

KASSON CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, June 22, 2022

6:00 PM

PLEDGE OF ALLEGIANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.

a. Minutes from June 8, 2022

b. Claims processed after the June 8, 2022 regular meeting, as audited for payment

c. Evaluations:

- i. Amy Johnson – Admin Assistant inc to Grade 6 Step 4 \$23.98ph eff 5-20-22
- ii. Ben Langan – Streets/Parks inc to Grade 7 Step 2 \$24.06ph eff 6-14-22
- iii Jarrod Nelson – Electric Supervisor inc to Grade 14 Step 6 \$43.91 eff 6-26-22

d. Committee/Commission/Board Minutes:

- i. EDA Minutes May 2022
- ii. Planning Commission Minutes – June DRAFT
- iii Fire Department Meeting Minutes

B. PUBLIC HEARING

Assessment Hearing for Highway 57

1. Trunk Highway 57 Improvements – Final Hearing on Assessment
 - i. Final Assessment Hearing Presentation
 - ii. Comments received
 - iii. Assessment Roll_revised_061222
 - iv. Resolution adopting assessments

C. VISITORS TO THE COUNCIL

D. MAYOR'S REPORT

E. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

F. COMMITTEE REPORT

Planning Commission – Vail Property

- i. Request for Council Action
- ii. Comprehensive Plan Amendment – Ordinance

- iii. Rezone to PUD R-3 - Resolution
- iv. Resolution
- V. Resolution for Summary Publication

G. OLD BUSINESS

- 1. Fee Schedule Update
- 2. Transfer Station County Park

H. NEW BUSINESS

- 1. Credit Card Policy

I. ADMINISTRATOR'S REPORT

J. ENGINEER'S REPORT

- 1. Safe Route to School
 - i. Bid Tabulation
 - ii. Resolution awarding project

K. PERSONNEL

- 1. Wages for Holland – Ice Arena

L. ATTORNEY

M. CORRESPONDENCE

- 1. LMC Dues Increase
- 2. Conference Recap – Zaworski
- 3. Municipal Commentary
- 4. Institute Recap – Johnson

N. ADJOURN

KASSON CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, June 8, 2022

6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 8th day of June, 2022 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Christensen, Eggler, Ferris and McKern

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Timothy Ibisch, City Clerk Linda Rappe, Police Chief Josh Hanson, Finance Director Nancy Zaworski, Dave Dubbels, Paul Johnson, Tim O'Marro, Matt Durand, Megan Carr of Sand Development and Emily Kurash Casey - Rethos

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

Add A.2.d 2012A Bond Resolution

Add: B.1 RETHOS Discussion and Review and moved to the end of the meeting.

Motion to Approve the Agenda as amended made by Councilperson Christensen, second by Councilperson Eggler with All Voting Aye

CONSENT AGENDA

Minutes from May 25, 2022

Claims processed after the May 25, 2022 regular meeting, as audited for payment in the amount of \$500,478.07

Conferences:

Linda Rappe

MCFOA Advanced Academy

New Ulm Sept 15-16 \$140

Resolution for 2012A Bond

Resolution #6.1-22

*Resolution Providing for the Redemption and Prepayment of the General Obligation Street Reconstruction and Utility Revenue Bonds, Series 2012A
(on file)*

Motion to Approve the Consent Agenda made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.

VISITORS TO THE COUNCIL

RETHOS Discussion and Review – this was moved to the end of the meeting. Emily Kurash Casey, Community Program Director at RETHOS. They are a coordinating entity for the Main Street Program in Minnesota. They are doing three downtown assessments in southern Minnesota, there were 14 apps and we were one of the selected.

MAYOR'S REPORT

Application for Planning Commission – The Mayor made the recommendation to appoint Paul Johnson to the Planning Commission and thanked Sheldon Torkelson for his years of service on the Planning Commission.

Motion by Councilperson Ferris, second by Councilperson Christensen with All Voting Aye.

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORTS

OLD BUSINESS

Water Tower Place TIF – Administrator Ibisch stated that this is the development that will happen in the old elementary school. Matt Durand was representing Paul Warschauer stated that there will be about 31 senior apartments, 5 studio and 15 one bed and balance 2 beds. They are looking at over \$9M in costs and are trying for tax credits to make this work. Councilperson Ferris is concerned that Mr. Warschauer will sell off this project and the buyers will alter the concept. Mr. Durand stated that it is not uncommon for developers to come up with a master plan and then sell it off. Councilperson Ferris wants to be assured that what is proposed is what is finished. Mr. Durand stated that they are currently working on a master plan in Owatonna and then they find players who are interested in other parts of it. Councilperson Ferris is concerned that there could be a higher density than 31 apartments and the on street parking could be an issue and that the end use is what is proposed. Administrator Ibisch stated that the EDA has the same concerns and suggested that the TIF agreement would have a caveat in it that this would finish being what it started out as. Mr. Durand stated that he understands that the tax credits are included in the bonding bill at the State. Tax credits are a big part of this project but if they don't get them they are still hopeful on moving forward. EDA is concerned with preserving the residential character of the neighborhood. The sale is still pending. The Mayor recommended that the Council take the EDA's recommendation with the stipulations of the density stays at 31 units and as senior housing, and the end date of February 23, 2023 or they will have to come back and reapply. **Motion by to move forward with the stipulations as stated made by Councilperson Egler, second by Councilperson Christensen with All Voting Aye.**

Access Development TIF – Administrator Ibisch stated the EDA reviewed this also. This is a housing TIF, they are requesting a request letter and resolution. Megan Carr this is for low income tax credits. This project will compete with some of the other larger cities in the area. Councilperson Ferris stated that the City has had groups try to get tax credits and did not get them. Sand Development did not get tax credits last year and they were told that they had to have four homeless apartments and work with a service provider to make sure that they are successful. There would be 5 units will be for disabilities, physical or mental. They are also working with SEMMCHRA for housing assistance.

Motion to Approve the Letter of Support from the Mayor made by Councilperson Burton, second by Councilperson Egler with All Voting Aye.

Motion to Approve the Resolution Supporting Tax Increment Financing Assistance for A Multi-Family Housing Project with a sunset of February 28, 2023 made by Councilperson Christensen, second by Councilperson Egler with All Voting Aye.

Resolution #6.2-22

***Resolution Supporting Tax Increment Financing Assistance for a Multi-Family Housing Project
(on file)***

Dodge County Housing Study – Administrator Ibisch stated that this is information and quite a lengthy document.

Meter Pulling Policy – Administrator Ibisch stated that the Finance Director ran the costs for this and with the union contracts the cost should be \$200 for reconnect. We would require the homeowner to have the receipt

in hand. This would be a very small number of people utilizing this. We recommend with the staff changes that this be approved. Staff will add this to the fee schedule and bring back to next meeting for approval.

NEW BUSINESS

Small Cities Development Program – SEMMCHRA is asking that the grant program be extended to September of 2023. **Motion to Approve made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.**

ADMINISTRATOR’S REPORT

Report - Administrator Ibisch went through his report. Planning and Zoning will be holding the public hearings on Monday, June 13. This is for the first phase of the Vail property development only.

Ibisch stated that we are aware of the situation with the school and SRO. The SEMLM Meeting is in Blooming Prairie June 29. Ibisch stated that the LMC Conference is also in June in case any Councilmembers are interested in going to either or both.

ENGINEER’S REPORT

Vail Subdivision – Engineer Theobald stated that there is a very short timeline and the public hearings will be Monday night at planning commission so we would like to go out for bids so that we can keep this going. If the planning commission recommends approval this this will come to the June 22 City Council meeting for approval.

Ad for Bids - **Motion to Approve the Plan and Specifications and go out for bid on July 7 made by Mayor McKern, second by Councilperson Egger with all voting Aye.**

Resolution #6.3-22

Resolution Approving Plans and Specifications and Ordering Advertisement for Bids (on file)

PERSONNEL

Promote Police Officer Zach Kasper to Fulltime and a Step increase to Grade 10 Step 2 \$29.47 **Motion to Approve made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.**

ATTORNEY

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 7:20PM Motion to Adjourn made by Councilperson Egger, second by Councilperson Christensen with all Voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED
FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1 - #3

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 832,393.24

DATE APPROVED: 06-22-2022

#1	\$269,684.13
#2	68,011.37
#3	494,697.74
	<hr/>
	\$ 832,393.24

06/13/22
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CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/22
For Pay Date: 06/13/22

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#1

For Pay Date = 06/13/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
39312		2529 A H HERMEL COMPANY	174.95						
	928796	05/26/22 POP FOR RESALE	72.58			609 975 4975	254		1010
	928796	05/26/22 BAGS	93.42			609 975 4975	210		1010
	928796	05/26/22 SALES TAX	6.42			609 975 4975	210		1010
	928796	05/26/22 SALES TAX	-6.42			609 2025			1010
	928796	05/26/22 D C TRANSIT TAX	0.47			609 975 4975	210		1010
	928796	05/26/22 D C TRANSIT TAX	-0.47			609 2026			1010
	928796	05/26/22 FREIGHT	8.95			609 975 4975	335		1010
		Total for Vendor:	174.95						
39313		5049 ARTISAN BEER COMPANY	110.80						
	3537525	05/24/22 BEER	110.80			609 975 4975	252		1010
		Total for Vendor:	110.80						
39314		5566 AXON ENTERPRISE INC	340.60						
	INUS075967	05/27/22 25' STD CARTRIDGE	340.60			101 210 4210	210		1010
		Total for Vendor:	340.60						
39315		1012 BELLBOY CORPORATION	837.46						
	95006800	05/26/22 LIQUOR	705.00			609 975 4975	251		1010
	95006800	05/26/22 FREIGHT	6.00			609 975 4975	335		1010
	105199800	05/26/22 MARG SALT/OLIVES/CHERRIES	104.02*			609 975 4975	259		1010
	105199800	05/26/22 DUM DUMS	22.44			609 976 4976	343		1010
	105199800	05/26/22 D C TRANSIT TAX	0.11			609 976 4976	343		1010
	105199800	05/26/22 D C TRANSIT TAX	-0.11			609 2026			1010
		Total for Vendor:	837.46						
39316		5239 BREAKTHRU BEVERAGE MN WINE &	2,104.50						
	344244714	05/25/22 LIQUOR	1,071.75			609 975 4975	251		1010
	344244714	05/25/22 WINE	1,008.00			609 975 4975	251		1010
	344244714	05/25/22 FREIGHT	24.75			609 975 4975	335		1010
		Total for Vendor:	2,104.50						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
39317		3385 CANNON RIVER WINERY	168.00						
	13516	05/26/22 WINE	168.00			609 975 4975	251		1010
		Total for Vendor:	168.00						
39318		5098 CARDMEMBER SERVICE	323.93						
	04/04/22	cr-JOHNSON ROOM-MMCI-YR 1	-1,516.67			101 140 4140	333		1010
	04/04/22	LANGAN-TREE CERTIFICATION	50.00			101 524 4524	333		1010
	04/04/22	M RAPPE-TREE CERTIFICATION	50.00			101 524 4524	333		1010
	04/06/22	PVC FITTING-K.A.C. SLIDE	20.30			101 514 4514	220		1010
	04/11/22	WRIST COILS-K.A.C.	295.00			101 514 4514	210		1010
	04/29/22	SLUSHY MIX-K.A.C. CONCESSIONS	485.31			101 514 4514	262		1010
	04/29/22	IGNITOR W) GASKET	171.41			101 514 4514	220		1010
	05/10/22	cr-RAPPE IIMC CONF	-625.00			101 140 4140	333		1010
	05/11/22	WHEELER RM-MMUA TRAINING	298.71*			604 959 4959	333		1010
	05/12/22	VOSEN-TYPE IV REFRESHER	102.15			602 947 4947	333		1010
	05/12/22	TRAPP-TYPE IV REFRESHER	102.15			602 947 4947	333		1010
	05/13/22	JOHNSON ROOM-MMCI YR 1	585.65			101 140 4140	333		1010
	05/15/22	GIFT BAGS/COOLIES	183.04			609 975 4975	254		1010
	05/31/22	L.S. SUPPLIES-CHAMBER MTG	121.88			609 976 4976	343		1010
39319		5098 CARDMEMBER SERVICE	1,395.91						
	06/01/22	LIBRARY SUPPLIES	11.99			211 550 4550	210		1010
	06/01/22	BOOKS	88.32			211 550 4550	218		1010
	06/01/22	DVD's	218.71			211 550 4550	219		1010
	06/01/22	SRP SUPPLIES	1,076.89			211 550 4550	441		1010
39320		5098 CARDMEMBER SERVICE	444.18						
	05/09/22	STAMPS	46.40			101 210 4210	210		1010
	05/11/22	NARCOTIC KITS	109.98			101 210 4210	210		1010
	05/12/22	AED BATTERY	165.30			101 210 4210	210		1010
	05/17/22	FLASH DRIVES	22.47			101 210 4210	210		1010
	05/18/22	AED PADS	55.10			101 210 4210	210		1010
	05/20/22	BATTERIES	25.72			101 210 4210	210		1010
	05/20/22	AMERICAN FLAG	19.21			101 210 4210	210		1010
		Total for Vendor:	2,164.02						

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Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org	Acct	Object	Proj	Account
39321		82 CHS INC	113.73							
		05/31/22 5.284 GAL UNLD-STREETS	20.16			101 310	4310	212		1010
		05/31/22 23.013 GAL UNLD-PARKS	93.57			101 522	4522	212		1010
		Total for Vendor:	113.73							
39306		5627 CORE & MAIN LP	358.58							
		Q846031 05/17/22 HYDRANT OIL	358.58			601 943	4943	210		1010
		Total for Vendor:	358.58							
39307		2052 DAVID DROWN ASSOCIATES INC	21,500.00							
		5288 05/16/22 2022A BOND ISSUANCE	21,500.00*			394 710	4710	621		1010
		Total for Vendor:	21,500.00							
39322		6040 DOHENY'S COMMERICAL	2,234.82							
		247847 05/31/22 18 LOUNGE CHAIRS	2,234.82			101 514	4514	220		1010
		Total for Vendor:	2,234.82							
39308		5813 ENTERPRISE FM TRUST	9,693.97							
		FBN4488385 06/04/22 MAINT CARDS-P D	40.00			101 210	4210	430		1010
		FBN4488385 06/04/22 MAINT CARDS-F D	20.00			101 220	4220	430		1010
		FBN4488385 06/04/22 MAINT CARDS-STREETS	10.00			101 310	4310	430		1010
		FBN4488385 06/04/22 MAINT CARDS-PARKS	15.00*			101 522	4522	430		1010
		FBN4488385 06/04/22 MAINT CARDS-WATER	10.00*			601 944	4944	430		1010
		FBN4488385 06/04/22 MAINT CARDS-WW	10.00*			602 949	4949	430		1010
		FBN4488385 06/04/22 MAINT CARDS-ELECTRIC	15.00			604 959	4959	430		1010
		FBN4488385 06/04/22 LEASES-P D	2,704.47			101 680	4210	601		1010
		FBN4488385 06/04/22 LEASES-P D	774.67			101 680	4210	611		1010
		FBN4488385 06/04/22 LEASES-STREETS	243.83			101 680	4310	601		1010
		FBN4488385 06/04/22 LEASES-STREETS	76.21			101 680	4310	611		1010
		FBN4488385 06/04/22 LEASES-PARKS	383.62			101 680	4522	601		1010
		FBN4488385 06/04/22 LEASES-PARKS	104.50			101 680	4522	611		1010
		FBN4488385 06/04/22 LEASES-WATER	138.50			601	2231			1010
		FBN4488385 06/04/22 LEASES-WATER	42.92			601 710	4710	611		1010
		FBN4488385 06/04/22 LEASES-WW	138.50			602	2231			1010
		FBN4488385 06/04/22 LEASES-WW	42.92			602 710	4710	611		1010
		FBN4488385 06/04/22 LEASES-WATER	191.82			601	2231			1010

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
		FBN4488385 06/04/22 LEASES-WATER	52.25			601 710 4710	611		1010
		FBN4488385 06/04/22 LEASES-WW	191.83			602 2231			1010
		FBN4488385 06/04/22 LEASES-WW	52.25			602 710 4710	611		1010
		FBN4488385 06/04/22 LEASES-ELECTRIC	383.62			604 2231			1010
		FBN4488385 06/04/22 LEASES-ELECTRIC	104.50			604 710 4710	611		1010
		FBN4488385 06/04/22 LEASES-ELECTRIC	365.70			604 2231			1010
		FBN4488385 06/04/22 LEASES-ELECTRIC	144.98			604 710 4710	611		1010
		FBN4488385 06/04/22 LEASES-WATER	170.75			601 2231			1010
		FBN4488385 06/04/22 LEASES-WATER	63.97			601 710 4710	611		1010
		FBN4488385 06/04/22 LEASES-WW	170.75			602 2231			1010
		FBN4488385 06/04/22 LEASES-WW	63.97			602 710 4710	611		1010
		FBN4488385 06/04/22 LEASES-STREETS	334.26			101 680 4310	601		1010
		FBN4488385 06/04/22 LEASES-STREETS	112.76			101 680 4310	611		1010
		FBN4488385 06/04/22 LEASES-FIRE	588.75			101 680 4220	601		1010
		FBN4488385 06/04/22 LEASES-FIRE	209.52			101 680 4220	611		1010
		FBN4488385 06/04/22 LEASES-FIRE	532.77			101 680 4220	601		1010
		FBN4488385 06/04/22 LEASES-FIRE	215.05			101 680 4220	611		1010
		FBN4488385 06/04/22 LEASES-PARKS	332.13			101 680 4522	601		1010
		FBN4488385 06/04/22 LEASES-PARKS	143.00			101 680 4522	611		1010
		FBN4488385 06/04/22 LEASES-WATER	175.86			601 2231			1010
		FBN4488385 06/04/22 LEASES-WATER	73.74			601 710 4710	611		1010
		FBN4488385 06/04/22 LEASES-WW	175.86			602 2231			1010
		FBN4488385 06/04/22 LEASES-WW	73.74			602 710 4710	611		1010
		Total for Vendor:	9,693.97						
39323		77 HAWKINS INC	6,730.00						
		6188697 05/10/22 ALUM SULFATE LIQUID	6,650.00			602 947 4947	211		1010
		6185039 05/15/22 8 CHLORINE CYLINDERS	80.00			601 943 4943	210		1010
		Total for Vendor:	6,730.00						
39324		25 JOHNSON BROTHERS LIQUOR CO	4,468.28						
		2058509 05/24/22 LIQUOR	2,679.41			609 975 4975	251		1010
		2058510 05/24/22 WINE	1,788.87			609 975 4975	251		1010
		Total for Vendor:	4,468.28						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
39325		362 KWIK TRIP STORES	407.99						
	06/01/22	11.767 GAL UNLD-F D	47.50			101 220 4220	212		1010
	06/01/22	68.418 GAL B20ULS-F D	360.49			101 220 4220	212		1010
		Total for Vendor:	407.99						
39326		385 MAXSON ELECTRIC INC	2,033.62						
	6956 05/21/22	GENERATOR-WELL	763.50			601 943 4943	400		1010
	6964 05/21/22	MOTOR & VFD RPR-WWTP	825.00			602 947 4947	400		1010
	6965 05/21/22	LAMPS & FIX ENDS-WWTP	445.12			602 947 4947	400		1010
		Total for Vendor:	2,033.62						
39327		55 MN ENERGY RESOURCES CORP	6,615.13						
	05/27/22	NAT GAS-K.A.C.	4,319.44			101 514 4514	380		1010
	06/02/22	NAT GAS-L.S.	58.39			609 979 4979	380		1010
	05/31/22	NAT GAS-C H	159.44			101 194 4194	380		1010
	05/31/22	NAT GAS-P D	89.93			101 210 4210	380		1010
	05/31/22	NAT GAS-F D	176.13			101 220 4220	380		1010
	05/31/22	NAT GAS-F D	69.47			101 220 4220	380		1010
	06/02/22	NAT GAS-PARK MAINT SHED	63.25			101 522 4522	380		1010
	05/27/22	NAT GAS-P.W.B. 1/2	173.78			101 310 4310	380		1010
	05/27/22	NAT GAS-P.W.B. 1/2	173.78			604 957 4957	380		1010
	05/27/22	SALES TAX	11.95			604 957 4957	380		1010
	05/27/22	SALES TAX	-11.95			604 2025			1010
	05/27/22	D C TRANSIT TAX	0.87			604 957 4957	380		1010
	05/27/22	D C TRANSIT TAX,	-0.87			604 2026			1010
	06/03/22	NAT GAS-D C ICE ARENA	804.94			606 516 4516	380		1010
	06/03/22	NAT GAS-WWTP	391.56			602 947 4947	380		1010
	06/02/22	NAT GAS-LIBRARY	135.02			211 550 4550	380		1010
		Total for Vendor:	6,615.13						
39328		2696 NELSON ELECTRIC MOTOR REPAIR INC	300.00						
	2043 05/18/22	CHK CNTRL & TRANSDUCER-LIFT ST	300.00			602 948 4948	400		1010
		Total for Vendor:	300.00						

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CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/22
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Report ID: AP100V

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
39329		4213 NEUMAN POOLS INC	1,003.72						
	6456	05/26/22 K.A.C. PUMP	1,003.72			101 514 4514	220		1010
		Total for Vendor:	1,003.72						
39330		60 NORTHERN BEVERAGE DIST. CO. LL	5,286.15						
	956474	05/26/22 BEER	5,284.15			609 975 4975	252		1010
	956474	05/26/22 FREIGHT	2.00			609 975 4975	335		1010
		Total for Vendor:	5,286.15						
39331		4919 PEOPLE'S ENERGY COOPERATIVE	70.78						
	2289800	06/06/22 ELECT SERV-CEMETERY 5/1-6/1	30.43			101 518 4518	380		1010
	2289800	06/06/22 ELECT SERV-STR LT-LETH SUBDIV	40.35			101 316 4316	380		1010
		Total for Vendor:	70.78						
39332		23 PHILLIPS WINE & SPIRITS	2,380.04						
	6401278	05/24/22 LIQUOR	1,372.79			609 975 4975	251		1010
	6401279	05/24/22 WINE	907.25			609 975 4975	251		1010
	6401280	05/24/22 MIXES	100.00			609 975 4975	254		1010
		Total for Vendor:	2,380.04						
39333		63 SCHOTT DIST CO INC	7,468.74						
	469286	05/26/22 BEER	7,309.50			609 975 4975	252		1010
	469286	05/26/22 NA BEVERAGE	85.00			609 975 4975	254		1010
	469290	05/26/22 BEER	74.24			609 975 4975	252		1010
		Total for Vendor:	7,468.74						
39334		3850 SOUTHERN GLAZER'S WINE &	717.60						
	2215145	05/24/22 LIQUOR	252.30			609 975 4975	251		1010
	2215145	05/24/22 WINE	456.00			609 975 4975	251		1010
	2215145	05/24/22 FREIGHT	9.30			609 975 4975	335		1010
		Total for Vendor:	717.60						
39309		5708 STAPLES BUSINESS CREDIT	599.97						
	7355487190	04/27/22 CALC RIBBON	11.69			101 140 4140	210		1010
	7355598627	04/27/22 CARD STOCK/LAMIN SHEETS/MA	60.03			101 514 4514	210		1010
	7355487190	04/29/22 DRYLINE/POST ITS/FOLDERS	48.35			101 140 4140	210		1010

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
		7356116173 05/04/22 COPY PAPER	79.98			211 550 4550	210		1010
		7356116173 05/04/22 COPY PAPER	32.03			101 140 4140	210		1010
		7356116173 05/04/22 COPY PAPER	31.99			101 210 4210	210		1010
		7356116173 05/04/22 COPY PAPER	31.99			101 191 4191	210		1010
		7356116173 05/04/22 COPY PAPER	41.58			101 510 4510	210		1010
		7356116173 05/04/22 COPY PAPER	31.99			290 650 4650	210		1010
		7356116173 05/04/22 COPY PAPER	41.59			601 944 4944	210		1010
		7356116173 05/04/22 COPY PAPER	41.59			602 949 4949	210		1010
		7356116173 05/04/22 COPY PAPER	41.59			604 959 4959	210		1010
		7356116173 05/04/22 COPY PAPER	41.59			605 963 4963	210		1010
		7356116173 05/04/22 COPY PAPER	31.99			606 516 4516	210		1010
		7356116173 05/04/22 COPY PAPER	31.99			609 976 4976	210		1010
		7356116173 05/04/22 SALES TAX	2.86			604 959 4959	210		1010
		7356116173 05/04/22 SALES TAX	-2.86			604 2025			1010
		7356116173 05/04/22 D C TRANSIT TAX	0.21			604 959 4959	210		1010
		7356116173 05/04/22 D C TRANSIT TAX	-0.21			604 2026			1010
		7356116173 05/04/22 SALES TAX	2.20			609 976 4976	210		1010
		7356116173 05/04/22 SALES TAX	-2.20			609 2025			1010
		7356116173 05/04/22 D C TRANSIT TAX	0.16			609 976 4976	210		1010
		7356116173 05/04/22 D C TRANSIT TAX	-0.16			609 2026			1010
		Total for Vendor:	599.97						
39335		6231 SxSE MN BREWING CO.	152.50						
		46145 05/27/22 BEER	152.50			609 975 4975	252		1010
		Total for Vendor:	152.50						
39336		6167 UNITED SYSTEMS & SOFTWARE INC	104.05						
		91013 05/20/22 1 METER	52.03			601 943 4943	260		1010
		91013 05/20/22 1 METER	52.02			602 948 4948	260		1010
		Total for Vendor:	104.05						
39310		939 USA BLUEBOOK	479.01						
		938659 04/07/22 PERMANENT MT. INVERTER	479.01			601 943 4943	220		1010
		Total for Vendor:	479.01						

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
39311		3382 VERIZON WIRELESS	1,411.38						
	9906931054	05/20/22 CELL PHONES-P D	708.39			101 210 4210	321		1010
	9906931054	05/20/22 CELL PHONES-STREETS	90.40			101 310 4310	321		1010
	9906931054	05/20/22 CELL PHONES-PARKS	73.55			101 510 4510	321		1010
	9906931054	05/20/22 CELL PHONES-WATER	76.53			601 944 4944	321		1010
	9906931054	05/20/22 CELL PHONES-WW	38.27			602 949 4949	321		1010
	9906931054	05/20/22 CELL PHONES-WW PLANT	38.26			602 947 4947	321		1010
	9906931054	05/20/22 CELL PHONE-P W DIRECTOR	41.21			604 959 4959	321		1010
	9906931054	05/20/22 CELL PHONES-ELECTRIC	300.51			604 959 4959	321		1010
	9906931054	05/20/22 CELL PHONE-ARENA	44.26			606 516 4516	321		1010
		Total for Vendor:	1,411.38						
39337		5047 WATERVILLE FOOD & ICE INC	247.10						
	04-212865	05/24/22 ICE-L.S.	247.10			609 975 4975	257		1010
		Total for Vendor:	247.10						
39338		2407 WINE MERCHANTS	61.64						
	7380941	05/24/22 WINE	61.64			609 975 4975	251		1010
		Total for Vendor:	61.64						
39339		3207 XCEL ENERGY	189,345.00						
	06/13/22	TERRITORY ANNEX-BLAINES 14	78,651.00			604 1568			1010
	06/13/22	TERRITORY ANNEX-KOMET ACRES	110,694.00			604 1568			1010
		Total for Vendor:	189,345.00						
		# of Claims	34	Total:	269,684.13				

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CITY OF KASSON
Fund Summary for Claims
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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$17,153.80
211 Library Fund	
1010 CASH-OPERATING	\$1,610.91
290 Economic Development	
1010 CASH-OPERATING	\$31.99
394 2022A Hwy 57	
1010 CASH-OPERATING	\$21,500.00
601 Water Fund	
1010 CASH-OPERATING	\$2,771.05
602 Sewer Fund	
1010 CASH-OPERATING	\$9,905.94
604 Electric Fund	
1010 CASH-OPERATING	\$191,214.60
605 Storm Water	
1010 CASH-OPERATING	\$41.59
606 ICE ARENA	
1010 CASH-OPERATING	\$881.19
609 Liquor Fund	
1010 CASH-OPERATING	\$24,573.06
Total:	\$269,684.13

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CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 6 / 22

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CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED *See signature page* _____ Council Member
_____ Council Member

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08:35:33

CITY OF KASSON
Claim Approval List
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
39400	E	34 CITY OF KASSON	33,160.84						
	05/26/22	CITY UTILITIES-C H	289.22			101 194 4194	380		1010
	05/26/22	CITY UTILITIES-C H BI-DIRECT	19.02			101 194 4194	380		1010
	05/26/22	CITY UTILITIES-P D	321.97			101 210 4210	380		1010
	05/26/22	CITY UTILITIES-STR LTS (LED)	402.19			101 316 4316	380		1010
	05/26/22	CITY UTILITIES-STREET LTS	30.24			101 310 4310	380		1010
	05/26/22	CITY UTILITIES-F D	245.21			101 220 4220	380		1010
	05/26/22	CITY UTILITIES-MAIN STR LTS	665.22			101 316 4316	380		1010
	05/26/22	CITY UTILITIES-MANT AV STR LTS	198.17			101 316 4316	380		1010
	05/26/22	CITY UTILITIES-STREET LTS	3,654.03			101 316 4316	380		1010
	05/26/22	CITY UTILITIES-K.A.C.-HIGH FLO	489.26			101 514 4514	380		1010
	05/26/22	CITY UTILITIES-K.A.C.-LOW FLOW	1,014.76			101 514 4514	380		1010
	05/26/22	CITY UTILITIES-K.A.C.-BI-DIREC	220.66			101 514 4514	380		1010
	05/26/22	CITY UTILITIES-N2 BALL PARK LT	490.70			101 517 4517	380		1010
	05/26/22	CITY UTILITIES-NO. PARK #3	627.21			101 517 4517	380		1010
	05/26/22	CITY UTILITIES-NO. PARK MAINT	158.43			101 522 4522	380		1010
	05/26/22	CITY UTILITIES-E SHELTER-VETS	35.50			101 522 4522	380		1010
	05/26/22	CITY UTILITIES-NO. PARK CONCES	106.88			101 517 4517	380		1010
	05/26/22	CITY UTILITIES-VETS PARK ATHL	26.78			101 517 4517	380		1010
	05/26/22	CITY UTILITIES-NE YOUTH BALL F	27.57			101 517 4517	380		1010
	05/26/22	CITY UTILITIES-W SHELTER-VETS	30.18			101 522 4522	380		1010
	05/26/22	CITY UTILITIES-NO. PARK #1	63.83			101 310 4310	380		1010
	05/26/22	CITY UTILITIES-WELL #4	2,219.65			601 941 4941	380		1010
	05/26/22	CITY UTILITIES-WELL #2	1,851.87			601 941 4941	380		1010
	05/26/22	CITY UTILITIES-WELL #3	70.41			601 941 4941	380		1010
	05/26/22	CITY UTILITIES-WELL #5	1,673.17			601 941 4941	380		1010
	05/26/22	CITY UTILITIES-8 AV WATER TOWE	241.37			601 941 4941	380		1010
	05/26/22	CITY UTILITIES-LITTLES LIFT ST	83.58			602 948 4948	380		1010
	05/26/22	CITY UTILITIES-LIQUOR STORE	742.93			609 979 4979	380		1010
	05/26/22	CITY UTILITIES-NO. PARK #4	27.01			101 522 4522	380		1010
	05/26/22	CITY UTILITIES-WWTP-WA/SE	4,517.01			602 947 4947	380		1010
	05/26/22	CITY UTILITIES-WWTP-ELECTRIC	6,195.65			602 947 4947	381		1010
	05/26/22	CITY UTILITIES-WWTP-BASEMENT	57.81			602 947 4947	380		1010
	05/26/22	CITY UTILITIES-WWTP-GARAGE	19.81			602 947 4947	380		1010
	05/26/22	CITY UTILITIES-NO. PARK #2	30.86			101 522 4522	380		1010
	05/26/22	CITY UTILITIES-OLD WATER TOWER	57.71			101 526 4526	430		1010

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
		05/26/22 CITY UTILITIES-D C AMBULANCE S	147.60			101 417 4417	380		1010
		05/26/22 CITY UTILITIES-P.W.B. 1/2	367.32			101 310 4310	380		1010
		05/26/22 CITY UTILITIES-P.W.B. 1/2	367.31			604 957 4957	380		1010
		05/26/22 SALES TAX-ELECTRIC	20.72			604 957 4957	380		1010
		05/26/22 SALES TAX-ELECTRIC	-20.72			604 2025			1010
		05/26/22 D C TRANSIT TAX-ELECTRIC	1.51			604 957 4957	380		1010
		05/26/22 D C TRANSIT TAX-ELECTRIC	-1.51			604 2026			1010
		05/26/22 SALES TAX-WATER	1.05			604 957 4957	380		1010
		05/26/22 SALES TAX-WATER	-1.05			604 2025			1010
		05/26/22 D C TRANSIT TAX-WATER	0.08			604 957 4957	380		1010
		05/26/22 D C TRANSIT TAX-WATER	-0.08			604 2026			1010
		05/26/22 CITY UTILITIES-SOLAR BILLBOARD	16.59			604 956 4956	381		1010
		05/26/22 CITY UTILITIES-D C ICE ARENA	4,024.52			606 516 4516	380		1010
		05/26/22 CITY UTILITIES-ELECTRONIC SIGN	35.16			101 111 4111	430		1010
		05/26/22 CITY UTILITIES-PARK & RIDE LOT	78.78			101 316 4316	380		1010
		05/26/22 CITY UTILITIES-16 ST-E OF BRID	120.22			101 316 4316	380		1010
		05/26/22 CITY UTILITIES-16 ST-CENTER	164.72			101 316 4316	380		1010
		05/26/22 CITY UTILITIES-16 ST-W OF BRID	85.45			101 316 4316	380		1010
		05/26/22 CITY UTILITIES-LIBRARY	778.79			211 550 4550	380		1010
		05/26/22 CITY UTILITIES-LIONS PARK SHEL	37.20			101 522 4522	380		1010
		05/26/22 CITY UTILITIES-MEADOWLAND PARK	31.31			101 522 4522	380		1010
		Total for Vendor:	33,160.84						
39401	E	5691 FURTHER-FSA	167.67						
		40259147 06/07/22 FLEX REIMBURSEMENT	167.67			602 2177			1010
39402	E	5691 FURTHER-FSA	418.86						
		40265853 06/11/22 FLEX REIMBURSEMENT	12.99			101 2177			1010
		40265853 06/08/22 FLEX REIMBURSEMENT	60.00			602 2177			1010
		40265853 06/07/22 FLEX REIMBURSEMENT	345.87			602 2177			1010
		Total for Vendor:	586.53						
39404	E	108 MN DEPARTMENT OF REVENUE	19,608.00						
		06/14/22 MAY-UTILITIES SALES TAX	419.00			601 2025			1010
		06/14/22 MAY-UTILITIES SALES TAX	16,939.00			604 2025			1010
		06/14/22 MAY-UTILITIES SALES TAX ADJ	-1.00			604 2025			1010
		06/14/22 MAY-SALES TAX PAYABLE	138.00			101 2025			1010

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
		06/14/22 MAY-SALES TAX PAYABLE	6.00			211 2025			1010
		06/14/22 MAY-SALES TAX PAYABLE	4.00			601 2025			1010
		06/14/22 MAY-SALES TAX PAYABLE	58.00			604 2025			1010
		06/14/22 MAY-USE TAX PAYABLE	71.00			101 2025			1010
		06/14/22 MAY-USE TAX PAYABLE	646.00			604 2025			1010
		06/14/22 MAY-USE TAX PAYABLE	40.00			609 2025			1010
		06/14/22 MAY-UTILITIES-D C TRANSIT TAX	29.00			601 2026			1010
		06/14/22 MAY-UTILITIES-D C TRANSIT TAX	1,172.00			604 2026			1010
		06/14/22 MAY-D C TRANSIT TAX PAYABLE	10.00			101 2026			1010
		06/14/22 MAY-D C TRANSIT TAX PAYABLE	1.00			211 2026			1010
		06/14/22 MAY-D C TRANSIT TAX PAYABLE	4.00			604 2026			1010
		06/14/22 MAY-D C TRANS USE TX PAYABLE	5.00			101 2026			1010
		06/14/22 MAY-D C TRANS USE TX PAYABLE	64.00			604 2026			1010
		06/14/22 MAY-D C TRANS USE TX PAYABLE	3.00			609 2026			1010
		Total for Vendor:	19,608.00						
39403	E	973 MN DEPT OF REVENUE	14,656.00						
		06/14/22 MAY-LIQUOR STORE SALES TAX	13,911.00			609 2025			1010
		06/14/22 MAY-LIQUOR STORE D C TRNS TAX	745.00			609 2026			1010
		Total for Vendor:	14,656.00						
		# of Claims	5	Total:	68,011.37				
		Total Electronic Claims		68,011.37					
		Total Non-Electronic Claims							

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CITY OF KASSON
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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$10,537.36
211 Library Fund	
1010 CASH-OPERATING	\$785.79
601 Water Fund	
1010 CASH-OPERATING	\$6,508.47
602 Sewer Fund	
1010 CASH-OPERATING	\$11,447.40
604 Electric Fund	
1010 CASH-OPERATING	\$19,265.90
606 ICE ARENA	
1010 CASH-OPERATING	\$4,024.52
609 Liquor Fund	
1010 CASH-OPERATING	\$15,441.93
Total:	\$68,011.37

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CITY OF KASSON
Claim Approval Signature Page
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CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated are approved for payment.

APPROVED Council Member
 Council Member

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CITY OF KASSON
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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
39341		124 ABEL SIGNS INC	150.00						
	11516	05/26/22 ALUM, "DANGER" WARNING SIGNS	150.00			101 514 4514	220		1010
		Total for Vendor:	150.00						
39342		2693 AFFORDABLE PORTABLES	132.00						
	178257	06/04/22 1 PORTABLE UNIT-HWY 57 PROJ	132.00*			424 196 4196	430		1010
		Total for Vendor:	132.00						
39343		5819 ALLEGRA OF ROCHESTER	86.47						
	16076	06/06/22 300 CEMETERY FILE CARDS	86.47			101 518 4518	210		1010
		Total for Vendor:	86.47						
39344		5049 ARTISAN BEER COMPANY	110.80						
	3538663	05/31/22 BEER	110.80			609 975 4975	252		1010
		Total for Vendor:	110.80						
39345		6404 B & C LLC	180.00						
	0076-00	06/10/22 RFND DEPOSIT BACK TO LANDLORD	180.00			604 2212			1010
		Total for Vendor:	180.00						
39346		203 BAKER & TAYLOR INC	185.13						
	2036794966	06/01/22 BOOKS	103.53			211 550 4550	218		1010
	2036794500	06/01/22 BOOKS	81.60			211 550 4550	218		1010
		Total for Vendor:	185.13						
39347		1012 BELLBOY CORPORATION	773.00						
	95116500	06/02/22 LIQUOR	763.00			609 975 4975	251		1010
	95116500	06/02/22 FREIGHT	10.00			609 975 4975	335		1010
		Total for Vendor:	773.00						
39348		6248 BLUE PEAK CONSULTING LLC	7,685.00						
	02/01/22	PAR360 SUBSCRIPT TO 12/31/22	7,044.60			101 220 4220	330		1010
	02/01/22	PAR360 SUBSCRIPT TO 1/31/23	640.40			101 1550			1010
		Total for Vendor:	7,685.00						

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
39349		22 BORDER STATES INDUSTRIES INC	6,442.50						
	924308545	06/01/22 METERS FOR TANTALUS	6,442.50			604 957 4957	260		1010
		Total for Vendor:	6,442.50						
39350		4708 BOUND TREE MEDICAL LLC	391.14						
	84544179	05/31/22 CHILD RESCUE MANIKIN	225.99			101 220 4220	330		1010
	84550957	06/06/22 MEDICAL SUPPLIES	165.15			101 220 4220	209		1010
		Total for Vendor:	391.14						
39351		5239 BREAKTHRU BEVERAGE MN WINE &	915.16						
	344350574	06/01/22 LIQUOR	813.96			609 975 4975	251		1010
	344350574	06/01/22 WINE	12.54			609 975 4975	251		1010
	344350574	06/01/22 MIXES	68.26			609 975 4975	254		1010
	344350574	06/01/22 FREIGHT	20.40			609 975 4975	335		1010
		Total for Vendor:	915.16						
39352		2410 CENTRAL MN MUNICIPAL POWER AGE	209,125.63						
	7289	05/31/22 CMPA DUES-MAY	1,500.00			604 959 4959	334		1010
	7289	05/31/22 FEES FOR SERVICES	1,292.68			604 959 4959	430		1010
	7289	05/31/22 PURCH'D POWER	143,326.66			604 956 4956	381		1010
	7289	05/31/22 PURCH'D POWER-TRANSMISSION	60,720.95			604 956 4956	381		1010
	7289	05/31/22 CAPACITY PURCHASED-MAY	998.82			604 956 4956	381		1010
	7289	05/31/22 CIP MONTHLY ASSMNT-MAY	1,286.52			604 959 4959	429		1010
		Total for Vendor:	209,125.63						
39353		6270 CHAOTIC GOOD BREWING	148.50						
	04-23	06/02/22 BEER	148.50			609 975 4975	252		1010
		Total for Vendor:	148.50						
39354		5667 CINTAS	181.40						
	4120556681	05/26/22 MATS-L.S.	90.70*			609 979 4979	410		1010
	4121332429	06/03/22 MATS-L.S.	90.70*			609 979 4979	410		1010
		Total for Vendor:	181.40						

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39355		30 CMS OF ROCHESTER	5,554.12						
	22-516	05/31/22 KA BLDG-MILEAGE	368.88			101 240 4240	331		1010
	22-516	05/31/22 KA BLDG-INSPECTON FEES	5,185.24			101 240 4240	444		1010
		Total for Vendor:	5,554.12						
39356		2440 COMMISSIONER OF TRANSPORTATION	30.00						
	155147	06/01/22 PERMIT #18060-SIGN	30.00			101 111 4111	430		1010
		Total for Vendor:	30.00						
39409		69 DODGE COUNTY ENVIRONMENTAL	573.15						
	00152886	05/09/22 DISPOSAL-POOL CHAIRS	70.95			101 514 4514	220		1010
		05/11/22 GARBAGE & APPLIANCE DISPOSAL	55.00			101 323 4323	430		1010
		05/12/22 DISPOSAL-ABATEMENT	447.20			101 111 4111	430		1010
		Total for Vendor:	573.15						
39357		232 DODGE COUNTY HIGHWAY DEPT	250.00						
	441	05/31/22 ANN'L BRIDGE INSECTIONS	250.00			101 310 4310	440		1010
		Total for Vendor:	250.00						
39358		5156 DODGE COUNTY INDEPENDENT/DODGE	938.29						
	14085	06/01/22 RESOL.-HWY 57 IMPROVEMENTS	876.99*			424 196 4196	430		1010
	14085	06/01/22 P C HEARING NOTICE	61.30			101 191 4191	351		1010
		Total for Vendor:	938.29						
39359		17 EDGAR TRUCKING	490.19						
	27417	05/04/22 FREIGHT	108.50			609 975 4975	335		1010
	27432	05/11/22 FREIGHT	89.13			609 975 4975	335		1010
	27453	05/18/22 FREIGHT	114.31			609 975 4975	335		1010
	27467	05/25/22 FREIGHT	178.25			609 975 4975	335		1010
		Total for Vendor:	490.19						
39360		4104 FARMERS TOP SOIL INC	61.74						
	9597	05/31/22 SCREENED TOP SOIL	61.74			101 522 4522	220		1010
		Total for Vendor:	61.74						

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39361		145 FESTIVAL IN THE PARK	900.00						
	06/01/22	L.S. CORNHOLE TROPHY SPONSOR	600.00			609 976 4976	343		1010
	06/01/22	L.S. KICKBALL SPONSOR	300.00			609 976 4976	343		1010
		Total for Vendor:	900.00						
39362		2618 FIRE SAFETY USA INC	1,664.00						
	159791 05/19/22	BULLARD LEATHER FRONT	365.00			101 220 4220	240		1010
	160046 05/25/22	INSTALL LIGHT BAR-'03 CHEV	1,299.00			101 220 4220	400		1010
		Total for Vendor:	1,664.00						
39363		5547 FUN EXPRESS LLC	190.27						
	717047556- 05/26/22	SRP SUPPLIES	190.27			211 550 4550	441		1010
		Total for Vendor:	190.27						
39364		56 GILLETTE PEPSI ROCHESTER	681.75						
	9348873 06/07/22	K.A.C. CONCESSIONS	681.75			101 514 4514	262		1010
		Total for Vendor:	681.75						
39365		5443 HACKENMILLER, NANCY	112.31						
	06/07/22	SRP SUPPLIES	112.31			211 550 4550	441		1010
		Total for Vendor:	112.31						
39366		6282 ICS	71,166.49						
	8546 05/31/22	LIBRARY REPAIR PROJECT	71,166.49*			210 650 4650	430		1010
		Total for Vendor:	71,166.49						
39415		6258 JEREMY'S LAWN CARE	3,100.00						
	1603 06/15/22	MOWING 6/8 & 6/14	347.40*			605 963 4963	444		1010
	1603 06/15/22	MOWING 6/8 & 6/14	72.34			601 943 4943	444		1010
	1603 06/15/22	MOWING 6/8 & 6/14	559.92			602 947 4947	444		1010
	1603 06/15/22	MOWING 6/8 & 6/14	9.80			602 948 4948	444		1010
	1603 06/15/22	MOWING 6/8 & 6/14	322.88			604 957 4957	444		1010
	1603 06/15/22	MOWING 6/8 & 6/14	1,238.36			101 522 4522	444		1010
	1603 06/15/22	MOWING 6/8 & 6/14	385.82			101 518 4518	444		1010
	1603 06/15/22	MOWING 6/8 & 6/14	163.48			101 310 4310	444		1010
	1603 06/15/22	SALES TAX	22.20			604 957 4957	444		1010

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	1603	06/15/22 SALES TAX	-22.20			604 2025			1010
	1603	06/15/22 D C TRANSIT TAX	1.61			604 957 4957	444		1010
	1603	06/15/22 D C TRANSIT TAX	-1.61			604 2026			1010
		Total for Vendor:	3,100.00						
39368		25 JOHNSON BROTHERS LIQUOR CO	3,997.79						
	2062478	05/31/22 LIQUOR	3,938.79			609 975 4975	251		1010
	2062479	05/31/22 WINE	59.00			609 975 4975	251		1010
		Total for Vendor:	3,997.79						
39410		35 KASSON HARDWARE HANK	607.07						
	05/31/22	R&M SUPPLIES-STREETS	25.86			101 310 4310	220		1010
	05/31/22	OPER SUPPLIES-P D	7.99			101 210 4210	210		1010
	05/31/22	R&M SUPPLIES-PARKS	90.71			101 522 4522	220		1010
	05/31/22	R&M SUPPLIES-K.A.C.	289.00			101 514 4514	220		1010
	05/31/22	R&M SUPPLIES-ELECTRIC	6.99			604 957 4957	220		1010
	05/31/22	SALES TAX	0.48			604 957 4957	220		1010
	05/31/22	SALES TAX	-0.48			604 2025			1010
	05/31/22	D C TRANSIT TAX	0.03			604 957 4957	220		1010
	05/31/22	D C TRANSIT TAX	-0.03			604 2026			1010
	05/31/22	R&M SUPPLIES-WATER	55.96			601 943 4943	220		1010
	05/31/22	R&M SUPPLIES-WWTP OPERATIONS	27.16			602 947 4947	220		1010
	05/31/22	R&M SUPPLIES-ARENA	23.42			606 516 4516	220		1010
	05/31/22	SUPPLIES-ABATEMENT	79.98			101 111 4111	430		1010
		Total for Vendor:	607.07						
39369		233 KASSON VARIETY STORE	127.30						
	01-848	06/08/22 SUPPLIES-CHAMBER MTG	127.30			609 976 4976	343		1010
	01-848	06/08/22 SALES TAX	0.52			609 976 4976	343		1010
	01-848	06/08/22 SALES TAX	-0.52			609 2025			1010
	01-848	06/08/22 D C TRANSIT TAX	0.04			609 976 4976	343		1010
	01-848	06/08/22 D C TRANSIT TAX	-0.04			609 2026			1010
		Total for Vendor:	127.30						

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39371		199 LMC INS TRUST P&C	36,228.00						
	06/06/22	3rd QTR CMC1001158-6	1,587.90			101 220 4220	360		1010
	06/06/22	3rd QTR CMC1001158-6	5.46			101 220 4220	160		1010
	06/06/22	3rd QTR CMC1001158-6	1,315.22*			101 514 4514	360		1010
	06/06/22	3rd QTR CMC1001158-6	2,288.54			101 522 4522	360		1010
	06/06/22	3rd QTR CMC1001158-6	134.57			101 517 4517	360		1010
	06/06/22	3rd QTR CMC1001158-6	1,082.25			101 191 4191	360		1010
	06/06/22	3rd QTR CMC1001158-6	159.59			101 527 4527	430		1010
	06/06/22	3rd QTR CMC1001158-6	49.40			101 417 4417	360		1010
	06/06/22	3rd QTR CMC1001158-6	67.62			290 650 4650	360		1010
	06/06/22	3rd QTR CMC1001158-6	3,825.91			602 948 4948	360		1010
	06/06/22	3rd QTR CMC1001158-6	3,042.83			602 947 4947	360		1010
	06/06/22	3rd QTR CMC1001158-6	5.46			602 948 4948	160		1010
	06/06/22	3rd QTR CMC1001158-6	1,890.29			601 943 4943	360		1010
	06/06/22	3rd QTR CMC1001158-6	5.46			601 943 4943	160		1010
	06/06/22	3rd QTR CMC1001158-6	105.16			101 194 4194	360		1010
	06/06/22	3rd QTR CMC1001158-6	2,392.89			604 957 4957	360		1010
	06/06/22	3rd QTR CMC1001158-6	5.46			604 959 4959	160		1010
	06/06/22	3rd QTR CMC1001158-6	703.70			609 979 4979	360		1010
	06/06/22	3rd QTR CMC1001158-6	5.46			609 977 4977	160		1010
	06/06/22	3rd QTR CMC1001158-6	1,302.81			101 310 4310	360		1010
	06/06/22	3rd QTR CMC1001158-6	49.50			101 312 4312	360		1010
	06/06/22	3rd QTR CMC1001158-6	176.31			605 963 4963	360		1010
	06/06/22	3rd QTR CMC1001158-6	3,263.59*			101 920 4920	360		1010
	06/06/22	3rd QTR CMC1001158-6	180.54			101 526 4526	430		1010
	06/06/22	3rd QTR CMC1001158-6	1,087.22			101 111 4111	160		1010
	06/06/22	3rd QTR CMC1001158-6	32.79			101 111 4111	160		1010
	06/06/22	3rd QTR CMC1001158-6	8,952.44			101 210 4210	360		1010
	06/06/22	3rd QTR CMC1001158-6	38.25			101 210 4210	160		1010
	06/06/22	3rd QTR CMC1001158-6	1,209.70			101 140 4140	360		1010
	06/06/22	3rd QTR CMC1001158-6	10.93			101 140 4140	160		1010
	06/06/22	3rd QTR CMC1001158-6	58.50			101 417 4417	360		1010
	06/06/22	3rd QTR CMC1001158-6	1,103.30			211 550 4550	360		1010
	06/06/22	3rd QTR CMC1001158-6	5.46			211 550 4550	160		1010
	06/06/22	3rd QTR CMC1001158-6	83.49			101 518 4518	360		1010
		Total for Vendor:	36,228.00						

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39418		3487 MCFOA-REGION VI	20.00						
	06/09/22	RAPPE-MCFOA REG MTG	20.00			101 140 4140	333		1010
		Total for Vendor:	20.00						
39372		2617 MENARDS-ROCHESTER NORTH	177.60						
	5572 06/06/22	INTERLOCK EDGER-C H	166.50*			101 194 4194	220		1010
	5575 06/06/22	INTERLOCK EDGER-C H	11.10*			101 194 4194	220		1010
		Total for Vendor:	177.60						
39373		728 MN DEPT OF COMMERCE	784.71						
	1000047884 06/01/22	1st QTR '23 INDIRECT ASSMN	784.71			604 1550			1010
		Total for Vendor:	784.71						
39374		2344 MN VALLEY TESTING LABORATORIES	463.17						
	1146025 06/01/22	SUSP SOLIDS/MERC TESTING	463.17			602 947 4947	440		1010
		Total for Vendor:	463.17						
39375		6445 MRS. PATTY'S SWEET TREATS	115.00						
	06/09/22	KASSON CHAMBER MTG SUPPLIES	115.00			609 976 4976	343		1010
		Total for Vendor:	115.00						
39376		60 NORTHERN BEVERAGE DIST. CO. LL	7,057.30						
	959876 06/02/22	BEER	7,037.70			609 975 4975	252		1010
	959876 06/02/22	NA BEVERAGE	17.60			609 975 4975	254		1010
	959876 06/02/22	FREIGHT	2.00			609 975 4975	335		1010
		Total for Vendor:	7,057.30						
39377		2380 OLSON TREE SERVICES INC	1,780.00						
	3959 06/02/22	REMOVE STORM DAMAGED TREE	1,780.00*			101 524 4524	444		1010
		Total for Vendor:	1,780.00						
39378		502 ON-SITE COMPUTERS INC	7,235.97						
	CW79754 05/31/22	3 K.A.C. COMPUTERS	7,235.97*			101 680 4514	570		1010
		Total for Vendor:	7,235.97						

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39379		23 PHILLIPS WINE & SPIRITS	2,041.60						
	6404208	05/31/22 LIQUOR	1,758.50			609 975 4975	251		1010
	6404209	05/31/22 WINE	235.10			609 975 4975	251		1010
	5404210	05/31/22 MIXES	48.00			609 975 4975	254		1010
		Total for Vendor:	2,041.60						
39380		4037 PREFERRED HEATING & COOLING LLC	196.07						
	5776-1	06/07/22 HEATER REPAIRS-P.W.B.	28.01			101 310 4310	400		1010
	5776-1	06/07/22 HEATER REPAIRS-P.W.B.	28.01			101 312 4312	400		1010
	5776-1	06/07/22 HEATER REPAIRS-P.W.B.	28.01			101 517 4517	400		1010
	5776-1	06/07/22 HEATER REPAIRS-P.W.B.	28.01			601 943 4943	400		1010
	5776-1	06/07/22 HEATER REPAIRS-P.W.B.	28.01			602 948 4948	400		1010
	5776-1	06/07/22 HEATER REPAIRS-P.W.B.	28.01			604 957 4957	400		1010
	5776-1	06/07/22 HEATER REPAIRS-P.W.B.	28.01			605 963 4963	400		1010
	5776-1	06/07/22 SALES TAX	1.93			604 957 4957	400		1010
	5776-1	06/07/22 SALES TAX	-1.93			604	2025		1010
	5776-1	06/07/22 D C TRANSIT TAX	0.14			604 957 4957	400		1010
	5776-1	06/07/22 D C TRANSIT TAX	-0.14			604	2026		1010
		Total for Vendor:	196.07						
39381		5507 REINDERS INC	342.96						
	3179313-00	06/02/22 BROAD LEAF CHEMICAL-PARKS	342.96*			101 522 4522	210		1010
		Total for Vendor:	342.96						
39382		4358 REINHART FOODSERVICE LLC	1,441.17						
	195233	06/03/22 K.A.C. CONCESSIONS	1,441.17			101 514 4514	262		1010
		Total for Vendor:	1,441.17						
39383		3490 RIVERLAND COMMUNITY COLLEGE	1,050.00						
	960356	04/14/22 STATE FIRE SCHOOL-KRUGER	150.00			101 220 4220	330		1010
	960356	04/14/22 STATE FIRE SCHOOL-LAWRENCE	150.00			101 220 4220	330		1010
	960356	04/14/22 STATE FIRE SCHOOL-KOBI	150.00			101 220 4220	330		1010
	960356	04/14/22 STATE FIRE SCHOOL-HALVERSON	150.00			101 220 4220	330		1010
	960356	04/14/22 STATE FIRE SCHOOL-PARKIN	150.00			101 220 4220	330		1010
	960356	04/14/22 STATE FIRE SCHOOL-LEE	150.00			101 220 4220	330		1010
	960356	04/14/22 STATE FIRE SCHOOL-JACOBSON	150.00			101 220 4220	330		1010
		Total for Vendor:	1,050.00						

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39384		63 SCHOTT DIST CO INC	10,651.65						
	470129	06/02/22 BEER	9,732.46			609 975 4975	252		1010
	470129	06/02/22 NA BEVERAGE	222.69			609 975 4975	254		1010
	470141	06/02/22 LIQUOR	463.50			609 975 4975	251		1010
	470141	06/02/22 WINE	233.00			609 975 4975	251		1010
		Total for Vendor:	10,651.65						
39411		5838 SCHWICKERT'S TECTA AMERICA LLC	2,400.00						
	S510093349	05/31/22 K.A.C. ROOF REPAIRS	400.00			101 514 4514	400		1010
	S510093353	05/31/22 C H ROOF REPAIRS	500.00			101 194 4194	400		1010
	S510093354	05/31/22 P D ROOF REPAIRS	500.00			101 210 4210	400		1010
	S510093356	05/31/22 WWTP ROOF REPAIRS	500.00			602 947 4947	400		1010
	S510093358	05/31/22 P.W.B. ROOF REPAIRS	71.43			101 310 4310	400		1010
	S510093358	05/31/22 P.W.B. ROOF REPAIRS	71.42			101 312 4312	400		1010
	S510093358	05/31/22 P.W.B. ROOF REPAIRS	71.43			101 517 4517	400		1010
	S510093358	05/31/22 P.W.B. ROOF REPAIRS	71.43			601 943 4943	400		1010
	S510093358	05/31/22 P.W.B. ROOF REPAIRS	71.43			602 948 4948	400		1010
	S510093358	05/31/22 P.W.B. ROOF REPAIRS	71.43			604 957 4957	400		1010
	S510093358	05/31/22 P.W.B. ROOF REPAIRS	71.43			605 963 4963	400		1010
		Total for Vendor:	2,400.00						
39385		64 SELCO	1,583.90						
	050113	05/31/22 1000 ITEM BAR CODES	65.42			211 550 4550	218		1010
	050135	06/03/22 MAY AUTOMATION & P C SUPPORT	1,518.48			211 550 4550	309		1010
		Total for Vendor:	1,583.90						
39386		254 SHARE CORP	549.92						
	203148	06/08/22 VEG. CONTROL	549.92*			101 522 4522	210		1010
		Total for Vendor:	549.92						
39387		3850 SOUTHERN GLAZER'S WINE &	1,863.55						
	2217960	05/31/22 LIQUOR	1,846.24			609 975 4975	251		1010
	2217960	05/31/22 FREIGHT	17.31			609 975 4975	335		1010
		Total for Vendor:	1,863.55						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
39388		5104 STAR ENERGY SERVICES	2,000.00						
	2439 06/17/22	NOVA POWER PORTAL TO 12/31/22	1,000.00			604 957 4957	444		1010
	2439 06/17/22	NOVA POWER PORTAL TO 6/16/23	1,000.00			604 1550			1010
		Total for Vendor:	2,000.00						
39389		79 STREICHER'S	210.00						
	I1572190 06/06/22	KASPER-OVERT CARRIER	210.00			101 210 4210	214		1010
		Total for Vendor:	210.00						
39390		6231 SxSE MN BREWING CO.	132.50						
	046360 05/31/22	BEER	132.50			609 975 4975	252		1010
		Total for Vendor:	132.50						
39391		498 TEIGEN PAPER & SUPPLY	663.84						
	98861 05/25/22	CAN LINERS	74.72			101 514 4514	220		1010
	99273 06/01/22	ROLL TOWELS	26.64			211 550 4550	220		1010
	43925 06/01/22	SPIC & SPAN CLNR	136.76			101 210 4210	220		1010
	99850 06/06/22	T BOWL CLNR	69.18			101 514 4514	210		1010
	99277 06/01/22	CAN LINERS/HAND SOAP/TOWELS	356.54			101 514 4514	210		1010
		Total for Vendor:	663.84						
39412		2452 THE SHERWIN-WILLIAMS CO	904.50						
	3258-6 05/27/22	STREET PAINT	904.50			101 310 4310	220		1010
		Total for Vendor:	904.50						
39406		6423 THOE, ISAAC	47.97						
	06/15/22	MILES-WATER SCHOOL	47.97*			601 944 4944	333		1010
		Total for Vendor:	47.97						
39413		123 THRONDSOIL OIL & LP GAS CO	4,447.60						
	375393 06/14/22	P. DIESEL	889.52			101 310 4310	210		1010
	375393 06/14/22	P. DIESEL	889.52			601 943 4943	210		1010
	375393 06/14/22	P. DIESEL	889.52			602 948 4948	210		1010
	375393 06/14/22	P. DIESEL	889.52			604 957 4957	210		1010
	375393 06/14/22	P. DIESEL	889.52			605 963 4963	210		1010
	375393 06/14/22	SALES TAX	61.15			604 957 4957	210		1010

06/16/22
11:23:01

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/22
For Pay Date: 06/23/22

Page: 11 of 14
Report ID: AP100V

For Pay Date = 06/23/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	375393	06/14/22 SALES TAX	-61.15			604 2025			1010
	375393	06/14/22 D C TRANSIT TAX	4.45			604 957 4957	210		1010
	375393	06/14/22 D C TRANSIT TAX	-4.45			604 2026			1010
		Total for Vendor:	4,447.60						
39407		2675 ULVE, JEFF	51.48						
	06/15/22	MILES-WATER SCHOOL	51.48*			601 944 4944	333		1010
		Total for Vendor:	51.48						
39392		71 UTILITY CONSULTANTS INC	3,176.42						
	112525	06/02/22 TOTAL COLIFORM	117.60			601 943 4943	440		1010
	112525	06/02/22 CBOD/TSS/FEC COLIF/TOT PHOSP	2,729.60			602 947 4947	440		1010
	112525	06/02/22 MANTORVILLE TESTING	329.22			602 947 4947	440		1010
		Total for Vendor:	3,176.42						
39416		5035 VALLI INFORMATION SYSTEMS INC	1,984.32						
	82450	05/31/22 UTILITY BILLING MAILING	396.86			601 944 4944	325		1010
	82450	05/31/22 UTILITY BILLING MAILING	396.86			602 949 4949	325		1010
	82450	05/31/22 UTILITY BILLING MAILING	793.74			604 959 4959	325		1010
	82450	05/31/22 UTILITY BILLING MAILING	396.86			605 963 4963	325		1010
		Total for Vendor:	1,984.32						
39393		5047 WATERVILLE FOOD & ICE INC	107.20						
	04-212958	06/01/22 ICE-L.S.	107.20			609 975 4975	257		1010
		Total for Vendor:	107.20						
39394		637 WEBER, LETH & WOESSNER PLC	1,033.00						
	MAY '22PR	06/03/22 8.5 HRS LEGAL-P D	1,033.00			101 160 4160	304		1010
		Total for Vendor:	1,033.00						
39395		388 WESCO RECEIVABLES CORP	1,476.79						
	043053	05/24/22 cr-CONNECTORS	-420.91			604 957 4957	220		1010
	048990	06/02/22 CNDCTR PEDST CONN	1,897.70			604 957 4957	220		1010
		Total for Vendor:	1,476.79						

06/16/22
11:23:01

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/22
For Pay Date: 06/23/22

Page: 12 of 14
Report ID: AP100V

For Pay Date = 06/23/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
39396		5182 WHKS & CO.	85,364.99						
	45752	05/31/22 SAFE ROUTES TO SCHOOL	720.00*			425 196 4196	303		1010
	45750	05/31/22 16TH ST NW EXTENSION	66,977.49*			426 196 4196	303		1010
	45746	05/31/22 VAIL PROPERTY DEVELOPMENT	17,667.50*			290 650 4650	303		1010
		Total for Vendor:	85,364.99						
39397		50 XCEL ENERGY	17.46						
	782413203	06/03/22 UTIL SERV-STR LT 5/3-6/2	17.46			101 316 4316	380		1010
		Total for Vendor:	17.46						
39398		6444 YE OLDE BUTCHER SHOPPE	145.90						
	33187	06/03/22 K.A.C. CONCESSIONS	145.90			101 514 4514	262		1010
		Total for Vendor:	145.90						
		# of Claims	66	Total:	494,697.74				

06/16/22
11:23:02

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 6/22

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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$60,601.23
210 STABILIZATION FUND	
1010 CASH-OPERATING	\$71,166.49
211 Library Fund	
1010 CASH-OPERATING	\$3,207.01
290 Economic Development	
1010 CASH-OPERATING	\$17,735.12
424 Hwy 57	
1010 CASH-OPERATING	\$1,008.99
425 SRTS	
1010 CASH-OPERATING	\$720.00
426 16th St NW	
1010 CASH-OPERATING	\$66,977.49
601 Water Fund	
1010 CASH-OPERATING	\$3,626.92
602 Sewer Fund	
1010 CASH-OPERATING	\$12,878.89
604 Electric Fund	
1010 CASH-OPERATING	\$224,520.55
605 Storm Water	
1010 CASH-OPERATING	\$1,909.53
606 ICE ARENA	
1010 CASH-OPERATING	\$23.42
609 Liquor Fund	
1010 CASH-OPERATING	\$30,322.10
Total:	\$494,697.74

06/16/22
11:23:02

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 6 / 22

Page: 14 of 14
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated are approved for payment.

APPROVED Council Member
 Council Member



Memo

To: Mayor and City Council

From: City Administrator

Date: 6/10/2022

Re: Admin Assistant Amy Johnson Performance Review

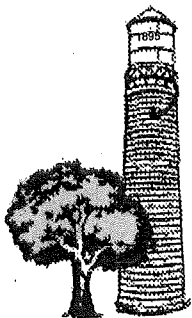
To Mayor McKern and the City Council:

I have reviewed the performance of our Administrative Assistant Amy Johnson with her and discussed her job objectives for 2022. Those include streamlining up our permitting process and increasing her City Hall based independent projects. She successfully implemented the new website and has growth potential in her job. She will be learning the Deputy Clerk job and preparing to handle additional responsibility.

I rate Ms. Johnson's job performance as meets expectations and her skill set should allow her to add work load. She works very well with customers and has upward mobility potential in the City Staff. Ms. Johnson is currently at Step 3 in Grade 6 and I am recommending that she advances to Step 4 at the time the City Council takes up this letter.

Very Respectfully,

Timothy Ibisch
City Administrator



TREE
CITY
USA

CITY OF KASSON

401 FIFTH STREET SE
KASSON, MINNESOTA 55944-2204
PHONE: (507) 634-7071
FAX: (507) 634-4737

MEMO

To: Mayor and City Council

From: Public Works Director Charlie Bradford

Date: June 14th, 2022

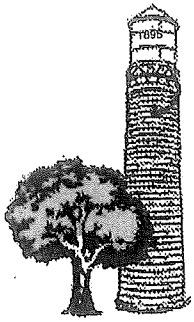
Subject: Evaluation of Streets/Parks Worker Ben Langan

To Mayor and City Council:

Streets/Parks Worker Ben Langan has been given his annual performance review. His performance consistently meets and exceeds the requirements of the position. Ben is a highly motivated employee and takes pride in his work. He has acquired his Pool Operator license and Tree Inspector license in less than a year. Ben should continue to gain experience in the operations and maintenance of the Aquatic Center. I recommend that Ben be moved from Grade 7 Step 1 to Grade 7 Step 2.

Thank you,

Charlie Bradford



TREE
CITY
USA

CITY OF KASSON

401 FIFTH STREET SE
KASSON, MINNESOTA 55944-2204
PHONE: (507) 634-7071
FAX: (507) 634-4737

MEMO

To: Mayor and City Council
From: Public Works Director Charlie Bradford
Date: June 26th, 2022
Subject: Evaluation of Electric Supervisor Jarrod Nelson

To Mayor and City Council:

Electric Supervisor Jarrod Nelson has been given his annual performance review. His performance consistently meets and sometimes exceeds the requirements of the position. Jarrod has not only taken the lead, but also done a lot of the leg work implementing Tantalus metering and setting up the CRC Call Center. Jarrod will be busy focusing on the HWY 57 project and assisting Davey Resource Group with GIS mapping. I recommend Jarrod be moved from Grade 14 Step 5 to Grade 14 Step 6.

Thank you,

Charlie Bradford

KASSON ECONOMIC DEVELOPMENT AUTHORITY MEETING

Tuesday, May 5th, 2022

Kasson City Hall

12:00PM

MINUTES

Pursuant to due call and notice thereof, a regular meeting of the Kasson Economic Development Authority (EDA) was held at Kasson City Hall this 5th day of May 2022 at 12:00PM.

The following board members were present: Dan Eggler, Chris McKern, Michael Peterson, Kathy O'Malley, and Janice Borgstrom-Durst

Absent: Jill Moosbrugger, Tom Monson

The following staff members were present: Tim Ibisch- City Administrator, Robert Harris III - EDA Staff

- I. Call Meeting to Order. Eggler called the meeting to order at 12:00PM.
- II. Approve Minutes of the Previous Meeting. McKern motioned to approve the previous minutes. Monson seconded.

Ayes (5), Nays (0). Motion carried.
- III. Financial Report. Harris presented the financial report. The financials were reviewed and accepted.
- IV. Coordinators Report. Robert Harris III, CEDA, presented the coordinator's report.

Business visits and assistance

There is a business looking to acquire the old concrete plant site to process and store hemp products. I have been working with them on securing a finance package for the site acquisition and necessary equipment purchases. A bid has been entered to purchase the site. The Dodge County economic development staff and People's Energy have been assisting with this project.

I spoke with a local resident that is interested in opening a daycare center in Kasson. They are still in a very early exploratory phase.

Hamilton Multifamily Project

The city staff and Hamilton team have a standing weekly meeting to work through the engineering and planning elements of this project. Things are moving along as planned and the project is still on track.

Kasson Historic School Redevelopment

No update. Present at today's meeting.

MICJ Properties sale (Trail Creek Coffee Roasters)

A closing date has been set for May 5, 2022.

Sand Companies -Affordable Housing project

No update. Present at today's meeting.

Kasson Downtown Improvement Task Force

The Committee met to debrief the event on Thursday, April 14th. We discussed much of the

feedback that we received from the downtown businesses and decided to refine the event for next year. A request has been entered for the EDA to sponsor next year's event.

Kasson has been awarded a grant from SMIF to receive a pro-bono Downtown Assessment (valued at over \$10,000). The assessment will take place this summer and will be led by a Downtown Assessment Leadership Team. The Leadership Team currently consists of Robert Harris, Nancy Zaworski, Tom Monson, and Kathy O'Malley.

Chaotic Good Brewing revolving loan

The loan closing was completed on Friday, March 18th. Chaotic Good Brewing Company has completed their building acquisition and will be working on renovating the site into a brewery over the next couple of months. Their goal is to have the tap room open in June.

Kasson Chamber Ribbon Cuttings

The Kasson Chamber is planning to start ribbon cuttings in May. Please mark your calendars for Friday, May 6th to participate in these events. Ribbon cuttings are scheduled for both the Mini-Mall (12pm) and Jill Moosbrugger Photography (12:30pm).

SE MN Transit Committee

The Committee has hired a consultant to lead the next phase of their work. They are working to secure a fiscal agent and bring on additional city investors in a regional transportation management organization (TMO).

- V. City Administrators Report. Ibisch presented the Administrators Report. Report included in meeting packet.
- VI. TIF request KHP LLC – School Redevelopment. Paul Warshauer of KHP LLC presented the historic school redevelopment project and made a request for TIF assistance for the project. Without TIF assistance, the project is unlikely to be viable. Warshauer requested 25 years of pay as you go assistance. The EDA chose to table the item until the June meeting.
- VII. Affordable Housing request for assistance – Sand Companies. Megan Sand Carr and Nicole Sand presented a new development affordable housing project and request some assistance from the city including TIF, waived infrastructure assessments, and reduced land purchase price. To successfully apply for low-income housing tax credits, a resolution from the city and support letter. The EDA chose to table the item until the June meeting.
- VIII. 2022 contribution to SMIF. Harris presented the solicitation for donations letter from Southern MN Initiative Foundation (SMIF). Annually the EDA give \$500 to SMIF, the EDA decided to approve a donation of \$500 for 2022. Motion by McKern, seconded by O'Malley.

Ayes (5), Nays (0). Motion carried.
- IX. Sponsorship for Chamber June 3rd Event. Harris presented the sponsorship request from the Kasson Chamber of Commerce for the June 3rd Around and About Main Street event. The EDA decided to sponsor the event at the \$360 level. Motion by Borgstrum-Durst, seconded by Peterson.

Ayes (5), Nays (0). Motion carried.
- X. Sponsorship for 2023 St. Paddy's Day event. Harris presented the sponsorship request from the Downtown Improvement Task Force for the 2023 St. Paddy's Day event. The request is for \$500. The EDA requested more information about what a sponsorship entails for this event as

it is new to the community.

- XI. Approval of Rethos Main Street Leadership Team. Harris has recruited a leadership for the Rethos Downtown Assessment. That team includes Nancy Zaworski, Kathy O'Malley, Tom Monson, and Robert Harris. The EDA approved the creation of this leadership team. Motion by Peterson, seconded by McKern.

Ayes (5), Nays (0). Motion carried

- XII. Other Business/Open Discussion. None.

- XIII. Items for March meeting. The group identified the ribbon cuttings as a future agenda item.

- XIV. Adjourn. Peterson motioned to adjourn the meeting. Borgstrom-Durst seconded.

Ayes (5), Nays (0). Motion carried. Meeting adjourned at 12:50 PM.

The next meeting will be held at 12:00PM on June 7th, 2022.

Minutes Submitted by:

Robert Harris III, EDA Coordinator

Dan Egger, EDA President

MINUTES OF PLANNING COMMISSION MEETING

June 13, 2022

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 13th day of June, 2022 at 6:30 PM

THE FOLLOWING WERE PRESENT: Chairman Ferris, Commissioner Thompson, Commissioner Tinsley, Commissioner Eggler, and Commissioner Fitch

THE FOLLOWING WERE ABSENT: Commissioner Burton and Commissioner Johnson

THE FOLLOWING WERE ALSO PRESENT: City Clerk Linda Rappe, Brad Scheib – HKGi, Brandon Theobald City Engineer, Ari Kolas and Ryan Nolander

CALL TO ORDER AT 6:30PM

MINUTES OF THE PREVIOUS MEETING – April 11 and May 9, 2022 **Motion to Approve made by Commissioner Eggler, second by Commissioner Tinsley with All Voting Aye.**

PUBLIC HEARINGS VAIL PROPERTY COMPREHENSIVE PLAN AMENDMENT, REZONING, PRELIMINARY PLAT – All of the public hearings were held simultaneously. Planning Consultant Brad Scheib stated that the City is the developer on this project. The comp plan amendment is needed to re-guide a portion of the site from medium density to high density. Rezone entire parcel to PUD-R-3 and Preliminary plat into 4 lots, 2 outlots and ROW. The final plat and the final PUD and site plan will go to City Council.

Higher density is supported with the following findings:

Proximity to downtown this is connected to the trail system, the proximity to other higher density housing, and the proximity to Lions Park and this affords the City the opportunity to expand Lions Park.

The City is dedicating about 30% of the site as parkland. The reason for the PUD is the shape of the lot, Masten Creek, the creek corridor and Lions Park expansion. An exception is needed for the covered garages, the setbacks will be adjusted slightly and for the parking setback. The hardcover of the site across the entire PUD more than 55%. They meet the parking requirement for lot 1.

This will be a City street ending in a cul de sac. There will be access to Greenfield from this street.

Commissioner Fitch asked about possibly extending the road into the Golden Kernel property. Scheib stated that there are many options all depending on who wants what and who owns or buys what and what they are going to do with the properties, we would like to use the options that are already there if possible.

Commissioner Thompson was concerned that if the City is the developer is development going to pay for development. Scheib stated that the intention of the Council is to cover the costs, but this is a Council consideration. Commissioner Tinsley asked about the density and the one access. Theobald stated that there will be signs for traffic control and it will be 28 feet wide with no parking, there could be times that traffic could be cued. Lot 1 will have 52 units and the 2nd phase could be 40-55 units. Scheib the max density for all four lots would be 275 and it will be less than that for all four lots.

Commissioner Eggler asked about snow removal. Theobald stated that it will be treated as any other cul de sac in town. Mr. Kolas stated that it would not be put in the parking stalls and would take it away as needed or push at the end of the cul de sac.

Public Hearing Opened

Ryan Nolander, Hamilton Real Estate – nothing to add Scheib has summed it up well.

Public Hearing Closed

Commissioner Tinsley - good project but concerned that there is only one access point.

Commissioner Egger - stated could be the biggest congestion would be during harvest time. But likes the fact that Highway 34 is a wide street and the inside street is wider.

Commissioner Thompson – questions that because the City is the developer that one access is fine and the City has made other developments have two, although he doesn't have a problem with that. Scheib stated that what we can do as a staff level and if there is a problem there could be accommodations made and addressed. The County looked at this and at the accesses.

Commissioner Egger - stated that some of the developments have future growth this will not have future growth and this is not an equal comparison.

Motion to Recommend Approval of the Comp Plan Amendment made by Commissioner Aaron, second by Commissioner Egger with All Voting Aye

:

Motion to Recommend Approval the Rezone to PUD R-3 made by Commissioner Egger, second by Commissioner Fitch with All Voting Aye.

Motion to Recommend Approval of the Preliminary Plat made by Commissioner Fitch, second by Commissioner Tinsley with All Voting Aye.

UPDATES – Scheib stated that there are a lot of things on the table that have a lot of complications.

OTHER - Nothing

ADJOURN – 7:27pm

Respectfully Submitted,

Linda Rappe, City Clerk

Kasson Fire Department – Monthly Meeting

June 6, 2022 - 1900

Meeting Called to Order: Captain Cody Miller

Roll Call

Minutes of the previous meeting: Read and Approved

Treasurer's Report – Relief General Fund: \$30,425.02

Appointment of Entertainment: (JULY) HALVERSON / JACOBSON

Training/Drill(s):

JUNE 13 -	Makeup training night
JUNE 20 -	Hose deployment
JUNE 27 -	Trauma scenarios

Guest(s):

NONE

Old Business:

- County Wide Active Shooter Training
 - August 6, 2022 (TENTATIVE)
- Mock Crash
 - Update: crew said it went well, thought it was good acting and great scene setup
 - Next year make sure placement of funeral home vehicle does not block view
- Project Kids fire hall visit
 - Monday June 20th from 0900-1000, expecting 80-100 kids
 - Please sign up on the board if available to help
- Chamber Event
 - Thanks to those that helped (Capt. Schuh/FF Hagedorn/Lt. Derby)
 - Had a good turnout of people with numerous stopping to say thank you
- May 18th Mantorville Mutual Aid Dinner
 - Good food, nice turnout for our guys

New Business:

- KM Nursery Group visit
 - Thursday June 23rd from 0930-1030, sign up on board
- Frontline Worker Pay for Minnesota
 - Information provided by Derby, more details to come when released by the State
 - Application is expected to open June 8th for 45 days
- Raffle Ticket sales
 - 49 books sold, 15 left to be handed out, rest of the books are out to members

- Missed training policy review
 - Please review the posted policy on the board in the hallway
 - If you have any questions reach out to a lieutenant
- Aladtec Number Updates
 - Update provided by Derby. If you are curious as to where you stand, please reach out to Chief

Officers Update:

NONE

Relief Updates:

- SBI came down May 24th and gave presentation on another option for retirement investments
- Special meeting on June 23rd at 1800 with Parr McKnight

=====

▪ Apparatus / Other Status Reports

- Rescue
- Engine I
- Engine II
- Tanker I
- New tanker
- Ladder I
- Grass Rig
- Utility
- Chief's truck
- EMR Unit
- HAZMAT

Bills Reviews by Relief:

- N/A

Review of Calls:

47	Calls for May 2022
44	EMS
1	MVC
	Rescue
	Structure Fire
1	Alarm
1	Canceled

Good of the Assoc:

Meeting Adjourned

Respectfully Submitted: Lindsey Derby, Sec / Treas '22

... Firefighters not in attendance – Please sign and date your reading of the Meeting Minutes ...

_____	_____
_____	_____
_____	_____

Trunk Highway 57 Improvements

Final Assessment Hearing

June 22, 2022

Presenter: Brandon Theobald, P.E.
Kasson, Minnesota

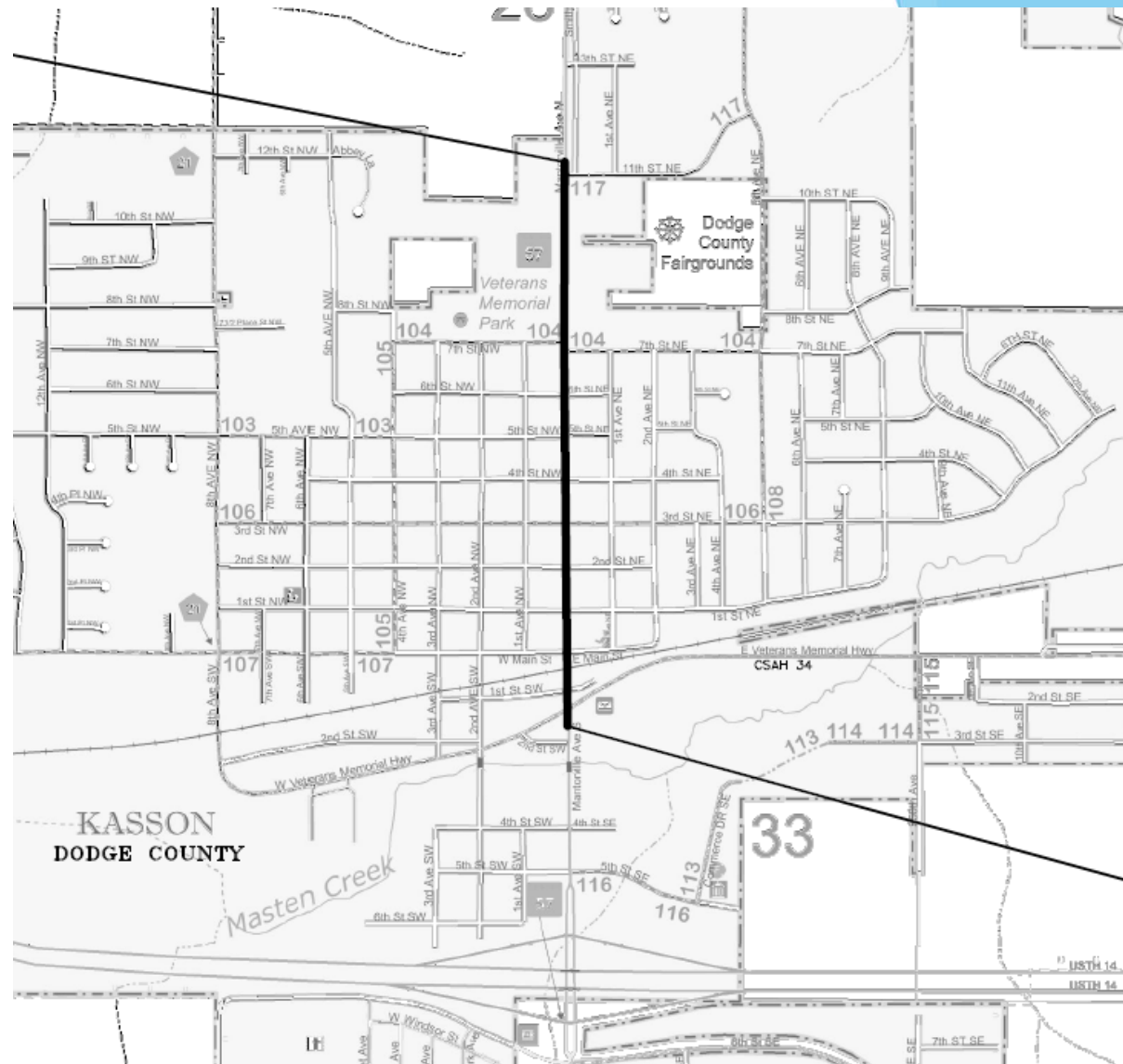
The logo for whks, featuring the lowercase letters 'whks' in a bold, dark blue, sans-serif font. A light blue curved line sweeps under the letters from the left.

engineers + planners + land surveyors

Outline

- ▶ Project Area
- ▶ Background
- ▶ Proposed Construction
- ▶ Schedule
- ▶ Costs
- ▶ Assessment Process (MN Statue 429)
- ▶ Public Comments

Project Area



Background

- ▶ A Feasibility Report was presented to Council on February 9, 2022 for the Trunk Highway 57 Improvements
 - ▶ Repair / Replacement of pavement in poor condition
 - ▶ Sanitary utilities that are in poor condition and are unable to be maintained
 - ▶ Reduce the probability of sanitary sewer backups
 - ▶ Increase fire flow by increasing water main size
 - ▶ Old watermain pipes with a history of breaks
 - ▶ Possible replacement of Lead water services
 - ▶ Decrease the flooding frequency at Main Street
 - ▶ Sidewalk replacement to meet ADA requirements
 - ▶ Concrete curb and gutter to address drainage issues

Proposed Construction

The Feasibility Report recommends the following:

- ▶ Replacement of the roadway
- ▶ Replacement of the street lights
- ▶ Replacement of the sanitary sewer, manholes and sewer services
- ▶ Replacement of the watermain, hydrants and water services
- ▶ Replacement of the storm sewer system
- ▶ Replacement of the sidewalk and pedestrian ramps
- ▶ Traffic light removal at Main St.
- ▶ Construction of roundabouts at CSAH 34 and Main St.

Schedule

- ▶ Final Assessment Hearing
- ▶ Begin Construction
- ▶ Complete Construction

June 22, 2022

Spring 2022

July 2023

Costs (preliminary and current)

- ▶ Total Estimated Project Costs = ~~\$8,520,000~~ **\$9,835,000**
- ▶ MnDOT Costs = ~~\$4,500,000~~ **\$5,330,000** + Dodge County Costs = ~~\$150,000~~ **\$146,000**
- ▶ City Costs = ~~\$3,870,000~~ **\$4,360,000**
- ▶ 82 REU (Residential Equivalent Units) along the project
- ▶ Assessments to property owners
 - ▶ ~~\$715,686 (8.4% of project)~~ **\$709,150 (7.2% of project)**
 - ▶ Typical Assessments **(Proposed to be kept the same as preliminary costs)**
 - ▶ \$8,728 for 1 REU
 - ▶ \$13,092 for 1.5 REU
 - ▶ \$26,184 for 3 REU
- ▶ Senior Citizen deferrals, contact City Hall
- ▶ Prepay due November 15, 2022 or assessment will appear on 2023 taxes with a proposed interest rate of 5.5% for 15 years.

Appeal Process (MN 429)

- ▶ Written objections considered at hearing by the City Council
- ▶ Within 30 days after adoption of the assessment an owner may appeal to the district court by serving a notice upon the mayor or clerk.
- ▶ Clerk shall furnish appellant a certified copy of objections filed in the assessment proceedings, assessment roll and all papers necessary to present the appeal.

Appeal Process (MN 429)

- ▶ The court shall either affirm the assessment or set it aside and order a reassessment.
- ▶ If appellant does not prevail upon the appeal, the costs incurred shall be taxed by the court.
- ▶ All objections to the assessment shall be deemed waived unless presented on such appeal.



Public Comments

Thank you!

whks

Linda Rappe

From: David Dripps <dripps@kmtel.com>
Sent: Monday, March 21, 2022 9:38 AM
To: cityclerk; councilpersonchristensen; councilpersoneggler; councilpersonferris;
councilpersonburton; Dripps david; mayormckern; sen david senjem
Subject: Re: objections to assessments for MN state Hwy 57 project through Kasson

Good morning,

Can someone at Kasson city hall please acknowledge receipt of my previous e-mail?
from Wednesday, March 16, 2022 9:08:42 AM
and action taken.

Please let me know if I need to hand deliver a printed copy of my objections, to get my objections
recorded into public record.

In summary:

I object to the assessments to my property for the Hwy 57 project for these reasons:

- 1) I don't own property directly adjacent to Hwy 57.
- 2) I don't believe my city sewer and water is currently served via Hwy 57 access.
- 3) It appears on the plan, I will not be getting new sewer and water services as a result of the project.
- 4) I don't need new sewer and water services.

Please acknowledge receipt of messages and action taken.

Thank you
David Dripps
Davidsons Developments LLC
10 East Veterans Memorial Hwy
Kasson MN 55955

From: "David Dripps" <dripps@kmtel.com>
To: "cityclerk" <cityclerk@cityofkasson.com>, "councilpersonchristensen"
<councilpersonchristensen@cityofkasson.com>, "councilpersoneggler"
<councilpersoneggler@cityofkasson.com>, "councilpersonferris"
<councilpersonferris@cityofkasson.com>, "councilpersonburton"
<councilpersonburton@cityofkasson.com>, "Dripps david" <Dripps.david@icloud.com>,
"mayormckern" <mayormckern@cityofkasson.com>, "sen david senjem"
<sen.david.senjem@senate.mn>
Sent: Wednesday, March 16, 2022 9:08:42 AM
Subject: objections to assessments for MN state Hwy 57 project through Kasson

Hello,

I was not able to attend the public hearing on March 9, 2022 Kasson city hall, regarding the Hwy 57
project.

I just learned of my proposed assessments this morning 3-16-2022.

Specifically identifying landowners was not included in the public hearing video. That slide was not
shown on the video, nor was it included in the information packet for the meeting.

Please record my **objections** to the proposed assessments into public record for this MN state Hwy 57 project through Kasson.

Personal objections:

1. Davidsons Developments LLC does not own property directly adjacent to HWY 57. The vacant lot between my property and Hwy 57 is owned by another entity, not me. I looked at the total project route and there are no other land owners being assessed, that **do not own** property directly adjacent to Hwy 57.
2. My sewer access runs North East through the post office parking lot utility easement, not hwy 57.
3. My water access is also runs NE through the post office parking lot utility easement, just east of my building, not Hwy 57. The water line adjacent to Hwy 57 on the SE side of the intersection near my property is out of service.
4. I don't need new sewer and water utilities. My utilities are working fine now.
5. Strangely, I see that Eastwood bank, who owns property adjacent to the project, on the SW side of the roundabout, is not being assessed?
6. Also looking at the project plan, it appears, I am not receiving new city sewer or water services along Hwy 57. I should not be getting assessed for city utilities that are not being re-installed to my property.

I am asking that my proposed assessments be removed from this project.

General **objections** for assessing property owners.

1. Hwy 57 is owned by the state of MN, it is a MN state project.
2. The state has a 9.25 BILLION dollar budget surplus right now. as of Feb 22, 2022.
3. The state should be using surplus funds for long overdue infrastructure projects without withdrawing more money from private land owners for additional funding for their state highway project.
4. Inflation is at a 40 year high right now in 2022. Placing addition financial burdens on private land owners along a state highway, during hard financial times, for a state project, is not fiscally responsible.
5. We already pay gas taxes to pay for road projects like this. Over 30.6? cents per gallon is collected and earmarked for highways and other infrastructure expenses.
6. The city already collects what is called Storm water fee of \$31 per month. Is that collected from every utility paying customer now? if so, those funds should be used for this project.
7. Since Hwy 57 is the *only* north south route through the city of Kasson, this project is updating the infrastructure for the entire city, not just the residents with direct access. Therefore entire city should share the burden of the assessments.

Thank you for recording my objections into public record.

Davidsons Developments LLC
David Dripps owner
10 East Veterans Memorial Hwy
Kasson MN, 55955
507 251 940

Linda Rappe

From: Brandon Theobald <BTheobald@Whks.com>
Sent: Thursday, June 16, 2022 8:43 AM
To: Linda Rappe
Subject: FW: Mantorwood Crt - Assessment

Please add this e-mail to the comments received under the assessment hearing.

Brandon Theobald, P.E. | Associate
Office: 507.288.3923
www.whks.com

whks



PSMJ Resources, Inc.
A/E/C
PREMIER AWARD
FOR CLIENT SATISFACTION
2021



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From: Brandon Theobald
Sent: Thursday, June 16, 2022 8:39 AM
To: Tim Ibisch (cityadministrator@cityofkasson.com) <cityadministrator@cityofkasson.com>; Chris McKern (mayormckern@cityofkasson.com) <mayormckern@cityofkasson.com>
Cc: 'jeff@stevenson-insurance.com' <jeff@stevenson-insurance.com>; Carter Blaine (carterb@horizonbuilders.net) <carterb@horizonbuilders.net>; Paul Kiltinen (atitle@kmtel.com) <atitle@kmtel.com>; Melanie Leth (mleth@kmtel.com) <mleth@kmtel.com>; 'Nicole Stevenson-Collin' <nicole@stevenson-insurance.com>
Subject: Mantorwood Crt - Assessment

Tim and Mayor McKern,

Jeff Stevenson reached out to me regarding the special assessment for the Mantorwood Crt property. He stated the ownership group has agreed on a assessment breakdown based on the "bay" ownership and provided a desired breakdown of the assessment. I don't see an issue with changing the assessment as it provides for the full assessment of the property itself. I will revise the assessment roll for your consideration at the assessment hearing, unless directed otherwise.

Below is what was proposed as a special assessment. The four owners all paying a 25%.

74	244330090	PAUL J KILTINEN	16 N MANTORVILLE AVE	KASSON	MN	55904	909 BLANCH ST
74	244330010	MAKENA LLC	16 N MANTORVILLE AVE	KASSON	MN	55904	16 N MANTORVILLE AVE
74	244330020	TROY A ARNOLD	16 N MANTORVILLE AVE	KASSON	MN	55904	24632 DODGE MOWER RD
74	244330060	JEFFREY J STEVENSON SR	16 N MANTORVILLE AVE	KASSON	MN	55904	16 N MANTORVILLE AVE

Below is what Jeff has provided.

Manorwood Court Association, Inc.

**Proposed assessment
BASED ON ACTUAL PERCENTAGE OWNED**

	# units owned	
Stevenson Inc	1	581.87
Kiltinen	6	3,491.20
Stevenson Jeff	2	1,163.73
Makena	4	2,327.47
Arnold	2	1,163.73
	<u>15</u>	<u>8,728.00</u>

**Proposed Assessment 05-25-22 City of Kasson
Divided by 4**

0.25	2,182.00
0.25	2,182.00
0.25	2,182.00
0.25	2,182.00
100.00	<u>8,728.00</u>
per bay	581.87

Below is the revised assessment roll with the breakdown provided.

74	244330090	PAUL J KILTINEN	16 N MANTORVILLE AVE	KASSON	MN	55904	909 BLANCH ST
74	244330010	MAKENA LLC	16 N MANTORVILLE AVE	KASSON	MN	55904	16 N MANTORVILLE AVE
74	244330020	TROY A ARNOLD	16 N MANTORVILLE AVE	KASSON	MN	55904	24632 DODGE MOWER RD
74	244330060	JEFFREY J STEVENSON SR	16 N MANTORVILLE AVE	KASSON	MN	55904	16 N MANTORVILLE AVE
74	244330070	STEVENSON INSURANCE	16 N MANTORVILLE AVE	KASSON	MN	55904	16 N MANTORVILLE AVE

Jeff/Carter/Paul,

Let me know if I missed anything. I also don't have any email for Troy Arnold and will assume you will discuss with him.

Thanks,

Brandon Theobald, P.E. | Associate
Office: 507.288.3923
www.whks.com

whks



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PSMJ Resources, Inc.

A/E/C

PREMIER AWARD
FOR CLIENT SATISFACTION
2021



Linda Rappe

From: Nancy Zaworski <financedept@cityofkasson.com>
Sent: Thursday, June 16, 2022 8:01 AM
To: 'Linda Rappe'
Subject: FW: Fictitious Highway 57 assessment

From: Colby Lawson [<mailto:lawsoncolby17@gmail.com>]
Sent: Thursday, June 16, 2022 7:34 AM
To: financedept@cityofkasson.com
Subject: Fictitious Highway 57 assessment

Hello, I'd like an explanation about the \$8,726 "assessment" you sent me?
(106 mantorville ave s kasson mn)

I got a letter claiming it's for road work, however I already pay taxes for the road ways, the constitution states I shall not be double taxed.

In any event the roadway in front of my home is in good condition and I will NOT be paying these Ludacris fees, I am not a part of an association, I am not a part of a hoa, and I've signed no documents nor will I, these charges are Fictitious, Ludacris and absurd, kindly remove my name from you list of people paying because I will not be.

Have a nice day, thanks for your understanding!

Linda Rappe

From: City Hall <cityhall@cityofkasson.com>
Sent: Thursday, June 16, 2022 7:56 AM
To: Linda
Subject: FW: Highway 57 bullshit

Amy
Administrative Assistant
City of Kasson
401 5th St SE
Kasson, MN 55944
507.634.7071

From: Colby Lawson [<mailto:lawsoncolby17@gmail.com>]
Sent: Monday, June 13, 2022 10:07 AM
To: Chris McKern; Cityhall@cityofkasson.com
Subject: Re: Highway 57 bullshit

I absolutely am not being a part of this ridiculous money grab. I pay taxes for the roads already.

On Mon, Jun 13, 2022, 9:59 AM Colby Lawson <lawsoncolby17@gmail.com> wrote:

Hello, I hope you are all doing very well today, I got your letter talking about wanting me to pay over \$8000.00 for you to do something to the road?

I'm here to say, absolutely under no circumstances will I be paying this absurd and unjust amount you are requesting.

The road in front of my house is fine, there is no damage, the surface is level and smooth with no potholes. Do what you want to your roads but I am not footing the bill, I will pay no percentage over any amount of time.

Linda Rappe

From: Colby Lawson <lawsoncolby17@gmail.com>
Sent: Monday, June 13, 2022 12:13 PM
To: Linda Rappe
Subject: Fictitious fees due?
Attachments: IMG_20220613_101756.jpg; IMG_20220613_101818.jpg

Hello, I hope you are having a great day,
I was wondering if you could explain the letter I received demanding \$8,726 for the road in front of my house?
(106 mantorville ave S kasson mn 55944)

I did notice a \$0 due from the city on multiple locations?

I already pay taxes for the roadway,
The road is in good condition with no potholes or defects, I have attached photos.

I can guarantee I will NOT be paying this absurd and ludicrous fee, you guys do what you want with your road
but I am not footing the bill.

Thank you very much for your time, please understand I am NOT trying to be rude, however I am firmly
declining to pay this.

ASSESSMENT ROLL											WHKS 8771
TH 57 RECONSTRUCTION											
KASSON, MINNESOTA											
PROPOSED ASSESSMENT - 5/25/2022 (Revised 6/16/2022)											
LINE	PARCEL NUMBER	OWNER NAME	PROPERTY ADDRESS	CITY	STATE	ZIP	MAILING ADDRESS	CIT, STATE, ZIP	NOTES	NUMBER OF R.E.U.	PROPOSED ASSESSMENT
1	130280800	DODGE COUNTY	100 11TH ST NE KASSON	KASSON	MN	55944	721 MAIN ST N DEPT 45	MANTORVILLE, MN 55955		3	\$26,184
2	130330100	DODGE COUNTY FAIR ASSN	100 11TH ST NE KASSON	KASSON	MN	55944	721 MAIN ST N DEPT 45	MANTORVILLE, MN 55955		1.5	\$13,092
3	240280900	BRUCE A HOUSTON	908 MANTORVILLE AVE N KASSON	KASSON	MN	55944	908 MANTORVILLE AVE N	KASSON, MN 55944		1.5	\$13,092
4	240280901	BRUCE A HOUSTON	908 MANTORVILLE AVE N KASSON	KASSON	MN	55944	908 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
5	240281201	DELORIES C DARLING	801 MANTORVILLE AVE N KASSON	KASSON	MN	55944	801 MANTORVILLE AVE N	KASSON, MN 55944		1.5	\$13,092
6	240281300	CATHERINE ETCHASON	905 MANTORVILLE AVE N KASSON	KASSON	MN	55944	905 MANTORVILLE AVE N	KASSON, MN 55944		1.5	\$13,092
7	240281400	BRYAN BRAATEN	909 MANTORVILLE AVE N KASSON	KASSON	MN	55944	909 MANTORVILLE AVE N	KASSON, MN 55944		1.5	\$13,092
8	240281600	PAUL JOHNSON	807 MANTORVILLE AVE N KASSON	KASSON	MN	55944	807 MANTORVILLE AVE N	KASSON, MN 55944		1.5	\$13,092
9	240281601	JAMES D LARSEN	903 MANTORVILLE AVE N KASSON	KASSON	MN	55944	903 MANTORVILLE AVE N	KASSON, MN 55944		1.5	\$13,092
10	240281701	ROSS H BAILEY	915 MANTORVILLE AVE N KASSON	KASSON	MN	55944	3921 AUTUMN LAKE CT SW	ROCHESTER, MN 55902	1	3	\$26,184
11	240281800	SYDNEY G ALBERTS	805 MANTORVILLE AVE N KASSON	KASSON	MN	55944	805 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
12	240330700	RANDY L PRICE	702 MANTORVILLE AVE N KASSON	KASSON	MN	55944	702 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
13	240330800	JEFFREY C WARD	704 MANTORVILLE AVE N KASSON	KASSON	MN	55944	704 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
14	240330900	RONALD D NAZE	701 MANTORVILLE AVE N KASSON	KASSON	MN	55944	701 N MANTORVILLE AVE	KASSON, MN 55944		1	\$8,728
15	240331000	NEIL D HESTER JR	705 MANTORVILLE AVE N KASSON	KASSON	MN	55944	705 MANTORVILLE AVE N	MANTORVILLE, MN 55955		1.5	\$13,092
16	240331500	TIMOTHY TIOSAAS	608 MANTORVILLE AVE N KASSON	KASSON	MN	55944	608 MANTORVILLE AVE N	KASSON, MN 55944	6	0.75	\$6,546
17	240331600	MELANIE EGGLER	604 MANTORVILLE AVE N KASSON	KASSON	MN	55944	604 MANTORVILLE AVE	KASSON, MN 55944		1	\$8,728
18	240331700	DEAN ROSSI	602 MANTORVILLE AVE N KASSON	KASSON	MN	55944	602 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
19	240331800	MICHAEL EDWARD KORBEL	508 MANTORVILLE AVE N KASSON	KASSON	MN	55944	508 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
20	240331900	MICHELLE M WEATHERLY	506 MANTORVILLE AVE N KASSON	KASSON	MN	55944	506 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
21	240332000	KEITH SCHULTZ	504 MANTORVILLE AVE N KASSON	KASSON	MN	55944	504 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
22	240337100	BP MANAGEMENT, LLC	11 VETERANS MEMORIAL HWY E KASSON	KASSON	MN	55944	603 2ND ST NW	KASSON, MN 55944		1.5	\$13,092
23	240337300	CITY OF KASSON		KASSON	MN	55944	401 5TH ST SE	KASSON, MN 55944	2	0	\$0
24	240337500	STORE MASTER FUNDING XII LLC		KASSON	MN	55944	808 4TH ST N	STILLWATER, MN 55082		1.5	\$13,092
25	241000130	HERBERT GROVDAHL	308 MANTORVILLE AVE N KASSON	KASSON	MN	55944	308 N MANTORVILLE AVE	KASSON, MN 55944		1	\$8,728
26	241000140	FRANK BERNAU	306 MANTORVILLE AVE N KASSON	KASSON	MN	55944	306 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
27	241000170	JOSEPH B WINKELS	302 MANTORVILLE AVE N KASSON	KASSON	MN	55944	303 9TH AVE NE	KASSON, MN 55944		1	\$8,728
28	241000180	PAUL J PACKARD	304 MANTORVILLE AVE N KASSON	KASSON	MN	55944	304 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
29	241000360	BEVERLY ANN KAEHLER	208 MANTORVILLE AVE N KASSON	KASSON	MN	55944	64325 250TH AVE	KASSON, MN 55944		1	\$8,728
30	241000390	SUSAN K MCKEE	206 MANTORVILLE AVE N KASSON	KASSON	MN	55944	206 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
31	241000400	JOSEPH C MITTELSTADT	202 MANTORVILLE AVE N KASSON	KASSON	MN	55944	202 N MANTORVILLE AVE	KASSON, MN 55944		1	\$8,728
32	241000420	MICHAEL E LAW	13 2ND ST NE KASSON	KASSON	MN	55944	67254 220TH AVE	KASSON, MN 55944		1	\$8,728
33	241000570	JACK HENDERSON	108 MANTORVILLE AVE N KASSON	KASSON	MN	55944	1501 16TH AVE NE	KASSON, MN 55944		1	\$8,728
34	241000630	ANGELA SLAYMAKER	104 MANTORVILLE AVE N KASSON	KASSON	MN	55944	104 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
35	241000640	LARISSA ANDRIST	102 MANTORVILLE AVE N KASSON	KASSON	MN	55944	102 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
36	241000770	JERC ENTITY LLC	14 MANTORVILLE AVE N KASSON	KASSON	MN	55944	14 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
37	241000880	DENNIS M NAWROCKI	20 MANTORVILLE AVE N KASSON	KASSON	MN	55944	1504 16TH AVE NE	KASSON, MN 55944		1.5	\$13,092
38	241000900	JESSICA FISCUS	107 MANTORVILLE AVE N KASSON	KASSON	MN	55944	107 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
39	241000950	NATHANIEL D AHRENSFELD	103 MANTORVILLE AVE N KASSON	KASSON	MN	55944	103 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
40	241001050	EVAN HEATHER	101 MANTORVILLE AVE N KASSON	KASSON	MN	55944	101 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
41	241001370	JOHN HAZUKA	17 MANTORVILLE AVE N KASSON	KASSON	MN	55944	17 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
42	241001410	GENMAR LLC	19 MANTORVILLE AVE N KASSON	KASSON	MN	55944	1833 33RD ST NW	ROCHESTER, MN 55901		1	\$8,728
43	241001530	EIDE LAND COMPANY LLC	11 MAIN ST W KASSON	KASSON	MN	55944	27116 675TH ST	KASSON, MN 55944	2	0	\$0
44	241001550	CM SQUARED PROPERTIES LLC	13 MAIN ST W KASSON	KASSON	MN	55944	13 MAIN ST W	KASSON, MN 55944	2	0	\$0
45	241003300	CYK 9TH STREET LLC	105 MANTORVILLE AVE S KASSON	KASSON	MN	55944	105 MANTORVILLE AVE S	MANTORVILLE, MN 55955		1.5	\$13,092
46	241003310	EASTWOOD BANK	109 MANTORVILLE AVE S KASSON	KASSON	MN	55944	109 MANTORVILLE AVE S	LAKE ELMO, MN 55042	3	0	\$0
47	241005540	DAVIDSONS DEVELOPMENT LLC	10 VETERANS MEMORIAL HWY E KASSON	KASSON	MN	55944	208 BERGMANN DR	MANTORVILLE, MN 55955		1	\$8,728
48	241005600	COLBY LAWSON	106 MANTORVILLE AVE S KASSON	KASSON	MN	55944	106 MANTORVILLE AVE S	KASSON, MN 55944		1	\$8,728
49	241005610	SYDNEY A IPINA	104 MANTORVILLE AVE S KASSON	KASSON	MN	55944	104 MANTORVILLE AVE S	KASSON, MN 55944		1	\$8,728
50	242010010	CITY OF KASSON	30 MAIN ST W KASSON	KASSON	MN	55944	401 5TH ST SE	KASSON, MN 55944	2	0	\$0
51	243510540	MARK A HOUSTON	502 MANTORVILLE AVE N KASSON	KASSON	MN	55944	502 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
52	243510700	ANTHONY SOLSETH	402 MANTORVILLE AVE N KASSON	KASSON	MN	55944	402 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
53	243510710	SHAWN MULHOLLAND	404 MANTORVILLE AVE N KASSON	KASSON	MN	55944	404 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
54	243510730	SUZANNE L CAUBET	406 MANTORVILLE AVE N KASSON	KASSON	MN	55944	406 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
55	243510750	DAVID RANDSONE HAIN	408 MANTORVILLE AVE N KASSON	KASSON	MN	55944	408 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
56	244760010	ROCHELLE L RYKS	307 MANTORVILLE AVE N KASSON	KASSON	MN	55944	307 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
57	244760020	CORTNEY C KOKKELER	305 MANTORVILLE AVE N KASSON	KASSON	MN	55944	305 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
58	244760060	KEITH K FRAMSTED	303 MANTORVILLE AVE N KASSON	KASSON	MN	55944	6928 BLUFF LN NW	ROCHESTER, MN 55901		1	\$8,728
59	244760090	TIFFANY A ROBERTSON	301 MANTORVILLE AVE N KASSON	KASSON	MN	55944	301 MANTORVILLE AVE	KASSON, MN 55944		1	\$8,728
60	244760840	JOSEPH H PETERSON	207 MANTORVILLE AVE N KASSON	KASSON	MN	55944	207 MANTORVILLE AVE N	KASSON, MN 55944		1.5	\$13,092
61	244760880	DANIEL ENGLER	11 2ND ST NW KASSON	KASSON	MN	55944	11 2ND ST NW	KASSON, MN 55944		1	\$8,728
62	244760890	THOMAS KROPIWKA	203 MANTORVILLE AVE N KASSON	KASSON	MN	55944	203 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
63	245030860	CODY D BENICKSON	407 MANTORVILLE AVE N KASSON	KASSON	MN	55944	407 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
64	245030890	CIARA S SCHEITHAUER	405 MANTORVILLE AVE N KASSON	KASSON	MN	55944	405 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
65	245030910	CHRISTIE WHITING	401 MANTORVILLE AVE N KASSON	KASSON	MN	55944	401 MANTORVILLE AVE N	KASSON, MN 55944		1.5	\$13,092
66	245040380	ERIC O ASK	507 MANTORVILLE AVE N KASSON	KASSON	MN	55944	507 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
67	245040390	JOHN A BERNAU	505 MANTORVILLE AVE N KASSON	KASSON	MN	55944	505 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
68	245040420	CURTIS W PAULSON	503 MANTORVILLE AVE N KASSON	KASSON	MN	55944	503 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
69	245040430	TIMOTHY MORTEN	11 5TH ST NW KASSON	KASSON	MN	55944	11 5TH ST NW	KASSON, MN 55944		1	\$8,728
70	245040480	VIRGIL C STOSKOPF	609 MANTORVILLE AVE N KASSON	KASSON	MN	55944	609 MANTORVILLE AVE N	KASSON, MN 55944		1.5	\$13,092
71	245040490	WILLIAM J GAW	603 MANTORVILLE AVE N KASSON	KASSON	MN	55944	603 MANTORVILLE AVE N	KASSON, MN 55944		1	\$8,728
72	245040520	LEON CUNNINGHAM	601 MANTORVILLE AVE N KASSON	KASSON	MN	55944	601 MANTORVILLE AVE N	MANTORVILLE, MN 55955		1	\$8,728
73	245760010	JLR RENTALS LLC	605 MANTORVILLE AVE N KASSON	KASSON	MN	55944	22737 650TH ST	KASSON, MN 55944		1	\$8,728
74	244330090	PAUL J KILTINEN	16 N MANTORVILLE AVE	KASSON	MN	55904	909 BLANCH ST	MANTORVILLE, MN 55955	4	0.40	\$3,491
74	244330010	MAKENA LLC	16 N MANTORVILLE AVE	KASSON	MN	55904	16 N MANTORVILLE AVE	KASSON, MN 55944	4	0.27	\$2,327
74	244330020	TROY A ARNOLD	16 N MANTORVILLE AVE	KASSON	MN	55904	24632 DODGE MOWER RD	SARGEANT, MN 55973	4	0.13	\$1,164
74	244330060	JEFFREY J STEVENSON SR	16 N MANTORVILLE AVE	KASSON	MN	55904	16 N MANTORVILLE AVE	KASSON, MN 55944	4	0.13	\$1,164
74	244330070	STEVENSON INSURANCE	16 N MANTORVILLE AVE	KASSON	MN	55904	16 N MANTORVILLE AVE	KASSON, MN 55944	4	0.07	\$582
75	241000770	JERC ENTITY LLC	14 MANTORVILLE AVE N KASSON	KASSON	MN	55944	14 MANTORVILLE AVE N	KASSON, MN 55944	5	1	\$8,728

TOTAL 81.25* \$709,150

*0.75 LESS REU DUE TO REDUCTION OF LINE 16

TOTAL STREET COST	\$2,385,620
ASSESSMENT PERCENTAGE	30%
ASSESSABLE AMOUNT	\$715,686
NUMBER OF R.E.U.	82.00
ASSESSMENT PER R.E.U.	\$8,728

Notes:

- 1 Additional 1.5 REU for providing sanitary sewer service to unsewered property
- 2 Recent Assessment from Main St Improvements. No utility work
- 3 Recent Assessment from 2017 Improvements. No utility work
- 4 Muntiple Owners - May have to assess individual properties in complex
- 5 Parcel missing in GIS, so assigned PIN and Owner from adjacent property
- 6 Sewer is served by project area. Water is served by side street, not in project area

CITY OF KASSON
RESOLUTION #X-X

RESOLUTION ADOPTING ASSESSMENT

WHEREAS, pursuant to notice duly given as required by law, the City Council has met, heard and passed upon all objections to the proposed assessment for Trunk Highway 57 Improvements, and has amended such proposed assessment as it deems just;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Kasson, Minnesota, as follows:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein is hereby found to be benefitted by the proposed improvement.
2. Such assessments shall be as follows:
 - a. The assessments shall be payable in equal annual installments including principal and interest extending over a period of 15 years, with interest at the rate of five and a half percent (5.50%) per annum, in the amount annually required to pay the principal over such period at such rate, the first of said installments to be payable with general taxes for the year 2023, collectible with such taxes during the year 2023. Interest shall accrue from and after November 15, 2022.
 - b. The owner of the property so assessed may at any time prior to the certification of the assessment to the County Auditor, pay to the City Clerk, and thereafter at any time prior to November 15 of any year pay to the County Auditor, the whole of the principal amount of the assessment on such property provided that no such prepayment shall be accepted without payment of all installments due to and including December 31 of the year of prepayment, and the original principal amount reduced only by the amounts of principal included in such installments computed on an annual amortization basis.
3. The City Clerk shall forthwith transmit a certified duplicate copy of this assessment to the County Auditor to be extended on the tax list of the County.

Adopted by the Kasson City Council this 22nd day of June, 2022.

Mayor Chris McKern

ATTEST:

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member _____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____

REQUEST FOR COUNCIL ACTION

Meeting

Date: June 22, 2022

AGENDA SECTION: New Business	ORIGINATING DEPT: Planning and Zoning
ITEM DESCRIPTION: Vail Subdivision – Comprehensive Plan Amendment, Zoning Amendment, and Preliminary Plat	PREPARED BY: Brad Scheib, Consulting Planner, HKGi Trey Rouse, Consulting Planner, HKGi

The applicant, City of Kasson, has applied for the development of property located generally west of Lions Park and south of the railroad at the curve of 8th Avenue SW and Veterans Memorial Highway (CR 34). The proposed development, called Vail Subdivision, will subdivide an existing 58.76-acre parcel into 4 developable Lots consisting of multi-family developments and the remainder of land in outlots for park dedication (Lions Park expansion), Masten Creek corridor (including wetland and flood plain area), and a remnant parcel separated from the project by Highway 14 right-of-way. The development requires a comprehensive plan amendment for the development parcels from Medium to High Density, rezoning of the entire parcel from “Development Holding” to “Planned Unit Development R-3” (PUD R-3) and preliminary plat approvals.

The Planning and Zoning Commission held a public hearing and reviewed the requests at its meeting on June 13th, 2022. There were no members of the public to speak to the applications at the public hearing other than buyers/developers of Lot 1. The planning commission raised questions pertaining to traffic and stacking during peak periods and timing of future road connections. Staff will provide further response to these questions at the council meeting. The Planning and Zoning Commission recommended approval (5-0 vote) of the comprehensive plan amendment, rezoning, and preliminary plat with conditions as stipulated in the planning staff report.

Staff identified an omission from the plat drawing. This omission does not affect the plat in a material way. A portion of the lot is bisected by Highway 14. This parcel will be a remnant parcel. Its size and configuration does not lend itself to future development without being combined with adjacent lands to the south. Any future development will be long term in this area. Staff recommends adding a condition of approval of the

preliminary plat to revise the preliminary plat to include this parcel as an additional outlot. The outlot can be farmed as it currently is until other uses are identified.

Attached for your consideration is a draft resolution approving the comprehensive plan, an ordinance for the rezoning, a resolution allowing publication of the ordinance by summary, and a resolution approving the preliminary plat.

COUNCIL ACTION REQUESTED:

Review and approve the attached resolutions and ordinance with any additional conditions deemed appropriate by the City Council.

The order of action is as follows:

1. Resolution - Comprehensive plan amendment
2. Ordinance rezoning to PUD-R3
3. Resolution approving summary publication
4. Resolution approving preliminary plat

**CITY OF KASSON
RESOLUTION # XX-22**

**RESOLUTION APPROVING AMENDMENT TO 2040 COMPREHENSIVE PLAN FUTURE
LAND USE MAP FOR PORPERTY LOCATED GENERALLY WEST OF LIONS PARK,
SOUTH OF THE RAILROAD TRACKS AT THE CURVE OF 8TH AVENUE SW AND
VETERANS MEMORIAL HIGHWAY.**

WHEREAS, the applicant, City of Kasson, has submitted an application for a Comprehensive Plan Amendment; and

WHEREAS, the proposed Comprehensive Amendment would re-guide approximately 10 acres of land referred to as Lots 1, 2, 3 and 4 of the proposed Vail Subdivision from Medium Density Residential to High Density Residential; and,

WHEREAS, the appropriate City Staff and consultants have performed a technical review of the application and submitted a staff report dated June 8th, 2022; and,

WHEREAS, pursuant to Chapter 462, Section 355, Subdivision 2 of the Minnesota State Statutes, the Planning and Zoning Commission held an official public hearing that was properly noticed on June 13th, 2022, to allow formal public comment on the proposed comprehensive plan amendment; and,

WHEREAS, following the public testimony, the Planning and Zoning Commission reviewed all relevant information regarding the proposed amendment and recommended approval on a vote of five affirmative and zero nays.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA does hereby incorporate and restate the recitals set forth above and approves an amendment to the 2040 Comprehensive Plan Future Land Use Map shown within Figure 4.3 on page 4-6 to change the future land use designation for proposed Vail Subdivision Lots 1, 2, 3, and 4 from Medium Density Residential to High Density Residential (HDR).

BE IT FURTHER RESOLVED that the City Council finds the proposed amendment to be consistent with the guiding principles, key goals and policies as set forth by the Comprehensive Plan.

Adopted by the City Council this 15th day of June, 2022.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

The motion to approve the foregoing resolution was made by Council Member ____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: - _____. Those against same: _____.

**ORDINANCE NO. 6.1-22
CITY OF KASSON, MINNESOTA
DODGE COUNTY**

**AN ORDINANCE APPROVING REZONING OF VAIL SUBDIVISION FROM DEVELOPMENT
HOLDING (D-H) TO PLANNED UNIT DEVELOPMENT R-3 (PUD R-3)**

THE CITY COUNCIL OF THE CITY OF KASSON, DODGE COUNTY, MINNESOTA, ORDAINS:

Section 1. Pursuant to Kasson City Code Section 154.161, subject property is hereby rezoned from Development Holding to Planned Unit Development R-3 (PUD R-3). The subject property is legally described as follows:

TRACT 1

The east 100 acres of the Southeast Quarter (SE1/4) of Section Thirty-two (32) in Township One Hundred Seven (107) North of Range Sixteen (16) West, EXCEPTING therefrom a 22 acre trace, more or less, as shown in the deed recorded Book "89" of Deeds on Page "202" described as follows: Except Right of Way of the Chicago and Northwestern Railroad, that part of the East 5/8 of the SE1/4 Sec. 32-107-16, North of the Chicago and Northwestern Railroad Right of Way: Also excepting the right of way of the Winona and St. Peter Railway Company, now the Chicago and Northwestern Railway and also excepting the Trunk Highway now located on the above lands, and further EXCEPTING therefrom a 14.24 acre tract, more or less, conveyed to the State of Minnesota as shown in the deed recorded in Book "135" of Deeds on Page "35" Said Tract being conveyed containing 58.76 acres, more or less.

Section 2. Attached and made part of this ordinance is Exhibit 1 - Planned Unit Development which shall be the regulating site plan for the PUD R-3 rezone for the Vail Subdivision.

Section 3. The following conditions shall apply to Vail Properties property rezoned PUD R-3 by this ordinance:

1. The following are permitted principal uses:
 - (A) Multi-family dwellings
 - (B) Attached townhomes or similar attached units.
 - (C) Parks
 - (D) Open Space
2. Minimum dimensional standards including lot width and lot area for Lots 1 - 4 shall be as shown on the PUD Exhibit.
3. Minimum setbacks for the residential lots shall be as shown on the PUD Exhibit.
4. Minimum parking lot setbacks shall be as shown on the PUD Exhibit.
5. A detached accessory structure shall be allowed in the front yard of Lot 1 as shown per the PUD Exhibit.
6. Hard cover and open space requirements shall be measured across the entire PUD area.

7. All general zoning standards in the Kasson City Code, to the extent not inconsistent with the terms of this ordinance, shall apply.

Section 4. The PUD R-3 Zoning for the Vail Subdivision shall include the following special provisions:

1. Snow removal on the site shall be managed on site or trucked off site.
2. Stormwater management shall be established through site plan approvals for each lot and shall meet city standards.
3. Landscaping shall be established through site plan approvals for each lot and shall meet city standards.
4. Architectural standards for all lots shall be established through site plan approvals for each lot and shall generally match the quality of materials and architectural design of the architectural renderings attached and made part of this ordinance as Exhibit 2 Planned Unit Development Architectural Standards.

Section 5. The Zoning Map of the City of Kasson referred to and described in Section 154.036 of the Kasson City Code shall not be republished to show the aforesaid rezoning, but the Zoning Administrator or designee shall appropriately mark the Zoning Map on file in the City Clerk's office for the purpose of indicating the rezoning provided for in this ordinance and all of the notations, references, and other information shown thereon are hereby incorporated by reference and made a part of this ordinance.

Section 6. This Ordinance shall be effective upon its passage by the City Council and official publication.

ADOPTED this 22nd day of June, 2022, by the City Council of the City of Kasson.

By: _____
Chris McKern, Mayor

ATTEST:

Timothy Ibisch, City Administrator

Exhibit 1 PUD Exhibit

FILE PATH: S:\Users\KASSON\9441-Vail Property Development\Drawings\9441_PRELIMINARY PLAT.dwg PLOT DATE: 5/31/2022 9:05 PM

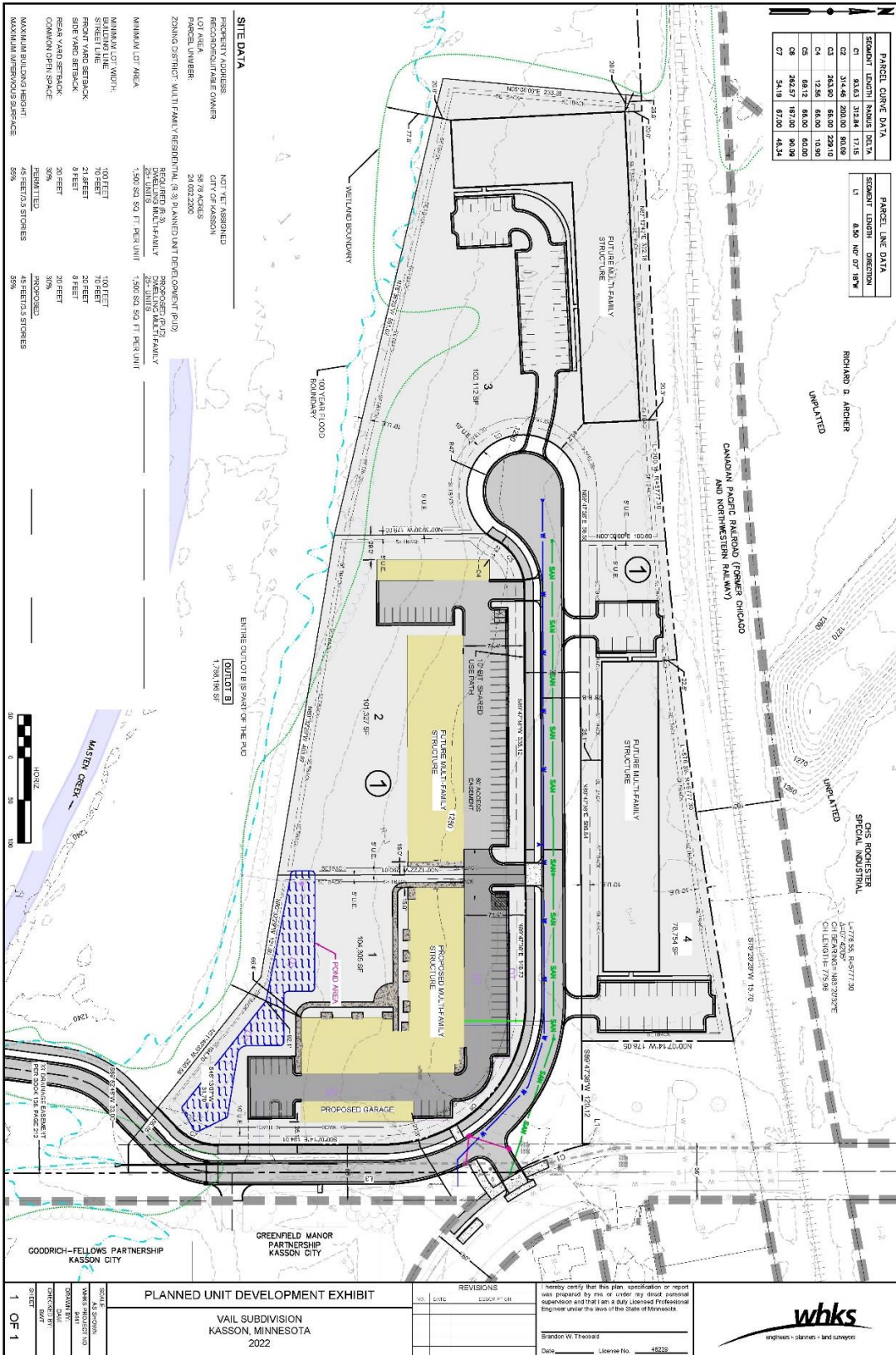
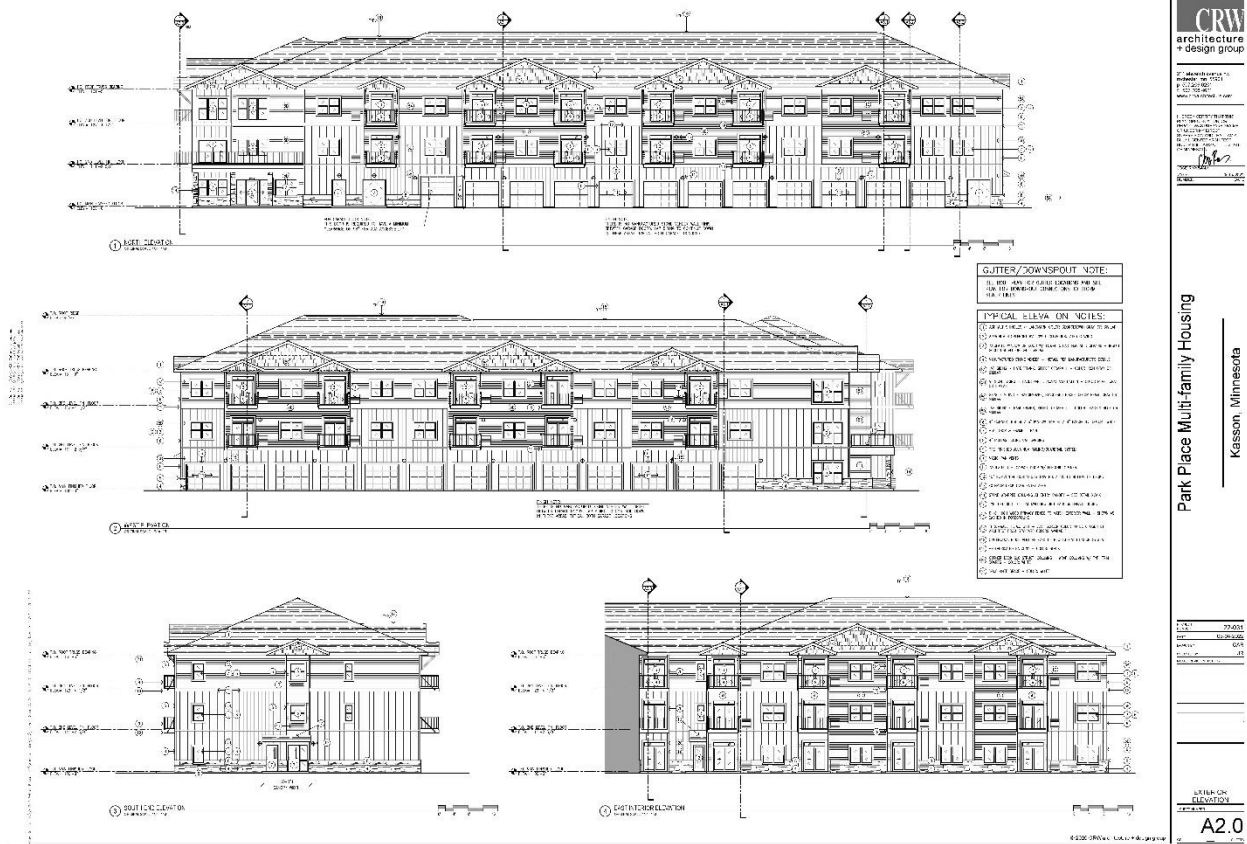


Exhibit 2 Planned Unit Development Architectural Standards



Back Rendering of Vail Property Subdivision Phase 1 Apartment



Front and Garage Rendering of Vail Property Subdivision Phase 1 Apartments

**CITY OF KASSON
RESOLUTION # XX-22**

**RESOLUTION APPROVING THE PRELIMINARY PLAT FOR THE PROPERTY AT
KNOWN AS VAIL SUBDIVISION**

WHEREAS, the applicant, City of Kasson, submitted a request for a Preliminary Plat, for the property legally described as follows:

TRACT 1

The east 100 acres of the Southeast Quarter (SE1/4) of Section Thirty-two (32) in Township One Hundred Seven (107) North of Range Sixteen (16) West, EXCEPTING therefrom a 22 acre trace, more or less, as shown in the deed recorded Book "89" of Deeds on Page "202" described as follows: Except Right of Way of the Chicago and Northwestern Railroad, that part of the East 5/8 of the SE1/4 Sec. 32-107-16, North of the Chicago and Northwestern Railroad Right of Way: Also excepting the right of way of the Winona and St. Peter Railway Company, now the Chicago and Northwestern Railway and also excepting the Trunk Highway now located on the above lands, and further EXCEPTING therefrom a 14.24 acre tract, more or less, conveyed to the State of Minnesota as shown in the deed recorded in Book "135" of Deeds on Page "35" Said Tract being conveyed containing 58.76 acres, more or less;

and,

WHEREAS, the subject site is generally located south of the railroad tracks and west of Lions Park at the curve in 8th Avenue SW and Veterans Memorial Parkway; and,

WHEREAS, the applicant is proposing to plat the 58.76-acre parcel into 4 buildable lots, three outlots, and right-of-way for a new public street; and,

WHEREAS, the appropriate City Staff and consultants have performed a technical review of the application and submitted a staff report dated June 8th, 2022; and,

WHEREAS, at a public hearing duly noticed and held on the June 13th, 2022 the Planning and Zoning Commission heard testimony of all persons wishing to comment; and,

WHEREAS, following the public testimony and report of the technical review, the Planning and Zoning Commission reviewed all relevant information regarding the proposed Preliminary Plat and recommended approval subject to conditions; and,

WHEREAS, the City Council has studied the practicality of the preliminary plat, taking into consideration the present and future development of the property and the requirements of the Zoning, Subdivision Ordinances, and other official controls.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA that the Preliminary Plat for Vail Subdivision is hereby approved, subject to the following conditions:

1. The preliminary plat be revised to include the remnant parcel south of Highway 14 as an outlot.

BE IT FURTHER RESOLVED, in granting approval of the preliminary plat, the City Council makes the following findings of fact:

1. The proposed preliminary plat, with conditions, is consistent with the Comprehensive Plan and policies of the City of Kasson.
2. The physical characteristics of the site are suitable for the type of development and use being proposed.
3. The proposed development will not negatively impact the health, safety, or welfare of the community.
4. The proposed preliminary plat, with conditions, gives effective protection to the natural resources of the community, especially ground water and surface waters.

Adopted by the City Council this 22 day of June, 2022.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

The motion to approve the foregoing resolution was made by Council Member ____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____.

**CITY OF KASSON
DODGE COUNTY, MINNESOTA**

**RESOLUTION NO. _____ AUTHORIZING PUBLICATION OF
ORDINANCE NO. _____ BY SUMMARY**

WHEREAS, on June 22, 2022, Ordinance No. _____ was adopted by the City Council of the City of Kasson, Minnesota; and,

WHEREAS, the ordinance adopted by the City Council rezones the Vail Subdivision from Development Holding to Planned Unit Development R-3; and,

WHEREAS, because of the lengthy nature of Ordinance No. _____, the City Council is authorized to publish such ordinance by summary upon Council approval.

NOW THEREFOR BE IT RESOLVED that the following summary of Ordinance No. _____ is provide for summary publication:

The City Council creates a Planned Unit Development (PUD R-3) District which establishes development specific standards related to setbacks, among other requirements and applies other standards consistent with the R-3 Multi-Family District. This PUD R-3 District is applied to property referred to as the Vail Subdivision located generally west of Lions Park and south of the railroad tracks. A printed copy of the entire ordinance is available for inspection by any person during the City's regular office hours or on the City's website.

APPROVED by the City Council of the City of Kasson, Minnesota this 22nd day of June, 2022.

BY: _____
Chris McKern, Mayor

ATTEST:

Timothy Ibisch, City Administrator

2022 FEE SCHEDULE

ELECTRIC

		Oct-May	June-Sept
Base Rate:	\$16.00/month		
	\$16.00	Residential Energy	0.107
	\$16.00 /month	Controlled AC - June-Sept -10% Discount	0.122
	\$26.00 /month	All Electric Resid. Energy	0.11
	\$55.00 /month	Small Commercial Energy	0.11
		Large Commercial Energy	0.128
		Large Commercial Demand	0.063
			0.069
			\$12.40
			\$14.90

Customers with a demand reading between 25 kW and 50 kW monthly have the annual option to select their commercial rate class.

Bi-Directional Meter	\$22.98 per month
Street Security Light	\$10.40 per month
Conservation Improvement Program Fee	3.00%
Wind Power:	1 unit: \$2.74; 2 units: \$5.50; 3 units: \$8.24
Pole Service Fee	\$16.00/month
Deposits	\$120.00 – residential (non-owners) \$190.00 – commercial (non-owners)
Service Fee	\$50.00 8:00-3:30PM on disconnect days 8:00-5:00PM all other days (No reconnections after business hours)
	\$200 M-F, 3:30pm -11pm, Sat- Sun, Holiday's no reconnects from 11PM -7AM
Electrical Meter	Actual cost of the meter
Electric Installation	\$225.00 per lot in residential subdivisions

*In commercial and industrial areas, the owner shall assume and be solely responsible for 50% of the total cost of the materials for the installation of the electric service including transformer. The owner shall provide the current transformer cabinet and access to the meter. The City shall supply current transformers and meter socket at the City's expense. The owner shall be responsible for supplying and installing service conductors to the transformer in accordance with the state electrical code. The owner shall provide the material for service connections. The City of Kasson shall make all connections.

Estimated Meter Reading	\$110.00 per month after two consecutive estimates
-------------------------	--

Miscellaneous

110.0*	Pole Rental	\$10.00 per pole
	Antenna Rental	Per contract basis

Co-Generation Fees

Refer to: Municipal Distributed Energy Resource Interconnection Process



Transfer Station County Park

Dodge County Environmental Services



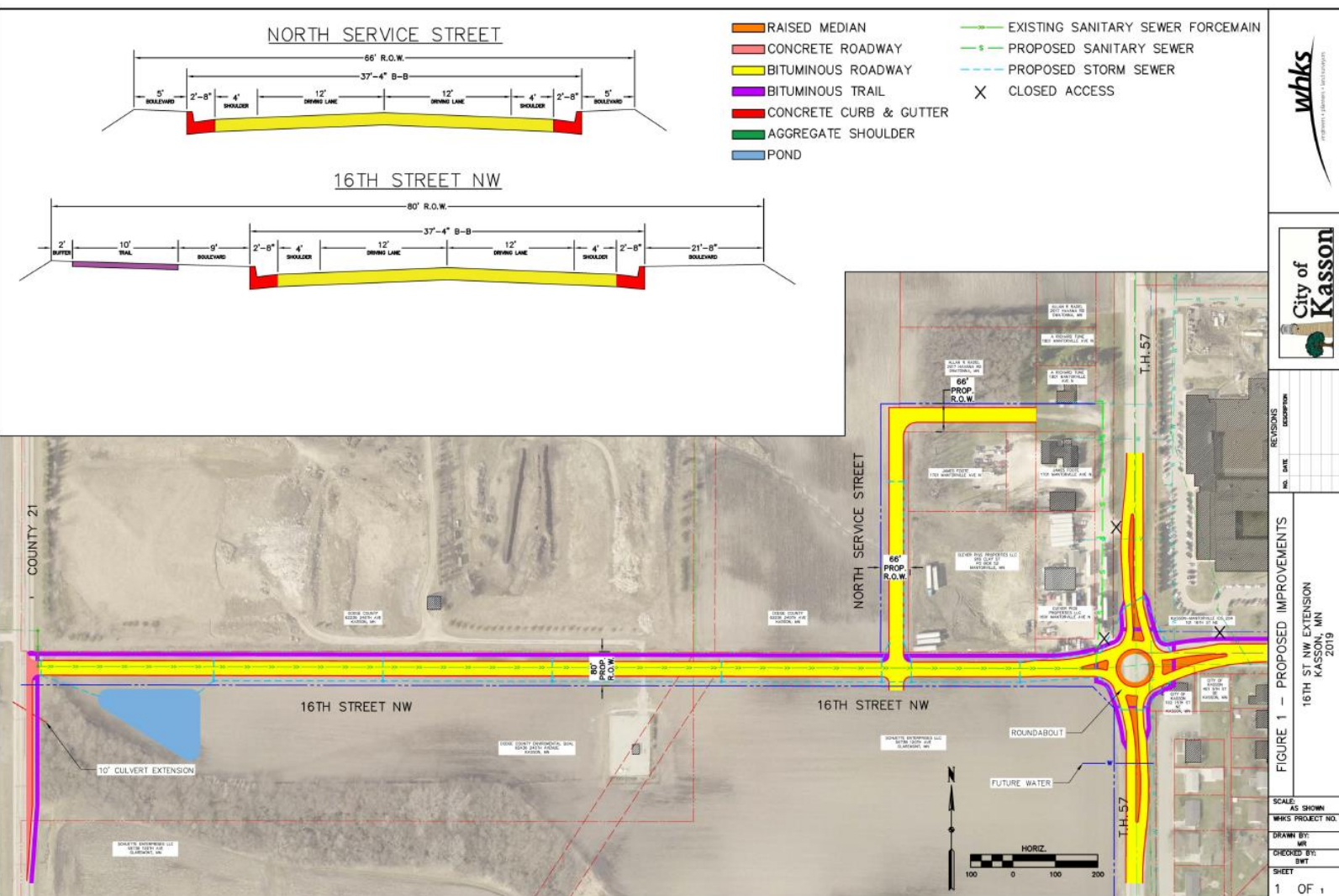
Background

- Dodge County owns about 24.5 tillable acres split between 2 parcels
- The land was purchased to buffer the transfer station/landfill from future non-compatible land uses such as residential or commercial.



16th St NW Expansion

- Road construction will potentially impact 5-10 acres of Dodge County land



Project Plan



- Dodge County Environmental Services received approval from the county commissioners to pursue a park focused on **active** recreation.
- The park will be divided into three phases with four different habitats.

Proposed Transfer Station Park



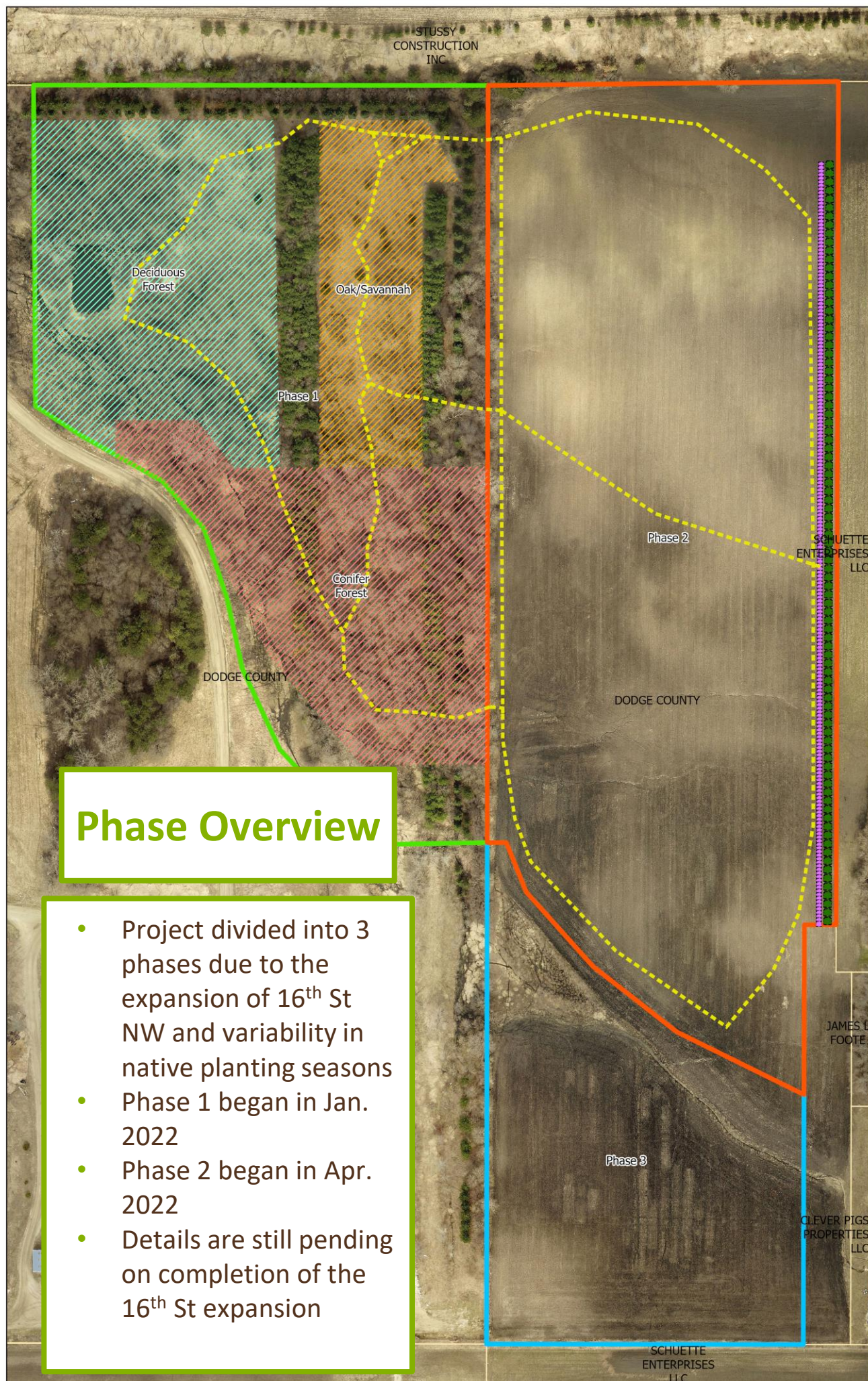
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information, and data located in various city, county, state, and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. Sources: Dodge County, MN

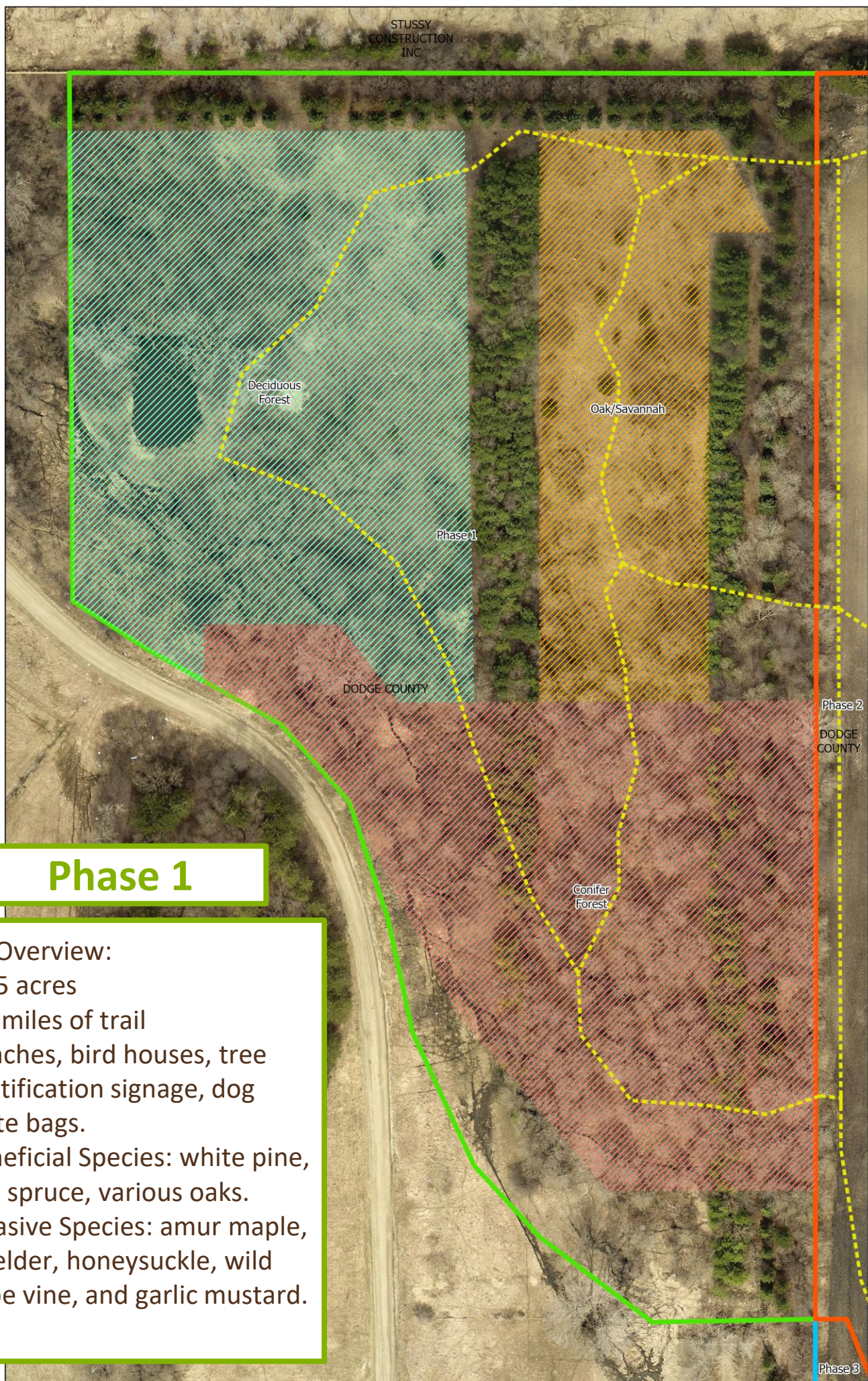
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Legend

- | | |
|------------------------------------|------------------------------|
| Prairie Grasses and Forbs Planting | Asphalt Road |
| Pollinator Planting | Construction Easement |
| Wetland Planting | Gravel Road |
| Wooded Species | Gravel Parking (100' x 100') |
| Berm | Parcels |
| Asphalt Trail | Tree |
| Learning Cabin (16' x 30') | |



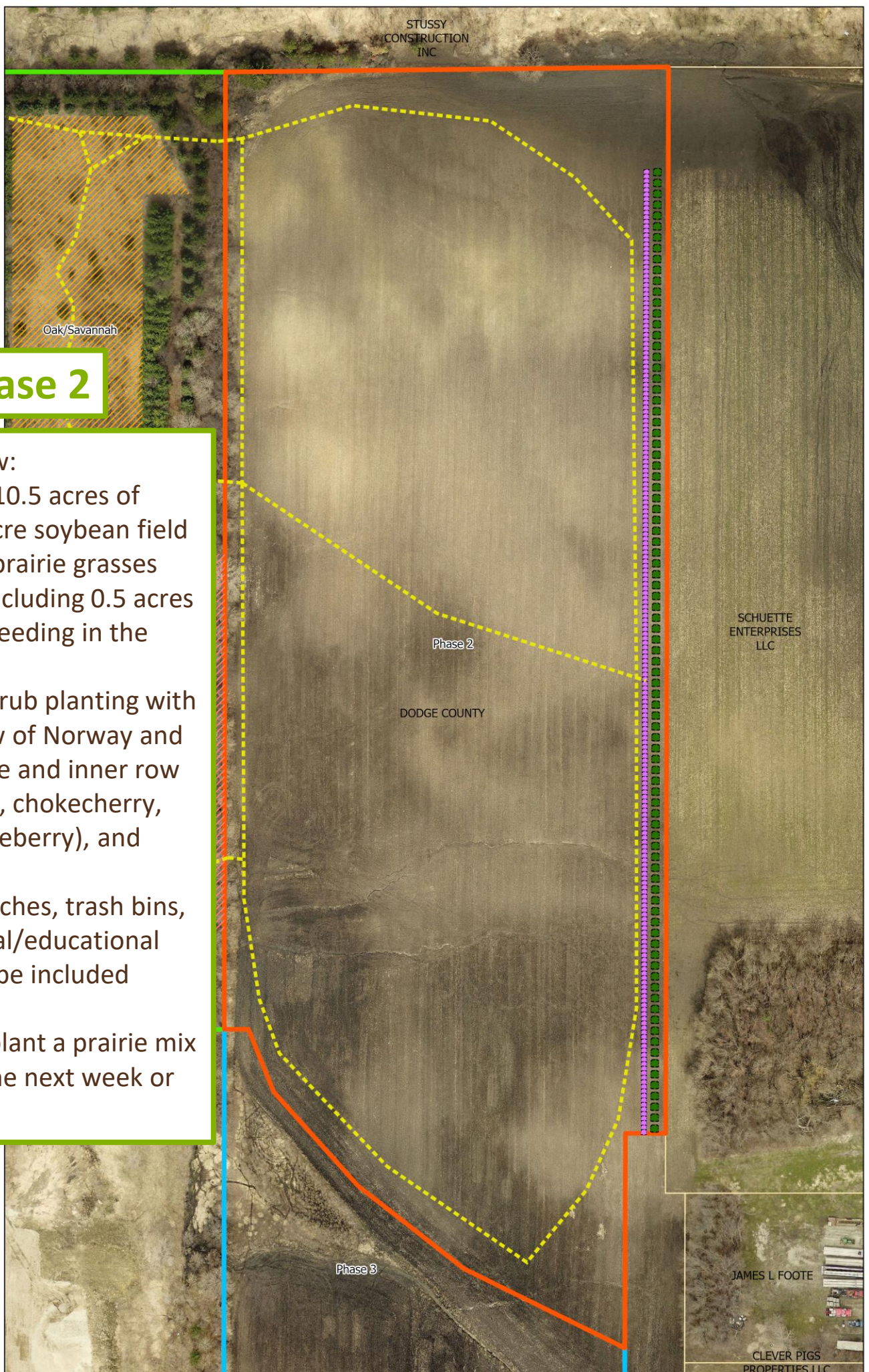


Phase 1

- Overview:
 - 11.5 acres
 - 0.5 miles of trail
 - Benches, bird houses, tree identification signage, dog waste bags.
 - Beneficial Species: white pine, blue spruce, various oaks.
 - Invasive Species: amur maple, boxelder, honeysuckle, wild grape vine, and garlic mustard.

Phase 2

- Overview:
 - Seeding of 10.5 acres of former 20 acre soybean field with native prairie grasses and forbs (including 0.5 acres of wetland seeding in the NE).
 - Tree and shrub planting with an outer row of Norway and White Spruce and inner row of wild plum, chokecherry, aronia (chokeberry), and elderberry.
 - Resting benches, trash bins, informational/educational signage will be included
- Plan to plant a prairie mix within the next week or two



Tree Planting

Mrs. Pagel's Environmental Science Class – KM High School



04/29/2022

05/06/2022



Mr. Ickler's Environmental Science Course – Triton High/Middle School

Phase 3

- Overview:
 - Plant approximately 2 acres of wetland seed mix
 - Construct boardwalk over drainage
 - Establish gravel parking lot
 - Construct learning cabin/nature center
 - Establish rain gardens
 - Pervious pavers
 - Resting benches, trash bins, informational/educational signage will be included
- Timeline:
 - Dependent on 16th St expansion

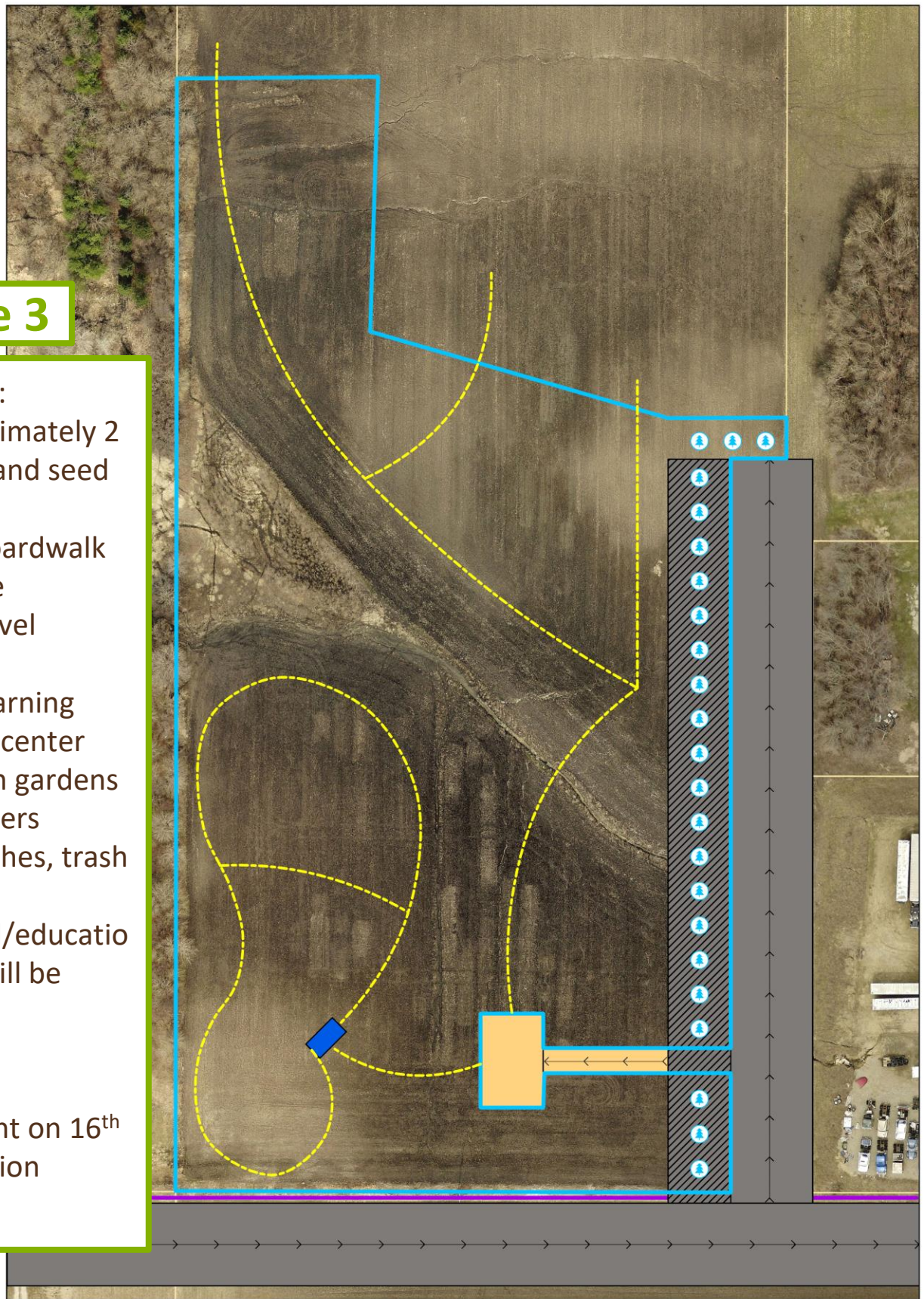


Exhibit 4: Phase 3



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US Feet

Legend

- | | |
|----------------------------|----------------------------|
| Phase 3 Boundary | Asphalt Road |
| Learning Cabin (16' x 30') | Construction Easement |
| Walking Trail | Gravel Road |
| Asphalt Trail | Gravel Parking (50' x 75') |
| Tree | Parcels |

Description

Construction of 16th St will conclude in the fall of 2022. Phase 3 is approximately 6 acres. Roughly, the north half will be planted with native wetland grasses, while the south half will be a pollinator flower mix. Total trail is .20 mi.

Triton High School

- Triton's Nature Area started in 1996
- The 9.85 acre area contains coniferous forest, deciduous forest, prairie, and wetland habitats.
- Complete with public walking trails, educational signage, and learning cabin.
- The area is used by local community members for recreation, as well as high school students as part of their science curriculum.



Sustainable Building

- Received approval for the SE MN Regional Sustainable Development Partnership Grant in May of 2022.
- This grant will fund the design of a potential net zero building constructed with re-used materials. We will be partnering with the University of Minnesota College of Design and Center for Sustainable Building Research to create a learning center that fulfills the needs of our community.
- Hoping to utilize material from our Transfer Station as part of construction materials. We will be looking for financial support from the community in the near future.

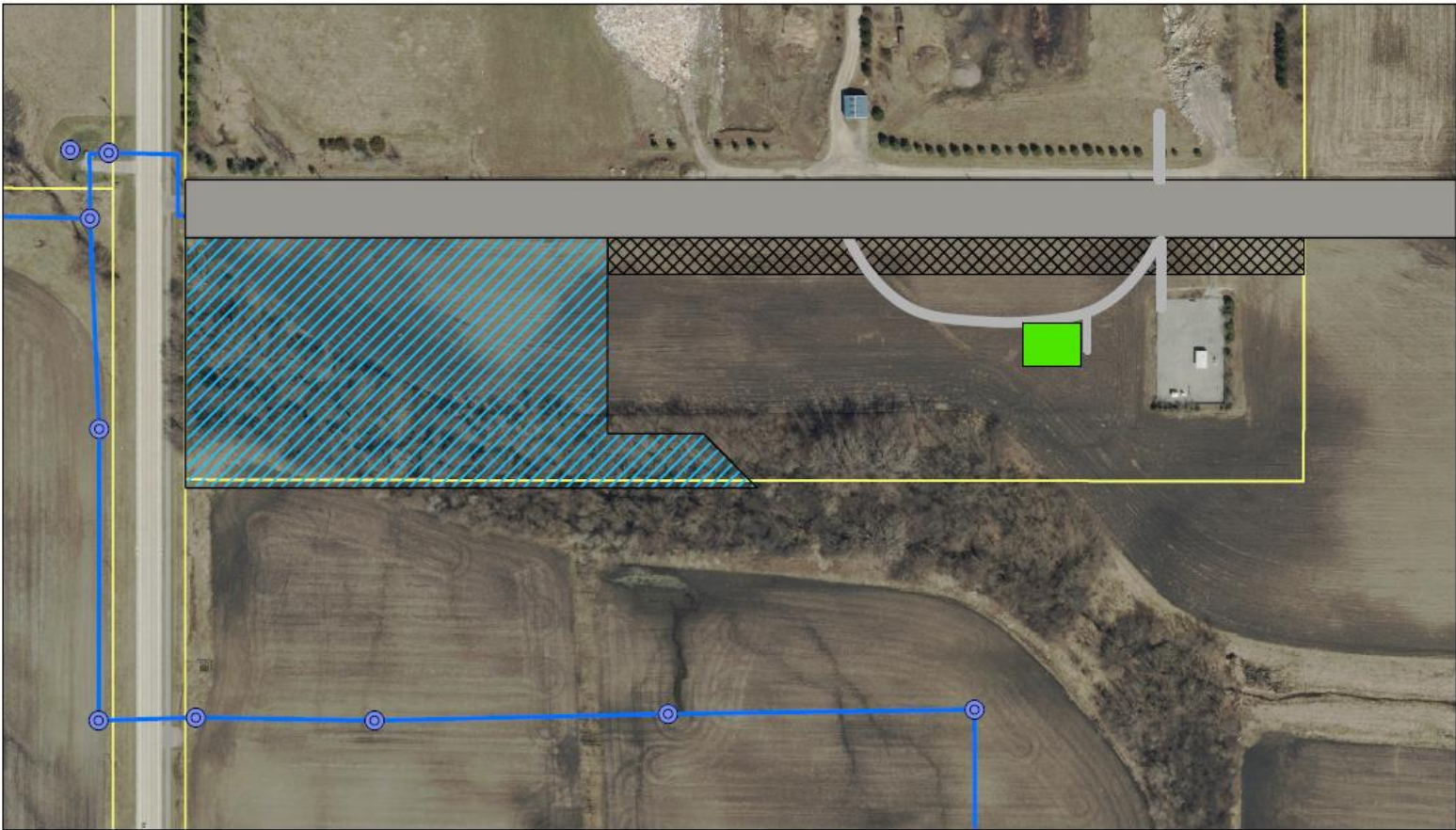




Partners

- Kasson-Mantorville Schools
 - Xerces Society
 - Wildlife Conservation Society (Driftless Area)
 - Board of Water and Soil Resources (BWSR)
 - Pheasants Forever
 - Triton Schools
 - University of Minnesota Extension – Master Gardener Program
 - Dodge County SWCD
 - Southeast Regional Sustainable Development Partnership
 - MnDNR Forestry
 - Zumbro Education District (ZED)
 - Boy Scouts of America
 - City of Kasson
 - Kasson Snow Drifters
- 

Re-Use Center



Proposed Re-Use Buildings



This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. Created From Goodhue Online Mapping Site. Sources: Dodge County, MN

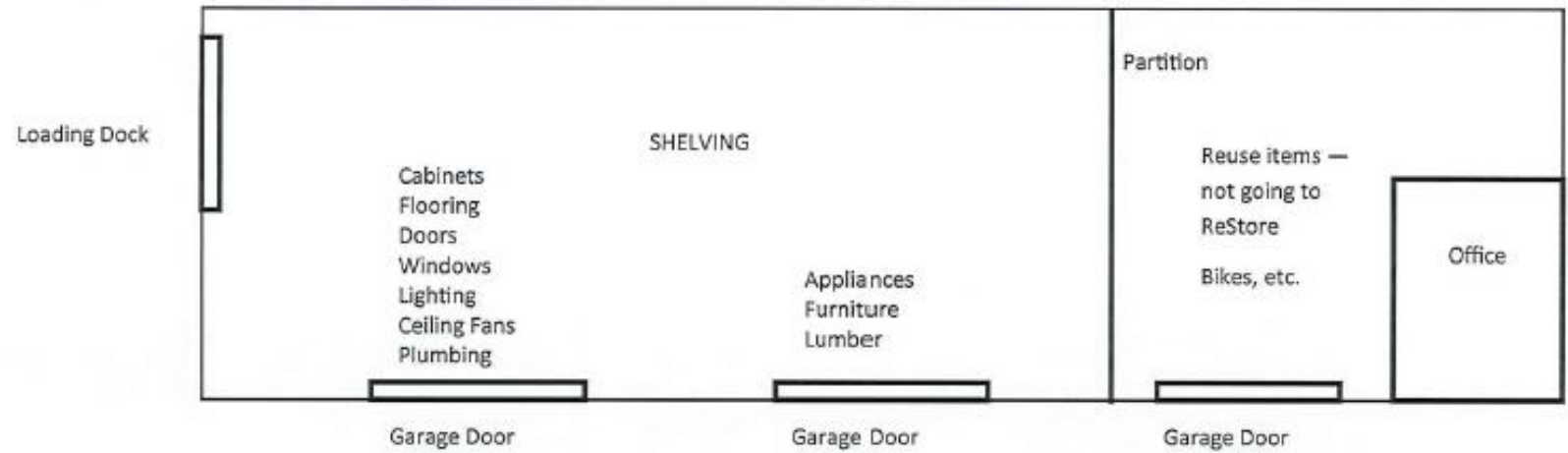
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Legend

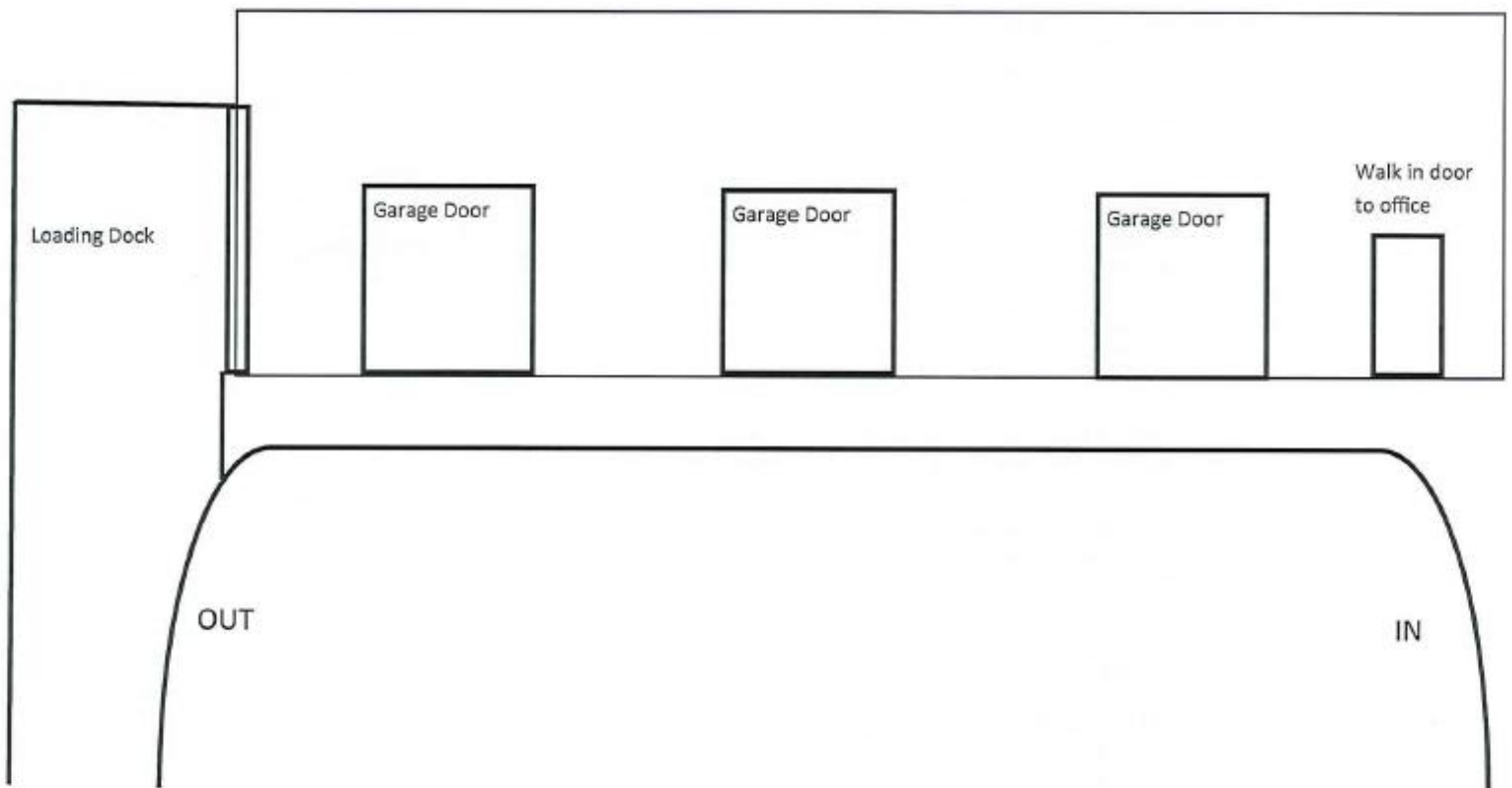
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|-------------------|---|
| Sanitary MH | Access Drive/Loading Docks (proposed) |
| Sanitary Sewer | 16th Street NW (to be built spring of 2022) |
| Parcels | Construction Easement |
| Drainage Easement | Re-Use Building (proposed) |



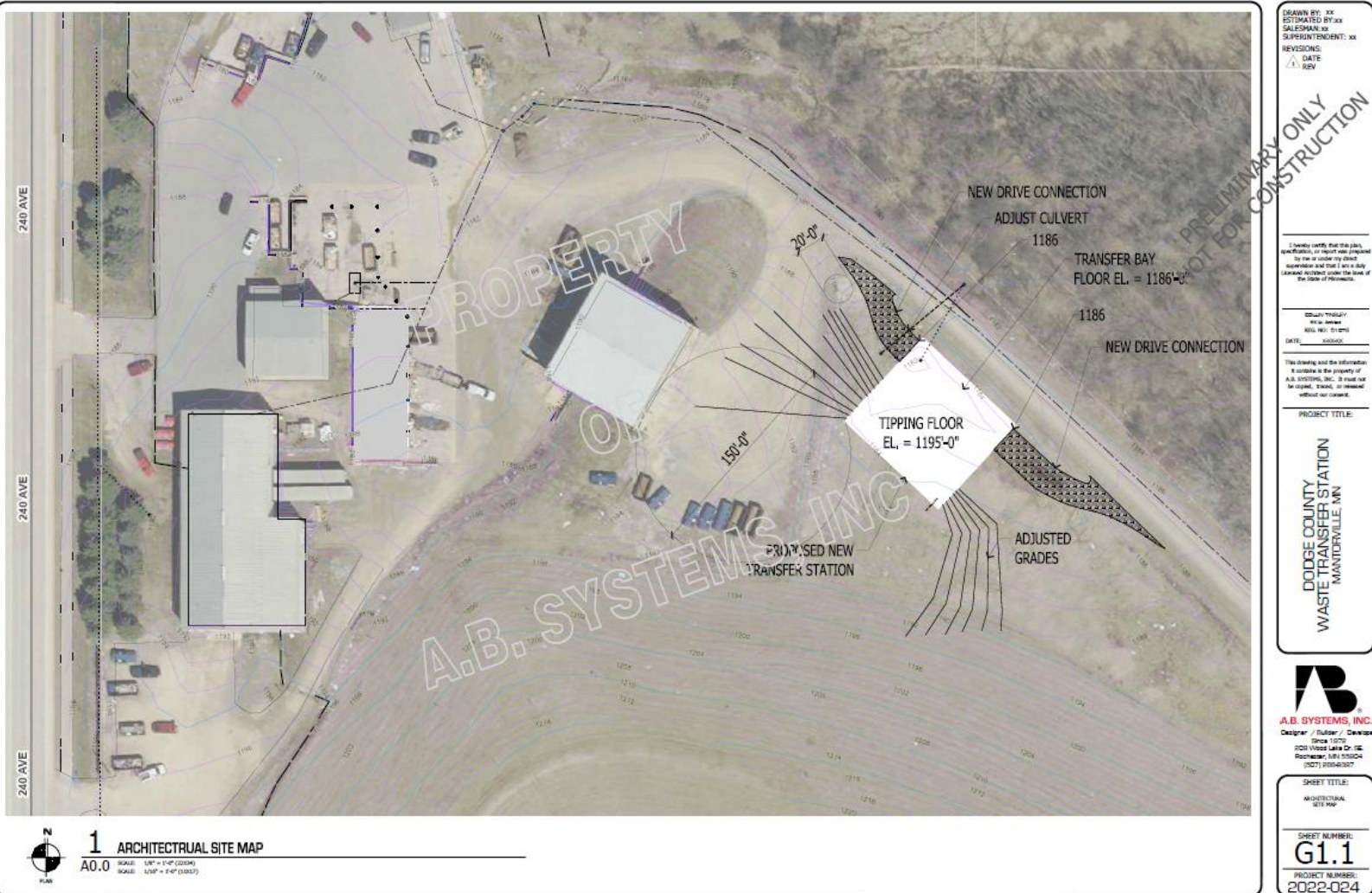
Re-Use Center



60 x 80 or 40 x 80 building



New Transfer Station Building



- We are looking for legislative support from local community members to get the building funded through state infrastructure money.
- This building is a necessary expansion in order to keep the Transfer Station functioning at a stable capacity.



Contact Information

Dodge County Environmental Services
721 N Main St, Mantorville, MN 55955
Main Office: (507) 635-6272
Park Contact: Jackson Miller/Melissa DeVetter
Transfer Station Contact: Rita Cole



CITY OF KASSON

PURCHASE CARD POLICY AND PROCEDURES

Introduction

Minnesota Statutes, Section 471.382 adopted into law on April 7, 2001, allows cities to make purchases with credit cards. The use of credit cards enables cardholders to conveniently obtain certain goods and services and reduce petty cash payments and employee reimbursements.

Purpose

The purpose of this policy is to establish guidelines for the use of credit cards in order to maintain a clear accounting for purchases made with these cards. These guidelines will reduce the City from potential loss or misuse of credit cards (purchase cards). It will also provide employees with a flexible and convenient method to purchase materials, supplies, and services for the City of Kasson when it is deemed efficient to do so. Speed in obtaining materials will promote better service while paperwork and processing costs will be reduced.

Obtaining a Card

With some vendors, a department head may deem it necessary to obtain a credit card in order to do business with that company and receive materials in a timely manner. A credit card may also be necessary in order to receive goods at a discounted price. The department head is responsible for obtaining an application. The finance department may assist in completing the form, if necessary.

Current Cards (as of February, 2017)

The City of Kasson is to have four credit cards. These are kept by City Hall, Police Chief, the Public Works Director, and the Library. Daily limits are \$10,000 for City Hall, \$3,000 for Police Chief, Public Works Director, and the Library.

Using a Card

All purchases made with a purchase card are subject to supervisor approval, just as a regular purchase would be. Purchases may be made in person, over the phone, or over the internet. Upon making a purchase, the user should complete the "Card Transaction" form and have it approved by the supervisor. A receipt needs to be attached to each form. If the receipt is lost, the supervisor shall attach a written memo describing the transaction in detail. If the purchase was made over the internet, the page summarizing the transaction should be printed out and attached to the form. Department heads will determine who is authorized to use each card.

A Credit Card Transaction Form shall be forwarded to the Finance Department immediately so activity can be verified against the bank account.

Prohibited Use

Cards may not be used for cash advances, gambling, alcoholic beverages, or any personal expenses. Misuse of a card, may cause the employee to be disciplined as deemed appropriate by the Department Head, City Administrator, and/or City Council.

Lost or Stolen Cards

Lost or stolen cards should be reported right away. The supervisor, Finance Department, and card issuer should be notified.

Termination of Card

If a department decides it is no longer feasible to use a card, they should destroy the card and notify the Finance Department. The privilege of using a card will be subject to termination under any of the following conditions:

- Individual is no longer employed by the City of Kasson
- Employee uses card for personal expenses
- Negligence in the security, handling and care of the card
- City requests cancellation

Card User Responsibilities

Every card user should take all precaution to ensure the card is kept secure and used only for intended purposes. The user is also responsible for providing documentation for charges made against the card. In the event of a lost or stolen card, the user should report it immediately. If an individual terminates employment with the City of Kasson, they should return any cards to their supervisor.

City Responsibilities

Card Transactions will be entered into the financial software as electronic checks and appear on regular check registers presented to council. Staff will reconcile statements to the actual usage of cards.

ACKNOWLEDGEMENT OF CREDIT CARD POLICY

I have read the purchase card policy for the City of Kasson and agree to abide by the policy. I understand misuse of a purchase card could result in discipline and the termination of my use of the purchase card.

Signed _____

Date _____

WHKS & Co.

Letting Date: 6/16/2022

S.P. 240-090-001 KASSON SAFE ROUTES TO SCHOOL KASSON, MN				Ims Contracting, LLC 330 Highway Street E. Dodge Center, MN 55927		Rochester Sand and Gravel 4105 East River Road NE Rochester, MN 55906		DeCook Contracting 1305 Frontage Road NW Byron, MN 55920		Heselton Construction, LLC 680 NW 24th Street Faribault, MN 55021		Meyer Contracting, Inc. 11000 93rd Avenue North Maple Grove, MN 55369	
ITEM NO.	ITEM	QUANTITY		UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL
2021.501	MOBILIZATION	1	L.S.	\$ 25,000.00	\$ 25,000.00	\$ 33,989.40	\$ 33,989.40	\$ 32,000.00	\$ 32,000.00	\$ 37,500.00	\$ 37,500.00	\$ 50,335.66	\$ 50,335.66
2101.502	GRUBBING	5	EACH	\$ 500.00	\$ 2,500.00	\$ 400.00	\$ 2,000.00	\$ 1,000.00	\$ 5,000.00	\$ 1,275.00	\$ 6,375.00	\$ 1,100.00	\$ 5,500.00
2101.505	GRUBBING	0.17	ACRE	\$ 15,000.00	\$ 2,550.00	\$ 12,000.00	\$ 2,040.00	\$ 5,000.00	\$ 850.00	\$ 7,500.00	\$ 1,275.00	\$ 33,823.53	\$ 5,750.00
2104.502	SALVAGE HYDRANT	1	EACH	\$ 850.00	\$ 850.00	\$ 1,200.00	\$ 1,200.00	\$ 800.00	\$ 800.00	\$ 575.00	\$ 575.00	\$ 1,172.44	\$ 1,172.44
2104.502	REMOVE FOOTING	2	EACH	\$ 500.00	\$ 1,000.00	\$ 294.40	\$ 588.80	\$ 300.00	\$ 600.00	\$ 375.00	\$ 750.00	\$ 592.37	\$ 1,184.74
2104.502	SALVAGE SIGN PANEL	4	EACH	\$ 150.00	\$ 600.00	\$ 200.00	\$ 800.00	\$ 600.00	\$ 2,400.00	\$ 55.00	\$ 220.00	\$ 50.00	\$ 200.00
2104.503	REMOVE CURB AND GUTTER	362	L.F.	\$ 13.00	\$ 4,706.00	\$ 5.85	\$ 2,117.70	\$ 6.00	\$ 2,172.00	\$ 9.50	\$ 3,439.00	\$ 20.59	\$ 7,453.58
2104.503	SALVAGE CHAIN LINK FENCE	32	L.F.	\$ 75.00	\$ 2,400.00	\$ 65.63	\$ 2,100.16	\$ 210.00	\$ 6,720.00	\$ 70.00	\$ 2,240.00	\$ 65.63	\$ 2,100.16
2104.503	REMOVE WATER MAIN	6	L.F.	\$ 10.00	\$ 60.00	\$ 120.00	\$ 720.00	\$ 80.00	\$ 480.00	\$ 110.00	\$ 660.00	\$ 49.22	\$ 295.32
2104.504	REMOVE BITUMINOUS PAVEMENT	570	S.Y.	\$ 10.00	\$ 5,700.00	\$ 13.65	\$ 7,780.50	\$ 10.00	\$ 5,700.00	\$ 11.00	\$ 6,270.00	\$ 8.11	\$ 4,622.70
2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	40	S.Y.	\$ 10.00	\$ 400.00	\$ 11.15	\$ 446.00	\$ 10.00	\$ 400.00	\$ 17.00	\$ 680.00	\$ 32.92	\$ 1,316.80
2104.504	REMOVE CONCRETE WALK	175	S.Y.	\$ 10.00	\$ 1,750.00	\$ 10.90	\$ 1,907.50	\$ 10.00	\$ 1,750.00	\$ 7.50	\$ 1,312.50	\$ 25.92	\$ 4,536.00
2105.607	COMMON EXCAVATION	2,188	C.Y.	\$ 16.00	\$ 35,008.00	\$ 16.80	\$ 36,758.40	\$ 18.00	\$ 39,384.00	\$ 22.25	\$29.50 \$48,683.00	\$ 35.06	\$ 76,711.28
2105.607	GRANULAR BORROW (CV)	3,437	C.Y.	\$ 25.00	\$ 85,925.00	\$ 27.10	\$ 93,142.70	\$ 19.00	\$ 65,303.00	\$ 29.50	\$ 101,391.50	\$ 57.65	\$ 198,143.05
2112.519	SUBGRADE PREPARATON	45	RDST	\$ 150.00	\$ 6,750.00	\$ 156.05	\$ 7,022.25	\$ 500.00	\$ 22,500.00	\$ 350.00	\$ 15,750.00	\$ 412.62	\$ 18,567.90
2211.507	AGGREGATE BASE CLASS 5 (CV)	1,300	C.Y.	\$ 50.00	\$ 65,000.00	\$ 51.20	\$ 66,560.00	\$ 30.00	\$ 39,000.00	\$ 43.00	\$ 55,900.00	\$ 74.84	\$ 97,292.00
2360.509	TYPE SP 12.5 WEARING COURSE MIX (2:B)	560	TON	\$ 145.00	\$ 81,200.00	\$ 140.50	\$ 78,680.00	\$ 150.00	\$ 84,000.00	\$ 150.00	\$ 84,000.00	\$ 140.50	\$ 78,680.00
2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (2:B)	500	TON	\$ 140.00	\$ 70,000.00	\$ 135.50	\$ 67,750.00	\$ 150.00	\$ 75,000.00	\$ 145.00	\$ 72,500.00	\$ 135.50	\$ 67,750.00
2501.502	12" RC PIPE APRON	4	EACH	\$ 2,500.00	\$ 10,000.00	\$ 1,300.00	\$ 5,200.00	\$ 1,000.00	\$ 4,000.00	\$ 1,550.00	\$ 6,200.00	\$ 2,501.12	\$ 10,004.48
2501.502	18" RC PIPE APRON	2	EACH	\$ 2,800.00	\$ 5,600.00	\$ 1,500.00	\$ 3,000.00	\$ 1,200.00	\$ 2,400.00	\$ 1,700.00	\$ 3,400.00	\$ 2,798.28	\$ 5,596.56
2501.502	24" RC PIPE APRON	5	EACH	\$ 380.00	\$ 1,900.00	\$ 1,600.00	\$ 8,000.00	\$ 1,475.00	\$ 7,375.00	\$ 1,800.00	\$ 9,000.00	\$ 3,131.04	\$ 15,655.20
2501.503	12" RC PIPE CULVERT CLASS III	48	L.F.	\$ 70.00	\$ 3,360.00	\$ 105.00	\$ 5,040.00	\$ 62.00	\$ 2,976.00	\$ 120.00	\$ 5,760.00	\$ 173.14	\$ 8,310.72
2501.503	18" RC PIPE CULVERT CLASS III	65	L.F.	\$ 80.00	\$ 5,200.00	\$ 117.00	\$ 7,605.00	\$ 95.00	\$ 6,175.00	\$ 130.00	\$ 8,450.00	\$ 156.23	\$ 10,154.95
2501.503	24" RC PIPE CULVERT CLASS III	103	L.F.	\$ 100.00	\$ 10,300.00	\$ 130.00	\$ 13,390.00	\$ 110.00	\$ 11,330.00	\$ 145.00	\$ 14,935.00	\$ 192.85	\$ 19,863.55
2503.602	CONNECT TO EXISTING STORM SEWER	2	EACH	\$ 1,000.00	\$ 2,000.00	\$ 1,200.00	\$ 2,400.00	\$ 800.00	\$ 1,600.00	\$ 1,100.00	\$ 2,200.00	\$ 1,588.88	\$ 3,177.76
2504.602	CONNECT TO EXISTING WATER MAIN	1	EACH	\$ 1,000.00	\$ 1,000.00	\$ 1,700.00	\$ 1,700.00	\$ 1,000.00	\$ 1,000.00	\$ 1,400.00	\$ 1,400.00	\$ 2,746.00	\$ 2,746.00
2504.602	ADJUST GATE VALVE	2	EACH	\$ 400.00	\$ 800.00	\$ 350.00	\$ 700.00	\$ 400.00	\$ 800.00	\$ 700.00	\$ 1,400.00	\$ 260.31	\$ 520.62
2504.602	INSTALL HYDRANT	1	EACH	\$ 7,450.00	\$ 7,450.00	\$ 2,600.00	\$ 2,600.00	\$ 6,000.00	\$ 6,000.00	\$ 8,000.00	\$ 8,000.00	\$ 16,045.91	\$ 16,045.91
2504.602	6" GATE VALVE & BOX	1	EACH	\$ 2,250.00	\$ 2,250.00	\$ 3,200.00	\$ 3,200.00	\$ 2,500.00	\$ 2,500.00	\$ 2,600.00	\$ 2,600.00	\$ 3,827.74	\$ 3,827.74
2504.603	6" WATERMAIN DUCTILE IRON CL 52	6	L.F.	\$ 150.00	\$ 900.00	\$ 180.00	\$ 1,080.00	\$ 100.00	\$ 600.00	\$ 225.00	\$ 1,350.00	\$ 430.75	\$ 2,584.50
2504.608	DUCTILE IRON FITTINGS	32	LB	\$ 15.00	\$ 480.00	\$ 30.00	\$ 960.00	\$ 12.00	\$ 384.00	\$ 33.00	\$ 1,056.00	\$ 74.58	\$ 2,386.56
2506.502	ADJUST FRAME AND RING CASTING	3	EACH	\$ 1,000.00	\$ 3,000.00	\$ 350.00	\$ 1,050.00	\$ 1,000.00	\$ 3,000.00	\$ 1,325.00	\$ 3,975.00	\$ 2,629.36	\$ 7,888.08
2506.602	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC	2	EACH	\$ 5,000.00	\$ 10,000.00	\$ 6,200.00	\$ 12,400.00	\$ 4,790.00	\$ 9,580.00	\$ 3,900.00	\$ 7,800.00	\$ 4,534.33	\$ 9,068.66
2511.507	RANDOM RIPRAP CLASS III	41	C.Y.	\$ 100.00	\$ 4,100.00	\$ 60.00	\$ 2,460.00	\$ 60.00	\$ 2,460.00	\$ 91.00	\$ 3,731.00	\$ 396.95	\$ 16,274.95
2521.518	4" CONCRETE WALK	410	S.F.	\$ 8.50	\$ 3,485.00	\$ 10.50	\$ 4,305.00	\$ 12.00	\$ 4,920.00	\$ 12.25	\$ 5,022.50	\$ 12.62	\$ 5,174.20
2521.518	4" CONCRETE WALK SPECIAL	80	S.F.	\$ 25.50	\$ 2,040.00	\$ 41.50	\$ 3,320.00	\$ 52.00	\$ 4,160.00	\$ 49.25	\$ 3,940.00	\$ 44.15	\$ 3,532.00
2521.518	6" CONCRETE WALK	1,920	S.F.	\$ 14.50	\$ 27,840.00	\$ 12.00	\$ 23,040.00	\$ 13.50	\$ 25,920.00	\$ 13.25	\$ 25,440.00	\$ 13.02	\$ 24,998.40
2531.503	CONCRETE CURB AND GUTTER DESIGN B624	362	L.F.	\$ 45.00	\$ 16,290.00	\$ 40.00	\$ 14,480.00	\$ 45.00	\$ 16,290.00	\$ 44.75	\$ 16,199.50	\$ 41.15	\$ 14,896.30
2531.504	6" CONCRETE DRIVEWAY PAVEMENT	50	S.Y.	\$ 95.00	\$ 4,750.00	\$ 101.65	\$ 5,082.50	\$ 15.00	\$ 750.00	\$ 105.00	\$ 5,250.00	\$ 118.35	\$ 5,917.50
2531.618	TRUNCATED DOMES	290	S.F.	\$ 55.00	\$ 15,950.00	\$ 58.00	\$ 16,820.00	\$ 80.00	\$ 23,200.00	\$ 61.50	\$ 17,835.00	\$ 58.88	\$ 17,075.20
2550.602	RELOCATE SIGN	1	EACH	\$ 500.00	\$ 500.00	\$ 150.00	\$ 150.00	\$ 250.00	\$ 250.00	\$ 175.00	\$ 175.00	\$ 150.00	\$ 150.00
2557.603	INSTALL CHAIN LINK FENCE	32	L.F.	\$ 150.00	\$ 4,800.00	\$ 141.56	\$ 4,529.92	\$ 50.00	\$ 1,600.00	\$ 155.00	\$ 4,960.00	\$ 141.56	\$ 4,529.92
2563.601	TRAFFIC CONTROL	1	L.S.	\$ 7,500.00	\$ 7,500.00	\$ 8,500.00	\$ 8,500.00	\$ 3,000.00	\$ 3,000.00	\$ 7,000.00	\$ 7,000.00	\$ 5,900.00	\$ 5,900.00
2564.502	INSTALL SIGN TYPE C	15	EACH	\$ 250.00	\$ 3,750.00	\$ 225.00	\$ 3,375.00	\$ 270.00	\$ 4,050.00	\$ 240.00	\$ 3,600.00	\$ 225.00	\$ 3,375.00
2564.602	FURNISH TYPE C SIGN	15	EACH	\$ 150.00	\$ 2,250.00	\$ 85.00	\$ 1,275.00	\$ 800.00	\$ 12,000.00	\$ 90.00	\$ 1,350.00	\$ 85.00	\$ 1,275.00
2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM	3	SYSTEM	\$ 27,500.00	\$ 82,500.00	\$ 21,980.00	\$ 65,940.00	\$ 29,061.00	\$ 87,183.00	\$ 27,000.00	\$ 81,000.00	\$ 25,496.50	\$ 76,489.50
2573.501	STABILIZED CONSTRUCTION EXIT	1	L.S.	\$ 1.00	\$ 1.00	\$ 3,362.15	\$ 3,362.15	\$ 900.00	\$ 900.00	\$ 8,250.00	\$ 8,250.00	\$ 8,000.00	\$ 8,000.00
2573.501	EROSION CONTROL SUPERVISOR	1	L.S.	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 600.00	\$ 600.00	\$ 2,500.00	\$ 2,500.00	\$ 40,000.00	\$ 40,000.00
2573.502	STORM DRAIN INLET PROTECTION	9	EACH	\$ 200.00	\$ 1,800.00	\$ 150.00	\$ 1,350.00	\$ 200.00	\$ 1,800.00	\$ 280.00	\$ 2,520.00	\$ 340.72	\$ 3,066.48
2573.502	CULVERT END CONTROLS	2	EACH	\$ 200.00	\$ 400.00	\$ 500.00	\$ 1,000.00	\$ 2,000.00	\$ 4,000.00	\$ 225.00	\$ 450.00	\$ 500.00	\$ 1,000.00
2573.503	SILT FENCE; TYPE MS	3,200	L.F.	\$ 3.00	\$ 9,600.00	\$ 4.75	\$ 15,200.00	\$ 3.00	\$ 9,600.00	\$ 6.50	\$ 20,800.00	\$ 4.75	\$ 15,200.00
2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	90	L.F.	\$ 5.00	\$ 450.00	\$ 5.75	\$ 517.50	\$ 5.00	\$ 450.00	\$ 6.35	\$ 571.50	\$ 5.75	\$ 517.50
2575.504	ROLLED EROSION PREVENTION CATEGORY 25	2,425	S.Y.	\$ 3.00	\$ 7,275.00	\$ 2.70	\$ 6,547.50	\$ 3.50	\$ 8,487.50	\$ 2.90	\$ 7,032.50	\$ 2.70	\$ 6,547.50
2575.605	TURF ESTABLISHMENT	2.27	ACRE	\$ 4,500.00	\$ 10,215.00	\$ 3,800.00	\$ 8,626.00	\$ 4,000.00	\$ 9,080.00	\$ 10,000.00	\$ 22,700.00	\$ 3,800.00	\$ 8,626.00
2582.518	CROSSWALK PAINT	1,350	S.F.	\$ 5.00	\$ 6,750.00	\$ 3.50	\$ 4,725.00	\$ 6.00	\$ 8,100.00	\$ 3.70	\$ 4,995.00	\$ 3.50	\$ 4,725.00
Total Bid					\$685,985.00 \$668,885.00		\$669,533.98		\$672,579.50		\$762,369.00		\$1,006,713.37
DBE Goal					7%		8.7%		8.7%		8.7%		8.34%

CITY OF KASSON
RESOLUTION #X-X

A RESOLUTION AWARDING AND APPROVING BID
FOR
2022 SAFE ROUTES TO SCHOOL IMPROVEMENTS

WHEREAS, the City Council of the City of Kasson solicited, received and opened bids for 2022 Safe Routes to School Improvements on June 16, 2022; and,

WHEREAS, bids received by the City of Kasson must be acted upon within 30 days of opening; and,

WHEREAS, the bids received for the project are favorable, and,

<i>Engineering Estimate</i>	\$ 535,964.69
Ims Contracting, LLC	\$ 668,885.00
Rochester Sand and Gravel	\$ 669,533.98
DeCook Contracting	\$ 672,579.50
Heselton Construction, LLC	\$ 762,369.00
Meyer Contracting, Inc.	\$ 1,006,713.37

WHEREAS, the City secured \$300,000 in federal funding for the project; and,

WHEREAS, the project award must include approval from MnDOT's Civil Rights department and State Aid Engineer, which is pending.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Kasson that the low bid submitted by Ims Contracting, LLC in the amount of \$668,885.00 for 2022 Safe Routes to School Improvements is hereby approved, pending approval from MnDOT's Office of Civil Rights and State Aid Engineer.

Adopted by the Kasson City Council this 22nd day of June, 2022.

Mayor Chris McKern

ATTEST:

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member _____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____

REQUEST FOR COUNCIL ACTION

Meeting Date: June 22, 2022

AGENDA SECTION: Consent Agenda	ORIGINATING DEPT: Admin
ITEM DESCRIPTION: Wage Correction	PREPARED BY: City Admin

BACKGROUND:

For the Ice Arena hire, the intention to was place Mr. Holland on step 4 grade 4, and he was placed on step 2 inadvertently. Based on his experience, staff recommends he be confirmed at step 4. The difference is \$1.30 additional per hour.

COUNCIL ACTION REQUESTED: Approve corrected wage step



June 2, 2022

City of Kasson
Attn: Administrator
401 5th St SE
Kasson MN 55944-2204

Dear Mayors and Administrators,

Greetings, and best wishes to all as we approach a much-welcomed summer season in Minnesota.

We are writing to let you know that at its May meeting, the League's Board of Directors approved a preliminary maximum dues schedule increase of 3.5 percent for the fiscal year (FY) 2022-2023 that runs from September 1, 2022, through August 31, 2023. Dues are used to support the League's mission which is to promote excellence in local government through effective advocacy, expert analysis, and trusted guidance for all Minnesota cities.

Setting the maximum dues schedule increase is similar to a city setting its preliminary levy increase, in that the final dues schedule increase to be approved by the League Board cannot exceed the preliminary approved increase. The Board will formally discuss and approve a final dues schedule increase along with the League's FY 2023 budget at its August meeting.

Feel free to contact David Unmacht at (651) 281-1205 or dunmacht@lmc.org with any questions or if you want additional information on the League's dues and budget.

Also, a reminder to please join us in Duluth June 22-24 for the League's Annual Conference for city officials. We are returning to an in-person format for this year's conference and have scheduled some outstanding presenters as well as excellent networking opportunities. To learn more and register, visit lmc.org/ac22.

The League staff takes seriously our responsibility to carefully manage member assets, and we thank you for your continued support of the work we do on your behalf.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Love", written over a faint circular stamp.

D. Love
President

A handwritten signature in black ink, appearing to read "David Unmacht", written in a cursive style.

David Unmacht
Executive Director

Institute of Management Accountants Annual Conference June 13-15

Summary

Nancy Zaworski

The conference was held in Austin, Texas and this year they offered a hybrid option to attend the conference remotely as well. I appreciate the opportunity and thank the Council for allowing me to attend a terrific conference toward which I earned about half of the required 30 CEU's required of me each year to maintain my certification. The trends of the conference this year were to address not only changes in the accounting profession with respect to standards and rapidly changing technology, but also incorporating how to respond to and stay ahead of changes in our rapidly-changing world as well (COVID, inflation, war, trade market issues, remote work, etc); the content of the conference is always very forward-looking..

The Conference kicked off with a general session **Navigating Uncertainty: An Unconventional Approach** speaking to the unending crosscurrents of global economic, financial, and geopolitical uncertainty. The speaker explained how we got to the current world of protectionism, nationalism, populism, and currency conflicts. and explored how the combination of political, social, technological, demographic, and economic pressures impact future trends. The projection is that with the US and China dynamic and economic, power, technology and space competition, we will see a bifurcation to two global systems.

Additionally there were several session on Tech Trends and the future of accounting and business operations which focused on the future of remote work, the Metaverse, blockchain, cybercrime, the "Subscription economy, data analytics and digitization, predictive accounting,

A requirement will likely evolve for governmental accounting to report on ESG- Environmental, Social, governance in response to recent regulatory developments, heightened stakeholder interest and scrutiny, and evolving ESG trends have increased the need and pace for organizations to strengthen their environmental, social, and governance (ESG) programming. The expectations of stockholders and stakeholders are changing and all are questioning not just financial performance- non-financial aspects are important to stakeholders. Stakeholders are asking and are concerned about environmental issues (energy, sustainability, water, waste and recycling), Social issues (DEI, human capital, health and safety, community relations), and Governance (ethics, board diversity, risk management) and the perceived need for corporate responsibility for our customers and our world.

Other sessions centered on ethical behavior as one of the founding principles of our organization (and 2 credits are required each year) and sessions on leadership development. Sessions attended: Navigating Uncertainty: An Unconventional Approach, Tech Trends Shaping the Future of Accounting, The Finance Transformation at Johnson & Johnson, The Top Seven Trends in Management Accounting, Supporting ESG Strategy with a Strong Framework, Driving Value Through Effective Strategic Management Panel, It's Complicated: Eight Key Questions for Ethical Decision Making, The Two Most Important Days of Your Life, Global Trade and Supply Chain Disruptions, Intelligent Data- Data Analytics, Achieve Balance by Developing Independent Leaders, Compose Your World

U.S. Municipal Bond Market

Voters Want Normalcy - This is Not It - More Political Change is Likely

- No meaningful change is likely to come from the President's inflation related policy proposals or meeting with Fed Chair Powell.
- In fact, the results will likely not be positive for Democrats in November. The political implications will likely result in more gridlock. The policy implications could threaten municipal bonds after 2024. And the financial implications are most likely that rates will continue to rise as the Fed has communicated.

Tom Kozlik

Head of Municipal Research & Analytics

214.859.9439

tom.kozlik@hilltopsecurities.com

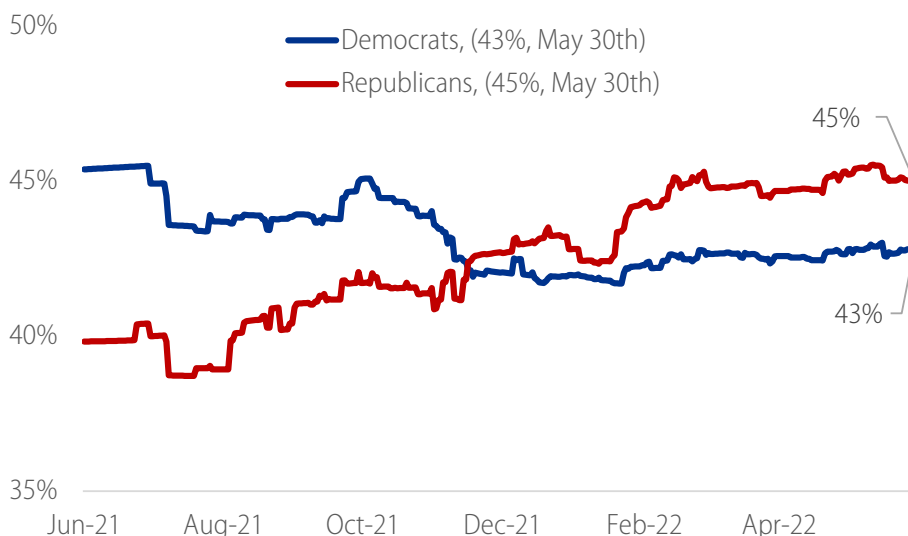
Results of 2022 Mid-Terms Will Have Widespread Implications

In November of 2020 voters voted for normalcy. In November 2021 voters voted for normalcy. And in November 2022 voters again are largely going to choose candidates based on their desire for a return to normalcy. A range of mostly unforeseen circumstances have contributed to President Joe Biden's and the Democratic party's lack of popularity in 2022. We are illustrating the lack of popularity with the below data from [FiveThirtyEight](#). This average of polls shows that voters have been and are still leaning toward Republicans in 2022. For now, no financial topic is more important than inflation going into the November mid-terms.

The President tried to make his case to the American people, investors and the public finance community in an op-ed in Tuesday's Wall Street Journal, titled [My Plan for Fighting Inflation](#). Two themes were stressed in the President's plan: 1) leave the Fed alone, and 2) more fiscal (and tax) policy. The first the President is supposed to do anyway, and details related to the second theme were mostly a reintroduction of policies that are still unlikely to become law.

A range of mostly unforeseen circumstances have contributed to President Joe Biden's and the Democratic party's lack of popularity in 2022.

Do Voters Want Democrats or Republicans in Congress?



Source: Average of Five-Thirty Eight polling and HilltopSecurities.

The President also meet with Fed Chair Jerome Powell on Tuesday to discuss his inflation policies and most likely to reiterate to the Fed Chair that the White House would allow the Fed to take the steps necessary to combat inflation as needed. There is not likely going to be any shift in fiscal or monetary policy as a result of the meeting. It is most likely a political maneuver that illustrates to voters and investors that President Biden is paying attention to what is happening on the ground. Frankly, there is little power in the Executive branch to combat the forces causing elevated inflation currently.

There is not likely going to be any shift in fiscal or monetary policy as a result of the meeting.

Results of 2022 Mid-Terms Will Have Widespread Implications

What is more likely, even at this early stage about five months before the 2022 mid-terms, is that the stress on voters and consumer from higher inflation is likely to pressure voters to continue to vote for normalcy. The result will likely not be positive for Democrats in November. The political implications are likely going to either allow Republicans to take one or both chambers in Congress. Either way that means more gridlock in D.C. The policy implications of this gridlock will mean that it will be very difficult to see any meaningful laws enacted before the 2024 Presidential election(s). This makes it very unlikely that municipal bond friendly legislation is likely to be seriously considered, much less become the law of the land. We believe it is important for the public finance community to communicate to lawmakers about the importance of the municipal bond tax-exemption, it could be under threat after 2024. The financial implications are clear, as the Fed has been communicating in recent weeks: interest rates are most likely going to continue higher.

This makes it very unlikely that municipal bond friendly legislation is likely to be seriously considered, much less become the law of the land.

Recent HilltopSecurities Municipal Commentary

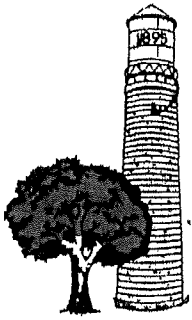
- Municipal Bonds are an Exceedingly Appealing Fixed Income Opportunity Right Now, May 11, 2022
- FAQ: The Impact of ESG Disclosure on the U.S. Municipal Market, May 9, 2022
- 2022 Municipal Bond Analyst Survey, April 11, 2022
- Will War in Eastern Europe Lead to Cyber-Attacks on U.S. Public Finance & Infrastructure, Feb. 24, 2022

Readers may view all of the HilltopSecurities Municipal Commentary [here](#).

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MEMO

To: Mayor McKern & City Council

From: Amy Johnson

Date: June 16, 2022

Re: MCFOA/MMCI (Minnesota Municipal Clerks Institute)

Dear Mayor and Council Members,

First, thank you for allowing me the opportunity to attend MMCI (Minnesota Municipal Clerks Institute) May 9 – May 13. These days were filled with so much information in such a short time. Some things that I took away pertain to what I currently do and other that I hope to get into with other possible positions that will open in the next few years.

A couple sessions I liked would be Intergenerational Communication as I found it very interesting because it fits our office and the staff working here as there are multiple generations so learning how each one prefers to work, communicate, learn, etc was very worthwhile and seemed to bring knowledge how to best work and communicate with them. Another was Emergency Management and Working w/ Vol. Fire Dept and Relief Associations because I liked learning the differences and similarities, like how they operate, communicate what they can and cannot do. Classes like Liquor Licensing and Election Trainings were interesting as I have heard them talked about but really didn't know too much about them. I now feel I may be able to follow a conversation pertaining to these topics as there was just so much information like processes, procedures, rules, exceptions, etc. I have a good start on learning more about municipals, how they operate, what it takes and what they can and cannot do and feel like I could really put my time into learning more about working for a municipal.

Thank you again for the opportunity to attend such a great week of learning and networking. I hope to continue going into years two and three for this program.

Thank you,

Amy Johnson



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