KASSON CITY COUNCIL REGULAR MEETING AGENDA
Wednesday, October 25, 2023
6:00 PM

PLEDGE OF ALLEGIANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.

a. Minutes from October 11, 2023

b. Claims processed after the October 11, 2023 regular meeting, as audited for payment

c. Resolution Accepting Donation to Park and Rec Department

d. Committee/Commission/Board Minutes:
- i. Safety Committee Minutes
- ii. August PZ Minutes
- iii. September PZ Minutes

e. Resolution Accepting Donation to Community Policing

f. Conferences:
- i. Cassie Sullivan – MMUA Tech and Operations Conf. 12/5-7/23 St. Cloud $560

B. VISITORS TO THE COUNCIL

C. MAYOR'S REPORT

D. PUBLIC FORUM

· May not be used to continue discussion on an agenda item that already had been held as a public hearing.
· This section is limited to 15 minutes and each speaker is limited to 4 minutes.
· Speakers not heard will be first to present at the next Council meeting.
· Speakers will only be recognized once.
· Matters under negotiation, litigation or related to personnel will not be discussed.
· Questions posed by a speaker will generally be responded to in writing.
· Speakers will be required to state their name and their address for the record.

E. PUBLIC HEARING

F. COMMITTEE REPORT

G. OLD BUSINESS

1. Pet Amnesty
2. Vail Final Plat
3. Vail Final PUD
4. Parking Study Presentation
    i. Discussion on Main Street Bumpouts

H. NEW BUSINESS

I. ADMINISTRATOR'S REPORT

1. County Rates
2. HealthCare update
3. ESST Update

J. ENGINEER'S REPORT

1. Update

K. PERSONNEL

L. ATTORNEY

M. CORRESPONDENCE

1. Kasson SCDP
2. Fire Station Weekly Update
3. Draft Sewer Forgiveness Form
4. Signed MOU with MNPEA
5. READI newsletter
6. SCDP

N. ADJOURN

KASSON CITY COUNCIL REGULAR MEETING MINUTES
Wednesday, October 11, 2023
6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the11th day of October, 2023 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Christensen, Eggler, Ferris, Johnson and McKern

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Timothy Ibisch, City Clerk Linda Rappe, City Attorney Melanie Leth and City Engineer Brandon Theobald, Dave Dubbels, Johan Marsland, Bob Brown, Janice Borgstrom-Durst, Ken Durst, Delores Darling, Dennis Kieffer, Sally Skjeie, Dick Skjeie, Mike Skjeie, Jamie Judisch, Aaron and Sonja Thompson and Don Marti

PLEDGE OF ALLEGIANCE
COUNCIL
Approve agenda - Make additions, deletions or corrections at this time.
Replaced F.1.a with F.1.a.i, F.1.a.ii and F.1.a.iii
Remove F.1.d
Move G.3 to H.2
Motion to Approve the Amended Agenda made by Councilperson Christensen, second by Councilperson Johnson with All Voting Aye.

CONSENT AGENDA

Minutes from September 27, 2023

Claims processed after the September 27, 2023 regular meeting, as audited for payment in the amount of $391,109.79

Evaluations:

Jessica Gunderson	Admin Asst	Grade 6 Step 5 $25.50	eff 10/10/23
Steve Burke	Parks/Streets	At Top of Scale grade 7 Step 7 $29.08	

Committee/Commission/Board Minutes:
- FD Oct Minutes
- August Library Board Minutes

Pay Estimate

ICS		New Fire Hall		$522,094.54
Schumacher Excavating		Vail Property	#5	$26,102.62
Heselton Const.		16th St Roundabout	#6	$24,618.68
Rochester Sand and Gravel	2023 Str Imp		#2	$75,109.62
Rochester Sand and Gravel		SRTS	#5	$30,395.15

Conditional Use Permit for Fence – Caleb Reder

Resolution #10.1-23

Resolution Approving a Conditional Use Permit to Allow a Fence Closer Than Three Feet to the Property Lines at 2002 8th Ave NE

(on file)

Conditional Use Permit for Fence – Thomas Dolan

Resolution #10.2-23

Resolution Approving a Conditional Use Permit to Allow a Fence Closer Than Three Feet to the Property Lines at 807 10th St NW

(on file)

Motion to Approve the Consent Agenda made by Councilperson Eggler, second by Councilperson Christensen with All Voting Aye.

VISITORS TO THE COUNCIL
MAYOR'S REPORT
PUBLIC FORUM
PUBLIC HEARING

Vacation of Public Right of Way and Creation of Drainage easement – Mayor McKern stated that we have discussed this at previous meetings.

Public hearing open

Public Hearing closed

Motion to Approve the Resolution Vacating the Public Right of Way and Creating a Utility and Drainage Easement. Roll call vote with All Voting Aye.

Resolution #10.3-23

Resolution Vacating Public Right of Way Easement

(on file)

Nuisance abatement – Community Development Asst Ian Albers stated that the City has sent multiple letters to the property owner. There have been multiple complaints from multiple property owners. Staff explored options to provide assistance. Dodge County Public Health was consulted and recommended to report this to the State Department of Human Services. They stated that it was local agency responsibility and they would take no action.

Public Hearing opened

Mike Skjeie – 17 7th St NW – neighbor to 15 7th St NW. They put out rat stations, they have more pictures. Mayor McKern stated that we tried to get state help but they wouldn't help.

Jean Jacques – 15 7th St NW- Stated that she has cleaned everything up. She believes the City needs a warrant from the County. She has trash cans for the food. She can't afford much. Mayor McKern stated that the city cleaned it up a couple of years ago and it has returned to the same state. City Attorney Leth responded that the state statute grants the City the ability to do inspections for public health issues.

Mayor McKern stated that if everything is picked up when they get there, then there won't be anything to abate.

Ms. Jacques stated that she has never received all of the paperwork and everything is in a storage shed and not under tarps. Attorney Leth stated that this is a public health issue due to the infestation.

Mayor McKern stated we will follow the letter of the ordinance with the notification requirements.

Public Hearing Closed

Motion to Abate this Property and follow the Notification Rules made by Mayor McKern, second by Councilperson Christensen, Ayes: Councilperson Ferris, Councilperson Eggler, Mayor McKern and Councilperson Christensen. Nay: Councilperson Johnson

COMMITTEE REPORT

Planning Commission – October 9, 2023

Subdivision Variance – Ken Durst and Janice Borgstrom-Durst – replaced with Borgstrom memo, Borgstrom Letter and Access Agreement – Administrator Ibisch stated that the Planning Commission received an application for a subdivision variance and minor subdivision. The applicants came back with an access agreement for the owners of lot 17 to access the west side of the property. They have withdrawn their request for a variance and minor subdivision. Administrator Ibisch stated that the access easement will be recorded on both lots.

Preliminary Plat – East Creek Commercial Park Second – the applicant, Don Marti is proposing to make one lot and a couple of outlots. Albers explained the watermain easement and the south road right of way of 3rd St SE will be dedicated to the City. Albers stated that a couple of conditions of approval are fees that need to be paid and a comment from the city engineer and that has been communication to the developers engineer and the site plan review will follow. **Motion to Approve made by Councilperson Eggler, second by Councilperson Johnson with All Voting Aye.**

Resolution #10.4-23

Resolution Approving the Preliminary Plat for the Property Known as East Creek Commercial Park Second

(on file)

Ordinance – Managed Natural Landscape – Mr. Albers stated that the public hearing was held at the Planning Commission meeting on October 9. The language of the new state statute has been added along with a definition of noxious weeds that comes from the MN Dept of Agriculture. **Motion to Approve the Ordinance made by Councilperson Ferris, second by Councilperson Christensen with All Voting Aye.**

Ordinance #10.1-23

An Ordinance Amending Sections 51.02(A) and 150.02 of the City Code

(on file)

Minor Subdivision – Ken Durst and Janice Borgstrom-Durst – Withdrawn

Recommendation on 18th St NW ROW – Administrator Ibisch stated that the Planning Commission discussed this and their recommendation to council is to vacate this right of way. If we do not have a need for it for development then it should not be held. The Planning Commission does not feel this would be useful for development since there is a backage road planned. **Motion to Set a Public Hearing on November 8, 2023 for Vacation made by Councilperson Eggler, second by Councilperson Christensen with All Voting Aye.**

Resolution #10.5-23

Resolution Setting a Public Hearing on Vacation of a Portion of Public Right of Way

(on file)

OLD BUSINESS

Council Action Sheet regarding licensing the number of dogs – Administrator Ibisch stated that staff is recommending a pet amnesty period to license their animals regardless of number of dogs from October 16 to Dec 1 with no penalties. Councilperson Christensen stated that the limit was 3 because we don't have anywhere to take animals that are picked up. Councilperson Johnson believes this isn't a long term solution and what if someone moves into town and doesn't realize this ordinance is in place. Ibisch stated there could be something added to the utility welcome bag. Staff will work on the language. The police department will have documentation on all registrations so we can see how many animals that people are registering. Councilperson Christensen stated that we could do this pet amnesty but we should put something in every utility welcome bag stating that people have 60 days

to register their pets no matter how many they have and then after that the number goes back down to three as animals pass on.

Dodge Center Ambulance
Administrator Ibisch stated this information is from a recently attended meeting with Dodge Center Ambulance. There have been statewide issues with local ambulance company's cash flow. They are looking at a taxing district or joint powers agreement and that needs a formal structure. There is not a recourse for ambulances to recoup the costs that are not covered by insurance. Councilperson Johnson had questions about how ambulances can charge and recoup costs.

Revision to East Creek 2 Dev Agreement section 7.l – Community Development Assistant Albers stated that the Council approved a draft version but section 7.L had a revision of regarding fencing and prairie grass. **Motion to Approve the Revised Version made by Councilperson Johnson, second by Councilperson Ferris with All Voting Aye.**

NEW BUSINESS -
Final Plat – East Creek Commercial Park Second – Community Development Assistant Albers stated that this comes with the same conditions as the preliminary plat. **Motion to Approve made by Councilperson Eggler, second by Councilperson Ferris with All Voting Aye.**

Resolution #10.6-23
Resolution Approving a Final Plat for East Creek Second Commercial Park
(on file)

504 Development Subdivision Final PUD – Community Development Assistant Albers stated we have received an application for a Final PUD. Staff has reviewed the Final PUD plans for consistency with City subdivision and zoning standards as well as conformance with notes from the site plan review, the approved plat, and preliminary PUD exhibits. The Final PUD is found to be largely consistent and may be considered ready for Council approval. However, there are a couple of outstanding items, including updated grading and drainage plans, that are required to complete the review. Staff recommends that the Final PUD be approved with the condition that these updated plans are reviewed by staff to determine feasibility regarding stormwater measures.
Councilperson Eggler stated that this has conflicting numbers for the apt building units of 33 and 36. Eggler also stated that this information just came into the packet today and there hasn't been time to review this. Eggler stated that there are people living in the townhomes and there shouldn't be without a final co and a final pud. Aaron Thompson stated that the front of the house will be the retention pond and the apt bldg. will have 39 units. Mr. Thompson stated that it is because the drive is private but it will be paved before winter. Councilperson Eggler asked about the retention pond being in the front, City Engineer Theobald stated that ponds have to be built to a certain standard. Mr. Thompson stated that the apt building got larger. Councilperson Christensen asked if xcel was ok with a pond being in their easement. Mr. Thompson stated they are. **Motion to Approve the Final PUD with Conditions made by Councilperson Christensen, second by Councilperson Eggler with All Voting Aye.**

Resolution #10.7-23
Resolution Approving a Final PUD at the Thompson Addition
(on file)

ADMINISTRATOR'S REPORT – Administrator Ibisch went through his report and presented several financial reports

ENGINEER'S REPORT

2024 Street and Utility Improvements – City Engineer Theobald presented a map of the 2024 street and utility improvements. The Council debated which projects they are most interested in and what the priority should be. The Council would like to do the streets before doing parking lots. The Council is not interested in stop signs at each intersection on Main St. but do want to keep the one at 2nd Ave and Main St. but are interested in bumpouts at that intersection and see how they go at that intersection before adding them to every intersection. The Council direction is to proceed with designing all of it but with the idea that the parking lot at the legion could get pulled. Councilperson Johnson would like and either/or, stop sign or bumpout. Councilperson Christensen likes both.

Project Updates – City Engineer Theobald gave the Council an update on current projects.

PERSONNEL

Resignation of Police Officer Jessica Peterson – **Motion to accept the Resignation and wished Ms. Peterson luck on her future endeavors made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye.**

ATTORNEY

Closed Session - Possible Land Transaction -
Closed Session – Union Negotiations

Closed at 7:31PM
Opened at 8:21PM

Outcome: First closed for possible land transaction and direction was given to staff to continue negotiations. The second closed session was for union negotiations and staff was given the Council's response to relay to the union.

CORRESPONDENCE

Correspondence was reviewed.

ADJOURN 8:22 PM

Motion to Adjourn made by Councilperson Eggler, second by Christensen with All Voting Aye.

ATTEST:

_____ _____

Linda Rappe, City Clerk Chris McKern, Mayor

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1 - #3

GRAND TOTAL SUBMITTED FOR PAYMENT $ 2,245,203.47

DATE APPROVED: 10-25-23

_____

_____ _____

_____ _____

#1 $714,436.39

#2 $1,100,578.72 (includes funds transfer $1,000,000.00)

#3 431,579.87

$2,246,594.98

-1287.20 (Fund 101 - Void)

- 104.31 (Fund 604 - Void)

$2,245,203.47

For Pay Date = 10/13/23
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
43035		4238 CINTAS CORP	43.39								
	8406442623	09/22/23 RESTOCK 1ST AID KITS	8.67			101	920	4920	433		1010
	8406442623	09/22/23 RESTOCK 1ST AID KITS	8.68			601	943	4943	433		1010
	8406442623	09/22/23 RESTOCK 1ST AID KITS	8.68			602	948	4948	433		1010
	8406442623	09/22/23 RESTOCK 1ST AID KITS	8.68			604	957	4957	433		1010
	8406442623	09/22/23 RESTOCK 1ST AID KITS	8.68			605	963	4963	433		1010
		Total for Vendor:	43.39								
43036		5098 ELAN FINANCIAL SERVICES	1,198.15								
	09/13/23	BOLSTER ROOM-LINE TRACE TRNG	97.87*			601	944	4944	333		1010
	09/22/23	ULVE ROOM-WW CERTIF REFRESHER	368.28			602	947	4947	333		1010
	09/26/23	ARENA-YOUTUBE TV SUBSCRIPTION	59.04			606	516	4516	430		1010
	09/28/23	ALBERS ROOM-EDA CONF	492.96*			290	650	4650	333		1010
	09/18/23	PDFFILLER SUBSCRIPTION	90.00			101	140	4140	210		1010
	09/18/23	PDFFILLER SUBSCRIPTION	90.00			604	959	4959	210		1010
43037		5098 ELAN FINANCIAL SERVICES	405.88								
	09/17/23	ROOM-MSFDA CONF	192.20			101	220	4220	333		1010
	09/17/23	ROOM-MSFDA CONF	213.68			101	220	4220	333		1010
43048		5098 ELAN FINANCIAL SERVICES	92.57								
	08/30/23	DVD	29.96			211	550	4550	219		1010
	09/15/23	BOOK	62.61*			211	550	4550	218		1010
		Total for Vendor:	1,696.60								
43038		5813 ENTERPRISE FM TRUST	12,516.78								
	FBN4855763	10/04/23 MAINT CARDS-P D	45.00			101	210	4210	430		1010
	FBN4855763	10/04/23 MAINT CARDS-F D	15.00*			101	220	4220	430		1010
	FBN4855763	10/04/23 MAINT CARDS-STREETS	10.00			101	310	4310	430		1010
	FBN4855763	10/04/23 MAINT CARDS-PARKS	15.00			101	522	4522	430		1010
	FBN4855763	10/04/23 MAINT CARDS-WATER	10.00*			601	944	4944	430		1010
	FBN4855763	10/04/23 MAINT CARDS-WW	10.00*			602	949	4949	430		1010
	FBN4855763	10/04/23 MAINT CARDS-ELECTRIC	15.00			604	959	4959	430		1010
	FBN4855763	10/04/23 LEASES-P D	3,672.27			101	680	4210	601		1010
	FBN4855763	10/04/23 LEASES-P D	625.16			101	680	4210	611		1010
	FBN4855763	10/04/23 LEASES-STREETS	260.48			101	680	4310	601		1010

For Pay Date = 10/13/23
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	FBN4855763	10/04/23 LEASES-STREETS	59.56			101	680	4310	611		1010
	FBN4855763	10/04/23 LEASES-PARKS	405.80			101	680	4522	601		1010
	FBN4855763	10/04/23 LEASES-PARKS	82.32			101	680	4522	611		1010
	FBN4855763	10/04/23 LEASES-WATER	147.92			601		2231			1010
	FBN4855763	10/04/23 LEASES-WATER	33.50			601	710	4710	611		1010
	FBN4855763	10/04/23 LEASES-WW	147.91			602		2231			1010
	FBN4855763	10/04/23 LEASES-WW	33.51			602	710	4710	611		1010
	FBN4855763	10/04/23 LEASES-WATER	202.92			601		2231			1010
	FBN4855763	10/04/23 LEASES-WATER	41.16			601	710	4710	611		1010
	FBN4855763	10/04/23 LEASES-WW	202.91			602		2231			1010
	FBN4855763	10/04/23 LEASES-WW	41.16			602	710	4710	611		1010
	FBN4855763	10/04/23 LEASES-ELECTRIC	405.80			604		2231			1010
	FBN4855763	10/04/23 LEASES-ELECTRIC	82.32			604	710	4710	611		1010
	FBN4855763	10/04/23 LEASES-ELECTRIC	384.66			604		2231			1010
	FBN4855763	10/04/23 LEASES-ELECTRIC	126.02			604	710	4710	611		1010
	FBN4855763	10/04/23 LEASES-WATER	179.30			601		2231			1010
	FBN4855763	10/04/23 LEASES-WATER	55.42			601	710	4710	611		1010
	FBN4855763	10/04/23 LEASES-WW	179.30			602		2231			1010
	FBN4855763	10/04/23 LEASES-WW	55.42			602	710	4710	611		1010
	FBN4855763	10/04/23 LEASES-STREETS	348.87			101	680	4310	601		1010
	FBN4855763	10/04/23 LEASES-STREETS	98.15			101	680	4310	611		1010
	FBN4855763	10/04/23 LEASES-FIRE	614.52			101	680	4220	601		1010
	FBN4855763	10/04/23 LEASES-FIRE	183.75			101	680	4220	611		1010
	FBN4855763	10/04/23 LEASES-FIRE	556.98			101	680	4220	601		1010
	FBN4855763	10/04/23 LEASES-FIRE	190.84			101	680	4220	611		1010
	FBN4855763	10/04/23 LEASES-PARKS	348.41			101	680	4522	601		1010
	FBN4855763	10/04/23 LEASES-PARKS	126.72			101	680	4522	611		1010
	FBN4855763	10/04/23 LEASES-WATER	184.17			601		2231			1010
	FBN4855763	10/04/23 LEASES-WATER	65.43			601	710	4710	611		1010
	FBN4855763	10/04/23 LEASES-WW	184.18			602		2231			1010
	FBN4855763	10/04/23 LEASES-WW	65.42			602	710	4710	611		1010
	FBN4855763	10/04/23 REPAIRS '19 DURANGO	284.21*			101	210	4210	400		1010
	FBN4855763	10/04/23 REPAIRS '19 DURANGO	1,720.31*			101	210	4210	400		1010
		Total for Vendor:	12,516.78								

For Pay Date = 10/13/23
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
43039		28 GRAYBAR ELECTRIC	950.66								
		9334062976 09/25/23 ARENA LIGHTS	950.66			606	516	4516	220		1010
		Total for Vendor:	950.66								
43030		4214 HESELTON CONSTRUCTION LLC	24,618.68								
		10/05/23 REQ #6-16th ST ROUNDABOUT	24,618.68*			426	311	4311	430		1010
		Total for Vendor:	24,618.68								
43031		6282 ICS CONSULTING LLC - 138006	522,094.54								
		10345 09/30/23 PROF SERVICES-FIRE STATION	522,094.54*			430	630	4630	430		1010
		Total for Vendor:	522,094.54								
43040		299 MISSISSIPPI WELDERS SUPPLY CO	165.00								
		164458 09/01/23 ARGON CYL LEASE TO 10/18/33	23.57			101	310	4310	210		1010
		164458 09/01/23 ARGON CYL LEASE TO 10/18/33	23.57*			101	312	4312	210		1010
		164458 09/01/23 ARGON CYL LEASE TO 10/18/33	23.57*			101	517	4517	210		1010
		164458 09/01/23 ARGON CYL LEASE TO 10/18/33	23.57			601	943	4943	210		1010
		164458 09/01/23 ARGON CYL LEASE TO 10/18/33	23.57			602	948	4948	210		1010
		164458 09/01/23 ARGON CYL LEASE TO 10/18/33	23.58			604	957	4957	210		1010
		164458 09/01/23 ARGON CYL LEASE TO 10/18/33	23.57			605	963	4963	210		1010
		164458 09/01/23 SALES TAX	1.62			604	957	4957	210		1010
		164458 09/01/23 SALES TAX	-1.62			604		2025			1010
		164458 09/01/23 D C TRANSIT TAX	0.12			604	957	4957	210		1010
		164458 09/01/23 D C TRANSIT TAX	-0.12			604		2026			1010
		Total for Vendor:	165.00								
43051		2173 MN STATE FIRE CHIEFS ASSN	1,610.00								
		6047 08/17/23 FITCH-ANN'L CONF	325.00			101	220	4220	333		1010
		6047 08/17/23 ALEXANDER-ANN'L CONF	400.00			101	220	4220	333		1010
		6047 08/17/23 MILLER-ANN'L CONF	400.00			101	220	4220	333		1010
		6047 08/17/23 ADD'L BANQUET TICKETS	120.00			101		1151			1010
		SELJAN-ANN'L CONF	325.00			101	220	4220	333		1010
		ADD'L BANQUET TICKET	40.00			101		1151			1010
		Total for Vendor:	1,610.00								

For Pay Date = 10/13/23
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
43049		4919 PEOPLE'S ENERGY COOPERATIVE	65.22								
	2289800	10/05/23 ELEC SERV-CEMETERY 9/1-10/1	32.21			101	518	4518	380		1010
	2289800	10/05/23 ELEC SERV-STR LT-LETH SUBD 9/	39.42			101	316	4316	380		1010
	2289800	10/05/23 CAPITAL CREDIT REFUND	-3.20			101	518	4518	380		1010
	2289800	10/05/23 CAPITAL CREDIT REFUND	-3.21			101	316	4316	380		1010
		Total for Vendor:	65.22								
43041		396 PROLINE DIST. INC.	237.75								
	INV56154	09/26/23 HEAT SHRINK/CLAMPS/ELEC TAPE	33.96			101	310	4310	220		1010
	INV56154	09/26/23 HEAT SHRINK/CLAMPS/ELEC TAPE	33.96			101	312	4312	220		1010
	INV56154	09/26/23 HEAT SHRINK/CLAMPS/ELEC TAPE	33.96			101	517	4517	220		1010
	INV56154	09/26/23 HEAT SHRINK/CLAMPS/ELEC TAPE	33.96			601	943	4943	220		1010
	INV56154	09/26/23 HEAT SHRINK/CLAMPS/ELEC TAPE	33.97			602	948	4948	220		1010
	INV56154	09/26/23 HEAT SHRINK/CLAMPS/ELEC TAPE	33.97*			604	957	4957	220		1010
	INV56154	09/26/23 HEAT SHRINK/CLAMPS/ELEC TAPE	33.97			605	963	4963	220		1010
	INV56154	09/26/23 SALES TAX	2.34*			604	957	4957	220		1010
	INV56154	09/26/23 SALES TAX	-2.34			604		2025			1010
	INV56154	09/26/23 D C TRANSIT TAX	0.17*			604	957	4957	220		1010
	INV56154	09/26/23 D C TRANSIT TAX	-0.17			604		2026			1010
		Total for Vendor:	237.75								
43032		95 ROCHESTER SAND & GRAVEL	75,109.62								
		10/05/23 REQ #2-2023 STREET IMPROV PROJ	75,109.62*			101	311	4311	430		1010
43033		95 ROCHESTER SAND & GRAVEL	30,395.15								
		10/06/23 REQ #5-SAFE ROUTES TO SCHOOL	30,395.15*			425	196	4196	430		1010
		Total for Vendor:	105,504.77								
43034		6525 SCHUMACHER EXCAVATING INC	26,102.62								
		10/04/23 REQ #5-VAIL PROP DEVELOPMENT	26,102.62*			246	650	4650	430		1010
		Total for Vendor:	26,102.62								
43043		6167 UNITED SYSTEMS & SOFTWARE INC	13,565.02								
	101264	09/27/23 48 METERS	2,317.96			601	943	4943	260		1010
	101264	09/27/23 48 METERS	2,317.96			602	948	4948	260		1010
	101522	09/28/23 90 METERS	4,464.55			601	943	4943	260		1010

For Pay Date = 10/13/23
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
		101522 09/28/23 90 METERS	4,464.55			602	948	4948	260		1010
		Total for Vendor:	13,565.02								
43044		939 USA BLUEBOOK	361.69								
		INV0013258 09/13/23 PHOSPH TNT+ LOW RANGE REAC	361.69			602	947	4947	210		1010
		Total for Vendor:	361.69								
43045		71 UTILITY CONSULTANTS INC	3,398.70								
		117555 09/26/23 TOTAL COLIFORM	129.36			601	943	4943	440		1010
		117555 09/26/23 CBOD/TSS/FEC COLIF/TOT PHOSPH	2,984.62			602	947	4947	440		1010
		117555 09/26/23 MANTORVILLE TESTING	284.72			602	947	4947	440		1010
		Total for Vendor:	3,398.70								
43046		3382 VERIZON WIRELESS	1,504.97								
		9944867856 09/20/23 CELL PHONES-P D	869.72			101	210	4210	321		1010
		9944867856 09/20/23 CELL PHONES-STREETS	59.79			101	310	4310	321		1010
		9944867856 09/20/23 CELL PHONES-PARKS	59.80			101	510	4510	321		1010
		9944867856 09/20/23 CELL PHONES-WATER	79.09			601	944	4944	321		1010
		9944867856 09/20/23 CELL PHONES-WW	39.54			602	949	4949	321		1010
		9944867856 09/20/23 CELL PHONES-WW PLANT	39.54			602	947	4947	321		1010
		9944867856 09/20/23 CELL PHONE-P.W. DIRECTOR	41.20			604	959	4959	321		1010
		9944867856 09/20/23 CELL PHONES-ELECTRIC	279.30			604	959	4959	321		1010
		9944867856 09/20/23 CELL PHONE-ARENA	36.99			606	516	4516	321		1010
		Total for Vendor:	1,504.97								
		# of Claims 19	Total:	714,436.39	# of Vendors 16						

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	$88,114.64
211 Library Fund	
1010 CASH-OPERATING	$92.57
246 Vail Property	
1010 CASH-OPERATING	$26,102.62
290 Economic Development	
1010 CASH-OPERATING	$492.96
425 SRTS	
1010 CASH-OPERATING	$30,395.15
426 16th St NW	
1010 CASH-OPERATING	$24,618.68
430 Public Safety Building	
1010 CASH-OPERATING	$522,094.54
601 Water Fund	
1010 CASH-OPERATING	$8,074.86
602 Sewer Fund	
1010 CASH-OPERATING	$11,846.93
604 Electric Fund	
1010 CASH-OPERATING	$1,490.53
605 Storm Water	
1010 CASH-OPERATING	$66.22
606 ICE ARENA	
1010 CASH-OPERATING	$1,046.69
Total:	$714,436.39

CITY OF KASSON
401 5TH STREET SE
KASSON. MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member

_____ Council Member

#2

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
43115	E	34 CITY OF KASSON	37,480.90								
	09/26/23	CITY UTILITIES-C H	564.86			101	194	4194	380		1010
	09/26/23	CITY UTILITIES-P D	495.65			101	210	4210	380		1010
	09/26/23	CITY UTILITIES-STR LTS (LED)	428.10			101	316	4316	380		1010
	09/26/23	CITY UTILITIES-STREET LTS	32.23			101	310	4310	380		1010
	09/26/23	CITY UTILITIES-MAIN STR LTS	524.66			101	316	4316	380		1010
	09/26/23	CITY UTILITIES-MANT AV STR LTS	135.27			101	316	4316	380		1010
	09/26/23	CITY UTILITIES-STREET LTS	2,825.33			101	316	4316	380		1010
	09/26/23	CITY UTILITIES-K.A.C.-HIGH FLO	120.96*			101	514	4514	380		1010
	09/26/23	CITY UTILITIES-K.A.C.-LOW FLOW	236.01*			101	514	4514	380		1010
	09/26/23	CITY UTILITIES-K.A.C.-BI-DIREC	2,042.80*			101	514	4514	380		1010
	09/26/23	CITY UTILITIES-N2 BALL PARK LT	754.20			101	517	4517	380		1010
	09/26/23	CITY UTILITIES-NO. PARK #3	865.51			101	517	4517	380		1010
	09/26/23	CITY UTILITIES-NO. PARK MAINT	283.34			101	522	4522	380		1010
	10/24/23	CITY UTILITIES-E SHELTER-VETS	67.49			101	522	4522	380		1010
	09/26/23	CITY UTILITIES-NO. PARK CONCES	61.73			101	517	4517	380		1010
	09/26/23	CITY UTILITIES-VETS PARK ATHL	29.50			101	517	4517	380		1010
	09/26/23	CITY UTILITIES-NE YOUTH BALL F	67.20			101	517	4517	380		1010
	09/26/23	CITY UTILITIES-W SHELTER-VETS	34.25			101	522	4522	380		1010
	09/26/23	CITY UTILITIES-NO. PARK #1	148.79			101	310	4310	380		1010
	09/26/23	CITY UTILITIES-WELL #4	2,406.72*			601	941	4941	380		1010
	09/26/23	CITY UTILITIES-WELL #2	1,824.45*			601	941	4941	380		1010
	09/26/23	CITY UTILITIES-WELL #5	2,551.52*			601	941	4941	380		1010
	09/26/23	CITY UTILITIES-8 AV SW WA TOWE	287.22*			601	941	4941	380		1010
	09/26/23	CITY UTILITIES-LITTLES LIFT ST	94.88			602	948	4948	380		1010
	09/26/23	CITY UTILITIES-LIQUOR STORE	891.90			609	979	4979	380		1010
	09/26/23	CITY UTILITIES-NO. PARK #4	35.69			101	522	4522	380		1010
	09/26/23	CITY UTILITIES-WWTP-WA/SE	2,808.21			602	947	4947	380		1010
	09/26/23	CITY UTILITIES-WWTP-ELECTRIC	7,406.97			602	947	4947	381		1010
	09/26/23	CITY UTILITIES-WWTP-BASEMENT	111.26			602	947	4947	380		1010
	09/26/23	CITY UTILITIES-WWTP-GARAGE	20.61			602	947	4947	380		1010
	09/26/23	CITY UTILITIES-NO. PARK #2	34.97			101	522	4522	380		1010
	09/26/23	CITY UTILITIES-OLD WATER TOWER	42.45			101	526	4526	430		1010
	09/26/23	CITY UTILITIES-D C AMBULANCE S	250.00			101	417	4417	380		1010
	09/26/23	CITY UTILITIES-P.W.B. 1/2	511.11			101	310	4310	380		1010
	09/26/23	CITY UTILITIES-P.W.B. 1/2	511.11			604	957	4957	380		1010

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	09/26/23	SALES TAX-ELECTRIC	31.57			604	957	4957	380		1010
	09/26/23	SALES TAX-ELECTRIC	-31.57			604		2025			1010
	09/26/23	D C TRANSIT TAX-ELECTRIC	2.30			604	957	4957	380		1010
	09/26/23	D C TRANSIT TAX-ELECTRIC	-2.30			604		2026			1010
	09/26/23	SALES TAX-WATER	0.68			604	957	4957	380		1010
	09/26/23	SALES TAX-WATER	-0.68			604		2025			1010
	09/26/23	D C TRANSIT TAX-WATER	0.05			604	957	4957	380		1010
	09/26/23	D C TRANSIT TAX-WATER	-0.05			604		2026			1010
	09/26/23	CITY UTILITIES-D C ICE ARENA	5,961.67			606	516	4516	380		1010
	09/26/23	CITY UTILITIES-ELECTRONIC SIGN	43.03			101	111	4111	430		1010
	09/26/23	CITY UTILITIES-PARK & RIDE LOT	75.40			101	316	4316	380		1010
	09/26/23	CITY UTILITIES-16 ST-E OF BRID	131.38			101	316	4316	380		1010
	09/26/23	CITY UTILITIES-16 ST-CENTER	172.68			101	316	4316	380		1010
	09/26/23	CITY UTILITIES-16 ST-W OF BRID	96.12			101	316	4316	380		1010
	09/26/23	CITY UTILITIES-LIBRARY	1,047.22			211	550	4550	380		1010
	09/26/23	CITY UTILITIES-LIONS PARK SHEL	45.33			101	522	4522	380		1010
	09/26/23	CITY UTILITIES-MEADOWLAND SHEL	33.96			101	522	4522	380		1010
	09/26/23	CITY UTILITIES-OUTLETS VET PAR	29.36			101	522	4522	380		1010
	09/26/23	CITY UTILITIES-NE WATER TOWER	175.77*			601	941	4941	380		1010
	09/26/23	CITY UTILITIES-ST LT 16 ST R-A	73.82			101	316	4316	380		1010
	09/26/23	CITY UTILITIES-F H CONSTR TRLR	88.21*			430	630	4630	430		1010
43119		34 CITY OF KASSON	1000,000.00								
	10/12/23	TRANSFER OF DEPOSITORY FUNDS	1000,000.00			609		1010			1010
		Total for Vendor:	1037,480.90								
43128		5098 ELAN FINANCIAL SERVICES	449.35								
	08/30/23	WALL CHARGER & CBL-MAC BOOK	100.54			101	210	4210	210		1010
	09/01/23	GOOGLE LLC G SUITE	33.00			101	210	4210	309		1010
	09/01/23	CLOTTING GAUZE	98.96			101	210	4210	210		1010
	09/05/23	POSTAGE-PKG MAILING	4.85			101	210	4210	210		1010
	09/07/23	AIR FILTERS	34.42			101	210	4210	220		1010
	09/09/23	T TISSUE	29.57			101	210	4210	210		1010
	09/11/23	SHOE POLISH	10.79			101	210	4210	210		1010
	09/14/23	POSTAGE-LARGE ENVELOPE	3.18			101	210	4210	210		1010
	09/21/23	POSTAGE-PKG MAILING	5.50			101	210	4210	210		1010
	09/21/23	P.O.S.T. LICENSE	91.94			101	210	4210	430		1010

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	10/01/23	GOOGLE WKSP BUS STARTER	36.60			101	210	4210	309		1010
		Total for Vendor:	449.35								
43122	E	108 MN DEPARTMENT OF REVENUE	31,769.00								
	10/09/23	SEPT UTILITIES SALES TAX	884.00			601		2025			1010
	10/09/23	SEPT UTILITIES SALES TAX	28,642.00			604		2025			1010
	10/09/23	SEPT UTILITIES SALES TAX ADJ	-2.00			604		2025			1010
	10/09/23	SEPT SALES TAX PAYABLE	5.00			101		2025			1010
	10/09/23	SEPT SALES TAX PAYABLE	62.00			601		2025			1010
	10/09/23	SEPT USE TAX PAYABLE	122.00			604		2025			1010
	10/09/23	SEPT USE TAX PAYABLE	107.00			609		2025			1010
	10/09/23	SEPT UTILITIES-D C TRANSIT TAX	63.00			601		2026			1010
	10/09/23	SEPT UTILITIES-D C TRANSIT TAX	1,864.00			604		2026			1010
	10/09/23	SEPT D C TRANSIT TAX PAYABLE	5.00			601		2026			1010
	10/09/23	SEPT D C TRANSIT USE TAX PAYAB	9.00			604		2026			1010
	10/09/23	SEPT D C TRANSIT USE TAX PAYAB	8.00			609		2026			1010
43123	E	108 MN DEPARTMENT OF REVENUE	4,355.00								
	10/09/23	3rd QTR '23 ARENA SALES TAX	4,060.00			606		2025			1010
	10/09/23	3rd QTR '23 ARENA D C TRNS TX	295.00			606		2026			1010
43124	E	108 MN DEPARTMENT OF REVENUE	7,794.00								
	10/09/23	3rd QTR '23 K.A.C. SALES TAX	7,266.00			101		2025			1010
	10/09/23	3rd QTR '23 K.A.C. D C TRNS TX	528.00			101		2026			1010
		Total for Vendor:	43,918.00								
43121	E	320 MN DEPT OF LABOR & INDUSTRY	994.22								
	10/13/23	3rd QTR '23 BLDG SURCHARGE REP	994.22			101		2080			1010
		Total for Vendor:	994.22								
43125	E	973 MN DEPT OF REVENUE	15,128.00								
	10/09/23	SEPT-LIQUOR STORE SALES TAX	14,358.00			609		2025			1010
	10/09/23	SEPT-LIQUOR STORE D C TRNS TAX	770.00			609		2026			1010
		Total for Vendor:	15,128.00								

* ... Over spent expenditure

Claim/ Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
43120 E	6601 TIME MUSIC AGENCY	2,500.00								
D024108102	10/02/23 DEP-'24 FESTIVAL ENTERTAIN	2,500.00			877		1550			1010
	Total for Vendor:	2,500.00								
43126 E	6531 WEX HEALTH INC	108.25								
1825631-IN	09/30/23 SEPT '23 PARTICIPANT FEES	108.25*			101	140	4140	440		1010
	Total for Vendor:	108.25								
	# of Claims 10	Total:	1100,578.72	# of Vendors	2					
	Total Electronic Claims		100,129.37							
	Total Non-Electronic Claims		1000449.35							

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
		*** Cancelled in 10/23 ****	*** Claim from another period (8/19) ****								
31988		5917 O'CONNOR, DEB & TIM	42.20								
		07/11/19 DEBRIS FROM FLOODING	42.20			101	417	4417	430		1010
		*** Cancelled in 10/23 ****	*** Claim from another period (12/21) ****								
38012		6379 CURRIE, PRECIOUS	17.34								
		0936-12 11/24/21 RL MTR DEP REFUND AFT APPL TO	17.34			604		2212			1010
		*** Cancelled in 10/23 ****	*** Claim from another period (12/21) ****								
38193		6393 BANNON, DAVID	32.11								
		1369-12 12/27/21 RL MTR DEP REFUND AFT APPL TO	32.11			604		2212			1010
		*** Cancelled in 10/23 ****	*** Claim from another period (2/22) ****								
38550		6413 MCGINLEY, ANGELA	54.86								
		0842-01 01/27/22 REFUND OVERPAYMENT ON ACCT	54.86			604		2212			1010
		*** Cancelled in 10/23 ****	*** Claim from another period (8/23) ****								
42679		2173 MN STATE FIRE CHIEFS ASSN	1,245.00								
		6047 08/17/23 FITCH-ANN'L CONF REGISTRATION	325.00			101	220	4220	333		1010
		6047 08/17/23 ALEXANDER-ANN'L CONF REGISTRAT	400.00			101	220	4220	333		1010
		6047 08/17/23 MILLER-ANN'L CONF REGISTRATION	400.00			101	220	4220	333		1010
		6047 08/17/23 3 ADDL BANQUET TICKETS	120.00			101		1151			1010

# of Claims 5 Total: 1,391.51

VOID 101 = $1287.20
VOID 604 = 104.31

Fund/Account		Amount		
101 General Fund				
1010 CASH-OPERATING		$19,356.80	+ 42.20 + 245.00	20,644.00
211 Library Fund				
1010 CASH-OPERATING		$1,047.22		
430 Public Safety Building				
1010 CASH-OPERATING		$88.21		
601 Water Fund				
1010 CASH-OPERATING		$8,259.68		
602 Sewer Fund				
1010 CASH-OPERATING		$10,441.93		
604 Electric Fund				
1010 CASH-OPERATING		$31,041.80	+ 104.31	31146.11
606 ICE ARENA				
1010 CASH-OPERATING		$10,316.67		
609 Liquor Fund				
1010 CASH-OPERATING		$1,016,134.90		
877 Festival in Park Fund				
1010 CASH-OPERATING		$2,500.00		
	Total:	$1,099,187.21	$1100578.72	

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED See Signature Page _____ Council Member

_____ Council Member

#3

For Pay Date = 10/26/23
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
43053		456u A & A ELECTRIC & UNDERGROUND	3,600.00								
	G-23-87.5	10/02/23 BORE 3 PH FOR KWIK TRIP	3,600.00			604	957	4957	444		1010
		Total for Vendor:	3,600.00								
43096		2529 A H HERMEL COMPANY	327.65								
	994940	10/12/23 POP FOR RESALE	270.31*			609	975	4975	254		1010
	994940	10/12/23 BAGS	48.39			609	975	4975	210		1010
	994940	10/12/23 SALES TAX	3.33			609	975	4975	210		1010
	994940	10/12/23 SALES TAX	-3.33			609		2025			1010
	994940	10/12/23 D C TRANSIT TAX	0.24			609	975	4975	210		1010
	994940	10/12/23 D C TRANSIT TAX	-0.24			609		2026			1010
	994940	10/12/23 FREIGHT	8.95			609	975	4975	335		1010
		Total for Vendor:	327.65								
43054		2373 ARROW BUILDING CENTER	72.06								
	2059729-01	10/02/23 CEDAR 1x8's/ FURRING STRIP	72.06			101	517	4517	220		1010
		Total for Vendor:	72.06								
43055		7 B & B TRANSFORMER INC	9,656.16								
	28504	10/10/23 TRANSFORMERS	9,656.16			604	957	4957	270		1010
	28504	10/10/23 D C TRANSIT TAX	45.18			604	957	4957	270		1010
	28504	10/10/23 D C TRANSIT TAX	-45.18			604		2026			1010
		Total for Vendor:	9,656.16								
43056		203 BAKER & TAYLOR INC	337.75								
	2037781039	09/08/23 BOOK	17.40*			211	550	4550	218		1010
	2037793401	09/16/23 BOOKS	51.06*			211	550	4550	218		1010
	2037801555	09/19/23 BOOKS	54.79*			211	550	4550	218		1010
	2037386973	03/13/23 BOOKS	13.08*			211	550	4550	218		1010
	2037386973	03/13/23 AUDIO BOOKS	30.14			211	550	4550	219		1010
	2037434041	04/03/23 AUDIO BOOKS	19.77			211	550	4550	219		1010
	2037521887	05/10/23 AUDIO BOOKS	17.06			211	550	4550	219		1010
	2037774150	09/06/23 BOOKS	134.45*			211	550	4550	218		1010
		Total for Vendor:	337.75								

For Pay Date = 10/26/23
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
43057		4525 BOLSTER, MIKE	187.33								
	10/13/23	MILES-MRWA LINE TRACE TRNG	187.33*			601	944	4944	333		1010
		Total for Vendor:	187.33								
43058		2023 BRADFORD, CHARLES	20.00								
	10/12/23	SECT. MWOA MTG REGISTRATION	20.00			602	947	4947	333		1010
		Total for Vendor:	20.00								
43097		5239 BREAKTHRU BEVERAGE MN WINE &	2,631.82								
	112423316 10/04/23	LIQUOR	1,013.00*			609	975	4975	251		1010
	112423316 10/04/23	WINE	116.00*			609	975	4975	251		1010
	112423316 10/04/23	NA BEVERAGE	60.22*			609	975	4975	254		1010
	112423316 10/04/23	FREIGHT	19.80			609	975	4975	335		1010
	112524907 10/11/23	LIQUOR	355.30*			609	975	4975	251		1010
	112524907 10/11/23	WINE	1,051.00*			609	975	4975	251		1010
	112524907 10/11/23	FREIGHT	16.50			609	975	4975	335		1010
		Total for Vendor:	2,631.82								
43059		131 BUREAU OF CRIMINAL APPREHENSION	600.00								
	761380 09/29/23	ANN'L CJDN ACCESS FEE	600.00			101	210	4210	334		1010
		Total for Vendor:	600.00								
43060		5065 CENGAGE LEARNING INC/Gale	648.00								
NOTE:	Paid by K-M Lions donation.										
	82750186 10/02/23	DONATED PAPERBACK COLLECTION	648.00			211	550	3623			1010
		Total for Vendor:	648.00								
43061		2410 CENTRAL MUNICIPAL POWER AGCY	278,383.24								
	7576 09/29/23	CMMPA DUES-SEPT	1,500.00			604	959	4959	334		1010
	7576 09/29/23	FEES FOR SERVICES	854.08			604	959	4959	430		1010
	7576 09/29/23	PURCH'D POWER	186,501.69			604	956	4956	381		1010
	7576 09/29/23	PURCH'D POWER-TRANSMISSION	58,429.17			604	956	4956	381		1010
	7576 09/29/23	CAPACITY PURCHASED-SEPT	29,414.00			604	956	4956	381		1010
	7576 09/29/23	CIP MONTHLY ASSMNT-SEPT	1,684.30			604	959	4959	429		1010
		Total for Vendor:	278,383.24								

For Pay Date = 10/26/23
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
43094		2587 CHOSEN VALLEY TESTING INC	2,676.00								
	49035	10/11/23 EXCAVATION EVAL/TESTING	2,676.00*			430	630	4630	430		1010
		Total for Vendor:	2,676.00								
43098		5667 CINTAS	92.85								
	4170420496	10/11/23 MATS-L.S.	92.85*			609	979	4979	410		1010
		Total for Vendor:	92.85								
43062		6283 CONSTRUCTION MANAGEMENT SERVICES	4,966.50								
	814-234233	10/04/23 KA BLDG-INSPECTION FEES	4,429.40			101	240	4240	444		1010
	814-234233	10/04/23 KA BLDG-MILEAGE	537.10			101	240	4240	331		1010
		Total for Vendor:	4,966.50								
43063		69 DODGE COUNTY ENVIRONMENTAL	106.00								
		09/30/23 WASTE DISPOSAL-BULBS	86.00*			609	957	4957	430		1010
		09/30/23 WASTE DISPOSAL-STREETS	20.00			101	310	4310	430		1010
		Total for Vendor:	106.00								
43064		2505 FARRELL EQUIPMENT & SUPPLY CO	426.44								
	84425	10/06/23 FLOOD LIGHT TOOL	124.96			101	220	4220	240		1010
	84427	10/06/23 ROVER LED FLOOD LIGHT	150.74			101	220	4220	240		1010
	85217	10/10/23 ROVER LED FLOOD LIGHT	150.74			101	220	4220	240		1010
		Total for Vendor:	426.44								
43065		2618 FIRE SAFETY USA INC	1,320.55								
	177854	09/27/23 ANN'L F.E. INSPECT-ARENA	53.95			606	516	4516	400		1010
	177855	09/27/23 ANN'L F.E. INSPECT-L.S.	53.95			609	979	4979	400		1010
	177855	09/27/23 SALES TAX	3.71			609	979	4979	400		1010
	177855	09/27/23 SALES TAX	-3.71			609		2025			1010
	177855	09/27/23 D C TRANSIT TAX	0.27			609	979	4979	400		1010
	177855	09/27/23 D C TRANSIT TAX	-0.27			609		2026			1010
	178228	09/27/23 ANN'L F.E. INSPECT-C H	153.00			101	194	4194	400		1010
	178229	09/27/23 ANN'L F.E. INSPECT-P D	143.00*			101	210	4210	400		1010
	178230	09/27/23 ANN'L F.E. INSPECT-F D	98.00*			101	220	4220	400		1010
	178231	09/27/23 ANN'L F.E. INSPECT-LIBRARY	47.95			211	550	4550	400		1010
	178232	09/27/23 ANN'L F.E. INSPECT-PARKS	55.00			101	522	4522	400		1010

For Pay Date = 10/26/23
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	178233	09/27/23 ANN'L F.E. INSPECT-WWTP	283.70			602	947	4947	400		1010
	178234	09/27/23 ANN'L F.E. INSPECT-P.W.B.	72.00			101	310	4310	400		1010
	178234	09/27/23 ANN'L F.E. INSPECT-P.W.B.	72.00			101	517	4517	400		1010
	178234	09/27/23 ANN'L F.E. INSPECT-P.W.B.	72.00			601	943	4943	400		1010
	178234	09/27/23 ANN'L F.E. INSPECT-P.W.B.	72.00			602	948	4948	400		1010
	178234	09/27/23 ANN'L F.E. INSPECT-P.W.B.	72.00			604	957	4957	400		1010
	178234	09/27/23 ANN'L F.E. INSPECT-P.W.B.	72.00			605	963	4963	400		1010
	178234	09/27/23 SALES TAX	4.95			604	957	4957	400		1010
	178234	09/27/23 SALES TAX	-4.95			604		2025			1010
	178234	09/27/23 D C TRANSIT TAX	0.36			604	957	4957	400		1010
	178234	09/27/23 D C TRANSIT TAX	-0.36			604		2026			1010
		Total for Vendor:	1,320.55								
43067		28 GRAYBAR ELECTRIC	637.20								
	9334203249	10/03/23 LED BULBS-MAIN ST LTS	637.20*			604	957	4957	220		1010
		Total for Vendor:	637.20								
43068		6722 GREENFIELD, DAVID	67.40								
		10/10/23 MILES/PRKG-MLA CONFERENCE	67.40*			211	550	4550	333		1010
		Total for Vendor:	67.40								
43099		5036 HOHENSTEINS INC	255.00								
	651952	10/05/23 BEER	255.00*			609	975	4975	252		1010
		Total for Vendor:	255.00								
43069		6301 HY-VEE ACCOUNTS RECEIVABLE	56.17								
	5880557852	07/24/23 KAC CONCESSIONS	11.45			101	514	4514	262		1010
	5881266926	08/12/23 KAC CONCESSION SUPPLIES	16.07			101	514	4514	210		1010
	5881511150	08/19/23 KAC CONCESSION SUPPLIES	28.65			101	514	4514	210		1010
		Total for Vendor:	56.17								
43070		6583 JENSEN, TONY	187.33								
		10/13/23 MILES-MRWA LINE TRACE TRNG	187.33*			601	944	4944	333		1010
		Total for Vendor:	187.33								

For Pay Date = 10/26/23
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
43137		476 JOEL THIELE TRUCKING LLC	2,812.81								
	13499	10/16/23 BALL FIELD LIME	2,812.81			101	517	4517	400		1010
		Total for Vendor:	2,812.81								
43100		25 JOHNSON BROTHERS LIQUOR CO	5,088.50								
	2397456	10/05/23 LIQUOR	1,223.16*			609	975	4975	251		1010
	2397456	10/05/23 FREIGHT	19.80			609	975	4975	335		1010
	2397457	10/05/23 WINE	1,540.27*			609	975	4975	251		1010
	2397457	10/05/23 FREIGHT	31.68			609	975	4975	335		1010
	2401835	10/12/23 LIQUOR	1,040.66*			609	975	4975	251		1010
	2401835	10/12/23 FREIGHT	15.84			609	975	4975	335		1010
	2401836	10/12/23 WINE	1,148.41*			609	975	4975	251		1010
	2401836	10/12/23 FREIGHT	29.70			609	975	4975	335		1010
	2401837	10/12/23 NA BEVERAGE	37.00*			609	975	4975	254		1010
	2401837	10/12/23 FREIGHT	1.98			609	975	4975	335		1010
		Total for Vendor:	5,088.50								
43071		35 KASSON HARDWARE HANK	1,079.89								
		09/30/23 R&M SUPPLIES-FINISH SHOP FLOOR	140.93			101	310	4310	220		1010
		09/30/23 R&M SUPPLIES-F D	123.00			101	220	4220	220		1010
		09/30/23 R&M SUPPLIES-PARKS	230.75			101	517	4517	220		1010
		09/30/23 R&M SUPPLIES-WWTP	16.48			602	948	4948	220		1010
		09/30/23 R&M SUPPLIES-ELECTRIC	45.96*			604	957	4957	220		1010
		09/30/23 SALES TAX	3.16*			604	957	4957	220		1010
		09/30/23 SALES TAX	-3.16			604		2025			1010
		09/30/23 D C TRANSIT TAX	0.23*			604	957	4957	220		1010
		09/30/23 D C TRANSIT TAX	-0.23			604		2026			1010
		09/30/23 R&M SUPPLIES-FINISH SHOP FLOOR	140.91*			604	957	4957	220		1010
		09/30/23 SALES TAX	9.69*			604	957	4957	220		1010
		09/30/23 SALES TAX	-9.69			604		2025			1010
		09/30/23 D C TRANSIT TAX	0.70*			604	957	4957	220		1010
		09/30/23 D C TRANSIT TAX	-0.70			604		2026			1010
		09/30/23 R&M SUPPLIES-WATER	125.07			601	943	4943	220		1010
		09/30/23 OPER SUPPLIES-L.S.	25.47			609	978	4978	210		1010
		09/30/23 SALES TAX	1.75			609	978	4978	210		1010
		09/30/23 SALES TAX	-1.75			609		2025			1010

For Pay Date = 10/26/23
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	09/30/23	D C TRANSIT TAX	0.13			609	978	4978	210		1010
	09/30/23	D C TRANSIT TAX	-0.13			609		2026			1010
	09/30/23	SHIPPING-WATER SAMPLES	69.57			601	943	4943	430		1010
	09/30/23	R&M SUPPLIES-WWTP OPERATIONS	84.47			602	947	4947	220		1010
	09/30/23	SMALL TOOLS-WWTP OPERATIONS	31.95			602	947	4947	240		1010
	09/30/23	R&M SUPPLIES-ARENA	45.33			606	516	4516	220		1010
		Total for Vendor:	1,079.89								
43101		6342 KINNEY CREEK BREWERY	110.00								
	IN-1537 10/11/23	BEER	110.00*			609	975	4975	252		1010
		Total for Vendor:	110.00								
43072		157 LEAGUE OF MINNESOTA CITIES	436.76								
	392046 10/11/23	ANN'L ADOBE ACROBAT PRO	327.57			101	140	4140	210		1010
	392046 10/11/23	ANN'L ADOBE ACROBAT PRO	54.59			101	191	4191	210		1010
	392046 10/11/23	ANN'L ADOBE ACROBAT PRO	54.60			290	650	4650	430		1010
		Total for Vendor:	436.76								
43074		3890 LETH ELECTRIC INC	100.00								
	8236 10/10/23	INSTALL LIGHT-HALL TO CC CHAMB	100.00			101	194	4194	400		1010
		Total for Vendor:	100.00								
43075		3018 LINDGREN, PAUL	322.12								
	10/06/23	ROOM-CRIME PREV ASSN CONF	322.12			101	210	4210	333		1010
		Total for Vendor:	322.12								
43076		199 LMC INS TRUST P&C	205.00								
	8554 10/12/23	DAMAGES-RIPLEY SEWER BACKUP	205.00			602	948	4948	430		1010
		Total for Vendor:	205.00								
43077		4636 METERING & TECHNOLOGY SOLUTIONS	33,154.29								
	INV3457 10/02/23	300 METERS	16,577.15*			601	943	4943	260		1010
	INV3457 10/02/23	300 METERS	16,577.14*			602	948	4948	260		1010
		Total for Vendor:	33,154.29								

For Pay Date = 10/26/23
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
43078		2514 MN DEPT OF COMMERCE	146.51								
		0936-12 10/10/23 UTIL REFUND-P CURRIE	17.34			604		2212			1010
		1369-12 10/10/23 UTIL REFUND-D BANNON	32.11			604		2212			1010
		0842-01 10/10/23 UTIL REFUND-A MCGINLEY	54.86			604		2212			1010
		10/10/23 FLOOD DEBRIS-R.TIM O'CONNOR	42.20			101	417	4417	430		1010
		Total for Vendor:	146.51								
43079		5881 NAPA AUTO PARTS	216.01								
		470652 09/01/23 OIL DRY	22.98*			604	957	4957	220		1010
		470652 09/01/23 SALES TAX	1.58*			604	957	4957	220		1010
		470652 09/01/23 SALES TAX	-1.58			604		2025			1010
		470652 09/01/23 D C TRANSIT TAX	0.11*			604	957	4957	220		1010
		470652 09/01/23 D C TRANSIT TAX	-0.11			604		2026			1010
		471196 09/12/23 FLUID FILT/SYNTH OIL	115.93			101	210	4210	220		1010
		471366 09/15/23 OIL FILT/SYNTH OIL	72.95			101	220	4220	220		1010
		09/30/23 SERVICE FEE	4.15			602	948	4948	430		1010
		Total for Vendor:	216.01								
43080		2696 NELSON ELECTRIC MOTOR REPAIR INC	1,289.00								
		2610 10/02/23 CHG PUMP-NW LIFT STATION	1,289.00			602	948	4948	400		1010
		Total for Vendor:	1,289.00								
43081		4547 NELSON, JARROD	121.83								
		10/18/23 MILES-CMPAS MTG @ EDEN PRAIRIE	121.83			604	959	4959	333		1010
		Total for Vendor:	121.83								
43102		60 NORTHERN BEVERAGE DIST. CO. LL	10,351.25								
		1193527 10/05/23 BEER	7,469.80*			609	975	4975	252		1010
		1193527 10/05/23 FREIGHT	2.00			609	975	4975	335		1010
		1193527 10/05/23 NA BEVERAGE	105.65*			609	975	4975	254		1010
		1197192 10/12/23 BEER	2,771.80*			609	975	4975	252		1010
		1197192 10/12/23 FREIGHT	2.00			609	975	4975	335		1010
		Total for Vendor:	10,351.25								

For Pay Date = 10/26/23
* ... Over spent expenditure

Claim/ Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object	Proj	Cash Account
43133	3491 OLYMPIC FIRE PROTECTION CORP	1,461.00						
10001394	10/05/23 5 YR WET SPRINKLER TEST	292.20*			101 510 4510	400		1010
10001394	10/05/23 5 YR WET SPRINKLER TEST	292.20			601 943 4943	400		1010
10001394	10/05/23 5 YR WET SPRINKLER TEST	292.20			602 948 4948	400		1010
10001394	10/05/23 5 YR WET SPRINKLER TEST	292.20			604 957 4957	400		1010
10001394	10/05/23 5 YR WET SPRINKLER TEST	292.20			605 963 4963	400		1010
10001394	10/05/23 SALES TAX	20.09			604 957 4957	400		1010
10001394	10/05/23 SALES TAX	-20.09			604 2025			1010
10001394	10/05/23 D C TRANSIT TAX	1.46			604 957 4957	400		1010
10001394	10/05/23 D C TRANSIT TAX	-1.46			604 2026			1010
	Total for Vendor:	1,461.00						
43082	502 ON-SITE COMPUTERS INC	24.00						
CW88831	10/01/23 FIREWALL PROTECT-P D	24.00			101 210 4210	370		1010
	Total for Vendor:	24.00						
43083	6723 PECK, MATTHEW	480.71						
	10/16/23 ROOM-MSFCA CONF	165.00			101 220 4220	333		1010
	10/16/23 MILES-MSFCA CONF	315.71			101 220 4220	333		1010
	Total for Vendor:	480.71						
43103	23 PHILLIPS WINE & SPIRITS	2,623.66						
6669326	10/05/23 LIQUOR	595.73*			609 975 4975	251		1010
6669326	10/05/23 FREIGHT	7.92			609 975 4975	335		1010
6669327	10/05/23 WINE	160.25*			609 975 4975	251		1010
6669327	10/05/23 FREIGHT	7.92			609 975 4975	335		1010
6672871	10/12/23 LIQUOR	1,268.79*			609 975 4975	251		1010
6672871	10/12/23 FREIGHT	21.46			609 975 4975	335		1010
6672872	10/12/23 WINE	485.68*			609 975 4975	251		1010
6672872	10/12/23 FREIGHT	21.78			609 975 4975	335		1010
6672873	10/12/23 NA BEVERAGE	52.15*			609 975 4975	254		1010
6672873	10/12/23 FREIGHT	1.98			609 975 4975	335		1010
	Total for Vendor:	2,623.66						

For Pay Date = 10/26/23
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
43084		780 RAPPE, LINDA	67.47								
		10/16/23 MILES-REG VI MCFOA & TO COUNTY	67.47			101	140	4140	333		1010
		Total for Vendor:	67.47								
43104		63 SCHOTT DIST CO INC	14,859.66								
	542688	10/05/23 BEER	8,855.51*			609	975	4975	252		1010
	542688	10/05/23 NA BEVERAGE	60.00*			609	975	4975	254		1010
	542689	10/05/23 LIQUOR	373.20*			609	975	4975	251		1010
	543664	10/12/23 BEER	5,161.43*			609	975	4975	252		1010
	543664	10/12/23 NA BEVERAGE	247.60*			609	975	4975	254		1010
	543666	10/12/23 LIQUOR	161.92*			609	975	4975	251		1010
		Total for Vendor:	14,859.66								
43085		64 SELCO	702.73								
	051669	10/03/23 OCT.-ILS/P C SUPPORT	803.57			211	550	4550	309		1010
	051669	10/03/23 PATRON FEES PAID ON-LINE	-100.84			211	550	3513			1010
		Total for Vendor:	702.73								
43086		6721 SOLAR CONNECTION INC	1,392.00								
	9500001997	01/24/23 '22 WORK ON C H SOLAR SYST	1,392.00			604	959	4959	429		1010
		Total for Vendor:	1,392.00								
43105		3850 SOUTHERN GLAZER'S OF MN	2,972.17								
	2397416	10/04/23 LIQUOR	677.78*			609	975	4975	251		1010
	2397416	10/04/23 WINE	416.00*			609	975	4975	251		1010
	2397416	10/04/23 FREIGHT	17.82			609	975	4975	335		1010
	2400055	10/11/23 LIQUOR	1,843.78*			609	975	4975	251		1010
	2400055	10/11/23 FREIGHT	16.79			609	975	4975	335		1010
		Total for Vendor:	2,972.17								
43087		79 STREICHER'S	235.94								
	I1658303	10/04/23 LINDGREN-NAME TAGS	11.99*			101	210	4210	214		1010
	I1658303	10/04/23 KASPER-NAME TAGS	11.99*			101	210	4210	214		1010
	I1658310	10/04/23 WACKER-NAME TAGS	11.99*			101	210	4210	214		1010
	I1658670	10/06/23 WACKER-UNIFORMS	199.97*			101	210	4210	214		1010
		Total for Vendor:	235.94								

For Pay Date = 10/26/23
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
43088		153 STUSSY CONSTRUCTION INC	631.55								
	48039	09/30/23 3/4" ROAD ROCK	631.55			601	943	4943	220		1010
		Total for Vendor:	631.55								
43106		6231 SxSE MN BREWING CO.	476.00								
	IN-71240	10/06/23 BEER	321.00*			609	975	4975	252		1010
	IN-71261	10/11/23 BEER	155.00*			609	975	4975	252		1010
		Total for Vendor:	476.00								
43089		498 TEIGEN PAPER & SUPPLY	79.63								
	94982	09/15/23 T BOWL CLNR/ T TISSUE	79.63			211	550	4550	220		1010
		Total for Vendor:	79.63								
43107		6561 THE HOME CITY ICE COMPANY	65.88								
	6709230785	10/06/23 ICE-L.S.	65.88*			609	975	4975	257		1010
		Total for Vendor:	65.88								
43130		123 THRONDSON OIL & LP GAS CO	5,122.46								
	381990	10/18/23 P. DIESEL/ #1 DIESEL	2,140.32*			101	522	4522	210		1010
	381991	10/18/23 P. DIESEL/ #1 DIESEL	596.43			101	310	4310	210		1010
	381991	10/18/23 P. DIESEL/ #1 DIESEL	596.43			601	943	4943	210		1010
	381991	10/18/23 P. DIESEL/ #1 DIESEL	596.43			602	948	4948	210		1010
	381991	10/18/23 P. DIESEL/ #1 DIESEL	596.42			604	957	4957	210		1010
	381991	10/18/23 P. DIESEL/ #1 DIESEL	596.43			605	963	4963	210		1010
	381991	10/18/23 SALES TAX	41.00			604	957	4957	210		1010
	381991	10/18/23 SALES TAX	-41.00			604		2025			1010
	381991	10/18/23 D C TRANSIT TAX	2.98			604	957	4957	210		1010
	381991	10/18/23 D C TRANSIT TAX	-2.98			604		2026			1010
		Total for Vendor:	5,122.46								
43090		5035 VALLI INFORMATION SYSTEMS INC	2,688.03								
	90819	09/30/23 UTILITY BILLING MAINTENANCE	537.61			601	944	4944	325		1010
	90819	09/30/23 UTILITY BILLING MAINTENANCE	537.61			602	949	4949	325		1010
	90819	09/30/23 UTILITY BILLING MAINTENANCE	1,075.20			604	959	4959	325		1010
	90819	09/30/23 UTILITY BILLING MAINTENANCE	537.61			605	963	4963	325		1010
		Total for Vendor:	2,688.03								

For Pay Date = 10/26/23
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
43108		4466 VINOCOPIA INC	530.00								
		0337583-IN 10/04/23 WINE	120.00*			609	975	4975	251		1010
		0337583-IN 10/04/23 FREIGHT	2.50			609	975	4975	335		1010
		0337981-IN 10/11/23 WINE	400.00*			609	975	4975	251		1010
		0337981-IN 10/11/23 FREIGHT	7.50			609	975	4975	335		1010
		Total for Vendor:	530.00								
43095		637 WEBER, LETH & WOESSNER PLC	754.00								
		SEPT '23 10/10/23 .2 HR LEGAL-CITY ADMINISTRAT	29.00			101	160	4160	304		1010
		SEPT '23 10/10/23 4.4 HRS LEGAL-C C MTGS	638.00			101	111	4111	304		1010
		SEPT '23 10/10/23 .6 HR LEGAL-SRO AGREEMENTS	87.00*			101	210	4210	304		1010
		Total for Vendor:	754.00								
43091		388 WESCO RECEIVABLES CORP	279.18								
		299260 10/03/23 TENSION SPLICES	279.18*			604	957	4957	220		1010
		Total for Vendor:	279.18								
43135		5182 WHKS & CO.	30,523.01								
		49452 10/13/23 MN DOT STATE AID MTGS	650.00*			101	311	4311	303		1010
		49452 10/13/23 2023 STREET PROJECT	9,173.50*			101	311	4311	303		1010
		49437 10/13/23 HWY 57 IMPROVEMENTS	1,272.32*			424	196	4196	303		1010
		49429 10/13/23 16th STREET NW EXTENSION	5,631.75*			426	196	4196	303		1010
		49430 10/13/23 MASTEN CREEK FLOOD PROTECTION	881.44*			605	963	4963	303		1010
		49452 10/13/23 EDA SITE REVIEW	260.00*			290	650	4650	303		1010
		49452 10/13/23 ELECTRIC DEPT-R/R CROSSING	390.00			604	959	4959	304		1010
		49452 10/13/23 FIRE HALL-WELLS	520.00*			101	220	4220	303		1010
		49436 10/13/23 FIRE HALL-STAKING	1,668.00*			101	220	4220	303		1010
		49452 10/13/23 2023 SANITARY SEWER IMPROVEMEN	4,665.00			602	948	4948	303		1010
		49452 10/13/23 16th STR LRIP APPLICATION	1,807.00			101	196	4196	303		1010
		49434 10/13/23 VAIL PROP DEVELOPMENT-PH2	3,604.00*			250	650	4650	303		1010
		Total for Vendor:	30,523.01								
43138		4223 WILKER RETAINING WALLS & PAVERS	1,749.00								
		1347 08/08/23 EROSION BLANKETS	167.53			101	518	4518	240		1010
		1370 09/28/23 4 TREES	1,581.47			101	518	4518	240		1010
		Total for Vendor:	1,749.00								

For Pay Date = 10/26/23
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
43109		2407 WINE MERCHANTS	1,152.64								
	7445388	10/05/23 WINE	1,132.50*			609	975	4975	251		1010
	7445388	10/05/23 FREIGHT	20.14			609	975	4975	335		1010
		Total for Vendor:	1,152.64								
43092		50 XCEL ENERGY	19.73								
	847357135	10/03/23 UTIL SERV-STR LT 9/3-10/2	19.73			101	316	4316	380		1010
		Total for Vendor:	19.73								
		# of Claims 59	Total:	431,579.87	# of Vendors 59						

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	$31,255.32
211 Library Fund	
1010 CASH-OPERATING	$1,883.46
250 Vail Property- Phase 2	
1010 CASH-OPERATING	$3,604.00
290 Economic Development	
1010 CASH-OPERATING	$314.60
424 Hwy 57	
1010 CASH-OPERATING	$1,272.32
426 16th St NW	
1010 CASH-OPERATING	$5,631.75
430 Public Safety Building	
1010 CASH-OPERATING	$2,676.00
601 Water Fund	
1010 CASH-OPERATING	$19,276.24
602 Sewer Fund	
1010 CASH-OPERATING	$24,675.13
604 Electric Fund	
1010 CASH-OPERATING	$296,809.59
605 Storm Water	
1010 CASH-OPERATING	$2,379.68
606 ICE ARENA	
1010 CASH-OPERATING	$99.28
609 Liquor Fund	
1010 CASH-OPERATING	$41,702.50
Total:	$431,579.87

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member

_____ Council Member

CITY OF KASSON
RESOLUTION # 10.__-23

RESOLUTION ACCEPTING DONATIONS FOR THE PARK AND RECREATION DEPARTMENT

WHEREAS, KMGSA has made a donation to the City of Kasson in the amount of $250.00 for use in the Parks and Recreation Department.

THEREFORE, **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA:**

The donation to the City of Kasson Parks and Recreation Department is hereby accepted.

ADOPTED this 25th day of October 2023.

ATTEST:

_____ _____
Chris McKern, Mayor Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member ____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: ____.

Kasson Safety Committee meeting
Minutes- October 10, 2023, 1:00 p.m.

PRESENT: Jan Naig, Brad Gunderson, Michele McCaughtry, Charlie Bradford, Mike Bolster, and Josh Hanson.

MINUTES:

- The meeting was brought to order by Mike Bolster at 1:03 p.m.
- Our meeting minutes dated July 11, 2023, were presented, and discussed.
- Jan made a motion to approve the minutes. Michele second.

OLD BUSINESS:

- Next inspection site will be at Public Works on Friday, August 4, 2023, at 10 a.m.
- Dave is interested in applying for a safety grant to acquire a new tripod and gas monitor for entering confined spaces. Dave and Brad will work on this together.
- Dave is going to call KMTEL about getting a silent alarm installed in Cassie's office.
- Mike volunteered to replace Dave as the Safety Committee Chairperson. A motion was made to elect Mike as the next Chairperson. A unanimous decision was made to have Mike as the next Chairperson.
- Mike is going to try to recruit one more member for the safety committee.
- We would like to review the City of Kasson emergency response plan as soon as possible.

NEW BUSINESS:

- Review the Public Works inspection.
- Tim shared the electronic version of the City of Kasson Emergency Action Plan with the safety committee.
- We talked about the Emergency Action Plan for the City of Kasson. We feel it would be good to share this plan with all employees. There are many new employees who are not familiar with the plan. It would be nice if the Fire Chief could facilitate this training.
- The next inspection site will be at the Police Department on December 5, 2023, at 1:00 p.m.
- We need to get an inventory list for the Emergency Storage room at the library. Nancy may have been the one who took care of this in the past.
- Josh is going to get new A.E.D. pads for the Public Works building.

UPCOMING TRAINING:

- October is Pole-top, bucket, and self-rescue training.
- November is hypothermia, cold weather, and PPE training.
- December will be a review of all 2023 training.

INCIDENTS/ACCIDENTS:

- A public works employee fell on some unsecured grating at the Wastewater Treatment Facility. The employee did not receive medical treatment and did not miss any work. He did have

significant bruising on his left leg. The grate involved has been secured to prevent future incidents.

EQUIPMENT NEEDS? New tripod and gas monitor for Confined Space Entry.

SPECIAL SUBJECTS: Brad will do Emergency Action plan training in March of 2024.

ADJOURNMENT: Michele made a motion to adjourn. Josh second. Our next committee meeting will be in January 2024. I do not have my 2024 calendar done yet.

MINUTES OF PLANNING COMMISSION MEETING
August 14, 2023

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 14th day of August, 2023 at 6:30 PM

THE FOLLOWING WERE PRESENT: Chairman Ferris, Commissioner Hanson, Commissioner Eggler, Commissioner Tinsley and Commissioner Johnson

THE FOLLOWING WERE ABSENT: Commissioner Buckingham, Commissioner Fitch

THE FOLLOWING WERE ALSO PRESENT: Ian Albers, Planning/EDA Assistant, City Administrator Tim Ibisch, City Clerk Linda Rappe, Mike Sinner, Stacy Sinner

CALL TO ORDER AT 6:30PM

MINUTES OF THE PREVIOUS MEETING – July 10, 2023 **Motion to Approve made by Commissioner Eggler, second by Commissioner Tinsley with All Voting Aye**

PUBLIC HEARING – **Zoning Amendment – Privacy Fences at Corner Lots** – Community Development Assistant Albers went through the ordinances from other cities. Albers presented sample language to change the fence code. Which front yard is the actual front. The planning commissioners want the homeowners to pick what their front yard is. The Commissioners gave their comments on the proposed ordinance and those comments will incorporated into the final language.

Ph opened
No comments
Ph closed

Motion to move forward with changes to the fence ordinance as discussed made by Commissioner Eggler, second by Commissioner Johnson with All Voting Aye.

PUBLIC HEARING - Conditional Use Permit for Fence – Sinner (Tabled from July Meeting) – Albers went through a recap and with the ordinance change this would be appropriate. We could recommend approval with standard conditions and a condition that it would not go into effect until the Council approves the ordinance change. Albers will be sending a letter to extend the 60 day rule.

Ph opened
No comments
Ph closed

Commissioner Eggler asked about site triangles and Albers stated he has verified they are good. **Motion to Approve with the conditions as stated made by Commissioner Johnson, second by Commissioner Tinsley with All Voting Aye.**

PUBLIC HEARING - Variance for Fence in Front Yard – Sinner (Tabled from July Meeting) – Albers stated that staff is recommending denial due to there not being unique characteristics.

Ph opened
Stacy sinner asked if they would get a refund for the cost of the variance. Administrator Ibisch stated they would not get the variance fee returned but we can refund the filing fee since nothing will be filed.
Ph closed

Motion to Deny the Variance made by Commissioner Eggler, second by Commissioner Johnson with All Voting Aye.

PUBLIC HEARING - Conditional Use Permit for Fence – Bakken – The Bakken's are asking to extend a chain link fence to the property line on the back three sides. Albers stated the standard conditions easement acknowledgement and access agreements are linked to this.

Ph opened
No comments
Ph closed

Motion to Approve the Conditional Use Permit made by Commissioner Johnson, second by Commissioner Eggler with All Voting Aye.

What is a Fence? – Discussion the Commissioners talked about a non-definition to be able to alter it based on individual circumstances. The City code has listed what you cannot use for fencing material.

OTHER - Traffic study scheduled for when roundabouts are open.

ADJOURN – 7:16pm

Respectfully Submitted,

_____
Linda Rappe, City Clerk

MINUTES OF PLANNING COMMISSION MEETING
September 11, 2023

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 11th day of September, 2023 at 6:30 PM

THE FOLLOWING WERE PRESENT: Chairman Ferris, Commissioner Buckingham, Commissioner Fitch, Commissioner Eggler, Commissioner Tinsley and Commissioner Johnson

THE FOLLOWING WERE ABSENT: Commissioner Hanson

THE FOLLOWING WERE ALSO PRESENT: Ian Albers, Planning/EDA Assistant, City Administrator Tim Ibisch, City Clerk Linda Rappe, Tim Morten

CALL TO ORDER AT 6:30PM

MINUTES OF THE PREVIOUS MEETING – August 14, 2023 There was an error in the minutes and they will be corrected and brought back to the October Planning Commission meeting.

PUBLIC HEARINGS

MINOR SUBDIVISION – KEN DURST AND JANICE BORGSTROM-DURST – Community Development Asst Ian Albers would like to table this. The Borgstrom-Dursts own two lots and one was built before the zoning code and they would like to sell the second lot and move the property line to bring the existing structure into compliance with the setback. There are a couple of issues, the second lot would be just feet short of the minimum lot size and the building line is supposed to be 66 feet and currently is at 60.5. feet. Albers stated that we can make a small adjustment to the proposed property line to bring the lot into compliance but the building line is a bigger issue. It is already zoned for modular housing.

The overhead electric line showed up on the certificate of survey and the electric department would like an easement and will put the line underground. City Administrator Tim Ibisch stated a variance would be appropriate for adjusting the building line. We can't approve the minor subdivision without issuing a variance for the building line.

Ph Opened
No comments
Ph Closed

Motion to table made by Commissioner Johnson, second by Commissioner Eggler with All Voting Aye.

CONDITIONAL USE PERMIT FOR FENCE – TIM MORTEN – Community Development Asst Albers stated that this fence is already built and with the ordinance change this is allowed but they need a cup to put it on the property line. They will not need access agreements since this does not butt up to any neighboring properties.

PH Opened
No Comments
Ph Closed

Motion to Approve the Conditional Use Permit made by Commissioner Eggler, second by Commissioner Buckingham with All Voting Aye.

CONDITIONAL USE PERMIT FOR FENCE – JADENN CLARK AND JAREN HOLLEBACK Community Development Asst Ian Albers stated this is a chain link in the backyard and will only need an access agreement with one neighbor.

PH Opened
No comments
Ph Closed
Motion to Approve made by Commissioner Eggler, second by Commissioner Johnson with All Voting Aye.

PRELIMINARY PLAT – RENAISSANCE INFRASTRUCTURE CONSULTING (TO BE TABLED)
ZONING AMENDMENT – RENAISSANCE INFRASTRUCTURE CONSULTING (TO BE TABLED) Motion to table the Preliminary Plat and the Zoning Amendment hearing via continuance and reschedule for future date when application is deemed complete made by Commissioner Eggler, second by Commissioner Fitch with All Voting Aye.

DISCUSSION ON SIGNS PLACED IN EASEMENTS – Community Development Asst Ian Albers stated that currently the ordinance states that no signs can be placed in an easement. Albers stated that there are a few options that could be taken; the code could be amended to make an exemption for signs placed in large easements with admin location approval by staff; this specific easement could be considered unique enough to qualify for a variance; or the applicants could propose a location outside of the easement to get approved permit. Commissioner Eggler suggested that the Electric Supervisor and City Engineer give their perspective on the sign in the easement.

DISCUSSION ON NUISANCE ORDINANCE AND NATIVE LANDSCAPING STATUTE – Community Development Asst Ian Albers stated that the State recently adopted a new ordinance allowing Native Landscapes. The City of Kasson current code doesn't get specific with what is tall weeds and grass. Some cities have natural landscapes permits and have plans and maintenance plans. We could consider copying and pasting the entire state statute or we can make a reference to the state statute. Commissioner Eggler would like to copy and paste the state statute into our code. Administrator Ibisch stated that we will hold a public hearing for a code amendment.

Chairman Ferris asked about the parking study – Albers stated that phase one is complete and phase two will be starting in two weeks and once he has those figures he will compile the results and present them.

ADJOURN – 7:08pm

Respectfully Submitted,

_____
Linda Rappe, City Clerk

CITY OF KASSON
RESOLUTION # 10.X-23

RESOLUTION ACCEPTING DONATIONS FOR THE POLICE DEPARTMENT COMMUNITY OUTREACH FUND

WHEREAS, Donald and Janice Hower made a donation to the City of Kasson Police Department Community Outreach Fund in the amount of $25.00.

THEREFORE, **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA:**

The donation to the City of Kasson Police Department Community Outreach Fund is hereby accepted.

ADOPTED this 25th day of October 2023.

ATTEST:

_____ _____

Chris McKern, Mayor Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member XX and duly seconded by Council Member XX. Upon a vote being taken, the following members voted in favor thereof: XX. Those against same: XX.

CONFERENCE REQUEST

Name: Cassie Sullivan

Name of Meeting: (MMUA) Technical & Operations Conference

Place of Meeting: Holiday Inn & Suites

Published dates of Meeting: 12/5/23 - 12/7/23

Attendance dates: 12/5/23 - 12/7/23 Registration Costs: 560.00 plus Hotel Before 11/11/2023

Travel: Rider _____ Driver X Vehicle: City _____ Personal _____

Purpose: _____ Licensure/Certification _____ Specific Training

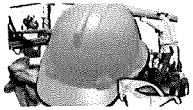
X Attendance Explain: See new contacts & learn about field.

Previous Education Courses: Revenue Recapture 2018 Owatonna, MN

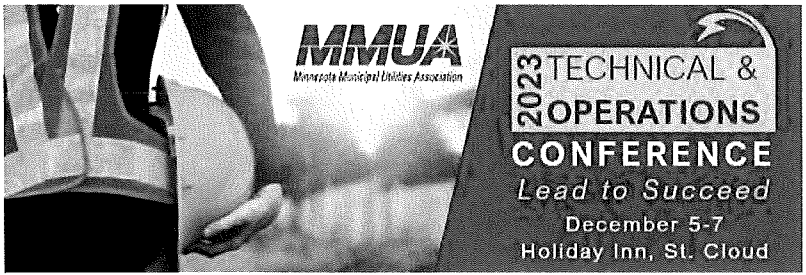
Approvals: _____ Department Head _____ City Administrator _____ Council Approval

Technical & Operations Conference

Technical & Operations Conference



Date:	December 5-7, 2023
Time:	**Day 1:** Dec 5, 2023 1:00 pm - 6:00 pm **Day 2:** Dec 6, 2023 8:30 am - 7:00 pm **Day 3:** Dec 7, 2023 8:30 am - 12:00 pm
Location:	Holiday Inn & Suites, 75 South 37th Avenue, St. Cloud, MN 56301 Get Directions (https://www.google.com/maps/place/Holiday+Inn+%26+Suites+St.+Cloud,+an+IHG+Hotel/@45.5513757,-94.2064145,17z/data=94.2042258)
Pricing:	$560 before Nov 11, 2023 *All fees increase $50 on or after Nov 11, 2023*



The Technical & Operations Conference (or "T&O") is a not-to-be-missed event for Managers, Crew Leads, Lineworkers and others. This is the perfect venue to join fellow public power professionals to hear interesting speakers on timely topics, participate in discussions, share ideas and connect

Thank You, Annual Sponsors

CORE & MAIN (http://www.coreandmain.com/)

HDR (http://hdrinc.com)

View all Annual Sponsors (https://www.mmua.org/sponsors/annual-sponsors)

Breaking News

30 Aug (news/breaking-news/mmua-honors-2023-municipal-utility-award-winners)

30 Jun (news/breaking-news/rural-utility-

Two Breakout Session Options: Managers Session and Crew Leaders/Foremen Session

Managers Track

1:00–2:00 **Being a Leader in a Multi-Generational Workforce**, *Hector Hernandez*

2:00–3:00 **Microgrid Systems and Development**, *Mahmoud Kabalan, PhD, Center for Microgrid Research, University of St. Thomas*

3:15–4:15 **Mitigation of Physical Security Threats and Planning**, *Jessica Burdette, Minnesota Department of Commerce*

4:15–5:00 **Pole Attachment Agreements and Railroad Crossing Permits**, *Kent Sulem and Bill Black, MMUA*

Crew Leaders/Foremen Track

1:00–2:00 **De-escalation Techniques for Frontline Workers**, *Sergeant Tad Hoeschen, St. Cloud Police Department*

2:00–3:00 **Drugs and Alcohol in the Workplace**, *Shauna Reading, Licensed Alcohol and Drug Counselor*

3:15–4:15 **Vacuum Air-insulated Switchgear**, *Troy Mickelson*

4:15–5:00 **Smart Fault Indicators**, *Scott Ware*

5:00–7:00 **Trade Show and Reception** *(Atrium)*
The ideal venue to meet with your suppliers, learn about new products and services, and catch up with colleagues from around the state while enjoying beverages and hors d'oeuvres.

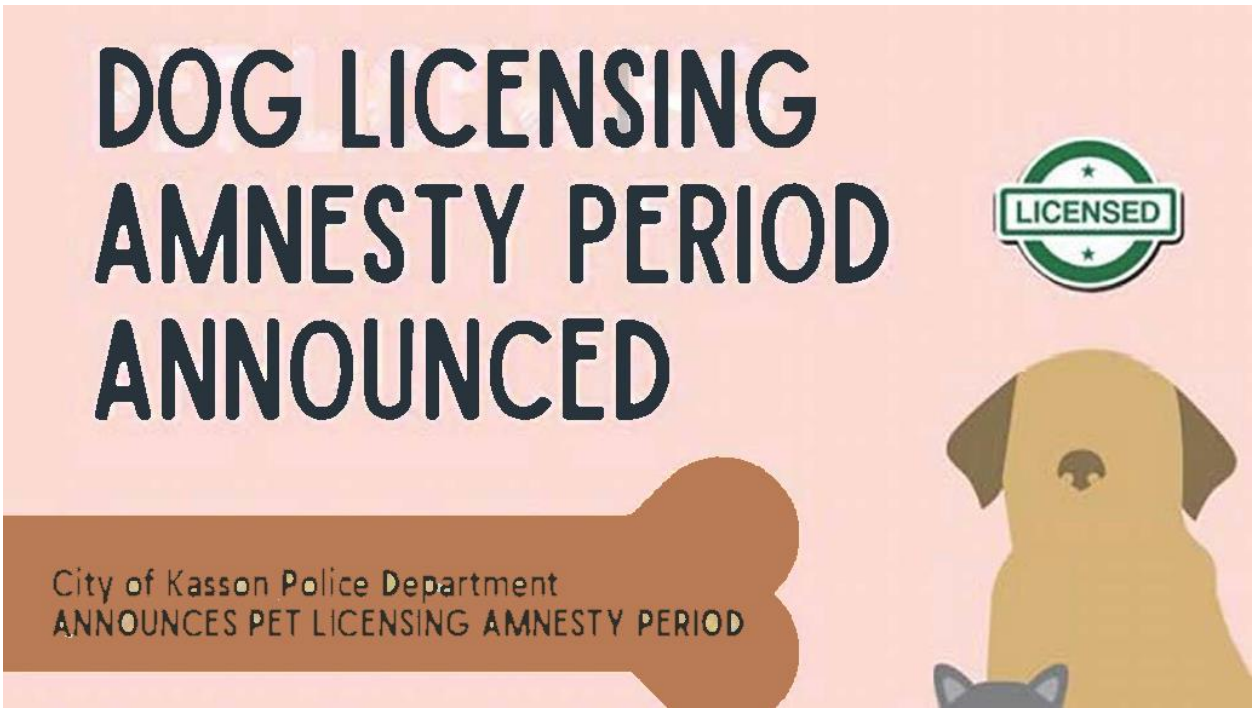
Thursday, December 7

8:30–8:40 am **CEO Minute**, *Karleen Kos, MMUA*

8:40–10:00 To be announced

10:15–Noon **Closing keynote: That Moment when "I had Plans" Almost Killed Me**, *Gary and*

View All News
(https://www.mmua.org/news/breaking-news)



The City of Kasson is getting the word out about the Kasson Police Department Dog Licensing amnesty program. Kasson pet owners who have not gotten their dog licensed yet can do so without being cited until January 1, 2024, under a license amnesty program beginning October 30th, 2023. This amnesty will also apply to pet owners who have more than the allowed number of pets. These are lifetime permits, once the number of dogs reaches the prescribed limit of 3, no additional dogs shall be added to the household.

City Code Section 90.02 states "§ 90.02 DOG LICENSE REQUIRED; TAGS.

(A) License required. It will be unlawful for any person to own, keep or harbor any dog or dogs over six months of age within the city, without having obtained a license.

(1) Dog licenses. No license will be issued for any dog unless the applicant presents proof of vaccination from a licensed veterinarian as proof that the dog has been immunized as required by § 90.06.

(2) Information required. The owner is required to state the dog's name, sex, breed, color and any other information required by the Chief of Police on each license application.

(3) Date of payment of license fee. It is the duty of the owner of a dog required to be licensed to pay the license fee on or before January 1 of each year, or upon acquiring ownership or possession of an unlicensed dog, or upon establishing residence in the city. All licenses will expire on the last day of December of the same calendar year following its issuance, unless a lifetime license is purchased. If any owner does not obtain a license for his/her dog by this date, a late license fee will be added onto the regular dog license fee.

(4) Non-refundable. No refunds will be made on any dog license fee because of the removal of the dog from the city or because of the death of the dog before the expiration of the license period.

For more information please see:
https://codelibrary.amlegal.com/codes/kasson/latest/kasson_mn/0-0-0-1645#JD_90.02 or call the KPD at **634-7071** extension 3.

REQUEST FOR COUNCIL ACTION

Meeting Date: October 25, 2023

AGENDA SECTION:	ORIGINATING DEPT:
New Business	Planning and Zoning
ITEM DESCRIPTION:	PREPARED BY:
Vail Subdivision Phase II Final Plat and Final PUD Phase II	Ian Albers, CD Assistant Brad Scheib, Consulting Planner, HKGi

The applicant, City of Kasson, has applied for the development of property located generally west of Lions Park and south of the railroad at the curve of 8th Avenue SW and Veterans Memorial Highway (CR 34). The proposed development is Phase II of the Vail Property Subdivision. The Planning and Zoning Commission held a public hearing and recommended approval of the preliminary plat and preliminary PUD general development plan for the entire Vail property at its meeting on June 13th, 2022. On June 22nd, Council approved the preliminary plat and preliminary PUD general development plan for the 58.76-acre property, subdividing the parcel into 4 developable Lots for multi-family developments and the remaining land into outlots for park dedication (Lions Park expansion), Masten Creek corridor (including wetland and flood plain area), and a remnant parcel separated from the project by Highway 14 right-of-way.

On July 6th, 2022, a final plat and final PUD plan were approved for the initial phase of the project for Lot 1, Block 1. Staff has been working with Sand Companies to establish a project for a second phase. For Council consideration on October 25th, 2023, there is a final plat of the existing Outlot A of Vail Subdivision, which will establish the Vail Second Subdivision. In addition, for consideration there is a final PUD for the second phase of the Vail project. The final plat will consist of Outlot A (delineated wetland areas), Lot 1 (xx acres), Lot 2 (xx acres), and Lot 3 (xx acres) all of Block 1. Approval of the final plat will complete the platting of the Vail property.

The existing 3rd Street ROW and street will be extended by the City to terminate in a cul-de-sac and associated sewer and water infrastructure will be extended to provide service to all lots in the subdivision. Because the city is the developer, no development agreement is necessary for the public improvements associated with the final plat.

COUNCIL ACTION REQUESTED:

Staff finds both the Final Plat and the Final PUD for Phase II of the Vail Property to be substantially consistent with the approved preliminary plat and preliminary PUD general development plan and recommends approval with conditions as outlined in the attached resolutions.

Review and approve the attached resolutions with any additional conditions deemed appropriate by the City Council.

The order of action is as follows:

1. Resolution – approving the Final Plat of Vail Second Subdivision
2. Resolution – approving the Final PUD of Phase II L2 B1 Vail Second Subdivision

CITY OF KASSON
RESOLUTION # 10.x-23

RESOLUTION APPROVING THE FINAL PLAT FOR VAIL SECOND SUBDIVISION

WHEREAS, the applicant, City of Kasson, submitted a request for a Final Plat for the property legally described as follows: Outlot A, Vail Subdivision; and,

WHEREAS, the subject site is generally located south of the railroad tracks and west of Lions Park at the curve in 8th Avenue SW and Veterans Memorial Parkway; and,

WHEREAS, the applicant received preliminary plat approval for Vail Subdivision at its meeting on June 22nd, 2022 subdividing the 58.76-acre parcel into 4 buildable lots, three outlots, and right-of-way for a new public street; and,

WHEREAS, the City Council approved a final plat for an initial phase of the development that included Outlot A reserved for future subdivision phases; and

WHEREAS, the City of Kasson has submitted an application for the final phase of platting of the Vail property platting the existing Outlot A of Vail Subdivision into three buildable lots, additional 3rd Street right-of-way, and a new Outlot A consisting of delineated wetlands; and

WHEREAS, the appropriate City Staff and consultants have performed a technical review of the Final Plat and determined the applicant to be generally consistent with the approved preliminary plat for Vail Subdivision and consistent with applicable Kasson code of ordinances.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA that the Final Plat for Vail Second Subdivision is hereby approved based on the following findings of fact:

1. The proposed Final Plat is consistent with the Comprehensive Plan and policies of the City of Kasson.

2. The proposed Final Plat substantially conforms with the preliminary plat of Vail Subdivision.

3. The physical characteristics of the site are suitable for the type of development and use being proposed.

4. The proposed development will not negatively impact the health, safety, or welfare of the community.

5. The proposed Final Plat gives effective protection to the natural resources of the community, especially ground water and surface waters.

6. City services have adequate capacity to serve the proposed development.

DRAFT

Adopted by the City Council this 25th day of October, 2023.

ATTEST:

_____ _____

Linda Rappe, City Clerk Chris McKern, Mayor

The motion to approve the foregoing resolution was made by Council Member ____ and duly seconded by Council Member ____. Upon a vote being taken, the following members voted in favor thereof: ____. Those against same: ____.

DRAFT

VAIL SECOND SUBDIVISION

INSTRUMENT OF DEDICATION

KNOW ALL PERSONS BY THESE PRESENTS: That the City of Kasson, a Minnesota Municipal Corporation, being owner of the following described property situated in the County of Dodge, State of Minnesota, to wit:

Outlot A of Vail Subdivision, according to the recorded plat thereof, Dodge County, MN.

Has caused the same to be surveyed and platted as VAIL SECOND SUBDIVISION and do hereby dedicate to the public for public use the thoroughfares and also dedicate the easements as shown on this plat for drainage and utility purposes.

In witness whereof said CITY OF KASSON, a Minnesota Municipal Corporation, has caused these presents to be signed by its proper officer this _____ day of _____, 20___.

By _____ its _____

STATE OF MINNESOTA
COUNTY OF DODGE.

The foregoing instrument was acknowledged before me this _____ day of _____, 20___, by _____, the _____, CITY OF KASSON, a Minnesota Municipal Corporation.

_____
Notary Public, _____ County, Minnesota

My Commission Expires _____

CITY APPROVAL
STATE OF MINNESOTA
COUNTY OF DODGE
CITY OF KASSON

We do hereby certify that on the _____ day of _____, 20___ the accompanying plat was dully approved by the Common Council of the City of Kasson, Minnesota. In testimony whereof, we have hereunto signed our names this _____ day of _____, 20_____.

_____
Mayor

_____
Administrator

CITY OF KASSON PLANNING AND ZONING COMMISSION

Approved by the Planning Commission of the City of Kasson, Minnesota, at a meeting thereof, this _____ day of _____, 20____.

_____
Commission Chairperson

COUNTY SURVEYOR

Pursuant to Chapter 389.09, laws of Minnesota, this plat has been approved, this _____ day of _____, 20____.

_____
Lisa M. Hanni, Dodge County Surveyor

DODGE COUNTY,AUDITOR/TRESURER

Taxes payable in the year 20___, on the land herein described, have been paid; there are no delinquent taxes and transfer has been entered on this _____ day of _____, 20___.

_____
Dodge County Auditor/Treasurer

DODGE COUNTY RECORDER

Document Number _____

I hereby certify that this instrument was filed in the Office of the County Recorder for record on this _____ day of _____, 20___, at _____ o'clock __ m. and was duly recorded in Book _____ of Plats on page _____.

_____
Dodge County Recorder

SURVEYOR'S CERTIFICATE

I hereby certify that I have surveyed and platted the property described on this plat as VAIL SECOND SUBDIVISION; that this plat is a correct representation of the boundary survey, that all mathematical data and labels are correctly designated on the plat; that all monuments depicted on the plat have or will be correctly set within one year as indicated on the plat; that all water boundaries and wet lands as defined in MS 505.01, Subd. 3, existing as of the date of this certification are shown and labeled on the plat; and that all public ways are shown and labeled on the plat.
Dated this _____ day of _____, 20___.

_____
Timothy A. Hruska, Land Surveyor
Minnesota License No. 44930

STATE OF MINNESOTA
COUNTY OF OLMSTED.

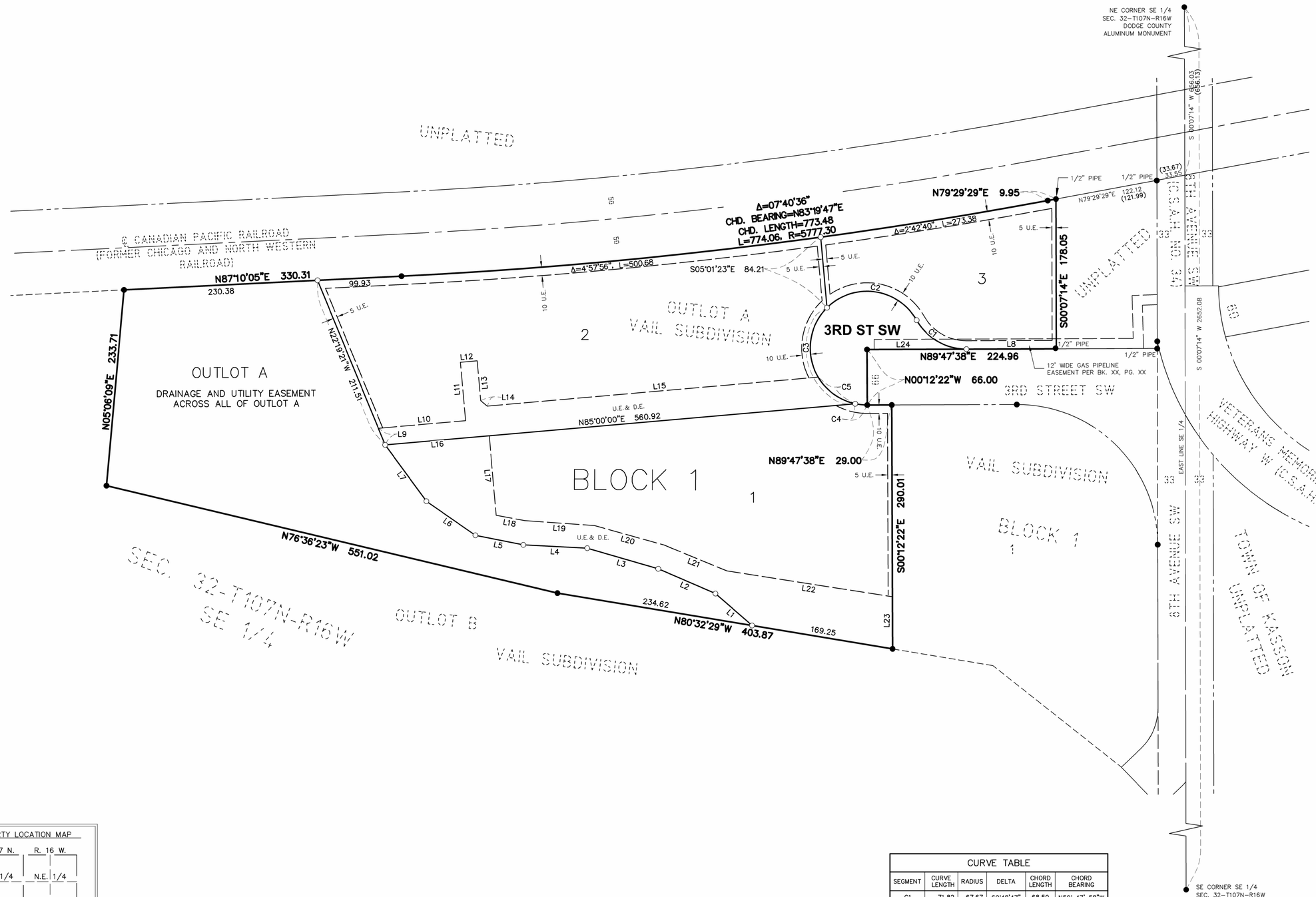
The foregoing Surveyor's Certificate was acknowledged before me this _____ day of _____, 20___ by Timothy A. Hruska, Minnesota License No. 44930.

_____
Notary Public, _____ County, Minnesota

My Commission Expires _____

whks
engineers + planners + land surveyors

VAIL SECOND SUBDIVISION



LEGEND

- ● – FOUND 1/2" IRON PIPE WITH CAP #44930 UNLESS OTHERWISE NOTED
- ○ – DENOTES SET 1/2" IRON PIPE WITH CAP #44930
- (X) RECORD DIMENSION
- EASEMENT
- CENTERLINE
- RIGHT-OF-WAY
- EXISTING BOUNDARY

UTILITY EASEMENT DEFINED

An unobstructed easement for the construction and maintenance of all necessary overhead, underground or surface public utilities, including rights to conduct drainage and trimming on said easement

U.E. = UTILITY EASEMENT

DRAINAGE EASEMENT DEFINED

An unobstructed easement for the construction and maintenance of underground and surface drainage and trimming on said easement.

D.E. = DRAINAGE EASEMENT

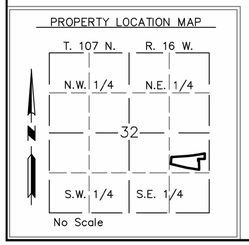
BEARING SYSTEM USED:

ALL BEARINGS ARE IN RELATIONSHIP WITH THE DODGE COUNTY COORDINATE SYSTEM (NAD 83, ADJUSTED 1996) WITH THE EAST LINE OF THE SE 1/4 HAVING A BEARING OF S00°07'14"E.

PARCEL LINE DATA		
SEGMENT	LENGTH	DIRECTION
L1	57.83	N48° 54' 56"W
L2	74.03	N66° 35' 39"W
L3	88.02	N73° 49' 16"W
L4	76.08	N87° 02' 15"W
L5	58.10	N78° 42' 02"W
L6	70.93	N55° 11' 15"W
L7	82.96	N36° 11' 41"W
L8	106.80	N89° 47' 38"E
L9	21.34	N22° 19' 21"W
L10	104.12	N84° 59' 49"E
L11	69.67	N5° 00' 00"W
L12	20.00	N85° 00' 00"E
L13	47.60	S5° 00' 00"E
L14	9.97	S50° 00' 00"E
L15	394.94	N85° 00' 00"E
L16	124.17	N85° 00' 00"E
L17	94.87	S5° 02' 00"E
L18	34.61	S79° 25' 39"E
L19	82.99	S85° 56' 33"E
L20	85.86	S74° 23' 46"E
L21	80.90	S67° 38' 21"E
L22	199.01	S81° 07' 01"E
L23	62.00	S0° 12' 22"E
L24	118.16	N89° 47' 38"E

CURVE TABLE					
SEGMENT	CURVE LENGTH	RADIUS	DELTA	CHORD LENGTH	CHORD BEARING
C1	71.82	67.67	60°48'47"	68.50	N59° 47' 58"W
C2	124.51	67.67	105°25'20"	107.68	N82° 06' 15"W
C3	145.44	67.67	123°08'35"	119.02	S16° 23' 13"E
C4	14.47	67.67	12°14'52"	14.44	S84° 04' 56"E
C5	55.86	67.67	47°17'42"	54.29	S54° 18' 39"E

PROPERTY LOCATION MAP



No Scale

N

0 30 60 120

SCALE IN FEET

whks
engineers + planners + land surveyors

Sand Architects, LLC

366 South Tenth Avenue
PO Box 727
Waite Park, MN 56387-0727
Office: (320) 202-3100
Fax: (320) 202-3139
Website: www.SandCompanies.com
E-Mail: Architects@SandCompanies.com

EDGE APARTMENTS

905 3RD STREET SW
KASSON, MN 55944

PROJECT JOB #: 3106-103-22

SITE MAP - NOT TO SCALE



ARCHITECT:

SAND ARCHITECTS, LLC
366 SOUTH TENTH AVENUE
P.O. BOX 727
WAITE PARK, MN 56387-0727
(320) 202-3100
FAX (320) 202-3139

MECH. ENGINEER:

CAIN THOMAS ASSOCIATES
3433 BROADWAY ST. NE SUITE 475
MINNEAPOLIS, MN 55413
(651) 279-4200

ELEC. ENGINEER:

CAIN THOMAS ASSOCIATES
3433 BROADWAY ST. NE SUITE 475
MINNEAPOLIS, MN 55413
(651) 279-4200

CIVIL ENGINEER:

CIVILSITE GROUP
5000 Glenwood Avenue
Golden Valley, MN 55422
(612) 615-0060



SHEET	TITLE	PREPARED BY:	REVISU SET XX-XX-XX	ASI NO. XXX XX-XX-XX	ASI NO. XXX XX-XX-XX	ASI NO. XXX XX-XX-XX	ASI NO. XXX XX-XX-XX	ASI NO. XXX XX-XX-XX
GENERAL								
T-0.0	TITLE PAGE	SAND ARCHITECTS, LLC	■					
A-0.1	DRAWING LEGEND	SAND ARCHITECTS, LLC	■					
A-0.2.1	CODE REVIEW	SAND ARCHITECTS, LLC	■					
A-0.2.2	CODE REVIEW	SAND ARCHITECTS, LLC	■					
A-0.2.3	LIFE SAFETY PLAN	SAND ARCHITECTS, LLC	■					
A-0.2.4	LIFE SAFETY PLAN	SAND ARCHITECTS, LLC	■					
A-0.3	ASSEMBLY TYPES	SAND ARCHITECTS, LLC	■					
A-0.4	ASSEMBLY TYPES	SAND ARCHITECTS, LLC	■					
A-0.5	FIRE & SOUND DETAILS	SAND ARCHITECTS, LLC	■					
A-0.6.1	ACCESSIBILITY STANDARDS	SAND ARCHITECTS, LLC	■					
A-0.6.2	ACCESSIBILITY STANDARDS	SAND ARCHITECTS, LLC	■					
A-0.6.3	ACCESSIBILITY STANDARDS	SAND ARCHITECTS, LLC	■					
CIVIL								
C0.0	TITLE SHEET	CIVILSITE GROUP	■					
C0.1	PROJECT NOTES	CIVILSITE GROUP	■					
C1.0	SITE PLAN - OVERALL	CIVILSITE GROUP	■					
C1.1	SITE PLAN	CIVILSITE GROUP	■					
C3.0	GRADING PLAN	CIVILSITE GROUP	■					
C4.0	UTILITY PLAN - WEST	CIVILSITE GROUP	■					
C4.1	UTILITY PLAN - EAST	CIVILSITE GROUP	■					
ARCHITECTURAL								
A-1.1	OVERALL SITE PLAN	SAND ARCHITECTS, LLC	■					
A-1.2	ENLARGED SITE PLAN	SAND ARCHITECTS, LLC	■					
A-1.3	SITE DETAILS	SAND ARCHITECTS, LLC	■					
A-2.0.1	OVERALL PLANS	SAND ARCHITECTS, LLC	■					
A-2.0.2	OVERALL PLANS	SAND ARCHITECTS, LLC	■					
A-2.0.3	OVERALL PLANS	SAND ARCHITECTS, LLC	■					
A-2.1	FND PLAN AREA 'A'	SAND ARCHITECTS, LLC	■					
A-2.2	FND PLAN AREA 'B'	SAND ARCHITECTS, LLC	■					
A-2.3	FIRST FLR PLAN AREA 'A'	SAND ARCHITECTS, LLC	■					
A-2.4	FIRST FLR PLAN AREA 'B'	SAND ARCHITECTS, LLC	■					
A-2.5	SECOND FLR PLAN AREA 'A'	SAND ARCHITECTS, LLC	■					
A-2.6	SECOND FLR PLAN AREA 'B'	SAND ARCHITECTS, LLC	■					
A-2.7	THIRD FLR PLAN AREA 'A'	SAND ARCHITECTS, LLC	■					
A-2.8	THIRD FLR PLAN AREA 'B'	SAND ARCHITECTS, LLC	■					
A-2.9	ROOF PLAN AREA 'A'	SAND ARCHITECTS, LLC	■					
A-2.10	ROOF PLAN AREA 'B'	SAND ARCHITECTS, LLC	■					
A-3.1	EXTERIOR ELEVATIONS	SAND ARCHITECTS, LLC	■					
A-3.2	EXTERIOR ELEVATIONS	SAND ARCHITECTS, LLC	■					
A-3.3	EXTERIOR ELEVATIONS	SAND ARCHITECTS, LLC	■					
A-3.4	EXTERIOR ELEVATIONS	SAND ARCHITECTS, LLC	■					
A-4.0	ENLARGED PLANS	SAND ARCHITECTS, LLC	■					
A-4.1	ENLARGED PLANS	SAND ARCHITECTS, LLC	■					
A-4.2	ENLARGED PLANS	SAND ARCHITECTS, LLC	■					
A-4.3	ENLARGED PLANS	SAND ARCHITECTS, LLC	■					
A-5.1	1 BDRM PLANS	SAND ARCHITECTS, LLC	■					
A-5.2	2 BDRM PLANS	SAND ARCHITECTS, LLC	■					
A-5.3	2 & 3 BDRM PLANS	SAND ARCHITECTS, LLC	■					
A-5.4	3 BDRM PLANS	SAND ARCHITECTS, LLC	■					
A-5.5	3 BDRM PLANS	SAND ARCHITECTS, LLC	■					
A-5.6	4 BDRM PLANS	SAND ARCHITECTS, LLC	■					
A-5.7	UNIT DETAILS	SAND ARCHITECTS, LLC	■					
A-5.8	UNIT DETAILS	SAND ARCHITECTS, LLC	■					
A-5.9	UNIT DETAILS	SAND ARCHITECTS, LLC	■					
A-5.10	UNIT DETAILS	SAND ARCHITECTS, LLC	■					
A-6.0	OVERALL RCP	SAND ARCHITECTS, LLC	■					
A-6.1	OVERALL RCP	SAND ARCHITECTS, LLC	■					
A-6.2	OVERALL RCP	SAND ARCHITECTS, LLC	■					
A-6.3	ENLARGED RCP	SAND ARCHITECTS, LLC	■					
A-7.1	INTERIOR ELEVATIONS	SAND ARCHITECTS, LLC	■					
A-7.2	INTERIOR ELEVATIONS	SAND ARCHITECTS, LLC	■					
A-8.1	BUILDING SECTIONS	SAND ARCHITECTS, LLC	■					
A-8.2	BUILDING SECTIONS	SAND ARCHITECTS, LLC	■					
A-8.3	BUILDING SECTIONS	SAND ARCHITECTS, LLC	■					
A-8.4	BUILDING SECTIONS	SAND ARCHITECTS, LLC	■					
A-8.5	BUILDING SECTIONS	SAND ARCHITECTS, LLC	■					
A-8.6	BUILDING SECTIONS	SAND ARCHITECTS, LLC	■					
A-9.1	WALL SECTIONS	SAND ARCHITECTS, LLC	■					
A-9.2	WALL SECTIONS	SAND ARCHITECTS, LLC	■					
A-9.3	WALL SECTIONS	SAND ARCHITECTS, LLC	■					
A-9.4	WALL SECTIONS	SAND ARCHITECTS, LLC	■					
A-9.5	WALL SECTIONS	SAND ARCHITECTS, LLC	■					
A-10.1	STAIR PLANS	SAND ARCHITECTS, LLC	■					
A-10.2	STAIR SECTIONS	SAND ARCHITECTS, LLC	■					
A-10.3	STAIR DETAILS	SAND ARCHITECTS, LLC	■					
A-11.1	EXTERIOR DETAILS	SAND ARCHITECTS, LLC	■					
A-11.2	EXTERIOR DETAILS	SAND ARCHITECTS, LLC	■					
A-11.3	EXTERIOR DETAILS	SAND ARCHITECTS, LLC	■					
A-11.4	EXTERIOR DETAILS	SAND ARCHITECTS, LLC	■					
A-12.1	INTERIOR DETAILS	SAND ARCHITECTS, LLC	■					
A-12.2	INTERIOR DETAILS	SAND ARCHITECTS, LLC	■					
A-12.3	INTERIOR SIGNAGE	SAND ARCHITECTS, LLC	■					
A-12.4	OVERALL FINISH PLANS	SAND ARCHITECTS, LLC	■					
A-12.5	OVERALL FINISH PLANS	SAND ARCHITECTS, LLC	■					
A-12.6	OVERALL FINISH PLANS	SAND ARCHITECTS, LLC	■					
A-12.7	ENLARGED FINISH PLANS	SAND ARCHITECTS, LLC	■					
A-12.8	ENLARGED FINISH PLANS	SAND ARCHITECTS, LLC	■					
A-12.9	UNIT FINISH PLANS	SAND ARCHITECTS, LLC	■					
A-12.10	UNIT FINISH PLANS	SAND ARCHITECTS, LLC	■					
A-12.11	UNIT FINISH PLANS	SAND ARCHITECTS, LLC	■					
A-12.12	UNIT FINISH PLANS	SAND ARCHITECTS, LLC	■					
A-13.1	OPENING SCHEDULE	SAND ARCHITECTS, LLC	■					
A-13.2	OPENING SCHEDULE	SAND ARCHITECTS, LLC	■					
A-13.3	DOOR DETAILS	SAND ARCHITECTS, LLC	■					
A-13.4	DOOR DETAILS	SAND ARCHITECTS, LLC	■					
A-13.5	WINDOW ELEV'S & DETAILS	SAND ARCHITECTS, LLC	■					
A-14.1	INT. FINISH SCHEDULE	SAND ARCHITECTS, LLC	■					
A-14.2	INT. COLOR SCHEDULE	SAND ARCHITECTS, LLC	■					
STRUCTURAL								
S0.1		TBD	■					
S0.2		TBD	■					
S0.3		TBD	■					
S0.4		TBD	■					
S1.1		TBD	■					
S1.2		TBD	■					
S2.1		TBD	■					
S2.2		TBD	■					
S2.3		TBD	■					
S2.4		TBD	■					
S2.5		TBD	■					
S2.6		TBD	■					
S2.7		TBD	■					
S2.8		TBD	■					
S3.1		TBD	■					
S3.2		TBD	■					
S3.3		TBD	■					
S3.4		TBD	■					
S4.1.1		TBD	■					
S4.1.2		TBD	■					
S4.2.1		TBD	■					
S4.2.2		TBD	■					
S4.3.1		TBD	■					
S5.1		TBD	■					
S5.2.1		TBD	■					
S5.2.2		TBD	■					
S5.2.3		TBD	■					
MECHANICAL								
M-0.0	MECHANICAL TITLE SHEET	CAIN THOMAS	■					
M-1.0	FIRST FLR MECHANICAL PLAN - AREA 'A'	CAIN THOMAS	■					
M-1.1	FIRST FLR MECHANICAL PLAN - AREA 'B'	CAIN THOMAS	■					
M-2.3	SECOND FLR MECHANICAL PLAN - AREA 'A'	CAIN THOMAS	■					
M-2.4	SECOND FLR MECHANICAL PLAN - AREA 'B'	CAIN THOMAS	■					
M-2.6	THIRD FLR MECHANICAL PLAN - AREA 'A'	CAIN THOMAS	■					
M-2.5	THIRD FLR MECHANICAL PLAN - AREA 'B'	CAIN THOMAS	■					
M-2.6	ROOF MECHANICAL PLAN - AREA 'A'	CAIN THOMAS	■					
M-2.1	ROOF MECHANICAL PLAN - AREA 'B'	CAIN THOMAS	■					
M-3.0	ENLARGED MECHANICAL PLAN	CAIN THOMAS	■					
M-4.0	ENLARGED UNIT PLANS	CAIN THOMAS	■					
M-4.1	ENLARGED UNIT PLANS	CAIN THOMAS	■					
M-4.2	ENLARGED UNIT PLANS	CAIN THOMAS	■					
M-4.3	ENLARGED UNIT PLANS	CAIN THOMAS	■					
M-4.4	ENLARGED UNIT PLANS	CAIN THOMAS	■					
M-4.5	ENLARGED UNIT PLANS	CAIN THOMAS	■					
M-5.1	MECHANICAL DETAILS	CAIN THOMAS	■					
M-6.1	MECHANICAL SCHEDULES	CAIN THOMAS	■					
PLUMBING								
P-0.0	PLUMBING TITLE SHEET	CAIN THOMAS	■					
P-1.0	UG PLMB PLAN - AREA 'A'	CAIN THOMAS	■					
P-1.1	UG PLMB PLAN - AREA 'B'	CAIN THOMAS	■					
P-1.2	FIRST FLR PLMB PLAN - AREA 'A'	CAIN THOMAS	■					
P-1.3	FIRST FLR PLMB PLAN - AREA 'B'	CAIN THOMAS	■					
P-1.4	SCND FLR PLMB PLAN - AREA 'A'	CAIN THOMAS	■					
P-1.5	SCND FLR PLMB PLAN - AREA 'B'	CAIN THOMAS	■					
P-1.6	THIRD FLR PLMB PLAN - AREA 'A'	CAIN THOMAS	■					
P-1.7	THIRD FLR PLMB PLAN - AREA 'B'	CAIN THOMAS	■					
P-1.8	ROOF PLMB PLAN - AREA 'A'	CAIN THOMAS	■					
P-1.9	ROOF PLMB PLAN - AREA 'B'	CAIN THOMAS	■					
P-2.0	PLUMBING ISOMETRICS	CAIN THOMAS	■					
P-2.1	PLUMBING ISOMETRICS	CAIN THOMAS	■					
P-2.2	PLUMBING ISOMETRICS	CAIN THOMAS	■					
P-2.3	PLUMBING ISOMETRICS	CAIN THOMAS	■					
P-2.4	PLUMBING ISOMETRICS	CAIN THOMAS	■					
P-2.5	PLUMBING ISOMETRICS	CAIN THOMAS	■					
P-2.6	PLUMBING ISOMETRICS	CAIN THOMAS	■					
P-2.7	PLUMBING ISOMETRICS	CAIN THOMAS	■					
P-2.8	PLUMBING ISOMETRICS	CAIN THOMAS	■					
P-3.0	PLUMBING DETAILS	CAIN THOMAS	■					
P-3.1	PLUMBING DETAILS	CAIN THOMAS	■					
P-4.0	PLUMBING SCHEDULES	CAIN THOMAS	■					
ELECTRICAL								
E-0.0	ELECTRICAL TITLE SHEET	CAIN THOMAS	■					
E-0.1	ELEC. GENERAL PROJECT NOTES	CAIN THOMAS	■					
E-1.0	ELECTRICAL SITE PLAN	CAIN THOMAS	■					
E-1.1	SITE PHOTOMETRIC PLAN	CAIN THOMAS	■					
E-1.2	SITE LIGHTING CUT SHEETS	CAIN THOMAS	■					
E-1.3	SITE LIGHTING CUT SHEETS	CAIN THOMAS	■					
E-2.0	FIRST FLR LTG PLAN - AREA 'A'	CAIN THOMAS	■					
E-2.1	FIRST FLR LTG PLAN - AREA 'B'	CAIN THOMAS	■					
E-2.2	SECOND FLR LTG PLAN - AREA 'A'	CAIN THOMAS	■					
E-2.3	SECOND FLR LTG PLAN - AREA 'B'	CAIN THOMAS	■					
E-2.4	THIRD FLR LTG PLAN - AREA 'A'	CAIN THOMAS	■					
E-2.5	THIRD FLR LTG PLAN - AREA 'B'	CAIN THOMAS	■					
E-3.0	FIRST FLR PWR PLAN - AREA 'A'	CAIN THOMAS	■					
E-3.1	FIRST FLR PWR PLAN - AREA 'B'	CAIN THOMAS	■					
E-3.2	SECOND FLR PWR PLAN - AREA 'A'	CAIN THOMAS	■					
E-3.3	SECOND FLR PWR PLAN - AREA 'B'	CAIN THOMAS	■					
E-3.4	THIRD FLR PWR PLAN - AREA 'A'	CAIN THOMAS	■					
E-3.5	THIRD FLR PWR PLAN - AREA 'B'	CAIN THOMAS	■					
E-3.6	ELEC. ROOF PLAN - AREA 'A'	CAIN THOMAS	■					
E-3.7	ELEC. ROOF PLAN - AREA 'B'	CAIN THOMAS	■					
E-4.0	ENLARGED UNIT PLANS	CAIN THOMAS	■					
E-4.1	ENLARGED UNIT PLANS	CAIN THOMAS	■					
E-4.2	ENLARGED UNIT PLANS	CAIN THOMAS	■					
E-4.3	ENLARGED UNIT PLANS	CAIN THOMAS	■					
E-5.1	ELECTRICAL DETAILS	CAIN THOMAS	■					
E-6.1	ELECTRICAL SCHEDULES	CAIN THOMAS	■					
E-6.2	ELECTRICAL SCHEDULES	CAIN THOMAS	■					
E-6.3	ELECTRICAL SCHEDULES	CAIN THOMAS	■					
E-6.4	ELECTRICAL SCHEDULES	CAIN THOMAS	■					
E-5.1	ELECTRICAL DIAGRAMS	CAIN THOMAS	■					
FIRE SUPRESSION								
FIRE SUPPRESSION DRAWINGS WILL BE SUBMITTED TO THE CITY UPON COMPLETION								

Sand Architects, LLC

366 South Tenth Avenue
PO Box 727
Waite Park, MN 56387-0727
Office: (320) 202-3100
Fax: (320) 202-3139
Website: www.SandCompanies.com
E-Mail: Architects@SandCompanies.com

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PRINT LOG
REVISION/DATE/COMMENTS

	DATE	NAME
	08-23-23	30% CD DRAWING REVIEW
	10-10-23	90% CD DRAWING REVIEW

PRELIMINARY NOT FOR CONSTRUCTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION & THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF MINNESOTA

SIGNATURE _____

TYPED OR PRINTED NAME: BRADLEY D. HAROLDSON

LICENSE NO.: 41858

DATE

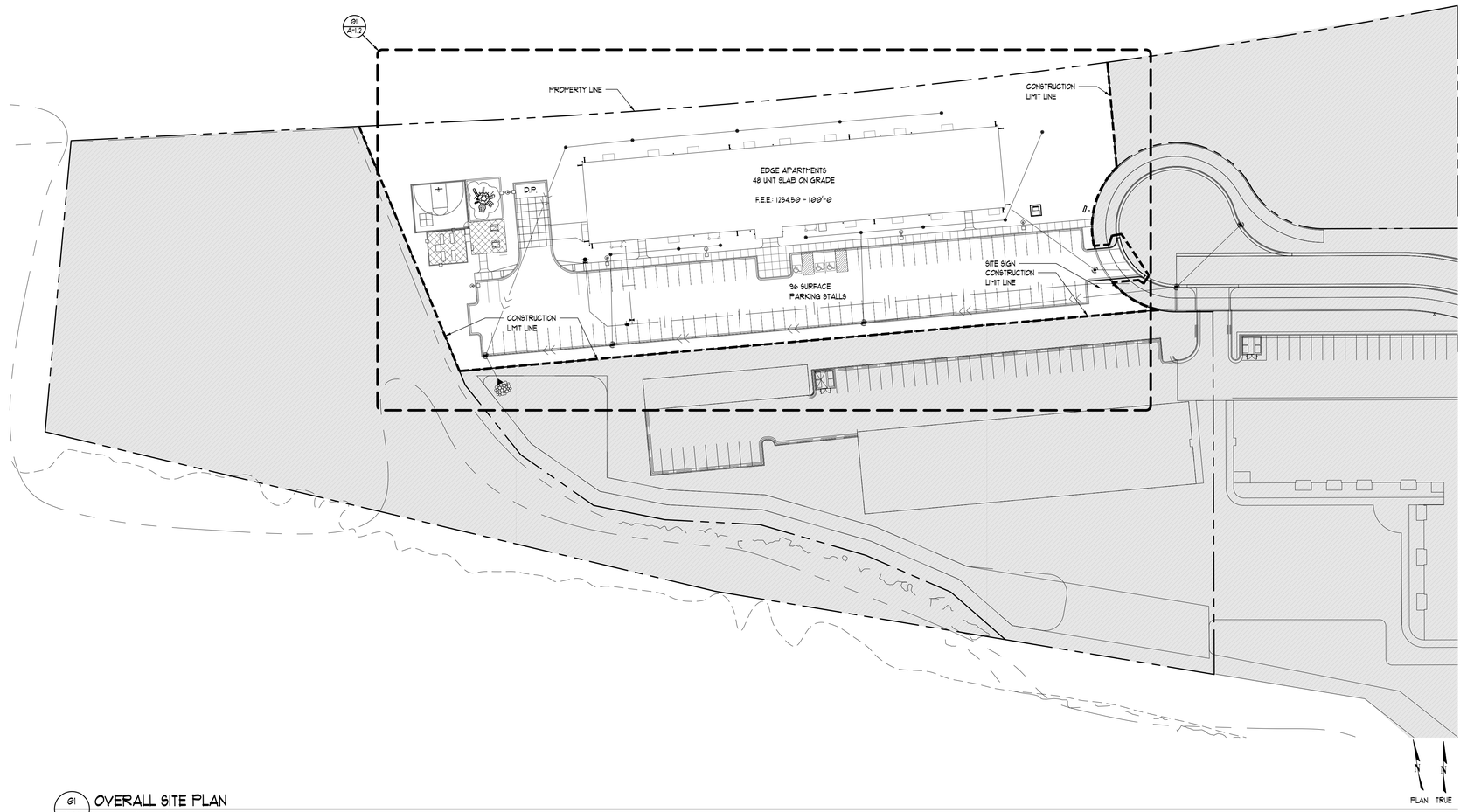
EDGE APARTMENTS

905 3RD STREET SW
KASSON, MN

TITLE SHEET

A-0.0

PROJECT NO:	3106-103-22
DRAWN BY:	AJB/JLD/SMS
CHECKED BY:	MDB
DATE ISSUED FOR CONSTRUCTION	XX-XX-XX



01 A-1.2

01 OVERALL SITE PLAN

SCALE: 1" = 50'

OVERALL SITE IMPERVIOUS AREA CALCULATION
- SITE: 2.52 ACRES = 110,050 SQFT
- BUILDING FOOTPRINT INCLUDING PATIOS = 22,522 SQFT
- ALL SITE PAVEMENTS = ##,### SQFT
- TOTAL IMPERVIOUS AREA = ##,### SQFT
- TOTAL GREEN SPACE = #,### SQFT (#%)

MINIMUM LOT AREA
- RESIDENTIAL DENSITY FOR MULTI-FAMILY (R-3) 25 UNITS PLUS = 1500 SQFT PER UNIT
- + MINIMUM LOT SIZE: 48 UNITS X 1500 SQFT = 72,000 SQFT (1.65 ACRES)
- + PROPOSED LOT SIZE: 110,050 SQFT (2.52 ACRES)
- SQUARE FOOTAGE PER UNIT
- + 110,050 SQFT / 48 = 2293 SQFT PER UNIT

REQUIRED PARKING
- 48 UNITS X 2 PARKING STALLS = 96 PARKING STALLS REQUIRED

PROVIDED PARKING
- 96 TOTAL PARKING STALLS OF WHICH 3 ARE ACCESSIBLE
- NOTE: PROOF OF PARKING INDICATED ON OVERALL SITE PLAN

NOTES
- #1 = ACCESSIBLE PARKING SIGN - SEE CIVIL DRAWINGS
- #2 = ACCESSIBLE VAN PARKING SIGN - SEE CIVIL DRAWINGS
- = SEE CIVIL FOR PARKING PAVEMENT SECTIONS
- = EXTERIOR LIGHT FIXTURES - SEE ELECTRICAL
- = SECURITY CAMERA (FACING DIRECTION) - SEE ELECTRICAL - SEE RCP SHEETS
- = HEATED CONC. SLAB - BY ALTERNATE
- = AREA NOT IN CONTRACT (N.I.C.)
- = SEE LANDSCAPE PLANS FOR ALL INFO PERTAINING TO SITE LANDSCAPE
- = PROPERTY LINE
- = CONSTRUCTION LIMITS
- = PROPERTY SETBACK LINES

GENERAL SITE AND LANDSCAPE NOTES

1. EXTERIOR CAMERA LOCATIONS AND MOUNTING HEIGHT TO BE VERIFIED WITH SAND DEVELOPMENT AND I.T. GROUPS PRIOR TO INSTALLATION. CAMERA LOCATIONS SHOWN FOR REFERENCE ONLY. FOR LOCATIONS AND MOUNTING HEIGHTS, REFER TO RCP PLAN ON SHEET A-6.0
2. ALL CAMERA WIRES RUN ABOVE HARD LID CEILINGS - TO BE PROTECTED WITH EMT CONDUIT. EACH END OF CONDUIT TO BE SEALED BY CAMERA INSTALLER.
3. ROCK MULCH AT BUILDING PARAMETER TO CONSIST OF 3"-6" WASHED NATURAL ROCK, SEE SPEC.
4. LIGHT POLES LOCATED NEAR CURB LINES ARE TO BE INSTALLED WITH THE FACE OF THE CONC. PIER 3'-0" MIN. FROM BACK OF CURB
5. LIGHT POLES LOCATED IN PARKING AREAS TO BE CENTERED BETWEEN PARKING STALLS, TYP.
6. FINISHED GRADE AT BUILDING TO BE 6" BELOW FINISHED FLOOR U.N.O.
7. DRAINAGE IS TO BE PROVIDED AT TOT LOT AREA
   - PROVIDE 8" INLINE DRAIN WITH GRATE, AND OVER CURB CUT. SEE CIVIL
8. ALL C.I.P. COLD JOINTS ARE TO BE PINNED IN AN EFFORT TO MINIMIZE MOVEMENT
9. DOWNSPOUTS ARE TO CONNECT TO STORM WATER LINES (U.N.O.) SEE CIVIL

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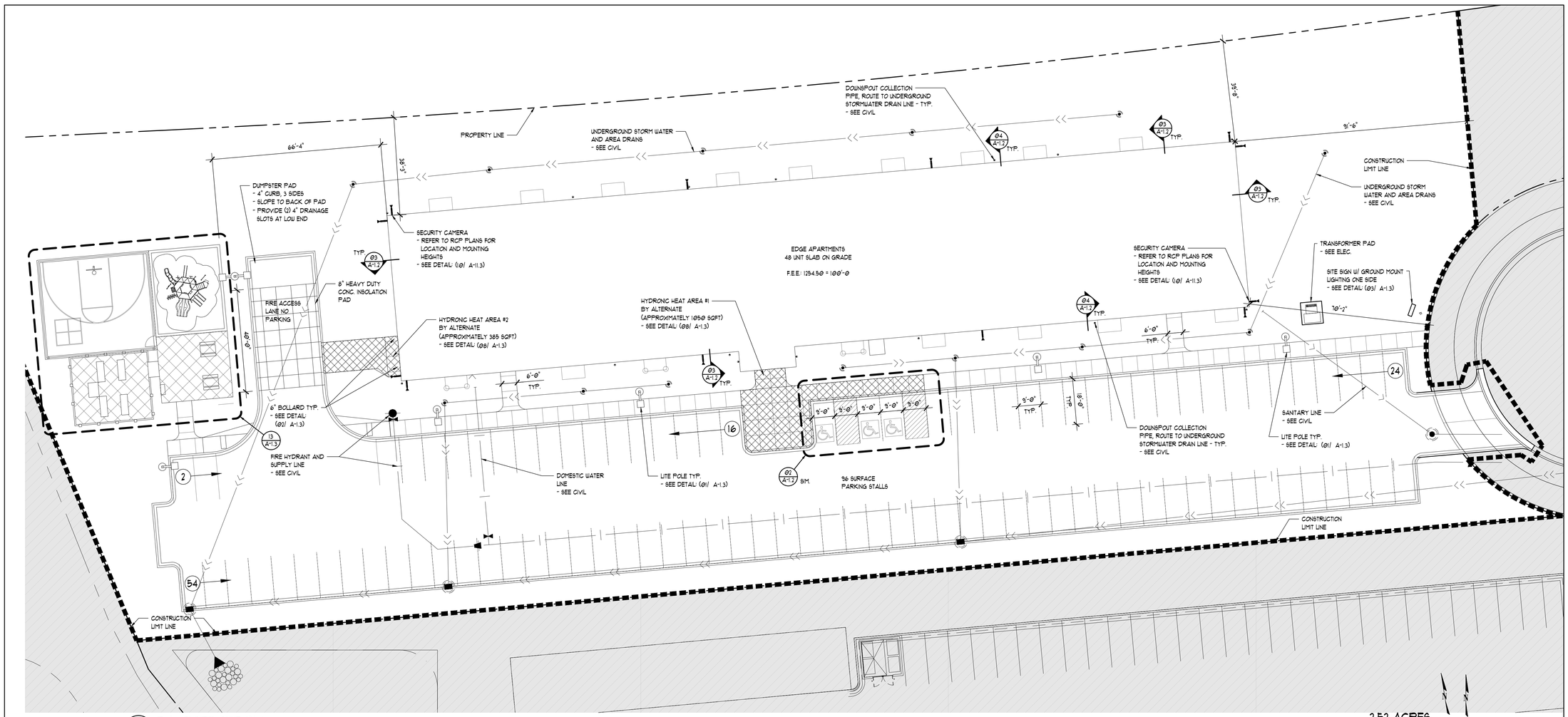
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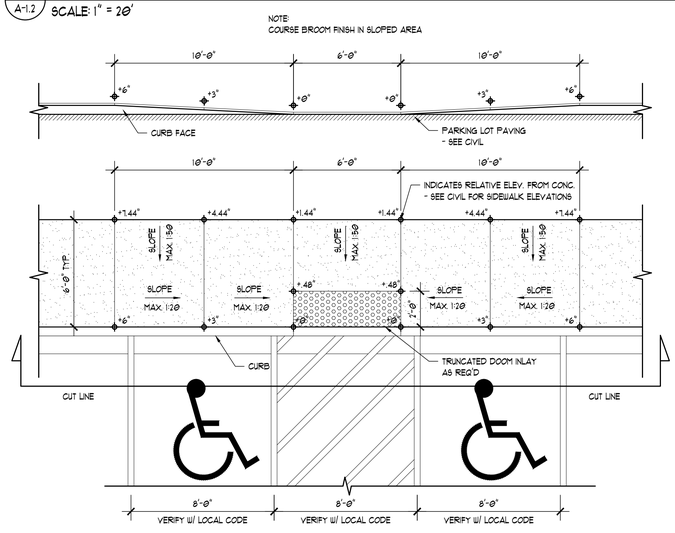
OVERALL SITE PLAN

A-1.1

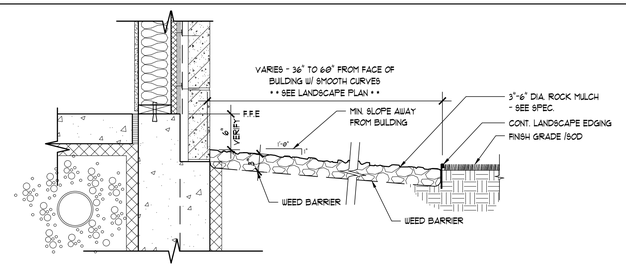
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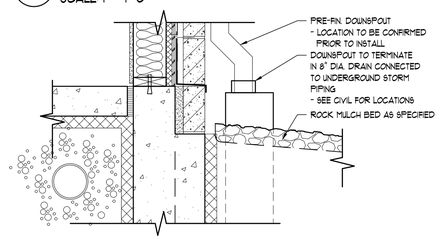
01 ENLARGED SITE PLAN
A-1.2 SCALE: 1" = 20'



02 ACCESSIBLE RAMP AT SIDEWALK
A-1.2 SCALE: 1/4" = 1'-0"



03 TYP. MULCH BED AT BUILDING
A-1.2 SCALE: 1" = 1'-0"



04 TYP. DOWNSPOUT CONNECTION TO STORM DRAIN
A-1.2 SCALE: 1" = 1'-0"

NOTES
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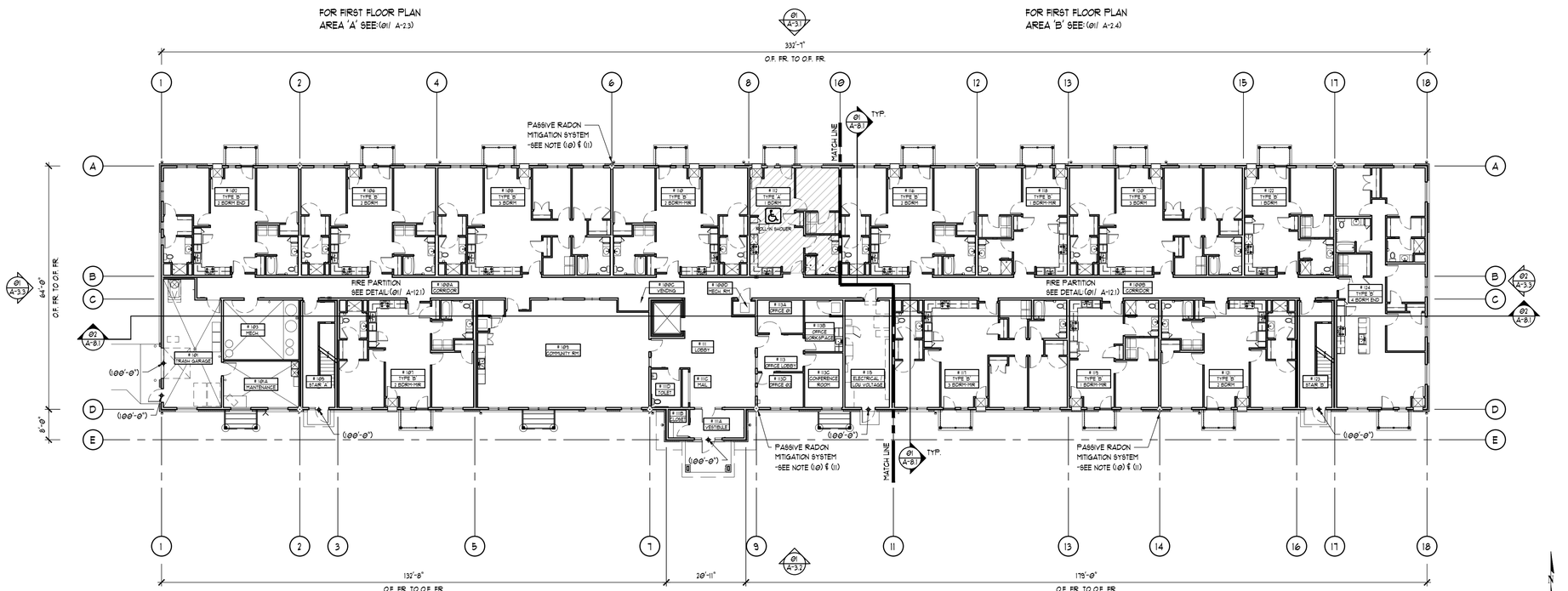
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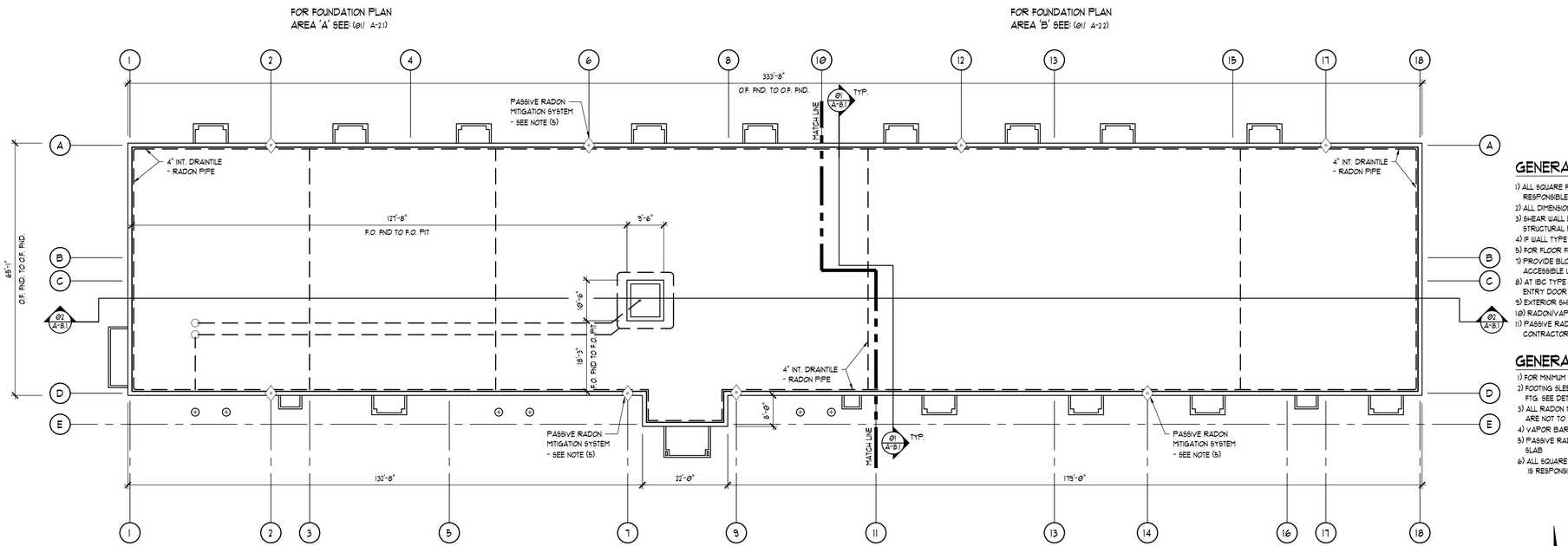
ENLARGED SITE PLAN

A-1.2

PROJECT NO: 3084-103-22
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02 OVERALL FIRST FLOOR PLAN
A-2.01 SCALE: 1/16" = 1'-0"



01 OVERALL FOUNDATION PLAN
A-2.01 SCALE: 1/16" = 1'-0"

GENERAL FLOOR PLAN NOTES

1) ALL SQUARE FOOTAGES SHOWN ON PLANS ARE FOR BUILDING CODE COMPLIANCE, CONTRACTOR IS RESPONSIBLE FOR ALL QTY AND AREA CALCULATIONS AND TAKEOFFS
2) ALL DIMENSIONS ARE TO CENTER-LINE OF FRAMING OR FACE OF STUD (U.N.O.)
3) SHEAR WALL LOCATIONS SHOWN ON ARCHITECTURAL PLANS ARE FOR REPRESENTATION ONLY, SEE STRUCTURAL PLANS FOR FINAL LOCATIONS AND METHODS USED
4) IF WALL TYPE IS NOT INDICATED ON PLAN, WALL SHALL BE "W4" SEE DETAIL: (15/A-9.3)
5) FOR FLOOR FINISH TRANSITIONS AND FURNITURE LAYOUTS, SEE INTERIOR FINISH PLANS
7) PROVIDE BLOCKING IN WALLS FOR FUTURE INSTALLATION OF GRAB BARS IN ALL UNITS SIMILAR TO ACCESSIBLE UNITS
8) AT IBC TYPE 'A' UNITS ELECTRICAL CONTRACTOR TO PREP FOR HARDWIRED DOOR BELL AT UNIT ENTRY DOOR
9) EXTERIOR SHEATHING IS TO LAP STUD AT PANEL JOINTS TYPICAL, SEE DETAIL (@4/ A-11.3)
10) RADON/VAPOR VENT PIPES TO BE INSULATED TO A MIN. VALUE OF R-4
11) PASSIVE RADON/VAPOR MITIGATION SYSTEM BY OTHERS, COORDINATE WITH MECHANICAL CONTRACTOR

GENERAL FOOTING AND FOUNDATION NOTES

1) FOR MINIMUM FROST COVER, SEE STRUCTURAL
2) FOOTING SLEEVES ARE TO BE INSTALLED AT ALL LOCATIONS WHERE DRAIN TILE INTERSECTS THE FTG. SEE DETAIL (1@/ A-11.1)
3) ALL RADON MITIGATION PIPES TO BE COORDINATED WITH MECHANICAL CONTRACTOR, VENTS ARE NOT TO EXCEED 3,000 SQ FT
4) VAPOR BARRIER TO BE INSTALLED BENEATH FLOOR SLAB, REFER TO SPECIFICATIONS
5) PASSIVE RADON/VAPOR MITIGATION SYSTEM BY OTHERS TO BE INSTALLED BENEATH FLOOR SLAB
6) ALL SQUARE FOOTAGES SHOWN ON PLANS ARE FOR BULDING CODE COMPLIANCE, CONTRACTOR IS RESPONSIBLE FOR ALL QTY AND AREA CALCULATIONS AND TAKEOFFS

FIRST FLR. UNIT MATRIX

UNIT NO.	UNIT TAG	UNIT SQ. FT. (GROSS)	IBC TYPE	ACC. COMM.
102	2 BDRM-E	1048	B	---
106	2 BDRM	1039	B	---
107	2 BDRM	1039	B	---
108	3 BDRM	1329	B	---
110	2 BDRM	1039	B	---
112	1 BDRM	691	A	---
116	2 BDRM	1039	B	---
117	3 BDRM	1329	B	---
118	1 BDRM	691	B	---
119	1 BDRM	691	B	---
120	3 BDRM	1329	B	---
121	2 BDRM	1039	B	---
122	1 BDRM	691	B	---
124	4 BDRM-E	1547	B	---

FLOOR PLAN LEGEND

- DENOTES WALL TYPE - SEE SHEET A-@.3 & A-@.4
- DENOTES WINDOW TYPE - SEE SHEET A-13.5
- DENOTES OPENING TYPE - SEE SHEET A-13.1 & A-13.2
- DENOTES FIRE EXT. & CABINET - SEE DETAIL: (@8/ A-12.1)
- DENOTES FIRE EXT.
- DENOTES ACCESSIBLE CLEAR TURNING SPACE
- ACCESSIBLE UNIT
- ACCESSIBLE COMMUNCATION FEATURES
- DENOTES CLEAR FLOOR AREA
- ROOM NAME TAG
- IBC TYPE 'A' UNIT
- PASSIVE RADON/VAPOR MITIGATION VENT PIPE BY OTHERS
- INSULATED UNIT PARTITION WALL

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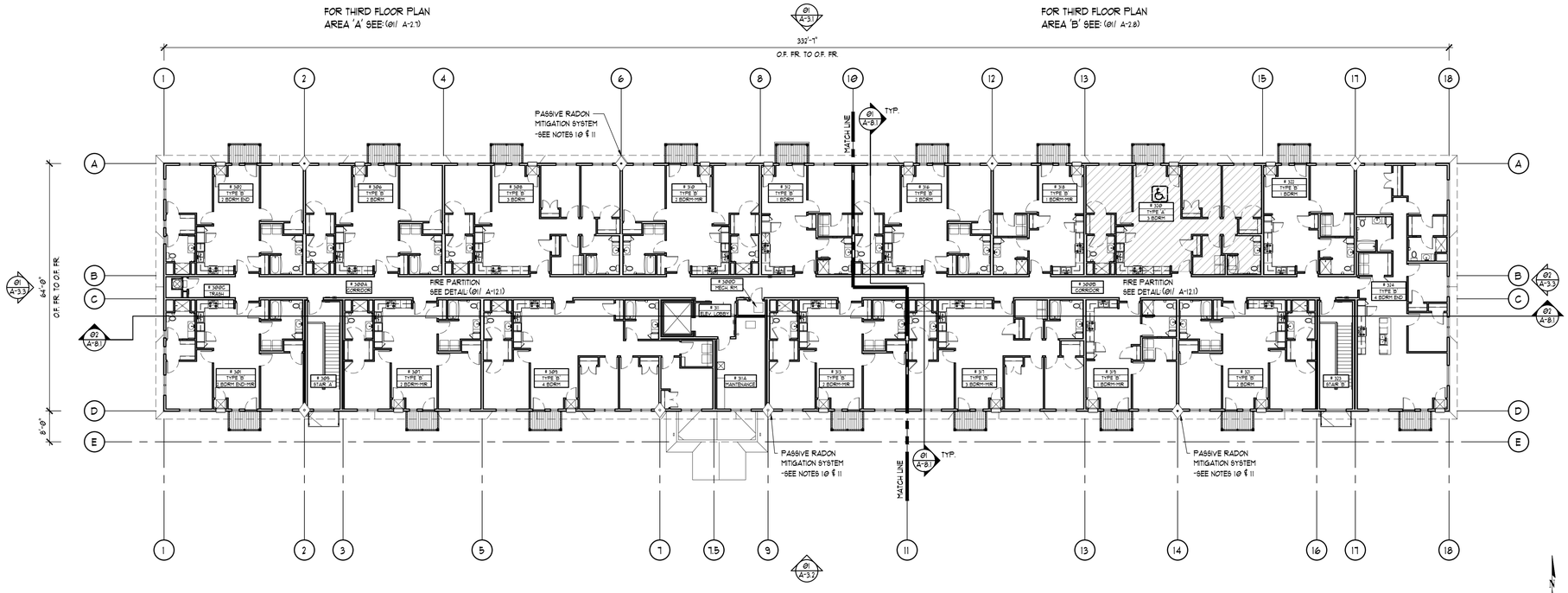
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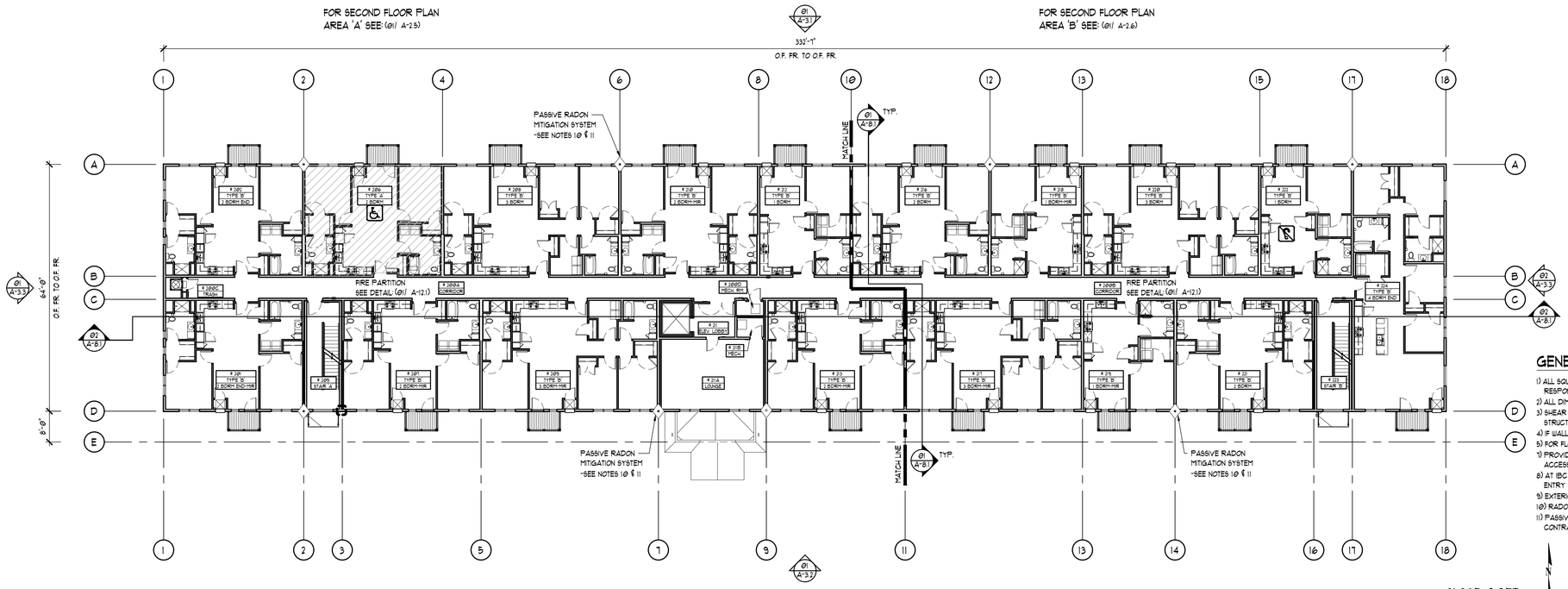
OVERALL PLANS

A-2.0.1

PROJECT NO: 3106-103-22
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CHECKED BY: MDB
DATE ISSUED FOR CONSTRUCTION: XX-XX-XX



Ø2 A-2.Ø.2 OVERALL THIRD FLOOR PLAN
SCALE: 1/16" = 1'-Ø"



Ø1 A-2.Ø.2 OVERALL SECOND FLOOR PLAN
SCALE: 1/16" = 1'-Ø"

THIRD FLR. UNIT MATRIX

UNIT NO.	UNIT TAG	UNIT SQ. FT. (GROSS)	IBC TYPE	ACC. COMM.
3Ø1	2 BDRM-E	1Ø48	B	---
3Ø2	2 BDRM-E	1Ø48	B	---
3Ø6	2 BDRM	1Ø39	B	---
3Ø7	2 BDRM	1Ø39	B	---
3Ø8	3 BDRM	1329	B	---
3Ø9	4 BDRM	1587	B	---
31Ø	2 BDRM	1Ø39	B	---
312	1 BDRM	691	B	---
313	2 BDRM	1Ø39	B	---
316	2 BDRM	1Ø39	B	---
317	3 BDRM	1329	B	---
318	1 BDRM	691	B	---
319	1 BDRM	691	B	---
32Ø	3 BDRM	1329	A	---
321	2 BDRM	1Ø39	B	---
322	1 BDRM	691	B	---
324	4 BDRM-E	1541	B	---

SECOND FLR. UNIT MATRIX

UNIT NO.	UNIT TAG	UNIT SQ. FT. (GROSS)	IBC TYPE	ACC. COMM.
2Ø1	2 BDRM-E	1Ø48	B	---
2Ø2	2 BDRM-E	1Ø48	B	---
2Ø6	2 BDRM	1Ø39	A	---
2Ø7	2 BDRM	1Ø39	B	---
2Ø8	3 BDRM	1329	B	---
2Ø9	3 BDRM	1329	B	---
21Ø	2 BDRM	1Ø39	B	---
212	1 BDRM	691	B	---
213	2 BDRM	1Ø39	B	---
216	2 BDRM	1Ø39	B	---
217	3 BDRM	1329	B	---
218	1 BDRM	691	B	---
219	1 BDRM	691	B	---
22Ø	3 BDRM	1329	B	---
221	2 BDRM	1Ø39	B	---
222	1 BDRM	691	B	X
224	4 BDRM-E	1541	B	---

FLOOR PLAN LEGEND

- DENOTES WALL TYPE - SEE SHEET A-Ø.3 & A-Ø.4
- DENOTES WINDOW TYPE - SEE SHEET A-13.5
- DENOTES OPENING TYPE - SEE SHEET A-13.1 & A-13.2
- DENOTES FIRE EXT. & CABINET - SEE DETAIL (Ø8/ A-12.1)
- DENOTES FIRE EXT.
- DENOTES ACCESSIBLE CLEAR TURNING SPACE
- ACCESSIBLE UNIT
- ACCESSIBLE COMMUNICATION FEATURES
- DENOTES CLEAR FLOOR AREA
- ROOM NAME TAG
- IBC TYPE 'A' UNIT
- PASSIVE RADON/VAPOR MITIGATION VENT PIPE BY OTHERS
- INSULATED UNIT PARTITION WALL

GENERAL FLOOR PLAN NOTES

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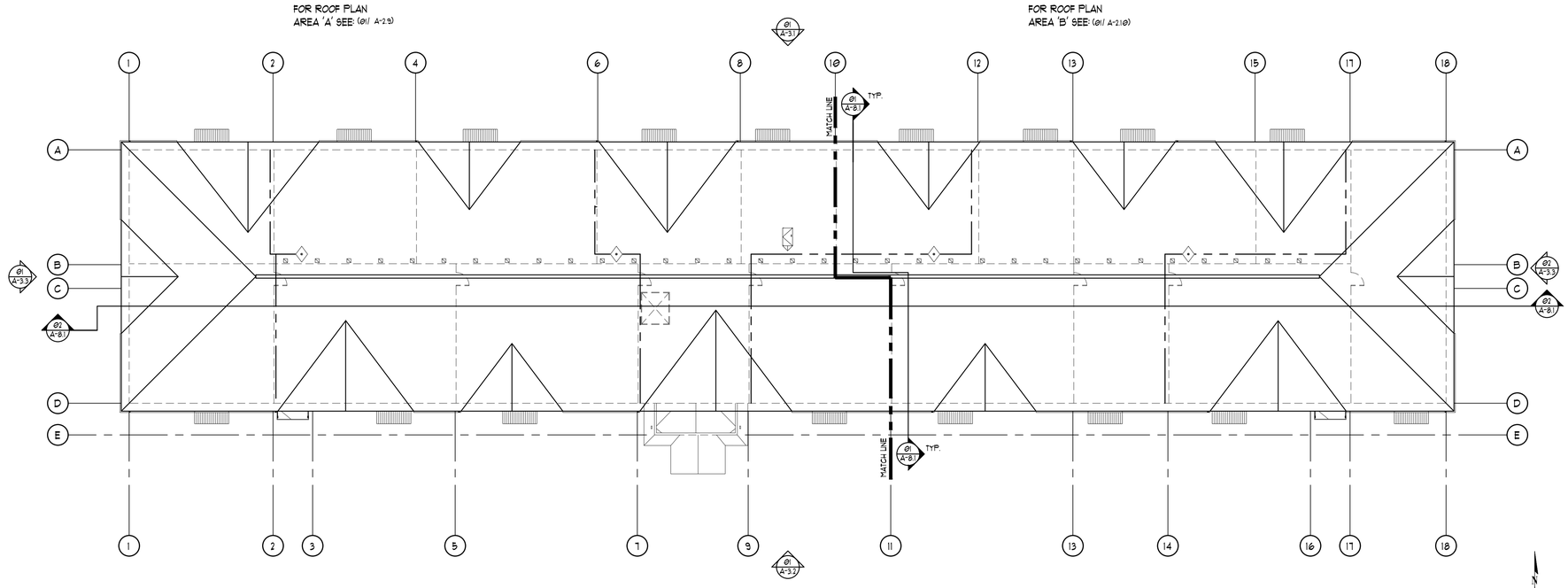
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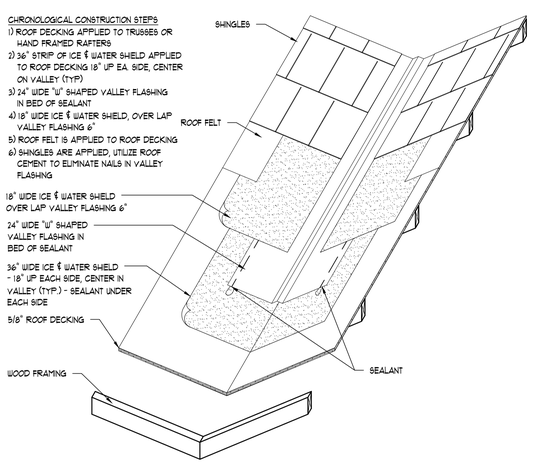
OVERALL PLANS

A-2.Ø.2

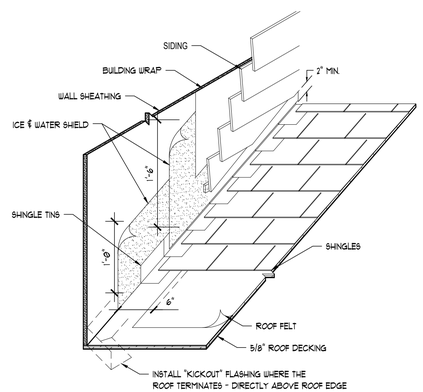
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01 A-2.0.3 OVERALL ROOF PLAN
SCALE: 1/16" = 1'-0"



02 A-2.0.3 TYP. VALLEY FLASHING DETAIL
SCALE: 3/4" = 1'-0"



CHRONOLOGICAL CONSTRUCTION STEPS
1) ROOF DECKING APPLIED TO TRUSSES OR HAND FRAMED RAFTERS
2) WALL SHTG. APPLIED TO STUDS
3) STRIP OF ICE & WATER SHIELD APPLIED TO ROOF DECKING (6") AND UP WALL SHTG. (12")
4) ROOF FELT IS APPLIED TO ROOF DECKING
5) SHINGLE TINS AND SHINGLES ARE APPLIED ALTERNATING ONE OVER THE OVER
6) 18" STRIP OF ICE & WATER SHIELD IS APPLIED TO WALL SHTG., LAPPING OVER SHINGLE TINS
7) BUILDING WRAP IS APPLIED
8) INSTALL SIDING. LEAVE 2" CLEARANCE BETWEEN THE ROOFING AND THE BTM EDGE OF THE SIDING

03 A-2.0.3 TYP. ROOF TO WALL FLASHING DETAIL
SCALE: 1" = 1'-0"

GENERAL ROOF NOTES

1. TYP. ROOF SLOPE: 6/12, GABLE FEATURES TO BE: 8/12
2. BACK OF ALL PARAPET WALLS TO BE FINISHED WITH 1/2" TREATED SHTG. AND ROOFING MEMB. ADHERED TO SHTG. - WRAP ROOFING MEMB. OVER PARAPET WALL, AND FINISH WITH METAL CAP
3. ALL SQUARE FOOTAGES SHOWN ON PLANS ARE FOR BUILDING CODE COMPLIANCE, CONTRACTOR IS RESPONSIBLE FOR ALL QTY AND AREA CALCULATIONS AND TAKEOFFS
4. PROVIDE (1) ELECTRICAL OUTLET AND (1) SWITCH AT 6'-0 RADON VENT FOR FUTURE IN-LINE EXHAUST FAN - TYP LOCATE ABOVE CORRIDOR ACOUSTICAL CEILING WITH IN 24" OF FAN
5. ALL RADON MITIGATION PIPE AND RAIN LEADER LOCATIONS TO BE COORDINATED W/ MECHANICAL CONTRACTOR
6. PASSIVE RADON/VAPOR MITIGATION SYSTEM BY OTHERS, COORDINATE WITH MECHANICAL CONTRACTOR
7. TRUSS SPACE TO BE PROTECTED WITH DRAFT STOPPING AND AUTOMATIC SPRINKLER SYSTEM PER NFPA 13

ROOF PLAN LEGEND

- = RADON VENT PIPE - SEE SECTION : (02/ A-8.1)
- = ROOF VENT
- = RADON PIPE IN ATTIC SPACE
- = DRAFT STOP IN ATTIC SPACE
- = DRAFT STOP DOOR IN ATTIC SPACE

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SIGNATURE _____

TYPED OR PRINTED NAME: BRADLEY D. HAROLDSON

LICENSE NO: #21858

DATE

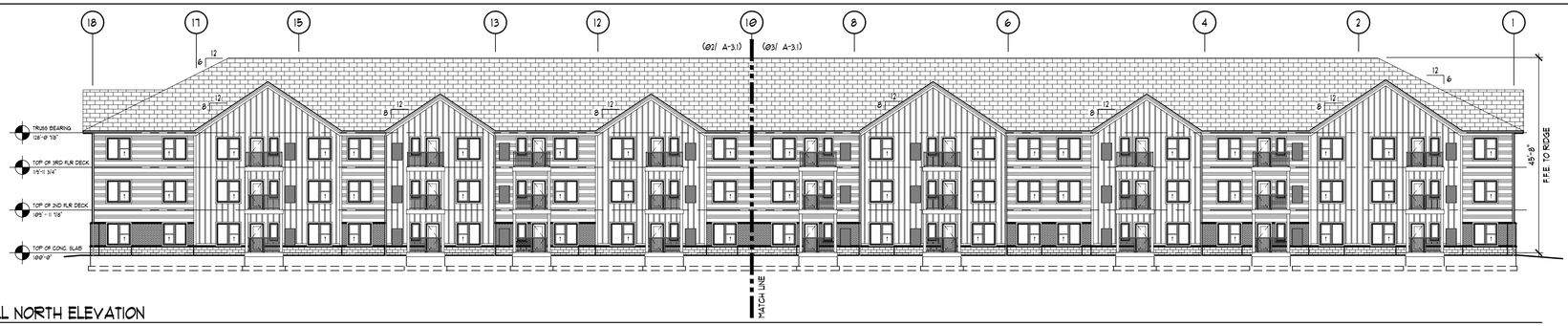
EDGE APARTMENTS

905 3RD STREET SW
KASSON, MN

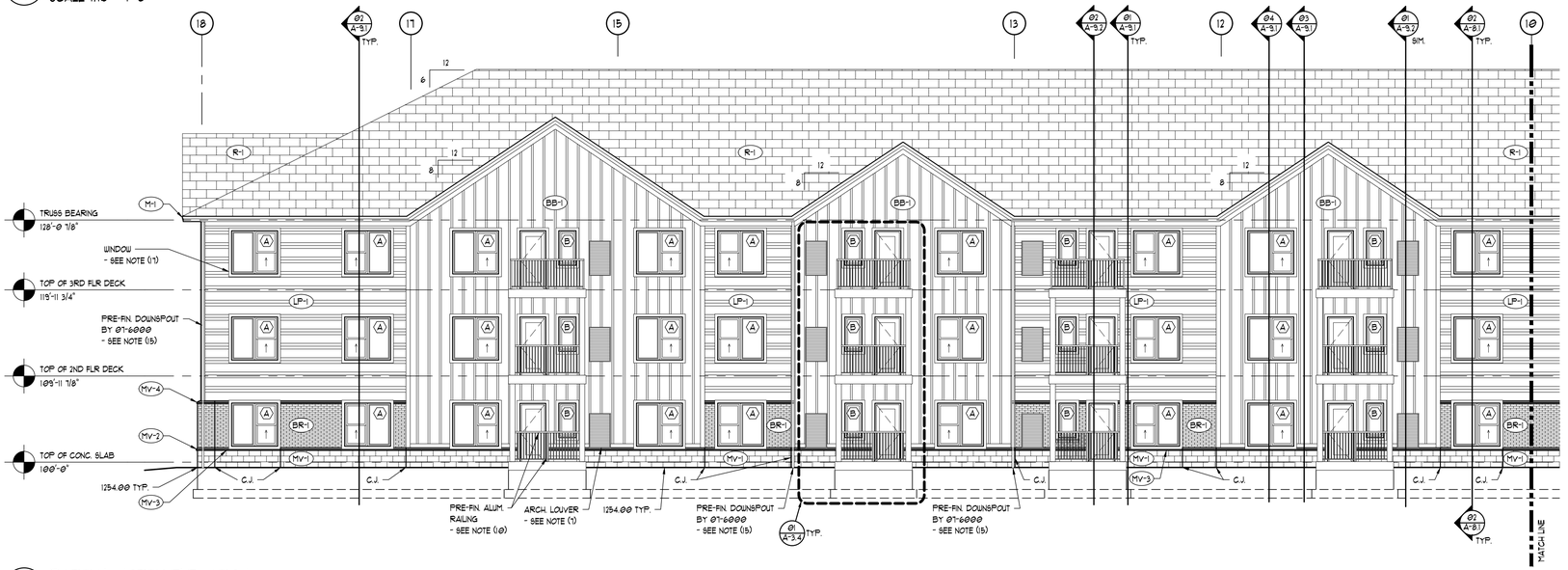
OVERALL PLANS

A-2.0.3

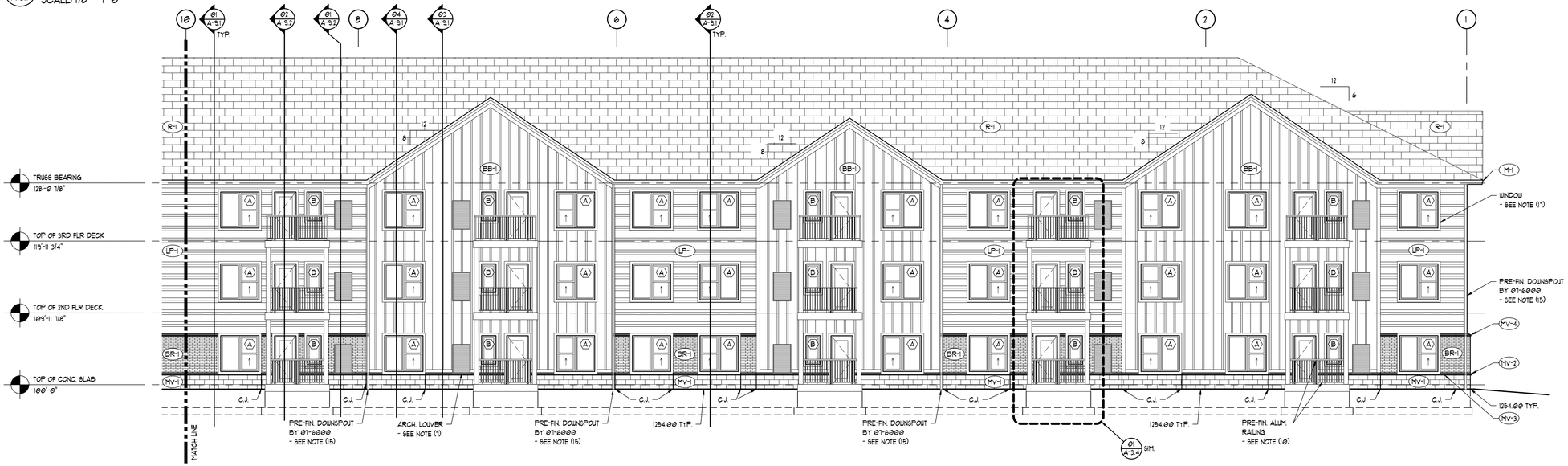
PROJECT NO:	3084-103-22
DRAWN BY:	AJB/ZLO/BMS
CHECKED BY:	MDB
DATE ISSUED FOR CONSTRUCTION	XX-XX-XX



01 A-3.1 **OVERALL NORTH ELEVATION**
SCALE: 1/16" = 1'-0"



02 A-3.1 **PARTIAL NORTH ELEVATION**
SCALE: 1/8" = 1'-0"



03 A-3.1 **PARTIAL NORTH ELEVATION**
SCALE: 1/8" = 1'-0"

EXTERIOR FINISH LEGEND

LP-1	- LAP SIDING #1 - CUSTOM LAP DETAIL (03/ A-3.4) + DORIAN GRAY (SW 7017) - BOARD AND BATTEN + SILVERPOINTE (SW 7653)
BB-1	
MV-1	- MASONRY VENEER TYPE 1 + 4" BURNISHED SILL - ONYX
MV-2	- MASONRY VENEER TYPE 2 + 6" CMU SILL AT BR-1 TRANSITION - ONYX
MV-3	- MASONRY VENEER TYPE 3 + CMU SILL AT 1ST FLR. TYPE 'A' WINDOWS - ONYX
MV-4	- MASONRY VENEER TYPE 4 + ARCHITECTURAL PRECAST CAP - MATCH BR-1
BR-1	- BRICK VENEER TYPE 1 + FACE BRICK - EBONITE VELOUR
M-1	- PRE-FINISHED METAL FASCIA + SEE NOTE 14
M-2	- PRE-FINISHED PARAPET CAP
R-1	- ASPHALT SHINGLES + WEATHERED WOOD BY TIMBERLINE
R-2	- ROOFING TYPE 1 (SEE SPECIFICATIONS) + MEMBRANE ROOFING - SLOPED

GENERAL NOTES:
1. FOR EXTERIOR FINISH DETAILS SEE SHEETS A-11.4
2. TRIM BOARD COLOR TO MATCH FIELD
   + TYPICAL TRIM BOARDS AT WINDOWS AND DOORS TO BE 4" (U.N.O.)
   + VERTICAL TRIM BOARDS AT EXTERIOR CORNERS TO BE 6" (U.N.O.)
   + VERTICAL TRIM BOARDS AT MASONRY TRANSITIONS TO BE 6" (U.N.O.)
   + TRIM BOARD SURROUNDS AT MAGIC-PAK UNITS IN SIDING TO BE 2" (U.N.O.)
   + HORIZONTAL TRIM BOARD AT BASE OF BOARD AND BATTEN TO BE 6" (U.N.O.)
4. COORDINATE ALL MISC. FLASHING COLORS W/ PROJECT ARCHITECT
5. CONTROL JOINTS TO BE PLACED 24" IN FROM OUTSIDE CORNERS TYP. (U.N.O.)
6. CONTROL JOINTS AT PENETRATIONS ARE TO BE CUT FLUSH WITH EDGE OF OPENING. IF AN AESTHETIC HEADSTONE, ROW LOCK, OR SILL BLOCK IS PRESENT, CUT FLUSH WITH EDGE OF AESTHETIC FEATURE - TYP.
7. MECHANICAL VENT COVERS AND LOUVERS IN LAP SIDING TO MATCH ADJACENT MATERIALS. MECHANICAL VENT COVERS AND LOUVERS AT MASONRY TO BE BLACK OF NIGHT SW 6993
8. TERRACE DOOR COLORS TO MATCH FIELD
   - DOORS AT BR-1 TO BE BLACK OF NIGHT SW 6993
   - DOORS AT LP-1 TO BE DORIAN GRAY SW 7019
   - DOORS AT BB-1 TO BE SILVERPOINTE SW 7653
   + EXTERIOR HOLLOW METAL DOORS TO BE FIELD PAINTED TO MATCH O.H. GARAGE DOOR
   + O.H. GARAGE DOOR TO BE CLOSEST STANDARD MANUFACTURERS COLOR TO BE BLACK OF NIGHT SW 6993
9. ALUMINUM RAILINGS AT GRADE TO BE MATTE BLACK (U.N.O.)
10. ALUMINUM DECK RAILINGS TO BE MATTE BLACK WITH GRAY TEXTURED DECKING (U.N.O.)
11. ALL CMU OPENINGS ARE TO BE RETURNED TO THE FACE OF WALL SHEATHING OR RND. U.N.O.
12. ALL GRADE ELEVATIONS SHOWN ON ARCHITECTURAL DRAWINGS ARE TO BE USED AS REFERENCE, VERIFY FINAL GRADING WITH CIVIL PLANS
13. PRE-FINISHED METAL SKIRTING AT BASE OF BUILDING TO BE SELECTED FROM MANUFACTURES STANDARD COLORS, CLOSEST MATCH TO MV-1
14. PRE-FIN DRIP EDGE AND FASCIA TO BE CLOSEST MATCH TO DORIAN GRAY (SW 7017)
15. PRE-FIN DOWNSPOUTS ARE TO BE FASTENED TO VERTICAL TRIM BOARDS. LOCATION IS TO BE AS INDICATED ON ELEVS. COLOR IS TO BE MFR. CLOSEST COLOR TO SILVERPOINTE (SW 7653)
16. FOR TYPICAL MECHANICAL VENT CAP DETAILS SEE DETAIL (05/ A-11.3)
17. WINDOW BASIS OF DESIGN TO BE VECTOR CLAY EXTERIOR AND INTERIOR
18. SOFFIT PANEL MATERIAL VARIES
   + AT ENTRANCE CANOPIES SOFFIT PANELS TO BE CEMENT BOARD, COLOR TO BE WHITE
   + TYPICAL SOFFIT PANELS TO BE PREFINISHED ALUMINUM PANELS, COLOR TO BE CLOSEST MANUFACTURERS COLOR TO DORIAN GRAY (SW 7017)
19. DECK FASCIA BOARDS TO BE BLACK OF NIGHT (SW 6993)
20. TO CONCEAL MASONRY AIR SPACE TRIM BOARDS ARE TO BE INSTALLED OVER COUNTER BENT FLASHING MATERIAL, SEE FINISH DETAILS: A-11.4
21. WINDOW SILLS AT BRICK VENEER TO BE ROWLOCK SILLS TO MATCH BR-1

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E-Mail: Architects@SandCompanies.com

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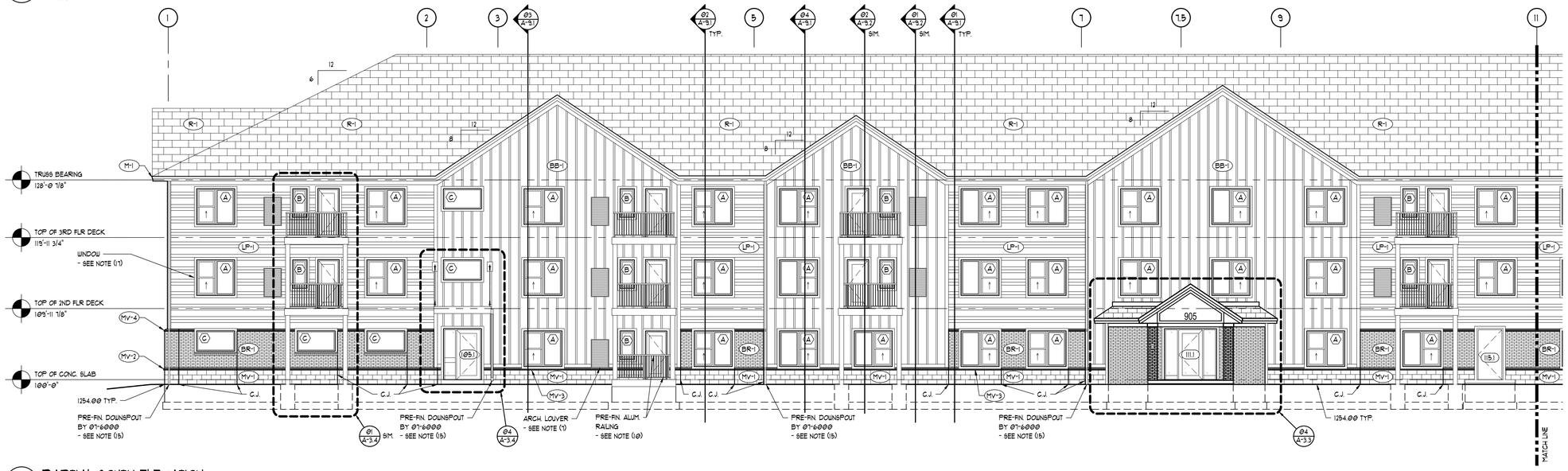
EXTERIOR ELEVATIONS

A-3.1

PROJECT NO: 3084-003-22
DRAWN BY: AJB/DLD/SMS
CHECKED BY: MDB
DATE ISSUED FOR CONSTRUCTION: XX-XX-XX



Ø1 / A-3.2 OVERALL SOUTH ELEVATION
SCALE: 1/16" = 1'-0"



Ø2 / A-3.2 PARTIAL SOUTH ELEVATION
SCALE: 1/8" = 1'-0"



Ø3 / A-3.2 PARTIAL SOUTH ELEVATION
SCALE: 1/8" = 1'-0"

EXTERIOR FINISH LEGEND

- LP-1 - LAP SIDING #1 - CUSTOM LAP DETAIL (Ø3/ A-3.4)
  + DORIAN GRAY (SW 7017)
- BB-1 - BOARD AND BATTEN
  + SILVERPONTE (SW 7653)
- MV-1 - MASONRY VENEER TYPE 1
  + 4" BURNISHED SILL - ONYX
- MV-2 - MASONRY VENEER TYPE 2
  + 6" CMU SILL AT BR-1 TRANSITION - ONYX
- MV-3 - MASONRY VENEER TYPE 3
  + CMU SILL AT 1ST FLR TYPE 'A' WINDOWS - ONYX
- MV-4 - MASONRY VENEER TYPE 4
  + ARCHITECTURAL PRECAST CAP - MATCH BR-1
- BR-1 - BRICK VENEER TYPE 1
  + FACE BRICK - EBONITE VELOUR
- M-1 - PRE-FINISHED METAL FASCIA
  + SEE NOTE 14
- M-2 - PRE-FINISHED PARAPET CAP
- R-1 - ASPHALT SHINGLES
  + WEATHERED WOOD BY TIMBERLINE
- R-2 - ROOFING TYPE 1 (SEE SPECIFICATIONS)
  + MEMBRANE ROOFING - SLOPED

GENERAL NOTES:

1. FOR EXTERIOR FINISH DETAILS SEE SHEETS A-11.4
2. TRIM BOARD COLOR TO MATCH FIELD
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   + VERTICAL TRIM BOARDS AT MASONRY TRANSITIONS TO BE 6" (U.N.O.)
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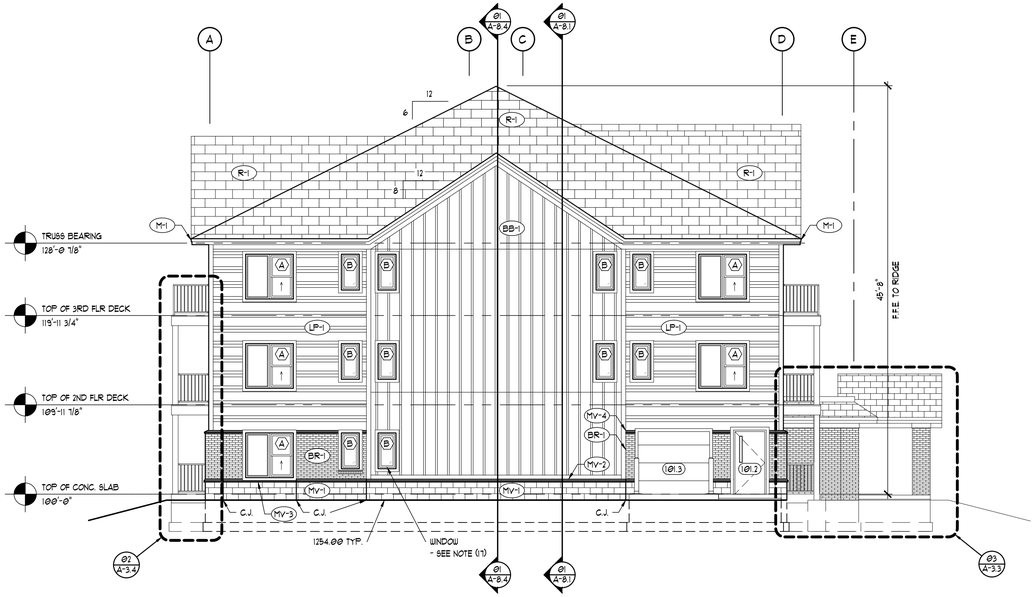
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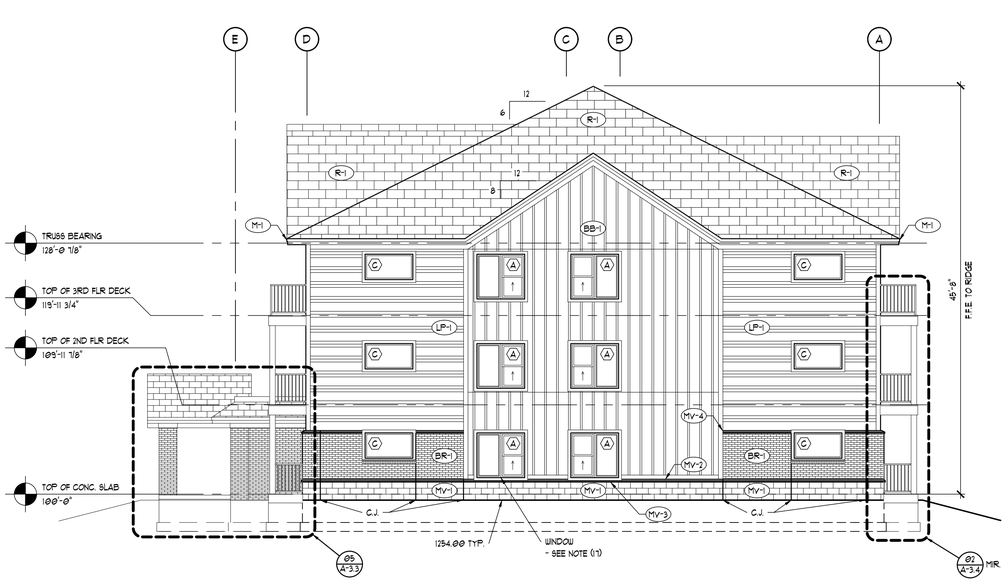
EXTERIOR ELEVATIONS

A-3.2

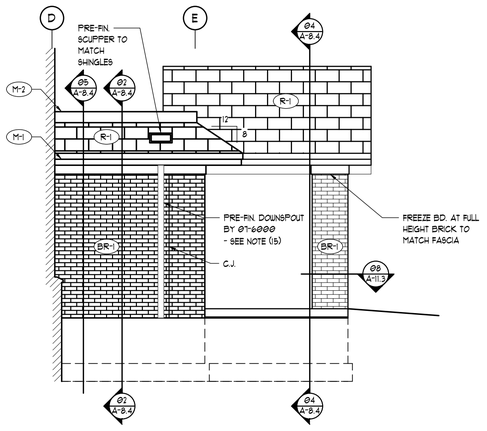
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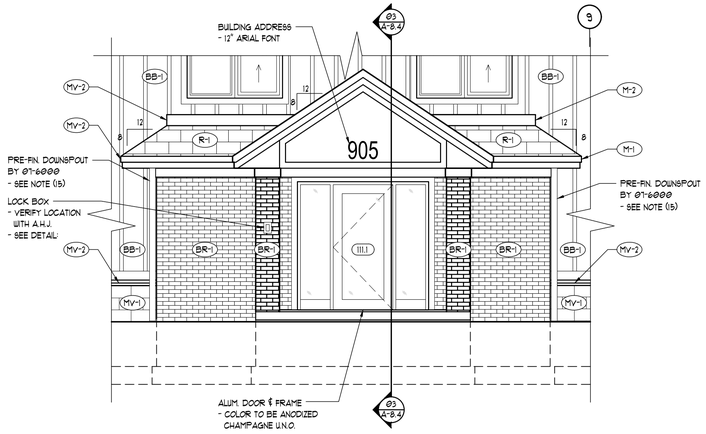
01 A-3.3 WEST ELEVATION
SCALE: 1/8" = 1'-0"



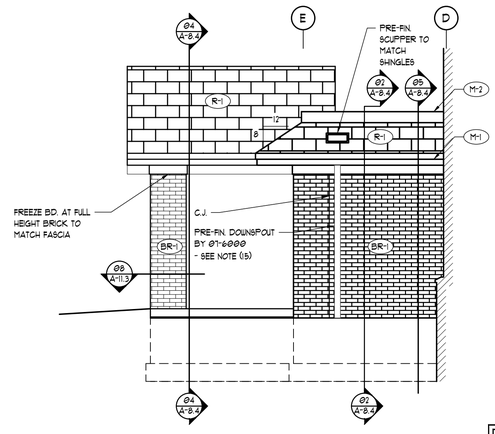
02 A-3.3 EAST ELEVATION
SCALE: 1/8" = 1'-0"



03 A-3.3 ENLARGED WEST VIEW OF ENTRANCE
SCALE: 1/4" = 1'-0"



04 A-3.3 ENLARGED SOUTH VIEW OF ENTRANCE
SCALE: 1/4" = 1'-0"



05 A-3.3 ENLARGED EAST VIEW OF ENTRANCE
SCALE: 1/4" = 1'-0"

EXTERIOR FINISH LEGEND

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- BB-1 - BOARD AND BATTEN + SILVERPOINTE (SW 7653)
- MV-1 - MASONRY VENEER TYPE 1 + 4" BURNISHED SILL - ONYX
- MV-2 - MASONRY VENEER TYPE 2 + 6" CMU SILL AT BR-1 TRANSITION - ONYX
- MV-3 - MASONRY VENEER TYPE 3 + CMU SILL AT 1ST FLR. TYPE 'A' WINDOWS - ONYX
- MV-4 - MASONRY VENEER TYPE 4 + ARCHITECTURAL PRECAST CAP - MATCH BR-1
- BR-1 - BRICK VENEER TYPE 1 + FACE BRICK - EBONITE VELOUR
- M-1 - PRE-FINISHED METAL FASCIA + SEE NOTE 1.4
- M-2 - PRE-FINISHED PARAPET CAP
- R-1 - ASPHALT SHINGLES + WEATHERED WOOD BY TIMBERLINE
- R-2 - ROOFING TYPE 1 (SEE SPECIFICATIONS) + MEMBRANE ROOFING - SLOPED

GENERAL NOTES:

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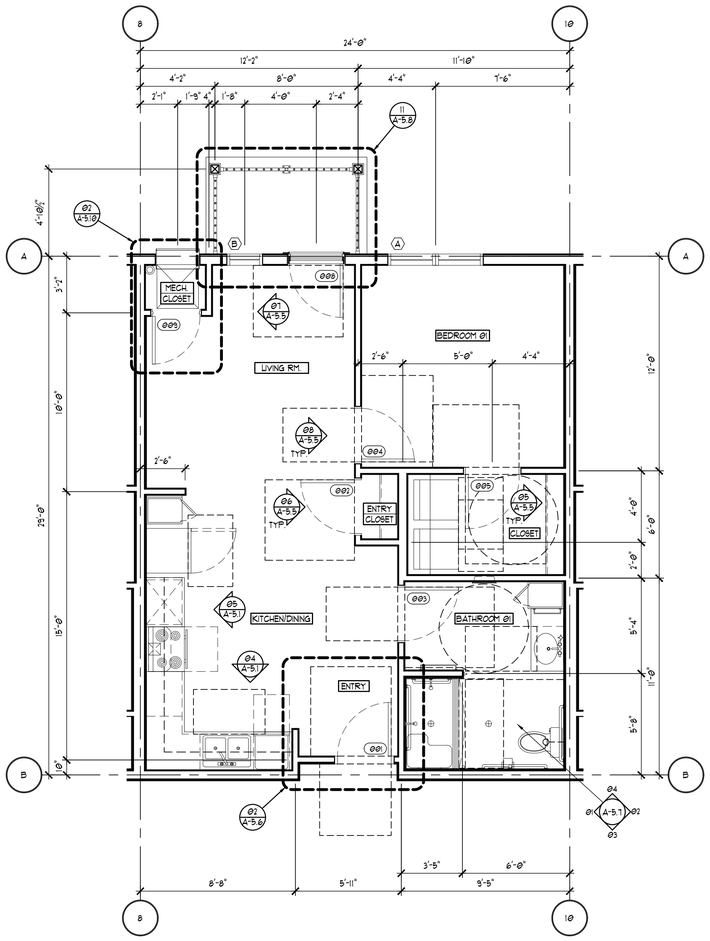
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EXTERIOR ELEVATIONS

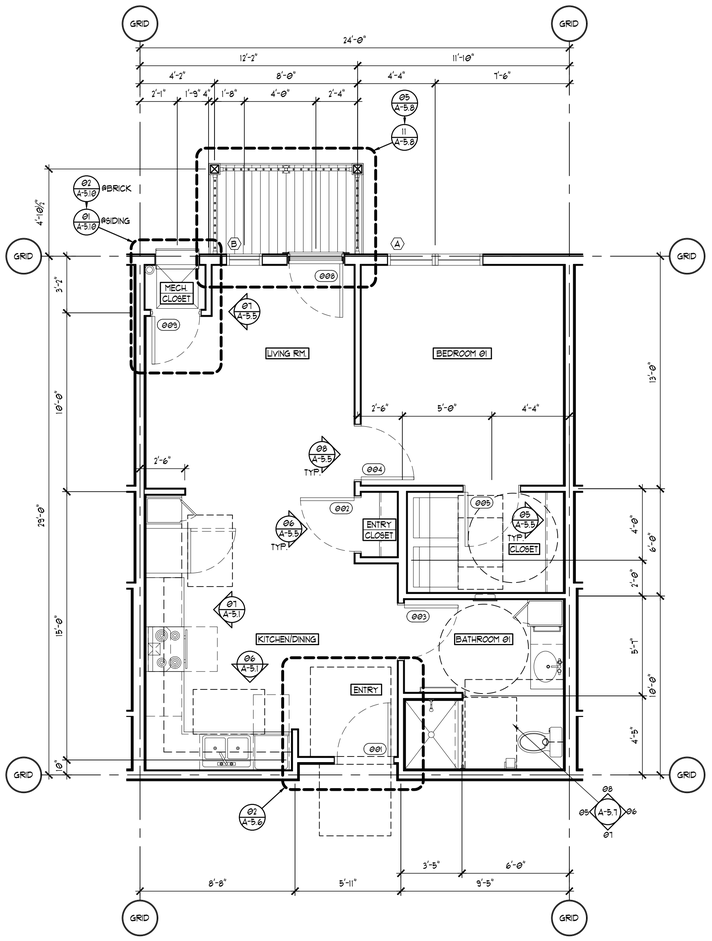
A-3.3

PROJECT NO: 2404-103-22
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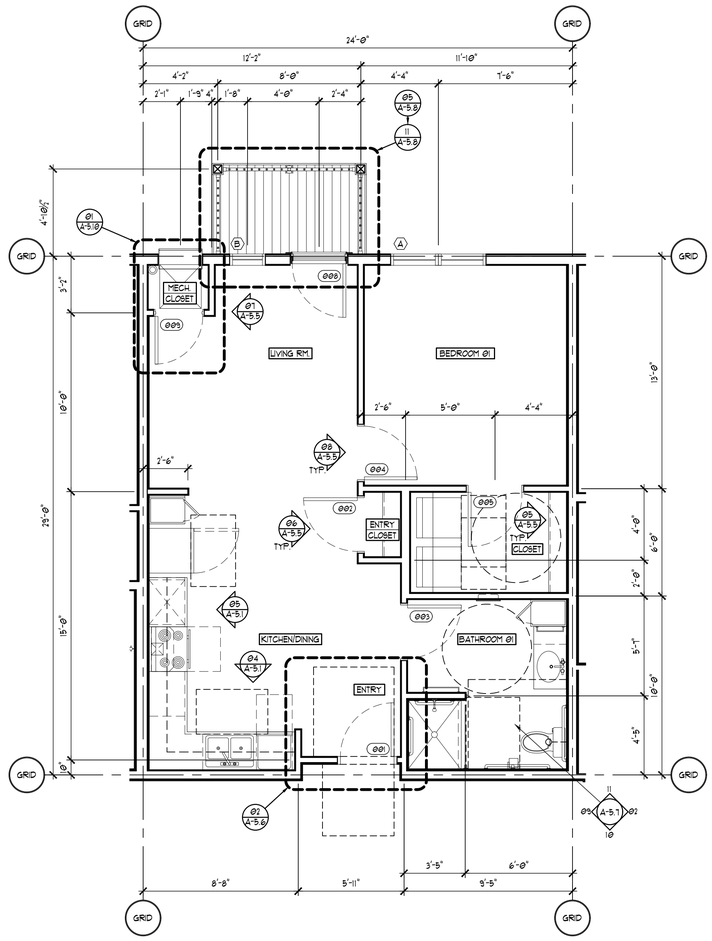
01 A-5.1 ONE BEDROOM TYPE 'A' WITH ROLL-IN SHOWER - UNIT 112 691 SQFT

SCALE: 1/4" = 1'-0"



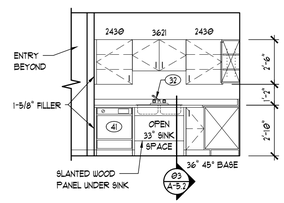
02 A-5.1 ONE BEDROOM TYPE 'B' 691 SQFT

SCALE: 1/4" = 1'-0"



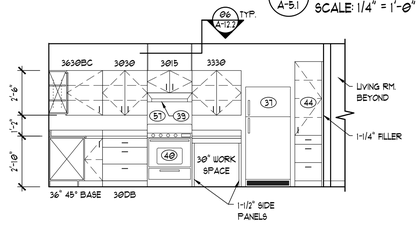
03 A-5.1 ONE BEDROOM TYPE 'B' MOD - UNIT 122, 219 MIR., & 312 691 SQFT

SCALE: 1/4" = 1'-0"



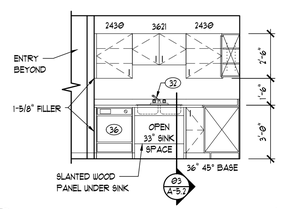
04 A-5.1 KITCHEN - ONE BEDROOM TYPE 'A'

SCALE: 1/4" = 1'-0"



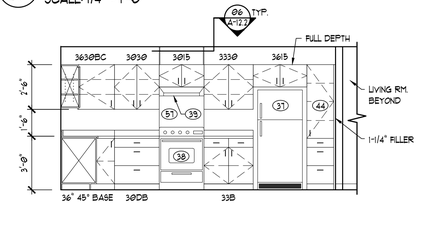
05 A-5.1 KITCHEN - ONE BEDROOM TYPE 'A'

SCALE: 1/4" = 1'-0"



06 A-5.1 KITCHEN - ONE BEDROOM TYPE 'B'

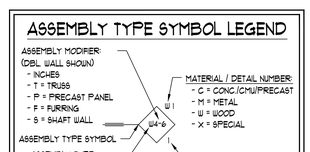
SCALE: 1/4" = 1'-0"



07 A-5.1 KITCHEN - ONE BEDROOM TYPE 'B'

SCALE: 1/4" = 1'-0"

ASSEMBLY TYPE SYMBOL LEGEND



NOTES:
1. SEE SHEETS A-0.3 & A-0.4 FOR ASSEMBLY TYPE DETAILS
2. IF WALL TYPE IS NOT INDICATED ON PLAN, WALL IS TO BE TYPE "W4" SEE DETAIL: (15/A-0.3)
3. AT ALL TUB & SHOWER LOCATIONS: INSTALL (1) LAYER OF 5/8" WATER RESISTANT GYP. BD. OVER NAILING FLANGE IN ADDITION TO THE GYP. BD. SHOWN IN THE ASSEMBLY TYPES

FLOOR PLAN LEGEND

- DENOTES WALL TYPE - SEE SHEET A-0.3 & A-0.4
- DENOTES WINDOW TYPE - SEE SHEET A-13.5
- DENOTES OPENING TYPE - SEE SHEET A-13.1 & A-13.2
- DENOTES FIRE EXT. & CABINET - SEE DETAIL: (08/ A-12.1)
- DENOTES FIRE EXT.
- DENOTES ACCESSIBLE CLEAR TURNING SPACE
- ACCESSIBLE UNIT
- ACCESSIBLE COMMUNICATION FEATURES
- DENOTES CLEAR FLOOR AREA
- ROOM NAME TAG
- IBC TYPE 'A' UNIT
- PASSIVE RADON/VAPOR MITIGATION VENT PIPE BY OTHERS
- INSULATED UNIT PARTITION WALL

GENERAL UNIT PLAN NOTES

1) ALL SQUARE FOOTAGES SHOWN ON PLANS ARE FOR BUILDING CODE COMPLIANCE, CONTRACTOR IS RESPONSIBLE FOR ALL QTY AND AREA CALCULATIONS AND TAKEOFFS
2) ALL DIMENSIONS ARE TO CENTER-LINE OF FRAMING OR FACE OF STUD (U.N.O.)
3) SHEAR WALL LOCATIONS SHOWN ON ARCHITECTURAL PLANS ARE FOR REPRESENTATION ONLY, SEE STRUCTURAL PLANS FOR FINAL LOCATIONS AND METHODS USED
4) IF WALL TYPE IS NOT INDICATED ON PLAN, WALL SHALL BE "W4" SEE DETAIL: (15/ A-0.3)
5) FOR FLOOR FINISH TRANSITIONS AND FURNITURE LAYOUTS, SEE INTERIOR FINISH PLANS
6) PROVIDE BLOCKING BEHIND ALL WALL MOUNTED BATHROOM ACCESSORIES
7) PROVIDE BLOCKING IN WALLS FOR FUTURE INSTALLATION OF GRAB BARS IN ALL UNITS SIMILAR TO ACCESSIBLE UNITS
8) WATER RESISTANT GYP. BD. TO BE INSTALLED OVER INSTALLATION FLANGE AT ALL UNIT BATH AND SHOWER BAYS, SEE DETAILS: (9/(A-12.2) , (9/(A-12.2) & (9/(A-12.2)
9) AT IBC TYPE 'A' UNITS ELECTRICAL CONTRACTOR TO PREP FOR HARDWIRED DOOR BELL AT UNIT ENTRY DOOR
10) FULL DEPTH BATT INSULATION TO BE INSTALLED AT BATHROOM WALLS AND LAUNDRY AREA WALLS THAT SEPARATE LIVING SPACE SUCH AS UNIT HALLWAYS, KITCHENS, BEDROOMS, AND BEDROOM CLOSETS. ALL OTHER UNIT PARTITION WALLS TO BE UNINSULATED U.N.O.
11) TYPICAL AT ALL LAUNDRY STATIONS, WASHER IS TO BE ON LEFT AND DRYER TO BE ON THE RIGHT U.N.O.
12) ALL VISUAL GRAPHICS ARE FOR REPRESENTATION ONLY.
- FOR ACCESSIBLE REQUIREMENTS, REFER TO SHEET A-0.6.2, AND CURRENT MN ACCESSIBILITY CODE
- FOR SAND ARCHITECTS TYPICAL MOUNTING HT'S AND LOCATIONS, REFER TO SHEET A-0.6.3

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SIGNATURE: _____

TYPED OR PRINTED NAME: BRADLEY D. HAROLDSON

LICENSE NO: 42858

DATE

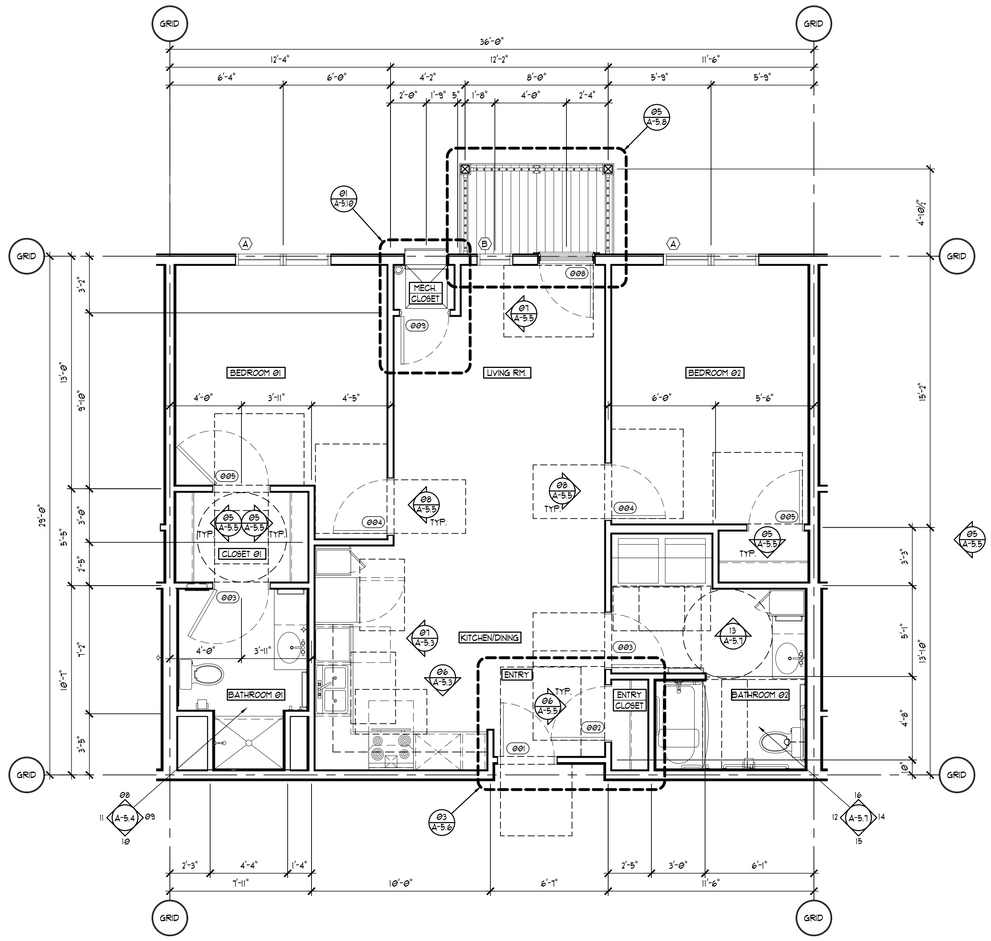
EDGE APARTMENTS

905 3RD STREET SW
KASSON, MN

1 BDRM PLANS

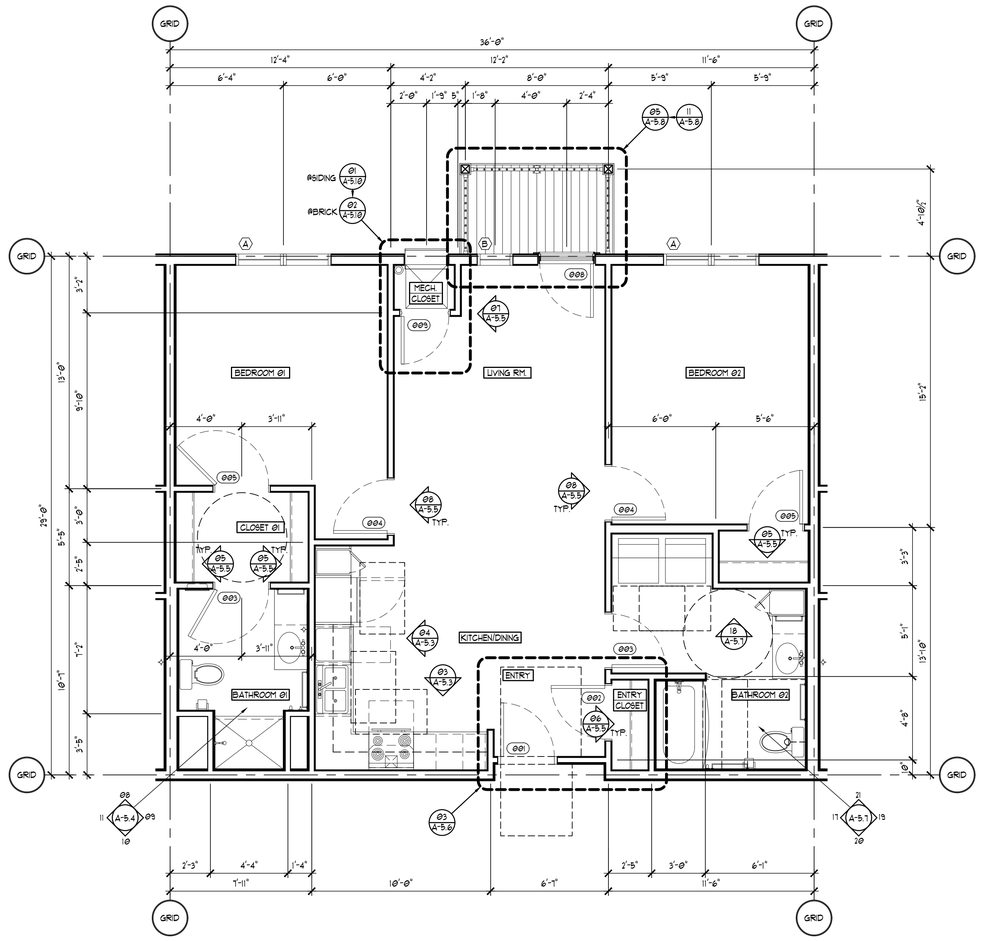
A-5.1

PROJECT NO: 3106-103-22
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CHECKED BY: MDB
DATE ISSUED FOR CONSTRUCTION: XX-XX-XX



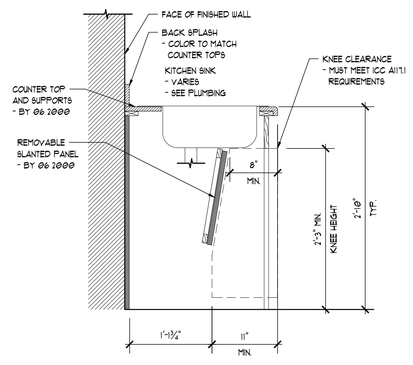
01 A-5.2 TWO BEDROOM TYPE 'A' WITH ACCESSIBLE TUB - UNIT 206 1039 SQFT

SCALE: 1/4" = 1'-0"



02 A-5.2 TWO BEDROOM TYPE 'B' 1039 SQFT

SCALE: 1/4" = 1'-0"

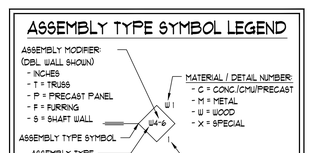


NOTE:
- ALL SUPPLY AND WASTE LINE ARE TO BE INSTALLED BEHIND FALSE PANEL
- KITCHEN SINK DRAINS ARE TO BE LOCATED TO ALLOW FOR EASY REMOVAL OF SLANTED PANEL - TYP.

03 A-5.2 SECTION DETAIL AT KITCHEN SINK FALSE PANEL

SCALE: 1" = 1'-0"

ASSEMBLY TYPE SYMBOL LEGEND



NOTES:
1. SEE SHEETS A-0.3 & A-0.4 FOR ASSEMBLY TYPE DETAILS
2. IF WALL TYPE IS NOT INDICATED ON PLAN, WALL IS TO BE TYPE "W4" SEE DETAIL: (15/A-0.3)
3. AT ALL TUB & SHOWER LOCATIONS:
   INSTALL (1) LAYER OF 5/8" WATER RESISTANT GYP. BD. OVER NAILING FLANGE IN ADDITION TO THE GYP. BD. SHOWN IN THE ASSEMBLY TYPES

FLOOR PLAN LEGEND

- DENOTES WALL TYPE - SEE SHEET A-0.3 & A-0.4
- DENOTES WINDOW TYPE - SEE SHEET A-13.5
- DENOTES OPENING TYPE - SEE SHEET A-13.1 & A-13.2
- DENOTES FIRE EXT. & CABINET - SEE DETAIL: (08/ A-12.1)
- DENOTES FIRE EXT.
- DENOTES ACCESSIBLE CLEAR TURNING SPACE
- ACCESSIBLE UNIT
- ACCESSIBLE COMMUNICATION FEATURES
- DENOTES CLEAR FLOOR AREA
- ROOM NAME TAG
- IBC TYPE 'A' UNIT
- PASSIVE RADON/VAPOR MITIGATION VENT PIPE BY OTHERS
- INSULATED UNIT PARTITION WALL

GENERAL UNIT PLAN NOTES

1) ALL SQUARE FOOTAGES SHOWN ON PLANS ARE FOR BUILDING CODE COMPLIANCE, CONTRACTOR IS RESPONSIBLE FOR ALL QTY AND AREA CALCULATIONS AND TAKEOFFS
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6) PROVIDE BLOCKING BEHIND ALL WALL MOUNTED BATHROOM ACCESSORIES
7) PROVIDE BLOCKING IN WALLS FOR FUTURE INSTALLATION OF GRAB BARS IN ALL UNITS SIMILAR TO ACCESSIBLE UNITS
8) WATER RESISTANT GYP. BD. TO BE INSTALLED OVER INSTALLATION FLANGE AT ALL UNIT BATH AND SHOWER BAYS, SEE DETAILS: (9/ A-12.2) , (10/ A-12.2) & (13/ A-12.2)
9) AT IBC TYPE 'A' UNITS ELECTRICAL CONTRACTOR TO PREP FOR HARDWIRED DOOR BELL AT UNIT ENTRY DOOR
10) FULL DEPTH BATT INSULATION TO BE INSTALLED AT BATHROOM WALLS AND LAUNDRY AREA WALLS THAT SEPARATE LIVING SPACE SUCH AS UNIT HALLWAYS, KITCHENS, BEDROOMS, AND BEDROOM CLOSETS. ALL OTHER UNIT PARTITION WALLS TO BE UNINSULATED U.N.O.
11) TYPICAL AT ALL LAUNDRY STATIONS, WASHER IS TO BE ON LEFT AND DRYER TO BE ON THE RIGHT U.N.O.
12) ALL VISUAL GRAPHICS ARE FOR REPRESENTATION ONLY.
   - FOR ACCESSIBLE REQUIREMENTS, REFER TO SHEET A-0.6.2, AND CURRENT MN ACCESSIBILITY CODE
   - FOR SAND ARCHITECTS TYPICAL MOUNTING HT'S AND LOCATIONS, REFER TO SHEET A-0.6.3

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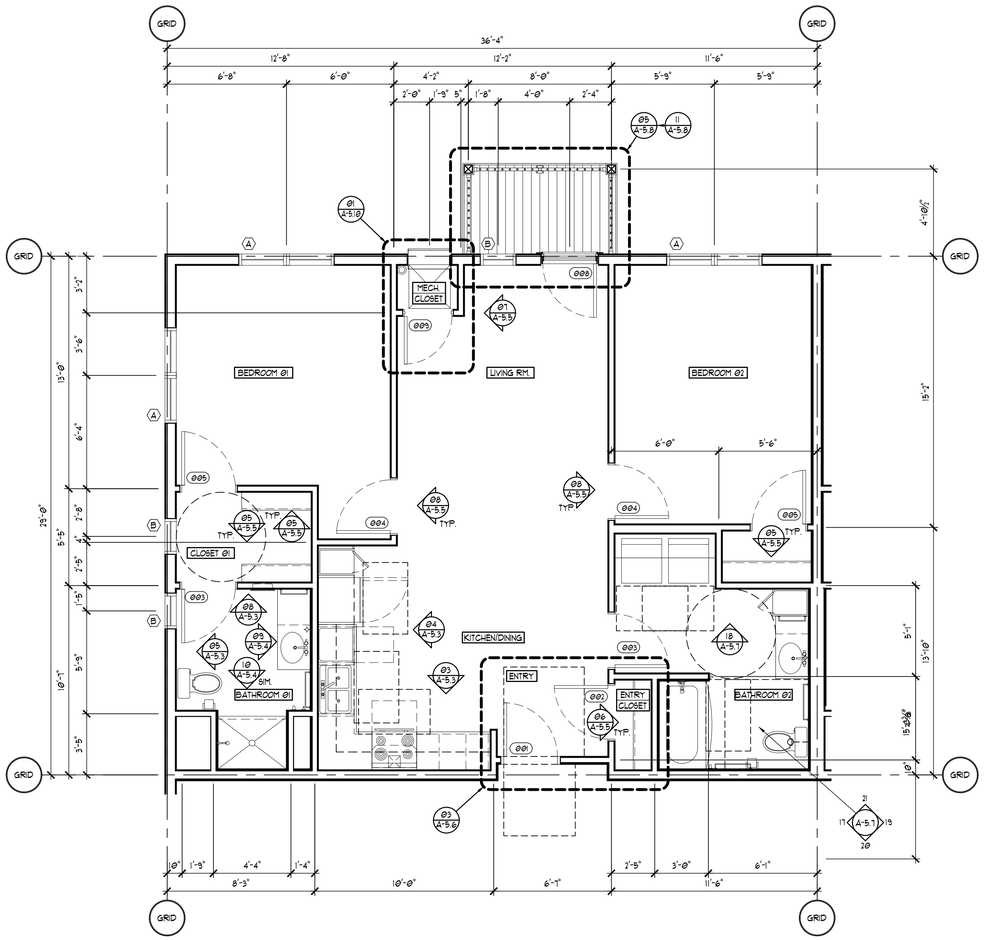
905 3RD STREET SW

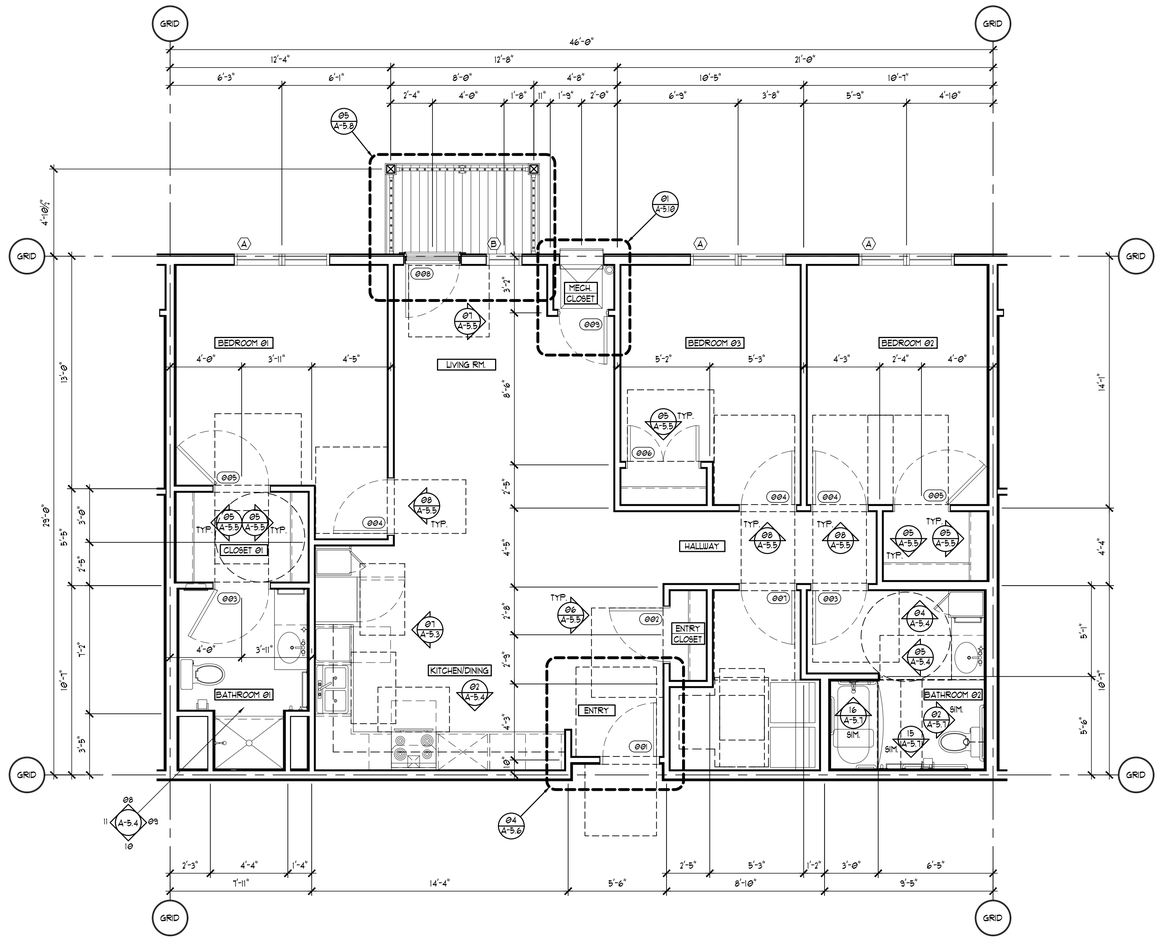
KASSON, MN

2 BDRM PLANS

A-5.2

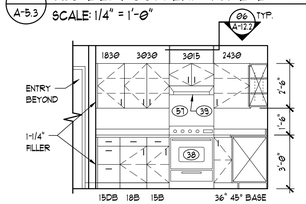
PROJECT NO: 3106-103-22
DRAWN BY: AJB/JLO/SMS
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DATE ISSUED FOR CONSTRUCTION: XX-XX-XX





Ø1 A-5.3 TWO BEDROOM END TYPE 'B' - 102, 201 MIR., 202, 301 MIR., 302 — 1048 SQFT

SCALE: 1/4" = 1'-0"

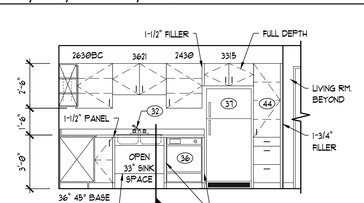


Ø2 A-5.3 THREE BEDROOM TYPE 'A' WITH ACCESSIBLE TUB - UNIT 320 — 1329 SQFT

SCALE: 1/4" = 1'-0"

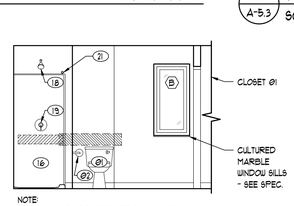
Ø3 A-5.3 KITCHEN - TWO BEDROOM TYPE 'B'

SCALE: 1/4" = 1'-0"



Ø4 A-5.3 KITCHEN - TWO BEDROOM TYPE 'B'

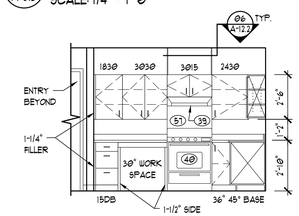
SCALE: 1/4" = 1'-0"



NOTE:
- BLOCKING TO BE INSTALLED IN ALL UNITS
- SEE SHEET A-Ø.6.2 AND A-Ø.6.3 FOR ACCESSIBLE INSTALLATION REQUIREMENTS

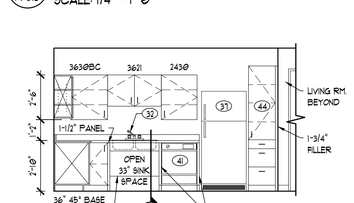
Ø5 A-5.3 BATH - TYPE 'B' TWO BDRM END

SCALE: 1/4" = 1'-0"



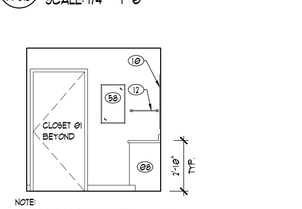
Ø6 A-5.3 KITCHEN - TWO BEDROOM TYPE 'A'

SCALE: 1/4" = 1'-0"



Ø7 A-5.3 KITCHEN - TWO BEDROOM TYPE 'A'

SCALE: 1/4" = 1'-0"

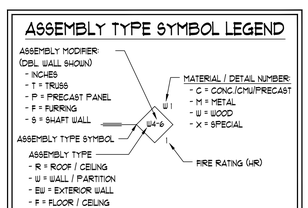


NOTE:
- BLOCKING TO BE INSTALLED IN ALL UNITS
- SEE SHEET A-Ø.6.2 AND A-Ø.6.3 FOR ACCESSIBLE INSTALLATION REQUIREMENTS

Ø8 A-5.3 BATH - TYPE 'B' TWO BDRM END

SCALE: 1/4" = 1'-0"

ASSEMBLY TYPE SYMBOL LEGEND



NOTES:
1. SEE SHEETS A-Ø.3 & A-Ø.4 FOR ASSEMBLY TYPE DETAILS
2. IF WALL TYPE IS NOT INDICATED ON PLAN, WALL IS TO BE TYPE "W4" SEE DETAIL: (15/A-Ø.3)
3. AT ALL TUB & SHOWER LOCATIONS: INSTALL (1) LAYER OF 5/8" WATER RESISTANT GYP. BD. OVER NAILING FLANGE IN ADDITION TO THE GYP. BD. SHOWN IN THE ASSEMBLY TYPES

FLOOR PLAN LEGEND

- DENOTES WALL TYPE - SEE SHEET A-Ø.3 & A-Ø.4
- DENOTES WINDOW TYPE - SEE SHEET A-13.5
- DENOTES OPENING TYPE - SEE SHEET A-13.1 & A-13.2
- DENOTES FIRE EXT. & CABINET - SEE DETAIL: (Ø8/ A-12.1)
- DENOTES FIRE EXT.
- DENOTES ACCESSIBLE CLEAR TURNING SPACE
- ACCESSIBLE UNIT
- ACCESSIBLE COMMUNICATION FEATURES
- DENOTES CLEAR FLOOR AREA
- ROOM NAME TAG
- IBC TYPE 'A' UNIT
- PASSIVE RADON/VAPOR MITIGATION VENT PIPE BY OTHERS
- INSULATED UNIT PARTITION WALL

GENERAL UNIT PLAN NOTES

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8) WATER RESISTANT GYP. BD. TO BE INSTALLED OVER INSTALLATION FLANGE AT ALL UNIT BATH AND SHOWER BAYS, SEE DETAILS: (Ø1/ A-12.2) , (Ø2/ A-12.2) & (Ø3/ A-12.2)
9) AT IBC TYPE 'A' UNITS ELECTRICAL CONTRACTOR TO PREP FOR HARDWIRED DOOR BELL AT UNIT ENTRY DOOR
10) FULL DEPTH BATT INSULATION TO BE INSTALLED AT BATHROOM WALLS AND LAUNDRY AREA WALLS THAT SEPARATE LIVING SPACE SUCH AS UNIT HALLWAYS, KITCHENS, BEDROOMS, AND BEDROOM CLOSETS. ALL OTHER UNIT PARTITION WALLS TO BE UNINSULATED U.N.O.
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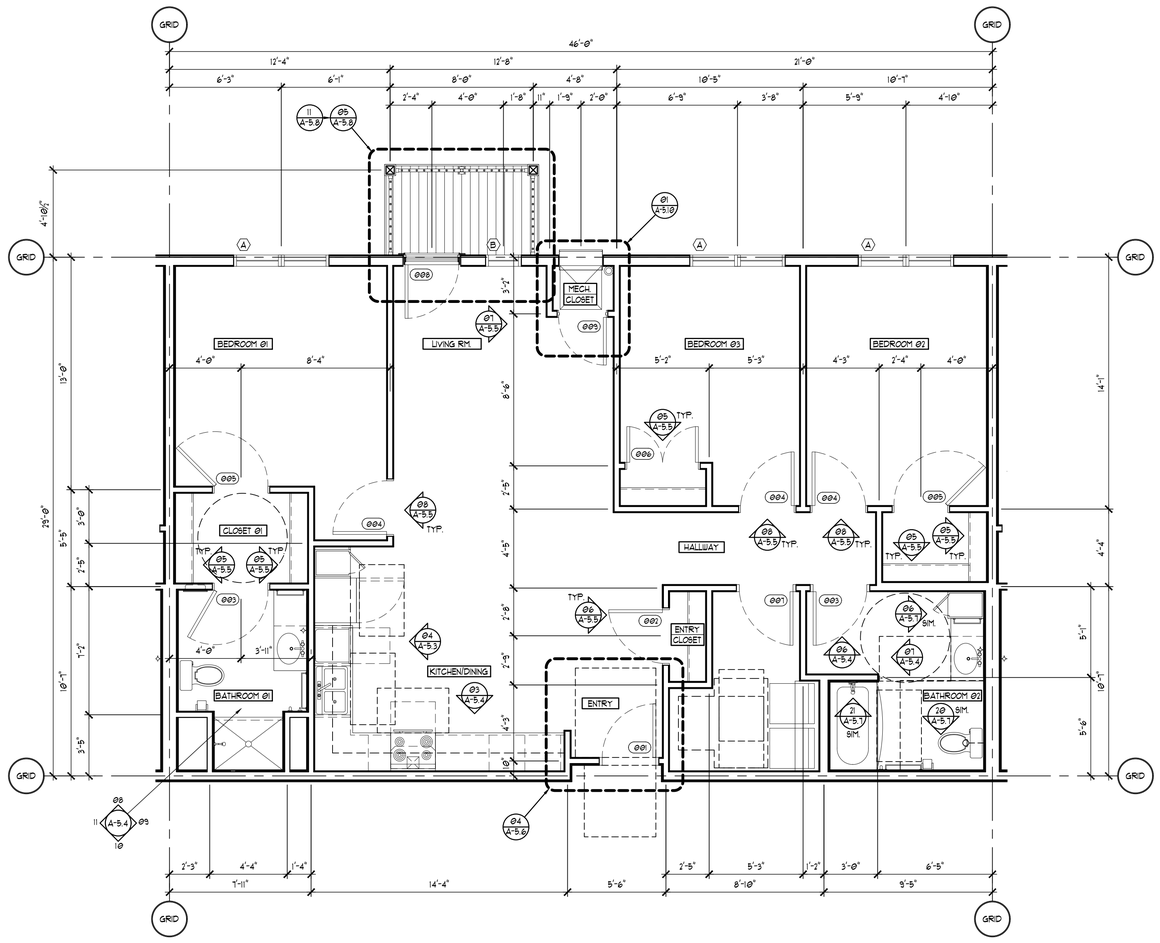
EDGE APARTMENTS

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KASSON, MN

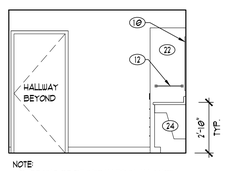
2 & 3 BDRM PLANS

A-5.3

PROJECT NO: 3184-1013-22
DRAWN BY: AJB/ZLD/SMS
CHECKED BY: MDB
DATE ISSUED FOR CONSTRUCTION: XX-XX-XXXX

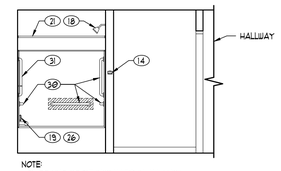


Ø1 / A-5.4 — THREE BEDROOM TYPE 'B' — 1329 SQFT
SCALE: 1/4" = 1'-0"



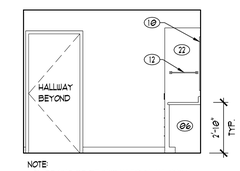
NOTE:
- BLOCKING TO BE INSTALLED IN ALL UNITS
- SEE SHEET A-Ø.6.2 AND A-Ø.6.3 FOR ACCESSIBLE INSTALLATION REQUIREMENTS

Ø4 / A-5.4 — BATH - TYPE 'A' THREE BDRM
SCALE: 1/4" = 1'-0"



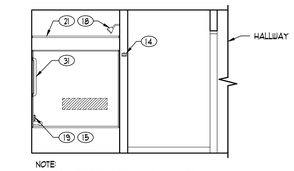
NOTE:
- BLOCKING TO BE INSTALLED IN ALL UNITS
- SEE SHEET A-Ø.6.2 AND A-Ø.6.3 FOR ACCESSIBLE INSTALLATION REQUIREMENTS

Ø5 / A-5.4 — BATH - TYPE 'A' THREE BDRM
SCALE: 1/4" = 1'-0"



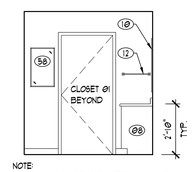
NOTE:
- BLOCKING TO BE INSTALLED IN ALL UNITS
- SEE SHEET A-Ø.6.2 AND A-Ø.6.3 FOR ACCESSIBLE INSTALLATION REQUIREMENTS

Ø6 / A-5.4 — BATH - TYPE 'B' THREE BDRM
SCALE: 1/4" = 1'-0"



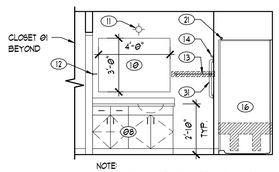
NOTE:
- BLOCKING TO BE INSTALLED IN ALL UNITS
- SEE SHEET A-Ø.6.2 AND A-Ø.6.3 FOR ACCESSIBLE INSTALLATION REQUIREMENTS

Ø7 / A-5.4 — BATH - TYPE 'B' THREE BDRM
SCALE: 1/4" = 1'-0"



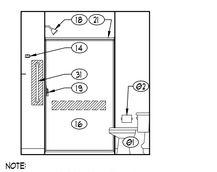
NOTE:
- BLOCKING TO BE INSTALLED IN ALL UNITS
- SEE SHEET A-Ø.6.2 AND A-Ø.6.3 FOR ACCESSIBLE INSTALLATION REQUIREMENTS

Ø8 / A-5.4 — TYP. 3-4 BATHROOM
SCALE: 1/4" = 1'-0"



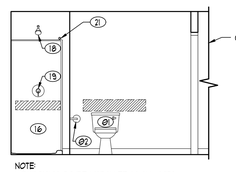
NOTE:
- BLOCKING TO BE INSTALLED IN ALL UNITS
- SEE SHEET A-Ø.6.2 AND A-Ø.6.3 FOR ACCESSIBLE INSTALLATION REQUIREMENTS

Ø9 / A-5.4 — TYP. 3-4 BATHROOM
SCALE: 1/4" = 1'-0"



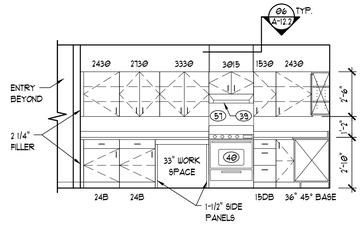
NOTE:
- BLOCKING TO BE INSTALLED IN ALL UNITS
- SEE SHEET A-Ø.6.2 AND A-Ø.6.3 FOR ACCESSIBLE INSTALLATION REQUIREMENTS

10 / A-5.4 — TYP. 3-4 BATHROOM
SCALE: 1/4" = 1'-0"

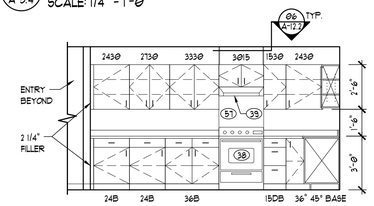


NOTE:
- BLOCKING TO BE INSTALLED IN ALL UNITS
- SEE SHEET A-Ø.6.2 AND A-Ø.6.3 FOR ACCESSIBLE INSTALLATION REQUIREMENTS

11 / A-5.4 — TYP. 3-4 BATHROOM
SCALE: 1/4" = 1'-0"



Ø2 / A-5.4 — KITCHEN - THREE BEDROOM TYPE 'A'
SCALE: 1/4" = 1'-0"



Ø3 / A-5.4 — KITCHEN - THREE BEDROOM TYPE 'B'
SCALE: 1/4" = 1'-0"

ASSEMBLY TYPE SYMBOL LEGEND

ASSEMBLY MODIFIER: (DBL WALL SHOWN)
- INCHES
- T = TRUSS
- P = PRECAST PANEL
- F = FURRING
- S = SHAFT WALL

ASSEMBLY TYPE SYMBOL

ASSEMBLY TYPE
- R = ROOF / CEILING
- W = WALL / PARTITION
- EW = EXTERIOR WALL
- F = FLOOR / CEILING

MATERIAL / DETAIL NUMBER:
- C = CONC./CMU/PRECAST
- M = METAL
- W = WOOD
- X = SPECIAL

W1 — W4-6 — FIRE RATING (HR)

NOTES:
1. SEE SHEETS A-Ø.3 & A-Ø.4 FOR ASSEMBLY TYPE DETAILS
2. IF WALL TYPE IS NOT INDICATED ON PLAN, WALL IS TO BE TYPE "W4" SEE DETAIL: (15/A-Ø.3)
3. AT ALL TUB & SHOWER LOCATIONS: INSTALL (1) LAYER OF 5/8" WATER RESISTANT GYP. BD. OVER NAILING FLANGE IN ADDITION TO THE GYP. BD. SHOWN IN THE ASSEMBLY TYPES

FLOOR PLAN LEGEND

- H — DENOTES WALL TYPE - SEE SHEET A-Ø.3 & A-Ø.4
- X — DENOTES WINDOW TYPE - SEE SHEET A-13.5
- XXX — DENOTES OPENING TYPE - SEE SHEET A-13.1 & A-13.2
- DENOTES FIRE EXT. & CABINET - SEE DETAIL: (Ø8/ A-12.1)
- DENOTES FIRE EXT.
- DENOTES ACCESSIBLE CLEAR TURNING SPACE
- ACCESSIBLE UNIT
- ACCESSIBLE COMMUNICATION FEATURES
- DENOTES CLEAR FLOOR AREA
- ROOM NAME TAG
- IBC TYPE 'A' UNIT
- PASSIVE RADON/VAPOR MITIGATION VENT PIPE BY OTHERS
- INSULATED UNIT PARTITION WALL

GENERAL UNIT PLAN NOTES

1) ALL SQUARE FOOTAGES SHOWN ON PLANS ARE FOR BUILDING CODE COMPLIANCE, CONTRACTOR IS RESPONSIBLE FOR ALL QTY AND AREA CALCULATIONS AND TAKEOFFS
2) ALL DIMENSIONS ARE TO CENTER-LINE OF FRAMING OR FACE OF STUD (U.N.O.)
3) SHEAR WALL LOCATIONS SHOWN ON ARCHITECTURAL PLANS ARE FOR REPRESENTATION ONLY, SEE STRUCTURAL PLANS FOR FINAL LOCATIONS AND METHODS USED
4) IF WALL TYPE IS NOT INDICATED ON PLAN, WALL SHALL BE "W4" SEE DETAIL: (15/ A-Ø.3)
5) FOR FLOOR FINISH TRANSITIONS AND FURNITURE LAYOUTS, SEE INTERIOR FINISH PLANS
6) PROVIDE BLOCKING BEHIND ALL WALL MOUNTED BATHROOM ACCESSORIES
7) PROVIDE BLOCKING IN WALLS FOR FUTURE INSTALLATION OF GRAB BARS IN ALL UNITS SIMILAR TO ACCESSIBLE UNITS
8) WATER RESISTANT GYP. BD. TO BE INSTALLED OVER INSTALLATION FLANGE AT ALL UNIT BATH AND SHOWER BAYS, SEE DETAILS (Ø11/ A-12.2) , (Ø2/ A-12.2) & (Ø3/ A-12.2)
9) AT IBC TYPE 'A' UNITS ELECTRICAL CONTRACTOR TO PREP FOR HARDWIRED DOOR BELL AT UNIT ENTRY DOOR
10) FULL DEPTH BATT INSULATION TO BE INSTALLED AT BATHROOM WALLS AND LAUNDRY AREA WALLS THAT SEPARATE LIVING SPACE SUCH AS UNIT HALLWAYS, KITCHENS, BEDROOMS, AND BEDROOM CLOSETS. ALL OTHER UNIT PARTITION WALLS TO BE UNINSULATED U.N.O.
11) TYPICAL AT ALL LAUNDRY STATIONS, WASHER IS TO BE ON LEFT AND DRYER TO BE ON THE RIGHT U.N.O.
12) ALL VISUAL GRAPHICS ARE FOR REPRESENTATION ONLY.
- FOR ACCESSIBLE REQUIREMENTS, REFER TO SHEET A-Ø.6.2, AND CURRENT MN ACCESSIBILITY CODE
- FOR SAND ARCHITECTS TYPICAL MOUNTING HT'S AND LOCATIONS, REFER TO SHEET A-Ø.6.3

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	Ø9-1Ø-23	DRAFT CD DRAWING REVIEW

PRELIMINARY NOT FOR CONSTRUCTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION & THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF MINNESOTA.

SIGNATURE: _____

TYPED OR PRINTED NAME: BRADLEY D. HAROLDSON

LICENSE NO: #21858

DATE:

EDGE APARTMENTS

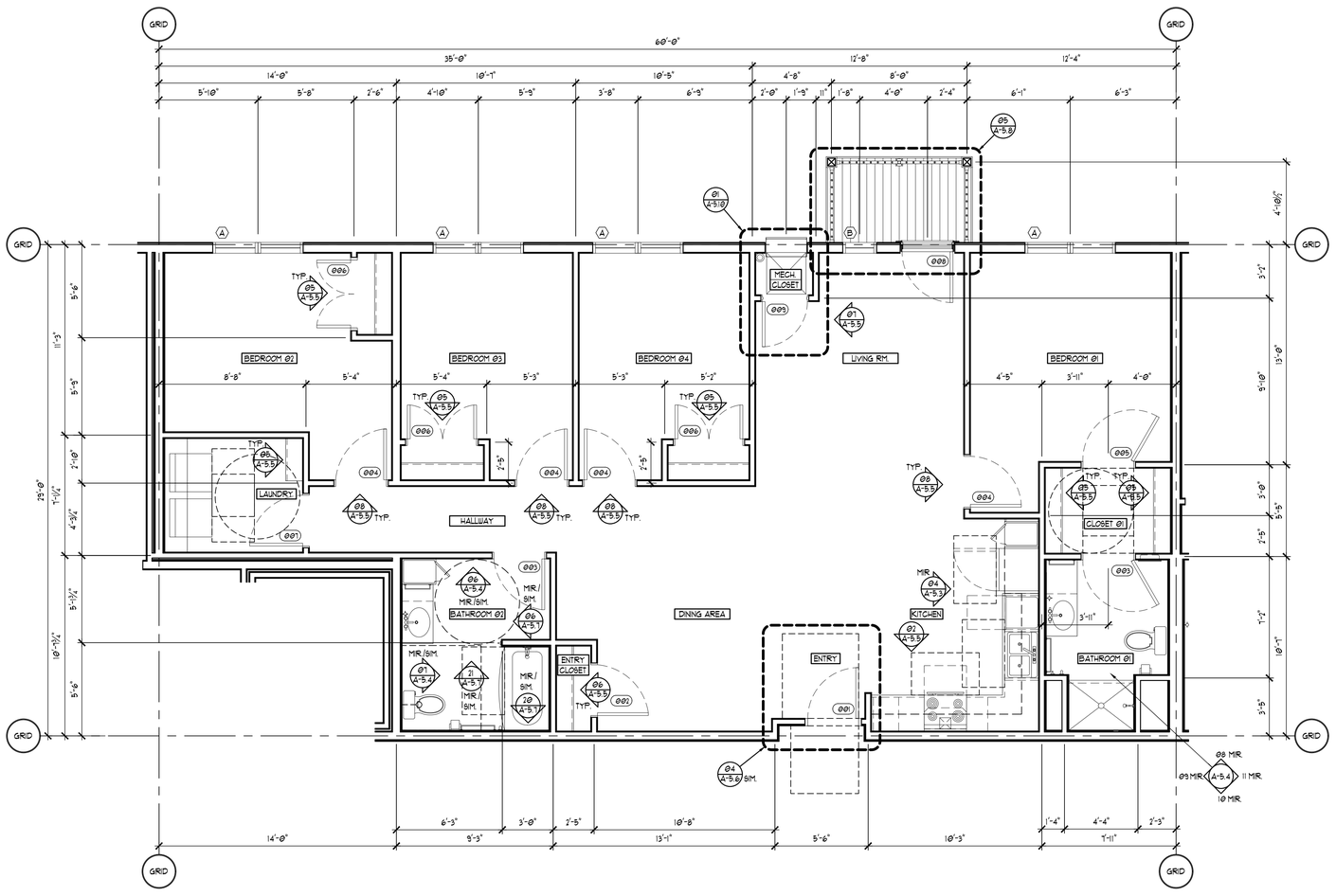
905 3RD STREET SW

KASSON, MN

3 BDRM PLANS

A-5.4

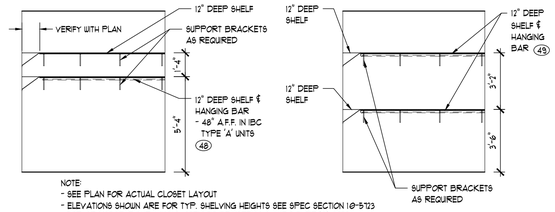
PROJECT NO: 3Ø24-1Ø3-22
DRAWN BY: AJB/ZLO/BMS
CHECKED BY: MDB
DATE ISSUED FOR CONSTRUCTION: XX-XX-XX



Ø1 A-5.5 FOUR BEDROOM TYPE 'B' - UNIT 309

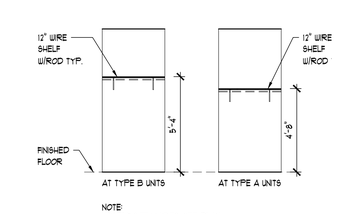
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1387 SQFT



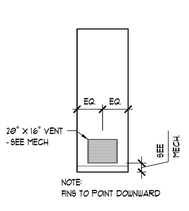
Ø5 A-5.5 TYP. CLOSET ELEVATION

SCALE: 1/4" = 1'-Ø"



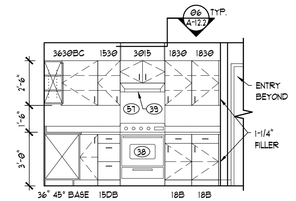
Ø6 A-5.5 TYP. ENTRY CLOSET ELEVATION

SCALE: 1/4" = 1'-Ø"



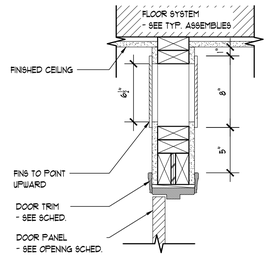
Ø7 A-5.5 MAGIC PAK ELEVATION

SCALE: 1/4" = 1'-Ø"



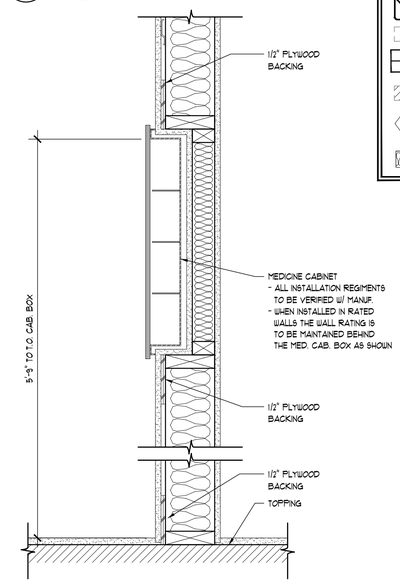
Ø2 A-5.5 KITCHEN - FOUR BEDROOM TYPE 'B'

SCALE: 1/4" = 1'-Ø"



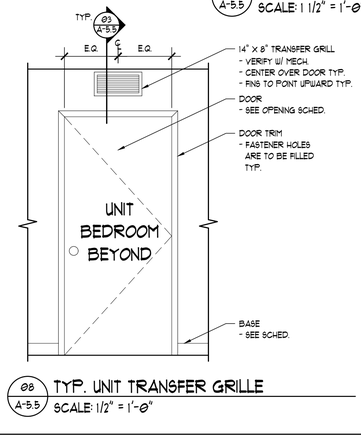
Ø3 A-5.5 TYP. UNIT TRANSFER GRILL SECTION

SCALE: 1 1/2" = 1'-Ø"



Ø4 A-5.5 MEDICINE CABINET DETAIL

SCALE: 1 1/2" = 1'-Ø"



Ø8 A-5.5 TYP. UNIT TRANSFER GRILLE

SCALE: 1/2" = 1'-Ø"

ASSEMBLY TYPE SYMBOL LEGEND

ASSEMBLY MODIFIER: (DBL WALL SHOWN)
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ASSEMBLY TYPE SYMBOL

ASSEMBLY TYPE
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- W = WALL / PARTITION
- EW = EXTERIOR WALL
- F = FLOOR / CEILING

MATERIAL / DETAIL NUMBER:
- C = CONC./CMU/PRECAST
- M = METAL
- W = WOOD
- X = SPECIAL

W1 W4-6

FIRE RATING (HR)

NOTES:
1. SEE SHEETS A-Ø.3 & A-Ø.4 FOR ASSEMBLY TYPE DETAILS
2. IF WALL TYPE IS NOT INDICATED ON PLAN, WALL IS TO BE TYPE "W4" SEE DETAIL: (15/A-Ø.3)
3. AT ALL TUB & SHOWER LOCATIONS: INSTALL (1) LAYER OF 5/8" WATER RESISTANT GYP. BD. OVER NAILING FLANGE IN ADDITION TO THE GYP. BD. SHOWN IN THE ASSEMBLY TYPES

FLOOR PLAN LEGEND

- DENOTES WALL TYPE - SEE SHEET A-Ø.3 & A-Ø.4
- DENOTES WINDOW TYPE - SEE SHEET A-13.5
- DENOTES OPENING TYPE - SEE SHEET A-13.1 & A-13.2
- DENOTES FIRE EXT. & CABINET - SEE DETAIL: (Ø8/ A-12.1)
- DENOTES FIRE EXT.
- DENOTES ACCESSIBLE CLEAR TURNING SPACE
- ACCESSIBLE UNIT
- ACCESSIBLE COMMUNICATION FEATURES
- DENOTES CLEAR FLOOR AREA
- ROOM NAME TAG
- IBC TYPE 'A' UNIT
- PASSIVE RADON/VAPOR MITIGATION VENT PIPE BY OTHERS
- INSULATED UNIT PARTITION WALL

GENERAL UNIT PLAN NOTES

1) ALL SQUARE FOOTAGES SHOWN ON PLANS ARE FOR BUILDING CODE COMPLIANCE, CONTRACTOR IS RESPONSIBLE FOR ALL QTY AND AREA CALCULATIONS AND TAKEOFFS
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6) PROVIDE BLOCKING BEHIND ALL WALL MOUNTED BATHROOM ACCESSORIES
7) PROVIDE BLOCKING IN WALLS FOR FUTURE INSTALLATION OF GRAB BARS IN ALL UNITS SIMILAR TO ACCESSIBLE UNITS
8) WATER RESISTANT GYP. BD. TO BE INSTALLED OVER INSTALLATION FLANGE AT ALL UNIT BATH AND SHOWER BAYS, SEE DETAILS (Ø1/ A-12.2) (Ø3/ A-12.2) & (Ø3/ A-12.2)
9) AT IBC TYPE 'A' UNITS ELECTRICAL CONTRACTOR TO PREP FOR HARDWIRED DOOR BELL AT UNIT ENTRY DOOR
10) FULL DEPTH BATT INSULATION TO BE INSTALLED AT BATHROOM WALLS AND LAUNDRY AREA WALLS THAT SEPARATE LIVING SPACE SUCH AS UNIT HALLWAYS, KITCHENS, BEDROOMS, AND BEDROOM CLOSETS. ALL OTHER UNIT PARTITION WALLS TO BE UNINSULATED U.N.O.
11) TYPICAL AT ALL LAUNDRY STATIONS, WASHER IS TO BE ON LEFT AND DRYER TO BE ON THE RIGHT U.N.O.
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- FOR ACCESSIBLE REQUIREMENTS, REFER TO SHEET A-Ø.6.2, AND CURRENT MN ACCESSIBILITY CODE
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SIGNATURE:

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LICENSE NO: #21858

DATE

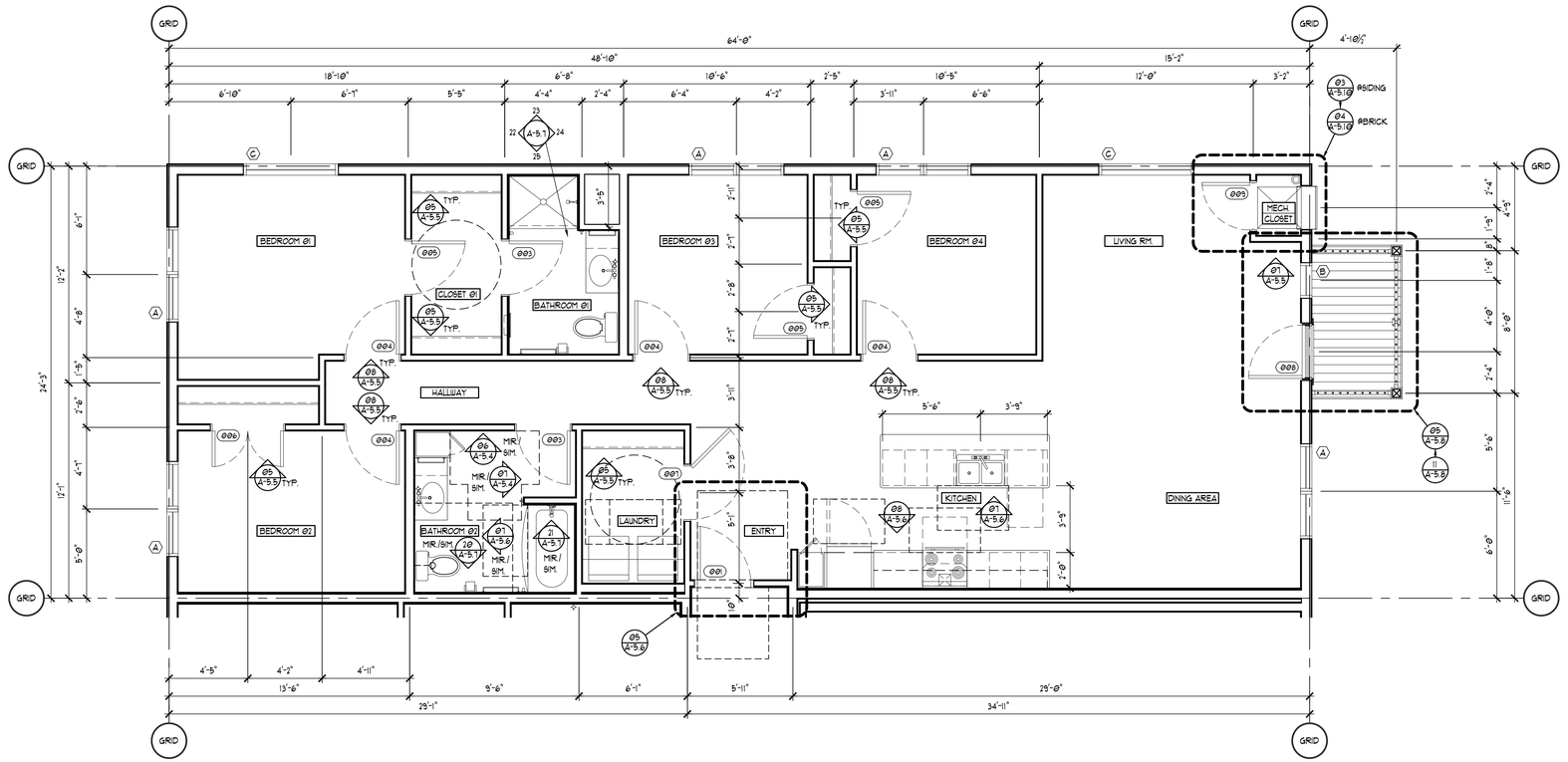
EDGE APARTMENTS

305 3RD STREET SW
KASSON, MN

4 BDRM PLANS

A-5.5

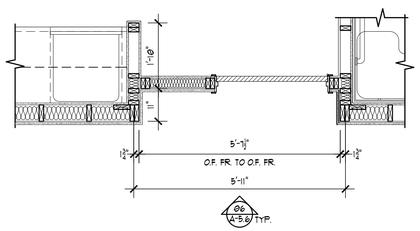
PROJECT NO: 3Ø24-1Ø3-22
DRAWN BY: AJB/JLO/SMS
CHECKED BY: MDB
DATE ISSUED FOR CONSTRUCTION: XX/XX/XX



Ø1 A-5.6 FOUR BEDROOM END TYPE 'B' - UNIT 124, 224, & 324

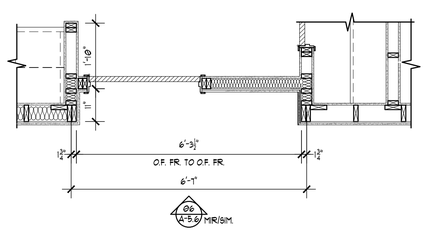
1547 SQFT

SCALE: 1/4" = 1'-0"



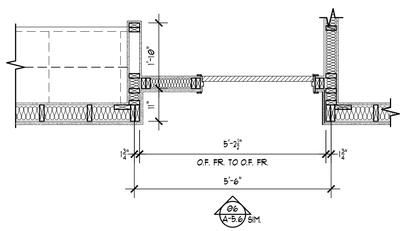
Ø2 A-5.6 ONE BEDROOM UNIT ALCOVE

SCALE: 1/2" = 1'-0"



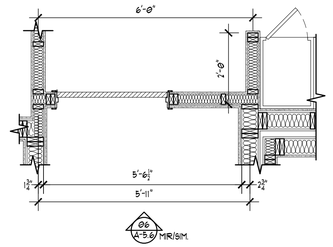
Ø3 A-5.6 TWO BEDROOM UNIT ALCOVE

SCALE: 1/2" = 1'-0"



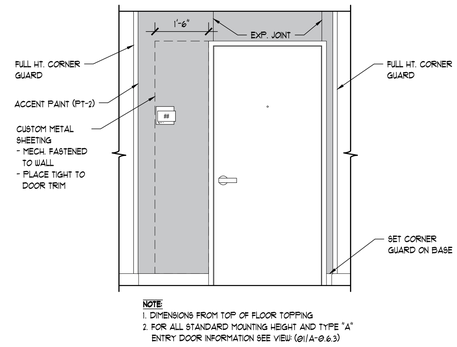
Ø4 A-5.6 THREE BEDROOM UNIT ALCOVE

SCALE: 1/2" = 1'-0"



Ø5 A-5.6 FOUR BEDROOM END UNIT ENTRY

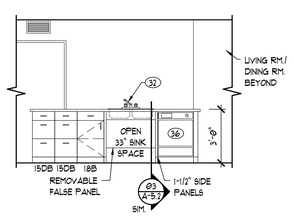
SCALE: 1/2" = 1'-0"



NOTE
1. DIMENSIONS FROM TOP OF FLOOR TOPPING
2. FOR ALL STANDARD MOUNTING HEIGHT AND TYPE "A" ENTRY DOOR INFORMATION SEE VIEW (Ø1/A-Ø.6.3)

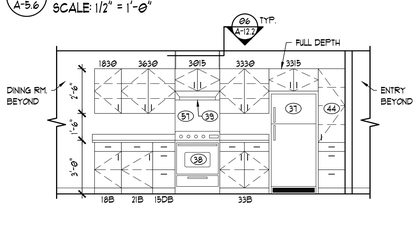
Ø6 A-5.6 UNIT ENTRY ELEVATION

SCALE: 1/2" = 1'-0"



Ø7 A-5.6 KITCHEN - FOUR BEDROOM END

SCALE: 1/4" = 1'-0"



Ø8 A-5.6 KITCHEN - FOUR BEDROOM END

SCALE: 1/4" = 1'-0"

ASSEMBLY TYPE SYMBOL LEGEND

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MATERIAL / DETAIL NUMBER:
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- M = METAL
- W = WOOD
- X = SPECIAL

FIRE RATING (HR)

NOTES:
1. SEE SHEETS A-Ø.3 & A-Ø.4 FOR ASSEMBLY TYPE DETAILS
2. IF WALL TYPE IS NOT INDICATED ON PLAN, WALL IS TO BE TYPE "W4" SEE DETAIL (15/A-Ø.3)
3. AT ALL TUB & SHOWER LOCATIONS:
   INSTALL (1) LAYER OF 5/8" WATER RESISTANT GYP. BD. OVER NAILING FLANGE IN ADDITION TO THE GYP. BD. SHOWN IN THE ASSEMBLY TYPES

FLOOR PLAN LEGEND

- DENOTES WALL TYPE - SEE SHEET A-Ø.3 & A-Ø.4
- DENOTES WINDOW TYPE - SEE SHEET A-13.5
- DENOTES OPENING TYPE - SEE SHEET A-13.1 & A-13.2
- DENOTES FIRE EXT. & CABINET - SEE DETAIL (Ø8/ A-12.1)
- DENOTES FIRE EXT.
- DENOTES ACCESSIBLE CLEAR TURNING SPACE
- ACCESSIBLE UNIT
- ACCESSIBLE COMMUNICATION FEATURES
- DENOTES CLEAR FLOOR AREA
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- IBC TYPE 'A' UNIT
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GENERAL UNIT PLAN NOTES

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8) WATER RESISTANT GYP. BD. TO BE INSTALLED OVER INSTALLATION FLANGE AT ALL UNIT BATH AND SHOWER BAYS, SEE DETAILS (Ø1/ A-12.2) , (Ø2/ A-12.2) & (Ø3/ A-12.2)
9) AT IBC TYPE 'A' UNITS ELECTRICAL CONTRACTOR TO PREP FOR HARDWIRED DOOR BELL AT UNIT ENTRY DOOR
10) FULL DEPTH BATT INSULATION TO BE INSTALLED AT BATHROOM WALLS AND LAUNDRY AREA WALLS THAT SEPARATE LIVING SPACE SUCH AS UNIT HALLWAYS, KITCHENS, BEDROOMS, AND BEDROOM CLOSETS. ALL OTHER UNIT PARTITION WALLS TO BE UNINSULATED U.N.O.
11) TYPICAL AT ALL LAUNDRY STATIONS, WASHER IS TO BE ON LEFT AND DRYER TO BE ON THE RIGHT U.N.O.
12) ALL VISUAL GRAPHICS ARE FOR REPRESENTATION ONLY.
   - FOR ACCESSIBLE REQUIREMENTS, REFER TO SHEET A-Ø.6.2, AND CURRENT MN ACCESSIBILITY CODE
   - FOR SAND ARCHITECTS TYPICAL MOUNTING HT'S AND LOCATIONS, REFER TO SHEET A-Ø.6.3

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PRINT LOG
REVISION/DATE/COMMENTS

	DATE	NAME
	Ø8-23-23	3Ø% CD DRAWING REVIEW
	Ø9-1Ø-23	DRAFT CD DRAWING REVIEW

PRELIMINARY NOT FOR CONSTRUCTION

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SIGNATURE: _____

TYPED OR PRINTED NAME: BRADLEY D. HAROLDSON

LICENSE NO: #21858

DATE:

EDGE APARTMENTS

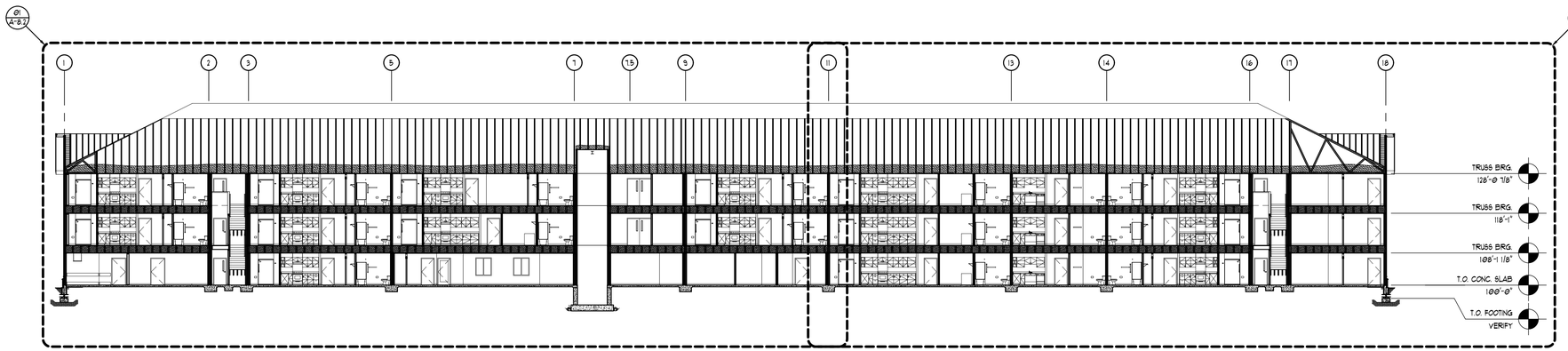
905 3RD STREET SW

KASSON, MN

4 BDRM PLANS

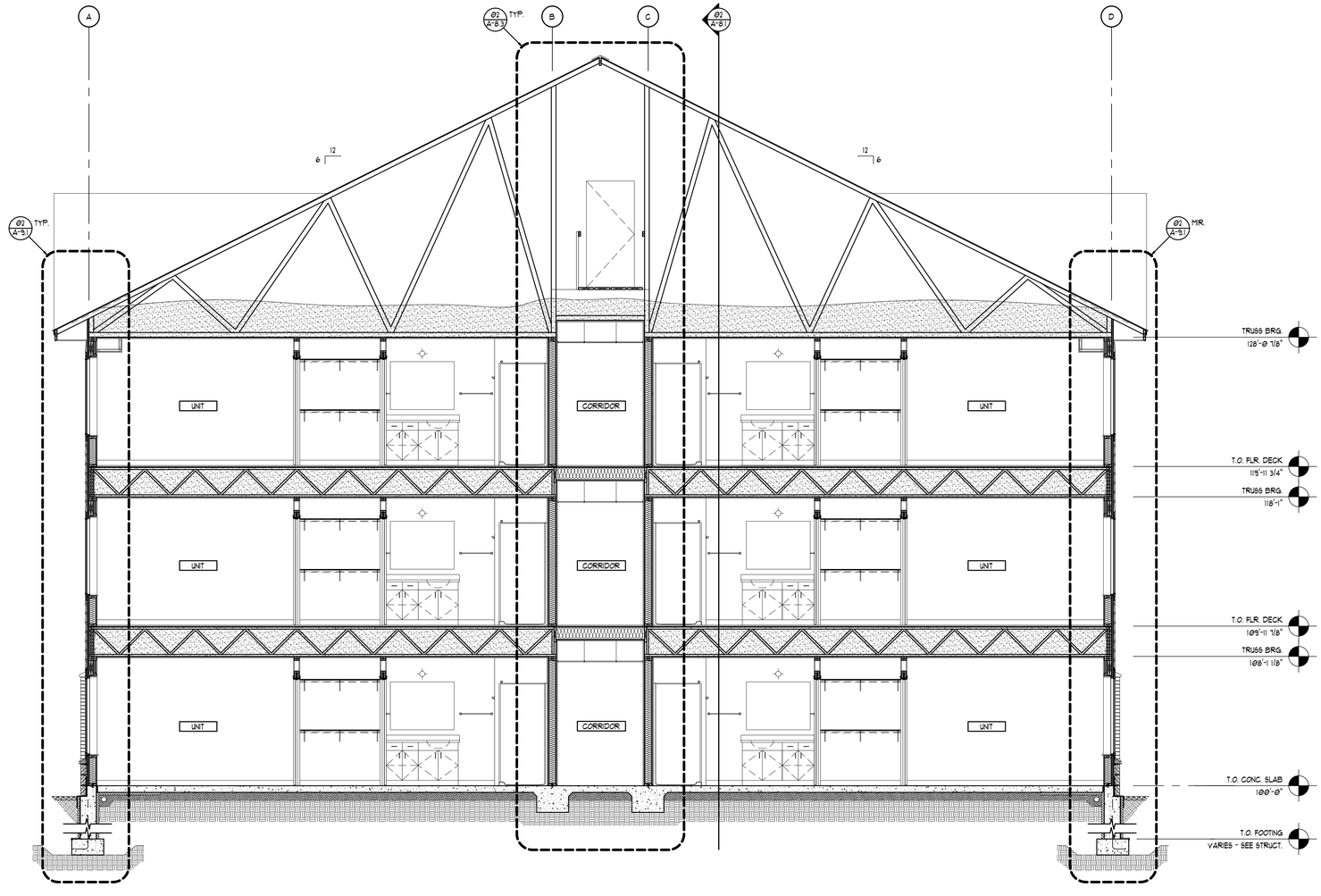
A-5.6

PROJECT NO: 3Ø84-1Ø3-22
DRAWN BY: AJB/ZLO/BMS
CHECKED BY: MDB
DATE ISSUED FOR CONSTRUCTION: XX-XX-XX



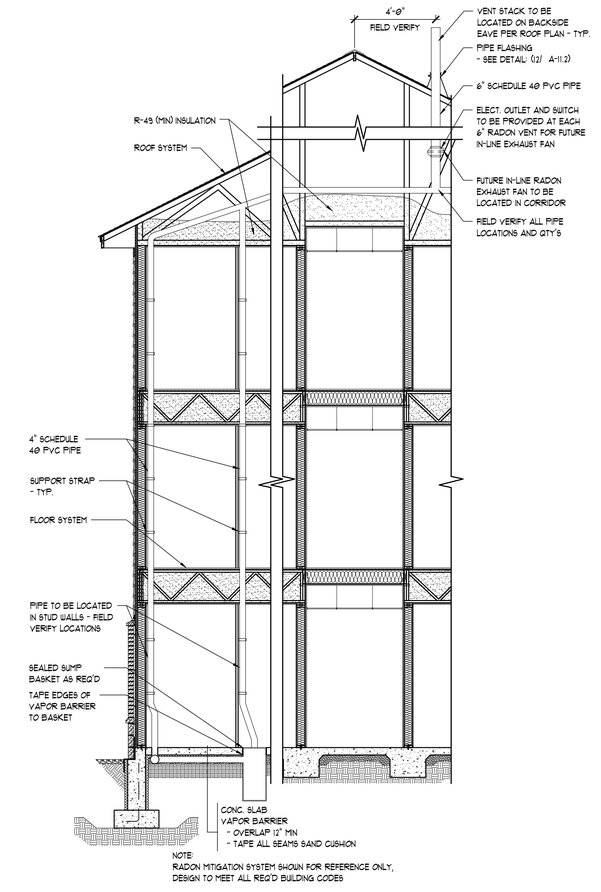
Ø2 / A-8.1 WEST - EAST LONGITUDINAL BUILDING SECTION

SCALE: 1/16" = 1'-0"



Ø1 / A-8.1 TYPICAL HORIZONTAL BUILDING SECTION

SCALE: 1/4" = 1'-0"



NOTE:
RADON MITIGATION SYSTEM SHOWN FOR REFERENCE ONLY, DESIGN TO MEET ALL REQ'D BUILDING CODES

Ø3 / A-8.1 TYPICAL RADON MITIGATION SECTION

SCALE: 1/4" = 1'-0"

ASSEMBLY TYPE SYMBOL LEGEND

ASSEMBLY MODIFIER:
(DBL. WALL SHOWN)
- I = INCHES
- T = TRUSS
- P = PRECAST PANEL
- F = FURRING
- S = SHAFT WALL

ASSEMBLY TYPE SYMBOL

ASSEMBLY TYPE
- R = ROOF / CEILING
- W = WALL / PARTITION
- EW = EXTERIOR WALL
- F = FLOOR / CEILING

MATERIAL / DETAIL NUMBER:
- C = CONC./CMU/PRECAST
- M = METAL
- W = WOOD
- X = SPECIAL

W1
W4-6
1
FIRE RATING (HR)

NOTES:
1. SEE SHEETS A-Ø.3 & A-Ø.4 FOR ASSEMBLY TYPE DETAILS
2. IF WALL TYPE IS NOT INDICATED ON PLAN, WALL IS TO BE TYPE "W4" SEE DETAIL: (1/5/A-Ø.3)
3. AT ALL TUB & SHOWER LOCATIONS: INSTALL (1) LAYER OF 5/8" WATER RESISTANT GYP. BD. OVER NAILING FLANGE IN ADDITION TO THE GYP. BD. SHOWN IN THE ASSEMBLY TYPES

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	Ø9-20-23	DRAFT CD DRAWING REVIEW

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SIGNATURE: _____

TYPED OR PRINTED NAME: BRADLEY D. HAROLDSON

LICENSE NO: #21858

DATE:

EDGE APARTMENTS

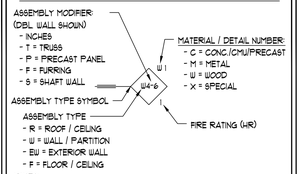
905 3RD STREET SW
KASSON, MN

BUILDING SECTIONS

A-8.1

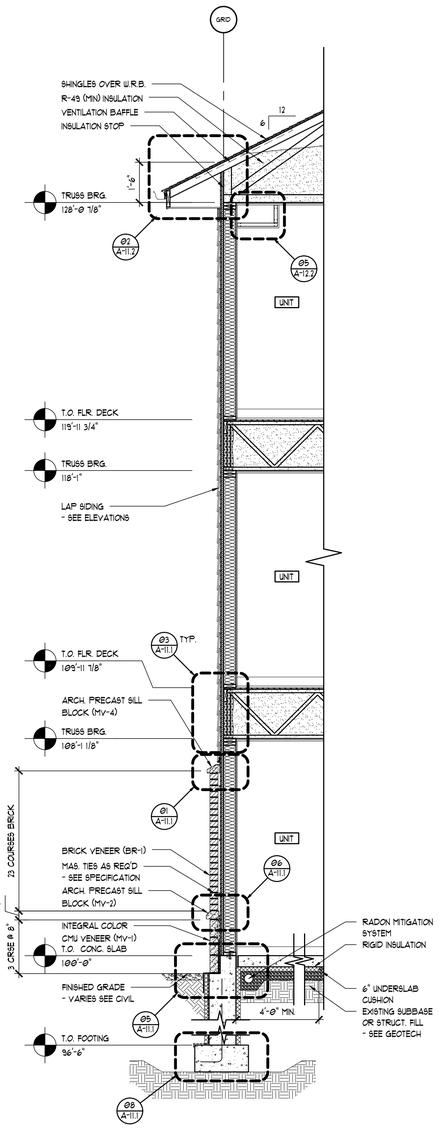
PROJECT NO:	2Ø2Ø-1Ø3-22
DRAWN BY:	AJB/JLD/SMS
CHECKED BY:	MDB
DATE ISSUED FOR CONSTRUCTION:	XX-XX-XX

ASSEMBLY TYPE SYMBOL LEGEND

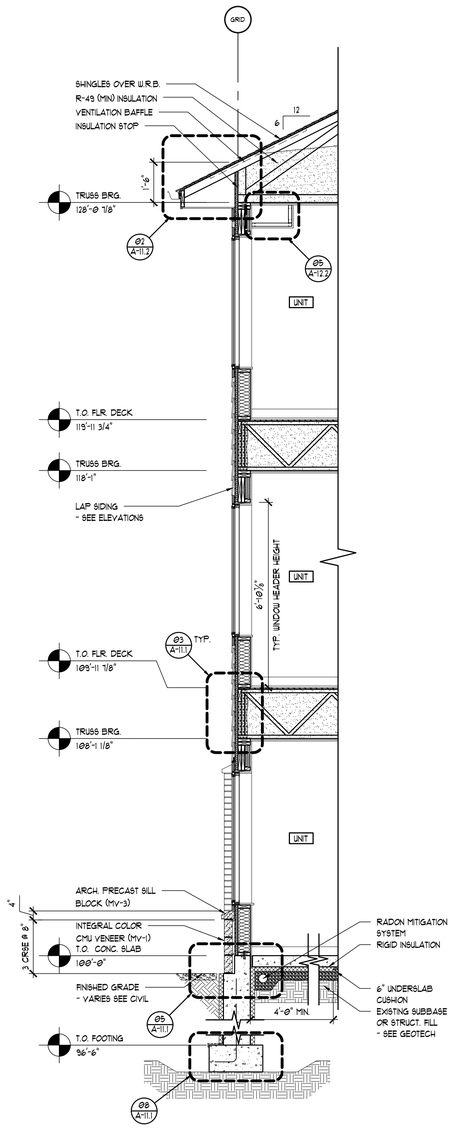


NOTES:

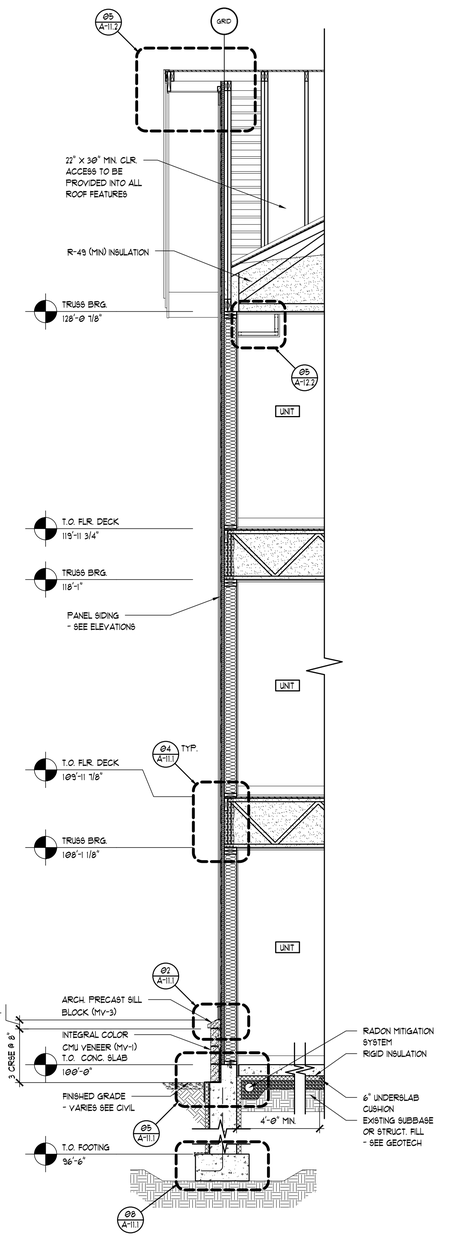
1. SEE SHEETS A-0.3 & A-0.4 FOR ASSEMBLY TYPE DETAILS
2. IF WALL TYPE IS NOT INDICATED ON PLAN, WALL IS TO BE TYPE "W4" SEE DETAIL: (15/A-0.3)
3. AT ALL TUB & SHOWER LOCATIONS:
   INSTALL (1) LAYER OF 5/8" WATER RESISTANT GYP. BD. OVER NAILING FLANGE IN ADDITION TO THE GYP. BD. SHOWN IN THE ASSEMBLY TYPES



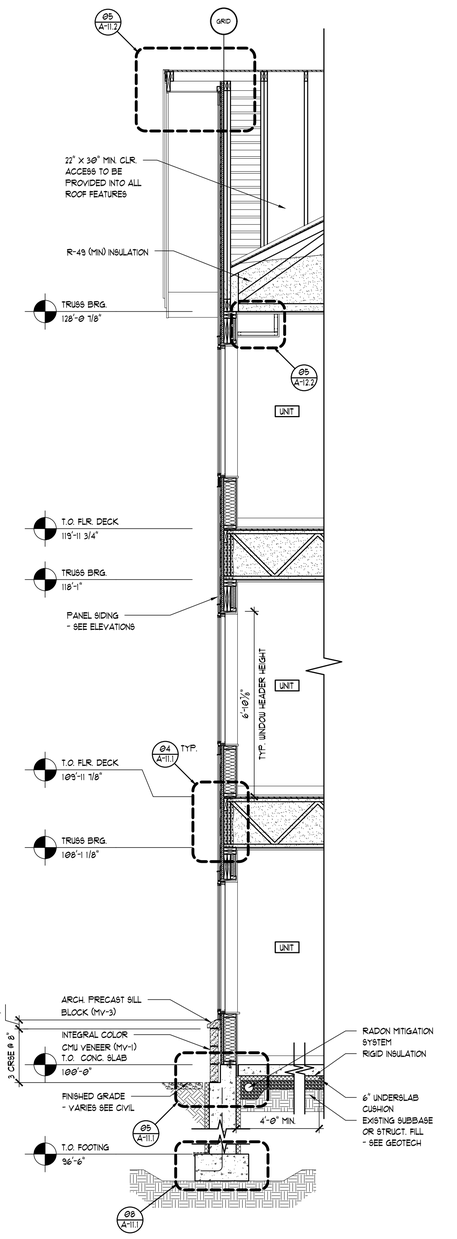
01 A-9.1 TYPICAL WALL SECTION
SCALE: 3/8" = 1'-0"



02 A-9.1 TYPICAL WALL SECTION AT WINDOW
SCALE: 3/8" = 1'-0"



03 A-9.1 WALL SECTION AT GABLE
SCALE: 3/8" = 1'-0"



04 A-9.1 WALL SECTION AT GABLE AT WINDOW
SCALE: 3/8" = 1'-0"

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PRINT LOG
REVISION/DATE/COMMENTS

	DATE	NAME
	08-23-23	30% CD DRAWING REVIEW
	09-20-23	DRAFT CD DRAWING REVIEW

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SIGNATURE _____

TYPED OR PRINTED NAME: BRADLEY D. HAROLDSON

LICENSE NO: #21858

DATE

EDGE APARTMENTS

905 3RD STREET SW
KASSON, MN

WALL SECTIONS

A-9.1

PROJECT NO: 3184-103-22
DRAWN BY: AJB/ZLO/SMS
CHECKED BY: MDB
DATE ISSUED FOR CONSTRUCTION: XX-XX-XX

CITY OF KASSON
RESOLUTION # 10.x-23

RESOLUTION APPROVING A FINAL PUD FOR PHASE II OF VAIL SUBDIVISION

WHEREAS, the applicant, City of Kasson, approved a Final Plat on October 25th, 2023 for phase two of the Vail Subdivision re-platting Outlot A as Vail Second Subdivision to create three new buildable parcels; and

WHEREAS, Vail Second Subdivision establishes an approximately xx-acre parcel legally described as Lot 2, Block 1, Vail Second Subdivision; and

WHEREAS, the subject site is generally located south of the railroad tracks and west of Lions Park at the curve in 8th Avenue SW and Veterans Memorial Parkway; and,

WHEREAS, the applicant received preliminary PUD approval rezoning the subject property to R-3 PUD at its meeting on June 22nd 2022; and,

WHEREAS, the City of Kasson is proceeding with the development of Lot 2, Block 1, Vail Subdivision and has submitted an application for the Final PUD of Phase II consisting of a multi-family development project on Lot 2, Block 1; and,

WHEREAS, the appropriate City Staff and consultants have performed a technical review of the Final PUD application and determined the proposed plans to be generally consistent with the approved preliminary PUD for Vail Subdivision and consistent with applicable Kasson code of ordinances.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA that the Final PUD for Phase II of Vail Subdivision is hereby approved based on the following findings and conditions:

1. The Final Plat of Vail Second Subdivision has been approved and establishes Lot 2, Block 1 upon the official recording of the Final Plat.

2. The proposed development of Lot 2, Block 1, Vail Second Subdivision as multi-family residential is consistent with the Comprehensive Plan and policies of the City of Kasson.

3. The proposed plans and Final PUD for Phase II substantially conform with the preliminary PUD of Vail Subdivision and the standards as outlined in Ordinance #6.1-22.

4. The physical characteristics of the site are suitable for the type of development and use being proposed.

DRAFT

5. The proposed development will not negatively impact the health, safety, or welfare of the community.

6. The plan gives effective protection to the natural resources of the community, especially ground water and surface waters.

7. City services have adequate capacity to serve the proposed development.

8. Final site and building plans shall receive approval from city staff prior to issuing building permits and shall generally conform to the preliminary civil plan set dated 10/06/2023 and architectural plan set dated 10/10/2023 both on file at City Hall.

Adopted by the City Council this 25th day of October, 2023.

ATTEST:

_____ _____

Linda Rappe, City Clerk Chris McKern, Mayor

The motion to approve the foregoing resolution was made by Council Member ____ and duly seconded by Council Member ____. Upon a vote being taken, the following members voted in favor thereof: ____. Those against same: ____.

DRAFT



Parking Study – Data Presentation

Purpose of the Study

1. To gather data on the utilization of current parking resources in order to determine needs for future additional parking downtown

2. To provide support for potential strategies necessary to improve safety, beautification, and parking resources of downtown

Parking Utilization

- Industry Standards for Measuring Utilization:
  - 0% - 74% = Underutilized
  - 75% - 84% = Normal Utilization
  - 85% - 92% = Approaching Capacity
  - 93% - 100% = At Capacity

Study Area



Zones



Primary, Angled Secondary, Parallel Off-street Lots

Description of Zones

- Primary, Angled
  - Main St between Mantorville Ave and 3rd Ave
  - Highest density of storefronts
- Secondary, Parallel
  - Within 1-2 blocks of Primary Zone
  - Lower density of storefronts
- Off-street Lots
  - 11 lots within downtown area: Smiling Moose, Mayo Clinic (3x), City of Kasson, Hy-Vee, Anytime Fitness, Head Start, Kasson Liquor, State Farm (Manorwood North), Manorwood East

Study Schedule

- Pre-Study Phase
- End of July: Projected End of Hwy 57 Project
- Friday, August 17: Field Audit
  - Establish base count of all parking spaces to be included
  - Take measurements of available spaces
  - Make note of anything unusual

Field Audit

Manorwood Court North	16
Manorwood Court East	10
Main St E 000 Block**	10
Main St W 000 Block	22
Liquor Store**	36
1st Ave NW 000 Block**	18
KMTelecom	21
Main St W 100 Block	38
Anytime Fitness**	16
2nd Ave SW 000 Block**	6
2nd Ave NW 000 Block**	13
Hy-Vee	110
Main St W 200 Block	39
3rd Ave SW 000 Block**	8
3rd Ave NW 000 Block**	12
City lot**	58
Main St W 300 Block	19
Mayo Clinic South	91
Head Start	5
4th Ave NW 000 Block**	13
Main St W 400 Block	13
Mayo Clinic Family Medicine	7
Smiling Moose	5
Mayo Clinic Employees	33
	**spaces not marked on ground

Study Schedule

- Study Phase 1
- Thursday, August 24: Day 3 of Study
  - 8AM-9AM, 12PM-1PM, 5PM-6PM
- Friday, August 18: Day 1 of Study
  - 8AM-9AM, 12PM-1PM, 5PM-6PM
- Saturday, August 19: Day 2 of Study
  - 8AM-9AM, 12PM-1PM, 5PM-6PM
- August 24-26: Make-up dates if needed

Study Phase 1 - Counts

	Thursday 8/24, 8AM	Thursday 8/24, 12PM	Thursday 8/24, 5PM	Friday 8/18, 8AM	Friday 8/18, 12PM	Friday 8/18, 5PM	Saturday 8/19, 8AM	Saturday 8/19, 12PM	Saturday 8/19, 5PM
Manorwood Court North	1	3	1	2	3	3	0	0	0
Manorwood Court East	3	3	0	3	2	0	0	0	0
Main St E 000 Block	2	2	0	2	2	0	0	0	0
Main St W 000 Block	1	7	6	4	13	5	0	2	6
Liquor Store	1	8	5	2	2	6	2	3	2
1st Ave NW 000 Block	8	8	6	0	6	4	3	2	1
KMTelecom	12	8	2	6	3	2	0	0	0
Main St W 100 Block	2	23	13	4	19	12	6	13	20
Anytime Fitness	3	4	8	2	9	10	3	1	1
2nd Ave SW 000 Block	1	3	2	2	3	1	2	2	0
2nd Ave NW 000 Block	9	7	2	8	7	0	1	0	1
Hy-Vee	35	47	51	24	57	45	30	44	32
Main St W 200 Block	1	8	5	1	8	24	0	6	4
3rd Ave SW 000 Block	7	6	3	6	7	7	0	0	2
3rd Ave NW 000 Block	4	7	3	4	7	2	2	2	2
City lot	11	13	14	8	12	33	6	8	17
Main St W 300 Block	9	5	4	6	6	0	0	1	0
Mayo Clinic South	20	14	6	10	10	5	0	0	0
Head Start	4	3	1	1	1	1	1	1	1
4th Ave NW 000 Block	11	8	1	9	5	0	0	0	0
Main St W 400 Block	11	3	0	7	1	0	0	0	0
Mayo Clinic Family Medicine	5	5	0	1	3	0	0	0	0
Smiling Moose	2	0	0	0	0	0	0	2	0
Mayo Clinic Employees	14	12	6	11	11	2	0	0	0

Study Phase 1 - Utilization

	Thursday 8/24, 8AM	Thursday 8/24, 12PM	Thursday 8/24, 5PM	Friday 8/18, 8AM	Friday 8/18, 12PM	Friday 8/18, 5PM	Saturday 8/19, 8AM	Saturday 8/19, 12PM	Saturday 8/19, 5PM
Manorwood Court North	6%	19%	6%	13%	19%	19%	0%	0%	0%
Manorwood Court East	30%	30%	0%	30%	20%	0%	0%	0%	0%
Main St E 000 Block	20%	20%	0%	20%	20%	0%	0%	0%	0%
Main St W 000 Block	5%	32%	27%	18%	59%	23%	0%	9%	27%
Liquor Store	3%	22%	14%	6%	6%	17%	6%	8%	6%
1st Ave NW 000 Block	44%	44%	33%	0%	33%	22%	17%	11%	6%
KMTelecom	57%	38%	10%	29%	14%	10%	0%	0%	0%
Main St W 100 Block	5%	61%	34%	11%	50%	32%	16%	34%	53%
Anytime Fitness	19%	25%	50%	13%	56%	63%	19%	6%	6%
2nd Ave SW 000 Block	17%	50%	33%	33%	50%	17%	33%	33%	0%
2nd Ave NW 000 Block	69%	54%	15%	62%	54%	0%	8%	0%	8%
Hy-Vee	32%	43%	46%	22%	52%	41%	27%	40%	29%
Main St W 200 Block	3%	21%	13%	3%	21%	62%	0%	15%	10%
3rd Ave SW 000 Block	88%	75%	38%	75%	88%	88%	0%	0%	25%
3rd Ave NW 000 Block	33%	58%	25%	33%	58%	17%	17%	17%	17%
City lot	19%	22%	24%	14%	21%	57%	10%	14%	29%
Main St W 300 Block	47%	26%	21%	32%	32%	0%	0%	5%	0%
Mayo Clinic South	22%	15%	7%	11%	11%	5%	0%	0%	0%
Head Start	80%	60%	20%	20%	20%	20%	20%	20%	20%
4th Ave NW 000 Block	85%	62%	8%	69%	38%	0%	0%	0%	0%
Main St W 400 Block	85%	23%	0%	54%	8%	0%	0%	0%	0%
Mayo Clinic Family Medicine	71%	71%	0%	14%	43%	0%	0%	0%	0%
Smiling Moose	40%	0%	0%	0%	0%	0%	0%	40%	0%
Mayo Clinic Employees	42%	36%	18%	33%	33%	6%	0%	0%	0%

Study Schedule

- Study Phase 2
- Thursday, September 21: Day 4 of Study
  - 8AM-9AM, 12PM-1PM, 5PM-6PM
- Friday, September 22: Day 5 of Study
  - 8AM-9AM, 12PM-1PM, 5PM-6PM
- Saturday, September 23: Day 6 of Study
  - 8AM-9AM, 12PM-1PM, 5PM-6PM
- September 28-30: Make-up dates if needed

Study Phase 2 - Counts

	Thursday 9/21, 8AM	Thursday 9/21, 12PM	Thursday 9/21, 5PM	Friday 9/22, 8AM	Friday 9/22, 12PM	Friday 9/22, 5PM	Saturday 9/23, 8AM	Saturday 9/23, 12PM	Saturday 9/23, 5PM
Manorwood Court North	0	0	0	0	1	2	0	0	0
Manorwood Court East	5	4	2	3	4	0	0	0	0
Main St E 000 Block	6	4	0	5	4	1	1	1	1
Main St W 000 Block	1	8	7	3	9	14	4	9	7
Liquor Store	3	9	5	2	9	8	1	3	3
1st Ave NW 000 Block	3	9	6	3	10	8	2	8	1
KMTelecom	9	8	2	9	8	6	0	1	0
Main St W 100 Block	2	26	24	2	20	27	4	23	16
Anytime Fitness	2	2	1	2	7	1	3	5	1
2nd Ave SW 000 Block	1	3	1	1	3	1	1	2	1
2nd Ave NW 000 Block	7	5	7	5	5	4	0	3	2
Hy-Vee	41	43	47	34	55	75	32	69	36
Main St W 200 Block	6	7	7	1	8	6	1	4	8
3rd Ave SW 000 Block	3	0	4	3	1	5	1	2	4
3rd Ave NW 000 Block	6	9	7	4	5	4	2	2	4
City lot	7	7	12	6	5	31	9	21	29
Main St W 300 Block	6	2	2	3	5	0	2	0	3
Mayo Clinic South	27	21	5	14	9	5	0	0	0
Head Start	3	3	0	2	1	0	0	0	0
4th Ave NW 000 Block	13	6	2	10	4	1	0	0	0
Main St W 400 Block	11	2	0	6	2	0	0	0	0
Mayo Clinic Family Medicine	4	4	0	1	1	0	0	0	0
Smiling Moose	2	3	0	0	2	0	0	0	0
Mayo Clinic Employees	15	10	2	14	12	3	0	0	1

**Manorwood Court North closed for resurfacing 9/21-8AM 9/22

Study Phase 2 - Utilization

	Thursday 9/21, 8AM	Thursday 9/21, 12PM	Thursday 9/21, 5PM	Friday 9/22, 8AM	Friday 9/22, 12PM	Friday 9/22, 5PM	Saturday 9/23, 8AM	Saturday 9/23, 12PM	Saturday 9/23, 5PM
Manorwood Court North	0%	0%	0%	0%	6%	13%	0%	0%	0%
Manorwood Court East	50%	40%	20%	30%	40%	0%	0%	0%	0%
Main St E 000 Block	60%	40%	0%	50%	40%	10%	10%	10%	10%
Main St W 000 Block	5%	36%	32%	14%	41%	64%	18%	41%	32%
Liquor Store	8%	25%	14%	6%	25%	22%	3%	8%	8%
1st Ave NW 000 Block	17%	50%	33%	17%	56%	44%	11%	44%	6%
KMTelecom	43%	38%	10%	43%	38%	29%	0%	5%	0%
Main St W 100 Block	5%	68%	63%	5%	53%	71%	11%	61%	42%
Anytime Fitness	13%	13%	6%	13%	44%	6%	19%	31%	6%
2nd Ave SW 000 Block	17%	50%	17%	17%	50%	17%	17%	33%	17%
2nd Ave NW 000 Block	54%	38%	54%	38%	38%	31%	0%	23%	15%
Hy-Vee	37%	39%	43%	31%	50%	68%	29%	63%	33%
Main St W 200 Block	15%	18%	18%	3%	21%	15%	3%	10%	21%
3rd Ave SW 000 Block	38%	0%	50%	38%	13%	63%	13%	25%	50%
3rd Ave NW 000 Block	50%	75%	58%	33%	42%	33%	17%	17%	33%
City lot	12%	12%	21%	10%	9%	53%	16%	36%	50%
Main St W 300 Block	32%	11%	11%	16%	26%	0%	11%	0%	16%
Mayo Clinic South	30%	23%	5%	15%	10%	5%	0%	0%	0%
Head Start	60%	60%	0%	40%	20%	0%	0%	0%	0%
4th Ave NW 000 Block	100%	46%	15%	77%	31%	8%	0%	0%	0%
Main St W 400 Block	85%	15%	0%	46%	15%	0%	0%	0%	0%
Mayo Clinic Family Medicine	57%	57%	0%	14%	14%	0%	0%	0%	0%
Smiling Moose	40%	60%	0%	0%	40%	0%	0%	0%	0%
Mayo Clinic Employees	45%	30%	6%	42%	36%	9%	0%	0%	3%

**Manorwood Court North closed for resurfacing 9/21-8AM 9/22

City of Kasson

We're Ready For You!

To: City Council
Date: 10/25/2023

Agenda Heading: City Administrator's Report

""Life starts all over again when it gets crisp in the fall."
– F. Scott Fitzgerald."

- **Focus on New Laws: Transportation Advancement Account**. A new account called the Transportation Advancement Account (TAA) established by the omnibus transportation bill, Chapter 68, will provide ongoing funding for the Small Cities Assistance Program and the Larger Cities Assistance Account. The Larger Cities Assistance Account is a new program that will provide formula-based funding for cities with populations above 5,000. The funds provided by the TAA can be spent on any roads under the authority of the entity that receives the funds. This will be funded with revenues collected from a retail delivery fee of $.50 on taxable orders over $100 and a phase-in of the dedication of sales taxes collected on motor vehicle parts. 15% is going to the Larger Cities Assistance Account.

  Although the TAA was officially established July 1, 2023, the account will not be funded until the revenues are collected. The retail delivery fee will not be imposed until July 1, 2024, and the dedication of the sales tax on auto parts will be phased in over a 10-year period. The delayed effective date of the retail delivery fee combined with the relatively slow phase-in of the dedication of the auto parts sales tax means there will not be meaningful TAA funds available until FY 2026 (beginning July 1, 2025). In the current fiscal year, the TAA account will receive just $11 million for distribution in FY 2025. The amount jumps to a more meaningful amount of approximately $74 million in FY 2025, and this amount will be distributed in FY 2026. The number are included in your packet.

- **CMPAS Updates**. I attended the CMPAS meeting on Oct. 18. It had a full agenda with discussion centering around the grant opportunities that exist as well as the programs that they are planning for next year. We will be demoing our Milsoft fieldsyte program for the Board next month. Kasson was the first to adopt this, and now the rest of the cities are contemplating it. They are looking at increasing the MISO cash requirements so the organization would likely have 90-100 days for working capital vs the current 75. This brings them more in line with MRES and SMMPA. The personnel committee which I serve on is recommending 4% raises based on the market study done by Korn Ferry. That is a much lower number compared to the increases from last year. I am not currently planning on seeking capacity from the member cities for PRA 24-25, but I will be looking for longer-term contacts with them, possibly up to 10 years, for the PRA 25-26 year. Jarrod Nelson and I have discussed the solar project and if it is something that we really want, we'll likely need

to look at PACE or USDA funding which is a 40-year loan, not grants. The primary benefit is capacity and the renewable energy credits which will be increasingly valuable starting in 2032. They have a new staffer starting in Blue Earth. She will be handling the power management portfolio and will be training in other items as well.

- **Dodge County Council of Governments**. The COG met last week to discuss a variety of topics. We reviewed where the County is going regarding cannabis licensing, we also talked about the Ice Arena and the state of police coverage issues in Dodge County. They indicated that they expect combined coverage in the future with approximately 1000 positions in SE MN currently short. We also discussed their plans for construction projects in 2025. The biggest one will be in Mantorville, with MnDOT rebuilding that section of Hwy 57. I've provided the tax levy changes that Jim Elmquist gave out. He also noted that average residential valuations will be increasing by 5%, commercial by 10%, and steel building/industrial is going up by 20%. Ag will be 10% but the City has few of those designations. We noted that we were not planning on going to the debt markets and they agreed that next year should be a little bit quieter on the project front.

- **Earned Sick and Safe Time Law**. Effective Jan. 1, 2024, Minnesota's earned sick and safe time (ESST) law, requires employers to provide earned sick and safe paid leave to employees who work in Minnesota. An employee is anyone who works at least 80 hours in a year for an employer in Minnesota but does not include independent contractors. Temporary and part-time employees are covered under the law. Employers must provide each employee in Minnesota with one hour of ESST for every 30 hours worked, with the ability to accumulate at least 48 hours of ESST each year. While the state law seems to permit an employer to rename their sick leave bank to ESST, there are some significant considerations the City Council will want to make prior to that decision. We must consider that ESST likely offers broader eligible uses than current sick leave policies such as:

  - A more inclusive definition of family members.
  - The ability to use ESST for closure of employee's place of business due to weather or public emergency.
  - An employee's need to care for a family member whose school or place of care has been closed due to weather or another public emergency (Minn. Stat. § 181.9447 Subd.1(4)).
  - The ESST law includes anti-retaliation provisions (Minn. Stat. § 181.9447, Subd. 6) prohibiting discipline or interference with an employee's right to use ESST that most city sick leave policies do not include.
  - These are key points that may not align with a city's traditional sick leave or PTO plan. If key aspects like this are not part of the city's current sick leave or PTO plan, then separating out 48 hours each year to ESST as a subpart of a city's traditional sick leave or PTO policy in fact provides a benefit to employees by allowing them more options to use leave time than a city's traditional sick leave or PTO plan may provide.

  Staff will need feedback from Council on those items and additionally as is the case with all new laws, there are knowns and some things we still need to learn. The ESST law currently provides for the following employee eligibility exceptions:

  - Those who work less than 80 hours in Minnesota in a year.
  - Independent contractors.
  - Federal employees.
  - Certain airline crew employees.

A conservative approach will be to have paid-on-call firefighters, ambulance staff, elected officials, and election judges and other nontraditional employee groups track their time in some manner to secure reliable records to determine whether they have worked 80 hours in a year and, if so, award the minimum accrual rate of one hour for every 30 hours worked. We'll be discussing this issue in more detail at tonight's meeting.

- **2024 Health Insurance Update**. The numbers are in and 50% lower increase than last year at right around 9.7%. We've met with Bill Singer, and he indicated that we would still be on the age-based plans for the foreseeable future. I've attached the documents that we can share, i.e., they don't have private data. Linda has scheduled the employee meeting for Nov. 1st. Right now, about 50% of the employees are using OMC only and the rest have Mayo. This falls pretty much right in line with the 2024 budget estimates that were approved in September. Our expectations are to see increases of this sort over the next 5 years.

Meetings or Events Attended or Planned for Attendance

October 3	Fire Hall meeting
	Tyler software buildout meeting
	MyCivic app meeting
October 4	CMPAS member Forecast call
	ALS meeting
October 5	Technical Review
	City Engineer
October 9	Planning and Zoning
October 10	RAEDI meeting
	Fire Hall meeting
October 11	Chamber of Commerce
	City Council
October 12	DRC
	EDA review
October 13	Bill Singer-Healthcare renewals
October 17	ICS-Fire Hall
	Tyler Tech
	My Civic
	Edge Apts.
October 18	CMPAS
October 19	Technical Review
October 20	Dodge County Council of Governments
October 23	Fairboard Negotiations
October 24	Tyler Tech
October 25	City Council

Taxing Authority	2023 Actual	2024 Proposed	Percent Change
Dodge County	16,509,099	17,334,555	5.00%
City of Blooming Prairie	899,764	1,052,936	17.02%
City of Claremont	496,521	531,278	7.00%
City of Dodge Center	2,230,691	2,297,631	3.00%
City of Hayfield	876,791	952,109	8.59%
City of Kasson	3,971,859	4,206,893	5.92%
City of Mantorville	595,334	642,961	8.00%
City of West Concord	555,654	606,200	9.10%
ISD 203 Hayfield School District	2,435,271	3,125,083	28.33%
ISD 204 Kasson School District	6,469,259	7,155,622	10.61%
ISD 255 Pine Island School District	4,712,005	4,476,376	-5.00%
ISD 531 Byron School District	8,510,022	8,687,720	2.09%
ISD 756 Blooming Prairie School District	3,860,869	4,011,580	3.90%
ISD 2125 Triton School District	3,277,629	3,246,582	-0.95%
ISD 2172 Kenyon-Wanamingo School District	3,503,863	3,482,010	-0.62%

2024 SMALL GROUP RENEWAL BULLETIN

BlueCross BlueShield Minnesota

At Blue Cross and Blue Shield of Minnesota, we are here to help and willing to impact the lives of our members. We have the solutions, resources, and network options available for you to transform your health. Your 2024 Renewal Bulletin describes important benefit changes and plan modifications that may impact you, your employees, and their covered dependents.

2024 Important Topics

- New Prescription Drug Copay Plans for Specialty Drug Tier
- New Benefits – Certified Peer Specialists and Diabetes Prevention Program (DPP)

Certified Peer Specialists NEW

The Peer Specialist benefit removes barriers for members who can be hard to reach, especially in times of crisis where they need immediate support. This benefit drives connection to both behavioral health and medical care. Peer Specialists can assist members with social connection that supports recovery, connects them to tools, resources, appointments and care, and assists with development of recovery goals.

Diabetes Prevention Program (DPP) NEW

Diabetes Prevention Program (DPP) is a Centers for Disease Control and Prevention (CDC)-recognized lifestyle change program. It is based on research and focused on healthy eating and physical activity. It is the most effective intervention available to prevent type 2 diabetes. Blue Cross has covered DPP for a long time. What will change is Blue Cross will remove the cost share component and cover DPP at 100%. Find a DPP provider here: https://dprp.cdc.gov/Registry

Blue Care Advisor℠ – Brings It All Together

BLUE CARE ADVISOR

Blue Care Advisor will bring together each member's health, wellness and navigation needs into one easy-to-use solution. Members will have an integrated 'digital front door' to access medical, dental and Rx benefits — including comparison, cost, and quality information — while also seamlessly connecting to programs such as Learn to Live, other Health & Wellbeing programs, wearables devices and other trackers. Blue Care Advisor will provide:

- One central, integrated location for all of the member's benefits and health and wellbeing
- A new, highly personalized member portal and member mobile app solution
- Get Active Program – incentive program for tracking steps/equivalents.

Dental and Vision Plans

Blue Cross and Blue Shield of Minnesota offers comprehensive, complete Dental and Vision plans, these plans will enhance your total benefits package.

Adding these products is easy – with a seamless experience including one bill, one support team, and one employer portal.

Ask your agent or Blue Cross sales representative about Blue Cross Dental and Blue Cross Vision or visit:

- www.bluecrossmn.com/dental
- www.bluecrossmn.com/visionplans

Travel With Confidence

When you travel outside the state, you have access to 1.7 million providers spanning every U.S. ZIP code through the national BlueCard® PPO Network. In addition, Blue Cross Blue Shield Global® Core gives you access to care in 190 countries and territories worldwide. You can access the providers at bcbsglobalcore.com.

GeoBlue® offers international medical insurance to protect employees from the unexpected while traveling internationally. The most comprehensive plans include coverage for hospital stays, surgeries, and medically necessary evacuations. Some plans include basic services like doctor visits, ambulance services, prescription medications and more. These plans are purchased separately from an employer health plan. Ask your agent or Blue Cross sales representative about GeoBlue or visit bluecrossmn.com/geoblue.

Blue Cross Blue Shield Global is a brand owned by Blue Cross Blue Shield Association.

Blue Cross® and Blue Shield® of Minnesota is a nonprofit independent licensee of the Blue Cross and Blue Shield Association

GeoBlue is the trade name of Worldwide Insurance Services, LLC (Worldwide Services Insurance Agency, LLC in California and New York), an independent licensee of the Blue Cross and Blue Shield Association; made available in cooperation with Blue Cross and Blue Shield companies in select service areas. Coverage is provided under insurance policies underwritten by 4 Ever Life Insurance Company, Oakbrook Terrace, Illinois.

Prescription Drugs

FlexAccess – Coupon Program

A reminder when using coupons for drugs; only the actual amount you pay out-of-pocket for the drug will apply towards your deductible, coinsurance and/or annual out-of-pocket maximum. The amount the manufacturer pays/coupon value is not credited toward the out-of-pocket maximum.

MedsYourWay® is a prescription drug discount program that offers members two ways to save on prescription drugs. Home delivery offers savings up to 80 percent on brand and generic drugs through Amazon Pharmacy. MedsYourWay retail delivers savings at the pharmacy by comparing drug card discount prices and the health plan benefit to automatically check for savings opportunities. No discount card is required and covered purchases count toward the deductible.

MedsYourWay® is part of Prime Therapeutics LLC, an independent company providing pharmacy benefit management services. Amazon Pharmacy is an independent company offering pharmaceutical home delivery services.

Pharmacy Network and Drug List

All small group health plans will continue to use the Classic Pharmacy Network, which includes access to most major chains (excluding CVS/Target) and many independent pharmacies. This network has over 56,000 pharmacies, with 55,000 of them offering 90-day supply prescriptions. All plans use the BasicRx prescription drug list (formulary).

- Find an in-network pharmacy at: bluecrossmn.com/classicpharmacynetwork
- Starting on January 1, 2024, you can access your drug list at:
  bluecrossmn.com/smallgrouphsadruglist2024 (for HSA plans) or
  bluecrossmn.com/smallgroupdruglist2024 (for non-HSA plans).

HSA's Include Preventive Drug Benefits

Health savings account (HSA) plans will include 100% coverage for preventive drugs on the BasicRx preventive drug list, when purchased from a participating pharmacy. The list is available in early October for the following plan year. Selected drugs in the following categories are available at no cost to members:

- Depression
- Diabetes (medications and supplies)
- High blood pressure
- High cholesterol

Health and Wellbeing Programs

All our health plans include health and wellbeing programs to improve the health of you and your employees.

- **Diabetes prevention program**
- **Maternity management programs**
- **Case management and chronic conditions management**
- **Quitting tobacco support**
- **Wellbeing discount marketplace, called Blue365®** offers premier health and wellness discounts and it is free to join for Blue Cross and Blue Shield of Minnesota members
- **Learn to Live**, online tools for depression, stress, anxiety, insomnia, panic, substance use, and resilience. Use code bcbsmn.
- **Integrated Kidney Care** - Get support managing chronic and end-stage kidney disease from VillageHealth

We feature a large network of health care providers. Each provider is an independent contractor and is not our Agent.

The Blue365 program is brought to you by the Blue Cross and Blue Shield Association. The Blue Cross and Blue Shield Association is an association of independent, locally operated Blue Cross and/or Blue Shield Companies

Notification of Discontinued Plans

Federal regulations require health plans to send a notice to small employers and their employees 90 days in advance of the group's renewal when their health plan is discontinued. If your health plan is being discontinued, a notification letter will be sent to you and your employees.

Discontinued 2023 plan	Similar 2024 renewing plan
AdvanceHealth Silver $4100 Plan 326	BlueAccess Silver $4200 Plan 626
AdvanceHealth Gold $500 Plan 327	BlueAccess Gold $500 Plan 635
AdvanceHealth Gold $1000 Plan 328	BlueAccess Gold $1000 Plan 637
AdvanceHealth Gold $2000 Plan 329	BlueAccess Gold $2000 Plan 652
AdvanceHealth Platinum No Deductible Plan 330	Blue Access Platinum No Deductible Plan 655

Cost Sharing Changes

The chart below shows the cost sharing changes for 2024. If your plan is not listed below, there were no changes made to your deductible, out-of-pocket maximum, coinsurance, or copays.

2023 Plans	Cost sharing changes for 2024
BlueAccess Bronze $9100 Plan 618 **High Value Bronze $9100 Plan 550** • Deductible: $9,100/$18,200 • Out-of-pocket maximum: $9,100/$18,200	**BlueAccess Bronze $9450 Plan 618** **High Value Bronze $9450 Plan 550** • Deductible: $9,450/$18,900 • Out-of-pocket maximum: $9,450/$18,900
BlueAccess HSA Bronze $7050 Plan 624 **High Value HSA Bronze $7050 Plan 656** • Deductible: $7,050/$14,100 • Out-of-pocket maximum: $7,050/$14,100	**BlueAccess HSA Bronze $7200 Plan 624** **High Value HSA Bronze $7200 Plan 656** • Deductible: $7,200/$14,400 • Out-of-pocket maximum: $7,200/$14,400
BlueAccess HSA Bronze $7500 Plan 598 **High Value HSA Bronze $7500 Plan 599** • Deductible: $7,500/$15,000 • Out-of-pocket maximum: $7,500/$15,000	**BlueAccess HSA Bronze $8050 Plan 598** **High Value HSA Bronze $8050 Plan 599** • Deductible: $8,050/$16,100 • Out-of-pocket maximum: $8,050/$16,100
BlueAccess Silver $2850 Plan 623 **High Value Silver $2850 Plan 662** • Deductible: $2,850/$5,700 • Out-of-pocket maximum: $7,750/$15,500 • Tier 1 Rx Copay: $15	**BlueAccess Silver $2950 Plan 623** **High Value Silver $2950 Plan 662** • Deductible: $2,950/$5,900 • Out-of-pocket maximum: $8,300/$16,600 • Tier 1 Rx Copay: $20
BlueAccess Silver $3000 Plan 625 **High Value Silver $3000 Plan 551** • Deductible: $3,000/$6,000 • Out-of-pocket maximum: $7,000/$14,000 • Tier 1 Rx Copay: $15	**BlueAccess Silver $3250 Plan 625** **High Value Silver $3250 Plan 551** • Deductible: $3,250/$6,500 • Out-of-pocket maximum: $7,500/$15,000 • Tier 1 Rx Copay: $20
BlueAccess Silver $4100 Plan 626 **High Value Silver $4100 Plan 560** • Deductible: $4,100/$8,200 • Out-of-pocket maximum: $8,200/$16,400 • Tier 1 Rx Copay: $15	**BlueAccess Silver $4200 Plan 626** **High Value Silver $4200 Plan 560** • Deductible: $4,200/$8,400 • Out-of-pocket maximum: $8,400/$16,800 • Tier 1 Rx Copay: $20
BlueAccess Silver $4000 Plan 627 **High Value Silver $4000 Plan 552** • Out-of-pocket maximum: $7,750/$15,500 • Tier 1 Rx Copay: $15	**BlueAccess Silver $4000 Plan 627** **High Value Silver $4000 Plan 552** • Out-of-pocket maximum: $8,000/$16,000 • Tier 1 Rx Copay: $20
BlueAccess HSA Silver $3250 Plan 632 **High Value HSA Silver $3250 Plan 553** • Deductible: $3,250/$6,500 • Out-of-pocket maximum: $5,500/$11,000	**BlueAccess HSA Silver $3300 Plan 632** **High Value HSA Silver $3300 Plan 553** • Deductible: $3,300/$6,600 • Out-of-pocket maximum: $6,000/$12,000
BlueAccess HSA Silver $5550 Plan 640 **High Value HSA Silver $5550 Plan 554** • Deductible: $5,550/$11,100 • Out-of-pocket maximum: $5,550/$11,100	**BlueAccess HSA Silver $5800 Plan 640** **High Value HSA Silver $5800 Plan 554** • Deductible: $5,800/$11,600 • Out-of-pocket maximum: $5,800/$11,600
BlueAccess HSA Silver $4400 Plan 642 **High Value HSA Silver $4400 Plan 555** • Deductible: $4,400/$8,800 • Out-of-pocket maximum: $4,400/$8,800	**BlueAccess HSA Silver $4600 Plan 642** **High Value HSA Silver $4600 Plan 555** • Deductible: $4,600/$9,200 • Out-of-pocket maximum: $4,600/$9,200
BlueAccess HSA Silver $4850 Plan 645 **High Value HSA Silver $4850 Plan 660** • Deductible: $4,850/$9,700 • Out-of-pocket maximum: $4,850/$9,700	**BlueAccess HSA Silver $5150 Plan 645** **High Value HSA Silver $5150 Plan 660** • Deductible: $5,150/$10,300 • Out-of-pocket maximum: $5,150/$10,300

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2023 Plans	Cost sharing changes for 2024
BlueAccess HSA Silver $6100 Plan 628 **High Value HSA Silver $6100 Plan 561** • Deductible: $6,100/$12,200 • Out-of-pocket maximum: $6,100/$12,200	**BlueAccess HSA Silver $6300 Plan 628** **High Value HSA Silver $6300 Plan 561** • Deductible: $6,300/$12,600 • Out-of-pocket maximum: $6,300/$12,600
BlueAccess Gold $500 Plan 635 **High Value Gold $500 Plan 556** • Out-of-pocket maximum: $6,850/$13,700 • Tier 1 Rx Copay: $15	**BlueAccess Gold $500 Plan 635** **High Value Gold $500 Plan 556** • Out-of-pocket maximum: $7,000/$14,000 • Tier 1 Rx Copay: $20
BlueAccess Gold $1000 Plan 637 **High Value Gold $1000 Plan 664** • Out-of-pocket maximum: $6,850/$13,700 • Tier 1 Rx Copay: $15	**BlueAccess Gold $1000 Plan 637** **High Value Gold $1000 Plan 664** • Out-of-pocket maximum: $7,000/$14,000 • Tier 1 Rx Copay: $20
BlueAccess Gold $2000 Plan 652 **High Value Gold $2000 Plan 557** • Out-of-pocket maximum: $6,850/$13,700 • Tier 1 Rx Copay: $15	**BlueAccess Gold $2000 Plan 652** **High Value Gold $2000 Plan 557** • Out-of-pocket maximum: $7,000/$14,000 • Tier 1 Rx Copay: $20
BlueAccess HSA Gold $2500 Plan 653 **High Value HSA Gold $2500 Plan 558** • Deductible: $2,500/$5,000 • Out-of-pocket maximum: $2,500/$5,000	**BlueAccess HSA Gold $2600 Plan 653** **High Value HSA Gold $2600 Plan 558** • Deductible: $2,600/$5,200 • Out-of-pocket maximum: $2,600/$5,200
BlueAccess HSA Gold $3500 Plan 690 **High Value HSA Gold $3500 Plan 692** • Deductible: $3,500/$7,000 • Out-of-pocket maximum: $3,500/$7,000	**BlueAccess HSA Gold $3750 Plan 690** **High Value HSA Gold $3750 Plan 692** • Deductible: $3,750/$7,500 • Out-of-pocket maximum: $3,750/$7,500
BlueAccess Platinum No Deductible Plan 655 **High Value Platinum No Deductible Plan 559** • Out-of-pocket maximum: $3,700/$7,400 • Tier 1 Rx Copay: $15	**BlueAccess Platinum No Deductible Plan 655** **High Value Platinum No Deductible Plan 559** • Out-of-pocket maximum: $3,800/$7,600 • Tier 1 Rx Copay: $20

Small Group Employer Renewal - Regulatory

Requirement for Applicable Employers
At this time, there are no changes to the 6055 reporting requirements for the 2024 tax year. If additional guidance is provided, you will be notified. Under Internal Revenue Code § 6055, providers of minimum essential coverage are required to provide covered individuals with documentation about their health care coverage for use in completing their tax returns and will report similar information to the Internal Revenue Service.

Blue Cross will issue written documentation, Form 1095-B, to each member and the member's covered dependents (as applicable). This form will contain information about his or her health insurance coverage during the prior calendar year.

PCORI Assessments
ACA-required fees apply to your 2023-2024 plan:

The fee to fund the Patient Centered Outcomes Research Institute (PCORI) paid by group health plans and health insurance issuers is extended for 10 years (through 2029). The amount of the PCORI fee is equal to the average number of lives covered during the policy year or plan year multiplied by the applicable dollar amount for the policy and plan years ending on or after October 1, 2022 and before October 1, 2023 is equal to $2.79. These fees will be included in your renewal.

Other Notifications and Reminders

ERISA Name Required by Law
If you are an Employee Retirement Income Security Act (ERISA) plan sponsor and your ERISA plan name is different than your group's legal name, please use the change form, make the changes on our portal, or contact your agent or Blue Cross business consultant, to notify Blue Cross. No action is required if your group's legal name and the ERISA plan name are the same.

Gender Confirming Care
BCBS of Minnesota has set out to establish a new standard for excellence in transgender care and service. Our goal has been and will be to provide equitable products and benefits to all our members. BCBS fully insured plans currently cover Gender Confirmation Care. Additionally, BCBS has an innovative program that provides guidance for our transgender and nonbinary members to help manage care and navigate insurance at no additional cost to the client.

Additional information can also be found here: https://www.bluecrossmn.com/members/coverage/gender-care-and-coverage-overview, including how to contact our Gender Services Consultant.

Creditable Coverage Disclosure for Pharmacy Benefits

NOTICE OF ALTERNATIVE RATE SCHEDULES
Effective January 1, 2024

Re: Client Number: 297701

Alternative Rates that are available

Program	Estimated Monthly Premium based on Current Enrollment
High Value Bronze $9450 Plan 550	$30,829.66
High Value HSA Bronze $8050 Plan 599	$32,380.13
High Value HSA Bronze $7200 Plan 656	$33,442.91
High Value Silver $4500 Prescription Copay Plan 583	$33,545.26
High Value Silver $4000 Plan 552	$34,018.09
High Value HSA Silver $6300 Plan 561	$34,573.61
High Value Silver $3250 Plan 551	$34,892.61
High Value Silver $2950 Plan 662	$35,253.31
High Value HSA Silver $5800 Plan 554	$35,337.42
High Value Silver $4200 Plan 560	$35,381.11
High Value HSA Silver $3300 Plan 553	$36,445.32
High Value HSA Silver $5150 Plan 660	$36,609.08
High Value HSA Silver $4600 Plan 555	$37,772.36
High Value Gold $2500 Prescription Copay Plan 585	$38,687.67
High Value Gold $2000 Plan 557	$39,515.30
High Value HSA Gold $3750 Plan 692	$39,899.76
BlueAccess Bronze $9450 Plan 618	$39,996.74
High Value Gold $1000 Plan 664	$41,399.84
BlueAccess HSA Bronze $8050 Plan 598	$42,008.15
High Value Gold $500 Plan 556	$42,669.85
BlueAccess HSA Bronze $7200 Plan 624	$43,386.77
BlueAccess Silver $4500 Prescription Copay Plan 582	$43,519.74
BlueAccess Silver $4000 Plan 627	$44,133.66
BlueAccess HSA Silver $6300 Plan 628	$44,853.44
BlueAccess Silver $3250 Plan 625	$45,267.44
BlueAccess Silver $2950 Plan 623	$45,735.90
BlueAccess HSA Silver $5800 Plan 640	$45,844.08
BlueAccess Silver $4200 Plan 626	$45,901.47
BlueAccess HSA Silver $3300 Plan 632	$47,281.95
BlueAccess HSA Silver $5150 Plan 645	$47,494.75
BlueAccess HSA Silver $4600 Plan 642	$49,003.60
BlueAccess Gold $2500 Prescription Copay Plan 584	$50,191.91
High Value Platinum No Deductible Plan 559	$51,140.32
BlueAccess Gold $2000 Plan 652	$51,265.37
BlueAccess HSA Gold $3750 Plan 690	$51,764.17
BlueAccess Gold $1000 Plan 637	$53,709.67
BlueAccess Gold $500 Plan 635	$55,357.50
BlueAccess Platinum No Deductible Plan 655	$66,347.13

**Estimated monthly premium is based on the age of each of your covered employees and their covered dependent spouse and/or child(ren) with the exception that no more than three dependent children under the age of 21 were included in the calculation.*

Renewing Plan - Rate Chart
Group 10776667

Age Band	Current Plan 1/1/2023 – 12/31/2023	Renewing Plan 1/1/2024 – 12/31/2024
	BlueAccess HSA Gold $2500 Plan 653	BlueAccess HSA Gold $2600 Plan 653
0 - 20	$478.08	$508.18
21	$537.16	$570.99
22	$537.16	$570.99
23	$537.16	$570.99
24	$537.16	$570.99
25	$539.31	$573.28
26	$550.06	$584.70
27	$562.95	$598.40
28	$583.90	$620.67
29	$601.09	$638.94
30	$609.68	$648.08
31	$622.57	$661.78
32	$635.46	$675.48
33	$643.52	$684.05
34	$652.12	$693.18
35	$656.41	$697.75
36	$660.71	$702.32
37	$665.01	$706.89
38	$669.31	$711.46
39	$677.90	$720.59
40	$686.49	$729.73
41	$699.39	$743.43
42	$711.74	$756.56
43	$728.93	$774.84
44	$750.42	$797.67
45	$775.66	$824.51
46	$805.75	$856.49
47	$839.59	$892.46
48	$878.26	$933.57
49	$916.40	$974.11
50	$959.37	$1,019.79
51	$1,001.81	$1,064.90
52	$1,048.54	$1,114.58
53	$1,095.81	$1,164.82
54	$1,146.84	$1,219.07
55	$1,197.87	$1,273.31
56	$1,253.20	$1,332.12
57	$1,309.07	$1,391.51
58	$1,368.69	$1,454.89
59	$1,398.24	$1,486.29
60	$1,457.86	$1,549.67
61	$1,509.43	$1,604.49
62	$1,543.27	$1,640.46
63	$1,585.71	$1,685.57
64	$1,611.48	$1,712.97
65+	$1,611.48	$1,712.97

Renewing Plan - Rate Chart
Group 10776668

Age Band	Current Plan 1/1/2023 – 12/31/2023	Renewing Plan 1/1/2024 – 12/31/2024
	High Value HSA Gold $2500 Plan 558	High Value HSA Gold $2600 Plan 558
0 - 20	$366.39	$391.71
21	$411.68	$440.12
22	$411.68	$440.12
23	$411.68	$440.12
24	$411.68	$440.12
25	$413.32	$441.88
26	$421.56	$450.69
27	$431.44	$461.25
28	$447.49	$478.41
29	$460.67	$492.50
30	$467.25	$499.54
31	$477.13	$510.10
32	$487.01	$520.67
33	$493.19	$527.27
34	$499.78	$534.31
35	$503.07	$537.83
36	$506.36	$541.35
37	$509.66	$544.87
38	$512.95	$548.39
39	$519.54	$555.44
40	$526.12	$562.48
41	$536.00	$573.04
42	$545.47	$583.16
43	$558.65	$597.25
44	$575.11	$614.85
45	$594.46	$635.54
46	$617.52	$660.18
47	$643.45	$687.91
48	$673.09	$719.60
49	$702.32	$750.85
50	$735.26	$786.06
51	$767.78	$820.83
52	$803.59	$859.12
53	$839.82	$897.85
54	$878.93	$939.66
55	$918.04	$981.47
56	$960.44	$1,026.81
57	$1,003.26	$1,072.58
58	$1,048.95	$1,121.43
59	$1,071.60	$1,145.64
60	$1,117.29	$1,194.49
61	$1,156.81	$1,236.75
62	$1,182.75	$1,264.47
63	$1,215.27	$1,299.24
64	$1,235.04	$1,320.36
65+	$1,235.04	$1,320.36

Electronic Document ID: 330ea8ec-ba8f-40c4-ae4e-c8d396adc31a

New Laws: Earned Sick and Safe Time Memo

A new law requires employers to provide all employees with earned sick and safe time beginning Jan. 1, 2024.

A new law passed during the 2023 legislative session, Chapter 53, that will require employers to provide employees with earned sick and safe leave.

All Minnesota cities will want to begin preparing for the new paid leave benefit for their employees beginning Jan. 1, 2024. The new law applies to any employer with one or more employees, so there is no small city exemption, and **all** Minnesota cities will be covered. In addition, this new law covers all employees, including part-time and temporary employees.

Cities that provide earned sick and safe time to employees under a paid time off policy are not required to provide additional earned sick and safe time, as long as the policy meets the same conditions or exceeds the minimum standard of the law.

Thus, cities with an existing sick and safe leave policy or ordinance may find it helpful to use the League's model personnel policy (doc) to make a side-by-side comparison of their existing leave policy with the new earned sick and safe leave language. This can help to more readily discern where enhancements to city policies are required, and where city policies may be richer than Minnesota law.

Earned sick and safe leave requirements

Under the new law, an employee earns, at a minimum, up to one hour of time off for every 30 hours worked, up to 48 hours each year. Again, this threshold is a "floor" rather than a "ceiling," so if a city wishes to provide a maximum exceeding 48 hours they may certainly do so. The hourly rate of earned sick and safe time is the same hourly rate an employee earns from employment with the city.

A "year" is a regular and consecutive 12-month period as determined by the city, and some examples could include a calendar year, a fiscal year, or 12 months based on an employee's work anniversary. Cities will need to notify employees in writing, at the start of employment or on Jan. 1, 2024, whichever is later, of their earned sick and safe leave rights. The Minnesota Department of Labor's website states a sample employee notice is forthcoming. In the employee notification and personnel policies, cities will want to be sure to define:

- How their 12-month period is calculated.
- Employee earned safe and sick leave rights.
- Amount of leave available.
- How employees may use the leave.
- Requirements for reasonable notification procedures.
- List the prohibitions on retaliation.

Employees earnings statements will need to be updated to reflect an employee's earned sick and safe leave hours accrued and used per paycheck. Refer to LMC's Paychecks information memo for updated earning statement requirements.

If a copy of the city's written policy is not provided to an employee, a city may not deny the use of earned sick and safe leave to the employee on that basis.

As previously noted, while many cities already offer sick or paid time off leaves to employees, the new law provides these leave benefits to **all** employees, including part-time and temporary employees, who work at least 80 hours for the city. The law allows for eligible employees to begin accruing paid sick and safe leave when they begin employment and requires use of the leave in the smallest increment of time tracked by the city's payroll system, but not more than four hours. Thus, the minimum increment of accrued earned sick and safe leave employees may use will need to be defined in city policy and shared with city employees.

Use of earned sick and safe leave

Employees may use accrued paid sick and safe time in the following circumstances:

- An employee's own:
    - Mental or physical illness, injury, or other health condition.
    - Need for medical diagnosis, care, or treatment of a mental or physical illness.
    - Injury or health condition.
    - Need for preventive care.
    - Closure of place of business due to weather or other public emergency.
    - Inability to work or telework because the employee is prohibited from working by the city due to health concerns related to the potential transmission of a communicable illness related to a public emergency. Or, if the employee is seeking or awaiting the results of a diagnostic test for, or a medical diagnosis of, a communicable disease related to a public emergency and the employee has been exposed to a communicable disease or the city has requested a test or diagnosis.
    - Absence due to domestic abuse, sexual assault, or stalking of the employee provided the absence is to:
        - Seek medical attention related to physical or psychological injury or disability caused by domestic abuse, sexual assault, or stalking.
        - Obtain services from a victim services organization.
        - Obtain psychological or other counseling.
        - Seek relocation or take steps to secure an existing home due to domestic abuse, sexual assault, or stalking.
        - Seek legal advice or take legal action, including preparing for, or participating in any civil or criminal legal proceeding related to or resulting from domestic abuse, sexual assault, or stalking.
    - Care of a family member:
        - With mental or physical illness, injury, or other health condition.
        - Who needs medical diagnosis, care, or treatment of a mental or physical illness, injury, or other health condition.
        - Who needs preventive medical or health care.
        - Whose school or place of care has been closed due to weather or other public emergency.
        - When it has been determined by a health authority or a health care professional that the presence of the employee's family member in the community would jeopardize the health of others because of the exposure to a communicable disease, whether or not the family member has actually contracted the communicable disease.

- For an absence due to domestic abuse, sexual assault, or stalking of the employee's family member provided the absence is to:
    - Seek medical attention related to physical or psychological injury, or disability caused by domestic abuse, sexual assault, or stalking.
    - Obtain services from a victim services organization.
    - Obtain psychological or other counseling.
    - Seek relocation or take steps to secure an existing home due to domestic abuse, sexual assault, or stalking.
    - Seek legal advice or take legal action, including preparing for or participating in any civil or criminal legal proceeding related to or resulting from domestic abuse, sexual assault, or stalking.

For earned sick and safe leave purposes, family member is more expansive than most traditional city leave policies. Under the new law, a family member includes an employee's:

- Spouse or registered domestic partner.
- Child, foster child, adult child, legal ward, child for whom the employee is legal guardian, or child to whom the employee stands or stood in local parentis.
- Sibling, step sibling, or foster sibling.
- Biological, adoptive, or foster parent, stepparent, or a person who stood in loco parentis when the employee was a minor child.
- Grandchild, foster grandchild, or step grandchild.
- Grandparent or step grandparent.
- A child of a sibling of the employee.
- A sibling of the parent of the employee.
- A child-in-law or sibling-in-law.
- Any of the above family members of a spouse or registered domestic partner.
- Any other individual related by blood or whose close association with the employee is the equivalent of a family relationship.
- Up to one individual annually designated by the employee.

During an employee's use of earned sick and safe leave, an employee will continue to receive the city's employer insurance contribution as if they were working, and the employee will be responsible for any share of their insurance premiums.

Notice of leave and documentation

The new law permits employers to require up to seven days' advance notice from employees when using earned sick and safe leave for foreseeable needs of time off. If an employee's need is unforeseeable, state law allows the employee to provide notice as soon as practicable. However, if the employee or employee's family member did not receive services from a health care professional, or if documentation cannot be obtained from a health care professional in a reasonable time or without added expense, then reasonable documentation may include a written statement from the employee indicating that the employee is using, or used, earned sick and safe leave for a qualifying purpose.

A city is prohibited from requiring an employee to disclose details related to domestic abuse, sexual assault, or stalking or the details of the employee's or the employee's family member's medical condition.

When an employee uses earned sick and safe leave for more than three consecutive days, a city may require appropriate supporting documentation (such as medical documentation supporting medical leave, court records, or related documentation to support safety leave). In accordance with the law, a city cannot require an employee using earned sick and safe leave to find a replacement worker to cover the hours the employee will be absent.

Employers must maintain the confidentiality of earned sick and safe leave records, medical certifications, histories, and documents information pertaining to domestic abuse, sexual assault, or stalking, and any statement from the employee about the need for leave. These records must be kept separate from usual personnel files. Per the statute, employees may request the city to destroy or return records under earned sick and safe leave that are older than three years prior to the current calendar year.

Payout and carryover of earned sick and safe leave

There is no requirement under the law to pay out any accrued sick and safe leave, but there are carry over provisions to establish. Employees can carry over accrued but unused earned sick and safe leave into the following year, but the maximum carry over of earned sick and safe leave for an employee can be limited to 80 hours.

Alternatively, in order to avoid the up to 80 hours of earned sick and safe leave carry over, a city may consider one of these two options:

- 48 hours of "front loaded" earned sick and safe leave for the year, available for the employee's immediate use and then the city will pay out any accrued but unused earned sick and safe time at the end of the year at the employee's hourly rate of pay, or
- 80 hours of earned sick and safe leave for the year, available for the employee's immediate use, without any pay out to the employee for accrued but unused earned sick and safe leave.

When there is a separation from a city's employment and the employee is rehired within 180 days of separation, previously accrued earned sick and safe leave that had not been used will be reinstated. An employee is entitled to use accrued earned sick and safe time and accrue additional earned sick and safe time at the commencement of re-employment.

Retaliation prohibited

An employee returning from time off using accrued earned sick and safe leave is entitled to return to their employment at the same rate of pay received when the leave began, plus any automatic pay adjustments that may have occurred during the employee's time off. Seniority during earned sick and safe leave absences will continue to accrue as if the employee has been continually employed.

There are anti-retaliation provisions included within the law. Specifically, an employer may not discharge, discipline, penalize, interfere with, or otherwise retaliate or discriminate against an employee for asserting earned sick and safe leave rights, for requesting an earned sick and safe leave absence, or pursuing associated remedies.

Further, employers may not factor in any employee's use of earned sick and safe leave into any attendance point system. Additionally, it is unlawful to report or threaten to report a person or a family member's immigration status for exercising a right under earned sick and safe leave.

Minnesota Department of Transportation

Summary of Process for Managing Transportation Advancement Account ("TAA")

Projected Revenue Estimates for Transportation Advancement Account

N:\Budget\Fund Statements\2023 Feb\[TAA 10-Year Estimates.xlsx]R&R Process Summary

Version Tracker: 1.0: 8/22/2023 11:28 AM
2.0: 8/24/2023 1:06 PM
3.0: 9/13/2023 12:48 PM
4.0: 9/27/2023 8:45 AM
5.0: 10/4/2023 11:38 AM

Enabling Legislation: MN Laws of 2023, CH 68
Enabling Statute (new): MS 174.49

Details in red indicate additional work/confirmation needed

Accounts Created

Sources	Language	Rate	Effective Date	Responsible Entity	Funding String	Deposit Timing	Notes	Estimates ($1,000s) FY 2024	FY 2025	FY 2026	FY 2027
Retail Delivery Fee	MS 168E.03	50-cents per retail delivery over $100 (w/ exceptions)	7/1/2024	DOR	*2001/T790070/??????*	Monthly???	DOR may pursue some technical and/or more substantive language fixes (8/23 meeting)	-	59,000	64,800	65,300
Sales Tax on Auto Parts	MS 297A.62 / 297A.94(g)	% of total estimate (FY 24-27: 3.5/4.5/5.5/7.5)	7/1/2023	DOR	2001/T790070/510164	Monthly	Preceding Feb fcst is fixed "actual" for upcoming FY (e.g. Feb 23 fcst for FY 24 = actual)	11,256	14,951	18,846	26,438
						Total Resources		**11,256**	**73,951**	**83,646**	**91,738**

Uses	Language	Rate	Effective Date	Responsible Entity	Funding String	Deposit Timing	Notes	FY 2024	FY 2025	FY 2026	FY 2027
Metropolitan Counties	MS 174.49	**36%**: 7 Metro counties based on 50/50 pop/money needs	FY 2024	MnDOT State Aid/Finance	2001/T790070/T7935000	2x/year in February and July (in conjunction with CO maintenance)	Direct payments to counties: they are responsible for statutory requirements for eligible uses	4,052	26,622	30,113	33,026
CSAH	MS 162	**10%**: included with "normal" HUTD revenues in CO distribution	CY 2024	MnDOT State Aid/Finance	2600/T790224/T7910000	Include in Commish Order	Transfer cash during close to CSAH	1,126	7,395	8,365	9,174
Larger Cities	MS 162.146	**15%**: all MSAS cities based on 50/50 pop/money needs	FY 2024	MnDOT State Aid/Finance	2001/T790070/T7935000	2x/year in February and July (in conjunction with CO maintenance)	Direct payments to cities: they are responsible for statutory requirements for eligible uses. May create a discrete appropriation for easier tracking	1,688	11,093	12,547	13,761
Small Cities	MS 162.145	**27%**: all non-MSAS cities based on MS 162.145	FY 2024	MnDOT State Aid/Finance + DOR	2001/G901051/G9010000	MnDOT certifies amount available through April by June 1 to DOR; DOR distributes in July and December w/ LGA	FY 2025 transfers would include FY 2024 cash receipts through April 2024 (~1-year lag)	3,039	19,967	22,585	24,769
Town Road	MS 162.081	**11%**: included with "normal" HUTD revenues in CO distribution	CY 2024	MnDOT State Aid/Finance	2600/T790224/T7910000	Include in Commish Order	Transfer cash during close to CSAH	1,238	8,135	9,201	10,091
Food Delivery Support	MS 256.9752	**1%**: appropriated to DHS for grants to non-profits supporting food delivery	FY 2024	MnDOT Finance + DHS	*2001/XXXXXXX/XXXXXXXX*	*Need to discuss specifics with DHS*	*Need to discuss specifics with DHS*	113	740	836	917
						Total Uses		**11,256**	**73,951**	**83,646**	**91,738**

Other Related Accounts

Uses	Language	Rate	Effective Date	Responsible Entity	Funding String	Deposit Timing	Notes	FY 2024	FY 2025	FY 2026	FY 2027
Metropolitan Counties	MS 174.49	**$20M 1x GF appropriation:** 7 Metro counties based on 50/50 pop/money needs	FY 2024	MnDOT State Aid/Finance	1000/T790412/T7935000	Distribute fall 2023	Direct payments to counties: they are responsible for statutory requirements for eligible uses	20,000	-	-	-
Metropolitan Counties	MS 297A.9915	**17%:** portion of 0.75% metropolitan area regional sales tax dedicated to 7 Metro counties based on 50/50 pop/money needs	10/1/2023	DOR / MnDOT State Aid/Finance	*2001/T79XXXX/T7935000*	Deposits by DOR monthly; distrib: 2x/year in February and July (in conjunction with CO maintenance)	Direct payments to counties: they are responsible for statutory requirements for eligible uses	61,514	95,336	98,290	101,125

FORM # MN-DEED-AFS-02 | 3.1.13

SCDP REIMBURSEMENT PAYMENT REQUEST

DEED-SCDP GRANT PROGRAM (E-mail signed Payment Request Forms to scdp.payments@state.mn.us)

EMPLOYMENT AND ECONOMIC DEVELOPMENT

SECTION 1:

* VENDOR ID + REMIT TO LOCATION CODE (SWIFT): **201608**		* GRANT NAME: **Kasson Housing**	
* VENDOR/GRANTEE NAME: **Kasson, City of**		* GRANT NUMBER: **CDAP-18-0026-O-FY19**	SWIFT CONTRACT ID **159980**
REMIT TO ADDRESS: **401 5th St SE** **Kasson, MN 55944-2204**		GRANT PERIOD FROM: **5/24/2019**	GRANT PERIOD TO: **9/30/2024**
		REIMBURSEMENT PERIOD FROM: **BEGIN DATE: 10/01/23**	REIMBURSEMENT PERIOD TO: **END DATE: 10/13/23**
FORM PREPARED BY: **Patty Heraty**	PHONE: 651-565-2638	GRANT NUMBER: **CDAP-18-0026-O-FY19**	REIMBURSEMENT PYMT REQ #: **# 6** / FINAL: **YES [ ] NO [x]**
EMAIL: pheraty@semmchra.org		DEED PROGRAM CONTACT NAME: **Zachary Klehr**	DEED PROGRAM CONTACT EMAIL: zachary.klehr@state.mn.us

SECTION 2: * DEED PROGRAM USE ONLY

SWIFT PO ID	PO LINE / DISTRIBUTION	AMOUNT	FUND	FIN DEPT ID	APPROP ID	ACCOUNT	AGENCY COST	PROJECT ID
3-374845	1	$517,500.00	3000	B22141S	B221003	441352	55354	B22CDBGCG19
TOTAL		**$517,500.00**						

SECTION 3: REIMBURSEMENT REQUEST

IDIS ACTIVITY NUMBER	SCDP ACTIVITY (PER APPROVED BUDGET)	A. APPROVED BUDGET	B. CURRENT BALANCE	C. REIMB. REQUESTED THIS PERIOD	D. (B - C = D) AVAILABLE BALANCE	E. IDIS VOUCHER NUMBER
10170	Kasson Owner-Occupied Rehab.	**$450,000**	$349,332.00	**$38,733.00**	$310,599.00	(DEED Program Use Only)
10171	Kasson Admin	**$67,500**	$52,411.48	**$5,809.95**	$46,601.53	
					$0.00	
					$0.00	
					$0.00	
					$0.00	
					$0.00	
TOTAL SWIFT ACTIVITY 884		**$517,500**	$401,743.48	**$44,542.95**	$357,200.53	

SECTION 4: AGREEMENT & AUTHORIZED APPROVAL

By submitting this form, I certify that the request is in accordance with DEED cash management requirements and appropriate contract terms; the data reported is correct and the amount of the request is not in excess of immediate disbursement needs.

10/13/2023	*(Filled out by DEED only)*
Grantee Authorized Signature **Date**	**DEED Staff Authorized Signature** **Date**
Buffy Beranek, Executive Director	
Grantee Typed Name and Title	**DEED SCDP Director Authorized Signature** **Date**

SOUTHEASTERN MINNESOTA MULTI-COUNTY HOUSING & REDEVELOPMENT AUTHORITY

DATE: 9/19/2023

PROGRAM: SCDP - Kasson

ACTIVITY: Owner-Occupied Rehabilition

PAYMENT AUTHORIZATION/REQUEST REQUISITION OF FUNDS

SCDP = $13,929
Owner's Match = $1,620

OWNER		VENDOR	
NAME:	Jennifer Lufkin	NAME:	Jeff Zabel Siding, LLC
ADDRESS:	407 4th Avenue NW	ADDRESS:	790 Riverwood Ct.
CITY:	Kasson MN 55944	CITY:	Elgin, MN 55932

REQUISITION AMT: $15,549.00 **REQUESTOR:** Sara Fuher

COMMENTS: Check/Remittance to Sara

REQUESTED BY: Sara Fuher **DATE:** 9/19/2023

APPROVED BY: Nick Koverman **DATE:** 09/19/2023

FISCAL ☐ FUNDER ☐ FILE ☐

091259

Invoice

SOLD TO	SHIPPED TO	VIA
SEMMCHRA	Lufkin	
ADDRESS	ADDRESS 407 4th Ave NW	
CITY, STATE, ZIP	CITY, STATE, ZIP Kasson, MN 55944	

CUSTOMER ORDER NO.	SOLD BY	TERMS	F.O.B.	DATE

Remove and Replace Furnace	$	5381	00
Remove and Replace Central Air	$	4181	00
Remove and Replace Kitchen and Laundry [illegible]	$	2675	00
Remove and Replace Water Heater	$	3312	00
total due	$	15,549.	00

Jeff Zabel Siding LLC
790 River-wood CT
Elgin, MN 55932

adams D8140

01-11

SOUTHEASTERN MINNESOTA MULTI-COUNTY HOUSING & REDEVELOPMENT AUTHORITY

DATE: 9/28/2023

PROGRAM: SCDP Kasson

ACTIVITY: Owner Occupied Rehab

PAYMENT AUTHORIZATION/REQUEST REQUISITION OF FUNDS

Owner's Match = $5,378
SCDP = $23,904

OWNER		VENDOR	
NAME:	Tiffany Graham	NAME:	Priority Construction Services
ADDRESS:	404 2nd Avenue NW	ADDRESS:	3431 Northern Valley Place NE
CITY:	Kasson MN 55944	CITY:	Rochester MN 55906

REQUISITION AMT: $29,282.00 **REQUESTOR:** Sara Fuher

COMMENTS: Check/Remittance to Sara

REQUESTED BY: Sara Fuher **DATE:** 9/28/2023

APPROVED BY: Nick Koverman **DATE:** 09/28/2023

FISCAL ☐ FUNDER ☐ FILE ☐

Invoice

Invoice Date	Invoice
September 05, 2023	23-5056
Due Date	**Sales Rep**
Upon Receipt	Kent Kaupa

Bill To:
Semmchra - Tiffany Graham
134 E. 2nd St
Wabasha, MN 55981

Location Address:
404 2nd Avenue Northwest
Kasson, MN 55944

Contract

Description	Amount
Reside with Norandex D-4 graphite in color	$15,883.00
replace basement windows 5	$5,747.00
New soffit and fascia in white	$2,145.00
replace front door	$2,040.00
replace gas water heater	$3,040.00
white corners and Accessories	$0.00

Total Contract: **$28,855.00**

Change Orders

Description	Amount
Reside with Norandex D-4 graphite in color	$427.00

Total Change Orders: **$427.00**

Remit Payment to:

Priority Construction Services
3431 Northern Valley Place NE
Rochester, MN 55906
(507) 289-3275

Invoiced Total:	**$29,282.00**
Payments/Credits:	**$0.00**
Balance Due:	**$29,282.00**

SOUTHEASTERN MINNESOTA MULTI-COUNTY HOUSING & REDEVELOPMENT AUTHORITY

DATE: 9/12/2023

PROGRAM: SCDP - Kasson

ACTIVITY: Lead Clearance

PAYMENT AUTHORIZATION/REQUEST REQUISITION OF FUNDS

OWNER		VENDOR	
NAME:	Keith Schultz	NAME:	Scarcely Ltd
ADDRESS:	504 Mantorville Avenue N.	ADDRESS:	2847 269th Avenue
CITY:	Kasson MN 55944	CITY:	Marshall, MN 56258

REQUISITION AMT: $450.00 **REQUESTOR:** Sara Fuher

COMMENTS: Check/Remittance to Sara

REQUESTED BY: Sara Fuher **DATE:** 9/12/2023

APPROVED BY: Nick Koverman **DATE:** 09/12/2023

FISCAL ☐ FUNDER ☐ FILE ☐

Invoice

Scarcely Ltd
Property Services

2847 269th Avenue
MARSHALL, MN 56258

Date	Invoice #
8/31/2023	9470

Bill To
SEMMCHRA 134 E. 2nd St. Wabasha, MN 55981

P.O. No.	Due Date
Keith Schultz	8/31/2023

Quantity	Description	Rate	Amount
1	Lead Clearance Test Keith Schultz 504 Mantorville Avenue N. Kasson, MN	450.00	450.00
		Total	$450.00

SOUTHEASTERN MINNESOTA MULTI-COUNTY HOUSING & REDEVELOPMENT AUTHORITY

DATE: 9/28/2023

PROGRAM: SCDP Kasson

ACTIVITY: Lead Clearance

PAYMENT AUTHORIZATION/REQUEST REQUISITION OF FUNDS

OWNER		VENDOR	
NAME:	Tiffany Graham	NAME:	Scarcely Ltd.
ADDRESS:	404 2nd Avenue NW	ADDRESS:	2847 269th Avenue
CITY:	Kasson MN 55944	CITY:	Marshall, MN 56258

REQUISITION AMT: $450.00 **REQUESTOR:** Sara Fuher

COMMENTS: Check/Remittance to Sara

REQUESTED BY: Sara Fuher **DATE:** 9/28/2023

APPROVED BY: Nick Koverman **DATE:** 09/28/2023

FISCAL ☐ FUNDER ☐ FILE ☐

Invoice

Scarcely Ltd
Property Services

2847 269th Avenue
MARSHALL, MN 56258

Date	Invoice #
9/28/2023	9512

Bill To
SEMMCHRA 134 E. 2nd St. Wabasha, MN 55981

P.O. No.	Due Date
Tiffany Graham	9/28/2023

Quantity	Description	Rate	Amount
	Lead Clearance Test Tiffany Graham 404 2nd Avenue NW Kasson, MN	450.00	450.00
		Total	$450.00

SEMMCHRA
Southeastern Minnesota Multi-County Housing & Redevelopment Authority

Invoice

SEMMCHRA
134 East Second Street
Wabasha, MN 55981

Date: October 12, 2023
Invoice #: Kasson SCDP DRAW #6
Grant #: CDAP-18-0026-O-FY19

To: City of Kasson SCDP
Reimbursement Pay Request #6

Qty	Description	Unit Price	Line Total
1.00	Payroll	$ 5,809.95	$ 5,809.95
		Subtotal	$ 5,809.95
		Sales Tax	
		Total	**$ 5,809.95**

Accrued Admin Fees: 09/30/23	**$69,485.78**
Admin Fees Drawn to date*	**$20,898.47**
Balance	**$48,587.31**

*** includes current draw request**

Make all checks payable to SEMMCHRA
Thank you

City of Kasson
We're Ready For You!
ICS

City of Kasson Fire Station

ICS Weekly Progress Report
Friday – October 20, 2023

Address: 101 E. Main St., Kasson, MN

City of Kasson – Fire Station

Planned For Week Ending October 27, 2023

- CMU Begin on Precast Side
- Prep & Pour Sidewalk
- Delivery & Set-Up of PEMB

Work Completed Week Ending October 20, 2023

- Concrete Curb & Gutter Poured
- Floor Slab & Aprons on PEMB Poured
- Install Bituminous Base Course
- Well #2 Complete
- Precast Building Backfilled

BUILDING STRONG CONNECTIONS











SEWER FORGIVENESS REQUEST

Applications must be filled out completely prior to submission to City Council. Residents will only be eligible to receive a credit on their sewer bill one time.

APPLICANT

Name _____ **Address** _____

Phone _____**Email** _____

New Customer _____ **Previous Utility Customer** _____

REASON FOR REQUEST

Please select one and provide an explanation

- ☐ Internal plumbing issue _____
- ☐ Exterior plumbing issue _____
- ☐ Unknown Issue _____
- ☐ Other, including new build/construction

_____

A credit will be provided based on your average sewer usage.

PLEASE PROVIDE THE FOLLOWING INFORMATION FOR SEWER ONLY

Date	Sewer Usage	Amount	
			(Three months prior to high usage)
			(Two months prior to high usage)
			(One month prior to high usage)
			(Month of high usage)

if no information is available or it is a new build, staff will use average useage estimates for property type

PROVIDE

- Kasson Public Utilities bills/monthly history showing average usage and bill total for three months prior to issue to support your application.
- KPU bill showing usage and bill total for month of issue to support your application

SIGNATURE

_____ _____

Date

STOP FOR CITY USE ONLY

Received by	Average Sewer Charge	Approved
Council Meeting Date	High Sewer Charge	KPU Notified
	Recommended Credit	

DRAFT

RETENTION INCENTIVE
Memorandum of Understanding Between the City of Kasson And Minnesota Public Employees Association - Kasson Local

This Memorandum of Understanding is made by and between the City of Kasson ("City") and Minnesota Public Employees Association, Kasson Local ("Union")

WHEREAS, MNPEA is the exclusive representative of a bargaining unit of Kasson licensed Patrol Officers & Essential Employees, and the City and Union are parties to a collective bargaining agreement in effect 2022-2024;

WHEREAS, the City of Kasson Police Department (KPD) faces ongoing challenges to not only recruit and but to retain full-time licensed patrol officers;

WHEREAS, the parties recognize the recruitment and retention challenges and have agreed that an incentive program will aid in addressing those challenges; and

WHEREAS, retaining quality officers is so critical to public safety, the Kasson City Council has approved these expenditures as serving a public purpose and providing a benefit to the community at large.

NOWTHEREFORE, the parties agree as follows:

1. **Effective Dates**. All incentives described below are effective October 12, 2023, through December 31, 2024.

2. **Definitions.** The term "worked" includes time spent on approved vacation, sick, or compensatory leave, or an absence related to an approved leave, whether paid or unpaid. The term "active payroll status" means an employee who is receiving pay and benefits.

3. **Retention Incentive Payments.**

A. The City will issue a Retention Incentive Payment in the amount of $2,000 to all full-time licensed peace officers who are in active payroll status as of October 25, 2023.

B. In 2024, City will issue a second Incentive Payment in the amount of $2,000 to all full-time licensed patrol officers who have worked for the KPD for one year or more.

New hires will receive the retention incentive payments on the one- year anniversary hiring date, while existing hires will receive the payment on October 25, 2024.

4. **No Proration**. An employee is not eligible for pro-rated Retention Incentive Payment if the employee resigns, retires, or is released from employment prior to any of the dates for payments.

5. **Employees on Leave**. Eligible employees who are on an approved leave of absence shall not receive their Incentive Payment unless and until they return to work.

6. **No Precedent**. This Memorandum of Understanding (MOU) will not be used as evidence of any past practice or precedent with respect to future benefits or retention incentive pay. In addition, this MOU provides no guarantees that the City will agree to similar incentives after the expiration of this MOU.

IN WITNESS HEREOF, the parties hereto set their hands and seals this 16th day of October, 2023.

City of Kasson

Mayor

City Administrator

Minnesota Public Employees Association

Business Agent

Steward

Steward

RAEDI INVESTOR COMMUNITIES

DIVERSIFYING GROWING STRENGTHENING

The Rochester area's strong economy and exceptional standard of living doesn't happen on its own. It is accomplished through a bold vision, engaged leaders, and area-wide collaboration and commitment. With your support, RAEDI can continue to amplify the process of strengthening, growing, and diversifying our area economy by partnering to increase our skilled workforce, assist with job and tax base creation, and create capital investments.

LIVE WORK INVEST

HOW CAN RAEDI ASSIST?

RAEDI is a convener for business, healthcare, education, civic and community leaders, local government, partner organizations, and community members to come together to create and sustain vibrant communities where people choose to live, work, and invest.

RAEDI
Retain. Grow. Diversify.

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INVESTOR COMMUNITIES RATES

$3,500 annually for communities under 5,000 residents

$5,000 annually for communities over 5,000 residents

RAEDI INVESTOR COMMUNITIES OPPORTUNITIES

- Representation on RAEDI Board
- Voting rights on RAEDI Communities Council
- RAEDI will provide an update to your city council annually
- Seat on the economic development committee
- Link to your community's website and property listings on RAEDI website
- Your community highlighted in RAEDI e-newsletter when you become an investor
- Two complimentary tickets to RAEDI Annual Meeting and Luncheon

October 1, 2023

City of Kasson SCDP Progress Report

Grant End Date: September 30, 2024

Project Goal: 20

Applications	
Sent:	48
Received:	39
Being Verified for Eligibility:	1
Pending Inspection:	2
Pending Contractor Estimates:	4
Projects in Construction:	4
Projects Completed and Closed:	9
Applicants/Applications Dropped:	
No Response:	8
Over Income:	5
Not Interested:	7
Not Eligible:	3
Applicant Requested	0
Deceased:	0
Return Mail:	0
Not in Target Area:	4

	SCDP Funds	Private Funds	Installment Loan	Total Funds
Allocation	$ 450,000.00	$ -	$ -	$ 450,000.00
Obligated	$ 319,064.16	$ 34,994.84	$ 6,878.00	$ 360,937.00
Estimated	$ 150,000.00	$ 18,000.00		$ 168,000.00
Balance	$ (19,064.16)	$ 34,994.84	$ 6,878.00	$ 22,808.68