

KASSON CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, December 1, 2021

6:00 PM

PLEDGE OF ALLEGIANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.

a. Minutes from November 10, 2021

b. Claims processed after the November 10, 2021 regular meeting, as audited for payment

c. Conferences:

i. Matt Stradtman	MSCIC Conf	1/10-12/22	Mankato	\$125
ii Tim Ibisch	Am. Power Assoc.	2/13-15/22	San Diego	\$0
iii Josh Hanson	Cleo Command Academy	1/31-2/4/22		

d. Committee/Commission/Board Minutes:

- i. EDA Minutes – October
- ii. Library Board Minutes – October
- iii. Fire Department Minutes - November

e. 2022 Assessment Agreement with Dodge County

f. Declarations of Intent for Watertower, 16th St. Roundabout and Fire Truck and Other Equipment

g. Accept Bid for Equipment Rental for Snow Hauling

h. Amusement License Renewals:

- i. American Legion Post #333
- ii. Pete's Repeat

B. VISITORS TO THE COUNCIL

C. MAYOR'S REPORT

D. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

E. PUBLIC HEARING

F. COMMITTEE REPORT

G. OLD BUSINESS

1. 2022 Levy & Budget – Finance Director Presentation
 - i. Resolution Approving the Final 2021 Tax Levy, Collectible in 2022
 - ii. Approve 2022 Budget
2. ARPA Funds Allocation – Discussion – Resolution
3. IBEW Contract

H. NEW BUSINESS

1. After Hours Service Agreement

I. ADMINISTRATOR’S REPORT

1. Electric Annexation – 2020
2. Electric Annexation – 2021
3. Example Annexation Report

J. ENGINEER’S REPORT

1. Bonding Bill Request
2. Trails and Sidewalk Map

K. PERSONNEL

L. ATTORNEY

1. Closed Session – Reding Litigation

M. CORRESPONDENCE

1. Financial Statement
2. Cash and Investment Summaries
3. LMCIT 2022 Rate Change
4. PD Calls for Service – October
5. Department Head Meeting Reports
6. Public Facilities Inspection Report
7. Zumbro Watershed Statutory Notification

N. ADJOURN

KASSON CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, November 10, 2021

6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 10th day of November, 2021 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Christensen, Egger, Ferris and McKern

THE FOLLOWING MEMBERS WERE ABSENT: Burton

THE FOLLOWING WERE ALSO PRESENT: City Administrator Timothy Ibsch, City Clerk Linda Rappe, City Engineer Brandon Theobald, Police Chief Josh Hanson, City Attorney Melanie Leth, Fire Chief Joe Fitch, Finance Director Nancy Zaworski, Dave Dubbels, and Chris Zeimer from ICS

PLEDGE OF ALLIANCE

APPROVE AGENDA

Add: B.1 Chris Ziemer, ICS – Library

Add: L.3 Update on Vail purchase

Motion to Approve the Agenda as presented made by Councilperson Egger, second by Councilperson Christensen with All Voting Aye

CONSENT AGENDA

Minutes from October 27, 2021

Claims processed after the October 27, 2021 regular meeting, as audited for payment in the amount of \$306,546.47

Evaluations:

Jan Naig Deputy Clerk At Top of Scale \$28.80

Committee/Commission/Board Minutes:

Park Board Minutes October

Planning Commission Minutes – October – DRAFT

Library Board Minutes October

Pay Request #1 10Ave NE & Trail

Resolution Accepting Donation from Kasson Care and Share

Resolution #11.1-21

Resolution Accepting Donation from Kasson Care and Share

(on file)

Councilperson Egger asked to have the EDA minutes removed from Consent Agenda

Motion to Approve the Consent Agenda removing the EDA Minutes, made by Councilperson Egger, second by Councilperson Ferris with All Voting Aye.

VISITORS TO THE COUNCIL

Chris Ziemer – ICS update on Library – ICS will issue the drawings, a bid opening Dec 7 anticipate good interest and want to have it wrapped up by May of next year.

Update on fire station – The EMS Committees last meeting’s main goal was to go over budget. The logical next step is to draw this out. This still keeps us on track for the overall schedule. **Motion to Proceed With Drawings made by Mayor McKern, second by Councilperson Ferris with All Voting Aye.**

MAYOR’S REPORT

Thanked all Veterans for their service

The play is going on at the high school and we have many teams in playoffs

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

OLD BUSINESS

NEW BUSINESS

CEDA Contract – **Motion to Approve made by Mayor McKern, second by Councilperson Christensen with All Voting Aye.**

Inquiry from Troy Tumbleson – Mr. Tumbleson submitted a request to reduce his sewer bill because he had a substantial water loss. The Council agreed to reduce the sewer bill to an average usage. Administrator Ibisch stated that this is a one strike rule. **Motion to Forgive sewer usage over normal usage for sewer made by Councilperson Egger, second by Councilperson Ferris with All Voting Aye.**

ADMINISTRATOR’S REPORT

Administrator’s Report – Administrator Ibisch went through his report.

ENGINEER’S REPORT

Fairgrounds Water Tower

Resolution approving plans and advertising – City Engineer Theobald explained the project for the new water tower on the Fairground property. Bid opening would be December 8 to be approved at Council on December 8, 2021. Engineer Theobald presented the construction plans. **Motion to Approve the Resolution made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye.**

Resolution #11.2-21

PERSONNEL

ATTORNEY

Closed at 6:23

1. Closed Session for Attorney/Client Privilege
2. Closed Session for Union Negotiations
3. Closed for update for Vail property purchase

Opened 7:00

1. Update on Mediation on December 1, 2021
2. **Motion to Approve the Tentative Agreement with IBEW made by Councilperson Egger, second by Councilperson Christensen with All Voting Aye.** Update on MNPEA the Council voted to approve the tentative agreement and the union voted it down.
3. Update from Attorney on Vail property purchase

CORRESPONDENCE

Correspondence was reviewed

The Mayor announced that the next City Council meeting is December 1 and the second meeting is December 8. Unless budget can't be done and then there would be a special meeting on December 15.

ADJOURN 7:02PM Motion to Adjourn made by Councilperson Egger, second by Councilperson Ferris with all Voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1 - #5

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 941,065.04

DATE APPROVED: 12-01-2021

#1	\$197,655.87
#2	136,036.40
#3	297,638.17
#4	214,371.74
#5	95,362.86
	<hr/>
	\$941,065.04

11/10/21
11:56:29

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/21
For Pay Date: 11/12/21

#1

Operating Account
* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
37867	5098 CARDMEMBER SERVICE	477.15					
	BATTERY FOR HANDHELD	21.05			601 943 4943	210	1010
	BATTERY FOR HANDHELD	21.05			602 948 4948	210	1010
	BATTERY FOR HANDHELD	42.12			604 957 4957	210	1010
	BATTERY FOR HANDHELD	21.05			605 963 4963	210	1010
	LIQUOR STORE SUPPLIES, CANDY	371.88*			609 975 4975	210	1010
	S. T. LIQUOR STORE SUPPLIES, C	25.57*			609 975 4975	210	1010
	S. T. LIQUOR STORE SUPPLIES, C	-25.57			609	2025	1010
	TR TX LIQUOR STORE SUPPLIES	1.86*			609 975 4975	210	1010
	TR TX LIQUOR STORE SUPPLIES	-1.86			609	2026	1010
37868	5098 CARDMEMBER SERVICE	299.58					
	SUPPLIES	106.28			211 550 4550	210	1010
	BOOKS	13.52			211 550 4550	218	1010
	AUDIO VISUAL	179.78			211 550 4550	219	1010
37869	5813 ENTERPRISE FM TRUST	9,703.97					
	FBN4333629 11/04/21 MAINT CARD- PD	40.00			101 210 4210	430	1010
	FBN4333629 11/04/21 MAINT CARD- FD	20.00*			101 220 4220	430	1010
	FBN4333629 11/04/21 MAINT CARD- STREETS	15.00			101 310 4310	430	1010
	FBN4333629 11/04/21 MAINT CARD- PARKS	10.00*			101 522 4522	430	1010
	FBN4333629 11/04/21 MAINT CARD- WATER	15.00			601 944 4944	430	1010
	FBN4333629 11/04/21 MAINT CARD- WW	15.00*			602 949 4949	430	1010
	FBN4333629 11/04/21 MAINT CARD-ELEC	15.00			604 959 4959	430	1010
	FBN4333629 11/04/21 LEASE- PD	2,580.21*			101 680 4210	601	1010
	FBN4333629 11/04/21 LEASE- PD	898.93*			101 680 4210	611	1010
	FBN4333629 11/04/21 LEASE- STREETS	230.14*			101 680 4310	601	1010
	FBN4333629 11/04/21 LEASE-STREETS	89.90*			101 680 4310	611	1010
	FBN4333629 11/04/21 LEASE- PARKS	365.21*			101 680 4522	601	1010
	FBN4333629 11/04/21 LEASE- PARKS	122.91*			101 680 4522	611	1010
	FBN4333629 11/04/21 LEASE-WATER	130.75			601	2231	1010
	FBN4333629 11/04/21 LEASE-WATER	50.66*			601 710 4710	611	1010
	FBN4333629 11/04/21 LEASE-WW	130.76			602	2231	1010
	FBN4333629 11/04/21 LEASE-WW	50.67*			602 710 4710	611	1010
	FBN4333629 11/04/21 LEASE-WATER	182.62			601	2231	1010
	FBN4333629 11/04/21 LEASE-WATER	61.45*			601 710 4710	611	1010
	FBN4333629 11/04/21 LEASE-WW	182.62			602	2231	1010
	FBN4333629 11/04/21 LEASE-WW	61.46*			602 710 4710	611	1010
	FBN4333629 11/04/21 LEASE-ELEC	365.21			604	2231	1010
	FBN4333629 11/04/21 LEASE-ELEC	122.91*			604 710 4710	611	1010
	FBN4333629 11/04/21 LEASE-ELEC	349.87			604	2231	1010
	FBN4333629 11/04/21 LEASE-ELEC	160.81*			604 710 4710	611	1010
	FBN4333629 11/04/21 LEASE-WATER	163.60			601	2231	1010
	FBN4333629 11/04/21 LEASE-WATER	71.11*			601 710 4710	611	1010

11/10/21
11:56:29

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/21
For Pay Date: 11/12/21

Page: 2 of 4
Report ID: AP100

Operating Account

* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
FBN4333629	11/04/21 LEASE-WW	163.61			602 2231		1010
FBN4333629	11/04/21 LEASE-WW	71.12*			602 710 4710	611	1010
FBN4333629	11/04/21 LEASE STREETS	321.99*			101 680 4310	601	1010
FBN4333629	11/04/21 LEASE STREETS	125.03*			101 680 4310	611	1010
FBN4333629	11/04/21 LEASE FIRE	567.08*			101 680 4220	601	1010
FBN4333629	11/04/21 LEASE FIRE	231.19*			101 680 4220	611	1010
FBN4333629	11/04/21 LEASE FIRE	512.45*			101 680 4220	601	1010
FBN4333629	11/04/21 LEASE FIRE	235.37*			101 680 4220	611	1010
FBN4333629	11/04/21 LEASE PARKS	318.51*			101 680 4522	601	1010
FBN4333629	11/04/21 LEASE PARKS	156.62*			101 680 4522	611	1010
FBN4333629	11/04/21 LEASE WATER	168.90			601 2231		1010
FBN4333629	11/04/21 LEASE WATER	80.71*			601 710 4710	611	1010
FBN4333629	11/04/21 LEASE WW	168.89			602 2231		1010
FBN4333629	11/04/21 LEASE WW	80.70*			602 710 4710	611	1010
37870	6307 IMS CONTRACTING LLC	187,175.17					
	PAY REQ #1 11/02/21 NW TRAIL	91,663.50*			101 680 4522	530	1010
	PAY REQ #1 11/02/21 2021 STREET IMPROVEMENTS	95,511.67			101 311 4311	400	1010

of Claims 4 Total: 197,655.87

11/10/21
11:56:37

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 11 / 21

Page: 4 of 4
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member

_____ Council Member

See signature page

11/17/21
09:14:09

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/21
For Pay Date: 11/17/21

Page: 1 of 5
Report ID: AP100V

#2

For Pay Date = 11/17/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
37871		5098 CARDMEMBER SERVICE	461.10					
	10/01/21	KONG-K-9 OFFICER	13.85			101 210 4210	210	1010
	10/11/21	STAMPS.COM	25.00			101 210 4210	210	1010
	10/06/21	AIR WEDGE PUMP KIT	18.80			101 210 4210	240	1010
	10/20/21	BLACK SHOE POLISH	8.70			101 210 4210	210	1010
	10/19/21	TASER EW INSTRUCT CERTIF	375.00			101 210 4210	333	1010
	10/30/21	STAMPS.COM	17.99			101 210 4210	210	1010
	10/29/21	POSTAGE-LARGE ENVELOPE	1.76			101 210 4210	210	1010
		Total for Vendor:	461.10					
37872		2410 CENTRAL MN MUNICIPAL POWER AGE	128,541.52					
	7137 09/30/21	CMPA DUES-SEPT	1,500.00			604 959 4959	334	1010
	7137 09/30/21	FEES FOR SERVICES	1,381.50			604 959 4959	430	1010
	7137 09/30/21	PURCH'D POWER	75,657.56			604 956 4956	381	1010
	7137 09/30/21	PURCH'D POWER-TRANSMISSION	47,649.90			604 956 4956	381	1010
	7137 09/30/21	CAPACITY PURCHASED-SEPT	966.60			604 956 4956	381	1010
	7137 09/30/21	CIP MONTHLY ASSMNT-SEPT	1,385.96			604 959 4959	429	1010
		Total for Vendor:	128,541.52					
37873		82 CHS INC	17.18					
	441-IG9240 10/20/21	20# LP FILL	17.18			101 310 4310	210	1010
		Total for Vendor:	17.18					
37874		35 KASSON HARDWARE HANK	748.32					
	10/31/21	R&M SUPPLIES-STREETS	87.21			101 310 4310	220	1010
	10/31/21	R&M SUPPLIES-PARKS	34.29			101 522 4522	220	1010
	10/31/21	R&M SUPPLIES-PARKS	15.98			101 517 4517	220	1010
	10/31/21	R&M SUPPLIES-K.A.C.	155.46			101 514 4514	220	1010
	10/31/21	SMALL TOOLS-WATER	47.44			601 943 4943	240	1010
	10/31/21	R&M SUPPLIES-ELECTRIC	96.93			604 957 4957	220	1010
	10/31/21	SALES TAX	6.66			604 957 4957	220	1010
	10/31/21	SALES TAX	-6.66			604	2025	1010
	10/31/21	D C TRANSIT TAX	0.48			604 957 4957	220	1010
	10/31/21	D C TRANSIT TAX	-0.48			604	2026	1010
	10/31/21	R&M SUPPLIES-WATER	70.75			601 943 4943	220	1010
	10/31/21	OPER SUPPLIES-WATER	93.99			601 943 4943	210	1010

11/17/21
09:14:09

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/21
For Pay Date: 11/17/21

Page: 2 of 5
Report ID: AP100V

For Pay Date = 11/17/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	10/31/21	C H SUPPLIES	34.99			101 140 4140	220	1010
	10/31/21	R&M SUPPLIES-WWTP OPERATIONS	35.88			602 947 4947	220	1010
	10/31/21	R&M SUPPLIES-ARENA	75.40			606 516 4516	220	1010
		Total for Vendor:	748.32					
37875		362 KWIK TRIP STORES	269.33					
	10/31/21	47.588 GAL B5ULS-F D	161.02*			101 220 4220	212	1010
	10/31/21	17.003 GAL UNLD-F D	49.92*			101 220 4220	212	1010
	10/31/21	MDSE-F D	58.39*			101 220 4220	210	1010
		Total for Vendor:	269.33					
37876		4919 PEOPLE'S ENERGY COOPERATIVE	69.75					
	2289800 11/04/21	ELEC SERV-CEMETERY 10/1-11/1	30.30			610 984 4984	380	1010
	2289800 11/04/21	ELEC SERV-ST LT-LETH SUBDIV 1	39.45			101 316 4316	380	1010
		Total for Vendor:	69.75					
37877		4037 PREFERRED HEATING & COOLING LLC	5,112.50					
	4667-1 08/16/21	REPAIRS-WWTP COOLING SYSTEM	1,042.50			602 947 4947	400	1010
	4941-1 11/02/21	HEATER REPAIR-SHOP OFFICE	485.72			101 310 4310	400	1010
	4941-1 11/02/21	HEATER REPAIR-SHOP OFFICE	485.72			101 312 4312	400	1010
	4941-1 11/02/21	HEATER REPAIR-SHOP OFFICE	485.72			101 517 4517	400	1010
	4941-1 11/02/21	HEATER REPAIR-SHOP OFFICE	485.71			601 943 4943	400	1010
	4941-1 11/02/21	HEATER REPAIR-SHOP OFFICE	485.71			602 948 4948	400	1010
	4941-1 11/02/21	HEATER REPAIR-SHOP OFFICE	485.71*			604 957 4957	400	1010
	4941-1 11/02/21	HEATER REPAIR-SHOP OFFICE	485.71			605 963 4963	400	1010
	4941-1 11/02/21	SALES TAX	33.39*			604 957 4957	400	1010
	4941-1 11/02/21	SALES TAX	-33.39			604	2025	1010
	4941-1 11/02/21	D C TRANSIT TAX	2.43*			604 957 4957	400	1010
	4941-1 11/02/21	D C TRANSIT TAX	-2.43			604	2026	1010
	4918-1 11/08/21	HEATER REPAIRS-WWTP	670.00			602 947 4947	400	1010
		Total for Vendor:	5,112.50					
37880		3850 SOUTHERN GLAZER'S OF MN	368.70					
	2140584 10/27/21	LIQUOR	756.55			609 975 4975	251	1010
	2140584 10/27/21	WINE	168.00			609 975 4975	251	1010
	2140584 10/27/21	FREIGHT	18.45			609 975 4975	335	1010
	9316675 11/01/21	LIQUOR CREDIT	-490.30			609 975 4975	251	1010

11/17/21
09:14:09

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/21
For Pay Date: 11/17/21

Page: 3 of 5
Report ID: AP100V

For Pay Date = 11/17/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	9316675	11/01/21 WINE CREDIT	-84.00			609 975 4975	251	1010
		Total for Vendor:	368.70					
37878		6376 TUMBLESON, TROY	448.00					
	0281-00	11/16/21 SEWER CREDIT-WATER SOFTENER	448.00			602 948 3624		1010
		Total for Vendor:	448.00					
		# of Claims	9	Total:				136,036.40

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 11/21

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$2,572.15
601 Water Fund	
1010 CASH-OPERATING	\$697.89
602 Sewer Fund	
1010 CASH-OPERATING	\$2,682.09
604 Electric Fund	
1010 CASH-OPERATING	\$129,124.16
605 Storm Water	
1010 CASH-OPERATING	\$485.71
606 ICE ARENA	
1010 CASH-OPERATING	\$75.40
609 Liquor Fund	
1010 CASH-OPERATING	\$368.70
610 Maple Grove Cemetery	
1010 CASH-OPERATING	\$30.30
Total:	\$136,036.40

11/17/21
09:14:10

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 11 / 21

Page: 5 of 5
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED See Signature Page Council Member
_____ Council Member

#3

11/22/21
09:54:38

CITY OF KASSON
Claim Approval List
For the Accounting Period: 11/21
For Pay Date: 11/19/21

Page: 1 of 5
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
37913	E	34 CITY OF KASSON	28,027.36					
		10/27/21 CITY UTILITIES-C H	422.12			101 194 4194	380	1010
		10/27/21 CITY UTILITIES-C H BI-DIRECT	21.48			101 194 4194	380	1010
		10/27/21 CITY UTILITIES-P D	298.35			101 210 4210	380	1010
		10/27/21 CITY UTILITIES-STR LTS (LED)	443.16			101 316 4316	380	1010
		10/27/21 CITY UTILITIES-STREET LTS	27.04			101 310 4310	380	1010
		10/27/21 CITY UTILITIES-F D	245.88			101 220 4220	380	1010
		10/27/21 CITY UTILITIES-MAIN STR LTS	758.09			101 316 4316	380	1010
		10/27/21 CITY UTILITIES-MANT AV STR LTS	226.61			101 316 4316	380	1010
		10/27/21 CITY UTILITIES-STREET LTS	3,826.34			101 316 4316	380	1010
		10/27/21 CITY UTILITIES-K.A.C.-HIGH FLO	83.62			101 514 4514	380	1010
		10/27/21 CITY UTILITIES-K.A.C.-LOW FLOW	63.16			101 514 4514	380	1010
		10/27/21 CITY UTILITIES-K.A.C.-BI-DIREC	171.23			101 514 4514	380	1010
		10/27/21 CITY UTILITIES-N2 BALL PARK LT	467.04			101 517 4517	380	1010
		10/27/21 CITY UTILITIES-NO. PARK #3	566.89			101 517 4517	380	1010
		10/27/21 CITY UTILITIES-NO. PARK MAINT	145.33			101 522 4522	380	1010
		10/27/21 CITY UTILITIES-E SHELTER-VETS	49.18			101 522 4522	380	1010
		10/27/21 CITY UTILITIES-NO. PARK CONCES	47.46			101 517 4517	380	1010
		10/27/21 CITY UTILITIES-VETS PARK ATHL	23.34			101 517 4517	380	1010
		10/27/21 CITY UTILITIES-NE YOUTH BALL F	23.11			101 517 4517	380	1010
		10/27/21 CITY UTILITIES-W SHELTER-VETS	26.88			101 522 4522	380	1010
		10/27/21 CITY UTILITIES-NO. PARK #1	65.42			101 310 4310	380	1010
		10/27/21 CITY UTILITIES-WELL #4	1,939.30*			601 941 4941	380	1010
		10/27/21 CITY UTILITIES-WELL #2	1,765.34*			601 941 4941	380	1010
		10/27/21 CITY UTILITIES-WELL #3	53.89*			601 941 4941	380	1010
		10/27/21 CITY UTILITIES-WELL #5	1,378.13*			601 941 4941	380	1010
		10/27/21 CITY UTILITIES-8 AV WATER TOW	199.76*			601 941 4941	380	1010
		10/27/21 CITY UTILITIES-LITTLES LIFT ST	77.32*			602 948 4948	380	1010
		10/27/21 CITY UTILITIES-LIQUOR STORE	776.23			609 979 4979	380	1010
		10/27/21 CITY UTILITIES-NO. PARK #4	23.34			101 522 4522	380	1010
		10/27/21 CITY UTILITIES-WWTP-WA/SE	1,497.12			602 947 4947	380	1010
		10/27/21 CITY UTILITIES-WWTP-ELECTRIC	5,570.96			602 947 4947	381	1010
		10/27/21 CITY UTILITIES-WWTP-BASEMENT	41.00			602 947 4947	380	1010
		10/27/21 CITY UTILITIES-WWTP-GARAGE	19.16			602 947 4947	380	1010
		10/27/21 CITY UTILITIES-NO. PARK #2	27.23			101 522 4522	380	1010
		10/27/21 CITY UTILITIES-OLD WATER TOWER	52.95			101 526 4526	430	1010

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	10/27/21	CITY UTILITIES-D C AMBULANCE S	154.64			101 417 4417	380	1010
	10/27/21	CITY UTILITIES-P.W.B. 1/2	390.22			101 310 4310	380	1010
	10/27/21	CITY UTILITIES-P.W.B. 1/2	390.23			604 957 4957	380	1010
	10/27/21	SALES TAX-P.W.B.-CL	22.74			604 957 4957	380	1010
	10/27/21	SALES TAX-P.W.B.-CL	-22.74			604 2025		1010
	10/27/21	D C TRANSIT TAX-P.W.B.-CL	1.65			604 957 4957	380	1010
	10/27/21	D C TRANSIT TAX-P.W.B.-CL	-1.65			604 2026		1010
	10/27/21	SALES TAX-P.W.B.-WA	0.88			604 957 4957	380	1010
	10/27/21	SALES TAX-P.W.B.-WA	-0.88			604 2025		1010
	10/27/21	D C TRANSIT TAX-P.W.B.-WA	0.06			604 957 4957	380	1010
	10/27/21	D C TRANSIT TAX-P.W.B.-WA	-0.06			604 2026		1010
	10/27/21	CITY UTILITIES-SOLAR BILLBOARD	14.92			604 956 4956	381	1010
	10/27/21	CITY UTILITIES-D C ICE ARENA	4,368.75			606 516 4516	380	1010
	10/27/21	CITY UTILITIES-ELECTRONIC SIGN	32.15*			101 111 4111	430	1010
	10/27/21	CITY UTILITIES-PARK & RIDE LOT	62.68			101 316 4316	380	1010
	10/27/21	CITY UTILITIES-16 ST-E OF BRID	133.83			101 316 4316	380	1010
	10/27/21	CITY UTILITIES-16 ST-CENTER	183.43			101 316 4316	380	1010
	10/27/21	CITY UTILITIES-16 ST-W OF BRID	97.24			101 316 4316	380	1010
	10/27/21	CITY UTILITIES-LIBRARY	714.03			211 550 4550	380	1010
	10/27/21	CITY UTILITIES-LIONS PARK SHEL	34.66			101 522 4522	380	1010
	10/27/21	CITY UTILITIES-MEADOWLAND SHEL	27.12			101 522 4522	380	1010
		Total for Vendor:	28,027.36					
		*** Claim from another period (10/21) ****						
37912		5764 DODGE COUNTY LAND TITLE CO.	233,736.67					
	10/28/21	EMV 9 ACRE FUTURE DEVELOP	79,807.00*			246 650 4650	430	1010
	10/28/21	CRP LAND (VAIL PROPERTY)	31,760.00*			101 680 4111	510	1010
	10/28/21	PARK LAND (VAIL PROPERTY)	222,169.67*			101 680 4522	510	1010
	10/28/21	VAIL DONATION	-100,000.00			101 522 3623		1010
		Total for Vendor:	233,736.67					
37914		E 5691 FURTHER-FSA	93.14					
	40028995	11/16/21 FLEX REIMBURSEMENT	93.14			601 2177		1010
		Total for Vendor:	93.14					

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37915	E	108 MN DEPARTMENT OF REVENUE	18,435.00					
	11/16/21	OCT.-UTILITIES SALES TAX	327.00			601 2025		1010
	11/16/21	OCT.-UTILITIES SALES TAX	16,744.00			604 2025		1010
	11/16/21	OCT.-UTILITIES S T ADJUST	-18.00			604 2025		1010
	11/16/21	OCT.-SALES TAX PAYABLE	7.00			211 2025		1010
	11/16/21	OCT.-USE TAX PAYABLE	3.00			101 2025		1010
	11/16/21	OCT.-USE TAX PAYABLE	145.00			604 2025		1010
	11/16/21	OCT.-USE TAX PAYABLE	27.00			609 2025		1010
	11/16/21	OCT.-UTIL D C TRANSIT TAX	23.00			601 2026		1010
	11/16/21	OCT.-UTIL D C TRANSIT TAX	1,164.00			604 2026		1010
	11/16/21	OCT.-D C TRANSIT USE TAX	11.00			604 2026		1010
	11/16/21	OCT.-D C TRANSIT USE TAX	2.00			609 2026		1010
		Total for Vendor:	18,435.00					
37916	E	973 MN DEPT OF REVENUE	14,112.00					
	11/03/21	OCT.-LIQUOR STORE SALES TAX	13,394.00			609 2025		1010
	11/03/21	OCT.-LIQUOR STORE D C TRANS TX	718.00			609 2026		1010
		Total for Vendor:	14,112.00					
37917		6348 RETICULATED STONE	3,234.00					
	11/17/21	LABOR DUE @ COMPLETION-WPA WAL	3,234.00*			101 680 4522	530	1010
		Total for Vendor:	3,234.00					
		# of Claims	6	Total:				297,638.17
		Total Electronic Claims						60,667.50
		Total Non-Electronic Claims						236970.67

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CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED See Signature Page Council Member
_____ Council Member

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
37882		2373 ARROW BUILDING CENTER	50.06					
	5541700	10/21/21 2x10's	12.60			101 522 4522	220	1010
	5549669	10/28/21 2x4's/FLAT HEAD HEADLOK	37.46			101 312 4312	220	1010
		Total for Vendor:	50.06					
37883		203 BAKER & TAYLOR INC	457.21					
	2036295912	10/26/21 AUDIO BOOKS	21.99			211 550 4550	219	1010
	2036295912	10/26/21 BOOKS	168.61			211 550 4550	218	1010
	2036303206	10/27/21 BOOKS	35.34			211 550 4550	218	1010
	2036304714	11/02/21 BOOKS	54.01			211 550 4550	218	1010
	2036307687	11/02/21 BOOKS (WRIGHT DONATIONS)	69.80			211 550 4550	218	1010
	2036318322	11/03/21 BOOKS	48.27			211 550 4550	218	1010
	2036318497	11/03/21 BOOKS	59.19			211 550 4550	218	1010
		Total for Vendor:	457.21					
37919		5294 BDS CONTRACT DOOR & HARDWARE	1,979.20					
	WO-2260	11/05/21 DOOR REPAIRS-LIBRARY	1,979.20			211 550 4550	400	1010
		Total for Vendor:	1,979.20					
37904		1012 BELLBOY CORPORATION	1,966.83					
	92134800	11/04/21 LIQUOR	1,893.63			609 975 4975	251	1010
	92134800	11/04/21 FREIGHT	28.00			609 975 4975	335	1010
	104201200	11/04/21 MIXES	42.00*			609 975 4975	254	1010
	104201200	11/04/21 FREIGHT	3.20			609 975 4975	335	1010
		Total for Vendor:	1,966.83					
37905		5239 BREAKTHRU BEVERAGE MN WINE &	1,482.88					
	341670581	11/03/21 LIQUOR	1,227.43			609 975 4975	251	1010
	341670581	11/03/21 WINE	230.70			609 975 4975	251	1010
	341670581	11/03/21 FREIGHT	24.75			609 975 4975	335	1010
		Total for Vendor:	1,482.88					
37920		5098 CARDMEMBER SERVICE	90.00					
	10/25/21	BOOKS-TRAINING	90.00*			101 220 4220	210	1010
		Total for Vendor:	90.00					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
37884		2410 CENTRAL MN MUNICIPAL POWER AGE	168,010.17					
	7154 10/29/21	CMPA DUES-OCTOBER	1,500.00			604 959 4959	334	1010
	7154 10/29/21	FEES FOR SERVICES	1,367.51			604 959 4959	430	1010
	7154 10/29/21	PURCH'D POWER	114,677.04			604 956 4956	381	1010
	7154 10/29/21	PURCH'D POWER-TRANSMISSION	48,080.84			604 956 4956	381	1010
	7154 10/29/21	CAPACITY PURCHASED-OCTOBER	998.82			604 956 4956	381	1010
	7154 10/29/21	CIP MONTHLY ASSMNT-OCTOBER	1,385.96			604 959 4959	429	1010
		Total for Vendor:	168,010.17					
37885		4238 CINTAS CORP	63.21					
	8405383056 10/29/21	RESTOCK 1st AID KITS	12.65			101 920 4920	433	1010
	8405383056 10/29/21	RESTOCK 1st AID KITS	12.64			601 943 4943	433	1010
	8405383056 10/29/21	RESTOCK 1st AID KITS	12.64*			602 948 4948	433	1010
	8405383056 10/29/21	RESTOCK 1st AID KITS	12.64*			604 957 4957	433	1010
	8405383056 10/29/21	RESTOCK 1st AID KITS	12.64			605 963 4963	433	1010
		Total for Vendor:	63.21					
37886		5678 FURTHER	106.05					
	15851629 11/04/21	OCT.-PARTICIPANT FEE	7.50*			101 140 4140	440	1010
	15884010 11/04/21	NOV.-PARTICIPANT FEE	98.55*			101 140 4140	440	1010
		Total for Vendor:	106.05					
37887		957 G-MATIC SYSTEMS, INC.	375.00					
	16466 11/05/21	REPL MOTION SENSOR-C H EXT DOO	375.00*			101 194 4194	400	1010
		Total for Vendor:	375.00					
37888		28 GRAYBAR ELECTRIC	384.73					
	9324100329 10/29/21	TYPE B BALLAST BYPASS	384.73			604 957 4957	220	1010
		Total for Vendor:	384.73					
37889		2560 HANSON, JOSHUA	117.73					
	11/09/11	MEALS-ETI CONFERENCE	117.73			101 210 4210	333	1010
		Total for Vendor:	117.73					

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37930		6099 IBISCH, TIMOTHY	296.38					
	11/17/21	MILES-3 CMPAS MEETINGS	283.58*			604 959 4959	332	1010
	11/17/21	MEALS-MNPEA UNION NEGOTIATION	12.80*			101 111 4111	430	1010
		Total for Vendor:	296.38					
37890		6282 ICS	10,000.00					
	7848 10/31/21	LIBRARY REPAIR PROJECT	10,000.00*			210 650 4650	430	1010
		Total for Vendor:	10,000.00					
37891		476 JOEL THIELE TRUCKING LLC	2,062.71					
	12186 10/31/21	BALLFIELDS INFIELD LIME	2,062.71			101 517 4517	400	1010
		Total for Vendor:	2,062.71					
37906		6342 KINNEY CREEK BREWERY	99.00					
	1284 11/04/21	BEER	99.00*			609 975 4975	252	1010
		Total for Vendor:	99.00					
37892		3890 LETH ELECTRIC INC	3,570.00					
	6761 11/02/21	REPL LTS @ CH TO LED	3,570.00			604 959 4959	429	1010
		Total for Vendor:	3,570.00					
37893		3018 LINDGREN, PAUL	29.95					
	11/02/21	OC/PEPPER SPRAY HOLSTER	29.95			101 210 4210	210	1010
		Total for Vendor:	29.95					
37894		5214 MADDEN GALANTER HANSEN, LLP	967.20					
	10/31/21	OCT-ARBITR & ADMIN HEARINGS	967.20*			101 111 4111	440	1010
		Total for Vendor:	967.20					
37895		714 MB REPAIR	823.15					
	7992 10/26/21	DOT INSPECT-SWEEPER	463.15			101 310 4310	400	1010
	7992 10/26/21	DOT INSPECTION	90.00			602 948 4948	400	1010
	7992 10/26/21	DOT INSPECTIONS	270.00*			604 957 4957	400	1010
		Total for Vendor:	823.15					

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37921		2617 MENARDS-ROCHESTER NORTH	111.06					
	94798	11/01/21 DRILL BIT/SIDEWALL GRILLE	12.06			211 550 4550	220	1010
	94798	11/01/21 50 DRIVEWAY MARKERS	99.00			101 312 4312	220	1010
		Total for Vendor:	111.06					
37967		5881 NAPA AUTO PARTS	457.07					
	421085	10/06/21 ANTIFREEZE	23.98			601 943 4943	220	1010
	421250	10/08/21 BATTERY ACCESSORIES	5.69			101 310 4310	220	1010
	421253	10/08/21 OIL FILTER/SYNTH OIL	65.38			101 210 4210	220	1010
	422070	10/18/21 LMP BOXED CAPSULES/UPHOL CLNR	81.89			101 210 4210	220	1010
	422074	10/18/21 HYD HOSE FITTINGS/PWR STEER FL	66.90			101 524 4524	430	1010
	422279	10/20/21 CUT-OFF/MANDREL SET	31.28			101 310 4310	240	1010
	422305	10/20/21 RELAY	25.57			101 310 4310	220	1010
	422337	10/21/21 UNIV JOINT	39.98			101 310 4310	220	1010
	422421	10/22/21 BLK RTV SILICONE/HEAVY DUTY	48.91			101 310 4310	220	1010
	422452	10/22/21 PRESSURE SWITCH	67.49			101 310 4310	220	1010
		Total for Vendor:	457.07					
37907		60 NORTHERN BEVERAGE DIST. CO. LL	5,351.55					
	865330	11/04/21 BEER	5,349.55*			609 975 4975	252	1010
	865330	11/04/21 FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	5,351.55					
37897		780 RAPPE, LINDA	19.98					
	11/12/21	T PAPER-C H (SAMS)	19.98			101 140 4140	210	1010
		Total for Vendor:	19.98					
37908		63 SCHOTT DIST CO INC	9,611.15					
	444408	11/04/21 BEER	9,611.15*			609 975 4975	252	1010
		Total for Vendor:	9,611.15					
37909		3850 SOUTHERN GLAZER'S OF MN	988.95					
	2144417	11/05/21 LIQUOR	748.55			609 975 4975	251	1010
	2144417	11/05/21 WINE	224.00			609 975 4975	251	1010
	2144417	11/05/21 FREIGHT	16.40			609 975 4975	335	1010
		Total for Vendor:	988.95					

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37966		3104 SUPERIOR COMPANIES INC	752.01					
	W13337	10/22/21 FURNACE REPAIRS-L.S.	752.01			609 979 4979	400	1010
		Total for Vendor:	752.01					
37910		6231 SxSE MN BREWING CO.	126.00					
	34804	11/05/21 BEER	126.00*			609 975 4975	252	1010
		Total for Vendor:	126.00					
37898		2675 ULVE, JEFF	89.98					
		11/10/21 ULVE-UNIFORM PANTS	44.99			601 943 4943	214	1010
		11/10/21 ULVE-UNIFORM PANTS	44.99*			602 948 4948	214	1010
		Total for Vendor:	89.98					
37899		5035 VALLI INFORMATION SYSTEMS INC	2,145.79					
	78969	10/31/21 UTILITY BILLING MAILING	429.16			601 944 4944	325	1010
	78969	10/31/21 UTILITY BILLING MAILING	429.16			602 949 4949	325	1010
	78969	10/31/21 UTILITY BILLING MAILING	858.31			604 959 4959	325	1010
	78969	10/31/21 UTILITY BILLING MAILING	429.16			605 963 4963	325	1010
		Total for Vendor:	2,145.79					
37901		388 WESCO RECEIVABLES CORP	1,492.60					
	933630	11/01/21 CNDCTR PED CONN	1,492.60			604 957 4957	220	1010
		Total for Vendor:	1,492.60					
37902		50 XCEL ENERGY	18.14					
	754765841	11/03/21 UTIL SERVICE-STR LT 10/3-11	18.14			101 316 4316	380	1010
		Total for Vendor:	18.14					
37903		489 ZARNOTH BRUSH WORKS INC	276.00					
	0187005	10/27/21 2 DISP GUTTER BROOMS	276.00			101 310 4310	220	1010
		Total for Vendor:	276.00					
		# of Claims	33	Total:				214,371.74

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CITY OF KASSON
Fund Summary for Claims
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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$5,133.51
210 STABILIZATION FUND	
1010 CASH-OPERATING	\$10,000.00
211 Library Fund	
1010 CASH-OPERATING	\$2,448.47
601 Water Fund	
1010 CASH-OPERATING	\$510.77
602 Sewer Fund	
1010 CASH-OPERATING	\$576.79
604 Electric Fund	
1010 CASH-OPERATING	\$174,882.03
605 Storm Water	
1010 CASH-OPERATING	\$441.80
609 Liquor Fund	
1010 CASH-OPERATING	\$20,378.37
Total:	\$214,371.74

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CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED See signature page Council Member
_____ Council Member

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CITY OF KASSON
Claim Approval List
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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
37955		2529 A H HERMEL COMPANY	292.75					
	902643	11/11/21 POP FOR RESALE	228.05*			609 975 4975	254	1010
	902643	11/11/21 FREIGHT	7.95			609 975 4975	335	1010
	902643	11/11/21 BAGS	49.13*			609 975 4975	210	1010
	902643	11/11/21 SALES TAX	3.38*			609 975 4975	210	1010
	902643	11/11/21 SALES TAX	-3.38			609	2025	1010
	902643	11/11/21 D C TRANSIT TAX	0.25*			609 975 4975	210	1010
	902643	11/11/21 D C TRANSIT TAX	-0.25			609	2026	1010
	902643	11/11/21 DUM DUMS	7.62			609 976 4976	343	1010
	902643	11/11/21 SALES TAX	0.52			609 976 4976	343	1010
	902643	11/11/21 SALES TAX	-0.52			609	2025	1010
	902643	11/11/21 D C TRANSIT TAX	0.04			609 976 4976	343	1010
	902643	11/11/21 D C TRANSIT TAX	-0.04			609	2026	1010
		Total for Vendor:	292.75					
37923		5274 BECKLEY'S OFFICE PRODUCTS	133.00					
	77460	11/17/21 MOBILE SHREDDING-C H	133.00*			101 140 4140	440	1010
		Total for Vendor:	133.00					
37970		1012 BELLBOY CORPORATION	1,447.65					
	92356600	11/18/21 LIQUOR	1,423.65			609 975 4975	251	1010
	92356600	11/18/21 FREIGHT	24.00			609 975 4975	335	1010
		Total for Vendor:	1,447.65					
37924		4525 BOLSTER, MIKE	241.98					
	11/15/21	SAFETY BOOT REIMBURSEMENT	241.98			101 920 4920	433	1010
		Total for Vendor:	241.98					
37956		5239 BREAKTHRU BEVERAGE MN WINE &	3,950.57					
	341759800	11/10/21 LIQUOR	2,386.25			609 975 4975	251	1010
	341759800	11/10/21 WINE	368.00			609 975 4975	251	1010
	341759800	11/10/21 MIXES	34.13*			609 975 4975	254	1010
	341759800	11/10/21 FREIGHT	29.98			609 975 4975	335	1010
	341854933	11/17/21 LIQUOR	796.65			609 975 4975	251	1010
	341854933	11/17/21 WINE	216.00			609 975 4975	251	1010
	341854933	11/17/21 MIXES	96.32*			609 975 4975	254	1010

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	341854933	11/17/21 FREIGHT	23.24			609 975 4975	335	1010
		Total for Vendor:	3,950.57					
37971		3385 CANNON RIVER WINERY	468.00					
	12555	11/18/21 WINE	468.00			609 975 4975	251	1010
		Total for Vendor:	468.00					
37957		6270 CHAOTIC GOOD BREWING	261.00					
	10-22	11/08/21 BEER	148.50*			609 975 4975	252	1010
	2184	11/18/21 BEER	112.50*			609 975 4975	252	1010
		Total for Vendor:	261.00					
37958		5667 CINTAS	238.17					
	4100874935	11/05/21 MATS-L.S.	79.39*			609 979 4979	410	1010
	4101555268	11/12/21 MATS-L.S.	79.39*			609 979 4979	410	1010
	4102299263	11/19/21 MATS-L.S.	79.39*			609 979 4979	410	1010
		Total for Vendor:	238.17					
37925		2381 CUSTOM ALARM	245.22					
	504024	11/09/21 FIRE ALARM MONITOR 12/1-12/31	31.50*			211 550 4550	444	1010
	504024	11/09/21 FIRE ALARM MONITOR 1/1-2/28/22	63.00			211 1550		1010
	503128	11/09/21 FIRE ALARM MONITOR 12/1-12/31	10.04			101 310 4310	444	1010
	503128	11/09/21 FIRE ALARM MONITOR 12/1-12/31	10.05*			601 943 4943	444	1010
	503128	11/09/21 FIRE ALARM MONITOR 12/1-12/31	10.05			602 948 4948	444	1010
	503128	11/09/21 FIRE ALARM MONITOR 12/1-12/31	10.05*			604 957 4957	444	1010
	503128	11/09/21 FIRE ALARM MONITOR 12/1-12/31	10.05*			605 963 4963	444	1010
	503128	11/09/21 FIRE ALARM MONITOR 1/1-2/28/22	20.09			101 1550		1010
	503128	11/09/21 FIRE ALARM MONITOR 1/1-2/28/22	20.09			601 1550		1010
	503128	11/09/21 FIRE ALARM MONITOR 1/1-2/28/22	20.10			602 1550		1010
	503128	11/09/21 FIRE ALARM MONITOR 1/1-2/28/22	20.10			604 1550		1010
	503128	11/09/21 FIRE ALARM MONITOR 1/1-2/28/22	20.10			605 1550		1010
	503128	11/09/21 SALES TAX	2.07*			604 957 4957	444	1010
	503128	11/09/21 SALES TAX	-2.07			604 2025		1010
	503128	11/09/21 D C TRANSIT TAX	0.15*			604 957 4957	444	1010
	503128	11/09/21 D C TRANSIT TAX	-0.15			604 2026		1010
		Total for Vendor:	245.22					

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37926		266 DODGE COUNTY RECORDER	46.00					
	10/29/21	RECORD-RESOL. 10.2-21 (H.F. BA	46.00			101 1151		1010
		Total for Vendor:	46.00					
37927		5289 FIRST SYSTEMS TECHNOLOGY INC	1,400.00					
	21288 11/08/21	VERIFICATION OF FLOW METERS	1,400.00			602 947 4947	440	1010
		Total for Vendor:	1,400.00					
37972		28 GRAYBAR ELECTRIC	126.39					
	9324339515 11/15/21	LED DRIVER REPAIR KIT	126.39			604 957 4957	220	1010
		Total for Vendor:	126.39					
37928		77 HAWKINS INC	4,139.13					
	6058599 11/04/21	HYDROFLUOS ACID	799.62			601 943 4943	210	1010
	6054250 10/28/21	LPC-5/CHLORINE	3,339.51			601 943 4943	210	1010
		Total for Vendor:	4,139.13					
37973		5036 HOHENSTEINS INC	180.00					
	459479 11/17/21	BEER	180.00*			609 975 4975	252	1010
		Total for Vendor:	180.00					
37929		2462 HOISINGTON KOEGLER GROUP INC	3,483.75					
	019-041-24 11/09/21	PLANNING SERVICES-OCT.	495.00*			101 191 4191	440	1010
	019-041-24 11/09/21	P&Z MTGS	90.00*			101 191 4191	440	1010
	019-041-24 11/09/21	VAIL & LIONS PARK PLANNING	1,515.00*			101 522 4522	430	1010
	019-041-24 11/09/21	PROJ COORDINATION-PLAZA 57	202.50*			101 191 4191	440	1010
	019-041-24 11/09/21	INFRASTRUCTURE SUPPORT PRO	1,181.25*			101 191 4191	440	1010
		Total for Vendor:	3,483.75					
37974		5064 HOMETOWN HAULERS LLC	1,148.00					
	111615 12/01/21	NOV. GARBAGE-C H	33.56			101 323 4323	430	1010
	111615 12/01/21	NOV. GARBAGE-LIBRARY	57.18			101 323 4323	430	1010
	111615 12/01/21	NOV. GARBAGE-WWTP	152.86*			602 947 4947	430	1010
	111615 12/01/21	NOV. GARBAGE-SHOP	192.77			101 323 4323	430	1010
	111615 12/01/21	NOV. GARBAGE-F D	76.43			101 323 4323	430	1010
	111615 12/01/21	NOV. GARBAGE-L S	53.21			101 323 4323	430	1010

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	111615	12/01/21 NOV. GARBAGE-PARKS	444.46			101 323 4323	430	1010
	111615	12/01/21 NOV. GARBAGE-P D	33.39			101 323 4323	430	1010
	111615	12/01/21 NOV. GARBAGE-ARENA	104.14			606 516 4516	430	1010
		Total for Vendor:	1,148.00					
37959		25 JOHNSON BROTHERS LIQUOR CO	5,073.08					
	173201	11/03/21 WINE CREDIT	-46.85			609 975 4975	251	1010
	1927621	11/09/21 LIQUOR	1,289.00			609 975 4975	251	1010
	1927622	11/09/21 WINE	1,082.10			609 975 4975	251	1010
	1932637	11/16/21 LIQUOR	1,448.08			609 975 4975	251	1010
	1932638	11/16/21 WINE	1,300.75			609 975 4975	251	1010
		Total for Vendor:	5,073.08					
37931		6074 KACZMAREK, LINDSEY	77.31					
	11/04/21	18 HEARTSAVER eCARDS	77.31*			101 220 4220	330	1010
		Total for Vendor:	77.31					
37960		4427 KASSON LASER GRAPHICS	901.50					
	9285	11/15/21 41 SHIRTS & SWEATSHIRTS	901.50			609 976 4976	343	1010
		Total for Vendor:	901.50					
37975		6342 KINNEY CREEK BREWERY	33.00					
	1308	11/18/21 BEER	33.00*			609 975 4975	252	1010
		Total for Vendor:	33.00					
37932		3890 LETH ELECTRIC INC	500.00					
	6784	11/12/21 WIRE UNIT HEATERS	500.00*			101 220 4220	400	1010
		Total for Vendor:	500.00					
37933		3027 MCKERN, CANDY	1,800.00					
	11/12/21	'22 ENTERTAINMENT DEPOSIT	1,800.00			877 1550		1010
		Total for Vendor:	1,800.00					
37934		2478 MENARDS-ROCHESTER SOUTH	328.58					
	44059	11/05/21 LIGHTS-XMAS TREE	170.18			101 522 4522	220	1010
	44059	11/05/21 80 DRIVEWAY MARKERS	158.40			610 984 4984	220	1010
		Total for Vendor:	328.58					

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37935		4636 METERING & TECHNOLOGY SOLUTIONS	4,444.92					
	20789	11/04/21 48 METERS	2,222.46*			601 943 4943	260	1010
	20789	11/04/21 48 METERS	2,222.46*			602 948 4948	260	1010
		Total for Vendor:	4,444.92					
37936		89 METRO SALES INC	442.52					
	1925101	11/08/21 QTRLY MAINT-B&W 11/13-12/31	16.71			101 140 4140	210	1010
	1925101	11/08/21 QTRLY MAINT-B&W 11/13-12/31	16.71			101 310 4310	210	1010
	1925101	11/08/21 QTRLY MAINT-B&W 11/13-12/31	16.71			101 191 4191	210	1010
	1925101	11/08/21 QTRLY MAINT-B&W 11/13-12/31	16.71			101 517 4517	210	1010
	1925101	11/08/21 QTRLY MAINT-B&W 11/13-12/31	16.71			290 650 4650	210	1010
	1925101	11/08/21 QTRLY MAINT-B&W 11/13-12/31	16.71			601 944 4944	210	1010
	1925101	11/08/21 QTRLY MAINT-B&W 11/13-12/31	16.71			602 949 4949	210	1010
	1925101	11/08/21 QTRLY MAINT-B&W 11/13-12/31	16.71			604 959 4959	210	1010
	1925101	11/08/21 QTRLY MAINT-B&W 11/13-12/31	16.71			605 963 4963	210	1010
	1925101	11/08/21 QTRLY MAINT-B&W 11/13-12/31	16.71			609 976 4976	430	1010
	1925101	11/08/21 QTRLY MAINT-B&W 11/13-12/31	16.71			101 1550		1010
	1925101	11/08/21 QTRLY MAINT-B&W 1/1-2/12/22	8.35			101 1550		1010
	1925101	11/08/21 QTRLY MAINT-B&W 1/1-2/12/22	8.35			101 1550		1010
	1925101	11/08/21 QTRLY MAINT-B&W 1/1-2/12/22	8.35			101 1550		1010
	1925101	11/08/21 QTRLY MAINT-B&W 1/1-2/12/22	8.35			290 1550		1010
	1925101	11/08/21 QTRLY MAINT-B&W 1/1-2/12/22	8.35			601 1550		1010
	1925101	11/08/21 QTRLY MAINT-B&W 1/1-2/12/22	8.35			602 1550		1010
	1925101	11/08/21 QTRLY MAINT-B&W 1/1-2/12/22	8.35			604 1550		1010
	1925101	11/08/21 QTRLY MAINT-B&W 1/1-2/12/22	8.35			605 1550		1010
	1925101	11/08/21 QTRLY MAINT-B&W 1/1-2/12/22	8.35			609 1550		1010
	1925101	11/08/21 SALES TAX	1.72			604 959 4959	210	1010
	1925101	11/08/21 SALES TAX	-1.72			604 2025		1010
	1925101	11/08/21 D C TRANSIT TAX	0.13			604 959 4959	210	1010
	1925101	11/08/21 D C TRANSIT TAX	-0.13			604 2026		1010
	1925101	11/08/21 SALES TAX	1.72			609 976 4976	430	1010
	1925101	11/08/21 SALES TAX	-1.72			609 2025		1010
	1925101	11/08/21 D C TRANSIT TAX	0.13			609 976 4976	430	1010
	1925101	11/08/21 D C TRANSIT TAX	-0.13			609 2026		1010
	1925101	11/08/21 QTRLY MAINT-CLR 11/13-12/31	12.81			101 140 4140	210	1010
	1925101	11/08/21 QTRLY MAINT-CLR 11/13-12/31	12.79			101 310 4310	210	1010

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1925101	11/08/21	QTRLY MAINT-CLR 11/13-12/31	12.79			101 191 4191	210	1010
1925101	11/08/21	QTRLY MAINT-CLR 11/13-12/31	12.79			101 517 4517	210	1010
1925101	11/08/21	QTRLY MAINT-CLR 11/13-12/31	12.79			290 650 4650	210	1010
1925101	11/08/21	QTRLY MAINT-CLR 11/13-12/31	12.79			601 944 4944	210	1010
1925101	11/08/21	QTRLY MAINT-CLR 11/13-12/31	12.79			602 949 4949	210	1010
1925101	11/08/21	QTRLY MAINT-CLR 11/13-12/31	12.79			604 959 4959	210	1010
1925101	11/08/21	QTRLY MAINT-CLR 11/13-12/31	12.79			605 963 4963	210	1010
1925101	11/08/21	QTRLY MAINT-CLR 11/13-12/31	12.79			609 976 4976	430	1010
1925101	11/08/21	QTRLY MAINT-CLR 1/1-2/12/22	6.45			101 1550		1010
1925101	11/08/21	QTRLY MAINT-CLR 1/1-2/12/22	6.39			101 1550		1010
1925101	11/08/21	QTRLY MAINT-CLR 1/1-2/12/22	6.39			101 1550		1010
1925101	11/08/21	QTRLY MAINT-CLR 1/1-2/12/22	6.39			101 1550		1010
1925101	11/08/21	QTRLY MAINT-CLR 1/1-2/12/22	6.39			101 1550		1010
1925101	11/08/21	QTRLY MAINT-CLR 1/1-2/12/22	6.39			290 1550		1010
1925101	11/08/21	QTRLY MAINT-CLR 1/1-2/12/22	6.39			601 1550		1010
1925101	11/08/21	QTRLY MAINT-CLR 1/1-2/12/22	6.39			602 1550		1010
1925101	11/08/21	QTRLY MAINT-CLR 1/1-2/12/22	6.39			604 1550		1010
1925101	11/08/21	QTRLY MAINT-CLR 1/1-2/12/22	6.39			605 1550		1010
1925101	11/08/21	QTRLY MAINT-CLR 1/1-2/12/22	6.39			609 1550		1010
1925101	11/08/21	SALES TAX	1.32			604 959 4959	210	1010
1925101	11/08/21	SALES TAX	-1.32			604 2025		1010
1925101	11/08/21	D C TRANSIT TAX	0.10			604 959 4959	210	1010
1925101	11/08/21	D C TRANSIT TAX	-0.10			604 2026		1010
1925101	11/08/21	SALES TAX	1.32			609 976 4976	430	1010
1925101	11/08/21	SALES TAX	-1.32			609 2025		1010
1925101	11/08/21	D C TRANSIT TAX	0.10			609 976 4976	430	1010
1925101	11/08/21	D C TRANSIT TAX	-0.10			609 2026		1010
		Total for Vendor:	442.52					
37937		2158 MN CHIEFS OF POLICE ASSN	750.00					
	12259 11/08/21	HANSON-CLEO & COMM. ACADEMY	750.00			101 210 4210	333	1010
		Total for Vendor:	750.00					
37938		6070 MSCIC	125.00					
	11/19/21	STRADTMANN-2022 CONFERENCE	125.00			101 1550		1010
		Total for Vendor:	125.00					

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37961		60 NORTHERN BEVERAGE DIST. CO. LL	9,293.70					
	868459	11/11/21 BEER	3,235.20*			609 975 4975	252	1010
	868459	11/11/21 FREIGHT	2.00			609 975 4975	335	1010
	329000036	11/11/21 BEER	386.40*			609 975 4975	252	1010
	329000037	11/11/21 BEER	135.80*			609 975 4975	252	1010
	871815	11/18/21 BEER	5,532.30*			609 975 4975	252	1010
	871815	11/18/21 FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	9,293.70					
37939		502 ON-SITE COMPUTERS INC	115.50					
	CW76324	10/31/21 C H-OUTBOX-ZAWORSKI	27.50			101 192 4192	400	1010
	CW76324	10/31/21 VPN-ELECTRIC	88.00*			604 957 4957	400	1010
	CW76324	10/31/21 SALES TAX	6.05*			604 957 4957	400	1010
	CW76324	10/31/21 SALES TAX	-6.05			604 2025		1010
	CW76324	10/31/21 D C TRANSIT TAX	0.44*			604 957 4957	400	1010
	CW76324	10/31/21 D C TRANSIT TAX	-0.44			604 2026		1010
		Total for Vendor:	115.50					
37976		2876 PAUSTIS WINE COMPANY	858.00					
	146857	11/17/21 WINE	848.00			609 975 4975	251	1010
	146857	11/17/21 FREIGHT	10.00			609 975 4975	335	1010
		Total for Vendor:	858.00					
37962		23 PHILLIPS WINE & SPIRITS	6,754.76					
	6300660	11/09/21 LIQUOR	1,264.19			609 975 4975	251	1010
	6300661	11/09/21 WINE	641.64			609 975 4975	251	1010
	6300662	11/09/21 MIXES	44.00*			609 975 4975	254	1010
	6304493	11/16/21 LIQUOR	3,420.66			609 975 4975	251	1010
	6304494	11/16/21 WINE	1,270.27			609 975 4975	251	1010
	6304495	11/16/21 MIXES	114.00*			609 975 4975	254	1010
		Total for Vendor:	6,754.76					
37977		2509 PLETTA, CATHY	33.96					
	11/17/21	FOOD FOR VENDORS @ TASTING	33.96			609 976 4976	430	1010
		Total for Vendor:	33.96					

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37940		3440 R & R SPECIALTIES OF WISCONSIN	117.80					
	0073895-IN	10/26/21 CONNECTOR	34.30			606 516 4516	220	1010
	0073899-IN	10/26/21 PAD, DUMP TANK CUSHION	83.50			606 516 4516	220	1010
		Total for Vendor:	117.80					
37941		3988 RINK SYSTEMS INC	200.48					
	076715	10/14/21 DROP NET	200.48			606 516 4516	220	1010
		Total for Vendor:	200.48					
37942		2079 ROCHESTER OVERHEAD DOOR INC	376.00					
	50965	11/09/21 REIMB'D DAMAGE-P D GARAGE DOOR	376.00			101 1151		1010
		Total for Vendor:	376.00					
37943		6043 SANCO EQUIPMENT LLC	617.51					
	PS2011411-	11/05/21 FILTERS	255.70			101 310 4310	220	1010
	PS2011411-	11/05/21 FILTERS	255.70			101 312 4312	220	1010
	PS2011714-	11/16/21 FILTERS/CLAMP	106.11			101 310 4310	220	1010
		Total for Vendor:	617.51					
37963		63 SCHOTT DIST CO INC	20,317.50					
	445218	11/11/21 BEER	7,564.45*			609 975 4975	252	1010
	445218	11/11/21 NA BEVERAGE	64.25*			609 975 4975	254	1010
	446087	11/18/21 BEER	12,688.80*			609 975 4975	252	1010
		Total for Vendor:	20,317.50					
37944		3750 SELJAN, CHRIS	854.61					
	11/17/21	MILES-MN CHIEFS CONFERENCE	246.40			101 220 4220	333	1010
	11/17/21	ROOM-MN CHIEFS CONFERENCE	608.21			101 220 4220	333	1010
		Total for Vendor:	854.61					
37978		3850 SOUTHERN GLAZER'S OF MN	2,835.34					
	2146719	11/12/21 LIQUOR	735.04			609 975 4975	251	1010
	2146719	11/12/21 WINE	42.00			609 975 4975	251	1010
	2146719	11/12/21 FREIGHT	16.40			609 975 4975	335	1010
	2147814	11/16/21 LIQUOR	1,692.90			609 975 4975	251	1010
	2147814	11/16/21 WINE	308.00			609 975 4975	251	1010

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	2147814	11/16/21 FREIGHT	38.95			609 975 4975	335	1010
	2147815	11/16/21 FREIGHT	2.05			609 975 4975	335	1010
		Total for Vendor:	2,835.34					
37945		5708 STAPLES BUSINESS CREDIT	28.45					
	7341947669	10/28/21 cr-POST ITS	-2.21			101 140 4140	210	1010
	7341947669	10/28/21 cr-BATTERIES	-8.70			101 140 4140	210	1010
	7342916483	11/02/21 CLIP BOARD/CALC PAPER	18.37			101 140 4140	210	1010
	7342916483	11/02/21 YELLOW CARD STOCK	4.20			601 944 4944	210	1010
	7342916483	11/02/21 YELLOW CARD STOCK	4.20			602 949 4949	210	1010
	7342916483	11/02/21 YELLOW CARD STOCK	8.39			604 959 4959	210	1010
	7342916483	11/02/21 YELLOW CARD STOCK	4.20			605 963 4963	210	1010
	7342916483	11/02/21 SALES TAX	0.58			604 959 4959	210	1010
	7342916483	11/02/21 SALES TAX	-0.58			604	2025	1010
	7342916483	11/02/21 D C TRANSIT TAX	0.04			604 959 4959	210	1010
	7342916483	11/02/21 D C TRANSIT TAX	-0.04			604	2026	1010
		Total for Vendor:	28.45					
37946		3571 STATE INDUSTRIAL PRODUCTS CORP.	204.60					
	902220441	11/12/21 URINAL ADE	204.60			606 516 4516	220	1010
		Total for Vendor:	204.60					
37947		6076 STRADTMANN, MATT	155.93					
	10/15/21	STRADTMANN-DUTY PANT	80.94*			101 210 4210	214	1010
	11/22/21	STRADTMANN-UNIFORM SHIRT	74.99*			101 210 4210	214	1010
		Total for Vendor:	155.93					
37979		3104 SUPERIOR COMPANIES INC	505.00					
	11/18/21	SERVICE COOLER	211.00			609 979 4979	400	1010
	W13965	11/19/21 REPL COOLER THERMOSTAT	294.00			609 979 4979	400	1010
		Total for Vendor:	505.00					
37980		6231 SxSE MN BREWING CO.	216.00					
	36514	11/17/21 BEER	216.00*			609 975 4975	252	1010
		Total for Vendor:	216.00					

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11:33:46

CITY OF KASSON
Claim Approval List
For the Accounting Period: 12/21
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
37948		6273 TANTALUS SYSTEMS INC	6,750.00					
	22545	11/17/21 PROJECT MGMT SERVICES	6,750.00			604 1640		1010
		Total for Vendor:	6,750.00					
37981		3946 TAPCO	71.30					
	I712224	11/08/21 LEFT ARROW SIGN	71.30			101 310 4310	220	1010
		Total for Vendor:	71.30					
37949		498 TEIGEN PAPER & SUPPLY	151.54					
	94726	11/15/21 T BOWL CLNR/CAN LINERS	78.79			101 140 4140	220	1010
	94726	11/15/21 FOLD TOWELS	34.29			101 140 4140	210	1010
	94727	11/15/21 SOFT SCRUB	1.38			101 310 4310	220	1010
	94727	11/15/21 SOFT SCRUB	1.38			101 312 4312	220	1010
	94727	11/15/21 SOFT SCRUB	1.38			101 517 4517	220	1010
	94727	11/15/21 SOFT SCRUB	1.38			601 943 4943	220	1010
	94727	11/15/21 SOFT SCRUB	1.38			602 948 4948	220	1010
	94727	11/15/21 SOFT SCRUB	1.39			604 957 4957	220	1010
	94727	11/15/21 SOFT SCRUB	1.39			605 963 4963	220	1010
	94727	11/15/21 SALES TAX	0.10			604 957 4957	220	1010
	94727	11/15/21 SALES TAX	-0.10			604 2025		1010
	94727	11/15/21 D C TRANSIT TAX	0.01			604 957 4957	220	1010
	94727	11/15/21 D C TRANSIT TAX	-0.01			604 2026		1010
	94727	11/15/21 FOLD TOWELS	4.11			101 310 4310	210	1010
	94727	11/15/21 FOLD TOWELS	4.11			101 312 4312	210	1010
	94727	11/15/21 FOLD TOWELS	4.11			101 517 4517	210	1010
	94727	11/15/21 FOLD TOWELS	4.11			601 943 4943	210	1010
	94727	11/15/21 FOLD TOWELS	4.11			602 948 4948	210	1010
	94727	11/15/21 FOLD TOWELS	4.12			604 957 4957	210	1010
	94727	11/15/21 FOLD TOWELS	4.11			605 963 4963	210	1010
	94727	11/15/21 SALES TAX	0.28			604 957 4957	210	1010
	94727	11/15/21 SALES TAX	-0.28			604 2025		1010
	94727	11/15/21 D C TRANSIT TAX	0.02			604 957 4957	210	1010
	94727	11/15/21 D C TRANSIT TAX	-0.02			604 2026		1010
		Total for Vendor:	151.54					

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CITY OF KASSON
Claim Approval List
For the Accounting Period: 12/21
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
37982		2737 THOMAS TOOL & SUPPLY INC	275.96					
	M78148	11/17/21 DIAMOND CUP WHL/BLADES	275.96			101 310 4310	240	1010
		Total for Vendor:	275.96					
37983		6095 TRAIL CREEK COFFEE ROASTERS	108.00					
	499	11/18/21 COFFEE FOR RESALE	108.00*			609 975 4975	259	1010
		Total for Vendor:	108.00					
37950		2326 TRAPP, DANIEL	19.00					
		11/17/21 CLASS A LIC. RENEWAL	19.00			601 944 4944	430	1010
		Total for Vendor:	19.00					
37984		4466 VINOPOPIA INC	283.00					
	0291548-IN	11/17/21 WINE	208.00			609 975 4975	251	1010
	0291548-IN	11/17/21 LIQUOR	67.50			609 975 4975	251	1010
	0291548-IN	11/17/21 FREIGHT	7.50			609 975 4975	335	1010
		Total for Vendor:	283.00					
37951		2519 VRIEZE, BRYAN	500.00					
	489419	11/15/21 OPEN/CLOSE-DANEWICK,M.-FULL	500.00			610 984 4984	444	1010
		Total for Vendor:	500.00					
37964		5047 WATERVILLE FOOD & ICE INC	205.16					
	04-111973	11/09/21 ICE-L.S.	205.16*			609 975 4975	257	1010
		Total for Vendor:	205.16					
37952		637 WEBER, LETH & WOESSNER PLC	5,285.00					
	OCT '21	10/31/21 .8 HR LEGAL-CITY ADMINISTRATI	116.00			101 160 4160	304	1010
	OCT '21	10/31/21 1.9 HRS LEGAL-P&Z	275.00			101 191 4191	304	1010
	OCT '21	10/31/21 .6 HR LEGAL-THOMPSON	87.00			101 191 4191	304	1010
	OCT '21	10/31/21 .6 HR LEGAL-E CREEK COMML/MAR	87.00			101 191 4191	304	1010
	OCT '21	10/31/21 2.1 HRS LEGAL-COUNCIL	304.50*			101 111 4111	304	1010
	OCT '21	10/31/21 4.0 HRS-C C MTGS	580.00*			101 111 4111	304	1010
	OCT '21	10/31/21 5.5 HRS LEGAL-EDA	797.50*			290 650 4650	304	1010
	OCT '21	10/31/21 10.2 HRS LEGAL-VAIL PROPERTY	1,479.00*			290 650 4650	304	1010
	OCT '21	10/31/21 2.0 HRS LEGAL-ZED ENGINEERING	290.00*			101 196 4196	304	1010

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11:33:46

CITY OF KASSON
Claim Approval List
For the Accounting Period: 12/21
For Pay Date: 12/02/21

For Pay Date = 12/02/21
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	OCT '21	10/31/21 2.0 HRS LEGAL-ELECTRIC CONTRA	290.00			604 959 4959	304	1010
	OCT '21PR	10/29/21 8.1 HRS LEGAL-P D	979.00			101 160 4160	304	1010
		Total for Vendor:	5,285.00					
37953		5182 WHKS & CO.	5,569.60					
	44421	11/17/21 I & I IMPLEMENTATION	1,209.60*			605 963 4963	303	1010
	44376	11/16/21 WITZEL SUBDIVISION	4,360.00			101 1151		1010
		Total for Vendor:	5,569.60					
37985		2407 WINE MERCHANTS	80.00					
	7355742	11/16/21 WINE	80.00			609 975 4975	251	1010
		Total for Vendor:	80.00					
37954		2427 XCEL ENERGY	301.64					
	756153334	11/12/21 UTIL SERV-NW LIFT ST 10/12-	301.64*			602 948 4948	380	1010
		Total for Vendor:	301.64					
		# of Claims	57	Total:	95,362.86			

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 12/21

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$16,219.75
211 Library Fund	
1010 CASH-OPERATING	\$94.50
290 Economic Development	
1010 CASH-OPERATING	\$2,320.74
601 Water Fund	
1010 CASH-OPERATING	\$6,464.66
602 Sewer Fund	
1010 CASH-OPERATING	\$4,161.04
604 Electric Fund	
1010 CASH-OPERATING	\$7,342.68
605 Storm Water	
1010 CASH-OPERATING	\$1,293.69
606 ICE ARENA	
1010 CASH-OPERATING	\$627.02
609 Liquor Fund	
1010 CASH-OPERATING	\$54,380.38
610 Maple Grove Cemetery	
1010 CASH-OPERATING	\$658.40
877 Festival in Park Fund	
1010 CASH-OPERATING	\$1,800.00
Total:	\$95,362.86

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11:33:51

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 12 / 21

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Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED See signature Council Member
Pay Council Member

KASSON ECONOMIC DEVELOPMENT AUTHORITY

MEETING

Tuesday, October 5th, 2021

12:00PM

MINUTES

Pursuant to due call and notice thereof, a regular meeting of the Kasson Economic Development Authority (EDA) was held at City Hall this 5th day of October 2021 at 12:00PM.

The following board members were present: Dan Egger, Chris McKern, Tom Monson, Michael Peterson, Janice Borgstrom-Durst and Kathy O'Malley.

Absent: none

The following staff members were present: Timothy Ibisch - City Administrator, Robert Harris III - EDA Staff.

- I. Call Meeting to Order. Egger called the meeting to order at 12:00PM.
- II. Approve Minutes of the Previous Meeting. Peterson motioned to approve the previous minutes. O'Malley seconded.

Ayes (6), Nays (0). Motion carried.
- III. Financial Report. Harris presented the financial report. Peterson motioned to approve the financials. McKern seconded.

Ayes (6), Nays (0). Motion carried.
- IV. 2022 Preliminary EDA budget. Harris presented the preliminary 2022 EDA budget that the city council budgeting committee has developed. All proposed EDA additions were accepted.
- V. Coordinators Report. Robert Harris III, CEDA, presented the coordinator's report.

Old School Site

No major updates. Developer is still working towards the November deadline for the Phase 2.

Workforce Housing (Sand Companies)

No major updates on this project. Still waiting to hear back in November about the tax credits.

Industrial Park

Project is on pause until the wetland delineation study is completed in the Spring of 2022.

Downtown Lots

Trow Lot Purchase – The closing on this property has been delayed for a few weeks as the City Attorney hasn't been able to find the deed with the county.

Robert has been working closely with the CEDA grants department to determine a

timeline for the federal EDA EAA grant program.

Main Street Revitalization

Robert met with Kathy O'Malley and James Dahnert about pulling together a group of Main Street businesses to discuss long term goals for Kasson's Main Street. The first meeting will take place in mid to late October.

Robert is also planning to submit an application to the SMIF Economic Development grant program to secure funding for this group's activities. The grant is for \$20,000 and the deadline is October 26th.

Business assistance

Robert worked with a number of businesses on submitting applications to the DEED Main Street Covid Relief Grant program which closed on 9/29.

Robert remains in close contact with Atul at The Baymont by Wyndom to work towards an application to the DEED Main Street Revitalization program. Application deadline is in March 2022.

Robert, Tim, and Linda met with Zach Cruse about his business plans in the old Images building along Mantorville Ave. Robert did a walkthrough of the building with Zach and offered assistance in refining his business plan.

Robert has remained in close conversation with Anne Schwanke, Owner of Full Circle Wellness Clinic, about their expansion plans. They are interested in building along Main Street on the lots at 109 W Main Street. They are in the process of connecting with the owner's of the lots.

Robert met with Mary Hartman, Owner of StableFeed, about their opening. Robert has offered to provide grant assistance on a value-added producer grant and connected Mary with the Kasson Chamber and Dodge County Independent.

September Business Visits

- Six of Swords Tattoo Shop
- Rosario's Bake Shop
- StableFeed
- Chaotic Brewing
- Carolyn Business Services
- Rise Above Bakery Co.

VI. City Administrators Report. Ibisch presented his Administrators Report. Report included in meeting packet.

VII. Cherished Antiques Revolving Loan Fund application, Business Façade Improvement application. Harris presented that the Revolving Loan Fund application from Cherished Antiques was incomplete, and the Loan Committee has requested additional information. The application will be brought forward to the full body once these materials are received. Harris also presented a Business Façade Improvement application from Cherished Antiques. The group decided to issue a grant of \$530 upon completion of the project. Monson motioned to accept the purchase agreement. McKern seconded.

Ayes (6), Nays (0). Motion carried.

- VIII. Presentation from the Hamilton Real Estate Group. Mac Hamilton and Associates gave a presentation to the EDA on their desire to do a multifamily housing project in Kasson. They presented some previous work that they've done in the area and agreed to arrange a site visit to their apartments in Byron.
- IX. ARPA Economic Adjustment Assistance grant program. Harris recommended that the EDA postpone their EAA application until December as there may be additional technical assistance funding to pay for the writing of that application. The group agreed to wait.
- X. Kasson Main Street Revitalization Committee. Harris presented that he and O'Malley have been working to pull together a group of downtown business owners to brainstorm ideas for improving the downtown area. The first meeting will take place later this month.
- XI. Kasson Welcome Bags and Booklet. Ibisch updated the group on the collaboration between the Chamber and the City to put together welcome bags for new residents and deliver them via realtors in the area.
- XII. Other Business/Open Discussion. No other discussion.
- XIII. Items for November meeting. The loan application from Cherished Antiques was identified.
- XIV. Adjourn. McKern motioned to adjourn the meeting. Monson seconded.
- Ayes (6), Nays (0). Motion carried. Meeting adjourned at 1:09 PM.

The next meeting will be held at 12:00PM on Nov. 2nd, 2021.

Minutes Submitted by:


Robert Harris III, EDA Coordinator


Dan Egger, EDA President

KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, October 12, 2021, at 6:34 in the Library

Present: Lisa Carlsen, Mel Ferris, Jon Wright (acting chairperson) and Director Pat Shaffer-Gottschalk

Absent: Tarik Kamel and Laurie Schultz

Visitors: Beverly Jorgenson

Petitions to the Chair: None

Amendments to the Agenda: Ferris motioned to approve the agenda, seconded by Wright. Motion carried.

Minutes of the September KPL Board Meeting: Motion to approve by Ferris, seconded by Carlsen. Motion carried.

Financial Reports/Payables: Ferris motioned to approve, seconded by Wright. Motion carried.

Monthly Reports/Receivables: Motion by Ferris to approve, seconded by Wright. Motion carried.

Director's Report:

- Storytimes on Mondays and Thursdays have begun
- Stitch (needlecrafters) group has begun
- Friends Fall Book Sale October 19-23
- Author Mike Eckers, October 27, 10:30, Sponsored by Friends
- Fall Scavenger Hunt until Oct. 30th
- High School student shadowed library staff Oct. 8th
- Trivia Night Nov. 5th, 7 p.m.
- 48 large print books delivered throughout the year, courtesy of K-M Lions Club
- Hours expanded: Monday and Tuesday open until 6, and open on Saturdays 9-12

Future Exhibit Feb. 21-March 18, 2022, portable exhibit, "Karst and Water Pollution", produced by MN Dept. of Education, State Library Services and MN Pollution Control Agency.

Technology Plan Computers needing critical replacement have been prioritized and another meeting with SELCO was held. Meeting with Onsite to compare plans and computers.

2022 Budget City Council approved previously discussed budget. Possible reductions until final approval in Dec.

Building Report New motor needed for front door. Ordered on Sept. 30, delivery date 30-40 days out. Bowman's Door Solutions will be providing reinforcement and framing information.

Black mold found in NW jigsaw closet. ServiceMaster evaluated on Oct. 4th, likely cause, condensation. Since it is less than 10 feet city workers will repair. (Industry Standards) Remove affected carpet, remove drywall one foot up on two walls, clean and sanitize, replace drywall, cut vent into door.

Should preventive cleanout of sewer system be scheduled for fall? Discussion: Run a camera to see how it looks, Roto Rooter, WHKS or another company? Stretch out to one year?

Committee Reports:

City Council: Mel Ferris, ICS, police, and fire departments' building

Friends of the Library: No rep present

SELCO Board of Directors Meeting: Beverly Jorgenson reported that the Board will now meet six times a year instead of four, Clifton Larson Allen gave a clean report, Legacy Review Committee will include people outside of 11 counties as seats could not be filled, submission of Region Library Basic Report done, Celebrating Strengths and Highlights, KPL recognized for being open during Covid.

Old Business:

Budget update, Technology Replacement Plan, Second reading/approval of Delivery Service Policy. Motion to approve by Ferris, seconded by Wright. Motion carried.

New Business:

Mold Mitigation, discussed during Building Report.

General Discussion:

Statue in front of Library needs to be repaired. City workers to do.

Adjourn: 7:20 p.m.

Respectfully Submitted: Lisa Carlsen, acting secretary

Kasson Fire Department – Monthly Meeting

November 1, 2021 - 1900

Meeting Called to Order: Chief Fitch

Roll Call

Minutes of the previous meeting: Read and Approved

Treasurer's Report – Relief General Fund: \$73,001.57

Appointment of Entertainment: (DEC) SELJAN / THORSON

Training/Drill(s):

NOV 14	Chili Oyster
NOV 22	SCBA donning, air management, and wye deployment
NOV 29	Make-up night for missed trainings since August

Guest(s):

NONE

Old Business:

- Ropes and Rope Bags update
 - D.C. Seljan has a plan and will be completing them soon
- Awards Banquet
 - Nominations will be due by November 15th
 - Community service responder
 - Officer of the year
 - Beyond the call
 - Firefighter of the year
- CEVO
 - October 16
 - Class went well, we will set up more practice time driving the ambulance
- Boy Scouts
 - Popcorn and wreaths will be dropped off November 12th and picked up November 13th
 - Let Lawrence know if you are able to be here to assist with drop off
- Chili & Oyster
 - November 15th
 - Come down Sunday November 14th at 1300 to help cook chili and oysters
 - Be here around 1700 to assist with setting up
 - Happy hour is at 1800 with dinner at 1900
- Relief dues
 - \$10 due to Alexander ASAP
- Zumbro Valley Mutual Aid Dinner
 - FF Campbell gave a short update.
 - April 12th in Stewartville is the next one

New Business:

- **Thank You**
 - Fire Prevention Week

- **CO & Gas Alarm Responses**
 - We are not going to be shutting off the gas at the meter on these calls unless we can directly stop the leak after the meter by shutting it off.

- **Current Call Response**
 - If it is not your duty crew week, we should not be jumping in front of guys on shift unless the severity of the call dictates the added response. Also, members not on duty crew may take your seat in the truck to ensure that we can provide the best patient care possible on known critical calls.
 - If it is a known critical call and you have to drive past the scene, you can respond POV but only in those specific situations
 - We need to have our radios with us and on while on scene

- **Veterans Day Program**
 - November 11th - 1830 hours
 - KM High School, we will be taking the ladder, sign up on the board
 - Wear your class A uniform
 - We need to be up there at 1800

- **Self Assessments**
 - Due December 6th by the start of meeting

- **Reboot Recovery**
 - 12 week course focused on healing from service-related trauma
 - Starts Tuesday January 11th
 - See flyer, ask Derby for more information

- **Donna Head**
 - Passed away recently. She is the wife of retired Fire Chief Denny Head

- **Relief Association positions**
 - C. Alexander
 - M. Lawrence
 - C. Seljan
 - Need letter of intent sent to Seljan by November 22nd. Voting on position will be meeting night in December

Officers Update:

Relief Updates:

▪ **Apparatus / Other Status Reports**

- 🚒 **Rescue**
- 🚒 **Engine I**
- 🚒 **Engine II**
- 🚒 **Tanker I**
- 🚒 **New tanker**
- 🚒 **Ladder I**
- 🚒 **Grass Rig**
- 🚒 **Utility**
- 🚒 **Chief's truck**
- 🚒 **EMR Unit**
- 🚒 **HAZMAT**

- **Make sure our trucks are fueled**
- **Trucks will be drained near Chili and Oyster night, which means dry pumps**

Bills Reviews by Relief:

- **N/A**

Review of Calls:

40	Calls for	October 2021
	EMS	34
	MVA	2
	Rescue	
	Fire	1
	Weather	
	Alarm	3
	Canceled	
	Other	2

FF Lawrence spoke about the potential to have an increase of calls at a specific address. Law Enforcement should be present on scene with us at this address. See Derby for more information.

Good of the Assoc:

None

Meeting Adjourned

Respectfully Submitted: Lindsey Derby, Sec / Treas '21

... Firefighters not in attendance – Please sign and date your reading of the Meeting Minutes ...

_____	_____
_____	_____
_____	_____



DODGE COUNTY
Historic. Vibrant. Rural.

LAND RECORDS DEPARTMENT

721 Main Street North
Mantorville, MN 55955-2205
Assessor: (507) 635-6245
Recorder: (507) 635-6250
Fax: (507) 635-6265
Toll-Free: (888) 600-5169

November 9, 2021

Tim Ibisch,
City of Kasson
401 5th Street SE
Kasson, MN 55944

RE: 2022 Assessment Agreements

Dear Tim,

Enclosed is a copy of the 2022 Assessment Agreement between the City of Kasson and Dodge County. Please sign and return the original agreement and the assessment fee to the Assessor's Office by February 28, 2022. The Assessment Fee for 2865 parcels is \$33521.00.

If you have any questions, contact me at (507) 635-6245 or e-mail me at wendy.iverson@co.dodge.mn.us. Thank you for your prompt attention to the 2022 Assessment Agreement.

Sincerely,

A handwritten signature in cursive script that reads "Wendy S. Iverson".

Wendy S. Iverson, AMA
Assessment Office Manager

Enclosure

**ASSESSMENT AGREEMENT
BETWEEN
THE City of Kasson AND DODGE COUNTY**

THIS AGREEMENT is made and entered into by and between the **City of Kasson** and the **COUNTY OF DODGE**, State of Minnesota, this 9th day of November 2021.

WHEREAS, the City of Kasson wishes to abolish the office of Local Assessor and enter into an agreement with the **COUNTY OF DODGE** to provide for the assessment of the property in said City by the County Assessor for the calendar year 2022;

WHEREAS, it is the wish of Dodge County to cooperate with said City to provide for a fair and equitable assessment of property;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, IT IS AGREED AS FOLLOWS;

1. That the City of Kasson, which lies within the boundaries of Dodge County, constitutes a separate assessment district, shall have its property assessed by the County Assessor of Dodge County for the assessment year 2022.

2. It is further agreed that the office of local assessor of the City of Kasson is hereby abolished pursuant to the approval of the agreement, which shall be until December 31, 2022.

3. In consideration for said assessment services, the City of Kasson agrees to pay Dodge County the sum of \$33521.00, such payment to be made payable to Dodge County on or before February 28, 2022.

IN WITNESS WHEREOF, the parties have executed this agreement this _____ day of _____, 20__.

_____ , City of Kasson	 Chair, Dodge County Board of Commissioners
_____ Mayor, City of Kasson	_____ County Administrator, Dodge County
_____ Date	_____ Date

Declaration of Official Intent

The undersigned, being the duly appointed and acting Finance Director of the City of Kasson, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations, Section 1.150-2 (the "Regulations"), under the Internal Revenue Code of 1986, as amended, hereby states and certifies on behalf of the City as follows:

1. The undersigned has been and is on the date hereof duly authorized by the Kasson City Council to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City.

2. This Declaration relates to the following project, property or program (the "Project") and the costs thereof to be financed:

Water Tower

3. The City reasonably expects to reimburse itself for the payment of certain costs of the Project out of the proceeds of a bond issue or similar borrowing (the "Bonds") to be issued by the City after the date of payment of such costs. As of the date hereof, the City reasonably expects that **\$2,340,000** is the maximum principal amount of the Bonds which will be issued to finance the Project.

4. Each expenditure to be reimbursed from the Bonds is or will be a capital expenditure or a cost of issuance, or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Regulations.

5. As of the date hereof, the statements and expectations contained in this Declaration are believed to be reasonable and accurate.

Date: December 1, 2021

Nancy Zaworski, Finance Director
City of Kasson, Minnesota

Declaration of Official Intent

The undersigned, being the duly appointed and acting Finance Director of the City of Kasson, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations, Section 1.150-2 (the "Regulations"), under the Internal Revenue Code of 1986, as amended, hereby states and certifies on behalf of the City as follows:

1. The undersigned has been and is on the date hereof duly authorized by the Kasson City Council to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City.

2. This Declaration relates to the following project, property or program (the "Project") and the costs thereof to be financed:
16th St Roundabout

3. The City reasonably expects to reimburse itself for the payment of certain costs of the Project out of the proceeds of a bond issue or similar borrowing (the "Bonds") to be issued by the City after the date of payment of such costs. As of the date hereof, the City reasonably expects that **\$2,500,000** is the maximum principal amount of the Bonds which will be issued to finance the Project.

4. Each expenditure to be reimbursed from the Bonds is or will be a capital expenditure or a cost of issuance, or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Regulations.

5. As of the date hereof, the statements and expectations contained in this Declaration are believed to be reasonable and accurate.

Date: December 1, 2021

Nancy Zaworski, Finance Director
City of Kasson, Minnesota

Declaration of Official Intent

The undersigned, being the duly appointed and acting Finance Director of the City of Kasson, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations, Section 1.150-2 (the "Regulations"), under the Internal Revenue Code of 1986, as amended, hereby states and certifies on behalf of the City as follows:

1. The undersigned has been and is on the date hereof duly authorized by the Kasson City Council to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City.

2. This Declaration relates to the following project, property or program (the "Project") and the costs thereof to be financed:
Fire Truck and Other Equipment

3. The City reasonably expects to reimburse itself for the payment of certain costs of the Project out of the proceeds of a bond issue or similar borrowing (the "Bonds") to be issued by the City after the date of payment of such costs. As of the date hereof, the City reasonably expects that **\$1,200,000** is the maximum principal amount of the Bonds which will be issued to finance the Project.

4. Each expenditure to be reimbursed from the Bonds is or will be a capital expenditure or a cost of issuance, or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Regulations.

5. As of the date hereof, the statements and expectations contained in this Declaration are believed to be reasonable and accurate.

Date: December 1, 2021

Nancy Zaworski, Finance Director
City of Kasson, Minnesota

PROPOSAL FOR LEASE AND RENTAL OF EQUIPMENT

CITY OF KASSON

PUBLIC WORKS DEPARTMENT

Proposal of:

Inns Contracting, LLC

Name

370 Highway St E

Address

Dodge Center, MN 55927

City/State/Zip

to furnish and deliver the equipment herein described, together with operators, all fuel, lubricants, supplies, repairs and incidentals necessary for the operation thereof in accordance with the provisions of this form for use by the CITY OF KASSON for which proposals will be received at the office of the City Clerk at 401 5th St SE, Kasson until Noon on the 22nd day of November, 2021.

FOR SPECIAL PROVISIONS, SEE ATTACHED SHEETS

TO THE COMMON COUNCIL, CITY OF KASSON:

Council members:

I, the undersigned hereinafter called the owner, hereby agree to lease and rent to the City of Kasson, hereinafter called the City, the equipment herein described subject to the conditions herein specified, for the consideration named in the schedule of prices; and further agree that if an award is made upon the bid, or bids submitted herein, that this form shall become the agreement of the lease and rental of said equipment upon its execution by the City Council.

GENERAL PROVISIONS

- The City of Kasson does not guarantee any minimum period of rental for any of the equipment listed in this proposal and therefore no adjustments of rental rates specified in the "SCHEDULE OF PRICES" will be made because of any deficiency in rental period from that stated in the "NOTIFICATION OF AWARD" as an expectancy of operation.
- The City will pay to said Lessor the rental or rentals accumulated for a period not longer than a calendar month, according to the rates set forth in the "SCHEDULE OF PRICES". Said rentals so earned shall be for the actual numbers of hours operated depending upon the unit of payment denoted in the "SCHEDULE OF PRICES".
- The Lessor shall at his sole cost and expense carry and maintain public liability and property insurance protecting the City against any and all claims of any kind or character whatsoever arising from damage, injury, or death to persons or property caused by or from the operation and use of said equipment or occurring during any authorized move or transportation of equipment from one project to another. **A certificate of insurance shall be submitted with this proposal** demonstrating such coverage for the full life of this proposal.
- The Lessor does hereby release and agrees to save harmless the City, its agents, and employees from any and all claims of any kind or character whatsoever arising from damage, injury, or death to persons or property, including the property, equipment and the employees of the Lessor, caused by or from the operation and use of said equipment or occurring during any authorized move or transportation of equipment.
- No payment shall be made for time consumed in moving equipment to and from the site of work or for moving equipment from one site to another.

- The equipment to be furnished under the terms of this proposal shall be in first class mechanical condition so as to produce satisfactory results. The equipment must be maintained in proper working order throughout the period of this agreement.
- This proposal and agreement is subject to the following "SPECIAL PROVISIONS".

SPECIAL PROVISIONS

- All Contractors must adopt a Substance Abuse Policy according to Federal Regulation #49 CFR Part 382 and provide a copy of their policy to the City.
- In the event an award is refused by the low bidder because of non-availability at the time and place stated, the City will notify the next low bidder, etc.
- Operators of all equipment including trucks will be furnished by the owner subject to approval by the City. Hourly rates shall be for machine only. Hourly rate for operators shall be listed separately.

The rental period covered by this proposal extends from January 1, 2022 to December 31, 2022.

- The City Council reserves the right to exercise its judgment in case of identical bid rates, determining the sequence of award based on age and condition of equipment.
- This proposal must be signed below in ink by the owner of the equipment; if a single individual – by him; if a partnership – by all of the members; if a corporation – by either the President or Vice-president and the Secretary-Treasurer and these signatures must be those of two different individuals.
- In witness thereof, the parties hereto have hereunto set their hand and seals the day and year hereinafter written.

Dated this 2 day of November, 2021.

Signed: _____

Name

President

Title

Name

Title

CITY OF KASSON:

Mayor

City Clerk

Date

DESCRIPTION OF TRUCKS

SNOW REMOVAL

The following information must be furnished by the bidder for each truck he/she proposes to furnish:

Bidder's Unit Number	T78	T82	T88
Manufacturer	Peterbilt	Western Star	Sterling
Model	507	Quad Dump	LT9500
Serial Number	1NPCLKEX8JD460323	5KKSAND0ELF23858	2FZ5ACVX7AYTM505
Year Manufactured	2018	2014	2007
License Number			
Year of License	2021-2022	20-21-2022	2021-2022
Load Capacity	13 yards	13 yards	13 yards
Hourly Rate: Truck	\$90.00	\$90.00	\$90.00
Hourly Rate: Driver	\$25.00	\$25.00	\$25.00
Comments:			

Renewal Application
to operate mechanical amusement devices and pool
tables

State of Minnesota
County of Dodge

TO THE COMMON COUNCIL OF THE CITY OF KASSON IN SAID COUNTY AND
STATE:

The undersigned hereby applies for a license to carry on the operation of mechanical
Amusement devices and/or pool tables at:

Pete's Repeat located at 27 West Main Street in the City of Kasson in said county and state for
the term of ONE YEAR from the date hereof, subject to the laws of Minnesota and the
ordinances of said City; and herewith tenders \$ _____ as the license fee. **Proof of
Liability and Workers Compensation is also attached.**

of pool tables = 3 @ \$10.00 each ^{30.00}
of mechanical amusement devices = 6 @ 15.00 each ^{90.00}

PLUS

\$15.00 minimum fee for mechanical amusement devices on premises.

Application for the license period of January 1 through December 31, 2022.


Signature

Date 11/1/21

Handwritten calculations:
120.00
15.00

\$ 135.00
CHK # 2008

The State of Minnesota requires the MN Business ID number and Federal ID number for all
businesses licensed by the City.

MN Business ID Number: 1710884
FEIN: 41-1734491

**CITY OF KASSON
RESOLUTION #12.X-21**

**RESOLUTION APPROVING FINAL 2021 TAX LEVY,
COLLECTIBLE IN 2022**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, COUNTY OF DODGE, MINNESOTA, that the following sums of money be levied for the current year, collectible in 2022, upon taxable property in the City of Kasson, for the following purposes:

General Fund	\$2,630,711
Library Fund	\$ 408,484
Economic Development Fund	\$ 102,444
Community Policing	\$ 0
Total General Government Levy	\$3,141,639
Special Levy:	
Total Debt Service Levy	\$ 632,997
Fire Relief Levy	\$ 0
Tax Abatement Levy	\$ 25,897
Total Levy	\$3,800,533

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Dodge County, Minnesota.

Adopted this Xth day of December, 2021.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

The motion for the adoption of the foregoing resolution was made by Council Member _____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____.

CITY OF KASSON
2022

BUDGET 2022
DRAFT

Council: December 1, 2021

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REVENUE/EXPENDITURE SUMMARY

	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL	2022 PROPOSED	LEVY	OVER 2021	% 2021
REVENUE SUMMARY							30-Jun			
GENERAL FUND										
GOVERNMENT WIDE	3,042,598	3,098,063	1,220,028	1,282,586	3,423,301	21,040	1,105,907	2,630,711	313,317	9.15%
PLANNING & ZONING	6,000	22,395	6,000	13,541	8,000	12,724	8,000	-	-	0.00%
CABLE TV/GAS	60,000	65,308	60,000	62,115	65,000	48,304	190,000		125,000	192.31%
GOVT BLDGS	-	-	-	-	-	-	-		-	#DIV/0!
POLICE	139,700	177,254	153,700	190,071	163,800	45,695	163,800		-	0.00%
FIRE	111,470	131,242	106,470	136,800	106,470	85,937	107,575		1,105	1.04%
BUILDING INSPECTION	109,358	232,750	109,358	179,762	112,500	86,432	112,500		-	0.00%
ANIMAL CONTROL	4,200	1,590	2,700	1,175	1,700	550	1,700		-	0.00%
HIGHWAYS, STREETS, ROADWAY	72,640	84,227	72,640	89,731	88,640	36,554	81,640		(7,000)	-7.90%
STREET LIGHTING	55,000	55,000	70,000	70,000	65,000	-	60,000		(5,000)	-7.69%
WEED CONTROL				-					-	#DIV/0!
HEALTH				669,735		3,000	-		-	#DIV/0!
PARKS & RECREATION	2,700	29,137	2,700	9,778	2,000	17,298	2,000		-	0.00%
CEMETERY	-	-	-	-	-	-	23,300		23,300	#DIV/0!
AQUATIC CENTER	241,000	241,347	241,000	153,304	243,000	174,333	243,000		-	0.00%
OTHER REC FACILITIES	6,100	3,667	6,100	1,106	3,100	1,998	3,100		-	0.00%
PARK AREAS	3,500	20,710	3,500	8,943	2,000	6,556	2,000		-	0.00%
GENERAL FUND REVENUES:	3,854,266	4,162,689	2,054,196	2,868,647	4,284,511	540,420	2,104,522		450,722	10.52%
EXPENDITURE SUMMARY										
GENERAL FUND										
COUNCIL	85,829	122,297	77,849	100,749	77,040	63,255	83,160		6,120	7.94%
LEGISLATIVE COMMITTEES	-	-	-	-	-	-	-		-	#DIV/0!
ORDINANCES/PROCEEDINGS	4,500	1,142	3,500	5,882	3,000	1,766	3,000		-	0.00%
MAYOR	5,167	4,254	5,167	3,805	5,167	-	5,167		-	0.00%
CITY ADMINISTRATION	207,525	181,190	212,993	210,614	220,549	106,042	231,025		10,476	4.75%
ELECTIONS	4,818	4,815	15,743	15,476	5,130	2,496	15,795		10,665	207.89%
ACCOUNTING	6,500	5,375	6,500	6,644	6,300	5,441	6,300		-	0.00%
ASSESSING	31,109	30,809	32,700	31,373	32,700	31,635	33,850		1,150	3.52%
LAW-LEGAL SERVICES	35,000	48,656	35,000	35,574	30,000	19,053	35,000		5,000	16.67%
PLANNING/ZONING	54,350	63,562	71,377	55,207	69,230	23,947	72,960		3,731	5.39%
DATA PROCESSING	12,200	12,919	15,200	10,526	15,500	5,905	18,000		2,500	16.13%
CABLE TV/GAS	-	-	-	-	-	-	-		-	#DIV/0!
GENERAL GOVT BLDGS	20,351	12,583	15,355	14,878	15,370	5,532	15,400		30	0.20%
GENERAL ENGINEERING	15,000	39,978	20,000	39,753	25,000	5,582	25,000		-	0.00%
POLICE	1,203,896	1,215,471	1,244,077	1,233,570	1,307,778	614,829	1,410,641		102,863	7.87%

	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ACTUAL	2022 PROPOSED	LEVY	OVER 2021	% 2021
FIRE	221,200	255,020	239,300	234,458	237,996	91,103	247,146		9,150	3.84%
BUILDING INSPECTIONS	48,200	82,655	48,200	80,934	48,200	25,084	48,200		-	0.00%
ARPA/COMMUNITY PREPAREDNE	-	-	-	-	-	-	-		-	#DIV/0!
ANIMAL CONTROL	2,325	-	2,325	-	325	-	325		-	0.00%
HIGHWAYS, STREETS, ROADWAY	254,254	253,165	288,946	221,617	308,283	118,902	288,141		(20,142)	-6.53%
PAVED STREETS	202,268	179,673	202,268	183,737	200,000	21,849	193,000		(7,000)	-3.50%
ICE & SNOW REMOVAL	64,020	97,518	64,220	35,066	69,194	17,625	69,259		65	0.09%
STREET LIGHTING	55,000	66,390	70,000	67,406	65,000	27,249	60,000		(5,000)	-7.69%
SIDEWALKS	50,000	51,350	50,000	16,070	50,000	-	50,000		-	0.00%
WASTE COLLECTION	9,800	10,375	11,500	12,077	11,500	4,670	11,500		-	0.00%
WEED CONTROL	-	-	-	-	-	-	-		-	#DIV/0!
EMER MGMT/HEALTH	14,760	219,590	17,460	317,006	14,350	11,014	14,400		50	0.35%
PARKS & RECREATION	9,280	7,190	10,180	7,037	9,180	2,226	9,180		-	0.00%
CEMETERY	-	-	-	-	-	-	54,455		54,455	
PLAYGROUNDS	3,000	758	3,000	-	3,000	-	3,000		-	0.00%
AQUATIC CENTER	340,725	302,123	340,893	262,559	340,467	97,575	353,032		12,565	3.69%
OTHER REC FACILITIES	65,730	55,603	64,530	36,703	61,880	22,023	61,440		(440)	-0.71%
PARK AREAS	355,563	331,502	395,817	343,867	411,906	126,172	337,816		(74,091)	-17.99%
FORESTRY & NURSERY	24,475	7,116	10,475	8,142	15,475	4,561	16,225		750	4.85%
HISTORIC WATERTOWER	6,500	757	2,000	778	2,000	359	2,000		-	0.00%
ARENA ALLOCATION	72,977	28,545	29,081	37,676	25,854	13,259	18,862		(6,992)	-27.05%
CAPITAL	295,102	309,291	406,188	248,810	405,158	143,371	636,093		230,935	57.00%
UNALLOCATED (INS 22, MMUA 6)	125,620	114,982	121,970	125,295	191,980	101,815	305,862		113,882	59.32%
Other Financing				335,435						
GENERAL FUND TOTAL	3,907,042	4,116,653	4,133,811	4,338,727	4,284,511	1,714,338	4,735,233		450,722	10.5%
LIBRARY EXPENSES	403,709	378,524	425,535	358,196	426,438	192,997	474,963		48,525	11.38%
LIBRARY REVENUES	403,709	410,034	424,291	69,450	66,479	215,983	66,479	408,484	408,484	614.46%
EDA EXPENSES	91,602	60,098	92,533	93,393	88,723	33,192	102,944		14,221	16.03%
EDA REVENUES	91,602	92,829	2,000	472	88,723	45,300	500	102,444	14,221	16.03%
COMMUNITY POLICING EXPENSE	4,800	2,216	4,800	411	4,350	228	4,450		100	2.30%
COMMUNITY POLICING REVENUE	200	318	200	11	100	25	100	4,350	4,350	4350.00%
Use of Fund Reserves									2,850	
TOTAL GF REVENUES	2,171,601	TOTAL GF EXPENSES	5,317,590	TOTAL GF LEVY						3,143,139

2022 PRELIMINARY BUDGET ANALYSIS
Impacts on Budget

INITIAL ASSUMPTIONS

- 1 Payroll- 5% General Wage Adjustment (as per payscale and union contracts) , 3.25 % steps Fully staffed
- 2 9.96%
- 3 Liab 10%
Work Comp 10 % (do not yet have new Exp Mod)

REVENUES

- 1 Proposed Utility increases- Water 3%, WW 2%, Electric 2%, Storm 25 cents
- 2 LGA decrease to \$1,226307(\$200,000 est reduction)

EXPENSES

- 1 Mayor/Council Safe Routes to School yr 3 of 4 \$22,500 each
- Arena- Budget \$25,000/year for 10 years for R22
- Move Cemetery department to Parks Department

GENERAL FUND

GOVERNMENT WIDE	ACTUAL		BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
	2019	2020	2020	2021	thru 6/30	2022		
101.4000.3101 CURRENT AD VALOREM TAXES	1,912,818	1,881,355	-	-	2,362,832	-		
101.4000.3107 ABATEMENT LEVY		5,307		5,667		-		
101.4000.3210 BUSINESS LICENSES/PERMITS	13,500	15,320	13,500	14,298	13,500	7,183	13,500	GARBAGE/LIQ LIC/HOUSING
101.4000.3340 STATE GRANTS & AIDS								
101.4000.3341 LOCAL GOVT AID	1,080,311	1,082,246	1,170,059	1,169,485	1,011,000	-	1,026,307	1226307-200000
101.4000.3349 MISC STATE GRANT	3,869	1,935	3,869	3,869	3,869	-	-	PERA AID eliminated 2020
101.4000.3410 CHARGES FOR SERVICES	2,000	1,447	2,000	1,493	1,500	6	1,500	
101.4000.3415 CITY HALL RENT	100	-	100	-	100	-	100	
101.4000.3612 PENALTY/INTEREST		325		774		-		
101.4000.3621 INTEREST EARNED	13,000	76,598	10,000	51,543	10,000	8,042	10,000	
101.4000.3622 RENTS AND ROYALTIES		4,986	3,000	8,922	3,000	5,736	3,000	
101.4000.3624 MISC REVENUS - REFUNDS	1,000	12,450	1,500	10,524	1,500	72	1,500	
101.4000.3626 MONEY MARKET INTEREST	-	95	-	12	-	1	-	
101.4000.3921 TRANSFER FROM OTHER FUNDS	16,000	16,000	16,000	16,000	16,000	-	50,000	Liq Store 16,000+ 34,000 ARPA
Total GENERAL GOVERNMENT:	3,042,598	3,098,063	1,220,028	1,282,586	3,423,301	21,040	1,105,907	2023 and 2024 trfr \$33,000 ea fr ARPA
PLANNING & ZONING								
101.4191.3413 ZONING/SUBDIVISION FEES	2,000	14,820	2,000	4,871	3,000	8,624	3,000	
101.4191.3624 MISC REVENUES - REFUNDS	4,000	7,575	4,000	8,670	5,000	4,100	5,000	
Total PLANNING & ZONING	6,000	22,395	6,000	13,541	8,000	12,724	8,000	
CABLE TV/GAS								
101.4193.3495 OTHER--FRANCHISE ROW USE	60,000	65,308	60,000	62,115	65,000	48,304	190,000	65000 +125000
Total CABLE TV/GAS	60,000	65,308	60,000	62,115	65,000	48,304	190,000	
GOVT BLDGS								
101.4194.3624 MISC REVENUE - REFUNDS	-	-	-	-	-	-	-	
Total Govt	-	-	-	-	-	-	-	

GENERAL FUND

POLICE	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	thru 6/30		COMMENTS
						2019	2020	
101.4210.3345 2% POLICE STATE AID	61,000	67,933	70,000	85,059	70,000	-	70,000	
101.4210.3347 OTHER FEDERAL GRANT		3,423		-		-		
101.4210.3349 MISCELLANEOUS STATE GRANTS	4,500	8,948	4,500	9,409	9,000	-	9,000	Post Board train
101.4210.3369 OTHER COUNTY GRANT	58,000	59,387	58,000	63,297	62,600	33,642	62,600	
101.4210.3420 PUBLIC SAFETY	200	239	200	297	200	147	200	
101.4210.3511 COURT FINES	13,000	27,204	18,000	17,707	18,000	10,404	18,000	
101.4210.3623 CONTR/DONATION FROM PRIVATE SOURCE		400		-		-		
101.4210.3624 MISC REVENUE - REFUNDS	3,000	9,720	3,000	5,127	4,000	1,503	4,000	Impounds
101.4210.3911 SALES OF FIXED ASSETS		-		9,175		-		
Total POLICE	139,700	177,254	153,700	190,071	163,800	45,695	163,800	
FIRE	2019	2020	2021	2022				
101.4220.3101 CURRENT AD VALOREM TAXES	-	-	-	-	-	-	-	
101.4220.3340 STATE GRANTS AND AIDS	-	2,500	-	-	-	-	-	
101.4220.3346 STATE FIRE AID	40,000	44,533	40,000	47,328	43,000	-	43,000	Passed through to Fire Relief
101.4220.3349 MISCELLANEOUS STATE GRANT	7,000	3,373	7,000	12,446	7,000	-	7,000	
101.4220.3363 GRANT		-						
101.4220.3421 FIRE CONTRACTS	36,470	35,920	36,470	35,964	36,470	36,671	37,575	
101.4220.3422 SPECIAL FIRE PROTECTION SERV	15,000	30,643	15,000	31,635	20,000	11,666	20,000	Fire Calls
101.4220.3623 CONTR/DONATION FROM PRIVATE SOUF	8,000	13,377	8,000	8,622	-	15,000	-	Lawful Gambling Donations
101.4220.3624 MISC REVENUE - REFUNDS	5,000	470	-	804	-	1,943	-	
101.4220.3911 SALE OF FIXED ASSETS		425	-	-	-	20,657	-	
Total FIRE	111,470	131,242	106,470	136,800	106,470	85,937	107,575	
BUILDING INSPECTION								
101.4240.3220 NON-BUSINESS LICENSES & PERMITS	68,858	180,056	68,858	114,372	70,000	50,725	70,000	Building Permits
101.4240.3414 PLAN CHECK FEES	34,000	39,307	34,000	50,832	34,000	27,796	34,000	
101.4240.3416 MECHANICAL INSPECTION FEE	4,000	9,849	4,000	10,300	6,000	5,151	6,000	
101.4240.3417 PLUMBING INSPECTION FEES	2,500	3,539	2,500	4,258	2,500	2,760	2,500	
Total BUILDING INSPECTION	109,358	232,750	109,358	179,762	112,500	86,432	112,500	
ANIMAL CONTROL								
101.4270.3220 NON-BUSINESS LICENSES & PERMITS	1,700	1,590	1,700	1,175	1,700	550	1,700	
101.4270.3514 OTHER FINES	2,500	-	1,000	-	-	-	-	
Total ANIMAL CONTROL	4,200	1,590	2,700	1,175	1,700	550	1,700	

HIGHWAYS, STREETS, ROADWAYS

101.4310.3364	MUNICIPAL STATE AID	72,640	9,412	72,640	80,081	88,640	36,494	81,640	8640+73000 MSAS addtl
101.310.3369	OTHER COUNTY GRANT		73,377		-		-		
101.4310.3624	MISC REVENUE - REFUNDS		438		-		60		
101.4310.3911	SALES OF FIXED ASSETS	-	1,000	-	9,650	-	-	-	
Total HIGHWAYS, STREETS, ROADWAYS		72,640	84,227	72,640	89,731	88,640	36,554	81,640	

GENERAL FUND

thru 6/30

		BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	ACTUAL	PROPOSED	COMMENTS
STREET LIGHTING		2019	2019	2020	2020	2021	2021	2022	
101.4316.3921	TRANSFER FROM OTHER FUNDS	55,000	55,000	70,000	70,000	65,000	-	60,000	FROM ELECTRIC
Total STREET LIGHTING		55,000	55,000	70,000	70,000	65,000	-	60,000	

		BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	ACTUAL	PROPOSED	COMMENTS
HEALTH		2019	2019	2020	2020	2021	2021	2022	
101.4417.3624	MISC REVENUES-REFUNDS	-	2,160	-	633,677	-	3,000	-	
101.4417.3921	TRANSFER FROM OTHER FUNDS	-		-	36,058	-	-	-	
Total Health		-	2,160	-	669,735	-	3,000	-	

		BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	ACTUAL	PROPOSED	COMMENTS
PARKS & RECREATION		2019	2019	2020	2020	2021	2021	2022	
101.4510.3622	RENTS & ROYALTIES	2,700	2,083	2,700	1,846	2,000	11,198	2,000	
101.4510.3624	MISC REVENUES - REFUNDS	-	12,755	-	-	-	-	-	
101.4510.3470	PARKLAND FEES		8,800		7,932		6,100		Parkland Dedication Fees
101.510.3911	SALES OF FIXED ASSETS		5,500		-		-		
Total PARKS & RECREATION TOTAL		2,700	29,137	2,700	9,778	2,000	17,298	2,000	

CEMETERY

610.4984.3410	CHARGES FOR SERVICES							9,000	Grave Open/Close Fees
610.4984.3411	CEMETERY LAND RENT							6,000	Ag Land Rental- due 3/1
610.4984.3621	INTEREST EARNED							4,000	
610.4984.3624	MISC REVENUE							300	
610.4984.3626	MONEY MARKET INTEREST							-	
610.4984.3711	BURIAL LOTS							4,000	Purchase of lots
610.4984.3911	SALE OF FIXED ASSETS	-	-	-	-	-	-	-	
Total CEMETERY		-	-	-	-	-	-	23,300	

AQUATIC CENTER

101.4514.3472	AQUATIC CENTER FEES	106,000	100,427	106,000	111,534	101,000	56,480	101,000	
101.4514.3474	CONCESSIONS	40,000	45,998	40,000	32,525	46,000	23,979	46,000	
101.4514.3475	LESSONS	20,000	23,655	20,000	-	22,000	20,565	22,000	
101.4514.3477	FUNBRELLA		3,865		-		-		
101.4514.3478	FACILITY RENTAL	3,500	65,283	3,500	7,413	2,500	3,446	2,500	
101.4514.3480	SWIM PASSES	70,000	-	70,000	135	70,000	67,070	70,000	
101.4514.3481	TINY TOTS		1,560		-		1,575		
101.4514.3482	SWIM TEAM	1,500	1,639	1,500	-	1,500	2,724	1,500	
101.4514.3483	Program-Other		185		2,025		-		
101.4514.3794	CASH OVER/SHORT	-	(1,265)	-	(327)	-	(1,506)	-	
Total AQUATIC CENTER		241,000	241,347	241,000	153,304	243,000	174,333	243,000	

OTHER RECREATIONAL FACILITIES

101.4517.3471	OTHER ORGANIZED ACTIVITIES	500	-	500	-	-	-	-	
101.4517.3473	PLAYGROUND FEES	500	314	500	56	500	182	500	
101.4517.3479	SOFTBALL FEES	5,100	3,353	5,100	1,050	2,600	1,816	2,600	
101.4517.3624	MISC REVENUE-REFUNDS	-	-	-	-	-	-	-	
Total OTHER RECREATIONAL FACILITIES		6,100	3,667	6,100	1,106	3,100	1,998	3,100	

PARK AREAS

101.4522.3470	PARKLAND FEES						6,496		
101.4522.3474	CONCESSIONS	3,500	1,624	3,500	-	2,000	-	2,000	
101.4522.3623	CONTR/DONATION FROM PRIVATE SOURCES		12,000		8,867		-		
101.4522.3624	MISC REVENUE - REFUNDS	-	467	-	76	-	60	-	
101.4522.3794	CASH OVER		69		-		-		
101.4522.3911	SALES OF FIXED ASSETS		6,550		-		-		
Total PARK AREAS		3,500	20,710	3,500	8,943	2,000	6,556	2,000	

CAPITAL LEASE PROCEEDS

101.710.3935	CAPITAL LEASE PROCEEDS				147,227		114,527		
GENERAL FUND TOTAL		3,854,266	4,164,849	2,054,196	3,015,874	4,284,511	654,948	2,104,522	

LIBRARY

	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30		PROPOSED	COMMENTS
						2019	2020		
211.550.3101	334,913	334,913	359,959	-	-	-	180,602	-	
211.550.3362	61,396	61,327	56,932	56,932	59,099		29,550	59,099	
211.550.3363	-	969	-	976	980		-	980	Interest on Investment Grant
211.550.3365		-		-			-		
211.550.3410	400	444	400	368	400		248	400	Copy Charges
211.550.3412	400	1,123	400	716	400		323	400	
211.550.3513	5,000	3,212	5,000	1,409	4,000		266	4,000	

211.550.3621 INTEREST EARNED	150	1,237	150	4,422	150	721	150	
211.550.3623 CONTR/DONATION FROM PRIVATE SOUR	1,050	5,806	1,050	2,249	1,050	4,028	1,050	
211.550.3624 MISC REVENUE - REFUNDS	400	1,003	400	2,379	400	246	400	Ins Dividend, Lost Books, Keys
211.550.3629 LIBRARY PROGRAM DONATIONS								
Total LIBRARY:	403,709	410,034	424,291	69,450	66,479	215,983	66,479	
ECONOMIC DEVELOPMENT	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
	2019		2020		2021		2022	
290.4650.3101 CURRENT AD VALOREM TAXES	69,602	69,602	-	-	88,223	45,267	-	
290.4650.3621 INTEREST EARNED	2,000	590	2,000	242	500	33	500	
290.4650.3107 Abatement Levy		2,637		230		-		
Transfers In	20,000	20,000	-	-	-	-	-	
Total ECONOMIC DEVELOPMENT	91,602	92,829	2,000	472	88,723	45,300	500	

COMMUNITY POLICING	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
	2019		2020		2021	thru 6/30	2022	
						ACTUAL		
875.4210.3101 CURRENT AD VALOREM TAXES		-		-		-		
875.4210.3624 MISC REVENUE-REFUNDS		-		-		-		
875.4210.3623 CONTR/DONATION FROM PRIVATE		190		-		20		
875.4210.3621 INTEREST EARNED	200	128	200	11	100	5	100	
Total COMMUNITY POLICING:	200	318	200	11	100	25	100	-

TOTAL - ALL FUNDS 4,349,777 4,668,030 2,480,687 3,085,807 4,439,813 916,255 2,171,601 Revenues - Page 5

EXPENDITURES

COUNCIL	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET	ACTUAL	PROPOSED	COMMENTS	
	2019	2020	2021	thru 6/30					2022
101.4111.101	FULL TIME EMPLOYEES REGULAR	30750	30,725	30750	28,256	31750	12,421	31750	
101.4111.102	FULL TIME EMPLOYEES OVERTIME		365		576				
101.4111.121	EMPLOYER PERA CONTRIBUTIONS	1626	1,602	1626	1,584	1626	752	1626	
101.4111.122	EMPLOYER FICA CONTRIBUTIONS	1907	1,802	1907	1,648	1969	704	1969	
101.4111.123	EMPLOYER MEDICARE CONTRIBUTION	446	422	446	385	460	164	460	
101.4111.130	EMPLOYER PAID INSURANCE	4,800	4,850	4,800	5,073	5,400	2,713	5,820	
	Personnel Subtotal	39,529	39,766	39,529	37,523	41,205	16,754	41,625	
101.4111.150	WORKER'S COMPENSATION	150	110	170	271	285	92	285	
101.4111.160	LIABILITY INSURANCE	4000	2,938	4000	3,489	4000	3,164	4500	Bonds, Quarterly
101.4111.210	OPERATING SUPPLIES	150	61	150	-	150	306	150	
101.4111.304	LEGAL FEES	11000	8,371	11000	19,032	9000	14,494	9000	
101.4111.333	STAFF MTGS AND CONFERENCES	2000	2,402	2000	907	2000	131	2000	
101.4111.334	MEMBERSHIP DUES AND FEES	4500	4,428	4500	4,500	4500	2,338	4700	50% LMC Dues
101.4111.351	LEGAL NOTICES PUBLISHING	400	390	400	316	400	77	400	
101.4111.352	GENERAL NOTICE/PUBLIC INFO	1100	-	1100	225	500	403	500	
101.4111.430	OTHER SERVICE/CHARGES-MISC.	23000	43,111	15000	33,730	15000	25,422	20000	FIP 10,000 +5000 ZRT
101.4111.440	PROFESSIONAL SERVICES		20,719		757		75		
	Operations Subtotal	46,300	82,530	38,320	63,227	35,835	46,502	41,535	
Total COUNCIL :		85,829	122,297	77,849	100,749	77,040	63,255	83,160	
LEGISLATIVE COMMITTEES									
101.4112.430	OTHER SERVICE/CHARGES-MISC.	-	-	-	-	-	-	-	
Total LEGISLATIVE COMMITTEES:		0	0	0	0	0	-	0	
ORDINANCES AND PROCEEDINGS									
101.4113.353	ORDINANCE PUBLICATION	3500	-	1000	228	500	455	500	Ordinance & Proceedings-DCI
101.4113.430	OTHER SERVICE/CHARGES-MISC.	1000	1,142	2500	5,654	2500	1,311	2500	
Total ORDINANCES AND PROCEEDINGS:		4,500	1,142	3,500	5,882	3,000	1,766	3,000	
MAYOR									
101.4131.101	FULL TIME EMPLOYEES REGULAR	4800	3,952	4800	3,535	4800	-	4800	Meetings/Salary
101.4131.121	EMPLOYER PERA CONTRIBUTIONS	0		0		0	-	0	
101.4131.122	EMPLOYER FICA CONTRIBUTIONS	298	245	298	219	298	-	298	
101.4131.123	EMPLOYER MEDICARE CONTRIBUTION	70	57	70	51	70	-	70	
Total MAYOR:		5,167	4,254	5,167	3,805	5,167	-	5,167	

GENERAL FUND

CITY ADMINISTRATION	BUDGET 2019	ACTUAL 2019	BUDGET 2020	ACTUAL 2020	thru 6/30		PROPOSED 2022	COMMENTS
					BUDGET 2021	ACTUAL		
101.4140.101 FULL TIME EMPLOYEES REGULAR	125,700	106,981	128,000	124,342	131,000	64,667	139,000	
101.4140.102 FULL-TIME EMPLOYEES-OVERTIME	-	292	-	460	-	-	-	
101.4140.103 PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
101.4140.121 EMPLOYER PERA CONTRIBUTIONS	9,429	7,934	9,601	9,223	9,826	4,850	10,426	
101.4140.122 EMPLOYER FICA CONTRIBUTIONS	7,793	6,419	7,936	7,676	8,122	3,752	8,618	
101.4140.123 EMPLOYER MEDICARE CONTRIBUTIC	1,823	1,501	1,856	1,795	1,900	877	2,016	
101.4140.130 EMPLOYER PAID INSURANCE	21,000	18,869	21,000	23,775	26,500	13,337	28,500	
Personnel Subtotal	165,745	141,996	168,393	167,272	177,348	87,484	188,560	
101.4140.150 WORKER'S COMPENSATION	600	729	900	924	990	950	1,080	
101.4140.160 LIABILITY INSURANCE	80	91	80	87	91	65	95	
101.4140.210 OPERATING SUPPLIES	4,000	4,777	4,000	3,863	4,000	1,947	4,000	
101.4140.216 PERIODICALS	220	46	220	-	220	-	150	
101.4140.220 REPAIR/MAINTENANCE SUPPLIES	1,000	974	1,000	689	1,000	20	910	
101.4140.240 SMALL TOOLS/MINOR EQUIPMENT	3,500	-	3,500	75	3,500	-	3,250	
101.4140.321 TELEPHONE	6,900	6,505	8,000	7,480	7,500	3,837	7,500	
101.4140.325 COMMUNICATION-OTHER	2,400	1,248	2,400	1,156	2,400	660	1,500	
TRAVEL/MILEAGE	600	655	800	219	800	-	1,000	
101.4140.332 ADMINISTRATOR MEETINGS & CONF	3,500	905	3,500	80	2,500	-	2,000	
101.4140.333 STAFF MEETINGS & CONFERENCES	5,000	3,523	5,000	75	4,000	550	5,000	
101.4140.334 MEMBERSHIP DUES AND FEES	5,400	5,800	5,800	4,935	6,000	3,108	6,000	
101.4140.343 OTHER ADVERTISING	1,200	169	1,200	185	1,000	92	500	
101.4140.351 LEGAL NOTICES PUBLISHING	200	-	-	-	-	-	-	
101.4140.352 GENERAL NOTICE/PUBLIC INFO	80	-	-	-	-	-	-	
101.4140.360 INSURANCE	3,300	3,091	3,300	3,272	3,800	2,782	4,080	
UTILITY SERVICES				471	1,000	-	1,000	
101.4140.400 REPAIRS & MAINTENANCE	1,000	4	1,000	105	500	-	500	
101.4140.430 OTHER SERVICE/CHARGES-MISC.	900	177	900	1,033	900	79	900	
101.4140.440 PROFESSIONAL SERVICES	1,900	7,145	3,000	18,694	3,000	4,468	3,000	
Other Contractual Services		3,353		-		-		
Total Operations	41,780	39,194	44,600	43,342	43,201	18,558	42,465	
Total CITY (CITY ADMINISTRATION:	207,525	181,190	212,993	210,614	220,549	106,042	231,025	

GENERAL FUND

ELECTIONS	BUDGET ACTUAL		BUDGET ACTUAL		thru 6/30 BUDGET ACTUAL		PROPOSED	COMMENTS
	2019	2020	2020	2021	2021	2022		
101.4141.101 FULL-TIME EMPLOYEES - REGULA	3350	3,274	3350	3,369	3500	1,711	3600	5% City Clerk
101.4141.102 FULL-TIME EMPLOYEES - OVERTIME		73		115		-		
101.4141.121 EMPLOYER PERA CONTRIBUTIONS	251	250	251	259	263	128	270	
101.4141.122 EMPLOYER FICA CONTRIBUTIONS	208	182	208	188	217	93	223	
101.4141.123 EMPLOYER MEDICARE CONTRIBU	49	43	49	44	51	22	52	
101.4141.130 EMPLOYER PAID INSURANCE	960	970	960	1,015	1,100	543	1,200	
Personnel Subtotal	4,818	4,793	4,818	4,990	5,130	2,496	5,345	
101.4141.150 WORKER'S COMPENSATION		22	25	-	-	-	-	
101.4141.210 OPERATING SUPPLIES	0	-	300	242	0	-	300	
101.4141.333 STAFF MEETINGS & CONFERENCE	0	-	0		0		0	Part of MCFOA conf and MMCT conf
101.4141.351 LEGAL NOTICES PUBLISHING	0	-	500	320	0	-	400	
101.4141.370 MAINTENANCE/SUPPORT FEES	0	-	0	-	0	-	0	County owns machines-no maintenance
101.4141.430 OTHER SERVICE/CHARGES-MISC.	0	-	100	372	0	-	250	75% of Programming + 150 scalc referen
101.4141.444 OTHER CONTRACTUAL SERVICES	0	-	10000	9,553	0	-	9500	
Operations Subtotal	0	22	10,925	10,486	0	0	10,450	
Total ELECTIONS:	4,818	4,815	15,743	15,476	5,130	2,496	15,795	

ACCOUNTING	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS
	2019	2020	2020	2021	2021	2022		
101.4153.301 AUDITING/ACCOUNTING	4900	4,940	4900	5,108	4700	4,440	4700	
101.4153.351 LEGAL NOTICES PUBLISHING	1600	435	1600	1,536	1600	1,001	1600	Publishing Financial Report/Budget Summary
Total ACCOUNTING:	6,500	5,375	6,500	6,644	6,300	5,441	6,300	

ASSESSING	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS
	2019	2020	2020	2021	2021	2022		
101.4155.305 ASSESSING FEES	30809	30,809	32400	31,373	32400	31,635	33600	
101.4155.351 LEGAL NOTICES PUBLISHING	300	-	300	-	300	-	250	Board of Review Adv.
Total ASSESSING:	31,109	30,809	32,700	31,373	32,700	31,635	33,850	

LAW-LEGAL SERVICES	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS
	2019	2020	2020	2021	2021	2022		
101.4160.304 LEGAL FEES	35,000	48,656	35,000	35,574	30,000	19,053	35,000	
Total LAW-LEGAL SERVICES:	35,000	48,656	35,000	35,574	30,000	19,053	35,000	

GENERAL FUND

PLANNING & ZONING	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS
	2019		2020		2021			
					thru 6/30	ACTUAL		
101.4191.101 FULL-TIME EMPLOYEES - REGULAR	-	3,840	34,500	6,493	36,500	3,354	38,600	
101.4191.102 FULL-TIME EMPLOYEES - OVERTIME		-		-		-		
101.4191.121 EMPLOYER PERA CONTRIBUTIONS	-	276	2,588	482	2,738	252	2,895	
101.4191.122 EMPLOYER FICA CONTRIBUTIONS	-	218	2,139	367	2,263	190	2,355	
101.4191.123 EMPLOYER MEDICARE CONTRIBUTIONS	-	51	500	86	529	44	560	
101.4191.130 EMPLOYER PAID INSURANCE	0	788	4200	1,172	4900	739	5001	
Personnel Subtotal	-	5,173	43,927	8,601	46,930	4,579	49,410	
101.4191.150 WORKER'S COMPENSATION	200	(98)	200	21	50	307	300	
101.4191.210 OPERATING SUPPLIES	500	479	500	499	500	106	500	
101.4191.240 SMALL TOOL/MINOR EQUIPMENT	0	-	0	570	0	-	0	
101.4191.303 ENGINEERING FEES		-		-		-		
101.4191.304 LEGAL FEES	7500	24,267	12000	15,078	12000	3,444	12000	
101.4191.309 EDP, SOFTWARE & DESIGN		-		-		-		
101.4191.321 TELEPHONE	250	238	250	265	250	136	250	
101.4191.333 STAFF MEETINGS & CONFERENCES	2000	-	2000	-	2000	-	2000	
101.4191.334 MEMBERSHIP DUES & FEES	1500	-	1500	-	1500	-	1500	
101.4191.351 LEGAL NOTICES PUBLISHING	1000	1,185	1000	936	1000	601	1000	
101.4191.352 GENERAL NOTICE/PUBLIC INFO	0	8	0	-	0	-	0	
101.4191.360 INSURANCE	4400	2,647	3000	3,246	3000	2,958	4000	
101.4191.430 OTHER SERVICE/CHARGES-MISC.	0	-	0	(22)	0	174	0	
101.4191.440 PROFESSIONAL SERVICES	37000	27,149	7000	26,014	2000	11,642	2000	
101.4191.444 OTHER CONTRACTUAL SERVICES		2,515		-		-		
Operations Subtotal	54,350	58,389	27,450	46,607	22,300	19,368	23,550	
Total PLANNING & ZONING	54,350	63,562	71,377	55,207	69,230	23,947	72,960	

DATA PROCESSING	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS
	2019		2020		2021			
101.4192.201 OFFICE SUPPLIES								
101.4192.240 SMALL TOOLS/MINOR EQUIPMENT	1,000	-	1,000	1,484	1,000	-	1,000	
101.4192.309 EDP, SOFTWARE & DESIGN	4,500	4,101	6,500	4,293	4,500	3,289	4,500	3 Hard Drive Upgrades, other + 8 MS Outlook @ 250
101.4192.370 MAINTENANCE/SUPPORT FEES	5,700	7,588	5,700	3,135	8,000	2,370	8,000	BMS Maintenance fees-Bal to Enterprise
101.4192.400 REPAIRS & MAINTENANCE	1,000	1,230	1,000	1,614	1,000	246	1,000	+addtl \$3500 PCI/security
101.4192.440 PROF SERVICES- CONTRACT			1,000		1,000	-	3,500	\$1000 +2500 Revise website
Total DATA PROCESSING:	12,200	12,919	15,200	10,526	15,500	5,905	18,000	

GENERAL FUND

GENERAL GOVERNMENT BLDGS		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30 ACTUAL	PROPOSED	COMMENTS
		2019		2020		2021		2022	
101.4194.103	PART-TIME EMPLOYEES	4,300	2,904	3,000	3,034	3,300	1,531	3,300	
101.4194.121	EMPLOYER PERA CONTRIBUTIONS	323	224	225	220	248	115	248	
101.4194.122	EMPLOYER FICA CONTRIBUTIONS	267	179	186	177	205	91	205	
101.4194.123	EMPLOYER MEDICARE CONTRIBUTION	62	42	44	41	48	21	48	
Personnel Subtotal		4,951	3,348	3,455	3,473	3,800	1,758	3,800	
101.4194.150	WORKER'S COMPENSATION	250	208	250	127	220	223	250	
101.4194.210	OPERATING SUPPLIES	300	188	300	144	300	390	300	
101.4194.220	REPAIR/MAINTENANCE SUPPLIES	250	-	250	43	250	102	250	
101.4194.240	SMALL TOOLS/MINOR EQUIPMENT	800	-	800	-	500	-	500	
101.4194.360	INSURANCE	2,800	398	500	387	500	330	500	
101.4194.380	UTILITY SERVICES	6,000	6,218	6,800	5,089	6,800	2,634	6,800	
101.4194.400	REPAIRS & MAINTENANCE	4,000	865	2,000	4,887	2,000	-	2,000	
101.4194.410	RENTALS	700	557	700	301	700	95	700	Pitney Bowes
101.4194.430	OTHER SERVICE/CHARGES-MISC.	300	425	300	-	300	-	300	
101.4194.440	PROFESSIONAL SERVICES	-	375	-	425	-	-	-	
Operations Subtotal		15,400	9,235	11,900	11,405	11,570	3,774	11,600	
Total GENERAL GOVT BUILDINGS:		20,351	12,583	15,355	14,878	15,370	5,532	15,400	

GENERAL ENGINEERING		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2019		2020		2021		2022	
101.4196.303	ENGINEERING FEES	15,000	39,978	20,000	39,753	25,000	5,582	25,000	
Total GENERAL ENGINEERING:		15,000	39,978	20,000	39,753	25,000	5,582	25,000	

GENERAL FUND

POLICE	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
	2019	2019	2020	2020	2021	thru 6/30 2021		
GOVT BLDGS	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
	2019	2019	2020	2020	2021	2021	2022	
101.210.4195.11 PART-TIME EMPLOYEES	3,500	2,903	3,500	2,677	3,500	1,390	3,500	
EMPLOYER PERA CONTRIBUTIONS	263	218	263	200	263	104	263	
EMPLOYER FICA CONTRIBUTIONS	217	175	217	161	217	83	217	
EMPLOYER MEDICARE CONTRIBU	51	41	51	38	51	19	51	
Total GENERAL GOVT BLDGS	4,030	3,336	4,030	3,075	4,030	1,597	4,030	
101.4210.101 FULL-TIME EMPLOYEES - REGULA	666,100	712,737	742,000	702,077	742,000	317,447	789,239	
101.4210.102 FULL-TIME EMPLOYEES - OVERTIM	11,500	29,902	11,500	35,750	14,500	11,706	34,500	
101.4210.103 PART-TIME EMPLOYEES	45,000	18,695	30,000	21,545	30,000	34,960	20,000	
101.4210.104 CANINE STIPEND	3,000	2,999	3,000	3,282	3,200	1,586	3,900	
Two new police officers- includes ben	77,211	-	-	-	-	-	-	
101.4210.121 EMPLOYER PERA CONTRIBUTIONS	114,028	122,731	131,420	127,363	131,951	56,469	143,102	
101.4210.122 EMPLOYER FICA CONTRIBUTIONS	8,000	4,341	12,700	4,359	6,000	3,297	6,000	
101.4210.123 EMPLOYER MEDICARE CONTRIBU	9,000	10,710	11,000	10,804	11,000	5,116	11,000	
101.4210.124 SICK CONVERSION		-		25,316		-		
101.4210.130 EMPLOYER PAID INSURANCE	108,000	134,436	108,000	130,524	154,000	57,871	165,500	
101.4210.142 UNEMPLOYMENT BENEFIT				4,168		-		
Personnel Subtotal	1,041,839	1,036,551	1,049,620	1,061,020	1,092,651	488,451	1,173,241	
101.4210.150 WORKER'S COMPENSATION	27,000	36,620	47,500	37,410	58,400	47,478	60,300	
101.4210.160 LIABILITY INSURANCE	350	320	350	303	2,900	227	350	+ flood coverage mandated by state
101.4210.210 OPERATING SUPPLIES	9,000	12,746	9,000	9,458	9,000	5,078	15,000	
101.4210.212 MOTOR FUELS	13,000	20,320	13,000	15,666	13,000	10,014	20,000	
101.4210.214 UNIFORMS	4,000	4,376	4,000	4,149	4,000	2,809	6,000	
101.4210.220 REPAIR/MAINTENANCE SUPPLIES	1,000	2,171	1,000	1,834	3,500	429	3,000	
101.4210.240 SMALL TOOLS/MINOR EQUIPMENT	9,000	2,263	16,000	7,680	10,000	1,051	8,000	
101.4210.304 LEGAL FEES		125		377		-		
101.4210.309 EDP SOFTWARE,DESIGN	350	-	350	108	350	168	350	
101.4210.321 TELEPHONE	18,577	18,774	18,577	15,365	18,577	4,974	16,000	
101.4210.325 COMMUNICATION-OTHER	900	592	900	123	900	60	900	
101.4210.331 TRAVEL/MILEAGE		43		158		-		
101.4210.333 STAFF MEETINGS & CONFERENCE	8,000	10,250	8,000	5,551	8,000	2,258	13,000	POST Training-Required
101.4210.334 MEMBERSHIP DUES AND FEES	9,000	8,024	9,200	8,962	9,500	8,970	10,000	Task Force-7880, USPCA, NATW
101.4210.343 OTHER ADVERTISING	250	-	250	-	250	-	250	
101.4210.360 INSURANCE	20,400	22,217	23,100	30,189	34,000	27,100	39,000	
101.4210.370 MAINTENANCE/SUPPORT FEES	12,500	780	12,500	9,520	12,500	-	12,500	(10,000 County IT)
101.4210.380 UTILITIES	7,200	7,043	7,200	6,030	7,200	2,426	7,200	
101.4210.400 REPAIRS & MAINTENANCE	10,000	5,426	10,000	7,275	7,500	3,987	7,500	
101.4210.410 RENTALS		13		13		20	20	
101.4210.430 OTHER SERVICE/CHARGES-MISC.	6,000	5,404	6,000	3,442	6,000	1,984	6,000	
101.4210.440 PROFESSIONAL SERVICES	1,500	7,014	1,500	3,262	2,500	2,845	5,000	
101.4210.444 OTHER CONTRACTUAL SERVICES	-	11,062	2,000	2,600	3,000	2,924	3,000	
Operations Subtotal	158,027	175,583	190,427	169,475	211,097	124,782	233,370	
Total POLICE:	1,203,896	1,215,471	1,244,077	1,233,570	1,307,778	614,829	1,410,641	

CITY OF KASSON - 2021 OPERATING BUDGET

FIRE DEPT	BUDGET 2019	ACTUAL	BUDGET 2020	ACTUAL	thru 6/30		PROPOSED 2022	COMMENTS
					BUDGET 2021	ACTUAL		
101.4220.101 FULL-TIME EMPLOYEES - REGULA	50,000	53,853	60,000	61,550	56,000	7,887	64,000	+ 7,000 adm asst
101.4220.102 FULL-TIME EMPLOYEES - OT		163		59		-		
101.4220.121 EMPLOYER PERA	525	471	525	962	525	592	525	
101.4220.122 EMPLOYER FICA CONTRIBUTIONS	434	1,067	434	1,618	1,100	440	1,100	
101.4220.123 EMPLOYER MEDICARE CONTRIBU	701	769	701	880	800	103	800	
101.4220.130 EMPLOYER PAID INSURANCE	1,300	1,795	1,300	4,767	3,300	3,241	3,500	
101.4220.142 UNEMPLOYMENT BENEFIT		707		39		-		
Personnel Subtotal	52,960	58,826	62,960	69,875	61,725	12,262	69,925	
101.210.4195.11 PART-TIME EMPLOYEES	1,500	274	1,000	37	-	-	-	
EMPLOYER PERA CONTRIBUTION	109	21	73	3	-	-	-	
EMPLOYER FICA CONTRIBUTIONS	93	17	62	2	-	-	-	
EMPLOYER MEDICARE CONTRIBU	22	4	15	1	-	-	-	
Total GENERAL GOVT BLDGS	1,724	315	1,149	42	-	-	-	
101.4220.150 WORKER'S COMPENSATION	13,150	15,678	15,000	14,279	15,000	18,395	20,250	
101.4220.160 LIABILITY INSURANCE	50	46	50	43	50	32	50	
101.4220.209 MEDICAL SUPPLIES				-	2,500	1,332	3,000	
101.4220.210 OPERATING SUPPLIES	7,520	7,557	8,200	7,702	5,700	6,104	6,700	Includes NFPW
101.4220.212 MOTOR FUELS	2,700	2,107	2,700	1,758	2,500	1,617	3,000	
101.4220.214 UNIFORMS	3,000	4,260	4,000	2,505	4,000	-	3,000	
101.4220.216 PERIODICALS	500	96	500	315	100	46	100	
101.4220.220 REPAIR/MAINTENANCE SUPPLIES	4,000	1,373	4,000	5,511	4,000	2,281	4,500	
101.4220.240 SMALL TOOLS/MINOR EQUIPMENT	35,000	50,540	40,000	26,072	40,000	19,958	35,000	Turnout gear/ in 2021- \$15,000 containers
101.4220.304 LEGAL FEES		-		319		-		-cost shared with Training
101.4220.321 TELEPHONE	2,500	2,019	2,500	2,226	2,000	1,152	2,500	
101.4220.325 COMMUNICATION-OTHER		524		-		-		
101.4220.330 TRAINING	15,000	20,987	15,000	13,849	15,000	9,668	15,000	EMR/State
101.4220.333 STAFF MEETINGS & CONFERENCE	6,000	3,164	6,000	-	6,000	-	5,000	Conferences/Convention
101.4220.334 MEMBERSHIP DUES AND FEES	2,500	953	2,500	1,684	1,500	1,110	1,500	
101.4220.343 OTHER ADVERTISING	300	150	300	-	300	215	300	
101.4220.360 INSURANCE	7,620	3,938	4,300	3,688	4,300	3,619	5,000	
101.4220.370 MAINTENANCE/SUPPORT FEES	400		400	-	400	-	400	
101.4220.380 UTILITY SERVICES	10,000	8,230	10,000	7,278	10,000	3,163	9,000	
101.4220.400 REPAIRS & MAINTENANCE	7,000	20,384	1,000	23,331	10,000	9,814	10,000	
101.4220.430 OTHER SERVICE/CHARGES-MISC.	46,000	46,318	51,741	50,212	45,421	336	45,421	+421 FR contribution
101.4220.435 UNCOLLECTIBLE		-		-		-		
101.4220.444 OTHER CONTRACTUAL SERVICES	5,000	7,873	7,000	3,770	7,500	-	7,500	\$5000 physicals
Operations Subtotal	168,240	196,194	175,191	164,542	176,271	78,841	177,221	
Total FIRE:	221,200	255,020	239,300	234,458	237,996	91,103	247,146	

GENERAL FUND CABLE TV-CHANNEL 19	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	
	2019		2020		2021		thru 6/30			
101.4193.210 OPERATING SUPPLIES	-	-	-	-	-	-	-	-	-	
Total CABLE TV:	-	-	-	-	-	-	-	-	-	

BUILDING INSPECTION	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
	2019		2020		2021		2022			
101.4240.331 TRAVEL	3200	3,360	3200	3,761	3200	1,388	3200	3200		
101.4240.444 OTHER CONTRACTUAL SERVICES	45000	79,295	45000	77,173	45000	23,696	45000	45000		
Total BUILDING INSPECTION:	48,200	82,655	48,200	80,934	48,200	25,084	48,200	48,200		

ARPA/ Comm Preparedness	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
	2019		2020		2021		2022			
101.4250.430 OTHER SERVICE/CHARGES										
101.4250.530 IMPROV OTHER THAN BLDGS	0	0	0	0	0	0	0	0	0	
Total ARPA/COMMUNITY PREPAREDNE	-									

ANIMAL CONTROL	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
	2019		2020		2021		2022			
101.4270.210 OPERATING SUPPLIES	175	-	175	-	175	-	175	-	175	
101.4270.352 GENERAL NOTICE/PUBLIC INFO	150	-	150	-	150	-	150	-	150	
101.4270.430 OTHER SERVICE/CHARGES	2000	-	2000	-	0	-	0	-	0	
Total ANIMAL CONTROL:	2,325	-	2,325	-	325	-	325	-	325	

GENERAL FUND

HIGHWAYS, STREETS, ROADS	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS
	2019	2020	2021	thru 6/30	2021	2022		
101.4310.101 FULL-TIME EMPLOYEES - REGULAR	109,700	105,740	114,000	106,438	152,200	65,159	139,000	
101.4310.102 FULL-TIME EMPLOYEES - OVERTIME	-	-	-	-	-	-	5,000	
101.4310.103 PART-TIME EMPLOYEES	-	3,205	11,650	566	-	-	-	
Increase 2019 new PT to FT	13,424		14,100	-	-	-	-	
101.4310.121 EMPLOYER PERA CONTRIBUTIONS	8,228	7,944	9,424	7,867	11,415	4,887	10,800	
101.4310.122 EMPLOYER FICA CONTRIBUTIONS	6,801	6,673	7,790	6,255	9,436	3,868	8,928	
101.4310.123 EMPLOYER MEDICARE CONTRIBUTIO	1,591	1,561	1,822	1,463	2,207	905	2,088	
101.4310.124 SICK CONVERSION		-		-		-		
101.4310.130 EMPLOYER PAID INSURANCE	31,250	30,255	37,200	32,759	40,000	11,565	27,200	
101.4310.142 UNEMPLOYMENT BENEFITS	-	-	-	-	-	-	-	
Personnel Subtotal	170,994	155,377	195,986	155,347	215,258	86,384	193,016	
101.4310.150 WORKER'S COMPENSATION	7,800	10,721	11,500	8,630	15,200	11,870	15,500	
101.4310.210 OPERATING SUPPLIES	10,000	11,139	10,000	7,088	11,000	3,150	11,000	
101.4310.212 MOTOR FUELS	5,000	3,403	5,000	2,032	4,000	1,130	4,000	
101.4310.214 UNIFORMS	1,300	706	1,300	427	1,000	61	1,000	
101.4310.220 REPAIR/MAINTENANCE SUPPLIES	16,000	19,103	20,000	14,963	19,000	2,314	19,000	
101.4310.240 SMALL TOOLS/MINOR EQUIPMENT	3,000	1,955	3,000	1,443	2,000	159	2,000	
101.4310.321 TELEPHONE	2,310	1,487	2,310	1,415	1,600	756	1,600	
101.4310.325 COMMUNICATION-OTHER		90		105		60		
101.4310.333 STAFF MEETINGS & CONFERENCES	1,200	99	1,200	-	1,000	-	500	
101.4310.334 MEMBERSHIP DUES AND FEES	50	62	50	62	75	-	75	
101.4310.343 OTHER ADVERTISING	250	30	250	-	250	70	250	
101.4310.352 GENERAL NOTICE/PUBLIC INFO	250		250	-	250	-	250	
101.4310.360 INSURANCE	6,000	5,515	6,000	4,307	6,250	4,174	6,250	
101.4310.380 UTILITY SERVICES	14,000	11,811	14,000	11,475	13,000	4,985	13,000	
101.4310.400 REPAIRS & MAINTENANCE	10,000	15,583	12,000	9,114	11,900	2,765	11,900	
101.4310.410 RENTALS	100	918	100	75	500	-	300	
101.4310.420 DEPRECIATION		259		-		-		
101.4310.430 OTHER SERVICE/CHARGES-MISC.	2,500	2,323	2,500	3,310	2,500	122	2,500	
101.4310.431 GRANTS		10,944		440		-		
101.4310.440 PROFESSIONAL SERVICES	1,500	1,250	1,500	1,250	1,500	250	1,500	GIS and bridge inspection
101.4310.444 OTHER CONTRACTUAL SERVICES	2,000	391	2,000	135	2,000	653	4,500	3 Bridge Inspection Costs -Dodge County
Operation Subtotal	83,260	97,788	92,960	66,270	93,025	32,518	95,125	(\$250 per plus incidental) +mowing 2500
Total HIGHWAY STREETS, ROADWAYS:	254,254	253,165	288,946	221,617	308,283	118,902	288,141	

PAVED STREETS	BUDGET ACTUAL		BUDGET ACTUAL		thru 6/30		PROPOSED	COMMENTS
	2019		2020		2021	ACTUAL		
101.4311.220 REPAIRS/MAINTENANCE SUPPLIES	10,000	5,023	10,000	23,558	10,000	-	10,000	
101.4311.400 REPAIRS & MAINTENANCE	151,268	133,925	177,268	141,866	175,000	-	168,000	
101.4311.303 ENGINEERING FEES	41,000	40,726	15,000	18,313	15,000	21,849	15,000	
101.4311.444 STREET RECONSTRUCTION		-		-		-		
101.4311.430 OTHER SERVICE/CHARGES-MISC		-		-		-		
Total PAVED STREETS:	202,268	179,673	202,268	183,737	200,000	21,849	193,000	

ICE & SNOW	BUDGET ACTUAL		BUDGET ACTUAL		thru 6/30		PROPOSED	COMMENTS
	2019		2020		2021	ACTUAL		
101.4312.101 FULL-TIME EMPLOYEES - REGULAR								
101.4312.102 FULL-TIME EMPLOYEES - OVERTIME	13,000	27,280	13,000	7,018	16,000	4,172	16,000	
101.4312.103 PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
101.4312.121 EMPLOYER PERA CONTRIBUTIONS	975	1,973	975	599	1,200	313	1,200	
101.4312.122 EMPLOYER FICA CONTRIBUTIONS	806	1,567	806	475	992	249	992	
101.4312.123 EMPLOYER MEDICARE CONTRIBUTION	189	367	189	111	232	58	232	
101.4312.130 EMPLOYER PAID INSURANCE	2,500	4,106	2,500	1,594	5,000	670	5,000	Distribution for OT wages
Personnel Subtotal	17,470	35,292	17,470	9,797	23,424	5,463	23,424	
101.4312.150 WORKER'S COMPENSATION	1,000	1,008	1,200	2,071	1,600	1,001	1,625	
101.4312.210 OPERATING SUPPLIES	8,000	9,090	8,000	5,565	9,000	2,694	9,000	
101.4312.212 MOTOR FUELS	1,000	51	1,000	-	500	36	500	
101.4312.220 REPAIR/MAINTENANCE SUPPLIES	20,000	33,490	20,000	12,995	22,500	5,312	22,500	
101.4312.240 SMALL TOOLS/MINOR EQUIPMENT	500	507	500	193	300	5	300	
101.4312.360 INSURANCE	300	264	300	276	320	242	360	
101.4312.400 REPAIRS & MAINTENANCE	8,200	16,901	8,200	3,607	8,000	2,765	8,000	
101.4312.410 RENTALS	50	-	50	-	50	-	50	
101.4312.430 OTHER SERVICE/CHARGES-MISC.	2,500	(570)	2,500	561	500	106	500	
101.4312.444 OTHER CONTRACTUAL SERVICES	5,000	1,485	5,000	-	3,000	-	3,000	(outside snow removal)
Operations Subtotal	46,550	62,226	46,750	25,268	45,770	12,162	45,835	
Total ICE & SNOW REMOVAL:	64,020	97,518	64,220	35,066	69,194	17,625	69,259	

GENERAL FUND

		BUDGET		ACTUAL		BUDGET		ACTUAL		BUDGET	PROPOSED	COMMENTS
		2019		2020		2021		thru 6/30		2022		
STREET LIGHTING												
101.4316.380	UTILITY SERVICES	55,000	66,390	70,000	67,406	65,000	27,249	60,000				Subsidized by Electric Fund
Total STREET LIGHTING:		55,000	66,390	70,000	67,406	65,000	27,249	60,000				
SIDEWALKS AND TRAILS												
101.4317.303	ENGINEERING FEES		550		8570		0					
101.4317.400	REPAIRS & MAINTENANCE	50,000	800	50,000	7,500	50,000	-	50,000				
101.4317.430	OTHER SERVICE/CHARGES	-	50,000	-	-	-	-	-				
Total SIDEWALKS:		50,000	51,350	50,000	16,070	50,000	0	50,000				
WASTE COLL/DISPOSAL												
101.4323.430	OTHER SERVICE/CHARGES-MISC.	9,800	10,375	11,500	12,077	11,500	4,670	11,500				
Total WASTE COLLECTION & DISPOSAL:		9,800	10,375	11,500	12,077	11,500	4,670	11,500				
WEED CONTROL												
Personnel Subtotal												
101.4326.444	OTHER CONTRACTUAL SERVICES	-	-	-	-	-	-	-				
Operations Subtotal		-	-	-	-	-	-	-				
Total WEED CONTROL:		0	0	0	-	-	-	-				
EMER MGMT/Health												
101.4417.210	OPERATING SUPPLIES	2,000	734	2,000	245	1,500	38	1,500				Prevention programs
101.4417.220	REPAIR/MAINTENANCE SUPPLIUES				585		-					
101.4417.360	INSURANCE	760	684	760	721	850	610	900				
101.4417.380	UTILITY SERVICES	2,000	1,698	2,000	1,607	2,000	613	2,000				
101.4417.400	REPAIRS AND MAINT	2,000	-	2,000	-	2,000	976	2,000				
101.4417.430	OTHER SERVICE/CHARGES-MISC.	7,000	213,404	7,000	313,847	7,000	8,776	7,000				
101.4417.431	GRANTS		2,400		-		-					
101.4417.444	OTHER CONTRACTUAL SERVICES	1,000	670	3,700	-	1,000	-	1,000				
Total HEALTH :		14,760	219,590	17,460	317,006	14,350	11,014	14,400				

GENERAL FUND	BUDGET	ACTUAL	BUDGET	ACTUAL	thru 6/30		PROPOSED	COMMENTS
					2019	2020		
PARKS & RECREATION								
101.4510.101 FULL-TIME EMPLOYEES - REGULA	-	-	-	-	-	-	-	
101.4510.102 FULL-TIME EMPLOYEES - OVERTIME	-	-	-	-	-	-	-	
101.4510.121 EMPLOYER PERA CONTRIBUTIONS	-	-	-	-	-	-	-	
101.4510.122 EMPLOYER FICA CONTRIBUTIONS	-	-	-	-	-	-	-	
101.4510.123 EMPLOYER MEDICARE CONTRIBU	-	-	-	-	-	-	-	
101.4510.130 EMPLOYER PAID INSURANCE	-	-	-	-	-	-	-	
Personnel Subtotal	-	-	-	-	-	-	-	
101.4510.150 WORKER'S COMPENSATION	-	-	-	-	-	-	-	
101.4510.210 OPERATING SUPPLIES	500	979	500	382	500	74	500	
101.4510.240 SMALL TOOLS/MINOR EQUIPMENT	100	-	1,000	1,255	-	-	-	
101.4510.321 TELEPHONE	4,500	3,833	4,500	3,848	4,500	1,157	4,500	
101.4510.325 COMMUNICATION-OTHER	100	110	100	105	100	60	100	
101.4510.333 STAFF MEETINGS & CONFERENCE	50	755	50	249	50	-	50	
101.4510.334 MEMBERSHIP DUES AND FEES	500	484	500	520	500	365	500	MN Rec & Park Assn
101.4510.400 REPAIRS & MAINTENANCE	-	-	-	47	-	-	-	
101.4510.410 RENTALS	30	-	30	-	30	-	30	
101.4510.430 OTHER SERVICE/CHARGES-MISC.	3,500	1,029	3,500	631	3,500	570	3,500	
Operations Subtotal	9,280	7,190	10,180	7,037	9,180	2,226	9,180	
Total PARKS & RECREATION:	9,280	7,190	10,180	7,037	9,180	2,226	9,180	
CEMETERY								
CEMETERY								
610.4984.101 FULL-TIME EMPLOYEES - REGULAR							13,500	
610.4984.103 PART-TIME EMPLOYEES							-	
610.4984.121 EMPLOYER PERA CONTRIBUTIONS							1,013	
610.4984.122 EMPLOYER FICA CONTRIBUTIONS							837	
610.4984.123 EMPLOYER MEDICARE CONTRIBUTIONS							196	
610.4984.124 SICK CONVERSION								
610.4984.130 EMPLOYER PAID INSURANCE							2,000	
610.4984.131 OPEB OBLIGATION								
Personnel Subtotal	0	0	0	0	0	0	17,545	
610.4984.150 WORKER'S COMPENSATION							1,350	
610.4984.210 OPERATING SUPPLIES							500	
610.4984.214 UNIFORMS							50	
610.4984.220 REPAIR/MAINTENANCE SUPPLIES							500	
610.4984.240 SMALL TOOLS/MINOR EQUIPMENT							2,000	Trees (\$1,500)/replant trees southside
610.4984.301 AUDITING/ACCOUNTING							1,000	

610.4984.333	STAFF MEETINGS & CONFERENCES							500	Cemetery Assn Annual Conference
610.4984.334	MEMBERSHIP DUES AND FEES							100	
610.4984.360	INSURANCE							2,010	
610.4984.370	MAINTENANCE/SUPPORT FEES							2,000	Pontem software + BMS
610.4984.380	UTILITY SERVICES							500	snow removal/stumps/tree removal/
610.4984.400	REPAIRS & MAINTENANCE								
610.4984.430	OTHER SERVICE/CHARGES							8,000	Prop Taxes/MMUA/Misc /landscaping-3000
610.4984.440	PROFESSIONAL SERVICES							400	
610.4984.444	OTHER CONTRACTUAL SERVICE							18,000	Grave Digging- + \$1400 weed control
610.4997.420	DEPRECIATION								plus \$3500 stone repairs+ 6,000 cont
	Operations Subtotal	-	-	-	-	-	-	36,910	mowing
	Total Expenses	-	-	-	-	-	-	54,455	

PLAYGROUNDS

101.4513.220	REPAIR/MAINTENANCE SUPPLIES	3,000	758	3,000	-	3,000	-	3,000	\$1,000 + \$2,000 wood fiber/playground
101.4513.400	REPAIRS & MAINTENANCE		-		-		-		
Total PLAYGROUNDS:		3,000	758	3,000	-	3,000	-	3,000	

AQUATIC CENTER	BUDGET		ACTUAL		BUDGET		thru 6/30		PROPOSED	COMMENTS
	2019	2020	2021	2022	2021	2022				
101.4514.10	FULL-TIME EMPLOYEES - REGULAR		281		-		-			
101.4514.102	PART-TIME EMPLOYEES - OVERTIME	9,300	5,349	9,300	1,454	6,000	3,371	6,000		Start up/Shutdown/incidents+4300 OC
101.4514.103	PART-TIME EMPLOYEES	141,500	154,693	145,000	132,417	155,000	34,666	165,000		Mgr., Lifeguard, WSI
101.4514.121	EMPLOYER PERA CONTRIBUTIONS		255		18	300	12	300		+ 2000 labor backwash
101.4514.122	EMPLOYER FICA CONTRIBUTIONS	8,773	9,949	8,990	8,299	9,982	2,357	10,602		
101.4514.123	EMPLOYER MEDICARE CONTRIBUTIONS	2,052	2,327	2,103	1,941	2,335	551	2,480		
101.4514.130	EMPLOYER PAID INSURANCE	500	737	500	86	1,000	63	1,000		
101.4514.142	UNEMPLOYMENT BENEFIT		-		1,900		-			
	Personnel Subtotal	162,125	173,590	165,893	146,114	174,617	41,021	185,382		
101.4514.150	WORKER'S COMPENSATION	5,800	9,543	9,500	11,649	12,300	9,644	12,300		
101.4514.210	OPERATING SUPPLIES	25,000	10,292	25,000	14,230	22,000	9,295	22,000		Chemicals, other
101.4514.220	REPAIR/MAINTENANCE SUPPLIES	12,000	13,362	14,000	5,729	14,000	7,550	14,000		
101.4514.221	LRG REPAIR/MAINTENANCE SUPPLIES	20,000		20,000	-	20,000	1,770	20,000		
101.4514.240	SMALL TOOLS/MINOR EQUIPMENT	1,000	-	1,000	911	500	988	4,000		Slushie(\$2800), mcrwv,popcorn
101.4514.262	Cost of Concessions	25,000	25,362	25,000	15,024	25,000	11,895	25,000		
101.4514.321	TELEPHONE	1,100	843	1,100	882	1,100	432	1,100		
101.4514.333	STAFF MEETINGS & CONFERENCE	-	-	-	-	-	550	-		
101.4514.334	MEMBERSHIP DUES AND FEES	-	-	-	-	-	-	-		
101.4514.343	OTHER ADVERTISING	150	775	150	-	150	1,560	150		
101.4514.344	PROMOTION-MARKETING	3,000	50	3,000	-	1,500	-	1,500		

101.4514.352	GENERAL NOTICE/PUBLIC INFO		-		-		-		
101.4514.360	INSURANCE	3,300	2,553	3,000	2,649	3,050	2,272	3,350	
101.4514.370	MAINTENANCE SUPPORT AND FE	2,500	1,179	2,500	925	2,500	1,194	2,500	
101.4514.380	UTILITY SERVICES	65,000	52,194	65,000	28,306	57,000	6,454	55,000	
101.4514.400	REPAIRS & MAINTENANCE	4,000	9,921	4,000	30,320	4,000	1,041	4,000	
101.4514.410	RENTALS	750	-	750	-	750	-	750	Red Cross Equip Rental
101.4514.430	OTHER SERVICE/CHARGES-MISC.	10,000	2,459	1,000	5,820	2,000	1,910	2,000	WSI/Lifeguard Reimb, Red Cr Aff-Xtreme Fit
101.4514.444	OTHER CONTRACTUAL SERVICES		-		-		-		
Operations Subtotal		178,600	128,533	175,000	116,444	165,850	56,555	167,650	
Total AQUATIC CENTER		340,725	302,123	340,893	262,559	340,467	97,575	353,032	

	BUDGET		ACTUAL		BUDGET		ACTUAL		thru 6/30		PROPOSED	COMMENTS
	2019		2020		2021		2022		2022			
OTHER REC FACILITIES												
101.4517.103	PART-TIME EMPLOYEES	3,000	525	3,000	-	3,000	-	3,000				
101.4517.122	EMPLOYER FICA CONTRIBUTIONS	186	33	186	-	186	-	186				
101.4517.123	EMPLOYER MEDICARE CONTRIBU	44	8	44	-	44	-	44				
Personnel Subtotal		3,230	565	3,230	-	3,230	-	3,230				
101.4517.150	WORKER'S COMPENSATION	-	-	-	-	-	-	-				
101.4517.210	OPERATING SUPPLIES	8,500	4,123	8,500	4,056	6,500	805	6,500				
101.4517.214	UNIFORMS	500	600	500	-	500	61	500				
101.4517.220	REPAIR/MAINTENANCE SUPPLIES	5,500	5,137	5,500	1,600	5,500	694	5,500				Seed \$1,500
101.4517.240	SMALL TOOLS/MINOR EQUIPMENT	2,850	2,341	2,850	2,412	3,000	-	3,500				550 + bleachers \$2900
101.4517.333	STAFF MEETINGS & CONFERENCE	350	11	350	156	350	-	350				
101.4517.334	MEMBERSHIP DUES AND FEES	450	130	450	130	450	130	450				
101.4517.343	OTHER ADVERTISING	250	-	250	-	250	70	250				also includes ads for MIP
101.4517.360	INSURANCE	2,000	415	800	393	500	377	560				
101.4517.380	UTILITY SERVICES	9,000	10,139	9,000	9,169	10,500	2,961	10,500				
101.4517.400	REPAIRS & MAINTENANCE	8,500	13,604	8,500	2,446	8,500	1,463	7,500				Lime/fert
101.4517.430	OTHER SERVICE/CHARGES-MISC.	3,000	1,323	3,000	478	1,000	461	1,000				MIP
101.4517.444	OTHER CONTRACTUAL SERVICES	21,600	17,214	21,600	15,864	21,600	15,000	21,600				\$27/game adult (250 games) Joint Rec
Operations Subtotal		62,500	55,037	61,300	36,703	58,650	22,023	58,210				Joint fee \$10,000 + \$500 lighting
Total OTHER RECREATIONAL FACILITIES		65,730	55,603	64,530	36,703	61,880	22,023	61,440				+ ADDTL 5000=\$15000 FOR BALLFIELD LIGHTING Yr 3 of 5
PARK AREAS												
101.4522.101	FULL-TIME EMPLOYEES - REGULA	185,600	186,308	215,000	187,427	225,000	65,799	175,000				
101.4522.102	FULL-TIME EMPLOYEES - OVERTIN	2,000	384	2,000	-	2,000	127	2,000				
101.4522.103	PART-TIME EMPLOYEES	27,000	18,041	27,000	26,763	27,000	-	-				

101.4522.121	EMPLOYER PERA CONTRIBUTION	14,070	15,115	16,275	16,160	17,025	4,944	13,275	
101.4522.122	EMPLOYER FICA CONTRIBUTIONS	11,631	11,933	13,454	12,661	15,748	3,879	10,974	
101.4522.123	EMPLOYER MEDICARE CONTRIBU	3,112	2,791	3,538	2,961	3,683	907	2,567	
101.4522.130	EMPLOYER PAID INSURANCE	43,000	37,090	43,000	39,667	41,700	13,498	37,500	
Personnel Subtotal		286,413	271,662	320,267	285,640	332,156	89,155	241,316	
101.4522.150	WORKER'S COMPENSATION	8,100	10,814	11,000	13,842	15,600	12,599	15,850	
101.4522.210	OPERATING SUPPLIES	3,000	7,420	3,000	492	3,000	715	3,000	
101.4522.212	MOTOR FUELS	6,000	3,572	6,000	1,938	6,000	607	6,000	
101.4522.214	UNIFORMS	1,500	435	1,500	1,534	1,500	-	1,500	
101.4522.220	REPAIR/MAINTENANCE SUPPLIES	12,000	6,829	12,000	8,744	12,000	2,265	12,000	
101.4522.240	SMALL TOOLS/MINOR EQUIPMENT	3,000	752	3,000	837	3,000	358	3,000	
101.4522.262	COST OF CONCESSIONS	2,000	821	2,000	-	2,000	-	2,000	
101.4522.303	ENGINEERING FEES				1,378		-		
101.4522.304	LEGAL FEES		44		-		-		
101.4522.333	STAFF MEETINGS & CONFERENCE	400	-	400	-	400	-	400	MSTMA Workshop & State Conference
101.4522.334	MEMBERSHIP DUES AND FEES	150	-	150	-	150	-	150	MSTMA, Sports Turf Mgrs
101.4522.351	LEGAL NOTICES PUBLISHING				117		-		
101.4522.360	INSURANCE	10,000	12,618	13,500	12,619	14,600	10,956	16,100	
101.4522.380	UTILITY SERVICES	6,000	6,628	6,000	5,678	6,000	2,177	6,000	Includes Park Maint shed
101.4522.400	REPAIRS & MAINTENANCE	1,000	586	1,000	3,019	1,000	535	1,000	(savings from inhouse)
101.4522.410	RENTALS	6,500	4,583	6,500	2,253	6,500	2,362	6,500	
101.4522.430	OTHER SERVICE/CHARGES-MISC.	3,000	400	3,000	1,426	1,500	110	1,500	Flags etc
101.4522.444	OTHER CONTRACTUAL SERVICES	6,500	4,340	6,500	4,350	6,500	4,334	21,500	Weed chemicals 4500 + mowing \$19000
Operations Subtotal		69,150	59,840	75,550	58,228	79,750	37,017	96,500	
Total PARK AREAS:		355,563	331,502	395,817	343,867	411,906	126,172	337,816	

FORESTRY & NURSERY	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS	
	2019		2020		2021				
101.4524.210	OPERATING SUPPLIES	600	675	600	85	600	184	600	
101.4524.240	SMALL TOOLS/MINOR EQUIPMENT	750	340	750	256	750	-	1,200	saw/weed whip
101.4524.333	STAFF MEETINGS & CONFERENCE	300	600	300	-	300	-	300	Tree Insp School
101.4524.334	MEMBERSHIP DUES AND FEES	25	15	25	101	25	15	25	
101.4524.352	GENERAL NOTICE/PUBLIC INFO	100	-	100	-	100	-	100	
101.4524.430	OTHER SERVICE/CHARGES-MISC.	8,700	3,520	8,700	7,409	6,700	4,362	7,000	trees
101.4524.444	OTHER CONTRACTUAL SERVICES	14,000	1,966	14,000	292	7,000	-	7,000	New EAB Program
		-	-	-	-	-	-	-	
Total FORESTRY & NURSERY:		24,475	7,116	10,475	8,142	15,475	4,561	16,225	2-yr program

		BUDGET		ACTUAL		BUDGET		ACTUAL		thru 6/30	PROPOSED	COMMENTS
		2019		2020		2021		2021		ACTUAL	2022	
HISTORIC WATERTOWER												
101.4526.430	OTHER SERVICE/CHARGES-MISC	6500	757	2000	778	2000	359	2000	359	2000	2000	Utility Services + landscaping
Total HISTORIC WATERTOWER:		6,500	757	2,000	778	2,000	359	2,000	359	2,000	2,000	
DODGE COUNTY ARENA												
101.4527.430	OTHER SERVICE/CHARGES-MISC	72,677	28275.44	28,781	37,391	25,554	12,959	25,554	12,959	18,562	18,562	
101.4527.440	PROFESSIONAL SERVICES	300	270	300	285	300	300	300	300	300	300	
Total DODGE COUNTY ARENA:		72,977	28,545	29,081	37,676	25,854	13,259	25,854	13,259	18,862	18,862	
CAPITAL												
COUNCIL												
101.680.4111.580	OTHER EQUIPMENT	22500	13,089	22500	-	22500	-	22500	-	22500	22500	Yr 4 of 4 SRTS
										125000	125000	Yr 2 of 4 for Fire Hall (franchise fees)
												(Yr 1 \$100,000)
101.680.4140.570	OFFICE EQUIP AND FURNISHINGS	6,000	0		0		0		0	12,500	12,500	UB/software/hardware Yr 1 of 3
GENL GOVT BLDGS												
101.680.4194.580	OTHER EQUIPMENT	-		10,000		10,000		10,000		10,000	10,000	
POLICE												
101.680.4210.550	MOTOR VEHICLES		185,002	35,948	50,866	36,764	18,260					
101.680.4210.601			17,252	40,000	19,064	20,000	13,563			32,572	32,572	
101.680.4210.580	OTHER EQUIPMENT		-	14,000	13,495	14,000	-			59,000	59,000	3 portable radios/yr \$14000
												Body cameras \$16000-removed(grants)
												Gun Permit printer/software 5000
												Taser/less lethal 40,000
101.680.4210.611	VEH INTEREST		2,937	5,030	9,809	4,217	5,752			9,178	9,178	Lease Vehicle Int
FIRE												
101..680.4220.530	IMPR OTHER THAN BUILDINGS											(yr 1 and 2 at 5000)
101.680.4220.550	MOTOR VEHICLES	8,333	-	8,333	49,228	8,333	76,923	8,333	76,923	8,333	8,333	Yr 5 of 5 for tanker truck
		48,333		48,333		48,333		48,333		48,333	48,333	FD trucks and mobile property
101.680.4220.601				13,000	669	13,000	4,885			19,909	19,909	Lease vehicle
101.680.4220.611		-		1,800	528	1,800	2,341			7,617	7,617	Lease Vehicle Int
STREETS												
101.680.4310.530	IMPR OTHER THAN BUILDINGS	50,000	-	50,000	-	50,000	3,859	50,000	3,859	50,000	50,000	Grant share- trail under Hwy 14
101.680.4310.601			3,360		3,601		3,154		3,154	7,592	7,592	(Includes yr 3 of 5 for str sweeper \$35,000)
101.680.4310.540	HEAVY MACHINERY	74,136	-	74,136	-	74,136	-	74,136	-	100,000	100,000	PW trucks and mobile property
101.680.4310.550	MOTOR VEHICLES	-	-	3,470	29,734	8,669	-	8,669	-	8,669	8,669	Lease vehicle
101.680.4310.580	OTHER EQUIPMENT				11,519							
101.680.4310.611	VEH INTEREST		480	380	2,013	1,073	1,448			1,615	1,615	Lease Vehicle Int
ICE/SNOW												
101.680.4312.540	HEAVY MACHINERY	-	-	-	-	-	-	-	-	-	-	
101.680.4312.580	OTHER EQUIPMENT											
Bike Trail												

101.680.4512.530	IMPR OTHER THAN BUILDINGS	-		-		35,310	250	35,310	Trail grant match NW
Playgrounds									
101.680.4513.530	IMPR OTHER THAN BUILDINGS	-	-	-	-	-	-	-	
Swimming Pool									
101.680.4514.570	OFFICE EQUIP AND FURNISHINGS							1,000	Additional for KAC computers
101.680.4514.580	OTHER EQUIPMENT								KAC software- \$25000 in 2023?
Park Areas									
101.680.4522.520	BUILDINGS & STRUCTURES		-		1,654		-		
101.680.4522.530	IMPR OTHER THAN BUILDINGS	55,800	56,515	67,500	50,812	45,400	3,859	55,200	Parks
									KAC computers 6000
									Kubota Park Util 22000
									60" Grapple (new tractor) 3700
									Tennis Court Cameras 3500
									E Diamond Bkball post/board 3500
									Vet Park- Border/wd fiber 6500
									BB/Pkbl lights/poles 10000.
									(4-5 poles and LED lights)
									New computers/software for KAC
101.680.4522.550	MOTOR VEHICLES	30,000	27,271	10,165	(0)	10,207	(0)	10,207	Lease Vehicles
101.680.4522.580	OTHER EQUIPMENT								
101.680.4522.601			2,837		3,872		3,488	8,619	
101.680.4522.611	VEH INTEREST		547	1,593	1,946	1,416	5,591	2,939	Vehicle Int
Forestry Nursery									
101.680.4524.530	IMPR OTHER THAN BUILDINGS	-	-	-	-	-	-	-	
101.680.4524.580	OTHER EQUIPMENT	-	-	-	-	-	-	-	
Total Capital:		295,102	309,291	406,188	248,810	405,158	143,371	636,093	
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
	UNALLOCATED EXPENDITURE	2019	2019	2020	2020	2021	2021	2022	
101.4920.360	INSURANCE	21650	17,555	18000	20,763	22500	20,345	26000	
101.4920.430	OTHER SERVICE/CHARGES-MISC	4500	2,503	4500	10,071	4500	-	6000	City Abatement payments - 4500
		3470	-	3470	-	3470	-	3470	
		0	-	0	-	49488	-	49488	Initial Debt Savings
101.4920.433	MMUA SAFETY PROGRAM	7000	5,924	7000	5,462		3,915	15332	2012A capture
								100000	2015A capture
						15522		15522	TIF LEVY
101.4930.720	OPERATING TRANSFERS		0		0	7500	0	7500	
101.4930.435	UNCOLLECTIBLE		0		0		0	0	
		89000	89000	89000	89000	89000	77555.09	82550	\$89,000 less 6450
Total UNALLOCATED EXPENDITURES:		125,620	114,982	121,970	125,295	191,980	101,815	305,862	
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
	OTHER FINANCING SOURCE	2019	2019	2020	2020	2021	2021	2022	
101.4930.720	OPERATING TRANSFERS	0	0	0	335435	0	335435	0	
Total OTHER FINANCING SOURCES		0	0	0	335435	0	335435	0	

LIBRARY FUND

GOVT BLDGS & LIBRARY	BUDGET 2019	ACTUAL 2019	BUDGET 2020	ACTUAL 2020	thru 6/30		PROPOSED 2022	COMMENTS
					BUDGET 2021	ACTUAL		
211.550.4195.101 FULL-TIME EMPLOYEES - REGULAR		-		-		-		
211.550.4195.103 PART-TIME EMPLOYEES	9,974	9,824	9,974	9,584	10,100	3,569	10,100	
211.550.4195.121 EMPLOYER PERA CONTRIBUTIONS	728	736	728	721	758	268	758	
211.550.4195.122 EMPLOYER FICA CONTRIBUTIONS	602	589	602	578	626	214	626	
211.550.4195.123 EMPLOYER MEDICARE CONTRIBU	250	138	141	135	146	50	146	
Total GENERAL GOVT BLDGS	11,554	11,287	11,445	11,018	11,630	4,101	11,630	
211.550.4550.101 FULL-TIME EMPLOYEES - REGULA	241,750	211,994	241,832	205,312	225,100	110,793	243,200	
211.550.4550.102 FULL-TIME EMPLOYEES - OVERTIM	-	67	-	-	-	-	-	
211.550.4550.103 PART-TIME EMPLOYEES	-	5,719	-	-	-	-	-	
211.550.4550.121 EMPLOYER PERA CONTRIBUTIONS	18,300	16,251	18,300	15,175	16,883	8,309	18,240	
211.550.4550.122 EMPLOYER FICA CONTRIBUTIONS	15,128	13,129	15,128	11,817	13,956	6,422	15,078	
211.550.4550.123 EMPLOYER MEDICARE CONTRIBU	3,583	3,070	3,583	2,764	3,264	1,502	3,526	
211.550.4550.130 EMPLOYER PAID INSURANCE	39,200	43,646	56,000	48,951	41,500	31,553	67,500	
UNEMPLOYMENT BENEFIT	-	-	-	672	-	-	-	
Personnel Subtotal	317,961	293,875	334,843	284,690	300,703	158,578	347,545	
211.550.4550.150 WORKER'S COMPENSATION	1,000	2,154	1,500	2,364	2,500	2,015	2,600	
211.550.4550.160 LIABILITY INSURANCE	-	46	-	43	45	32	48	
211.550.4550.210 OPERATING SUPPLIES	2,800	3,246	3,000	1,452	4,500	514	3,500	
211.550.4550.216 PERIODICALS	450	335	450	723	450	204	500	
211.550.4550.218 BOOKS	10,800	10,241	11,000	9,328	11,000	3,827	10,500	
211.550.4550.219 AUDIO VISUAL	5,800	5,007	5,800	2,886	6,000	1,273	5,000	
211.550.4550.220 REPAIR/MAINTENANCE SUPPLIES	700	955	1,000	439	1,000	-	1,000	
211.550.4550.222 ELECTRONIC SERVICES	6,000	1,531	4,500	1,531	3,000	-	-	
211.550.4550.240 SMALL TOOLS/MINOR EQUIPMENT	100	9	100	85	100	20	100	
211.550.4550.303 ENGINEERING FEES		-		-	1,000	-	500	
211.550.4550.304 LEGAL FEES	1,000	87	1,000	174	1,000	15	500	
211.550.4550.309 EDP, SOFTWARE & DESIGN	15,200	17,103	16,200	17,894	18,000	11,097	22,000	Automation-MTHLY SELCO CHGS/PC & software
211.550.4550.321 TELEPHONE	1,700	1,569	1,700	1,758	2,000	946	2,500	Phones/WIFI/Internet/cell
211.550.4550.325 COMMUNICATION-OTHER	500	24	500	65	500	10	500	USPO & Selco-OVERDUE NOTICES
211.550.4550.331 TRAVEL/MILEAGE	500	27	500	127	400	-	400	
211.550.4550.333 STAFF MEETINGS & CONFERENCE	850	-	850	-	500	-	500	
211.550.4550.334 MEMBERSHIP DUES AND FEES	500	314	500	50	500	50	500	ALA, MLA
211.550.4550.343 OTHER ADVERTISING	250	854	250	49	150	-	150	
211.550.4550.360 INSURANCE	3,500	2,898	3,500	3,034	3,500	2,587	3,500	
211.550.4550.370 MAINTENANCE/SUPPORT FEES	2,000	821	2,000	789	2,000	538	2,000	IKON-Photocopier Charges
211.550.4550.380 UTILITY SERVICES	8,700	12,583	9,000	11,220	13,000	4,209	13,000	
211.550.4550.400 REPAIRS & MAINTENANCE	2,500	4,457	6,453	3,411	9,000	892	9,000	
211.550.4550.430 OTHER SERVICE/CHARGES-MISC.	2,000	446	2,000	521	2,000	262	2,000	
211.550.4550.433 MMUA SAFETY PROGRAM	844	794	944	806	1,210	608	1,240	
211.550.4550.440 PROFESSIONAL SERVICES	500	270	500	285	500	300	500	Library Committee
211.550.4550.441 LIBRARY PROGRAMS	4,000	4,713	4,000	2,803	4,000	731	3,500	Outreach
211.550.4550.444 OTHER CONTRACTUAL SERVICES		221		315	250	189	250	
211.550.4550.445 OTHER DONATION EXPENDITURES								
211.550.4550.530 IMPROVEMENTS OTHER THAN BLDGS					24,000	-	20,000	Parking Lot
211.550.4550.570 OFFICE EQUIP AND FURNISHINGS	2,000	2,657	2,000	336	2,000	-	10,000	Tech Upgrades
211.550.4550.705 SETTLEMENT		-		-		-		
Operations Subtotal	74,194	73,362	79,247	62,488	114,105	30,318	115,788	
Total LIBRARY	392,155	367,237	414,090	347,178	414,808	188,896	463,333	
GRAND TOTAL-LIBRARY	403,709	378,524	425,535	358,196	426,438	192,997	474,963	

ECONOMIC DEVELOPMENT						thru 6/30			
COMMUNITY/ECONOMIC DE		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2019		2020		2021		2022	
290.4650.101	FULL-TIME EMPLOYEES - REGULA	11,500	6,782	11,700	11,664	11,700	6,293	12,500	
290.4650.121	EMPLOYER PERA CONTRIBUTIONS	863	488	878	844	878	472	938	
290.4650.122	EMPLOYER FICA CONTRIBUTIONS	713	423	725	689	725	378	775	
290.4650.123	EMPLOYER MEDICARE CONTRIBU	167	99	170	161	170	88	181	
290.4650.130	EMPLOYER PAID INSURANCE	1,100	538	2,000	1,089	5,500	1,091	6,000	
Personnel Subtotal		14,342	8,330	15,473	14,447	18,973	8,322	20,394	
290.4650.150	WORKER'S COMPENSATION	300	(36)	100	48	100	70	100	
290.4650.210	OPERATING SUPPLIES	400	465	400	259	500	118	500	
290.4650.303	ENGINEERING FEES	3,000	-	3,000	3,443	1,500	-	1,500	
290.4650.304	LEGAL FEES	4,000	1,350	4,000	-	2,500	-	2,500	
290.4650.321	TELEPHONE	500	329	500	243	500	136	500	
290.4650.325	COMMUNICATION-OTHER	200	227	200	263	200	200	200	Postage
290.4650.333	STAFF MEETINGS & CONFERENCE	500	16	500	-	400	-	400	
290.4650.334	MEMBERSHIP DUES AND FEES	500	416	500	396	500	75	500	
290.4650.343	ADVERTISING	-	-	-	-	5,000	-	8,000	
290.4650.351	LEGAL NOTICES PUBLISHING	-	75	-	51	100	-	100	
290.4650.352	GENERAL NOTICE/PUBLIC INFO	-	-	-	-	-	-	-	
290.4650.360	INSURANCE	360	339	360	355	400	306	450	
290.4650.380	UTILITY SERVICES		-		-		-		
290.4650.414	PROGRAMS	20,000	2,000	20,000	7,969	10,000	375	17,000	Commercial Programs
290.4650.413	Rental Expenses	-	-	-	-	-	-	-	
290.4650.430	OTHER SERVICE/CHARGES-MISC.	4,500	1,265	4,500	2,007	3,500	822	3,500	includes \$500 SMIF
290.4650.440	PROFESSIONAL SERVICES	500	2,967	500	285	800	300	800	Marketing
290.4650.444	OTHER CONTRACTUAL SERVICES	42,500	42,355	42,500	43,628	43,750	22,468	46,500	CEDA
290.4650.720	OPERATING TRANSFERS				20,000		-		
Operations Subtotal		77,260	51,767	77,060	78,946	69,750	24,870	82,550	
Total ECONOMIC DEVELOPMENT		91,602	60,098	92,533	93,393	88,723	33,192	102,944	

COMMUNITY POLICING FUN						thru 6/30			
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2019		2020		2021		2022	
875.4210.150	WORKER'S COMPENSATION	300	399	300	274	350	228	450	
875.4210.210	OPERATING SUPPLIES	2,000	1,716	2,000	113	2,000	-	2,000	Operating/Training supplies for community policing/
875.4210.214	UNIFORMS		-		24		-		crime watch & prevention
875.4210.240	SMALL TOOLS/MINOR EQUIPMENT		-		-		-		
875.4210.430	OTHER SERVICE/CHARGES-MISC.	1,000	100	1,000	-	500	-	500	
875.4210.430	OPERATING SUPPLIES	1,500	-	1,500	-	1,500	-	1,500	NNO
Total COMMUNITY POLICING FUND:		4,800	2,216	4,800	411	4,350	228	4,450	

TOTAL REVENUES	23,300	20,906	23,300	12,154	23,300	10,524	-	
TOTAL EXPENSES	54,196	48,892	58,072	47,660	58,455	22,983	-	
CAPITAL ITEMS	-	-	-	-	-	-	69,000	
GAIN OR (LOSS)	(30,896)	(27,986)	(34,772)	(35,506)	(35,155)	(12,458)	(69,000)	Loss

2022 CAPITAL REQUESTS:

Fencing	<u>\$69,000</u>
Total	<u><u>\$69,000</u></u>

EXPENDITURES--WATER FUND

WATER--DEBT SERVICE	BUDGET		ACTUAL		BUDGET		thru 6/30		COMMENTS
	2019	2020	2021	2021	2022	2022	2022		
601.4710.601 BOND PRINCIPAL	254,283	-	254,732	-	9,719	246,902	191,111	plus leased vehicles	
601.4710.611 BOND INTEREST	43,597	42,456	39,782	36,795	1,262	19,394	96,361	plus leased vehicles	
601.4710.620 PAYING AGENT FEES	-	594	-	842	-	-	-		
601.4710.621 BOND ISSUANCE COSTS	-	-	-	-	-	-	-		
Total DEBT SERVICE	297,880	43,050	294,514	37,636	10,981	266,296	287,472		
OTHER FINANCING USES									
Total OTHER FINANCING USES									
POWER & PUMPING									
601.4941.380 UTILITY SERVICES	40,000	44,826	50,000	42,916	50,000	24,927	55,000		
Total POWER & PUMPING	40,000	44,826	50,000	42,916	50,000	24,927	55,000		
DISTRIBUTION									
601.4943.101 FULL-TIME EMPLOYEES - REGULAR	86,000	88,933	89,000	96,124	92,000	44,127	93,500		
601.4943.102 FULL-TIME EMPLOYEES - OVERTIME	5,000	4,964	5,000	3,966	5,000	2,328	7,500		
601.4943.103 PART-TIME EMPLOYEES	-	-	-	-	-	-	-		
601.4943.121 EMPLOYER PERA CONTRIBUTIONS	6,825	8,867	7,050	7,562	7,275	3,417	7,575		
601.4943.122 EMPLOYER FICA CONTRIBUTIONS	5,642	5,249	5,828	5,732	6,014	2,753	6,262		
601.4943.123 EMPLOYER MEDICARE CONTRIBUTI	1,320	1,227	1,363	1,341	1,407	644	1,465		
601.4943.130 EMPLOYER PAID INSURANCE	12,500	18,353	12,700	21,605	23,000	8,889	30,000		
601.4943.131 OPEB OBLIGATION		2,590		2,655		-			
Personnel Subtotal	117,287	130,183	120,941	138,985	134,696	62,157	146,302		
601.4943.150 WORKER'S COMPENSATION	3,000	3,499	4,000	3,979	4,700	4,340	4,900		
601.4943.160 LIABILITY INSURANCE	40	46	40	43	45	32	50		
601.4943.210 OPERATING SUPPLIES	50,000	33,559	50,000	46,358	45,000	15,149	45,000		
601.4943.212 MOTOR FUELS	1,200	1,933	1,200	1,976	1,200	1,498	3,600		
601.4943.214 UNIFORMS	420	358	420	364	420	110	420		
601.4943.220 REPAIR/MAINTENANCE SUPPLIES	62,100	12,629	62,100	9,681	50,000	6,500	40,000		
601.4943.240 SMALL TOOLS/MINOR EQUIPMENT	5,000	7,177	5,000	1,133	5,000	47	5,000		
601.4943.260 WATER/SEWER METERS	8,000	9,568	10,000	18,071	30,000	45,933	100,000		
601.4943.360 INSURANCE	6,000	5,569	6,000	5,527	6,000	4,747	7,000		
601.4943.400 REPAIRS & MAINTENANCE	85,000	36,239	85,000	38,528	67,000	35,499	67,000	(65,000 + 2000 1/3 of Utility Box trfr)	
601.4943.410 RENTALS	2,600	-	2,600	30	-	-	-		
601.4943.420 DEPRECIATION		138		-		-	-		
601.4943.430 OTHER SERVICE/CHARGES	3,600	394	3,600	4,747	13,600	1,330	13,600	(10,000 ltron)	
601.4943.433 MMUA SAFETY PROGRAM	4,800	3,414	4,800	3,487	4,850	2,551	5,000		
601.4943.435 UNCOLLECTIBLE		1,482		433		-			
601.4943.440 PROFESSIONAL SERVICES	2,500	2,218	2,500	1,660	2,500	420	2,500		
601.4943.444 CONTRACTED SERVICES	-	148	-	125	-	334	1,200	Mowing	
Operations Subtotal	234,260	118,370	237,260	136,143	230,315	118,490	295,270		
Total DISTRIBUTION	351,547	248,553	358,201	275,128	365,011	180,646	441,572		

REVENUES--WATER FUND

WATER FUND	BUDGET		ACTUAL		thru 6/30		PROPOSED	COMMENTS
	2019	2020	2021	2022	2021	2022		
MISCELLANEOUS REVENUES								
601.4943.3347		0		0		0		
601.4943.3611	0	0	0	2218.62	0	0	0	
601.4943.3612		2212.34		501.55		0		
601.3600.3621	5,000	16,284	5,000	18,330	5,000	4,375	5,000	
601.3600.3622	23,500	22,819	12,625	12,909	12,625	6,600	12,625	
601.3600.3624	500	10,026	500	1,421	500	-	500	
601.3600.3626	-	13	-	3	-	-	-	
Total MISCELLANEOUS REVENUES	29,000	51,354	18,125	35,383	18,125	10,975	18,125	
PROPRIETARY FUND REVENUES								
601.3700.3710	754,469	854,875	788,400	836,420	908,000	448,308	905,130	3.0%
601.3700.3715	100	0	100	0	100	0	100	Reconnects/Water Assess-permits-350
601.3700.3716	0	44,600	0	61,380	0	52,760	0	WAC
601.3700.3717	0	0	0	0	0	0	0	
601.3700.3718	6,000	7,745	6,000	8,800	6,000	12,150	6,000	50/50 WATER/SEWER
601.3700.3719		12,520		6,348		6,495		
601.3700.3746	7,000	7,788	7,000	6,360	7,000	3,479	7,000	
Total PROPRIETARY FUND REVENUES	767,569	927,528	801,500	919,308	921,100	523,192	918,230	
OTHER FINANCING SOURCES								
601.943.3911	5650		4250			0		
601.943.3998	103,598		-			-		
Total OTHER FINANCING SOURCES	109,248	-	4,250	-	-	-	-	
Total WATER FUND	905,817	978,881	823,875	954,691	939,225	534,166	936,355	
WATER EXPENSES	820,797	679,822	835,386	696,532	563,759	531,209	921,269	
WATER REVENUES	905,817	978,881	823,875	954,691	939,225	534,166	936,355	
Capital Expenditures	78000		20000		6600		19,100	
GAIN OR LOSS	7,020	299,059	(31,511)	258,160	368,866	2,957	(4,014)	

2022 CAPITAL REQUESTS:

Vehicle	6,600
UB/software/hardware Yr 1 of 3	12,500
Total Equip	19,100

EXPENDITURES--SEWER FUND

	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
	2019		2020		2021		2022			
thru 6/30										
SEWER--DEBT SERVICE										
602.4710.601	BOND PRINCIPAL	775,824	111,912	796,880	-	9,719	810,813	315,207		plus leased vehicles
602.4710.611	BOND INTEREST	116,395	347	97,232	89,922	1,264	67,739	98,521		plus leased vehicles
602.4710.620	PAYING AGENT FEES	-	-	-	347	-	-	-		
602.4710.621	BOND ISSUANCE COSTS	-	-	-	-	-	-	-		
Total DEBT SERVICE		892,219	112,258	894,112	90,268	10,983	878,552	413,728		
SEWER PLAN I										
602.4947.101	FULL-TIME EMPLOYEES - REGULAR	175,400	176,437	179,100	197,240	186,500	88,136	187,000		SF
602.4947.102	FULL-TIME EMPLOYEES - OVERTIME	10,000	10,139	10,000	10,167	10,000	5,987	15,000		SF
602.4947.103	PART-TIME EMPLOYEES	11,440	3,013	11,440	-	11,440	-	11,440		SF Mower (6 mos at \$11)(ADD 11440)
602.4947.121	EMPLOYER PERA CONTRIBUTIONS	13,905	13,452	14,183	15,173	14,738	6,883	15,150		SF
602.4947.122	EMPLOYER FICA CONTRIBUTIONS	12,204	10,891	12,433	11,946	12,892	5,597	13,233		SF
602.4947.123	EMPLOYER MEDICARE CONTRIBUTIONS	2,854	2,547	2,908	2,794	3,015	1,309	3,095		SF
602.4947.130	EMPLOYER PAID INSURANCE	23,550	37,029	23,550	45,576	48,500	17,418	38,000		SF
602.4947.131	OPEB OBLIGATION	-	19,431	-	-	-	-	-		
Personnel Subtotal		249,353	272,940	253,614	282,895	287,085	125,329	282,918		
602.4947.150	WORKER'S COMPENSATION	6,000	7,802	8,500	8,624	10,500	9,785	10,750		SF
602.4947.160	LIABILITY INSURANCE	35	-	35	-	-	-	-		SF
602.4947.210	OPERATING SUPPLIES	35,000	4,727	35,000	7,647	25,000	3,243	25,000		SF
602.4947.211	CHEMICALS	60,000	50,980	60,000	34,480	60,000	11,469	60,000		FV
602.4947.212	MOTOR FUELS	2,000	-	2,000	-	2,000	-	2,000		FV estimate
602.4947.214	UNIFORMS	910	-	910	15	910	-	910		SF
602.4947.216	PERIODICALS	30	-	30	-	30	-	30		SF
602.4947.220	REPAIR/MAINTENANCE SUPPLIES	16,000	11,379	16,000	2,474	16,000	398	16,000		FV
602.4947.221	LG REPAIR/MAINT SUPPLIES	50,000	23,646	50,000	(19,055)	50,000	-	50,000		Large replacement parts
602.4947.240	SMALL TOOLS/MINOR EQUIPMENT	5,000	1,023	5,000	3,000	5,000	74	5,000		FV
602.4947.260	WATER/SEWER METERS	-	-	-	-	-	-	-		
602.4947.301	AUDITING ACCOUNTING	3,818	3,956	3,818	3,994	3,700	3,463	3,700		SF
602.4947.303	ENGINEERING	10,000	12,439	10,000	-	10,000	8,453	10,000		SF
602.4947.309	EDP/SOFTWARE/DESIGN	400	205	400	173	400	-	400		SF
602.4947.321	TELEPHONE	2,400	1,385	2,400	1,951	2,000	1,034	2,000		SF
602.4947.333	STAFF MEETINGS AND CONFERENCES	2,200	1,706	2,200	443	3,000	1,665	3,000		SF
602.4947.334	MEMBERSHIP DUES AND FEES	130	-	130	20	130	-	130		SF
602.4947.360	INSURANCE	8,000	7,788	8,500	8,108	9,350	6,899	10,200		SF
602.4947.370	MAINTENANCE/SUPPORT FEES	1,365	1,337	1,365	1,380	1,500	1,435	1,500		SF
602.4947.380	UTILITY SERVICES	65,000	46,361	65,000	32,580	65,000	13,320	55,000		SF
602.4947.381	PURCHASED POWER	122,000	98,452	122,000	82,734	122,000	26,259	110,000		FV add generator diesel to this
602.4947.400	REPAIRS & MAINTENANCE	50,000	157,206	50,000	21,202	62,000	5,001	62,000		FV 50000 + 1/3 Util Box + wall repair 10000
602.4947.410	RENTALS	-	-	-	-	-	-	-		
602.4947.430	OTHER SERVICE/CHARGES-MISC.	3,200	7,591	3,200	7,809	3,200	6,698	3,200		SF
602.4947.433	MMUA SAFETY PROGRAM	4,130	2,777	4,130	2,819	4,220	2,126	4,350		SF
602.4947.440	PROFESSIONAL SERVICES	50,000	41,077	50,000	41,053	50,000	15,549	50,000		SF all testing add \$35,000 for addtl testing
602.4947.444	OTHER CONTRACTUAL SERVICES	-	-	-	-	-	1,960	8,500		SF Mowing
Operations Subtotal		497,618	481,839	500,618	241,451	505,940	118,831	493,670		
Total SEWER PLAN I		746,971	754,779	754,232	524,346	793,025	244,160	776,588		

SEWER DISTRIBUTION									
							thru 6/30		
602.4948.101	FULL-TIME EMPLOYEES - REGULAR	45,400	48,131	48,000	50,322	49,000	23,750	50,500	
602.4948.102	FULL-TIME EMPLOYEES - OVERTIM	5,000	1,542	5,000	1,548	5,000	940	7,000	
602.4948.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
602.4948.121	EMPLOYER PERA CONTRIBUTIONS	3,780	18,562	3,975	5,300	4,050	1,824	4,313	
602.4948.122	EMPLOYER FICA CONTRIBUTIONS	3,125	2,715	3,286	2,969	3,348	1,731	3,565	
602.4948.123	EMPLOYER MEDICARE CONTRIBUT	731	635	769	694	783	411	834	
602.4948.130	EMPLOYER PAID INSURANCE	7,500	9,587	7,500	11,074	12,000	4,860	10,500	
602.4948.131	OPEB OBLIGATION	-	-	-	5,157	-	-	-	
602.4948.142	UNEMPLOYMENT BENEFIT	-	-	-	-	-	-	-	
	Personnel Subtotal	65,536	81,173	68,530	77,064	74,181	33,518	76,711	
602.4948.150	WORKER'S COMPENSATION	3,000	2,378	3,000	2,784	3,300	2,635	3,300	
602.4948.160	LIABILITY INSURANCE	40	46	40	43	45	32	50	
602.4948.210	OPERATING SUPPLIES	11,000	11,027	11,000	11,779	11,000	5,533	15,000	
602.4948.212	MOTOR FUELS	6,400	3,608	6,400	2,472	6,400	1,498	3,600	
602.4948.214	UNIFORMS	210	1,290	210	503	210	110	210	
602.4948.220	REPAIR/MAINTENANCE SUPPLIES	2,000	2,415	2,000	835	2,000	426	2,000	
602.4948.240	SMALL TOOLS/MINOR EQUIPMENT	1,500	1,390	1,500	1,010	1,500	-	1,500	
602.4948.260	WATER/SEWER METERS	8,000	9,568	10,000	18,071	30,000	45,933	100,000	
602.4948.303	ENGINEERING FEES	500	28,189	553,500	175,993	550,000	17,316	550,000	I/I Program
602.4948.360	INSURANCE	13,000	12,073	13,000	13,337	15,300	11,377	16,700	
602.4948.380	UTILITY SERVICES	3,500	3,998	3,500	4,060	3,500	1,445	3,500	
602.4948.400	REPAIRS & MAINTENANCE	65,000	55,455	65,000	17,488	42,000	22,596	42,000	30000+ Itron 10000 + 2000 1/3 Util Box
602.4948.410	RENTALS	100	-	100	-	100	-	100	
602.4948.420	DEPRECIATION	-	138	-	-	-	-	-	
602.4948.430	OTHER SERVICE/CHARGES-MISC.	3,000	644	3,000	4,127	3,000	306	3,000	
602.4948.435	UNCOLLECTIBLE	-	1,040	-	1,422	-	-	-	
602.4948.433	MMUA SAFETY PROGRAM	590	1,195	590	743	610	425	630	
602.4948.440	PROFESSIONAL SERVICES	2,000	450	2,000	145,284	2,000	13,892	2,000	
602.4948.444	OTHER CONTRACTUAL SERVICES	-	15,374	200,000	125	25,000	115	25,200	20000 + 500 Itron +mowing 200
	Operations Subtotal	119,840	150,279	874,840	400,076	695,965	123,638	768,790	
	Total SEWER DISTRIBUTION	185,376	231,452	943,370	477,140	770,146	157,156	845,501	

SAN SEWER-ADMIN/GENERAL									
602.4949.101	FULL-TIME EMPLOYEES - REGULAR	60,000	47,357	61,000	56,290	62,500	28,621	66,500	
602.4949.102	FULL-TIME EMPLOYEES - OVERTIM	1,000	146	1,000	250	1,000	-	1,000	
602.4949.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
602.4949.121	EMPLOYER PERA CONTRIBUTIONS	4,575	3,458	4,650	4,088	4,763	2,147	5,063	
602.4949.122	EMPLOYER FICA CONTRIBUTIONS	3,782	2,727	3,844	3,185	3,937	1,664	4,185	
602.4949.123	EMPLOYER MEDICARE CONTRIBUT	885	638	899	745	921	389	979	
602.4949.124	SICK CONVERSION	-	-	-	-	-	-	-	
602.4949.130	EMPLOYER PAID INSURANCE	9,600	8,370	9,600	9,613	11,900	5,752	13,000	
602.4949.131	OPEB OBLIGATION	-	-	-	-	-	-	-	
	Personnel Subtotal	79,842	62,695	80,993	74,171	85,020	38,573	90,726	
602.4949.150	WORKER'S COMPENSATION	350	-	350	-	-	-	-	
602.4949.210	OPERATING SUPPLIES	1,500	912	1,500	740	1,500	215	1,500	
602.4949.240	SMALL TOOLS/MINOR EQUIPMENT	590	-	590	-	590	-	590	

602.4949.301	AUDITING/ACCOUNTING	585	490	585	603	650	533	650	
602.4949.303	ENGINEERING FEES	500	-	500	-	500	-	500	
602.4949.304	LEGAL FEES	-	73	-	-	-	-	-	
602.4949.309	EDA, SOFTWARE & DESIGN		-		-		-		
602.4949.321	TELEPHONE	2,956	2,519	2,956	1,986	2,956	688	2,956	
602.4949.325	COMMUNICATION-OTHER	5,000	5,816	5,000	4,822	5,000	2,185	5,000	
602.4949.333	STAFF MEETINGS & CONFERENCES	500	-	500	150	500	-	500	
602.4949.334	MEMBERSHIP DUES AND FEES	20	143	20	157	20	70	20	
602.4949.352	GENERAL NOTICE/PUBLIC INFO	25	-	25	88	25	88	25	
602.4949.370	MAINTENANCE/SUPPORT FEES	1,750	1,135	1,750	2,360	1,750	642	1,750	BMS-300
602.4949.400	REPAIRS & MAINTENANCE		-		-		-		
602.4949.430	OTHER SERVICE/CHARGES-MISC.	50	345	50	(33)	50	155	50	\ Itron-975
602.4949.435	UNCOLLECTIBLE		-		-		-		
602.4949.438	Credit Card Fees	2,800	4,255	4,100	5,352	4,700	2,878	6,000	
602.4949.440	PROFESSIONAL SERVICES	400	1,070	400	1,071	400	75	400	
602.4949.444	OTHER CONTRACTUAL SERVICES		2,515		-		-		
602.4949.720	OPERATING TRANSFERS	-	-	-	-	-	-	-	
Operations Subtotal		17,026	19,273	18,326	17,297	18,641	7,528	19,941	
Total SAN SEWER-ADMIN/GENERAL		96,868	81,967	99,319	91,468	103,661	46,101	110,667	
602.4997.420	Depreciation		562,753		590,463		-		
602.4997.462	AMORTIZATION EXPENSE		(1,930)		(1,930)		-		
Depreciation Subtotal		-	560,823	-	588,533	-	-	-	
Total SEWER FUND EXPENSES		1,921,433	1,741,279	2,691,032	1,771,756	1,677,815	1,325,969	2,146,484	

REVENUES--SEWER FUND

SEWER FUND	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30 ACTUAL	PROPOSED	COMMENTS
	2019	2019	2020	2020	2021	2021	2022	
MISCELLANEOUS REVENUES								
602.948.3347 OTHER FEDERAL GRANT		0		0		0		
602.4948. SPECIAL ASSESSMENTS		450.02		363.96		0		
602.3600.3621 INTEREST EARNED	6000	40,001	6000	26,827	6000	4,377	6000	
602.948.3624 MISC REVENUE		-		65		183		
602.3600.3626 MONEY MARKET INTEREST	0	70	0	3	0	-	0	
Total MISCELLANEOUS REVENUES	6,000	40,522	6,000	27,259	6,000	4,560	6,000	
PROPRIETARY FUND REVENUES								
602.3700.3718 METER SALES	8,000	7745	8,000	8800	8,000	0	8,000	
602.3700.3720 SEWER SERVICE	1,785,000	1,902,451	1,836,000	1,912,569	1,873,000	1,006,542	2,040,000	2.00%
602.3700.3725 SEWER CONNECTION FEES	20,000	41,850	20,000	72,680	20,000	77,410	20,000	
602.3700.3726 SEWER ACCESS CHARGES-BP	-	-	-	-	-	-	-	
602.3700.3729 SAC Fee		12,520		7,840		6,496		
602.3700.3746 PENALTIES	18,000	19,242	18,000	14,973	18,000	8,335	18,000	
602.948.3911 SALE OF FIXED ASSETS		7,500		-		-		
602.948.3922 OTHER MISC-GOVT	132,500	113,215	132,500	101,599	114,000	23,062	114,000	=Debt \$36,000 + oper \$ 88000
Total PROPRIETARY REVENUES	1,963,500	2,104,522	2,014,500	2,118,461	2,033,000	1,121,845	2,200,000	
OTHER FINANCING SOURCES								
602.4948.3990 CAPITAL CONTRIBUTIONS		0		0		0		2018-\$approx 471,000 for PSIG grant
DEVLOPER CONTRIB		0		0		0		
Total OTHER FINANCING SOURCES	-	-	-	-	-	-	-	
Total SEWER FUND REVENUES	1,969,500	2,145,044	2,020,500	2,145,720	2,039,000	1,126,404	2,206,000	
SEWER EXPENSES	1,921,433	1,741,279	2,691,032	1,771,756	1,677,815	1,325,969	2,146,484	
SEWER REVENUES	1,969,500	2,145,044	2,020,500	2,145,720	2,039,000	1,126,404	2,206,000	
Capital Expenditures	154,200		102,000		66,600		249,100	
GAIN OR (LOSS)	(106,133)	403,765	(772,532)	373,965	294,585	(199,564)	(189,584)	

2022 CAPITAL REQUESTS:

Bldg-Alum Fee yr 1 of 2	125000		2023 I & I reductions	661500
Vacuum trailer- yr 1 of 4	45000		(as per WHKS)	
UV Tank Bldg	40000	Yr 2 of 5 yrs	16th St NW	100000
Dump Station	20000	Yr 2 of 2		
UB/software/hardware Yr 1 of 3	12,500			
Vehicle	6,600			
	<u>249,100</u>			

EXPENDITURES-ELECTRIC FUND

	BUDGET 2019	ACTUAL	BUDGET 2020	ACTUAL	thru 6/30		PROPOSED 2022	COMMENTS
					BUDGET 2021	ACTUAL		
604.4710.601 BOND PRINCIPAL	45,191	-	55,356	-	55,356	45,897	63,323	plus leased vehicles
604.4710.611 BOND INTEREST	7,167	7,338	7,856	7,338	7,856	4,815	6,439	plus leased vehicles
604.4710.620 PAYING AGENT FEES		99		99		-		
Total DEBT SERVICE	52,358	7,437	63,212	7,437	63,212	50,712	69,762	
POWER SUPPLY								
604.4956.381 PURCHASED POWER	2,716,346	2,195,147	2,794,002	2,319,750	2,874,813	872,687	2,581,000	AS PER MRES STUDY
Total POWER SUPPLY:	2,716,346	2,195,147	2,794,002	2,319,750	2,874,813	872,687	2,581,000	
TRANSMISSION/DISTRIBUTION								
604.4957.101 FULL-TIME EMPLOYEES - REGULAR	340,500	288,108	344,000	294,262	359,200	142,774	398,000	+ standby 11 x 52x\$28
604.4957.102 FULL-TIME EMPLOYEES - OVERTIME	13,100	7,671	13,100	3,645	8,000	1,432	8,000	
604.4957.121 EMPLOYER PERA CONTRIBUTIONS	26,520	(29,955)	26,783	16,569	27,540	10,815	30,450	
604.4957.122 EMPLOYER FICA CONTRIBUTIONS	21,923	17,770	22,140	18,220	22,766	8,635	25,172	
604.4957.123 EMPLOYER MEDICARE CONTRIBUTION	5,127	4,156	5,178	4,261	5,324	2,020	5,887	
604.4957.124 SICK CONVERSION		20,171		-		-		
604.4957.130 EMPLOYER PAID INSURANCE	27,000	29,689	31,000	54,321	60,000	24,996	86,000	
604.4957.131 OPEB OBLIGATION		18,558		6,426		-		
Personnel Subtotal	434,170	356,166	442,201	397,704	482,831	190,673	553,509	
604.4957.150 WORKER'S COMPENSATION	12,560	11,110	12,560	11,163	14,500	11,516	14,750	
604.4957.210 OPERATING SUPPLIES	10,000	7,459	10,000	2,048	10,000	1,451	10,000	
604.4957.212 MOTOR FUELS	5,500	4,108	5,500	3,166	5,500	1,545	5,500	
604.4957.214 UNIFORMS	2,400	6,314	2,400	2,266	3,500	970	3,500	
604.4957.220 REPAIR/MAINTENANCE SUPPLIES	91,500	30,952	100,000	88,751	100,000	32,038	100,000	
604.4957.240 SMALL TOOLS/MINOR EQUIPMENT	4,000	6,204	4,000	6,803	4,000	3	4,000	
604.4957.260 ELECTRIC METERS	10,000	1,030	10,000	-	10,000	731	30,000	Replace prog-residential
604.4957.270 TRANSFORMERS	25,000	29,974	25,000	11,713	25,000	-	25,000	
604.4957.303 ENGINEERING FEES	5,000	6,355	5,000	7,475	5,000	-	5,000	mapping
604.4957.343 OTHER ADVERTISING	250	30	250	21	250	-	250	
604.4957.360 INSURANCE	9,000	7,157	8,000	7,094	8,200	6,855	10,100	
604.4957.380 UTILITY SERVICES	13,500	11,461	13,500	11,376	13,500	4,875	13,500	
604.4957.400 REPAIRS & MAINTENANCE	5,000	5,351	5,000	17,703	6,000	3,543	6,000	
604.4957.410 RENTALS	500	503	500	485	500	106	500	
604.4957.430 OTHER SERVICE/CHARGES-MISC.	3,600	3,345	3,600	3,342	3,600	3,268	3,600	registration/licenses & PSP
604.4957.433 MMUA SAFETY PROGRAM	4,720	4,305	4,720	3,812	4,820	2,686	4,820	
604.4957.435 UNCOLLECTIBLE		12,167		-		-		
604.4957.437 GOPHER STATE ONE-CALL	3,000	2,199	3,000	2,777	3,000	1,804	3,000	
604.4957.444 OTHER CONTRACTUAL SERVICES	55,000	22,690	55,000	58,610	55,000	14,503	75,000	new const/convert to undgrd
Operations Subtotal	260,530	172,713	268,030	238,602	272,370	85,893	314,520	mow
Total TRANSMISSION & DISTRIBUTION:	694,700	528,879	710,231	636,307	755,201	276,565	868,029	

GOVT BLDGS	BUDGET		ACTUAL		BUDGET		thru 6/30		PROPOSED	COMMENTS
	2019	2020	2021	2022	2021	2022				
PART-TIME EMPLOYEES	2,950	2,940	2,950	3,828	3,500	2,004	4,200			
EMPLOYER PERA CONTRIBUTIONS	221	214	221	288	263	150	315			
EMPLOYER FICA CONTRIBUTIONS	183	171	183	231	217	121	260			
EMPLOYER MEDICARE CONTRIBUT	43	40	43	54	51	28	61			
Total GENERAL GOVT BLDGS	3,397	3,365	3,397	4,401	4,030	2,303	4,836			

ADMINISTRATION & GENERAL	BUDGET		ACTUAL		BUDGET		thru 6/30		PROPOSED	COMMENTS
	2019	2020	2021	2022	2021	2022				
604.4959.101 FULL-TIME EMPLOYEES - REGULAR	146,000	110,383	147,000	137,417	152,000	68,809	162,600			
604.4959.102 FULL-TIME EMPLOYEES - OVERTIME	2,000	364	2,000	618	2,000	-	2,000			
604.4959.103 PART-TIME EMPLOYEES	-	-	-	-	-	-	-			
604.4959.121 EMPLOYER PERA CONTRIBUTIONS	11,100	7,950	11,175	9,766	11,550	5,157	12,345			
604.4959.122 EMPLOYER FICA CONTRIBUTIONS	9,176	6,400	9,238	7,720	9,548	4,001	10,205			
604.4959.123 EMPLOYER MEDICARE CONTRIBUT	2,147	1,497	2,161	1,805	2,234	936	2,387			
604.4959.124 SICK CONVERSION	-	-	-	-	-	-	-			
604.4959.130 EMPLOYER PAID INSURANCE	31,000	19,468	25,700	22,869	29,700	14,215	12,000			
604.4959.131 OPEB OBLIGATION	-	-	-	-	-	-	-			
Personnel Subtotal	201,423	146,061	197,274	180,195	207,032	93,117	201,538			
604.4959.150 WORKER'S COMPENSATION	840	-	840	-	-	-	-			
604.4959.160 LIABILITY INSURANCE	40	46	40	43	45	32	50			
604.4959.210 OPERATING SUPPLIES	2,750	1,336	2,750	1,059	2,750	369	2,750			
604.4959.240 SMALL TOOLS/MINOR EQUIPMENT	500	326	500	-	500	482	500			
604.4959.301 AUDITING/ACCOUNTING	4,406	4,446	4,406	4,597	4,200	3,996	1,250			
604.4959.304 LEGAL FEES	5,000	970	5,000	4,705	5,000	2,303	5,000			
604.4959.309 EDP, SOFTWARE & DESIGN	1,000	-	1,000	1,650	1,000	40	1,000			
604.4959.321 TELEPHONE	7,920	8,071	10,000	7,691	10,000	3,567	10,000			
604.4959.325 COMMUNICATION-OTHER	10,500	11,933	10,500	9,907	10,500	4,470	10,500	Web & Postage		
604.4959.332 ADMINISTRATOR MEETINGS	-	-	-	911	-	680	-			
604.4959.333 STAFF MEETINGS & CONFERENCES	3,500	5,063	3,500	5,342	3,500	1,602	3,500	Includes JTS-\$2000 (2005-2006)		
604.4959.334 MEMBERSHIP DUES AND FEES	40,000	23,915	40,000	24,318	40,000	13,694	40,000	MMUA- \$12000; MMUA \$4000;		
604.4959.343 OTHER ADVERTISING	-	1,158	-	-	-	-	-	CMPAS- \$6000		
604.4959.352 GENERAL NOTICE/PUBLIC INFO	150	-	150	-	150	-	150			
604.4959.370 MAINTENANCE/SUPPORT FEES	4,000	4,412	4,000	6,935	4,000	3,535	4,000			
604.4959.400 REPAIRS & MAINTENANCE	550	-	550	-	550	-	550			
604.4959.429 CONSERVATION IMPROVEMENT PR	95,244	54,013	95,244	77,290	119,425	34,000	119,425			
604.4959.430 OTHER SERVICE/CHARGES-MISC.	135,000	18,039	135,000	23,161	135,000	5,446	135,000	sched, tran agt, res mgmt fees		
604.4959.435 Uncollectible/Collection fees	-	-	-	4,898	-	860	-			
604.4959.438 CREDIT CARD FEES	5,600	9,480	8,200	11,799	10,000	6,146	12,000			
604.4959.440 PROFESSIONAL SERVICES	7,500	1,925	7,500	1,665	7,500	700	7,500	Agency fee, Consultant-Union-3000		
604.4959.444 OTHER CONTRACTUAL SERVICES	-	5,029	-	-	-	-	-	Agency fee, Consultant-Union-3000		
Operations Subtotal	324,500	150,163	329,180	185,971	354,120	81,923	353,175			
Total ADMINISTRATION & GENERAL:	525,923	296,224	526,454	366,166	561,152	175,040	554,713			

CUSTOMER ACCOUNT	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS
	2019		2020		2021			
					thru 6/30			
							2022	
604.4958.435 UNCOLLECTIBLE ACCOUNTS		-		-		-		
604.4958.613 CUSTOMER INTEREST	100	1,444	800	828	800	-	800	
Operations Subtotal	100	1,444	800	828	800	-	800	
Total CUSTOMER ACCOUNT	100	1,444	800	828	800	-	800	
DEPRECIATION								
604.4997.420 DEPRECIATION	100,000	85,148	100,000	87,484	100,000	-	100,000	
604.4997.462 AMORTIZATION EXPENSE		5,138		5,138		-		
Total DEPRECIATION:	100,000	90,286	100,000	92,622	100,000	-	100,000	
OTHER EXPENSE								
Capital Contributions				-		-		
604.4999.720 OPERATING TRANSFERS	75,000	111,058	70,000	430,000	248,000	-	243,000	SI Ltes 60,000 + Tranf to GF
Total OTHER EXPENSE:	75,000	111,058	70,000	430,000	248,000	-	243,000	\$183,000
Total ELECTRIC FUND:	4,167,824	3,233,840	4,268,096	3,857,512	4,607,208	1,377,308	4,422,140	

REVENUES--ELECTRIC FUND

thru 6/30

ELECTRIC FUND		BUDGET 2019	ACTUAL	BUDGET 2020	ACTUAL	BUDGET 2021	ACTUAL	PROPOSED 2022	COMMENTS
MISCELLANEOUS REVENUE									
604.4957.3483	PROGRAM-OTHER		43		43		0		
604.4957.3612	SPECIAL ASSESS/PEN/INT		261		939		0		
604.3600.3621	INTEREST EARNED	10,000	147,420	10,000	112,693	10,000	25,201	10,000	
604.3600.3622	RENTS AND ROYALTIES	3,000	9,519	3,000	9,519	3,000	2,934	3,000	
604.3600.3624	MISC REVENUE - REFUNDS	1,000	219,201	1,000	370,523	1,000	126,163	1,000	
604.3600.3626	MONEY MARKET INTEREST	0	144	0	93	0	2	0	
Total MISCELLANEOUS REVENUES		14,000	376,586	14,000	493,810	14,000	154,299	14,000	
PROPRIETARY FUND REVENUES									
604.3700.3735	ELECTRIC ASSESSMENT	4,400	4,620	4,400	6,739	4,400	4,245	4,400	
604.3700.3740	ELECTRIC SALES	3,980,836	3,688,834	3,980,836	3,743,084	3,980,836	1,817,273	4,015,571	2%
604.3700.3742	ELECTRIC SALES-DEMAND	405,000	487,366	496,789	465,756	496,789	207,495	460,000	
604.3700.3745	CONNECTION/RECONNECTION FEE	4,800	4,550	4,800	3,650	4,800	1,650	4,800	
604.3700.3746	PENALTIES	40,000	42,771	40,000	32,474	40,000	18,701	40,000	
604.3700.3747	ELECTRIC METER HOOKUP FEE	0	1,760	0	2,170	0	1,455	0	
604.3700.3748	RECAPTURE/WRITEOFF		60		339		0		
604.957.3749	3.0% CIP	111,463	110,440	111,463	111,974	119,425	54,219	119,425	
604.957.3911	SALES OF FIXED ASSETS		4,350		6,650		0		
Total PROPRIETARY REVENUES		4,546,499	4,344,751	4,638,288	4,372,836	4,646,250	2,105,038	4,644,196	
OTHER FINANCING SOURCES									
604.3900.3911	SALES OF FIXED ASSETS								
Total OTHER FINANCING SOURCES		-							
Total ELECTRIC FUND		4,560,499	4,721,338	4,652,288	4,866,646	4,660,250	2,259,338	4,658,196	

ELECTRIC EXPENDITURES	4,167,824	3,233,840	4,268,096	3,857,512	4,607,208	1,377,308	4,422,140
ELECTRIC REVENUES	4,560,499	4,721,338	4,652,288	4,866,646	4,660,250	2,259,338	4,658,196
CAPITAL EXPENSES	270,000		134,000		103,800		511,800
GAIN OR LOSS	122,675	1,487,498	250,193	1,009,134	(50,758)	882,030	(275,744)

2022 CAPITAL REQUESTS:

Annual Territory Acquisitions	50,000	Territory	(20,000 each 2017 and 2018)
Vehicle- Lease	13,800		(40,000 2019 and 2020)
UB/software/hardware Yr 1 of 3	25,000		(\$50,000 2021 and 2022)
Small bucket truck (yr 1 of 4)	50,000		
Roundabout	300,000		
EV chargers(s)	20,000		
Mini-Skid Steer	53,000		
	<u>511,800</u>		

EXPENDITURES--LIQUOR STORE		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30 ACTUAL	PROPOSED	COMMENTS
LIQUOR STORE		2019		2020		2021		2022	
FINANCIAL ADMINISTRATION									
609.4151.101	FULL-TIME EMPLOYEES - REGULA	2,600	2,223	2,600	2,136	2,600	160	2,600	Part of Council Salaries
609.4151.102	FULL-TIME EMPLOYEES - OVERTIME								
609.4151.121	EMPLOYER PERA CONTRIBUTIONS	195	43	195	41	195	8	195	
609.4151.122	EMPLOYER FICA CONTRIBUTIONS	161	138	161	132	161	10	161	
609.4151.123	EMPLOYER MEDICARE CONTRIBU	38	32	38	31	38	2	38	
609.4151.130	EMPLOYER PAID INSURANCE		-		-		-		
	Personnel Subtotal	2,994	2,436	2,994	2,340	2,994	180	2,994	
609.4151.301	AUDITING/ACCOUNTING	4,406	4,446	4,406	4,597	4,200	3,996	4,250	
609.4151.309	EDP, SOFTWARE & DESIGN								
609.4151.430	OTHER SERVICE/CHARGES-MISC.	-	-	-	-		-		
609.4151.440	PROFESSIONAL SERVICES								
	Operations Subtotal	4,406	4,446	4,406	4,597	4,200	3,996	4,250	
	Total FINANCIAL ADMINISTRATION	7,400	6,882	7,400	6,937	7,194	4,176	7,244	
MERCHANDISE									
609.4975.210	OPERATING SUPPLIES	2,500	2,826	2,500	2,569	2,500	1,228	2,500	
609.4975.220	SMALL TOOLS/MINOR EQUIPMRNT						1,509		
609.4975.251	LIQUOR & WINE	440,100	490,892	462,100	556,212	490,000	241,824	405,000	
609.4975.252	BEER	701,200	640,917	736,300	736,262	640,000	288,928	525,500	
609.4975.254	MISC TAXABLES (SOFT DRINKS,ET	15,000	17,536	15,000	16,773	15,000	7,819	14,500	
609.4975.257	ICE	2,000	4,358	2,000	4,091	2,000	1,259	2,000	
609.4975.259	NON-TAX MISC (O.J., ETC) NA BEE	642	1,128	642	1,332	642	899	642	
609.4975.335	FREIGHT	10,000	10,061	10,000	10,554	10,000	4,218	10,000	
609.4975.343	OTHER ADVERTISING		-		-		-		
609.4975.430	OTHER SERVICE/CHARGES-MISC.	50	(242)	50	29	50	-	50	
609.4975.438	CREDIT CARD FEES	25,000	25,463	30,000	34,750	30,000	18,014	30,000	
609.4975.439	REFUNDS AND DEPOSITS		-		-		-		
	Total MERCHANDISE	1,196,492	1,192,938	1,258,592	1,362,572	1,190,192	565,696	990,192	

EXPENDITURES		BUDGET	ACTUAL	PROPOSED	ACTUAL	BUDGET	thru 6/30 ACTUAL	PROPOSED	COMMENTS
LIQUOR STORE		2019		2020		2021		2022	
MANAGER									
609.4976.101	FULL-TIME EMPLOYEES - REGULA	75,000	75,073	76,600	77,567	78,500	39,173	82,500	
609.4976.102	FULL-TIME EMPLOYEES - OVERTIM	-		-		-		-	
609.4976.103	PART-TIME EMPLOYEES		-		-		-		
609.4976.121	EMPLOYER PERA CONTRIBUTIONS	5,625	5,599	5,745	5,739	5,888	2,938	6,188	
609.4976.122	EMPLOYER FICA CONTRIBUTIONS	4,650	4,515	4,749	4,628	4,867	2,369	5,115	
609.4976.123	EMPLOYER MEDICARE CONTRIBU	1,088	1,056	1,111	1,082	1,138	554	1,196	
609.4976.130	EMPLOYER PAID INSURANCE	8,500	9,188	9,200	9,557	9,900	5,076	11,000	
609.4976.131	OPEB OBLIGATION		7,812		501		-		
	Personnel Services	94,863	103,243	97,405	99,074	100,293	50,110	105,999	
609.4976.150	WORKER'S COMPENSATION	5,000	5,799	6,000	6,762	7,400	6,395	7,500	
609.4976.210	OPERATING SUPPLIES	700	1,364	700	1,721	1,200	975	1,200	
609.4976.214	UNIFORMS		-		-		-		
609.4976.216	PERIODICALS	40	120	40	-	40	100	40	DCI SUBSCRIPTION
609.4976.240	SMALL TOOLS/MINOR EQUIPMENT	3,600	1,068	3,600	877	3,600	321	3,600	\$2,000 for computers
609.4976.304	LEGAL FEES	100	-	100	-	100	-	100	
609.4976.309	EDP, SOFTWARE & DESIGN		-		-		-		
609.4976.321	TELEPHONE	1,900	1,686	1,900	1,956	1,900	990	1,900	PHONES & INTERNET
609.4976.331	TRAVEL	250	-	250	-	250	-	250	
609.4976.333	STAFF MEETINGS & CONFERENCE	900	1,944	900	-	900	-	900	
609.4976.334	MEMBERSHIP DUES AND FEES	1,500	1,585	1,500	1,585	1,500	735	1,500	BUYER CARD, BEV ASSN, CHAMBER
609.4976.343	OTHER ADVERTISING	9,000	6,452	9,000	2,220	9,000	831	9,000	
609.4976.351	LEGAL NOTICES PUBLISHING	250	90	250	-	250	-	250	
609.4976.352	GENERAL NOTICE/PUBLIC INFO	25	-	25	-	25	-	25	
609.4976.370	MAINTENANCE/SUPPORT FEES	3,000	2,258	3,000	2,598	3,000	2,161	3,000	BMS and LIQ support
609.4976.430	OTHER SERVICE/CHARGES-MISC.	1,000	192	1,000	500	1,000	466	1,000	GROC, UNEMP, NSF, P CASH, FOOD LIC
609.4976.433	MMUA SAFETY PROGRAM	1,200	794	1,200	806	1,210	608	1,250	/ALCOHOL , TOBACCO ,SCHOLARSHIP-500
609.4976.439	CASH OVER SHORT		1,088		604		243		
609.4976.440	PROFESSIONAL SERVICES	525	540	525	8,231	525	600	525	INS AGENCY
609.4976.444	OTHER CONTRACTUAL SERVICES		-		-		-		
	Operations Subtotal	28,990	24,981	29,990	27,862	31,900	14,426	32,040	
Total MANAGER		123,853	128,224	127,395	126,936	132,193	64,536	138,039	

EXPENDITURES		BUDGET	ACTUAL	PROPOSED	ACTUAL	thru 6/30		PROPOSED	COMMENTS
						BUDGET	ACTUAL		
LIQUOR STORE		2019		2020		2021		2022	
CASHIERS									
609.4977.101	FULL-TIME EMPLOYEES - REGULA	44,000	40,758	44,000	39,437	44,000	18,760	47,500	14%
609.4977.102	FULL-TIME EMPLOYEES - OVERTIME		-		40		-		
609.4977.103	PART-TIME EMPLOYEES	40,000	42,667	42,000	36,063	45,000	14,639	51,300	
609.4977.121	EMPLOYER PERA CONTRIBUTIONS	6,300	11,659	6,450	(6,274)	6,675	2,048	7,410	
609.4977.122	EMPLOYER FICA CONTRIBUTIONS	5,208	4,868	5,332	4,460	5,518	1,904	6,126	
609.4977.123	EMPLOYER MEDICARE CONTRIBU	1,218	1,139	1,247	1,043	1,291	445	1,433	
609.4977.130	EMPLOYER PAID INSURANCE	19,000	19,175	19,600	18,460	21,400	10,716	23,000	
	UNEMPLOYMENT BENEFIT	-	-	-	-	-	32	-	
	Personnel Subtotal	115,726	120,266	118,629	93,229	123,884	48,546	136,768	
609.4977.160	LIABILITY INSURANCE	40	46	40	43	45	-	50	
609.4977.333	STAFF MEETINGS & CONFERENCE	300	120	300	-	300	-	300	TRADE SHOW
609.4977.334	MEMBERSHIP DUES AND FEES	50	-	50	-	50	-	50	
	Operations Total	390	166	390	43	395	-	400	
Total CASHIERS		116,116	120,432	119,019	93,272	124,279	48,546	137,168	
JANITOR									
609.4978.210	OPERATING SUPPLIES	600	815	900	248	900	82	900	
Total JANITOR:		600	815	900	248	900	82	900	
BUILDINGS & MAINTENANCE									
609.4979.220	REPAIR/MAINTENANCE SUPPLIES	100	107	100	160	100	13	100	
609.4979.240	SMALL TOOLS/MINOR EQUIPMENT	1,000	2,256	1,000	-	1,000	-	1,000	
609.4979.360	INSURANCE	4,500	4,203	4,500	4,319	4,850	3,602	4,850	
609.4979.380	UTILITY SERVICES	12,500	11,774	12,500	11,406	12,500	3,571	12,500	
609.4979.400	REPAIRS & MAINTENANCE	21,000	4,409	11,000	1,319	11,000	1,278	11,000	
609.4979.410	RENTALS	750	2,368	750	3,004	750	1,969	750	
Total BUILDING MAINTENANCE		39,850	25,117	29,850	20,207	30,200	10,431	30,200	

DEPRECIATION

609.4997.420 DEPRECIATION	13,000	2,856	13,000	2,461	13,000	-	13,000
Total DEPRECIATION	13,000	2,856	13,000	2,461	13,000	-	13,000

OTHER EXPENSE

609.xxxx.580					-		
609.4999.720 OPERATING TRANSFERS	16,000	16,000	16,000	16,000	16,000	-	16,000
Total OTHER EXPENSE	16,000	16,000	16,000	16,000	16,000	-	16,000

Total LIQUOR FUND EXPENDITURES 1,513,310 1,493,264 1,572,156 1,628,633 1,513,957 693,466 1,332,743

REVENUES--LIQUOR STORE					thru 6/30		PROPOSED 2022	COMMENTS
	PROPOSED 2019	ACTUAL	BUDGET 2020	ACTUAL	BUDGET 2021	ACTUAL		
LIQUOR FUND								
MISCELLANEOUS REVENUES								
609.4151.3621 INTEREST EARNED	3,000	34,262	3,000	16,481	3,000	2,546	3,000	
609.4151.3624 MISC REVENUE - REFUNDS	250	52	250	303	250	-	250	INS DIV, CK FEES, TASTING CKS
609.4151.3626 MONEY MARKET INTEREST		0		7		-		
Total MISCELLANEOUS REVENUES:	3,250	34,314	3,250	16,791	3,250	2,546	3,250	
PROPRIETARY FUND REVENUES								
609.4975.3781 SALES - LIQUOR	422,000	496,880	443,000	571,561	495,000	255,961	397,500	Reduction in sales: Hwy 57
609.4975.3782 SALES - BEER	904,000	757,563	949,200	847,360	760,000	413,287	606,000	
609.4975.3783 SALES - WINE	195,000	262,675	204,750	312,006	263,000	115,672	210,000	
609.4975.3784 SALES - MISC. TAXABLE	22,000	26,608	22,000	26,476	22,000	12,507	21,200	
609.4975.3786 SALES - NON-TAXABLE	5,215	9,193	5,215	8,442	5,500	4,370	5,500	
609.4975.3794 CASH OVER		1,270		847		199		
Total PROPRIETARY FUND REVENUES:	1,548,215	1,554,189	1,624,165	1,766,693	1,545,500	801,996	1,240,200	
Total LIQUOR FUND REVENUES:	1,551,465	1,588,503	1,627,415	1,783,484	1,548,750	804,542	1,243,450	

TOTAL REVENUES	1,551,465	1,588,503	1,627,415	1,783,484	1,548,750	804,542	1,243,450
TOTAL EXPENDITURES	1,497,310	1,477,264	1,556,156	1,612,633	1,497,957	693,466	1,316,743
CAPITAL	6,000	0	6,000	0	0		0
NET INCOME BEFORE TRANSFER:	48,155	111,239	65,259	170,851	50,793	111,075	-73,293
TRANSFERS	16,000	16,000	16,000	16,000	16,000		16,000
GAIN OR LOSS	32,155	95,239	49,259	154,851	34,793	111,075	-89,293

2022 CAPITAL REQUESTS:

	0
Total	<u>0</u>

EXPENDITURES--STORM SEWER

	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET	31-Oct	PROPOSED	COMMENTS
	2019		2020			thru 6/30		
					2021	ACTUAL	2022	
605.4710.601 BOND PRINCIPAL	114,451	0	115,261	0	0	116,424	120,284	W Main/6th and 11th NE/16TH
605.4710.611 BOND INTEREST	30,324	29,452	28,193	27,292	0	13,556	58,559	
605.4710.620 PAYING AGENT FEES		347		347		0		
605.4710.621 BOND ISSUANCE COSTS		0		0		0		
Total DEBT SERVICE	144,775	29,798	143,454	27,638	0	129,980	178,843	
DISTRIBUTION								
605.4963.101 FULL-TIME EMPLOYEES - REGULAR	31,000	29,885	36,200	28,882	45,000	21,171	41,000	
605.4643.102 FULL-TIME EMPLOYEES - OVERTIME		0		0		0	1,000	
605.4963.103 PART-TIME EMPLOYEES	7,475	1,068	7,475	0	0	0	0	
605.4963.121 EMPLOYER PERA CONTRIBUTIONS	2,325	1,079	2,715	46	3,375	1,588	3,150	
605.4963.122 EMPLOYER FICA CONTRIBUTIONS	2,385	1,806	2,708	1,707	2,790	1,264	2,604	
605.4963.123 EMPLOYER MEDICARE CONTRIBUTIONS	450	422	525	399	653	296	595	
605.4963.124 SICK CONVERSION				0		0		
605.4963.130 EMPLOYER PAID INSURANCE	7,500	7,765	9,900	8,295	15,000	3,344	11,000	
605.4963.131 OPEB OBLIGATION		1,631		425		0		
Personnel Subtotal	51,135	43,657	59,523	39,753	66,818	27,662	59,349	
605.4963.210 OPERATING SUPPLIES	7,000	3,366	7,000	2,210	5,000	1,047	5,000	Diesel
605.4963.214 UNIFORMS	280	0	280	0	280	0	280	
605.4963.220 REPAIR/MAINTENANCE SUPPLIES	20,500	1,477	20,500	1,364	10,500	2,560	10,500	
605.4963.240 SMALL TOOLS/MINOR EQUIPMENT	500	500	500	123	500	0	500	
605.4963.303 ENGINEERING FEES		0	162,000	0	162,000	59,152	0	
605.4963.304 LEGAL FEES				44		957		
605.4963.325 COMMUNICATION-OTHER	5,000	5,786	5,000	4,787	5,000	2,165	5,000	
605.4963.331 TRAVEL	100	0	100	0	0	0	0	
605.4963.360 INSURANCE	800	745	800	707	820	565	850	
605.4963.370 MAINTENANCE & SUPPORT FEES	1,700	1,199	1,700	1,252	1,700	720	1,700	
605.4963.400 REPAIRS & MAINTENANCE	35,000	14,584	35,000	5,696	30,000	400	25,000	
605.4963.410 RENTALS		861		8	500	0	500	
605.4963.420 DEPRECIATION		259		0		0		
605.4963.430 OTHER SERVICE/CHARGES	75	11	75	27	100	11	100	
605.4963.433 MMUA SAFETY PROGRAM	4,750	3,323	4,750	3,362	4,820	2,466	5,000	
605.4963.435 UNCOLLECTIBLE		68		438		0		
605.4963.440 PROFESSIONAL SERVICES	5,000	0	5,000	0	0	0	5,500	Mowing
605.4963.444 OTHER CONTRACTUAL SERVICES		0		100		1,296		
Operations Subtotal	80,705	32,178	242,705	20,117	221,220	71,338	59,930	
Total STORM WATER	131,840	75,835	302,228	59,870	288,038	98,999	119,279	Page 1 - Exp

		2019		2020		2021		2022
						thru 6/30		
ADMINISTRATION								
605.4964.101	FULL-TIME EMPLOYEES - REGULAR	19,500	15,209	19,500	19,994	19,600	9,652	21,000
605.4964.102	FULL-TIME EMPLOYEES - OVERTIME		0		4		0	
605.4964.103	PART-TIME EMPLOYEES	0	0	0	0	0	0	0
605.4964.121	EMPLOYER PERA CONTRIBUTIONS	1,463	1,103	1,463	1,361	1,470	724	1,575
605.4964.122	EMPLOYER FICA CONTRIBUTIONS	1,209	882	1,209	1,071	1,215	566	1,302
605.4964.123	EMPLOYER MEDICARE CONTRIBUTIONS	283	206	283	250	284	132	305
605.4964.124	SICK CONVERSION				0		0	
605.4964.130	EMPLOYER PAID INSURANCE	3,000	2,405	3,000	2,890	3,700	1,833	3,700
605.4964.131	OPEB OBLIGATION		0					
	Personnel Subtotal	25,454	19,805	25,454	25,570	26,269	12,907	27,882
605.4964.150	WORKER'S COMPENSATION	5,600	3,368	4,000	2,490	4,700	3,308	4,731
605.4964.210	OPERATING SUPPLIES	700	98	700	72	700	25	700
605.4964.240	SMALL TOOLS/MINOR EQUIP		0		0		0	
605.4964.301	AUDITING/ACCOUNTING	980	988	980	1,022	1,100	888	1,100
605.4964.303	ENGINEERING FEES	5,000	0	5,000	0	5,000	0	5,000
605.4964.304	LEGAL FEES		29		218		218	
605.4964.309	EDP, SOFTWARE & DESIGN		0		0	500	0	500
605.4964.333	STAFF MEETINGS & CONFERENCES	300		300	0	300	0	300
605.4964.370	MAINTENANCE/SUPPORT FEES	450	141	450	139	450	143	450
605.4964.400	REPAIRS & MAINTENANCE		0		0			
605.4964.430	OTHER SERVICE/CHARGES	200	305	200	85	200	10	200
605.4964.438	CREDIT CARD FEES	2,800	4,255	4,100	5,352	4,700	2,878	6,000
605.4964.440	PROFESSIONAL SERVICES	725	1,540	725	1,570	725	600	725
605.4964.444	OTHER CONTRACTUAL SERVICES		838		0		0	
	Operations Subtotal	16,755	11,562	16,455	10,948	18,375	8,069	19,706
	Total ADMINISTRATION	42,209	31,367	41,909	36,518	44,644	20,976	47,588
DEPRECIATION								
605.4997.420	DEPRECIATION		101,813		121,625		0	
605.4997.625	AMORTIZATION		-1,097		-1,097		0	
605.4997.630	BOND DISCOUNT PAID		0		0		0	
	Total DEPRECIATION	0	100,716	0	120,528	0	0	0
605.4999.720	Operating Transfers	0	77,698	0	0	0		0
	TOTAL STORM WATER EXPENSES	318,824	315,414	487,591	244,554	332,682	249,955	345,709

REVENUES--STORM WATER

STORM WATER FUND		2019		BUDGET		thru 6/30		PROPOSED	COMMENTS
				2020		2021			
MISCELLANEOUS REVENUES									
605.4963.3621	INTEREST EARNED	3000	41802	3000	12642	3000	1802	3000	
605.4963.3624	MISC REVENUE - REFUNDS		50000		0		0		
605.4963.3626	MONEY MARKET INTEREST		651		7		0		
Total MISCELLANEOUS REVENUES		3000	92453.23	3000	12649.03	3000	1801.88	3000	
PROPRIETARY FUND REVENUES									
605.4963.3720	STORM USER CHARGE	432,280	447,456	436,600	458,887	445,000	238,814	479,000	.25
605.4963.3746	PENALTIES	2,200	4,405	2,200	3,304	2,200	1,917	2,200	
605.4963.3734	STORM CONNECTION FEE		-		-		6,496		
605.4963.3921	TRANSFER FROM OTHER FUNDS		-		-		-		
605.4963.3990	CAPITAL CONTRIBUTIONS		-		-		-		
Total PROPRIETARY REVENUES		434480	451860.36	438800	462190.74	447200	247226.51	481200	
Storm Expenses		318,824	315,414	487,591	244,554	332,682	249,955	345,709	
Storm Revenues		437,480	544,314	441,800	474,840	450,200	249,028	484,200	
Capital Expenses		12,500		65,000		0		12,500	
GAIN OR LOSS		106,156	228,900	(110,791)	230,285	117,518	(927)	125,991	

2022 CAPITAL REQUESTS:

<u>UB/software/hardware Yr 1 of 3</u>	12,500	MS4 reserve	2013	10000
			2014	10000
			2015-2020	30000 \$5000/yr
				50000
	<u>12,500</u>	2023 to 16th St NW		100000

EXPENDITURE		BUDGET		ACTUAL		thru 6/30		PROPOSED	COMMENTS
		2019	2020	2020	2021	2021	2022		
ICE ARENA									
606.4516.101	FULL-TIME EMPLOYEES -	96,500	97,967	95,300	94,791	97,500	39,173	124,000	
606.4516.102	FULL-TIME EMPLOYEES -	-	-	-	-	-	-	-	
606.4516.103	PART-TIME EMPLOYEES	48,000	42,181	48,000	25,728	45,000	18,974	22,000	
606.4516.121	EMPLOYER PERA CONTR	9,000	8,271	9,000	7,064	7,313	3,409	9,300	
606.4516.122	EMPLOYER FICA CONTRIB	8,959	8,275	8,885	6,778	8,835	3,445	9,052	
606.4516.123	EMPLOYER MEDICARE CO	1,400	1,935	1,383	1,585	2,066	806	2,117	
606.4516.130	EMPLOYER PAID INSURAN	23,000	19,714	23,000	20,505	21,700	10,894	34,320	
606.4516.142	UNEMPLOYMENT BENEFIT		(172)		2,941		-		
Personnel Subtotal		186,859	178,172	185,567	159,392	182,414	76,701	200,789	
606.4516.150	WORKER'S COMPENSATION	3,500	4,388	4,800	4,861	5,300	3,862	5,400	
606.4516.210	OPERATING SUPPLIES	4,000	1,294	4,000	2,011	4,000	665	4,000	
606.4516.214	UNIFORMS	600	-	600	-	600	-	600	
606.4516.220	REPAIR/MAINTENANCE SUP	7,500	5,861	7,500	3,846	7,500	1,508	7,500	
606.4516.240	SMALL TOOLS/MINOR EQUIP	1,000	130	1,000	419	1,000	-	1,000	
606.4516.261	MERCH FOR RESALE- TAX	2,000	772	2,000	554	1,000	428	1,000	
606.4516.301	AUDITING/ACCOUNTING	900	900	900	860	900	900	900	
606.4516.309	EDP, SOFTWARE, DESIGN	-	-	-	91	-	56	-	
606.4516.321	TELEPHONE	3,200	3,118	3,500	2,407	3,500	882	3,500	
606.4516.333	STAFF MEETINGS & CONF	1,000	-	1,000	-	1,000	-	1,000	Refrig
606.4516.334	MEMBERSHIP DUES AND	400	276	400	315	400	275	400	MIAMA, Star
606.4516.343	OTHER ADVERTISING	200	155	200	169	200	84	200	
606.4516.370	MAINTENANCE/SUPPORT	2,400	1,339	1,800	1,466	1,800	575	1,800	Message center contract fees
606.4516.380	UTILITIES	76,000	76,473	76,000	60,477	76,000	23,536	76,000	Use 45000 x .80 x 1.5 (20% energy savings?)
606.4516.400	REPAIRS & MAINTENANCE	22,500	37,565	22,500	39,104	22,500	8,103	25,000	new multiplier
606.4516.430	OTHER SERVICE/CHARGE	2,000	1,333	2,000	1,385	2,000	669	2,000	Weed control/garbage/sprinkler
606.4516.433	MMUA SAFETY	1,010	794	1,010	806	1,210	608	1,250	
606.4516.440	PROFESSIONAL SERVICE	500	-	500	-	500	-	500	Alarm
606.4516.444	OTHER CONTRACTUAL SE		8,574	10,000	-	8,500	8,500	8,500	\$8500 to fair board 2019-2023
606.4516.530	IMPROVE OTHER THAN B	-	-	-	-	-	-	-	Yr 3 of 10- R22 replacement
606.4516.580	OTHER EQUIP		-		-		-		
Operations Subtotal		128,710	142,970	139,710	118,771	137,910	50,650	140,550	
Total ICE ARENA		315,569	321,141	325,277	278,163	320,324	127,352	341,339	

REVENUES

					thru 6/30		PROPOSED 2022
	BUDGET 2019	ACTUAL	BUDGET 2020	ACTUAL	BUDGET 2021	ACTUAL	
ICE ARENA							
606.4516.3349 MISC STATE GRANT		0		0		0	
606.4516.3450 SCHOOL/YOUTH ICE REN	200,000	228,227	200,000	141,439	230,000	117,050	235,000
606.4516.3451 LEAGUE HOCKEY	79,000	46,602	54,000	53,066	50,000	6,550	55,000
606.4516.3452 PUBLIC SKATE	2,500	1,473	2,500	911	1,500	-	1,500
606.4516.3453 OPEN HOCKEY/ICE TIME	5,000	6,435	5,000	5,024	5,000	1,383	5,000
606.4516.3454 LEASED SIGN REVENUE	3,500	-	1,500	-	1,500	-	1,500
606.4516.3455 CONCESSION RENTS	2,516	2,858	2,516	2,820	2,516	-	2,516
606.4516.3456 POP AND GUMBALL SALE	3,000	1,585	3,000	1,082	2,000	466	2,000
606.4516.3457 SKATE RENTS/SHARPENI	1,500	322	1,000	73	500	-	500
606.4516.3458 PRO SHOP SALES	200	95	200	17	200	-	200
606.4516.3623 CONTRIBUTIONS AND DO	-	-	-	-	-	-	-
606.4516.3624 MISC REVENUE-REFUNDS	-	3,001	-	(0)	3,000	4,195	3,000
Transfer from other funds	-	55,544	-	86,230	-	35,000	-
Total ICE ARENA	297,216	346,141	269,716	290,663	296,216	164,644	306,216

Arena Expenses	315,569	321,141	325,277	278,163	320,324	127,352	341,339
Arena Revenues	297,216	346,141	269,716	290,663	296,216	164,644	306,216
Capital Expenses	100000		0		0		0
GAIN OR LOSS	(118,353)	25,000	(55,561)	12,500	(24,108)	37,292	(35,123)

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2022 CAPITAL REQUESTS:

phones???	-
cameras????	-
Refrigerant	25,000
Yr 2 of 10 for Cit Bill for refrigerant	(25,000) 1/2 from City and 1/2 from County
Yr 3 of 10 for Co	-
	-

2019- refrigerant

10 years at \$25,000

CITY OF KASSON

Resolution 12.X-21

Resolution for American Rescue Plan Act (ARPA) Allocation

December 1, 2021

WHEREAS, on March 1, 2021, the American Rescue Plan Act (ARPA) was signed into law by the President. Section 9901 of ARPA amended Title VI of the Social Security Act to add section 602, which established the Coronavirus State Fiscal Recover Fund, and section 603, which established the Coronavirus Local Fiscal Recover Fund (together, the Fiscal Recovery Funds); and

WHEREAS, Section 602 (c)(1) and 603 (c)(1) provides that funds may be used:

- To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- To respond to workers performing essential work during the COVID-19 public health emergency by providing stabilization pay to eligible workers;
- For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- To make necessary investment in water, sewer, or broadband infrastructure; and

WHEREAS, the City of Kasson has been notified of ARPA funding in the amount of \$687,069.92, payable in two tranches; and

WHEREAS, the City of Kasson is in receipt of the first tranche in the amount of 343,534.96 and

WHEREAS, the City Administration has discussed proposals for the allocations of ARPA funding; and

WHEREAS, a portion of the proposed allocation are time sensitive in order to best respond to the mitigation or prevention of the public health emergency, and to address economic harm resulting from or exacerbated by the pandemic impact, and in order to document a plan for the ARPA proceeds allocations, the proposed ARPA Allocation Plan is presented.

NOW, THEREFORE BE IT RESOLVED, that the following allocation of expenditures to be incurred for actions taken to respond, mitigate, and or address the public health emergency be approved as allocated and appropriated through the American Rescue Plan Act funding under Title VI of the Social Security Act in an amount up to those identified in Exhibit A and as follows:

City Operational Support Initiatives		Proposed Allocation		Year 1	Year 2	Year 3
Employment Retention Support		\$100,000.00		\$33,333.33	\$33,333.33	\$33,333.34
Revenue Replacement for Budget Stabilization		\$78,319.74		\$78,319.74		
Water Tower Replacement Project		\$500,000.00		\$500,000.00		
Regional Transit Initiative		\$20,000.00		\$20,000.00		
Total		\$698,319.74				

BE IT FURTHER RESOLVED, the Kasson City Council hereby grants approval for appropriation and funding of the above referenced ARPA initiatives in total, the welfare of the City and its Citizens requiring it.

BE IT FURTHER RESOLVED, that should additional funding be provided for the initiatives listed above, Kasson City Council reserves the right to amend the ARPA Allocation Plan as presented. Such amendment, if any, shall be in accordance with guidelines related to any additional funding or existing eligible usage funding.

ADOPTED this 1st day of December, 2021.

ATTEST:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member XX and duly seconded by Council Member XX. Upon a vote being taken, the following members voted in favor thereof: XX. Those against same: XX.

LABOR AGREEMENT BETWEEN

CITY OF KASSON, MINNESOTA

AND THE

**INTERNATIONAL BROTHERHOOD OF ELECTRICAL
WORKERS**

LOCAL UNION 949

JANUARY 1, ~~2022~~2020 through DECEMBER 31, ~~2024~~2021

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ARTICLE I

PURPOSE

1.1 This agreement made and entered into this 1st day of January ~~2022~~2020 by and between the City of Kasson, Minnesota, its successors or assigns, hereinafter sometimes referred to as EMPLOYER or MANAGEMENT, and the International Brotherhood of Electrical Workers, Local 949, hereinafter referred to as the UNION.

1.2 The purpose of this Agreement is to achieve and maintain harmonious relation between the City and employees covered by this Agreement; to provide an equitable and orderly procedure for resolving differences and to establish terms and conditions of employment as defined in Minnesota Statute. The parties recognize that this Agreement is not intended to modify any of the discretionary authority vested in the City by the statutes of the State of Minnesota.

ARTICLE II

RECOGNITION

2.1 The EMPLOYER recognizes the UNION as the exclusive representative of an appropriate bargaining unit consisting of:

All employees of the Public Works Department (Street, Electric, Water-Wastewater, and Park-Recreation, Ice Arena), of the City of Kasson, Minnesota, who are public employees within the meaning of Minn. Stat. 179A.03, Subd. 14, excluding supervisory, confidential, office-Clerical, and all other employees.

ARTICLE III

TERM OF AGREEMENT

3.1 This Agreement shall be in effect as of January 1, ~~2022~~2020 and shall remain in effect until December 31, ~~2024~~2024 and from year to year thereafter, unless either party shall notify the other in writing by May 1st of its desire to modify or terminate their agreement.

ARTICLE IV

MANAGEMENT RIGHTS

4.1 It is recognized that, except as expressly stated herein, the City shall retain whatever rights and authority necessary for it to operate and direct the affairs of the Public Works Department in all its various aspects, including, but not limited to, the right to direct the

working forces; to plan, direct, and control all the operations and services of the department; to determine the methods, means, organization, the number of personnel by which such operations and services are to be conducted; to assign and transfer employees; to schedule working hours and to assign overtime; to determine whether goods or services should be made or purchased; to hire, demote, suspend, discipline, discharge, or relieve employees due to lack of work or other legitimate reasons; to make and enforce reasonable rules and regulations; and to change or eliminate existing methods, equipment, or facilities.

4.2 The exercise of the foregoing powers, rights, authority, duties and responsibilities by the City, the adoption of policies, rules and regulations, and practice in furtherance thereof, and the use of judgment in connection therewith shall not be the subject of any grievance or arbitration proceeding except as specifically provided for in this Agreement.

ARTICLE V

RULES AND REGULATIONS

5.1 It is understood that the City has the right and discretion to establish, revise and rescind reasonable rules and regulations. The Union agrees that all the members of the bargaining unit shall comply with all City rules and regulation, including those relating to conduct and work performance.

5.2 In the event of a conflict between a provision in this Agreement and any rule or regulation established by the City (insofar as said rule or regulation affects employees covered by this Agreement), the provision of this Agreement shall control.

ARTICLE VI

CONTRACTING

6.1 Nothing shall prohibit the employer from contracting out work normally performed by the bargaining unit in so far as no employees shall suffer a reduction of hours or layoff.

ARTICLE VII

EMPLOYEE RIGHTS

7.1 The Employer agrees that there shall be no intimidation, coercion, or discrimination against any of the employees covered by this Agreement because of their activities in the Union.

7.2 The Union may accept as members all regular employees of the Employer within

the bargaining unit covered by this Agreement who have served a six month probationary period of employment; and the Union further agrees not to discriminate against any employee on any basis prohibited by law and the Union further agrees that there will be no intimidation or coercion against employees not covered by this Agreement because of non-membership in the Union

7.3 Authorized representatives of the Union who may wish to visit a plant or job during working hours, where work under this Agreement is being performed, may do so by obtaining approval from the City Administrator or his/her designee but must not hinder or interfere with the progress of the work.

7.4 The Employer agrees, without cost to the Union, to deduct from the pay each month, the Union membership dues from the wages of those employees within the bargaining unit who give the Employer written authorization to do so in the form and manner required by law. The Employer agrees that it will promptly remit such deductions to the Financial Secretary of the Union, and in this connection the Union guarantees the validity and legality of such authorizations for deductions and will indemnify and save the Employer harmless for any such deductions made and remitted.

ARTICLE VIII

NO STRIKE

8.1 In accordance with Minn. Stats. §179A.64 and amendments thereto, neither the Union, its officers or agent, nor any of the employees covered by this Agreement will engage in, encourage, sanction, support, or suggest any strikes, picketing, slowdowns, mass absenteeism, mass use of sick leave, the willful absence from one's position, the stoppage of work or the abstinence in whole or in part of the full, faithful, and proper performance of the duties of employment. In the event that any employee(s) violates this article, the Union shall immediately notify any such employee(s) in writing, to cease and desist from such action and shall immediately take all reasonable action necessary to return such employee(s) to their normal duties.

8.2 Neither party will permit, encourage, or take part in any lockout, strike, work stoppage, walkout, or other interruption of the public service.

ARTICLE IX

GRIEVANCE PROCEDURE

9.1 A grievance is defined as a complaint raised by an employee against the Employer or a complaint raised by the Employer against the Union involving the interpretation or application of a specific provision of this Agreement, or a claim by an employee that the Employer has taken disciplinary action without just cause.

STEP 1. An employee claiming a violation concerning the interpretation or application of this Agreement shall within five (5) working days after such alleged violation has occurred, present

such grievance to the Public Works Director. The Public Works Director will discuss and give answer to such Step 1 grievance within five (5) calendar days after receipt.

A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing, setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the Agreement allegedly violated, the remedy requested, and shall be appealed to Step 2 within five (5) working days after the Public Works Director's final answer in Step 1.

Any grievance not appealed in writing to Step 2 by the Union within five (5) days shall be considered waived.

STEP 2. If appealed, the written grievance shall be presented by the Union and discussed with the City Administrator. The City Administrator shall give the Union the Employer's Step 2 answer in writing within ten (10) working days after receipt of such Step 2 grievance. A grievance not resolved in Step 2 may be appealed to Step 3 within ten (10) working days following the City Administrator's final Step 2 answer. Any grievance not appealed in writing to Step 3 by the Union within ten (10) calendar days shall be considered waived.

STEP 3. In the event the grievance is not settled at Step 2, either the Union or Management may request the services of a mediator through the State of Minnesota Bureau of Mediation Services, within five (5) working days of the General Manager's response. In the event neither party request mediation within the five (5) days, the grievance may proceed to arbitration.

STEP 4. A grievance unresolved in Step 3 and appealed to Step 4 by the Union shall be submitted to arbitration subject to the provisions of the PELRA, as amended. The selection of an arbitrator shall be made in accordance with the rules established by the Bureau of Mediation Services.

9.2 ARBITRATOR'S AUTHORITY:

9.2.a The arbitrator shall have no right to amend, modify, nullify, ignore, add to or subtract from the terms and conditions of this Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the Employer and the Union, and shall have no authority to make a decision on any other issue not so submitted.

9.2.b The arbitrator shall be without power to made decisions contrary to or inconsistent with, or modifying or varying in any way the application of laws, rules or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the Employer and the Union and shall be based solely on the arbitrator's interpretation or application of the express terms of this Agreement and to the facts of the grievance presented.

9.2.c The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the Employer and the Union, provided that each party shall be responsible for compensating its own representatives and witnesses. If wither party desires a verbatim record

of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

9.3 WAIVER:

9.3.a If a grievance is not presented within the time limits set forth above, it shall be considered “waived”. If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the Employer’s last answer. If the Employer does not answer a grievance or an appeal thereof within the specified time limits, the Union may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual written agreement of the Employer and the Union in each step.

9.3.b If the time limit specified in this Article falls on a Saturday, Sunday or holiday, the time limit for filing is extended to the next working day.

ARTICLE X

HOURS OF WORK

10.1 The normal workweek for all employees shall be five (5) consecutive eight (8) hour days, commencing on Monday and ending on Friday, for a total of forty (40) hours per week. The regular hours of employment for all employees shall be from 7:00 am to 3:30 pm with half-hour intermission for lunch, or as otherwise mutually agreed upon. One employee per month may be assigned to disconnect/reconnect meters which may require deviation from regularly scheduled hours of employment. Additional shifts or workweeks consisting of five (5) consecutive days for a total of forty (40) hours per week may be established based on the demonstrated needs of the service.

10.2 Employees covered by this Agreement shall receive a fifteen (15) minute rest period during each four (4) hour shift. The rest period shall be granted near the middle of each four (4) hour shift whenever this is feasible. During work beyond the normal eight (8) hour day, employees shall receive their breaks in the same intervals as described above.

10.3 Any work performed in excess of forty (40) hours in any one (1) week, or work performed on days not regularly scheduled shall be considered overtime and shall be paid for at the rate of one and one-half (1 ½) times the regular hourly rate pay. Vacation, holidays and bon-a-fide paid sick leave shall be considered time worked for the purposes of computing overtime. Effective January 1, ~~2022~~ or the first day of the first full pay period following ratification of the contract, whichever date is later, through December 31, ~~2024~~, vacation, holidays, compensatory time and bon-a-fide paid sick leave shall be considered time worked for the purposes of computing overtime. Employees shall not be required to take time off for overtime work.

Exception: Department Supervisors or their designee who are required as part of their job responsibilities to attend a meeting of a board/commission shall be required to take time off with in the same week as the scheduled meeting for actual hours required to attend.

10.4 Overtime hours, those worked in excess of forty (40) per week, may be paid in compensatory time off at a rate of 1 ½ hours for each hour worked. ~~Compensatory time shall be authorized only by mutual consent of the City and the employee covered by this Agreement.~~ Compensatory time shall be used up as time off as soon as it is practical and subject to mutual agreement by the employee and the Public Works Director. Not more than ~~sixty (60) eighty (80)~~ hours of compensatory time shall be carried forward from the end of any pay period or one (1) calendar year to the next. The employee shall have the option of choosing compensatory time or monetary compensation for hours worked in excess of forty (40) hours per week. It is intended the above procedure shall permit the City to provide each regular employee with a full paycheck on a year-round basis and to avoid unpaid layoffs. Compensatory time off shall be counted as hours worked for the purpose of determining entitlement to overtime compensation.

10.5 The employees agree to accept planned or scheduled overtime assignments. Further, employees agree to accept all emergency overtime assignments, when life, property or service to the public is jeopardized.

10.6 When employee(s) are assigned by the employer to perform specific duties on a regularly scheduled basis on Saturday and Sunday in the wells and wastewater divisions, weekend compensation shall be eight (8) hours pay at time and one-half (1-1/2) the regular rate of pay.

6(a) When employee(s) are assigned by the employer to perform specific duties on a regularly scheduled basis on a Holiday in the wells and wastewater divisions, employees shall be compensated for eight (8) hours Holiday pay and shall receive four (4) hours at the rate of one and one-half (1 ½) times their regular hourly rate of pay. Employees may elect to receive compensation in the form of compensatory time off in lieu of payment.

10.7 A minimum of two (2) hours pay from the time the employee arrives at the assigned normal work station at overtime rate shall be allowed to all employees called back for non-scheduled work after having been released from the regular days' work. If an employee is released prior to the expiration of the two (2) hours call-back minimum, they may be subject to recall within the same two (2) hour period, without call back compensation.

10.8 When employee(s) are assigned by the employer to perform specific emergency ice/snow related duties outside of regularly scheduled work hours, employees shall be compensated at the rate of one and one-half the employees base rate of pay for all hours worked in excess of their regularly scheduled work day, and may be paid in compensatory time off at a rate of 1 ½ hours for each hour worked, with the agreement employees may be released from work by the employer after snow removal duties have been completed. Employees may use vacation to fill out the remaining workday to achieve a forty (40) hour work week.

10.9 When it is necessary to perform work after regularly scheduled hours of work in any particular department, employees from that department will be assigned the work prior to assigning employees from any other department.

10.10 **On-Call:** One (1) electric, one (1) water/wastewater employee and one (1) Park/Rec employee during the period the Aquatic Center is open shall be scheduled for on-call duty and compensated according to Appendix E.

ARTICLE XI

SENIORITY

11.1 Seniority shall mean an employee's length of employment time, and may be the basis of determining various employee benefits and preferences. Only continuous employment time shall count toward seniority. Seasonal or temporary work shall not count toward seniority. Authorized leaves of absence as well as lay-off for periods less than 365 calendar days shall be deemed continuous employment and shall not result in loss of seniority. Whenever an employee is re-employed following termination of his employment, his/her seniority date shall be the date of re-employment and all benefits shall be based on this new seniority date. The types of seniority are as follows:

11.1.a Seniority as a City Employee shall be the determining factor for benefits that are based on total length of service, such as vacation and sick leave. Time with more than one City department may be used, provided there is no interruption in employment at the time the employee transfers from one department to another.

11.1.b Seniority in the bargaining unit will be determined when filling vacancies in higher paying jobs. These vacancies may be filled by lower paid employees in accordance with their bargaining unit seniority provided the employee seeking the higher paying job is qualified to perform the duties of the job. Qualifications will be determined by the Director of Public Works or his/her designee, for recommendation for approval by the City Council.

11.1.c Seniority in a job classification will be determined in the event of layoff. Layoffs shall be effective by first laying off probationary, part-time and temporary employees. The last employee hired in a job classification may be the first to be laid off, and the last employee laid off may be the first to be rehired. In the event of layoff, employees promoted from jobs have the right to resume lesser jobs for which they qualify in classifications and in which they have held regular status, providing they have more bargaining unit seniority than the workers they displace. An employee may exercise job classification seniority only in his/her bargaining unit.

11.2 A seniority list of bargaining unit employees shall be established each January.

11.3 Management shall have the prerogative of deciding when there is an opening in the bargaining unit. When an opening occurs within the positions covered by this agreement, it shall be posted on the Union bulletin board for a minimum of five (5) working days. Within thirty (30) working days after the close of the posting, management must award this vacant position to any qualified bargaining unit employee that has applied for the job,

qualifications being equal, bargaining unit seniority shall prevail. The starting rate of pay for the employee shall be at least at the rate shown in the contract for the appropriate step which exists either current rate of pay or the new range.

11.4 Any employee awarded or bid into job vacancies shall be given thirty (30) calendar days to demonstrate their ability to meet the qualifications of the position and will be allowed within that time period to return to their prior position without loss of seniority or pay.

ARTICLE XII

HEALTH AND SAFETY

12.1 The Employer agrees to enforce all safety rules and to provide safety equipment and safe working conditions for its employees. Each employee agrees to become familiar with and adhere to all safety rules and to be aware of, know the use of, and properly use all safety equipment furnished to them by the Employer during their working hours. The Employer reserves the right to adopt or revise and enforce such safety rules as it deems necessary for the protection of its employees and property. The Employer agrees that, except in cases of emergency, it will present any proposed new or revised safety rules to the City Safety Committee for review and comment prior to the effective date of such rule.

12.2 The Employer shall furnish all coats, hats, boots, gloves, and all other necessary safety equipment for the protection of employees working on live equipment, and the employees shall use such protective equipment. All flame retardant clothing required by the employer shall be furnished at Employer expense. The City shall reimburse employees for worn-out safety shoes and clothing provided replacement is approved by the Public Works Director. All equipment, boots, and uniforms issued and purchased by the City of Kasson are the property of the City and shall be returned in the event of separation of employment.

12.3 The Employer shall not require employees to work out-of-doors continuously when weather conditions are determined by the Public Works Director to be detrimental to the health or safety of employees, unless such work is necessary to protect life or property or maintain service to the public.

ARTICLE XIII

WAGES

13.1 Wages shall be paid as described in Appendix A of this Agreement.

ARTICLE XIV

HOLIDAYS

14.1 Regular full-time employees shall receive 80 hours to be divided equally among the designated holidays throughout the year. The City shall observe the designated holidays by conducting no official business, excluding those departments required to maintain necessary operations.

Designated holidays are as follows:

- a. New Year's Day - January 1st
- b. Martin Luther King Day - 3rd Monday in January
- c. Washington's & Lincoln's Birthdays - 3rd Monday in February
- d. Memorial Day - Last Monday in May
- e. Juneteenth – June 19th, when designated by the State of Minnesota
- fe. Independence Day - July 4th
- gf. Labor Day - First Monday in September
- hg. Veterans Day - November 11th
- ih. Thanksgiving Day - 4th Thursday in November
- ji. Day after Thanksgiving Day - 4th Friday in November
- kj. Christmas Day - December 25th

14.2 Holidays falling on Sunday shall be observed on the following Monday by those employees working Monday through Friday. Holidays falling on Saturday shall be observed on the preceding Friday by such employees, with the exception of the New Year's Day Holiday, which shall be observed the following Monday or depending on work load as determined by the Public Works Director, may be used as a Floating Holiday in the same calendar year. During years in which Christmas Eve falls on a weekday a half (1/2) day shall be observed as a holiday. If Christmas Eve falls on a weekend no holiday shall be observed.

14.3 All regular employees working twenty (20) hours or more a week on a year- round basis are eligible for holidays at their regular rate of pay on a pro rata basis.

14.4 Holiday Pay: An employee, outside the wells and wastewater required work, scheduled to work on a holiday will be given a choice of two (2) options:

OPTION 1. The employee scheduled to work any of the holidays listed above shall be paid their regular wages, plus time and one-half (1½) his/her regular straight time hourly rate for all hours worked on said holiday.

OPTION 2. The employee scheduled to work any of the holidays listed above shall be paid at the rate of one and one-half (1½) times his/her regular straight time hourly rate for all hours worked on said holiday and shall receive a deferred holiday, paid at a straight time hourly rate, to be taken in a timely manner. All deferred holiday time taken shall be mutually agreeable to both the employee and the Public Works Director.

14.5 Holidays occurring during any paid leave, shall not be charged to the time the employee has taken on paid leave.

ARTICLE XV

VACATION

15.1 Eligibility: Regular, full-time salaried employees and regular part-time employees who are regularly scheduled to work 30 hours or more per week on a year-round basis shall accrue paid vacation at the regular rate of pay on a pro rata basis for actual hours worked. Only time actually worked while the employee is so classified shall count towards vacation eligibility and benefits.

15.2 Employees regularly scheduled to work less than 30 hours per week and temporary or seasonal employees shall not be eligible for vacation benefits.

15.3 Amount of Vacation Allowed:

Beginning 1 through 2 consecutive years	3.08 hours per pay period (10 days)
Beginning 3 thorough 7 consecutive years	4.62 hours per pay period (15 days)
Beginning 8 through 11 consecutive years	5.54 hours per pay period (18 days)
Beginning 12 through 15 consecutive years	6.46 hours per pay period (21 days)
Beginning 16+ years consecutive full-time service	7.39 hours per pay period (24 days)

15.3.a Other Terms and Conditions: New employees shall earn vacation benefits from the start of their employment, but may not use vacation until the completion of their probationary period.

15.3.b Transferred and promoted employees may utilize accrued vacation time during their probationary period only with the approval of the Public Works Director. Vacation time accrued by an employee in another office or department shall be transferred with the employee to the new office or department.

15.3.c Employees who are on a lay-off or on an authorized leave of absence without pay shall not accrue vacation time during the period of such layoff or authorized leave.

15.4 Accrual: An employee may accrue vacation leave to a maximum of 1-1/2 times the vacation leave earned by the employee in the year. Four (4) or more continuous weeks of vacation may be taken only if efficient operation of the department can be continued and must be approved by the City Council.

15.5 Requests: On a regular basis, the Public Works Director will consult with employees eligible for vacation to determine the vacation schedule for the department. Employees requesting vacation time shall submit such request in writing at least ten (10) days in advance to the Public Works Director. If more than one (1) employee in a given area requests vacation time for the same period, requests shall be considered by the Public Works Director and vacation shall be granted on the basis of seniority and/or other circumstances surrounding the situation. Requests for vacation time will not be granted if the employee's absence may impair the efficiency of the department.

15.5.a Waiving Vacation Period: Employees shall not be permitted to waive vacation time for the purpose of receiving double pay.

15.5.b Employees may use accumulated vacation time as an extension of sick leave, provided sick leave benefits have been exhausted, with the approval of the Public Works Director.

15.6 Terminal Vacation: When an employee has successfully completed his/her probationary period and has given proper notice or when an employee is laid off or retires, he/she shall be paid for vacation time accrued and unused to the date of separation.

ARTICLE XVI

LEAVES OF ABSENCE

16.1 Court and Jury Duty Leave: After notice to the Public Works Director, an employee shall be granted leave with pay for:

16.1.a Service upon a jury.

16.1.a.1 Appearance before a court, legislative committee or other judicial or quasi-judicial body as a witness in an action involving a federal government, State of Minnesota, or a political subdivision thereof, in response to a subpoena or other direction by proper authority.

16.1.a.2 The employee shall turn over to the City any per diem payment received as a result of service on a jury or as a witness in the above listed actions. Money received as expenses shall be kept by the employee.

16.1.a.3 Any absence, whether voluntary or in response to a legal order to appear and testify in private litigation, not as an employee of the City but as an individual, shall be taken as a deduction from the employee's comp time account or from the employee's vacation account. If these accounts are exhausted this time can be taken as leave of absence without pay with the approval of the Public Works Director.

16.2. Funeral Leave. In the event of death of a member of the immediate family, funeral leave may be taken for the actual time required, not to exceed three (3) *paid* workdays, except with the approval of the department supervisor. However, in the case of a spouse or child, up to forty (40) hours per incident may be granted. "Immediate family" shall mean spouse, children, parents, grandparents, grandchildren, siblings or spouse's immediate family.

16.2.a. Employees may also be granted eight (8) hours within a 12 month period of Funeral Leave to be used for funerals not involving immediate family members with the approval of the Public Works Director. These hours are deducted from the sick leave account.

16.3. Special Leaves: Regular full-time and regular part-time employees may be granted a leave of absence without pay for periods not to exceed twelve (12) months. A written application must be submitted to the respective Public Works Director. Leaves may be granted at the recommendation of the Public Works Director and with the approval of the City Council. Leave agreements must be in writing and signed by the interested parties.

16.4 Probationary employees may be granted leave without pay for periods not to exceed thirty (30) calendar days only in the event of sickness, disability, or death in the family. Written application for such leave shall be supported by evidence as may be required by the Public Works Director and the City Council. Extension of leave for probationary employees not to exceed six (6) months, may be granted under the recommendation of the Public Works Director, with the approval of the City Council.

16.5 All leave without pay shall be subject to cancellation by the Public Works Director and the City Council if at any time it is found that the employee is using the leave for purposes other than specified at the time of approval (in this case the employee could also be subject to disciplinary action), or when the interests of the City of Kasson require that said employee return to his/her employment.

16.6 Sick leave and vacation leave shall not accumulate during leaves without pay, however, the requesting employee will be required to use any accumulations of comp time, vacation and sick leave used respectively. Medical insurance, if desired to be kept in force by the employee, shall be paid in full by the employee after thirty (30) days. Position restoration will be at Council's discretion

16.7 Bone Marrow Donor Leave: Employees who average 20 or more hours per week may take paid leave, not to exceed 40 hours, and subject to verification, to undergo medical procedures to donate bone marrow.

16.8 School Conference and Activity Leave: Employees who have worked for 12 consecutive months preceding the request and work an average of 20 or more hours per week during that period may take unpaid leave up to 16 hours per year to attend school conferences or classroom activities related to the employee's child, provided the conference or activity cannot be scheduled during non-work hours.

16.9 Terminal Leave: (See Terminal Vacation).

16.10 Family/Medical Leave of Absence. The Family/Medical Leave of Absence will be administered in accordance with applicable laws.

16.11 Military Leave of Absence. Military Leave of Absence will be administered in accordance with applicable laws.

16.12 Sick Leave:

16.12.a Eligibility: Regular full-time and regular part-time employees consistently working twenty (20) hours or more per week shall be eligible for sick leave. In the case of regular part-time employees, leave shall be made on a prorated basis directly proportionate to the number of hours worked.

16.12.b Employees classified as temporary, part-time (less than 20 hours per week) and seasonal will not be eligible for sick leave. Sick leave shall not be granted to an employee during the probationary period of his or her employment, but leave shall accrue from the start of said employment and may be used after the completion of the probationary period.

16.12.c When Granted: Sick leave with pay will be granted for a bona fide personal illness, medical examination, medical treatment, legal quarantine, in case of a work connected injury.

16.12.d Request For: When a request for sick leave is necessary, employees shall notify the Public Works Director at the earliest practicable time. Failure to make a diligent effort to give such notice may result in a payroll deduction for the time taken.

16.12.e Employees claiming sick leave for more than three (3) consecutive days may be required to file with the Public Works Director, competent written evidence that they have been absent as authorized for this purpose. (In the case of a serious illness of self or in the immediate family requiring the employee's attendance see the Family Medical Leave.)

16.12.f Accrual: 3.39 hours of earned sick leave shall be granted per pay period. Additions to or deductions from each employee's sick leave account shall be made each pay period. Only days which the employee would normally have worked will be charged against his or her sick leave account. For employees hired before January 1, 1999, unused

sick leave shall be allowed to have a maximum accumulation of 1,000 hours. Employees hired on or after January 1, 1999 shall be allowed to have a maximum accumulation of 600 hours of sick leave.

16.12.g Exclusions: The following situations are excluded from sick leave benefits:

1. When illness or injury is due to or incurred while in the employ of others.
2. When illness, injury or physical inability results from excessive use of alcohol, or non-prescribed drugs, or abuse of prescribed drugs except as part of the medically accepted treatment program.
3. During an unpaid leave of absence with stated guidelines.
4. When holidays occur during an employee's sick leave.
5. After termination of employment.

16.12.h Policy on Unused Sick Leave: As Described in Appendix D

ARTICLE XVII

INSURANCE

17.1 The City agrees to continue during the term of this agreement to provide those insurance benefits that are currently available to all employees covered by this Agreement. That benefit level is: 100% of accidental death and dismemberment, life insurance, short-term and long-term disability insurance; and 90 % of single health insurance premium and 80% of family health insurance premium. All new full-time hires are required to enroll in an HSA Health Plan. Furthermore, the city agrees to advise the Union of any changes proposed in the insurance benefits during the term of this agreement.

Effective January 1, 2020 and January 1, 2021, the health insurance plan will be the PEIP Advantage Health Plan HSA Compatible Cost Level 4 and the City's contribution towards the VEBA/HSA represents 50% of the out-of-pocket maximum of said plan.

ARTICLE XVIII

WORKERS' COMPENSATION SUPPLEMENT

18.1 An employee who is injured in the performance of the employee's job duties and who is eligible to receive Workers' Compensation benefits may at the employee's discretion receive a supplement to the Workers' Compensation benefits as follows:

18.1.a The employee shall retain the Workers' Compensation benefits and shall receive from the EMPLOYER a supplement to be deducted from earned accrued sick leave, earned accrued vacation leave and accrued compensatory time off provided that the employee has such leave available for a period not to exceed ninety (90) days.

18.1.b The amount to be deducted from the employee's earned accrued sick leave, earned accrued vacation leave and accrued compensatory time shall be the difference between the Workers' Compensation benefits and compensation for the employee's normal work day or work week.

18.1.c Under no circumstances shall an employee who receives Workers' Compensation benefits and the supplements noted in 1.a and 1.b receive compensation which is in excess of the employee's normal work day or normal work week or which exceeds their normal net wages they received at the time of injury, providing all wages and deductions remain the same.

18.2 An employee may at the employee's discretion receive the supplement noted in Section 1 and deduct from the employee's earned accrued sick leave, earned accrued vacation leave and accrued compensatory time off until sick leave is exhausted. At such time, the supplement shall cease and the employee shall receive only the Workers' Compensation benefits.

ARTICLE XIX

RESIGNATION

19.1 Two (2) weeks of written prior notice shall constitute proper notice for an employee who is planning to resign in good standing.

19.2 Employees who leave without notice as provided herein shall forfeit any accumulated leave time they may have earned and shall be entitled to no other compensation other than the regular salary due on the date last worked.

19.3 On the employee's final date of employment, he/she shall be responsible for the surrender of all City property to include keys, uniforms, equipment, clothing, materials, etc., to the Public Works Director.

19.4 Any absence of an employee from scheduled duty that is not properly reported to and authorized by the Public Works Director shall be deemed an absence without leave for which compensation shall not be paid by the City. Unauthorized absence of an employee for three (3) consecutive work days shall be considered by the Public Works Director and the City Council as a resignation of such employee.

ARTICLE XX

COOPERATION

20.1 The membership of the Union agree to individually and collectively perform loyal and efficient work and service, and to use their influence and best efforts to protect the property of the Employer and its service to the public at all times. The Employer agrees to cooperate with the Union in its efforts to promote harmony and efficiency among the employees.

ARTICLE XXI

ENTIRE AGREEMENT

21.1 The Agreement constitutes the entire Agreement between the parties, and concludes collective bargaining for its term.

21.2 The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make requests and proposals with respect to any subject or matter not removed by law from the area of collective bargaining and that the understanding and agreement arrived at by the parties alter the exercise of that right and opportunity are set forth in this Agreement. The Employer and the Union, for the life of this Agreement, each voluntarily and unqualifiedly waives the right and agrees that the other shall not be obligated to bargain collectively with respect to any subject or matter not referred to or covered in this Agreement. However, nothing herein shall prevent the parties from bargaining collectively during the term of this Agreement with respect to any subject not removed by law from a period not covered by this Agreement. Both parties, by mutual agreement, may modify and amend this Agreement, but such modification or amendment must be signed by both parties, and if not, the contract, as written, is binding.

ARTICLE XXII

SAVINGS

22.1 If any provision in this Agreement shall be found to be unlawful and unenforceable by reason of any existing or subsequent statute or ordinance or by decision of a court of competent jurisdiction, such provision shall be deemed null and void and of no further effect. However, such provision shall be severable from the remainder of this Agreement, and all other provisions hereof shall continue in full force and effect.

ARTICLE XXIII

ESTABLISHMENT OF VEBA WITH HEALTH REIMBURSEMENT ARRANGEMENT FOR ACTIVE EMPLOYEES

23.1 Establishment of VEBA: Effective 01/01/2007, Employer shall adopt the Minnesota Service Cooperatives VEBA Plan and the Employee Benefits Trust Agreement for the benefit of qualifying employees who are members of this Collective Bargaining Agreement. Employer and employees assent to and ratify the appointment of the Trustee and Plan Administrator in place on the adoption date of this agreement. It is intended that this arrangement constitute a Voluntary Employees' Beneficiary Association under Section 501(c)(9) of the Internal Revenue Code.

23.2 Benefits provided through the VEBA. Employer shall provide the following welfare benefit arrangement through the VEBA Plan:

The Health Reimbursement Arrangement for Active Employees.

23.3 Payment of Administrative Fee. Administrative fees allocable to individual accounts of active employees shall be paid by the Employer. Administrative fees allocable to the individual accounts of former employees, including retirees, shall be paid from individual accounts. Administrative fees shall be paid from individual accounts of all participants in the event the VEBA Plan is terminated.

23.4 Employer Contributions to Health Reimbursement Arrangement for Active Employees:

24.4.a Contributions to the Active Employees' Plan: Employer will make a bi-weekly contribution to individual accounts under the Health Reimbursement Arrangement for Active Employees for qualifying employees who are members of this Collective Bargaining Agreement in accordance with the following schedule: \$50 for each qualified employee who elects single coverage under the group health plan.

\$100 for each qualified employee who elects family coverage under the group health plan.

23.5 Alternative Group Health Plan: Employer shall also make available a group Health Savings Account plan. With respect to qualifying employees who are members of this Collective Bargaining Agreement, Employer shall contribute an amount not to exceed 90% towards the monthly premium cost for single group health coverage, and 80% towards the monthly premium cost for family group health coverage. VEBA or HSA participation shall be mandatory for all full time employees hired after January 1, 2012.

ARTICLE XXIV

DURATION

24.1 This AGREEMENT shall be effective as of January 1, ~~2022~~ and shall remain in full force and effect until December 31, ~~2024~~.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this ____ day of _____, ~~2021~~.

CITY OF KASSON, MN:

IBEW Local 949

Mayor

Business Manager

City Administrator

President

APPENDIX A

WAGE RATES

A. Position wages shall comply with the City Council adopted pay scale and shall comply with state mandated pay equity requirements commensurate with positions. Effective January 1, ~~2022~~~~2020~~, a general wage increase of ~~5.00~~~~2.50~~~~%~~, and effective January 1, ~~2023~~~~2024~~, a general wage increase of ~~3.00~~~~2.50~~~~%~~, and effective January 1, 2024, a general wage increase of 1.50% for all classifications and step increases shall apply as follows:

Employee	Classification	Grade	Step	1-1- 2022 2020	1-1-2023	1-1-2024
Jarrold Nelson	Electric Supervisor	14 3	4 5	\$42.53 36.94	\$43.80	\$44.46
Ron Unger	Park/Rec Supervisor	13	7	\$42.38 39.38	\$43.65	\$44.31
Vacant	Street Supervisor	13	1	\$31.14		
David Vosen	W/W Supervisor	13	7	\$42.38 39.38	\$43.65	\$44.31
Vacant	Lead Lineworker	12	5			
Dan Trapp	Lead W/W Operator	11	7	\$37.00 34.38	\$38.12	\$38.68
Lance Diderrich	Journeyman Lineworker	11	7	\$34.38		
Eric Henderson	Lead Journeyman Lineworker	13 11	5 6	\$39.75 33.30	\$40.95	\$41.56
Kyle Wheeler	Apprentice Lineworker	12 11	7 4	\$39.62 31.24	\$40.80	\$41.42
Nathan Bless	Wastewater Operator	9	6	\$29.08		
Jeff Ulve	Wastewater Operator II	9	7 6	\$32.31 29.08	\$33.28	\$33.78
Mike Ness	Public Works Streets	7	7	\$26.23		
Kris Anderson	Public Works Parks	7	7	\$26.23		
Cory Carstensen	Streets/Parks Public Works	7	7	\$28.23 26.23	\$29.08	\$29.51
Steve Burke	Streets/Parks Public Works	7	7	\$28.23 26.23	\$29.08	\$29.51
Mike Bolster	Streets/Parks Public Works	7 4	1 7	\$23.30 21.42	\$24.00	\$24.36
Mark Rappe	Streets/Parks Public Works	7 4	1	\$23.30 17.68	\$24.00	\$24.36

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APPENDIX B

NOTES REGARDING WAGE SCHEDULES

- A. The preceding wage schedules shall not constrain the EMPLOYER from hiring an employee at any step in the schedule.
- B. Temporary employees employed for no more than 960 hours per calendar year either in a full-time or part-time capacity will be paid at an hourly rate as determined by the EMPLOYER for the term of their employment. Such employees will not be eligible for any rights or benefits under this AGREEMENT.
- C. Progression through the step schedule on the anniversary date each year shall require satisfactory performance as determined by the EMPLOYER but nothing shall prevent accelerated movement throughout the step schedule at the discretion of the EMPLOYER.
- D. Apprentice Line Workers shall receive wages based on their advancement through the forty-eight (48) month Journeyman Program based on current Journeyman Lineworker grade and wage scale as follows: 1st six months, Step 1; 2nd six months, Step 1; 3rd six months, Step 2; 4th six months, Step 3; 5th six months, Step 4; 6th six months, Step 5; 7th six months, Step 6; 8th six months and completion with certification, Step 7. Employee must submit proof of the completion of the coursework every 6 months. At no point shall the Apprentice Line Worker rate surpass any existing Journeyman Line Worker's rate of pay.
- E. The city will provide reimbursement for the difference in cost to employees between a CDL License and an A or B License.

APPENDIX C

SENIORITY CHART BARGAINING UNIT CLASSIFICATIONS CITY OF KASSON

SENIORITY LIST & BARGAINING UNIT CLASSIFICATIONS – City of Kasson				
Employee	Start Date	Bargaining Unit Date	Classification Date	Classification
Ron Unger	12/12/1988	12/12/1988	3/12/1997	Park/Rec Supervisor
Dan Trapp	3/11/2002	3/11/2002	1/1/2015 6/26/2013	Lead W/WW Operator
Mike Ness	3/20/2006	3/20/2006	3/20/2006	Public Works-Streets
Jeff Ulve	4/10/2006	4/10/2006	7/9/2019 5/9/2012	Wastewater Operator II Water/WW Operator
Kris Anderson	01/01/2012	01/01/2012	01/01/2012	Public Works-Parks
Corey Carstensen	2/4/2013	2/4/2013	3/12/2014	Streets/Parks Public Works
Jarrold Nelson	3/18/2013	3/18/2013	6/26/2019 3/18/2013	Electric Supervisor
Lance Diderrich	4/22/2013	4/22/2013	4/22/2013	Journey Lineworker
Mike Bolster	6/26/2013	6/26/2013	11/23/2020 6/26/2013	Streets/Parks Public Works
Steve Burke	9/22/2014	9/22/2014	9/22/2014	Streets/Parks Public Works
David Vosen	4/3/2017	4/3/2017	4/3/2017	W/W Supervisor
Mark Rappe	4/17/2017	4/17/2017	11/23/2020 11/21/2017	Streets/Parks Public Works
Nathan Bleess	6/17/2019	12/17/2019	12/17/2019	Water/WW Operator
Eric Henderson	10/14/2019	4/14/2020	10/14/2020 4/14/2020	Lead Journeyman Lineworker
Kyle Wheeler	10/14/2019	4/14/2020	10/14/2019	Apprentice Lineworker

APPENDIX D

POLICY ON UNUSED SICK LEAVE

When an employee leaves employment with the City of Kasson and meets the minimum requirements of this program as outlined below, he/she shall be eligible to participate in a post-employment insurance program provided by the City of Kasson.

A. Employee has completed:

1. Ten (10) to fourteen (14) years of employment with the City of Kasson and;
2. Has between three hundred (300) and four hundred (400) hours of sick leave accumulated as of their last day of employment.

This employee shall have the first 300 hours accumulated converted on a 2 to 1 formula. The dollar value of accumulated sick leave hours (base 300 hours) will be equal to one-half (1/2) of the hours at the time of qualification multiplied by the employee's hourly rate of pay at the time of qualification.

The hours accumulated in excess of 300, up to 600 hours shall be converted on a 4 to 1 formula. The dollar value of accumulated sick leave in excess of the 300 base hours shall be equal to one-fourth (1/4) of the hours at the time of qualification, multiplied by the employee's hourly rate of pay at the time of qualification.

The total dollars available based on the formulas as described above shall be deposited in the insurance program provided by the City for the sole purpose of paying medical related expenses.

B. Employee has completed:

1. Fifteen (15) to nineteen (19) years of employment with the City of Kasson and;
2. Has between four hundred (400) and five hundred (500) hours of sick leave accumulated as of their last day of employment.

This employee shall have the first 450 hours accumulated converted on a 2 to 1 formula. The dollar value of accumulated sick leave hours (base 450 hours) shall be equal to one-half (1/2) of the hours at the time of qualification, multiplied by the employee's hourly rate of pay at the time of qualification.

The hours accumulated in excess of 450, up to 600 hours shall be calculated on an hour for hour (1-1) formula. The dollar value of accumulated sick leave hours in excess of 450 base hours shall be equal to each hour (1-1) at the time of qualification, multiplied by the employee's hourly rate of pay at the time of qualification.

The total dollars available based on the formula as described above shall be deposited in the insurance program provided by the City for the sole purpose of paying medical related expenses.

C. Employee has completed:

1. Twenty (20) or more years of employment with the City of Kasson and;
2. Has between five hundred (500) and six hundred (600) hours of sick leave accumulated as of their last day of employment.

That employee shall have the first 450 hours accumulated converted on an hour for hour (1-1) formula. The dollar value of accumulated sick leave hours (the first 450 hours) shall be equal to the hours multiplied by the employee's hourly rate of pay at the time of qualification.

The hours accumulated in excess of 450, up to 600 hours shall be converted on a two to one (2-1) formula. The dollar value of accumulated sick leave hours in excess of 450 hours shall be equal to one-half (1/2) of the hours at the time of qualification, multiplied by the employee's hourly rate of pay at the time of qualification.

The total dollars available based on the formulas as described above shall be deposited in the insurance program provided by the City for the sole purpose of paying medical related expenses.

D. Employees who do not meet the minimum range of accumulated hours in the program; 300-400 hours for 10-14 years; 400-500 hours for 15-19 years; and 500-600 hours for 20 or more years, shall not be eligible to receive any payment for unused sick leave.

E. All monies earned as a result of this unused sick leave program must be used to pay medical related expenses per the program provided by the City of Kasson. No monies shall be paid directly to the qualified employee.

APPENDIX E

On-Call Positions

1. STANDBY

A. Monday through Friday

3:30 p.m. to 7:00 a.m.

Pay – one (1) hour at straight time for each such day of standby plus regular call-out pay as outlined in Article 10.7.

B. Saturday and Sunday

7:00 a.m. Saturday to 7:00 a.m. Monday

Pay – three (3) hours at straight time for each such day of standby plus regular call-out pay as outlined in Article 10.7.

C. Holidays

7:00 a.m. the day of the holiday to 7:00 a.m. the day after the holiday.

Pay – three (3) hours at straight time for the one (1) day of standby plus regular call-out pay as outlined in Article 10.7.

D. Standby Provisions

- 1) Electric, Water-Wastewater, Street and Park-Recreation department personnel scheduled for standby shall be compensated per Appendix E, Section 1 as listed above.
- 2) Compensatory time may be taken in lieu of payment for standby status.
- 3) Employees may substitute for standby coverage at their discretion, and shall notify the Public Works Director of these changes.
- 4) Management shall supply a dedicated Standby Cell Phone for employees on standby. All call out requests shall be routed to these Cell Phones.
- 5) For the purposes of this article, standby shall require the on-call Employee to be able to respond within thirty (30) minutes to the Public Works Building and be fit for duty.

2. Electric Department

- A. Standby for all Electric personnel shall commence January 1st and continue through December 31st for each year of the agreement.
- B. One (1) Electric employee shall be subject to standby duty for a week at a time.
- C. Electric personnel scheduled for standby may be exempt from after hour's snow removal duties at their discretion per Article XII.
- D. Linemen may call in or request additional assistance, if needed, at their discretion per Federal OSHA standard 1910.269(l)

3. Water-Wastewater Department

- A. Standby for all Water-Wastewater personnel shall commence January 1st and continue through December 31st for each year of the agreement.
- B. One (1) Water-Wastewater employee shall be subject to standby duty for a week at a time.
- C. Water-Wastewater personnel scheduled for standby may be exempt from after hour's snow removal duties at their discretion per Article XII.

4. Street Department

- A. Street Department personnel may be periodically placed On-Call based on weather conditions at the discretion of the Public Works Director.

5. Park-Recreation Department

- A. Standby for all Park-Recreation personnel shall commence during the period the Aquatic Center is open.
 - B. One (1) Park-Recreation employee shall be subject to standby duty for a week at a time.
- 1) Park-Recreation personnel may be periodically placed On-Call based on weather conditions at the discretion of the Public Works Director.

APPENDIX F

SICK LEAVE BENEFITS; CARE OF RELATIVES

Section 1 – Minnesota State Statute 2012, Section 181.9413

An employee may use personal sick leave benefits provided by the employer for absences due to an illness of, or injury to, the employee's child, as defined in section 181.940, subdivision 4, adult child, spouse, sibling, parent, grandparent, or stepparent, for reasonable periods of time as the employee's attendance may be necessary, on the same terms upon which the employee is able to use sick leave benefits for the employee's own illness or injury. This section applies only to personal sick leave benefits payable to the employee from the employer's general assets.

An employer may limit the use of personal sick leave benefits provided by the employer for absences due to an illness of, or injury to, the employee's adult child, spouse, sibling, parent, grandparent or stepparent to no less than 160 hours in any 12-month period. This paragraph does not apply to absences due to the illness or injury of a child, as defined in section 181.940, subdivision 4.

For purposes of this section, "personal sick leave benefits" means time accrued and available to an employee to be used as a result of absence from work due to personal illness or injury, but does not include short-term or long-term disability or other salary continuation benefits.

For the purpose of this section, "child" includes a stepchild and a biological, adopted, and foster child.

This section does not prevent an employer from providing greater sick leave benefits than are provided for under this section.

This section is effective August 1, 2013, and applies to sick leave used on or after that date.

After Hours Service & Maintenance Agreement

This Agreement made this 1 day of December, 2021, by and between People's Energy Cooperative, a Minnesota cooperative association, hereinafter "People's," and the City of Kasson, hereinafter "the City."

WHEREAS, the City owns and operates a municipal electric system that provides service within its assigned service territory pursuant to its authority under the provisions of Minnesota Statutes Chapter §412.321; and

WHEREAS, People's is a "public utility" under Minnesota Statutes Chapter §216B.02, subd. 4. and provides electric service within its assigned service territory; and

WHEREAS, pursuant to the electric service area assignments of the Minnesota Public Utilities Commission and Minnesota Statutes Chapter §216B.40 both "Parties" provide and maintain electric service within their respective assigned service areas; and

WHEREAS, The City provides and intends to continue to provide all maintenance services to the City owned electric system. This contract is expressly for the purposes of obtaining mutual assistance in emergency situations during both regular and after hours where more personnel and or equipment is needed.;

NOW, THEREFORE, in consideration of the terms and mutual covenants contained herein, the Parties agree as follows:

1. **Definitions.** The following terms shall have the following meanings as used herein:
 - 1.1 **City of Kasson.** The Services defined and described in this Agreement shall be performed within the corporate boundaries of the City of Kasson, Minnesota.
 - 1.2 **Routine After Hours Outage Services.** Repairs reported to People's designated on-call personnel after normal business hours that require the services of People's line personnel for repair or maintenance to electrical facilities of the City of Kasson.
 - 1.3 **After Hours Outage Service Emergencies:** Repairs reported to People's designated on-call personnel which require urgent repair to prevent further or prolonged disruption in service, damage or harm to the health and safety of residents or occupants of the City of Kasson.
 - 1.4 **Construction, Maintenance and Routine Outage Services:** Calls for assistance reported to People's for the provision of routine construction, maintenance and outage services as may be needed by the City of Kasson.

1.5 Response Standards. Those standards, to which the parties mutually agree, establishing the manner in which all Services shall be performed, outlined in Exhibit C attached herewith.

1.6 Inventory. Supplies and materials provided by People's in satisfaction of any Services required under this agreement.

2. Services. Under the terms of this Agreement, People's will provide After Hours Outage Services and After Hours Outage Service Emergencies to the City. Construction, Maintenance and Routine Outage Services may also be provided during regular working hours at the request of the City of Kasson.

3. Procedures.

3.1 Any After Hours Service Requests.

1. Residents or employees of the City will communicate requests for Routine Outage Service to the designated City manager or City department responsible for receiving such requests.

2. The appropriate City designee will then communicate the same to People's when assistance is needed.

3. Appropriate records of work completed, and time spent will be documented by both entities and used by People's for billing purposes. Copies will be retained by People's and the City as may be required for their respective records.

3.2 Completion of Work. People's agrees to perform all Services described in this Agreement in conformance with the Response Standards mutually agreed upon by the parties hereto, which standards are outlined and defined in Exhibit A attached herewith.

4. Fees. The City shall compensate People's for all Services, and any Inventory provided in connection therewith, in accordance with the terms of the Price Schedule, Exhibit B attached hereto, this Schedule shall be modified by mutual agreement as deemed necessary during the term of this contract. Fees for Services shall be invoiced monthly with payment due within 30 days of said invoice.

In addition to compensating People's for all Services, administrative fees and related Inventory that are provided to the City per this Agreement, the City shall also reimburse People's for any other reasonable charges ancillary to the performance of Services, including any costs incurred by People's to perform after-hours answering services, and other similar incidental costs.

5. **Obligations of the Parties.** The Parties agree to adopt all industry standard safe working practices and to uphold all federal, state, and local standards and safety requirements in the performance of this Agreement. Each party warrants that it has all rights necessary to fulfill the requirements of this Agreement, and that each party, its employees, and any approved subcontractors are fully qualified to perform hereunder. Additionally, each party warrants that all Services performed hereunder, including without limitation, after hours electrical outage repair, shall be performed to professional standards.

6. **Term.** This Agreement shall commence upon the date hereof and continue for a period of one year. Thereafter, this Agreement shall automatically renew on an annual basis unless and until one party shall give the other party 90 days' prior written notice of its election to terminate or amend this Agreement.

7. **Confidentiality and Non-Disclosure.** The City acknowledges that, in performing this Agreement, People's may be required to make available to the City certain information which People's may consider proprietary. Such information includes without limitation, information related to patents, research, development, computer software, designs or processes, pricing, trade secrets, customer lists and technical and business information and know-how of People's ("Proprietary Information"). The City agrees to safeguard and hold in strictest confidence all Proprietary Information.
 - 7.1. The City agrees not to make use of nor disclose to third parties any Proprietary Information except in performance hereunder or as expressly authorized in writing by People's. The City's obligations under the terms of this provision shall survive termination of this Agreement.

 - 7.2. The City shall not be liable for any release or use of any information if the City can demonstrate by written evidence that the information:
 1. is part of the public domain through no fault of the City; or
 2. is in the City's rightful possession at the time of receipt thereof; or
 3. is known to the City independently of People's and from a source other than one having an obligation of confidentiality to People's; or
 4. is independently developed by the City without violation of this or any other agreement; or
 5. is disclosed by the City by order of a court, after the City promptly notifies People's and provides People's an opportunity to oppose such order.

8. **Independent Contractor Relationship and Subcontractor Personnel.** People's relationship to the City shall be that of an independent subcontractor and this Agreement does not create an agency, partnership, or joint venture relationship between the City and People's or the City's and People's personnel. Personnel supplied by People's hereunder shall be deemed employees of People's and shall not for any purposes be considered employees or agents of the City. Likewise, personnel supplied by the City hereunder shall be deemed employees of the City and shall not for any purposes be considered employees or agents of People's. Each party assumes full responsibility for the actions and supervision of its own personnel while performing services under this Agreement. Neither party assumes liability for the other's personnel.
9. **Disclaimer of Warranties; Limitation of Liability.** People's DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THOSE OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. People's SHALL HAVE NO LIABILITY WITH RESPECT TO THE PERFORMANCE OF SERVICES UNDER THIS AGREEMENT FOR CONSEQUENTIAL, EXEMPLARY, OR INCIDENTAL DAMAGES, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. People's LIABILITY FOR FAILURE TO PERFORM ANY OF ITS OBLIGATIONS UNDER THIS AGREEMENT SHALL BE LIMITED TO THE AMOUNTS PAID BY the City TO People's UNDER THIS AGREEMENT.
10. **Insurance** Each party shall carry, throughout the term of this agreement, Commercial General Liability Insurance, Automobile Liability Insurance, Statutory Worker' Compensation and Employers' Liability as well as Professional Liability and All Risk Property Insurance.
11. **Indemnity.** Each party shall indemnify, hold harmless and defend the other party from all claims, damages and liability, of any nature whatsoever, arising out of or in any manner related to the acts, errors or omissions of that party or its officers, agents or employees, *subject to the limitation of People's liability as set forth herein.*

People's assumes no responsibility for the security or safety of the City's employees or agents under this Agreement. The City (and anyone claiming through the City) hereby agrees to waive any and all claims against People's arising from the death or injury of the City's employees or agents or damage to the property of the City and its employees or agents during the performance of services under this Agreement. The City agrees to indemnify, defend, and hold harmless People's, its officers, directors, agents, and employees from and against any and all claims and liability, loss, expenses, suits, damages, judgments, demands, and costs (including reasonable legal and professional fees and expenses) arising out of the death or injury of City employees or agents or damage to the property of the employees or agents of the City.

12. **Force Majeure.** People's shall not be liable for any delay in performance or non-performance of any of its duties assumed hereunder if delayed, hindered or prevented from performance due to any cause beyond its control including, by way of illustration, riots, labor disputes, vandalism, fire, flood, acts of God or unavailability of personnel due to their providing priority power restoration to People's system.
13. **Taxes.** The City shall be responsible for and shall pay all applicable property, sales, use or similar taxes imposed by any local, state, national or international public entity with respect to the performance of Services by People's for the City.
14. **Termination.** This Agreement may be terminated by either party prior to the expiration of the initial term upon 90 days' written notice of either party's election to terminate.
15. **Notices.** Any notice required hereunder shall be effective upon deposit in the U.S. mail, postage prepaid, addressed to the appropriate party at the following addresses:

People's

People's Energy Cooperative
 1775 Lake Shady Avenue South
 Oronoco, MN 55960

The City

City of Kasson
 401 5th Street SE
 Kasson, MN 55944

16. **Severability.** It is intended that each section of this Agreement shall be viewed as separate and divisible and, in the event that any section shall be held invalid or unenforceable, the remaining provisions shall not be affected and shall continue in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

PEOPLE'S ENERGY COOPERATIVE

By: _____

Its: _____

CITY OF KASSON

By: Timothy P. Ibisch

Its: Timothy P. Ibisch
 City Administrator

EXHIBIT A

“Service Response Standards”

People’s Energy Cooperative lineworkers will respond to calls for assistance within 10 minutes and will report for duty at the Cooperative’s offices within 30 minutes of the initial contact. Upon reaching the Cooperative’s Headquarters, People’s employee(s) will proceed with a Cooperative vehicle to Kasson to provide assistance. This procedure may be modified periodically as the Cooperative’s own operating procedures change.

All calls for assistance should be made to People’s normal phone number, (507) 367-7000. Calls for assistance made after normal business hours should be made to this same number, calls will automatically be directed to the Cooperative Response Center (CRC) in Austin, Minnesota. If there is any difficulty in contacting the Cooperative through this number, the following individuals should be contacted at the phone numbers listed below.

Name	Title	Cell Phone No.
Patrick Nelson	Director of Engineering and Operations	507-316-5536
Nick Woetzel	Line Superintendent	308-920-1200
Jason Campbell	Line Superintendent	507-219-1350

EXHIBIT B

“People’s Cooperative Services Price Schedule Effective Through 12/31/2022”

The City of Kasson will reimburse People’s Energy Cooperative for expenses according to the following schedule.

Line workers

Regular Time Labor:	\$76.00 per hour
Overtime Labor:	\$114.00 per hour
Double Time Labor:	\$152.00 per hour
Time Worked Between 12:00am pm and 5:00 am (Includes compensation for sleep time)	\$190.00 per hour

Truck Time

Maintenance Truck	\$74.00 per hour
Construction Truck	\$101.00 per hour
Pickup Mileage	\$00.74 per mile

Material

Actual Cost Plus 20%

Administrative Services

3% administrative fee added to the monthly total.

People’s Energy Cooperative lineworkers will work under the conditions of their union agreement and be compensated according to that contract. Conditions of the union agreement may change from time-to-time and may affect terms contained within this contract. The Cooperative will carry worker’s compensation insurance for their employees while they are performing work for the City of Kasson.



To: City Council
Date: 12/1/2021

Agenda Heading: City Administrator's Report

“To appreciate the beauty of a snowflake it is necessary to stand in the cold.”
--Aristotle

- **Revenue Collections for October Continue Positive Trend.** The state's monthly revenue review for October was released Nov. 10, and the news was good. Net general fund revenues totaled \$1.994 billion for the month, which is \$87 million (4.5%) more than forecast in February. Higher net receipts from sales taxes (+\$59 million) and corporate taxes (+\$40 million) were partially offset by lower-than-expected net individual income tax (-\$6 million) and other tax receipts (-\$6 million).

For the state's fiscal year 2022, which began on July 1, year-to-date state general fund collections are now \$7.968 billion, or \$744 million (10.3%) more than forecast. The stronger-than-expected revenue collections for the first four months of this fiscal biennium continue a trend that extends back to the end of last biennium, when collections exceeded estimates by \$2.67 billion. The collections report focuses on revenues and does not include updated information on state expenditures. The next full state budget and economic forecast, which projects revenues and expenditures, will be released this week.

- **Electric Service Territory Acquisition costs.** We have been negotiating with Xcel regarding territory acquisitions over the last 8 months. Not a fast process, but at this point I am asking the Council to review the included documents and let me know how they would like to proceed. At this point Xcel wants \$2,913 per lot lump sum, they believe that they can defend this number before the MN PUC. We disagreed; however, it may make more sense to move forward then bogging down and spending additional money on the attorneys' fees. For this year's acquisitions, we are anticipating approximately \$200,000 of cost. This would include Blaine's 14th and Komet Acres. Next year we will have discussions on the ZED area and the South Fork subdivision.
- **Senate Capital Investment Committee.** We hosted the MN Senate Capital Investment Committee last Thursday; the visit was successful and we hope to be able to testify in favor of our water mitigation project later this spring. The whole project runs 9 million and we are asking for \$4.5 million for the State. I have attached the graphic we presented.
- **Advisory Panel to Recommend How Opioid Settlement Funds Should Be Allocated and Used.** Minnesota is expected to receive as much as \$337 million in the

multistate settlement with opioids manufacturer Johnson & Johnson and others. The advisory panel, assembled by Minnesota Attorney General Keith Ellison, includes local, state, and community providers with experience and expertise in public health and delivery of services to individuals and families impacted by the opioid epidemic. The purpose of the panel is to recommend a proposed structure — guided by public health considerations — for the distribution and use of opioid settlement funds. The panel is targeting November for coming up with final recommendations, which will be sent to Minnesota’s local governments. Local governments will then have until Jan. 2, 2022, to sign onto the settlement agreement. The more political subdivisions that sign onto the settlement agreement, the more money Minnesota will receive in the settlement. When this is received, I will provide a copy to all councilmembers.

- **Liquor Store Renovation project.** The liquor store renovation committee met and reviewed what we have to date. They have requested additional information and updated schematics. Cathy will be contacting Armon Architecture and CRW for alternate options. We are aiming to keep the project cost under \$500k if possible. We also would like to see this project last at least 15 years so a number of modernizations will be needed.
- **LMC property/casualty dividend reimbursement.** The League of Minnesota Cities Insurance Trust Board of Trustees recently approved premium rates and several coverage changes for the coming year. The LMC will be able to reduce property/casualty rates for 2022. In addition, the Trust is returning \$15 million to members of the property/casualty program. A check for Kasson’s share of the dividend will be mailed on December 9. Unfortunately, increasing post-traumatic stress disorder (PTSD) claims costs in law enforcement are leading to an overall workers’ compensation program rate increase. Nancy is estimating that this may increase around \$30,000 for Kasson.
- **2022 Parking Lot Paving Projects.** I have instructed the City Engineer to prepare plans for moving forward on parking paving projects at the Public Library and Lions Park. We hope to bundle those together and create some efficiencies. The library lot is estimated at \$67,000 and will be funded from fund balance and current year (2022) allocations. Based on the guidance from Council, it seems the Lions Park lot is also a priority and we will use some PW street funds as well as part of the sidewalk allocation to keep this in budget.
- **2022 Elected Leaders Institute: Advanced Program.** Again this year the LMC is offering Councilmembers a chance to join their city colleagues from across the state in Plymouth Feb. 4-5 for the 2022 Elected Leaders Institute: Advanced Program! It’s a chance to explore how to lead change, build trust, communicate in a crisis, and use mediation to solve complex problems. View the full agenda here: <https://www.lmc.org/learning-events/events/league-events/2022-elected-leaders-institute-foundational-program/advanced-program-agenda/>

Councilmembers do have conference funds appropriated for 2022, if you are interested, please let me know so we can get you scheduled.

• **Meetings and Events Attended or Planned to attend**

November 12	CMPAS Personnel Committee Lions Park Wrap Up
November 14	KM Play-Honk
November 15	Meeting with Tom Monson and Dean Schuette
November 16	MCMA Liquor Store Remodel Meeting
November 17	CMPAS-Blue Earth
November 18	KM COG meeting-tax abatement discussion Technical Review Nick Koverman-St. Charles Solar project Library Parking Lot Design meeting Senate Capital Investment
November 23	Department Heads Meeting
November 24	CMPAS Personnel Committee
November 29	Library Pre-bid walkthrough
December 1	PD mediation-St. Paul Star Energy Training City Council meeting

**COMPENSATION AND ORDERLY TRANSFER
AGREEMENT**

between

NORTHERN STATES POWER COMPANY

a Minnesota corporation

and the

CITY OF KASSON

This agreement entered into this _____ day of _____, 20___, (the “Agreement”) between NORTHERN STATES POWER COMPANY, a Minnesota corporation, with its principal office located at 414 Nicollet Mall, Minneapolis, Minnesota, and the CITY OF KASSON with its principal office located at 401 5th Street SE, Kasson, Minnesota 55944 (collectively, the “Parties”).

RECITALS

A. Northern States Power Company, a Minnesota corporation, d/b/a Xcel Energy (“Xcel Energy”) is a “public utility” under Minn. Stat. § 216B.02, subdivision 4. Xcel Energy provides electric service to customers located within its assigned electric service area.

B. City of Kasson, a utility duly organized and existing under the laws of the State of Minnesota, including, inter alia Minn. Stat. § 412.321, that provides electric service within its assigned electric service area (the “Municipal”).

C. The laws of the State of Minnesota, namely Minn. Stat. § 216B.37 – 216B.47, provide the terms and conditions under which a Municipal utility may extend retail electric service throughout the corporate limits of the City, as well as authorize and permit electric utilities to define and revise their electric service territories by their written consent and agreement.

D. Pursuant to Minn. Stat. § 216B.44 the City may acquire the right for its Municipal utility to serve an area within its corporate boundaries through Service Territory Transfer of Annexation. The City Council passed an ordinance to annex a portion of Xcel Energy’s service territory within the City’s corporate boundaries (the “Annexed Service Territory Transfer”) known as Parcels 240340700 and 240340701 in Dodge County.

E. The Annexation reflected in Attachment 1 is located in the assigned electric service area of Xcel Energy, as further described in the map attached hereto as Attachment 1.

F. The parties have negotiated a mutual settlement in which the Municipal shall hold the exclusive right to provide electric service to the Annexed Territory, with appropriate compensation to Xcel Energy, and wish to avoid litigation. The Parties desire to set forth the terms and conditions of their agreement herein.

NOW THEREFORE, in consideration of the promises exchanged herein, the Parties agree as follows:

1. Scope of Agreement. The parties have agreed to a transfer of the exclusive right to provide electric service to the Annexed Service Territory Transfer Area from Xcel Energy to the Municipal on a date mutually agreed by the Parties.

Legal Description for Annexed Service Territory Transfer Area per Dodge County for Parcel Number 240340700 39.90 acres and Parcel Number 240340701 17.17 acres.

Section 34 Township 107 Range 016 39.90 AC BEG NWCOR NW ¼ S 508.02 FT E 1107.56 FT S 995.91 FT NE 1537.49 FT N1211.88 FT W2636.38 FT TO PT OF BEG EX PART OF BLAINES 12 SUBDIVISION. **(Reflected in Attachment 1)**

Section 34 Township 107 Range 016 17.17 AC COMM NVWCOR NW ¼ TH S01°07'04" E508.02FT, N88°52'56" E1107.56 FT, S01°07'04" E995.91 FT, FOR POB TH 79°17'00" E1537.49 FT, S00°31'17" E489.91 FT TO THE NORTH RIGHT OF WAY LINE. **(Reflected in Attachment 1)**

2. Existing Customers. The Parties acknowledge that there are no existing customers being served by Xcel Energy in this area, that would be affected by this Agreement.
3. The Transfer Area. The exclusive right and obligation to serve the Annexed Transfer Area shall permanently transfer to the Municipality on a date mutually agreed upon in writing between Parties (the Transfer Date). In consideration for the permanent transfer of an

area of territory through Annexation, the Municipality agrees to pay Xcel Energy a lump sum per home of \$2,913 (27 homes as noted in attachment 1 for a total of \$78,651.00) as loss-of-revenues for the service that currently exists in the Transfer Area. The payment shall be made as provided in Section 4 under Compensation. The Parties agree to cooperate fully in notifying the Existing Customers that the municipal is already serving within the Transfer area. Should any additional services be installed in the Transfer Area on or before the Transfer Date, the Municipality shall contact Xcel Energy and the parties will negotiate a mutually agreeable loss-of-revenues amount for the additional service(s).

4. Compensation. The Municipal will pay to Xcel Energy the following as compensation for the Transfer Area, the loss-of-revenues described above, and any integration or re-feed costs that may be necessary as compensation for the exclusive right to provide electric service to the Transfer Area through Annexation. The net book value will be calculated using the average property unit cost, net of customer contributions, and the year the unit of the property was initially purchased.
5. Payments for the Annexed Transfer Area: Payment need to be mailed to the Service Policy Manager at Xcel Energy located a 414 Nicollet Mall – CSC, Minneapolis, MN 55401. Payment is due 30 days following Commission approval.
6. Late Charges. If the Municipal fails to make any payment(s) within thirty (30) days of the date due, additional charges shall become due and payable at a rate of interest per annum equal to the prime rate for the last day of the prior month as reported in the “Wall Street Journal” plus one and one-half percent (1 ½%) per month (or the maximum percentage allowed by law, whichever is lower) on any unpaid amounts. Any payments shall be applied to outstanding interest first, followed by outstanding charges due prior to any current charges due.
7. Reservation of Rights. Except as specifically set forth herein, this Agreement does not modify or limit the legal rights of any party.

8. No Precedent. The Parties recognize that this Agreement is the result of negotiations between the Parties and that this Agreement and the Commission's approval of this Agreement does not represent any binding or legal precedent on any party in any other matter.
9. Request for Commission Approval of the Agreement. Upon execution of this Agreement by all Parties, Xcel Energy will prepare a Joint Petition to the Commission by the Parties to modify the assigned service territory to reflect the Transfer Area to the Municipal's assigned service area, along with this Agreement as evidence of the Parties' resolution of compensation. Upon drafting of such Joint Petition, the Municipal shall retain the right to review Joint Petition prior to signature of said document by duly authorized representation. Upon filing of the Agreement, the Parties will cooperate to send a notice to all affected customers informing them of the Agreement, and that it has been filed with the Commission. This notice shall provide customers with the Commission's address and the docket number to facilitate any customer participation in the proceeding.
10. Miscellaneous.
 - (a) Entire Agreement and Modification. This Agreement contains the entire agreement and understandings of the Parties hereto regarding the scope of the Agreement and appropriate compensation for the Transfer Area. All previous communications, or agreements, between the Parties hereto, either verbal or written, with reference to the subject matter of this Agreement are hereby abrogated. No amendment, modification or waiver of, or consent with respect to any provision of this Agreement shall be effective unless the same shall be in writing and signed by a duly appointed representatives of all Parties and then any such amendment, modification, waiver or consent shall be effective only in the specific instance and for the specific purpose for which given. Headings are provided for convenience and are not part of the Agreement.
 - (b) Binding Assignment. The Agreement shall inure to the benefit of the Parties hereto and shall be binding on them and their respective legal representatives, successors, and

assigns. Provided, however, neither Party shall assign this Agreement, voluntarily, involuntarily or by operation of law, without prior written consent of the other.

- (c) Severance. If any provision of this Agreement shall be found invalid or unenforceable, in whole or in part, by a court of competent jurisdiction or the Commission, then such provision shall be deemed to be modified or restricted to the extent and in a manner necessary to render the same valid and enforceable, or if that is not possible, such provision shall be stricken and deleted from this Agreement, as the case may require, and this Agreement shall then be construed and enforced to the maximum extent permitted by law and with the purpose to achieve the fundamental intent of the Parties.
- (d) Choice of Laws. This Agreement shall be construed and interpreted in accordance with the laws of the State of Minnesota and excluding any choice of law or rules that may direct the application of laws of another jurisdiction.
- (e) Agreement Drafted Jointly. The Parties agree that none of the Parties shall be deemed solely responsible for drafting all or any portion of this Agreement, and in the event of a dispute, responsibilities for any ambiguities arising from any provision of this Agreement shall be shared equally among the Parties.
- (f) Regulation. The Parties acknowledge that this Agreement is subject to the jurisdiction of the Commission. If the Commission or other state agency with jurisdiction raises any question or challenges any provision of this Agreement, its exhibits, or the due performance thereof, the Parties shall each, at their own expense, exercise any and all lawful efforts reasonable and necessary to respond to said questions and to assure approval.
- (g) Effective Date. The effective date of this Agreement is the date upon which the Agreement has been signed by a duly appointed representative of both Parties.

- (h) Notice. Any notice permitted or required by this Agreement shall be made in writing and personally served or mailed (postage prepaid, return receipt requested) and shall be effective upon the date of personal service, or if by mail, upon the date of receipt.
 - (i) Counterparts and Electronic Signatures. This Agreement may be executed in counterpart, and may be executed by way of electronic signature, and if so, shall be considered an original.
11. Interim Service. The parties have agreed to allow the Municipal to serve customers in the Annexed Service Territory Transfer Area prior to the Commission approval of this Agreement.

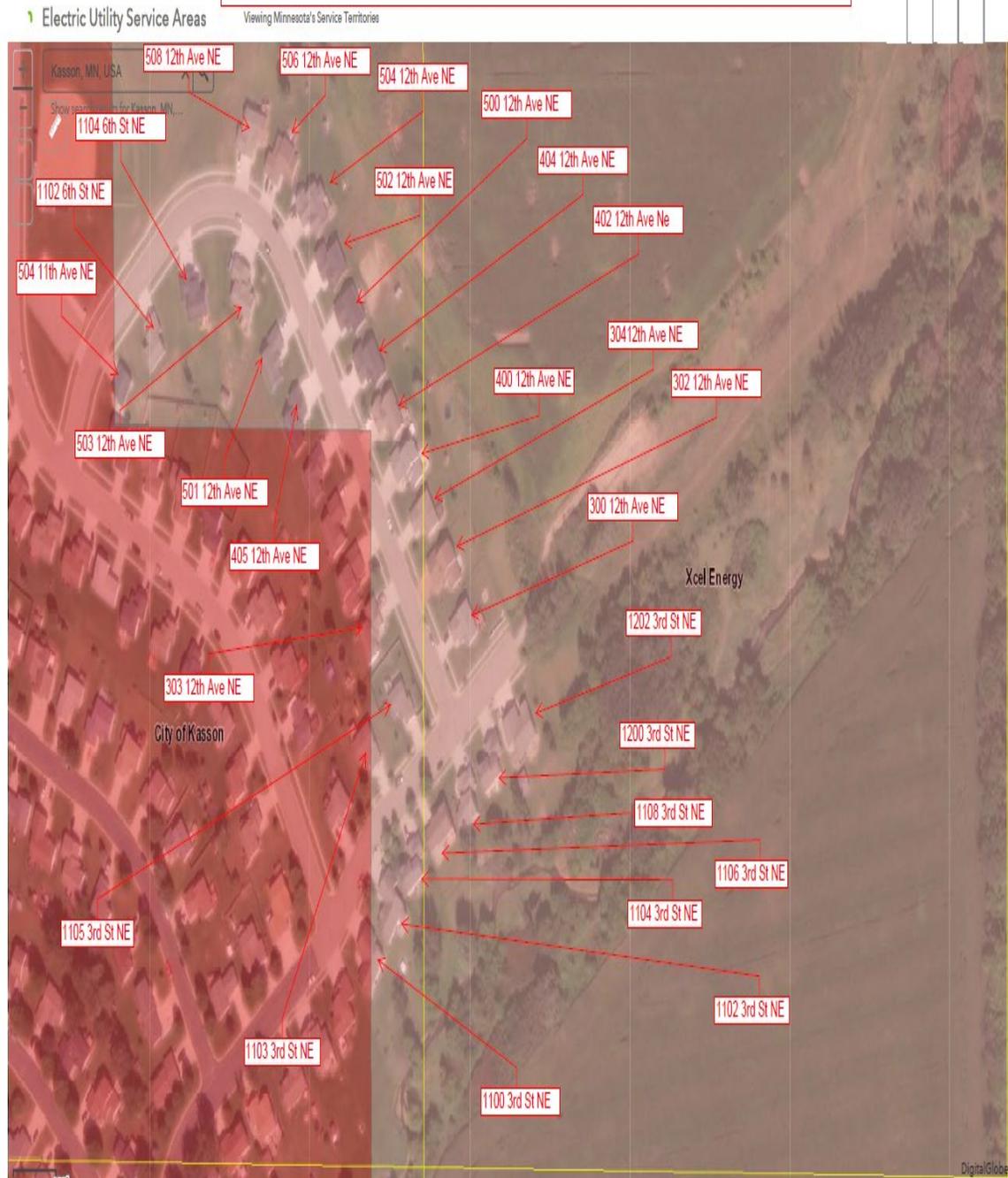
IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written and the Parties agree to take such additional steps and actions including execution of such instruments and other documents as are reasonably necessary to effectuate the intentions expressed hereby.

Northern States Power Company, A Minnesota corporation	City of Kasson
Greg Chamberlain Regional Vice President Regulatory & Government Affairs By: _____ Date: _____	Timothy Ibisch City Administrator By: _____ Date: _____

Attachment 1

The Annexation of Transfer Area for Parcel numbers 240340700 and 240340701 located in Township 107 Range 16 Section 34.

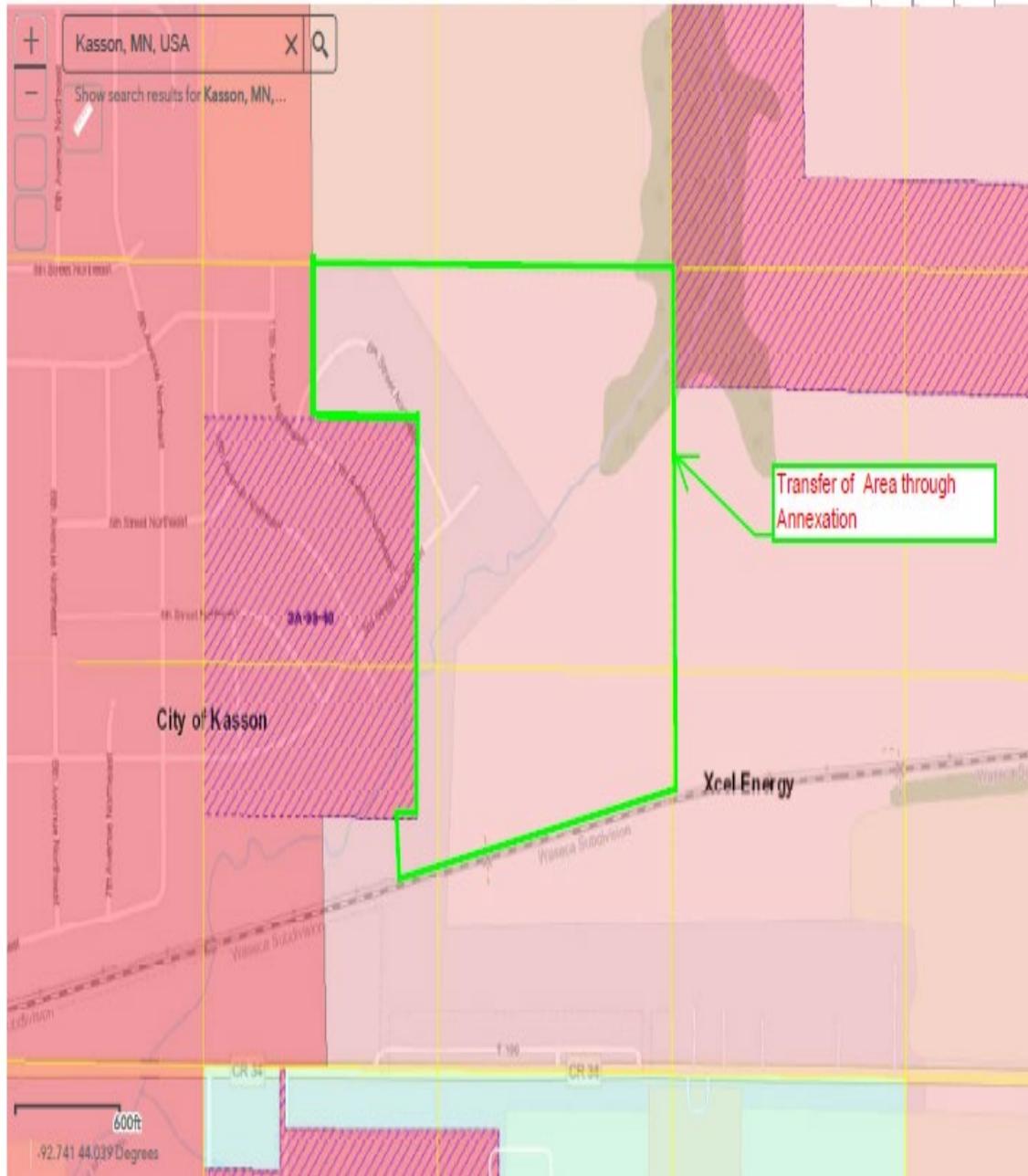
The Service Territory Transfer Annexation Area of 27 homes located in Township 107 Range 16 Section 34 in Dodge County.



Township 107 Range 16 Section 34 in Dodge County

Electric Utility Service Areas

Viewing Minnesota's Service Territo



**COMPENSATION AND ORDERLY TRANSFER
AGREEMENT**

between

NORTHERN STATES POWER COMPANY

a Minnesota corporation

and the

CITY OF KASSON

This agreement entered into this _____ day of _____, 20___, (the “Agreement”) between NORTHERN STATES POWER COMPANY, a Minnesota corporation, with its principal office located at 414 Nicollet Mall, Minneapolis, Minnesota, and the CITY OF KASSON with its principal office located at 401 5th Street SE, Kasson, Minnesota 55944 (collectively, the “Parties”).

RECITALS

A. Northern States Power Company, a Minnesota corporation, d/b/a Xcel Energy (“Xcel Energy”) is a “public utility” under Minn. Stat. § 216B.02, subdivision 4. Xcel Energy provides electric service to customers located within its assigned electric service area.

B. City of Kasson, a utility duly organized and existing under the laws of the State of Minnesota, including, inter alia Minn. Stat. § 412.321, that provides electric service within its assigned electric service area (the “Municipal”).

C. The laws of the State of Minnesota, namely Minn. Stat. § 216B.37 – 216B.47, provide the terms and conditions under which a Municipal utility may extend retail electric service throughout the corporate limits of the City, as well as authorize and permit electric utilities to define and revise their electric service territories by their written consent and agreement.

D. Pursuant to Minn. Stat. § 216B.44 the City may acquire the right for its Municipal utility to serve an area within its corporate boundaries through Service Territory Transfer of Annexation. The City Council passed an ordinance to annex a portion of Xcel Energy’s service territory within the City’s corporate boundaries (the “Transfer Area”) known as Parcel 130270103 in Dodge County.

E. The Annexation reflected in Attachment 1 is located in the assigned electric service area of Xcel Energy, as further described in the map attached hereto as Attachment 1.

F. The parties have negotiated a mutual settlement in which the Municipal shall hold the exclusive right to provide electric service to the Transfer Area, with appropriate compensation to Xcel Energy, and wish to avoid litigation. The Parties desire to set forth the terms and conditions of their agreement herein.

NOW THEREFORE, in consideration of the promises exchanged herein, the Parties agree as follows:

1. Scope of Agreement. The parties have agreed to a transfer of the exclusive right to provide electric service to the Transfer Area from Xcel Energy to the Municipal on a date mutually agreed by the Parties.

Legal Description for the Transfer Area per Dodge County for Parcel Number 130270103 51.56 acres.

Section 27 Township 107 Range 016 51.56 AC THE E 1/2 NE 1/4 EXCEPT COMM NE COR NE 1/4 W 302.5 FT TO POINT OF BEG SW 1373.21 FT, NW 793.21 FT, N 1250 FT, E 1007 FT TO BEGINNING ALSO EXCEPTING
(Reflected in Attachment 1)

2. Existing Customers. The Parties acknowledge that there are no existing customers being served by Xcel Energy in this area, that would be affected by this Agreement.
3. The Transfer Area. The exclusive right and obligation to serve the Transfer Area shall permanently transfer to the Municipality on a date mutually agreed upon in writing between Parties (the Transfer Date). In consideration for the permanent transfer of an area of territory through Annexation, the Municipality agrees to pay Xcel Energy a lump sum per home of \$2,913 as loss-of-revenues in the Transfer Area. The payment shall be made as provided in Section 4 under Compensation. Should any additional services be installed in the Transfer Area on or before the Transfer Date, the Municipality

shall contact Xcel Energy and the parties will negotiate a mutually agreeable loss-of-revenues amount for the additional service(s).

4. Compensation. The Municipal will pay to Xcel Energy the following as compensation for the Transfer Area, the loss-of-revenues described above, and any integration or re-feed costs that may be necessary as compensation for the exclusive right to provide electric service to the Transfer Area through Annexation. The net book value will be calculated using the average property unit cost, net of customer contributions, and the year the unit of the property was initially purchased.
5. Annual Payments for the Annexed Transfer Area: For a period of 10 years to begin when each meter is set and spinning at an individual premise located within the Transfer Area (the “Start Date”), the Municipal shall pay Xcel Energy annually a sum equal to \$2913 for each individual service/meter that makes connection within the Transfer Area. The annual compensation will be determined on a calendar-year basis for each year under consideration. Payment will be due annually to Xcel Energy by January 30th of the following year, along with all supporting information. All payments need to be mailed to the Service Policy Manager at Xcel Energy located a 414 Nicollet Mall – CSC, Minneapolis, MN 55401.
6. Late Charges. If the Municipal fails to make any payment(s) within thirty (30) days of the date due, additional charges shall become due and payable at a rate of interest per annum equal to the prime rate for the last day of the prior month as reported in the “Wall Street Journal” plus one and one-half percent (1 ½%) per month (or the maximum percentage allowed by law, whichever is lower) on any unpaid amounts. Any payments shall be applied to outstanding interest first, followed by outstanding charges due prior to any current charges due.
7. Reservation of Rights. Except as specifically set forth herein, this Agreement does not modify or limit the legal rights of any party.
8. No Precedent. The Parties recognize that this Agreement is the result of negotiations between the Parties and that this Agreement

and the Commission's approval of this Agreement does not represent any binding or legal precedent on any party in any other matter.

9. Request for Commission Approval of the Agreement. Upon execution of this Agreement by all Parties, Xcel Energy will prepare a Joint Petition to the Commission by the Parties to modify the assigned service territory to reflect the Transfer Area to the Municipal's assigned service area, along with this Agreement as evidence of the Parties' resolution of compensation. Upon drafting of such Joint Petition, the Municipal shall retain the right to review Joint Petition prior to signature of said document by duly authorized representation. Upon filing of the Agreement, the Parties will cooperate to send a notice to all affected customers informing them of the Agreement, and that it has been filed with the Commission. This notice shall provide customers with the Commission's address and the docket number to facilitate any customer participation in the proceeding.

10. Miscellaneous.

(a) Entire Agreement and Modification. This Agreement contains the entire agreement and understandings of the Parties hereto regarding the scope of the Agreement and appropriate compensation for the Transfer Area. All previous communications, or agreements, between the Parties hereto, either verbal or written, with reference to the subject matter of this Agreement are hereby abrogated. No amendment, modification or waiver of, or consent with respect to any provision of this Agreement shall be effective unless the same shall be in writing and signed by a duly appointed representatives of all Parties and then any such amendment, modification, waiver or consent shall be effective only in the specific instance and for the specific purpose for which given. Headings are provided for convenience and are not part of the Agreement.

(b) Binding Assignment. The Agreement shall inure to the benefit of the Parties hereto and shall be binding on them and their respective legal representatives, successors, and assigns. Provided, however, neither Party shall assign this

Agreement, voluntarily, involuntarily or by operation of law, without prior written consent of the other.

- (c) Severance. If any provision of this Agreement shall be found invalid or unenforceable, in whole or in part, by a court of competent jurisdiction or the Commission, then such provision shall be deemed to be modified or restricted to the extent and in a manner necessary to render the same valid and enforceable, or if that is not possible, such provision shall be stricken and deleted from this Agreement, as the case may require, and this Agreement shall then be construed and enforced to the maximum extent permitted by law and with the purpose to achieve the fundamental intent of the Parties.
- (d) Choice of Laws. This Agreement shall be construed and interpreted in accordance with the laws of the State of Minnesota and excluding any choice of law or rules that may direct the application of laws of another jurisdiction.
- (e) Agreement Drafted Jointly. The Parties agree that none of the Parties shall be deemed solely responsible for drafting all or any portion of this Agreement, and in the event of a dispute, responsibilities for any ambiguities arising from any provision of this Agreement shall be shared equally among the Parties.
- (f) Regulation. The Parties acknowledge that this Agreement is subject to the jurisdiction of the Commission. If the Commission or other state agency with jurisdiction raises any question or challenges any provision of this Agreement, its exhibits, or the due performance thereof, the Parties shall each, at their own expense, exercise any and all lawful efforts reasonable and necessary to respond to said questions and to assure approval.
- (g) Effective Date. The effective date of this Agreement is the date upon which the Agreement has been signed by a duly appointed representative of both Parties.

- (h) Notice. Any notice permitted or required by this Agreement shall be made in writing and personally served or mailed (postage prepaid, return receipt requested) and shall be effective upon the date of personal service, or if by mail, upon the date of receipt.

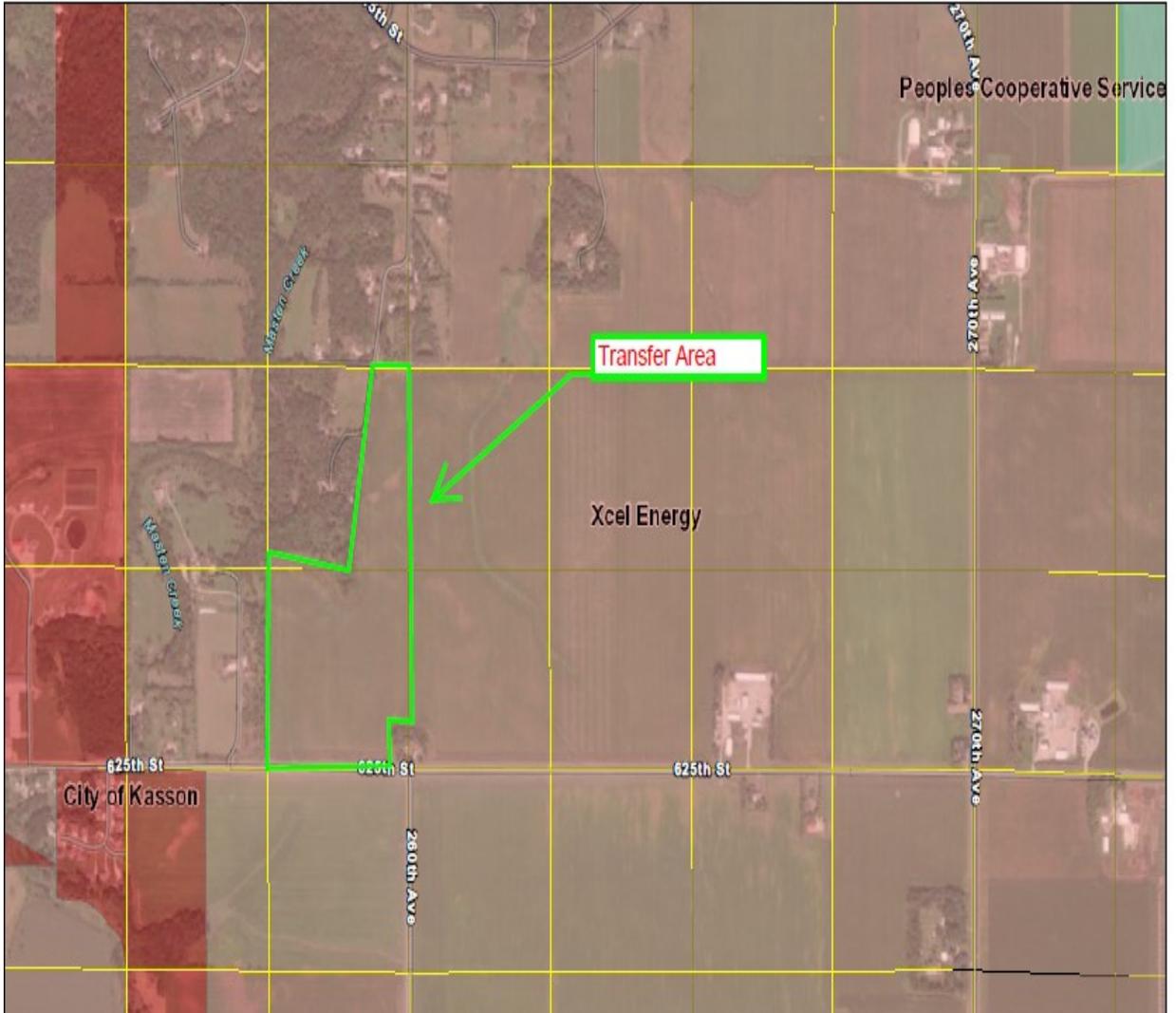
- (i) Counterparts and Electronic Signatures. This Agreement may be executed in counterpart, and may be executed by way of electronic signature, and if so, shall be considered an original.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written and the Parties agree to take such additional steps and actions including execution of such instruments and other documents as are reasonably necessary to effectuate the intentions expressed hereby.

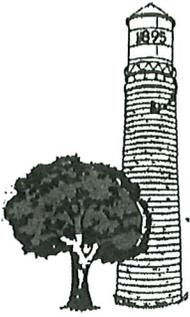
Northern States Power Company, A Minnesota corporation	City of Kasson
Greg Chamberlain Regional Vice President Regulatory & Government Affairs By: _____ Date: _____	Timothy Ibisch City Administrator By: _____ Date: _____

Attachment 1

Minnesota Electric Utility Service Areas







TREE
CITY
USA

CITY OF KASSON

401 FIFTH STREET SE
KASSON, MINNESOTA 55944-2204
PHONE: (507) 634-7071
FAX: (507) 634-4737

November 22, 2021

To Property Owner

This is to notify you that at the December 8, 2021 City Council meeting at 6:00PM the City Council will be discussing and voting on the application for annexation by Golden Kernel Farms. Golden Kernel Farms is asking to annex parcels 1303209011, 130320905, 130320904, 130320902 and 130320906. Property Descriptions:

13.032.0901 14.38 AC

THAT PART OF NW1/4 SW1/4
DESCRIBED AS FOLLOWS:
COMM NWCOR SW1/4 TH SOUTHERLY
ON A MN STATE PLANE GRID
AZIMUTH FROM NORTH OF
180°18'48" ALONG THE WEST LINE

13.032.0902 28.34 AC

THAT PORTION OF THE FOLLOWING
DESCRIBED LEGAL LYING NORTH OF
RAILROAD RIGHT-OF-WAY
SW1/4 N OF STATE TRUNK 14
& EXCEPTING RR ROW & EX COMM
NWCOR SW1/4 TH E914.45FT, FOR

13.032.0904 1.36 AC

PARCEL B
A PART OF N1/2 SW1/4, ALSO
BEING AS PART OF PARCEL 3 OF
MN DEPARTMENT OF
TRANSPORTATION RIGHT OF WAY
PLAT NO. 20-9

13.032.0905 .74 AC

PARCEL C
A PART OF N1/2 SW1/4, ALSO
BEING A PART OF PARCEL 3 OF
MN DEPARTMENT OF
TRANSPORTATION RIGHT OF WAY
PLAT NO. 20-9



AN EQUAL OPPORTUNITY EMPLOYER

Aerial Map



©2021 AgriData, Inc.



Map Center: 44° 1' 38.06, -92° 46' 17.69



32-107N-16W
Dodge County
Minnesota



10/7/2021

Field borders provided by Farm Service Agency as of 5/21/2008.

GOLDEN KERNEL FARMS INC
P O BOX 500
NEVADA, IA 50201

BIGELOW HOMES LLC
4057 28TH ST NW #100
ROCHESTER, MN 55901

DONLEY FARMS INC
4542 110TH AVE SW
BYRON, MN 55920

KASSON & MANTORVILLE TELEPHONE
18 2ND AVE NW
KASSON, MN 55944

VIRGINIA E GIESE LIVING TRUST
806 WESTFIELD CT
KASSON, MN 55944

DAKOTA MN & EASTERN CORP.
120 6TH ST S
7TH FLOOR TAX DEPT
MINNEAPOLIS, MN 55402

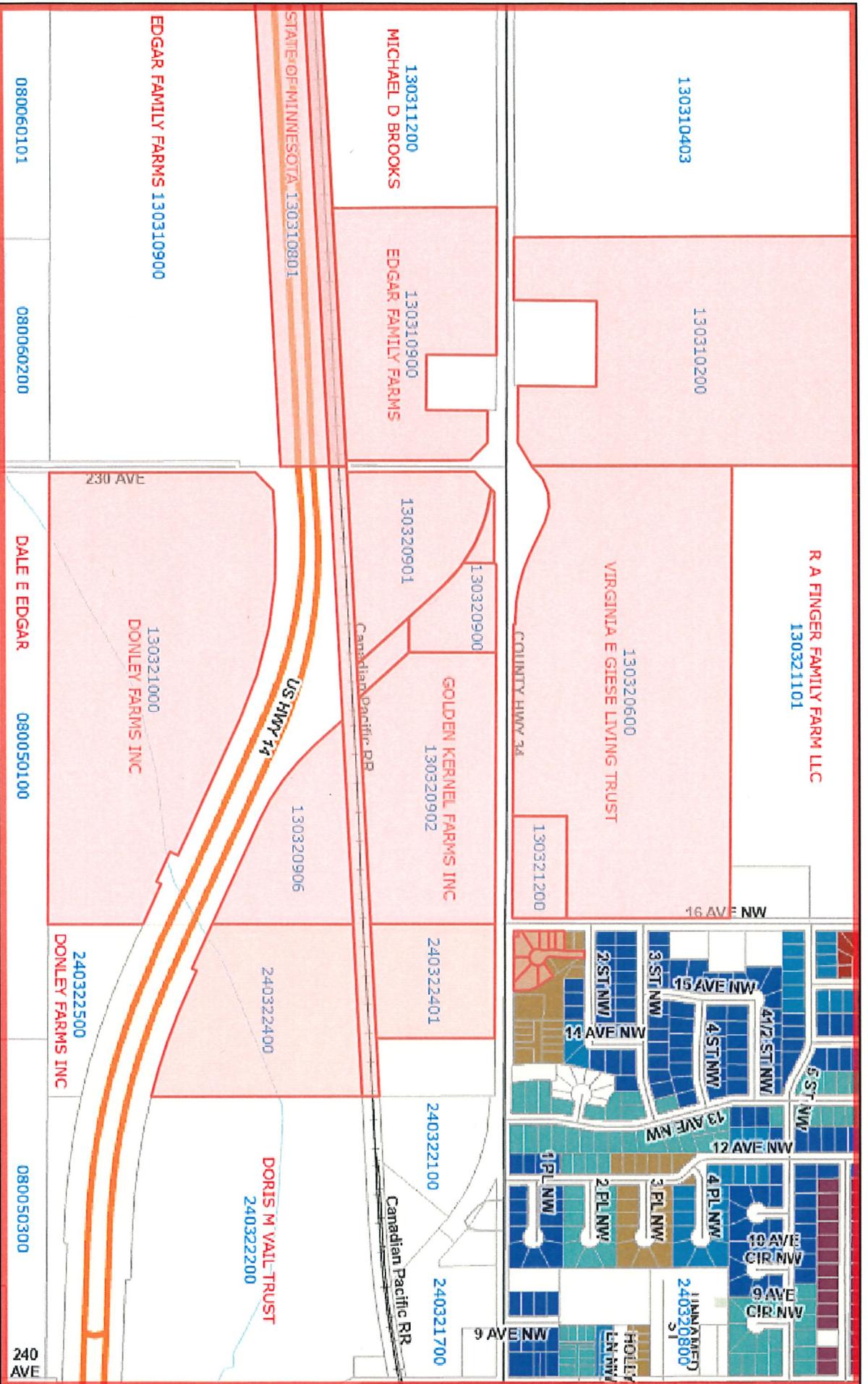
ROSE M WALLACE
109 WILLOW LANE
KASSON, MN 55944

EDGAR FAMILY FARMS
63567 230TH AVE
KASSON, MN 55944

KEVIN DOHRMANN
23414 COUNTY HWY 34
KASSON, MN 55944

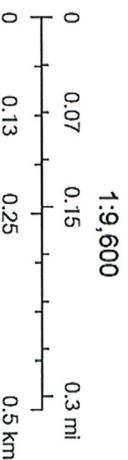
SEAN H WEITZEL
23183 COUNTY HWY 34
KASSON, MN 55944

ArcGIS WebMap



November 18, 2021

- Override 1
- Parcels
- Address
- PIN
- Name
- CSAHP
- Roads
- CITY
- RR
- TWP
- USHWY
- Plats
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9



1:9,600



Kasson Flood Relief Improvements

Challenge

Flooding near and above the 100-year flood elevation has occurred in Kasson four times in the last 15 years (2007, 2010, twice in 2019). These heavy rainfall events resulted in damage to City infrastructure and private property, causing major economic impacts.



Highway 57 & Kasson Commercial District Flooding



Sanitary Sewer System Damage



Highway 14 Flooding

Latest Flooding - 2019 – State Disaster Declaration

- » 160 properties reported flooding/ sewer backups/water in basements
- » Highway 14, Highway 57 and County Road 34 closed due to flooding
- » City sanitary sewer infrastructure was damaged, causing backups in homes and discharge of raw sewage to Public Waters.

Citizens have demanded solutions!

RESIDENTS ANGRY ABOUT SEWER BACKUP IN KASSON FOLLOWING FLOODING

We continue following the devastation left by historic flooding in Dodge and Olmsted Counties. Kasson residents blame the city and its sewers for seeping their basements. Now - they want answers from the City.

Posted: Jul 11, 2019 12:40 AM
Updated: Jul 11, 2019 8:40 AM
Posted By: Isabella Basco

Kasson residents blame city for sewer backups, seek answers from mayor

July 8, 2019 11:09 pm Linda Ha

MINNESOTA NEWS, NEWS, TOP STORIES

KASSON, Minn. (KTTC) – While we had clear skies Monday, the past few weeks have been anything but. Heavy rain flooded homes in Kasson and caused sewer backups, forcing some residents to find temporary living spaces.

Soiled carpets and a host of appliances are scattered along 1st St. NE, a monument to the mess these residents are dealing with.

Still feeling like summer today; mild weather continues into the weekend

High temps in the lower 80s today A warm air mass remains planted in the region today, setting the stage for yet another comfortable, summer-like day.

City Actions Completed to Date

- » The City has implemented a program which requires homeowners to fix private deficiencies in the sanitary sewer system. This project is expected to cost the citizens an anticipated **\$500,000**.
- » The City of Kasson is completing additional smaller-scale flood control and sanitary sewer mitigation projects. The City has expended/plans to spend over **\$5 Million** on additional improvements.

Solution and Bonding Bill Request

- » Construct a stormwater impoundment upstream of Highway 14 to:
 - » Detain large rain events
 - » Lower the 100-year flood elevation approximately 2 feet throughout the City of Kasson
- » Replace City infrastructure in the hardest hit portions of the City:
 - » Improve resistance to flooding
 - » Reduce sanitary sewer backups in homes
- » The City of Kasson respectfully requests consideration of bonding bill assistance in the amount of **\$4.5 Million**.

Benefits

- Reduce flooding for Kasson and downstream areas that have experienced flooding (Dodge County+Mantorville+Oxbow Park)
- » Less frequency of flooding to homes and business
 - » Decrease sanitary sewer backups and discharges to public waters
 - » Less closures to Trunk Highway 14 and 57 due to flooding
 - » Less disruption in City services
 - » Increase water quality

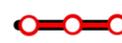
Project Costs

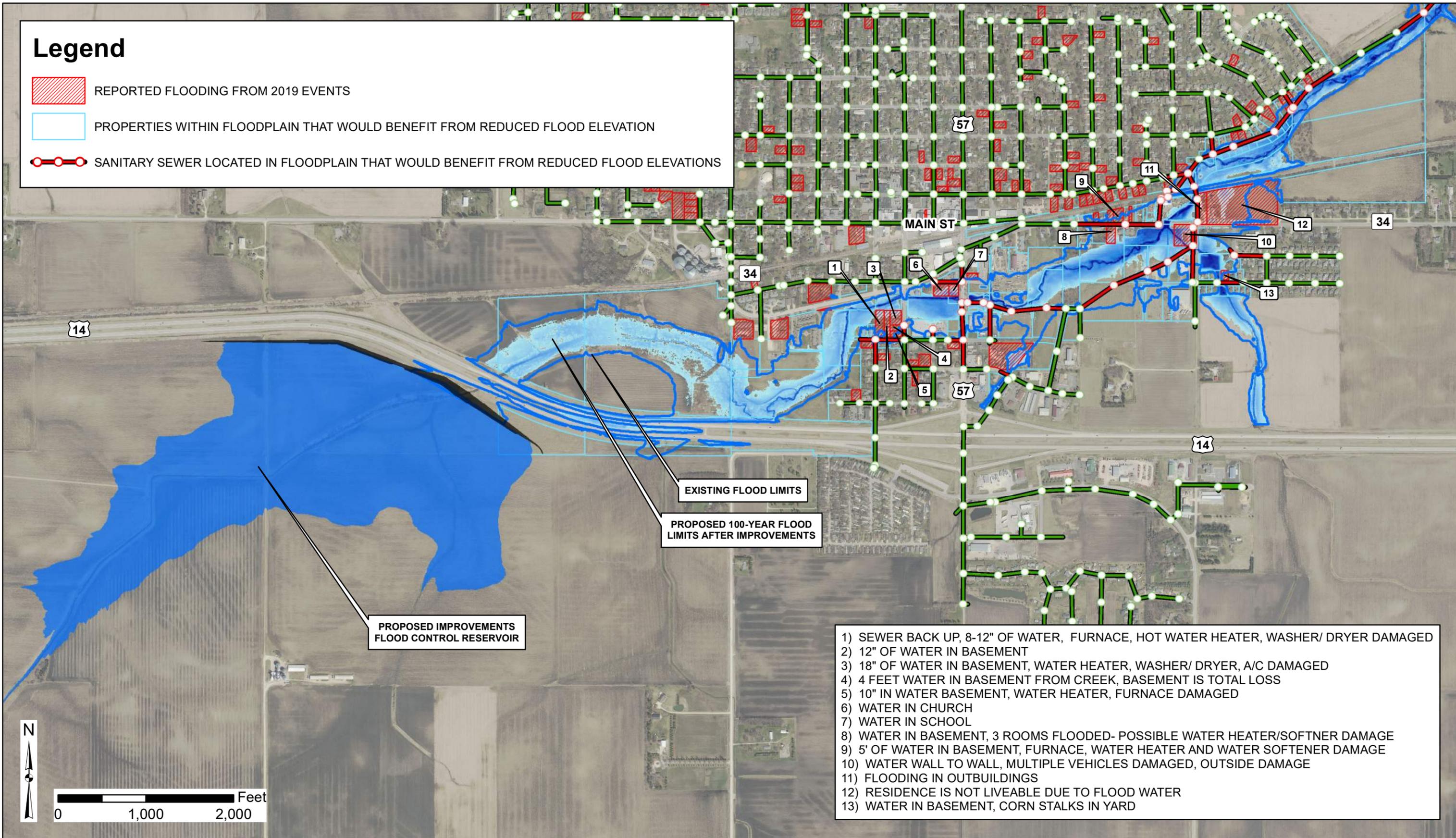
Construction	\$5.2M
Engineering, Legal, Admin	\$1.0M
Easements/Land Acquisition	\$2.8M
Total Project	\$9M

Proposed Funding Breakout

City	\$4.5M
Bonding Bill	\$4.5M
Total	\$9M

Legend

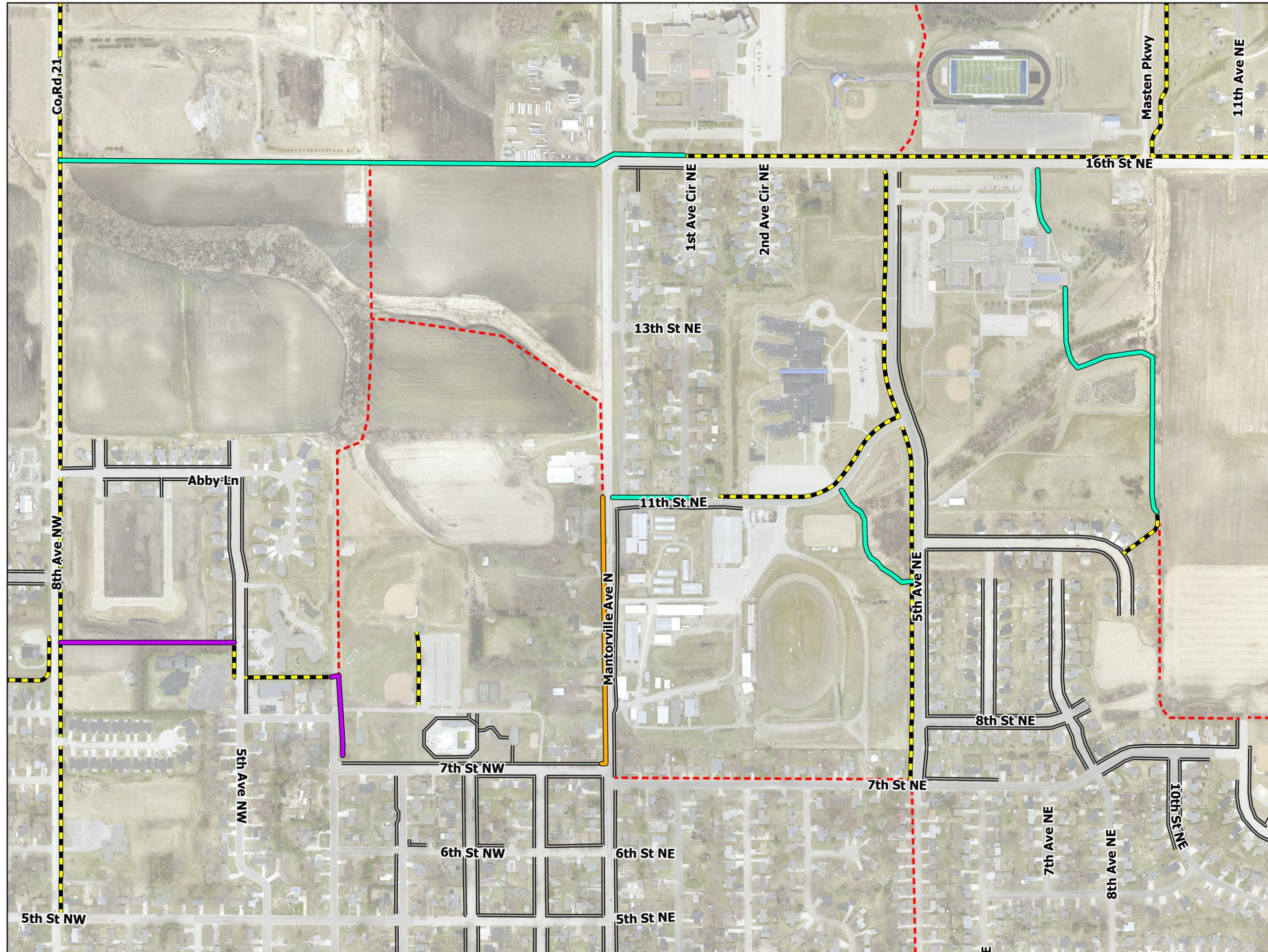
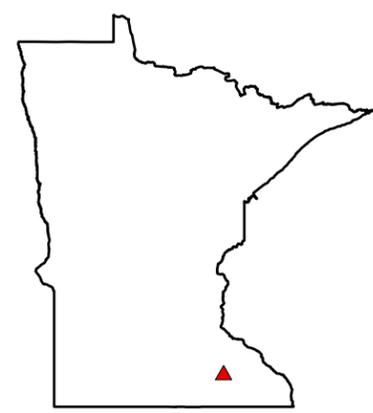
-  REPORTED FLOODING FROM 2019 EVENTS
-  PROPERTIES WITHIN FLOODPLAIN THAT WOULD BENEFIT FROM REDUCED FLOOD ELEVATION
-  SANITARY SEWER LOCATED IN FLOODPLAIN THAT WOULD BENEFIT FROM REDUCED FLOOD ELEVATIONS



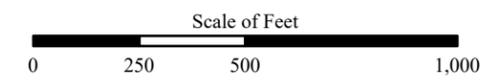
- 1) SEWER BACK UP, 8-12" OF WATER, FURNACE, HOT WATER HEATER, WASHER/ DRYER DAMAGED
- 2) 12" OF WATER IN BASEMENT
- 3) 18" OF WATER IN BASEMENT, WATER HEATER, WASHER/ DRYER, A/C DAMAGED
- 4) 4 FEET WATER IN BASEMENT FROM CREEK, BASEMENT IS TOTAL LOSS
- 5) 10" IN WATER BASEMENT, WATER HEATER, FURNACE DAMAGED
- 6) WATER IN CHURCH
- 7) WATER IN SCHOOL
- 8) WATER IN BASEMENT, 3 ROOMS FLOODED- POSSIBLE WATER HEATER/SOFTNER DAMAGE
- 9) 5' OF WATER IN BASEMENT, FURNACE, WATER HEATER AND WATER SOFTENER DAMAGE
- 10) WATER WALL TO WALL, MULTIPLE VEHICLES DAMAGED, OUTSIDE DAMAGE
- 11) FLOODING IN OUTBUILDINGS
- 12) RESIDENCE IS NOT LIVEABLE DUE TO FLOOD WATER
- 13) WATER IN BASEMENT, CORN STALKS IN YARD

Sidewalks & Trails

Kasson, Minnesota



- Existing**
 - Trails (black dashed line)
 - Sidewalks (black solid line)
- Proposed**
 - Trails - 2021 (purple solid line)
 - Trails - 2022 (cyan solid line)
 - Sidewalk - 2022 (orange solid line)
- Planned**
 - Trails (red dashed line)



CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Government Wide						
3101 CURRENT AD VALOREM TAXES	19.68	0.01	1,325,832.27	38.85	2,362,832.00	-1,036,999.73
3107 ABATEMENT LEVY	0.00		4,098.50	0.12	25,897.00	-21,798.50
3210 BUSINESS LICENSES/PERMITS	135.00	0.04	8,703.25	0.26	13,500.00	-4,796.75
3341 LOCAL GOVERNMENT AID	0.00		605,580.00	17.74	1,011,000.00	-405,420.00
3349 MISCELLANEOUS STATE GRANT	0.00		0.00		3,869.00	-3,869.00
3410 CHARGES FOR SERVICES	4.00		17.25		1,500.00	-1,482.75
3415 CITY HALL RENT	0.00		0.00		100.00	-100.00
3612 SPECIAL ASSESSMT-PENALTY/	0.00		335.62	0.01	0.00	335.62
3621 INTEREST EARNED	391.80	0.10	13,718.37	0.40	10,000.00	3,718.37
3622 RENTS AND ROYALTIES	1,381.00	0.37	11,260.00	0.33	3,000.00	8,260.00
3624 MISC REVENUE - REFUNDS	0.00		21,004.21	0.62	1,500.00	19,504.21
3626 MONEY MARKET INTEREST	0.91		1.42		0.00	1.42
3911 SALES OF FIXED ASSETS	0.00		500.00	0.01	0.00	500.00
3921 TRANSFER FROM OTHER FUNDS	0.00		0.00		16,000.00	-16,000.00
Total Department	1,932.39	0.52	1,991,050.89	58.34	3,449,198.00	-1,458,147.11
Planning and Zoning						
3413 ZONING/SUBDIVISION FEES	934.70	0.25	11,058.32	0.32	3,000.00	8,058.32
3624 MISC REVENUE - REFUNDS	525.00	0.14	7,000.00	0.21	5,000.00	2,000.00
Total Department	1,459.70	0.39	18,058.32	0.53	8,000.00	10,058.32
Cable TV						
3495 FRANCHISE ROW USE	23,520.43	6.29	103,904.76	3.04	65,000.00	38,904.76
Total Department	23,520.43	6.29	103,904.76	3.04	65,000.00	38,904.76
Police						
3345 POLICE/FIRE STATE AIDS	78,136.84	20.90	78,136.84	2.29	70,000.00	8,136.84
3347 OTHER FEDERAL GRANT	0.00		555.39	0.02	0.00	555.39
3349 MISCELLANEOUS STATE GRANT	0.00		8,242.95	0.24	9,000.00	-757.05
3369 OTHER COUNTY GRANT	0.00		33,641.73	0.99	62,600.00	-28,958.27
3420 PUBLIC SAFETY	19.94	0.01	176.48	0.01	200.00	-23.52
3511 COURT FINES	1,799.21	0.48	17,148.93	0.50	18,000.00	-851.07
3624 MISC REVENUE - REFUNDS	750.00	0.20	3,234.93	0.09	4,000.00	-765.07
Total Department	80,705.99	21.59	141,137.25	4.14	163,800.00	-22,662.75
Fire						
3101 CURRENT AD VALOREM TAXES	0.00		210.50	0.01	421.00	-210.50
3346 STATE FIRE AID	48,730.36	13.03	48,730.36	1.43	43,000.00	5,730.36
3349 MISCELLANEOUS STATE GRANT	0.00		10,306.44	0.30	7,000.00	3,306.44
3421 Fire Contracts	0.00		36,670.83	1.07	36,470.00	200.83
3422 SPECIAL FIRE PROTECTION S	0.00		23,526.50	0.69	20,000.00	3,526.50
3623 CONTR/DONATION FROM PRIVA	0.00		15,000.00	0.44	0.00	15,000.00

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
3624 MISC REVENUE - REFUNDS	0.00		1,943.00	0.06	0.00	1,943.00
3911 SALES OF FIXED ASSETS	0.00		38,657.00	1.13	0.00	38,657.00
Total Department	48,730.36	13.03	175,044.63	5.13	106,891.00	68,153.63
Building Inspection						
3220 NON-BUSINESS LICENSES & P	4,787.57	1.28	129,194.76	3.79	70,000.00	59,194.76
3414 PLAN CHECK FEES	2,879.84	0.77	53,805.49	1.58	34,000.00	19,805.49
3416 MECHANICAL INSPECTION FEE	593.00	0.16	7,948.00	0.23	6,000.00	1,948.00
3417 PLUMBING INSPECTION FEES	120.00	0.03	3,960.00	0.12	2,500.00	1,460.00
Total Department	8,380.41	2.24	194,908.25	5.71	112,500.00	82,408.25
Community Preparedness						
3624 MISC REVENUE - REFUNDS	0.00		354,031.96	10.37	0.00	354,031.96
Total Department			354,031.96	10.37		354,031.96
Animal Control						
3220 NON-BUSINESS LICENSES & P	50.00	0.01	875.00	0.03	1,700.00	-825.00
Total Department	50.00	0.01	875.00	0.03	1,700.00	-825.00
Highways, Streets, Roadways						
3364 COUNTY MUNICIPAL STATE AI	0.00		72,987.00	2.14	88,640.00	-15,653.00
3624 MISC REVENUE - REFUNDS	0.00		60.00		0.00	60.00
3911 SALES OF FIXED ASSETS	0.00		25,000.00	0.73	0.00	25,000.00
Total Department			98,047.00	2.87	88,640.00	9,407.00
Street Lighting						
3921 TRANSFER FROM OTHER FUNDS	0.00		0.00		65,000.00	-65,000.00
Total Department					65,000.00	-65,000.00
Emer Mgmt/Health						
3624 MISC REVENUE - REFUNDS	0.00		6,018.00	0.18	0.00	6,018.00
Total Department			6,018.00	0.18		6,018.00
Parks and Recreation						
3622 RENTS AND ROYALTIES	0.00		2,730.37	0.08	2,000.00	730.37
Total Department			2,730.37	0.08	2,000.00	730.37

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Swimming Pool						
3472 SWIMMING POOL FEES DAILY	0.00		121,772.11	3.57	101,000.00	20,772.11
3474 CONCESSIONS	0.00		49,891.32	1.46	46,000.00	3,891.32
3475 LESSONS	0.00		22,185.00	0.65	22,000.00	185.00
3478 FACILITY RENTAL	0.00		7,160.83	0.21	2,500.00	4,660.83
3480 SWIM PASSES	0.00		67,953.40	1.99	70,000.00	-2,046.60
3481 TINY TOTS	0.00		1,600.00	0.05	0.00	1,600.00
3482 SWIM TEAM	0.00		2,766.01	0.08	1,500.00	1,266.01
3794 CASH OVER	0.00		-1,326.14	-0.04	0.00	-1,326.14
Total Department			272,002.53	7.97	243,000.00	29,002.53
Other Recreational Facilities						
3471 OTHER ORGANIZED ACTIVITIE	0.00		25.00		0.00	25.00
3473 PLAYGROUND FEES	0.00		209.55	0.01	500.00	-290.45
3479 SOFTBALL FEES	0.00		2,374.82	0.07	2,600.00	-225.18
Total Department			2,609.37	0.08	3,100.00	-490.63
Park Areas						
3470 PARKLAND FEES	0.00		73,595.50	2.16	0.00	73,595.50
3474 CONCESSIONS	0.00		0.00		2,000.00	-2,000.00
3623 CONTR/DONATION FROM PRIVA	39,244.14	10.50	54,154.84	1.59	0.00	54,154.84
3624 MISC REVENUE - REFUNDS	0.00		60.00		0.00	60.00
3911 SALES OF FIXED ASSETS	12,105.00	3.24	12,105.00	0.35	0.00	12,105.00
Total Department	51,349.14	13.73	139,915.34	4.10	2,000.00	137,915.34
Total Revenue	216,128.42	100.00	3,500,333.67	100.00	4,310,829.00	-810,495.33
Expenses						
Council						
Council						
101 FULL-TIME EMPLOYEES - REGULAR	1,976.66	0.53	22,777.94	0.67	31,750.00	8,972.06
102 FULL-TIME EMPLOYEES - OVERTIME	167.00	0.04	210.49	0.01	0.00	-210.49
121 EMPLOYER PERA CONTRIBUTIONS	160.77	0.04	1,298.45	0.04	1,626.00	327.55
122 EMPLOYER FICA CONTRIBUTIONS	120.68	0.03	1,313.93	0.04	1,969.00	655.07
123 EMPLOYER MEDICARE CONTRIBUTION	28.25	0.01	307.24	0.01	460.00	152.76
130 EMPLOYER PAID INSURANCE	492.58	0.13	4,541.11	0.13	5,400.00	858.89
150 WORKER'S COMPENSATION	0.00		91.65		285.00	193.35
160 LIABILITY INSURANCE	0.00		4,218.64	0.12	4,000.00	-218.64
210 OPERATING SUPPLIES	0.00		305.89	0.01	150.00	-155.89
304 LEGAL FEES	2,095.50	0.56	20,284.00	0.59	9,000.00	-11,284.00
333 STAFF MEETINGS & CONFERENCES	0.00		131.04		2,000.00	1,868.96
334 MEMBERSHIP DUES AND FEES	0.00		3,584.00	0.11	4,500.00	916.00
351 LEGAL NOTICES PUBLISHING	0.00		77.22		400.00	322.78
352 GENERAL NOTICE/PUBLIC INFO	0.00		403.26	0.01	500.00	96.74
430 OTHER SERVICE/CHARGES-MISC.	34.71	0.01	26,986.83	0.79	15,000.00	-11,986.83

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
440 PROFESSIONAL SERVICES	600.35	0.16	1,176.65	0.03	0.00	-1,176.65
Account Total						
	5,676.50	1.52	87,708.34	2.57	77,040.00	-10,668.34
Total Department	5,676.50	1.52	87,708.34	2.57	77,040.00	-10,668.34
Ordinances and Proceedings						
Ordinances and Proceedings						
353 ORDINANCE PUBLICATION	0.00		789.36	0.02	500.00	-289.36
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,889.40	0.06	2,500.00	610.60
Account Total						
			2,678.76	0.08	3,000.00	321.24
Total Department			2,678.76	0.08	3,000.00	321.24
Mayor						
Mayor						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		1,841.00	0.05	4,800.00	2,959.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		114.13		297.00	182.87
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		26.71		70.00	43.29
Account Total						
			1,981.84	0.06	5,167.00	3,185.16
Total Department			1,981.84	0.06	5,167.00	3,185.16
City Administration						
City Administration						
101 FULL-TIME EMPLOYEES - REGULAR	15,100.07	4.04	109,418.61	3.21	131,000.00	21,581.39
102 FULL-TIME EMPLOYEES - OVERTIME	133.41	0.04	168.01		0.00	-168.01
121 EMPLOYER PERA CONTRIBUTIONS	1,142.37	0.31	8,218.49	0.24	9,826.00	1,607.51
122 EMPLOYER FICA CONTRIBUTIONS	904.17	0.24	6,385.06	0.19	8,122.00	1,736.94
123 EMPLOYER MEDICARE CONTRIBUTION	211.46	0.06	1,493.33	0.04	1,900.00	406.67
130 EMPLOYER PAID INSURANCE	2,453.19	0.66	22,290.12	0.65	26,500.00	4,209.88
150 WORKER'S COMPENSATION	0.00		949.69	0.03	990.00	40.31
160 LIABILITY INSURANCE	0.00		86.56		91.00	4.44
210 OPERATING SUPPLIES	478.39	0.13	3,604.47	0.11	4,000.00	395.53
216 PERIODICALS	0.00		0.00		220.00	220.00
220 REPAIR/MAINTENANCE SUPPLIES	20.35	0.01	277.36	0.01	1,000.00	722.64
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		3,500.00	3,500.00
321 TELEPHONE	605.36	0.16	6,296.57	0.18	7,500.00	1,203.43
325 COMMUNICATION-OTHER	150.00	0.04	1,120.00	0.03	2,400.00	1,280.00
331 TRAVEL/MILEAGE	0.00		245.28	0.01	800.00	554.72
332 ADMINISTRATOR MEETINGS &	-69.00	-0.02	751.76	0.02	2,500.00	1,748.24
333 STAFF MEETINGS & CONFERENCES	542.50	0.15	1,906.21	0.06	4,000.00	2,093.79
334 MEMBERSHIP DUES AND FEES	0.00		4,734.00	0.14	6,000.00	1,266.00
343 OTHER ADVERTISING	15.40		154.00		1,000.00	846.00
360 INSURANCE	0.00		3,709.76	0.11	3,800.00	90.24
380 UTILITY SERVICES	0.00		0.00		1,000.00	1,000.00
400 REPAIRS & MAINTENANCE	0.00		157.50		500.00	342.50
430 OTHER SERVICE/CHARGES-MISC.	30.00	0.01	180.97	0.01	900.00	719.03
440 PROFESSIONAL SERVICES	7.50		4,767.50	0.14	3,000.00	-1,767.50
Account Total						
	21,725.17	5.81	176,915.25	5.18	220,549.00	43,633.75
Total Department	21,725.17	5.81	176,915.25	5.18	220,549.00	43,633.75

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Elections						
Elections						
101 FULL-TIME EMPLOYEES - REGULAR	395.52	0.11	2,897.08	0.08	3,500.00	602.92
102 FULL-TIME EMPLOYEES - OVERTIME	33.59	0.01	42.48		0.00	-42.48
121 EMPLOYER PERA CONTRIBUTIONS	32.18	0.01	220.46	0.01	263.00	42.54
122 EMPLOYER FICA CONTRIBUTIONS	24.14	0.01	159.97		217.00	57.03
123 EMPLOYER MEDICARE CONTRIBUTION	5.64		37.48		50.00	12.52
130 EMPLOYER PAID INSURANCE	98.59	0.03	908.54	0.03	1,100.00	191.46
Account Total	589.66	0.16	4,266.01	0.13	5,130.00	863.99
Total Department	589.66	0.16	4,266.01	0.13	5,130.00	863.99
Accounting						
Accounting						
301 AUDITING/ACCOUNTING	0.00		4,440.00	0.13	4,700.00	260.00
351 LEGAL NOTICES PUBLISHING	0.00		1,069.19	0.03	1,600.00	530.81
Account Total			5,509.19	0.16	6,300.00	790.81
Total Department			5,509.19	0.16	6,300.00	790.81
Assessing						
Assessing						
305 ASSESSING FEES	0.00		31,635.00	0.93	32,400.00	765.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		300.00	300.00
Account Total			31,635.00	0.93	32,700.00	1,065.00
Total Department			31,635.00	0.93	32,700.00	1,065.00
Law-Legal Services						
Law-Legal Services						
304 LEGAL FEES	3,428.50	0.92	27,770.50	0.81	30,000.00	2,229.50
Account Total	3,428.50	0.92	27,770.50	0.81	30,000.00	2,229.50
Total Department	3,428.50	0.92	27,770.50	0.81	30,000.00	2,229.50
Planning and Zoning						
Planning & Zoning						
101 FULL-TIME EMPLOYEES - REGULAR	796.54	0.21	5,331.26	0.16	36,500.00	31,168.74
121 EMPLOYER PERA CONTRIBUTIONS	59.75	0.02	399.95	0.01	2,738.00	2,338.05
122 EMPLOYER FICA CONTRIBUTIONS	47.47	0.01	303.62	0.01	2,263.00	1,959.38
123 EMPLOYER MEDICARE CONTRIBUTION	11.10		70.98		529.00	458.02
130 EMPLOYER PAID INSURANCE	135.59	0.04	1,232.99	0.04	4,900.00	3,667.01
150 WORKER'S COMPENSATION	0.00		307.40	0.01	50.00	-257.40
210 OPERATING SUPPLIES	31.49	0.01	237.04	0.01	500.00	262.96
304 LEGAL FEES	2,284.00	0.61	7,950.50	0.23	12,000.00	4,049.50
321 TELEPHONE	22.31	0.01	225.62	0.01	250.00	24.38
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		2,000.00	2,000.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		1,500.00	1,500.00
351 LEGAL NOTICES PUBLISHING	55.77	0.01	870.87	0.03	1,000.00	129.13
360 INSURANCE	0.00		3,944.40	0.12	3,000.00	-944.40
430 OTHER SERVICE/CHARGES-MISC.	46.00	0.01	312.12	0.01	0.00	-312.12
440 PROFESSIONAL SERVICES	6,927.79	1.85	25,112.09	0.74	2,000.00	-23,112.09
Account Total	10,417.81	2.79	46,298.84	1.36	69,230.00	22,931.16
Total Department	10,417.81	2.79	46,298.84	1.36	69,230.00	22,931.16

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Data Processing						
Data Processing						
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
309 EDP, SOFTWARE & DESIGN	0.00		8,811.53	0.26	4,500.00	-4,311.53
370 MAINTENANCE/SUPPORT FEES	0.00		2,629.40	0.08	8,000.00	5,370.60
400 REPAIRS & MAINTENANCE	110.00	0.03	916.50	0.03	1,000.00	83.50
440 PROFESSIONAL SERVICES	0.00		0.00		1,000.00	1,000.00
Account Total						
	110.00	0.03	12,357.43	0.36	15,500.00	3,142.57
Total Department	110.00	0.03	12,357.43	0.36	15,500.00	3,142.57
General Govt Building						
General Govt Buildings						
103 PART-TIME EMPLOYEES	345.38	0.09	2,509.13	0.07	3,300.00	790.87
121 EMPLOYER PERA CONTRIBUTIONS	25.89	0.01	188.14	0.01	247.00	58.86
122 EMPLOYER FICA CONTRIBUTIONS	20.93	0.01	150.25		205.00	54.75
123 EMPLOYER MEDICARE CONTRIBUTION	4.90		35.14		48.00	12.86
150 WORKER'S COMPENSATION	0.00		222.82	0.01	220.00	-2.82
210 OPERATING SUPPLIES	4.99		514.61	0.02	300.00	-214.61
220 REPAIR/MAINTENANCE SUPPLIES	0.00		102.36		250.00	147.64
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
360 INSURANCE	0.00		439.84	0.01	500.00	60.16
380 UTILITY SERVICES	600.01	0.16	4,770.98	0.14	6,800.00	2,029.02
400 REPAIRS & MAINTENANCE	855.65	0.23	2,670.65	0.08	2,000.00	-670.65
410 RENTALS	0.00		253.07	0.01	700.00	446.93
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		300.00	300.00
440 PROFESSIONAL SERVICES	0.00		500.00	0.01	0.00	-500.00
Account Total						
	1,857.75	0.50	12,356.99	0.36	15,370.00	3,013.01
Total Department	1,857.75	0.50	12,356.99	0.36	15,370.00	3,013.01
General Engineering						
General Engineering						
303 ENGINEERING FEES	2,187.50	0.59	22,025.80	0.65	25,000.00	2,974.20
Account Total						
	2,187.50	0.59	22,025.80	0.65	25,000.00	2,974.20
Total Department	2,187.50	0.59	22,025.80	0.65	25,000.00	2,974.20
Police						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	393.40	0.11	2,541.03	0.07	3,500.00	958.97
121 EMPLOYER PERA CONTRIBUTIONS	29.50	0.01	190.54	0.01	262.00	71.46
122 EMPLOYER FICA CONTRIBUTIONS	23.72	0.01	152.43		217.00	64.57
123 EMPLOYER MEDICARE CONTRIBUTION	5.55		35.66		51.00	15.34
Account Total						
	452.17	0.12	2,919.66	0.09	4,030.00	1,110.34
Police						
101 FULL-TIME EMPLOYEES - REGULAR	71,074.21	19.01	537,995.14	15.76	742,000.00	204,004.86
102 FULL-TIME EMPLOYEES - OVERTIME	5,394.49	1.44	23,944.87	0.70	14,500.00	-9,444.87
103 PART-TIME EMPLOYEES	7,717.45	2.06	66,601.56	1.95	30,000.00	-36,601.56
104 Canine	366.00	0.10	2,684.00	0.08	3,200.00	516.00
121 EMPLOYER PERA CONTRIBUTIONS	14,579.21	3.90	99,488.72	2.92	131,951.00	32,462.28
122 EMPLOYER FICA CONTRIBUTIONS	195.55	0.05	5,022.07	0.15	6,000.00	977.93
123 EMPLOYER MEDICARE CONTRIBUTION	1,192.81	0.32	8,853.17	0.26	11,000.00	2,146.83
130 EMPLOYER PAID INSURANCE	11,607.86	3.10	100,299.43	2.94	154,000.00	53,700.57
150 WORKER'S COMPENSATION	0.00		47,477.93	1.39	58,400.00	10,922.07

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
160 LIABILITY INSURANCE	0.00		303.00	0.01	2,900.00	2,597.00
210 OPERATING SUPPLIES	575.96	0.15	7,323.99	0.21	9,000.00	1,676.01
212 MOTOR FUELS	0.00		16,121.95	0.47	13,000.00	-3,121.95
214 UNIFORMS	3,335.85	0.89	6,440.90	0.19	4,000.00	-2,440.90
220 REPAIR/MAINTENANCE SUPPLIES	114.14	0.03	1,536.66	0.05	3,500.00	1,963.34
240 SMALL TOOLS/MINOR EQUIPMENT	389.98	0.10	2,780.11	0.08	10,000.00	7,219.89
304 LEGAL FEES	1,307.82	0.35	1,307.82	0.04	0.00	-1,307.82
309 EDP, SOFTWARE & DESIGN	0.00		492.00	0.01	350.00	-142.00
321 TELEPHONE	937.60	0.25	8,799.09	0.26	18,577.00	9,777.91
325 COMMUNICATION-OTHER	15.00		105.00		900.00	795.00
333 STAFF MEETINGS & CONFERENCES	75.00	0.02	4,354.25	0.13	8,000.00	3,645.75
334 MEMBERSHIP DUES AND FEES	0.00		9,010.33	0.26	9,500.00	489.67
343 OTHER ADVERTISING	145.70	0.04	145.70		250.00	104.30
360 INSURANCE	0.00		35,188.52	1.03	34,000.00	-1,188.52
370 MAINTENANCE/SUPPORT FEES	0.00		0.00		12,500.00	12,500.00
380 UTILITY SERVICES	480.74	0.13	4,340.83	0.13	7,200.00	2,859.17
400 REPAIRS & MAINTENANCE	190.35	0.05	8,112.68	0.24	7,500.00	-612.68
410 RENTALS	0.00		0.00		20.00	20.00
430 OTHER SERVICE/CHARGES-MISC.	365.00	0.10	3,106.68	0.09	6,000.00	2,893.32
440 PROFESSIONAL SERVICES	147.40	0.04	4,683.63	0.14	2,500.00	-2,183.63
444 OTHER CONTRACTUAL SERVICES	0.00		2,924.00	0.09	3,000.00	76.00
Account Total						
	120,208.12	32.15	1,009,444.03	29.58	1,303,748.00	294,303.97
Total Department	120,660.29	32.27	1,012,363.69	29.66	1,307,778.00	295,414.31
Fire						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		9,997.50	0.29	56,000.00	46,002.50
121 EMPLOYER PERA CONTRIBUTIONS	0.00		749.82	0.02	525.00	-224.82
122 EMPLOYER FICA CONTRIBUTIONS	0.00		557.62	0.02	1,100.00	542.38
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		130.38		800.00	669.62
130 EMPLOYER PAID INSURANCE	0.00		4,109.05	0.12	3,300.00	-809.05
150 WORKER'S COMPENSATION	0.00		18,395.29	0.54	15,000.00	-3,395.29
160 LIABILITY INSURANCE	0.00		43.28		50.00	6.72
209 MEDICAL SUPPLIES	241.37	0.06	2,286.50	0.07	2,500.00	213.50
210 OPERATING SUPPLIES	66.00	0.02	7,515.78	0.22	5,700.00	-1,815.78
212 MOTOR FUELS	416.41	0.11	3,151.33	0.09	2,500.00	-651.33
214 UNIFORMS	355.92	0.10	1,673.92	0.05	4,000.00	2,326.08
216 PERIODICALS	0.00		46.00		100.00	54.00
220 REPAIR/MAINTENANCE SUPPLIES	31.76	0.01	4,180.12	0.12	4,000.00	-180.12
240 SMALL TOOLS/MINOR EQUIPMENT	1,951.08	0.52	23,556.21	0.69	40,000.00	16,443.79
321 TELEPHONE	191.32	0.05	1,918.24	0.06	2,000.00	81.76
330 TRAINING	275.00	0.07	21,462.46	0.63	15,000.00	-6,462.46
333 STAFF MEETINGS & CONFERENCES	0.00		1,025.00	0.03	6,000.00	4,975.00
334 MEMBERSHIP DUES AND FEES	0.00		1,060.00	0.03	1,500.00	440.00
343 OTHER ADVERTISING	48.56	0.01	263.06	0.01	300.00	36.94
360 INSURANCE	0.00		4,825.12	0.14	4,300.00	-525.12
370 MAINTENANCE/SUPPORT FEES	0.00		0.00		400.00	400.00
380 UTILITY SERVICES	444.23	0.12	4,786.69	0.14	10,000.00	5,213.31
400 REPAIRS & MAINTENANCE	463.30	0.12	13,490.60	0.40	10,000.00	-3,490.60
430 OTHER SERVICE/CHARGES-MISC.	48,750.36	13.04	49,241.72	1.44	45,421.00	-3,820.72

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
444 OTHER CONTRACTUAL SERVICES	0.00		20.00		7,500.00	7,480.00
Account Total						
Total Department	53,235.31	14.24	174,485.69	5.11	237,996.00	63,510.31
Building Inspection						
Building Inspection						
331 TRAVEL/MILEAGE	385.28	0.10	2,732.24	0.08	3,200.00	467.76
444 OTHER CONTRACTUAL SERVICES	7,692.65	2.06	51,272.08	1.50	45,000.00	-6,272.08
Account Total						
Total Department	8,077.93	2.16	54,004.32	1.58	48,200.00	-5,804.32
Animal Control						
Animal Control						
210 OPERATING SUPPLIES	0.00		0.00		175.00	175.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
Account Total						
Total Department					325.00	325.00
Highways, Streets, Roadways						
Highways, Streets, Roadways						
101 FULL-TIME EMPLOYEES - REGULAR	16,372.05	4.38	114,415.86	3.35	152,200.00	37,784.14
121 EMPLOYER PERA CONTRIBUTIONS	1,227.84	0.33	8,581.54	0.25	11,415.00	2,833.46
122 EMPLOYER FICA CONTRIBUTIONS	980.85	0.26	6,791.20	0.20	9,436.00	2,644.80
123 EMPLOYER MEDICARE CONTRIBUTION	229.37	0.06	1,588.33	0.05	2,207.00	618.67
130 EMPLOYER PAID INSURANCE	2,595.44	0.69	20,787.00	0.61	40,000.00	19,213.00
150 WORKER'S COMPENSATION	0.00		11,870.22	0.35	15,200.00	3,329.78
210 OPERATING SUPPLIES	490.38	0.13	4,475.54	0.13	11,000.00	6,524.46
212 MOTOR FUELS	55.85	0.01	2,098.40	0.06	4,000.00	1,901.60
214 UNIFORMS	0.00		61.00		1,000.00	939.00
220 REPAIR/MAINTENANCE SUPPLIES	3,345.44	0.89	10,785.80	0.32	19,000.00	8,214.20
240 SMALL TOOLS/MINOR EQUIPMENT	22.99	0.01	554.85	0.02	2,000.00	1,445.15
304 LEGAL FEES	58.00	0.02	1,270.50	0.04	0.00	-1,270.50
321 TELEPHONE	130.78	0.03	1,290.41	0.04	1,600.00	309.59
325 COMMUNICATION-OTHER	15.00		105.00		0.00	-105.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		1,000.00	1,000.00
334 MEMBERSHIP DUES AND FEES	93.00	0.02	93.00		75.00	-18.00
343 OTHER ADVERTISING	0.00		70.00		250.00	180.00
351 LEGAL NOTICES PUBLISHING	0.00		411.84	0.01	0.00	-411.84
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		5,565.16	0.16	6,250.00	684.84
380 UTILITY SERVICES	792.35	0.21	7,241.99	0.21	13,000.00	5,758.01
400 REPAIRS & MAINTENANCE	483.21	0.13	4,177.55	0.12	11,900.00	7,722.45
410 RENTALS	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	15.00		1,989.18	0.06	2,500.00	510.82
440 PROFESSIONAL SERVICES	0.00		1,449.93	0.04	1,500.00	50.07
444 OTHER CONTRACTUAL SERVICES	81.74	0.02	1,591.83	0.05	2,000.00	408.17
Account Total						
Total Department	26,989.29	7.22	207,266.13	6.07	308,283.00	101,016.87

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Paved Streets						
Paved Streets						
220 REPAIR/MAINTENANCE SUPPLIES	7,198.28	1.93	15,927.80	0.47	10,000.00	-5,927.80
303 ENGINEERING FEES	1,917.86	0.51	41,898.97	1.23	15,000.00	-26,898.97
400 REPAIRS & MAINTENANCE	0.00		65,758.82	1.93	175,000.00	109,241.18
Account Total						
	9,116.14	2.44	123,585.59	3.62	200,000.00	76,414.41
Total Department	9,116.14	2.44	123,585.59	3.62	200,000.00	76,414.41
Ice & Snow Removal						
Ice & Snow Removal						
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		4,172.30	0.12	16,000.00	11,827.70
121 EMPLOYER PERA CONTRIBUTIONS	0.00		312.91	0.01	1,200.00	887.09
122 EMPLOYER FICA CONTRIBUTIONS	0.00		249.47	0.01	992.00	742.53
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		58.32		232.00	173.68
130 EMPLOYER PAID INSURANCE	0.00		670.49	0.02	5,000.00	4,329.51
150 WORKER'S COMPENSATION	0.00		1,000.54	0.03	1,600.00	599.46
210 OPERATING SUPPLIES	8.22		2,815.15	0.08	9,000.00	6,184.85
212 MOTOR FUELS	0.00		36.00		500.00	464.00
220 REPAIR/MAINTENANCE SUPPLIES	5.03		5,463.02	0.16	22,500.00	17,036.98
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		5.49		300.00	294.51
360 INSURANCE	0.00		322.88	0.01	320.00	-2.88
400 REPAIRS & MAINTENANCE	0.00		3,249.45	0.10	8,000.00	4,750.55
410 RENTALS	0.00		0.00		50.00	50.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		237.54	0.01	500.00	262.46
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		3,000.00	3,000.00
Account Total						
	13.25		18,593.56	0.54	69,194.00	50,600.44
Total Department	13.25		18,593.56	0.54	69,194.00	50,600.44
Street Lighting						
Street Lighting						
380 UTILITY SERVICES	5,512.60	1.47	46,819.31	1.37	65,000.00	18,180.69
Account Total						
	5,512.60	1.47	46,819.31	1.37	65,000.00	18,180.69
Total Department	5,512.60	1.47	46,819.31	1.37	65,000.00	18,180.69
Sidewalks						
Sidewalks						
400 REPAIRS & MAINTENANCE	0.00		0.00		50,000.00	50,000.00
Account Total						
					50,000.00	50,000.00
Total Department					50,000.00	50,000.00
Waste Collection and Disposal						
Waste Collection & Disposal						
430 OTHER SERVICE/CHARGES-MISC.	891.00	0.24	8,734.00	0.26	11,500.00	2,766.00
Account Total						
	891.00	0.24	8,734.00	0.26	11,500.00	2,766.00
Total Department	891.00	0.24	8,734.00	0.26	11,500.00	2,766.00
Emer Mgmt/Health						
Emer Mgmt/Health						
210 OPERATING SUPPLIES	0.00		38.42		1,500.00	1,461.58
360 INSURANCE	0.00		813.04	0.02	850.00	36.96
380 UTILITY SERVICES	199.95	0.05	1,430.95	0.04	2,000.00	569.05
400 REPAIRS & MAINTENANCE	0.00		976.00	0.03	2,000.00	1,024.00
430 OTHER SERVICE/CHARGES-MISC.	41.06	0.01	8,917.36	0.26	7,000.00	-1,917.36
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		1,000.00	1,000.00

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Account Total	241.01	0.06	12,175.77	0.36	14,350.00	2,174.23
Total Department	241.01	0.06	12,175.77	0.36	14,350.00	2,174.23
Parks and Recreation						
Parks & Recreation						
210 OPERATING SUPPLIES	0.00		320.82	0.01	500.00	179.18
321 TELEPHONE	159.59	0.04	1,923.03	0.06	4,500.00	2,576.97
325 COMMUNICATION-OTHER	15.00		105.00		100.00	-5.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		50.00	50.00
334 MEMBERSHIP DUES AND FEES	93.00	0.02	458.00	0.01	500.00	42.00
400 REPAIRS & MAINTENANCE	0.00		48.34		0.00	-48.34
410 RENTALS	0.00		0.00		30.00	30.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		812.24	0.02	3,500.00	2,687.76
440 PROFESSIONAL SERVICES	0.00		68.50		0.00	-68.50
Account Total	267.59	0.07	3,735.93	0.11	9,180.00	5,444.07
Total Department	267.59	0.07	3,735.93	0.11	9,180.00	5,444.07
Playgrounds						
Playgrounds						
220 REPAIR/MAINTENANCE SUPPLIES	1,898.00	0.51	1,898.00	0.06	3,000.00	1,102.00
Account Total	1,898.00	0.51	1,898.00	0.06	3,000.00	1,102.00
Total Department	1,898.00	0.51	1,898.00	0.06	3,000.00	1,102.00
Swimming Pool						
Swimming Pool						
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		5,177.37	0.15	6,000.00	822.63
103 PART-TIME EMPLOYEES	0.00		131,877.96	3.86	155,000.00	23,122.04
121 EMPLOYER PERA CONTRIBUTIONS	0.00		34.17		300.00	265.83
122 EMPLOYER FICA CONTRIBUTIONS	0.00		8,495.47	0.25	9,982.00	1,486.53
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		1,986.73	0.06	2,335.00	348.27
130 EMPLOYER PAID INSURANCE	0.00		126.85		1,000.00	873.15
150 WORKER'S COMPENSATION	0.00		9,643.58	0.28	12,300.00	2,656.42
210 OPERATING SUPPLIES	0.00		15,162.72	0.44	22,000.00	6,837.28
220 REPAIR/MAINTENANCE SUPPLIES	0.00		8,814.31	0.26	14,000.00	5,185.69
221 LG REPAIR/MAINT SUPPLIES	0.00		1,770.00	0.05	20,000.00	18,230.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		2,371.35	0.07	500.00	-1,871.35
262 COST OF CONCESSIONS	0.00		27,436.77	0.80	25,000.00	-2,436.77
309 EDP, SOFTWARE & DESIGN	0.00		192.00	0.01	0.00	-192.00
321 TELEPHONE	62.28	0.02	730.08	0.02	1,100.00	369.92
333 STAFF MEETINGS & CONFERENCES	0.00		550.00	0.02	0.00	-550.00
343 OTHER ADVERTISING	0.00		0.00		150.00	150.00
344 PROMOTION	0.00		1,560.00	0.05	1,500.00	-60.00
360 INSURANCE	0.00		3,029.24	0.09	3,050.00	20.76
370 MAINTENANCE/SUPPORT FEES	0.00		1,764.02	0.05	2,500.00	735.98
380 UTILITY SERVICES	3,619.15	0.97	32,017.49	0.94	57,000.00	24,982.51
400 REPAIRS & MAINTENANCE	378.30	0.10	2,378.56	0.07	4,000.00	1,621.44
410 RENTALS	0.00		0.00		750.00	750.00
430 OTHER SERVICE/CHARGES-MISC.	199.08	0.05	5,223.84	0.15	2,000.00	-3,223.84
Account Total	4,258.81	1.14	260,342.51	7.63	340,467.00	80,124.49
Total Department	4,258.81	1.14	260,342.51	7.63	340,467.00	80,124.49

101 General Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Other Recreational Facilities						
Other Recreational Facilities						
103 PART-TIME EMPLOYEES	0.00		0.00		3,000.00	3,000.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		0.00		186.00	186.00
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.00		44.00	44.00
210 OPERATING SUPPLIES	61.37	0.02	1,242.19	0.04	6,500.00	5,257.81
214 UNIFORMS	0.00		61.00		500.00	439.00
220 REPAIR/MAINTENANCE SUPPLIES	1,031.03	0.28	3,644.56	0.11	5,500.00	1,855.44
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		3,000.00	3,000.00
333 STAFF MEETINGS & CONFERENCES	145.00	0.04	145.00		350.00	205.00
334 MEMBERSHIP DUES AND FEES	0.00		130.00		450.00	320.00
343 OTHER ADVERTISING	0.00		70.00		250.00	180.00
360 INSURANCE	0.00		502.36	0.01	500.00	-2.36
380 UTILITY SERVICES	2,238.83	0.60	7,565.25	0.22	10,500.00	2,934.75
400 REPAIRS & MAINTENANCE	67.08	0.02	1,916.08	0.06	8,500.00	6,583.92
430 OTHER SERVICE/CHARGES-MISC.	0.00		684.99	0.02	1,000.00	315.01
444 OTHER CONTRACTUAL SERVICES	0.00		16,377.00	0.48	21,600.00	5,223.00
Account Total						
	3,543.31	0.95	32,338.43	0.95	61,880.00	29,541.57
Total Department	3,543.31	0.95	32,338.43	0.95	61,880.00	29,541.57
Park Areas						
Park Areas						
101 FULL-TIME EMPLOYEES - REGULAR	19,052.85	5.10	123,234.00	3.61	225,000.00	101,766.00
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		127.10		2,000.00	1,872.90
103 PART-TIME EMPLOYEES	0.00		0.00		27,000.00	27,000.00
121 EMPLOYER PERA CONTRIBUTIONS	1,428.99	0.38	9,252.05	0.27	17,025.00	7,772.95
122 EMPLOYER FICA CONTRIBUTIONS	1,127.78	0.30	7,253.09	0.21	15,748.00	8,494.91
123 EMPLOYER MEDICARE CONTRIBUTION	263.75	0.07	1,696.29	0.05	3,683.00	1,986.71
130 EMPLOYER PAID INSURANCE	3,952.50	1.06	26,823.35	0.79	41,700.00	14,876.65
150 WORKER'S COMPENSATION	0.00		12,598.63	0.37	15,600.00	3,001.37
210 OPERATING SUPPLIES	0.00		1,037.39	0.03	3,000.00	1,962.61
212 MOTOR FUELS	14.74		1,996.71	0.06	6,000.00	4,003.29
214 UNIFORMS	0.00		204.30	0.01	1,500.00	1,295.70
220 REPAIR/MAINTENANCE SUPPLIES	1,443.67	0.39	9,020.76	0.26	12,000.00	2,979.24
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		1,049.05	0.03	3,000.00	1,950.95
262 COST OF CONCESSIONS	0.00		45.36		2,000.00	1,954.64
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		400.00	400.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		150.00	150.00
360 INSURANCE	0.00		14,607.84	0.43	14,600.00	-7.84
380 UTILITY SERVICES	433.03	0.12	4,084.39	0.12	6,000.00	1,915.61
400 REPAIRS & MAINTENANCE	168.40	0.05	1,233.90	0.04	1,000.00	-233.90
410 RENTALS	66.00	0.02	4,281.75	0.13	6,500.00	2,218.25
430 OTHER SERVICE/CHARGES-MISC.	2,575.00	0.69	3,342.40	0.10	1,500.00	-1,842.40
444 OTHER CONTRACTUAL SERVICES	619.18	0.17	11,145.24	0.33	6,500.00	-4,645.24
Account Total						
	31,145.89	8.33	233,033.60	6.83	411,906.00	178,872.40
Total Department	31,145.89	8.33	233,033.60	6.83	411,906.00	178,872.40

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Forestry and Nursery						
Forestry & Nursery						
210 OPERATING SUPPLIES	0.00		183.92	0.01	600.00	416.08
220 REPAIR/MAINTENANCE SUPPLIES	0.00		331.12	0.01	0.00	-331.12
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		750.00	750.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
334 MEMBERSHIP DUES AND FEES	0.00		15.00		25.00	10.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		4,844.92	0.14	6,700.00	1,855.08
444 OTHER CONTRACTUAL SERVICES	3,202.00	0.86	4,023.23	0.12	7,000.00	2,976.77
Account Total						
	3,202.00	0.86	9,398.19	0.28	15,475.00	6,076.81
Total Department	3,202.00	0.86	9,398.19	0.28	15,475.00	6,076.81
Historic Watertower						
Historic Watertower						
430 OTHER SERVICE/CHARGES-MISC.	60.69	0.02	630.61	0.02	2,000.00	1,369.39
Account Total						
	60.69	0.02	630.61	0.02	2,000.00	1,369.39
Total Department	60.69	0.02	630.61	0.02	2,000.00	1,369.39
Dodge County Arena						
Dodge County Arena						
430 OTHER SERVICE/CHARGES-MISC.	0.00		13,112.56	0.38	25,554.00	12,441.44
440 PROFESSIONAL SERVICES	0.00		300.00	0.01	300.00	0.00
Account Total						
			13,412.56	0.39	25,854.00	12,441.44
Total Department			13,412.56	0.39	25,854.00	12,441.44
Capital						
Council						
510 LAND	0.00		10,000.00	0.29	0.00	-10,000.00
580 OTHER EQUIPMENT	0.00		0.00		22,500.00	22,500.00
Account Total						
			10,000.00	0.29	22,500.00	12,500.00
General Govt Buildings						
580 OTHER EQUIPMENT	0.00		0.00		10,000.00	10,000.00
Account Total						
					10,000.00	10,000.00
Police						
550 MOTOR VEHICLES	3,195.46	0.85	21,542.01	0.63	56,764.00	35,221.99
580 OTHER EQUIPMENT	14,499.75	3.88	14,499.75	0.42	14,000.00	-499.75
601 BOND PRINCIPAL	2,562.95	0.69	23,712.12	0.69	0.00	-23,712.12
611 BOND INTEREST	916.19	0.25	9,518.94	0.28	4,217.00	-5,301.94
Account Total						
	21,174.35	5.66	69,272.82	2.03	74,981.00	5,708.18
Fire						
550 MOTOR VEHICLES	0.00		100,746.26	2.95	69,666.00	-31,080.26
601 BOND PRINCIPAL	1,073.67	0.29	9,144.52	0.27	0.00	-9,144.52
611 BOND INTEREST	472.42	0.13	4,265.91	0.12	1,800.00	-2,465.91
Account Total						
	1,546.09	0.41	114,156.69	3.34	71,466.00	-42,690.69
Highways, Streets, Roadways						
530 IMPR OTHER THAN BUILDINGS	0.00		3,858.50	0.11	50,000.00	46,141.50
540 HEAVY MACHINERY	0.00		286,225.98	8.39	74,136.00	-212,089.98
550 MOTOR VEHICLES	0.00		0.00		8,669.00	8,669.00
601 BOND PRINCIPAL	548.52	0.15	5,326.78	0.16	0.00	-5,326.78
611 BOND INTEREST	218.54	0.06	2,343.82	0.07	1,073.00	-1,270.82
Account Total						
	767.06	0.21	297,755.08	8.72	133,878.00	-163,877.08

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Bike Trail						
430 OTHER SERVICE/CHARGES-MISC.	0.00		250.00	0.01	0.00	-250.00
Account Total			250.00	0.01		-250.00
Other Recreational Facilities						
530 IMPR OTHER THAN BUILDINGS	0.00		0.00		35,310.00	35,310.00
Account Total					35,310.00	35,310.00
Park Areas						
530 IMPR OTHER THAN BUILDINGS	31,578.06	8.45	157,077.96	4.60	45,400.00	-111,677.96
550 MOTOR VEHICLES	0.00		0.00		10,207.00	10,207.00
601 BOND PRINCIPAL	679.27	0.18	6,178.78	0.18	0.00	-6,178.78
611 BOND INTEREST	283.98	0.08	6,752.88	0.20	1,416.00	-5,336.88
Account Total	32,541.31	8.70	170,009.62	4.98	57,023.00	-112,986.62
Total Department	56,028.81	14.99	661,444.21	19.38	405,158.00	-256,286.21
Unallocated Expenses						
Unallocated Expenditures						
360 INSURANCE	0.00		22,390.52	0.66	22,500.00	109.48
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		72,980.00	72,980.00
433 MMUA SAFETY PROGRAM	2,745.69	0.73	7,094.46	0.21	7,500.00	405.54
Account Total	2,745.69	0.73	29,484.98	0.86	102,980.00	73,495.02
Total Department	2,745.69	0.73	29,484.98	0.86	102,980.00	73,495.02
Other Financing Uses						
Other Financing Uses						
720 OPERATING TRANSFERS	0.00		77,555.09	2.27	89,000.00	11,444.91
Account Total			77,555.09	2.27	89,000.00	11,444.91
Total Department			77,555.09	2.27	89,000.00	11,444.91
Total Expenses	373,880.50	100.00	3,412,806.12	100.00	4,284,512.00	871,705.88
Net Income(Loss)	-157,752.08	-42.19	87,527.55	2.56		

211 Library Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Library						
3101 CURRENT AD VALOREM TAXES	0.00		179,979.50	55.29	359,959.00	-179,979.50
3362 COUNTY CONTR - SELCO	0.00		44,324.40	13.62	59,099.00	-14,774.60
3363 GRANT	0.00		0.00		980.00	-980.00
3410 CHARGES FOR SERVICES	29.80	0.07	408.99	0.13	400.00	8.99
3412 CHARGES FOR SERVICES-PRIN	67.06	0.16	582.91	0.18	400.00	182.91
3513 LIBRARY FINES	60.40	0.15	698.31	0.21	4,000.00	-3,301.69
3621 INTEREST EARNED	148.26	0.36	1,588.34	0.49	150.00	1,438.34
3623 CONTR/DONATION FROM PRIVA	900.00	2.18	5,157.74	1.58	1,050.00	4,107.74
3624 MISC REVENUE - REFUNDS	-0.20		313.45	0.10	400.00	-86.55
Total Department	1,205.32	2.92	233,053.64	71.60	426,438.00	-193,384.36
Total Revenue	1,205.32	100.00	233,053.64	100.00	426,438.00	-193,384.36
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	988.29	2.40	6,447.73	1.98	10,100.00	3,652.27
121 EMPLOYER PERA CONTRIBUTIONS	74.13	0.18	483.61	0.15	758.00	274.39
122 EMPLOYER FICA CONTRIBUTIONS	60.08	0.15	387.11	0.12	626.00	238.89
123 EMPLOYER MEDICARE CONTRIBUTION	14.04	0.03	90.55	0.03	146.00	55.45
Account Total	1,136.54	2.76	7,409.00	2.28	11,630.00	4,221.00
Total Department	1,136.54	2.76	7,409.00	2.28	11,630.00	4,221.00
Library						
Library						
101 FULL-TIME EMPLOYEES - REGULAR	26,185.20	63.50	189,067.51	58.08	225,100.00	36,032.49
121 EMPLOYER PERA CONTRIBUTIONS	1,963.89	4.76	14,180.03	4.36	16,883.00	2,702.97
122 EMPLOYER FICA CONTRIBUTIONS	1,544.80	3.75	11,029.84	3.39	13,956.00	2,926.16
123 EMPLOYER MEDICARE CONTRIBUTION	361.28	0.88	2,579.66	0.79	3,264.00	684.34
130 EMPLOYER PAID INSURANCE	5,746.82	13.94	52,840.80	16.23	41,500.00	-11,340.80
150 WORKER'S COMPENSATION	0.00		2,015.07	0.62	2,500.00	484.93
160 LIABILITY INSURANCE	0.00		43.28	0.01	45.00	1.72
210 OPERATING SUPPLIES	67.20	0.16	1,036.43	0.32	4,500.00	3,463.57
216 PERIODICALS	0.00		203.99	0.06	450.00	246.01
218 BOOKS	830.62	2.01	6,648.16	2.04	11,000.00	4,351.84
219 AUDIO VISUAL	286.79	0.70	2,242.89	0.69	6,000.00	3,757.11
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		1,000.00	1,000.00
222 ELECTRONIC SERVICES	0.00		0.00		3,000.00	3,000.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		19.99	0.01	100.00	80.01
303 ENGINEERING FEES	0.00		0.00		1,000.00	1,000.00
304 LEGAL FEES	0.00		14.50		1,000.00	985.50
309 EDP, SOFTWARE & DESIGN	1,496.80	3.63	17,335.15	5.33	18,000.00	664.85
321 TELEPHONE	143.17	0.35	1,536.02	0.47	2,000.00	463.98
325 COMMUNICATION-OTHER	10.00	0.02	20.00	0.01	500.00	480.00
331 TRAVEL/MILEAGE	0.00		21.84	0.01	400.00	378.16
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

211 Library Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
334 MEMBERSHIP DUES AND FEES	0.00		195.00	0.06	500.00	305.00
343 OTHER ADVERTISING	0.00		0.00		150.00	150.00
360 INSURANCE	0.00		3,449.36	1.06	3,500.00	50.64
370 MAINTENANCE/SUPPORT FEES	0.00		657.05	0.20	2,000.00	1,342.95
380 UTILITY SERVICES	930.13	2.26	8,125.38	2.50	13,000.00	4,874.62
400 REPAIRS & MAINTENANCE	23.85	0.06	1,750.68	0.54	9,000.00	7,249.32
430 OTHER SERVICE/CHARGES-MISC.	0.00		261.80	0.08	2,000.00	1,738.20
433 MMUA SAFETY PROGRAM	412.00	1.00	1,019.50	0.31	1,210.00	190.50
440 PROFESSIONAL SERVICES	0.00		366.67	0.11	500.00	133.33
441 LIBRARY PROGRAMS	94.95	0.23	1,153.04	0.35	4,000.00	2,846.96
444 OTHER CONTRACTUAL SERVICES	0.00		283.50	0.09	250.00	-33.50
530 IMPR OTHER THAN BUILDINGS	0.00		0.00		24,000.00	24,000.00
570 OFFICE EQUIP AND FURNISHINGS	0.00		0.00		2,000.00	2,000.00
Account Total						
	40,097.50	97.24	318,097.14	97.72	414,808.00	96,710.86
Total Department	40,097.50	97.24	318,097.14	97.72	414,808.00	96,710.86
Total Expenses	41,234.04	100.00	325,506.14	100.00	426,438.00	100,931.86
Net Income(Loss)	-40,028.72	-97.08	-92,452.50	-28.40		

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

290 Economic Development

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Community/Economic Development						
3101 CURRENT AD VALOREM TAXES	0.00		44,111.50	64.01	88,223.00	-44,111.50
3621 INTEREST EARNED	0.00		33.00	0.05	500.00	-467.00
Total Department			44,144.50	64.06	88,723.00	-44,578.50
Total Revenue	0.00	100.00	44,144.50	100.00	88,723.00	-44,578.50
Expenses						
Community/Economic Development						
Community/Economic Development						
101 FULL-TIME EMPLOYEES - REGULAR	1,457.76	9.68	10,666.22	15.48	11,700.00	1,033.78
121 EMPLOYER PERA CONTRIBUTIONS	109.35	0.73	800.03	1.16	878.00	77.97
122 EMPLOYER FICA CONTRIBUTIONS	88.31	0.59	640.56	0.93	725.00	84.44
123 EMPLOYER MEDICARE CONTRIBUTION	20.64	0.14	149.78	0.22	170.00	20.22
130 EMPLOYER PAID INSURANCE	197.79	1.31	1,824.03	2.65	5,500.00	3,675.97
150 WORKER'S COMPENSATION	0.00		70.19	0.10	100.00	29.81
210 OPERATING SUPPLIES	0.00		217.58	0.32	500.00	282.42
303 ENGINEERING FEES	952.00	6.32	3,785.00	5.49	1,500.00	-2,285.00
304 LEGAL FEES	58.00	0.39	551.00	0.80	2,500.00	1,949.00
321 TELEPHONE	22.32	0.15	225.72	0.33	500.00	274.28
325 COMMUNICATION-OTHER	15.00	0.10	245.00	0.36	200.00	-45.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		400.00	400.00
334 MEMBERSHIP DUES AND FEES	0.00		75.00	0.11	500.00	425.00
343 OTHER ADVERTISING	0.00		285.00	0.41	5,000.00	4,715.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		100.00	100.00
360 INSURANCE	0.00		407.60	0.59	400.00	-7.60
414 COMMERCIAL PROGRAMS	0.00		1,966.28	2.85	10,000.00	8,033.72
430 OTHER SERVICE/CHARGES-MISC.	0.00		857.88	1.24	3,500.00	2,642.12
440 PROFESSIONAL SERVICES	907.50	6.02	1,207.50	1.75	800.00	-407.50
444 OTHER CONTRACTUAL SERVICES	11,234.00	74.58	44,936.00	65.21	43,750.00	-1,186.00
Account Total						
	15,062.67	100.00	68,910.37	100.00	88,723.00	19,812.63
Total Department	15,062.67	100.00	68,910.37	100.00	88,723.00	19,812.63
Total Expenses	15,062.67	100.00	68,910.37	100.00	88,723.00	19,812.63
Net Income (Loss)	-15,062.67	-100.00	-24,765.87	-35.94		

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

601 Water Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Distribution						
3611 SPECIAL ASSESSMTS - PRINC	0.00		144.66	0.02	0.00	144.66
3612 SPECIAL ASSESSMT-PENALTY/	0.00		934.02	0.13	0.00	934.02
3621 INTEREST EARNED	627.61	1.34	8,719.00	1.19	5,000.00	3,719.00
3622 RENTS AND ROYALTIES	0.00		9,948.09	1.36	12,625.00	-2,676.91
3624 MISC REVENUE - REFUNDS	0.00		1,933.09	0.26	500.00	1,433.09
3710 WATER SALES - CUSTOMERS	74,523.84	159.48	775,748.76	105.78	908,000.00	-132,251.24
3715 CONNECTION/RECONNECTION F	0.00		0.00		100.00	-100.00
3716 WATER ACCESS CHARGE-BP	2,400.00	5.14	63,760.00	8.69	0.00	63,760.00
3718 METER SALES	750.00	1.61	24,926.10	3.40	6,000.00	18,926.10
3719 WAC Fee	0.00		121,415.50	16.56	0.00	121,415.50
3746 PENALTIES	750.14	1.61	6,554.69	0.89	7,000.00	-445.31
3911 SALES OF FIXED ASSETS	5,825.00	12.47	5,825.00	0.79	0.00	5,825.00
Total Department	84,876.59	181.64	1,019,908.91	139.07	939,225.00	80,683.91
Total Revenue	84,876.59	100.00	1,019,908.91	100.00	939,225.00	80,683.91
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		246,901.82	33.67	266,215.00	19,313.18
611 BOND INTEREST	268.26	0.57	35,670.27	4.86	35,719.00	48.73
620 PAYING AGENT FEES	0.00		346.50	0.05	0.00	-346.50
Account Total	268.26	0.57	282,918.59	38.58	301,934.00	19,015.41
Total Department	268.26	0.57	282,918.59	38.58	301,934.00	19,015.41
Power and Pumping						
Power & Pumping						
380 UTILITY SERVICES	7,472.10	15.99	50,891.79	6.94	50,000.00	-891.79
Account Total	7,472.10	15.99	50,891.79	6.94	50,000.00	-891.79
Total Department	7,472.10	15.99	50,891.79	6.94	50,000.00	-891.79
Distribution						
Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	10,524.96	22.52	75,853.22	10.34	92,000.00	16,146.78
102 FULL-TIME EMPLOYEES - OVERTIME	285.26	0.61	4,100.17	0.56	5,000.00	899.83
121 EMPLOYER PERA CONTRIBUTIONS	810.84	1.74	5,929.28	0.81	7,275.00	1,345.72
122 EMPLOYER FICA CONTRIBUTIONS	647.51	1.39	4,744.81	0.65	6,014.00	1,269.19
123 EMPLOYER MEDICARE CONTRIBUTION	151.44	0.32	1,109.90	0.15	1,407.00	297.10
130 EMPLOYER PAID INSURANCE	1,622.79	3.47	14,908.36	2.03	23,000.00	8,091.64
150 WORKER'S COMPENSATION	0.00		4,340.04	0.59	4,700.00	359.96
160 LIABILITY INSURANCE	0.00		43.28	0.01	45.00	1.72
210 OPERATING SUPPLIES	560.46	1.20	25,916.61	3.53	45,000.00	19,083.39
212 MOTOR FUELS	0.00		2,323.86	0.32	1,200.00	-1,123.86
214 UNIFORMS	69.50	0.15	179.34	0.02	420.00	240.66
220 REPAIR/MAINTENANCE SUPPLIES	4,082.53	8.74	30,959.94	4.22	50,000.00	19,040.06
240 SMALL TOOLS/MINOR EQUIPMENT	844.69	1.81	1,078.03	0.15	5,000.00	3,921.97
260 METERS	5,736.24	12.28	52,635.01	7.18	30,000.00	-22,635.01

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

601 Water Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
360 INSURANCE	0.00		6,329.64	0.86	6,000.00	-329.64
400 REPAIRS & MAINTENANCE	97.88	0.21	62,250.09	8.49	67,000.00	4,749.91
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,329.82	0.18	13,600.00	12,270.18
433 MMUA SAFETY PROGRAM	1,785.47	3.82	4,415.96	0.60	4,850.00	434.04
440 PROFESSIONAL SERVICES	0.00		986.43	0.13	2,500.00	1,513.57
444 OTHER CONTRACTUAL SERVICES	36.17	0.08	761.57	0.10	0.00	-761.57
Account Total	27,255.74	58.33	300,195.36	40.93	365,011.00	64,815.64
Total Department	27,255.74	58.33	300,195.36	40.93	365,011.00	64,815.64
Administration						
Administration						
101 FULL-TIME EMPLOYEES - REGULAR	7,783.05	16.66	57,341.43	7.82	78,500.00	21,158.57
102 FULL-TIME EMPLOYEES - OVERTIME	100.30	0.21	160.52	0.02	0.00	-160.52
121 EMPLOYER PERA CONTRIBUTIONS	591.25	1.27	4,253.82	0.58	5,888.00	1,634.18
122 EMPLOYER FICA CONTRIBUTIONS	466.19	1.00	3,340.77	0.46	4,867.00	1,526.23
123 EMPLOYER MEDICARE CONTRIBUTION	109.02	0.23	781.33	0.11	1,137.00	355.67
130 EMPLOYER PAID INSURANCE	1,293.90	2.77	11,892.78	1.62	15,400.00	3,507.22
210 OPERATING SUPPLIES	42.15	0.09	527.41	0.07	800.00	272.59
216 PERIODICALS	20.00	0.04	20.00		100.00	80.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	0.00		3,996.00	0.54	4,200.00	204.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
304 LEGAL FEES	0.00		507.50	0.07	750.00	242.50
309 EDP, SOFTWARE & DESIGN	0.00		709.37	0.10	500.00	-209.37
321 TELEPHONE	186.02	0.40	1,900.03	0.26	2,400.00	499.97
325 COMMUNICATION-OTHER	380.58	0.81	3,480.07	0.47	5,000.00	1,519.93
333 STAFF MEETINGS & CONFERENCES	0.00		300.00	0.04	1,500.00	1,200.00
334 MEMBERSHIP DUES AND FEES	87.00	0.19	362.00	0.05	500.00	138.00
343 OTHER ADVERTISING	0.00		0.00		100.00	100.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		87.75	0.01	1,200.00	1,112.25
370 MAINTENANCE/SUPPORT FEES	0.00		2,581.74	0.35	2,725.00	143.26
430 OTHER SERVICE/CHARGES-MISC.	15.00	0.03	142.87	0.02	200.00	57.13
438 CREDIT CARD FEES	658.38	1.41	5,401.87	0.74	4,700.00	-701.87
440 PROFESSIONAL SERVICES	0.00		1,600.00	0.22	1,800.00	200.00
Account Total	11,732.84	25.11	99,387.26	13.55	137,767.00	38,379.74
Total Department	11,732.84	25.11	99,387.26	13.55	137,767.00	38,379.74
Total Expenses	46,728.94	100.00	733,393.00	100.00	854,712.00	121,319.00
Net Income (Loss)	38,147.65	81.64	286,515.91	39.07		

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

602 Sewer Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Sewage Distribution						
3612 SPECIAL ASSESSMT-PENALTY/	0.00		473.51	0.03	0.00	473.51
3621 INTEREST EARNED	1,508.90	1.44	7,045.53	0.41	6,000.00	1,045.53
3624 MISC REVENUE - REFUNDS	2,900.00	2.76	19,383.00	1.14	0.00	19,383.00
3718 METER SALES	0.00		0.00		8,000.00	-8,000.00
3720 SEWER SERVICE	164,879.48	156.98	1,703,042.85	100.28	1,873,000.00	-169,957.15
3725 SEWER CONNECTION FEES	3,200.00	3.05	115,050.00	6.77	20,000.00	95,050.00
3729 SAC Fee	0.00		115,775.50	6.82	0.00	115,775.50
3746 PENALTIES	1,451.71	1.38	14,822.62	0.87	18,000.00	-3,177.38
3911 SALES OF FIXED ASSETS	5,825.00	5.55	5,825.00	0.34	0.00	5,825.00
3922 OTHER MISC-GOVT	0.00		72,308.00	4.26	114,000.00	-41,692.00
Total Department	179,765.09	171.15	2,053,726.01	120.93	2,039,000.00	14,726.01
Total Revenue	179,765.09	100.00	2,053,726.01	100.00	2,039,000.00	14,726.01
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		810,812.87	47.74	825,028.00	14,215.13
611 BOND INTEREST	268.25	0.26	79,291.44	4.67	77,539.00	-1,752.44
620 PAYING AGENT FEES	0.00		346.50	0.02	0.00	-346.50
Account Total	268.25	0.26	890,450.81	52.43	902,567.00	12,116.19
Total Department	268.25	0.26	890,450.81	52.43	902,567.00	12,116.19
Sewer Plant						
Sewer Plant						
101 FULL-TIME EMPLOYEES - REGULAR	21,195.48	20.18	152,113.59	8.96	186,500.00	34,386.41
102 FULL-TIME EMPLOYEES - OVERTIME	741.32	0.71	10,594.91	0.62	10,000.00	-594.91
103 PART-TIME EMPLOYEES	0.00		0.00		11,440.00	11,440.00
121 EMPLOYER PERA CONTRIBUTIONS	1,645.25	1.57	12,026.35	0.71	14,738.00	2,711.65
122 EMPLOYER FICA CONTRIBUTIONS	1,316.47	1.25	9,687.18	0.57	12,892.00	3,204.82
123 EMPLOYER MEDICARE CONTRIBUTION	307.87	0.29	2,265.34	0.13	3,015.00	749.66
130 EMPLOYER PAID INSURANCE	3,190.68	3.04	29,254.60	1.72	48,500.00	19,245.40
150 WORKER'S COMPENSATION	0.00		9,784.70	0.58	10,500.00	715.30
210 OPERATING SUPPLIES	61.28	0.06	4,294.62	0.25	25,000.00	20,705.38
211 CHEMICALS	5,779.39	5.50	28,823.81	1.70	60,000.00	31,176.19
212 MOTOR FUELS	0.00		17.63		2,000.00	1,982.37
214 UNIFORMS	0.00		0.00		910.00	910.00
216 PERIODICALS	0.00		0.00		30.00	30.00
220 REPAIR/MAINTENANCE SUPPLIES	10,290.00	9.80	11,706.31	0.69	16,000.00	4,293.69
221 LG REPAIR/MAINT SUPPLIES	0.00		0.00		50,000.00	50,000.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		141.43	0.01	5,000.00	4,858.57
301 AUDITING/ACCOUNTING	0.00		3,463.00	0.20	3,700.00	237.00
303 ENGINEERING FEES	0.00		11,104.00	0.65	10,000.00	-1,104.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		400.00	400.00
321 TELEPHONE	169.02	0.16	1,723.65	0.10	2,000.00	276.35
333 STAFF MEETINGS & CONFERENCES	0.00		2,655.31	0.16	3,000.00	344.69

602 Sewer Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
334 MEMBERSHIP DUES AND FEES	0.00		0.00		130.00	130.00
360 INSURANCE	0.00		9,198.56	0.54	9,350.00	151.44
370 MAINTENANCE/SUPPORT FEES	0.00		1,434.55	0.08	1,500.00	65.45
380 UTILITY SERVICES	2,722.30	2.59	23,074.22	1.36	65,000.00	41,925.78
381 PURCHASED POWER	8,204.07	7.81	54,321.02	3.20	122,000.00	67,678.98
400 REPAIRS & MAINTENANCE	666.70	0.63	9,292.79	0.55	62,000.00	52,707.21
430 OTHER SERVICE/CHARGES-MISC.	152.86	0.15	7,333.45	0.43	3,200.00	-4,133.45
433 MMUA SAFETY PROGRAM	1,442.00	1.37	3,568.25	0.21	4,220.00	651.75
440 PROFESSIONAL SERVICES	2,226.42	2.12	26,935.86	1.59	50,000.00	23,064.14
444 OTHER CONTRACTUAL SERVICES	279.96	0.27	5,487.49	0.32	0.00	-5,487.49
Account Total						
	60,391.07	57.50	430,302.62	25.34	793,025.00	362,722.38
Total Department	60,391.07	57.50	430,302.62	25.34	793,025.00	362,722.38
Sewage Distribution						
Sewer Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	5,632.81	5.36	40,705.37	2.40	49,000.00	8,294.63
102 FULL-TIME EMPLOYEES - OVERTIME	113.57	0.11	1,647.31	0.10	5,000.00	3,352.69
121 EMPLOYER PERA CONTRIBUTIONS	430.94	0.41	3,148.95	0.19	4,050.00	901.05
122 EMPLOYER FICA CONTRIBUTIONS	343.59	0.33	2,777.82	0.16	3,348.00	570.18
123 EMPLOYER MEDICARE CONTRIBUTION	80.38	0.08	656.21	0.04	783.00	126.79
130 EMPLOYER PAID INSURANCE	886.28	0.84	8,147.01	0.48	12,000.00	3,852.99
150 WORKER'S COMPENSATION	0.00		2,634.81	0.16	3,300.00	665.19
160 LIABILITY INSURANCE	0.00		43.28		45.00	1.72
210 OPERATING SUPPLIES	4,097.88	3.90	10,246.89	0.60	11,000.00	753.11
212 MOTOR FUELS	0.00		2,306.26	0.14	6,400.00	4,093.74
214 UNIFORMS	69.50	0.07	179.34	0.01	210.00	30.66
220 REPAIR/MAINTENANCE SUPPLIES	5.03		1,032.21	0.06	2,000.00	967.79
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,500.00	1,500.00
260 METERS	5,736.23	5.46	52,635.00	3.10	30,000.00	-22,635.00
303 ENGINEERING FEES	15,035.00	14.31	100,039.30	5.89	550,000.00	449,960.70
360 INSURANCE	0.00		15,169.52	0.89	15,300.00	130.48
380 UTILITY SERVICES	364.23	0.35	3,445.46	0.20	3,500.00	54.54
400 REPAIRS & MAINTENANCE	1,147.08	1.09	24,976.24	1.47	42,000.00	17,023.76
410 RENTALS	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		324.00	0.02	3,000.00	2,676.00
433 MMUA SAFETY PROGRAM	343.46	0.33	847.72	0.05	610.00	-237.72
440 PROFESSIONAL SERVICES	0.00		26,796.73	1.58	2,000.00	-24,796.73
444 OTHER CONTRACTUAL SERVICES	4.90		198.72	0.01	25,000.00	24,801.28
Account Total						
	34,290.88	32.65	297,958.15	17.54	770,146.00	472,187.85
Total Department	34,290.88	32.65	297,958.15	17.54	770,146.00	472,187.85
San Sewer-Admin/General						
San Sewer-Admin/General						
101 FULL-TIME EMPLOYEES - REGULAR	6,677.81	6.36	48,248.71	2.84	62,500.00	14,251.29
102 FULL-TIME EMPLOYEES - OVERTIME	66.71	0.06	118.03	0.01	1,000.00	881.97
121 EMPLOYER PERA CONTRIBUTIONS	505.85	0.48	3,627.63	0.21	4,763.00	1,135.37
122 EMPLOYER FICA CONTRIBUTIONS	400.85	0.38	2,822.57	0.17	3,937.00	1,114.43
123 EMPLOYER MEDICARE CONTRIBUTION	93.71	0.09	660.06	0.04	921.00	260.94
130 EMPLOYER PAID INSURANCE	1,047.85	1.00	9,624.49	0.57	11,900.00	2,275.51
210 OPERATING SUPPLIES	42.15	0.04	542.35	0.03	1,500.00	957.65
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		590.00	590.00

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

602 Sewer Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
301 AUDITING/ACCOUNTING	0.00		533.00	0.03	650.00	117.00
303 ENGINEERING FEES	0.00		0.00		500.00	500.00
309 EDP, SOFTWARE & DESIGN	0.00		709.37	0.04	0.00	-709.37
321 TELEPHONE	111.98	0.11	1,147.31	0.07	2,956.00	1,808.69
325 COMMUNICATION-OTHER	380.58	0.36	3,417.37	0.20	5,000.00	1,582.63
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	62.00	0.06	132.00	0.01	20.00	-112.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		87.75	0.01	25.00	-62.75
370 MAINTENANCE/SUPPORT FEES	0.00		1,147.19	0.07	1,750.00	602.81
430 OTHER SERVICE/CHARGES-MISC.	33.00	0.03	258.82	0.02	50.00	-208.82
438 CREDIT CARD FEES	658.38	0.63	5,401.87	0.32	4,700.00	-701.87
440 PROFESSIONAL SERVICES	0.00		1,075.00	0.06	400.00	-675.00
Account Total						
	10,080.87	9.60	79,553.52	4.68	103,662.00	24,108.48
Total Department	10,080.87	9.60	79,553.52	4.68	103,662.00	24,108.48
Total Expenses	105,031.07	100.00	1,698,265.10	100.00	2,569,400.00	871,134.90
Net Income (Loss)	74,734.02	71.15	355,460.91	20.93		

604 Electric Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Transmission/Distribution						
3612 SPECIAL ASSESSMT-PENALTY/	0.00		303.25	0.01	0.00	303.25
3621 INTEREST EARNED	4,215.91	5.49	37,796.04	1.51	10,000.00	27,796.04
3622 RENTS AND ROYALTIES	0.00		4,190.90	0.17	3,000.00	1,190.90
3624 MISC REVENUE - REFUNDS	10,749.28	14.00	174,172.78	6.95	1,000.00	173,172.78
3626 MONEY MARKET INTEREST	0.00		2.94		0.00	2.94
3735 ELECTRIC ASSESSMENT	445.00	0.58	8,050.00	0.32	4,400.00	3,650.00
3740 ELECTRIC SALES-RES/COMM	287,876.37	374.99	3,329,028.00	132.80	3,980,836.00	-651,808.00
3742 ELECTRIC SALES-DEMAND	49,054.93	63.90	385,297.59	15.37	496,789.00	-111,491.41
3745 CONNECTION/RECONNECTION F	450.00	0.59	3,950.00	0.16	4,800.00	-850.00
3746 PENALTIES	4,030.53	5.25	35,134.16	1.40	40,000.00	-4,865.84
3747 ELECTRIC METER HOOKUP FEE	130.00	0.17	2,560.00	0.10	0.00	2,560.00
3748 Recapture Written Off	0.00		243.04	0.01	0.00	243.04
3749 CIP Chg	8,653.78	11.27	99,653.89	3.98	119,425.00	-19,771.11
Total Department	365,605.80	476.24	4,080,382.59	162.77	4,660,250.00	-579,867.41
Total Revenue	365,605.80	100.00	4,080,382.59	100.00	4,660,250.00	-579,867.41
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	470.20	0.61	3,567.67	0.14	3,500.00	-67.67
121 EMPLOYER PERA CONTRIBUTIONS	35.28	0.05	267.63	0.01	263.00	-4.63
122 EMPLOYER FICA CONTRIBUTIONS	28.55	0.04	214.81	0.01	217.00	2.19
123 EMPLOYER MEDICARE CONTRIBUTION	6.68	0.01	50.25		51.00	0.75
Account Total	540.71	0.70	4,100.36	0.16	4,031.00	-69.36
Total Department	540.71	0.70	4,100.36	0.16	4,031.00	-69.36
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		45,896.95	1.83	61,204.00	15,307.05
611 BOND INTEREST	288.47	0.38	8,444.24	0.34	7,618.00	-826.24
620 PAYING AGENT FEES	0.00		99.00		0.00	-99.00
Account Total	288.47	0.38	54,440.19	2.17	68,822.00	14,381.81
Total Department	288.47	0.38	54,440.19	2.17	68,822.00	14,381.81
Power Supply						
Power Supply						
381 PURCHASED POWER	14.83	0.02	1,617,416.60	64.52	2,874,813.00	1,257,396.40
Account Total	14.83	0.02	1,617,416.60	64.52	2,874,813.00	1,257,396.40
Total Department	14.83	0.02	1,617,416.60	64.52	2,874,813.00	1,257,396.40
Transmission/Distribution						
Transmission/Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	33,836.45	44.08	244,414.84	9.75	359,200.00	114,785.16
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		3,249.83	0.13	8,000.00	4,750.17
121 EMPLOYER PERA CONTRIBUTIONS	2,537.77	3.31	18,574.94	0.74	27,540.00	8,965.06
122 EMPLOYER FICA CONTRIBUTIONS	2,043.29	2.66	14,842.01	0.59	22,766.00	7,923.99
123 EMPLOYER MEDICARE CONTRIBUTION	477.87	0.62	3,471.18	0.14	5,324.00	1,852.82

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

604 Electric Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
130 EMPLOYER PAID INSURANCE	4,620.46	6.02	42,160.89	1.68	60,000.00	17,839.11
150 WORKER'S COMPENSATION	0.00		11,515.91	0.46	14,500.00	2,984.09
210 OPERATING SUPPLIES	526.56	0.69	2,767.84	0.11	10,000.00	7,232.16
212 MOTOR FUELS	0.00		2,597.09	0.10	5,500.00	2,902.91
214 UNIFORMS	0.00		1,248.56	0.05	3,500.00	2,251.44
220 REPAIR/MAINTENANCE SUPPLIES	854.01	1.11	81,030.81	3.23	100,000.00	18,969.19
240 SMALL TOOLS/MINOR EQUIPMENT	472.77	0.62	6,806.59	0.27	4,000.00	-2,806.59
260 METERS	0.00		2,599.04	0.10	10,000.00	7,400.96
270 TRANSFORMERS	0.00		10,059.97	0.40	25,000.00	14,940.03
303 ENGINEERING FEES	0.00		119.00		5,000.00	4,881.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		9,139.84	0.36	8,200.00	-939.84
380 UTILITY SERVICES	669.06	0.87	6,825.78	0.27	13,500.00	6,674.22
400 REPAIRS & MAINTENANCE	72.05	0.09	5,187.42	0.21	6,000.00	812.58
410 RENTALS	0.00		276.39	0.01	500.00	223.61
430 OTHER SERVICE/CHARGES-MISC.	25.00	0.03	3,424.56	0.14	3,600.00	175.44
433 MMUA SAFETY PROGRAM	2,143.47	2.79	5,207.71	0.21	4,820.00	-387.71
437 LOCATES	171.45	0.22	2,489.30	0.10	3,000.00	510.70
444 OTHER CONTRACTUAL SERVICES	173.35	0.23	60,914.84	2.43	55,000.00	-5,914.84
Account Total						
	48,623.56	63.34	538,924.34	21.50	755,200.00	216,275.66
Total Department	48,623.56	63.34	538,924.34	21.50	755,200.00	216,275.66
Customer Account/Meter Reader						
Customer Account/Mtr Reader						
613 Customer Interest	0.00		0.00		800.00	800.00
Account Total						
					800.00	800.00
Total Department					800.00	800.00
Administration & General						
Administration & General						
101 FULL-TIME EMPLOYEES - REGULAR	16,012.13	20.86	116,933.36	4.66	152,000.00	35,066.64
102 FULL-TIME EMPLOYEES - OVERTIME	166.03	0.22	284.68	0.01	2,000.00	1,715.32
121 EMPLOYER PERA CONTRIBUTIONS	1,213.44	1.58	8,732.49	0.35	11,550.00	2,817.51
122 EMPLOYER FICA CONTRIBUTIONS	960.01	1.25	6,838.83	0.27	9,548.00	2,709.17
123 EMPLOYER MEDICARE CONTRIBUTION	224.54	0.29	1,599.46	0.06	2,234.00	634.54
130 EMPLOYER PAID INSURANCE	2,587.44	3.37	23,785.84	0.95	29,700.00	5,914.16
160 LIABILITY INSURANCE	0.00		43.28		45.00	1.72
210 OPERATING SUPPLIES	90.54	0.12	927.04	0.04	2,750.00	1,822.96
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		482.11	0.02	500.00	17.89
301 AUDITING/ACCOUNTING	0.00		3,996.00	0.16	4,200.00	204.00
304 LEGAL FEES	429.00	0.56	3,722.00	0.15	5,000.00	1,278.00
309 EDP, SOFTWARE & DESIGN	0.00		1,807.32	0.07	1,000.00	-807.32
321 TELEPHONE	644.62	0.84	6,173.95	0.25	10,000.00	3,826.05
325 COMMUNICATION-OTHER	821.15	1.07	7,114.76	0.28	10,500.00	3,385.24
332 ADMINISTRATOR MEETINGS &	0.00		877.12	0.03	0.00	-877.12
333 STAFF MEETINGS & CONFERENCES	0.00		1,800.24	0.07	3,500.00	1,699.76
334 MEMBERSHIP DUES AND FEES	124.00	0.16	18,318.00	0.73	40,000.00	21,682.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
370 MAINTENANCE/SUPPORT FEES	0.00		4,556.48	0.18	4,000.00	-556.48
400 REPAIRS & MAINTENANCE	0.00		0.00		550.00	550.00
429 CIP PROGRAM	1,520.58	1.98	56,674.56	2.26	119,425.00	62,750.44

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

604 Electric Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
430 OTHER SERVICE/CHARGES-MISC.	21.00	0.03	12,386.01	0.49	135,000.00	122,613.99
435 UNCOLLECTIBLE	0.00		860.22	0.03	0.00	-860.22
438 CREDIT CARD FEES	1,316.77	1.72	11,193.76	0.45	10,000.00	-1,193.76
440 PROFESSIONAL SERVICES	1,170.00	1.52	2,870.00	0.11	7,500.00	4,630.00
Account Total						
	27,301.25	35.56	291,977.51	11.65	561,152.00	269,174.49
Total Department	27,301.25	35.56	291,977.51	11.65	561,152.00	269,174.49
Depreciation						
Depreciation						
420 DEPRECIATION	0.00		0.00		100,000.00	100,000.00
Account Total						
					100,000.00	100,000.00
Total Department					100,000.00	100,000.00
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		0.00		248,000.00	248,000.00
Account Total						
					248,000.00	248,000.00
Total Department					248,000.00	248,000.00
Total Expenses	76,768.82	100.00	2,506,859.00	100.00	4,612,818.00	2,105,959.00
Net Income(Loss)	288,836.98	376.24	1,573,523.59	62.77		

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

605 Storm Water

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Storm Public Works						
3621 INTEREST EARNED	0.00		2,771.40	0.67	3,000.00	-228.60
3730 STORM USER CHARGE	40,227.04	234.76	399,515.95	96.14	445,000.00	-45,484.05
3734 STORM CONNECTION FEE	0.00		109,615.50	26.38	0.00	109,615.50
3746 PENALTIES	358.40	2.09	3,294.30	0.79	2,200.00	1,094.30
Total Department	40,585.44	236.85	515,197.15	123.98	450,200.00	64,997.15
Total Revenue	40,585.44	100.00	515,197.15	100.00	450,200.00	64,997.15
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		116,423.99	28.02	116,424.00	0.01
611 BOND INTEREST	0.00		25,988.83	6.25	25,988.00	-0.83
620 PAYING AGENT FEES	0.00		346.50	0.08	0.00	-346.50
Account Total			142,759.32	34.35	142,412.00	-347.32
Total Department			142,759.32	34.35	142,412.00	-347.32
Storm Public Works						
Storm Public Works						
101 FULL-TIME EMPLOYEES - REGULAR	4,868.15	28.41	35,807.74	8.62	45,000.00	9,192.26
121 EMPLOYER PERA CONTRIBUTIONS	365.12	2.13	2,685.29	0.65	3,375.00	689.71
122 EMPLOYER FICA CONTRIBUTIONS	293.63	1.71	2,138.78	0.51	2,790.00	651.22
123 EMPLOYER MEDICARE CONTRIBUTION	68.67	0.40	500.13	0.12	653.00	152.87
130 EMPLOYER PAID INSURANCE	607.81	3.55	5,599.57	1.35	15,000.00	9,400.43
210 OPERATING SUPPLIES	532.54	3.11	2,201.34	0.53	5,000.00	2,798.66
214 UNIFORMS	0.00		0.00		280.00	280.00
220 REPAIR/MAINTENANCE SUPPLIES	5.03	0.03	3,259.84	0.78	10,500.00	7,240.16
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
303 ENGINEERING FEES	4,537.52	26.48	172,137.63	41.42	162,000.00	-10,137.63
304 LEGAL FEES	0.00		522.00	0.13	0.00	-522.00
325 COMMUNICATION-OTHER	375.58	2.19	3,382.37	0.81	5,000.00	1,617.63
360 INSURANCE	0.00		753.40	0.18	820.00	66.60
370 MAINTENANCE/SUPPORT FEES	0.00		1,225.09	0.29	1,700.00	474.91
400 REPAIRS & MAINTENANCE	67.08	0.39	900.86	0.22	30,000.00	29,099.14
410 RENTALS	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		11.15		100.00	88.85
433 MMUA SAFETY PROGRAM	1,656.47	9.67	4,201.98	1.01	4,820.00	618.02
440 PROFESSIONAL SERVICES	0.00		131.43	0.03	0.00	-131.43
444 OTHER CONTRACTUAL SERVICES	173.70	1.01	3,237.15	0.78	0.00	-3,237.15
Account Total			13,551.30	79.08	288,038.00	49,342.25
Total Department	13,551.30	79.08	238,695.75	57.44	288,038.00	49,342.25

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

605 Storm Water

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Storm Administration						
Storm Admin						
101 FULL-TIME EMPLOYEES - REGULAR	2,255.90	13.17	16,281.17	3.92	19,600.00	3,318.83
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		7.70		0.00	-7.70
121 EMPLOYER PERA CONTRIBUTIONS	169.21	0.99	1,221.76	0.29	1,470.00	248.24
122 EMPLOYER FICA CONTRIBUTIONS	134.99	0.79	958.47	0.23	1,215.00	256.53
123 EMPLOYER MEDICARE CONTRIBUTION	31.57	0.18	224.14	0.05	284.00	59.86
130 EMPLOYER PAID INSURANCE	333.83	1.95	3,066.20	0.74	3,700.00	633.80
150 WORKER'S COMPENSATION	0.00		3,308.14	0.80	4,700.00	1,391.86
210 OPERATING SUPPLIES	0.00		69.25	0.02	700.00	630.75
301 AUDITING/ACCOUNTING	0.00		888.00	0.21	1,100.00	212.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
304 LEGAL FEES	0.00		217.50	0.05	0.00	-217.50
309 EDP, SOFTWARE & DESIGN	0.00		709.38	0.17	500.00	-209.38
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
370 MAINTENANCE/SUPPORT FEES	0.00		142.80	0.03	450.00	307.20
430 OTHER SERVICE/CHARGES-MISC.	0.00		10.00		200.00	190.00
438 CREDIT CARD FEES	658.38	3.84	5,401.87	1.30	4,700.00	-701.87
440 PROFESSIONAL SERVICES	0.00		1,600.00	0.39	725.00	-875.00
Account Total						
	3,583.88	20.92	34,106.38	8.21	44,644.00	10,537.62
Total Department	3,583.88	20.92	34,106.38	8.21	44,644.00	10,537.62
Total Expenses	17,135.18	100.00	415,561.45	100.00	475,094.00	59,532.55
Net Income (Loss)	23,450.26	136.85	99,635.70	23.98		

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

606 ICE ARENA

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Ice Arena						
3450 SCHOOL/YOUTH ICE RENTAL	7,695.00	18.33	145,790.00	64.19	230,000.00	-84,210.00
3451 LEAGUE HOCKEY	1,987.49	4.73	53,764.06	23.67	50,000.00	3,764.06
3452 PUBLIC SKATE	0.00		0.00		1,500.00	-1,500.00
3453 OPEN HOCKEY/ ICE TIME	852.15	2.03	5,238.65	2.31	5,000.00	238.65
3454 LEASED SIGN REVENUE	0.00		0.00		1,500.00	-1,500.00
3455 CONCESSION/RENDS	0.00		0.00		2,516.00	-2,516.00
3456 POP/GUMBALL SALES	0.00		795.34	0.35	2,000.00	-1,204.66
3457 SKATE RENTS/SHARPENING	0.00		9.00		500.00	-491.00
3458 PRO SHOP SALES	0.00		0.00		200.00	-200.00
3624 MISC REVENUE - REFUNDS	10.00	0.02	4,204.92	1.85	3,000.00	1,204.92
3922 OTHER MISC-GOVT	0.00		35,000.00	15.41	0.00	35,000.00
Total Department	10,544.64	25.12	244,801.97	107.78	296,216.00	-51,414.03
Total Revenue	10,544.64	100.00	244,801.97	100.00	296,216.00	-51,414.03
Expenses						
Ice Arena						
101 FULL-TIME EMPLOYEES - REGULAR	9,055.20	21.57	66,338.56	29.21	97,500.00	31,161.44
103 PART-TIME EMPLOYEES	3,804.73	9.06	30,287.74	13.33	45,000.00	14,712.26
121 EMPLOYER PERA CONTRIBUTIONS	876.85	2.09	5,988.96	2.64	7,313.00	1,324.04
122 EMPLOYER FICA CONTRIBUTIONS	770.58	1.84	5,723.39	2.52	8,835.00	3,111.61
123 EMPLOYER MEDICARE CONTRIBUTION	180.23	0.43	1,338.57	0.59	2,066.00	727.43
130 EMPLOYER PAID INSURANCE	1,977.21	4.71	18,234.88	8.03	21,700.00	3,465.12
150 WORKER'S COMPENSATION	0.00		3,862.43	1.70	5,300.00	1,437.57
210 OPERATING SUPPLIES	153.54	0.37	944.34	0.42	4,000.00	3,055.66
214 UNIFORMS	0.00		0.00		600.00	600.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		2,559.41	1.13	7,500.00	4,940.59
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
261 MERCH FOR RESALE-TAX	0.00		609.50	0.27	1,000.00	390.50
301 AUDITING/ACCOUNTING	0.00		900.00	0.40	900.00	0.00
309 EDP, SOFTWARE & DESIGN	0.00		56.00	0.02	0.00	-56.00
321 TELEPHONE	155.27	0.37	1,501.84	0.66	3,500.00	1,998.16
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		1,000.00	1,000.00
334 MEMBERSHIP DUES AND FEES	0.00		275.00	0.12	400.00	125.00
343 OTHER ADVERTISING	14.05	0.03	140.50	0.06	200.00	59.50
370 MAINTENANCE/SUPPORT FEES	207.00	0.49	781.60	0.34	1,800.00	1,018.40
380 UTILITY SERVICES	7,641.25	18.20	47,260.83	20.81	76,000.00	28,739.17
400 REPAIRS & MAINTENANCE	16,623.28	39.60	28,935.35	12.74	22,500.00	-6,435.35
430 OTHER SERVICE/CHARGES-MISC.	104.14	0.25	1,085.80	0.48	2,000.00	914.20
433 MMUA SAFETY PROGRAM	412.00	0.98	1,019.50	0.45	1,210.00	190.50
440 PROFESSIONAL SERVICES	0.00		0.00		500.00	500.00
444 OTHER CONTRACTUAL SERVICES	0.00		8,500.00	3.74	8,500.00	0.00
Account Total	41,975.33	100.00	226,344.20	99.65	320,324.00	93,979.80
Total Department	41,975.33	100.00	226,344.20	99.65	320,324.00	93,979.80

606 ICE ARENA

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Buildings and Maintenance						
Buildings & Maintenance						
210 OPERATING SUPPLIES	0.00		792.41	0.35	0.00	-792.41
Account Total			792.41	0.35		-792.41
Total Department			792.41	0.35		-792.41
Total Expenses	41,975.33	100.00	227,136.61	100.00	320,324.00	93,187.39
Net Income(Loss)	-31,430.69	-74.88	17,665.36	7.78		

609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Financial Administration						
3621 INTEREST EARNED	1,389.22	0.80	10,931.29	0.84	3,000.00	7,931.29
3624 MISC REVENUE - REFUNDS	0.00		0.00		250.00	-250.00
3626 MONEY MARKET INTEREST	0.00		2.58		0.00	2.58
Total Department	1,389.22	0.80	10,933.87	0.84	3,250.00	7,683.87
Merchandise						
3781 SALES - LIQUOR	46,686.52	26.94	436,246.77	33.43	495,000.00	-58,753.23
3782 SALES - BEER	74,912.34	43.23	737,257.75	56.49	760,000.00	-22,742.25
3783 SALES - WINE	19,537.50	11.28	187,671.21	14.38	263,000.00	-75,328.79
3784 SALES - MISC. TAXABLE	2,371.41	1.37	23,225.61	1.78	22,000.00	1,225.61
3786 SALES - NON-TAXABLE	750.11	0.43	10,349.99	0.79	5,500.00	4,849.99
3794 CASH OVER	35.43	0.02	455.37	0.03	0.00	455.37
Total Department	144,293.31	83.27	1,395,206.70	106.90	1,545,500.00	-150,293.30
Total Revenue	145,682.53	100.00	1,406,140.57	100.00	1,548,750.00	-142,609.43
Expenses						
Financial Administration						
Financial Administration						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		1,055.50	0.08	2,600.00	1,544.50
121 EMPLOYER PERA CONTRIBUTIONS	0.00		20.25		195.00	174.75
122 EMPLOYER FICA CONTRIBUTIONS	0.00		65.44	0.01	161.00	95.56
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		15.31		38.00	22.69
301 AUDITING/ACCOUNTING	0.00		3,996.00	0.31	4,200.00	204.00
Account Total			5,152.50	0.39	7,194.00	2,041.50
Total Department			5,152.50	0.39	7,194.00	2,041.50
Merchandise						
Merchandise						
210 OPERATING SUPPLIES	482.81	0.28	2,519.99	0.19	2,500.00	-19.99
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		1,508.62	0.12	0.00	-1,508.62
251 LIQUOR	49,415.35	28.52	415,466.30	31.83	490,000.00	74,533.70
252 BEER	88,049.78	50.81	606,763.37	46.49	640,000.00	33,236.63
254 MISC TAXABLES (SOFT DRINKS,ETC	2,295.03	1.32	15,150.50	1.16	15,000.00	-150.50
257 ICE	502.29	0.29	5,211.71	0.40	2,000.00	-3,211.71
259 NON-TAX MISC (O.J., ETC)	0.00		1,481.38	0.11	642.00	-839.38
335 FREIGHT	925.76	0.53	7,449.96	0.57	10,000.00	2,550.04
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.25		50.00	49.75
438 CREDIT CARD FEES	3,202.29	1.85	31,047.33	2.38	30,000.00	-1,047.33
Account Total			144,873.31	83.61	1,086,599.41	103,592.59
Total Department	144,873.31	83.61	1,086,599.41	83.26	1,190,192.00	103,592.59

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 10 / 21

609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Manager						
Manager						
101 FULL-TIME EMPLOYEES - REGULAR	9,055.26	5.23	66,338.98	5.08	78,500.00	12,161.02
121 EMPLOYER PERA CONTRIBUTIONS	679.14	0.39	4,975.39	0.38	5,888.00	912.61
122 EMPLOYER FICA CONTRIBUTIONS	551.44	0.32	4,013.17	0.31	4,867.00	853.83
123 EMPLOYER MEDICARE CONTRIBUTION	128.97	0.07	938.58	0.07	1,138.00	199.42
130 EMPLOYER PAID INSURANCE	927.33	0.54	8,505.28	0.65	9,900.00	1,394.72
150 WORKER'S COMPENSATION	0.00		6,395.06	0.49	7,400.00	1,004.94
210 OPERATING SUPPLIES	100.00	0.06	1,637.47	0.13	1,200.00	-437.47
216 PERIODICALS	0.00		100.00	0.01	40.00	-60.00
240 SMALL TOOLS/MINOR EQUIPMENT	53.58	0.03	535.80	0.04	3,600.00	3,064.20
304 LEGAL FEES	0.00		0.00		100.00	100.00
321 TELEPHONE	163.72	0.09	1,653.82	0.13	1,900.00	246.18
331 TRAVEL/MILEAGE	0.00		0.00		250.00	250.00
333 STAFF MEETINGS & CONFERENCES	244.83	0.14	1,059.83	0.08	900.00	-159.83
334 MEMBERSHIP DUES AND FEES	0.00		1,585.00	0.12	1,500.00	-85.00
343 OTHER ADVERTISING	16.11	0.01	3,563.90	0.27	9,000.00	5,436.10
351 LEGAL NOTICES PUBLISHING	0.00		0.00		250.00	250.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370 MAINTENANCE/SUPPORT FEES	0.00		2,160.86	0.17	3,000.00	839.14
430 OTHER SERVICE/CHARGES-MISC.	0.00		510.05	0.04	1,000.00	489.95
433 MMUA SAFETY PROGRAM	412.00	0.24	1,019.50	0.08	1,210.00	190.50
439 CASH SHORT	18.48	0.01	508.29	0.04	0.00	-508.29
440 PROFESSIONAL SERVICES	2,889.00	1.67	3,489.00	0.27	525.00	-2,964.00
Account Total						
	15,239.86	8.79	108,989.98	8.35	132,193.00	23,203.02
Total Department	15,239.86	8.79	108,989.98	8.35	132,193.00	23,203.02
Cashiers						
Cashiers						
101 FULL-TIME EMPLOYEES - REGULAR	4,329.60	2.50	31,749.19	2.43	44,000.00	12,250.81
103 PART-TIME EMPLOYEES	3,800.82	2.19	26,310.81	2.02	45,000.00	18,689.19
121 EMPLOYER PERA CONTRIBUTIONS	531.08	0.31	3,526.10	0.27	6,675.00	3,148.90
122 EMPLOYER FICA CONTRIBUTIONS	477.35	0.28	3,325.98	0.25	5,518.00	2,192.02
123 EMPLOYER MEDICARE CONTRIBUTION	111.63	0.06	777.84	0.06	1,290.00	512.16
130 EMPLOYER PAID INSURANCE	1,947.00	1.12	17,932.19	1.37	21,400.00	3,467.81
160 LIABILITY INSURANCE	0.00		43.28		45.00	1.72
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		50.00	50.00
Account Total						
	11,197.48	6.46	83,665.39	6.41	124,278.00	40,612.61
Total Department	11,197.48	6.46	83,665.39	6.41	124,278.00	40,612.61
Janitor						
Janitor						
210 OPERATING SUPPLIES	0.00		160.35	0.01	900.00	739.65
Account Total						
			160.35	0.01	900.00	739.65
Total Department			160.35	0.01	900.00	739.65

609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Buildings and Maintenance						
Buildings & Maintenance						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		12.62		100.00	87.38
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		512.51	0.04	1,000.00	487.49
360 INSURANCE	0.00		4,400.04	0.34	4,850.00	449.96
380 UTILITY SERVICES	995.39	0.57	7,791.73	0.60	12,500.00	4,708.27
400 REPAIRS & MAINTENANCE	577.20	0.33	4,341.08	0.33	11,000.00	6,658.92
410 RENTALS	396.95	0.23	3,476.91	0.27	750.00	-2,726.91
430 OTHER SERVICE/CHARGES-MISC.	0.00		15.00		0.00	-15.00
Account Total						
	1,969.54	1.14	20,549.89	1.57	30,200.00	9,650.11
Total Department	1,969.54	1.14	20,549.89	1.57	30,200.00	9,650.11
Depreciation						
Depreciation						
420 DEPRECIATION	0.00		0.00		13,000.00	13,000.00
Account Total						
					13,000.00	13,000.00
Total Department					13,000.00	13,000.00
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		0.00		16,000.00	16,000.00
Account Total						
					16,000.00	16,000.00
Total Department					16,000.00	16,000.00
Total Expenses	173,280.19	100.00	1,305,117.52	100.00	1,513,957.00	208,839.48
Net Income (Loss)	-27,597.66	-15.93	101,023.05	7.74		

610 Maple Grove Cemetery

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Cemetery Operations						
3410 CHARGES FOR SERVICES	625.00	21.96	7,125.00	19.04	9,000.00	-1,875.00
3411 CEMETARY LAND RENT	0.00		7,200.00	19.24	6,000.00	1,200.00
3621 INTEREST EARNED	237.75	8.35	314.47	0.84	4,000.00	-3,685.53
3624 MISC REVENUE - REFUNDS	0.00		325.00	0.87	300.00	25.00
3711 BURIAL LOTS	500.00	17.57	1,500.00	4.01	4,000.00	-2,500.00
Total Department	1,362.75	47.88	16,464.47	44.00	23,300.00	-6,835.53
Total Revenue	1,362.75	100.00	16,464.47	100.00	23,300.00	-6,835.53
Expenses						
Cemetery Operations						
101 FULL-TIME EMPLOYEES - REGULAR	1,304.88	45.85	9,546.37	25.51	13,500.00	3,953.63
121 EMPLOYER PERA CONTRIBUTIONS	97.85	3.44	715.96	1.91	1,013.00	297.04
122 EMPLOYER FICA CONTRIBUTIONS	78.93	2.77	569.88	1.52	837.00	267.12
123 EMPLOYER MEDICARE CONTRIBUTION	18.48	0.65	133.32	0.36	195.00	61.68
130 EMPLOYER PAID INSURANCE	165.09	5.80	1,519.98	4.06	1,800.00	280.02
150 WORKER'S COMPENSATION	0.00		1,175.08	3.14	1,300.00	124.92
210 OPERATING SUPPLIES	10.00	0.35	88.43	0.24	500.00	411.57
214 UNIFORMS	0.00		0.00		50.00	50.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		500.00	500.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		2,000.00	2,000.00
301 AUDITING/ACCOUNTING	0.00		888.00	2.37	1,000.00	112.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		100.00	100.00
360 INSURANCE	0.00		693.12	1.85	700.00	6.88
370 MAINTENANCE/SUPPORT FEES	0.00		1,591.40	4.25	1,560.00	-31.40
380 UTILITY SERVICES	27.97	0.98	271.31	0.73	500.00	228.69
430 OTHER SERVICE/CHARGES-MISC.	0.00		4,506.00	12.04	8,000.00	3,494.00
440 PROFESSIONAL SERVICES	0.00		300.00	0.80	400.00	100.00
444 OTHER CONTRACTUAL SERVICES	1,142.91	40.16	15,422.38	41.21	24,000.00	8,577.62
Account Total	2,846.11	100.00	37,421.23	100.00	58,455.00	21,033.77
Total Department	2,846.11	100.00	37,421.23	100.00	58,455.00	21,033.77
Total Expenses	2,846.11	100.00	37,421.23	100.00	58,455.00	21,033.77
Net Income (Loss)	-1,483.36	-52.12	-20,956.76	-56.00		

Cash and Investment Summary		Draft				
Oct-21		1010	1011	1040	1041-2	TOTAL
			CASH-			
		CASH	Debt Service	Investments	Money Markets	
101 General Fund		1,974,601		1,435,952	10,492	3,421,045
210 STABILIZATION FUND		304,701		174,000	50	478,751
211 Library Fund		84,372		90,000	1,502	175,874
219 Tax Abatement		(190,000)				(190,000)
225 EDA MIF FUND		156,734		-	-	156,734
226 EDA RLF		79,999				79,999
247 Assisted Living		-				-
248 Downtown		-				-
249 TIF		131,792				131,792
290 Economic Development		43,903		-		43,903
382 16th St NE		51,648				51,648
385 Aquatic Center		105,059		75,000	150	180,209
386 Fire Truck and Equipment		53,452				53,452
389 Oppidan Assessment		33,569				33,569
391 Oppidan/Folkestad TIF		10,555		-	-	10,555
392 GO Refunding 2015A		126,968		150,000		276,968
393 2017 Street Assessment Project		98,322		424,231	408	522,961
401 Permanent Revolving Impr Fund		56,564		1,002,643	2,479	1,061,686
424 Hwy 57		(644,984)				(644,984)
425 SRTS		(41,018)				(41,018)
426 16th St NW		(101,251)				(101,251)
601 Water Fund		461,783	241,217	741,512	5,447	1,449,959
602 Sewer Fund		435,488	392,019	1,440,458	1,829	2,269,793
604 Electric Fund		1,221,725	44,494	4,652,477	16,892	5,935,587
605 Storm Water		340,994	118,018	232,274	1,955	693,241
606 ICE ARENA		61,214		-	-	61,214
609 Liquor Fund		122,132		792,681	7,711	922,524
610 Maple Grove Cemetery		11,717		58,230	314	70,261
875 Community Policing Fund		9,065		-		9,065
877 Festival in Park Fund		23,002				23,002
		<u>5,022,107</u>	<u>795,748</u>	<u>11,269,458</u>	<u>49,226</u>	<u>17,136,540</u>

2021-2022 PREMIUM RATES

The Trust's Board of Trustees evaluates loss projections every year to ensure premium rates are adequately set to respond to future claims experienced by Minnesota cities. Here is information about premium rates going into effect for property/casualty coverages renewing on or after Nov. 15, 2021, and for workers' compensation coverages renewing on or after Jan. 1, 2022.

Property/casualty rates

What does property/casualty coverage include?

The Trust's coverage is tailored specifically for Minnesota cities, and it's generally broader than commercial policies. It includes coverage for things like loss or damage to city buildings, liability claims resulting from actions or incidents involving city staff or elected officials, land use, sewer back-up liability, auto liability and auto physical damage, and cyber-related claims.

How does the Trust set rates?

Rates are set at a level to generate enough premium to cover 1) projected administrative expenses for the program; 2) expected claim costs for the year based on actuaries' calculations; and 3) a contingency margin to protect the Trust and its members from the possibility that losses will be higher than expected.

What do property/casualty rates look like for 2022?

Property/casualty rates will decrease by an average rate of 1.5% for 2022. However, each member will be impacted differently, with some members seeing a higher rate increase and others a lower rate increase or decrease for the following reasons (members and agents can contact their underwriter for details that are member-specific).

Property rates will decrease 7% on average, but overall rates have been restructured for specific buildings types (see "other variables" below) so that rates align with the risk that certain building types present. This means that rates for some building types will increase and for others, rates will decrease. Each members' actual rate change will depend on its particular mix of covered property.

Property types with biggest rate increases include general civic buildings like city halls, fire stations, community centers, police stations, and water, sewer, and electric utility property; while biggest decreases include park property and property in the open (property in the open is items like benches, picnic tables, statues, playgrounds, sports apparatus, etc.). Members with a mix of property that proportionately matches the program as a whole will not be impacted much, as increases and decreases for property types will largely offset each other.

Rate Relativity Adjustments Effective Jan. 1, 2022

This table details 2022 class rate changes for the bulk of city payrolls. Most job class rates are shown per \$100 of payroll.

Rates for volunteer firefighters are shown per 100 of population.

Class Code	Description	2021 Rates	2022 Rates	Rate change
7380	Ambulance	\$ 6.16	\$ 6.44	4%
7381	Ambulance: volunteer	\$ 12.04	\$ 10.83	-10%
9015	Building maintenance	\$ 7.77	\$ 7.32	-6%
9182	City arena operations	\$ 3.83	\$ 4.25	11%
8227	City shop & yard	\$ 4.90	\$ 4.41	-10%
8810	Clerical office employees	\$ 0.82	\$ 0.74	-10%
9063	Community centers	\$ 2.87	\$ 2.58	-10%
9411	Elected or appointed officials	\$ 0.56	\$ 0.51	-10%
7539	Electric & steam plant	\$ 3.69	\$ 3.42	-7%
7706	Firefighters	\$ 9.09	\$ 10.77	18%
7716	Firefighters: non-smoking	\$ 8.18	\$ 9.69	18%
7708	Firefighters: volunteer	\$ 265.55	\$ 265.55	0%
7718	Firefighters: volunteer, non- smoking	\$ 239.00	\$ 239.00	0%
9403	Garbage	\$ 9.95	\$ 8.96	-10%
7502	Gas company	\$ 8.00	\$ 8.07	1%
9060	Golf course	\$ 1.34	\$ 1.74	30%
9033	Housing authority	\$ 3.07	\$ 3.99	30%
9410	Municipal employee	\$ 0.71	\$ 0.92	30%
8017	Off sale liquor store	\$ 4.57	\$ 4.11	-10%
9084	On sale liquor store	\$ 3.50	\$ 4.28	22%
9102	Parks	\$ 6.31	\$ 7.68	22%
7720	Police	\$ 8.28	\$ 10.76	30%
7722	Police reserves	\$ 3.02	\$ 3.77	25%
7723	Police reserves: non-smoking	\$ 2.72	\$ 3.39	25%
7721	Police: non-smoking	\$ 7.45	\$ 9.68	30%
7580	Sewage disposal plant	\$ 5.25	\$ 4.73	-10%
5506	Street construction	\$ 10.42	\$ 9.37	-10%
7520	Waterworks	\$ 4.38	\$ 3.95	-10%

Members and agents can contact their underwriter for member-specific details.

What about other variables?

Individual member premiums for the workers' compensation program will also be affected by other factors like changes in member expenditures, payrolls, experience rating, and other exposure measures.

What role does PTSD play in workers' compensation rate increases?

Since PTSD claims first became compensable in 2013, they have risen to a point where they're currently projected to make up about 37% of the Trust's annual workers' compensation claim costs, with most of that arising from police claims. The majority of PTSD costs are attributable to covering lost wages for employees who do not return to work after their diagnosis.

What is the Trust doing to address PTSD costs?

The Trust understands pressures on city budgets faced with rising premium rates. The Trust and its members have taken a leading role — along with public safety professional organizations, other local government insurance pools across the country, and other significant stakeholders — to address workers' compensation costs associated with PTSD.

The Trust's PTSD specialist, hired in 2020, continues to work with Trust staff and external stakeholders on outreach and educational efforts with member cities in an effort to promote PTSD prevention and treatment among public safety personnel. This past year, a Duty Disability Group was formed among stakeholders to work with the League of Minnesota Cities' Intergovernmental Relations team to identify and seek a workable state legislative solution that will involve a PTSD disability funding solution without ties to the state's workers' compensation system. The Trust has also planned a robust public information campaign for 2022 emphasizing that PTSD among first responders is treatable and does not need to be permanently debilitating.

What can members do?

In addition to the financial burden posed on the workers' compensation system, PTSD has a dramatic impact on law enforcement staffing, departmental morale, and the well-being of affected employees and their families, friends, and communities. For tips on preventing, recognizing, and acknowledging PTSD within your city's law enforcement and first responder communities, please visit the Trust's [PTSD and Mental Health Toolkit](#).

The Trust has developed this resource to help our members address issues of PTSD and general mental health. It also addresses topics such as suicide prevention, creating a supportive environment, PTSD treatability, and more. The toolkit also includes a Media Room that shares stories and perspectives from the public safety community related to PTSD and mental health. Understanding and implementing the action steps described in these resources can play significant roles in mitigating costly PTSD claims. Even more important, it will help return injured employees to a full and healthy life.

2021-2022 Coverage Changes

The Trust understands unique exposures faced by cities and regularly develops new coverages to address ever-changing needs. The Trust's staff members have expertise needed to address all coverage issues and concerns, giving busy city staff one less thing to worry about.

Cyber coverage restructuring

The Trust has developed a new Municipal First-Party Cyber Coverage form for first-party cyber risks, including coverage for:

1. Breach response expenses
2. Loss of revenue
3. Data restoration
4. Computer equipment restoration

These coverages were previously provided under the Trust's property coverage, but it will now be placed in a new, standalone coverage document.

There will be a \$250,000 aggregate limit per member for the new first-party coverage, but members will be allowed to increase the limit to \$500,000 for an additional premium charge. Members seeking the \$500,000 limit will be required to undertake certain loss control actions in 2022 and beyond. The Trust will focus on building loss control resources and will be developing additional requirements in the coming year. For the 2022 renewal term, members will need to attest to reading an [excerpt developed by LMCIT about reducing computer security risks](#)

There will also be a shared pool limit for first-party cyber claims. Members will share a \$10 million limit for common causes, or similar cyber claims stemming from one event, and a \$25 million aggregate limit over a 12-month period.

The liability coverage will remain unchanged with respect to coverage for cyber claims. There's still a \$2 million per occurrence limit with a \$3 million aggregate limit.

[Learn more about the Trust's cyber coverages](#)

Crime coverage sub-limit for fraudulent instruction claims (crime coverage)

Crime coverage with a \$250,000 per occurrence limit is provided on a standard basis for members that have property coverage with the Insurance Trust. All cities carrying the Trust's property coverage automatically receive \$250,000 of coverage for crime losses by non-city employees. There will now be a sub-limit of \$50,000 for certain claims resulting from an

employee's transfer of funds based on fraudulent instructions. All other crime coverage claims will still be subject to the full per occurrence limit, which is \$250,000 in most cases.

[Learn more about best practices to prevent electronic theft and access a model electronic funds transfer policy](#)

High value auto sub-limit (auto physical damage coverage)

There will now be a \$2 million limit for any covered automobile. If a member owns or acquires an automobile with a value of more than \$2 million, the Trust can review and adjust limits, if appropriate, after carefully reviewing the exposure with the member.

Coverage clarifications for 2022

Out-of-state workers' compensation exposure

The recent increase in employee telecommuting prompted the Trust to revisit workers' compensation coverage for employees who work in other states. The coverage language no longer references the workers' compensation law of any state. If members have employees who need coverage for work performed in other states, members should contact their agent or the Trust to find appropriate coverage from an insurer licensed to do business in that state.

Property in the open

Clarifications were made in the property coverage for how dugouts and athletic surfaces can be covered. In addition, explicit exclusions were adopted for guardrails and bollards (short posts used to create perimeters) — if members want to cover those items, it will require a special endorsement.

Pollutants, chemicals, biological weapons, and cyberattacks

A clarification was made for a sub-limit for property claims caused by terrorism involving the discharge of pollutants, chemicals, or biological weapons, and for losses, costs, and expenses resulting from a cyberattack.

Your LMC Resource

Underwriters are available to assist with questions about coverages and more.

[Connect with Underwriters](#)

choose "Underwriting" under "Department"

Have Ideas for Enhanced Coverage?

Do you have ideas to enhance the Trust's coverages? We'd like to hear from you.

[Contact an Underwriter](#)

choose "Underwriting" under "Department"

Kasson Police Calls for Service

	2014	2015	2016	2017	2018	2019	2020	2021
January	274	286	294	322	346	424	397	381
February	271	247	260	341	310	394	355	321
March	280	302	273	277	352	446	339	385
April	325	347	375	364	418	480	255	390
May	373	367	413	461	502	530	379	408
June	293	339	349	370	395	549	442	441
July	364	408	408	528	454	448	441	444
August	286	372	343	404	466	483	437	348
September	263	352	346	450	461	505	502	452
October	336	309	489	370	380	416	444	385
November	263	284	359	390	348	433	347	
December	300	331	334	377	437	435	383	
Yearly Total	3628	3944	4243	4654	4869	5,543	4,721	3,955

Department Head Meeting
November 23, 2021

Park Department

1. Veterans Stone Wall Update – John Digley of Reticulated Stone has completed the entire wall and the red brick pavers in front of the wall. He has been paid in full for the entire work on the wall \$49,517.00. He will return in the Spring to do any touch ups that need to be addressed if needed at no cost. The Park Department will seal coat the stone brick in the Spring. Stone-by-Stone will fill in the sidewalk with crushed rock that was taken out in front of the wall for this this winter season. They will return next Spring to take out the curb in front of the wall, replace it with new and then replace the sidewalk with new cement to complete the entire project. Their cost is \$16,755.50 when completed.
2. Winter Tree Maintenance – We have started our winter tree trimming and removals for this coming winter season. We have a list of around 30 trees that will be in need of trimming and on our boulevard tree removal list, we will be removing around 30 trees this winter. Also, we are scheduled to remove another 30 ash trees on the EAB boulevard tree removal list which we have been working on for four years. We have around 70 trees left on that list out of 245 ash trees that have been identified to be removed on the boulevards throughout the entire city.
3. Tree City USA – I will be working on the Tree City USA application forms that will need to be sent to the National Arbor Foundation in Nebraska by December 31, 2021. We have been named Tree City USA for 41 consecutive years.
4. Aquatic Center Update – The pool winter maintenance is now completed. We had Superior Mechanical install blowout valves for the entire bathhouse so that we can blow out all water lines at the pool. I have also been working on the new 2022 pool operation and fee structure. I will be introducing this to the Park Board on December 14th at the Park Board Meeting.
5. 2021 Holiday Christmas Tree Lighting – The tree lighting ceremony will be held on Friday, December 3rd at 5:30 PM next to the Veterans Stone Wall (East Side). Park board member Janet Sinning and her husband also decorated the wall with lights so that we can light the wall also. Everyone is welcome to come for this annual tree lighting event.

MEETINGS OR EVENTS ATTENDED

November 23

Department Head Meeting

Liquor Store Report November 2021

We received and are using 500 free gift style bags from Pr% (Proof). It is an organization committed to the prevention of FASD. The bags have a message and information regarding FASD on them.

We had an in store tasting on 11/18. Eight vendors poured beer, wine and spirits. It was very well attended. Customer count and sales were up 20% over the previous Thursday.

The building committee had a meeting with Tim and Robert. It was decided to not pursue the concept of having the liquor store become part of a mixed use project proposed by private developers. It was also decided to expand the footprint of the current building. I have contacted Ringdahl architects to rework their preliminary drawing.

The most recent winner of the Chamber Shop Local promotion was a Liquor store customer. He won \$250 cash in the monthly drawing.

Thanks to Charlie for putting the Spruce tip pots out on Main Street.

The supply chain is not improving as we head into the busy holiday season.

I have had Superior Mechanical out to repair the compressor and the furnace.

November 23, 2021

FINANCE DIRECTOR'S REPORT

2022 Budget- Proposed - less than 6%. Council to address on December 1st, and if necessary, also December 8th.

Asset Lists- The asset detail lists and asset addition and deletion lists have been sent to Departments for annual review by November 30th.

2022 INSURANCE RENEWAL- In process

Electric Rate Study/Water Rate Study- Presented to Council on November 10, 2021. Proposed rate increases:

Water 3% for 4 years

WW 2%

Electric 2%

Storm \$.25

Note upcoming Council meetings for the remainder of 2021-

December 1, 2021

December 8, 2021

Additional meeting to be called if necessary

Preliminary Audit and Audit dates determined- January 4th and March 2nd. (Due to COVID, less field work at client location- remainder will be in-house- full audit starting February 25, 2022)

Standing- October financial drafts distributed

MEETINGS AND EVENTS

11/2 MyRec

11/4 Cemetery

11/5 SEMNT-Housing

11/8 CERTS

11/8 Milsoft

11/10 Housing Alliance

11/12 Conference-SCMS

11/15 Shuette

11/15 MHP

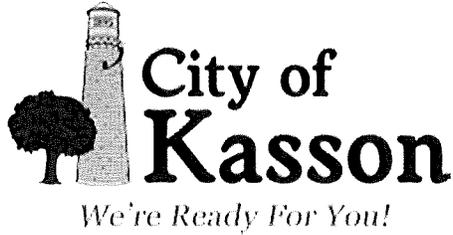
11/15 IMA panel

11/16 Smith Schafer

11/16 Federal Reserve

11/18 Design Team

11/18 St Charles Solar
11/18 SEMNT
11/19 Cemetery
11/19 Cemetery
11/22 Safety
11/23 Byron
11/23 Dept Head



Dept. Head 11/23/21

Electric Dept.-

“Cultivate the habit of being grateful for every good thing that comes to you, and to give thanks continuously. And because all things have contributed to your advancement, you should include all things in your gratitude.” – RALPH WALDO EMERSON

Tree Work – Tree list for Electric Dept. (fall-spring) finalized. Olsen set to do 4 large hazard trees on mainline 2nd Ave NE.

Engineering – Permit for Hwy 57 reconductor and extension approved, Hwy 57 lighting options discussed and residential lighting approved

MMUA- Mark Hottel safety training 11/16/21

Miscellaneous –Meadowbrook, BV-8th, Kasson Meadows 7th - Primary and secondary energized

Backyard undergrounding in NW (2 blocks), all old poles, wire and infrastructure wrecked out by Kyle and Eric. **Great job guys!!**

New URD primary on 7th St NE energized, secondary re fed and OHD primary section deenergized, wreck out to follow

Tantalus 2nd phase installation locations finalized and deployment to commence over the next few months

PCB info. sent to MPCA with goal of getting a PCB “clean” designation for the City of Kasson Electric Dept.

Meetings –

Mondays- Tantalus

11/2-11/4 Tantalus virtual conference (various topics, online)

11/8 – Milsoft Utility Billing Discussion

11/17 – CMPAS Board meeting Online

11/18 – St. Charles (solar) Online

11/23 - Brian Percival, Tantalus VC and repeater setup, PW shop

Kasson Fire Department Head Report

11-3-2021

OCT Calls for Service:

40 total calls

34 EMS

2 MVA

1 Fire

3 Alarm

2 other

Covid calls continue to be a hot topic on our calls as we are seeing more and more calls due to this.

We continue to respond with the safety measures put in place and review every month

Med Compass:

Annual medical evals were done at the hall will have results soon on this. Members take part in an EKG, and fit testing and breathing eval for SCBA usage.

Training:

Several members just renewed their EMR certs for another 2-year cycle

The new members have completed FF1 and have all passed the written testing and are now on to Haz-Mat and FF2

We had several members complete the CEVO class so they now have the ability to drive the DCAMB if needed.

5 Officers attended the MN Chiefs convention and had some great speakers and training.

I was also honored with the MN State Fire Chiefs Fire Officer of the year Population under 10,000 for 2021. This is a great honor for me and the Kasson Fire Dept.

Public Education:

We have a CPR class for some students out at the KM Highschool.

Fire Prevention Week:

Very successful week for education for the community. We had several visits to the hall and to the schools.

Last min we were asked to cover the kindergarten classes. We were able to gather enough supplies and staff to get this done. This is usually something that the Mantorville Fire handles but was unable.

We had approx. 350 kids some through the open house that week at the fire hall.

Building update:

On Oct 5th we held an open house meeting for the public along with the EMS group to give info and gather info on the new building. We did not have very good attendance.

We are still working on getting the heaters in the East end installed as we still have some vent work to get finished up as well as the electric work

Coming up in NOV:

Mutual Aid Dinner with Mantorville and Byron Fire

Boy Scout Popcorn and Wreaths had out day

Veterans Day Program at the HS Nov 11th @6:30



Kasson Police Department

19 East Main Street
Kasson, MN 55944
507-634-3881
Fax: 507-634-4698

To: Mayor and City Council
From: Police Chief Joshua Hanson
CC: City Administrator
Date: 11/23/2021
Re: Nov Department Head Report for the Kasson Police Department

**Em
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ponder (EMR) Refresher. We completed our EMR and CPR/AED refresher course. All of our officers are EMR or EMT certified.

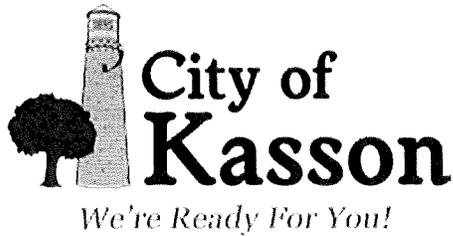
Night/Inclement Weather Qualification. All of our officers completed the state-required annual night/inclement weather shooting qualification with a handgun, shotgun, and rifle.

Toward Zero Deaths (TZD). We start extra DWI enforcement this week with TZD grant-funded overtime for extra patrols. We have had 450 traffic deaths in Minnesota for 2021. Alcohol and speed continue to be leading contributing factors in fatal crashes.

Emergency Services Administrative Assistant. We had 16 applicants for the open administrative assistant position. We interviewed 5 of the applicants and narrowed the pool down to two people whom we are conducting background investigations on.

Meetings and Events

Oct 31-Nov3 ETI Chief's Conference
Nov 3 Emergency Services
Nov 4 Drug Court
Nov 10 Interviews for Administrative Assistant
Nov 17 TZD What's happening on all Roads?
Nov 18 VCET Task Force
Nov 22 DFO Corrections Task Force



To: City Council

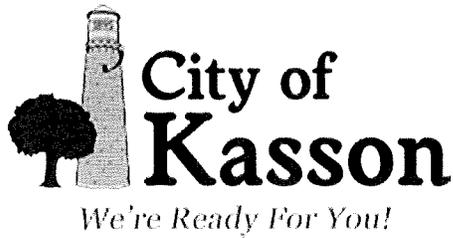
Date: 11/23/21

Agenda Heading: Public Works Director Report

- **Project Updates.** IMS Construction has blacktopped the road, dug the pond out, and put erosion control blanket down on the 10th Ave NE project. We need to do a punchlist walk thru on the NW Trail and pond work. There is a basement being dug for the second house to be built in the Meadowbrooke 2nd subdivision. DeCook Excavating continues to work on the Komet Acres subdivision. They are installing water and sewer utilities and grading. Plans are being finalized for the HWY 57 project.
- **Equipment Repairs.** The 2007 International Dump Truck is back at North Central International. The truck just had the ECM Module replaced a few weeks ago. The truck started running rough and the speedometer said that you were going 55 mph when you were going 10 mph. I heard back from North Central International this morning, they said the ECM had to be reprogrammed and the ABS warning light is on. They are testing the truck and checking the ABS system.
- **Sidewalk Repairs.** IMS Construction has removed and replaced 13 sidewalk panels on 9th Ave NE. The panels are at five different address locations. The panels were lifted from boulevard tree roots. The roots were also ground out to make sure the roots do not lift the new panels. We will monitor the trees to see if they survive the root damage.
- **Federal CDL Changes.** There are changes coming on Feb. 7th, 2022 to Federal CDL Training. The revised standards are required for anyone pursuing a new CDL license or endorsement. Training must come from a certified trainer registered in the Federal Motor Carrier Safety Administration Training Provider Registry. Most in house training will no longer qualify. These new changes could affect the hiring of new personnel who do not have a CDL license. I have talked with Mark Hottel about the new changes and he is looking into it to see if it affects the City of Kasson.
- **Street/Stormwater.** Staff continues to street sweep for leaves throughout the town. Staff has been servicing and washing equipment at the Public Works Facility. Snow removal equipment is ready to go for the winter months. Staff has been out doing some tree trimming and will be notifying residents that we will be trimming trees that are hitting equipment when we are plowing and street sweeping. Staff has put out markers on some streets for plowing and for marking plots at the Cemetery. Staff put up flags for Veterans Day and has put the spruce tips out on Main St. The Christmas lights have been installed on Main St and Mantorville Ave. Staff installed a door and a sign at the Ice Arena. Starting today we will be helping install the new hockey boards on the outdoor rink.

Meetings and Events Attended

November 4 th	1 st Public Meeting HWY 57 Doug Ims – Road/Trail Project & Sidewalk Repairs 2 nd Public Meeting HWY 57
November 16 th	MMUA Training
November 18 th	Technical Review
November 22 nd	Safety Committee – Inspection Public Works
November 23 rd	Dept Head



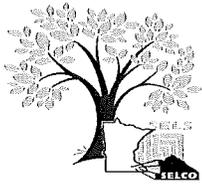
To: City Council

Date: 11/23/2021

Agenda Heading: Water/Wastewater Department Report

- **I & I Planning.** WHKS has started the sewer lateral inspections, this is expected to take about a year. The city should be receiving a report on the main sewer lines and manhole inspections.
- **Wells.** The fluoride pump in well 2 to failed, had to replace some tubing on the pump. Minnesota Department of Health collected raw water samples from well 2. The driveway at well 2 was paved and city crews have completed landscaping the area. Had a zoom meeting with the Minnesota DNR regarding the proper way to fill out the well pumping logs.
- **Sanitary Sewer Collection System.** The jetter truck's turbo is failing and a new one has been ordered, this truck is still under warranty, hopefully the part will be in soon. City crews changed the oil in the vac. trailer. Conductivity testing for the sanitary sewer tracing wire is ongoing at the newer developments.
- **Flow Amounts.** The city pumped 12.95 million gallons from wells 2,4 and 5. The wastewater treatment plant treated 19.588 million gallons, 1.9 million gallons was received from Mantorville, these are all for the month of October.
- **Meter Reading.** The city has been installing meters for new homes, radio replacement, and secondary meters, we will make appointment as needed.
- **Meter change outs.** The meter change out will begin the week of Nov. 29th, Ferguson Waterworks will be doing both scheduling and installing of the new registers and radios, letters will be going out soon. Replaced the meter at Ocean Mist carwash the old meter was installed incorrectly.
- **Lift Stations.** Pump 2 at the main lift station has failed, Nelson Electric has pulled the pump and is taking it back to the shop to work on. The driveway at the main lift station has been paved and the landscaping work is completed.

- **Wastewater Treatment Plant.** City crews cleaned and removed the UV bulbs for the season, these are used to disinfect the discharge from the treatment plant. The Biosolids report for the cropping year 2020-2021 was sent to the MPCA. Preferred Heating has been working on the heating system in the main building. The last of the LED lights have been installed in the clarifiers.
- **Water Distribution System.** Checked on a home owners' complaint of dirty water in their water filters, city crews flushed the line coming into the home, the water was fine.



KPL

Kasson Public Library

607 1st St. NW, Kasson, MN 55944

507/634-7615 www.kasson.lib.mn.us

Department Head Meeting

Date: November 23, 2021

- **Library Activities** –

- Friends October Book Sale was again successful
- Mike Eckers (author) was here Oct.27, sponsored by Friends - 46 people attended
- Trivia Night was November 5
- Library’s Book Bunch Team is planning a Christmas Market to benefit the American Cancer Society on Dec. 11 from 9-12.
- We are planning ahead to complete the 2-year library inventory cycle January 25-28, 2022.
- We are beginning to plan for the 2022 Summer Reading Program.

- **Technology Plan**

- Technology upgrades are happening. Two computers were ordered in their fall cooperative purchase. The plan is for 9 more to be ordered in early 2022. A replacement plan through 2028 has been completed..

- **Building Report**

- The new motor for the library’s front automatic door was installed on November 4.
- The area with black mold in the NW corner closet is being repaired by city workers who have removed the carpet and drywall, and sanitized with mold killer. They have re-hung the door and cut a vent into it. They will eventually replace the drywall and repaint the closet.
- The city workers have also re-anchored the metal sculpture in front.
- A final parking lot design was submitted to ICS.

Meetings and Events

Nov, 1	Stitch Community Group meets Storytime
Nov, 2	Book Club
Nov. 3	Book deliveries to daycares, homebound, special needs and nursing home patrons Book Club
Nov. 4	Staff meeting Storytime

Mystery Book Club
Door motor replaced
Nov. 5 Trivia Night
Nov. 8 Proctor test
Storytime
Nov. 9 Proctor test
Library Board meeting
Nov. 10 Chamber of Commerce meeting
Book Bunch Team meeting
Nov. 12 Staff meeting
Nov. 15 Book Club
Nov. 17 Book deliveries to daycares, homebound, special needs and nursing home
patrons
Nov. 18 Staff meeting
Storytime
Department Head meeting
Book Club
Nov. 22 Safety Meeting
Storytime
Nov. 23 Department Head meeting
Nov. 29 Storytime

To: Charlie Bradford, Tim Ibisch
From: Mark Hottel
Re: Public Works Facility Inspection
Date: 11/22/21

An inspection was completed on November 22, 2021, by members of the city's safety committee. During that time, we tested GFI outlets throughout the main building. We also verified that eyewash stations are being periodically flushed and that fire extinguishers are checked monthly as required by OSHA. There were a few items noted that merit further consideration which we'll list below:

- 2021-1. Fluorescent bulbs waiting to be discarded are sometimes left in the mechanical room. Please move to boxed storage until disposal.
- 2021-2. A wrench fitting the heads of the sprinkler system should be kept in the spare parts box on the wall near the fire sprinkler riser. (This would meet NFPA code.)
- 2021-3. We did not test the overhead door safety pressure devices due to the outside temperature. Please make a note to do this on a nice day when convenient.
- 2021-4. The CO/ automatic shop ventilation system still needs to be evaluated and checked. We have tried to address this before and had trouble finding the right person to handle this.
- 2021-5. The work rest on the pedestal grinder in the metal shop has a clearance greater than 1/8" Remind users to adjust the gap as needed.
- 2021-6. A GFI outlet near the SE shop door is dead. We recommend replacing it during the next visit done for other electrician work to not necessitate a call charge for this minor task.

Overall, we found the building and its contents to be well-maintained and organized. Keep up the good work!



ENVIRONMENTAL SERVICES

721 MAIN ST N • DEPT 123
MANTORVILLE MN 55955-2214
507-635-6272

November 22nd, 2021

To the Cities of: Claremont, Dodge Center, Hayfield, Kasson, Mantorville, West Concord

To the Townships: Ashland, Canisteo, Concord, Ellington, Ripley

RE: DODGE COUNTY'S ADOPTION OF GREATER ZUMBRO COMPREHENSIVE WATERSHED MANAGEMENT PLAN STATUTORY NOTIFICATION

On November 9th, 2021, the Dodge County Board of Commissioners adopted the Greater Zumbro Comprehensive Watershed Management Plan which replaces the Dodge County Comprehensive Local Water Management Plan. After adoption of the new plan, Dodge County is required to notify local units of government within the County. Per Minnesota Statutes Section 103B.321, local units of government are required to submit any existing water and related land resources plans and official controls within 90 days to the county for review.

Within 180 days, Dodge County is required to review submitted local plans and official controls and identify any inconsistencies between these plans and official controls and the Greater Zumbro Comprehensive Water Management Plan adopted on November 9th, 2021. Should there be inconsistencies, Dodge County will identify measures needed to bring the submitted plans and controls into conformance with the adopted plan.

If you have not adopted any water and land resource plans and/or official controls please disregard this notification. Should you have any questions or need additional information, please contact this office at 507-635-6273.

Thank you,

Melissa DeVetter

Dodge County Project Manager

Comp Plan/Water Plan/Zoning