

KASSON CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, April 13, 2022

6:00 PM

PLEDGE OF ALLEGIANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.

a. Minutes from March 23, 2022

b. Claims processed after the March 23, 2022 regular meeting, as audited for payment

c. Conferences:

- i. Tim Ibisch APPA National Conference Nashville, TN June 10-15 \$0
- ii. Linda Rappe LMC Safety and Loss Control April 28 Rochester \$20
- iii. Amy Johnson MN Municipal Clerks Institute 5/9-13 Plymouth, MN
\$150 (received a \$300 grant)
- iv. Nancy Zaworski IMA Annual Conf Virtual – from home June 12-15 \$379

d. Committee/Commission/Board Minutes:

- i. February Library Board Minutes
- ii. FD April Minutes
- iii. FD March Minutes

e. Pay Request – Request #2 Maguire Iron Fairgrounds Water Tower \$62,522.84

f. Evaluations:

- i. Isaac Thoe Wastewater Oper I Step 1 to Step 2 Grade 8 \$25.77 eff 3/1/22
- ii. Dave Vosen Wtr/Wstwr Supervisor At Top of Scale

B. VISITORS TO THE COUNCIL

1. Mike Bubany – Potential Approval of Bond Sale

C. MAYOR'S REPORT

1. Arbor Day Proclamation – April 29, 2022
2. Mayoral Support for SF3576

D. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

E. PUBLIC HEARING

F. COMMITTEE REPORT

1. Planning Commission
 - i. Comp Plan Amendment in Thompson Addition
 - ii. PUD Amendment in Thompson Addition

G. OLD BUSINESS

1. Order Public Hearing on Abatement
2. Redistricting
3. Loader Quotes
4. Hamilton Abatement Agreement
5. Itron/Badger and Neptune Quotes

H. NEW BUSINESS

1. Audit Review
 - i. Presentation
 - ii. Motion to Approve the 2021 Audit
2. Event Permit Request from Kasson Chamber
3. Frontier Energy Agreement

I. ADMINISTRATOR'S REPORT

1. Administrator's Report
 - i. Agreement with People's Energy
 - ii. Termination with People's Energy
 - iii. LGA Update
 - iv. Participant Report

J. ENGINEER'S REPORT

1. Lions park and Library Parking Lot Improvements
 - i. Resolution Awarding Project
2. TH 57
 - ii. Update on project bids – Awaiting on project award
 - iii. Update on agreement, cost participation and bonding
 - iv. Detour Agreement with MnDOT
3. 2022 Construction Update/Website
 - v. Memo

K. PERSONNEL

1. FD Recommendation of Promotion of Schuh to Captain
2. FD Recommendation of Promotion of Lawrence and Campbell to Lieutenants
3. PD Resignation of PT Officer Rehmann

L. ATTORNEY

M. CORRESPONDENCE

1. CFS PD
2. SEMMCHRA Report
3. Naig Report of MCFOA Conference
4. Income Statement
5. Cash and Investment Summary
6. Arbor Day Announcement
7. SEMLM March Newsletter
8. Department Head Meeting Reports
9. DCI New Outage Number Letter
10. KPD Inspection Memo
11. Hilltop Securities – Economic Commentary
12. Rappe Report to Council on MCFOA Conference

N. ADJOURN

KASSON CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, March 23, 2022

6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 9th day of March, 2022 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Christensen, Egger, Ferris and McKern

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Timothy Ibsch, City Clerk Linda Rappe, Police Chief Josh Hanson, City Engineer Brandon Theobald, City Attorney Melanie Leth, Finance Director Nancy Zaworski, Dave Dubbels, Paul Johnson, Tony Bigelow, Mike Marti and Brad Scheib – HKGi, Brian Todd (Post Bulletin) and Keith Hanson (DCI)

PLEDGE OF ALLIANCE

APPROVE AGENDA

Add K.2 Pacheco Resignation

Add: Notice to the Council on Home compliance issue

Add: for Public Record statements from David Dripps regarding the Highway 57 Project

Add: J.1 Highway 57 Update

Motion to Approve the Amended Agenda made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye

CONSENT AGENDA

Minutes from March 9, 2022

Claims processed after the March 9, 2022 regular meeting, as audited for payment in the amount of \$888,726.93

Evaluations:

Gerald Runnells Investigator Move to Grade 13 Step 2 \$36.11ph eff 3-1-22

Committee/Commission/Board Minutes:

Planning Commission March 2022 DRAFT

Park Board Meeting March 2022 DRAFT

El Patron Liquor and Sunday Liquor License

Waste Management Refuse Hauler License

Resolution Certifying Delinquent Claims to the County Auditor

Resolution #3.8-22

Resolution Certifying Delinquent Claims to the County Auditor

(on file)

Motion to Approve the Consent Agenda made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.

VISITORS TO THE COUNCIL

MAYOR'S REPORT

PUBLIC FORUM

PUBLIC HEARING

Annexation of Englestad Property by Bigelow Land Development – Administrator Ibisch gave the background on this 40 acre parcel on the west side of 240th Ave. Tony Bigelow is in attendance. The Planning Commission discussed this at their last meeting and the concerns are listed in the memo. Councilperson Christensen asked about the wetland that runs on the west side of the property. Mr. Bigelow stated that the wetland will stay as wetland and they will pond their own run off. Administrator Ibisch stated that this is only for the annexation the plats will be coming in the future.

Public Hearing Opened

No Comments

Public Hearing Closed

Motion to Approve the Resolution made by Councilperson Burton, second by Councilperson Christensen with All Voting Aye.

Resolution #3.9-22

Resolution Ordering Annexation Pursuant to the Terms of the Orderly Annexation Agreement Between Mantorville Township and the City of Kasson, and Minnesota State Statue §414.0325 (on file)

COMMITTEE REPORTS

Planning Commission

Bigelow Land Development Concept Plan - Brad Scheib, Planner HKGi, stated that there are some soil issues and the wetland issues. We will work through these issues through the platting process. We want to think about the trail system. We will work on the street connectivity. This is pretty straight forward. Mr. Bigelow stated that they are planning on farming it this year.

South Pointe Concept Plan – Administrator Ibisch gave the background on this property which is on the west side of South Fork Subdivision. There are some issues regarding access and future road accesses. This is already in the city limits. These will be public streets not private streets. There are discussions that need to happen with collector streets and the County's plan vs the City's plan.

Lindon Manor 2nd Concept Plan – Administrator Ibisch gave the background. This will require annexation and there are road issues. Mike Marti was in attendance. The timeframe will be market driven and would like to maybe start this fall. Councilperson Burton stated that the Planning Commission would like to bring the entire parcel in instead of just a small piece. This is contradictory to the Comprehensive Plan so we would have to make amendments. Mr. Scheib stated that the road connectivity is of concern and part of the concept review is to discuss from a high level what happens with all of the properties surrounding the initial property. From a staff level we have different views from the developer of how this property is developed. Mr. Marti stated that they don't want to annex all of it so that they can keep the City at arm's length. Mr. Marti stated that part of the reason they left out Parcel A they do not want to pay for the street and his neighbor does not want to be that close to the City either. Mr. Marti stated that he is not planning on annexing all of it for at least 20 years. Councilperson Burton stated that the City is trying to correct the issues in town where there is only one access.

EDA

NW Trail Grant – Engineer Theobald stated that the NW Trail was a project that we got funding for and the project is now complete and we can submit for reimbursement from the grant. **Motion by Councilperson Egger, second by Councilperson Ferris with All Voting Aye.**

Federal EDA Grant Application – this is an application that the EDA is submitted for development in the downtown corridor. **Motion to Approve the Resolution for the EDA Grant Application made by Councilperson Christensen, second by Councilperson Burton with All Voting Aye.**

Resolution 3.10-22

***A Resolution Authorizing the EDA Coordinator to Submit an Economic Adjustment Assistance Grant Application to the US Economic Development Administration for Potential Financial Assistance Toward the Kasson Main Street Project; and Further Authorizing the EDA Coordinator to Accept Said Grant and Enter into an Agreement with the EDA Upon Award
(on file)***

Park Board Recommendation for Hiring Summer Employees - Administrator Ibisch stated that the Park Board recommends approval of hiring the aquatic center employees listed in the Park Board Minutes. **Motion to Approve the Hiring of the Aquatic Center Employees for the 2022 Season made by Councilperson Ferris, second by Councilperson Burton with Ayes: Burton Christensen, Ferris and McKern Abstain: Egger.**

OLD BUSINESS

Cemetery Fence Quotes – This fence would be along the east side of the property next to the mobile home park. The money is allocated in the cemetery fund that is approximately \$62,000. Administrator Ibisch stated that they would like to also fix the driveway at the cemetery. Park and Rec Director Unger got two quotes for fencing. **Motion by Councilperson Burton to Approve the bid and purchase fence from the American Fence Company for \$34,989, second by Councilperson Egger with All Voting Aye.**

HPBX Phone System – Administrator Ibisch stated that there is a spreadsheet and quote from KM Telecom. This is the same system that the police department had installed with covid funds. Police Chief Hanson stated that this is working very well for them. Ibisch stated that we are anticipating that within two years we will have broken even on the cost. **Motion by Mayor McKern, second by Councilperson Christensen with All Voting Aye.**

Fire Truck Outfitting – More information on quotes for the topper were requested from the last meeting. **Motion to Approve the recommendation of the Fire Chief for outfitting the new vehicle made by Councilperson Ferris, second by Councilperson Christensen with All Voting Aye.**

NEW BUSINESS

Ag Land Lease – Administrator Ibisch stated that Talon Edgar is interested in farming the 15 tillable acres by the waste water treatment plant. **Motion to Approve the Ag Land Lease made by Councilperson Egger, second by Councilperson Ferris with All Voting Aye.**

ADMINISTRATOR'S REPORT

Administrator's Report – Administrator Ibisch went through report. Ibisch also talked about CMPAS LGA and Audit. There was a complaint regarding a property and he has made contact with the owner and the Police Chief has issued a warning and some vehicles were then registered but now some are not again. The Council was in agreement to have the owner cited for unregistered vehicles. Attorney Leth gave the Council the procedure for abatement of this property.

ENGINEER'S REPORT

Hwy 57 Update – Engineer Theobald stated that the project will be bid on Friday, March 25. The project schedule has been pushed back to being finished before the fair in 2023.

PERSONNEL

Accept Resignation of Firefighter Collin Hofschulte – Motion by Mayor Ferris, second by Councilperson Eggler with All Voting Aye to accept the resignation and thanked Mr. Farmer for his service.

Accept Resignation of Police Officer Ryan Pacheco – Motion by Councilperson Burton, second by Councilperson Ferris with All Voting Aye to accept the resignation and thanked Mr. Pacheco for his service.

ATTORNEY

Closed Session for Land Purchase

Closed at 6:56PM

Open at 7:09PM

There was discussion on an agreement with the City of Kasson and a Petition and Waiver with Scheutte LLC. The agreement will be available per public record. Motion to Approve the Petition and Waiver Agreement made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 7:13PM Motion to Adjourn made by Councilperson Christensen, second by Councilperson Eggler with all Voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED
FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

1 - # 4

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 443 504.56

DATE APPROVED: 04-13-22

#1	\$ 5946.10
#2	6584.14
#3	45343.43
#4	<u>392,363.76</u>

\$ 450,237.43

- 6732.87

\$ 443,504.56

VOID - Fund 604

03/31/22
09:26:56

CITY OF KASSON
Claim Approval List
For the Accounting Period: 3/22
For Pay Date: 03/31/22

Page: 1 of 4
Report ID: AP100V

#1

For Pay Date = 03/31/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38753		266 DODGE COUNTY RECORDER	184.00					
	02/28/22	RECORD TRAIL EASEMENT-KOMET AC	46.00			101 1155		1010
	03/21/22	RECORD ANNEX-GOLDEN KERNEL	46.00			101 1155		1010
	03/21/22	RECORD ANNEX-16 ST R.O.W.	46.00*			101 191 4191	430	1010
	03/21/22	RECORD ANNEX-SCHUETTE	46.00			101 1155		1010
		Total for Vendor:	184.00					
38754		5678 FURTHER	106.05					
	16016096 03/08/22	MAR-PARTICIPANT FEES	106.05			101 140 4140	440	1010
		Total for Vendor:	106.05					
38755		385 MAXSON ELECTRIC INC	197.80					
	6937 03/06/22	NEW SWITCHES-WWTP	197.80			602 947 4947	400	1010
		Total for Vendor:	197.80					
38756		5881 NAPA AUTO PARTS	527.54					
	430289 02/03/22	PRIMER PUMP	30.22			101 310 4310	220	1010
	430537 02/07/22	LMP BOXED CAPSULES	74.20			101 210 4210	220	1010
	430612 02/08/22	SYNTH OIL	131.87			101 210 4210	220	1010
	431216 02/17/22	CAMSHAFT SENSOR	51.14			101 312 4312	220	1010
	431271 02/18/22	BEAM BLADES	32.38			101 312 4312	220	1010
	431238 02/17/22	MAXLIFE HM ATF	98.97			101 310 4310	220	1010
	431272 02/18/22	SYNTH OIL/OIL FILTER	70.67			101 220 4220	220	1010
	431594 02/22/22	LEN TAPE	4.69			101 220 4220	220	1010
	431785 02/24/22	WIPER BLADE	19.98			101 310 4310	220	1010
	432465 03/07/22	cr-WIPER BLADE	-19.98			101 310 4310	220	1010
	431821 02/25/22	LIT LENS	33.40			101 220 4220	220	1010
		Total for Vendor:	527.54					
38757		6366 NORTH CENTRAL INTERNATIONAL	50.38					
	X224004783 03/11/22	COOLANT FLUID	50.38			101 310 4310	220	1010
		Total for Vendor:	50.38					

03/31/22
09:26:56

CITY OF KASSON
Claim Approval List
For the Accounting Period: 3/22
For Pay Date: 03/31/22

Page: 2 of 4
Report ID: AP100V

For Pay Date = 03/31/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38758		95 ROCHESTER SAND & GRAVEL	744.80					
	4900027368	03/10/22 ASPHALT MIX	744.80			101 311 4311	220	1010
		Total for Vendor:	744.80					
38767		6043 SANCO EQUIPMENT LLC	356.07					
	PS2014733-	03/14/22 SPRING GAS/DOOR GLASS	356.07			101 310 4310	220	1010
		Total for Vendor:	356.07					
38759		6420 SCHULTE, DAVE	300.00					
	1454	03/25/22 DEP-FESTIVAL ENTERTAINMENT	300.00*			877 100 4000	430	1010
		Total for Vendor:	300.00					
38760		6315 WEST CENTRAL ENTERTAINMENT	50.00					
	03/11/22	DEP.-FESTIVAL MOVIE PROJECTION	50.00*			877 100 4000	430	1010
		Total for Vendor:	50.00					
38761		5818 WEX Bank	3,429.37					
	79702350	03/23/22 58.924 GAL UNLD-ELECTRIC	202.49			604 957 4957	212	1010
	79702350	03/23/22 36.874 GAL UNLD-PARKS	129.94			101 522 4522	212	1010
	79702350	03/23/22 624.692 GAL UNLD-POLICE	2,251.70			101 210 4210	212	1010
	79702350	03/23/22 36.669 GAL UNLD-STREETS	138.51			101 310 4310	212	1010
	79702350	03/23/22 97.545 GAL UNLD-WATER	353.36			601 943 4943	212	1010
	79702350	03/23/22 97.545 GAL UNLD-WW	353.37			602 948 4948	212	1010
		Total for Vendor:	3,429.37					
		# of Claims	10	Total:	5,946.01			

03/31/22
09:27:01

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 3/22

Page: 3 of 4
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$4,488.99
601 Water Fund	
1010 CASH-OPERATING	\$353.36
602 Sewer Fund	
1010 CASH-OPERATING	\$551.17
604 Electric Fund	
1010 CASH-OPERATING	\$202.49
877 Festival in Park Fund	
1010 CASH-OPERATING	\$350.00
Total:	\$5,946.01

03/31/22
09:27:01

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 3 / 22

Page: 4 of 4
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member
_____ Council Member

03/31/22
10:06:18

CITY OF KASSON
Claim Approval List
For the Accounting Period: 3/22
For Pay Date: 03/28/22

Page: 1 of 3
Report ID: AP100V

#2

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38762		223 DEPUTY REGISTRAR #95 INC	6,122.37					
		REPLACES CHECK # 64293-GIVEN WRONG AMOUNT BY LICENSE BUREAU.						
		03/11/22 REGISTR-'22 FRHTLNR BUCKET TRK	6,122.37			604 1640		1010
		Total for Vendor:	6,122.37					
38763	E	5691 FURTHER-FSA	40.19					
		40171884 03/22/22 FLEX REIMBURSEMENT	40.19			101 2177		1010
38764	E	5691 FURTHER-FSA	134.34					
		40179980 03/25/22 FLEX REIMBURSEMENT	134.34			602 2177		1010
		Total for Vendor:	174.53					
38765	E	2006 SEMCAC	287.24					
		0465-06 03/28/22 FERGUSON OVRPYMNT ON ACCT	287.24			604 2212		1010
		Total for Vendor:	287.24					
		# of Claims 4	Total:	6,584.14				
		Total Electronic Claims		461.77				
		Total Non-Electronic Claims		6122.37				

03/31/22
10:06:22

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 3/22

Page: 2 of 3
Report ID: AP110

Fund/Account		Amount
101	General Fund	
1010	CASH-OPERATING	\$40.19
602	Sewer Fund	
1010	CASH-OPERATING	\$134.34
604	Electric Fund	
1010	CASH-OPERATING	\$6,409.61
Total:		\$6,584.14

03/31/22
10:06:23

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 3 / 22

Page: 3 of 3
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED

for signature

Council Member

Council Member

04/07/22
08:39:05

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/07/22

Page: 1 of 7
Report ID: AP100V

3

For Pay Date = 04/07/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38769		2529 A H HERMEL COMPANY	289.41					
	919084	03/17/22 POP FOR RESALE	218.65			609 975 4975	254	1010
	919084	03/17/22 BAGS	62.81			609 975 4975	210	1010
	919084	03/17/22 SALES TAX	4.32			609 975 4975	210	1010
	919084	03/17/22 SALES TAX	-4.32			609 2025		1010
	919084	03/17/22 D C TRANSIT TAX	0.31			609 975 4975	210	1010
	919084	03/17/22 D C TRANSIT TAX	-0.31			609 2026		1010
	919084	03/17/22 FREIGHT	7.95			609 975 4975	335	1010
		Total for Vendor:	289.41					
38770		2160 ABM EQUIPMENT & SUPPLY LLC	101.29					
	0170358-IN	03/15/22 PILOT VLVE 3WAY SPOOL	101.29			604 957 4957	220	1010
	0170358-IN	03/15/22 SALES TAX	6.96			604 957 4957	220	1010
	0170358-IN	03/15/22 SALES TAX	-6.96			604 2025		1010
	0170358-IN	03/15/22 D C TRANSIT TAX	0.51*			604 975 4975	220	1010
	0170358-IN	03/15/22 D C TRANSIT TAX	-0.51			604 2026		1010
		Total for Vendor:	101.29					
38771		5664 AMARIL UNIFORM COMPANY	59.42					
	IV226339	03/18/22 HENDERSON-UNIFORM JACKET	59.42			604 957 4957	214	1010
		Total for Vendor:	59.42					
38787		203 BAKER & TAYLOR INC	180.55					
	2036586195	03/08/22 BOOKS	39.64			211 550 4550	218	1010
	2036587127	03/09/22 BOOKS	124.24			211 550 4550	218	1010
	2036596947	03/14/22 BOOKS	16.67			211 550 4550	218	1010
		Total for Vendor:	180.55					
38773		1012 BELLBOY CORPORATION	868.93					
	94069400	03/17/22 LIQUOR	689.30			609 975 4975	251	1010
	94069400	03/17/22 FREIGHT	8.00			609 975 4975	335	1010
	104867600	03/17/22 OLIVES/ASPARAGUS	67.85			609 975 4975	259	1010
	104867600	03/17/22 6-PACK RING PERF	103.78			609 975 4975	210	1010
	104867600	03/17/22 SALES TAX	7.13			609 975 4975	210	1010
	104867600	03/17/22 SALES TAX	-7.13			609 2025		1010
	104867600	03/17/22 D C TRANSIT TAX	0.52			609 975 4975	210	1010

04/07/22
08:39:05

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/07/22

Page: 2 of 7
Report ID: AP100V

For Pay Date = 04/07/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	104867600	03/17/22 D C TRANSIT TAX	-0.52			609 2026		1010
		Total for Vendor:	868.93					
38774		5667 CINTAS	181.40					
	4106257416	12/30/21 MATS-L.S.	90.70*			609 979 4979	410	1010
	4111091358	02/18/22 MATS-L.S.	90.70*			609 979 4979	410	1010
		Total for Vendor:	181.40					
38868		5813 ENTERPRISE FM TRUST	9,693.97					
	FBN4444153	04/05/22 MAINT CARDS-P D	40.00			101 210 4210	430	1010
	FBN4444153	04/05/22 MAINT CARDS-F D	20.00			101 220 4220	430	1010
	FBN4444153	04/05/22 MAINT CARDS-STREETS	10.00			101 310 4310	430	1010
	FBN4444153	04/05/22 MAINT CARDS-PARKS	15.00			101 522 4522	430	1010
	FBN4444153	04/05/22 MAINT CARDS-WATER	10.00			601 944 4944	430	1010
	FBN4444153	04/05/22 MAINT CARDS-WW	10.00*			602 949 4949	430	1010
	FBN4444153	04/05/22 MAINT CARDS-ELECTRIC	15.00			604 959 4959	430	1010
	FBN4444153	04/05/22 LEASES-P D	2,668.36			101 680 4210	601	1010
	FBN4444153	04/05/22 LEASES-P D	810.78			101 680 4210	611	1010
	FBN4444153	04/05/22 LEASES-STREETS	239.84			101 680 4310	601	1010
	FBN4444153	04/05/22 LEASES-STREETS	80.20			101 680 4310	611	1010
	FBN4444153	04/05/22 LEASES-PARKS	378.27			101 680 4522	601	1010
	FBN4444153	04/05/22 LEASES-PARKS	109.85			101 680 4522	611	1010
	FBN4444153	04/05/22 LEASES-WATER	136.24			601 2231		1010
	FBN4444153	04/05/22 LEASES-WATER	45.18			601 710 4710	611	1010
	FBN4444153	04/05/22 LEASES-WW	136.24			602 2231		1010
	FBN4444153	04/05/22 LEASES-WW	45.18			602 710 4710	611	1010
	FBN4444153	04/05/22 LEASES-WATER	189.14			601 2231		1010
	FBN4444153	04/05/22 LEASES-WATER	54.93			601 710 4710	611	1010
	FBN4444153	04/05/22 LEASES-WW	189.15			602 2231		1010
	FBN4444153	04/05/22 LEASES-WW	54.93			602 710 4710	611	1010
	FBN4444153	04/05/22 LEASES-ELECTRIC	378.27			604 2231		1010
	FBN4444153	04/05/22 LEASES-ELECTRIC	109.85			604 710 4710	611	1010
	FBN4444153	04/05/22 LEASES-ELECTRIC	361.10			604 2231		1010
	FBN4444153	04/05/22 LEASES-ELECTRIC	149.58			604 710 4710	611	1010
	FBN4444153	04/05/22 LEASES-WATER	168.68			601 2231		1010
	FBN4444153	04/05/22 LEASES-WATER	66.04			601 710 4710	611	1010
	FBN4444153	04/05/22 LEASES-WW	168.67			602 2231		1010

04/07/22
08:39:05

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/07/22

Page: 3 of 7
Report ID: AP100V

For Pay Date = 04/07/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	FBN4444153	04/05/22 LEASES-WW	66.05			602 710 4710	611	1010
	FBN4444153	04/05/22 LEASES-STREETS	330.71			101 680 4310	601	1010
	FBN4444153	04/05/22 LEASES-STREETS	116.31			101 680 4310	611	1010
	FBN4444153	04/05/22 LEASES-FIRE	582.48			101 680 4220	601	1010
	FBN4444153	04/05/22 LEASES-FIRE	215.79			101 680 4220	611	1010
	FBN4444153	04/05/22 LEASES-FIRE	526.88			101 680 4220	601	1010
	FBN4444153	04/05/22 LEASES-FIRE	220.94			101 680 4220	611	1010
	FBN4444153	04/05/22 LEASES-PARKS	328.18			101 680 4522	601	1010
	FBN4444153	04/05/22 LEASES-PARKS	146.95			101 680 4522	611	1010
	FBN4444153	04/05/22 LEASES-WATER	173.84			601 2231		1010
	FBN4444153	04/05/22 LEASES-WATER	75.76			601 710 4710	611	1010
	FBN4444153	04/05/22 LEASES-WW	173.84			602 2231		1010
	FBN4444153	04/05/22 LEASES-WW	75.76			602 710 4710	611	1010
		Total for Vendor:	9,693.97					
38775		6307 IMS CONTRACTING LLC	8,154.65					
	2317	03/17/22 MAIN BREAK-701 N MANT AV	8,154.65			601 943 4943	400	1010
		Total for Vendor:	8,154.65					
38776		3853 J HARLEN CO INC	2,382.24					
	1499185	03/15/22 6TON LINEAR CRIMPER	2,382.24*			604 957 4957	240	1010
	1499185	03/15/22 D C TRANSIT TAX	11.15*			604 957 4957	240	1010
	1499185	03/15/22 D C TRANSIT TAX	-11.15			604 2026		1010
		Total for Vendor:	2,382.24					
38777		6342 KINNEY CREEK BREWERY	99.00					
	1509	03/17/22 BEER	99.00			609 975 4975	252	1010
		Total for Vendor:	99.00					
38778		376 MN DEPT OF HEALTH	6,158.00					
	02/23/22	CLEAN WATER ACT-SERV CONN FEE	6,158.00			601 2080		1010
		Total for Vendor:	6,158.00					
38846		291 MN MUNICIPAL BEVERAGE ASSN	894.00					
	04/05/22	PLETTA REGISTR-ANN'L CONF	894.00*			609 976 4976	333	1010
		Total for Vendor:	894.00					

04/07/22
08:39:05

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/07/22

Page: 4 of 7
Report ID: AP100V

For Pay Date = 04/07/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38779		2696 NELSON ELECTRIC MOTOR REPAIR INC	810.00					
	1947 03/18/22	REPAIRS-MAIN LIFT STATION	810.00			602 948 4948	400	1010
		Total for Vendor:	810.00					
38780		60 NORTHERN BEVERAGE DIST. CO. LL	4,847.35					
	923066 03/17/22	BEER	4,845.35			609 975 4975	252	1010
	923066 03/17/22	FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	4,847.35					
38866		2614 OFFICE OF ADMINISTRATIVE HEARI	79.76					
	04/06/22	ANNEX 39.88 ACRES-ENGELSTAD	79.76*			101 191 4191	430	1010
		Total for Vendor:	79.76					
38781		2876 PAUSTIS WINE COMPANY	971.25					
	158900 03/16/22	WINE	960.00			609 975 4975	251	1010
	158900 03/16/22	FREIGHT	11.25			609 975 4975	335	1010
		Total for Vendor:	971.25					
38782		446 PITNEY BOWES GLOBAL FINANCIAL	165.33					
	3105403133 03/15/22	PST MTR LEASE 1/19-4/18	82.67			101 194 4194	410	1010
	3105403133 03/15/22	PST MTR LEASE 1/19-4/18	82.66			604 957 4957	410	1010
	3105403133 03/15/22	SALES TAX	5.68			604 957 4957	410	1010
	3105403133 03/15/22	SALES TAX	-5.68			604 2025		1010
	3105403133 03/15/22	D C TRANSIT TAX	0.41			604 957 4957	410	1010
	3105403133 03/15/22	D C TRANSIT TAX	-0.41			604 2026		1010
		Total for Vendor:	165.33					
38783		2112 ROCHESTER APPLIANCE SERVICE	29.95					
	12/03/21	VACUUM CLEANER REPAIR	29.95			609 979 4979	400	1010
		Total for Vendor:	29.95					
38784		63 SCHOTT DIST CO INC	6,727.65					
	460036 03/17/21	BEER	6,275.50			609 975 4975	252	1010
	460036 03/17/21	NA BEVERAGE	163.65			609 975 4975	254	1010
	460037 03/17/21	WINE	230.00			609 975 4975	251	1010
	460037 03/17/21	LIQUOR	58.50			609 975 4975	251	1010
		Total for Vendor:	6,727.65					

04/07/22
08:39:05

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/07/22

Page: 5 of 7
Report ID: AP100V

For Pay Date = 04/07/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38848		3382 VERIZON WIRELESS	1,411.87					
	9902263438	03/20/22 CELL PHONES-P D	708.54			101 210 4210	321	1010
	9902263438	03/20/22 CELL PHONES-STREETS	90.56			101 310 4310	321	1010
	9902263438	03/20/22 CELL PHONES-PARKS	73.64			101 510 4510	321	1010
	9902263438	03/20/22 CELL PHONES-WATER	76.55			601 944 4944	321	1010
	9902263438	03/20/22 CELL PHONES-WW	38.28			602 949 4949	321	1010
	9902263438	03/20/22 CELL PHONES-WW PLANT	38.28			602 947 4947	321	1010
	9902263438	03/20/22 CELL PHONE-P W DIRECTOR	41.22			604 959 4959	321	1010
	9902263438	03/20/22 CELL PHONES-ELECTRIC	300.54			604 959 4959	321	1010
	9902263438	03/20/22 CELL PHONE-ARENA	44.26			606 516 4516	321	1010
		Total for Vendor:	1,411.87					
38785		388 WESCO RECEIVABLES CORP	973.78					
	000425	03/15/22 200A LB ELBOW	973.78			604 957 4957	220	1010
		Total for Vendor:	973.78					
38786		2427 XCEL ENERGY	263.63					
	772164711	03/18/22 UTIL SERV-NW LIFT STA 2/14-	263.63			602 948 4948	380	1010
		Total for Vendor:	263.63					
		# of Claims	22	Total:	45,343.43			

04/07/22
08:39:12

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 4/22

Page: 6 of 7
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$7,875.71
211 Library Fund	
1010 CASH-OPERATING	\$180.55
601 Water Fund	
1010 CASH-OPERATING	\$15,309.01
602 Sewer Fund	
1010 CASH-OPERATING	\$2,070.01
604 Electric Fund	
1010 CASH-OPERATING	\$4,954.95
606 ICE ARENA	
1010 CASH-OPERATING	\$44.26
609 Liquor Fund	
1010 CASH-OPERATING	\$14,908.94
Total:	\$45,343.43

04/07/22
08:39:12

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 4 / 22

Page: 7 of 7
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member
_____ Council Member

04/07/22
16:30:30

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 1 of 21
Report ID: AP100V

#4

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38850		2529 A H HERMEL COMPANY	360.22					
	921063	03/31/22 POP FOR RESALE	190.37			609 975 4975	254	1010
	921063	03/31/22 BAGS	160.90			609 975 4975	210	1010
	921063	03/31/22 SALES TAX	11.06			609 975 4975	210	1010
	921063	03/31/22 SALES TAX	-11.06			609 2025		1010
	921063	03/31/22 D C TRANSIT TAX	0.80			609 975 4975	210	1010
	921063	03/31/22 D C TRANSIT TAX	-0.80			609 2026		1010
	921063	03/31/22 FREIGHT	8.95			609 975 4975	335	1010
		Total for Vendor:	360.22					
38881		2693 AFFORDABLE PORTABLES	861.00					
	178020	04/01/22 APRIL-PORTABLES-8 STD UNITS	861.00			101 522 4522	410	1010
		Total for Vendor:	861.00					
38870		2373 ARROW BUILDING CENTER	48.92					
	5667480	03/23/22 2x4's/RAFTER SQUARE/SAW BLADE	48.92			101 310 4310	220	1010
		Total for Vendor:	48.92					
38789		5049 ARTISAN BEER COMPANY	55.40					
	3526658	03/22/22 BEER	55.40			609 975 4975	252	1010
		Total for Vendor:	55.40					
38871		5566 AXON ENTERPRISE INC	317.94					
	INUS062374	03/25/22 25' STD CARTRIDGE	317.94			101 210 4210	210	1010
		Total for Vendor:	317.94					
38790		6404 B & C LLC	180.00					
	0073-03	03/28/22 METER DEPOSIT REFUND-POTTER	180.00			604 2212		1010
		Total for Vendor:	180.00					
38792		203 BAKER & TAYLOR INC	285.14					
	2036615257	03/21/22 BOOKS	48.55			211 550 4550	218	1010
	2036615648	03/22/22 BOOKS	236.59			211 550 4550	218	1010
		Total for Vendor:	285.14					

04/07/22
16:30:30

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 2 of 21
Report ID: AP100V

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38791		1012 BELLBOY CORPORATION	1,191.45					
	94163900	03/24/22 LIQUOR	864.45			609 975 4975	251	1010
	94163900	03/24/22 FREIGHT	12.00			609 975 4975	335	1010
	94250500	03/31/22 LIQUOR	211.00			609 975 4975	251	1010
	94250500	03/31/22 NA BEVERAGE	90.00			609 975 4975	254	1010
	94250500	03/31/22 FREIGHT	14.00			609 975 4975	335	1010
		Total for Vendor:	1,191.45					
38851		2023 BRADFORD, CHARLES	104.97					
	03/19/22	BRADFORD-3 UNIFORM PANTS	104.97			604 957 4957	214	1010
		Total for Vendor:	104.97					
38793		5239 BREAKTHRU BEVERAGE MN WINE &	2,145.39					
	343419847	03/23/22 LIQUOR	860.03			609 975 4975	251	1010
	343419847	03/23/22 WINE	192.00			609 975 4975	251	1010
	343419847	03/23/22 NA BEVERAGE	62.99			609 975 4975	254	1010
	343419847	03/23/22 FREIGHT	19.80			609 975 4975	335	1010
	343513776	03/30/22 LIQUOR	1,025.57			609 975 4975	251	1010
	343513776	03/30/22 WINE	127.96			609 975 4975	251	1010
	343513776	03/30/22 MIXES	128.44			609 975 4975	254	1010
	343513776	03/30/22 FREIGHT	23.40			609 975 4975	335	1010
	409365473	01/19/22 WINE CREDIT	-104.00			609 975 4975	251	1010
	409365473	01/19/22 FREIGHT CREDIT	-1.65			609 975 4975	335	1010
	409468962	02/25/22 LIQUOR CREDIT	-187.50			609 975 4975	251	1010
	409468962	02/25/22 FREIGHT CREDIT	-1.65			609 975 4975	335	1010
		Total for Vendor:	2,145.39					
38794		228 CARRIAGE HOUSE ANIMAL HOSPITAL	532.57					
	229332	03/21/22 VACCINE BOOSTERS-HAWK	453.90			101 210 4210	440	1010
	229759	03/21/22 MEDS-HAWK	78.67			101 210 4210	440	1010
		Total for Vendor:	532.57					
38795		5514 CEDA	11,570.00					
	03/31/22	2nd QTR '22 EDA SERVICES	11,570.00			290 650 4650	444	1010
		Total for Vendor:	11,570.00					

04/07/22
16:30:31

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 3 of 21
Report ID: AP100V

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38797		6270 CHAOTIC GOOD BREWING	297.00					
	2229	03/25/22 BEER	148.50			609 975 4975	252	1010
	2234	04/04/22 BEER	148.50			609 975 4975	252	1010
		Total for Vendor:	297.00					
38798		5667 CINTAS	362.80					
	4113696720	03/17/22 MATS-L.S.	90.70*			609 979 4979	410	1010
	4114383331	03/24/22 MATS-L.S.	90.70*			609 979 4979	410	1010
	4115071309	03/31/22 MATS-L.S.	90.70*			609 979 4979	410	1010
	4115753747	04/07/22 MATS-L.S.	90.70*			609 979 4979	410	1010
		Total for Vendor:	362.80					
38852		4238 CINTAS CORP	52.52					
	8405602104	03/18/22 RESTOCK 1st AID KITS	10.52			101 920 4920	433	1010
	8405602104	03/18/22 RESTOCK 1st AID KITS	10.50			601 943 4943	433	1010
	8405602104	03/18/22 RESTOCK 1st AID KITS	10.50			602 948 4948	433	1010
	8405602104	03/18/22 RESTOCK 1st AID KITS	10.50			604 957 4957	433	1010
	8405602104	03/18/22 RESTOCK 1st AID KITS	10.50			605 963 4963	433	1010
		Total for Vendor:	52.52					
38799		6421 CLIMB THEATRE	500.00					
	022534	03/31/22 SRP PERFORMERS	500.00			211 550 4550	441	1010
		Total for Vendor:	500.00					
38800		30 CMS OF ROCHESTER	4,029.60					
	22-319	03/31/22 KA BLDG-MILEAGE	254.04			101 240 4240	331	1010
	22-319	03/31/22 KA BLDG-INSPECTION FEES	3,775.56			101 240 4240	444	1010
		Total for Vendor:	4,029.60					
38886		953 DISCOUNT PAPER PRODUCTS	82.45					
	860373	04/05/22 50 ROLLS RECEIPT PAPER	82.45			609 975 4975	210	1010
	860373	04/05/22 SALES TAX	5.67			609 975 4975	210	1010
	860373	04/05/22 SALES TAX	-5.67			609 2025		1010
	860373	04/05/22 D C TRANSIT TAX	0.41			609 975 4975	210	1010
	860373	04/05/22 D C TRANSIT TAX	-0.41			609 2026		1010
		Total for Vendor:	82.45					

04/07/22
16:30:31

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 4 of 21
Report ID: AP100V

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38872		187 DODGE COUNTY	14,664.33					
	04/05/22	2021 SHARE-ARENA	14,664.33			606 2080		1010
		Total for Vendor:	14,664.33					
38873		69 DODGE COUNTY ENVIRONMENTAL	16.00					
	149931	03/28/22 WASTE DISPOSAL-TIRE	16.00			101 522 4522	430	1010
		Total for Vendor:	16.00					
38874		232 DODGE COUNTY HIGHWAY DEPT	490.95					
	412	03/31/22 SALT	490.95			101 312 4312	220	1010
		Total for Vendor:	490.95					
38801		5156 DODGE COUNTY INDEPENDENT/DODGE	75.44					
	13800	03/31/22 PC HEARING NOTICE	75.44			101 191 4191	351	1010
		Total for Vendor:	75.44					
38887		17 EDGAR TRUCKING	768.74					
	27255	03/02/22 FREIGHT	189.43			609 975 4975	335	1010
	27275	03/09/22 FREIGHT	141.44			609 975 4975	335	1010
	27291	03/16/22 FREIGHT	129.81			609 975 4975	335	1010
	27307	03/23/22 FREIGHT	153.06			609 975 4975	335	1010
	27328	03/30/22 FREIGHT	155.00			609 975 4975	335	1010
		Total for Vendor:	768.74					
38802		6422 FERGUSON, TANYA	115.00					
	0465-06	03/28/22 RL MTR DEP REFUND	115.00			604 2212		1010
		Total for Vendor:	115.00					
38888		3766 FIRST HORIZON BANK	24.00					
	5005260	03/25/22 SAFEKEEPING FEES	18.00*			602 949 4949	430	1010
	5005260	03/25/22 SAFEKEEPING FEES	6.00			604 959 4959	430	1010
		Total for Vendor:	24.00					

04/07/22
16:30:31

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 5 of 21
Report ID: AP100V

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38876		2018 FIRST SUPPLY LLC-ROCHESTER	29.95					
	13155129-0	03/29/22 BRS NIPPLE/CPLG/SWIV CONN	29.95			602 948 4948	220	1010
		Total for Vendor:	29.95					
38889		2484 GILLETTE PEPSI ROCHESTER	650.00					
	9337804	04/05/22 POP FOR RESALE-PARK MACHINES	650.00			101 510 4510	430	1010
		Total for Vendor:	650.00					
38803		5242 GOPHER STATE ONE CALL	48.60					
	2031077	03/31/22 36 LOCATES-MAR.	48.60			604 957 4957	437	1010
		Total for Vendor:	48.60					
38804		5036 HOHENSTEINS INC	191.00					
	489920	03/24/22 BEER	141.00			609 975 4975	252	1010
	489920	03/24/22 NA BEVERAGE	50.00			609 975 4975	254	1010
		Total for Vendor:	191.00					
38806		2462 HOISINGTON KOEGLER GROUP INC	2,880.15					
	019-041-28	03/20/22 PLANNING SERVICES-FEB.	450.00*			101 191 4191	440	1010
	019-041-28	03/20/22 P&Z MEETINGS	1,027.65*			101 191 4191	440	1010
	019-041-28	03/20/22 PROJ COORDINATION-K M 7TH	450.00			101 1155		1010
	019-041-28	03/20/22 PROJ COORDINATION-SOUTH PO	160.00			101 1155		1010
	019-041-28	03/20/22 PROJ COORDINATION-ENGELSTA	160.00			101 1155		1010
	019-041-28	03/20/22 PROJ REVIEW-LINDON MANOR	75.00			101 1155		1010
	019-041-28	03/20/22 PROJ COORDINATION-THOMPSON	37.50			101 1155		1010
	019-041-28	03/20/22 VAIL & LIONS PARK PLANNING	260.00			101 522 4522	430	1010
	019-041-28	03/20/22 VAIL & LIONS PARK PLANNING	260.00			290 650 4650	430	1010
		Total for Vendor:	2,880.15					
38807		5064 HOMETOWN HAULERS LLC	1,148.00					
	155988	04/01/22 MAR. GARBAGE-C H	33.56			101 323 4323	430	1010
	155988	04/01/22 MAR. GARBAGE-LIBRARY	57.18			101 323 4323	430	1010
	155988	04/01/22 MAR. GARBAGE-WWTP	152.86			602 947 4947	430	1010
	155988	04/01/22 MAR. GARBAGE-SHOP	192.77			101 323 4323	430	1010
	155988	04/01/22 MAR. GARBAGE-F D	76.43			101 323 4323	430	1010
	155988	04/01/22 MAR. GARBAGE-L S	53.21			101 323 4323	430	1010

04/07/22
16:30:31

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 6 of 21
Report ID: AP100V

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	155988	04/01/22 MAR. GARBAGE-PARKS	444.46			101 323 4323	430	1010
	155988	04/01/22 MAR. GARBAGE-P D	33.39			101 323 4323	430	1010
	155988	04/01/22 MAR. GARBAGE-ARENA	104.14			606 516 4516	430	1010
		Total for Vendor:	1,148.00					
38808		6099 IBISCH, TIMOTHY	139.64					
	03/16/22	MILES-CMPAS MTG	96.76*			604 959 4959	332	1010
	03/03/22	MEALS-ELECTRIC MTG	33.00*			604 959 4959	332	1010
	03/05/22	SUPPLIES-CC WORK SESSION	9.88			101 111 4111	210	1010
		Total for Vendor:	139.64					
38809		6282 ICS	119,216.85					
	8258 03/22/22	PROF SERVICES-L.S.	6,750.00*			609 976 4976	440	1010
	8272 03/31/22	LIBRARY REPAIR PROJECT	66,786.07*			210 650 4650	430	1010
	8279 03/31/22	PROF SERVICES-FIRE STATION	41,680.78*			430 630 4630	430	1010
	8099 01/31/22	LIBRARY REPAIR PROJECT	4,000.00*			210 650 4650	430	1010
		Total for Vendor:	119,216.85					
38810		3001 IIMC	115.00					
	03/30/22	JOHNSON-MEMBERSHIP	115.00			101 140 4140	334	1010
		Total for Vendor:	115.00					
38811		6365 J. APPLESEED PUBLISHERS' CO-OP	19.99					
	164658 03/22/22	BOOK	19.99			211 550 4550	218	1010
		Total for Vendor:	19.99					
38812		25 JOHNSON BROTHERS LIQUOR CO	8,538.58					
	2015375 03/22/22	LIQUOR	2,108.15			609 975 4975	251	1010
	2015376 03/22/22	WINE	1,171.39			609 975 4975	251	1010
	2019955 03/29/22	LIQUOR	1,636.04			609 975 4975	251	1010
	2019956 03/29/22	WINE	1,416.24			609 975 4975	251	1010
	194104 03/28/22	WINE CREDIT	-13.79			609 975 4975	251	1010
	195090 03/31/22	LIQUOR CREDIT	-69.40			609 975 4975	251	1010
	2024998 04/05/22	LIQUOR	1,617.01			609 975 4975	251	1010
	2024999 04/05/22	WINE	672.94			609 975 4975	251	1010
		Total for Vendor:	8,538.58					

04/07/22
16:30:31

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 7 of 21
Report ID: AP100V

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38844		6074 KACZMAREK, LINDSEY	11.28					
	03/29/22	CPR CARDS	11.28			101 220 4220	330	1010
		Total for Vendor:	11.28					
38814		315 KASSON FIRE RELIEF ASSN.	500.00					
	100 03/25/22	AD-2022 FIRE PREV. CALENDAR	500.00*			101 514 4514	343	1010
		Total for Vendor:	500.00					
38815		6342 KINNEY CREEK BREWERY	99.00					
	1526 03/25/22	BEER	99.00			609 975 4975	252	1010
		Total for Vendor:	99.00					
38816		37 KMTELECOM	2,389.89					
	04/01/22	PHONES-P D	192.68			101 210 4210	321	1010
	04/01/22	PHONES-F D	197.95			101 220 4220	321	1010
	04/01/22	PHONES-C H	558.64			101 140 4140	321	1010
	04/01/22	PHONES-P & Z	21.99			101 191 4191	321	1010
	04/01/22	PHONES-EDA	21.99			290 650 4650	321	1010
	04/01/22	PHONES-K.A.C.	78.40			101 514 4514	321	1010
	04/01/22	PHONES-LIBRARY	147.44			211 550 4550	321	1010
	04/01/22	PHONES-WATER	108.30			601 944 4944	321	1010
	04/01/22	PHONES-WWTP	72.15			602 949 4949	321	1010
	04/01/22	PHONES-WWTP OPERATIONS	128.54			602 947 4947	321	1010
	04/01/22	PHONES-PARK N REC	94.14			101 510 4510	321	1010
	04/01/22	PHONES-STREETS	38.33			101 310 4310	321	1010
	04/01/22	PHONES-SHOP	338.01			604 959 4959	321	1010
	04/01/22	PHONES-L S	160.97			609 976 4976	321	1010
	04/01/22	PHONES-ARENA	216.31			606 516 4516	321	1010
	04/01/22	ADVERTISING-ARENA	14.05			606 516 4516	343	1010
		Total for Vendor:	2,389.89					
38817		362 KWIK TRIP STORES	407.88					
	03/31/22	42.431 GAL DIESEL-F D	200.96			101 220 4220	212	1010
	03/31/22	49.484 GAL UNLD-F D	190.15			101 220 4220	212	1010
	03/31/22	4.208 GAL UNLD-PARKS	16.77			101 522 4522	212	1010
		Total for Vendor:	407.88					

04/07/22
16:30:31

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 8 of 21
Report ID: AP100V

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38818		157 LEAGUE OF MINNESOTA CITIES	575.00					
	362562	03/25/22 IBISCH-'22 MCMA CONF REGISTR	575.00			101 140 4140	332	1010
		Total for Vendor:	575.00					
38853		3890 LETH ELECTRIC INC	350.00					
	7103	04/04/22 REPL GFI & OCCUPANT SENSOR	50.00			101 310 4310	400	1010
	7103	04/04/22 REPL GFI & OCCUPANT SENSOR	50.00			101 312 4312	400	1010
	7103	04/04/22 REPL GFI & OCCUPANT SENSOR	50.00			101 517 4517	400	1010
	7103	04/04/22 REPL GFI & OCCUPANT SENSOR	50.00			601 943 4943	400	1010
	7103	04/04/22 REPL GFI & OCCUPANT SENSOR	50.00			602 948 4948	400	1010
	7103	04/04/22 REPL GFI & OCCUPANT SENSOR	50.00			604 957 4957	400	1010
	7103	04/04/22 REPL GFI & OCCUPANT SENSOR	50.00			605 963 4963	400	1010
	7103	04/04/22 SALES TAX	3.44			604 957 4957	400	1010
	7103	04/04/22 SALES TAX	-3.44			604 2025		1010
	7103	04/04/22 D C TRANSIT TAX	0.25			604 957 4957	400	1010
	7103	04/04/22 D C TRANSIT TAX	-0.25			604 2026		1010
		Total for Vendor:	350.00					
38860		199 LMC INS TRUST P&C	90,413.00					
	03/17/22	1st QTR CMC 1001158-6	1,587.90			101 220 4220	360	1010
	03/17/22	1st QTR CMC 1001158-6	5.46			101 220 4220	160	1010
	03/17/22	1st QTR CMC 1001158-6	1,315.22			101 514 4514	360	1010
	03/17/22	1st QTR CMC 1001158-6	2,288.54			101 522 4522	360	1010
	03/17/22	1st QTR CMC 1001158-6	134.57			101 517 4517	360	1010
	03/17/22	1st QTR CMC 1001158-6	1,082.25			101 191 4191	360	1010
	03/17/22	1st QTR CMC 1001158-6	159.59			101 527 4527	430	1010
	03/17/22	1st QTR CMC 1001158-6	49.40			101 417 4417	360	1010
	03/17/22	1st QTR CMC 1001158-6	67.62			290 650 4650	360	1010
	03/17/22	1st QTR CMC 1001158-6	3,825.91			602 948 4948	360	1010
	03/17/22	1st QTR CMC 1001158-6	3,042.83			602 947 4947	360	1010
	03/17/22	1st QTR CMC 1001158-6	5.46			602 948 4948	160	1010
	03/17/22	1st QTR CMC 1001158-6	1,890.29			601 943 4943	360	1010
	03/17/22	1st QTR CMC 1001158-6	5.46			601 943 4943	160	1010
	03/17/22	1st QTR CMC 1001158-6	105.16			101 194 4194	360	1010
	03/17/22	1st QTR CMC 1001158-6	2,392.89			604 957 4957	360	1010
	03/17/22	1st QTR CMC 1001158-6	5.46			604 959 4959	160	1010

04/07/22
16:30:31

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 9 of 21
Report ID: AP100V

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	03/17/22	1st QTR CMC 1001158-6	703.70			609 979 4979	360	1010
	03/17/22	1st QTR CMC 1001158-6	5.46			609 977 4977	160	1010
	03/17/22	1st QTR CMC 1001158-6	1,302.81			101 310 4310	360	1010
	03/17/22	1st QTR CMC 1001158-6	49.50			101 312 4312	360	1010
	03/17/22	1st QTR CMC 1001158-6	176.31			605 963 4963	360	1010
	03/17/22	1st QTR CMC 1001158-6	3,264.34			101 920 4920	360	1010
	03/17/22	1st QTR CMC 1001158-6	180.54			101 526 4526	430	1010
	03/17/22	1st QTR CMC 1001158-6	1,087.22			101 111 4111	160	1010
	03/17/22	1st QTR CMC 1001158-6	32.79			101 111 4111	160	1010
	03/17/22	1st QTR CMC 1001158-6	8,952.44			101 210 4210	360	1010
	03/17/22	1st QTR CMC 1001158-6	38.25			101 210 4210	160	1010
	03/17/22	1st QTR CMC 1001158-6	1,209.70			101 140 4140	360	1010
	03/17/22	1st QTR CMC 1001158-6	10.93			101 140 4140	160	1010
	03/17/22	1st QTR CMC 1001158-6	58.50			101 417 4417	360	1010
	03/17/22	1st QTR CMC 1001158-6	1,103.30			211 550 4550	360	1010
	03/17/22	1st QTR CMC 1001158-6	5.46			211 550 4550	160	1010
	03/17/22	1st QTR CMC 1001158-6	83.49			101 518 4518	360	1010
	03/17/22	2nd QTR CMC 1001158-6	1,587.90			101 220 4220	360	1010
	03/17/22	2nd QTR CMC 1001158-6	5.46			101 220 4220	160	1010
	03/17/22	2nd QTR CMC 1001158-6	1,315.22			101 514 4514	360	1010
	03/17/22	2nd QTR CMC 1001158-6	2,288.54			101 522 4522	360	1010
	03/17/22	2nd QTR CMC 1001158-6	134.57			101 517 4517	360	1010
	03/17/22	2nd QTR CMC 1001158-6	1,082.25			101 191 4191	360	1010
	03/17/22	2nd QTR CMC 1001158-6	159.59			101 527 4527	430	1010
	03/17/22	2nd QTR CMC 1001158-6	49.40			101 417 4417	360	1010
	03/17/22	2nd QTR CMC 1001158-6	67.62			290 650 4650	360	1010
	03/17/22	2nd QTR CMC 1001158-6	3,825.91			602 948 4948	360	1010
	03/17/22	2nd QTR CMC 1001158-6	3,042.83			602 947 4947	360	1010
	03/17/22	2nd QTR CMC 1001158-6	5.46			602 948 4948	160	1010
	03/17/22	2nd QTR CMC 1001158-6	1,890.29			601 943 4943	360	1010
	03/17/22	2nd QTR CMC 1001158-6	5.46			601 943 4943	160	1010
	03/17/22	2nd QTR CMC 1001158-6	105.16			101 194 4194	360	1010
	03/17/22	2nd QTR CMC 1001158-6	2,392.89			604 957 4957	360	1010
	03/17/22	2nd QTR CMC 1001158-6	5.46			604 959 4959	160	1010
	03/17/22	2nd QTR CMC 1001158-6	703.70			609 979 4979	360	1010
	03/17/22	2nd QTR CMC 1001158-6	5.46			609 977 4977	160	1010
	03/17/22	2nd QTR CMC 1001158-6	1,302.81			101 310 4310	360	1010

04/07/22
16:30:31

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 10 of 21
Report ID: AP100V

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	03/17/22	2nd QTR CMC 1001158-6	49.50			101 312 4312	360	1010
	03/17/22	2nd QTR CMC 1001158-6	176.31			605 963 4963	360	1010
	03/17/22	2nd QTR CMC 1001158-6	3,265.84			101 920 4920	360	1010
	03/17/22	2nd QTR CMC 1001158-6	180.54			101 526 4526	430	1010
	03/17/22	2nd QTR CMC 1001158-6	1,087.22			101 111 4111	160	1010
	03/17/22	2nd QTR CMC 1001158-6	32.79			101 111 4111	160	1010
	03/17/22	2nd QTR CMC 1001158-6	8,952.44			101 210 4210	360	1010
	03/17/22	2nd QTR CMC 1001158-6	38.25			101 210 4210	160	1010
	03/17/22	2nd QTR CMC 1001158-6	1,209.70			101 140 4140	360	1010
	03/17/22	2nd QTR CMC 1001158-6	10.93			101 140 4140	160	1010
	03/17/22	2nd QTR CMC 1001158-6	58.50			101 417 4417	360	1010
	03/17/22	2nd QTR CMC 1001158-6	1,103.30			211 550 4550	360	1010
	03/17/22	2nd QTR CMC 1001158-6	5.46			211 550 4550	160	1010
	03/17/22	2nd QTR CMC 1001158-6	83.49			101 518 4518	360	1010
	03/17/22	ANNUAL UMBRELLA 1001160-6	16,745.00			101 920 4920	360	1010
	03/17/22	ANNUAL LIQ LIAB 1001159-6	1,209.00			609 979 4979	360	1010
		Total for Vendor:	90,413.00					
38819		2617 MENARDS-ROCHESTER NORTH	1,246.72					
	1267 03/16/22	6 LEAF RAKES	89.94			101 522 4522	220	1010
	1267 03/16/22	MATERIALS-CC CHAMBERS	130.79*			101 194 4194	220	1010
	1280 03/16/22	MATERIALS-CC CHAMBERS	388.68*			101 194 4194	220	1010
	1567 03/22/22	FRAMES/SCREWS	38.93			101 522 4522	220	1010
	1930 03/29/22	GLOVES/CLNRS/STG CRATE	102.63			602 947 4947	210	1010
	1722 03/25/22	RATCHET TIE DOWN	17.96			101 522 4522	220	1010
	1722 03/25/22	LEVEL/FIBRGLSS RIP/TOOL BAG	101.36			101 310 4310	240	1010
	1722 03/25/22	SHELF MATERIALS-JANITOR CLOSET	29.50			101 194 4194	210	1010
	1722 03/25/22	20' LADDER/TIE OFF RING/STRAPS	310.88			604 957 4957	220	1010
	1722 03/25/22	SALES TAX	21.37			604 957 4957	220	1010
	1722 03/25/22	SALES TAX	-21.37			604 2025		1010
	1722 03/25/22	D C TRANSIT TAX	1.55			604 957 4957	220	1010
	1722 03/25/22	D C TRANSIT TAX	-1.55			604 2026		1010
	1910 03/29/22	cr-TIE OFF RING	-21.96			604 957 4957	220	1010
	1910 03/29/22	cr-SALES TAX	-1.51			604 957 4957	220	1010
	1910 03/29/22	cr-SALES TAX	1.51			604 2025		1010
	1910 03/29/22	cr-D C TRANSIT TAX	-0.11			604 957 4957	220	1010
	1910 03/29/22	cr-D C TRANSIT TAX	0.11			604 2026		1010

04/07/22
16:30:31

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 11 of 21
Report ID: AP100V

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	2090	04/01/22 BUNGEE PKS	7.77			101 310 4310	220	1010
	2090	04/01/22 25' TAPE/ 2' STEP LADDER	50.24			101 310 4310	240	1010
		Total for Vendor:	1,246.72					
38882		2478 MENARDS-ROCHESTER SOUTH	61.52					
	50520	03/30/22 DOC. HOLDER	27.45			101 522 4522	220	1010
	50520	03/30/22 BRACKET-C H SHELF	3.58*			101 194 4194	220	1010
	50520	03/30/22 PLIER SET	30.49			101 310 4310	240	1010
		Total for Vendor:	61.52					
38820		4636 METERING & TECHNOLOGY SOLUTIONS	13,157.03					
	22509	03/18/22 METERS	1,498.63			601 943 4943	260	1010
	22509	03/18/22 METERS	1,498.64			602 948 4948	260	1010
	22559	03/25/22 100 METERS	5,079.88			601 943 4943	260	1010
	22559	03/25/22 100 METERS	5,079.88			602 948 4948	260	1010
		Total for Vendor:	13,157.03					
38821		89 METRO SALES INC	181.41					
	2013980	03/28/22 QTRLY MAINT-B&W 3/26-6/25	18.40			601 944 4944	210	1010
	2013980	03/28/22 QTRLY MAINT-B&W 3/26-6/25	18.40			602 949 4949	210	1010
	2013980	03/28/22 QTRLY MAINT-B&W 3/26-6/25	36.80			604 959 4959	210	1010
	2013980	03/28/22 QTRLY MAINT-B&W 3/26-6/25	18.40			605 963 4963	210	1010
	2013980	03/28/22 SALES TAX	2.53			604 959 4959	210	1010
	2013980	03/28/22 SALES TAX	-2.53			604 2025		1010
	2013980	03/28/22 D C TRANSIT TAX	0.18			604 959 4959	210	1010
	2013980	03/28/22 D C TRANSIT TAX	-0.18			604 2026		1010
	2013980	03/28/22 QTRLY MAINT-CLR 3/26-6/25	17.88			601 944 4944	210	1010
	2013980	03/28/22 QTRLY MAINT-CLR 3/26-6/25	17.88			602 949 4949	210	1010
	2013980	03/28/22 QTRLY MAINT-CLR 3/26-6/25	35.77			604 959 4959	210	1010
	2013980	03/28/22 QTRLY MAINT-CLR 3/26-6/25	17.88			605 963 4963	210	1010
	2013980	03/28/22 SALES TAX	2.46			604 959 4959	210	1010
	2013980	03/28/22 SALES TAX	-2.46			604 2025		1010
	2013980	03/28/22 D C TRANSIT TAX	0.18			604 959 4959	210	1010
	2013980	03/28/22 D C TRANSIT TAX	-0.18			604 2026		1010
		Total for Vendor:	181.41					

04/07/22
16:30:31

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 12 of 21
Report ID: AP100V

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38883		2677 MINER'S OUTDOOR & REC.	555.97					
	189870	04/06/22 HUSQ TELESCOPIC CHAINSAW	555.97			101 524 4524	240	1010
		Total for Vendor:	555.97					
38862		55 MN ENERGY RESOURCES CORP	7,451.30					
	03/30/22	NAT GAS-K.A.C.	47.50			101 514 4514	380	1010
	04/01/22	NAT GAS-L.S.	215.53			609 979 4979	380	1010
	04/01/22	NAT GAS-RENTAL (OLD LIBRARY)	100.04			101 1151		1010
	04/01/22	SALES TAX	6.88			101 1151		1010
	04/01/22	SALES TAX	-6.88			101 2025		1010
	04/01/22	D C TRANSIT TAX	0.50			101 1151		1010
	04/01/22	D C TRANSIT TAX	-0.50			101 2026		1010
	03/31/22	NAT GAS-C.H.	380.15			101 194 4194	380	1010
	03/31/22	NAT GAS-P.D.	235.93			101 210 4210	380	1010
	03/31/22	NAT GAS-F.D.	683.74			101 220 4220	380	1010
	03/31/22	NAT GAS-F.D.	205.99			101 220 4220	380	1010
	04/01/22	NAT GAS-PARK MAINT SHED	258.35			101 522 4522	380	1010
	03/30/22	NAT GAS-P.W.B. 1/2	1,095.01			101 310 4310	380	1010
	03/30/22	NAT GAS-P.W.B. 1/2	1,095.00			604 957 4957	380	1010
	03/30/22	SALES TAX	75.28			604 957 4957	380	1010
	03/30/22	SALES TAX	-75.28			604 2025		1010
	03/30/22	D C TRANSIT TAX	5.48			604 957 4957	380	1010
	03/30/22	D C TRANSIT TAX	-5.48			604 2026		1010
	04/01/22	NAT GAS-LIBRARY	377.14			211 550 4550	380	1010
	04/04/22	NAT GAS-D C ICE ARENA	1,442.75			606 516 4516	380	1010
	04/04/22	NAT GAS-WWTP	1,314.17			602 947 4947	380	1010
		Total for Vendor:	7,451.30					
38854		2344 MN VALLEY TESTING LABORATORIES	463.17					
	1136603	04/01/22 SUSP SOLIDS/MERC TESTING	463.17			602 947 4947	440	1010
		Total for Vendor:	463.17					
38822		6398 MyRec.com	2,595.00					
	032158998	03/21/22 3000 MEMBERSHIP CARDS	2,595.00			101 514 4514	210	1010
		Total for Vendor:	2,595.00					

04/07/22
16:30:31

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 13 of 21
Report ID: AP100V

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38823		1016 NAIG, JAN	33.10					
	03/28/22	MEALS-MCFOA CONF	33.10			101 140 4140	333	1010
		Total for Vendor:	33.10					
38890		5881 NAPA AUTO PARTS	370.43					
	423300	11/02/21 OIL FILTER	6.28			101 310 4310	220	1010
	423552	11/05/21 LIT 6 OVAL TURN AMB	28.82			101 310 4310	220	1010
	423944	11/10/21 cr-LIT LED MID-TURN LAMP	-53.00			101 310 4310	240	1010
	426997	12/20/21 HOSE CLAMP	5.58			604 957 4957	220	1010
	426997	12/20/21 SALES TAX	0.38			604 957 4957	220	1010
	426997	12/20/21 SALES TAX	-0.38			604 2025		1010
	426997	12/20/21 D C TRANSIT TAX	0.03			604 957 4957	220	1010
	426997	12/20/21 D C TRANSIT TAX	-0.03			604 2026		1010
	428742	01/13/22 SCREWDRIVER	12.58			601 943 4943	240	1010
	428832	01/14/22 RAINX	28.58			101 310 4310	220	1010
	351697	02/04/22 TERMINAL	2.38			101 310 4310	220	1010
	432711	03/10/22 OIL	48.98			604 957 4957	220	1010
	432711	03/10/22 SALES TAX	3.37			604 957 4957	220	1010
	432711	03/10/22 SALES TAX	-3.37			604 2025		1010
	432711	03/10/22 D C TRANSIT TAX	0.24			604 957 4957	220	1010
	432711	03/10/22 D C TRANSIT TAX	-0.24			604 2026		1010
	433017	03/14/22 TP ST BIT	5.24			601 943 4943	240	1010
	433081	03/14/22 OIL FILTER	6.72			602 948 4948	210	1010
	433236	03/16/22 ABRASIVE DISC	15.34			101 310 4310	220	1010
	433264	03/16/22 OIL/OIL FILTER	15.21			101 210 4210	220	1010
	433776	03/22/22 MARKER LAMP	17.94			602 947 4947	220	1010
	433790	03/22/22 OIL FILTER/SYNTH OIL	70.70			602 947 4947	220	1010
	433813	03/22/22 OIL FILTER	38.88			101 310 4310	220	1010
	433857	03/22/22 WIPER BLADES	24.88			101 210 4210	220	1010
	433868	03/23/22 RUBBERIZED UNDERCOAT	11.98			101 522 4522	220	1010
	434057	03/25/22 TORX DIRVER	5.44			101 310 4310	240	1010
	434078	03/25/22 GLWHITE	22.58			101 310 4310	220	1010
	434487	03/31/22 OIL/OIL FILTER	23.33			101 522 4522	220	1010
	434433	03/30/22 WIPERS	42.68			101 310 4310	220	1010
	434437	03/30/22 cr-WIPER	-10.69			101 310 4310	220	1010
		Total for Vendor:	370.43					

04/07/22
16:30:31

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 14 of 21
Report ID: AP100V

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38824		60 NORTHERN BEVERAGE DIST. CO. LL	9,114.70					
	926305	03/24/22 BEER	4,425.25			609 975 4975	252	1010
	926305	03/24/22 FREIGHT	2.00			609 975 4975	335	1010
	926306	03/24/22 BEER CREDIT	-131.25			609 975 4975	252	1010
	929578	03/31/22 BEER	4,795.80			609 975 4975	252	1010
	929578	03/31/22 NA BEVERAGE	20.90			609 975 4975	254	1010
	929578	03/31/22 FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	9,114.70					
38855		58 PETTY CASH - CLERKS OFFICE	36.85					
	04/05/22	POSTAGE-WATER SAMPLES TO MDH	9.90			601 944 4944	325	1010
	04/05/22	POSTAGE-LIQ LIC TO MDPS-AGED	26.95			101 140 4140	325	1010
		Total for Vendor:	36.85					
38825		23 PHILLIPS WINE & SPIRITS	8,127.47					
	6367619	03/22/22 LIQUOR	2,910.81			609 975 4975	251	1010
	6367620	03/22/22 WINE	571.35			609 975 4975	251	1010
	6367621	03/22/22 MIXES	48.00			609 975 4975	254	1010
	660870	03/15/22 MIXES CREDIT	-12.99			609 975 4975	254	1010
	6371243	03/29/22 LIQUOR	2,559.25			609 975 4975	251	1010
	6371244	03/29/22 WINE	352.35			609 975 4975	251	1010
	6371245	03/29/22 MIXES	151.95			609 975 4975	254	1010
	6375012	04/05/22 LIQUOR	1,320.00			609 975 4975	251	1010
	6375013	04/05/22 WINE	146.75			609 975 4975	251	1010
	6375014	04/05/22 NA WINE	80.00			609 975 4975	259	1010
		Total for Vendor:	8,127.47					
38877		396 PROLINE DIST. INC.	196.53					
	INV38598	03/29/22 WASHERS/CBL TIES/DRILL BITS/	28.07			101 310 4310	220	1010
	INV38598	03/29/22 WASHERS/CBL TIES/DRILL BITS/	28.07			101 312 4312	220	1010
	INV38598	03/29/22 WASHERS/CBL TIES/DRILL BITS/	28.07			101 517 4517	220	1010
	INV38598	03/29/22 WASHERS/CBL TIES/DRILL BITS/	28.08			601 943 4943	220	1010
	INV38598	03/29/22 WASHERS/CBL TIES/DRILL BITS/	28.08			602 948 4948	220	1010
	INV38598	03/29/22 WASHERS/CBL TIES/DRILL BITS/	28.08			604 957 4957	220	1010
	INV38598	03/29/22 WASHERS/CBL TIES/DRILL BITS/	28.08			605 963 4963	220	1010
	INV38598	03/29/22 SALES TAX	1.93			604 957 4957	220	1010

04/07/22
16:30:31

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 15 of 21
Report ID: AP100V

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		INV38598 03/29/22 SALES TAX	-1.93			604 2025		1010
		INV38598 03/29/22 D C TRANSIT TAX	0.14			604 957 4957	220	1010
		INV38598 03/29/22 D C TRANSIT TAX	-0.14			604 2026		1010
		Total for Vendor:	196.53					
38826		780 RAPPE, LINDA	202.44					
		03/28/22 MILES-MCFOA ANNL CONF	185.45			101 140 4140	333	1010
		03/28/22 MEAL-MCFOA ANNL CONF	16.99			101 140 4140	333	1010
		Total for Vendor:	202.44					
38827		2005 RESERVE ACCOUNT	500.00					
		22870844-3 04/01/22 POSTAGE METER REFILL	106.00			101 140 4140	325	1010
		22870844-3 04/01/22 POSTAGE METER REFILL	15.00			101 210 4210	325	1010
		22870844-3 04/01/22 POSTAGE METER REFILL	15.00*			101 310 4310	325	1010
		22870844-3 04/01/22 POSTAGE METER REFILL	15.00			101 510 4510	325	1010
		22870844-3 04/01/22 POSTAGE METER REFILL	10.00			211 550 4550	210	1010
		22870844-3 04/01/22 POSTAGE METER REFILL	15.00			290 650 4650	325	1010
		22870844-3 04/01/22 POSTAGE METER REFILL	20.00			601 944 4944	325	1010
		22870844-3 04/01/22 POSTAGE METER REFILL	20.00			602 949 4949	325	1010
		22870844-3 04/01/22 POSTAGE METER REFILL	100.00			604 959 4959	325	1010
		22870844-3 04/01/22 POSTAGE METER REFILL	15.00			605 963 4963	325	1010
		22870844-3 04/01/22 POSTAGE METER REFILL	10.00			606 516 4516	210	1010
		22870844-3 04/01/22 POSTAGE METER REFILL	100.00			609 976 4976	210	1010
		22870844-3 04/01/22 POSTAGE METER REFILL	10.00			101 518 4518	210	1010
		22870844-3 04/01/22 POSTAGE METER REFILL	5.00			101 220 4220	210	1010
		22870844-3 04/01/22 POSTAGE-KAC EMPLOYMENT LET	44.00			101 514 4514	430	1010
		Total for Vendor:	500.00					
38828		63 SCHOTT DIST CO INC	12,656.29					
		460964 03/24/22 BEER	6,447.80			609 975 4975	252	1010
		460964 03/24/22 NA BEVERAGE	14.00			609 975 4975	254	1010
		460965 03/24/22 LIQUOR	491.94			609 975 4975	251	1010
		460966 03/24/22 BEER	478.00			609 975 4975	252	1010
		461889 03/31/22 BEER	4,929.25			609 975 4975	252	1010
		461889 03/31/22 NA BEVERAGE	135.30			609 975 4975	254	1010
		461890 03/31/22 WINE	160.00			609 975 4975	251	1010
		Total for Vendor:	12,656.29					

04/07/22
16:30:31

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 16 of 21
Report ID: AP100V

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38829		64 SELCO	1,342.33					
	049930	03/21/22 BOOK PAGE SUBSCRIPTION	19.44			211 550 4550	216	1010
	049960	04/05/22 APR AUTOMATION & P C SUPPORT	1,518.48			211 550 4550	309	1010
	049960	04/05/22 PATRON FEES-PAID ONLINE	-195.59			211 550 3513		1010
		Total for Vendor:	1,342.33					
38830		5027 SMITH SCHAFFER & ASSOCIATES, LTD.	18,000.00					
	6913	03/31/22 2021 AUDIT	2,902.00			601 944 4944	301	1010
	6913	03/31/22 2021 AUDIT	3,664.00			602 947 4947	301	1010
	6913	03/31/22 2021 AUDIT	458.00			602 949 4949	301	1010
	6913	03/31/22 2021 AUDIT	4,122.00*			604 959 4959	301	1010
	6913	03/31/22 2021 AUDIT	916.00			605 964 4964	301	1010
	6913	03/31/22 2021 AUDIT	900.00			606 516 4516	301	1010
	6913	03/31/22 2021 AUDIT	916.00*			101 153 4153	301	1010
	6913	03/31/22 2021 AUDIT	4,122.00			609 151 4151	301	1010
		Total for Vendor:	18,000.00					
38831		3850 SOUTHERN GLAZER'S WINE &	5,487.28					
	2192326	03/23/22 WINE	650.16			609 975 4975	251	1010
	2192326	03/23/22 LIQUOR	320.26			609 975 4975	251	1010
	2192326	03/23/22 FREIGHT	15.50			609 975 4975	335	1010
	2194783	03/30/22 LIQUOR	3,631.08			609 975 4975	251	1010
	2194783	03/30/22 WINE	210.00			609 975 4975	251	1010
	2194783	03/30/22 FREIGHT	48.06			609 975 4975	335	1010
	2197429	04/06/22 LIQUOR	489.31			609 975 4975	251	1010
	2197429	04/06/22 FREIGHT	3.36			609 975 4975	335	1010
	2197430	04/06/22 LIQUOR	118.00			609 975 4975	251	1010
	2197430	04/06/22 FREIGHT	1.55			609 975 4975	335	1010
		Total for Vendor:	5,487.28					
38832		2000 SPORTS FIELD MANAGEMENT ASSN.	130.00					
	03/14/22	UNGER-'22 MEMBERSHIP	130.00			101 517 4517	334	1010
		Total for Vendor:	130.00					

04/07/22
16:30:31

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 17 of 21
Report ID: AP100V

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38833		3695 ST JOSEPH EQUIPMENT INC	20,690.11					
	E03380	03/25/22 '22 KUBOTA UTV	20,400.00			101 680 4522	530	1010
	P69057	03/28/22 REAR NET FOR KUBOTA	311.51			101 522 4522	220	1010
	P69086	03/29/22 cr TAX ON REAR NET	-21.40			101 522 4522	220	1010
		Total for Vendor:	20,690.11					
38856		3571 STATE INDUSTRIAL PRODUCTS	332.26					
	902386939	03/28/22 MAGIC MAT-U/URINAL ADE	332.26			606 516 4516	220	1010
		Total for Vendor:	332.26					
38834		3236 STUART C IRBY CO	62.43					
	S012898269	03/23/22 PROTECTOR MITT	62.43			604 957 4957	210	1010
		Total for Vendor:	62.43					
38878		153 STUSSY CONSTRUCTION INC	467.37					
	46959	03/31/22 ROAD ROCK	467.37			601 943 4943	400	1010
		Total for Vendor:	467.37					
38835		6231 SxSE MN BREWING CO.	275.00					
	42710	03/22/22 BEER	167.00			609 975 4975	252	1010
	42753	03/30/22 BEER	108.00			609 975 4975	252	1010
		Total for Vendor:	275.00					
38857		407 TEAM LABORATORY CHEMICAL CO	2,931.50					
	INV0029665	03/29/22 FLTG LIFT STA DEGREASER	2,931.50			602 948 4948	400	1010
		Total for Vendor:	2,931.50					
38864		498 TEIGEN PAPER & SUPPLY	50.23					
	98102	03/07/22 NIT GLVS/TOWELS	7.17			101 310 4310	210	1010
	98102	03/07/22 NIT GLVS/TOWELS	7.17*			101 310 4312	210	1010
	98102	03/07/22 NIT GLVS/TOWELS	7.17			101 517 4517	210	1010
	98102	03/07/22 NIT GLVS/TOWELS	7.18			601 943 4943	210	1010
	98102	03/07/22 NIT GLVS/TOWELS	7.18			602 948 4948	210	1010
	98102	03/07/22 NIT GLVS/TOWELS	7.18			604 957 4957	210	1010
	98102	03/07/22 NIT GLVS/TOWELS	7.18			605 963 4963	210	1010
	98102	03/07/22 SALES TAX	0.49			604 957 4957	210	1010

04/07/22
16:30:31

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 18 of 21
Report ID: AP100V

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	98102	03/07/22 SALES TAX	-0.49			604 2025		1010
	98102	03/07/22 D C TRANSIT TAX	0.04			604 957 4957	210	1010
	98102	03/07/22 D C TRANSIT TAX	-0.04			604 2026		1010
		Total for Vendor:	50.23					
38836		6423 THOE, ISAAC	140.40					
	03/28/22	MILES-C/D LICENSE REFRESHER	140.40			602 947 4947	333	1010
		Total for Vendor:	140.40					
38858		2737 THOMAS TOOL & SUPPLY INC	199.99					
	M89636	03/30/22 18V HAMMER DRIVER	299.99			101 310 4310	240	1010
	M89636	03/30/22 cr-TRADE IN MILW100	-100.00			101 310 4310	240	1010
		Total for Vendor:	199.99					
38837		2675 ULVE, JEFF	128.70					
	03/28/22	MILES-A/B LICENSE REFRESHER	128.70			602 947 4947	333	1010
		Total for Vendor:	128.70					
38859		630 UNIVERSAL TRUCK EQUIPMENT INC	219.71					
	57653	04/05/22 PIN/SPRING EXTENSION	219.71			101 310 4310	220	1010
		Total for Vendor:	219.71					
38879		939 USA BLUEBOOK	601.18					
	918733	03/22/22 SAMPLE DIPPER/TNT AMMONINA TES	601.18			602 947 4947	210	1010
		Total for Vendor:	601.18					
38884		71 UTILITY CONSULTANTS INC	3,326.98					
	111912	03/30/22 CBOD/TSS/TOT PHOS/AMMONIA	2,775.06			602 947 4947	440	1010
	111912	03/30/22 TOTAL COLIFORM	235.20			601 943 4943	440	1010
	111912	03/30/22 MANTORVILLE TESTING	316.72			602 947 4947	440	1010
		Total for Vendor:	3,326.98					
38891		4466 VINOCOPIA INC	524.50					
	0301433-IN	04/06/22 WINE	524.50			609 975 4975	251	1010
		Total for Vendor:	524.50					

04/07/22
16:30:31

CITY OF KASSON
Claim Approval List
For the Accounting Period: 4/22
For Pay Date: 04/14/22

Page: 19 of 21
Report ID: AP100V

For Pay Date = 04/14/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38838		5497 VOSEN, DAVID	108.11					
	03/29/22	SURGE PROTECTOR-WELL #5	108.11			601 943 4943	240	1010
		Total for Vendor:	108.11					
38839		5047 WATERVILLE FOOD & ICE INC	71.10					
	04-212444 03/29/22	ICE-L.S.	71.10			609 975 4975	257	1010
		Total for Vendor:	71.10					
38840		388 WESCO RECEIVABLES CORP	1,492.08					
	006066 03/24/22	15V 200A LB ELBOW	1,492.08			604 957 4957	220	1010
		Total for Vendor:	1,492.08					
38841		6206 WHEELER, KYLE	260.73					
	03/28/22	WHEELER-SAFETY BOOT REIMB	260.73			604 957 4957	214	1010
		Total for Vendor:	260.73					
38842		5182 WHKS & CO.	10,500.00					
	45310 03/21/22	FAIRGROUNDS WATERTOWER	10,500.00			101 196 4196	303	1010
		Total for Vendor:	10,500.00					
38843		2407 WINE MERCHANTS	1,216.20					
	7373558 03/29/22	WINE	985.20			609 975 4975	251	1010
	7374485 04/05/22	WINE	231.00			609 975 4975	251	1010
		Total for Vendor:	1,216.20					
		# of Claims	85	Total:	392,363.76			

04/07/22
16:30:32

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 4/22

Page: 20 of 21
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$116,750.04
210 STABILIZATION FUND	
1010 CASH-OPERATING	\$70,786.07
211 Library Fund	
1010 CASH-OPERATING	\$4,899.56
290 Economic Development	
1010 CASH-OPERATING	\$12,002.23
430 Public Safety Building	
1010 CASH-OPERATING	\$41,680.78
601 Water Fund	
1010 CASH-OPERATING	\$14,370.75
602 Sewer Fund	
1010 CASH-OPERATING	\$33,871.35
604 Electric Fund	
1010 CASH-OPERATING	\$13,363.09
605 Storm Water	
1010 CASH-OPERATING	\$1,415.66
606 ICE ARENA	
1010 CASH-OPERATING	\$17,683.84
609 Liquor Fund	
1010 CASH-OPERATING	\$65,540.39
Total:	\$392,363.76

04/07/22
16:30:32

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 4 / 22

Page: 21 of 21
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member

_____ Council Member

KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, February 8th, 2022, at 6:00pm in the Library

Present: Mel Ferris, Heather Gransee, Fran Johnson, Jon Wright and Director Pat Shaffer-Gottschalk

Absent: Laurie Schultz

Visitors: Chris Ziemer, ICS; Tim Ibisch, City Administrator

Construction Update from Chris Ziemer, ICS:

- Chris provided another written Weekly Progress Report, which he will be updating on a weekly basis while work is happening.
- The original plan was to attach steel siding to existing wall with existing plastic panel connectors. Unfortunately these were found to be very brittle and not a viable option for attachment. Instead, vertical sections of the existing insulation were removed and 2x4s were placed.
- Metal panels are 4-6 weeks out. Building will be wrapped in Tyvek so that it sheds water for now.
- Samples of the metal panels should arrive imminently. Pat also has a display of the color scheme available for library patrons who are interested.
- Flat roof work will take place after the paneling is complete.

Updates from Tim Ibisch:

- The wood reinforcements necessary for siding attachment to the existing wall will be at an additional cost. The excess will be charged to contingency fund. Pat will find out exactly how much this will cost.
- Tim indicated there will be a warranty on labor and on materials for the building project. He will check on the details of this warranty and report back.
- Tim suggested idea of creating some positive PR for the library construction, and Pat will contact DCI. Explain water infiltration problems, despite the building's age. Focus on city council and library working together to provide a good product to the community, which is such an asset for us.
- The library's budget performance is good overall, and Tim commended Pat for doing a great job with the budget.

Petitions to the Chair: none

Amendments to Agenda: none

Swearing in New Board Member: Heather Gransee took the oath to serve on the KPL Board of Trustees.

Minutes of the Jan KPL Board Meeting: Motion to approve by Fran, 2nd by Mel. Motion carried.

Financial Reports/Payables/Monthly Reports: Motion to approve by Fran, 2nd by Mel. Motion carried.

Director's Report:

Library Activities:

- Friends of the Library book sale was January 18-22 and good attendance.
- The 2-year library inventory cycle was completed in January, which was a complex process of scanning all 28,000 items in the library. Pat was proud that very few errors/exceptions were found. Moving forward, staff will inventory half of the inventory every year.

- The 3D printing workshop was held January 29th and was a success. The participants spanned all age groups, and they all made a snowman to take home. Pat hopes that more of these workshops will occur.
- The ARPA grant addressing resiliency in pandemic times was submitted and will likely be approved.
- The Friends of the Library Annual Meeting was held February 5. The KPL staff was “Friend of the Year” for 2021. Tarik Kamel will be “Friend of the Year” for 2022.
- “Blind Date with a Book” started February 3rd and will be held again February 24th.
- The Karst and Water Pollution Exhibit will be at KPL February 21-March 15, at no cost to the library.
- Pat attended a webinar on library services to the Blind and Vision-Impaired, where she learned about jump drives that can be loaded with books for patrons.
- Staff attended mandatory customer service training on February 8 with other city staff

Planning Ahead:

- The library will participate in Connected Chromebook Project with Rochester Public Library. There are 1,000 chromebooks that can be loaned out to patrons who do not have a chromebook and need one for educational use. Chromebooks can be borrowed from now until June 30. David will be the point person at KPL for loans.
- Pat will attend Library Legislative Zoom meetings with Rep. Quam and Sen. Senjem.
- Pat has started the task of preparing the MN Public Library Annual Report.
- SELCO will be conducting a Community Needs Assessment in which a consultant will arrange/collect community feedback about the library. Feedback will be in the form of online surveys, interviews, and several focus groups over the next 2-3 months. What will be done with this information is unknown as of now.

Building Report:

- KM Telecom came to look at the phone system and prepare for the upgrade. The City is upgrading theirs as well. There haven’t been any recent problems with the phone system. The upgrade will be paid in part by the repair fund.
- Exterior steel siding colors were selected to be dove gray and zinc gray, with dark blue-gray trim.
- As highlighted by Chris Ziemer, builders have been at KPL every day and ICS has been on site several times during the week. They’ll continue to prepare updates on the progress and next steps.

Committee Reports:

City Council: none

Friends of the Library: none

SELCO Board of Directors Meeting: none

Old Business: See the Building Report under the Director’s Report for details regarding the steel siding colors.

New Business: none

General Discussion: Last year, Alma McCulloch (99 years old) passed away and left a bequest to KPL. This is going through probate and then funds will be released to library. Decisions will have to be made on the use of this generous gift.

Adjourn: 7:00pm

Respectfully submitted by: Heather Gransee

Meeting Called to Order: Chief Fitch

Roll Call

Minutes of the previous meeting: Read and Approved

Treasurer's Report – Relief General Fund: \$35,013.55

Appointment of Entertainment: (MAY) GANNON / HAGEDORN

Training/Drill(s):

APRIL 18 - Pump operations

APRIL 25 - SE EMS (patient assessment and documentation)

Chief Fitch gave reminder that assignments in Target Solutions are not optional, the expectation is that they are completed prior to due date

Guest(s):

Retired Deputy Chief Jim McAndrews came to speak to the group about his decision to retire

Old Business:

- Ropes and Rope Bags location update
 - Rear drivers side of ladder
 - Rear passenger side of rescue
- County Wide Active Shooter Training
 - August 6, 2022 (TENTATIVE)
- Riverland Training Update
 - Positive feedback provided by those that attended classes
- Radios
 - Chief gave a brief update on radio etiquette, short and to the point
 - Firefighters always remain on KFD. IC will change to a different channel if needed
- Region 15 meeting
 - April 6th @ Rochester International Events Center
 - Need to let Chief know if you plan to attend
- Mock Crash
 - April 6th is the Mock Crash event in the north parking lot
 - Smashing of cars will be at 1100
 - Page for the event will happen around 1330 so be at the hall at 1300
- Open house update
 - Thank you to all of those that helped with this
 - Only one applicant showed up
 - We will continue to push on FB, talking to neighbors/friends

- **Project Kids fire hall visit**
 - Monday June 20th from 0900-1000, expecting 80-100 kids
 - Please sign up on the board if available to help
- **Building update / New Fire Hall**
 - Plan is to have this listed on the ballot in November with building mockups available for public to see at dance weekend
 - Hoping that in 2023 the building will be officially approved with ground breaking in 2024
- **Duty Crew Shift Update**
 - For the first 3 months of the year, we have 9 members who are below the expectation for hours. If you want to know where you are at or have any questions, please speak to Chief
- **Zumbro Valley Mutual Aid**
 - April 12th at 1900 in Stewartville

New Business:

- **Thank You**
 - Donation for celebration of life for Ross Abel
- **HyVee Receipts**
 - HyVee card will be kept at the fire hall
 - After using the Department's HyVee card, you need to put the receipt in Lt. Lawrence's mailbox
 - You need to tell them that we are tax exempt prior to them scanning items
- **Chamber Event**
 - June 3rd, exact time TBD, thinking it will be 1100-1300
 - Trucks on main street and hand out safety information to public
- **Komet Acres Update**
 - Discussion was had on the new subdivision off of 16th St NE
- **On scene reports**
 - We need to get addresses for the parties involved
 - Utilize law enforcement to collect data that we cannot obtain, we can give name and number for them to call us later with the information if needed
- **Officer Update by Chief - following recommendations are going to city council for approval**
 - Lt Schuh promotion to Captain
 - FF Lawrence and FF Campbell promotion to Lieutenant
- **Survey Monkey Results**
 - They are sent out as needed information and are very beneficial for you to take the time to fill it out. Thank you to all of those that completed this
- **Date for agility test**
 - This will be determined and shared with the group

- Saturday April 9th multi-agency grass burn
 - Will be all day event, communicate with Chief on your availability
- Upcoming grass burn for Knutson
 - Date to be determined, it may be last minute due to weather
- Reminder about cleaning gear
 - Our gear needs to be washed if it gets dirty
- Responding no lights and sirens
 - Our policy is that we will respond with lights and sirens to emergency calls
- Assistance with delivering of table and chairs June 3rd and 4th
 - Dodge Center Clinic - times TBD but looking at around 1700 on the 3rd and 1600 on the 4th
 - 20 tables and 50 chairs
- Restocking with DCAMB equipment
 - Lt. Schuh provided an update that the ambulance shed in Kasson will not be fully stocked with supplies and no longer will contain oxygen. We need to restock from the ambulance but communicate with the ambulance crew what you take. If it is a load and go situation, make sure that you create a list of what we need and communicate that with an Officer

Officers Update:

NONE

Relief Updates:

- Band update
 - Relief has decided to go with Time Machine for dance this year

=====

▪ Apparatus / Other Status Reports

- Rescue
- Engine I
- Engine II
- Tanker I
- New tanker
- Ladder I
- Grass Rig Ready to go and 4 drip torches are ready in the cabinet
- Utility
- Chief's truck
- EMR Unit
- HAZMAT

New engine is scheduled to be here in December and the slide out tray for Chief's truck will hopefully be here by July. D.C. Seljan provided a reminder that CPR calls are all hands on deck.

Bills Reviews by Relief:

- N/A

Review of Calls:

47	Calls for March 2022
41	EMS
2	MVA
	Rescue
2	Fire
	Weather
	Alarm
2	Canceled
	Search

Discussion was had on a recent cardiac arrest call. Lt Schuh gave an update on a patient with a syndrome that we could be seeing more in the future. For more information see Schuh.

*** iGels are in the EMR airway bag in the hard side case ***

Good of the Assoc:

Meeting Adjourned

Respectfully Submitted: Lindsey Derby, Sec / Treas '22

... Firefighters not in attendance – Please sign and date your reading of the Meeting Minutes ...

_____	_____
_____	_____
_____	_____

Meeting Called to Order: Chief Fitch

Roll Call

Minutes of the previous meeting: Read and Approved

Treasurer's Report – Relief General Fund: \$32,461.37

Appointment of Entertainment: (APRIL) CHIEF / FJERSTAD

Training/Drill(s):

MARCH 21 - Car Fire Training

MARCH 28 - SE EMS (Cardiac Arrest)

Mayo One will be holding a helicopter awareness class on March 22nd @ 1900 in the forum room at high school

Guest(s):

NONE

Old Business:

- Ropes and Rope Bags update
 - Capt. Miller has completed the tags for four of the five bags
 - Placement in trucks will be decided on and shared with the group
- County Wide Active Shooter Training
 - August 6, 2022 (TENTATIVE)
- Riverland Training
 - March 26th & 27th
 - Total of 7 people have signed up for class and multiple others will be attending, so be mindful of being short staffed that weekend
- Dodge Center Ambulance
 - March 16th @ 1830
 - Autism speaker
 - Let Chief know if interested in attending
- Radios
 - D.C. Seljan has issued each non-probationary member their own radio
 - Remember to bring it with you on a call
 - One radio is in the EMR and one radio is by each of the hydrant bags
- Region 15 meeting
 - April 6th @ Rochester International Events Center
 - Need to let Chief know if you plan to attend
- Mock Crash
 - March 29th is the next meeting at 0730-0830, D.C. Seljan to attend
 - April 6th is the Mock Crash event in the north parking lot at approximately 1400
 - Sign up on the board if you are able to attend the Mock Crash

- Open house for interested applicants
 - April 2nd from 1000 - 1300
 - Be here at 0800 for fire hall clean up

New Business:

- Thank You
 - Steve Jurrens sent thank you for donation and attendance to Linda's funeral
- Project Kids fire hall visit
 - Monday June 20th from 0900-1000, expecting 80-100 kids
 - Let Derby know if you can help
- Toys for Tots Update
 - Southeast Minnesota distributed 30,231 toys to 8,060 children in 2021
 - New record for amount of toys distributed
- Members Update
 - Deputy Chief Jim McAndrews retirement after 20 years of service
 - FF Kevin Farmer resignation starting March 7, 2022
 - FF Collin Hofschulte resignation starting March 28, 2022
- Command Structure
 - Chief has sent in a request to the city to not fill the third Deputy Chief position and to add one more Captain position and one more Lieutenant position
 - Department will be notified if this request is accepted and details on applying will be sent
- Building update / New Fire Hall
 - The original plan was to move ahead by the end of this year, due to other projects the building advancements is being delayed
 - Continuing to move forward with the design phase of a new fire hall
 - Potential for this to be added to the November ballot, more information to come
 - Ultimate plan is to be in the new building late 2024 or 2025
- Update new member search
 - Push post more on facebook and talk with friends and neighbors
 - No applications have been received
- Duty Crew Shift Update
 - For the month of February there were 11 members that were below the 48 hour minimum expectation
- Zumbro Valley Mutual Aid
 - April 12th at 1900 in Stewartville

Officers Update:












NONE

Relief Updates:

- Relief association has received additional money from the city for three more mental health awareness videos
 - If you have any ideas, send them to Chief

=====

▪ **Apparatus / Other Status Reports**

	Rescue	
	Engine I	
	Engine II	
	Tanker I	
	New tanker	
	Ladder I	TIC is not working, new batteries are on the way
	Grass Rig	
	Utility	
	Chief's truck	Still working on the roll out tray options
	EMR Unit	
	HAZMAT	

No longer need to worry about draining the pumps after a call

Bills Reviews by Relief:

- N/A

Review of Calls:

40	Calls for February 2022
36	EMS
	MVA
	Rescue
1	Fire
	Weather
2	Alarm
	Canceled
1	Search

Lt. Schuh gave an update on the city ordinance burning call. Dangerous items were being burned. Use caution if called back. Also, gave reminder to make sure you are aware of the environment on medical calls.

Good of the Assoc:

Need to let D.C. Seljan know if you have an opinion on which band we have for dance this year
otherwise the Relief Association will pick

Meeting Adjourned

Respectfully Submitted: Lindsey Derby, Sec / Treas '22

... Firefighters not in attendance – Please sign and date your reading of the Meeting Minutes ...

_____	_____
_____	_____
_____	_____

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com



March 25, 2022

Tim Ibisch, City Administrator
City of Kasson
401 5th Street SE
Kasson, MN 55944-2204

RE: Kasson, MN
Fairgrounds Water Tower
Pay Request 2

Dear Tim:

Enclosed is Pay Request No. 2 for work on the above referenced project. We recommend payment in the amount of \$62,522.84 to:

Maguire Iron, Inc.
P.O. Box 1446
Sioux Falls, SD 57101

Please contact me if you have any questions.

Sincerely,

WHKS & co.

A handwritten signature in blue ink, appearing to read "Eric Tourdot".

Eric A. Tourdot, P.E.

EAT/et

Enclosures

cc:

Bret Teymer, Maguire Iron, Inc.

Contractor's Application for Payment No.

2

Application Period: 2/1/22 - 2/28/22		Application Date: 3/25/2022
To (Owner): City of Kasson, MN	From (Contractor): Maguire Iron, Inc.	Via (Engineer): WHKS
Project: Fairgrounds Water Tower Kasson, MN	Contract: Fairgrounds Water Tower Kasson, MN 2022	
Owner's Contract No.: N/A	Contractor's Project No.: N/A	Engineer's Project No.: 9297

Application For Payment

Change Order Summary

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$	\$2,028,700.00
Number	Additions	Deductions	2. Net change by Change Orders.....	\$	
			3. Current Contract Price (Line 1 ± 2).....	\$	\$2,028,700.00
			4. TOTAL COMPLETED AND STORED TO DATE		
			(Column F total on Progress Estimates).....	\$	\$165,813.52
			5. RETAINAGE:		
			a. 5% X \$100,000.00 Work Completed.....	\$	\$5,000.00
			b. 5% X \$65,813.52 Stored Material.....	\$	\$3,290.68
			c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$8,290.68
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$157,522.84
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$95,000.00
			8. AMOUNT DUE THIS APPLICATION.....	\$	\$62,522.84
			9. BALANCE TO FINISH, PLUS RETAINAGE		
			(Column G total on Progress Estimates + Line 5.c above).....	\$	\$1,871,177.16
TOTALS					
NET CHANGE BY					
CHANGE ORDERS					

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:  Date: 3/25/2022

Inspector Signature

By: _____ Date: _____

Payment of: \$ **\$62,522.84**
(Line 8 or other - attach explanation of the other amount)

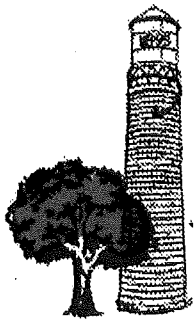
is recommended by: _____
(Engineer) (Date)

is approved by: _____
(Owner) (Date)

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract): Maguire Iron, Inc.					Application Number: 2			
Application Period: 2/1/22 - 2/28/22					Application Date: 3/25/2022			
			Work Completed		E	F		G
A		B	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
Item Number	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period				
1	Design Drawings/Insurance/Bond	\$ 125,000.00	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	80.0%	\$ 25,000.00
2	Mobilization	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -		\$ 50,000.00
3	Foundation	\$ 385,000.00	\$ -	\$ -	\$ -	\$ -		\$ 385,000.00
4	Piping	\$ 300,000.00	\$ -	\$ -	\$ -	\$ -		\$ 300,000.00
5	Steel Receipts	\$ 280,000.00	\$ -	\$ -	\$ 65,813.52	\$ 65,813.52	23.5%	\$ 214,186.48
6	Shop Fabrication	\$ 355,000.00	\$ -	\$ -	\$ -	\$ -		\$ 355,000.00
7	Steel Delivery	\$ 20,700.00	\$ -	\$ -	\$ -	\$ -		\$ 20,700.00
8	Tank Erection	\$ 320,000.00	\$ -	\$ -	\$ -	\$ -		\$ 320,000.00
9	Painting	\$ 105,000.00	\$ -	\$ -	\$ -	\$ -		\$ 105,000.00
10	Electrical	\$ 33,000.00	\$ -	\$ -	\$ -	\$ -		\$ 33,000.00
11	Demo Tower & Existing Items	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -		\$ 40,000.00
12	Fencing and Sitework	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -		\$ 15,000.00
Totals		\$ 2,028,700.00	\$ 100,000.00	\$ -	\$ 65,813.52	\$ 165,813.52		\$ 1,862,886.48



TREE
CITY
USA

CITY OF KASSON

401 FIFTH STREET SE
KASSON, MINNESOTA 55944-2204
PHONE: (507) 634-7071
FAX: (507) 634-4737

MEMO

To: Mayor and City Council

From: Public Works Director Charlie Bradford

Date: March 1st, 2022

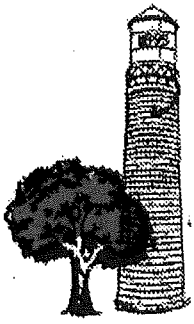
Subject: Evaluation of Wastewater Operator I Isaac Thoe

To Mayor and City Council:

Wastewater Operator I Isaac Thoe has been given his annual performance review. His performance consistently meets and sometimes exceeds the requirements of the position. Isaac works and communicates well with city employees and the public. He continues to show his ability of solving issues that arise in the department. Isaac needs to continue advancing his licenses to help him understand the water and wastewater systems better. I recommend that Isaac be moved from Grade 8 Step 1 to Grade 8 Step 2.

Thank you,

Charlie Bradford



TREE
CITY
USA

CITY OF KASSON

401 FIFTH STREET SE
KASSON, MINNESOTA 55944-2204
PHONE: (507) 634-7071
FAX: (507) 634-4737

MEMO

To: Mayor and City Council
From: Public Works Director Charlie Bradford
Date: April 3rd, 2022
Subject: Evaluation of Water/Wastewater Supervisor David Vosen

To Mayor and City Council:

Water/Wastewater Supervisor David Vosen has been given his annual performance review. His performance consistently meets the requirements of the position. Dave is very knowledgeable of the rules and regulations that must be followed to meet permit requirements. Dave needs to have an active role in the HWY 57 Project and the new Water Tower Project. Dave is at the top of his pay scale (Grade 13 Step 7).

Thank you,

Charlie Bradford

CITY OF KASSON

ARBOR DAY PROCLAMATION

- WHEREAS,** The health of the people is tied to the health of their forests; and
- WHEREAS,** Trees and forests improve our physical health by cleaning the air, reducing exposure to the sun's UV rays, and decreasing temperatures during the summertime; and
- WHEREAS,** Childhood asthma rates are lower in urban communities that have a higher density of trees; and
- WHEREAS,** Trees and forests improve our mental health by reducing stress and increasing concentration; and
- WHEREAS,** In 50 years, one tree provides \$62,000 worth of air pollution control; and
- WHEREAS,** Forests create high-quality drinking water by acting as a natural filter; and
- WHEREAS,** Getting a daily dose of trees is healthy for all Minnesotans; and
- WHEREAS,** Each year, on the last Friday in April, and throughout the month of May, Minnesotans pay special tribute to rural and community trees and all the natural resources, and dedicate themselves to the continued vitality of our state's forests.

NOW, THEREFORE, I, Chris McKern, Mayor of the City of Kasson, do hereby proclaim Friday, April 29, 2022 as

ARBOR DAY

in the City of Kasson, Minnesota, and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Kasson, Minnesota to be affixed this thirtieth day of April in the year of our Lord two thousand twenty one.

Chris McKern, Mayor

Linda Rappe, City Clerk

For our Senators

Dear Senator Senjem and Senator Nelson,

The State of Minnesota's surplus of over \$9.2 billion presents a rare opportunity to help cities deal with the direct impacts of inflationary cost drivers from road construction, employee health care and plow and fire trucks to name but a few. Senator Bakk has introduced SF 3576 which would update the Local Government Aid (LGA) formula and add an additional \$90 million to the program that would directly benefit all the cities in your current district and those that would be in the new Senate District 23. As a Mayor working on the front-lines of our local community, the opportunity to strengthen our State and local relationship couldn't be better timed as we cope with the burden these costs place on the property taxpayers.

Information from the State Auditor clearly demonstrates that inflation has eaten away at our ability to provide the core city services that LGA so critically helps us deliver in communities that have a lower property tax base. From 2009 LGA has seen a 16% increase while inflation realities have climbed by 27%. LGA has not kept pace and the problem is only compounded by City expenditures statewide growing by 47%, over this same time period, as more demands are placed at our doorstep to address in the face of ever-increasing costs and responsibilities to respond to local challenges. To further demonstrate how LGA has diminished in our shared effort to keep communities in Greater Minnesota strong, the share of the State budget dedicated to LGA from 2009 to the present has shrunk from 3.12% to 2.12% of the State budget. While this is a small percentage of the budget, LGA has consistently delivered on its promise of better leveling the playing field so all Minnesota cities can afford some equity in delivering core city services. We need your help to address these troubling trend-lines for local governments and our ongoing state and local partnership.

I ask you to co-author SF 3576 and work for its passage at the \$90 million level. In a survey of local elected officials when asked what they would do with an increase in LGA 74% said they would hold down or lower their levy. LGA represents a direct dollar for dollar savings to the property taxpayers and I think we can agree this would be a valuable way to rebate a small part of the \$9.2 billion in surplus State funds.

Sincerely,

Chris McKern, Mayor of Kasson, MN

ADMINISTRATION
 721 MAIN STREET NORTH
 MANTORVILLE, MN 55955
 PHONE – 507-635-6239 – FAX – 507-635-6265
www.co.dodge.mn.us



MEMO

DATE: March 22, 2022

To: Board of Commissioners

FROM: Sara Marquardt, Accounting Services Director

RE: Redistricting Public Meeting

The county board has to set a public hearing for redistricting the county commissioner districts.

The notice of intent to redistrict needs to be published in the contracted newspaper for three weeks before the meeting.

The attached public hearing notice will run in the Dodge County Independent April 7, April 14 and April 21. The notice states the time, the place and the purpose of the meeting to redistrict the county commissioner districts per Statue M.S. 375.025, subd. 1.

The redistricting has to be done within 80 days of the completion of legislative redistricting or by April 26, 2022. However the county may not redistrict commissioner districts until all cities and townships have completed redistricting.

Our timeline is as follows:

April 26, 2022	Deadline for all other redistricting which includes counties.
May 3, 2022	Last day to publish notice of new election district lines.
May 10, 2022	Last date for a voter to file a contest in the district courts on redistricting revisions
May 17, 2022	Candidate Filing opens

If you have any questions please let me know. Thank you for your time on this very important matter.

BOARD OF COUNTY COMMISSIONERS DODGE COUNTY, MINNESOTA

DATE: March 22, 2022

Resolution #

Motion by:

Department: Administration
Name: Redistricting Public Meeting

Seconded by:

WHEREAS, Minnesota Statute Chapter 375 establishes the procedure and requires a process for redistricting County Commissioner districts based on population figures from the Federal Census; and,

WHEREAS, Minnesota Statute section 204B.135, subd. 2 requires that County Commissioner Districts be redistricted within 80 days of when the legislature has been redistricted or at least 15 weeks before the state primary election, whichever comes first; and,

WHEREAS, Dodge County published a three week notice in the newspaper having the contract for publishing the commissioner's proceedings for the county for 2022: and

WHEREAS, Dodge County conducted a public meeting on redistricting on April 26, 2022:

NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Commissioners hereby authorizes and directs the Accounting Services Director to publish in the County's official newspaper announcing a public hearing before the County Board April 26th, 2022 at 6 pm in the county board room on the redistricting of the county commissioner districts. The notice shall be published for three weeks before the final commissioner districts are set.

ATTEST:

Tim Tjosaas - Chair

Becky Lubahn, Deputy Clerk

Public Notice

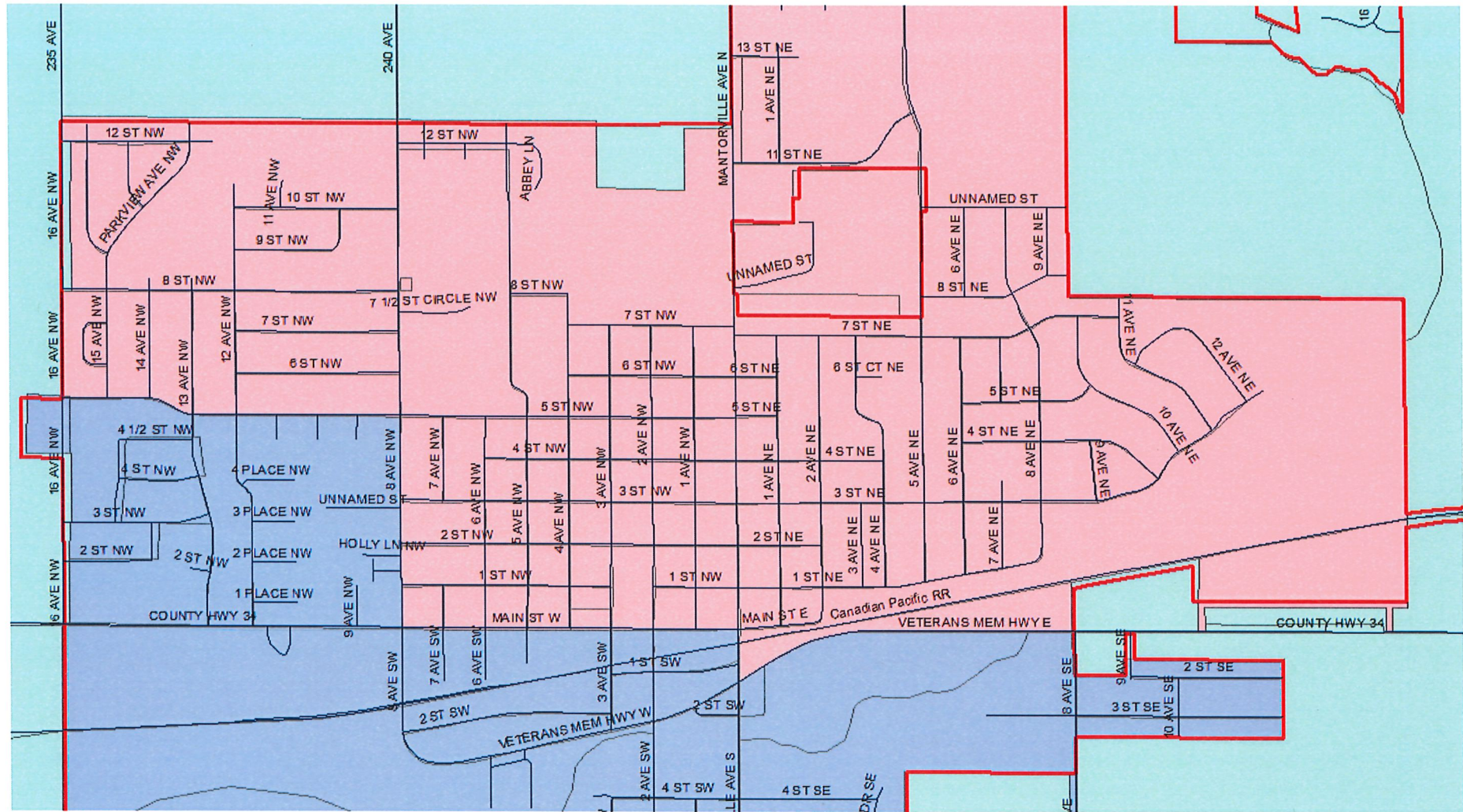
County of Dodge

Notice of public hearing and intent to consider plans for redistricting of county commissioner districts in accordance with Minnesota Statutes, Section 375.01 to 375.025.

Notice is hereby given that on the 26th day of April, 2022 at 6:00 p.m., the Dodge County Board of Commissioners will hold a public hearing at the Dodge County Government Services Building, 721 Main Street N, Conference Room B, in the City of Mantorville, for the purpose of considering preliminary plans for the redistricting of Dodge County Commissioner Districts. A copy of the preliminary plans with all attachments and supporting documentation shall be available for public inspection in the Administration Office during regular office hours of 8:00 a.m. to 4:30 p.m., Monday through Friday. Any citizens intending to submit a plan for consideration in the redistricting on Dodge County Commissioner Districts must do so no later than April 19, 2022 at 4:30 p.m.

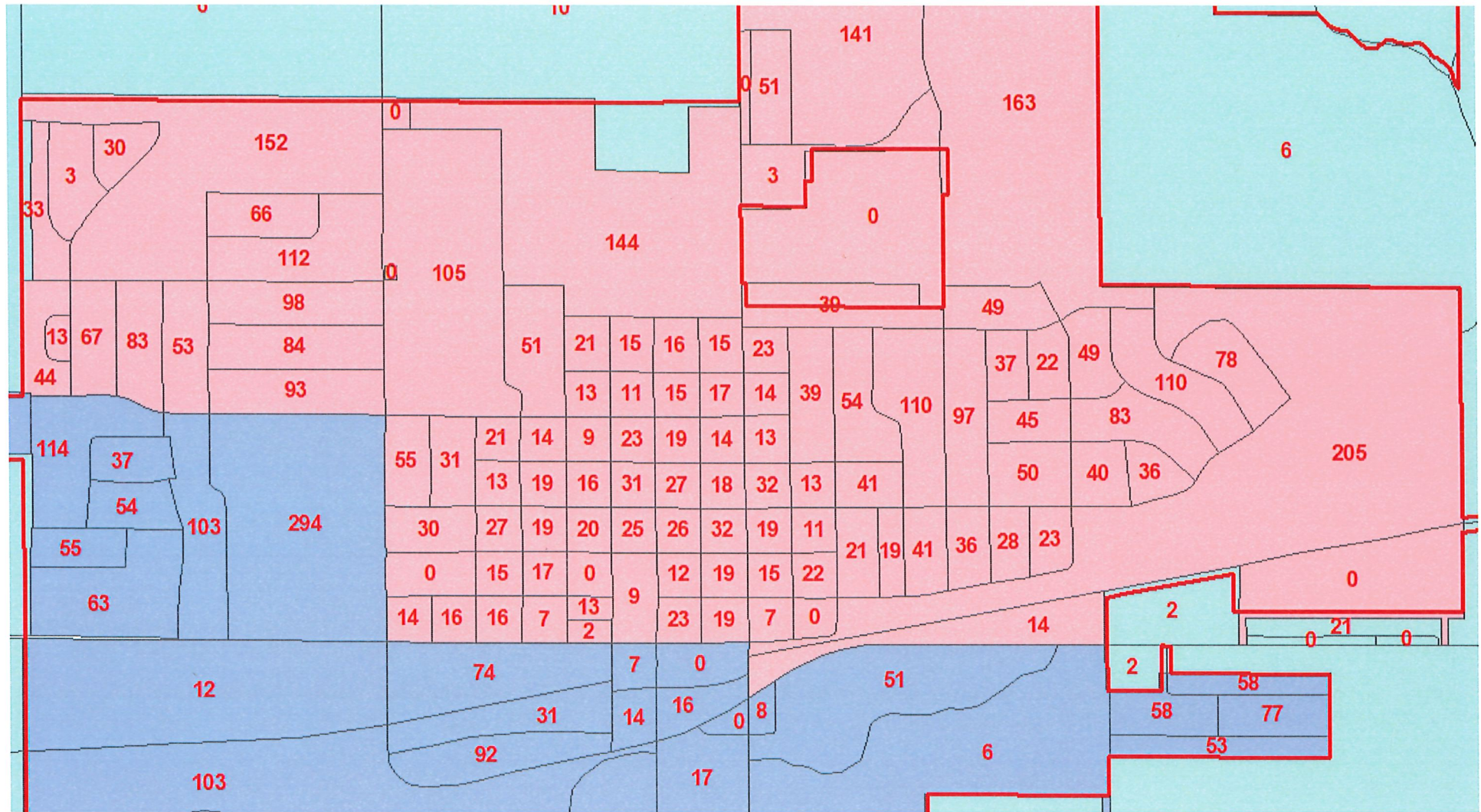
Notice is also given that the Dodge County Board of County Commissioners will meet in the Dodge County Government Services Building, 721 Main Street N, in the City of Mantorville, on April 26th, 2022 for the purpose of redistricting Dodge County Commissioner Districts.

Street Map



Kasson – Base Commissioner Districts 2 & 3 Division Lines

Census Blocks With 2020 Census Populations



“Base” Kasson Numbers:

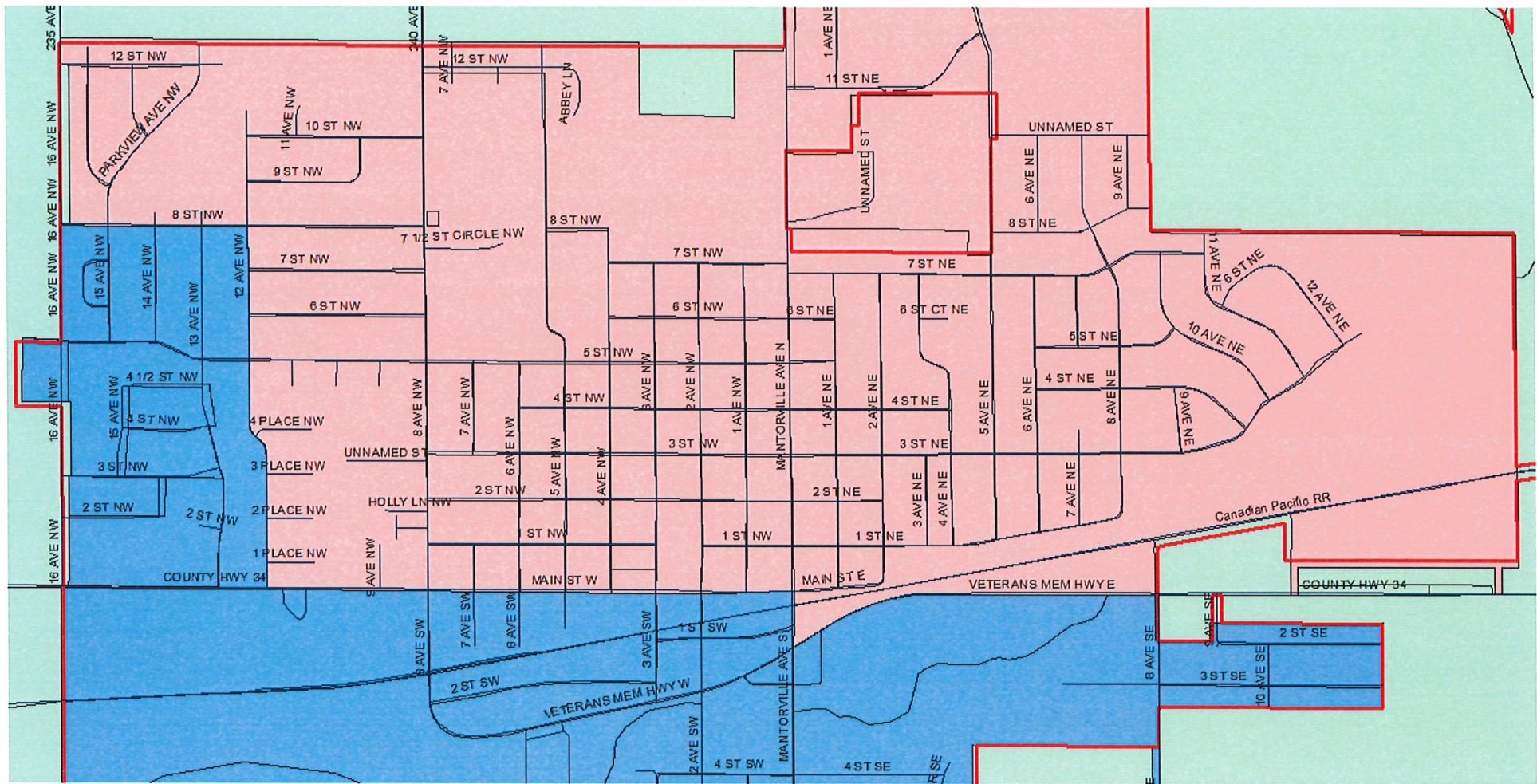
- Kasson residents in Mantorville Township: 6,195 Kasson residents in Canisteo Township 703 Total Population 6,898
- District distribution.: (1) 637, (2) 3,918, (3) 2,343

Dodge County Commissioner Districts - Kasson Base Case
Based on 2020 Census Data

			1			2			3			4			5		
	Rural	City	Total	Rural	City	Total	Rural	City	Total	Rural	City	Total	Rural	City	Total	Rural	City
Ashland	308								308								
Dodge Center		10								10							
Canisteo	602								602								
Kasson		703								703							
Claremont	423											423					
Claremont		513											513				
Concord	561														561		
Concord		861														861	
Ellington	211											211					
Hayfield	483											483					
Hayfield		1,364											1364				
Mantorville	1,827			1827													
Kasson		6,195			637			3918		1640							
Mantorville		1,111			1111												
Milton	743			743													
Ripley	179											179					
Vernon	665											665					
Wasioja	850														850		
Dodge Center		2,834								891						1943	
Westfield	424											424					
Rural/City Totals	7,276	13,591		2,570	1,748		0	3,918	910	3,244		2,385	1,877		1,411	2,804	
District Totals	20,867		4,318			3,918			4,154			4,262			4,215		
Average	4173	Deveation	145			-255			-19			89			42		

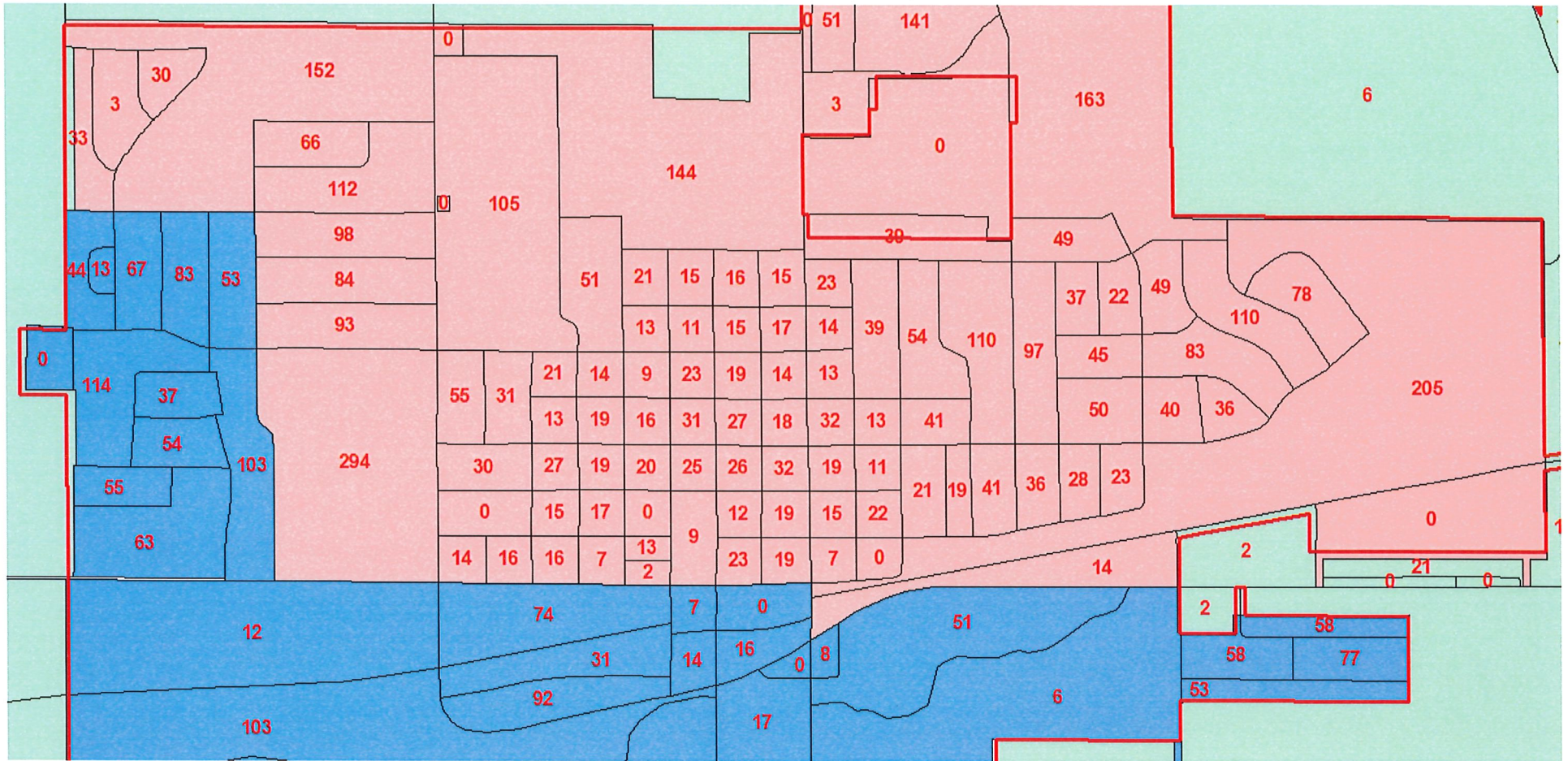
Kasson – Case 4 Commissioner Districts 2 & 3 Division Lines

Street Map



Kasson – Case 4 Commissioner Districts 2 & 3 Division Lines

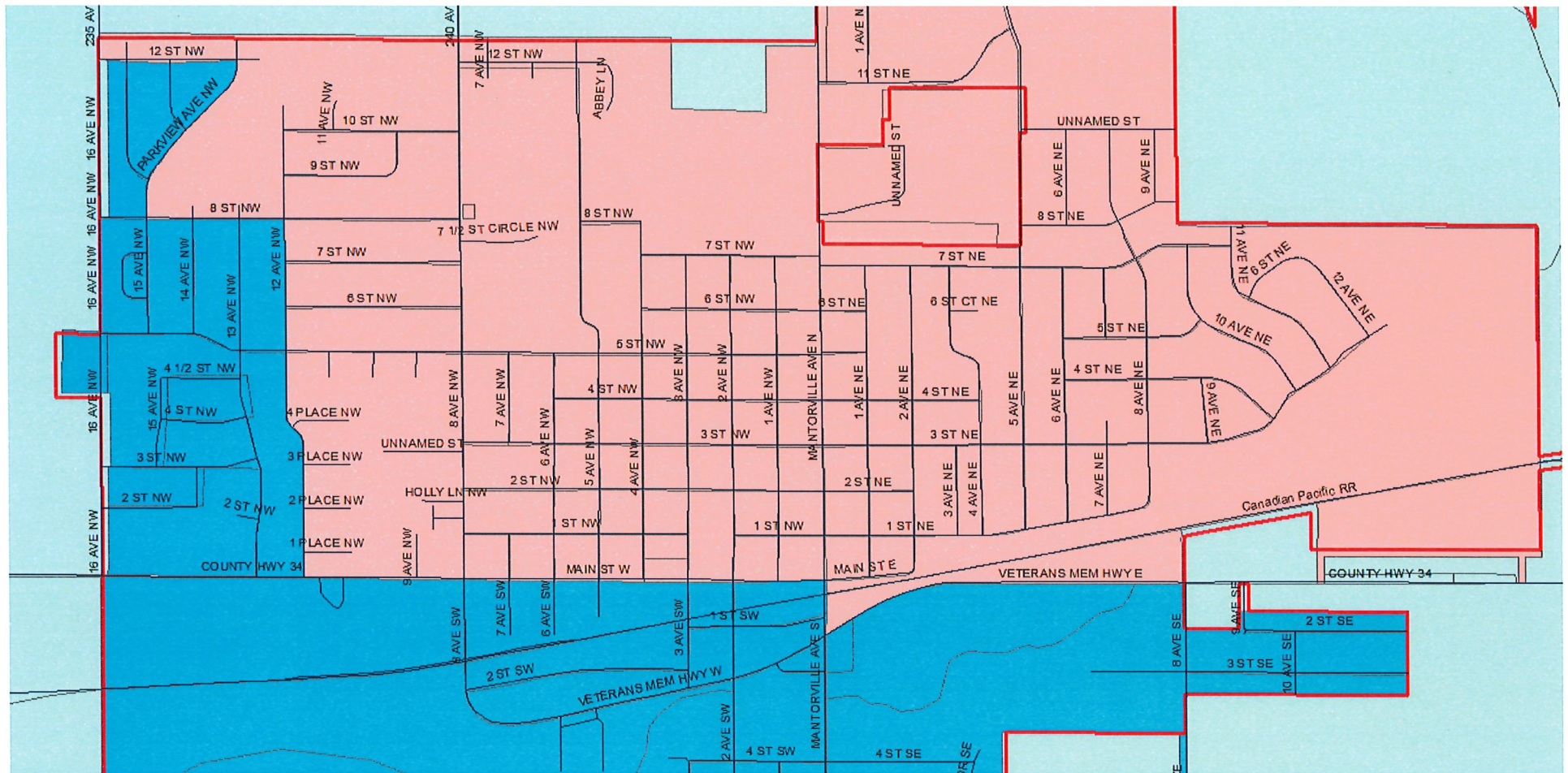
Census Blocks With 2020 Census Populations



Dodge County Commissioner Districts - Kasson Case 4
Based on 2020 Census Data

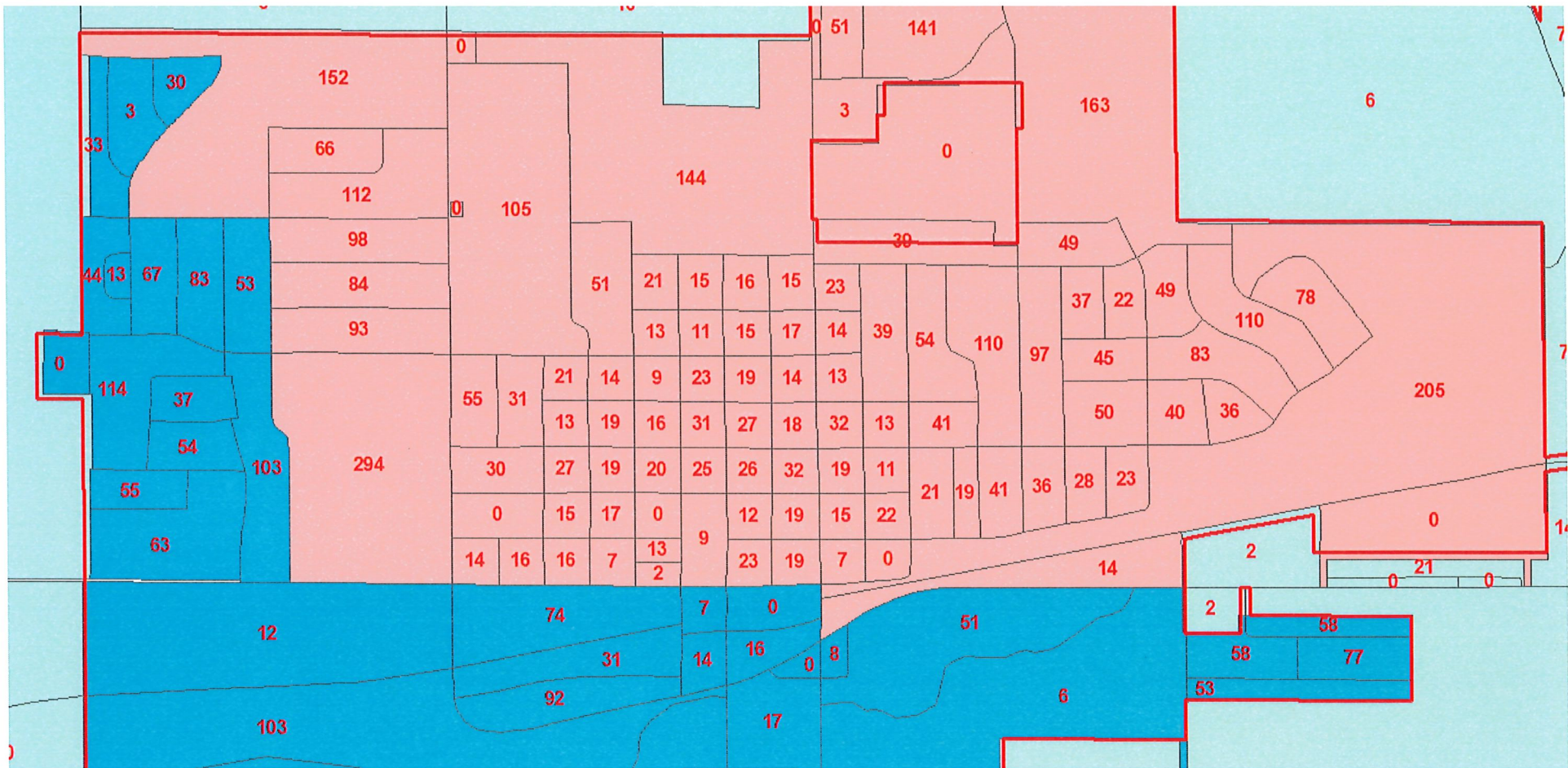
			1			2			3			4			5		
	Rural	City	Total	Rural	City	Total	Rural	City	Total	Rural	City	Total	Rural	City	Total	Rural	City
Ashland	308								308								
Dodge Center		10								10							
Canisteo	602								602								
Kasson		703								703							
Claremont	423											423					
Claremont		513											513				
Concord	561														561		
Concord		861														861	
Ellington	211											211					
Hayfield	483											483					
Hayfield		1,364											1364				
Mantorville	1,827		1827														
Kasson		6,195			637			3952		1606							
Mantorville		1,111			1111												
Milton	743		743														
Ripley	179											179					
Vernon	665											665					
Wasioja	850														850		
Dodge Center		2,834								891						1943	
Westfield	424											424					
Rural/City Totals	7,276	13,591		2,570	1,748		0	3,952		910	3,210		2,385	1,877		1,411	2,804
District Totals	20,867		4,318			3,952			4,120			4,262			4,215		
Average	4173	Deveation	145			-221			-53			89			42		

Street Map



Kasson – Case 5 Commissioner Districts 2 & 3 Division Lines

Census Blocks With 2020 Census Populations



Net change from “Base”: District 2: -32 District 3: +32

District distribution.: (1) 637, (2) 3,886, (3) 2,375

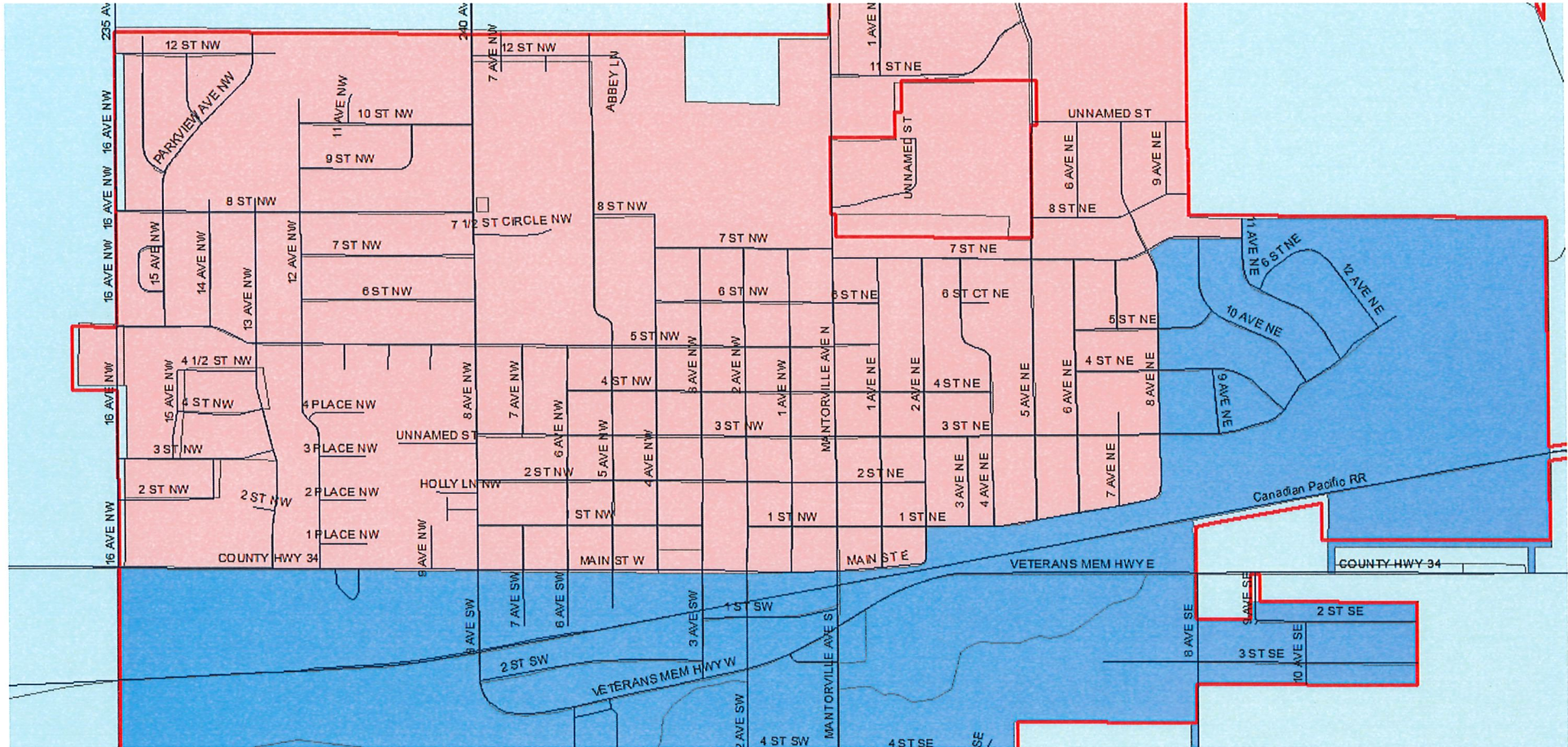
Dodge County Commissioner Districts - Kasson Case 5
Based on 2020 Census Data

			1			2			3			4			5		
	Rural	City	Total	Rural	City	Total	Rural	City	Total	Rural	City	Total	Rural	City	Total	Rural	City
Ashland	308								308								
Dodge Center		10								10							
Canisteo	602								602								
Kasson		703								703							
Claremont	423											423					
Claremont		513											513				
Concord	561														561		
Concord		861														861	
Ellington	211											211					
Hayfield	483											483					
Hayfield		1,364											1364				
Mantorville	1,827		1827														
Kasson		6,195			637			3886			1672						
Mantorville		1,111			1111												
Milton	743		743														
Ripley	179											179					
Vernon	665											665					
Wasioja	850														850		
Dodge Center		2,834								891						1943	
Westfield	424											424					
Rural/City Totals	7,276	13,591		2,570	1,748		0	3,886	910	3,276		2,385	1,877		1,411	2,804	
District Totals	20,867		4,318			3,886			4,186			4,262			4,215		
Average	4173	Deveation	145			-287			13			89			42		

Kasson – Case 6 Commissioner Districts 2 & 3 Division Lines

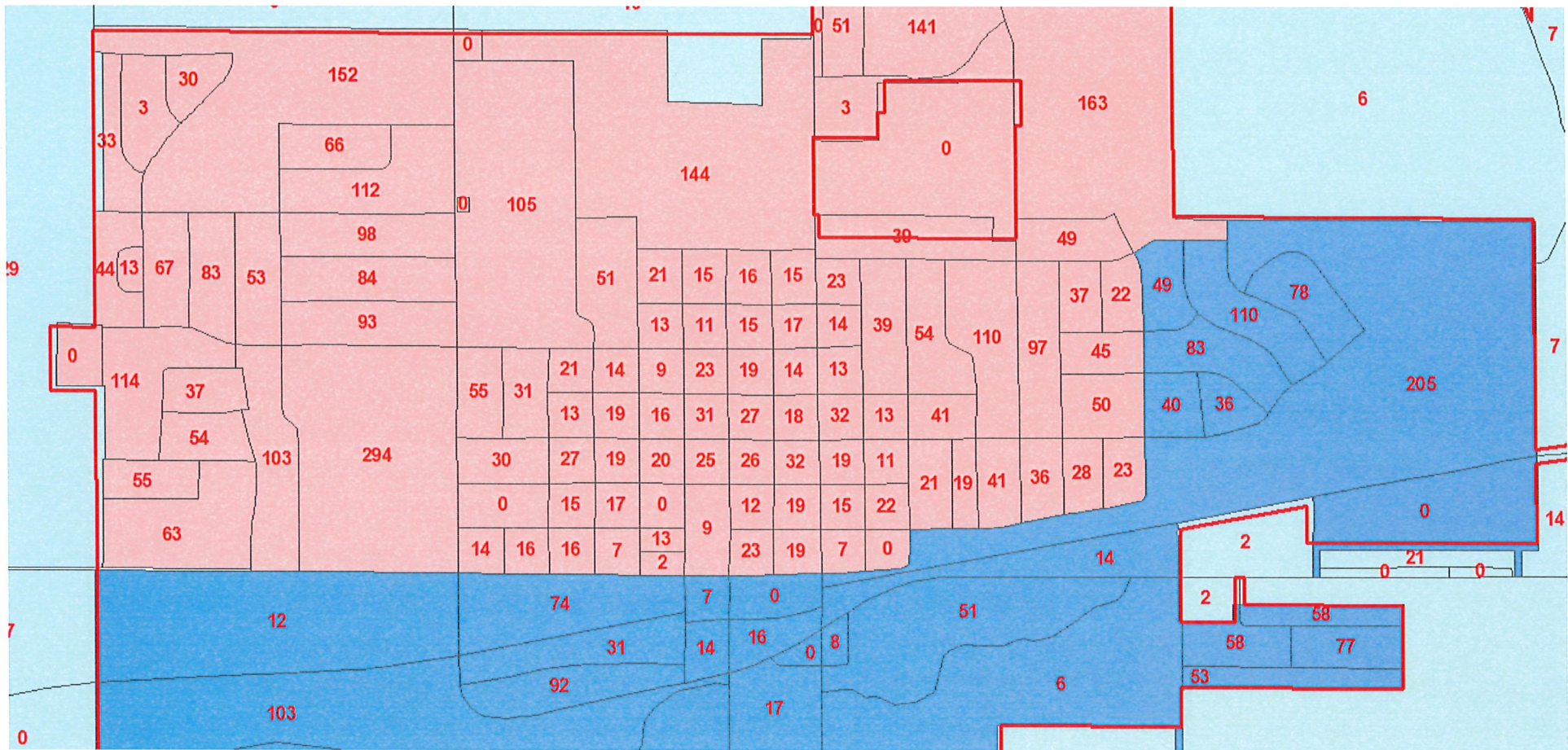


Street Map



Kasson – Case 6 Commissioner Districts 2 & 3 Division Lines

Census Blocks With 2020 Census Populations



Net change from “Base”: District 2: +105 District 3: -105

District distribution.: (1) 637, (2) 4,023, (3) 2,238

Dodge County Commissioner Districts - Kasson Case 6
Based on 2020 Census Data

			1			2			3			4			5		
	Rural	City	Total	Rural	City	Total	Rural	City	Total	Rural	City	Total	Rural	City	Total	Rural	City
Ashland	308								308								
Dodge Center		10								10							
Canisteo	602								602								
Kasson		703								703							
Claremont	423											423					
Claremont		513											513				
Concord	561														561		
Concord		861														861	
Ellington	211											211					
Hayfield	483											483					
Hayfield		1,364											1364				
Mantorville	1,827		1827														
Kasson		6,195			637		4023			1535							
Mantorville		1,111			1111												
Milton	743		743														
Ripley	179											179					
Vernon	665											665					
Wasioja	850														850		
Dodge Center		2,834								891						1943	
Westfield	424											424					
Rural/City Totals	7,276	13,591	2,570	1,748		0	4,023		910	3,139		2,385	1,877		1,411	2,804	
District Totals	20,867		4,318			4,023			4,049			4,262			4,215		
Average	4173	Deveation	145			-150			-124			89			42		

TITAN MACHINERY

Titan Machinery - LaCrosse, WI
N1626 Wuensch Road
La Crosse, WI 54601
Phone: 608-788-1025

	Kasson, MN	DATE
TO:	CITY OF KASSON	Equipment Sales LUKE SERVAIS Consultant

Here is the quotation on the goods named, subject to the conditions noted below

QTY	Part #	DESCRIPTION	PRICE
Quote based off MN CPV #204499 valid until 11-30-22			
1	621G	Case 721G	\$ 187,158.00
1	4.1.1	Cab with AIR CONDITIONER & HEATER - Includes Integral ROPS	std
1	4.1.3	Enhanced Cab Comfort	\$ 860.00
1	4.1.7	LH & RH Steps with Front & Rear Full Coverage, Wide Fenders	\$ 701.00
1	4.1.9	Enhanced Visibility Bundle	\$ 1,682.00
1	4.2.2	5 Speed Transmission	\$ 2,376.00
1	4.2.3	Limited Slip Differentials - Front and Rear	std
1	4.2.5	Cooling System - Includes Hydraulic Oil Cooler and Reversing Fan	std
1	4.2.8	Cold Weather Package - Includes: Heavy Duty Batteries, Low-temp Hytran Ultra Hydraulic oil, grid heater, and heated fuel filter/water separator	std
1	4.2.10	Ejector Type Pre-Cleaner	\$ 263.00
1	4.3.1	Remote Jump Start Terminals	std
1	4.3.2	Whelen Strobe L31LED	\$ 600.00
1	4.4.5	Michelin Brand Preference	\$ 1,809.00
1	4.4.11	Michelin 20.5R25 Snowplus Tires	\$ 6,944.00
1	4.5.4	Joystick with 2 Aux Function	\$ 930.00
1	4.5.5	Ride Control	std
1	4.6.8	Case Coupler - ACS Style - Size 30 Pro Series 2000 Male Master	\$ 2,704.00
1	4.7.3	3yr/2,000hr Preventative Maintenance	std
1	4.7.4	3yr Case SiteWatch* Subscription (*Case's telematics solution)	std
1	4.6.58	General Purpose Bkt 4yd w/ACS Bolt-on Edges - from 821G bid	\$ 13,787.00
Total			\$ 219,814.00
Options			
60/4000hr Premier Warranty			\$ 3,647.00
Trade			
Case 721E			\$ (61,956.64)
Total			\$ 161,504.36

Customer (signed)	Company Name	Date
Customer(printed)		
Equipment Sales Consultant (signed)	Date	



Retail Purchase Order

RDO Equipment Co.
1236 60th Avenue NW Office A
Rochester MN, 55901
Phone: (507) 282-8888 - Fax: (507) 282-9079

Bill To:
CITY OF KASSON
ATTN KEITH HOUSTON
122 W MAIN ST
KASSON, MN, 559441457
DODGE ()
(507) 634-7301

Purchase Order Date: 3/11/2022
Purchase Order #: 1533871
Purchaser Account #: 7071011

Customer Purchaser Type: Governmental - City/Town/Village
Customer Market Use: Other - Light Duty Main
Location of First Working Use: KASSON, MN, 559441457
Dealer Account Number: 178712
Sales Professional: Jerod Gadiant
Phone:
Fax:
Email: JGadiant@rdoequipment.com

Ship To:
CITY OF KASSON
ATTN KEITH HOUSTON
122 W MAIN ST
KASSON, MN, 559441457
(507) 634-7301

Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	TBD TBD	0	New 2022 JOHN DEERE 624P	\$200,265.00
			Freight Out Roch to Kasson and P/U Trade	\$600.00
1	TBD TBD	0	New 2022 ACS INDUSTRIES PS2000 Coupler	\$9,718.47
1	TBD TBD	0	New 2022 ACS INDUSTRIES 4yd Light Material Bucket	\$14,054.76
Equipment Subtotal:				\$224,638.23

Trade Information

Serial Number	Year / Make / Model	Payoff Information	Trade In Hours	Trade In Value
N7F203123	2008 CASE 721E	\$0.00	4970	(\$70,000.00)
Total Trade in Value:				(\$70,000.00)
Trade Balance Owed:				\$0.00
Net Difference:				(\$70,000.00)

Purchase Order Totals

Balance:	\$154,638.23
Total Taxable Amount:	\$0.00
MN STATE TAX:	\$0.00
MN SPECIAL TAX:	\$0.00
Sales Tax Total:	\$0.00
Sub Total:	\$154,638.23
Cash with Order:	\$0.00
Balance Due:	\$154,638.23

Legal Information

For the Construction Product(s)

ACKNOWLEDGMENTS - Purchaser offers to sell, transfer, and convey the item(s) listed as "Trade In" to the Dealer at or prior to the time of delivery of the above Product(s), as a "trade-in" to be applied against the cash price. Purchaser represents that each "trade-in" item shall be free and clear of all security interests, liens, and encumbrances at the time of transfer to the Dealer except to the extent shown below. The price to be allowed for each "trade-in" item is listed on this document. The Purchaser promises to pay the balance due shown hereon in cash, or to execute a Time Sale Agreement (Retail Installment Contract), or a Loan Agreement for the purchase price of the Product(s), plus additional charges shown thereon, or to execute a Lease Agreement, on or before delivery of the Product(s) ordered herein. Despite delivery of the Product(s) to the Purchaser, title shall remain with the Seller until one of the foregoing is accomplished. Except as provided herein and as necessary to protect RDO Equipment from the claims of a bankruptcy trustee or a buyer in the ordinary course of business, the Purchaser and the Dealer agree that this Purchase Order is not a security agreement and that delivery of the Product(s) to the Purchaser pursuant to this Purchase Order will not constitute possession of the Product(s) by the Purchaser, as a debtor, for the purposes of the purchase money security provisions in any statutes relating to personal property security or its equivalent. Purchaser understands that its rights in connection with this purchase are limited as set forth in this Purchase Order. I (we) hereby grant a security interest in RDO Equipment in the Product.

DISCLOSURE OF REGULATION APPLICABILITY - When operated in California, any off-road diesel vehicle may be subject to the California Air Resources Board In-Use Off-Road Diesel Vehicle Regulation. It therefore could be subject to retrofit or accelerated turnover requirements to reduce emissions of air pollutants. More information is available on the California Air Resources Board website at <http://www.arb.ca.gov/msprog/ordiesel/ordiesel.htm>.

IMPORTANT WARRANTY NOTICE - The Standard Warranty for new John Deere construction and forestry products is set forth in a separate document provided by the dealer. Please read the Standard Warranty carefully before signing. No express warranty is made unless specified in the Warranty Statement. PURCHASER'S RIGHTS AND REMEDIES PERTAINING TO THIS PURCHASE ARE LIMITED AS INDICATED IN THE STANDARD WARRANTY AND PURCHASE ORDER. WHERE PERMITTED BY LAW, NO IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS IS MADE.

Telematics: Orders of telematic devices include only the hardware. Where available, telematics software, including JDLink™ connectivity service, may be enabled from your local John Deere Operations Center or JDLink website. Please see your authorized John Deere dealer for assistance.

The undersigned purchaser(s) (the "Purchaser") hereby orders the product (the "Product") described above from the Dealer. The Dealer shall not be liable for failure to provide the Product or for any delay in delivery if such failure or delay is due to the Dealer's inability to obtain such Product from the manufacturer or supplier or other cause beyond the Dealer's control. The cash price shown above is subject to the Dealer receiving the Product from the manufacturer or supplier prior to any change in price by the manufacturer or supplier and is also subject to any new or increased taxes being imposed upon the sale of the Product after the date of this Purchase Order.

Upon signature of delivery acknowledgment, customer is accepting the equipment, including attachments, in "AS IS" condition, agreeing to notify RDO Equipment Co. within 24 hours of any damages or discrepancies found upon receipt of equipment.

Signature Area

Purchase Order Accepted By:

(Customer's Signature)

(Date Accepted)

(Authorized Signature of Dealer)

(Date Accepted)

Delivery of Equipment Acknowledgement:

(Customer's Signature)

_____/_____
Date Accepted

Standard Warranty Acknowledgement:

(Delivered On)

(Warranty Begins)

Kasson, Minnesota

2022 Cooperative Property Tax Abatement Agreement (Hamilton Real Estate Project)

Adopted:

City: _____, 2022

Dodge County: _____, 2022

Independent School District #204: March 21, 2022

Table of Contents

2022 Cooperative Tax Abatement Agreement

Introduction	2
Section 1 Definitions	2
Section 2 Statutory Authorization.....	2
Section 3 Statement of Need and Public Purpose / Public Benefits.....	2
Section 4 Specific Development Expected	3
Section 5 Property to be Included	3
Section 6 Estimated Sources and Uses of Funds (Public Costs).....	3
Section 7 Estimated Revenues.....	3
Section 8 Duration Limit	4
Section 9 Funding Mechanism	4
 Exhibits.....	 5

Cooperative Property Tax Abatement Agreement

(Hamilton Real Estate Project 2022)

Introduction

Hamilton Real Estate Group (the "Company") specializes in the sale, leasing, management and development of investment real estate and industrial/office user real estate. Since its inception Hamilton Real Estate over 30 years ago it has managed many projects. Due to increased demand the Company is looking to expand its offerings in the Kasson market.

Locating this housing project at the Kasson site has major costs associated with it. First, the project will require the acquisition of land. Second, the site requires major ground preparation work. The Company has requested tax abatement assistance in an attempt to partially recover these costs.

Section 1 Definitions

The terms defined in this section have the meanings given herein, unless the context in which they are used indicates a different meaning:

"City" means the City of Kasson, Minnesota.

"County" means Dodge County, Minnesota

"Company" means Hamilton Real Estate Group.

"Plan" means the Tax Abatement Plan associated with assisting the Company (this document).

"Project" means the construction of a new 47 unit housing complex and related support work.

"Project Area" means the geographic area or tax parcels included in the Tax Abatement Project, specifically tax parcel no. 240322200.

"School District" means the Kasson Mantorville School District, ISD #204.

"State" means the State of Minnesota.

"Tax Abatement Law" means Minnesota Statutes, Sections 469.1812 to 469.1815, both inclusive, as amended from time to time).

Statutory Authorization

Section 2

The City, County and School District are empowered under the provisions of Tax Abatement Law to authorize property tax abatement.

Section 3 Statement of Need and Public Purpose / Public Benefits

Without property tax assistance, the Company may not be willing or unable to move forward which would prevent the public benefits associated with the Project. The Project serves the following public purposes listed

under State Statute 469.1813, Subdivision 1:

1. the cooperative tax abatement shall increase tax base.

Refer to Exhibit 2 for a quantification of the public benefits. The City, County and School District hereby make the finding that the benefits to each of the respective political subdivisions shall exceed the costs of the abatement.

Section 4 Specific Development Expected

The Company is expected to construct a new 47 unit housing complex at the site in Kasson. The Project is expected to be substantially completed by 12/31/2023. If the project is not completed by 12/31/2024 the School / City / County has the option to terminate this abatement agreement with the developer. They reserve the right to end it if the developer does not move forward in a timely matter or for non-performance.

Section 5 Property to be Included

The property to be included in this Plan is made up of one commercial tax parcel 240322200. All of said property is located within the corporate limits of the City. A map showing the location of the boundaries of the Project Area is included as Exhibit 1 of this document.

Section 6 Estimated Sources and Uses of Funds (Public Costs)

The amount of tax abatement assistance will be limited to the increased City, County and School District taxes due to the estimated increase in tax capacity of the Project Area as a result of the Project over a five year period for the School District and County and an eight year period for the City. Below are the estimated sources and uses for this Plan. However, final figures may be higher or lower depending upon actual future local tax rates and taxable market value increase of the site.

Uses of Funds:	
Tax Reimbursements	\$706,180

Total Uses of Funds	\$706,180
----------------------------	------------------

Sources of Funds:

City Property Tax Abatements	\$440,000
County Property Tax Abatements	101,180
School Property Tax Abatements	165,000

Total Sources of Funds	
-------------------------------	--

Section 7	Estimated Revenues	\$706,180
------------------	---------------------------	------------------

The current tax capacity of the Project Area is calculated to be \$3,149.00. The estimated tax capacity after the building is constructed is estimated to be \$66,250, which is assumed to increase at an average pace of 2% per year. The cooperative tax abatement shall be limited to the increase in tax capacity due to construction. By limiting the abatement in this way, the taxing jurisdictions will not be surrendering current taxes being collected from the property. Further, abatements shall be limited to local tax capacity rates. Market value rates shall not be included. The amount of tax abatement will be the current tax capacity less the Pay 2022 tax capacity of \$4,334 multiplied by the taxing jurisdiction's current tax rate.

Based on the City's current proposed 2022 tax capacity rate of 69.119%, this will generate \$440,000 in City Tax Abatement over a period of eight years. Actual amounts may be higher or lower due to new future tax

rates and taxable market values. **Abatement amount is capped at \$440,000.**

Based on the County's current estimated 2022 tax capacity rate of 46.026%, this will generate \$101,180 in County Tax Abatement over a period of five years. Actual amounts may be higher or lower due to actual future local tax rates and taxable market values and the **County is pledging 100% abatement of new taxes.**

Based on the School District's current estimated 2022 tax capacity rate of 37.253%, this will generate \$165,000 in School District Tax Abatement over a period of five years. Actual amounts may be higher or lower due to actual future local tax rates and taxable market values. **Abatement amount is capped at \$165,000.**

Refer to Exhibit 2 for a breakdown of estimated revenues.

Section 8 Duration Limit

The cooperative abatement contemplated in this Plan shall be for eight years commencing with taxes payable year 2024 and ending in taxes payable year 2031 for the City of Kasson; and five years commencing with taxes payable year 2024 and ending in taxes payable year 2028 for Dodge County and ISD #204.

Section 9 Funding Mechanism

The County and School, via the approving Resolutions associated with this Plan, shall agree to annually calculate and budget for their respective shares of the cooperative abatement commencing with taxes payable year 2024 and forward said funds to the City as they are collected. The City shall act as the disperser of funds to the Developer.

The City will also calculate and budget its share of the cooperative abatement commencing with taxes payable 2024. The City shall contract with the Company to annually forward the cooperative property tax abatements to the Company for a period of five years and eight years respectively.

The Developer agrees to, so long as this Agreement remains in effect, pay all real property taxes with respect to all parts of the Tax Abatement Property owned by it which are payable pursuant to any statutory or contractual duty that shall accrue until title to the property is vested in another person. The Developer agrees that for tax assessments so long as this Agreement remains in effect:

- (a) It will not challenge the market value of the Tax Abatement Property with any governmental entities.
- (b) It will not seek administrative review or judicial review of the applicability of any tax statute relating to the ad valorem property taxation of real property contained on the Tax Abatement Property determined by any tax official to be applicable to the Project or the Developer or raise the inapplicability of any such tax statute as a defense in any proceedings with respect to the Tax Abatement Property, including delinquent tax proceedings; provided, however, "tax statute" does not include any local ordinance or resolution levying a tax;
- (c) It will not seek administrative review or judicial review of the constitutionality of any tax statute relating to the taxation of real property contained on the Tax Abatement Property determined by any tax official to be applicable to the Project or the Developer or raise the unconstitutionality of any such tax statute as a defense in any proceedings, including delinquent tax proceedings with respect to the Tax Abatement Property; provided, however, "tax statute" does not include any local ordinance or resolution levying a tax;
- (d) It will not seek any tax deferral or abatement, either presently or prospectively authorized under Minnesota Statutes, Section 469.181, or any other State or federal law, of the ad valorem property taxation of the Tax Abatement Property so long as this Agreement remains in effect. In addition, the owner needs prior written authorization from the city/county/school prior to transfer/sale of the property.

On or before February 1 and August 1 of each year commencing January 1, 2025 to and including February 1, 2032 the City shall pay the Developer the amount of the Tax Abatements received by the City in the previous six month period in an aggregate amount not to exceed the Reimbursement Amount, provided that the City shall reduce the amount of the initial payment or payments to be made to the Developer by the total cost incurred by the City in connection with the creation of the Tax Abatement Program and the preparation of this Agreement. The City may terminate the Tax Abatement Program and this Agreement at an earlier date if an Event of Default occurs and the City rescinds or cancels this Agreement.

Exhibits

Map of Project Area..... Exhibit 1

Parcels, Valuations, Revenue Projections & Calculation of Public Benefits Exhibit 2

City of Kasson, Minnesota
Dodge County, Minnesota
Kasson-Mantorville ISD #204
2022 Cooperative Tax Abatement: Hamilton Real Estate Project

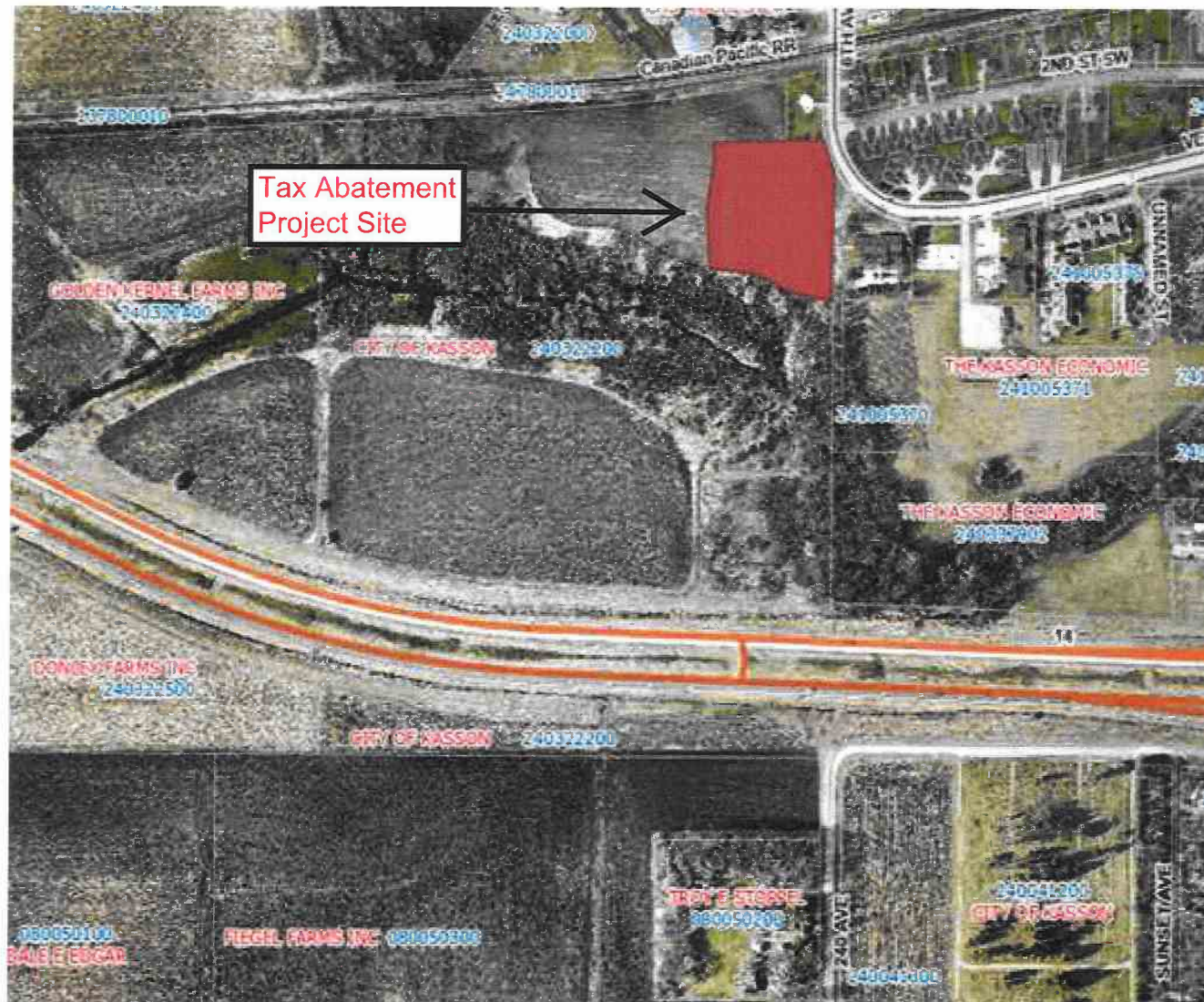


EXHIBIT 1: Development Site

**City of Kasson, Minnesota
Dodge County, Minnesota
Kasson - Mantorville School District, MN
Hamilton Real Estate Project 2022
Cooperative Tax Abatement**

Parcels and Values

PIN	Current Market Value	Current Tax Capacity
24.032.2200	\$ 312,400	\$ 4334
TOTALS	\$ 312,400	\$ 4334
	Estimated MV after completion	Estimated TC after completion
	\$ 5,300,000	\$ 66,250
	\$ 61,916 New Tax Capacity due to Construction	
	Tax Capacity Rate	Estimate Tax Abatement
City of Kasson	69.119% \$	55,000
Dodge County	46.026% \$	20,236
ISD #204	37.353% \$	33,000
	152.498% \$	108,236 TOTAL*

* Abatement shall be based on actual increased tax capacity multiplied by actual future tax capacity rates.
These numbers are an estimate only.

Revenue Projections

Contract with Hamilton Real Estate

2% MV Inflation

Tax collection year	City	City Present Value	Cumulative PV	County	County Present Value PV	Cumulative	School	School Present Value	Cumulative PV
2024	\$45,679.00	\$43,905.23	\$43,905.23	\$29,557.00	\$28,409.27	\$28,409.27	\$33,000.00	\$31,718.57	\$31,718.57
2025	\$46,592.58	\$43,044.34	\$86,949.57	\$30,148.14	\$27,852.22	\$56,261.49	\$33,000.00	\$31,096.64	\$62,815.21
2026	\$47,524.43	\$42,200.34	\$129,149.91	\$30,751.10	\$27,306.10	\$83,567.59	\$33,000.00	\$30,486.90	\$93,302.11
2027	\$48,474.92	\$41,372.88	\$170,522.78	\$31,366.12	\$26,770.69	\$110,338.27	\$33,000.00	\$29,889.12	\$123,191.22
2028	\$49,444.42	\$40,561.64	\$211,084.43	\$31,993.45	\$26,245.77	\$136,584.04	\$33,000.00	\$29,303.06	\$152,494.28
2029	\$50,433.31	\$39,766.32	\$250,850.75						
2030	\$51,441.97	\$38,986.59	\$289,837.33						
2031	\$52,470.81	\$38,222.14	\$328,059.48						
	\$392,061.44	\$328,059.48		\$153,815.82	\$136,584.04		\$165,000.00	\$152,494.28	

Calculation of Public Benefits

\$328,059.48 Max PV of City Abatement
\$746,917.13 PV of City taxes over 20 years

\$418,857.66 PV Benefit to City

\$136,584.04 Max PV of County abatement
\$483,299.31 PV of County taxes over 20 years

\$346,715.27 PV Benefit to County

\$152,494.28 Max PV of School Abatement
\$444,161.08 PV of School taxes over 20 years

\$291,666.80 PV Benefit to School

\$1,057,239.73 Total benefit to taxing jurisdictions
\$617,137.80 Total costs to taxing jurisdictions

\$440,101.93 Net PV Benefit due to cooperative agreement

The County portion is capped at 100% of new taxes captured for the 5-year length of the agreement.

The City portion is capped at \$440,000 or the amount generated over the 8-year agreement.

The School portion is capped at \$165,000 or the amount generated over the 5-year agreement.

ADDITIONAL PROVISIONS

1. Conflicts of Interest. No member of any governing body or other official of the City, County, or School shall participate in any decision relating to the Agreement which affects his or her personal interests or the interests of any corporation, partnership or association in which he or she is directly or indirectly interested. No member, official or employee of the City, County, or School shall be personally liable to the in the event of any default or breach by the Developer or successor or on any obligations under the terms of this Agreement.

2. Titles of Articles and Sections. Any titles of the several parts, articles and sections of the Agreement are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of its provisions.

3. Notices and Demands. Except as otherwise expressly provided in this Agreement, a notice, demand or other communication under this Agreement by any party to any other shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, and

(1) in the case of the Developer is addressed to or delivered personally to:

Hamilton Real Estate Group
c/o Ryan Nolander, Project Manager
4057 28th Street NW
Rochester, MN 55901

(2) in the case of the City is addressed to or delivered personally to the City at:

City of Kasson, Minnesota
Attention: City Administrator
Kasson City Hall
401 4th Street SE
Kasson, MN 55944

or at such other address with respect to any such party as that party may, from time to time, designate in writing and forward to the other, as provided in this Section.

4. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall constitute one and the same instrument.

5. Law Governing. This Agreement will be governed and construed in accordance with the laws of the State of Minnesota.

6. Duration. This Agreement shall remain in effect through the Term.

7. Assignability of Agreement. This Agreement may be assigned only with the consent of the City, County, and School.

8. Transfer of Project. If the Developer sells or transfers the Project, this Agreement shall terminate unless the prior written consent of the City, County, and School is obtained and the transferee shall have demonstrated the continued need for assistance.

IN WITNESS WHEREOF, the City has caused this Agreement to be duly executed in its name and on its behalf, and the Developer has caused this Agreement to be duly executed in its name and on its behalf, on or as of the date first above written.

Hamilton Real Estate Group

By _____

Its _____

By _____

Its _____

CITY OF KASSON, MINNESOTA

By _____

Its Mayor

By _____

Its City Administrator

DODGE COUNTY, MINNESOTA

By _____

Its County Board Chair


By _____

Its County Administrator

ISD #204

By 

Its School Board Chair

By 

Its School Superintendent

KASSON-MANTORVILLE SCHOOL DISTRICT #204

**RESOLUTION APPROVING PROPERTY TAX ABATEMENT RELATED TO
HAMILTON REAL ESTATE PROJECT 2022**

BE IT RESOLVED by the School Board of the Kasson-Mantorville School District #204, Minnesota (the "District") as follows:

Section 1. Recitals.

1.01. The District has contemplated granting a property tax abatement in order to assist with the construction of residential multifamily improvements (Hamilton Real Estate) to be located in the City of Kasson, Minnesota, pursuant to Minnesota Statutes Sections 469.1812 through 469.1815 (the "Act").

1.02. Pursuant to Section 469.1813, subd. 2(a) of the Act, the District may identify particular parcels and provide, by resolution, that the District may reduce all or a portion of the District's share of property taxes on the tax parcel in question to reduce all or part of the property tax amount for the political subdivision of the parcel.

1.03. The District has identified certain parcels, specifically tax parcel no. 24.0322.200 (the "Abatement Property"), located in Kasson, Minnesota from which the District proposes to collect a portion of the District's share of taxes and forward those dollars to Hamilton Real Estate Inc., or assigns, to help assist the project being subject to all the terms and conditions of this resolution.

1.04. The District understands that Dodge County and the School District will forward their share of property tax abatements to the City of Kasson annually as collected commencing with taxes payable year 2024 and lasting for a period of at least five years. The City of Kasson will include the County and School's share of tax abatement in its annual reimbursement to Hamilton Real Estate.

1.05. On March 21, 2022, the District conducted a duly noticed public hearing on the Abatement at which the views of all interested persons were heard.

Section 2. Findings.

2.01. It is hereby found and determined that the benefits to the District from the abatement will be at least equal to the costs to the District of the Abatement, because the project would not happen without public assistance. The present value of future taxes with the project is greater than the present value of future taxes with bare land. Further, the project shall increase employment/labor force opportunities within the District.

2.02. It is hereby found and determined that the abatement is in the public interest for the following reasons:

- (a) the abatement will increase tax base by assisting in the construction of multifamily residential housing improvements.
- (b) the abatement shall increase employment/labor force opportunities within the District.

Section 3. Actions Ratified; Abatement Approved.

3.01. The School Board hereby ratifies all actions of the District's staff and consultants in arranging

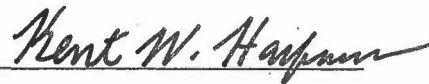
for approval of this resolution in accordance with the Act.

3.02. Subject to the provisions of the Act, the Abatement is hereby approved and adopted subject to the terms and conditions noted in the attached Cooperative Property Tax Abatement Plan, hereby incorporated into this Resolution.

3.03 In accordance with Section 469.1813, subdivision 8 of the Act, in no year shall the abatement, together with all other abatements approved by the District under the Act and paid in that year exceed the greater of 10% of the District's levy for that year or \$200,000 (the "Abatement Cap"). The District may grant any other abatements permitted under the Act after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Cap, the allocation of Abatement Cap to such other abatements is subordinate to the Abatements under this Resolution.

3.04. This resolution is effective and contingent upon approval of the abatement by the City of Kasson and the Dodge County Board, of an abatement resolution similar to this resolution.

Adopted by the School Board of the Kasson-Mantorville School District #204, Minnesota this 21st day of March, 2022.



Kent Harfmann, Board Chair



Angie Richards, Board Clerk

The motion for the adoption of the foregoing resolution was made by School Board Member Rob Hamlin and duly seconded by School Board Member Zach Peterson. Upon a vote being taken, the following members voted in favor thereof: all

Those against same: Ø



P.O. Box 547, 91 Southwest One Blvd, Benton, Kentucky 42025
Phone: (270) 527-3293 • Toll-Free: 1-800-455-3293
FAX: (270) 527-3132 • www.united-systems.com

United Systems & Software, Inc. is a software development firm that specializes in serving the information technology needs of utilities and local government. Founded in 1977, USS now serves over 1000 customers within an 18 State region. As a distributor of Itron Automatic Meter Reading (AMR) technology, we offer complete AMR systems, radio transmitters & receivers, encoded meters, handheld & mobile computers, software, installation, training and on-going support.



February 22, 2022

Quote For: Dave Vosen

Water/WW Supervisor
City of Kasson, MN

P: 507-421-3185

E: waterdept@cityofkasson.com

Qty	Product/Service Description	Unit Price	Ext. Price
Itron 100W Endpoints (Remote & Pit Options):			
600	ERW-1300-402 Itron 100W+, Encoder w/Int Connector & Ant. Connector	\$ 81.00*	\$48,600.00
600	ERW-1300-313 Itron 100W+, Encoder Remote with 10 inch Cable	\$ 81.00*	\$48,600.00
Itron Accessories			
TBD	CFG-0771-021 Itron 100W+, Remote Mounting Kit/Backplates (Remote ERTs)	\$ 3.15*	\$ TBD

General- Prices do not include freight or sales tax (if applicable). This quotation shall remain firm until 9/30/22, unless Itron has a price increase. In that case, we would provide ninety (90) days written notice.

*** Includes Itron's 5% Hardware Surcharge**

Thanks for the opportunity.

Sincerely,

Brad Bersch
United Systems & Software, Inc.
www.united-systems.com
800.455.3293 or 262.328.7241



**METERING AND
TECHNOLOGY**
SOLUTIONS

12016 Riverwood Drive
Burnsville, MN 55337
Office: (952) 242-1960
Fax: (952) 882-6350

Quotation

MTS is your authorized Badger Distributor



Badger Meter

Customer Information

City of Kasson
401 5th Street SE
Kasson, MN 55944
EMAIL INVOICES



Badger Meter

Quote #	Date	MeterTechSolutions.Com		Rep	Condition
QREGASSEM	2/22/2022	MTS Contact		LQM	
Product Description		Quantity	Cost	Total	
M25 Gallon 6-Dial HRE; Integral; with Back Plate - Field Supp		600	85.00	51,000.00	
Assembly of RIVA Module		600	15.00	9,000.00	
Erts supplied by customer. MTS to assemble ert to register					
<i>Payment Terms: Net 30 With Approved Credit. Pricing good for 60 days from the date above unless otherwise noted.</i>		Total		\$60,000.00	

FOB: Factory / Burnsville, MN



FERGUSON WATERWORKS #2518
1694 91ST AVE NE
BLAINE, MN 55449-4311

Phone: 763-560-5200
Fax: 763-560-1799

Deliver To:
From: Brian Rollins
Comments:

17:57:55 FEB 14 2022

Page 1 of 1

FERGUSON WATERWORKS #2518

Price Quotation

Phone: 763-560-5200

Fax: 763-560-1799

Bid No: B145548
Bid Date: 02/14/22
Quoted By: BRR

Cust Phone: 507-634-7071
Terms: NET 10TH PROX

Customer: CITY OF KASSON
401 5TH ST SE
METER ACCOUNT
KASSON, MN 55944

Ship To: CITY OF KASSON
401 5TH ST SE
METER ACCOUNT
KASSON, MN 55944

Cust PO#: KASSON 750

Job Name: METER ACCOUNT

Item	Description	Quantity	Net Price	UM	Total
NED2B11RPDG11	LF 5/8X3/4 T10 MTR P/C R900I USG	750	215.000	EA	161250.00
FN1101	NEPTUNE METER INSTALL 5/8	750	80.000	EA	60000.00
	TOTAL				221250.00

NRPD2G11	REG 5/8 T10 P/C R900I USG INSIDE	750	185.000	EA	138750.00
FN1101	NEPTUNE METER INSTALL 5/8	750	80.000	EA	60000.00
	TOTAL				198750.00
Net Total:					\$420000.00
Tax:					\$0.00
Freight:					\$0.00
Total:					\$420000.00

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTACT YOUR SALES REPRESENTATIVE IMMEDIATELY FOR ASSISTANCE WITH DBE/MBE/WBE/SMALL BUSINESS REQUIREMENTS.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>
Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with *NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.
COVID-19 ORDER: ANY REFERENCE TO OR INCORPORATION OF EXECUTIVE ORDER 14042 AND/OR THE EO-IMPLEMENTING FEDERAL CLAUSES (FAR 52.223-99 AND/OR DFARS 252.223-7999) IS EXPRESSLY REJECTED BY SELLER AND SHALL NOT APPLY AS SELLER IS A MATERIALS SUPPLIER AND THEREFORE EXEMPT UNDER THE EXECUTIVE ORDER.



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<https://survey.medallia.com/?bidsorder&fc=2518&on=27118>

REQUEST FOR COUNCIL ACTION

Meeting Date: April 13, 2022

AGENDA SECTION: New Business	ORIGINATING DEPT: Fin/Admin
ITEM DESCRIPTION: 1) 2021 Audit review 2) Council approval of 2021 Audit	PREPARED BY: N. Zaworski

1. Finance Director Zaworski will review the audit and will also present the Audit summary report prepared by auditors Smith Schafer & Associates.
2. Council discussion.

COUNCIL ACTION REQUESTED:

1. Motion to approve the 2021 Audit as prepared by Smith Schafer & Associates

March 31, 2022

Honorable Mayor and Members
Of the City Council
City of Kasson, Minnesota

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Kasson, Minnesota for the year ended December 31, 2021, and have issued our report thereon dated March 31, 2022. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated December 7, 2021, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America and *Government Auditing Standards*. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the City of Kasson, Minnesota solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding significant control deficiencies over financial reporting and other matters noted during our audit in a separate letter to you dated March 31, 2022.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you in the engagement letter dated December 7, 2021.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, and our firm, have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the City of Kasson, Minnesota is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year ended December 31, 2021. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive estimates affecting the financial statements were:

Depreciation of Capital Assets

Management's estimate of the useful life of purchased, constructed or contributed capital assets is based on the estimated productive life of these assets. We evaluated key factors and assumptions used in the estimated useful lives assigned to capital assets and determined that these lives were reasonable in relation to the financial statements taken as a whole.

Net Pension and OPEB Liabilities

Management's estimate of the OPEB net pension liabilities are actuarially determined. We have evaluated the estimates used in the studies and determined they were reasonable in relation to the financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The financial statement disclosures are neutral, consistent, and clear.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. None of the misstatements identified by us as a result of our audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Honorable Mayor and Members
Of the City Council
City of Kasson, Minnesota
Page 3

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the City of Kasson, Minnesota's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the attached letter dated March 31, 2022.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with the City of Kasson, Minnesota we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the City of Kasson, Minnesota's auditors.

Other Matters

We applied certain limited procedures to the management's discussion and analysis, the Schedule of City and Non-Employer Proportionate Share of Net Pension Liability, the Schedule of City Pension Contributions, and the Schedule of Changes in Total OPEB Liability, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual nonmajor fund statements and schedules and the supplementary information, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This report is intended solely for the information and use of the city council and management of the City of Kasson, Minnesota and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Smith, Schaffner and Associates, Ltd.

City of Kasson's Chamber of Commerce "Around & About Shop Local Friday Event"
Friday June 3rd
Downtown Main Street

Ideas for Events: To help support our downtown main street business owners during the Highway 57 Project.

-Shop Local Friday. Register at participating Chamber businesses for a chance to win one of three \$50.00 cash prizes.

-Children's games. Check with Just Like Home to see if they would be willing to coordinate this event. If not check with Community Ed or Creation Kids Preschool.

-Encourage main street business owners to set up shop outside offering discounted store items for sale.

-Check with Trail Creek Coffee Roasters to see if their coffee cart could be set up on main street that day. Check with Country Pleasures to see if they could combine with Trail Creek selling freshly made cinnamon rolls that morning.

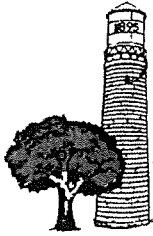
-Check with the Legion to see if they would be willing to have a band outside that evening complete with food & drink.

-Check with the K-M Highschool Marching Band and the local Just for Kix Dance Group to see if either or both could schedule a main street performance that day.

-Check with the State Theatre to see if they could be open that day for concessions and a possible children's movie showing.

-Check with our Fire & Police departments to see if they would be willing to park their vehicles just off main street accompanied by personnel to hand out safety information and any applicable giveaways they might have.

-Announce that the Chamber Phantom Shopper will be frequenting main street that day and pay for some lucky shopper's purchases.



TREE
CITY
USA

CITY OF
KASSON

401 FIFTH STREET SE
KASSON, MINNESOTA 55944-2204
PHONE: (507) 634-7071
FAX: (507) 634-4737

Events Permit/Noise Permit

Name and/or Organization: Kasson Chamber of Commerce

Address: PO Box 326 Kasson, MN 55944

Home Phone: n/a Business Phone: n/a

Cell phone: 507-413-2500

Emergency Phone Numbers and contact names if applicable:

Name: Tom Monson Phone/cell: 507-413-2500

Name: Matt Bradford Phone/cell: 507-273-6173

E-mail Address/web site: info@kassonchamber.org or tmonson@mbtbank.bank or
matt.bradford@hfsb.com/www.kassonchamber.org

Date: 06-03-2022 Time: from 10:00 AM to 11:00 PM

Additional details of event (please attach diagram of street/lot closure)

Diagram of event/street closure attached. Event description outline attached. Summary - Main Street event to attract foot traffic to storefronts impacted by Hwy 57 reconstruction project. Event will include multiple stations targeted to children and families, 'sidewalk sales' with vendors placing items for retail in front of storefronts, food/drink vendors, live entertainment both on public and private property, and other similar activities. The event from 4:00 PM to 11:00 PM will shift to primarily live music and dining totally on the American Legion's premises.

Plans for garbage disposal/portable restroom

Either partnership with City on receptacles and portables or Chamber will contract Hometown Haulers and Affordable Portables to place necessary resources.

Applicant Signature: _____

Area Below for Office Use Only

Approvals

Police Chief: _____

City Administrator: _____

Date: / /

Date: / /

**Kasson's "Around & About" Shop Local Friday Main Street Event
Friday, June 3rd.**

Scheduled Events:

10:00 a.m. – 4:00 p.m.: Main Street Business "Sidewalk Sales"

10:00 a.m. – 4:00 p.m.: Register to win 1 of 3 \$50.00 Cash Drawings

10:00 a.m. – 4:00 p.m.: Chamber "Phantom Shopper" Appearances

10:00 a.m. – 4:00 p.m.: Main Street Food & Drink Vendors

11:00 a.m. – 1:00 p.m.: Kasson Police & Fire Departments

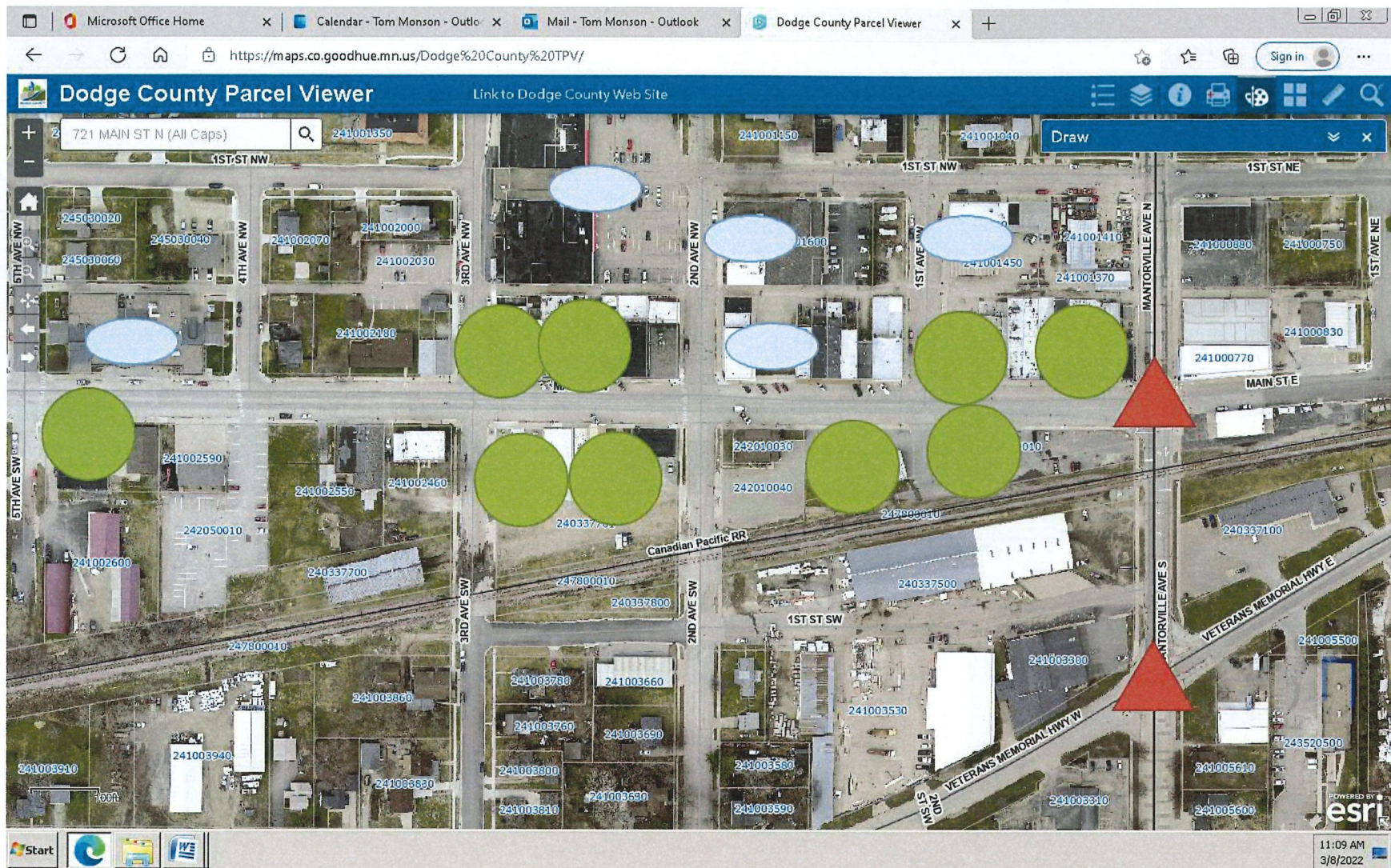
11:00 a.m. – 3:00 p.m.: Children's Games

1:00 p.m.- Main Street Entertainment

2:00 p.m.: Free Movie @ State Theatre

4:00 p.m.: Legion "Around & About" Event Begins (Special Happy Hours Prices/Dinner/Live Entertainment)

Around & About Kasson event map



Green circles: Anticipated event stationed activities –pedestrian spillover likely

Blue circles: likely event activities –pedestrian spillover unlikely

Red triangles – anticipated street closures with roundabout construction

REQUEST FOR COUNCIL ACTION

Meeting

Date: April 13, 2022

AGENDA SECTION: New Business	ORIGINATING DEPT: Fin/Admin
ITEM DESCRIPTION: Agreement for Services with Frontier Energy	PREPARED BY: N. Zaworski

Frontier Energy is contracted with CMPAS for services of conservation improvement projects for the participating municipalities. Frontier Energy assists the City of Kasson with the review and reporting of special commercial CIP projects for energy reporting to the state and for calculating rebates. They assist the City in all of our energy conservation improvement program projects. We will be asking them to assist us in energy audits and proposals for several of our city buildings. The buildings will have Energy Assessments at no cost since it is part of our day to day activities for City of Kasson. We have inquired as to an agreement and the fees should they oversee any projects for us with respect to the installation of City energy conservation improvement projects. As such, they have prepared an agreement for those services beyond what is provided through our participation with CMPAS.

See attached agreement.

COUNCIL ACTION REQUESTED:

Motion to approve the agreement with Frontier Energy.



March 10, 2022

Agreement for Services

Between

Client:

Name: Nancy Zaworski
Company: City of Kasson
Address: 401 5th Street SE
Address: Kasson, MN 55944
Phone: 507-634-7071
E-mail: financedept@cityofkasson.com

and

Consultant:

Frontier Energy, Inc.
7935 Stone Creek Dr. Suite 140
Chanhassen, MN 55317

Project Description

Provide project management support for City of Kasson buildings. Assist in connecting with vendors for lighting, HVAC, ice arena equipment manufacturers etc. Our services will include facilitating meetings between the customer and equipment suppliers and assisting with additional engineering calculations. Services will be charged per the hourly rate table of Frontier staff provided in Exhibit A. Not to exceed cost of \$7,500 for 2022 and \$7,500 for 2023.

Project Completion Date: 12/31/2023

Recitals

- A. Client desires to engage Consultant to provide consulting services.
- B. Consultant desires to provide consulting services to Client for the Project.
- C. Client desires to retain Consultant to provide certain consulting services, as set forth in Exhibit A ("Scope of Work"), and Consultant desires to provide such services to Client, all pursuant to the terms and conditions set forth herein.

Agreement

This Agreement for Services ("Agreement") is by and between Client and Consultant, each having a place of business at the addresses set forth above. Client and Consultant may individually be referred to herein as a "Party" and collectively as the "Parties". In reference to Recitals A through C above, which are incorporated herein, and for good and valuable consideration, the receipt and adequacy of which are acknowledged, the Parties agree as follows:

1. Term. This Agreement shall commence on the Effective Date and shall terminate on the Termination Date as described in Section 3 of this Agreement. Upon any such termination, Consultant shall be entitled to receive, and Client shall be obligated to pay, all fees for services rendered by that date.
2. Fees. Client shall pay all charges, as detailed below and Exhibit A, within thirty (30) days after receipt of a written invoice therefore. A 1 ½% monthly rebilling charge will be added to past-due invoices. The Scope of Work and Fees attached to this Agreement as **Exhibit A** is incorporated herein by this reference, as may be amended from time to time by mutual written agreement of the Parties.
3. Termination. This Agreement shall continue in effect until the Termination Date which can occur as follows:
 - 3.1 Automatic Termination. This Agreement shall automatically terminate upon the occurrence of any of the following events:
 - (A) The day immediately following the Project Completion Date (the “**Termination Date**”) where this Agreement has not been expressly extended in writing by the Parties;
 - (B) Bankruptcy or insolvency of either Party;
 - 3.2 Right to Terminate this Agreement without Cause. Notwithstanding any other provision of this Agreement, either Party may terminate this Agreement at any time by giving thirty (30) days written notice to the other Party (the “**Termination Notice**”). The Parties’ obligations hereunder shall terminate on the date that is thirty (30) days after the date of the Termination Notice (the “**Termination Date**”). Upon any such termination, Consultant shall be entitled to receive, and Client shall be obligated to pay, all fees for services rendered by that date.
4. Assignment. Client shall not assign, delegate or transfer its rights, obligations or interests under this Agreement without the prior written consent of Consultant which will not be unreasonably withheld.
5. Indemnification. Consultant shall indemnify, defend and hold Client, its principals, officers, directors, shareholders, and employees (the “**Client Parties**”) harmless from and against any and all liabilities resulting from third party claims for loss, damage or injury to persons or property (“**Liabilities**”) arising from the negligence or misconduct of Consultant, including any Liabilities arising from breach of this Agreement; provided, however, that Consultant’s total liability under this Agreement shall be limited to the amount of the fees paid by Client pursuant to the Fee Schedule. This limitation shall apply regardless of the cause of action or legal theory pled or asserted. Consultant’s indemnity obligation as set forth in this Section shall survive the termination of this Agreement for a period of six (6) months. In no event shall Consultant be liable to Client for (A) any lost profits, consequential or punitive damages in connection with this Agreement, (B) any Liabilities arising from the negligence or willful misconduct of the Client Parties, or (C) any Liabilities arising from the mere discovery and reporting by Consultant (as may be required by law) of any environmental or construction defects.
7. Miscellaneous Provisions.
 - 7.1 Interpretation. This Agreement sets forth the entire agreement of the Parties concerning the subject matter hereof, and this Agreement supersedes any and all prior negotiations, discussions, and agreements. Any prior agreements, promises, or negotiations not

expressly set forth in this Agreement are of no force and effect. Any oral representations of modifications concerning this agreement shall be of no force or effect, except for a subsequent modification in writing signed by the Party against whom enforcement is sought. This Agreement has been drafted by a joint effort of the Parties and shall be interpreted without regard to which Party is the drafting Party, and each Party waives the benefit of any law or judicial decision providing otherwise. The term “including,” shall be deemed to mean “including without limitation.”

- 7.2 Successors and Assigns. This Agreement shall inure to, and be binding upon, the respective assigns and successors in interest of the Parties hereto.
- 7.3 Counterparts. This Agreement may be executed in more than one counterpart, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. Electronic and facsimile signatures on this Agreement shall constitute original signatures of the Parties.
- 7.4 Compliance with Laws. The Parties shall each comply with all rules, orders, determinations, laws and ordinances of any federal, state or local authority having or exercising jurisdiction over the subject matter of this Agreement.
- 7.5 Survival of Terms. All representations, warranties and indemnification made or given by each of the Parties hereto pursuant to this Agreement and all causes of actions, rights and remedies which the Parties may have as a result of a breach of any provision of this Agreement, shall survive any termination of this Agreement, unless otherwise set forth herein.
- 7.6 Governing Law. This Agreement shall be governed by the procedural and substantive law of the State of Minnesota, excluding its conflicts of law principles.
- 7.7 Third Party Rights. No rights hereunder shall accrue to the benefit of any person or entity not a Party hereto, except as expressly set forth herein.
- 7.8 Waiver. The waiver by either Party of any breach or violation of, or default under, any provision of this Agreement shall not be deemed a continuing waiver by such Party of any other provision or of any subsequent breach or violation of this Agreement or default hereunder.
- 7.9 Severability. If any term or provision of this Agreement shall, to any extent, be held invalid or unenforceable, the remaining terms and provisions of this Agreement shall not be affected thereby, but each remaining term and provision shall be valid and enforced to the fullest extent permitted by law.
- 7.10 Headings. The section headings in this Agreement are for purposes of reference only and shall not limit or otherwise affect any of the terms hereof.
- 7.11 Force Majeure. Neither party shall hold the other responsible for damages or delay in performance caused by acts of God, strikes, insurrection, war, lockouts, accidents, or other events beyond the other's control.
- 7.12 Notices. Any and all notices provided for herein shall be in writing and shall be delivered personally, by reputable overnight courier, electronically with confirmation of delivery, United States mail, certified with return receipt requested, postage, and addressed as follows:

If to Consultant: Frontier Energy, Inc.
Matthew T Haley
7935 Stone Creek Drive #140
Chanhassen, MN 55317
612-598-8743

If to Client: City of Kasson
401 5th Street SE
Kasson, MN 55944
507-634-7071
Attn: Nancy Zaworski

Such notices shall be deemed received when delivered or rejected, but notices delivered after 5:00 p.m. shall not be considered delivered until the next business day. Either Party may change its address for the purpose of this Section by giving at least five (5) days prior written notice of such change to the other Party in the manner provided herein.

- 8.13 Amendments. This Agreement may be amended, in whole or in part, only by further written agreement duly executed by each of the Parties hereto.
- 8.14 Exhibits. All exhibits attached to this Agreement are incorporated into this Agreement by this reference and made a part of this Agreement as if fully set forth herein. The following constitute the exhibits to this Agreement:
- Exhibit A** – Scope of Work and Fees

The Parties have caused this Agreement to be executed by their duly authorized representatives as of the last date and year written below (“Effective Date”).

CONSULTANT:

Frontier Energy, Inc.,

By: Signatory

Its: Title

Dated: _____

CLIENT:

By:

Its:

Dated: _____

Exhibit A

Invoicing for this project will be based on the following hourly rate table

Role	Rate 2022
Principal	\$125.66
Sr. Project Manager	\$114.76
Sr. Energy Engineer	\$103.83
Energy Engineer	\$92.91
Sr. Energy Analyst	\$92.91
Energy Analyst	\$81.97
Office Administration	\$60.11
Intern	\$38.25



To: City Council

Date: 4/13/2022

Agenda Heading: City Administrator's Report

"Spring is when you feel like whistling even with a shoe full of slush."

-- Doug Larson

- **SEMLM Update.** I attended the recent Southeastern League meeting with Councilmembers Christensen and Egger. It was a well-attended meeting held in Goodview, MN. There were a number of topics discussed including regional transit and housing. I had an excellent conversation with the Mayor of Pine Island. They are attempting to integrate the burgeoning Native American presence and it was interesting to hear how they are doing. We also discussed the large collective sewer plant request that a number of small SE MN communities have put forward. They are asking for \$70 million, but estimates show that will save able \$50 million with the collective effort. Costs for plants like these are growing exponentially. The City Administrator of Zumbrota was there and detailed the plans. There was a very good SWOT analysis done and it indicated what local communities see as their future. Retention of population and workers was a definite highlight and what communities can do to accomplish that. I thought it was quite relevant considering how much we spend of Parks, the Aquatic Center, the Library, and our local schools. We have to view it as an investment.
- **Planning and Zoning Board.** The Planning and Zoning met to discuss an application that is requesting a comprehensive plan and PUD zoning amendment (rezoning) to accommodate an approximately 34-unit multi-family housing development as part of a previously approve PUD. The proposed structure would include three stories of housing over ground level parking. The proposed development for the multi-family structure will occupy 0.59 acres of the total PUD area of 1.58 acres. The original PUD was approved with 12 townhomes and an existing single-family home. Some of the original 12 townhomes are currently under construction. The proposed amendment to the PUD includes three additional townhomes on Lot 15 Block 1. As amended the PUD will include 34 units of multi-family stacked housing, 15 attached townhomes, and 1 single family detached unit. I advised the Commissioners that this amendment would not meet the green space requirements without some revisions. More information will be available as this moves to the Council level.

- **2022 Audit Report.** Included in tonight's packet is the 2021 audit presentation. Nancy and I reviewed this with the auditors last week and make some small corrections. As you can see the numbers from last year were very solid with good performance on most fronts. Nancy and I have taken a conservative approach on revenues which I am hopeful will give us some greater flexibility in tapping the debt markets this year and next. Of particular note is, the increases in public safety. Police and fire now make up approximately 50% of general fund spending. Cost controls in these areas are proving to be difficult because of the level of specialization required. I recommend looking at greater economies of scale as this issue burgeons.
- **House Property Tax Division Finalizes Report.** The House Property Tax Division completed its work on March 30 with the adoption of the committee report, and it contains several provisions of interest to cities, including an increase in local government aid, a new city performance measurement program, and changes to homestead market value exclusion. Article 2 of the committee report includes the local government aid (LGA) formula recommendations reflecting the research work conducted by the League of Minnesota Cities, Metro Cities, Coalition of Greater Minnesota Cities, and the Minnesota Association of Small Cities. The bill would increase the LGA appropriation by \$34.2 million to \$598.6 million, which is a 6% increase over the current law level. This would mean approximately \$36,000 extra in LGA for 2023 for Kasson.
- **EDA Report.** No meeting this month. However, there are a number of things ongoing. There is a business looking to acquire the old concrete plant site to process and store hemp products. Robert has been working with them on securing a finance package for the site acquisition and necessary equipment purchases. A bid has been entered to purchase the site. Paul Warshauer has contacted staff to discuss possible TIF assistance from the city for the old school redevelopment. After review it seems providing upfront TIF financing would not be the best option. Robert is working with Mr. Warshauer on updating his request. He is looking to come forward with a formal request to the EDA in May. Multifamily housing continues to be a hot topic with a request from the Sand Companies to extend their option for a complex on the north side of the Vail property. The Chaotic Good Brewing Company is moving forward with closing on the old carwash site, they will be remodeling over the next few months and their goal is to have the tap room open in June.
- **FYI: Commission to Consider Significant Changes to PERA Police & Fire Plan.** A proposal would, among other changes, reduce employee contributions to the Police & Fire Plan and replace them with state aid. Under the delete-all amendment, the employee contribution rate to the PERA P&F Plan would be permanently reduced from 11.8% to 9.4%. The employer contribution rate would not be changed from the current 17.7%. To allow for the modification to the contribution rates, the bill would modify the language that targets the current 60% employer/40% employee contribution ratio to specify that the employee rate be no more than 40% and the employer rate be no less than 60%. The change in the employee contributions would be effective July 1, 2022. The shortfall in the

contributions and the increased COLA would be made up from an increase in state aid into the P&F Plan. Under the draft amendment, the state aid would increase from \$9 million per year to \$100 million per year until the plan is fully funded. This would have a significant impact on City costs long-term.

- **Peoples Territory acquisition update.** I've included information in your packet regarding this issue. Apparently in 2012, Administrator Lenth signed an agreement with Peoples regarding territorial disputes in our area. As part of the agreement, an opt-out was required that gave 36 months before any transactions could be completed without consent. I am not sure that this is entirely legal, however, I believe that it's more prudent to honor the agreement and not expend significant monies fighting Peoples in court. I have sent a letter to advise Peoples of our opting out of this agreement. In the meantime, I will pivot to acquiring additional Xcel territory, namely the ZED, Schuette, and Englestad parcels. We have a price from last year and it should be easier to work with them. Please let me know if you have any questions.

Meetings of Event Attended or Planned

March 23	City Council Meeting
March 24	City Engineer DRC-Marti/Bigelow Department Heads Business after Hours-Home Federal
March 25	Fire Station space review meeting Kasson Library-meeting with contractor
March 29	2022 Bonding discussion SEMLM meeting
March 31	DRC-Kwik Trip
April 4	Mantorville Township Board meeting
April 6	MCMA Annual meeting-planning
April 7	City Engineer Carter Clarke-billboard lease
April 11	Planning and Zoning
April 13	CMPAS meeting City Council Meeting-Audit presentation

FYI: City Wide Clean-up Starts the Week of May 2nd



People's Energy Cooperative

Your Touchstone Energy® Cooperative 

April 27, 2012

Office of Energy Security
Minnesota Department of Commerce
85 – 7th Place East, Suite 500
St. Paul, MN 55101-2198

Subject: In the Matter of a Petition for Approval of a Service Territory Agreement between the City of Kasson and People's Energy Cooperative.

The City of Kasson and People's Energy Cooperative do hereby jointly petition the Minnesota Public Utilities Commission through the Minnesota Department of Commerce to approve the attached Service Territory Agreement and the transfer of service territory rights of the **"South Bend Commercial Subdivision"** to the City of Kasson, Minnesota. This Subdivision lies within the assigned service territory of People's but is served by the City of Kasson. The Agreement addresses compensation to be paid by Kasson to People's for this transfer. Additionally, we petition for the approval of transfer of customers and electric facilities within the **"South Fork Residential Subdivision"** that lies within the assigned service territory of People's but is presently served by the City of Kasson.

There presently are sixty-four (64) accounts located in the South Fork Residential area and one (1) account in the South Bend Commercial area. Customers were notified of a potential transfer via letter mailed on April 18, 2012. We have requested customers affected to submit questions or comments by May 16. Two (2) comments have been received to date. Those comments are enclosed with this filing. Additional comments subsequently received will be forwarded to the Department.

Following is a list of attachments to this petition.

- Attachment No. 1 Service Territory Agreement
- Attachment No. 2 Map of area with service territory lines
- Attachment No. 3 City of Kasson Ordinance No. 780 annexing areas (the annexation is for both South Bend and South

Fork). Legal description included.

- Attachment No. 4 Letter of April 18 notifying customers of potential transfer.
- Attachment No. 5 List of customers and addresses of those affected.
- Attachment No. 6 E-mail letters from customers

We would appreciate any efforts to include this petition for consideration on the MPUC'S agenda as soon after May 16 as possible.

If you have any questions regarding this filing, please contact either party as listed below.

Respectfully submitted,

**PEOPLE'S ENERGY
COOPERATIVE**

1775 Lake Shady Ave. S.
Oronoco, MN 55960

By:



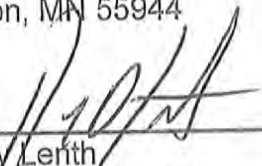
Elaine J. Garry
Its President & CEO

(507) 367-7035
egarry@peoplesrec.com

THE CITY OF KASSON

401 5th Street SE
Kasson, MN 55944

By:


Randy Lenth
Its city Administrator

(507) 634-7071
clerkadministrator@cityofkasson.com

ATTACHMENT NO. 1

**SERVICE TERRITORY AGREEMENT
BETWEEN
THE CITY OF KASSON AND PEOPLE'S COOPERATIVE SERVICES**

This Service Territory Agreement (the "Agreement") is entered into as of February 22nd, 2012, by and between the City of Kasson, Minnesota (the "City") and People's Cooperative Services, Rochester, Minnesota ("People's"), individually or collectively referred to as a "Party" or "Parties."

WHEREAS, the City owns and operates a municipal electric system that provides service within its municipal corporate boundaries pursuant to its authority under the provisions of Minnesota Statutes Chapter §412.321; and

WHEREAS, People's is a "public utility" under Minnesota Statutes Chapter §216B.02, subd. 4. and provides electric service within its assigned service territory; and

WHEREAS, pursuant to the electric service area assignments of the Minnesota Public Utilities Commission ("MPUC") and Minnesota Statutes Chapter §216B.40 both "Parties" provide electric service within their respective assigned service areas; and

WHEREAS, following annexation, the City of Kasson ("City") presently has the right under Minnesota Statutes Chapter §216B.44 to acquire service territory rights of People's Cooperative Services ("People's"); and

WHEREAS, on or about September 13, 2000, the City of Kasson ("City") through Ordinance 780, annexed areas known as South Fork (residential area) and South Bend (commercial area) located within People's assigned service area as shown on Attachment 1;

WHEREAS, the City wishes to provide electric service to the commercial area known as South Bend Commercial Development and acquire the service territory rights of People's through the "MPUC";

WHEREAS, the parties are governed by the desire to meet customers' current and future needs and cooperate toward that end;

NOW, THEREFORE, THESE PARTIES have negotiated a mutual settlement as described below, establishing the terms and compensation for these areas and future areas for municipal acquisition of People's service territory rights subject to the approval of the Minnesota Public Utilities Commission ("MPUC").

1. PERMANENT ELECTRIC SERVICE TO THE SOUTH BEND COMMERCIAL DEVELOPMENT

1.1 Transfer of Service Rights. Upon the MPUC's approval of the parties' agreement to these settlement terms, the exclusive right under Minnesota Statutes Chapter 216B to provide permanent electric service to an approximate total of 35.13 acres, more or less, of land annexed to the City in calendar year 2000 through City Ordinance 780 and known, and hereafter referred to, as "South Bend Commercial Development", shall transfer to the City, and the terms of the approved agreement shall control the parties' future obligations with respect to that development area.

1.2 Payment for Platted Lots. Upon such approval the City shall make payment to People's calculated on the basis of a lump sum of \$1,400 per platted lot from the Preliminary Plat dated 2/27/2004 consisting of 20 lots

and 2 outlots in the South Bend Commercial Development. The payment amount due is as shown on Attachment 2.

1.3 Payment for Non-metered Services and Loads not Associated with Individual Lots. By agreement of the parties, all energy in the South Bend Commercial Development used by non-metered services and loads not associated with individual lots shall be calculated into estimated annual kilowatt hour (kWh) usage for purposes of determining compensation. Non-metered services and loads not associated with individual lots in existence in the South Bend Commercial Development at the time of MPUC approval shall be paid for with a single lump sum payment using estimated average kWh usage from the inception of the load through the time of MPUC approval. This lump sum amount is to be calculated by taking the estimated average kWh usage times 24 mills multiplied by 10 for a 10 year compensation period, and reduced to present worth value based on a 4% interest rate, said payment being made no later than two weeks following final MPUC approval. The amount due is as shown on Attachment 2.

1.4 Final Settlement. Upon agreement and satisfaction of these terms and approval by the MPUC, which approval each party shall actively seek and support, the City and People's fully and finally settle, resolve, and conclude all issues and matters dealt with concerning permanent electric service to the South Bend Commercial Development.

2. REVISED MAP

Upon agreement to the terms set out herein, the City shall prepare a revised service territory map depicting the transfer of service territory for the South Bend Commercial Development. After People's review, approval, and execution of the revised service territory map, which shall not be unreasonably withheld or delayed, the parties shall file a Joint Petition for Service Territory Transfer with the MPUC pursuant to Minnesota Statutes Chapter §216B.39, subd.3. The City shall reimburse People's for all reasonable expenses incurred in the map revision process.

3. SETTLEMENT OF THE SOUTH FORK RESIDENTIAL DEVELOPMENT

3.1 Payment for Facilities. People's shall pay the City for the depreciated cost of electric distribution facilities located within the South Fork Residential Development, excluding meters, which shall be returned by People's to the City's designated storage yard. Payment for such facilities shall be as shown on Attachment 3 detailing installed facility costs, the materials included and depreciation calculation.

3.2 Payment for Services. The City shall, on a monthly basis, compensate People's for energy used for City owned street lighting located within People's assigned service area. Payment shall be calculated from People's most current Rate Schedule "G" for each month energy is used. The billing shall consist of a monthly facilities charge and an energy charge calculated from lighting fixture lamp types and sizes and based

upon energy used calculated from "dusk-to-dawn" operation of the lights, 350 hours per month. Any other non-metered City services shall be calculated for energy compensation in a like manner.

3.3 Final Settlement. Both parties recognize and acknowledge that the right of any transfer of facilities, customers and service territory lies solely with the Minnesota Public Utilities Commission. Prior to the transfer of any City facilities or customers served by the City within said development, the City and People's shall jointly request approval of such transfer from the Minnesota Public Utilities Commission and shall provide a suitable comment period as required by the MPUC from customers located within the development that are subject to transfer from the City to People's.

4. FUTURE ANNEXATIONS; STANDSTILL

People's and the City further agree that, unless mutually agreed between the two parties, the City will not acquire nor extend electrical service into any additional service territory of People's. This provision 4 of this Agreement may be terminated by either party upon written notice of termination. The termination shall be effective on a date 36 months after notice of termination is delivered. The City further agrees to repeal Resolution No. 2.6-99 dated 2/06/1999 requiring the City to furnish electrical power to all newly annexed areas, as a matter of policy. The City shall consider whether the electric provider in service territories of People's annexed to the City shall be People's or the City. It shall

be People's until such time as this agreement in Paragraph 4 is terminated, pursuant to the provisions herein.

The City and People's will attempt to avoid duplication of services or leap frog development.

5. **ECONOMIC DEVELOPMENT.**

The parties agree economic development is in the best interests of both parties. The parties will attempt to work together to promote economic development from time to time, and if possible, and its parties are willing, to provide assistance to development projects.

6. **INDEMNIFICATION**

The City hereby agrees to indemnify and hold People's harmless from any and all claims, actions, or causes of action made by any third party against People's arising solely from People's transfer of its service territory to the City as described in Paragraph 1 of this agreement and the City's transfer of its facilities and customers as described in Paragraph 3 of this Agreement. People's hereby agrees to indemnify and hold the City harmless from any and all claims, actions, or causes of action made by any third party against the City arising solely from People's transfer of its service territory to the City as described in Paragraph 1 of this Agreement and the City's transfer of its facilities and customers to People's as described in Paragraph 3 of this Agreement.

7. NEGOTIATED RESOLUTION AND NO PRECEDENT

The Parties acknowledge that this Agreement and its terms are the result of negotiation between the Parties, each taking into consideration the costs and risks of litigation otherwise required to resolve the matters addressed in this Agreement. Consequently, this Agreement's terms do not necessarily reflect the position of either Party as to the appropriate application of the laws determining rights and obligations of the Parties concerning compensation and service territory matters, and shall not be offered by any Party in any other proceeding related to service territory matters.

8. REMEDIES; SPECIFIC PERFORMANCE

In recognition of the irreparable harm that a breach of the terms of this Agreement would cause each party, both parties agree that in the event it fails to comply with any provision(s) of this Agreement, the other party shall be entitled to specific performance of such provisions. It is hereby understood and agreed that damages may be an inadequate remedy in the event of a breach of this Agreement, and that any breach will cause irreparable harm and damage. Accordingly, the parties mutually agree that in terms of a breach, the non-breaching party shall be entitled to injunctive and other equitable relief and to attorney fees and costs, without waiving any additional rights or remedies available at law or in equity or by statute.

9. ARBITRATION

Whenever the Parties disagree on the interpretation of this Agreement or disagree upon calculations or payments required under this Agreement, the Parties shall submit their dispute in binding arbitration before an Administration Law Judge, or other qualified representative provided by the State of Minnesota Office of Administrative Hearings, or other party agreed to by the Parties.

10. SUCCESSORS AND ASSIGNS

This Agreement shall bind and inure to the benefit of the successors, assigns, personal representatives, heirs, and legatees of the parties hereto, provided that no benefit shall inure to any person acquiring any interest in violation of the provisions hereof.

11. FURTHER ASSURANCE

Each party agrees to perform with respect to the subject matter hereof any further acts and to execute and deliver any document which may be reasonably necessary to carry out the provisions of this Agreement.

12. AMENDMENT OF AGREEMENT

This Agreement may be amended at any time and from time to time by the written agreement of the parties hereto.

13. ATTORNEYS' FEES

If legal action shall be necessary to enforce any of the provisions of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees and costs incurred thereby.

14. HEADINGS

The descriptive headings used and inserted in this Agreement are for convenience only and shall not be deemed to affect the meaning of construction of the provisions hereof.

15. SEVERABILITY

It is intended that each section of this Agreement shall be viewed as separate and divisible and, in the event that any section shall be held invalid or unenforceable, the remaining provisions shall not be affected and shall continue in full force and effect.

16. GOVERNING LAW

It is the intention of the parties that the laws of the State of Minnesota shall govern the validity of this Agreement, the construction of its terms, and the interpretation of the rights and duties of the parties.

17. SEPARATE COUNTERPARTS

This Agreement may be executed in separate counterparts which shall collectively and separately be considered one and the same Agreement.

18. TERM OF AGREEMENT

This Agreement shall remain in effect for a period of twenty-five (25) years from the date of MPUC approval.

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Dated: FEBRUARY 22 2012

Dated: February 22, 2012


THE CITY OF KASSON

PEOPLE'S COOPERATIVE SERVICES

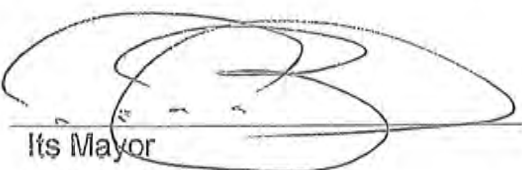
By:


Its City Administrator

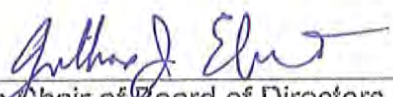
By:


Its President & CEO

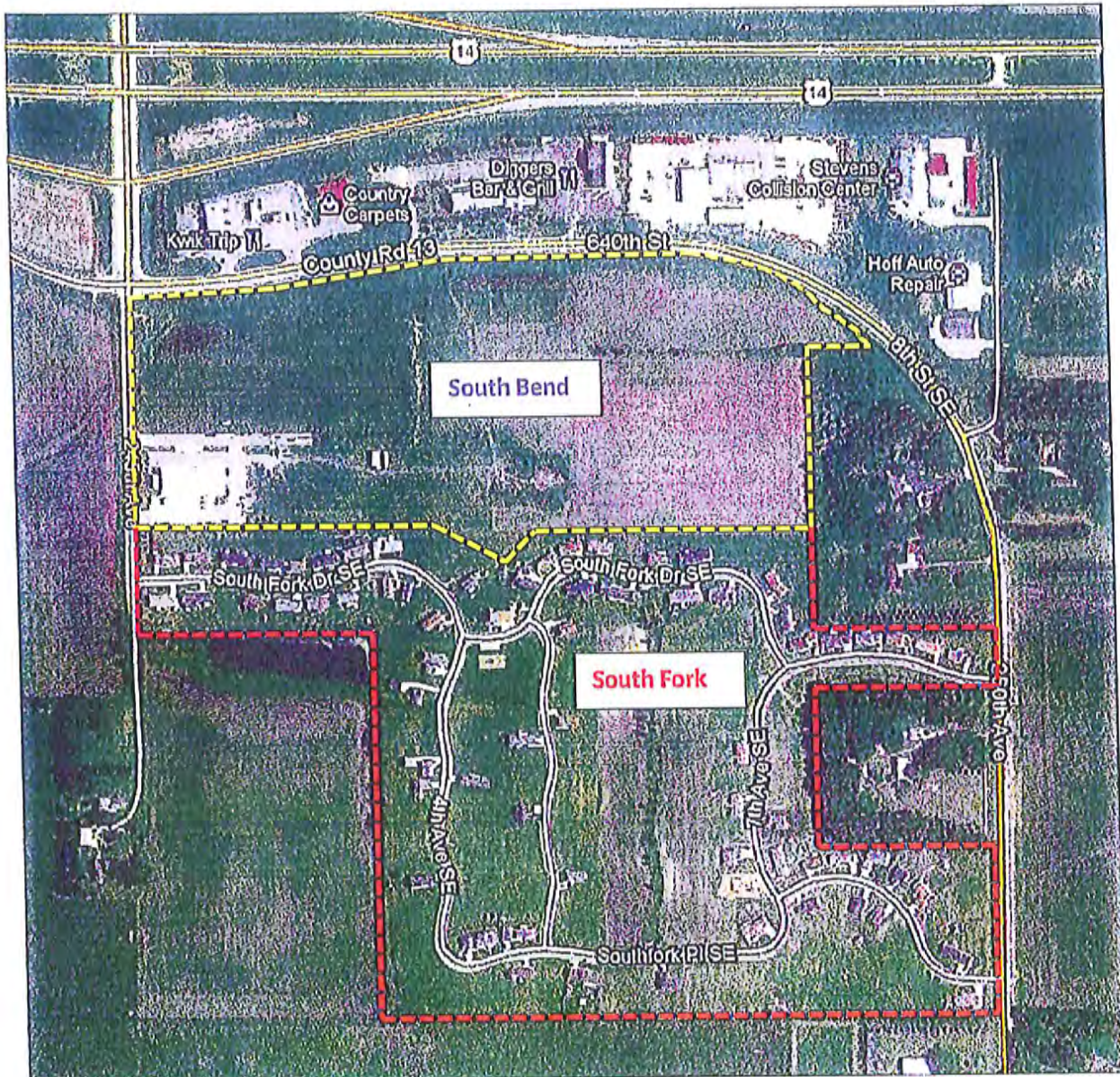
By:


Its Mayor

By:


Its Chair of Board of Directors

ATTACHMENT 1:

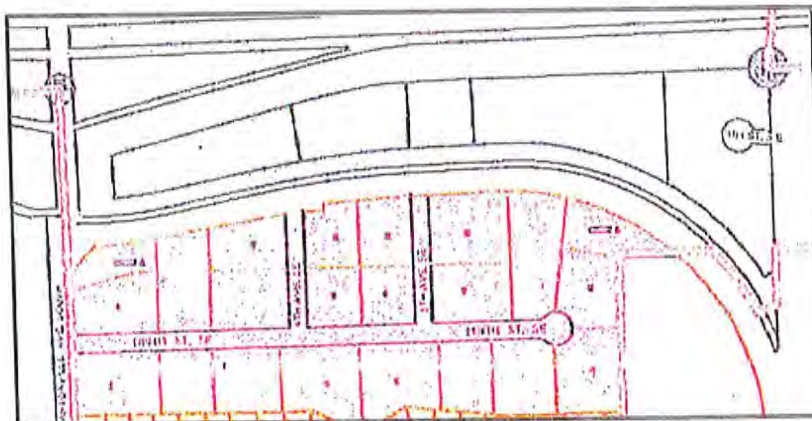


South Fork and South Bend Annexations

ATTACHMENT 2:

South Bend Commercial Area City of Kasson – People's Cooperative Services

A	\$1,400 per lot occupied or vacant. 20 - Lots, 2 Outlots Second Platting $\$1,400 \times 20 \text{ Lots} =$	\$ 28,000.00
B	2 – 100 Watt Street Lights Calculated at 42 kWh per month per light $42 \text{ kWh per month} \times \$0.024, 4\% \text{ Interest } 10 \text{ year}$ compensation, brought to present worth value = $\$98.11 \text{ per light} \times 2 =$	\$ 196.22
C	Charter Communications Cable Access – Account 2511-00 Calculated at 200 kWh per month average $200 \text{ kWh per month} \times \$0.024, 4\% \text{ Interest } 10 \text{ year}$ compensation, brought to present worth value =	\$ 467.19
D	KM Telecom telephone Access – Account 2512-00 Calculated at 838 kWh per month average $838 \text{ kWh per month} \times \$0.024, 4\% \text{ Interest } 10 \text{ year}$ compensation, brought to present worth value =	\$ 1,957.52
E	City of Kasson Sewage Lift Station – Account 1213-00 Calculated at 3.4 kWh per month average $3.4 \text{ kWh per month} \times \$0.024, 4\% \text{ Interest } 10 \text{ year}$ compensation, brought to present worth value =	\$ 7.94
TOTAL		\$ 30,628.87



South Bend Commercial Park

ATTACHMENT 3:

Depreciated Value of Electrical Plant for South Fork Residential Area

Quantity	Description	Original Cost	Depreciated Amount*	Remaining Un-depreciated Value
23 ea.	Transformers	\$21,034.00	\$5,258.50	\$15,775.50
1 Lot	Misc. Materials	6,293.30	1,573.33	4,719.97
	Enclosures			
3 ea.	Single Phase	843.00	210.75	632.25
4 ea.	Three Phase	2,396.00	599.00	1,797.00
1 Lot	Misc. Materials	1,633.75	408.44	1,225.31
48 ea.	Secondary Pedestals	3,667.20	916.80	2,750.40
1 Lot	Misc. Materials	467.52	116.88	350.64
	Wire			
1 Lot	Primary	22,883.46	5,720.87	17,162.59
1 Lot	Secondary	18,054.84	4,513.71	13,541.13
1 Lot	Contracted Services	33,373.81	8,343.45	25,030.36
TOTAL		\$110,646.88	\$27,661.73	\$82,985.15

*10 Years of 40 Year Depreciation Schedule

NOTE: Street Lights are Not Included in Above Calculation.

CITY OF KASSON
RESOLUTION #1.8-12

RESOLUTION RELATING TO ELECTRIC SERVICE IN NEWLY ANNEXED
AREAS OF THE CITY OF KASSON

WHEREAS, Kasson Public Utilities provides electricity to citizens of the City of Kasson, MN, and;

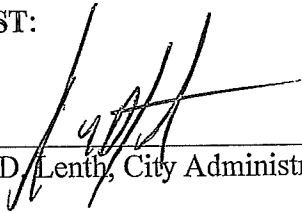
WHEREAS, as new subdivisions have been annexed to the City, the City has purchased electric territory from People's Cooperative Services (People's Energy Cooperative) and Northern States Power (Excel Energy), and served the newly annexed areas under provisions of City Resolution 2.6-99;

WHEREAS, recent Court cases and rulings by the Minnesota Public Utilities Commission have increased the purchase price of electric territory to a level that may create an economic hardship for the City and developers to continue the practice of Kasson Public Utilities serving newly annexed areas.

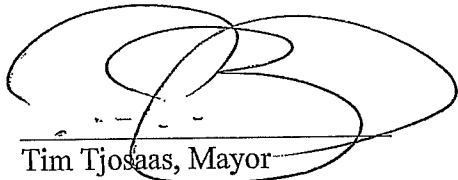
NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Kasson, MN, hereby repeals Resolution 2.6-99 and shall no longer absolutely provide electricity to newly annexed areas as a matter of policy but shall consider the electric provider for each annexation through negotiations or approve the current electric service territory owner to continue electric service to the newly annexed area.

ADOPTED this 25th day of January, 2012.

ATTEST:



Randy D. Lentz, City Administrator



Tim Tjosaas, Mayor

The motion for the adoption of the foregoing resolution was made by Council Member Marti and duly seconded by Council Member Nelson. Upon a vote being taken, the following members voted in favor thereof: Hopkins, Marti, Nelson, Tjosaas, Torkelson. Those against same: None.

CITY OF KASSON
RESOLUTION #2.4-12

RESOLUTION APPROVING A SERVICE TERRITORY AGREEMENT
BETWEEN PEOPLE'S ENERGY COOPERATIVE AND
THE CITY OF KASSON, MN

WHEREAS, Kasson Public Utilities provides electricity to citizens of the City of Kasson, MN, and;

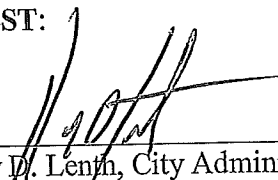
WHEREAS, the annexation of South Fork and South Bend subdivisions occurred on electric territory owned by People's Energy Cooperative, and;

WHEREAS, the City Council of the City of Kasson wishes to enter into agreement with People's Energy Cooperative to purchase the South Bend subdivision electric territory from People's Energy and sell the electric plant constructed by Kasson Public Utilities in South Fork subdivision electric territory to People's Energy Cooperative.

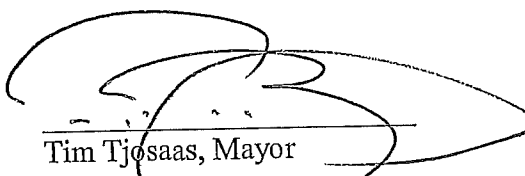
NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Kasson, MN, hereby approves the Service Territory Agreement with People's Energy Cooperative to be submitted to the Minnesota Public Utility Commission for approval.

ADOPTED this 22nd day of February, 2012

ATTEST:



Randy D. Lenth, City Administrator

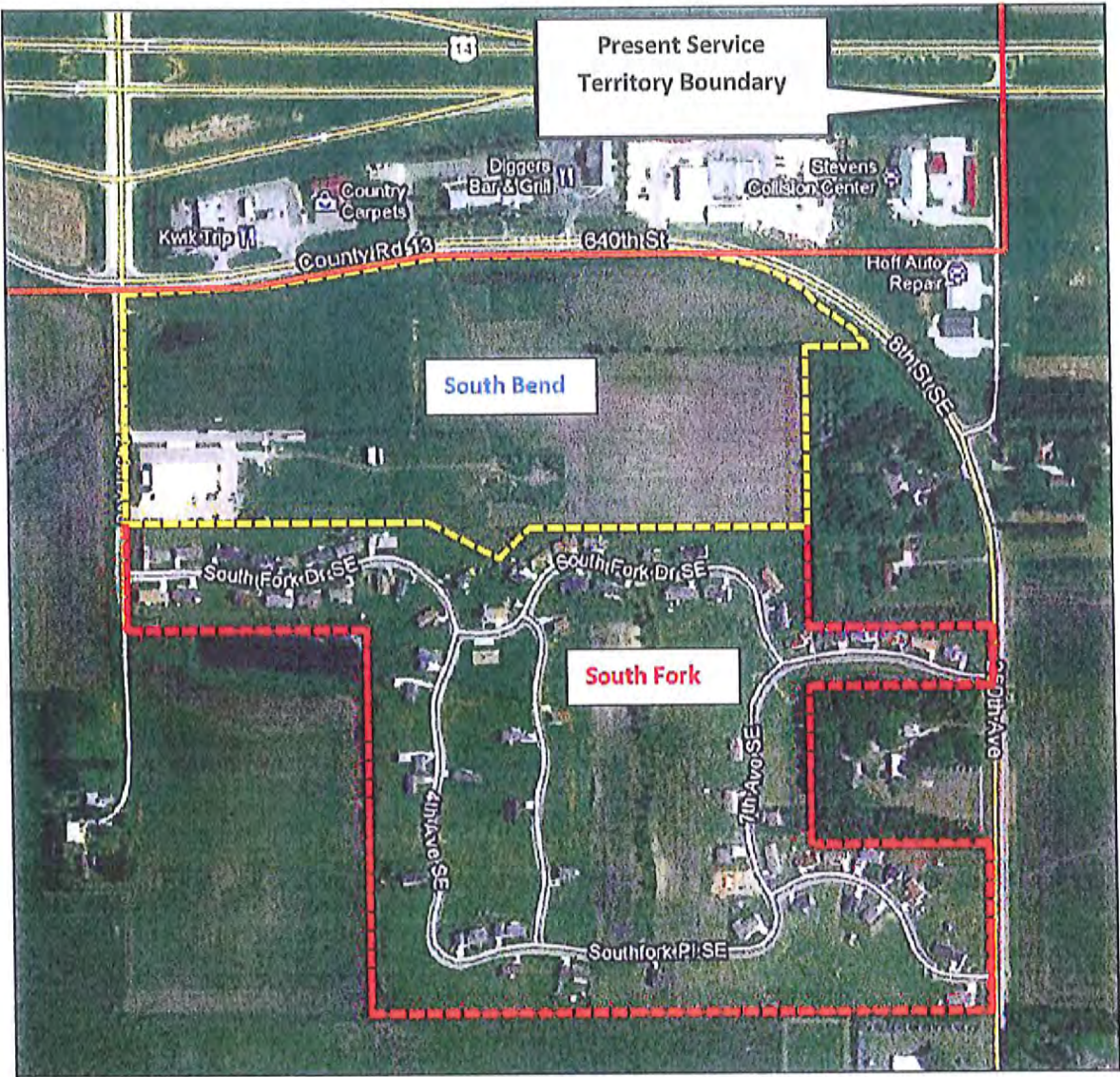


Tim Tjosaas, Mayor

The motion for the adoption of the foregoing resolution was made by Council Member Marti and duly seconded by Council Member Hopkins. Upon a vote being taken, the following members voted in favor thereof: Hopkins, Marti, Nelson, Tjosaas, Torkelson. Those against same: None.

ATTACHMENT NO. 2

Attachment No. 2



ATTACHMENT NO. 3

South Fork +
South Bend

126153

OFFICE OF COUNTY RECORDER
DODGE COUNTY, MINNESOTA

I hereby certify that the within instrument
was filed in this office for record, on the

30th day of Oct A.D. 2000

at 8:00 o'clock A.M. and was duly recorded in

Book 166 of Misc page 669

Sue A. Olfert
COUNTY RECORDER

By Ju
City of Kasson DEPUTY

REC. INDEX _____
RECORDED _____
TRACT INDEX _____
COMPARED _____

ORDINANCE NO. 780

**AN ORDINANCE ANNEXING TO THE CITY OF KASSON,
MINNESOTA, CERTAIN UNPLATTED LANDS NOT EXCEEDING 200
ACRES IN AREA, LOCATED IN SECTION 4, TOWNSHIP 106 NORTH,
RANGE 16 WEST, DODGE COUNTY, MINNESOTA**

**THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA DOES
ORDAIN:**

Section 1: A petition has been filed with the City Council of the City of Kasson, signed by all owners of the land described herein, requesting the City Council to annex said land to the City of Kasson. The land described in said petition for annexation is located in Canisteo Township, Dodge County, Minnesota and is described as follows:

The north half of the north half of the Northeast Quarter of Section 4, Township 106 North, Range 16 West, Dodge County, Minnesota, which lies westerly and southerly of the centerline of Dodge County Highway No. 13 and the westerly extension of said centerline to its intersection with the west line of said Northeast Quarter.

AND ALSO,

The south half of the north half of the Northeast Quarter (S1/2 N1/2 NE1/4); and North one-eighth of the south half of the Northeast Quarter (N1/8 S1/2 NE1/4); and east fifty (50.0) acres of the south seven-eighths (S7/8) of the south half (S1/2) of the Northeast Quarter (NE1/4), all in Section Four (4), Township One Hundred Six North (T106N) of Range Sixteen West (R16W), except the following described tract: That part of the east half of the Northeast Quarter (E1/2 NE1/4) of Section Four (4), Township One Hundred Six North (T106N) of Range Sixteen West (R16W); described as follows: Commencing at the northeast

corner of said Section 4, thence 657.30 feet south along the east line of said Section 4 to the point of beginning; thence continuing south along said east line of Section 4 a distance of 795.00 feet, thence westerly 548.00 feet at a deflection angle of 89 degrees 35 minutes 00 seconds right, thence northerly 795.00 feet at a deflected angle of 90 degrees 25 minutes 00 seconds right, thence easterly 548.00 feet at a deflection angle of 89 degrees 35 minutes 00 seconds right to the point of beginning.

And EXCEPT:

----- That part of the east half of the northeast quarter (E1/2-NE1/4) of Section Four (4), Township One Hundred Six North (T106N) of Range Sixteen West (R16W) described as follows: Commencing at the northeast corner of said Section Four (T106N-R16W), thence 1,452.30 feet south along the east line of said Section Four, thence 74.81 feet westerly at a deflection angle of 89 degrees 35 minutes 00 seconds right to a point on the west right of way line of a public roadway, said point hereafter called the point of beginning, thence northerly 71.64 feet at a deflection angle of 90 degrees 24 minutes 37 seconds right along said west right of way line, to the P.C. (point of curvature) of a curve to the left with a radius of 966.74 feet, thence 209.84 northerly along said curve to the left with a radius of 966.84 feet, said curve being the west right of way line of said public roadway, through a central angle of 12 degrees 25 minutes 12 seconds to a point on said curve, thence westerly 450.51 feet at a deflection angle of 77 degrees 58 minutes 25 seconds left from the tangent to said curve at said point, thence southerly 280.00 feet at a deflection angle of 89 degrees 35 minutes 00 seconds left, thence easterly 473.19 feet at a deflection angle of 90 degrees 25 minutes 00 seconds left to the point of beginning, containing 3.005 acres

Section 2: The quantity of unplatted land so described in said petition is approximately 103.7 acres more or less.

Section 3: The City Council of the City of Kasson does hereby determine that the land described in Section 4, Township 106 North, Range 16 West, is so conditioned as to be properly subjected to the municipal government and the annexation of said land will be in the best interest of the City of Kasson and the land affected.

Section 4: Therefore, the land described in Section 4, Township 106 North, Range 16 West, is hereby annexed, added to and made a part of the City of Kasson, Minnesota as effectually as if it had originally been a part thereof.

Section 5: Present and future owners of the area annexed by this ordinance are hereby notified that in addition to the usual assessments, it is the intention of the City Council to assess against said annexed property, all or a portion of the cost of any water lines, trunk line sanitary sewer, service connections and street construction, heretofore or thereafter undertaken to serve the area.

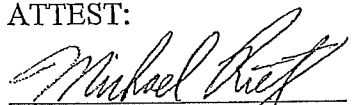
Section 6: Present and future owners of the area annexed by this ordinance are hereby notified that it is the intention of the City Council to provide adequate, routine police protection and patrol of the premises and to respond to all emergencies.

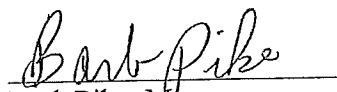
Section 7: Pursuant to Section 24-83 of Ordinance No. 728, known as the Zoning Ordinance of the City of Kasson, Minnesota, the lands described herein shall be zoned as residential and commercial upon annexation.

Section 8: This ordinance shall take effect and be in force from and after its official publication and from and after the filing of a Certified Copy thereof with the State of Minnesota Office of Strategic and Long Range Planning, the Canisteo Township Clerk, the Dodge County Auditor and the Secretary of State.

Passed and adopted by the City Council of the City of Kasson, Minnesota, the 13th day of September, 2000.

ATTEST:


Michael Rietz, City Admin.


Barb Pike, Mayor

Published in the *Dodge County Independent* this 4th day of October, 2000.

ATTACHMENT NO. 4

Date April 18, 2012

XXXXXXXXXX
XXXXXXXXXXXXXXXXXX
XXXXX

Account No. XXXXXXXXXX

Dear _____:

Minnesota Statutes allow a City that owns and operates an electric utility to acquire, upon annexation, the service rights of another electric utility. When the South Fork Estates subdivision was initially developed, the City of Kasson decided to exercise the option to become your electric service provider. However, after discussions with People's Energy Cooperative, the City has decided to allow People's to serve this area that lies within People's assigned service territory. People's and the City are working together to coordinate the transfer of your electric service.

The Minnesota Public Utilities Commission has requested that we allow you a comment period regarding this transfer of electric service providers. If you have comments or questions, please send them in writing via the USPS or e-mail to either or both of the following address(s) by May 16.



Peoples Energy Cooperative
1775 Lake Shady Ave S
Oronoco, MN 55960

Don Hillman, Vice President of Planning
& Support (507) 367-7000
dhillman@peoplesrec.com



City of Kasson
401 5th Street SE
Kasson, MN 55944

Randy Lenth, City Administrator
(507) 634-7071
clerkadministrator@cityofkasson.com

We expect the transfer to take place in mid-summer. We will contact you again to let you know the exact date and approximate amount of time that the transfer will take. Unfortunately, a brief interruption of power will be required, primarily for change out of electric meters.

In addition to the agreement reached above, People's will be assisting the City with afterhours outage response. Both the City and People's supports these changes and believes this new partnership will allow both utilities to leverage their expertise for the benefit of both utilities and those we serve.

We welcome your comments. Thank you.

Sincerely,

People's Cooperative Services

Elaine J. Garry
President/CEO

City of Kasson

Randy Lenth
City Administrator

ATTACHMENT NO. 5

DENNIS PETERS
1 SOUTH FORK DR SE
KASSON MN 55944

LARRY SCHAEFER
29 SOUTH FORK DR SE
KASSON MN 55944

JOAN NAYLOR
2 SOUTH FORK DR SE
KASSON MN 55944

MIKE & BARB NUEHRING
30 SOUTH FORK DR SE
KASSON MN 55944

DON/JENNIFER HAHN
3 SOUTH FORK DR SE
KASSON MN 55944

SHARON KLEIST
4 SOUTH FORK DR SE
KASSON MN 55944

GERI STEELE
32 SOUTH FORK DR SE
KASSON MN 55944

SOUTH FORK HOMES
4057 28TH ST NW STE 100
ROCHESTER MN 55901

RICK & LORI NIELSEN
33 SOUTH FORK DR SE
KASSON MN 55944

BERDELL MEHRKENS
6 SOUTH FORK DR SE
KASSON MN 55944

OUTER LIMIT RENTAL LLC
RICK HARBARTH OWNER
328 INVERNESS DR
MANKATO MN 56001

SCOTT MILLER
7 SOUTH FORK DR SE
KASSON MN 55944

CHRISTOPHER SCHOMAKER
35 SOUTH FORK DR SE
KASSON MN 55944

JULIE SKOGEN
937 GOLFVIEW AVE
ZUMBROTA MN 55992

JEAN VANGNESS
8 SOUTH FORK DR SE
KASSON MN 55944

SUZANNE LEITZEN
38 SOUTH FORK DR SE
KASSON MN 55944

BIGELOW HOMES
4057 28TH ST NW STE 100
ROCHESTER MN 55901-7946

JOAN KEENER
46 4TH AVE SE
KASSON MN 55944

MICHELLE/TOM OLSON
11 SOUTH FORK DR SE
KASSON MN 55944

ROBERT HOVLAND
40 SOUTH FORK DR SE
KASSON MN 55944

MICHELLE JUNGE
1401 7TH AVE SE
KASSON MN 55944

CHARTER COMMUNICATIONS
ATTN 85105921A459276
PO BOX 31912
ST LOUIS MO 63131-1912

K-M TELECOM
18 2ND AVE NW
KASSON MN 55944

CARLA HENDERSHOT
120 SOUTH FORK DR SE
KASSON MN 55944

TRISHA HAIRSINE
12 SOUTH FORK DR SE
KASSON MN 55944

HARRY DESSNER
118 SOUTH FORK DR SE
KASSON MN 55944

BIGELOW ENTERPRISES
4057 28TH ST NW STE 100
ROCHESTER MN 55901

LINDA MOODY
14 SOUTH FORK DR SE
KASSON MN 55944

GLEN NESETH
15 SOUTH FORK DR SE
KASSON MN 55944

KEN & JEAN SCHMOLL
139 SOUTH FORK DR SE
KASSON MN 55944

LLOYD MEYER
17 SOUTH FORK DR SE
KASSON MN 55944

VICKI MILLER
18 SOUTH FORK DR SE
KASSON MN 55944

KANE K KLINE
307 13TH ST NE
BYRON MN 55920

KENNETH FREERKSEN
178 SOUTH FORK DR SE
KASSON MN 55944

REYNOLD & JUDY KUCHINKA
706 SOUTH FORK PL SE
KASSON MN 55944

NANCY SANFORD
43 4TH AVE SE
KASSON MN 55944

RICKY HARBARTH
2035 ROE CREST DR
NORTH MANKATO MN 56003

KARLYN BREWINGTON
24 SOUTH FORK DR SE
KASSON MN 55944

WAYNE/JEANNE DUNBAR
C/O REBECCA WORSTMAN
506 MONROE CT
MANTORVILLE MN 55955

HENRY I BELL
26 SOUTH FORK DR SE
KASSON MN 55944

LORRAINE FLICEK
27 SOUTH FORK DR SE
KASSON MN 55944

SUSAN M SMITH
28 SOUTH FORK DR SE
KASSON MN 55944

CLAIR/CONNIE FORTNER
65 SOUTH FORK PL SE
KASSON MN 55944

HEATHER VOIGT
600 SOUTH FORK PL SE
KASSON MN 55944

JACOB FROESE
KATHLEEN FROESE
87 SOUTH FORK PL SE
KASSON MN 55944

PAM/WAYNE OTTERBEIN
76 SOUTH FORK PL SE
KASSON MN 55944

AMANDA HEASER
TYLER MEYERAAN
78 5TH AVE SE
KASSON MN 55944

CHRIS HEALY
SHIRLEY HEALY
53 4TH AVE SE
KASSON MN 55944

LORRAINE NESS
704 SOUTH FORK PL SE
KASSON MN 55944

JAMI BIGELOW-PETERSON
69 4TH AVE SE
KASSON MN 55944

MATT CHURCHILL
81 5TH AVE SE
KASSON MN 55944

KIMBERLY FLATIN
42 4TH AVE SE
KASSON MN 55944

WELLS FARGO HOME MORTGAGE
X2302-04N REF#0076367325
1 HOME CAMPUS
DES MOINES IA 50328

DANE HOFFMAN
709 SOUTH FORK PL SE
KASSON MN 55944

BYRON OUREN
609 SOUTH FORK PL SE
KASSON MN 55944

DEB DRISCOLL
700 SOUTH FORK PL SE
KASSON MN 55944

HARVEY/CAROL HOWARD
1304 7TH AVE SE
KASSON MN 55944

JAMES/RUBY BLANCHARD
1303 7TH AVE SE
KASSON MN 55944

JAMIE KAPPLINGER
1302 7TH AVE SE
KASSON MN 55944

CHARLES SCHNEITER
715 SOUTH FORK PL SE
KASSON MN 55944

BRUCE/KAREN SKOW
716 SOUTH FORK PL SE
KASSON MN 55944

ROBERT BLOOD
MARGIE BLOOD
711 SOUTH FORK PL SE
KASSON MN 55944

ARTHUR RASKE
707 SOUTH FORK PL SE
KASSON MN 55944

ALEXANDER MARTIN
705 SOUTH FORK PL SE
KASSON MN 55944

**ONLY ACCOUNT IN
SOUTH BEND
COMMERCIAL AREA:**
A & A ELECTRIC
100 – 9th STREET SE
KASSON MN 55944

ATTACHMENT NO. 6

Donald Hillman

From: Karen Skow <kaskow@kmtel.com>
Sent: Saturday, April 21, 2012 10:47 AM
To: Donald Hillman; clerkadministrator@cityofkasson.com
Subject: Changing electric utility companies

Acct. No. 2549-00

Why?

Is Kasson running out of electricity?

Will we get cheaper rates?

We had People's for 46 years before moving to Kasson and had nothing but outages everytime there was a little wind or rain. Not Good!!!!!!!!!!

Karen Skow

Donald Hillman

From: Randy Lenth <clerkadministrator@cityofkasson.com>
Sent: Wednesday, April 25, 2012 10:03 AM
To: Donald Hillman
Subject: FW:

This is the only other inquiry I have received. A copy of the letter and mailing list will be emailed to you soon. Randy.

From: MARY SCHNEITER [<mailto:mcschneider@kmtel.com>]
Sent: Saturday, April 21, 2012 10:18 AM
To: clerkadministrator@cityofkasson.com
Subject:

I am South Fork resident, you are planning on changing our electric from City of Kasson to Peoples. I was wondering what the different s is in the usage charge would be?
Mary Schneider



4/4/2022

Mike Henke
President & CEO, Peoples Energy Cooperative
1775 Lake Shady Avenue S.
Oronoco, MN 55960

Re: Written notice of Termination

Dear Mr. Henke,

As per the conditions laid out in **Provision 4** of the 2012 service territory agreement, this letter will serve as our written termination of the aforementioned provision. The termination shall be effective on a date 36 months after notice of termination is delivered.

As noted in the agreement, the City believes that we should negotiate for areas that can be “mutually agreed between the two parties” i.e., areas that it may make more sense for Kasson to service as the continued growth of the community unfolds. We will be very pleased to continue conversations with you regarding this growth and development.

Very Respectfully,

Timothy P. Ibisch

Timothy P. Ibisch
City Administrator
City of Kasson, MN

Current law 2022 and 2023 City LGA vs. 23 LGA under Division Report (A22-0389)

Cityname:	2020 Population	Certified 2022 LGA	Estimated 2023 LGA curr.law	Estimated 23 Division Report	LGA change 23 alt - 2022	LGA change 23 alt. - 2023 curr law
	(1)	(2)	(3)	(4)	(5=4-2)	(6=4-3)
Metro						
Center Cities						
MINNEAPOLIS	429,954	77,677,149	73,475,778	81,486,550	3,809,401	8,010,772
ST PAUL	311,527	71,888,109	72,963,688	76,121,903	4,233,794	3,158,215
Cluster total	741,481	149,565,258	146,439,466	157,608,453	8,043,195	11,168,987
Established Cities						
ANOKA	17,921	2,063,656	2,092,977	2,174,741	111,085	81,764
ARDEN HILLS	9,939	0	0	44,352	44,352	44,352
BROOKLYN CENTE	33,782	2,373,617	2,522,060	2,728,690	355,073	206,630
COATES	147	0	0	0	0	0
FRIDLEY CITY	29,590	1,835,592	1,876,430	2,035,847	200,255	159,417
GOLDEN VALLEY	22,552	0	0	0	0	0
HILLTOP	958	164,579	169,475	175,957	11,378	6,482
HOPKINS	19,079	880,066	932,904	959,199	79,133	26,295
LANDFALL	843	83,357	86,094	90,755	7,398	4,661
LITTLE CANADA	10,819	329,109	220,919	394,966	65,857	174,047
LONG LAKE	1,741	0	0	6,171	6,171	6,171
MAPLE PLAIN	1,743	234,412	216,982	242,829	8,417	25,847
MAPLEWOOD	42,088	1,298,933	1,356,318	1,587,427	288,494	231,109
MENDOTA	183	10,620	8,790	8,790	-1,830	0
MOUNDS VIEW	13,249	850,373	857,240	922,571	72,198	65,331
NEW HOPE	21,986	866,708	847,830	1,041,195	174,487	193,365
NEWPORT	3,797	490,445	452,475	507,684	17,239	55,209
OAK PARK HEIGHT	4,849	0	0	11,024	11,024	11,024
OAKDALE	28,303	0	881	168,650	168,650	167,769
OSSEO	2,688	649,929	623,049	670,798	20,869	47,749
RICHFIELD	36,994	2,010,927	2,041,489	2,568,716	557,789	527,227
ROSEVILLE	36,254	0	0	677	677	677
VADNAIS HEIGHTS	12,912	0	0	0	0	0
Cluster total	352,417	14,142,323	14,305,913	16,341,039	2,198,716	2,035,126
Large Cities						
APPLE VALLEY	56,374	0	0	0	0	0
BLAINE	70,222	0	0	0	0	0
BLOOMINGTON	89,987	0	0	0	0	0
BROOKLYN PARK	86,478	642,650	0	848,152	205,502	848,152
BURNSVILLE	64,317	0	0	147,500	147,500	147,500
COON RAPIDS	63,599	536,391	0	791,724	255,333	791,724
EAGAN	68,855	0	0	0	0	0
EDEN PRAIRIE	64,198	0	0	0	0	0
EDINA	53,494	0	0	0	0	0
LAKEVILLE	69,490	0	0	0	0	0
MAPLE GROVE	70,253	0	0	0	0	0
MINNETONKA	53,781	0	0	0	0	0
PLYMOUTH	81,026	0	0	0	0	0
ST LOUIS PARK	50,010	0	0	0	0	0
WOODBURY	75,102	0	0	0	0	0

Current law 2022 and 2023 City LGA vs. 23 LGA under Division Report (A22-0389)

Cityname:	2020 Population	Certified 2022 LGA	Estimated 2023 LGA curr.law	Estimated 23 Division Report	LGA change 23 alt - 2022	LGA change 23 alt. - 2023 curr law
	(1)	(2)	(3)	(4)	(5=4-2)	(6=4-3)
Cluster total	1,017,186	1,179,041	0	1,787,376	608,335	1,787,376
Fast Growing Suburb						
BELLE PLAINE	7,395	577,607	605,643	653,442	75,835	47,799
CARVER	5,829	110,273	122,750	158,757	48,484	36,007
COLOGNE	2,047	238,856	249,534	272,139	33,283	22,605
ELKO/NEW MARKE	4,846	194,499	199,060	219,821	25,322	20,761
FARMINGTON	23,632	0	0	17,425	17,425	17,425
HAMPTON	744	124,936	127,704	131,395	6,459	3,691
HUGO	15,766	0	0	0	0	0
JORDAN	6,656	427,191	454,972	508,729	81,538	53,757
MAYER	2,453	359,135	373,725	403,800	44,665	30,075
ROGERS	13,295	0	0	0	0	0
ROSEMOUNT	25,650	0	0	0	0	0
SHAKOPEE	43,698	0	0	3,100	3,100	3,100
ST FRANCIS	8,142	524,176	547,184	588,238	64,062	41,054
VICTORIA	10,546	0	0	0	0	0
WACONIA	13,033	0	0	0	0	0
CREDIT RIVER	5,493	0	0	0	0	0
Cluster total	189,225	2,556,673	2,680,572	2,956,846	400,173	276,274
Growing High Incom						
ANDOVER	32,601	0	0	0	0	0
CENTERVILLE	3,896	35,126	0	48,359	13,233	48,359
CHAMPLIN	23,919	0	0	0	0	0
CHANHASSEN	25,947	0	0	0	0	0
CHASKA	27,810	0	0	11,809	11,809	11,809
CIRCLE PINES	5,025	428,440	438,329	449,082	20,642	10,753
COTTAGE GROVE	38,839	0	0	21,122	21,122	21,122
EAST BETHEL	11,786	0	0	0	0	0
FOREST LAKE	20,611	0	0	45,015	45,015	45,015
HAM LAKE	16,464	0	0	0	0	0
HASTINGS	22,154	903,259	903,372	1,026,551	123,292	123,179
INVER GROVE HGT	35,801	0	0	0	0	0
LAKE ELMO	11,335	0	0	0	0	0
LAKELAND	1,710	56,835	39,735	68,089	11,254	28,354
LILYDALE	809	0	0	0	0	0
LINO LAKES	21,399	0	0	0	0	0
MAHTOMEDI	8,138	0	0	0	0	0
MENDOTA HEIGHT	11,744	0	0	0	0	0
NOWTHEN	4,536	10,680	0	22,924	12,244	22,924
OAK GROVE	8,929	63,448	0	82,555	19,107	82,555
PRIOR LAKE	27,617	0	0	0	0	0
RAMSEY	27,646	0	0	36,548	36,548	36,548
RANDOLPH	466	35,544	36,525	39,765	4,221	3,240
SAVAGE	32,465	0	0	0	0	0
SCANDIA	3,984	0	0	0	0	0
SHOREVIEW	26,921	0	0	0	0	0
ST BONIFACIUS	2,307	371,164	374,767	399,419	28,255	24,652

Current law 2022 and 2023 City LGA vs. 23 LGA under Division Report (A22-0389)

Cityname:	2020 Population	Certified 2022 LGA	Estimated 2023 LGA curr.law	Estimated 23 Division Report	LGA change 23 alt - 2022	LGA change 23 alt. - 2023 curr law
	(1)	(2)	(3)	(4)	(5=4-2)	(6=4-3)
STILLWATER	19,394	821,813	796,436	979,048	157,235	182,612
WATERTOWN	4,659	456,852	485,783	506,052	49,200	20,269
Cluster total	478,912	3,183,161	3,074,947	3,736,338	553,177	661,391
High Income Suburb						
AFTON	2,955	0	0	0	0	0
BIRCHWOOD	863	0	0	0	0	0
CORCORAN	6,185	0	0	0	0	0
DEEPHAVEN	3,899	0	0	0	0	0
DELLWOOD	1,171	0	0	0	0	0
GRANT	3,966	0	0	0	0	0
GREENFIELD	2,903	0	0	0	0	0
GREENWOOD	726	0	0	0	0	0
INDEPENDENCE	3,755	0	0	0	0	0
LAKELAND SHORE	339	0	0	0	0	0
MARINE-ON-ST CR	664	0	0	0	0	0
MEDICINELAKE	337	0	0	0	0	0
MEDINA	6,837	0	0	0	0	0
MINNETONKA BEA	546	0	0	0	0	0
MINNETRISTA	8,262	0	0	0	0	0
NORTH OAKS	5,272	0	0	0	0	0
ORONO	8,315	0	0	0	0	0
PINE SPRINGS	377	0	0	0	0	0
SHOREWOOD	7,783	0	0	0	0	0
ST MARYS POINT	353	0	0	0	0	0
SUNFISH LAKE	522	0	0	0	0	0
TONKA BAY	1,442	0	0	0	0	0
WOODLAND	384	0	0	0	0	0
Cluster total	67,856	0	0	0	0	0
Smaller Residential						
BAYPORT	4,024	627,021	643,064	662,869	35,848	19,805
BETHEL	476	61,585	61,247	64,550	2,965	3,303
COLUMBIA HEIGHT	21,973	1,902,817	1,983,724	2,218,258	315,441	234,534
COLUMBUS	4,159	0	0	0	0	0
CRYSTAL	23,330	1,280,114	1,046,814	1,612,232	332,118	565,418
DAYTON	7,262	0	0	21,588	21,588	21,588
EXCELSIOR	2,355	0	0	0	0	0
FALCON HEIGHTS	5,369	720,962	746,763	763,992	43,030	17,229
GEM LAKE	528	0	0	0	0	0
HAMBURG	566	84,365	88,025	92,041	7,676	4,016
LAKE ST CROIX BE	1,043	98,323	100,701	107,425	9,102	6,724
LAUDERDALE	2,271	500,171	477,461	511,878	11,707	34,417
LEXINGTON	2,248	448,239	451,773	475,474	27,235	23,701
LORETTO	646	43,661	45,456	48,729	5,068	3,273
MIESVILLE	138	0	0	0	0	0
MOUND	9,398	262,822	168,842	168,842	-93,980	0
NEW BRIGHTON	23,454	676,309	441,769	780,273	103,964	338,504
NEW GERMANY	464	31,882	34,218	37,834	5,952	3,616

Current law 2022 and 2023 City LGA vs. 23 LGA under Division Report (A22-0389)

Cityname:	2020 Population	Certified 2022 LGA	Estimated 2023 LGA curr.law	Estimated 23 Division Report	LGA change 23 alt - 2022	LGA change 23 alt. - 2023 curr law
	(1)	(2)	(3)	(4)	(5=4-2)	(6=4-3)
NEW TRIER	86	4,402	3,542	4,430	28	888
NORTH STPAUL	12,364	1,533,986	1,536,412	1,594,669	60,683	58,257
NORWOOD/YG AM	3,863	500,909	520,475	552,340	51,431	31,865
ROBBINSDALE	14,646	2,066,556	2,111,040	2,267,244	200,688	156,204
SOUTH STPAUL	20,759	2,811,341	2,861,629	3,223,700	412,359	362,071
SPRING LAKE PAR	7,188	551,424	565,157	621,458	70,034	56,301
SPRING PARK	1,734	0	0	0	0	0
ST ANTHONY	9,257	649,440	652,669	689,987	40,547	37,318
ST PAUL PARK	5,544	673,504	688,500	728,683	55,179	40,183
VERMILLION	441	26,251	27,343	30,558	4,307	3,215
WAYZATA	4,434	0	0	0	0	0
WEST ST PAUL	20,615	1,520,585	1,432,896	1,650,785	130,200	217,889
WHITE BEAR LAKE	24,883	1,076,095	827,265	1,162,507	86,412	335,242
WILLERNIE	515	78,945	73,795	81,176	2,231	7,381
Cluster total	236,033	18,231,709	17,590,580	20,173,522	1,941,813	2,582,942
Region total	3,083,110	188,858,165	184,091,478	202,603,574	13,745,409	18,512,096

Current law 2022 and 2023 City LGA vs. 23 LGA under Division Report (A22-0389)

Cityname:	2020 Population	Certified 2022 LGA	Estimated 2023 LGA curr.law	Estimated 23 Division Report	LGA change 23 alt - 2022	LGA change 23 alt. - 2023 curr law
	(1)	(2)	(3)	(4)	(5=4-2)	(6=4-3)
Non-metro						
Major Cities						
DULUTH	86,697	30,671,679	30,825,332	32,516,001	1,844,322	1,690,669
ROCHESTER	121,395	5,172,944	3,958,994	5,487,114	314,170	1,528,120
ST CLOUD	68,881	13,970,523	14,236,151	14,653,664	683,141	417,513
Cluster total	276,973	49,815,146	49,020,477	52,656,779	2,841,633	3,636,302
Regional Centers						
ALBERT LEA	18,492	5,715,392	5,808,076	6,123,150	407,758	315,074
AUSTIN	26,174	8,755,992	8,904,574	9,148,795	392,803	244,221
BEMIDJI	14,574	3,667,485	3,697,861	3,798,018	130,533	100,157
BRAINERD	14,395	4,615,097	4,709,555	4,831,262	216,165	121,707
CLOQUET	12,568	2,822,834	2,908,068	3,039,048	216,214	130,980
FAIRMONT	10,487	3,704,698	3,752,626	3,921,040	216,342	168,414
FARIBAULT	24,453	6,029,788	6,114,705	6,407,353	377,565	292,648
FERGUS FALLS	14,119	3,808,902	3,841,951	4,014,459	205,557	172,508
HIBBING	16,214	8,308,919	8,368,149	8,647,289	338,370	279,140
HUTCHINSON	14,599	2,668,410	2,702,860	2,820,601	152,191	117,741
MANKATO	44,488	7,463,042	7,571,892	7,935,949	472,907	364,057
MARSHALL	13,628	2,666,979	2,712,644	2,824,043	157,064	111,399
MOORHEAD	44,505	7,308,705	7,404,654	7,673,613	364,908	268,959
NEW ULM	14,120	4,511,374	4,563,498	4,716,995	205,621	153,497
NORTHFIELD	20,790	3,300,605	3,354,120	3,485,293	184,688	131,173
OWATONNA	26,420	4,737,816	4,849,308	5,063,297	325,481	213,989
RED WING	16,547	464,416	298,946	662,639	198,223	363,693
WILLMAR	21,015	5,131,711	5,277,656	5,476,431	344,720	198,775
WINONA	25,948	10,320,693	10,376,221	10,807,878	487,185	431,657
WORTHINGTON	13,947	3,540,880	3,582,717	3,704,267	163,387	121,550
Cluster total	407,483	99,543,738	100,800,081	105,101,420	5,557,682	4,301,339
Sub-Regional Center						
AITKIN	2,168	781,575	789,106	812,683	31,108	23,577
ALEXANDRIA	14,335	1,591,241	1,610,167	1,712,084	120,843	101,917
APPLETON	1,392	780,241	766,321	786,489	6,248	20,168
BAUDETTE	966	319,090	309,430	321,938	2,848	12,508
BAXTER	8,612	0	0	75,936	75,936	75,936
CANNON FALLS	4,220	704,781	708,613	742,492	37,711	33,879
COOK	534	170,232	171,500	174,873	4,641	3,373
CROSSLAKE	2,394	0	0	0	0	0
DEERWOOD	526	23,378	24,660	28,038	4,660	3,378
DETROIT LAKES	9,869	440,362	373,465	499,844	59,482	126,379
GRAND MARAIS	1,337	49,532	50,364	60,219	10,687	9,855
GRAND RAPIDS	11,126	1,752,003	1,832,559	1,964,090	212,087	131,531
HINCKLEY	1,904	376,409	385,033	404,920	28,511	19,887
LA PRAIRIE	653	78,742	81,857	85,471	6,729	3,614
MOTLEY	680	186,296	191,626	195,731	9,435	4,105
MT IRON	2,878	1,416,805	1,440,277	1,491,316	74,511	51,039
NISSWA	1,967	0	0	0	0	0

Current law 2022 and 2023 City LGA vs. 23 LGA under Division Report (A22-0389)

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	(1)	(2)	(3)	(4)	(5=4-2)	(6=4-3)
OTTERTAIL	629	0	0	0	0	0
PARK RAPIDS	4,142	605,806	634,894	692,507	86,701	57,613
PEQUOT LAKES	2,395	65,612	73,868	101,229	35,617	27,361
PERHAM	3,512	619,400	634,771	691,234	71,834	56,463
PINE CITY	3,130	729,355	745,912	778,976	49,621	33,064
PRINCETON	4,819	1,040,537	1,069,581	1,117,041	76,504	47,460
ROSEAU	2,744	754,665	766,339	798,371	43,706	32,032
SPICER	1,112	54,181	54,285	61,170	6,989	6,885
WAITE PARK	8,341	0	0	165,151	165,151	165,151
WALKER	966	23,664	24,813	30,330	6,666	5,517
WELCOME	710	185,964	178,864	178,864	-7,100	0
WINTHROP	1,332	450,925	455,443	466,268	15,343	10,825
Cluster total	99,393	13,200,796	13,373,748	14,437,265	1,236,469	1,063,517
Urban Fringe						
ALBERTVILLE	7,896	40,061	50,391	135,103	95,042	84,712
BECKER	4,877	0	0	0	0	0
BIG LAKE	11,686	771,630	795,449	816,973	45,343	21,524
BUFFALO	16,168	1,085,873	1,117,952	1,181,966	96,093	64,014
CAMBRIDGE	9,611	1,059,979	1,120,317	1,213,582	153,603	93,265
CHISAGO CITY	5,558	272,828	283,166	299,144	26,316	15,978
CLEAR LAKE	641	79,229	84,308	88,523	9,294	4,215
CLEARWATER	1,922	352,799	363,459	384,184	31,385	20,725
DELANO	6,484	342,347	372,395	428,625	86,278	56,230
DUNDAS	1,712	157,889	161,248	176,878	18,989	15,630
ELK RIVER	25,835	451,094	467,961	547,086	95,992	79,125
GOODHUE	1,250	312,333	319,684	330,273	17,940	10,589
GREEN ISLE	591	110,522	115,527	119,876	9,354	4,349
HANOVER	3,548	126,242	129,049	146,561	20,319	17,512
ISANTI	6,804	799,088	835,277	884,740	85,652	49,463
LINDSTROM	4,888	452,759	468,879	487,402	34,643	18,523
LONSDALE	4,686	508,853	532,287	561,498	52,645	29,211
MAPLE LAKE	2,159	529,739	534,374	556,997	27,258	22,623
MONTICELLO	14,455	0	0	0	0	0
MONTROSE	3,775	637,525	657,511	678,774	41,249	21,263
NEW PRAGUE	8,162	964,655	989,199	1,039,841	75,186	50,642
OTSEGO	19,966	0	0	28,100	28,100	28,100
SHAFER	1,142	275,777	285,281	295,160	19,383	9,879
ST MICHAEL	18,235	0	0	0	0	0
WAVERLY	1,900	217,096	233,505	255,519	38,423	22,014
ZIMMERMAN	6,189	670,478	703,474	745,644	75,166	42,170
Cluster total	190,140	10,218,796	10,620,693	11,402,449	1,183,653	781,756
High Growth						
ALBANY	2,780	752,168	758,422	788,360	36,192	29,938
BRAHAM	1,769	636,334	646,900	665,366	29,032	18,466
BREEZY POINT	2,574	0	0	0	0	0
CARLOS	497	101,888	105,738	109,826	7,938	4,088
COLD SPRING	4,164	729,373	740,826	779,017	49,644	38,191

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DILWORTH	4,612	712,368	728,113	766,808	54,440	38,695
DOVER	782	171,340	175,716	180,226	8,886	4,510
FORESTON	559	120,319	124,794	129,048	8,729	4,254
FREEPORT	675	127,312	129,552	132,815	5,503	3,263
ORONOCO	1,802	77,344	85,500	103,765	26,421	18,265
PINE ISLAND	3,769	662,652	675,004	694,984	32,332	19,980
RICE	1,975	198,638	218,755	242,925	44,287	24,170
ROCK CREEK	1,682	294,596	303,626	320,424	25,828	16,798
ROYALTON	1,281	344,930	355,303	367,126	22,196	11,823
RUSH CITY	3,228	950,036	976,712	1,006,228	56,192	29,516
SARTELL	19,351	420,013	465,462	555,469	135,456	90,007
ST JOSEPH	7,029	1,217,349	1,241,583	1,314,750	97,401	73,167
WALNUT GROVE	751	307,313	312,323	316,711	9,398	4,388
Cluster total	59,280	7,823,973	8,044,329	8,473,848	649,875	429,519
Residential Communi						
ANNANDALE	3,330	542,757	562,399	586,394	43,637	23,995
ARLINGTON	2,247	802,953	815,567	841,802	38,849	26,235
ATWATER CITY	1,124	354,138	363,436	373,045	18,907	9,609
AVON	1,618	326,072	330,834	345,540	19,468	14,706
BARNESVILLE	2,759	857,375	871,013	893,655	36,280	22,642
BIRD ISLAND	1,005	410,116	414,273	421,068	10,952	6,795
BROWNSDALE	633	238,854	241,749	245,382	6,528	3,633
BROWNTON	731	297,490	301,970	306,020	8,530	4,050
BYRON	6,312	387,349	402,045	438,088	50,739	36,043
CENTER CITY	629	49,758	43,468	52,104	2,346	8,636
CHATFIELD	2,997	848,155	870,116	883,798	35,643	13,682
CLAREMONT	513	172,911	174,041	177,374	4,463	3,333
CLARKS GROVE	694	231,705	237,210	241,286	9,581	4,076
CLEVELAND	747	197,556	203,534	208,156	10,600	4,622
COHASSET	2,689	0	0	0	0	0
COKATO	2,799	692,093	708,855	742,755	50,662	33,900
COTTONWOOD	1,149	338,305	344,023	352,923	14,618	8,900
COURTLAND	734	91,520	96,527	100,753	9,233	4,226
DANUBE	458	152,720	153,889	157,165	4,445	3,276
DODGE CENTER	2,844	792,943	804,897	835,209	42,266	30,312
EAGLE LAKE	3,278	685,922	702,285	715,571	29,649	13,286
EAST GRAND FORK	9,176	2,223,326	2,234,876	2,293,672	70,346	58,796
EAST GULL LAKE	986	0	0	0	0	0
ELGIN	1,115	356,150	361,779	370,250	14,100	8,471
ELLENDALE	676	194,274	198,968	202,916	8,642	3,948
ELYSIAN	708	19,269	19,617	22,292	3,023	2,675
EYOTA	2,006	575,691	583,782	605,040	29,349	21,258
FOLEY	2,711	844,945	859,897	889,544	44,599	29,647
GENEVA	508	125,328	128,933	132,959	7,631	4,026
GLENCOE	5,744	1,582,805	1,624,898	1,669,294	86,489	44,396
GLYNDON	1,306	412,432	417,442	428,075	15,643	10,633
GOOD THUNDER	560	181,598	184,642	188,493	6,895	3,851
GOODVIEW	4,158	417,009	443,144	483,309	66,300	40,165

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GRAND MEADOW	1,127	388,701	395,606	404,577	15,876	8,971
HALLOCK	906	408,630	410,886	416,066	7,436	5,180
HARRIS	1,111	202,528	204,450	211,833	9,305	7,383
HAYFIELD	1,364	447,500	455,520	467,740	20,240	12,220
HENDERSON	960	316,792	320,891	327,172	10,380	6,281
HERMANTOWN	10,221	0	0	97,649	97,649	97,649
HOKAH	553	182,216	183,954	187,447	5,231	3,493
KASSON	6,851	1,226,307	1,257,133	1,293,262	66,955	36,129
KIMBALL	799	182,228	187,213	192,062	9,834	4,849
LACRESCENT	5,276	662,884	688,733	707,751	44,867	19,018
LAKE CITY	5,252	958,885	982,402	1,006,981	48,096	24,579
LAKE CRYSTAL	2,539	805,794	818,342	847,387	41,593	29,045
LAKE SHORE	1,056	0	0	0	0	0
LE SUEUR	4,213	1,052,469	1,075,869	1,112,912	60,443	37,043
LESTER PRAIRIE	1,894	552,303	564,217	584,880	32,577	20,663
LEWISTON	1,533	492,684	501,996	516,815	24,131	14,819
LITCHFIELD	6,624	2,087,233	2,121,083	2,183,135	95,902	62,052
MADISON LAKE	1,247	183,841	189,231	199,232	15,391	10,001
MANTORVILLE	1,111	313,414	317,359	325,311	11,897	7,952
MAPLETON	1,710	622,762	631,751	648,933	26,171	17,182
MAZEPPA	874	240,719	246,029	251,730	11,011	5,701
MEDFORD	1,315	249,249	256,523	267,905	18,656	11,382
MELROSE	3,602	947,295	962,329	1,013,353	66,058	51,024
NICOLLET	1,143	283,165	290,812	300,182	17,017	9,370
NORTH BRANCH	10,787	834,564	858,986	922,415	87,851	63,429
NORTH MANKATO	14,275	1,973,070	1,992,851	2,087,946	114,876	95,095
PROCTOR	3,120	1,101,073	1,107,827	1,128,736	27,663	20,909
RANDALL	607	198,194	202,122	206,129	7,935	4,007
RAYMOND	782	272,443	279,190	284,366	11,923	5,176
RICE LAKE	4,112	553,912	584,952	599,690	45,778	14,738
RICHMOND	1,475	358,733	366,952	380,684	21,951	13,732
ROCKFORD	4,500	610,086	625,679	657,357	47,271	31,678
ROCKVILLE	2,382	234,226	234,514	259,428	25,202	24,914
ROLLINGSTONE	678	182,238	187,194	191,205	8,967	4,011
RUSHFORD VILLAG	790	59,545	66,060	61,917	2,372	-4,143
SABIN	619	115,556	120,548	124,817	9,261	4,269
SAUK CENTRE	4,555	1,224,631	1,247,398	1,289,326	64,695	41,928
SAUK RAPIDS	13,862	2,326,344	2,357,425	2,428,202	101,858	70,777
ST AUGUSTA	3,497	109,984	110,714	125,787	15,803	15,073
ST CHARLES	3,990	1,011,732	1,041,610	1,062,655	50,923	21,045
ST CLAIR	750	273,372	277,101	281,120	7,748	4,019
ST PETER	12,066	3,258,290	3,308,231	3,384,191	125,901	75,960
ST STEPHEN	797	195,936	198,980	203,264	7,328	4,284
STACY	1,703	342,861	355,916	374,141	31,280	18,225
STEPHEN	592	248,921	250,761	254,219	5,298	3,458
STEWART	489	174,737	175,018	178,096	3,359	3,078
STEWARTVILLE	6,687	1,082,823	1,123,377	1,176,619	93,796	53,242
STOCKTON	809	210,024	217,951	223,724	13,700	5,773
WANAMINGO	1,113	272,559	276,857	284,931	12,372	8,074
WASECA	9,229	3,133,869	3,200,025	3,278,613	144,744	78,588

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WATERVILLE	1,750	542,061	545,513	561,710	19,649	16,197
WEST CONCORD	861	315,637	321,270	326,928	11,291	5,658
WINSTED	2,240	676,781	680,580	704,231	27,450	23,651
WYOMING	8,032	248,614	256,586	317,980	69,366	61,394
ZUMBROTA	3,726	678,321	693,350	717,425	39,104	24,075
Cluster total	253,100	51,032,255	52,027,976	53,846,099	2,813,844	1,818,123
Rural						
ADA	1,740	684,050	696,850	715,529	31,479	18,679
ADAMS	683	280,425	282,984	286,295	5,870	3,311
ADRIAN	1,194	448,359	451,647	460,406	12,047	8,759
ALDEN	583	209,785	212,892	216,724	6,939	3,832
AMBOY	535	161,618	165,311	169,364	7,746	4,053
ARGYLE	544	233,676	228,236	235,661	1,985	7,425
AUDUBON	560	137,893	142,192	146,396	8,503	4,204
AURORA	1,678	676,644	686,014	702,850	26,206	16,836
BABBITT	1,397	478,195	497,187	496,414	18,219	-773
BAGLEY	1,285	498,648	504,987	515,728	17,080	10,741
BALATON	595	241,207	243,602	247,209	6,002	3,607
BARNUM	620	183,102	188,655	193,079	9,977	4,424
BATTLE LAKE	857	111,631	113,342	117,857	6,226	4,515
BELGRADE	738	242,910	246,506	250,373	7,463	3,867
BENSON	3,480	1,218,986	1,264,534	1,298,779	79,793	34,245
BIWABIK	961	248,646	251,610	257,583	8,937	5,973
BLACKDUCK	845	283,737	291,576	297,689	13,952	6,113
BLOOMING PRAIRI	1,974	750,464	757,260	777,674	27,210	20,414
BLUE EARTH	3,174	2,066,662	2,111,571	2,158,091	91,429	46,520
BOVEY	829	303,766	310,025	315,532	11,766	5,507
BRECKENRIDGE	3,430	1,753,792	1,797,066	1,827,676	73,884	30,610
BROOTEN	626	211,787	211,953	214,845	3,058	2,892
BROWERVILLE	839	278,253	284,711	290,375	12,122	5,664
BROWNS VALLEY	558	318,763	319,366	322,535	3,772	3,169
BUFFALO LAKE	660	245,784	249,494	253,244	7,460	3,750
BUHL	952	389,139	395,112	401,831	12,692	6,719
BUTTERFIELD	601	216,517	221,984	226,438	9,921	4,454
CALEDONIA	2,847	1,068,413	1,088,538	1,113,590	45,177	25,052
CANBY	1,695	747,811	755,305	771,855	24,044	16,550
CARLTON	948	284,714	289,880	296,329	11,615	6,449
CASS LAKE	675	380,785	374,035	382,206	1,421	8,171
CHISHOLM	4,775	3,414,868	3,477,156	3,512,097	97,229	34,941
CLARA CITY	1,423	446,771	458,175	472,113	25,342	13,938
CLARISSA	661	231,023	236,938	241,302	10,279	4,364
CLARKFIELD	852	371,929	376,211	381,397	9,468	5,186
CLEARBROOK	464	180,231	181,005	184,183	3,952	3,178
COLERAINE	2,006	453,147	467,046	489,935	36,788	22,889
CROOKSTON	7,482	3,993,608	4,082,205	4,150,665	157,057	68,460
CROSBY	2,360	876,543	884,149	910,766	34,223	26,617
DASSEL	1,472	423,787	430,417	443,663	19,876	13,246
DAWSON	1,466	611,000	618,260	631,603	20,603	13,343

Current law 2022 and 2023 City LGA vs. 23 LGA under Division Report (A22-0389)

Cityname:	2020 Population	Certified 2022 LGA	Estimated 2023 LGA curr.law	Estimated 23 Division Report	LGA change 23 alt - 2022	LGA change 23 alt. - 2023 curr law
	(1)	(2)	(3)	(4)	(5=4-2)	(6=4-3)
DEER RIVER	909	286,565	277,475	289,276	2,711	11,801
EAGLE BEND	546	187,533	191,078	195,084	7,551	4,006
EDEN VALLEY	1,027	332,956	339,344	347,013	14,057	7,669
EDGERTON	1,258	369,442	377,525	388,419	18,977	10,894
ELBOW LAKE	1,276	436,431	447,102	458,947	22,516	11,845
ELMORE	549	263,737	266,149	269,834	6,097	3,685
ELY	3,268	2,497,125	2,569,415	2,612,214	115,089	42,799
EMILY	843	0	0	0	0	0
ERSKINE	403	146,602	147,252	150,221	3,619	2,969
EVANSVILLE	603	183,135	188,346	192,724	9,589	4,378
EVELETH	3,493	2,915,689	2,982,293	3,027,076	111,387	44,783
FAIRFAX	1,250	485,124	495,361	506,761	21,637	11,400
FERTILE	804	320,853	323,352	327,552	6,699	4,200
FLOODWOOD	517	175,050	178,389	182,344	7,294	3,955
FOSSTON	1,434	601,578	604,074	615,654	14,076	11,580
FRANKLIN	493	171,431	175,117	179,155	7,724	4,038
FRAZEE	1,335	538,685	546,829	558,711	20,026	11,882
FULDA	1,371	496,180	507,115	520,243	24,063	13,128
GAYLORD	2,273	892,885	898,547	923,238	30,353	24,691
GIBBON	784	297,342	303,638	308,706	11,364	5,068
GILBERT	1,687	736,849	741,716	757,416	20,567	15,700
GLENVILLE	568	202,819	203,801	207,063	4,244	3,262
GLENWOOD	2,657	722,030	730,871	760,434	38,404	29,563
GRACEVILLE	529	218,723	220,376	223,858	5,135	3,482
GRANITE FALLS	2,737	1,078,810	1,103,363	1,144,604	65,794	41,241
GREENBUSH	682	278,751	281,440	284,794	6,043	3,354
GROVE CITY	624	221,221	225,894	230,058	8,837	4,164
HALSTAD	564	213,418	216,688	220,598	7,180	3,910
HANCOCK	863	303,086	312,164	318,810	15,724	6,646
HARMONY	1,043	356,192	359,681	366,717	10,525	7,036
HAWLEY	2,219	657,960	665,838	690,306	32,346	24,468
HECTOR	1,012	386,034	391,427	398,648	12,614	7,221
HENDRICKS	616	275,977	277,541	280,858	4,881	3,317
HENNING	854	314,372	320,986	326,847	12,475	5,861
HERON LAKE	602	277,099	271,079	271,079	-6,020	0
HILL CITY	613	136,455	143,101	147,854	11,399	4,753
HILLS	686	214,438	220,177	224,365	9,927	4,188
HOFFMAN	698	206,487	211,748	215,733	9,246	3,985
HOLDINGFORD	743	230,591	235,465	239,739	9,148	4,274
HOUSTON	997	380,500	385,229	392,094	11,594	6,865
HOWARD LAKE	2,071	617,410	624,814	646,864	29,454	22,050
HOYT LAKES	2,020	435,253	447,520	470,161	34,908	22,641
INTL FALLS	5,802	4,420,916	4,494,271	4,607,047	186,131	112,776
IRONTON	576	162,581	165,865	169,760	7,179	3,895
ISLE	803	73,193	78,828	83,899	10,706	5,071
IVANHOE	560	227,708	230,615	234,429	6,721	3,814
JACKSON	3,323	1,452,556	1,482,763	1,537,834	85,278	55,071
JANESVILLE	2,421	848,001	862,830	892,454	44,453	29,624
JASPER	610	228,621	232,311	236,242	7,621	3,931
KARLSTAD	710	291,789	295,808	299,533	7,744	3,725

Current law 2022 and 2023 City LGA vs. 23 LGA under Division Report (A22-0389)

Cityname:	2020 Population	Certified 2022 LGA	Estimated 2023 LGA curr.law	Estimated 23 Division Report	LGA change 23 alt - 2022	LGA change 23 alt. - 2023 curr law
	(1)	(2)	(3)	(4)	(5=4-2)	(6=4-3)
KASOTA	714	191,782	196,189	200,059	8,277	3,870
KEEWATIN	984	412,332	417,741	424,654	12,322	6,913
KENYON	1,894	586,000	597,073	617,500	31,500	20,427
KERKHOVEN	805	256,656	264,331	269,995	13,339	5,664
KIESTER	488	181,982	185,222	189,130	7,148	3,908
LAFAYETTE	492	140,646	142,712	146,294	5,648	3,582
LAKE BENTON	687	254,612	260,143	264,267	9,655	4,124
LAKE PARK	728	277,992	279,331	282,470	4,478	3,139
LAKEFIELD	1,735	691,995	702,796	720,843	28,848	18,047
LAMBERTON	792	321,010	324,790	329,231	8,221	4,441
LANESBORO	724	217,116	217,605	220,469	3,353	2,864
LECENTER	2,517	869,034	880,882	910,791	41,757	29,909
LEROY	957	358,911	365,198	372,060	13,149	6,862
LITTLE FALLS	9,140	2,820,848	2,891,081	2,974,211	153,363	83,130
LITTLEFORK	553	254,176	254,970	258,197	4,021	3,227
LONG PRAIRIE	3,661	1,147,763	1,184,990	1,230,488	82,725	45,498
LUVERNE	4,946	1,532,676	1,563,052	1,604,677	72,001	41,625
LYLE	522	202,450	205,120	208,888	6,438	3,768
MABEL	716	295,227	299,155	302,909	7,682	3,754
MADELIA	2,396	984,092	997,961	1,026,914	42,822	28,953
MADISON	1,518	759,077	765,471	779,268	20,191	13,797
MAHNOMEN	1,240	667,553	675,208	677,777	10,224	2,569
MARBLE	610	264,092	265,420	268,688	4,596	3,268
MCINTOSH	606	245,857	249,671	253,649	7,792	3,978
MENAHGA	1,340	419,542	429,988	442,581	23,039	12,593
MILACA	3,021	934,351	958,410	976,621	42,270	18,211
MINNEOTA	1,366	516,262	525,214	537,721	21,459	12,507
MINNESOTA LAKE	661	197,545	202,709	206,862	9,317	4,153
MONTEVIDEO	5,398	2,334,364	2,382,511	2,450,487	116,123	67,976
MONTGOMERY	3,249	889,200	913,919	929,213	40,013	15,294
MOOSE LAKE	2,789	965,049	993,638	1,027,623	62,574	33,985
MORA	3,665	1,026,435	1,048,940	1,091,353	64,918	42,413
MORGAN	888	357,442	363,544	369,616	12,174	6,072
MORRIS	5,105	2,411,671	2,447,909	2,504,039	92,368	56,130
MORRISTOWN	949	326,337	331,944	338,527	12,190	6,583
MOUNTAIN LAKE	1,999	934,150	942,157	963,286	29,136	21,129
NASHWAUK	970	345,301	347,022	352,744	7,443	5,722
NEW LONDON	1,252	369,774	376,407	386,818	17,044	10,411
NEW RICHLAND	1,229	444,559	455,795	467,215	22,656	11,420
NEW YORKMILLS	1,294	418,177	426,172	437,491	19,314	11,319
OLIVIA	2,343	847,647	857,541	884,530	36,883	26,989
ONAMIA	784	303,659	305,452	309,256	5,597	3,804
ORTONVILLE	2,021	763,441	775,377	797,941	34,500	22,564
OSAKIS	1,771	511,699	523,438	542,262	30,563	18,824
PARKERS PRAIRIE	1,020	302,013	307,924	315,379	13,366	7,455
PAYNESVILLE	2,388	777,275	782,028	808,292	31,017	26,264
PELICAN RAPIDS	2,577	1,012,040	1,023,981	1,055,777	43,737	31,796
PENNOCK	479	154,737	157,487	161,245	6,508	3,758
PIERZ	1,418	460,955	468,785	481,654	20,699	12,869
PINE RIVER	911	311,654	316,983	323,080	11,426	6,097

Current law 2022 and 2023 City LGA vs. 23 LGA under Division Report (A22-0389)

Cityname:	2020 Population	Certified 2022 LGA	Estimated 2023 LGA curr.law	Estimated 23 Division Report	LGA change 23 alt - 2022	LGA change 23 alt. - 2023 curr law
	(1)	(2)	(3)	(4)	(5=4-2)	(6=4-3)
PIPESTONE	4,215	2,371,750	2,427,090	2,497,587	125,837	70,497
PLAINVIEW	3,483	845,628	863,594	889,343	43,715	25,749
PRESTON	1,322	504,917	507,735	517,955	13,038	10,220
RED LAKEFALLS	1,339	621,126	626,908	638,179	17,053	11,271
REDWOOD FALLS	5,102	1,724,175	1,771,653	1,831,178	107,003	59,525
RENVILLE	1,301	491,390	501,017	512,883	21,493	11,866
RUSHFORD CITY	1,860	631,277	641,428	661,097	29,820	19,669
SACRED HEART	510	216,931	219,119	222,748	5,817	3,629
SANDSTONE	2,462	1,203,456	1,216,055	1,245,716	42,260	29,661
SCANLON	987	234,385	239,856	246,819	12,434	6,963
SEBEKA	741	250,941	258,456	263,452	12,511	4,996
SHERBURN	1,058	403,955	412,498	421,125	17,170	8,627
SILVER BAY	1,857	567,567	575,284	594,225	26,658	18,941
SILVER LAKE	866	248,550	254,754	260,625	12,075	5,871
SLAYTON	2,013	837,973	842,650	863,055	25,082	20,405
SLEEPY EYE	3,452	1,632,758	1,668,947	1,693,137	60,379	24,190
SPRING GROVE	1,256	462,491	468,726	479,076	16,585	10,350
SPRING VALLEY	2,447	938,478	948,615	977,343	38,865	28,728
SPRINGFIELD	2,027	948,864	956,098	977,432	28,568	21,334
ST JAMES	4,793	1,956,481	2,014,677	2,062,235	105,754	47,558
STAPLES	2,989	1,306,405	1,333,849	1,371,220	64,815	37,371
STARBUCK	1,365	400,245	408,313	420,558	20,313	12,245
TAYLORS FALLS	1,055	193,242	197,247	204,566	11,324	7,319
THIEF RIVER FALL	8,749	3,273,563	3,339,397	3,423,545	149,982	84,148
TOWER	430	102,510	103,900	107,168	4,658	3,268
TRACY	2,076	970,456	981,088	1,004,121	33,665	23,033
TRIMONT	705	277,379	282,214	286,121	8,742	3,907
TRUMAN	1,092	445,068	451,966	460,525	15,457	8,559
TWIN VALLEY	723	342,168	346,137	349,969	7,801	3,832
TWO HARBORS	3,633	1,853,222	1,900,716	1,939,319	86,097	38,603
TYLER	1,138	461,469	468,979	478,251	16,782	9,272
ULEN	476	139,404	134,644	134,644	-4,760	0
VERNDALE	511	190,729	192,492	196,002	5,273	3,510
VIRGINIA	8,421	6,049,573	6,235,231	6,391,618	342,045	156,387
WABASHA	2,559	605,559	609,023	635,502	29,943	26,479
WABASSO	739	239,912	245,986	250,559	10,647	4,573
WADENA	4,325	1,830,227	1,869,791	1,922,420	92,193	52,629
WARREN	1,605	643,491	651,506	666,946	23,455	15,440
WARROAD	1,830	795,748	777,448	803,811	8,063	26,363
WATKINS	991	328,043	334,231	341,440	13,397	7,209
WELLS	2,410	983,309	997,868	1,027,239	43,930	29,371
WESTBROOK	758	295,228	301,293	306,045	10,817	4,752
WHEATON	1,460	612,619	621,856	635,675	23,056	13,819
WINDOM	4,798	1,588,681	1,611,879	1,672,031	83,350	60,152
WINNEBAGO	1,391	553,541	561,330	573,834	20,293	12,504
Cluster total	315,022	127,971,294	130,323,529	133,464,532	5,493,238	3,141,003
Cities under 500 Pop						
AKELEY	404	91,408	93,964	97,472	6,064	3,508

Current law 2022 and 2023 City LGA vs. 23 LGA under Division Report (A22-0389)

Cityname:	2020 Population	Certified 2022 LGA	Estimated 2023 LGA curr.law	Estimated 23 Division Report	LGA change 23 alt - 2022	LGA change 23 alt. - 2023 curr law
	(1)	(2)	(3)	(4)	(5=4-2)	(6=4-3)
ALBERTA	94	21,177	20,237	20,237	-940	0
ALDRICH	35	6,264	5,914	5,914	-350	0
ALPHA	97	36,999	36,812	37,525	526	713
ALTURA	471	85,922	88,891	92,698	6,776	3,807
ALVARADO	388	89,396	92,395	95,963	6,567	3,568
ARCO	87	23,757	24,287	24,863	1,106	576
ASHBY	469	130,378	133,477	137,317	6,939	3,840
ASKOV	331	90,001	91,611	94,504	4,503	2,893
AVOCA	111	23,030	21,920	23,347	317	1,427
BACKUS	263	29,683	30,826	33,136	3,453	2,310
BADGER	429	118,852	121,833	125,544	6,692	3,711
BARRETT	366	88,448	89,295	92,160	3,712	2,865
BARRY	16	1,566	1,406	1,406	-160	0
BEARDSLEY	216	64,451	64,496	66,125	1,674	1,629
BEAVER BAY	120	0	0	0	0	0
BEAVER CREEK	280	56,838	57,939	60,360	3,522	2,421
BEJOU	84	21,461	21,581	22,011	550	430
BELLECHESTER	176	24,343	25,063	26,532	2,189	1,469
BELLINGHAM	148	50,227	48,747	48,747	-1,480	0
BELTRAMI	88	18,687	17,807	17,807	-880	0
BELVIEW	291	125,984	123,074	127,517	1,533	4,443
BENA	143	30,690	31,364	32,519	1,829	1,155
BERTHA	560	169,018	174,748	179,354	10,336	4,606
BIG FALLS	175	73,047	74,456	74,043	996	-413
BIGELOW	227	62,921	63,677	65,597	2,676	1,920
BIGFORK	400	111,579	113,295	116,552	4,973	3,257
BINGHAM LAKE	137	17,243	15,873	15,873	-1,370	0
BISCAY	113	19,532	20,311	21,218	1,686	907
BLOMKEST	145	21,112	21,543	22,649	1,537	1,106
BLUFFTON	210	42,481	43,086	44,820	2,339	1,734
BOCK	78	19,433	18,653	19,476	43	823
BORUP	96	25,042	25,488	26,137	1,095	649
BOWLUS	279	60,676	62,086	64,587	3,911	2,501
BOY RIVER	26	9,492	9,292	9,292	-200	0
BOYD	141	56,837	55,427	57,563	726	2,136
BRANDON	501	117,192	119,690	123,402	6,210	3,712
BREWSTER	506	147,276	142,216	142,216	-5,060	0
BRICELYN	348	132,094	133,318	136,197	4,103	2,879
BROOK PARK	132	23,586	24,048	25,042	1,456	994
BROOKS	117	30,768	29,968	31,203	435	1,235
BROOKSTON	118	15,065	15,530	16,395	1,330	865
BROWNSVILLE	566	75,696	78,985	82,898	7,202	3,913
BRUNO	85	13,100	12,250	12,250	-850	0
BUCKMAN	307	38,928	40,776	43,589	4,661	2,813
BURTRUM	123	35,643	35,909	36,765	1,122	856
CALLAWAY	178	49,437	48,698	50,685	1,248	1,987
CALUMET	334	116,162	116,629	119,218	3,056	2,589
CAMPBELL	164	48,254	48,447	49,660	1,406	1,213
CANTON	310	96,911	97,669	100,196	3,285	2,527
CEDAR MILLS	62	6,522	7,075	7,417	895	342

Current law 2022 and 2023 City LGA vs. 23 LGA under Division Report (A22-0389)

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	(1)	(2)	(3)	(4)	(5=4-2)	(6=4-3)
CEYLON	303	141,173	141,661	144,067	2,894	2,406
CHANDLER	279	64,342	65,388	67,787	3,445	2,399
CHICKAMAW BEAC	128	0	0	0	0	0
CHOKIO	405	132,503	134,450	137,791	5,288	3,341
CLEMENTS	155	36,370	36,955	38,196	1,826	1,241
CLIMAX	243	65,082	65,747	67,770	2,688	2,023
CLINTON	386	160,478	161,442	164,431	3,953	2,989
CLITHERALL	62	24,159	23,584	23,584	-575	0
CLONTARF	128	21,123	19,843	21,516	393	1,673
COBDEN	36	2,612	2,424	2,424	-188	0
COMFREY	392	112,973	115,471	118,916	5,943	3,445
COMSTOCK	100	12,957	13,159	13,785	828	626
CONGER	153	29,037	29,989	31,315	2,278	1,326
CORRELL	26	6,080	5,820	5,820	-260	0
COSMOS	507	153,781	157,114	161,063	7,282	3,949
CROMWELL	240	30,556	31,232	33,233	2,677	2,001
CURRIE	224	72,121	72,459	74,236	2,115	1,777
CUYUNA	296	16,485	13,525	17,649	1,164	4,124
CYRUS	305	88,926	90,430	93,134	4,208	2,704
DAKOTA	295	45,771	46,375	48,760	2,989	2,385
DALTON	215	65,117	65,749	67,534	2,417	1,785
DANVERS	103	7,326	7,743	8,456	1,130	713
DARFUR	84	33,382	32,542	33,581	199	1,039
DARWIN	348	57,556	57,978	60,632	3,076	2,654
DE GRAFF	110	25,575	25,664	26,349	774	685
DEER CREEK	330	76,928	78,654	81,573	4,645	2,919
DELAVAN	172	37,061	35,341	35,341	-1,720	0
DELHI	46	11,030	10,570	10,570	-460	0
DENHAM	37	1,068	1,309	698	-370	-611
DENNISON	223	13,248	13,646	15,431	2,183	1,785
DENT	173	47,402	45,672	48,529	1,127	2,857
DEXTER	324	66,487	63,247	68,684	2,197	5,437
DONALDSON	20	4,626	4,461	4,426	-200	-35
DONNELLY	221	55,464	55,756	57,495	2,031	1,739
DORAN	36	12,744	12,384	12,384	-360	0
DOVRAY	58	9,795	9,215	9,215	-580	0
DUMONT	75	16,415	15,665	16,669	254	1,004
DUNDEE	73	17,983	18,234	18,591	608	357
DUNNELL	133	56,482	55,152	57,184	702	2,032
EASTON	177	39,087	39,722	41,177	2,090	1,455
ECHO	243	79,738	80,504	82,554	2,816	2,050
EFFIE	109	18,513	19,886	19,635	1,122	-251
EITZEN	279	45,180	47,209	49,885	4,705	2,676
ELBA	129	24,542	23,252	25,096	554	1,844
ELIZABETH	168	40,033	40,483	41,805	1,772	1,322
ELKTON	130	13,652	13,958	14,889	1,237	931
ELLSWORTH	497	181,179	184,439	188,361	7,182	3,922
ELMDALE	114	9,551	9,934	10,739	1,188	805
ELROSA	213	35,756	36,171	37,877	2,121	1,706
EMMONS	367	106,212	108,109	111,274	5,062	3,165

Current law 2022 and 2023 City LGA vs. 23 LGA under Division Report (A22-0389)

Cityname:	2020 Population	Certified 2022 LGA	Estimated 2023 LGA curr.law	Estimated 23 Division Report	LGA change 23 alt - 2022	LGA change 23 alt. - 2023 curr law
	(1)	(2)	(3)	(4)	(5=4-2)	(6=4-3)
ERHARD	132	32,775	33,124	34,086	1,311	962
EVAN	70	14,147	14,363	14,683	536	320
FARWELL	56	13,355	13,440	13,600	245	160
FEDERAL DAM	123	0	0	0	0	0
FELTON	177	32,265	32,934	34,398	2,133	1,464
FIFTY LAKES	443	0	0	0	0	0
FINLAYSON	295	48,501	49,262	51,691	3,190	2,429
FISHER	422	109,323	112,233	115,903	6,580	3,670
FLENSBURG	216	34,813	35,358	37,126	2,313	1,768
FLORENCE	28	10,462	10,182	10,182	-280	0
FORADA	170	0	0	0	0	0
FORT RIPLEY	84	0	255	722	722	467
FOUNTAIN	409	81,449	82,807	85,997	4,548	3,190
FOXHOME	126	29,410	30,168	31,190	1,780	1,022
FREEBORN	264	81,230	82,195	84,462	3,232	2,267
FROST	216	56,256	57,460	59,414	3,158	1,954
FUNKLEY	18	846	1,043	1,028	182	-15
GARFIELD	349	59,071	59,941	62,726	3,655	2,785
GARRISON	194	0	0	121	121	121
GARVIN	124	40,198	40,513	41,391	1,193	878
GARY	227	56,118	57,285	59,319	3,201	2,034
GENOLA	70	0	0	0	0	0
GEORGETOWN	86	14,095	14,273	14,739	644	466
GHENT	376	104,641	107,146	110,523	5,882	3,377
GILMAN	226	28,003	28,810	30,736	2,733	1,926
GONVICK	263	80,975	82,094	84,397	3,422	2,303
GOODRIDGE	112	34,726	35,168	35,970	1,244	802
GRANADA	291	99,156	99,613	101,930	2,774	2,317
GRASSTON	154	27,039	27,654	28,894	1,855	1,240
GREENWALD	197	41,989	42,242	43,766	1,777	1,524
GREY EAGLE	330	80,827	81,320	83,893	3,066	2,573
GRYGLA	180	56,877	56,949	58,273	1,396	1,324
GULLY	59	13,338	12,748	13,410	72	662
HACKENSACK	294	0	0	876	876	876
HADLEY	54	11,495	10,955	10,955	-540	0
HALMA	58	13,462	13,734	13,963	501	229
HAMMOND	130	35,287	35,717	36,683	1,396	966
HANLEY FALLS	243	91,188	91,904	93,941	2,753	2,037
HANSKA	382	129,381	131,327	134,574	5,193	3,247
HARDING	123	11,222	11,947	12,932	1,710	985
HARDWICK	189	39,420	39,860	41,367	1,947	1,507
HARTLAND	321	70,939	72,898	75,830	4,891	2,932
HATFIELD	53	500	501	0	-500	-501
HAYWARD	252	43,186	44,356	46,590	3,404	2,234
HAZEL RUN	55	11,953	11,966	12,099	146	133
HEIDELBERG	137	2,522	2,823	3,818	1,296	995
HENDRUM	289	78,512	80,353	83,045	4,533	2,692
HENRIETTE	57	15,847	15,302	15,965	118	663
HERMAN	384	124,691	125,075	127,892	3,201	2,817
HEWITT	251	73,573	74,920	77,196	3,623	2,276

Current law 2022 and 2023 City LGA vs. 23 LGA under Division Report (A22-0389)

Cityname:	2020 Population	Certified 2022 LGA	Estimated 2023 LGA curr.law	Estimated 23 Division Report	LGA change 23 alt - 2022	LGA change 23 alt. - 2023 curr law
	(1)	(2)	(3)	(4)	(5=4-2)	(6=4-3)
HILLMAN	23	5,992	5,770	5,770	-222	0
HITTERDAL	199	46,793	47,440	49,092	2,299	1,652
HOLLAND	178	41,977	42,369	43,764	1,787	1,395
HOLLANDALE	308	62,891	64,598	67,378	4,487	2,780
HOLLOWAY	87	2,985	2,115	2,115	-870	0
HOLT	90	20,673	21,065	21,634	961	569
HUMBOLDT	41	12,129	12,163	12,202	73	39
IHLEN	61	13,425	13,579	13,800	375	221
IONA	166	37,917	38,958	40,427	2,510	1,469
IRON JUNCTION	110	9,099	9,693	10,521	1,422	828
JEFFERS	349	121,378	122,299	125,098	3,720	2,799
JENKINS	490	19,283	21,401	24,995	5,712	3,594
JOHNSON	24	5,605	5,365	5,365	-240	0
KANDIYOHI	569	135,853	142,114	146,857	11,004	4,743
KELLIHER	258	94,117	94,391	96,419	2,302	2,028
KELLOGG	415	107,182	108,487	111,682	4,500	3,195
KENNEDY	176	58,891	59,273	60,648	1,757	1,375
KENNETH	60	7,567	7,587	7,763	196	176
KENSINGTON	266	69,767	70,565	72,800	3,033	2,235
KENT	65	18,949	18,299	19,129	180	830
KERRICK	71	7,501	7,899	8,278	777	379
KETTLE RIVER	166	32,619	33,452	34,863	2,244	1,411
KILKENNY	148	32,792	33,228	34,362	1,570	1,134
KINBRAE	10	0	0	0	0	0
KINGSTON	184	24,234	25,392	27,056	2,822	1,664
KINNEY	152	48,355	46,835	49,301	946	2,466
LA SALLE	79	19,220	19,415	19,815	595	400
LAKE BRONSON	178	77,944	76,164	78,890	946	2,726
LAKE HENRY	72	13,319	12,599	12,599	-720	0
LAKE LILLIAN	246	49,090	51,066	53,480	4,390	2,414
LAKE WILSON	254	79,060	79,751	81,866	2,806	2,115
LANCASTER	364	98,015	100,372	103,651	5,636	3,279
LAPORTE	134	9,293	9,938	11,002	1,709	1,064
LASTRUP	120	8,609	9,472	10,467	1,858	995
LENGBY	92	21,494	21,710	22,251	757	541
LEONARD	41	6,869	7,047	7,125	256	78
LEONIDAS	50	31,170	30,670	30,670	-500	0
LEWISVILLE	204	75,584	75,592	77,107	1,523	1,515
LISMORE	202	70,369	68,349	71,705	1,336	3,356
LONG BEACH	338	0	0	0	0	0
LONGVILLE	153	0	0	0	0	0
LOUISBURG	31	6,689	6,379	6,379	-310	0
LOWRY	334	66,005	67,935	70,935	4,930	3,000
LUCAN	214	55,090	56,386	58,349	3,259	1,963
LYND	436	87,430	89,673	93,197	5,767	3,524
MAGNOLIA	196	51,686	52,126	53,694	2,008	1,568
MANCHESTER	52	14,313	14,380	14,504	191	124
MANHATTAN BEAC	61	0	0	0	0	0
MAPLEVIEW	144	54,462	53,022	55,159	697	2,137
MARIETTA	116	52,658	51,498	52,945	287	1,447

Current law 2022 and 2023 City LGA vs. 23 LGA under Division Report (A22-0389)

Cityname:	2020 Population	Certified 2022 LGA	Estimated 2023 LGA curr.law	Estimated 23 Division Report	LGA change 23 alt - 2022	LGA change 23 alt. - 2023 curr law
	(1)	(2)	(3)	(4)	(5=4-2)	(6=4-3)
MAYNARD	319	119,413	119,615	122,041	2,628	2,426
MCGRATH	41	14,761	14,351	14,351	-410	0
MCGREGOR	384	96,901	98,232	101,315	4,414	3,083
MCKINLEY	103	42,292	41,262	41,262	-1,030	0
MEADOWLANDS	134	26,558	27,129	28,172	1,614	1,043
MEIRE GROVE	180	27,636	28,760	30,379	2,743	1,619
MENTOR	104	36,299	35,259	35,259	-1,040	0
MIDDLE RIVER	304	93,413	94,546	97,139	3,726	2,593
MILAN	428	111,754	116,360	120,525	8,771	4,165
MILLERVILLE	100	11,650	11,815	12,431	781	616
MILLVILLE	151	28,186	27,879	29,211	1,025	1,332
MILROY	259	64,981	65,960	68,194	3,213	2,234
MILTONA	431	76,481	79,670	83,446	6,965	3,776
MINNEISKA	97	4,003	3,270	4,294	291	1,024
MINNESOTA	202	38,305	39,050	40,756	2,451	1,706
MIZPAH	58	11,755	12,427	12,083	328	-344
MORTON	410	142,705	144,751	148,137	5,432	3,386
MURDOCK	306	50,951	51,130	53,469	2,518	2,339
MYRTLE	47	9,403	9,448	9,529	126	81
NASHUA	67	0	0	0	0	0
NASSAU	65	13,248	12,598	13,276	28	678
NELSON	182	32,152	32,927	34,466	2,314	1,539
NERSTRAND	273	39,311	39,446	41,547	2,236	2,101
NEVIS	377	68,486	69,152	72,018	3,532	2,866
NEW AUBURN	411	143,304	145,325	148,707	5,403	3,382
NEW MUNICH	356	79,553	81,260	84,316	4,763	3,056
NEWFOLDEN	352	101,277	101,501	104,121	2,844	2,620
NIELSVILLE	78	25,850	26,078	26,478	628	400
NIMROD VILLAGE	84	7,858	8,435	8,993	1,135	558
NORCROSS	52	11,637	11,117	11,117	-520	0
NORTHOME	155	58,050	56,500	58,506	456	2,006
NORTHROP	223	58,189	59,278	61,258	3,069	1,980
ODESSA	103	37,838	36,808	38,278	440	1,470
ODIN	123	25,888	26,643	27,635	1,747	992
OGEMA	208	40,245	41,914	43,930	3,685	2,016
OGILVIE	388	116,249	117,566	120,663	4,414	3,097
OKABENA	203	55,882	56,351	57,988	2,106	1,637
OKLEE	413	139,811	142,286	145,803	5,992	3,517
ORMSBY	118	29,008	29,440	30,295	1,287	855
ORR	211	54,489	52,379	54,906	417	2,527
OSLO	239	82,569	80,179	83,054	485	2,875
OSTRANDER	231	59,099	59,616	61,500	2,401	1,884
PALISADE	162	23,831	24,580	25,931	2,100	1,351
PEASE	238	38,728	40,007	42,162	3,434	2,155
PEMBERTON	229	40,912	41,921	43,927	3,015	2,006
PERLEY	113	22,456	23,196	24,092	1,636	896
PETERSON	234	42,186	43,687	45,873	3,687	2,186
PILLAGER	507	130,867	132,270	135,677	4,810	3,407
PLATO	329	35,661	36,594	39,285	3,624	2,691
PLUMMER	276	48,799	46,039	46,039	-2,760	0

Current law 2022 and 2023 City LGA vs. 23 LGA under Division Report (A22-0389)

Cityname:	2020 Population	Certified 2022 LGA	Estimated 2023 LGA curr.law	Estimated 23 Division Report	LGA change 23 alt - 2022	LGA change 23 alt. - 2023 curr law
	(1)	(2)	(3)	(4)	(5=4-2)	(6=4-3)
PORTER	166	27,919	26,793	29,040	1,121	2,247
PRINSBURG	520	106,801	109,753	113,600	6,799	3,847
QUAMBA	107	23,467	23,859	24,602	1,135	743
RACINE	458	84,004	85,621	89,024	5,020	3,403
RANIER	569	51,990	54,138	57,726	5,736	3,588
REGAL	43	1,126	1,346	1,449	323	103
REMER	391	82,510	85,165	88,649	6,139	3,484
REVERE	89	20,514	20,671	21,163	649	492
RICHVILLE	77	17,278	16,906	17,585	307	679
RIVERTON	118	4,048	4,407	5,243	1,195	836
ROOSEVELT	153	28,412	29,177	30,450	2,038	1,273
ROSCOE	130	19,114	19,704	20,715	1,601	1,011
ROSE CREEK	397	102,473	104,792	108,207	5,734	3,415
ROTHSAY	498	141,560	143,732	147,349	5,789	3,617
ROUND LAKE	377	128,195	129,311	132,302	4,107	2,991
RUSHMORE	365	113,064	114,847	117,970	4,906	3,123
RUSSELL	348	94,601	96,541	99,622	5,021	3,081
RUTHTON	226	65,199	65,272	66,992	1,793	1,720
RUTLEDGE	212	21,161	22,236	24,120	2,959	1,884
SANBORN	323	99,130	98,624	101,499	2,369	2,875
SARGEANT	63	8,160	7,530	7,530	-630	0
SEAFORTH	82	17,414	17,670	18,118	704	448
SEDAN	43	6,999	7,050	7,106	107	56
SHELLY	179	63,729	64,135	65,544	1,815	1,409
SHEVLIN	137	36,527	36,682	37,636	1,109	954
SKYLINE	288	16,010	16,315	18,568	2,558	2,253
SOBIESKI	210	24,208	25,391	27,289	3,081	1,898
SOLWAY	73	12,170	12,257	12,569	399	312
SOUTH HAVEN	185	36,960	35,110	37,772	812	2,662
SPRING HILL	68	8,873	8,954	9,217	344	263
SQUAW LAKE	98	13,049	13,429	14,082	1,033	653
ST ANTHONY	91	12,856	13,359	13,970	1,114	611
ST HILAIRE	273	70,658	70,883	73,008	2,350	2,125
ST LEO	93	22,793	23,301	23,935	1,142	634
ST MARTIN	312	52,284	49,164	54,100	1,816	4,936
ST ROSA	58	648	68	68	-580	0
ST VINCENT	57	17,314	17,326	17,474	160	148
STEEN	171	43,823	44,524	45,943	2,120	1,419
STORDEN	225	58,485	59,270	61,181	2,696	1,911
STRANDQUIST	70	20,413	20,586	20,893	480	307
STRATHCONA	25	7,463	7,338	7,338	-125	0
STURGEON LAKE	436	66,596	69,084	72,677	6,081	3,593
SUNBURG	94	25,365	25,542	26,094	729	552
SWANVILLE	326	94,888	95,384	97,934	3,046	2,550
TACONITE	651	129,153	129,480	132,320	3,167	2,840
TAMARACK	62	19,441	19,536	18,821	-620	-715
TAOPI	61	10,701	10,971	11,225	524	254
TAUNTON	136	33,960	33,784	34,852	892	1,068
TENSTRIKE	186	10,917	11,032	12,421	1,504	1,389
TINTAH	67	11,014	11,269	11,571	557	302

Current law 2022 and 2023 City LGA vs. 23 LGA under Division Report (A22-0389)

Cityname:	2020 Population	Certified 2022 LGA	Estimated 2023 LGA curr.law	Estimated 23 Division Report	LGA change 23 alt - 2022	LGA change 23 alt. - 2023 curr law
	(1)	(2)	(3)	(4)	(5=4-2)	(6=4-3)
TRAIL	40	0	0	0	0	0
TROMMALD	99	12,259	13,179	12,825	566	-354
TROSKY	98	13,780	14,044	14,664	884	620
TURTLE RIVER	88	0	158	641	641	483
TWIN LAKES	134	33,109	33,393	34,356	1,247	963
UNDERWOOD	356	80,828	81,930	84,817	3,989	2,887
UPSALA	487	93,082	97,230	101,391	8,309	4,161
URBANK	52	8,006	8,109	8,243	237	134
UTICA	266	42,855	43,301	45,437	2,582	2,136
VERGAS	348	37,813	37,261	40,321	2,508	3,060
VERNON CENTER	328	70,733	71,754	74,464	3,731	2,710
VESTA	276	88,222	88,278	90,378	2,156	2,100
VIKING	79	23,876	23,897	24,248	372	351
VILLARD	225	48,245	48,453	50,201	1,956	1,748
VINING	62	10,799	10,179	10,931	132	752
WAHKON	235	0	0	0	0	0
WALDORF	201	53,170	53,469	55,041	1,871	1,572
WALTERS	69	21,001	21,285	21,614	613	329
WALTHAM	164	35,833	36,348	37,651	1,818	1,303
WANDA	72	21,321	20,601	21,508	187	907
WARBA	168	16,283	16,723	18,041	1,758	1,318
WATSON	182	66,714	67,278	68,758	2,044	1,480
WAUBUN	409	127,246	130,156	133,782	6,536	3,626
WENDELL	166	34,501	35,039	36,367	1,866	1,328
WEST UNION	92	16,040	16,397	16,978	938	581
WESTPORT	44	9,123	8,993	9,162	39	169
WHALAN	67	3,511	2,841	2,841	-670	0
WILDER	62	13,171	13,365	13,606	435	241
WILLIAMS	157	46,521	44,951	47,183	662	2,232
WILLOW RIVER	384	72,578	74,287	77,476	4,898	3,189
WILMONT	332	100,053	100,863	103,538	3,485	2,675
WILTON	263	22,288	23,692	26,075	3,787	2,383
WINGER	174	49,063	49,456	50,816	1,753	1,360
WINTON	169	32,109	32,928	34,362	2,253	1,434
WOLF LAKE	71	11,501	11,993	12,399	898	406
WOLVERTON	128	29,343	29,584	30,479	1,136	895
WOOD LAKE	381	132,721	133,883	136,906	4,185	3,023
WOODSTOCK	110	28,918	29,069	29,771	853	702
WRENSHALL	428	60,719	62,415	65,763	5,044	3,348
WRIGHT	168	15,500	17,116	18,765	3,265	1,649
WYKOFF	432	136,831	137,820	140,981	4,150	3,161
ZEMPLE	78	5,545	5,664	6,033	488	369
ZUMBRO FALLS	155	40,645	39,095	41,223	578	2,128
Cluster total	69,695	15,933,849	16,095,701	16,631,947	698,098	536,246
Region total	1,671,086	375,539,847	380,306,534	396,014,339	20,474,492	15,707,805
State Total	4,754,196	564,398,012	564,398,012	598,617,913	34,219,901	34,219,901

SALARY SURVEY PARTICIPANT REPORT

Prepared on Behalf of:

City of Becker

Becker, Minnesota

Effective Date of Data: October 31, 2021

Report Date: March 18, 2022



Gallagher

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TABLE OF CONTENTS

About Gallagher	1
Report Information and Methodology	3
Market Results Summary: Pay	7
Pay Practices	14
Job Description Summaries	16



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About Gallagher

Gallagher's Human Resources & Compensation Consulting practice is a combination of some of the most respected names in human resources and compensation consulting. Bringing together experts from compensation, performance, search, survey, and leadership fields, Gallagher empowers clients with tools for the entire lifecycle of employment management. With an experienced team of 185 consultants located in 13 offices across the United States and Canada, our services include:



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Report Information and Methodology

SHERMAN ANTI-TRUST PROVISIONS

This report is a summary of the data that was collected as the result of the survey conducted on behalf of our client. Due to Sherman Antitrust Act consent decrees, only summary data are shown for each benchmark.

The primary focus of the Sherman Act is anti-competitive “price fixing.” The argument has been made that employers have been involved in price fixing of wages through open disclosure of information in salary surveys and budget projections. This is not to say that simply exchanging salary information is illegal. How the data is used determines whether or not price (or salary) fixing has occurred. It is important to note that no organizations have been found guilty of salary fixing. Most organizations that have been involved in legal matters involving the Sherman Act have entered into consent decrees as a result. Consent decrees are neither an admission of guilt nor innocence. It is basically an agreement between the Federal Court and the defendant to act differently in the future.

The major provisions of these consent decrees are the following:

- Data cannot reflect the identity or any other factor that may allow someone to identify a participating organization.
- Results must be aggregated results.
- There must be at least five matches per job.
- No organization can represent more than 25% of the data.
- Data should be collected and analyzed by a third party.

The survey and this report meet all the above requirements.

SURVEY PROCESS

A customized data collection instrument was developed to collect pay data on each of the benchmark classifications. Brief descriptions were prepared from City of Becker (City) job descriptions and incorporated into the questionnaire to assist participants in matching their jobs to the City's benchmark jobs.

Gallagher's staff performed multiple analytical reviews of the data for accuracy. Follow-up contacts were made to participants to clarify responses, reported rates or to resolve questions concerning job matches.

BENCHMARKS

A total of 28 jobs were included as benchmarks. The jobs referenced below are from the original survey document:

- | | |
|-----------------------------------|---|
| 1. Accounting Technician | 17. Patrol/Police Officer |
| 2. Accountant | 18. Lieutenant |
| 3. Finance Director | 19. Police Chief |
| 4. City Administrator | 20. Assistant Director, Recreation & Leisure Services |
| 5. Administrative Assistant | 21. Class Instructor |
| 6. Administrative Technician | 22. Lifeguard |
| 7. City Planner | 23. Program Coordinator |
| 8. Community Development Director | 24. Recreation Services Manager |
| 9. Mechanic | 25. Maintenance Worker |
| 10. Facilities Worker | 26. Street and Parks Operation Lead Worker |
| 11. Bartender/Server | 27. Water/Wastewater Maintenance Worker |
| 12. Cook | 28. Water/Wastewater Operations Lead Worker |
| 13. Hospitality Manager | |
| 14. Groundskeeper | |
| 15. Golf Course Manager | |
| 16. Outside Services | |



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SURVEY PARTICIPANTS

This survey represents data from the following organizations:

1. Becker Public Schools
2. City of Albertville
3. City of Becker
4. City of Benson
5. City of Big Lake
6. City of Brooklyn Park
7. City of Buffalo
8. City of Cold Spring
9. City of Coon Rapids
10. City of Elk River
11. City of Glencoe
12. City of Golden Valley
13. City of Isanti
14. City of Kasson
15. City of Monticello
16. City of Morris
17. City of Park Rapids
18. City of Princeton
19. City of Sauk Centre
20. City of Sauk Rapids
21. City of St. Cloud
22. City of St. Michael
23. City of Zimmerman
24. Sherburne County



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Market Results Summary: Pay

PAY DATA SUMMARY

Data Effective Date: October 31, 2021

Gallagher considers a valid job match to be one that has duties that are at or above 80% similar to the benchmark job and/or the job family level. Survey participants were asked to match jobs to this standard.

An outlier analysis was conducted whereby data point's greater than two standard deviations of the mean were reviewed for applicability and may have been eliminated from the dataset.

Although data were sent to us in many different formats, all salary data have been adjusted to reflect hourly rates of pay.

Unless labeled otherwise, only base wage information is reported.

Benchmarks with fewer than five data points were excluded from any analyses because fewer than five data points matched to a given benchmark are considered an insufficient sample size for drawing conclusions. These benchmarks and any other statistics with fewer than five data points are noted on the chart with "n/a".

Job descriptions summaries of the benchmark jobs are located in the **Job Description Summaries section** of this report and can also be found within the original survey document that was completed by participating organizations.

Pay Summary Definitions

- Number of Orgs
 - Reflects the total number of participants matching each benchmark job.
- Market Actual Salary
 - The actual base salary for each benchmark job. The salary rate being paid to job incumbents.

- Summary Statistics
 - The following results are calculated for the salary data as applicable
 - ≈ 25th Percentile: Represents the figure where 25% of the rates are below, and 75% of the rates are above.
 - ≈ 50th Percentile (Median): Represents the figure where 50% of the rates are below, and 50% of the rates are above.
 - ≈ 75th Percentile: Represents the figure where 75% of the rates are below, and 25% of the rates are above.
- Salary Range
 - The formal average annual salary range minimum, midpoint, and maximum for each benchmark job (if applicable).
- Range Width
 - The calculated pay range width for the market pay range of each reported benchmark. Represents the distance between range minimum and maximum expressed as a percentage.

MARKET ACTUAL PAY

Market Actual Salary					
#	Benchmark	# of Orgs	25 th Percentile	50 th Percentile (Median)	75 th Percentile
1	Accounting Technician	18	\$24.80	\$27.61	\$28.70
2	Accountant	13	\$30.83	\$31.29	\$32.94
3	Finance Director	21	\$46.18	\$51.43	\$58.18
4	City Administrator	24	\$54.78	\$63.28	\$79.41
5	Administrative Assistant	20	\$23.91	\$25.37	\$27.38
6	Administrative Technician	12	\$23.11	\$25.73	\$28.66
7	City Planner	8	\$34.52	\$35.85	\$37.57
8	Community Development Director	13	\$47.40	\$53.64	\$64.77
9	Mechanic	15	\$28.70	\$30.15	\$33.72
10	Facilities Worker	9	\$16.40	\$20.15	\$21.53
11	Bartender/Server	2	n/a	n/a	n/a
12	Cook	3	n/a	n/a	n/a
13	Hospitality Manager	2	n/a	n/a	n/a
14	Groundskeeper	5	\$10.40	\$12.44	\$13.70
15	Golf Course Manager	4	n/a	n/a	n/a
16	Outside Services	4	n/a	n/a	n/a
17	Patrol/Police Officer	19	\$30.07	\$33.36	\$36.11
18	Lieutenant	14	\$37.25	\$41.06	\$49.64
19	Police Chief	19	\$43.47	\$52.04	\$65.63



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Market Actual Salary					
#	Benchmark	# of Orgs	25 th Percentile	50 th Percentile (Median)	75 th Percentile
20	Assistant Director, Recreation & Leisure Services	5	\$40.36	\$44.72	\$68.74
21	Class Instructor	6	\$13.29	\$13.79	\$15.54
22	Lifeguard	4	n/a	n/a	n/a
23	Program Coordinator	4	n/a	n/a	n/a
24	Recreation Services Manager	5	\$39.89	\$42.66	\$50.77
25	Maintenance Worker	21	\$24.74	\$27.70	\$28.26
26	Street and Parks Operation Lead Worker	17	\$32.15	\$35.28	\$38.56
27	Water/Wastewater Maintenance Worker	17	\$25.85	\$29.63	\$30.47
28	Water/Wastewater Operations Lead Worker	13	\$33.20	\$35.24	\$38.06

MARKET PAY RANGES

Market Average Pay Ranges					
#	Benchmark	Range Minimum	Range Midpoint	Range Maximum	Range Width
1	Accounting Technician	\$23.10	\$25.96	\$29.01	26%
2	Accountant	\$27.09	\$30.41	\$34.18	26%
3	Finance Director	\$45.30	\$51.51	\$57.68	27%
4	City Administrator	\$54.25	\$61.56	\$69.52	28%
5	Administrative Assistant	\$21.50	\$24.25	\$27.31	27%
6	Administrative Technician	\$22.43	\$25.51	\$28.79	28%
7	City Planner	\$30.56	\$34.53	\$39.08	28%
8	Community Development Director	\$45.78	\$52.58	\$59.62	30%
9	Mechanic	\$26.03	\$29.58	\$33.04	27%
10	Facilities Worker	\$17.69	\$20.65	\$23.40	32%
11	Bartender/Server	n/a	n/a	n/a	n/a
12	Cook	n/a	n/a	n/a	n/a
13	Hospitality Manager	n/a	n/a	n/a	n/a
14	Groundskeeper	n/a	n/a	n/a	n/a
15	Golf Course Manager	n/a	n/a	n/a	n/a
16	Outside Services	n/a	n/a	n/a	n/a
17	Patrol/Police Officer	\$28.27	\$33.01	\$37.06	31%
18	Lieutenant	\$35.30	\$39.30	\$43.66	24%
19	Police Chief	\$45.67	\$52.48	\$59.21	30%
20	Assistant Director, Recreation & Leisure Services	\$40.64	\$46.44	\$53.32	31%



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Market Average Pay Ranges					
#	Benchmark	Range Minimum	Range Midpoint	Range Maximum	Range Width
21	Class Instructor	n/a	n/a	n/a	n/a
22	Lifeguard	n/a	n/a	n/a	n/a
23	Program Coordinator	n/a	n/a	n/a	n/a
24	Recreation Services Manager	\$36.77	\$41.95	\$48.35	31%
25	Maintenance Worker	\$23.39	\$26.44	\$29.50	26%
26	Street and Parks Operation Lead Worker	\$29.29	\$33.03	\$37.01	26%
27	Water/Wastewater Maintenance Worker	\$24.07	\$27.07	\$30.31	26%
28	Water/Wastewater Operations Lead Worker	\$29.40	\$33.07	\$37.18	26%



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Pay Practices

1. What is the average total percentage base increase, as well as the effective date, to individual employees' salaries granted for each employee group listed?

	Executive/Management	Exempt	Non-Exempt
2021 Average Increase (%):	2.69%	2.68%	2.63%
Effective Date:	1/1/2021	1/1/2021	1/1/2021
2022 Projected Average Increase (%):	3.40%	3.35%	3.35%
Effective Date:	1/1/2022	1/1/2022	1/1/2022

2. Does your organization have an established salary range for each of the listed employee groups?

Executive/Management	Exempt	Non-Exempt
15 of 18 (83%)	15 of 18 (83%)	18 of 18 (100%)

3. What is the effective date of your current salary range? (MM/DD/YY)

Executive/Management	Exempt	Non-Exempt
1/1/2021	1/1/2021	1/1/2021

4. What is your organization's salary range adjustment, as well as the effective date of this adjustment, for each of the employee groups listed?

	Executive/Management	Exempt	Non-Exempt
2021 Average Increase (%):	2.25%	2.15%	2.20%
Effective Date:	1/1/2021	1/1/2021	1/1/2021
2022 Projected Average Increase (%):	3.44%	3.30%	3.21%
Effective Date:	1/1/2022	1/1/2022	1/1/2022



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Job Description Summaries



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Job Code	Benchmark	Benchmark Summaries
1	Accounting Technician	This level of the Accounting/Finance Series is responsible for performing skilled and technical I accounting work to independently initiate and complete a number of processes within functional areas such as payroll, and utility billing, and accounts payable. Responsibilities may include creating and maintains personnel and other employee files; providing accounting and administrative support to the Director; and performing special projects.
2	Accountant	This level of the Accounting/Finance Series is responsible for assisting the Finance Director in the administration of the financial activities of the City. Responsibilities may include providing for segregation of duties in cash and investment activities; maintaining the general ledger accounting system; preparing and sending miscellaneous invoices, assisting in preparing and analyzing interim and annual financial reports; assists in preparing for and supporting the annual audit; performing analysis of financial data; assisting with the preparation of financial analysis and written reports to council and various committees and boards.
3	Finance Director	This level of the Accounting/Finance Series is responsible for performing professional, administrative, and executive work to manage the City's finance department. Responsibilities may include managing the City's centralized finance and accounting functions including financial planning/ management, accounting oversight, budgeting, cash/investment management, financial reporting, payroll, utility billing, and payables/receivables, and information technology, and risk management duties; liaison with external organizations and represents the City at a variety of meetings, public events, training sessions, on committees, and/or other related events; and provides leadership to City Budget and Finance Committee.
4	City Administrator	This level of the Administration Series is responsible for performing executive, administrative, and professional work with overall responsibility to manage and improve the City's workforce, capital assets, and other resources. Responsibilities may include providing professional support to the City Council in its decision and policy making roles: serving on various city committees; attending meetings of other advisory bodies; supervising direct reports to oversee the administration of all City departments and divisions including a city-owned community center and municipal golf course; liaison with external organizations and represents the City at a variety of meetings, public events, training sessions, on committees, and/or other related events.

Job Code	Benchmark	Benchmark Summaries
5	Administrative Assistant	This level of the Administrative Support Series is responsible for providing general office and administrative support following general procedures. Responsibilities may include: collecting, preparing, and reviewing information; processing applications, forms, licenses, permits and other documents; maintaining records and related system or database; public communications including committee minutes, sharing data on departmental website or bulletins.
6	Administrative Technician	This level of the Administrative Support Series is responsible for providing various general to specialized administrative support duties using technical knowledge of work areas. Responsibilities may include: preparing and providing specific technical information to internal and external customers; maintaining databases; preparing requisitions; preparing and modifying routine and specialized reports; processing specialized transactions such as purchase orders, payroll, or related items; preparing meeting packets and taking minutes; and coordinating events.
7	City Planner	This level of the Community Development Series is responsible for performing professional, technical, and administrative work to coordinate certain portions of the current and long range planning programs of the city and town related to the development and implementation of the land use and related plans and policies. Responsibilities may include assisting the Community Development Director with coordinating department functions; and providing staff support to multiple boards and commissions. Including the Planning Commission, City Council, and City's Economic Development Authority.
8	Community Development Director	This level of the Community Development Series is responsible for performing professional, administrative, and executive work to manage the City's Community Development Department. That includes Economic Development, Code Enforcement, Building Permits, and Planning. Responsibilities may include overseeing a number of CED functions including planning, zoning/land use management, code administration/enforcement, public infrastructure development, business development, financial assistance, and council/board support; serving as primary staff person for Planning Commission and City's EDA; liaison with external organizations and represents the City at a variety of meetings, public events, training sessions, on committees, and/or other related events.

Job Code	Benchmark	Benchmark Summaries
9	Mechanic	This level of the Equipment Maintenance Series is responsible for performing technical/specialized and some administrative work to coordinate the Public Works department's equipment and vehicle maintenance program. Responsibilities may include scheduling maintenance services and repairs; operating a variety of diagnostic tools and equipment; guiding/directing co-workers in shop tasks; determining need for outside repair services; preparing the shop's operating budget; approving purchases; participating in equipment replacement decisions; developing shop procedures; and maintaining maintenance records.
10	Facilities Worker	This level of the Facilities Maintenance Series is responsible for providing cleaning services to City facilities by following established standards and procedures. Responsibilities may include: cleaning and sanitizing floors, walls, ceilings, and furniture; cleaning bathrooms; maintaining custodial supplies, as well as maintaining other parts of the buildings and grounds.
11	Server	This level of the Golf Common Series is responsible for selling and serving food and beverages and performs currency transactions. Responsibilities may include greeting and serving customers; carrying service trays; serving alcoholic beverages; cleaning and organizing assigned stations; and applying knowledge of full menu and other restaurant information.
12	Cook	This level of the Golf Common Series is responsible for preparing and completing food orders. Responsibilities may include setting up and stocking stations; followings recipes; and using a variety of food preparation equipment.
13	Hospitality Manager	This level of the Golf Common Series is responsible for promoting Pebble Creek Golf Club's events business; providing shift leadership for daily restaurant business and pre-event, on-site, and post-event activities. Leadership for events hosted at Pebble Creek Golf Club.
14	Groundskeeper	This level of the Golf Maintenance Series is responsible for performing unskilled, basic skilled, and semi-skilled grounds maintenance duties related to Pebble Creek Golf Course including playing surfaces and surrounding landscape. Responsibilities may include performing manual tasks; and operating a variety of powered tools and light machinery/equipment;

Job Code	Benchmark	Benchmark Summaries
15	Golf Course Manager	This level of the Golf Maintenance Series is responsible for performing executive, para-professional, professional, and administrative work to manage a division of the Pebble Creek Golf Course. Responsibilities may include duties that encompasses construction and maintenance of the course's playing surfaces/terrain as well as care for the course's ornamental landscape; assisting the Director in design/development efforts; and overseeing and participating in pesticide spraying as MDA-licensed applicator.
16	Outside Services	This level of the Golf Operation Series is responsible for providing members and guests with carts that are stocked with scorecards, pencils, tees, and divot sand. Responsibilities may include cleaning carts; and servicing practice range.
17	Patrol/Police Officer	This level of the Patrol and Investigation Series is responsible for conducting law enforcement activities to ensure public safety. Responsibilities may include: responding to requests for assistance from the public; preventing traffic accidents and deterring violators; investigating accidents and criminal incidents; preparing incident reports; ensuring the security and order of the court; receiving, processing, recording, storing, maintaining and releasing evidence; protecting crime scenes; and coordinating with other departments.
18	Police Lieutenant	This level of the Patrol and Investigation Series assists the Police Chief in managing the daily activities of the patrol, investigation, and support services and provides first-level supervision of uniformed and non-uniformed personnel. Responsibilities may include: Regularly performing all of the duties and responsibilities of a patrol/police officer including patrol, crime prevention, law enforcement, investigation, and emergency response [and serving as the department's designated Training Officer and City's Assistant Emergency Management Director.
19	Police Chief	This level of the Patrol and Investigation Series is responsible for performing professional, administrative, and executive work to manage the City's police department. Responsibilities may include directing public safety functions; managing staff; developing operating policies and guidelines; facilitating strategic planning; preparing departmental budget; developing public safety communication guidelines; and serving as liaison to City commissions and community groups; and serving as Emergency Management Director.

Job Code	Benchmark	Benchmark Summaries
20	Assistant Director, Recreation & Leisure Services	This level of the Recreation and Leisure Services Series is responsible for performing executive, administrative, and professional work in managing the Recreation and Leisure Services division of the Public Services department that encompasses a full-service community center and 27-hole championship golf course. Responsibilities may include operational and long-term planning, facility/course/infrastructure development, program management, financial management, legal compliance, marketing and advertising, staff supervision, player/member/community relations; and serving as the department's primary staff person to the Parks and Recreation Commission and Golf Management Committee. Liaison with external organizations and represents the City at a variety of meetings, public events, training sessions, on committees, and/or other related events.
21	Class Instructor	This level of the Recreation and Leisure Service Series is responsible for performing unskilled, basic skilled, semi-skilled, and advanced skill instruction. Responsibilities may include instructing a variety of recreation/fitness classes and leisure workshops; and serving on committees
22	Lifeguard	This level of the Recreation and Leisure Service Series is responsible for performing lifeguard duties and carrying out a variety of attending duties related to the aquatic facilities; and participating in structured aquatic activities. As a lead lifeguard responsibilities may include orienting, directing, training, and possibly scheduling lifeguards.
23	Program Coordinator	This level of the Recreation and Leisure Services Series is responsible for performing first-level supervisory, skilled, para-professional, and administrative work to assist in the management and supervision of the community center's programs/activities; teaching a variety of recreation/fitness classes and leisure workshops; and serving on committees.
24	Recreation Services Manager	This level of the Recreation and Leisure Services Series is responsible for performing specialized/technical, and some administrative work to manage frontline guest services at Becker Community Center (BCC). Responsibilities may include managing community's recreational opportunities including programs, services, and classes for youth and adults at BCC and parks; Becker Athletic Complex (BAC); maintaining facilities; supervising staff and establishing and monitoring various operating controls. Liaison with external organizations and represents the City at a variety of meetings, public events, training sessions, on committees, and/or other related events.

Job Code	Benchmark	Benchmark Summaries
25	Maintenance Worker	This level of the Street and Parks Maintenance Series is responsible for performing skilled and semi-skilled work to support the maintenance and repair of the City's public works and assigned public utility infrastructure including streets, parks and water/wastewater facilities; operating a wide variety tools/light and heavy equipment/machinery; and assisting water/wastewater operators as needed.
26	Street and Parks Operations Lead Worker	This level of the Street and Parks Maintenance Series is responsible for performing first-level supervisory, skilled/technical, and some administrative work to coordinate the day-to-day activities of the division's maintenance efforts and assist the Public Works and Parks Assistant Director in the division's administration and construction program.
27	Water/Wastewater Maintenance Worker	This level of the Water/Wastewater Series is responsible for performing skilled and semi-skilled work to support the operation, maintenance, and repair of the City's public utilities; operating various types of equipment and machinery; using a variety of hand and power tools; and assisting maintenance workers as needed.
28	Water/Wastewater Operations Lead Worker	This level of the Water/Wastewater Series is responsible for performing first-level supervisory, skilled/technical and some administrative work to coordinate the day-to-day activities of a division of the public works department that encompasses a variety of city-owned physical assets including the water treatment system, wastewater treatment system and related facilities and infrastructure and assists the Public Works and Parks Assistant Director in the division's administration of the water/wastewater functions.



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**Thank you for your participation.
Please contact us if you have any questions.**

Mike Verdoorn

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Gallagher

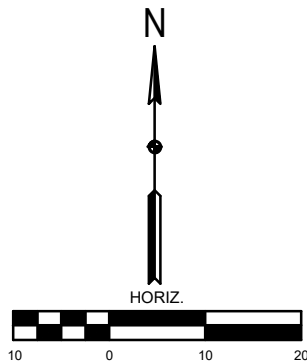
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NOTES

- 1 SAWCUT
- 2 REMOVE EX. STORM SEWER STRUCTURE
- 3 CLEAR & GRUB - EACH
- 4 REMOVE & SALVAGE SIGN TO CITY
- 5 SIGN TO BE RELOCATED BY OTHERS

LEGEND

-  REMOVE & REPLACE CONCRETE PAVEMENT/SIDEWALK
 -  REMOVE EXISTING BIT. PAVEMENT



REMOVAL NOTES

REMOVING PAVEMENT AND MISCELLANEOUS ITEMS SHALL BE IN ACCORDANCE WITH MN/DOT 2020 AND THE FOLLOWING NOTES:

1. CONTRACTOR IS RESPONSIBLE FOR THE REMOVAL OF ALL ITEMS WITHIN THE PROJECT AREA SHOWN ON THE REMOVAL SHEET. THIS INCLUDES SITE CLEARING, GRUBBING AND UTILITIES NOT REMOVED BY THE RESPECTIVE UTILITY COMPANIES.
2. ALL CONCRETE AND BITUMINOUS PAVEMENTS, CURB AND GUTTER, CONCRETE, AND BITUMINOUS SIDEWALKS TO BE REMOVED SHALL BE SAW CUT AND REMOVED AT THE LOCATIONS SHOWN ON THE PLAN OR AS DIRECTED BY THE ENGINEER IN THE FIELD. SAWCUT CURB & GUTTER AT JOINT NEAREST REMOVAL LIMITS.
3. CAUTION ALL UNDERGROUND AND OVERHEAD UTILITY LOCATION SHOWN ARE APPROXIMATE. THERE MAY BE ADDITIONAL UNDERGROUND AND OVERHEAD UTILITIES NOT SHOWN ON THE PLAN THAT MAY BE REQUIRED TO BE REMOVED. IT IS THE CONTRACTORS RESPONSIBILITY TO REQUEST A GOPHER STATE ONE CALL PRIOR TO THE START OF ANY CONSTRUCTION.
4. IT IS THE CONTRACTORS RESPONSIBILITY TO COORDINATE HIS/HER REMOVAL OPERATIONS OF ALL UTILITIES COMPANIES PRIOR TO THE COMMENCEMENT OF WORK.
5. OTHER PAVEMENTS NOT SCHEDULED FOR REMOVAL SHALL BE PROTECTED. ANY DAMAGE TO PAVEMENTS SHALL BE REPLACED IN-KIND AT CONTRACTOR COST.
6. ALL EXISTING SERVICE LOCATIONS ARE APPROXIMATE AND SHALL BE LOCATED BY CONTRACTOR BEFORE CONSTRUCTION.

was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Brandon W. Theobald

Date 3/25/22 License No. 48229

[illegible]

LIBRARY EXISTING CONDITIONS-REMOVALS

LIONS PARK AND LIBRARY PARKING LOT IMPROVEMENTS
KASSON, MINNESOTA
2022

SCALE:	AS SHOWN
WHKS PROJECT N	8104.22
DRAWN BY:	CH
CHECKED BY:	JPP
SHEET	

1 OF 6

LINE LEGEND

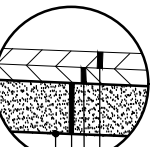
- SF — SILT FENCE
- GRADING LIMITS
- 1170 — EXISTING CONTOUR
- 1170 — PROP. CONTOUR
- PROP. STORM SEWER
- EX. STORM SEWER
- PROP. EDGE OF BIT.
- EX. EDGE OF BIT.
- STRIPING
- EX. EDGE OF CONCRETE
- EX. CURB
- PROP. CURB
- EX. BUILDING
- W — EX. WATERMAIN
- S — EX. SANITARY
- UG — EX. GAS
- UT — EX. TELEPHONE

HATCH LEGEND

- EX. CONCRETE
- PROP. CONCRETE
- EX. BIT.
- PROP. SEEDING
- PROP. BIT.

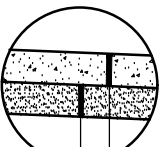
SYMBOL LEGEND

- EX. SIGN
- EX. TREE
- EX. TELEPHONE PEDESTAL
- EX. ELECTRICAL PEDESTAL
- EX. MAILBOX
- EX. LIGHT POST
- EX. SPOT ELEVATION
- PROP. FINISHED GROUND OR GUTTER SPOT ELEVATION



- 1.5" BIT WEAR COURSE MIXTURE
- 1.5" BIT BASE COURSE MIXTURE
- 8" CLASS 5 AGGREGATE BASE
- GEOTEXTILE FABRIC, TYPE V

TYPICAL BITUMINOUS SECTIONS



- 5" CONCRETE SIDEWALK
- 4" CLASS 5 AGGREGATE BASE

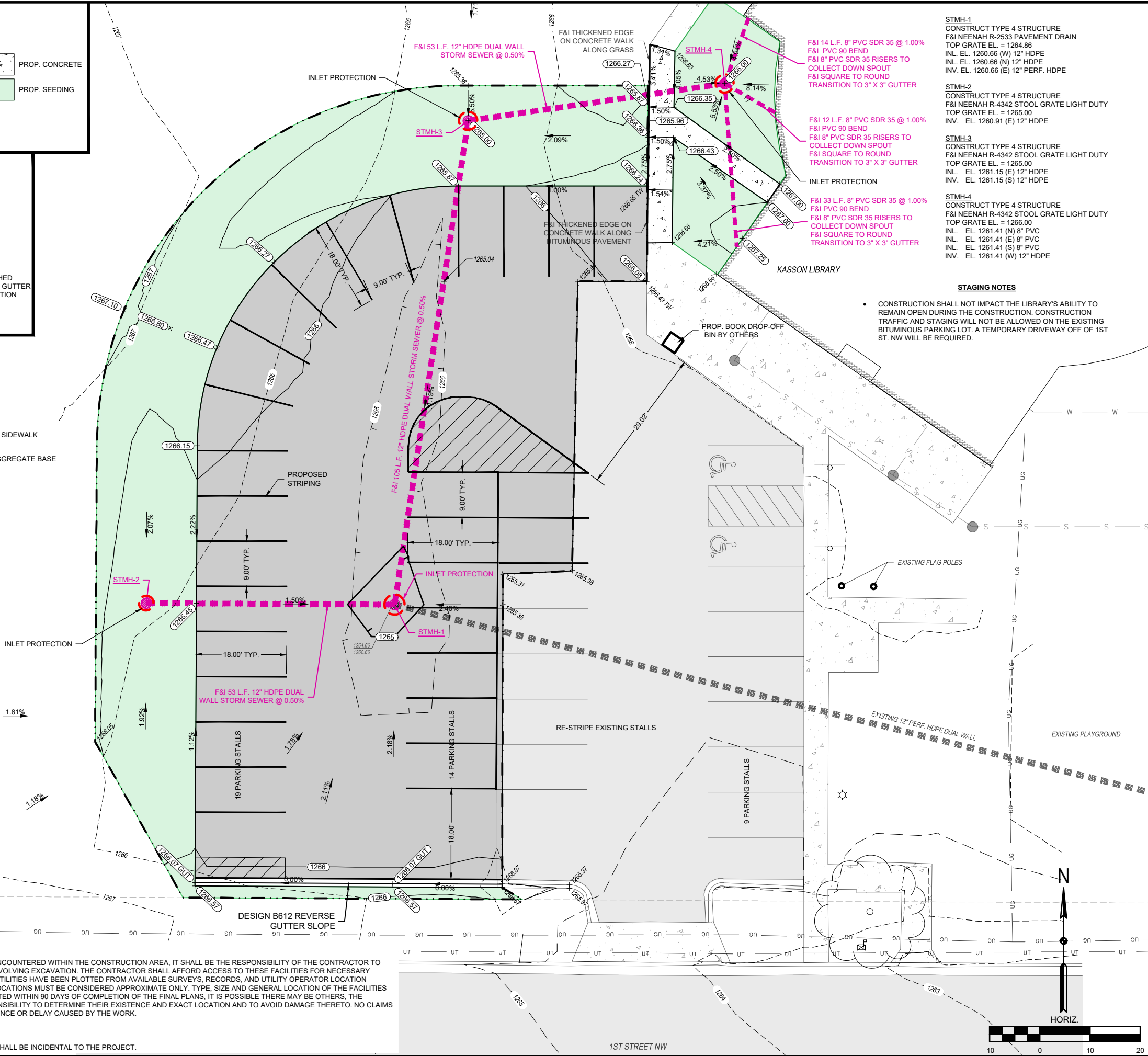
TYPICAL CONCRETE SECTIONS

CONSTRUCTION & GRADING NOTES

- PROPOSED ELEVATIONS ARE INTENDED TO PROVIDE POSITIVE DRAINAGE TOWARDS CATCH BASINS AND/OR CULVERTS. THE CONTRACTOR SHALL BE RESPONSIBLE TO PROVIDE THE REQUIRED ELEVATIONS, WHICH WILL PROMOTE POSITIVE DRAINAGE THROUGHOUT THE PROJECT SITE.
- THE SITE HAS NOT NECESSARILY BEEN DESIGNED TO BALANCE ON-SITE MATERIALS. THE CONTRACTOR IS RESPONSIBLE FOR DETERMINING THE FINAL EARTHWORK QUANTITY ON THIS SITE. THE CONTRACTOR SHALL IMPORT SUITABLE MATERIAL AS NEEDED.
- THE OWNER IS AWARE THAT SOME GRADES ON THE SITE ARE LESS THAN 1.5%. LOCALIZED PONDING MAY OCCUR AND THEY ACCEPT ALL IMPACTS.
- IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO VERIFY THE LOCATION AND ELEVATION OF ALL UTILITIES PRIOR TO THE BEGINNING OF CONSTRUCTION.
- SAFETY NOTICE TO CONTRACTORS: IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, THE CONTRACTOR WILL BE SOLELY AND COMPLETELY RESPONSIBLE FOR CONDITIONS ON THE JOB SITE, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY DURING PERFORMANCE OF THE WORK. THIS REQUIREMENT WILL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS. THE DUTY OF THE ENGINEER OR THE OWNER TO CONDUCT CONSTRUCTION REVIEW OF THE CONTRACTOR'S PERFORMANCE IS NOT INTENDED TO INCLUDE REVIEW OF THE ADEQUACY OF THE CONTRACTOR'S SAFETY MEASURES IN, ON, OR NEAR THE CONSTRUCTION SITE.
- CAUTION ALL UNDERGROUND AND OVERHEAD UTILITY LOCATION SHOWN ARE APPROXIMATE. THERE MAY BE ADDITIONAL UNDERGROUND AND OVERHEAD UTILITIES NOT SHOWN ON THE PLAN THAT MAY BE REQUIRED TO BE REMOVED. IT IS THE CONTRACTOR'S RESPONSIBILITY TO REQUEST A GOPHER STATE ONE CALL PRIOR TO THE START OF ANY CONSTRUCTION.
- EROSION AND SEDIMENT CONTROL SHALL BE CONSTRUCTED PRIOR TO THE START OF GRADING OPERATIONS, AND SHALL REMAIN FUNCTIONING UNTIL TURF IS RE-ESTABLISHED. PAYMENT FOR EROSION AND SEDIMENT CONTROL SHALL INCLUDE COMPENSATION FOR THEIR MAINTENANCE AND REMOVAL. THIS SHALL ALSO INCLUDE REMOVAL OF ALL SILTED MATERIALS AND TURF ESTABLISHMENT AT EROSION AND SEDIMENT CONTROL LOCATIONS.
- ANY DISPLACEMENT OF EROSION CONTROL BY SURFACE DRAINAGE SHALL BE CONSIDERED DEFECTIVE WORK. CLEAN-UP AND DISPOSAL OF ALL MATERIALS WHICH ARE CARRIED DOWNSTREAM SHALL BE INCLUDED ALONG WITH OTHER REQUIRED REPAIR WORK.

UTILITIES NOTES

- WHERE PUBLIC UTILITY FIXTURES OR FACILITIES ARE SHOWN AS EXISTING ON THE PLANS OR ENCOUNTERED WITHIN THE CONSTRUCTION AREA, IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO NOTIFY THE OWNERS OF THESE UTILITIES PRIOR TO THE BEGINNING OF ANY CONSTRUCTION INVOLVING EXCAVATION. THE CONTRACTOR SHALL AFFORD ACCESS TO THESE FACILITIES FOR NECESSARY MODIFICATION OF SERVICES OR RELOCATION. UNDERGROUND FACILITIES, STRUCTURES, AND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS, RECORDS, AND UTILITY OPERATOR LOCATION MARKINGS THAT WERE REQUESTED THROUGH GOPHER STATE ONE CALL; THEREFORE THEIR LOCATIONS MUST BE CONSIDERED APPROXIMATE ONLY. TYPE, SIZE AND GENERAL LOCATION OF THE FACILITIES WERE REQUESTED OF THE OPERATORS AND SHOWN ON THE PLANS, AND IF NECESSARY, UPDATED WITHIN 90 DAYS OF COMPLETION OF THE FINAL PLANS, IT IS POSSIBLE THERE MAY BE OTHERS, THE EXISTENCE OF WHICH IS PRESENTLY NOT KNOWN OR SHOWN. IT IS THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THEIR EXISTENCE AND EXACT LOCATION AND TO AVOID DAMAGE THERETO. NO CLAIMS FOR ADDITIONAL COMPENSATION WILL BE ALLOWED TO THE CONTRACTOR FOR ANY INTERFERENCE OR DELAY CAUSED BY THE WORK.
- GOPHER STATE ONE CALL TELE: 1-800-252-1166.
- CONTRACTOR SHALL COORDINATE UTILITY RELOCATIONS WITH THE UTILITY COMPANIES, THIS SHALL BE INCIDENTAL TO THE PROJECT.



- STMH-1**
CONSTRUCT TYPE 4 STRUCTURE
F&I NEENAH R-2533 PAVEMENT DRAIN
TOP GRATE EL. = 1264.86
INL. EL. 1260.66 (W) 12" HDPE
INL. EL. 1260.66 (N) 12" HDPE
INV. EL. 1260.66 (E) 12" PERF. HDPE
- STMH-2**
CONSTRUCT TYPE 4 STRUCTURE
F&I NEENAH R-4342 STOOL GRATE LIGHT DUTY
TOP GRATE EL. = 1265.00
INV. EL. 1260.91 (E) 12" HDPE
- STMH-3**
CONSTRUCT TYPE 4 STRUCTURE
F&I NEENAH R-4342 STOOL GRATE LIGHT DUTY
TOP GRATE EL. = 1265.00
INL. EL. 1261.15 (E) 12" HDPE
INV. EL. 1261.15 (S) 12" HDPE
- STMH-4**
CONSTRUCT TYPE 4 STRUCTURE
F&I NEENAH R-4342 STOOL GRATE LIGHT DUTY
TOP GRATE EL. = 1266.00
INL. EL. 1261.41 (N) 8" PVC
INL. EL. 1261.41 (E) 8" PVC
INL. EL. 1261.41 (S) 8" PVC
INV. EL. 1261.41 (W) 12" HDPE


STAGING NOTES

- CONSTRUCTION SHALL NOT IMPACT THE LIBRARY'S ABILITY TO REMAIN OPEN DURING THE CONSTRUCTION. CONSTRUCTION TRAFFIC AND STAGING WILL NOT BE ALLOWED ON THE EXISTING BITUMINOUS PARKING LOT. A TEMPORARY DRIVEWAY OFF OF 1ST ST. NW WILL BE REQUIRED.

REVISIONS		DESCRIPTION	
NO.	DATE	DESCRIPTION	

PROPOSED LIBRARY SITE PLAN	
LIONS PARK AND LIBRARY PARKING LOT IMPROVEMENTS	
KASSON, MINNESOTA	
2022	

SCALE:	AS SHOWN
WHKS PROJECT NO.	8104.22
DRAWN BY:	CH
CHECKED BY:	JPP
SHEET	2 OF 6

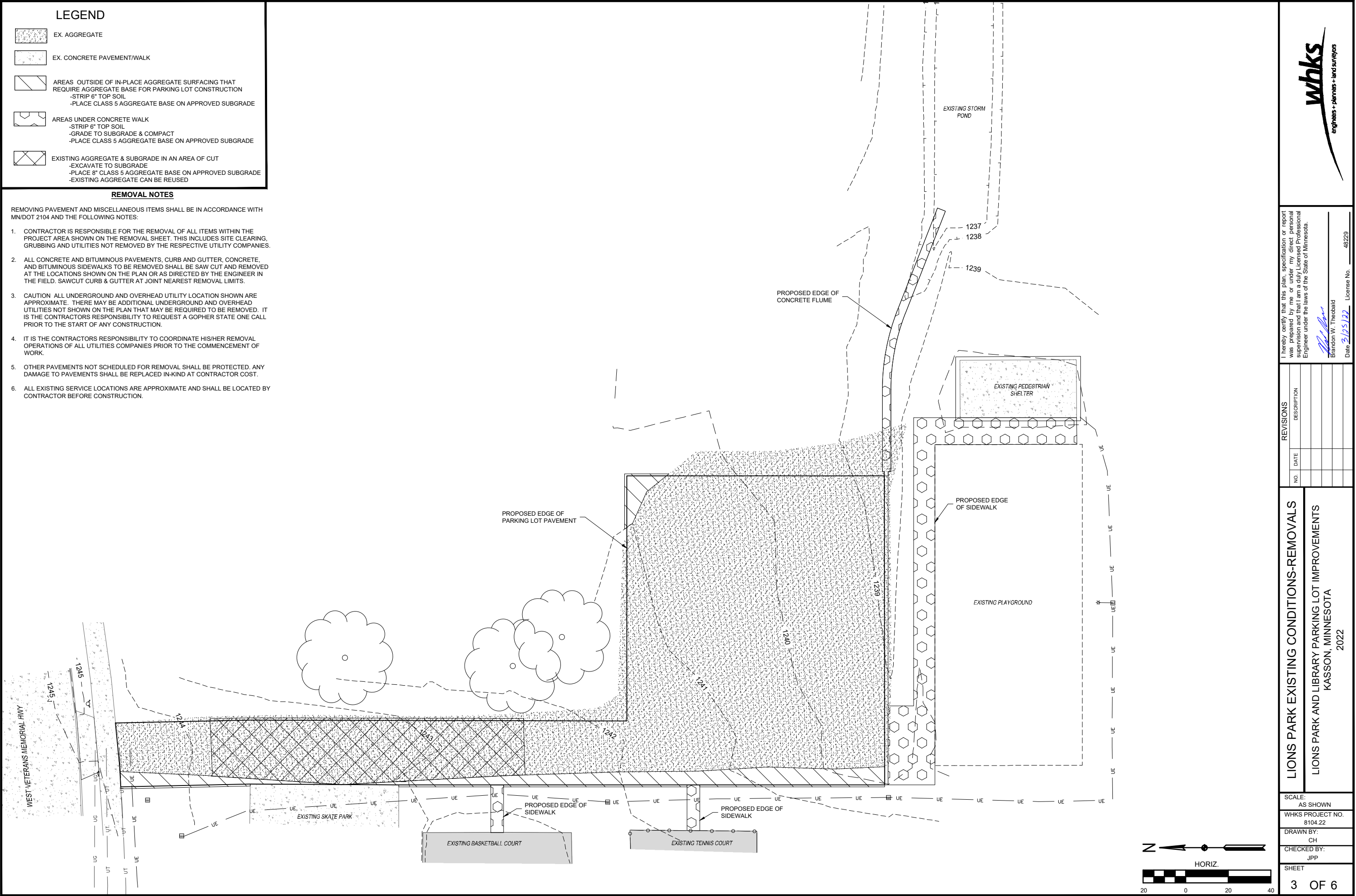


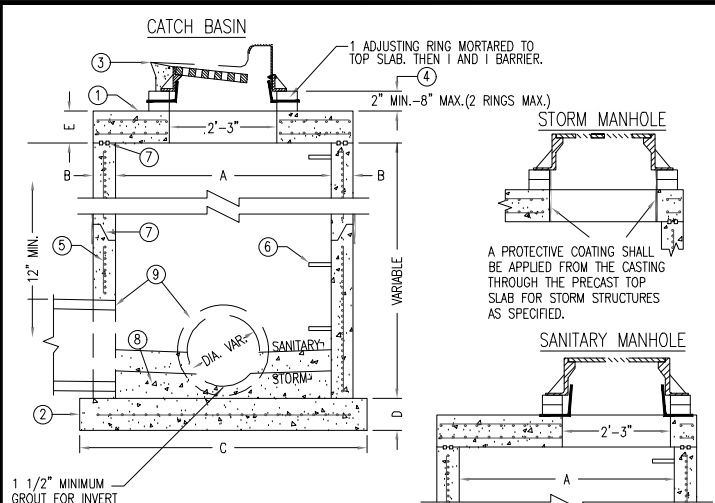
engineers + planners + land surveyors

I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

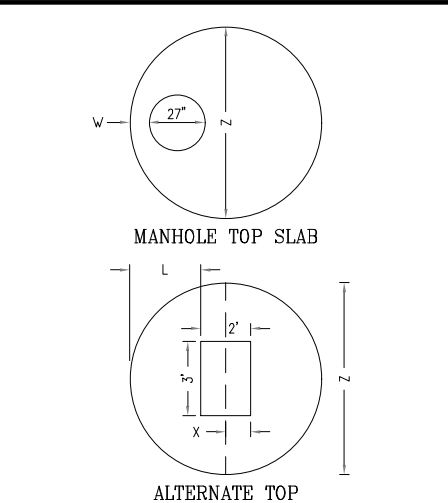
Brandon W. Theobald
Date 3/25/22 License No. 48229

FILE PATH: S:\Jobs\KASSON\8104.22 (City Engineering)\2022 Street Improvements and Library Parking Lot\Drawings\8104.22 Existing Conditions Drawing.dwg PLOT DATE: 3/25/2022 4:05 PM

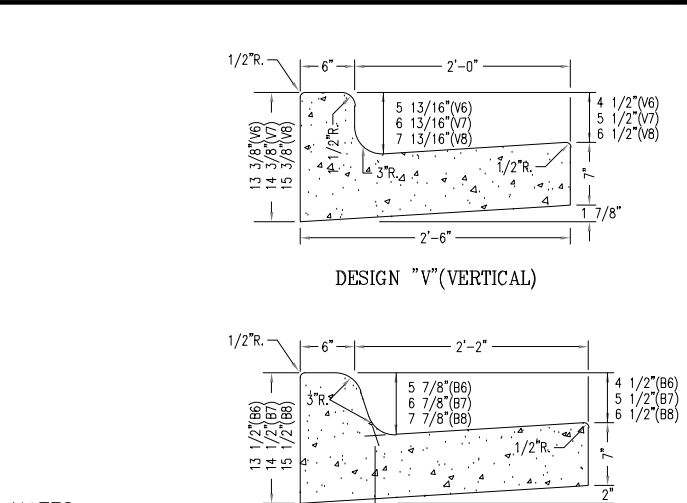




- 1 1/2" MINIMUM GROUT FOR INVERT
- NOTES
- MANHOLE COVER SHALL CONFORM TO MN/DOT S.P. 4020.
 - MANHOLE BASE SHALL CONFORM TO MN/DOT S.P. 4011.
 - REFER TO PLANS AND S.D.P. 1-11 AND 1-12 FOR CASTING REQUIRED. CASTING SHALL BE BOLTED TO CONCRETE IN FIELD APPLICATIONS.
 - ADJUSTING RINGS SHALL BE PER S.D.P. 1-13, AND WATERPROOFING FOR SANITARY MANHOLES PER S.D.P. 1-07.
 - REINFORCING SHALL BE A MINIMUM OF A SINGLE LINE STEEL WIRE FABRIC HAVING AN AREA OF NOT LESS THAN 0.12 SQ. IN. PER FOOT OF HEIGHT.
 - STEPS ARE SPACED AT 16" O.C. MAXIMUM AND SHALL CONFORM TO MN/DOT S.P. 4180. STEPS SHALL BE ORIENTED ON THE UPSTREAM LEFT SIDE. (STEPS REQUIRED ON MANHOLE 6" PLUS IN DEPTH).
 - ALL JOINTS TO BE GASKETED, WITH 2 ROWS AT TOP SLAB. REFER TO MN/DOT SPEC. 3726.
- SEE SHEET 2 FOR MANHOLE DIMENSIONS
- PLAN
- 8 PROVIDE CONCRETE FILLETS TO FIT BOTTOM PORTION OF PIPE TO DIRECT FLOW TO OUTLET AT 1/4" PER FT. MINIMUM SLOPE. MINIMUM CONCRETE THICKNESS AT LOWEST INVERT SHALL BE 1 1/2".
- 9 WATERTIGHT SEAL PER MN/DOT S.P. 4007. REQUIRED FOR SANITARY SEWER USE.
- 10 ADJUSTING RINGS SHALL BE PER S.D.P. 1-13, AND BE FULLY MORTARED WITH AIR ENTRAINED CONCRETE. HEIGHT OF RINGS SHALL BE 2" MINIMUM-8" MAXIMUM WITH 2 RINGS MAXIMUM PLUS OR MINUS 1" HORIZONTAL ALIGNMENT.



MANHOLE TOP SLAB										MANHOLE DIMENSIONS		MAXIMUM PIPE SIZE	
L	W	X	Y	Z	A	B	C	D	E	135'-180'	90'	135'-180'	90'
17"	6"	12"	-	58"	48"	5"	64"	6"	6"	27"	18"	27"	18"
20.5"	6"	12"	-	65"	54"	5.5"	72"	8"	8"	33"	21"	33"	21"
24"	7"	12"	-	72"	60"	6"	78"	8"	8"	36"	24"	36"	24"
27.5"	7"	12"	-	79"	66"	6.5"	85"	8"	8"	42"	30"	42"	30"
31"	8"	12"	3"	86"	72"	7"	92"	8"	8"	42"	33"	42"	33"
34.5"	8"	12"	6"	93"	78"	7.5"	100"	8"	8"	48"	36"	48"	36"
38"	9"	12"	9"	100"	84"	8"	106"	8"	8"	54"	42"	54"	42"
41.5"	9"	12"	12"	107"	90"	8.5"	114"	8"	8"	60"	42"	60"	42"
45"	9"	12"	15"	114"	96"	9"	120"	8"	8"	60"	42"	60"	42"
48.5"	9"	12"	18"	121"	102"	9.5"	127"	8"	8"	60"	48"	60"	48"
51"	10"	12"	21"	126"	108"	10"	132"	9"	12"	60"	54"	60"	54"
58"	11"	12"	24"	140"	120"	10"	146"	12"	12"	60"	60"	60"	60"



- NOTES
- CONCRETE MIX: MANUAL PLACEMENT-MN/DOT SPEC. 3F52, SLIP-FORM PLACEMENT-MN/DOT SPEC. 3F32.
 - PROVIDE 1/2" EXPANSION JOINT AT 300' MAXIMUM SPACING AND TO MATCH PAVEMENT EXPANSION JOINTS IN ADDITION TO EXPANSION JOINTS SHOWN ON OTHER DETAIL PLATES. PROVIDE 1/2" PERFORMED JOINT FILLER MATERIAL PER MN/DOT SPEC. 3702.
 - PROVIDE CONTRACTION JOINTS @ 9' MAXIMUM SPACING. SAW CUT 2" MINIMUM DEPTH. TOoled IN JOINTS SHALL ALSO BE SAW CUT.
 - ALL CONCRETE CURB & GUTTER SHALL BE PLACED ON A MINIMUM OF A 4" AGGREGATE BASE.
 - SILL REQUIRED FOR DESIGN "V" AND "B", WHEREVER SIDEWALK ABUTS CURB. SEE S.D.P. 2-02.
 - RADI OF 25' OR LESS SHALL BE HAND FORMED.

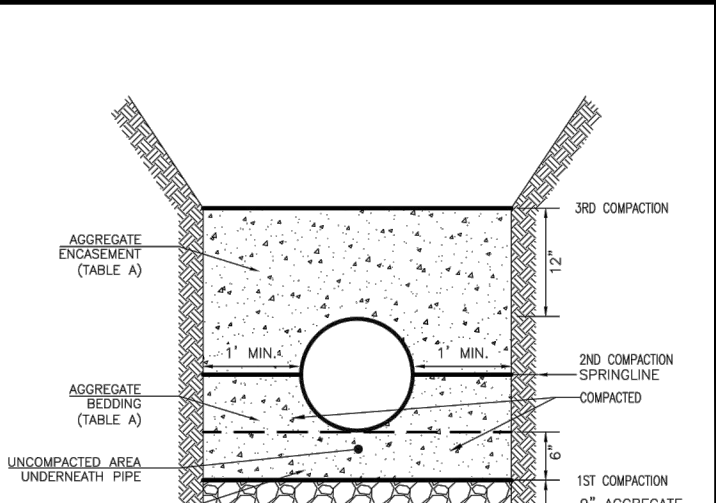


Table A		Table B	
MnDot Table 3138.2E-3 Class 5		MnDot Table 3137.2E-4 Designation 1	
New material, no recycled.		New material, no recycled.	
Sieve Size	Percent Passing	Sieve Size	Percent Passing
2"	-	2"	100
1 1/2"	100	1 1/2"	95-100
1"	-	1"	-
3/4"	70-100	3/4"	35-70
3/8"	45-90	5/8"	-
No. 4	35-80	1/2"	-
No. 10	20-65	3/8"	10-30
No. 40	10-35	No. 4	0-5
No. 200	3.0-10.0		

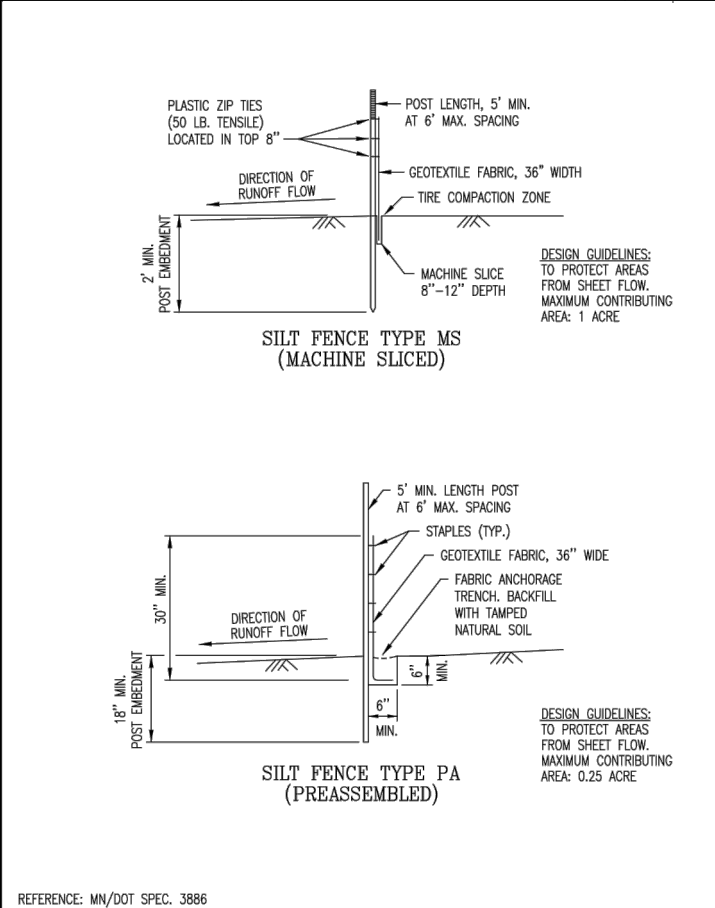
NOTE: BEDDING AND ENCASEMENT SHALL BE COMPACTED IN 6" MAXIMUM LIFTS, WITH HAND OPERATED MECHANICAL TAMPING DEVICES.

	STRUCTURE TYPE 4 (XX in.)	REVISED: 12/31/19
		SHEET: 1 OF 2
		PLATE NO. 1-04

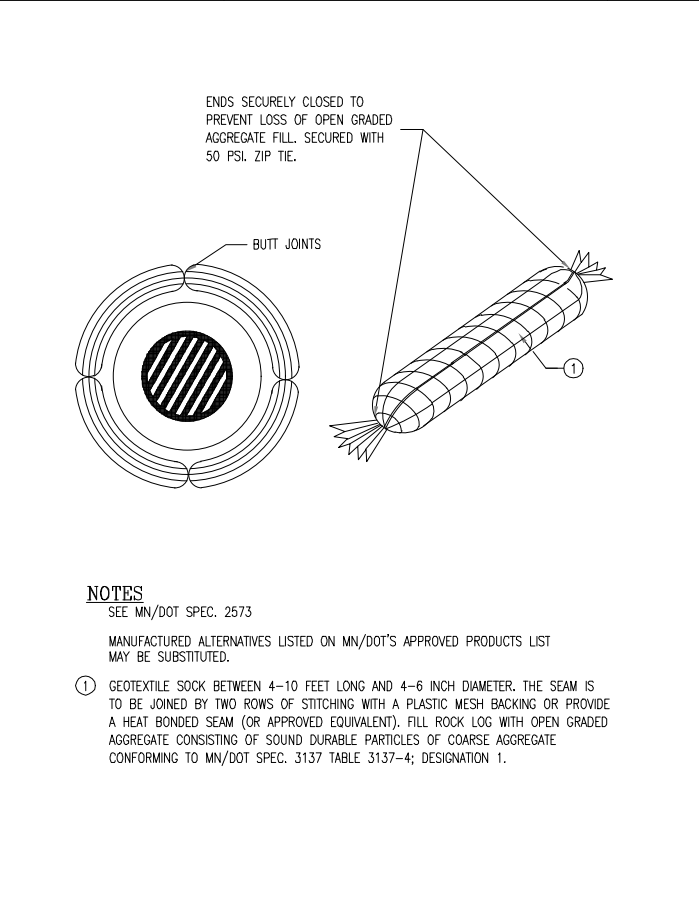
	STRUCTURE TYPE 4 (XX in.) MANHOLE DIMENSIONS	REVISED: 12/31/19
		SHEET: 2 OF 2
		PLATE NO. 1-04

	CONCRETE CURB & GUTTER	REVISED: 12/31/19
		SHEET: 1 OF 1
		PLATE NO. 2-01

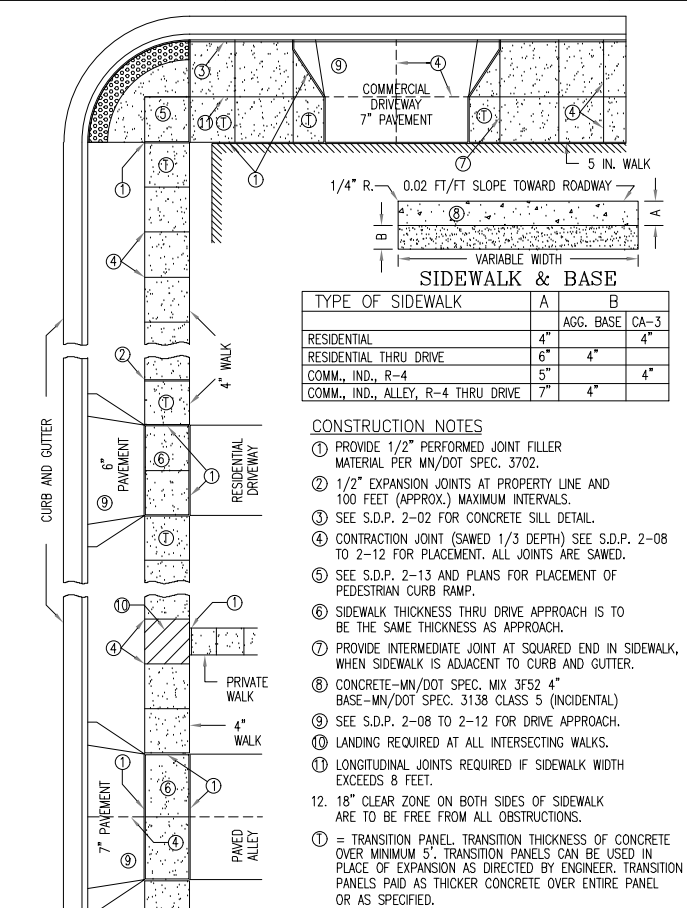
	FLEXIBLE PIPE BEDDING AND ENCASEMENT INSTALLATION DETAIL	REVISED: 12/31/2019
		SHEET: 1 OF 1
		PLATE NO. 6-09a



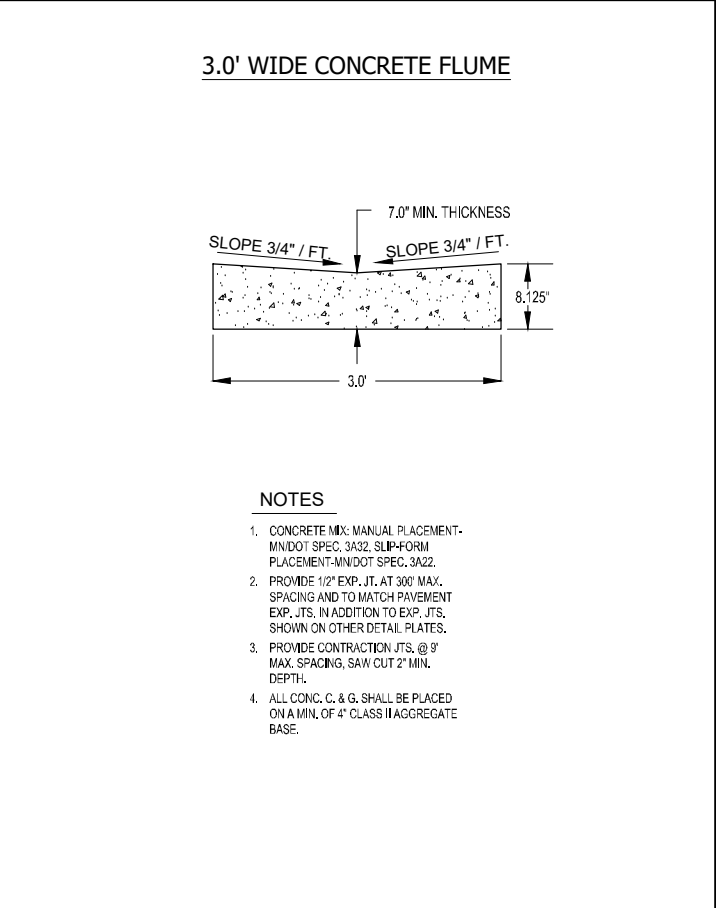
	SILT FENCE DETAILS TYPES MS AND PA	REFERENCE: MN/DOT SPEC. 3886
		REVISED: 12/31/19
		SHEET: 1 OF 3
		PLATE NO. 7-01



	INLET PROTECTION ROCK LOG/COMPOST LOG	REVISED: 12/31/19
		SHEET: 1 OF 5
		PLATE NO. 7-05



	SIDEWALK DETAILS	REVISED: 12/31/19
		SHEET: 1 OF 2
		PLATE NO. 2-14



	CONCRETE FLUME	REVISED: -
		SHEET: 1 OF 1
		PLATE NO. -

engineers + planners + land surveyors

I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Brandon W. Theobald
Date 3/25/22 License No. 48229

REVISIONS	NO.	DATE	DESCRIPTION

SITE DETAILS

LIONS PARK AND LIBRARY PARKING LOT IMPROVEMENTS
KASSON, MINNESOTA
2022

SCALE: AS SHOWN

WHKS PROJECT NO. 8104.22

DRAWN BY: CH

CHECKED BY: BT

SHEET 5 OF 6

CITY OF KASSON
RESOLUTION #X-X

A RESOLUTION AWARDING PROJECT
FOR
LION'S PARK AND LIBRARY PARKING LOT IMPROVEMENTS

WHEREAS, the City Council of the City of Kasson solicited, received and opened quotes for Lions Park and Library Parking Lot Improvements on April 8, 2022; and,

WHEREAS, quotes received by the City of Kasson must be acted upon within 30 days of opening; and,

WHEREAS, the quotes received for the project are favorable.

<i>Engineering Estimate</i>	<i>\$ 175,000.00</i>
S.L. Contracting, Inc.	\$ 189,706.95
DeCook Contracting	\$ 195,102.00
Rochester Sand and Gravel	\$ 212,981.70
Schumacher Excavating, Inc.	\$ 214,089.00
Ims Contracting, LLC	\$ 227,167.00
Aslakson's Servcies	\$ 245,411.02
Heselton Construction, LLC	\$ 255,830.00
Snow Contracting, LLC	\$ 260,508.00
Elcor Construction, Inc.	\$ 269,000.00

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Kasson that the low quote submitted by S.L. Contracting, Inc. in the amount of \$189,706.95 for Lions Park and Library Parking Lot Improvements is hereby approved.

The low quote breakdown by area is shown below

Schedule A – Library Parking Lot – \$77,216.15

Schedule B – Lion's Park Parking Lot - \$112,490.80

Adopted by the Kasson City Council this 13th day of April, 2022.

Mayor Chris McKern

ATTEST:

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member _____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____

Minnesota Department of Transportation
Apparent Bids for Letting of Mar 25, 2022

Letting ID: 22032500

Cut-off Time: 9:30:59 AM CDT

Proposal: 053--220053

Counties: DODGE

2007-43 (T.H. 57=57) State Funds In Dodge County on T.H. 57 from 200? South of C.S.A.H 34 to 100? North of 11th Street NE Grading, Bituminous Surfacing, ADA Improvements, Pedestrian Crosswalk Flasher System, Roundabouts, Lighting and Retaining Walls 0.821 Miles

Bidder Name	Bid Amount	Comment
Heselton Construction, LLC	\$7,997,324.57	
Ims Contracting, LLC	\$8,699,106.95	
BCM CONSTRUCTION INC	\$8,877,734.60	

(3 apparent bids)

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
And
CITY OF KASSON
DETOUR AGREEMENT
For Trunk Highway No. 57 Detour**

State Project Number (S.P.):	<u>2007-43</u>	Original Amount Encumbered
Trunk Highway Number (T.H.):	<u>57=057</u>	<u>\$2,143.28</u>

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and the City of Kasson acting through its City Council "City".

Recitals

1. The State is about to perform grading, bituminous surfacing, concrete curb and gutter, ADA improvements, sanitary sewer, watermain, services, and lighting construction upon, along, and adjacent to Trunk Highway No. 57 from County State Aid Highway (C.S.A.H.) No. 34 to 11th Street NE under State Project No. 2007-43 (T.H. 57=057); and
2. The State requires a detour to carry T.H. 57 traffic on 4th Street SW, and 2nd Avenue SW during the construction; and
3. The City is willing to maintain the T.H. 57 detour; and
4. The State is willing to reimburse the City for the road life consumed by the detour and detour maintenance as hereinafter set forth; and
5. Minnesota Statutes § 471.59, subdivision 10, § 161.25, and § 161.20, subdivision 2(b), authorize the parties to enter into this Agreement.

Agreement

1. Term of Agreement;

- 1.1. *Effective Date.*** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. *Expiration Date.*** This Agreement will expire when the State removes all detour signs, returns the temporary Trunk Highway detour to the City, and pays for the detour compensation.

2. Agreement Between the Parties

2.1. *Detour.*

- A. *Location(s).*** The State will establish the T.H. 57 detour route on the following City streets as detailed in the project plans or Special Provisions:
Stage 1 - 4th Street SW, and 2nd Avenue SW for a total distance of 0.24 miles.
- B. *Modification of the Detour Route.*** The State may modify the detour route or may add additional roadways to the official detour during construction. The State will request concurrence from the City for changes to the detour route. If such change increases the State's total payment amount over the maximum obligation in Article 3.3.B, the Agreement will be amended.

- C. *Axle Loads and Over-Dimension Loads.*** The City will permit 10-ton axle loads on the detour route. Oversize/Overweight (OSOW) loads may be permitted on a case-by-case basis with County coordination.
- D. *Traffic Control Devices.*** The State may install, maintain, and remove any traffic control devices it considers necessary to properly control the detoured traffic. The State may paint roadway markings, such as the centerline, edge lines, and necessary messages.
- E. *Duration.*** The State will provide the City with advance notice identifying the dates the State intends to place and remove the detour signing.

2.2. *Maintenance.*

- A.** The City will maintain the portion of the detour that is on City streets, and furnish all necessary labor and materials, to the satisfaction of the State's District Maintenance Engineer at Rochester.
- B. *City's Failure to Adequately Maintain.*** If the City fails to adequately maintain the detour as provided in Section 2.2.A. of this Agreement, of which failure the State will be the sole judge, the State may perform such work or cause it to be performed, as the State's District Maintenance Engineer considers necessary, to properly and adequately maintain the T.H. 57 detour. The State may retain the cost of such maintenance from any moneys then due, or thereafter becoming due, to the City under this Agreement. This paragraph will not be construed to relinquish any rights of action that may accrue on behalf of the State against the City for any breach of agreement.

2.3. *Basis of State Cost.*

- A. *Road Life Consumed.*** The State will reimburse the City for the road life consumed by the detour using the following methods, as set forth in the Detour Management Study Final Report dated January 1991, and updated by MnDOT's Policy on Cost Participation for Cooperative Construction Projects and Maintenance Responsibilities between MnDOT and Local Units of Government.
 - i. The "Gas Tax Method" formula, multiplies the Combined Tax Factor per mile times the Average Daily Traffic ("ADT") count of vehicles diverted from the Trunk Highway times the city street length in miles times the duration of the detour in days to determine the State's cost for the road life consumed by the detour. If an ADT changes, the parties will amend the Agreement.
 - ii. The City may, at its option, perform an "Equivalent Overlay Method" analysis. A State-approved firm, at no cost or expense to the State, must perform the testing and analysis. The City will keep records and accounts to verify any claim it might bring against the State for additional costs using the "Equivalent Overlay Method".
- B. *Maintenance Costs.*** The State's detour maintenance cost will be equal to the amount computed by using the "Gas Tax Method" formula under Section 2.3.A.

3. *Payment*

The State's payment consists of the sum of the road life consumed and maintenance amounts.

- 3.1. *For Road Life Consumed.*** The State's total payment for the road life consumed by the detour is equal to the amount computed by using the "Gas Tax Method" formula plus any amount determined by using the "Equivalent Overlay Method" analysis that is in excess of twice the "Gas Tax Method" amount.

The State's estimated cost for the road life consumed by the detour is based on the data below:

<u>Stage</u>	<u>Tax Factor</u>	<u>ADT</u>	<u>Road Length (Miles)</u>	<u>Duration (Days)</u>	<u>Cost</u>
Stage 1	0.00513	12,800	0.24	68	\$1,071.64
Road Life Consumed Amount:					<u>\$1,071.64</u>

3.2. For Maintenance. \$1,071.64 is the State's estimated cost for detour maintenance based on the "Gas Tax Method" amount.

The State may retain the cost of State performed detour maintenance, as provided for in Section 2.2 of this Agreement, from any moneys then due, or thereafter becoming due, to the City under this Agreement.

3.3. Total Payment and Maximum Obligation.

A. \$2,143.28 is the State's estimated payment for road life consumed (\$1,071.64) and maintenance (\$1,071.64).

B. \$10,000.00 is the maximum obligation of the State under this Agreement and must not be exceeded unless the maximum obligation is increased by execution of an amendment to this Agreement.

3.4. Conditions of Payment. The State will pay the City the State's total road life consumed and maintenance payment amount after performing the following conditions.

A. Execution of this Agreement and the City's receipt of the executed Agreement.

B. State's encumbrance of the State's total payment amount.

C. State's removal of all detour signs.

D. State notifies the City of the removal of the detour signs, and the number of days the detour was in effect.

E. State's receipt of a written request from the City for payment.

4. Release of Road Restoration Obligations

By accepting the State's road life consumed and maintenance payment plan and total payment amount, the City releases the State of its obligation, under Minnesota Statutes § 161.25, to restore the City streets used as a T.H. 57 detour to as good condition as they were before designation as temporary trunk highways.

5. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

5.1. The State's Authorized Representative will be:

Name, Title: Joe Denny, Assistant Agreements Coordinator (or successor)
Address: 2900 48th Street NW, Rochester, MN 55901
Telephone: 507-286-7510
E-Mail: joseph.denny@state.mn.us

5.2. The City's Authorized Representative will be:

Name, Title: Brandon Theobald, City Engineer WHKS & Co (or successor)
Address: 2905 South Broadway, Rochester, MN 55904
Telephone: 507-288-3923
E-Mail: btheobald@whks.com

6. Assignment; Amendments, Waiver; Contract Complete

- 6.1. Assignment.** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 6.2. Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 6.3. Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 6.4. Contract Complete.** This Agreement contains all prior negotiations and agreements between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

7. Liability

The City and State will be responsible for their own acts and omissions, to the extent authorized by law. Minnesota Statutes § 3.736 governs the State's liability. Minnesota Statutes, Chapter 466 governs the liability of the City.

8. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

9. Government Data Practices

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or the State.

10. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11. Termination; Suspension

- 11.1. By Mutual Agreement.** This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below.
- 11.2. Termination for Insufficient Funding.** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the City. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the City will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be

assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

11.3. *Suspension.* In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance, and payments authorized through this Agreement. Any work performed during a period of suspension will be considered unauthorized work and will be undertaken at the risk of non-payment.

12. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

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STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT Purchase Order: 3000636001

CITY OF KASSON

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Approved:

By: _____
(District Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF THE RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

CITY OF KASSON

RESOLUTION

IT IS RESOLVED that the City of Kasson enter into MnDOT Agreement No. 1048938 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the City for the use and maintenance of 4th Street SW and 2nd Avenue SW as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 57 from County State Aid Highway No. 34 to 11th Street NE under State Project No. 2007-43 (T.H. 57=057).

IT IS FURTHER RESOLVED that the _____
(Title)

and the _____
(Title)

are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of Kasson at an authorized meeting held on the _____ day of _____, 2022, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this
_____ day of _____, 2022

Notary Public _____

My Commission Expires _____

(Signature)

(Type or Print Name)

(Title)

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Brandon W. Theobald, P.E.

DATE: April 8, 2022

RE: Construction Update/Website

Staff is adding a construction project page to the city website. The information below will be added to the construction project page as we start the 2022 construction season.

Staff will also be sending e-mails to EMS, School Staff, Council, ect. on projects as needed.

Please follow the City's social media and website for updates on any short-term closures or utility disruptions.

Trunk Highway 57 Reconstruction

Project: Complete reconstruction of sanitary sewer, watermain, storm sewer, lighting and roadway from 2nd Street SW to 11th Street NE. Removal of the traffic signal at Main St. Construction of roundabouts at Main St. and County Road 34.

Schedule: May 2022 to July 2023

Impacts: Full closure of Trunk Highway 57 with a detour posted to County Road 21 (8th Ave NW). Signage will be provided to the K-M Schools, downtown and local business. A temporary pedestrian access route will be provided along 1st Ave NW. The project will be constructed in three phases to minimize disruption. The roadway will be temporarily opened back up to traffic after the 2022 construction season.

Additional information is available on the MnDOT project site.

<https://www.dot.state.mn.us/d6/projects/hwy57-reconstruction/index.html>

If you would like project updates please sign up for project e-mail updates on the MnDOT website.

<https://www.dot.state.mn.us/d6/projects/hwy57-reconstruction/index.html>

Lions Park and Library Parking Lot Improvements

Project: Expansion of the Library parking lot. Paving the existing Lion's park parking lot including handicapped parking stalls. Additional concrete sidewalk to serve the pavilion, basketball court, pickle ball courts and playground area.

Time Line: 2022 Construction season.

Impact: No extended closures or detours. Library to remain open. Lion's Park to remain open. Lion's Park parking lot may be closed for a few days during paving operations.

Fairgrounds Water Tower Replacement

Project: Replacement of the fairgrounds water tower.

Schedule: 2022 Construction season. Final tower painting in spring 2023.

Impact: No extended closures or detours. 5th Ave NE will be closed for a few days during daylight hours for the watermain tie in and paving operations.

Safe Routes to School Project

Project: Construction of trails, pedestrian ramps and pedestrian actuated crossing signals around the K-M School Campus.

Schedule: 2022 Construction season.

Impact: No extended closures or detours. Roadways along the project area may be closed for a few days during daylight hours for paving operations.

16th Street Roundabout

Project: Construction of a roundabout at the intersection of 16th Street and Trunk Highway 57.

Schedule: Spring 2023

Impact: Closure of Trunk Highway 57 in conjunction with the Trunk Highway 57 reconstruction project. Additional local closure of the 16th Street intersection.



KASSON FIRE DEPARTMENT

FIRE — RESCUE — EMS — 401 5TH STREET SE — KASSON, MN



03/25/2022
1200 HRS

Kasson Fire Department
101 E Main St
Kasson, MN 55944

Letter of Correspondence & Record

Subject: Captain
Staff: Chris Schuh, Lieutenant

City of Kasson
401 5th Street SE
Kasson, MN 55944
Attn: City Administrator Ibisch

Mr. Ibisch,

This letter of correspondence is to make you aware of my endorsement and recommendation to promote Lieutenant Chris Schuh to the position and rank of Captain effective April 1, 2022.

With this promotion, it will create two open Lieutenant positions in our department's command structure. I am endorsing and recommending that both Lieutenant positions be filled from the application process that was just held.

This is being submitted for City Administrator approval to be followed by approval of the Kasson City Council on April 13, 2022.

Should you have any questions, please feel free to contact me at (507) 517-4113.

Regards,

Joe Fitch – Fire Chief
Kasson Fire Department



KASSON FIRE DEPARTMENT

FIRE — RESCUE — EMS — 401 5TH STREET SE — KASSON, MN



03/25/2022
1200 HRS

Kasson Fire Department
101 E Main St
Kasson, MN 55944

Letter of Correspondence & Record

Subject: Lieutenant
Staff: Matt Lawrence, Firefighter / Jason Campbell, Firefighter

City of Kasson
401 5th Street SE
Kasson, MN 55944
Attn: City Administrator Ibisch

Mr. Ibisch,

This letter of correspondence is to make you aware of my endorsement and recommendation to promote Firefighter Matt Lawrence and Firefighter Jason Campbell to the position and rank of Lieutenant effective April 1, 2022.

This is being submitted for City Administrator approval to be followed by approval of the Kasson City Council on April 13, 2022.

Should you have any questions, please feel free to contact me at (507) 517-4113.

Regards,

Joe Fitch – Fire Chief
Kasson Fire Department

04/07/2022

Chief Hanson,

I am writing this letter to inform you of my resignation effective on 04/21/2022. After much deliberation, I have come to the conclusion that resigning is what is best for my family and my personal life. I have reached a point in my life where I no longer have the time to assist KPD with the hours needed to be filled by Part Time Officers.

I thank you for hiring me and allowing me the opportunity to work for your department.

Respectfully,

Josiah Rehmann

Kasson Police Calls for Service

	2014	2015	2016	2017	2018	2019	2020	2021	2022
January	274	286	294	322	346	424	397	381	332
February	271	247	260	341	310	394	355	321	253
March	280	302	273	277	352	446	339	385	312
April	325	347	375	364	418	480	255	390	
May	373	367	413	461	502	530	379	408	
June	293	339	349	370	395	549	442	441	
July	364	408	408	528	454	448	441	444	
August	286	372	343	404	466	483	437	348	
September	263	352	346	450	461	505	502	452	
October	336	309	489	370	380	416	444	385	
November	263	284	359	390	348	433	347	342	
December	300	331	334	377	437	435	383	375	
Yearly Total	3628	3944	4243	4654	4869	5,543	4,721	4,672	897

CITY OF KASSON SCDP

Progress Report

April 1, 2022

September 30, 2022

Residential Rehabilitation

Goal: 20

	Current Months #'s	Last Months #'s
Number of Applications Received	13	13
Number of Applications being Processed	0	0
Full Application Pending Verification	2	2
Apps. Pending Initial Property Inspection	0	0
Applicants Pending Contractor Estimates	0	0
Units in Construction	1	2
Units Completed and Closed	3	2
Applicants Over Income	2	2
Applicants Not Interested/Eligible	4	4
Applicants Located in Target Area "B"	0	0
Applicants Not in Target Area	1	1

	SCDP Funds	Private Funds	Total Funds
Obligated	95,868.00	21,439.00	117,307.00
Estimated	50,000.00	6,000.00	56,000.00
Total	145,868.00	27,439.00	173,307.00
Program Income	0.00	0.00	0.00
Allocation	450,000.00	15,000.00	450,000.00
Balance	304,132.00	-12,439.00	291,693.00
Unit Average	36,467.00	6,859.75	43,326.75
Unit Goal	22,500.00	750.00	23,250.00

April 5, 2021

To: City Administrator Ibisch, Mayor McKern and City Council

Conference Summary Follow-up

Thank you for giving me the opportunity to attend the 2022 MCFOA Annual Conference. Here is a summary of the sessions I attended.

March 23

The opening keynote speaker was a fire fighter, weightlifter and triathlete. She talked about growing stronger from your experiences. She also talked about encouraging your co-workers to stay upbeat during these times that have been hard on so many of us.

I also attended a session on Preventing Fraud. A member of the FBI Forensic Accounting Team talked about some of the things to watch for or things that may alert you to fraud within your organization. The afternoon session was information on Licensing Food Trucks. They talked about the licensing authority working with zoning staff when granting permission for individuals/businesses to operate food trucks within your city. Some cities regulate the number of days and areas where food trucks can operate. The fees are also based on the number of days the trucks operate within the city.

I also attended a class on Managing a Post Pandemic Workplace. The presenters talked about things their cities did to keep operating during COVID. They also shared changes they have had to make to retain their staff since the pandemic.

March 24

The keynote speaker had a very humorous presentation that reminded us to keep your workplace fun but still have satisfaction with your job.

The remainder of the day was spent in Liquor License training presented by members of the MN Department of Public Safety-Alcohol and Gambling Enforcement Division. They presented information on the various types of licenses and the regulation of them. It is always interesting to hear about proposed changes to Minnesota liquor licensing laws. It is a great session to learn of the types of liquor licensing issues other cities are also experiencing.

March 25

Our first morning speaker was Secretary of State Steve Simon. He talked about the Minnesota election process and the safeguards that are in place. He talked about how much of what the SOS's office does is reliant upon the work of the City Clerks who are in the field.

The final keynote speaker also had a very fun presentation on how to handle the serious things in your life with humor.

This is such a great conference because of the networking opportunities. It is just as important to make those connections because you contact those people throughout the year for help and advice.

Jan Naig
Deputy Clerk

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 1 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Government Wide						
3101 CURRENT AD VALOREM TAXES	0.00		0.00		2,651,711.00	-2,651,711.00
3107 ABATEMENT LEVY	0.00		0.00		25,897.00	-25,897.00
3210 BUSINESS LICENSES/PERMITS	2,300.00	0.84	6,100.00	1.00	13,500.00	-7,400.00
3341 LOCAL GOVERNMENT AID	0.00		0.00		1,026,307.00	-1,026,307.00
3410 CHARGES FOR SERVICES	2.00		4.00		1,500.00	-1,496.00
3415 CITY HALL RENT	0.00		0.00		100.00	-100.00
3621 INTEREST EARNED	4,054.98	1.48	6,334.18	1.04	10,000.00	-3,665.82
3622 RENTS AND ROYALTIES	1,427.57	0.52	2,808.57	0.46	3,000.00	-191.43
3624 MISC REVENUE - REFUNDS	12.00		52.00	0.01	1,500.00	-1,448.00
3626 MONEY MARKET INTEREST	0.29		0.38		0.00	0.38
3921 TRANSFER FROM OTHER FUNDS	0.00		0.00		50,000.00	-50,000.00
Total Department	7,796.84	2.85	15,299.13	2.51	3,783,515.00	-3,768,215.87
Planning and Zoning						
3413 ZONING/SUBDIVISION FEES	2,510.00	0.92	2,510.00	0.41	3,000.00	-490.00
3624 MISC REVENUE - REFUNDS	425.00	0.16	725.00	0.12	5,000.00	-4,275.00
Total Department	2,935.00	1.07	3,235.00	0.53	8,000.00	-4,765.00
Cable TV						
3495 FRANCHISE ROW USE	0.00		26,954.18	4.42	190,000.00	-163,045.82
Total Department			26,954.18	4.42	190,000.00	-163,045.82
Police						
3345 POLICE/FIRE STATE AIDS	0.00		0.00		70,000.00	-70,000.00
3349 MISCELLANEOUS STATE GRANT	0.00		0.00		9,000.00	-9,000.00
3369 OTHER COUNTY GRANT	0.00		0.00		62,600.00	-62,600.00
3420 PUBLIC SAFETY	9.97		69.97	0.01	200.00	-130.03
3511 COURT FINES	1,045.92	0.38	1,045.92	0.17	18,000.00	-16,954.08
3624 MISC REVENUE - REFUNDS	120.00	0.04	120.00	0.02	4,000.00	-3,880.00
Total Department	1,175.89	0.43	1,235.89	0.20	163,800.00	-162,564.11
Fire						
3346 STATE FIRE AID	0.00		0.00		43,000.00	-43,000.00
3349 MISCELLANEOUS STATE GRANT	0.00		0.00		7,000.00	-7,000.00
3421 Fire Contracts	2,257.68	0.83	23,145.82	3.79	37,575.00	-14,429.18
3422 SPECIAL FIRE PROTECTION S	560.00	0.20	1,310.00	0.21	20,000.00	-18,690.00
3623 CONTR/DONATION FROM PRIVA	1,800.00	0.66	1,800.00	0.29	0.00	1,800.00
Total Department	4,617.68	1.69	26,255.82	4.30	107,575.00	-81,319.18

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 2 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Building Inspection						
3220 NON-BUSINESS LICENSES & P	1,482.34	0.54	5,153.65	0.84	70,000.00	-64,846.35
3414 PLAN CHECK FEES	860.17	0.31	3,182.17	0.52	34,000.00	-30,817.83
3416 MECHANICAL INSPECTION FEE	592.00	0.22	1,009.00	0.17	6,000.00	-4,991.00
3417 PLUMBING INSPECTION FEES	60.00	0.02	360.00	0.06	2,500.00	-2,140.00
Total Department	2,994.51	1.09	9,704.82	1.59	112,500.00	-102,795.18
Animal Control						
3220 NON-BUSINESS LICENSES & P	25.00	0.01	25.00		1,700.00	-1,675.00
Total Department	25.00	0.01	25.00		1,700.00	-1,675.00
Highways, Streets, Roadways						
3364 COUNTY MUNICIPAL STATE AI	42,313.50	15.47	42,313.50	6.93	81,640.00	-39,326.50
Total Department	42,313.50	15.47	42,313.50	6.93	81,640.00	-39,326.50
Street Lighting						
3921 TRANSFER FROM OTHER FUNDS	0.00		0.00		60,000.00	-60,000.00
Total Department					60,000.00	-60,000.00
Parks and Recreation						
3622 RENTS AND ROYALTIES	111.75	0.04	335.27	0.05	2,000.00	-1,664.73
Total Department	111.75	0.04	335.27	0.05	2,000.00	-1,664.73
Swimming Pool						
3472 SWIMMING POOL FEES DAILY	0.00		0.00		105,000.00	-105,000.00
3474 CONCESSIONS	0.00		0.00		46,000.00	-46,000.00
3475 LESSONS	0.00		0.00		22,000.00	-22,000.00
3478 FACILITY RENTAL	0.00		0.00		2,500.00	-2,500.00
3480 SWIM PASSES	0.00		0.00		70,000.00	-70,000.00
3482 SWIM TEAM	0.00		0.00		1,500.00	-1,500.00
Total Department					247,000.00	-247,000.00
Other Recreational Facilities						
3473 PLAYGROUND FEES	0.00		83.82	0.01	500.00	-416.18
3479 SOFTBALL FEES	0.00		0.00		2,600.00	-2,600.00
Total Department			83.82	0.01	3,100.00	-3,016.18

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 3 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Cemetery						
3410 CHARGES FOR SERVICES	0.00		1,600.00	0.26	9,000.00	-7,400.00
3411 CEMETARY LAND RENT	0.00		0.00		6,000.00	-6,000.00
3621 INTEREST EARNED	0.00		0.00		4,000.00	-4,000.00
3624 MISC REVENUE - REFUNDS	0.00		0.00		300.00	-300.00
3711 BURIAL LOTS	0.00		0.00		4,000.00	-4,000.00
Total Department			1,600.00	0.26	23,300.00	-21,700.00
Park Areas						
3474 CONCESSIONS	0.00		0.00		2,000.00	-2,000.00
Total Department					2,000.00	-2,000.00
Total Revenue	61,970.17	100.00	127,042.43	100.00	4,786,130.00	-4,659,087.57
Expenses						
Council						
Council						
101 FULL-TIME EMPLOYEES - REGULAR	1,383.53	0.51	2,734.13	0.45	31,750.00	29,015.87
102 FULL-TIME EMPLOYEES - OVERTIME	32.69	0.01	78.36	0.01	0.00	-78.36
121 EMPLOYER PERA CONTRIBUTIONS	106.17	0.04	210.89	0.03	1,626.00	1,415.11
122 EMPLOYER FICA CONTRIBUTIONS	75.29	0.03	149.35	0.02	1,969.00	1,819.65
123 EMPLOYER MEDICARE CONTRIBUTION	17.63	0.01	34.96	0.01	460.00	425.04
130 EMPLOYER PAID INSURANCE	475.28	0.17	950.56	0.16	5,820.00	4,869.44
150 WORKER'S COMPENSATION	0.00		186.00	0.03	285.00	99.00
160 LIABILITY INSURANCE	0.00		0.00		4,500.00	4,500.00
210 OPERATING SUPPLIES	0.00		0.00		150.00	150.00
304 LEGAL FEES	0.00		0.00		9,000.00	9,000.00
333 STAFF MEETINGS & CONFERENCES	140.40	0.05	415.40	0.07	2,000.00	1,584.60
334 MEMBERSHIP DUES AND FEES	0.00		2,469.00	0.40	4,700.00	2,231.00
351 LEGAL NOTICES PUBLISHING	94.30	0.03	94.30	0.02	400.00	305.70
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	7,693.65	2.81	7,693.65	1.26	20,000.00	12,306.35
440 PROFESSIONAL SERVICES	1,289.00	0.47	1,289.00	0.21	0.00	-1,289.00
Account Total	11,307.94	4.13	16,305.60	2.67	83,160.00	66,854.40
Total Department	11,307.94	4.13	16,305.60	2.67	83,160.00	66,854.40
Ordinances and Proceedings						
Ordinances and Proceedings						
353 ORDINANCE PUBLICATION	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		2,500.00	2,500.00
Account Total					3,000.00	3,000.00
Total Department					3,000.00	3,000.00

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 4 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Mayor						
Mayor						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		0.00		4,800.00	4,800.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		0.00		297.00	297.00
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.00		70.00	70.00
Account Total					5,167.00	5,167.00
Total Department					5,167.00	5,167.00
City Administration						
City Administration						
101 FULL-TIME EMPLOYEES - REGULAR	10,802.48	3.95	21,012.30	3.44	139,000.00	117,987.70
102 FULL-TIME EMPLOYEES - OVERTIME	25.95	0.01	62.28	0.01	0.00	-62.28
121 EMPLOYER PERA CONTRIBUTIONS	812.15	0.30	1,580.59	0.26	10,426.00	8,845.41
122 EMPLOYER FICA CONTRIBUTIONS	627.20	0.23	1,221.19	0.20	8,618.00	7,396.81
123 EMPLOYER MEDICARE CONTRIBUTION	146.70	0.05	285.62	0.05	2,016.00	1,730.38
130 EMPLOYER PAID INSURANCE	3,059.10	1.12	5,279.86	0.87	28,500.00	23,220.14
150 WORKER'S COMPENSATION	0.00		958.00	0.16	1,180.00	222.00
160 LIABILITY INSURANCE	0.00		0.00		95.00	95.00
210 OPERATING SUPPLIES	263.10	0.10	358.68	0.06	4,000.00	3,641.32
216 PERIODICALS	0.00		0.00		150.00	150.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		910.00	910.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		3,250.00	3,250.00
321 TELEPHONE	563.59	0.21	1,138.83	0.19	7,500.00	6,361.17
325 COMMUNICATION-OTHER	0.00		150.00	0.02	1,500.00	1,350.00
331 TRAVEL/MILEAGE	0.00		0.00		1,000.00	1,000.00
332 ADMINISTRATOR MEETINGS &	20.00	0.01	20.00		2,000.00	1,980.00
333 STAFF MEETINGS & CONFERENCES	1,292.23	0.47	1,292.23	0.21	5,000.00	3,707.77
334 MEMBERSHIP DUES AND FEES	70.00	0.03	2,999.00	0.49	6,000.00	3,001.00
343 OTHER ADVERTISING	0.00		0.00		500.00	500.00
360 INSURANCE	0.00		0.00		4,080.00	4,080.00
380 UTILITY SERVICES	0.00		0.00		1,000.00	1,000.00
400 REPAIRS & MAINTENANCE	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		900.00	900.00
440 PROFESSIONAL SERVICES	208.35	0.08	958.35	0.16	3,000.00	2,041.65
Account Total						
	17,890.85	6.54	37,316.93	6.12	231,125.00	193,808.07
Total Department	17,890.85	6.54	37,316.93	6.12	231,125.00	193,808.07
Elections						
Elections						
101 FULL-TIME EMPLOYEES - REGULAR	276.63	0.10	546.74	0.09	3,600.00	3,053.26
102 FULL-TIME EMPLOYEES - OVERTIME	6.75		16.09		0.00	-16.09
121 EMPLOYER PERA CONTRIBUTIONS	21.27	0.01	42.21	0.01	270.00	227.79
122 EMPLOYER FICA CONTRIBUTIONS	15.07	0.01	29.88		223.00	193.12
123 EMPLOYER MEDICARE CONTRIBUTION	3.51		6.98		52.00	45.02
130 EMPLOYER PAID INSURANCE	95.08	0.03	190.20	0.03	1,200.00	1,009.80
210 OPERATING SUPPLIES	0.00		0.00		300.00	300.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		400.00	400.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		250.00	250.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		9,500.00	9,500.00
Account Total						
	418.31	0.15	832.10	0.14	15,795.00	14,962.90
Total Department	418.31	0.15	832.10	0.14	15,795.00	14,962.90

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 5 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Accounting						
Accounting						
301 AUDITING/ACCOUNTING	3,800.00	1.39	3,800.00	0.62	4,700.00	900.00
351 LEGAL NOTICES PUBLISHING	169.74	0.06	169.74	0.03	1,600.00	1,430.26
Account Total						
	3,969.74	1.45	3,969.74	0.65	6,300.00	2,330.26
Total Department	3,969.74	1.45	3,969.74	0.65	6,300.00	2,330.26
Assessing						
Assessing						
305 ASSESSING FEES	0.00		33,521.00	5.49	33,600.00	79.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		250.00	250.00
Account Total						
			33,521.00	5.49	33,850.00	329.00
Total Department			33,521.00	5.49	33,850.00	329.00
Law-Legal Services						
Law-Legal Services						
304 LEGAL FEES	2,510.00	0.92	2,510.00	0.41	35,000.00	32,490.00
Account Total						
	2,510.00	0.92	2,510.00	0.41	35,000.00	32,490.00
Total Department	2,510.00	0.92	2,510.00	0.41	35,000.00	32,490.00
Planning and Zoning						
Planning & Zoning						
101 FULL-TIME EMPLOYEES - REGULAR	557.52	0.20	1,101.83	0.18	38,600.00	37,498.17
121 EMPLOYER PERA CONTRIBUTIONS	41.81	0.02	82.62	0.01	2,895.00	2,812.38
122 EMPLOYER FICA CONTRIBUTIONS	33.15	0.01	66.01	0.01	2,355.00	2,288.99
123 EMPLOYER MEDICARE CONTRIBUTION	7.75		15.44		560.00	544.56
130 EMPLOYER PAID INSURANCE	128.88	0.05	257.77	0.04	5,001.00	4,743.23
150 WORKER'S COMPENSATION	0.00		303.00	0.05	300.00	-3.00
210 OPERATING SUPPLIES	53.66	0.02	68.40	0.01	500.00	431.60
304 LEGAL FEES	0.00		0.00		12,000.00	12,000.00
321 TELEPHONE	22.07	0.01	44.14	0.01	250.00	205.86
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		2,000.00	2,000.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		1,500.00	1,500.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		1,000.00	1,000.00
360 INSURANCE	0.00		0.00		4,000.00	4,000.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		117.14	0.02	0.00	-117.14
440 PROFESSIONAL SERVICES	1,157.50	0.42	1,157.50	0.19	2,000.00	842.50
Account Total						
	2,002.34	0.73	3,213.85	0.53	72,961.00	69,747.15
Total Department	2,002.34	0.73	3,213.85	0.53	72,961.00	69,747.15
Data Processing						
Data Processing						
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
309 EDP, SOFTWARE & DESIGN	0.00		583.80	0.10	4,500.00	3,916.20
370 MAINTENANCE/SUPPORT FEES	0.00		747.00	0.12	8,000.00	7,253.00
400 REPAIRS & MAINTENANCE	27.50	0.01	27.50		1,000.00	972.50
440 PROFESSIONAL SERVICES	0.00		3,082.00	0.51	3,500.00	418.00
Account Total						
	27.50	0.01	4,440.30	0.73	18,000.00	13,559.70
Total Department	27.50	0.01	4,440.30	0.73	18,000.00	13,559.70

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 6 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
General Govt Building						
General Govt Buildings						
103 PART-TIME EMPLOYEES	241.81	0.09	467.76	0.08	3,300.00	2,832.24
121 EMPLOYER PERA CONTRIBUTIONS	18.12	0.01	35.06	0.01	247.00	211.94
122 EMPLOYER FICA CONTRIBUTIONS	14.55	0.01	28.10		205.00	176.90
123 EMPLOYER MEDICARE CONTRIBUTION	3.41		6.60		48.00	41.40
150 WORKER'S COMPENSATION	0.00		206.00	0.03	250.00	44.00
210 OPERATING SUPPLIES	73.93	0.03	73.93	0.01	300.00	226.07
220 REPAIR/MAINTENANCE SUPPLIES	0.00		325.95	0.05	250.00	-75.95
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
360 INSURANCE	0.00		0.00		500.00	500.00
380 UTILITY SERVICES	776.47	0.28	776.47	0.13	6,800.00	6,023.53
400 REPAIRS & MAINTENANCE	180.00	0.07	180.00	0.03	2,000.00	1,820.00
410 RENTALS	0.00		0.00		700.00	700.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		300.00	300.00
Account Total						
	1,308.29	0.48	2,099.87	0.34	15,400.00	13,300.13
Total Department	1,308.29	0.48	2,099.87	0.34	15,400.00	13,300.13
General Engineering						
General Engineering						
303 ENGINEERING FEES	0.00		0.00		25,000.00	25,000.00
Account Total						
					25,000.00	25,000.00
Total Department					25,000.00	25,000.00
Police						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	261.97	0.10	409.74	0.07	3,500.00	3,090.26
121 EMPLOYER PERA CONTRIBUTIONS	19.65	0.01	30.74	0.01	262.00	231.26
122 EMPLOYER FICA CONTRIBUTIONS	15.76	0.01	24.64		217.00	192.36
123 EMPLOYER MEDICARE CONTRIBUTION	3.68		5.75		51.00	45.25
Account Total						
	301.06	0.11	470.87	0.08	4,030.00	3,559.13
Police						
101 FULL-TIME EMPLOYEES - REGULAR	55,145.96	20.16	111,627.94	18.29	789,239.00	677,611.06
102 FULL-TIME EMPLOYEES - OVERTIME	-1,606.39	-0.59	-535.62	-0.09	34,500.00	35,035.62
103 PART-TIME EMPLOYEES	2,176.94	0.80	4,293.03	0.70	20,000.00	15,706.97
104 Canine	300.00	0.11	572.00	0.09	3,900.00	3,328.00
121 EMPLOYER PERA CONTRIBUTIONS	9,878.55	3.61	19,885.45	3.26	143,102.00	123,216.55
122 EMPLOYER FICA CONTRIBUTIONS	293.55	0.11	2,484.59	0.41	6,000.00	3,515.41
123 EMPLOYER MEDICARE CONTRIBUTION	815.69	0.30	2,083.76	0.34	11,000.00	8,916.24
130 EMPLOYER PAID INSURANCE	12,756.17	4.66	23,981.51	3.93	165,500.00	141,518.49
150 WORKER'S COMPENSATION	0.00		65,885.00	10.80	85,300.00	19,415.00
160 LIABILITY INSURANCE	0.00		0.00		350.00	350.00
210 OPERATING SUPPLIES	515.43	0.19	811.33	0.13	15,000.00	14,188.67
212 MOTOR FUELS	0.00		1,999.32	0.33	20,000.00	18,000.68
214 UNIFORMS	0.00		0.00		6,000.00	6,000.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		325.95	0.05	3,000.00	2,674.05
240 SMALL TOOLS/MINOR EQUIPMENT	742.29	0.27	1,157.37	0.19	8,000.00	6,842.63
309 EDP, SOFTWARE & DESIGN	0.00		0.00		350.00	350.00
321 TELEPHONE	901.19	0.33	1,091.92	0.18	16,000.00	14,908.08
325 COMMUNICATION-OTHER	0.00		15.00		900.00	885.00
333 STAFF MEETINGS & CONFERENCES	943.95	0.35	2,658.95	0.44	13,000.00	10,341.05

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 7 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
334 MEMBERSHIP DUES AND FEES	7,878.56	2.88	8,198.56	1.34	10,000.00	1,801.44
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		3,216.00	0.53	39,000.00	35,784.00
370 MAINTENANCE/SUPPORT FEES	0.00		0.00		12,500.00	12,500.00
380 UTILITY SERVICES	665.29	0.24	665.29	0.11	7,200.00	6,534.71
400 REPAIRS & MAINTENANCE	692.00	0.25	884.00	0.14	7,500.00	6,616.00
410 RENTALS	0.00		0.00		20.00	20.00
430 OTHER SERVICE/CHARGES-MISC.	40.00	0.01	80.00	0.01	6,000.00	5,920.00
440 PROFESSIONAL SERVICES	294.30	0.11	1,867.86	0.31	5,000.00	3,132.14
444 OTHER CONTRACTUAL SERVICES	0.00		2,800.00	0.46	3,000.00	200.00
Account Total	92,433.48	33.79	256,049.21	41.96	1,431,611.00	1,175,561.79
Total Department	92,734.54	33.90	256,520.08	42.04	1,435,641.00	1,179,120.92
Fire						
Fire						
101 FULL-TIME EMPLOYEES - REGULAR	549.93	0.20	549.93	0.09	64,000.00	63,450.07
121 EMPLOYER PERA CONTRIBUTIONS	41.25	0.02	41.25	0.01	525.00	483.75
122 EMPLOYER FICA CONTRIBUTIONS	28.59	0.01	28.59		1,100.00	1,071.41
123 EMPLOYER MEDICARE CONTRIBUTION	6.68		6.68		800.00	793.32
130 EMPLOYER PAID INSURANCE	279.44	0.10	279.44	0.05	3,500.00	3,220.56
150 WORKER'S COMPENSATION	0.00		13,998.00	2.29	20,250.00	6,252.00
160 LIABILITY INSURANCE	0.00		0.00		50.00	50.00
209 MEDICAL SUPPLIES	555.10	0.20	555.10	0.09	3,000.00	2,444.90
210 OPERATING SUPPLIES	61.90	0.02	66.90	0.01	6,700.00	6,633.10
212 MOTOR FUELS	18.69	0.01	18.69		3,000.00	2,981.31
214 UNIFORMS	0.00		0.00		3,000.00	3,000.00
216 PERIODICALS	0.00		0.00		100.00	100.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		4,500.00	4,500.00
240 SMALL TOOLS/MINOR EQUIPMENT	135.00	0.05	135.00	0.02	35,000.00	34,865.00
321 TELEPHONE	198.12	0.07	396.24	0.06	2,500.00	2,103.76
330 TRAINING	50.00	0.02	50.00	0.01	15,000.00	14,950.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		5,000.00	5,000.00
334 MEMBERSHIP DUES AND FEES	0.00		490.00	0.08	1,500.00	1,010.00
343 OTHER ADVERTISING	0.00		0.00		300.00	300.00
360 INSURANCE	0.00		0.00		5,000.00	5,000.00
370 MAINTENANCE/SUPPORT FEES	0.00		0.00		400.00	400.00
380 UTILITY SERVICES	1,736.41	0.63	1,736.41	0.28	9,000.00	7,263.59
400 REPAIRS & MAINTENANCE	0.00		0.00		10,000.00	10,000.00
430 OTHER SERVICE/CHARGES-MISC.	15.00	0.01	35.00	0.01	45,421.00	45,386.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		7,500.00	7,500.00
Account Total	3,676.11	1.34	18,387.23	3.01	247,146.00	228,758.77
Total Department	3,676.11	1.34	18,387.23	3.01	247,146.00	228,758.77
Building Inspection						
Building Inspection						
331 TRAVEL/MILEAGE	275.50	0.10	275.50	0.05	3,200.00	2,924.50
444 OTHER CONTRACTUAL SERVICES	3,590.25	1.31	3,590.25	0.59	45,000.00	41,409.75
Account Total	3,865.75	1.41	3,865.75	0.63	48,200.00	44,334.25
Total Department	3,865.75	1.41	3,865.75	0.63	48,200.00	44,334.25

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 8 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Animal Control						
Animal Control						
210 OPERATING SUPPLIES	0.00		0.00		175.00	175.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
Account Total					325.00	325.00
Total Department					325.00	325.00
Highways, Streets, Roadways						
Highways, Streets, Roadways						
101 FULL-TIME EMPLOYEES - REGULAR	11,597.43	4.24	23,083.22	3.78	139,000.00	115,916.78
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		0.00		5,000.00	5,000.00
121 EMPLOYER PERA CONTRIBUTIONS	869.83	0.32	1,731.31	0.28	10,800.00	9,068.69
122 EMPLOYER FICA CONTRIBUTIONS	684.71	0.25	1,362.20	0.22	8,928.00	7,565.80
123 EMPLOYER MEDICARE CONTRIBUTION	160.09	0.06	318.48	0.05	2,088.00	1,769.52
130 EMPLOYER PAID INSURANCE	2,378.61	0.87	4,775.90	0.78	27,200.00	22,424.10
150 WORKER'S COMPENSATION	0.00		11,499.00	1.88	15,500.00	4,001.00
210 OPERATING SUPPLIES	1,567.58	0.57	1,600.49	0.26	11,000.00	9,399.51
212 MOTOR FUELS	0.00		108.19	0.02	4,000.00	3,891.81
214 UNIFORMS	0.00		0.00		1,000.00	1,000.00
220 REPAIR/MAINTENANCE SUPPLIES	131.64	0.05	1,132.09	0.19	19,000.00	17,867.91
240 SMALL TOOLS/MINOR EQUIPMENT	5.99		5.99		2,000.00	1,994.01
321 TELEPHONE	129.06	0.05	167.56	0.03	1,600.00	1,432.44
325 COMMUNICATION-OTHER	0.00		15.00		0.00	-15.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		75.00	75.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		0.00		6,250.00	6,250.00
380 UTILITY SERVICES	2,198.22	0.80	2,198.22	0.36	13,000.00	10,801.78
400 REPAIRS & MAINTENANCE	0.00		0.00		11,900.00	11,900.00
410 RENTALS	0.00		0.00		300.00	300.00
430 OTHER SERVICE/CHARGES-MISC.	194.00	0.07	209.00	0.03	2,500.00	2,291.00
440 PROFESSIONAL SERVICES	0.00		0.00		1,500.00	1,500.00
444 OTHER CONTRACTUAL SERVICES	0.00		20.09		4,500.00	4,479.91
Account Total						
	19,917.16	7.28	48,226.74	7.90	288,141.00	239,914.26
Total Department	19,917.16	7.28	48,226.74	7.90	288,141.00	239,914.26
Paved Streets						
Paved Streets						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		10,000.00	10,000.00
303 ENGINEERING FEES	0.00		0.00		15,000.00	15,000.00
400 REPAIRS & MAINTENANCE	0.00		0.00		168,000.00	168,000.00
Account Total						
					193,000.00	193,000.00
Total Department					193,000.00	193,000.00
Ice & Snow Removal						
Ice & Snow Removal						
102 FULL-TIME EMPLOYEES - OVERTIME	1,726.92	0.63	3,587.84	0.59	16,000.00	12,412.16
121 EMPLOYER PERA CONTRIBUTIONS	129.52	0.05	269.09	0.04	1,200.00	930.91
122 EMPLOYER FICA CONTRIBUTIONS	102.38	0.04	213.33	0.03	992.00	778.67
123 EMPLOYER MEDICARE CONTRIBUTION	23.96	0.01	49.92	0.01	232.00	182.08
130 EMPLOYER PAID INSURANCE	309.75	0.11	644.76	0.11	5,000.00	4,355.24

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 9 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
150 WORKER'S COMPENSATION	0.00		1,278.00	0.21	1,625.00	347.00
210 OPERATING SUPPLIES	1,452.02	0.53	1,470.20	0.24	9,000.00	7,529.80
212 MOTOR FUELS	0.00		0.00		500.00	500.00
220 REPAIR/MAINTENANCE SUPPLIES	731.97	0.27	914.87	0.15	22,500.00	21,585.13
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		300.00	300.00
360 INSURANCE	0.00		0.00		360.00	360.00
400 REPAIRS & MAINTENANCE	0.00		0.00		8,000.00	8,000.00
410 RENTALS	0.00		0.00		50.00	50.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		500.00	500.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		3,000.00	3,000.00
Account Total	4,476.52	1.64	8,428.01	1.38	69,259.00	60,830.99
Total Department	4,476.52	1.64	8,428.01	1.38	69,259.00	60,830.99
Street Lighting						
Street Lighting						
380 UTILITY SERVICES	3,735.44	1.37	3,735.44	0.61	60,000.00	56,264.56
Account Total	3,735.44	1.37	3,735.44	0.61	60,000.00	56,264.56
Total Department	3,735.44	1.37	3,735.44	0.61	60,000.00	56,264.56
Sidewalks						
Sidewalks						
400 REPAIRS & MAINTENANCE	0.00		0.00		50,000.00	50,000.00
Account Total					50,000.00	50,000.00
Total Department					50,000.00	50,000.00
Waste Collection and Disposal						
Waste Collection & Disposal						
430 OTHER SERVICE/CHARGES-MISC.	891.00	0.33	891.00	0.15	11,500.00	10,609.00
Account Total	891.00	0.33	891.00	0.15	11,500.00	10,609.00
Total Department	891.00	0.33	891.00	0.15	11,500.00	10,609.00
Emer Mgmt/Health						
Emer Mgmt/Health						
210 OPERATING SUPPLIES	0.00		0.00		1,500.00	1,500.00
360 INSURANCE	0.00		0.00		900.00	900.00
380 UTILITY SERVICES	70.22	0.03	70.22	0.01	2,000.00	1,929.78
400 REPAIRS & MAINTENANCE	286.40	0.10	286.40	0.05	2,000.00	1,713.60
430 OTHER SERVICE/CHARGES-MISC.	5,091.69	1.86	5,203.77	0.85	7,000.00	1,796.23
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		1,000.00	1,000.00
Account Total	5,448.31	1.99	5,560.39	0.91	14,400.00	8,839.61
Total Department	5,448.31	1.99	5,560.39	0.91	14,400.00	8,839.61
Parks and Recreation						
Parks & Recreation						
210 OPERATING SUPPLIES	0.00		0.00		500.00	500.00
321 TELEPHONE	168.26	0.06	261.76	0.04	4,500.00	4,238.24
325 COMMUNICATION-OTHER	0.00		15.00		100.00	85.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		50.00	50.00
334 MEMBERSHIP DUES AND FEES	0.00		300.00	0.05	500.00	200.00
410 RENTALS	0.00		0.00		30.00	30.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		3,500.00	3,500.00
Account Total	168.26	0.06	576.76	0.09	9,180.00	8,603.24
Total Department	168.26	0.06	576.76	0.09	9,180.00	8,603.24

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 10 of 32
Report ID: L140

101 General Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Playgrounds						
Playgrounds						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		3,000.00	3,000.00
Account Total					3,000.00	3,000.00
Total Department					3,000.00	3,000.00
Swimming Pool						
Swimming Pool						
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		0.00		6,000.00	6,000.00
103 PART-TIME EMPLOYEES	0.00		0.00		165,000.00	165,000.00
121 EMPLOYER PERA CONTRIBUTIONS	0.00		0.00		300.00	300.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		0.00		10,602.00	10,602.00
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.00		2,480.00	2,480.00
130 EMPLOYER PAID INSURANCE	0.00		0.00		1,000.00	1,000.00
150 WORKER'S COMPENSATION	0.00		10,293.00	1.69	12,900.00	2,607.00
210 OPERATING SUPPLIES	0.00		0.00		22,000.00	22,000.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		14,000.00	14,000.00
221 LG REPAIR/MAINT SUPPLIES	0.00		0.00		20,000.00	20,000.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		4,000.00	4,000.00
262 COST OF CONCESSIONS	0.00		0.00		25,000.00	25,000.00
321 TELEPHONE	78.53	0.03	157.06	0.03	1,100.00	942.94
333 STAFF MEETINGS & CONFERENCES	325.00	0.12	325.00	0.05	0.00	-325.00
343 OTHER ADVERTISING	0.00		0.00		150.00	150.00
344 PROMOTION	0.00		0.00		1,500.00	1,500.00
360 INSURANCE	0.00		0.00		3,350.00	3,350.00
370 MAINTENANCE/SUPPORT FEES	0.00		4,395.00	0.72	2,500.00	-1,895.00
380 UTILITY SERVICES	230.06	0.08	230.06	0.04	55,000.00	54,769.94
400 REPAIRS & MAINTENANCE	0.00		0.00		4,000.00	4,000.00
410 RENTALS	0.00		0.00		750.00	750.00
430 OTHER SERVICE/CHARGES-MISC.	1,755.00	0.64	1,930.00	0.32	2,000.00	70.00
Account Total	2,388.59	0.87	17,330.12	2.84	353,632.00	336,301.88
Total Department	2,388.59	0.87	17,330.12	2.84	353,632.00	336,301.88
Other Recreational Facilities						
Other Recreational Facilities						
103 PART-TIME EMPLOYEES	0.00		0.00		3,000.00	3,000.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		0.00		186.00	186.00
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.00		44.00	44.00
210 OPERATING SUPPLIES	56.02	0.02	88.95	0.01	6,500.00	6,411.05
214 UNIFORMS	0.00		0.00		500.00	500.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		59.90	0.01	5,500.00	5,440.10
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		3,500.00	3,500.00
333 STAFF MEETINGS & CONFERENCES	0.00		144.95	0.02	350.00	205.05
334 MEMBERSHIP DUES AND FEES	0.00		0.00		450.00	450.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		0.00		560.00	560.00
380 UTILITY SERVICES	111.50	0.04	111.50	0.02	10,500.00	10,388.50
400 REPAIRS & MAINTENANCE	0.00		0.00		7,500.00	7,500.00
430 OTHER SERVICE/CHARGES-MISC.	488.50	0.18	488.50	0.08	1,000.00	511.50
444 OTHER CONTRACTUAL SERVICES	15,000.00	5.48	15,000.00	2.46	21,600.00	6,600.00
Account Total	15,656.02	5.72	15,893.80	2.60	61,440.00	45,546.20

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 11 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Total Department	15,656.02	5.72	15,893.80	2.60	61,440.00	45,546.20
Cemetery						
Cemetery						
101 FULL-TIME EMPLOYEES - REGULAR	923.33	0.34	1,805.14	0.30	13,500.00	11,694.86
121 EMPLOYER PERA CONTRIBUTIONS	69.25	0.03	135.38	0.02	1,013.00	877.62
122 EMPLOYER FICA CONTRIBUTIONS	56.69	0.02	111.03	0.02	837.00	725.97
123 EMPLOYER MEDICARE CONTRIBUTION	13.25		25.96		196.00	170.04
130 EMPLOYER PAID INSURANCE	47.94	0.02	95.89	0.02	2,000.00	1,904.11
150 WORKER'S COMPENSATION	0.00		85.00	0.01	1,350.00	1,265.00
210 OPERATING SUPPLIES	0.00		10.00		500.00	490.00
214 UNIFORMS	0.00		0.00		50.00	50.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		500.00	500.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		2,000.00	2,000.00
301 AUDITING/ACCOUNTING	0.00		0.00		1,000.00	1,000.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		100.00	100.00
360 INSURANCE	0.00		0.00		2,010.00	2,010.00
370 MAINTENANCE/SUPPORT FEES	1,150.00	0.42	1,299.40	0.21	2,000.00	700.60
380 UTILITY SERVICES	31.20	0.01	31.20	0.01	500.00	468.80
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		8,000.00	8,000.00
440 PROFESSIONAL SERVICES	0.00		0.00		400.00	400.00
444 OTHER CONTRACTUAL SERVICES	0.00		650.00	0.11	18,000.00	17,350.00
Account Total						
	2,291.66	0.84	4,249.00	0.70	54,456.00	50,207.00
Total Department	2,291.66	0.84	4,249.00	0.70	54,456.00	50,207.00
Park Areas						
Park Areas						
101 FULL-TIME EMPLOYEES - REGULAR	13,337.98	4.88	26,358.00	4.32	175,000.00	148,642.00
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		0.00		2,000.00	2,000.00
121 EMPLOYER PERA CONTRIBUTIONS	1,000.33	0.37	1,976.81	0.32	13,275.00	11,298.19
122 EMPLOYER FICA CONTRIBUTIONS	777.31	0.28	1,533.94	0.25	10,974.00	9,440.06
123 EMPLOYER MEDICARE CONTRIBUTION	181.80	0.07	358.78	0.06	2,567.00	2,208.22
130 EMPLOYER PAID INSURANCE	3,562.46	1.30	7,185.32	1.18	37,500.00	30,314.68
150 WORKER'S COMPENSATION	0.00		11,781.00	1.93	14,850.00	3,069.00
210 OPERATING SUPPLIES	1,371.11	0.50	2,067.41	0.34	3,000.00	932.59
212 MOTOR FUELS	0.00		58.31	0.01	6,000.00	5,941.69
214 UNIFORMS	0.00		0.00		1,500.00	1,500.00
220 REPAIR/MAINTENANCE SUPPLIES	1,379.86	0.50	2,808.95	0.46	12,000.00	9,191.05
240 SMALL TOOLS/MINOR EQUIPMENT	939.99	0.34	939.99	0.15	3,000.00	2,060.01
262 COST OF CONCESSIONS	0.00		0.00		2,000.00	2,000.00
333 STAFF MEETINGS & CONFERENCES	321.38	0.12	321.38	0.05	400.00	78.62
334 MEMBERSHIP DUES AND FEES	0.00		0.00		150.00	150.00
360 INSURANCE	0.00		0.00		16,100.00	16,100.00
380 UTILITY SERVICES	633.01	0.23	633.01	0.10	6,000.00	5,366.99
400 REPAIRS & MAINTENANCE	0.00		0.00		1,000.00	1,000.00
410 RENTALS	0.00		0.00		6,500.00	6,500.00
430 OTHER SERVICE/CHARGES-MISC.	280.00	0.10	468.00	0.08	1,500.00	1,032.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		21,500.00	21,500.00
Account Total						
	23,785.23	8.70	56,490.90	9.26	336,816.00	280,325.10
Total Department	23,785.23	8.70	56,490.90	9.26	336,816.00	280,325.10

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 12 of 32
Report ID: L140

101 General Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Forestry and Nursery						
Forestry & Nursery						
210 OPERATING SUPPLIES	0.00		0.00		600.00	600.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,200.00	1,200.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		25.00	25.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	19.25	0.01	44.25	0.01	7,000.00	6,955.75
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		7,000.00	7,000.00
Account Total	19.25	0.01	44.25	0.01	16,225.00	16,180.75
Total Department	19.25	0.01	44.25	0.01	16,225.00	16,180.75
Historic Watertower						
Historic Watertower						
380 UTILITY SERVICES	-28.52	-0.01	-28.52		0.00	28.52
430 OTHER SERVICE/CHARGES-MISC.	57.03	0.02	57.03	0.01	2,000.00	1,942.97
Account Total	28.51	0.01	28.51		2,000.00	1,971.49
Total Department	28.51	0.01	28.51		2,000.00	1,971.49
Dodge County Arena						
Dodge County Arena						
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		18,862.00	18,862.00
440 PROFESSIONAL SERVICES	0.00		300.00	0.05	300.00	0.00
Account Total			300.00	0.05	19,162.00	18,862.00
Total Department			300.00	0.05	19,162.00	18,862.00
Capital						
Council						
580 OTHER EQUIPMENT	0.00		0.00		147,500.00	147,500.00
Account Total					147,500.00	147,500.00
City Administration						
570 OFFICE EQUIP AND FURNISHINGS	0.00		0.00		12,500.00	12,500.00
Account Total					12,500.00	12,500.00
General Govt Buildings						
580 OTHER EQUIPMENT	0.00		0.00		10,000.00	10,000.00
Account Total					10,000.00	10,000.00
Police						
580 OTHER EQUIPMENT	48,206.03	17.62	48,206.03	7.90	59,000.00	10,793.97
601 BOND PRINCIPAL	2,632.72	0.96	5,247.83	0.86	32,572.00	27,324.17
611 BOND INTEREST	846.42	0.31	1,710.45	0.28	9,178.00	7,467.55
Account Total	51,685.17	18.90	55,164.31	9.04	100,750.00	45,585.69
Fire						
550 MOTOR VEHICLES	0.00		0.00		56,666.00	56,666.00
601 BOND PRINCIPAL	1,097.33	0.40	2,188.69	0.36	19,909.00	17,720.31
611 BOND INTEREST	448.76	0.16	903.49	0.15	7,617.00	6,713.51
Account Total	1,546.09	0.57	3,092.18	0.51	84,192.00	81,099.82
Highways, Streets, Roadways						
530 IMPR OTHER THAN BUILDINGS	0.00		0.00		50,000.00	50,000.00
540 HEAVY MACHINERY	0.00		0.00		100,000.00	100,000.00
550 MOTOR VEHICLES	0.00		0.00		8,669.00	8,669.00
601 BOND PRINCIPAL	563.10	0.21	1,122.52	0.18	7,592.00	6,469.48
611 BOND INTEREST	203.96	0.07	411.60	0.07	1,615.00	1,203.40

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 13 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Account Total	767.06	0.28	1,534.12	0.25	167,876.00	166,341.88
Swimming Pool						
570 OFFICE EQUIP AND FURNISHINGS	0.00		0.00		1,000.00	1,000.00
Account Total					1,000.00	1,000.00
Other Recreational Facilities						
530 IMPR OTHER THAN BUILDINGS	0.00		0.00		35,310.00	35,310.00
Account Total					35,310.00	35,310.00
Park Areas						
530 IMPR OTHER THAN BUILDINGS	0.00		0.00		55,200.00	55,200.00
550 MOTOR VEHICLES	0.00		0.00		10,207.00	10,207.00
601 BOND PRINCIPAL	697.27	0.25	1,389.99	0.23	8,619.00	7,229.01
611 BOND INTEREST	265.98	0.10	536.51	0.09	2,939.00	2,402.49
Account Total	963.25	0.35	1,926.50	0.32	76,965.00	75,038.50
Total Department	54,961.57	20.09	61,717.11	10.11	636,093.00	574,375.89
Unallocated Expenses						
Unallocated Expenditures						
360 INSURANCE	0.00		0.00		26,000.00	26,000.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		189,812.00	189,812.00
433 MMUA SAFETY PROGRAM	39.00	0.01	3,747.00	0.61	7,500.00	3,753.00
Account Total	39.00	0.01	3,747.00	0.61	223,312.00	219,565.00
Total Department	39.00	0.01	3,747.00	0.61	223,312.00	219,565.00
Other Financing Uses						
Other Financing Uses						
720 OPERATING TRANSFERS	0.00		0.00		82,550.00	82,550.00
Account Total					82,550.00	82,550.00
Total Department					82,550.00	82,550.00
Total Expenses	273,517.89	100.00	610,201.48	100.00	4,760,236.00	4,150,034.52
Net Income(Loss)	-211,547.72	-77.34	-483,159.05	-79.18		

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 14 of 32
Report ID: L140

211 Library Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Library						
3101 CURRENT AD VALOREM TAXES	0.00		0.00		408,484.00	-408,484.00
3362 COUNTY CONTR - SELCO	0.00		0.00		59,099.00	-59,099.00
3363 GRANT	0.00		0.00		980.00	-980.00
3410 CHARGES FOR SERVICES	39.12	0.13	106.10	0.16	400.00	-293.90
3412 CHARGES FOR SERVICES-PRIN	89.18	0.29	118.05	0.18	400.00	-281.95
3513 LIBRARY FINES	420.43	1.34	502.68	0.75	4,000.00	-3,497.32
3621 INTEREST EARNED	178.95	0.57	332.15	0.50	150.00	182.15
3623 CONTR/DONATION FROM PRIVA	2,060.00	6.59	2,060.00	3.09	1,050.00	1,010.00
3624 MISC REVENUE - REFUNDS	32.50	0.10	51.49	0.08	400.00	-348.51
Total Department	2,820.18	9.02	3,170.47	4.75	474,963.00	-471,792.53
Total Revenue	2,820.18	100.00	3,170.47	100.00	474,963.00	-471,792.53
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	876.51	2.80	1,789.50	2.68	10,100.00	8,310.50
121 EMPLOYER PERA CONTRIBUTIONS	65.75	0.21	134.23	0.20	758.00	623.77
122 EMPLOYER FICA CONTRIBUTIONS	52.72	0.17	107.56	0.16	626.00	518.44
123 EMPLOYER MEDICARE CONTRIBUTION	12.32	0.04	25.14	0.04	146.00	120.86
Account Total	1,007.30	3.22	2,056.43	3.08	11,630.00	9,573.57
Total Department	1,007.30	3.22	2,056.43	3.08	11,630.00	9,573.57
Library						
Library						
101 FULL-TIME EMPLOYEES - REGULAR	18,566.40	59.39	36,478.24	54.68	243,200.00	206,721.76
121 EMPLOYER PERA CONTRIBUTIONS	1,392.48	4.45	2,735.87	4.10	18,240.00	15,504.13
122 EMPLOYER FICA CONTRIBUTIONS	1,072.88	3.43	2,105.18	3.16	15,078.00	12,972.82
123 EMPLOYER MEDICARE CONTRIBUTION	250.91	0.80	492.34	0.74	3,527.00	3,034.66
130 EMPLOYER PAID INSURANCE	5,519.74	17.66	11,039.48	16.55	67,500.00	56,460.52
150 WORKER'S COMPENSATION	0.00		2,164.00	3.24	2,600.00	436.00
160 LIABILITY INSURANCE	0.00		0.00		48.00	48.00
210 OPERATING SUPPLIES	61.91	0.20	117.62	0.18	3,500.00	3,382.38
216 PERIODICALS	0.00		0.00		500.00	500.00
218 BOOKS	504.83	1.61	1,156.50	1.73	10,500.00	9,343.50
219 AUDIO VISUAL	231.90	0.74	231.90	0.35	5,000.00	4,768.10
220 REPAIR/MAINTENANCE SUPPLIES	21.43	0.07	347.34	0.52	1,000.00	652.66
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		100.00	100.00
303 ENGINEERING FEES	0.00		0.00		500.00	500.00
304 LEGAL FEES	0.00		0.00		500.00	500.00
309 EDP, SOFTWARE & DESIGN	1,518.48	4.86	5,237.75	7.85	22,000.00	16,762.25
321 TELEPHONE	152.22	0.49	365.07	0.55	2,500.00	2,134.93
325 COMMUNICATION-OTHER	0.00		0.00		500.00	500.00
331 TRAVEL/MILEAGE	0.00		0.00		400.00	400.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		50.00	0.07	500.00	450.00

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 15 of 32
Report ID: L140

211 Library Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
343 OTHER ADVERTISING	0.00		0.00		150.00	150.00
360 INSURANCE	0.00		0.00		3,500.00	3,500.00
370 MAINTENANCE/SUPPORT FEES	0.00		99.04	0.15	2,000.00	1,900.96
380 UTILITY SERVICES	923.44	2.95	923.44	1.38	13,000.00	12,076.56
400 REPAIRS & MAINTENANCE	0.00		0.00		9,000.00	9,000.00
430 OTHER SERVICE/CHARGES-MISC.	0.23		149.63	0.22	2,000.00	1,850.37
433 MMUA SAFETY PROGRAM	0.00		618.00	0.93	1,240.00	622.00
440 PROFESSIONAL SERVICES	0.00		300.00	0.45	500.00	200.00
441 LIBRARY PROGRAMS	39.67	0.13	39.67	0.06	3,500.00	3,460.33
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		250.00	250.00
530 IMPR OTHER THAN BUILDINGS	0.00		0.00		20,000.00	20,000.00
570 OFFICE EQUIP AND FURNISHINGS	0.00		0.00		10,000.00	10,000.00
Account Total						
	30,256.52	96.78	64,651.07	96.92	463,333.00	398,681.93
Total Department	30,256.52	96.78	64,651.07	96.92	463,333.00	398,681.93
Total Expenses	31,263.82	100.00	66,707.50	100.00	474,963.00	408,255.50
Net Income (Loss)	-28,443.64	-90.98	-63,537.03	-95.25		

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 16 of 32
Report ID: L140

290 Economic Development

	Actual		Actual				
	Period to Date	%	Year-To-Date	%	Annual Budget "	Variance	
Revenue							
Community/Economic Development							
3101 CURRENT AD VALOREM TAXES	0.00		0.00		102,444.00	-102,444.00	
3621 INTEREST EARNED	0.00		0.00		500.00	-500.00	
Total Department					102,944.00	-102,944.00	
Total Revenue					0.00 100.00	0.00 100.00	102,944.00 -102,944.00
Expenses							
Community/Economic Development							
Community/Economic Development							
101 FULL-TIME EMPLOYEES - REGULAR	1,053.60	71.40	2,061.34	13.81	12,500.00	10,438.66	
121 EMPLOYER PERA CONTRIBUTIONS	79.02	5.35	154.61	1.04	938.00	783.39	
122 EMPLOYER FICA CONTRIBUTIONS	61.96	4.20	121.07	0.81	775.00	653.93	
123 EMPLOYER MEDICARE CONTRIBUTION	14.50	0.98	28.32	0.19	181.00	152.68	
130 EMPLOYER PAID INSURANCE	190.85	12.93	381.70	2.56	6,000.00	5,618.30	
150 WORKER'S COMPENSATION	0.00		98.00	0.66	100.00	2.00	
210 OPERATING SUPPLIES	53.66	3.64	68.40	0.46	500.00	431.60	
303 ENGINEERING FEES	0.00		0.00		1,500.00	1,500.00	
304 LEGAL FEES	0.00		0.00		2,500.00	2,500.00	
321 TELEPHONE	22.08	1.50	44.16	0.30	500.00	455.84	
325 COMMUNICATION-OTHER	0.00		15.00	0.10	200.00	185.00	
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		400.00	400.00	
334 MEMBERSHIP DUES AND FEES	0.00		75.00	0.50	500.00	425.00	
343 OTHER ADVERTISING	0.00		0.00		8,000.00	8,000.00	
351 LEGAL NOTICES PUBLISHING	0.00		0.00		100.00	100.00	
360 INSURANCE	0.00		0.00		450.00	450.00	
414 COMMERCIAL PROGRAMS	0.00		0.00		17,000.00	17,000.00	
430 OTHER SERVICE/CHARGES-MISC.	0.00		10.00	0.07	3,500.00	3,490.00	
440 PROFESSIONAL SERVICES	0.00		300.00	2.01	800.00	500.00	
444 OTHER CONTRACTUAL SERVICES	0.00		11,570.00	77.51	46,500.00	34,930.00	
Account Total							
	1,475.67	100.00	14,927.60	100.00	102,944.00	88,016.40	
Total Department					1,475.67 100.00	14,927.60 100.00	102,944.00 88,016.40
Total Expenses					1,475.67 100.00	14,927.60 100.00	102,944.00 88,016.40
Net Income (Loss)					-1,475.67-100.00	-14,927.60-100.00	

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 17 of 32
Report ID: L140

601 Water Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Distribution						
3621 INTEREST EARNED	193.27	0.38	595.25	0.22	5,000.00	-4,404.75
3622 RENTS AND ROYALTIES	1,116.18	2.17	1,116.18	0.41	12,625.00	-11,508.82
3624 MISC REVENUE - REFUNDS	0.00		0.00		500.00	-500.00
3710 WATER SALES - CUSTOMERS	73,848.89	143.33	145,822.32	53.66	905,130.00	-759,307.68
3715 CONNECTION/RECONNECTION F	0.00		0.00		100.00	-100.00
3716 WATER ACCESS CHARGE-BP	0.00		2,400.00	0.88	0.00	2,400.00
3718 METER SALES	363.93	0.71	1,113.93	0.41	6,000.00	-4,886.07
3746 PENALTIES	525.39	1.02	1,063.15	0.39	7,000.00	-5,936.85
Total Department	76,047.66	147.60	152,110.83	55.97	936,355.00	-784,244.17
Total Revenue	76,047.66	100.00	152,110.83	100.00	936,355.00	-784,244.17
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		173,239.15	63.74	191,111.00	17,871.85
611 BOND INTEREST	250.81	0.49	15,683.53	5.77	96,361.00	80,677.47
Account Total	250.81	0.49	188,922.68	69.52	287,472.00	98,549.32
Total Department	250.81	0.49	188,922.68	69.52	287,472.00	98,549.32
Power and Pumping						
Power & Pumping						
380 UTILITY SERVICES	3,252.24	6.31	3,252.24	1.20	55,000.00	51,747.76
Account Total	3,252.24	6.31	3,252.24	1.20	55,000.00	51,747.76
Total Department	3,252.24	6.31	3,252.24	1.20	55,000.00	51,747.76
Distribution						
Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	7,280.07	14.13	14,793.85	5.44	93,500.00	78,706.15
102 FULL-TIME EMPLOYEES - OVERTIME	343.35	0.67	575.52	0.21	7,500.00	6,924.48
121 EMPLOYER PERA CONTRIBUTIONS	571.74	1.11	1,152.68	0.42	7,575.00	6,422.32
122 EMPLOYER FICA CONTRIBUTIONS	455.11	0.88	918.04	0.34	6,262.00	5,343.96
123 EMPLOYER MEDICARE CONTRIBUTION	106.42	0.21	214.68	0.08	1,465.00	1,250.32
130 EMPLOYER PAID INSURANCE	1,194.02	2.32	2,372.52	0.87	30,000.00	27,627.48
150 WORKER'S COMPENSATION	0.00		3,930.00	1.45	4,900.00	970.00
160 LIABILITY INSURANCE	0.00		0.00		50.00	50.00
210 OPERATING SUPPLIES	6,020.75	11.69	9,712.41	3.57	45,000.00	35,287.59
212 MOTOR FUELS	0.00		224.72	0.08	3,600.00	3,375.28
214 UNIFORMS	0.00		22.49	0.01	420.00	397.51
220 REPAIR/MAINTENANCE SUPPLIES	540.00	1.05	743.91	0.27	40,000.00	39,256.09
240 SMALL TOOLS/MINOR EQUIPMENT	74.99	0.15	74.99	0.03	5,000.00	4,925.01
260 METERS	12,621.74	24.50	12,621.74	4.64	100,000.00	87,378.26
360 INSURANCE	0.00		0.00		7,000.00	7,000.00
400 REPAIRS & MAINTENANCE	7,403.13	14.37	7,582.13	2.79	67,000.00	59,417.87
430 OTHER SERVICE/CHARGES-MISC.	500.00	0.97	1,448.14	0.53	13,600.00	12,151.86
433 MMUA SAFETY PROGRAM	0.00		2,472.00	0.91	5,000.00	2,528.00
440 PROFESSIONAL SERVICES	0.00		0.00		2,500.00	2,500.00

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 18 of 32
Report ID: L140

601 Water Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
444 OTHER CONTRACTUAL SERVICES	0.00		20.09	0.01	1,200.00	1,179.91
Account Total						
	37,111.32	72.03	58,879.91	21.67	441,572.00	382,692.09
Total Department	37,111.32	72.03	58,879.91	21.67	441,572.00	382,692.09
Administration						
Administration						
101 FULL-TIME EMPLOYEES - REGULAR	5,556.30	10.78	10,822.94	3.98	84,000.00	73,177.06
102 FULL-TIME EMPLOYEES - OVERTIME	19.72	0.04	47.22	0.02	0.00	-47.22
121 EMPLOYER PERA CONTRIBUTIONS	418.23	0.81	815.30	0.30	6,300.00	5,484.70
122 EMPLOYER FICA CONTRIBUTIONS	322.03	0.63	627.68	0.23	5,208.00	4,580.32
123 EMPLOYER MEDICARE CONTRIBUTION	75.27	0.15	146.73	0.05	1,218.00	1,071.27
130 EMPLOYER PAID INSURANCE	1,242.29	2.41	2,484.54	0.91	5,900.00	3,415.46
210 OPERATING SUPPLIES	53.66	0.10	101.42	0.04	800.00	698.58
216 PERIODICALS	0.00		0.00		100.00	100.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	0.00		0.00		4,250.00	4,250.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
304 LEGAL FEES	0.00		0.00		750.00	750.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		500.00	500.00
321 TELEPHONE	185.02	0.36	293.49	0.11	2,400.00	2,106.51
325 COMMUNICATION-OTHER	0.00		20.00	0.01	5,000.00	4,980.00
333 STAFF MEETINGS & CONFERENCES	0.00		250.00	0.09	1,500.00	1,250.00
334 MEMBERSHIP DUES AND FEES	0.00		275.00	0.10	500.00	225.00
343 OTHER ADVERTISING	0.00		0.00		100.00	100.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		1,200.00	1,200.00
370 MAINTENANCE/SUPPORT FEES	2,573.00	4.99	3,133.25	1.15	4,000.00	866.75
430 OTHER SERVICE/CHARGES-MISC.	15.00	0.03	30.00	0.01	200.00	170.00
438 CREDIT CARD FEES	449.45	0.87	969.89	0.36	6,000.00	5,030.11
440 PROFESSIONAL SERVICES	0.00		700.00	0.26	1,800.00	1,100.00
Account Total						
	10,909.97	21.17	20,717.46	7.62	137,226.00	116,508.54
Total Department	10,909.97	21.17	20,717.46	7.62	137,226.00	116,508.54
Total Expenses	51,524.34	100.00	271,772.29	100.00	921,270.00	649,497.71
Net Income(Loss)	24,523.32	47.60	-119,661.46	-44.03		

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 19 of 32
Report ID: L140

602 Sewer Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Sewage Distribution						
3621 INTEREST EARNED	619.62	0.95	733.77	0.29	6,000.00	-5,266.23
3624 MISC REVENUE - REFUNDS	4,000.00	6.14	8,230.00	3.24	0.00	8,230.00
3718 METER SALES	0.00		0.00		8,000.00	-8,000.00
3720 SEWER SERVICE	169,637.08	260.34	336,232.07	132.30	2,040,000.00	-1,703,767.93
3725 SEWER CONNECTION FEES	0.00		4,900.00	1.93	20,000.00	-15,100.00
3746 PENALTIES	1,251.17	1.92	2,532.15	1.00	18,000.00	-15,467.85
3922 OTHER MISC-GOVT	0.00		0.00		114,000.00	-114,000.00
Total Department	175,507.87	269.35	352,627.99	138.75	2,206,000.00	-1,853,372.01
Total Revenue	175,507.87	100.00	352,627.99	100.00	2,206,000.00	-1,853,372.01
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		110,335.48	43.42	315,207.00	204,871.52
611 BOND INTEREST	250.81	0.38	29,138.37	11.47	98,521.00	69,382.63
Account Total	250.81	0.38	139,473.85	54.88	413,728.00	274,254.15
Total Department	250.81	0.38	139,473.85	54.88	413,728.00	274,254.15
Sewer Plant						
Sewer Plant						
101 FULL-TIME EMPLOYEES - REGULAR	14,610.00	22.42	29,930.08	11.78	187,000.00	157,069.92
102 FULL-TIME EMPLOYEES - OVERTIME	892.30	1.37	1,495.96	0.59	15,000.00	13,504.04
103 PART-TIME EMPLOYEES	0.00		0.00		11,440.00	11,440.00
121 EMPLOYER PERA CONTRIBUTIONS	1,162.70	1.78	2,357.00	0.93	15,150.00	12,793.00
122 EMPLOYER FICA CONTRIBUTIONS	916.61	1.41	1,859.90	0.73	13,233.00	11,373.10
123 EMPLOYER MEDICARE CONTRIBUTION	214.36	0.33	434.96	0.17	3,095.00	2,660.04
130 EMPLOYER PAID INSURANCE	3,071.89	4.71	6,103.43	2.40	38,000.00	31,896.57
150 WORKER'S COMPENSATION	0.00		8,604.00	3.39	10,750.00	2,146.00
210 OPERATING SUPPLIES	30.95	0.05	129.09	0.05	25,000.00	24,870.91
211 CHEMICALS	6,506.30	9.99	6,506.30	2.56	60,000.00	53,493.70
212 MOTOR FUELS	0.00		0.00		2,000.00	2,000.00
214 UNIFORMS	0.00		0.00		910.00	910.00
216 PERIODICALS	0.00		0.00		30.00	30.00
220 REPAIR/MAINTENANCE SUPPLIES	87.75	0.13	87.75	0.03	16,000.00	15,912.25
221 LG REPAIR/MAINT SUPPLIES	0.00		0.00		50,000.00	50,000.00
240 SMALL TOOLS/MINOR EQUIPMENT	164.92	0.25	164.92	0.06	5,000.00	4,835.08
301 AUDITING/ACCOUNTING	0.00		0.00		3,700.00	3,700.00
303 ENGINEERING FEES	0.00		0.00		10,000.00	10,000.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		400.00	400.00
321 TELEPHONE	167.33	0.26	296.38	0.12	2,000.00	1,703.62
333 STAFF MEETINGS & CONFERENCES	595.00	0.91	595.00	0.23	3,000.00	2,405.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		130.00	130.00
360 INSURANCE	0.00		0.00		10,200.00	10,200.00
370 MAINTENANCE/SUPPORT FEES	0.00		485.55	0.19	1,500.00	1,014.45
380 UTILITY SERVICES	3,035.82	4.66	3,035.82	1.19	55,000.00	51,964.18

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 20 of 32
Report ID: L140

602 Sewer Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
381 PURCHASED POWER	2,918.47	4.48	2,918.47	1.15	110,000.00	107,081.53
400 REPAIRS & MAINTENANCE	0.00		179.00	0.07	62,000.00	61,821.00
430 OTHER SERVICE/CHARGES-MISC.	152.86	0.23	152.86	0.06	3,200.00	3,047.14
433 MMUA SAFETY PROGRAM	0.00		2,163.00	0.85	4,350.00	2,187.00
440 PROFESSIONAL SERVICES	2,876.60	4.41	3,924.81	1.54	50,000.00	46,075.19
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		8,500.00	8,500.00
Account Total						
	37,403.86	57.40	71,424.28	28.10	776,588.00	705,163.72
Total Department	37,403.86	57.40	71,424.28	28.10	776,588.00	705,163.72
Sewage Distribution						
Sewer Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	3,908.55	6.00	7,886.41	3.10	50,500.00	42,613.59
102 FULL-TIME EMPLOYEES - OVERTIME	136.68	0.21	229.55	0.09	7,000.00	6,770.45
121 EMPLOYER PERA CONTRIBUTIONS	303.41	0.47	608.71	0.24	4,311.00	3,702.29
122 EMPLOYER FICA CONTRIBUTIONS	243.55	0.37	488.77	0.19	3,565.00	3,076.23
123 EMPLOYER MEDICARE CONTRIBUTION	57.01	0.09	114.35	0.04	834.00	719.65
130 EMPLOYER PAID INSURANCE	484.94	0.74	963.66	0.38	10,500.00	9,536.34
150 WORKER'S COMPENSATION	0.00		2,744.00	1.08	3,300.00	556.00
160 LIABILITY INSURANCE	0.00		0.00		50.00	50.00
210 OPERATING SUPPLIES	1,138.69	1.75	1,156.88	0.46	15,000.00	13,843.12
212 MOTOR FUELS	0.00		224.73	0.09	3,600.00	3,375.27
214 UNIFORMS	0.00		22.50	0.01	210.00	187.50
220 REPAIR/MAINTENANCE SUPPLIES	0.00		173.56	0.07	2,000.00	1,826.44
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,500.00	1,500.00
260 METERS	12,621.74	19.37	12,621.74	4.97	100,000.00	87,378.26
303 ENGINEERING FEES	0.00		0.00		550,000.00	550,000.00
360 INSURANCE	0.00		0.00		16,700.00	16,700.00
380 UTILITY SERVICES	284.50	0.44	284.50	0.11	3,500.00	3,215.50
400 REPAIRS & MAINTENANCE	1,151.37	1.77	1,151.37	0.45	42,000.00	40,848.63
410 RENTALS	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	57.75	0.09	57.75	0.02	3,000.00	2,942.25
433 MMUA SAFETY PROGRAM	0.00		309.00	0.12	630.00	321.00
440 PROFESSIONAL SERVICES	0.00		0.00		2,000.00	2,000.00
444 OTHER CONTRACTUAL SERVICES	0.00		20.10	0.01	25,200.00	25,179.90
Account Total						
	20,388.19	31.29	29,057.58	11.43	845,500.00	816,442.42
Total Department	20,388.19	31.29	29,057.58	11.43	845,500.00	816,442.42
San Sewer-Admin/General						
San Sewer-Admin/General						
101 FULL-TIME EMPLOYEES - REGULAR	4,768.59	7.32	9,282.79	3.65	66,500.00	57,217.21
102 FULL-TIME EMPLOYEES - OVERTIME	12.97	0.02	31.13	0.01	1,000.00	968.87
121 EMPLOYER PERA CONTRIBUTIONS	358.61	0.55	698.54	0.27	5,063.00	4,364.46
122 EMPLOYER FICA CONTRIBUTIONS	278.22	0.43	542.09	0.21	4,185.00	3,642.91
123 EMPLOYER MEDICARE CONTRIBUTION	65.05	0.10	126.75	0.05	979.00	852.25
130 EMPLOYER PAID INSURANCE	1,004.71	1.54	2,009.41	0.79	13,000.00	10,990.59
210 OPERATING SUPPLIES	53.66	0.08	116.16	0.05	1,500.00	1,383.84
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		590.00	590.00
301 AUDITING/ACCOUNTING	0.00		0.00		650.00	650.00
303 ENGINEERING FEES	0.00		0.00		500.00	500.00
321 TELEPHONE	110.77	0.17	183.26	0.07	2,956.00	2,772.74
325 COMMUNICATION-OTHER	0.00		20.00	0.01	5,000.00	4,980.00

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 21 of 32
Report ID: L140

602 Sewer Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		20.00	20.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370 MAINTENANCE/SUPPORT FEES	0.00		74.70	0.03	1,750.00	1,675.30
430 OTHER SERVICE/CHARGES-MISC.	15.00	0.02	30.00	0.01	50.00	20.00
438 CREDIT CARD FEES	449.45	0.69	969.89	0.38	6,000.00	5,030.11
440 PROFESSIONAL SERVICES	0.00		100.00	0.04	400.00	300.00
Account Total						
	7,117.03	10.92	14,184.72	5.58	110,668.00	96,483.28
Total Department	7,117.03	10.92	14,184.72	5.58	110,668.00	96,483.28
Total Expenses	65,159.89	100.00	254,140.43	100.00	2,146,484.00	1,892,343.57
Net Income (Loss)	110,347.98	169.35	98,487.56	38.75		

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 22 of 32
Report ID: L140

604 Electric Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Transmission/Distribution						
3621 INTEREST EARNED	3,185.41	1.32	7,335.11	1.82	10,000.00	-2,664.89
3622 RENTS AND ROYALTIES	419.09	0.17	1,257.27	0.31	3,000.00	-1,742.73
3624 MISC REVENUE - REFUNDS	11,721.03	4.87	11,781.03	2.93	1,000.00	10,781.03
3735 ELECTRIC ASSESSMENT	0.00		450.00	0.11	4,400.00	-3,950.00
3740 ELECTRIC SALES-RES/COMM	335,691.33	139.58	649,981.84	161.48	4,015,571.00	-3,365,589.16
3742 ELECTRIC SALES-DEMAND	33,389.75	13.88	70,701.23	17.56	460,000.00	-389,298.77
3745 CONNECTION/RECONNECTION F	700.00	0.29	700.00	0.17	4,800.00	-4,100.00
3746 PENALTIES	3,617.03	1.50	7,789.84	1.94	40,000.00	-32,210.16
3747 ELECTRIC METER HOOKUP FEE	0.00		130.00	0.03	0.00	130.00
3749 CIP Chg	10,073.37	4.19	19,499.22	4.84	119,425.00	-99,925.78
Total Department	398,797.01	165.82	769,625.54	191.20	4,658,196.00	-3,888,570.46
Total Revenue	398,797.01	100.00	769,625.54	100.00	4,658,196.00	-3,888,570.46
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	211.56	0.09	433.21	0.11	4,200.00	3,766.79
121 EMPLOYER PERA CONTRIBUTIONS	15.87	0.01	32.49	0.01	315.00	282.51
122 EMPLOYER FICA CONTRIBUTIONS	12.72	0.01	26.03	0.01	260.00	233.97
123 EMPLOYER MEDICARE CONTRIBUTION	2.98		6.08		61.00	54.92
Account Total						
	243.13	0.10	497.81	0.12	4,836.00	4,338.19
Total Department	243.13	0.10	497.81	0.12	4,836.00	4,338.19
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		48,015.27	11.93	63,323.00	15,307.73
611 BOND INTEREST	269.24	0.11	2,990.00	0.74	6,439.00	3,449.00
Account Total						
	269.24	0.11	51,005.27	12.67	69,762.00	18,756.73
Total Department	269.24	0.11	51,005.27	12.67	69,762.00	18,756.73
Power Supply						
Power Supply						
381 PURCHASED POWER	172,183.95	71.59	172,183.95	42.78	2,581,000.00	2,408,816.05
Account Total						
	172,183.95	71.59	172,183.95	42.78	2,581,000.00	2,408,816.05
Total Department	172,183.95	71.59	172,183.95	42.78	2,581,000.00	2,408,816.05
Transmission/Distribution						
Transmission/Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	24,639.40	10.24	48,892.70	12.15	398,000.00	349,107.30
102 FULL-TIME EMPLOYEES - OVERTIME	148.58	0.06	148.58	0.04	8,000.00	7,851.42
121 EMPLOYER PERA CONTRIBUTIONS	1,859.10	0.77	3,678.08	0.91	30,450.00	26,771.92
122 EMPLOYER FICA CONTRIBUTIONS	1,495.42	0.62	2,957.83	0.73	25,172.00	22,214.17
123 EMPLOYER MEDICARE CONTRIBUTION	349.73	0.15	691.75	0.17	5,887.00	5,195.25
130 EMPLOYER PAID INSURANCE	3,587.39	1.49	7,132.06	1.77	86,000.00	78,867.94
150 WORKER'S COMPENSATION	0.00		13,134.00	3.26	14,750.00	1,616.00
210 OPERATING SUPPLIES	197.11	0.08	216.64	0.05	10,000.00	9,783.36
212 MOTOR FUELS	6.37		236.27	0.06	5,500.00	5,263.73

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 23 of 32
Report ID: L140

604 Electric Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
214 UNIFORMS	0.00		0.00		3,500.00	3,500.00
220 REPAIR/MAINTENANCE SUPPLIES	1,453.39	0.60	1,517.72	0.38	100,000.00	98,482.28
240 SMALL TOOLS/MINOR EQUIPMENT	41.80	0.02	41.80	0.01	4,000.00	3,958.20
260 METERS	2,201.58	0.92	7,301.89	1.81	30,000.00	22,698.11
270 TRANSFORMERS	0.00		28,118.29	6.99	25,000.00	-3,118.29
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		0.00		10,100.00	10,100.00
380 UTILITY SERVICES	2,316.00	0.96	2,316.00	0.58	13,500.00	11,184.00
400 REPAIRS & MAINTENANCE	2,154.47	0.90	2,154.47	0.54	6,000.00	3,845.53
410 RENTALS	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	125.13	0.05	2,569.15	0.64	3,600.00	1,030.85
433 MMUA SAFETY PROGRAM	0.00		2,472.00	0.61	4,820.00	2,348.00
437 LOCATES	27.00	0.01	377.00	0.09	3,000.00	2,623.00
444 OTHER CONTRACTUAL SERVICES	0.00		20.10		75,000.00	74,979.90
Account Total						
	40,602.47	16.88	123,976.33	30.80	868,029.00	744,052.67
Total Department	40,602.47	16.88	123,976.33	30.80	868,029.00	744,052.67
Customer Account/Meter Reader						
Customer Account/Mtr Reader						
613 Customer Interest	0.00		49.79	0.01	800.00	750.21
Account Total						
			49.79	0.01	800.00	750.21
Total Department			49.79	0.01	800.00	750.21
Administration & General						
Administration & General						
101 FULL-TIME EMPLOYEES - REGULAR	11,448.87	4.76	22,309.88	5.54	162,600.00	140,290.12
102 FULL-TIME EMPLOYEES - OVERTIME	31.65	0.01	76.27	0.02	2,000.00	1,923.73
121 EMPLOYER PERA CONTRIBUTIONS	861.04	0.36	1,678.95	0.42	12,345.00	10,666.05
122 EMPLOYER FICA CONTRIBUTIONS	665.37	0.28	1,297.14	0.32	10,205.00	8,907.86
123 EMPLOYER MEDICARE CONTRIBUTION	155.61	0.06	303.35	0.08	2,387.00	2,083.65
130 EMPLOYER PAID INSURANCE	2,484.27	1.03	4,968.72	1.23	12,000.00	7,031.28
160 LIABILITY INSURANCE	0.00		0.00		50.00	50.00
210 OPERATING SUPPLIES	57.62	0.02	174.94	0.04	2,750.00	2,575.06
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	0.00		0.00		1,250.00	1,250.00
304 LEGAL FEES	0.00		0.00		5,000.00	5,000.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		1,000.00	1,000.00
321 TELEPHONE	788.45	0.33	1,143.69	0.28	10,000.00	8,856.31
325 COMMUNICATION-OTHER	0.00		100.00	0.02	10,500.00	10,400.00
333 STAFF MEETINGS & CONFERENCES	3,709.97	1.54	5,359.97	1.33	3,500.00	-1,859.97
334 MEMBERSHIP DUES AND FEES	1,500.00	0.62	8,342.00	2.07	40,000.00	31,658.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
370 MAINTENANCE/SUPPORT FEES	0.00		896.40	0.22	4,000.00	3,103.60
400 REPAIRS & MAINTENANCE	0.00		0.00		550.00	550.00
429 CIP PROGRAM	3,036.69	1.26	3,888.75	0.97	119,425.00	115,536.25
430 OTHER SERVICE/CHARGES-MISC.	1,565.83	0.65	1,580.83	0.39	135,000.00	133,419.17
438 CREDIT CARD FEES	898.90	0.37	1,939.78	0.48	12,000.00	10,060.22
440 PROFESSIONAL SERVICES	0.00		750.00	0.19	7,500.00	6,750.00
Account Total						
	27,204.27	11.31	54,810.67	13.62	554,712.00	499,901.33
Total Department	27,204.27	11.31	54,810.67	13.62	554,712.00	499,901.33

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 24 of 32
Report ID: L140

604 Electric Fund

		Actual		Actual		Annual Budget "	Variance
		Period to Date	%	Year-To-Date	%		
Depreciation							
Depreciation							
420 DEPRECIATION		0.00		0.00		100,000.00	100,000.00
Account Total						100,000.00	100,000.00
Total Department						100,000.00	100,000.00
Other Expenses							
Other Expense							
720 OPERATING TRANSFERS		0.00		0.00		243,000.00	243,000.00
Account Total						243,000.00	243,000.00
Total Department						243,000.00	243,000.00
Total Expenses		240,503.06	100.00	402,523.82	100.00	4,422,139.00	4,019,615.18
Net Income (Loss)		158,293.95	65.82	367,101.72	91.20		

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 25 of 32
Report ID: L140

605 Storm Water

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Storm Public Works						
3621 INTEREST EARNED	358.35	4.87	1,343.93	0.87	3,000.00	-1,656.07
3730 STORM USER CHARGE	41,230.00	560.78	82,266.00	53.42	479,000.00	-396,734.00
3746 PENALTIES	311.72	4.24	654.51	0.43	2,200.00	-1,545.49
Total Department	41,900.07	569.89	84,264.44	54.72	484,200.00	-399,935.56
Total Revenue	41,900.07	100.00	84,264.44	100.00	484,200.00	-399,935.56
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		120,283.76	78.11	120,284.00	0.24
611 BOND INTEREST	0.00		12,433.20	8.07	58,559.00	46,125.80
Account Total			132,716.96	86.18	178,843.00	46,126.04
Total Department			132,716.96	86.18	178,843.00	46,126.04
Storm Public Works						
Storm Public Works						
101 FULL-TIME EMPLOYEES - REGULAR	3,468.79	47.18	6,910.16	4.49	41,000.00	34,089.84
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		0.00		1,000.00	1,000.00
121 EMPLOYER PERA CONTRIBUTIONS	260.13	3.54	518.24	0.34	3,150.00	2,631.76
122 EMPLOYER FICA CONTRIBUTIONS	207.77	2.83	413.86	0.27	2,604.00	2,190.14
123 EMPLOYER MEDICARE CONTRIBUTION	48.62	0.66	96.84	0.06	595.00	498.16
130 EMPLOYER PAID INSURANCE	493.81	6.72	988.07	0.64	11,000.00	10,011.93
210 OPERATING SUPPLIES	237.22	3.23	303.17	0.20	5,000.00	4,696.83
214 UNIFORMS	0.00		0.00		280.00	280.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		59.92	0.04	10,500.00	10,440.08
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
325 COMMUNICATION-OTHER	0.00		15.00	0.01	5,000.00	4,985.00
360 INSURANCE	0.00		0.00		850.00	850.00
370 MAINTENANCE/SUPPORT FEES	0.00		0.00		1,700.00	1,700.00
400 REPAIRS & MAINTENANCE	0.00		0.00		25,000.00	25,000.00
410 RENTALS	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	9.62	0.13	9.62	0.01	100.00	90.38
433 MMUA SAFETY PROGRAM	0.00		2,472.00	1.61	5,000.00	2,528.00
440 PROFESSIONAL SERVICES	0.00		0.00		5,500.00	5,500.00
444 OTHER CONTRACTUAL SERVICES	0.00		20.10	0.01	0.00	-20.10
Account Total	4,725.96	64.28	11,806.98	7.67	119,279.00	107,472.02
Total Department	4,725.96	64.28	11,806.98	7.67	119,279.00	107,472.02
Storm Administration						
Storm Admin						
101 FULL-TIME EMPLOYEES - REGULAR	1,617.80	22.00	3,143.92	2.04	21,000.00	17,856.08
121 EMPLOYER PERA CONTRIBUTIONS	121.33	1.65	235.82	0.15	1,575.00	1,339.18
122 EMPLOYER FICA CONTRIBUTIONS	94.89	1.29	184.52	0.12	1,302.00	1,117.48
123 EMPLOYER MEDICARE CONTRIBUTION	22.20	0.30	43.18	0.03	305.00	261.82
130 EMPLOYER PAID INSURANCE	320.63	4.36	640.99	0.42	3,700.00	3,059.01
150 WORKER'S COMPENSATION	0.00		3,486.00	2.26	4,731.00	1,245.00

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 26 of 32
Report ID: L140

605 Storm Water

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
210 OPERATING SUPPLIES	0.00		14.74	0.01	700.00	685.26
301 AUDITING/ACCOUNTING	0.00		0.00		1,100.00	1,100.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		500.00	500.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
370 MAINTENANCE/SUPPORT FEES	0.00		149.40	0.10	450.00	300.60
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		200.00	200.00
438 CREDIT CARD FEES	449.45	6.11	969.89	0.63	6,000.00	5,030.11
440 PROFESSIONAL SERVICES	0.00		600.00	0.39	725.00	125.00
Account Total						
	2,626.30	35.72	9,468.46	6.15	47,588.00	38,119.54
Total Department	2,626.30	35.72	9,468.46	6.15	47,588.00	38,119.54
Total Expenses	7,352.26	100.00	153,992.40	100.00	345,710.00	191,717.60
Net Income (Loss)	34,547.81	469.89	-69,727.96	-45.28		

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 27 of 32
Report ID: L140

606 ICE ARENA

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Ice Arena						
3450 SCHOOL/YOUTH ICE RENTAL	19,110.00	100.92	19,797.00	51.07	235,000.00	-215,203.00
3451 LEAGUE HOCKEY	279.39	1.48	1,871.94	4.83	55,000.00	-53,128.06
3452 PUBLIC SKATE	360.00	1.90	360.00	0.93	1,500.00	-1,140.00
3453 OPEN HOCKEY/ ICE TIME	325.96	1.72	325.96	0.84	5,000.00	-4,674.04
3454 LEASED SIGN REVENUE	700.00	3.70	700.00	1.81	1,500.00	-800.00
3455 CONCESSION/RENTS	0.00		0.00		2,516.00	-2,516.00
3456 POP/GUMBALL SALES	350.18	1.85	350.18	0.90	2,000.00	-1,649.82
3457 SKATE RENTS/SHARPENING	49.00	0.26	136.00	0.35	500.00	-364.00
3458 PRO SHOP SALES	0.00		0.00		200.00	-200.00
3624 MISC REVENUE - REFUNDS	4.00	0.02	4.00	0.01	3,000.00	-2,996.00
Total Department	21,178.53	111.85	23,545.08	60.73	306,216.00	-282,670.92
Total Revenue	21,178.53	100.00	23,545.08	100.00	306,216.00	-282,670.92
Expenses						
Ice Arena						
Ice Arena						
101 FULL-TIME EMPLOYEES - REGULAR	6,338.64	33.48	12,526.36	32.31	124,000.00	111,473.64
103 PART-TIME EMPLOYEES	3,894.16	20.57	7,227.17	18.64	22,000.00	14,772.83
121 EMPLOYER PERA CONTRIBUTIONS	475.40	2.51	939.48	2.42	9,300.00	8,360.52
122 EMPLOYER FICA CONTRIBUTIONS	605.77	3.20	1,167.39	3.01	9,052.00	7,884.61
123 EMPLOYER MEDICARE CONTRIBUTION	141.67	0.75	273.01	0.70	2,117.00	1,843.99
130 EMPLOYER PAID INSURANCE	1,907.95	10.08	3,815.90	9.84	34,320.00	30,504.10
150 WORKER'S COMPENSATION	0.00		5,288.00	13.64	6,000.00	712.00
210 OPERATING SUPPLIES	-38.10	-0.20	-28.10	-0.07	4,000.00	4,028.10
214 UNIFORMS	0.00		0.00		600.00	600.00
220 REPAIR/MAINTENANCE SUPPLIES	144.63	0.76	474.39	1.22	7,500.00	7,025.61
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
261 MERCH FOR RESALE-TAX	0.00		0.00		1,000.00	1,000.00
301 AUDITING/ACCOUNTING	0.00		0.00		900.00	900.00
321 TELEPHONE	261.09	1.38	477.57	1.23	3,500.00	3,022.43
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		1,000.00	1,000.00
334 MEMBERSHIP DUES AND FEES	75.00	0.40	75.00	0.19	400.00	325.00
343 OTHER ADVERTISING	14.05	0.07	28.10	0.07	200.00	171.90
370 MAINTENANCE/SUPPORT FEES	0.00		621.00	1.60	1,800.00	1,179.00
380 UTILITY SERVICES	5,010.46	26.46	5,010.46	12.92	76,000.00	70,989.54
400 REPAIRS & MAINTENANCE	0.00		0.00		25,000.00	25,000.00
430 OTHER SERVICE/CHARGES-MISC.	104.14	0.55	253.54	0.65	2,000.00	1,746.46
433 MMUA SAFETY PROGRAM	0.00		618.00	1.59	1,250.00	632.00
440 PROFESSIONAL SERVICES	0.00		0.00		500.00	500.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		8,500.00	8,500.00
Account Total						
	18,934.86	100.00	38,767.27	100.00	341,939.00	303,171.73
Total Department	18,934.86	100.00	38,767.27	100.00	341,939.00	303,171.73

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 28 of 32
Report ID: L140

606 ICE ARENA

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Total Expenses	18,934.86	100.00	38,767.27	100.00	341,939.00	303,171.73
Net Income (Loss)	2,243.67	11.85	-15,222.19	-39.27		

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Financial Adminstration						
3621 INTEREST EARNED	768.81	0.72	2,627.16	1.40	3,000.00	-372.84
3624 MISC REVENUE - REFUNDS	0.00		0.00		250.00	-250.00
Total Department	768.81	0.72	2,627.16	1.40	3,250.00	-622.84
Merchandise						
3781 SALES - LIQUOR	38,406.81	35.80	77,657.79	41.38	397,500.00	-319,842.21
3782 SALES - BEER	55,040.09	51.30	110,932.04	59.10	606,000.00	-495,067.96
3783 SALES - WINE	18,706.05	17.44	34,855.02	18.57	210,000.00	-175,144.98
3784 SALES - MISC. TAXABLE	1,865.40	1.74	3,854.36	2.05	21,200.00	-17,345.64
3786 SALES - NON-TAXABLE	278.85	0.26	574.09	0.31	5,500.00	-4,925.91
3794 CASH OVER	39.85	0.04	71.60	0.04	0.00	71.60
Total Department	114,337.05	106.58	227,944.90	121.45	1,240,200.00	-1,012,255.10
Total Revenue	115,105.86	100.00	230,572.06	100.00	1,243,450.00	-1,012,877.94
Expenses						
Financial Adminstration						
Financial Administration						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		0.00		2,600.00	2,600.00
121 EMPLOYER PERA CONTRIBUTIONS	0.00		0.00		195.00	195.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		0.00		161.00	161.00
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.00		38.00	38.00
301 AUDITING/ACCOUNTING	0.00		0.00		4,250.00	4,250.00
Account Total					7,244.00	7,244.00
Total Department					7,244.00	7,244.00
Merchandise						
Merchandise						
210 OPERATING SUPPLIES	163.80	0.15	267.67	0.14	2,500.00	2,232.33
251 LIQUOR	36,829.13	34.33	59,723.38	31.82	405,000.00	345,276.62
252 BEER	45,250.35	42.18	71,951.90	38.34	525,500.00	453,548.10
254 MISC TAXABLES (SOFT DRINKS,ETC	1,635.71	1.52	2,235.30	1.19	14,500.00	12,264.70
257 ICE	0.00		0.00		2,000.00	2,000.00
259 NON-TAX MISC (O.J., ETC)	169.75	0.16	169.75	0.09	642.00	472.25
335 FREIGHT	780.66	0.73	948.66	0.51	10,000.00	9,051.34
430 OTHER SERVICE/CHARGES-MISC.	0.00		20.00	0.01	50.00	30.00
438 CREDIT CARD FEES	4,111.91	3.83	7,722.34	4.11	30,000.00	22,277.66
Account Total						
	88,941.31	82.90	143,039.00	76.21	990,192.00	847,153.00
Total Department	88,941.31	82.90	143,039.00	76.21	990,192.00	847,153.00
Manager						

		Actual		Actual		Annual Budget "	Variance
		Period to Date	%	Year-To-Date	%		
Manager							
101	FULL-TIME EMPLOYEES - REGULAR	6,338.68	5.91	12,526.44	6.67	82,500.00	69,973.56
121	EMPLOYER PERA CONTRIBUTIONS	475.40	0.44	939.48	0.50	6,188.00	5,248.52
122	EMPLOYER FICA CONTRIBUTIONS	379.42	0.35	749.48	0.40	5,115.00	4,365.52
123	EMPLOYER MEDICARE CONTRIBUTION	88.74	0.08	175.29	0.09	1,196.00	1,020.71
130	EMPLOYER PAID INSURANCE	883.05	0.82	1,766.10	0.94	11,000.00	9,233.90
150	WORKER'S COMPENSATION	0.00		6,366.00	3.39	7,500.00	1,134.00
210	OPERATING SUPPLIES	0.00		114.74	0.06	1,200.00	1,085.26
216	PERIODICALS	0.00		0.00		40.00	40.00
240	SMALL TOOLS/MINOR EQUIPMENT	53.58	0.05	107.16	0.06	3,600.00	3,492.84
304	LEGAL FEES	0.00		0.00		100.00	100.00
321	TELEPHONE	163.05	0.15	324.59	0.17	1,900.00	1,575.41
331	TRAVEL/MILEAGE	0.00		0.00		250.00	250.00
333	STAFF MEETINGS & CONFERENCES	0.00		0.00		900.00	900.00
334	MEMBERSHIP DUES AND FEES	0.00		985.00	0.52	1,500.00	515.00
343	OTHER ADVERTISING	18.26	0.02	26.44	0.01	9,000.00	8,973.56
351	LEGAL NOTICES PUBLISHING	0.00		0.00		250.00	250.00
352	GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370	MAINTENANCE/SUPPORT FEES	0.00		1,014.51	0.54	3,000.00	1,985.49
430	OTHER SERVICE/CHARGES-MISC.	57.62	0.05	57.62	0.03	1,000.00	942.38
433	MMUA SAFETY PROGRAM	0.00		618.00	0.33	1,250.00	632.00
439	CASH SHORT	42.34	0.04	64.59	0.03	0.00	-64.59
440	PROFESSIONAL SERVICES	0.00		600.00	0.32	525.00	-75.00
	Account Total						
		8,500.14	7.92	26,435.44	14.08	138,039.00	111,603.56
	Total Department	8,500.14	7.92	26,435.44	14.08	138,039.00	111,603.56
Cashiers							
Cashiers							
101	FULL-TIME EMPLOYEES - REGULAR	3,030.40	2.82	5,996.00	3.19	47,500.00	41,504.00
103	PART-TIME EMPLOYEES	2,956.75	2.76	5,614.61	2.99	51,300.00	45,685.39
121	EMPLOYER PERA CONTRIBUTIONS	372.01	0.35	719.95	0.38	7,410.00	6,690.05
122	EMPLOYER FICA CONTRIBUTIONS	342.54	0.32	662.54	0.35	6,126.00	5,463.46
123	EMPLOYER MEDICARE CONTRIBUTION	80.11	0.07	154.94	0.08	1,433.00	1,278.06
130	EMPLOYER PAID INSURANCE	1,877.74	1.75	3,755.48	2.00	23,000.00	19,244.52
160	LIABILITY INSURANCE	0.00		0.00		50.00	50.00
333	STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
334	MEMBERSHIP DUES AND FEES	0.00		0.00		50.00	50.00
	Account Total						
		8,659.55	8.07	16,903.52	9.01	137,169.00	120,265.48
	Total Department	8,659.55	8.07	16,903.52	9.01	137,169.00	120,265.48
Janitor							
Janitor							
210	OPERATING SUPPLIES	126.58	0.12	126.58	0.07	900.00	773.42
	Account Total						
		126.58	0.12	126.58	0.07	900.00	773.42
	Total Department	126.58	0.12	126.58	0.07	900.00	773.42
Buildings and Maintenance							

03/25/22

09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 31 of 32
Report ID: L140

609 Liquor Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Buildings & Maintenance						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		100.00	100.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
360 INSURANCE	0.00		0.00		4,850.00	4,850.00
380 UTILITY SERVICES	691.10	0.64	691.10	0.37	12,500.00	11,808.90
400 REPAIRS & MAINTENANCE	0.00		0.00		11,000.00	11,000.00
410 RENTALS	362.80	0.34	492.84	0.26	750.00	257.16
Account Total						
	1,053.90	0.98	1,183.94	0.63	30,200.00	29,016.06
Total Department	1,053.90	0.98	1,183.94	0.63	30,200.00	29,016.06
Depreciation						
Depreciation						
420 DEPRECIATION	0.00		0.00		13,000.00	13,000.00
Account Total						
					13,000.00	13,000.00
Total Department					13,000.00	13,000.00
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		0.00		16,000.00	16,000.00
Account Total						
					16,000.00	16,000.00
Total Department					16,000.00	16,000.00
Total Expenses	107,281.48	100.00	187,688.48	100.00	1,332,744.00	1,145,055.52
Net Income (Loss)	7,824.38	7.29	42,883.58	22.85		

03/25/22
09:08:11

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 2 / 22

Page: 32 of 32
Report ID: L140

610 Maple Grove Cemetery

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Cemetery Operations						
3621 INTEREST EARNED	6.87		13.74		0.00	13.74
Total Department	6.87		13.74			13.74
Total Revenue	6.87	100.00	13.74	100.00	0.00	13.74
Net Income (Loss)	6.87		13.74			

Cash and Investment Summary Draft

Feb-22	1010	1011	1040	1041-2	TOTAL
	CASH	CASH- Debt Service	Investments	Money Markets	
101 General Fund	734,095		2,433,653	1,991	3,169,740
210 STABILIZATION FUND	398,770		174,000	-	572,770
211 Library Fund	246,915		-	-	246,915
213 ARPA	354,785				354,785
219 Tax Abatement	(180,000)				(180,000)
225 EDA MIF FUND	160,153		-	-	160,153
226 EDA RLF	79,999				79,999
246 Vail	-				-
247 Assisted Living	-				-
248 Downtown	-				-
249 TIF	160,307				160,307
290 Economic Development	62,338		-		62,338
382 16th St NE	14,580				14,580
385 Aquatic Center	15,204		75,000	-	90,204
386 Fire Truck and Equipment	(1,692)				(1,692)
389 Oppidan Assessment	18,755				18,755
391 Oppidan/Folkestad TIF	(17,517)		-	-	(17,517)
392 GO Refunding 2015A	56,337		150,375		206,712
393 2017 Street Assessment Project	(64,920)		469,231	83	404,394
401 Permanent Revolving Impr Fund	63,435		963,398	(117)	1,026,717
424 Hwy 57	(933,984)			-	(933,984)
425 SRTS	26,409				26,409
426 16th St NW	(171,389)				(171,389)
428 Gas ROW Fees	75,811				75,811
429 Parks Projects	131,500	-			131,500
430 Public Safety Building	(79,184)				(79,184)
601 Water Fund	263,590	171,450	798,378	(659)	1,232,760
602 Sewer Fund	951,228	193,611	1,441,458	147	2,586,443
604 Electric Fund	694,349	46,053	5,222,491	(2,129)	5,960,764
605 Storm Water	212,980	120,621	232,632	986	567,218
606 ICE ARENA	30,753		-	-	30,753
609 Liquor Fund	183,941		800,031	1,391	985,364
610 Maple Grove Cemetery	12,228		58,231	14	70,472
875 Community Policing Fund	8,583		-		8,583
877 Festival in Park Fund	20,952				20,952
	3,529,315	531,736	12,818,879	1,707	16,881,637



FOR IMMEDIATE RELEASE

Contact:

Arbor Day Foundation

Lauren Weyers

lweyers@arborday.org

Arbor Day Foundation Recognizes Kasson as a Tree City USA® *Kasson earns the Tree City USA recognition for their commitment to urban forestry*

LINCOLN, Nebraska (3/11/2022) – Kasson was named a 2021 Tree City USA by the Arbor Day Foundation to honor its commitment to effective urban forest management.

Kasson achieved Tree City USA recognition by meeting the program's four requirements: forming a tree board or department, creating a tree-care ordinance, having an annual community forestry budget of at least \$2 per capita, and an Arbor Day observance and proclamation. The Tree City USA program is sponsored by the Arbor Day Foundation, in partnership with the U.S. Forest Service and the National Association of State Foresters.

"Tree City USA communities benefit from the positive effects that an urban tree canopy has year after year," said Dan Lambe, chief executive of the Arbor Day Foundation. "The trees being planted and cared for by Kasson ensure that generations to come will enjoy a better quality of life. Additionally, participation in this program helps cultivate a sense of stewardship and pride for the trees the community plants and cares for."

Planting trees in an urban space comes with a myriad of benefits past the recognition of this program. Urban tree plantings help reduce energy consumption by up to 25%, which will reduce general energy costs and help with the overall cooling of the city as well. In addition, members of the community benefit from properly placed trees as they increase property values from 7–20%. Trees also positively affect the local ecosystem by helping to clean water and create animal habitats to encourage biodiversity.

More information on the program is available at arborday.org/TreeCityUSA.

About the Arbor Day Foundation

Founded in 1972, the Arbor Day Foundation has grown to become the largest nonprofit membership organization dedicated to planting trees, with more than one million members, supporters and valued partners. Since 1972, almost 500 million Arbor Day Foundation trees have been planted in neighborhoods, communities, cities and forests throughout the world. Our vision is to lead toward a world where trees are used to solve issues critical to survival.

As one of the world's largest operating conservation foundations, the Arbor Day Foundation, through its members, partners and programs, educates and engages stakeholders and communities across the globe to involve themselves in its mission of planting, nurturing and celebrating trees. More information is available at arborday.org.



Table of Contents

Boardroom News	p. 2
Board Contacts	p. 2
Step Up	p. 2
Community Partner Feature	p. 3
What about this CEDS thing?	p. 4
SE MN City Pic Trivia	p. 5
Fire & Ambulance	p. 5
Silly on 6	p. 6
Share your ideas!	p. 7
What's HOT!	p. 7
January '22 ARPA, CARES Update	p. 8
Mosquito Heights News	p. 9
SE MN Transit Update	p. 9
Draft Resolution in Support of SE MN Transit Planning	p. 10
How the SEMLM works	p. 11
Select your date	p. 12
Legislative Topics Input Sheet	p. 13
Board Application	p. 14
Participate in STUDY GOING ON NOW	
U of MN Transportation Study request on Telecommuting	p. 15

Contact the SEMLM
brenda@semlm.org



From the Prez – It's time to meet!

Things are looking up again for meeting in person, and the SEMLM is going to make the most of it on March 29 in Goodview. I'm looking forward to seeing all of you again, and we have lots to do together.

Kasson was fortunate to have a session on regional transit late last year, and it was an eye-opener for our city. More cities need to hear the details on this, and what can be done to have a much better regional transit system for our residents. The planning process is key, and cities can participate. Kasson sees regional transit as a very important thing for our residents, and a great service we need to have available to them. When you find out on the 29th how this is moving forward, your city will want to participate, too.

The other hot topic is our SE MN Comprehensive Economic Development Strategy (CEDS) project. Though we don't have a Regional Development Commission, we are fortunate to have regional organizations to help make this happen. SMIF, SEMLM, CEDA, SEMNT, UMN Extension, and others are bringing together a work group and strategic planning team to do the CEDS, which is necessary for access to federal EDA funding for SE MN. Our region has not had access to those funds for many years, and it's time to change that. Our cities need to participate, get our needs and ideas incorporated into the region's strategy, and build on our community strengths for the benefit of our residents all across the region.

A SEMLM event is never all work, it's mostly about fun, even when we are working! City officials and staff have a good time together at our events, and our guests do, too. You can count on learning a lot to take back to your city, and you'll have a great time doing it. We've missed seeing all of you, so be there on the 29th!

SEMLM President Dan Egger
 Kasson City Council

SEMLM Board

President Dan Egger

Kasson City Council
councilpersonegger@cityofkasson.com

Secretary Nick Koverman

St. Charles City Administrator
NKoverman@StCharlesmn.org

Treasurer Beth Carlson

Lewiston Mayor
mayor@lewistonmn.org

Trustee Kim Beise

Red Wing City Council
kim.beise@ci.red-wing.mn.us

Trustee Ryland Eichhorst

Oronoco Mayor
rylande@hotmail.com

Trustee Dan Matejka

Goodview City Administrator
dmatejka@goodviewmn.com

Trustee Jerry Martell

Hokah City Council
erickson000@centurytel.net

Trustee Tony Chladek

Rushford City Administrator
rushford@acegroup.cc



Boardroom News

As an extension of the SEMLM Board discussion on cities' current struggle to retain and recruit fire and ambulance crew numbers, the SEMLM connected with several people from various organizations to get information on approaches being tried in other parts of the state. Of particular note are the contacts made with

Dean Wrobbel, retired fire chief from St. Cloud, current LMC appointee to the Minnesota Board of Firefighter Training and Education (MBFTE).

Anne Finn, LMC IGR staff covering Public Safety and EMS issues.

The SEMLM is looking at whether to have a session on this topic, relative to both fire and ambulance services, at a membership event in late June, or via online sessions. Watch for more on this topic.

The SEMLM has been approached by one of our counties about whether there could be a SEMLM County Partner membership program, similar to our SEMLM Community Partner program for businesses and nonprofits to support the work of the SEMLM. Board discussion is ongoing at this time, with parameters and other details being considered.

The Board is already clear that this would not dilute city members' representation in the SEMLM. County interaction would be through the city members of the SEMLM when voting is involved for an issue. Only cities would be eligible for voting on SEMLM policy or organizational business.

The Board and Director are outlining possible benefits to be offered as part of any proposed County Partnership Program. County membership in a Partnership Program would generate revenue to support the regional work of the SEMLM on numerous topics and projects benefitting both cities and counties. A County Partnership program would thus help maintain the current low dues structure for cities, which makes it possible for cities of all sizes to participate as SEMLM members. In return, counties would get several different benefits, including some prepaid event registrations as part of their annual program fee. All benefits are under discussion by the Board.

Step up to the Board!

Share, learn, have fun.

Address key topics in our region by finding solutions that really work, and ways to prevent problems for our communities.

Current board openings are for **both elected officials and staff**. Work with bright and highly creative people from all across the region, sharing ideas, and learning much to bring back to your own city.

It's good for you, your city, and the region when you serve on the SEMLM Board.

You know you're ready for it.

Page 14 is ready for you, too.

Shaping the future, one project at a time.



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what's next in infrastructure.

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CEDS THIS WAY

What?
Why?
How?
When?

REGISTER online

<https://www.eventbrite.com/e/semlm-spring-event-march-29-goodview-elks-lodge-tickets-293373567237>

What?

The **Comprehensive Economic Development Strategy (CEDS)** is a strategy-driven plan for regional economic development. A CEDS is the result of a regionally-owned planning process designed to build capacity and guide the economic prosperity and resiliency of an area or region.

Why?

The CEDS provides a vehicle for individuals, organizations, local governments, institutes of learning, and private industry to engage in a meaningful conversation and debate about what capacity building efforts would best serve economic development in the region. The CEDS should take into account and, where appropriate, integrate or leverage other regional planning efforts, including the use of other available federal funds, private sector resources, and state support which can advance a region's CEDS goals and objectives.

* A CEDS is a prerequisite for designation by the federal EDA as an [Economic Development District \(EDD\)](#). Regions must update their CEDS at least every five years **to qualify for federal EDA assistance under its Public Work\$ and Economic Adjus\$ment A\$\$istance program.**

How?

- *Summary Background:* A summary background of the economic conditions of the region;
- *SWOT Analysis:* An in-depth analysis of regional strengths, weaknesses, opportunities and threats (commonly known as a "SWOT" analysis);
- *Strategic Direction/Action Plan:* The strategic direction and action plan should build on findings from the SWOT analysis and incorporate/integrate elements from other regional plans (e.g., land use and transportation, workforce development, etc.) where appropriate as determined by the EDD or community/region engaged in development of the CEDS. The action plan should also identify the stakeholder(s) responsible for implementation, timetables, and opportunities for the integrated use of other local, state, and federal funds;
- *Evaluation Framework:* Performance measures used to evaluate the organization's implementation of the CEDS and impact on the regional economy.

In addition to the sections noted above, the CEDS must incorporate the concept of economic resilience (i.e., the ability to avoid, withstand, and recover from economic shifts, natural disasters, the impacts of climate change, etc.).

When?

It begins **March 29th at the SEMLM event** at the Elks Lodge in Goodview. The project must be submitted in 2023. The goal is to be done in late 2022, allowing for early review, and time to make any needed tweaks well before the final due date.



City Trivia

Who is this??

You're looking at Lonsdale City Administrator, Joel Erickson! Joel has been administrator for Lonsdale since December 2004. Joel recently called the SEMLM for info, and we had a great conversation. Thanks, Joel! We're glad to have you and the City of Lonsdale in the SEMLM.

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Grant County Highway Department Facility
Addition and Remodel, Elbow Lake, MN

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Fire & Ambulance

Recruiting, Retaining, Training, Rewarding

Some of our cities are really struggling with these issues. Cutting back on training to alleviate some of the time burden is seldom an option, though it is good to review the overall training schedules to check for repeats.

If a city cuts training time and the crew misses some key training, the city makes itself and the crew vulnerable to injuries and lawsuits, a bad situation for all.

The SEMLM is working with state experts, people who work in these fields, or handle legislation related to them, to find solutions for our cities on this. We're also looking at the best way to get the information to you, and to have it available on the SEMLM website as a reference.

If possible, this will be one of our June meeting topics. You will be encouraged to bring your fire and ambulance leaders to attend the event to ask questions, give input, and talk with each other city-to-city.

I'm looking at having the June meeting be toward the western side of the eleven-county area. If your city is able to host, please contact me as soon as you can. An early start makes for a terrific meeting. I love working with our host cities!

Thank you!

Brenda

Got questions about hosting?

Call (507) 951-8059

or email brenda@semlm.org

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Sven and Ole take a day off

Silly on 6

Although they know there are no more fish in the lake, Sven and Ole go ice fishing to enjoy a hot thermos of coffee and a day off from work. After a while, a kid comes to the lake, and cuts a hole in the ice nearby. Sven looks at Ole, and says, "Maybe we should tell him there hasn't been no fish there for a long time?"

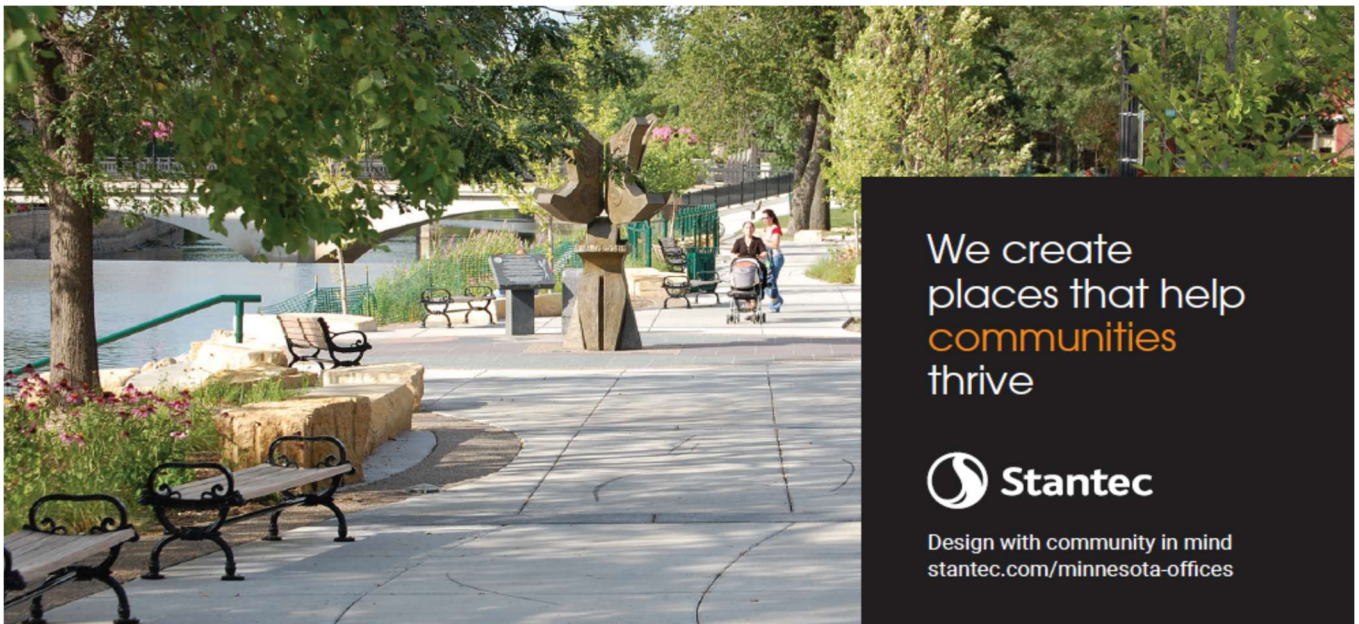
Before long, the kid pulls out a fish, ... then another, ... and yet another.

Sven says to Ole, "What's going on? There's no fish there!" Ole says, "I don't know! Why don't you go over there and ask him?" Sven says, "That's just what I'm gonna do!"

So Sven goes to the kid and says, "Me and Ole have fished here for years, and not caught nuttin'. What's going on?"

The kid says, "Kmmm mmm mmm mmm. Sven replies, "I can't understand what you said."

The kid repeats, "Kmmm ymm wmm wmm." Sven says, "I don't wanna be rude, but I can't understand what you said!" The kid pulls out yet another fish, puts his hand to his mouth, spits out the contents, and says, "Keep your worms warm!"



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Let's get a head start on 2022!

The SEMLM is giving our cities an early start on sharing their input for

- Meeting topics
- Policy topics
- Hosting a SEMLM event in 2022 or 2023
- Ideas and Questions

Hearing from our cities is so important for the good of our organization. Share all those good ideas you've got using page 13 of this newsletter. We need them!

Yes, we know you have good ideas, and we also know where you keep them.



What's HOT in Goodview???

With warmer weather coming, Goodview has outdoor fun for people of all ages.

* Every Thursday 3-6pm is the Farmers Market at the Elks Lodge parking lot with locally grown produce and meats, baked goods, artisan products, fresh eggs, and local honey.

* Outdoor Movie Nights are on Fridays at Memorial Park. Food trucks, hot dogs, and snacks are available at 6pm. The movie starts at dusk - approximately 7:30 p.m. Bring your chairs, blankets and appetite.

* Goodview has two wonderful pavilions available to rent. These are near the lake and offer swimming, beach, fishing pier, boat launch, playground equipment, soccer fields, a paved walking/bike path (2.04 miles), and restrooms.

* Goodview even has pickleball courts! If you haven't heard of pickleball, talk to SEMLM Board member, and Goodview City Administrator, Dan Matejka!

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\$\$\$\$\$\$ NEW Update from Treasury Department \$\$\$\$\$\$

Regarding uses for COVID related funds (ARP, CARES Act)

<https://home.treasury.gov/system/files/136/SLFRF-Final-Rule-Overview.pdf>

The Treasury Department updated their FAQ page **again** for COVID funds in **January 2022**, and it's available here: <https://home.treasury.gov/system/files/136/SLFRPFAQ.pdf>

This covers both the ARP and CARES Act programs. Changes since the last overview are noted in the documents.

The Interim Final Rule is in effect until April 1, 2022. Sometime after that, the final Final Rule (that's no typo) will have a new set of FAQs made available for local government users.

The FAQs are often the best and most useful tools for figuring out what uses are allowable. It gets into more detail on permissible uses for the funds, and addresses other questions raised by city and county officials. If you still cannot find info that addresses your needs, send a more specific note about your question(s) to brenda@semlm.org.

SE MN Regional Transit Planning Progress

SE Minnesota Transit Management planning continues moving forward with municipalities and counties who have supported this planning effort. In addition, private enterprise has also stepped up to offer planning expertise and financial resources to take the next steps in creating a **Transit Management Organization (TMO)** for the region.

On March 29th in Goodview, the TMO will be a featured topic:

- **Who has contributed, and how much?**
- **Is a staff person hired for the TMO?**
- **What are the roles for cities and for counties?**
- **What current resources are available to help cities and counties be part of the solution?**
- **Who can cities and counties contact to get more information brought to their elected officials for action?**
- **What might the new transit system look like? How will that get determined?**
- **What other funding sources are being sought? Federal? State? Other?**

News from the City of Mosquito Heights

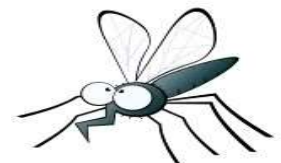
Mayor Buzz wants to lighten the mood before the council takes on the next agenda item, one that will be rather contentious, likely to create a long and heated discussion. As he starts his story, City Administrator Damsselfly groans, having heard this one before from Mayor Buzz.

"There once was a village whose mayors were all named Benny, and they all had magnificent beards. Legend held that if a mayor shaved his beard off, an ancient curse would transform him into a piece of pottery.

Centuries passed, and every Benny was a fair and wise mayor, and none of them ever shaved their beard. But one summer, their land was struck by a terrible heatwave. All the men of the village shaved their beards, but Benny could not.

After days and days of sweltering temperatures, Benny could no longer stand it. He summoned the village barber and had his beard shaved right down to the skin. The people of the village barely had time to gaze upon their newly-shorn mayor's face before he disappeared in a puff of smoke, transformed into a vase.

And so it was on that day, the villagers knew the curse was true:
a Benny shaved is a Benny urned."



CITY OF _____
RESOLUTION NO. _____

RESOLUTION IN SUPPORT OF Southeast Minnesota Regional Transportation Planning for the creation of the Transportation Management Organization for Southeast Minnesota.

WHEREAS, the 2018 Southeast Minnesota Economic Impact Forecasting Study identified Regional Transit as a significant issue for communities to encourage workforce participation.

WHEREAS, the southeast Minnesota region’s communities need transportation for Health and Human Services clients, employees in our regional businesses, employees and students in our regional education system, and employees and customers in our regional hospitality and tourism industry.

WHEREAS, the 2020 – 2021 Pandemic has brought changes in working from home and commuter patterns, and a discontinued regional commuter bus service.

WHEREAS, the economic outlook for southeast Minnesota forecasts a rebounding economy, an increased need for employees, and an increased need for regional transportation to address a much broader range of users, such as business employees and customers, students and faculty, medical workers, health and human services customers, hospitality and tourism staff.

WHEREAS, the Minnesota Department of Employment and Economic Development’s current Inflow/Outflow data shows that communities in all eleven counties of southeast Minnesota have significant movement of people both in and out of their areas every business day.

WHEREAS, the 2021 Federal Stimulus Program allots federal funds to cities and counties to address the changing economic needs of their communities, including transit, and funds can be transferred between jurisdictions or to nonprofit partners as outlined in the sections below of

H.R.1319 – The American Rescue Plan Act of 2021 as it was passed on 03/11/2021 and became Public Law No: 117-2.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF _____, MINNESOTA, AS FOLLOWS:

The _____ City Council supports participating as a contributor to the Transportation Management Organization for Southeast Minnesota with a contribution of \$_____ of the city’s allotted 2021 Federal Stimulus funding.

Adopted by the _____ City Council on _____.

Approved:

(Signature area)

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How the SEMLM works

1.

Member cities have at least one person representing their city attend quarterly meetings to share issues their community faces. This person can be an elected or appointed official, or a staff person.

2.

Cities can send a different person each time, the same person, or more than one person. Each city has one vote for any official action, no matter how many representatives it sends.

3.

Shared issues can become regional legislative policy positions to promote with area lawmakers, the governor, and state commissioners.

4.

Executive Board members maintain contact with legislators on regional priorities. Background information on policy positions can be provided in the form of "Talking Points" to assist lawmakers in promoting our members' positions.



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See page 14.



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Ahhhhh ... the good old days!

Remember when we used to be able to plan meeting dates a year or more in advance?

When we could reserve the venues and caterers, and arrange for speakers to be available? Then came



COVID.

I'm hopeful again.

It's time to select SEMLM event dates for 2022, and ... dare I say ... even 2023.

Select your date:

June 29 or 30, 2022

September 29, 2022

January 30 or 31, 2023

March 29 or 30, 2023

June 29, 2023 (Wabasha!)

October 30, 2023

Note to self:
Tell Brenda our date and location for our city to host.
Email her at brenda@semlm.org

Tell me when your city would like to host, and what venue. I will do the rest. You get the glory, and we all get a great event!



SEMLM

Southeastern Minnesota League of Municipalities

www.semlm.org

Legislative Policy Topics

Meeting Topics

Other Ideas to Share

Please fill out and send to brenda@semlm.org or SEMLM, P.O. Box 413, Chatfield, MN 55923. Use additional pages if needed. Send any additional topics or documentation as well.

Thank you for sharing your thoughts. We look forward to hearing from you and your city.

Name and Position:

City:

Email:

Phone number:

Topic Title: _____

Description of issue: _____

Topic Title: _____

Description of issue: _____



SEMLM Board Application

(Attach additional sheets as needed.)

Please send your completed application
by mail or email to:

Brenda Johnson, SEMLM Exec. Dir.

P.O. Box 413

Chatfield, MN 55923

brenda@semlm.org

Name

Email

Phone

Address

Relevant Experience or Employment (attach a resume if relevant):

Why are you interested in serving on the SEMLM Board?

Area(s) of expertise and contributions you feel you can make:

Other volunteer commitments:

This research is **STILL** going on right now. 😊

Please share this with your local businesses for them and their employees to participate. UMN appreciates your help. Results will be shared with our region.

<https://www.cts.umn.edu/research/project/telecommuting-during-covid-19-how-does-it-shape-the-future-workplace-and-workforce>



UNIVERSITY OF MINNESOTA

Driven to Discover®

CENTER FOR TRANSPORTATION STUDIES

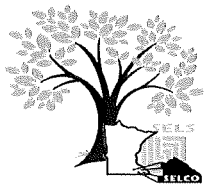
Telecommuting during COVID-19: How does it shape the future workplace and workforce?

The University of MN needs your help with a [research project](#) funded by the MN Department of Transportation. Focused on telecommuting before, during, and after the COVID-19 pandemic, the project includes a [worker survey](#) and an [employer survey](#). The **worker survey** asks about individual employees' experience with telecommuting during and before the pandemic, their employers' plan for telecommuting (or not) in the future, their demographic characteristics, and a few questions about the employer. The **employer survey** mirrors the worker survey as much as possible, but from an employer's perspective.

If you are able to help distribute the employer survey to business owners and other types of employers, and the worker survey to working-age adult MN residents -- that would be much appreciated by the University Transportation study group!

Project summary: During COVID-19, many employers asked their employees to telecommute, in order to comply with stay-at-home orders. In fact, a number of businesses, both in the U.S. and other parts of the world, have decided to allow employees to telecommute permanently (if employees choose to do so). This is the first time in history that we are witnessing a temporary shift of a large portion of the workforce to telecommuting. We argue this unprecedented time provides a unique opportunity to assess the impact of telecommuting. Telecommuting relates directly to transportation demand and pattern, congestion mitigation, population migration, as well as the sustainability, livability, and prosperity of communities. Therefore, many government agencies, including those of transportation, have inherent and long-term interests in understanding the impact of shifting the workforce to telecommuting. The objective of this research is to assess the impact of temporarily shifting the workforce to telecommuting on: (1) workplace policy changes and support related to telecommuting, (2) population migration as individual employees react to the temporarily shift to telecommuting and subsequent workplace policy change, and (3) differences among geographic areas, employer sizes, and industry types. The project will employ a mixed-method approach, by using both focus groups and surveys. The researchers will conduct focus groups with employers and human resource professionals, to generate in-depth data related to telecommuting. Focus group outcomes, insights from past literature, and suggestions from MnDOT and the TAP will inform the development of the employer and worker surveys. The two surveys will generate data on the impact of telecommuting on productivity as well as future workplaces and the workforce, from the perspectives of both employers and workers. This research will immediately benefit transportation agencies in Minnesota, by providing data-driven, evidence-based insights for both short- and longer-term transportation planning and congestion mitigation on both state and local levels.

Sponsor: [Minnesota Department of Transportation](#)



KPL

Kasson Public Library

607 1st St. NW, Kasson, MN 55944

507/634-7615 www.kasson.lib.mn.us

Department Head Meeting

March 24, 2022

○ **Library Activities** –

- “Blind Date with a Book” events met Feb. 3 and 24; a great success!
- Karst and Water Pollution Interactive Exhibit was in the library for 3 weeks.
- I participated in Library Legislative Zoom meetings with Rep. Quam and Sen. Senjem.
- The library is participating in the Connected Chromebook Project with Rochester Public Library, and has distributed 3 Chromebooks to Kasson patrons
- Our MN Public Library Annual Report has been completed and submitted.
- SELCO is conducting a Community Needs Assessment, funded by a grant. Each library has an onsite meeting (ours was Feb. 28), and will gather participants for a focus group meeting (on April 7) and two in-depth interviews.
- We are distributing masks and COVID test kits for the Dodge Co. Department of Health.

○ **Planning Ahead** – Many hours of planning occur weekly for the upcoming summer reading program. We have already planned:

- 7 large-scale special events (3 grant-funded)
- 3 storytimes weekly
- 2 contests weekly
- Weekly “Take & Make” free craft kits
- Our Summer Reading Program serves all ages - children, teens and adults – from 2 to 92!

○ **Building Report**

- Builders are here every day and ICS is on site during the week; they prepare updates as to progress on the exterior work, as well as what’s next; currently working on gutter trough system along the rounded upper roof line
- Parking lot expansion plans updated; drainage provided away from building and lot

Meetings and Events

March 1	Book Club Library Legislative Day with Sen. Senjem Friends of the Library Board meeting
March 2	Book deliveries to daycares, homebound, special needs and nursing home patrons Book Club

March 3	Mystery Book Club
March 7	Stitch Community Group
March 8	Library Board meeting
March 16	Book deliveries to daycares, homebound, special needs and nursing home patrons
March 17	Book Club
March 21	Book Club
March 24	Exam proctoring
	Summer Reading Program Virtual Kickoff
	Department Head meeting

Department Head Meeting
March 24th, 2022

PARK DEPARTMENT

1. **Adult Softball League** – I sent out letters to all Managers that had teams play in our league last season. They are instructed to contact me as soon as they can to let me know if they are going to have a team this year compete. Entry fees will be due by April 22nd. The cost is: \$300.00 to the City of Kasson and \$175.00 to Festival in the Park. Schedules will be sent to them by April 29th with league play scheduled to begin on May 5th.
2. **Boulevard Tree Planting Program** – As of today we have had 22 residents contact me about planting trees on there boulevard. All residents have until March 31st to sign up for the tree planting program. I will be doing boulevard tree inspections the week of April 11 – 15 to inspect the boulevards to see how many trees will fit on the resident boulevard. Our contractor, The Treehouse will be planting the trees around the 16th of May.
3. **Aquatic Center** – The web site for registering for lessons, memberships and reservations for the pool this summer is up and running as of March 9th. So far everything seems to be going very well with the new software program. At the Park Board Meeting on March 15th, the board recommended wages and staff to be hired for this upcoming summer season to the city council.
4. **2022 Arbor Day Observance** – Arbor Day will be celebrated here in Kasson on Friday, April 29th 2022. We will be planting 2 trees behind the Aquatic Center in the island by the parking lot. The planting of the trees will be held at 10:00 AM. Everyone is invited to attend the tree planting.
5. **Veterans Memorial Park Playground Project** – The Park/Street staff have cut down 8 trees located by the playground modulars and East picnic shelter at Veterans Park. The trees were ash trees, box elder and decayed maples. We are going to extend the black boarder that surrounds the existing playground and extend it to the South so that the 2 existing swings sets will be included with the entire playground. This will make the swing sets ADA Compliant. The entire area will be wood chip fiber. 5 new trees will be planted on the South and East side of the playground. We will start the project in September after the pool closes. Trees will be planted in October.

Meetings or Events Attended

March 15	Park Board Meeting
March 24	MMUA Safety Training
March 24	Department Head Meeting



To: City Council

Date: 3/24/22

Agenda Heading: Public Works Director Report

- **Project Updates.** The bids for the HWY 57 project will be opened on Friday, March 25th at MnDot. The fifth house is being built in the Meadowbrooke 2nd NE subdivision. There are two houses built and the second townhome is being built in the Bigelow Voigt 8th NW subdivision. There are two houses built in the Kasson Meadows 7th NE subdivision. DeCook Excavating has brought in equipment and supplies to continue working on the Komet Acres NE subdivision.
- **Personnel.** I completed the annual review for Park/Rec Supervisor Ron Unger. We also completed the annual review for Streets/Parks Public Works employee Corey Carstensen.
- **Water Training.** I attended three days of training for the MN-AWWA SE District Waterworks Operators School in Rochester at the International Event Center. Many topics were discussed over the three-day school, including chemical safety, operator safety equipment, line locating, infrastructure, fire hydrants, electrical safety, wells, towers, Scada systems, state regulations, and available grant money for projects. I received 16 credit hours towards my Class C water operator license, which has been sent in for renewal for the next three years.
- **Public Works Facility.** Knutson Plumbing replaced the faucet on the breakroom sink. They are waiting to receive two sets of faucets for the men's locker room sinks. They tried to replace parts in the faucets, but they still leaked or would not shut off. Steve has been repairing a couple of spots on walls where sheetrock has damage.
- **Equipment.** I received the quotes from Titan Machinery (Case) and RDO (John Deere) for the purchase of a new loader. The quotes came in at \$161,504.36 for the 721G Case loader and \$154,638.23 for the 624P John Deere loader. We are comparing the loader specs and I have to contact Jerod Gadiant of RDO early next week to line up a day to look at a John Deere loader. Staff removed the sander from the contractor truck. They sanded the rust off of the box and painted it. Staff has been working on the bucket truck that is used for trees now. Staff repaired the door on the Bobcat S650. Staff changed the oil for the auxiliary motor on the Tymco street sweeper. Staff put new tabs on vehicles and equipment.

- **Stormwater.** We jetted two frozen stormwater lines with the help of the Water/Wastewater Department. We trimmed and removed some trees in the stormwater ditch along the railroad tracks in SW to prevent debris from holding back water. We also trimmed and removed trees in the stormwater pond in Lindon Manor SE subdivision to help water from backing up. We cleaned up garbage in both areas while we were there. There is a lot of work that needs to be done on ponds, ditches, and waterways to clean them up and keep stormwater moving. Staff also continues to keep the grate cleaned of debris at the Spading property.
- **Street.** Staff has swept the NW, SW, and SE sections of town. They will finish the NE section next, but we will need to sweep the areas again due to ice in curb lines when we started. Staff has continued to remove damaged trees and ash trees. Staff installed the pickleball poles and net at Lions Park. Staff went to Rochester Sand and Gravel and picked up upm cold patch. They have been out patching potholes that are free of ice and water. Staff picked up and emptied the pots on Main St.

Meetings and Events Attended

March 1 st	Kmtel – Phone System
March 4 th	Jerod Gadiant – RDO
March 5 th	City Council Worksession
March 8 th	CRC Meeting – Online
March 9 th	Water Operator School – Rochester
March 10 th	Water Operator School – Rochester
March 11 th	Water Operator School – Rochester
March 17 th	City Engineer
	Kmtel – Email
	Knutson Plumbing
March 22 nd	CRC Meeting – Online
March 23 rd	Matt Leth – electric work
March 24 th	MMUA
	Safety Committee Inspection
	Dept Head

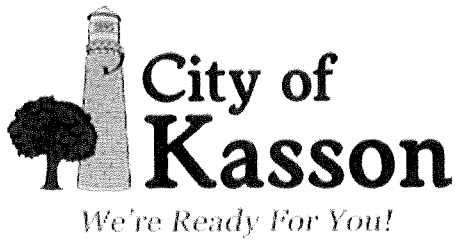
To: Timothy Ibisch

Date: 3/24/22

Agenda Heading: Department Head Meeting

- **Dodge County Ice Arena** – The Return of the Robin adult league tournament is back again this year. It was cancelled the last couple of years due to Covid. It is now the largest adult hockey tournament in the state. We will host 14 games of the tournament and the rest are played between Graham Arena and the REC center in Rochester. We also have the CCM HP programs back again for both boys 14's & 15's along with the girls 16's & 17's. Both are made up of the top players either from our district or the high school section. We are currently working on our summer programs and trying to fill as much of the ice as possible.

-



To: City Council

Date: 3/24/2022

Agenda Heading: Water/Wastewater Department Report

- **I & I Planning.** WHKS has started the sewer lateral inspections, this is expected to take about a year. The city should be receiving a report on the main sewer lines and manhole inspections. Completed another noncompliance home on the 3rd, 4th, and 5th project.
- **Wells.** Continued monthly maintenance at all three wells. The city is participating a sampling program to test for PFAS (Per or Polyfluoroalkyl Substances) a containment found in ground waters around the state.
- **Sanitary Sewer Collection System.** The city has inspected a couple of sewer manholes and main sewer line for possible damage or repair work, they were found to be private services.
- **Flow Amounts.** The city pumped 11.679 million gallons from wells 2,4 and 5. The wastewater treatment plant treated 16.058 million gallons, 1.393 million gallons was received from Mantorville, these are all for the month of February.
- **Meter Reading.** The city has been installing meters for new homes, radio replacement, and secondary meters, we will make appointment as needed.
- **Meter change outs.** When we receive the new Badger meters, they will start to replace the older meters in the Southfork area.
- **Lift Stations.** Performed maintenance at all lift stations as weather permits. The guide rail in the Main Lift station was repaired, all pumps were pulled and cleaned of debris.

- **Wastewater Treatment Plant.** Received an alert from the MPCA regarding cyber security issues. Crews will be working on the UV (Ultra Violet) system, this needs to be up and running by April 1.
- **Water Distribution System.** On February 27th there was a water leak on North Mantorville Ave. near the Dodge County Fairgrounds, IMS Construction repaired the break. City crews will start spring hydrant flushing at the beginning of April, this will last about a month.
- **Training.** Dave Vosen attended the Minnesota Rural Water Associations annual conference in St. Cloud. Jeff Ulve and Isaac Thoe attended the MPCA wastewater exams refresher course in Brooklyn Center and are both testing for the next level of their wastewater license.

Liquor Store Report March 2022

We continue to take advantage of the chain buys on product offered by the MMBA.

Our credit card provider crashed completely on 3/20 and 3/23.

LS employees attended Server training on March 2

We gave away 250 can coozies on 3/12 for the St Paddy's day function.

We received 1000 free bags from Proof Alliance. Each bag has a message regarding FASD.

I will be attending the Proof, voices of FASD Benefit dinner on 4/21.

I will be at the Capital on Monday March 28.

We will be closed on Easter Sunday, April 17.

Thanks to Public works for picking up the spruce tip pots on Main street .



Kasson Police Department

19 East Main Street
Kasson, MN 55944
507-634-3881
Fax: 507-634-4698

To: Mayor and City Council
From: Police Chief Joshua Hanson
CC: City Administrator
Date: 3/24/2022
Re: March Department Head Report for the Kasson Police Department

SFST/ARIDE Training. Officers Peterson and Kasper attended training on standardized field sobriety tests (SFST) and advanced roadside impairment (ARIDE). The 3-day class included classroom and lab work with volunteers who had been drinking alcoholic beverages.

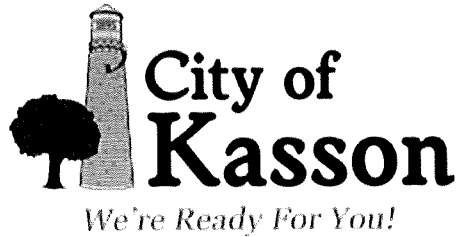
Radio Encryption Requirement. We have been notified that radio traffic containing criminal justice information (CJI) is now required to be encrypted. The handheld radios we have been purchasing over the last few years do have encryption technology but our radios mounted in patrol vehicles do not.

Responsible Beverage Server Training (RBST). We hosted RBST class in the Forum Room at the High School. We had approximately 30 people attend the class, including the majority of the Kasson liquor store employees.

Pursuits. The University of Minnesota is gathering information on pursuit policies across the state. We participated in the study by providing our policy and answering the survey questions. Statewide we have seen an increase in the number of drivers who are fleeing over the last couple of years. We were actively involved in 6 pursuits last year. So far this year we have not pursued anyone but successfully stopped an Olmsted County pursuit by deploying Stop Sticks.

Meetings and Events Attended

March 2 Emergency Services & Responsible Beverage Server Training
March 9 City Council
March 10 Drug Court
March 17 SEMNVCET-Board Meeting & KAALTV-Fuel Thefts
March 18 DPS CLEO Update
March 23 City Council
March 24 Drug Court



Dept. Head 03/24/2022

Electric Dept.

“Only those with tenacity can march forward in March”
— Ernest Agyemang Yeboah

Tree Work – Olsen still scheduled to remove 4 large trees this year.

MMUA- Mark Hottel 3/24/22

Miscellaneous – Tantalus meter installs ongoing. Waiting for more meters (date now undetermined)

Locates picking up already

Preliminary work on Davey Resource Group mapping, Cooperative Response Center ongoing, requested truck signage ordered from Abel

Hwy 57 work from outstanding from last year beginning (primarily wrecking out line and poles along Mant. Ave N near other energized lines and equipment)

A&A meeting regarding Komet Acres start (Early April to get the 3-phase out there)

New Bucket truck arrived, tool and materials transfer in progress

Jan getting plates, insurance, etc. set up for new large bucket truck, Abel making door decals, etc.

Territory transfer filed by Xcel Energy and City of Kasson with MNPUC 3/17/22, Letter sent to effected property owners within required 5 days 3/18/22

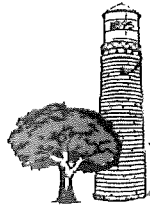
Meetings –

Mondays- Tantalus

3/1 – KMTel Digital phone features

3/3 – People’s Energy Territory

3/7 – MMUA	AED Makeup
3/8 – CRC	Setup Meeting
3/15- KMTel	Phone follow up
3/16 – CMPAS	Board meeting
3/17 – MN Dot	Hwy 14 traffic camera power source
3/22 – CRC	Kickoff meeting
3/24- MMUA	Safety Training
3/30- CRC	Online follow up meeting



TREE
CITY
USA

CITY OF
KASSON

401 FIFTH STREET SE
KASSON, MINNESOTA 56044-2204
PHONE (507) 634-7071
FAX (507) 634-4737

March 24, 2022

FINANCE DIRECTOR'S REPORT

Council Planning- Council discussion on city projects, departments, overall direction.

2021 Distributed Energy Report - Completed and submitted.

Aquatic Center Computers/Program- March 9. Some classes already full.

2021 Audit- Audit went well. Report date to Council April 13th.

Standing- February financial drafts distributed. December finals to be distributed first part of April after completion of audit.

2021 Electric Sales Tax Refund - Completed and submitted.

2022 Debt issuance- Waiting on final numbers from Hwy 57 project. Quick turnaround required due to immediate payment to State.

MEETINGS AND EVENTS

2/25	DDA
2/28	Engineer/Assessment
3/1	Engineer and DDA
3/1	IMA- Accts as Business Partner
3/2	MyRec
Through Mar 4	Auditors
3/4	SEMNT-Housing
3/4	Zumbro River Regional Water Trail

3/5	Council Planning Session
3/7	Presentation
3/8	MyRec
3/9	Housing Alliance
3/9	IMA seminar
3/9	Council
3/10	IMALA
3/14	MyRec
3/21	ARPA
3/22	Smith Schafer
3/22	Hoisington Koegler
3/22	IMA-Augsburg
3/23	Council
3/24	MxTraining
3/24	Dept Head

3/24/22

A Message from Kasson Public Utilities

Brand New Kasson 24/7/365 Power Outage, Water Emergency, Storm Damage contact number

The City of Kasson has secured the services of the Cooperative Response Center to handle all Electrical outage, Water/sewer and storm damage related phone calls. This service is available 24 hours a day, 7 days a week and will replace current outage numbers. As of 3/24/22, **all non 911 calls** will be routed to the CRC's toll-free number **(833-342-1158)**.

The purpose of this service is to provide a better customer experience and safety for dispatched City of Kasson personnel. Phone calls will be answered by a live person who will take your information and relay that to relevant worker crews. In the event that they are busy handling a high volume of calls, customers will have an option to leave a message and receive a call back. Crews will be enabled to concentrate directly on correcting issues and not be distracted by or unable to answer phone calls. This will allow quicker response times and faster restoration of the effected service. Please save this number into your phone **(833-342-1158)** for all after hours, **non 911 (medical, fire, police)** electric outage, water/sewer, or storm related issues.

To: Chief Hanson, Tim Ibisch

From: Mark Hottel

Re: KPD Inspection

Date: 3/24/22

On March 24, 2022, a city Safety & Risk Management Group inspection was conducted at the Kasson Police Department. We found the property to be well organized and maintained. It was noted that portable fire extinguishers are being checked monthly and documented. We tested GFI outlets in and outside the building with our test device. All were working properly. Overhead doors in the garage had their safety eyes tested. All passed. There were two items that do warrant follow up. They are listed below:

2022-1. Emergency lighting units tested appear to have dead batteries. We recommend replacing them.

2022-2. When the service technician arrives to install the replacement overhead door spring, have him/ her test the emergency release mechanism and reset it. This is different than the safety sensors (electric eyes) which we tested today. The emergency release would allow personnel to disconnect the door from the opener in the event of a power outage. Then, the door could be raised manually...unless the spring tension was too weak resulting in a door that was too heavy.

Fed Hawks Scream and Yields Climb as Crude Soars

In the weeks leading up to last week's FOMC meeting, the spotlight was on the most hawkish of Fed members, St. Louis Fed president James Bullard, who pounded his fists in vain for a larger 50 basis point rate hike. He was the only member of the committee not voting for a quarter point increase. At the post-meeting press conference, the focus was on Fed Chairman Jay Powell. His tone was decidedly hawkish, but he remained vague on the question of moving in larger half point increments. *This quickly changed.*

Less than a week after the FOMC meeting, Powell told an audience at the National Association for Business Economics (NABE) annual conference that although he believes quarter point increases at the six remaining FOMC meetings should achieve desired price stability, "the committee could raise the overnight funds target *by more than 25 basis points* at a meeting (or meetings) if necessary."

The price of WTI crude had jumped from a close of \$93.59 after the FOMC meeting to \$110 before Powell spoke on Monday. This may have prompted his hawkish turn, and seems to be a game-changer for a growing majority of Fed officials finding podiums this week.

WTI Crude Oil Futures



Source: New York Mercantile Exchange / Bloomberg

Minneapolis Federal Reserve President Neel Kashkari, normally one of the more dovish Fed officials, said he'd penciled in seven hikes for this year. Kashkari pointed out the risks of overdoing it on rate hikes (especially when lifting off from zero), but *he may be the only FOMC member still trying to strike a balance.*

Chicago Fed President Charles Evans agreed that seven hikes are now appropriate for 2022, but admitted he was open to a larger 50 bp increase to rein-in inflation expectations.

Cleveland Fed President Loretta Mester is in favor of "front-loading" hikes early in

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Cleveland Fed President Loretta Mester is in favor of "front-loading" hikes early in the year. This idea seems to be gaining traction in recent days.

the year. *This idea seems to be gaining traction in recent days.* Mester would like to see the overnight target at 2.50% by year end.

San Francisco Fed President Mary Daly (also in the dovish camp) acknowledged the committee may need to push the funds rate above 2.50% to meet its goal, telling *Bloomberg News* "if we need to do 50 basis points, we'll do it."

And, James Bullard doubled-down on his call for 3.00% funds by yearend. *Suddenly, Bullard isn't quite as much of a committee outlier.*

The two-year Treasury note began the year yielding 0.73% and is currently at 2.14%, while the three-year note has climbed from +0.95% to 2.34%. According to Bloomberg Analytics, this represents the worst quarterly performance since 1973. It's actually been a steady climb in yields over the last six months, fueled by an ever-evolving series of news, data and Fed chatter. *At any given point, the bond market fully reflects the prevailing rate outlook, but that outlook has been shaped and reshaped repeatedly as the inflation outlook sours.*

The war in Ukraine promises to extend already-strained supply bottlenecks and push inflationary pressure higher. The CPI headline could easily top 8.0% in March for the first time since 1981, but the possibility of *double-digit inflation* in the coming months has suddenly become less far-fetched. Consumers are already feeling significantly more pressure at gas pumps and grocery stores. In the words of Mary Daly "...inflation, inflation, inflation is top of everyone's mind."

The economy is weakening while prices soar, which puts the Fed in a tough spot. If they hike too aggressively, they risk recession, but ignoring skyrocketing prices at this point jeopardizes their credibility (...and it's essential that central banks be credible).

For now, it's *talk tough and hope for the best.*

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The CPI headline could easily top 8.0% in March for the first time since 1981, but the possibility of double-digit inflation in the coming months has suddenly become less far-fetched.

Market Indications as of 1:19 P.M. Central Time

DOW	Up 255 to 34,614 (HIGH: 36,800)
NASDAQ	Up 163 to 14,086 (HIGH: 16,057)
S&P 500	Up 46 to 4,502 (HIGH: 4,797)
1-Yr T-bill	current yield 1.54%; opening yield 1.47%
2-Yr T-note	current yield 2.12%; opening yield 2.11%
3-Yr T-note	current yield 2.34%; opening yield 2.32%
5-Yr T-note	current yield 2.37%; opening yield 2.33%
10-Yr T-note	current yield 2.34%; opening yield 2.30%
30-Yr T-bond	current yield 2.52%; opening yield 2.49%

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April 8, 2022

TO: Mayor and City Council

From: City Clerk Rappe

SUBJECT: MCFOA Annual Conference

I would like to thank you for allowing me to attend the MCFOA Annual Conference in March. This was my last term on the Board of Directors and now as Past President I have been honored to serve this great organization.

This conference had a lot of substance to it. I attended a 3hr elections session with Dave Maeda, (Steve Simon's right hand person). There could be changes coming with redistricting and with a special primary election that Congressional District One has to have in May and then trying to differentiate between old and new districts in August.

There were many other great sessions on racial diversity and equity and working with difficult, angry or upset people.

The networking during these conferences is beyond measure to be able to bounce ideas off of other City Clerks and to see how other towns handle situations.

Again I appreciate your support and dedication to furthering education.