,406.25	73.71	929,840.81	79.48	990,192.00	60,351.19

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 31 of 33
Report ID: L140

609 Liquor Fund

		Actual		Actual		Annual Budget "	Variance		
		Period to Date	%	Year-To-Date	%				
Manager									
Manager									
101	FULL-TIME EMPLOYEES - REGULAR	9,508.80	6.29	63,240.04	5.41	82,500.00	19,259.96		
121	EMPLOYER PERA CONTRIBUTIONS	713.16	0.47	4,743.00	0.41	6,188.00	1,445.00		
122	EMPLOYER FICA CONTRIBUTIONS	577.88	0.38	3,804.40	0.33	5,115.00	1,310.60		
123	EMPLOYER MEDICARE CONTRIBUTION	135.16	0.09	889.77	0.08	1,196.00	306.23		
130	EMPLOYER PAID INSURANCE	984.10	0.65	8,149.55	0.70	11,000.00	2,850.45		
150	WORKER'S COMPENSATION	0.00		5,539.00	0.47	7,500.00	1,961.00		
210	OPERATING SUPPLIES	5.35		1,296.34	0.11	1,200.00	-96.34		
216	PERIODICALS	0.00		0.00		40.00	40.00		
240	SMALL TOOLS/MINOR EQUIPMENT	53.58	0.04	1,789.99	0.15	3,600.00	1,810.01		
304	LEGAL FEES	0.00		0.00		100.00	100.00		
321	TELEPHONE	162.60	0.11	1,462.20	0.12	1,900.00	437.80		
331	TRAVEL/MILEAGE	0.00		0.00		250.00	250.00		
333	STAFF MEETINGS & CONFERENCES	0.00		1,367.57	0.12	900.00	-467.57		
334	MEMBERSHIP DUES AND FEES	0.00		1,835.00	0.16	1,500.00	-335.00		
343	OTHER ADVERTISING	889.15	0.59	4,156.31	0.36	9,000.00	4,843.69		
351	LEGAL NOTICES PUBLISHING	0.00		0.00		250.00	250.00		
352	GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00		
370	MAINTENANCE/SUPPORT FEES	0.00		2,590.93	0.22	3,000.00	409.07		
430	OTHER SERVICE/CHARGES-MISC.	0.00		238.46	0.02	1,000.00	761.54		
433	MMUA SAFETY PROGRAM	0.00		618.00	0.05	1,250.00	632.00		
439	CASH SHORT	40.78	0.03	350.78	0.03	0.00	-350.78		
440	PROFESSIONAL SERVICES	12,562.50	8.31	40,725.00	3.48	525.00	-40,200.00		
Account Total									
		25,633.06	16.96	142,796.34	12.21	138,039.00	-4,757.34		
Total Department		25,633.06	16.96	142,796.34	12.21	138,039.00	-4,757.34		
Cashiers									
Cashiers									
101	FULL-TIME EMPLOYEES - REGULAR	4,848.00	3.21	30,783.52	2.63	47,500.00	16,716.48		
103	PART-TIME EMPLOYEES	4,066.21	2.69	26,901.90	2.30	51,300.00	24,398.10		
121	EMPLOYER PERA CONTRIBUTIONS	581.24	0.38	3,651.07	0.31	7,410.00	3,758.93		
122	EMPLOYER FICA CONTRIBUTIONS	546.22	0.36	3,473.04	0.30	6,126.00	2,652.96		
123	EMPLOYER MEDICARE CONTRIBUTION	127.76	0.08	812.33	0.07	1,433.00	620.67		
130	EMPLOYER PAID INSURANCE	951.47	0.63	9,922.51	0.85	23,000.00	13,077.49		
160	LIABILITY INSURANCE	5.00		21.38		50.00	28.62		
333	STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00		
334	MEMBERSHIP DUES AND FEES	0.00		0.00		50.00	50.00		
Account Total									
		11,125.90	7.36	75,565.75	6.46	137,169.00	61,603.25		
Total Department		11,125.90	7.36	75,565.75	6.46	137,169.00	61,603.25		
Janitor									
Janitor									
210	OPERATING SUPPLIES	0.00		336.90	0.03	900.00	563.10		
Account Total									
				336.90	0.03	900.00	563.10		
Total Department				336.90	0.03	900.00	563.10		

11/01/22
15:39:46

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 22

Page: 32 of 33
Report ID: L140

609 Liquor Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Buildings and Maintenance						
Buildings & Maintenance						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		6.81		100.00	93.19
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		164.27	0.01	1,000.00	835.73
360 INSURANCE	663.00	0.44	3,983.10	0.34	4,850.00	866.90
380 UTILITY SERVICES	1,095.59	0.72	7,563.31	0.65	12,500.00	4,936.69
400 REPAIRS & MAINTENANCE	428.25	0.28	863.89	0.07	11,000.00	10,136.11
410 RENTALS	319.28	0.21	3,163.10	0.27	750.00	-2,413.10
Account Total						
	2,506.12	1.66	15,744.48	1.35	30,200.00	14,455.52
Total Department	2,506.12	1.66	15,744.48	1.35	30,200.00	14,455.52
Depreciation						
Depreciation						
420 DEPRECIATION	0.00		0.00		13,000.00	13,000.00
Account Total						
					13,000.00	13,000.00
Total Department					13,000.00	13,000.00
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		0.00		16,000.00	16,000.00
Account Total						
					16,000.00	16,000.00
Total Department					16,000.00	16,000.00
Total Expenses	151,148.33	100.00	1,169,967.86	100.00	1,332,744.00	162,776.14
Net Income (Loss)	1,980.68	1.31	68,290.58	5.84		

610 Maple Grove Cemetery

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Cemetery Operations						
3621 INTEREST EARNED	90.34		180.81		0.00	180.81
3626 MONEY MARKET INTEREST	0.00		1.47		0.00	1.47
Total Department	90.34		182.28			182.28
Total Revenue	90.34	100.00	182.28	100.00	0.00	182.28
Net Income (Loss)	90.34		182.28			

Cash and Investment Summary Draft					
Sep-22	1010	1011	1040	1041-2	TOTAL
	CASH	CASH- Debt Service	Investments	Money Markets	
101 General Fund	1,178,828		2,334,367	182	3,513,377
210 STABILIZATION FUND	418,753		274,000	51	692,804
211 Library Fund	110,601		-	-	110,601
213 ARPA	709,810				709,810
219 Tax Abatement	(170,000)				(170,000)
225 EDA MIF FUND	162,016		-	-	162,016
226 EDA RLF	81,814				81,814
246 Vail	94,856				94,856
247 Assisted Living	-				-
248 Downtown	-				-
249 TIF	190,801				190,801
290 Economic Development	1,005		-		1,005
382 16th St NE	(29,533)				(29,533)
385 Aquatic Center	116,760		75,000	150	191,909
386 Fire Truck and Equipment	53,468				53,468
389 Oppidan Assessment	33,836				33,836
391 Oppidan/Folkestad TIF	(28,317)		-	-	(28,317)
392 GO Refunding 2015A	84,177		150,375		234,552
393 2017 Street Assessment Project	40,004		469,369	631	510,005
394 20122 Street Assessment Project	79,527				79,527
401 Permanent Revolving Impr Fund	28,255		1,018,813	777	1,047,846
424 Hwy 57	387,034			-	387,034
425 SRTS	23,307				23,307
426 16th St NW	(980,303)				(980,303)
428 Gas ROW Fees	75,842				75,842
429 Parks Projects	131,555	-			131,555
430 Public Safety Building	(311,019)				(311,019)
601 Water Fund	548,718	171,450	798,655	426	1,519,250
602 Sewer Fund	1,028,974	193,611	2,117,539	283	3,340,407
604 Electric Fund	13,045	46,053	5,319,609	(458)	5,378,249
605 Storm Water	122,519	120,621	477,632	688	721,461
606 ICE ARENA	(1,670)		-	-	(1,670)
609 Liquor Fund	153,102		858,539	649	1,012,290
610 Maple Grove Cemetery	33,723		-	-	33,723
875 Community Policing Fund	8,881		-		8,881
877 Festival in Park Fund	27,287				27,287
	4,417,656	531,736	13,893,898	3,379	18,846,669

Investments 3rd Qtr 2022**JULY****MATURED**
F & M

602 -209,195.47

PURCHASERBC Cap One
RBC Farmers101 245,000.00
605 245,000.00**AUGUST****SEPTEMBER****REDEMP**Sallie Mae
Sallie Mae
Sallie Mae
Sallie Mae401 45,000.00
210 100,000.00
604 200,000.00**PURCHASE**RBC-FHLB
RBC-FHLB
RBC-FHLB
RBC-OAK VIEW
RBC-WF401 100,000.00
602 300,000.00
604 100,000.00
602 245,000.00
602 245,000.00**TRANSFER**Bremer 5917
Bremer 5917609 25,184.71
610 -25,184.71**CD Rollover**Bremer 2575
Bremer 2575
Bremer 2575
Bremer 5917
Bremer 5917
Bremer 5917
Bremer 9261393 138.30
601 276.62
602 276.62
401 414.92
609 207.46
610 69.16
604 691.54

Kasson Police Calls for Service

	2014	2015	2016	2017	2018	2019	2020	2021	2022
January	274	286	294	322	346	424	397	381	332
February	271	247	260	341	310	394	355	321	253
March	280	302	273	277	352	446	339	385	312
April	325	347	375	364	418	480	255	390	359
May	373	367	413	461	502	530	379	408	445
June	293	339	349	370	395	549	442	441	348
July	364	408	408	528	454	448	441	444	418
August	286	372	343	404	466	483	437	348	444
September	263	352	346	450	461	505	502	452	503
October	336	309	489	370	380	416	444	385	458
November	263	284	359	390	348	433	347	342	
December	300	331	334	377	437	435	383	375	
Yearly Total	3628	3944	4243	4654	4869	5,543	4,721	4,672	3,872



To: City Council

Date: 10/27/2022

Agenda Heading: Water/Wastewater Department Report

- **I & I Planning.** WHKS is continuing the sewer lateral and sump pump inspections, this is expected to take about a year. The city should be receiving a report on the main sewer lines and manhole inspections. Working with a home owner on getting in compliance on the 2017 Street Project.
- **Wells.** The polyphosphate pump at well 5 failed and has been replaced.
- **Sanitary Sewer Collection System.** City crews worked on jetting some sewer lines that we try to get to on a regular basis.
- **Flow Amounts.** The city pumped 13.155 million gallons from wells 2,4 and 5. The wastewater treatment plant treated 19.319 million gallons, 1.793 million gallons was received from Mantorville, these are all for the month of Sept.
- **Meter Reading.** The city has been using a meter reader barrowed form Ferguson to read the Neptune meters, once the Tantalus system is in place this will no longer be needed.
- **Meter change outs.** City crews continue to install meters as needed. We should receive our last batch of registers and radios later this year, we will at that time start to tag homes that need to be replaced.
- **Lift Stations.** One of the transducers (level indicator) at the main lift stations has failed, it has been determined that there is a circuit board that is failing, Automatic Systems is starting to put the equipment together and be installing soon.

- **Wastewater Treatment Plant.** The annual Whole Effluent Toxicity test has been completed and sent to the MPCA. The annual Biosolids Report has been sent to the MPCA. The third mixer was installed and after a week or so two bolts broke on the motor, a new one has been received and we will install next week. City crews cleaned and replaces UV lamps.
- **Water Distribution System.** Work continues on the new tower located at the fairgrounds; completion is set for next year. There is another water leak on 4th Ave. SE that city crews helped to locate, DeCook will set up a time to try and repair the leak, we are still waiting to get this fixed.
- **Training.** Staff attended training for safe winter driving.
- **2022 Street Projects.** The HWY 57 project underground work has been completed; they are working on finishing the surface portion of the project, the south end will begin next year. The Vail property under ground has been installed, we are waiting for the bacti result. City crews are working on punch list items for Komet Acres, ZED School and HWY 57 project.



To: City Council

Date: 10/27/2022

Agenda Heading: Public Works Director Report

- **Project Updates.** Paving and concrete work is planned to be finished next week for the Hwy 57 Project. They also plan to continue to work on the lighting system and sodding. The plan is to put paint down the following week. DeCook Excavating is working on punchlist items for the Komet Acres subdivision. Rochester Sand and Gravel has been busy blacktopping for the Safe Routes to School Project. There will be a road closure on 16th St NE on Saturday, October 29th for the installation of the water line for the 504 Development (Thompson Addition). The first two lifts of blacktop will be put down on Monday, November 7th. Schumacher Excavating will not be completing the blacktop for the road at the Vail Project until next year. We met with SL Contracting to go over the punchlist items they need to complete for the Lions Park/Library Paving Project.
- **Personnel.** I completed the annual review for Streets/Parks Public Works Worker Steve Burke. Electric Supervisor Jarrod Nelson and I completed the annual reviews for Lead Journeyman Lineworker Eric Henderson and Journeyman Lineworker Kyle Wheeler.
- **Building Maintenance.** Preferred Heating repaired the furnace on the roof of the Public Works Facility that heats the office area. They also replaced two thermostats in the shop area of the Public Works Facility. Rochester Overhead Door of Olmsted County has been to the Public Works Facility multiple times to repair one of the overhead doors. I contacted Schwickerts to inspect the roof of the Police Department, due to water running in the top of the window of one of the offices. I met with Johnson Hardware Company at the Library to look at replacing the west service door.
- **Equipment Repairs.** The 2007 International dump truck had the service engine light on, ABS light on, speedometer was jumping around, and quit running. We got the truck running and took it to North Central International in Rochester. They had to replace the ECM module (computer) and program it. Staff replaced the serpentine belts on the 2003 and 2007 International dump trucks. They also replaced a blown radiator hose on the 2007 dump truck. The 721E Case loader has a fuel line leaking. Ben ordered a new fuel line from Titan Machinery and it will be installed when it arrives. We took the 1996 International sander, 1979 Reach All, and 1997 Cushman to Mcneilus Steel Recycling to scrap. We have started to rotate equipment to MB Repair to have the annual DOT Inspections completed.

- **Street/Stormwater.** Corey, Mark, and Ben participated in the MMUA bucket truck rescue training. Staff installed a rock shoulder around the new blacktop that was put down in the Cemetery with a shoulder machine borrowed from SL Contracting. Staff installed sod on the west side of the Library. Staff also pulled a sign out and bolted the book drop down to the sidewalk at the Library. Staff expanded the playground border around the swings at Veterans Park. They dug the area out, installed the border, put fabric down, installed wood chips, and did the dirt work around the outside of the border. Staff also added wood chips to the playground at the Library and Lions Park. Staff installed five concrete pads for benches at Lions Park and the Library. They also put concrete down for a sidewalk at Well #2. Staff milled and patched two water main repairs on 8th St NW and 12th Ave NW. They put down 11.16 tons of blacktop. Staff also patched potholes on 8th St NW. Staff has been sweeping leaves and trying to keep up with the areas where leaves pile up. Mike is installing markers at the Cemetery to help mark graves in the winter months. Ben and Mark removed the trees under the 16th St NE bridge that were growing up into the bridge. Staff hauled street sweepings to the landfill that were piled by the burn pile because the landfill is too wet in the spring to be able to haul sweepings there. Staff assisted the Legion with barricades for an event that they had.

Meetings and Events Attended

October 5 th	Hwy 57 Weekly Meeting
October 11 th	MMUA
October 12 th	Hwy 57 Weekly Meeting Safe Routes to School
October 13 th	City Engineer
October 14 th	Enterprise Fleet Program
October 17 th	MMUA Safety Committee
October 20 th	Technical Review City Engineer
October 24 th	Walk Through Lions Park/Library Project
October 26 th	Hwy 57 Weekly Meeting Safe Routes to School
October 27 th	PreCon 504 Development Thompson Addition Dept Head



Kasson Public Library

607 1st St. NW, Kasson, MN 55944

507/634-7615 www.kasson.lib.mn.us

Department Head Meeting

Date: October 27, 2022

- **Library Activities** –

- Fall programming
 - Storytimes Fridays at 10:30am
 - Puzzle Fun
 - Mayo Health Talks for Seniors – 4 Fridays at 10:30 – Doctors spoke on health topics for seniors
 - Trivia Night on Thurs., Oct. 27 at 7pm
 - Doug Ohman, photographer/author, will be here on Wed., Nov. 16 at 11am
 - Partnering with the Mantorville Art Guild for gallery displays – *new fall display up*
- School Field Trip to the library on Oct. 13
- Book Sale was October 18-22, with 450 visitors
- Blind Date with a Book – being planned for February 2 and 23
- Summer Reading Program 2023 – *because it's never too early to plan!*
 - Likely dates: June 5 – July 28
 - Vetted grant performer descriptions just posted. Will begin scheduling soon.

- **Updates**

- Drive-Through Book Return arrived 10/18 and installed 10/19. *Thanks to Charlie & crew!*
- Landscaping around building completed and new trees planted. *Thanks to Ronnie & crew!*
- Memorial bench will be placed in playground area soon.

- **Building Report**

- Parking lot completed and looks great.
- Dylan of ICS will have Knox Box installed.
- Exterior SW door assessed, needs to be replaced and has been ordered.
- Gas venting issue occurred Sept. 29
 - Assessed as incorrect venting; mechanical contractor has now repaired.
 - Cost charged back to builder

Meetings and Events

October 3	Stitch Community Group
October 4	Book Club
October 5	Book deliveries to daycares, homebound, special needs and nursing home patrons

	Book Club
	Search Committee meeting with SELCO Executive Director
October 6	Staff meeting
	Mystery Book Club
October 7	Mayo Health Talk for Seniors
	Storytime
October 11	SELCO Advisory Meeting
	Library Board Meeting
October 13	Staff meeting
	Field Trip with Resurrection Lutheran School
October 14	Mayo Health Talk for Seniors
	Storytime
October 17	Safety meeting
	Book Club
October 18-22	Book Sale sponsored by Friends of the Library
October 19	Staff meeting
	Book deliveries to daycares, homebound, special needs and nursing home patrons
October 20	Book Club
October 21	Storytime
October 27	Staff meeting
	Department Head meeting
	Trivia Night
October 28	Storytime

Liquor Store Report October 2022

I attended the MMBA regional meeting at SxSE brewing in Pine Island, on 10/18. MLBA did a legislative update in the afternoon.

Christmas in Kasson planning meeting was on 10/13. Christmas in Kasson will be December 3.

The Liquor Store is a drop off sight for Care & Share items.

Tim and I are meeting with Mark Piper on 11/2, to discuss cost of LS addition.

Holiday inventory is arriving.

Beer pricing took another substantial increase.



CITY OF
KASSON

401 Fifth Street SE
Kasson, Minnesota 56044-0904
Phone: (507) 634-7071
Fax: (507) 634-4737

October 27, 2022

FINANCE DIRECTOR'S REPORT

2023 Insurance Renewal – Property/casualty insurance and work comp insurance applications-completed and submitted .

FLU SHOT CLINIC- Wednesday, October 5, 2022 Low turnout this year- many choosing not to be vaccinated.

Bid/sale of Surplus or old Equipment/Items- TBD

Asset Acquisitions?- Any pieces of equipment recently purchased or coming up?

Year-End- Preparing for year end processing

Pre-Audit- Scheduled for 12/7

Transition- Preparing for transition to new person

Standing- September financial drafts distributed.

MEETINGS AND EVENTS

9/30 Hamilton
10/5 Frontier Energy
10/12 Housing Alliance
10/12 MVBT
10/12 Council
10/13 MVBT
10/14 EDA Team
10/18 MHP
10/20 SEMNT Core
10/20 MVBT
10/26 Council
10/27 EDA Team
10/27 Dept Head

**Kasson Police Department**

19 East Main Street
Kasson, MN 55944
507-634-3881
Fax: 507-634-4698

To: Mayor and City Council
From: Police Chief Joshua Hanson
CC: City Administrator
Date: 10/27/2022
Re: October Department Head Report for the Kasson Police Department

Open House. We had our annual open house the same night as the fire department. Attendance was good and seemed to be about average. As in the past, we also teamed up with the Lions Club to perform eye checks on kids.

Hiring Process. We received 8 applicants for the open police officer position. We narrowed the applicant pool down to 4 for interviews that are planned for November 18th.

Drug/Family Chemical Dependency Court. We recently had a Kasson resident graduate from the drug court program. We currently have two Kasson residents participating in the program and a third is scheduled to start soon. Kasson officers assist with the program by conducting knock and chats with the participants.

H.E.R.T./Active Shooter Training. SRO Kasel recently became certified as an instructor for our regional active shooter training. Kasel will instruct our department and others on the response to active shooters.

Leak Repair. Schwickert's did some caulking on the building in the area of the leak. We have not had a rain event since the repair to determine if that is where the water is coming from.

Narcotics Investigations. We intercepted a kilo of a controlled substance that was being delivered to an address in Kasson. The investigation resulted in the arrest of a 17-year-old on numerous charges including mail theft, a firearm on school property, and controlled substance sales crimes. This is the second 17-year-old this year that we arrested for a large amount of controlled substance.

Meetings and Events

10/13 Drug Court
10/17 Safety Committee
10/20 Drug Court
10/26 City Council

Department Head Meeting
October 27, 2022

PARK DEPARTMENT

1. **Aquatic Center** - Lemme Jones company arrived last week to inspect and to make the repairs to the slide steps and play features in the zero depth area. The work will take approximately 1 ½ weeks to complete. Lemme Jones Company will be sending me the inspection report when everything is finished. I met with Kate from the League of Minnesota Cities Insurance. She suggested that we go with a 56" height restriction and to place a lifeguard on the platform on the high dive.
2. **Veterans Stone Wall** – IMS Construction completed the new curb and sidewalk in front of the Stone wall. John Dingley last week completed his work on the wall as well. The Park/Street guys will seal coat the entire stone wall next week. Sealing the wall should be completed every 2-3 years.
3. **Playground Veterans North Park** – The Park/Street guys excavated the area below and around the existing swings, place the 12" black boarder around the area and filled the entire dug out space with ADA Compliance wood fiber. They also filled the outside area around the border with black dirt and grass seed.
4. **Lions Park/Library** – The landscaping, sodding and tree planting is complete on both projects. The Park/ Street guys have installed 4 park bench pads along the pickleball and basketball court. They also installed a park bench pad at the library for a park bench inside the playground area to the south. Benches will be installed in a week or two when the cement is cured.
5. **Office Work** – I have been very busy going through files, setting up contact names and preparing the job responsibilities for next person who will take over my position. I wish the next person in charge all the best!

MEETING or EVENTS ATTENDED

MMUA Safety Training	October 11
Park Board Meeting	October 18
Department Head Meeting	October 27

To: Timothy Ibisch

Date: 10/26/22

Agenda Heading: Department Head Meeting

- **Dodge County Ice Arena** – The DCYH season is in full swing as all their travel teams have been selected and many of them have started playing games. They ended up having 9 teams at the youth levels, 7 boys' teams and 2 girls' teams plus their mite program. The girls HS season starts practice on Monday 10/31 and the boys start on 11/14. Both programs will have varsity and JV teams. DCYH has discussed the possible sale of beer and pull tabs at the arena and have started looking into it with the state of MN. They are going to put together a list of questions that we will run by the city and county to make sure all parties are on board moving forward. The DCYH members I have spoken too are very interested in making it happen.
- We have hired a few more part time employees to fill in the vacant shifts left when our 2nd full time employee moved on. We plan on hiring a few more to ensure we can fill all needed shifts.



Dept. Head 10/27/2022

Electric Dept.-

"Around here, however, we don't look backwards for very long. We keep moving forward, opening up new doors and doing new things, because we're curious... and curiosity keeps leading us down new paths." — *Walt Disney*

Tree Work – Working on identifying fall/winter trees and trim list – ongoing

Small service trim jobs as customers call

MMUA-

Eric Henderson 1st Line Leadership 10/13/2022 online

10/11/22 Winter Driving, Pole Top and bucket self-rescue (lots of Park participation)

Miscellaneous –

Tantalus meter installs ongoing

Faulted 1/0 replaced and energized along RR tracks (no more open concentric left on that circuit)

Locate volume remains high

"Pop up" project volume high (i.e., customer call in tree trims, Q&A sessions, small jobs, etc.)

Multiple service disconnects and reconnects

"Vail" prep work ongoing

Hwy 57 misc. work ongoing

Meetings –

Mondays - Tantalus online

10/12 – Safe Routes to school Pre-Con @PW

10/12 – KMTel Phone system setup @PW

10/14– DRG phone meeting

10/14- KMTel Record PW greetings @PW

10/19 – CMPAS Board Meeting @Blue Earth

10/27 – Thompson PreCon 16th St NE

From: [Joe Fitch](#)
To: [Tim Ibisch](#)
Subject: Fwd: Dept Head Notes
Date: Thursday, October 27, 2022 7:12:02 AM
Attachments: [October 2022 Minutes \(1\).pdf](#)

----- Forwarded message -----

From: Joe Fitch <joe@stevegentryconstruction.com>
Date: Thu, Oct 27, 2022 at 7:11 AM
Subject: Dept Head Notes
To: Joe Fitch <joe@stevegentryconstruction.com>

Tim Please see the attached for a lot of the things that we had going for the month of Oct

I will not be at the meeting today so let me know if there are any updates I need to know about

A few updates on these items below

New Eng. Is getting pushed back due to slow production so they are now looking at Feb for delivery

The Legion event we had was ok to start off, but we did some online pushing for the auction items that we had, got good response, and ended up making some ok money for that event.

As you will see we did get the AAA Grant and have purchased that equipment

We also received a grant from the Millennium Farmer and will be getting an auger for removing grain during grain bin rescue.

We have two applications that we will interview before the end of the year and be sending in recommendations to council on those if we feel that they will be good fits.

With the parking lot in at the Library getting wrapped up we should be getting close to putting in a tree and bench that the Relief will donate in memory of Pastor Curtis Johnson. Long time

pastor at St Johns Church and supporter of the Library and Kasson Fire.

We have had a ton of visits to the schools and daycares over FPW that have all gone well

I spoke to the Lions Club the other night about some General Fire Safety items for this time of year. It was good and I got some good response for them. Also talked about the building a bit and asked if they have questions to come to the EMS meeting.

Calls and training are going well. We are busy as you will see we had another month close to 60 and currently in Oct We are at 36

On the Building you get the updates as well, but I think we are close to wrapping up the design phase of this building and not sure but think we need to have a meeting with the builder group to finalize that. At this point we have done meetings sent flyers spoken to the public during festival , Open House and at NNO. We are getting good responses and feedback so let's hope we get them all to the voting booth in NOV.

Let me know if you have any more questions

Chief Joe Fitch

Kasson Fire

From: Joe Fitch <joefitch24@gmail.com>
Sent: Thursday, October 27, 2022 6:46 AM
To: joe@stevegentryconstruction.com
Subject: Fwd: October Minutes



1700 North Broadway • Suite 128
Rochester, MN 55906
507-282-8206 • FAX 281-0391

TO: City/Township/County Administrator
FROM: Jay Kruger
DATE: October 31, 2022
RE: CMS 2023 Rates/Reminders

Attached is CMS Rate Schedule for 2023.

Joining our office staff full time is Tammy Stolberg.

Inform CMS in writing of any rate changes. i.e. flat fees, reshingle/reside, plumbing or mechanical.

REMINDERS:

If your City has large plan(s) you would like CMS to pick up, call or email and we will let you know when we would be in your area.

Flat fee permits are required to have applicant's signature along with name printed. Include amount being charged on the application. Include the owner's phone number.

Check to see that legal descriptions are correct and complete (required for Certificate of Occupancies).

Approval to start project should come from CMS after plans are at CMS.

WINDOW & DOOR INSTALLATION: PERMIT REQUIRED

Window: When removing an entire window frame down to the rough opening.

Door: When replacing an entire door, frame and jam down to the rough opening.

When applicant submitting plans from Menards, have applicant complete CMS Construction Detail Sheet in addition to Menard plans to help complete plan review.

New construction of residential dwellings and additions: Provide the applicant with required forms (Energy Compliance Certificate & Combustion & Make-up Air Calculations) Applicant can complete and submit to CMS prior to issuing permit. See attached forms.



1700 North Broadway • Suite 128
Rochester, MN 55906
507-282-8206 • FAX 281-0391

RATE STRUCTURE

THE FOLLOWING RATES ARE EFFECTIVE BEGINNING JANUARY 1, 2023
AND ARE IN EFFECT UNTIL DECEMBER 31, 2023.

Certified Building Official	\$59.80/hr
Building Official Consultant	\$59.80/hr
Building Field Inspector	\$59.18/hr
Clerical/Secretarial	\$39.22/hr
Mileage	At legal rate
Other Expenses	At Cost

N1101.8 Certificate Builders Name/ Company	Date: _____ Site Address: _____	
	Contractor Name: _____ License Number: _____	

<i>Location</i>	<i>Type of Insulation</i>	<i>Installed R-Value</i>		<i>Type</i>	<i>Location</i>	<i>Size</i>
				Makeup Air		
Roof/ Ceiling				Combustion Air		
Walls				Water Heating		
Slab-on-Grade						
				<i>Manufacturer</i>	<i>Model</i>	
Floor				Ducts Outside of Conditioned Spaces		
Rim Joist						
		Interior, Exterior or Integral		<i>Location</i>	<i>R-Value</i>	
Foundation Wall						
		Interior, Exterior or Integral				

	<i>Average U-Factor</i>	<i>SHGC (solar heat gain coefficient)</i>		<i>Passive</i>	<i>Active</i>
Fenestration			Radon Control	<input type="checkbox"/>	<input type="checkbox"/>

	<i>Type</i>	<i>Input Rating</i>	<i>AFUE</i>	<i>Manufacturer</i>	<i>Model</i>	<i>Calculated Heat Loss</i>
Heating System						

	<i>Type</i>	<i>Output Rating</i>	<i>SEER</i>	<i>Manufacturer</i>	<i>Model</i>	<i>Cooling Load/Heat Gain</i>
Cooling System						

	<i>Type</i>	<i>Location</i>	<i>Continuous Ventilation</i>	<i>Total Ventilation</i>
Mechanical Ventilation				

❖ Residential Combustion Air Calculation Worksheet E-1

IFGC Appendix E, Worksheet E-1

Residential Combustion Air Calculation Method
(for Furnace, Boiler, and/or Water Heater in the Same Space)

Step 1: Complete vented combustion appliance information.

Furnace/Boiler:

☐ Draft Hood
(Not fan assist)

☐ Fan Assisted
& Power Vent

☐ Direct Vent

Input: _____ Btu/hr

Water Heater:

☐ Draft Hood
(Not fan assist)

☐ Fan Assisted
& Power Vent

☐ Direct Vent

Input: _____ Btu/hr

Step 2: Calculate the volume of the Combustion Appliance Space (CAS) containing combustion appliances.

The CAS includes all spaces connected to one another by code compliant openings CAS volume: _____ ft³

Step 3: Determine Air Changes per Hour (ACH)¹

Default ACH values have been incorporated into Table E-1 for use with method 4b (KAIR Method).

If the year of construction or ACH is not known, use Method 4a (Standard Method).

Step 4: Determine Required Volume for Combustion Air.

4a. Standard Method

Total Btu/hr input of all combustion appliances
(DO NOT COUNT DIRECT VENT APPLIANCES)

Input: _____ Btu/hr

Use Standard Method column in Table E-1 to find Total Required Volume (TRV)

TRV: _____ ft³

If CAS Volume (from Step 2) is **greater than** TRV, then no outdoor openings are needed.

If CAS Volume (from Step 2) is **less than** TRV, then go to Step 5.

4b. Known Air Infiltration Rate (KAIR) Method

Total Btu/hr input of all fan-assisted and power vent appliances.
(DO NOT COUNT DIRECT VENT APPLIANCES)

Input: _____ Btu/hr

Use fan-Assisted Appliances column in table E-1 to find
Required Volume Fan Assisted (RVFA)

RVFA: _____ ft³

Total Btu/hr input of all non-fan-assisted appliances.

Input: _____ Btu/hr

Use Non-Fan-Assisted Appliances column in Table E-1 to find
Required Volume Non-Fan-Assisted (RVNFA)

RVNFA: _____ ft³

Total Required Volume (TRV) = RVFA + RVNFA TRV = _____ + _____ = _____ ft³

If CAS Volume (Step 2) is **greater than** TRV, then no outdoor openings are needed.

If CAS Volume (Step 2) is **less than** TRV, then go to Step 5.

Step 5: Calculate the ratio of available interior volume to the total required volume.

Ratio = CAS Volume (from Step 2) divided by TRV (from Step 4a or Step 4b) Ratio = _____ / _____ = _____

Step 6: Calculate Reduction Factor (RF).

RF = 1 minus Ratio

RF = 1 - _____ = _____

Step 7: Calculate single outdoor opening as if all combustion air is from outside.

Total Btu/hr input of all Combustion Appliances in the same CAS
(EXCEPT DIRECT VENT)

Input: _____ Btu/hr

Combustion Air opening Area (CAOA):

Total Btu/hr divided by 3000 Btu/hr per in²

CAOA = _____ / 3000 Btu/hr per in² = _____ in²

Step 8: Calculate Minimum CAO A.

Minimum CAO A = CAO A multiplied by RF

Minimum CAO A = _____ x _____ = _____ in²

Step 9: Calculate Combustion Air Opening Diameter (CAOD)

CAOD = 1.13 multiplied by the square root of minimum CAO A

CAOA = 1.13 x $\sqrt{\text{Minimum CAO A}}$ = _____ in

¹ If desired, ACH can be determined using ASHRAE calculation or blower door test. Follow procedures in Section 304.

IFGC Appendix E, Table E-1					
Residential Combustion Air (Required Interior Volume Based on Input Rating of Appliance)					
Input Rating (Btu/hr)	Standard Method (ft³)	Known Air Infiltration Rate (KAIR) Method (ft³)			
		Fan Assisted		Non-Fan-Assisted	
		1994 ¹ to Present	Pre 1994 ²	1994 ¹ to Present	Pre 1994 ²
5,000	250	375	188	525	263
10,000	500	750	375	1,050	525
15,000	750	1,125	563	1,575	788
20,000	1,000	1,500	750	2,100	1,050
25,000	1,250	1,875	938	2,625	1,313
30,000	1,500	2,250	1,125	3,150	1,575
35,000	1,750	2,625	1,313	3,675	1,838
40,000	2,000	3,000	1,500	4,200	2,100
45,000	2,250	3,375	1,688	4,725	2,363
50,000	2,500	3,750	1,675	5,250	2,625
55,000	2,750	4,125	2,063	5,775	2,888
60,000	3,000	4,500	2,250	6,300	3,150
65,000	3,250	4,875	2,438	6,825	3,413
70,000	3,500	5,250	2,625	7,350	3,675
75,000	3,750	5,625	2,813	7,875	3,938
80,000	4,000	6,000	3,000	8,400	4,200
85,000	4,250	6,375	3,188	8,925	4,463
90,000	4,500	6,750	3,375	9,450	4,725
95,000	4,750	7,125	3,563	9,975	4,988
100,000	5,000	7,500	3,750	10,500	5,250
105,000	5,250	7,875	3,938	11,025	5,513
110,000	5,500	8,250	4,125	11,550	5,775
115,000	5,750	8,625	4,313	12,075	6,038
120,000	6,000	9,000	4,500	12,600	6,300
125,000	6,250	9,375	4,688	13,125	6,563
130,000	6,500	9,750	4,875	13,650	6,825
135,000	6,750	10,125	5,063	14,175	7,088
140,000	7,000	10,500	5,250	14,700	7,350
145,000	7,250	10,875	5,438	15,225	7,613
150,000	7,500	11,250	5,625	15,750	7,875
155,000	7,750	11,625	5,813	16,275	8,138
160,000	8,000	12,000	6,000	16,800	8,400
165,000	8,250	12,375	6,188	17,325	8,663
170,000	8,500	12,750	6,375	17,850	8,925
175,000	8,750	13,125	6,563	18,375	9,188
180,000	9,000	13,500	6,750	18,900	9,450
185,000	9,250	13,875	6,938	19,425	9,713
190,000	9,500	14,250	7,125	19,950	9,975
195,000	9,750	14,625	7,313	20,475	10,238
200,000	10,000	15,000	7,500	21,000	10,500
205,000	10,250	15,375	7,688	21,525	10,763
210,000	10,500	15,750	7,875	22,050	11,025
215,000	10,750	16,125	8,063	22,575	11,288
220,000	11,000	16,500	8,250	23,100	11,550
225,000	11,250	16,875	8,438	23,625	11,813
230,000	11,500	17,250	8,625	24,150	12,075

¹ The 1994 data refers to dwelling construction under the Minnesota Energy Code. The default KAIR used in this section of the table is 0.20 ACH.

² This section of the table is to be used for dwelling constructed prior to 1994. The default KAIR used in this section of the table is 0.40 ACH.

GENERAL REGULATIONS

*
TABLE 304.1
COMBUSTION AIR REQUIREMENTS FOR GAS-FIRED
APPLIANCES WHEN THE COMBINED INPUT IS UP TO
AND INCLUDING 400,000 Btu/hr

TOTAL INPUT OF APPLIANCES ¹ , THOUSANDS OF Btu/hr (kW)	REQUIRED FREE AREA OF AIR-SUPPLY OPENING OR DUCT, SQUARE INCHES (sq mm)	ACCEPTABLE APPROXIMATE ROUND DUCT EQUIVALENT DIAMETER ² , INCH (mm)
25 (8)	7 (4,500)	3 (75)
50 (15)	7 (4,500)	3 (75)
75 (23)	11 (7,000)	4 (100)
100 (30)	14 (9,000)	4 (100)
125 (37)	18 (12,000)	5 (125)
150 (45)	22 (14,000)	5 (125)
175 (53)	25 (16,000)	6 (150)
200 (60)	29 (19,000)	6 (150)
225 (68)	32 (21,000)	6 (150)
250 (75)	36 (23,000)	7 (175)
275 (83)	40 (26,000)	7 (175)
300 (90)	43 (28,000)	7 (175)
325 (98)	47 (30,000)	8 (200)
350 (105)	50 (32,000)	8 (200)
375 (113)	54 (35,000)	8 (200)
400 (120)	58 (37,000)	9 (225)

1. For total inputs falling between listed capacities, use next largest listed input.

2. If flexible duct is used, increase the duct diameter by one inch.*

*Flexible duct shall be stretched with minimal sags.

openings sized and located in accordance with Section 304.5.3, are considered to be part of the required volume.

304.5.1 Standard method. The minimum required volume shall be 50 cubic feet per 1,000 Btu/h (4.8 m³/kW) of the appliance input rating.

304.5.2 Known air infiltration-rate method. Where the air infiltration rate of a structure is known, the minimum required volume shall be determined as follows:

For appliances other than fan-assisted, calculate volume using Equation 3-1.

$$\text{Required Volume}_{\text{other}} \geq \frac{21 \text{ ft}^3}{\text{ACH}} \left(\frac{I_{\text{other}}}{1,000 \text{ Btu/h}} \right) \quad (\text{Equation 3-1})$$

For fan-assisted appliances, calculate volume using Equation 3-2.

$$\text{Required Volume}_{\text{fan}} \geq \frac{15 \text{ ft}^3}{\text{ACH}} \left(\frac{I_{\text{fan}}}{1,000 \text{ Btu/h}} \right) \quad (\text{Equation 3-2})$$

where:

I_{other} = All appliances other than fan assisted (input in Btu/h).

I_{fan} = Fan-assisted appliance (input in Btu/h).

ACH = Air change per hour (percent of volume of space exchanged per hour, expressed as a decimal).

For purposes of this calculation, an infiltration rate greater than 0.60 ACH shall not be used in Equations 3-1 and 3-2.

304.5.3 Indoor opening size and location. Openings used to connect indoor spaces shall be sized and located in accordance with Sections 304.5.3.1 and 304.5.3.2 (see Figure 304.5.3).

304.5.3.1 Combining spaces on the same story. Each opening shall have a minimum free area of 1 square inch per 1,000 Btu/h (2,200 mm²/kW) of the total input rating of all appliances in the space, but not less than 100 square inches (0.06 m²). One opening shall commence within 12 inches (305 mm) of the top and one opening shall commence within 12 inches (305 mm) of the bottom of the enclosure. The minimum dimension of air openings shall be not less than 3 inches (76 mm).

304.5.3.2 Combining spaces in different stories. The volumes of spaces in different stories shall be considered as communicating spaces where such spaces are connected by one or more openings in doors or floors having a total minimum free area of 2 square inches per 1,000 Btu/h (4402 mm²/kW) of total input rating of all appliances.

304.6 Outdoor combustion air. Outdoor combustion air shall be provided through opening(s) to the outdoors in accordance with Section 304.6.1 or 304.6.2. The minimum dimension of air openings shall be not less than 3 inches (76 mm).

304.6.1 Two-permanent-openings method. Deleted.

304.6.2 One-permanent-opening method. When any natural draft appliances are installed, one permanent opening, commencing within 12 inches (300 mm) of the bottom of the enclosure, shall be provided. When other than natural draft appliances are installed, one permanent opening, commencing within 12 inches (300 mm) of the top of

❖ Makeup Air Quantity for Exhaust Equipment Table 501.4.1

Table 501.4.1 Procedures to Determine Makeup Air Quantity for Exhaust Equipment in Dwelling				
	One or multiple power vent or direct vent appliances or no combustion appliances ⁰	One or multiple fan-assisted appliances and power vent or direct vent appliances ¹	One atmospherically vented gas or oil appliance or one solid fuel appliance ²	Multiple atmospherically vented gas or oil appliances or solid fuel appliances ³
1. a) pressure facture (CFM/SF)	0.15	0.09	0.06	0.03
b) conditioned floor area (sf) (includes unfinished basements)				
Estimated House Infiltration (cfm) [1a x 1b]				
2. Exhaust Capacity				
a) continuous exhaust-only ventilation system (cfm): (not applicable to balanced ventilation systems such as HRV)				
b) clothes dryer (cfm)	135	135	135	135
c) 80% of largest exhaust rating (cfm)				
d) 80% of next largest exhaust rating (cfm): (Not applicable if recirculating system or if powered makeup air is electrically interlocked and matched to exhaust)	Not applicable			
Total exhaust capacity (cfm): [2a + 2b + 2c + 2d]				
3. Makeup Air Requirements				
a) total exhaust capacity (from above)				
b) estimated house infiltration (from above)				
Makeup Air Quantity (cfm) [3a – 3b] (if value is negative, no makeup air is needed)				
4. For Makeup Air Opening Sizing. Refer to Table 501.4.2				

⁰ Use this column if there are other than fan-assisted or atmospherically vented gas or oil appliances or if there are no combustion appliances

¹ Use this column if there is one fan-assisted appliance per venting system. Other than atmospherically vented appliances may also be included.

² Use this column if there is one atmospherically vented (other than fan-assisted) gas or oil appliance per venting systems or one solid fuel appliance.

³ Use this column if there are multiple atmospherically vented gas or oil appliances using a common vent or if there are atmospherically vented gas or oil appliances and solid fuel appliances.

**TABLE 501.4.2
MAKEUP AIR OPENING SIZING TABLE FOR NEW AND EXISTING DWELLINGS**

	One or multiple power vent or direct vent appliances or no combustion appliances ^a	One or multiple fan-assisted appliances and power vent or direct vent appliances ^b	One atmospherically vented gas or oil appliance or one solid fuel appliance ^c	Multiple atmospherically vented gas or oil appliances or solid fuel appliances ^d	Passive makeup air opening duct diameter ^e
Type of Opening or System	(cfm)	(cfm)	(cfm)	(cfm)	(inches)
Passive Opening	1-36	1-22	1-15	1-9	3
Passive Opening	37-66	23-41	16-28	10-17	4
Passive Opening	67-109	42-66	29-46	18-28	5
Passive Opening	110-163	67-100	47-69	29-42	6
Passive Opening	164-232	101-143	70-99	43-61	7
Passive Opening	233-317	144-195	100-135	62-83	8
Passive Opening with Motorized Damper	318-419	196-258	136-179	84-110	9
Passive Opening with Motorized Damper	420-539	259-332	180-230	111-142	10
Passive Opening with Motorized Damper	540-679	333-419	231-290	143-179	11
Powered Makeup Air ^h	>679	>419	>290	>179	not applicable

- a Use this column if there are other than fan-assisted or atmospherically vented gas or oil appliances or if there are no combustion appliances.
- b Use this column if there is one fan-assisted appliance per venting system. Other than atmospherically vented appliances may also be included.
- c Use this column if there is one atmospherically vented (other than fan-assisted) gas or oil appliance per venting system or one solid fuel appliance.
- d Use this column if there are multiple atmospherically vented gas or oil appliances using a common vent or if there are atmospherically vented gas or oil appliances and solid fuel appliance(s).
- e An equivalent length of 100 feet of round smooth metal duct is assumed. Subtract 40 feet for the exterior hood and ten feet for each 90-degree elbow to determine the remaining length of straight duct allowable.
- f If flexible duct is used, increase the duct diameter by one inch. Flexible duct shall be stretched with minimal sags.
- g Barometric dampers are prohibited in passive makeup air openings when any atmospherically vented appliance is installed.
- h Powered makeup air shall be electrically interlocked with the largest exhaust system.



The Kasson Fire Department on Nov. 2, 2022.

By [Dené K. Dryden](#)

November 02, 2022 01:53 PM

KASSON — While Kasson voters have the typical slate of elected offices on their ballots this Election Day, they're also being asked to cast votes on the city's new fire hall project.

The advisory ballot question reads: "'Shall the City of Kasson, MN, be authorized to issue bonds in an amount not exceeding the amount of \$7,000,000 for the purposes of designing, constructing, equipping and furnishing a new fire station?' This measure would be funded by an estimated property tax of \$0.20 cents per \$1,000 dollars of assessed valuation, and would cost the owner of a \$250,000 home about \$4.17 a month or roughly \$50 dollars per year."

The new fire hall — which would be built on the same site as the Kasson Fire Department's current building at 101 East Main St. — is a needed upgrade for the community, said City Administrator Tim Ibisch.

"Right now they have a building that was built in the 1970s," Ibisch said. "It's not handicap-accessible, and it's not fully accessible for female firefighters."

Another concern with the current building, which was Kasson's public works building up until 2009, is the lack of space. Some of the department's noncritical equipment has to be stored off site, and the training classroom is too small for the department's current needs.

The proposed fire hall would span 17,000 square feet — 4,000 square feet larger than the current building — and include commons and a community use space. Ibisch said the city is pursuing a new building because the cost of upgrading the fire department's existing facilities would cost almost as much as a total replacement.

"Just to fix the building they're in, it's like \$4.8 million," Ibisch said. "So, the council decided to move forward with the \$7 million project."

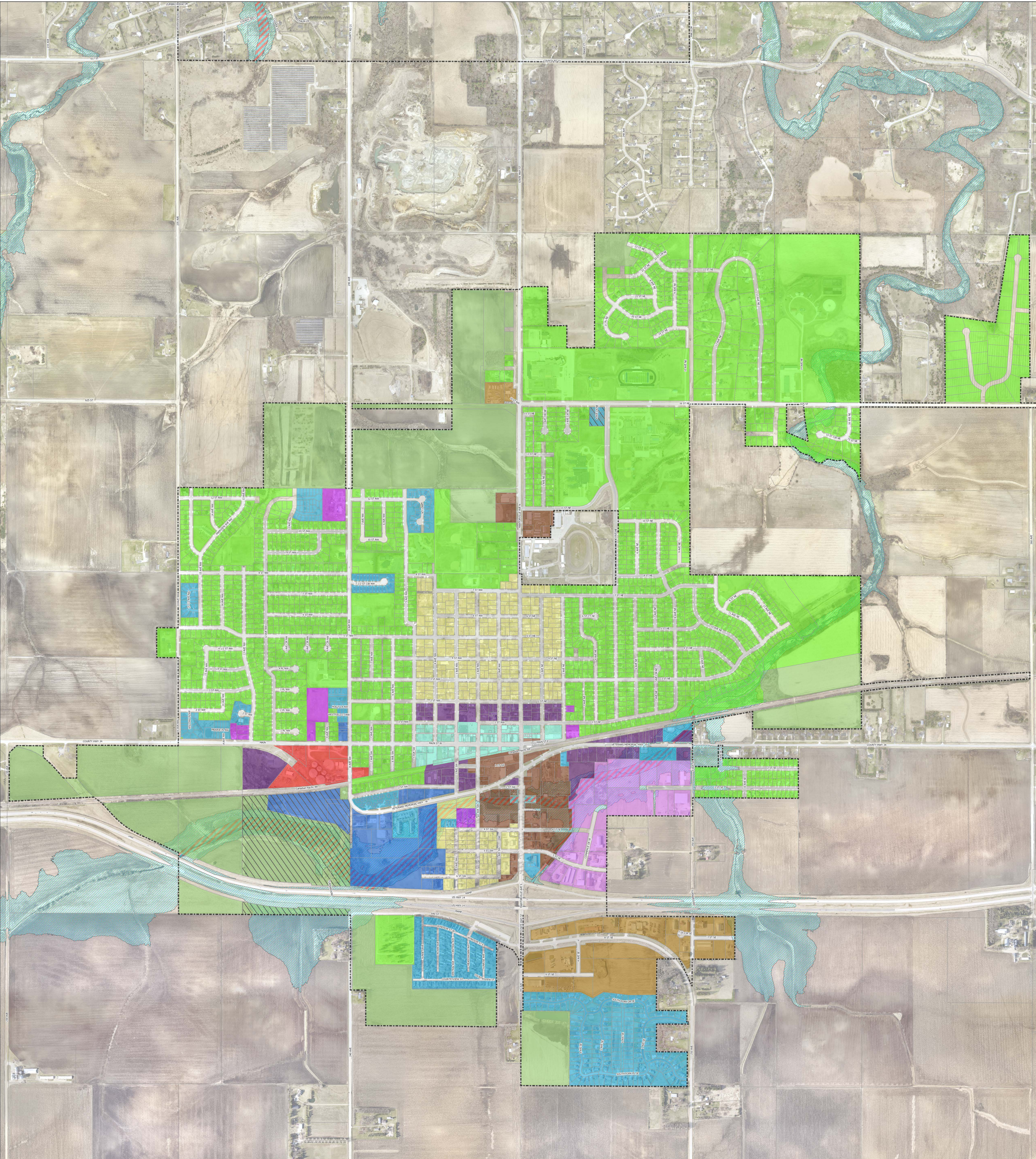
Now the project is on voters' ballots. Ibisch said the proposal is presented as a ballot question, not a referendum, meaning that if voters pass the proposal, the Kasson City Council isn't bound to the exact funding plan presented on the ballot. Conversely, if the question fails, the city doesn't have to scrap the project.

"The council will take very, very clearly the direction from the public," Ibisch said. "So the idea would be, if it fails, the council will take that into account. They'll look at it, and they may have to revise their plans. ... The public supports the fire department. They want to have a nice facility, but the price tag is probably where people are being unsure about."

Along with the proposed 20-cent property tax, the city would also utilize the USDA's Rural Development Community Facilities Direct Loan and Grant Program to help fund the new fire hall. If the ballot question passes, Ibisch said the city could start soliciting construction bids this winter.

"My expectation would be that it would be open by summer of 2024," he said.

An informational open house about the ballot question and the new fire hall proposal is set for 6 p.m. on Tuesday, Nov. 2 at Kasson City Hall.



Zoning

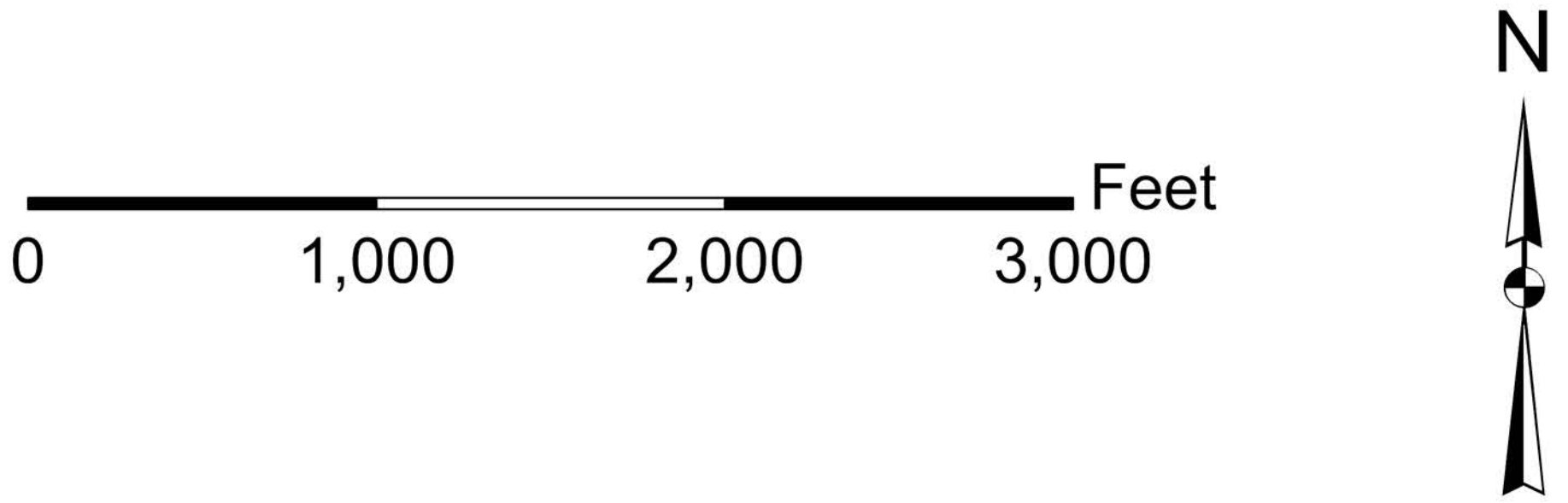
	C-1 Central Business District		I-1 Business Park / Light Industrial District		R-2 Mixed Residential District
	C-2 General Commercial District		I-2 Manufacturing/ Heavy Industrial District		R-3 Multi-Family Residential District
	C-3 Highway Commercial District		R-1 Single-Family Residential District		R-C Residential - Commercial Mixed Use District
	D-H Development Holding District		R-1A Single-Family Older-Core Residential District		PUD-F Planned Unit Development - Fixed

PUD Planned Unit Development

FEMA Flood Hazard Areas

AE, Floodway

AE, 1% Chance Flood Hazard



ZONING MAP

