

KASSON CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, March 9, 2022

6:00 PM

PLEDGE OF ALLEGIANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.

a. Minutes from February 23, 2022

b. Claims processed after the February 23, 2022 regular meeting, as audited for payment

c. Evaluations:

- | | | |
|-----------------------|-----------------------------------|-------------------------|
| i. Dan Trapp | Lead Water/Wastewater Operator II | At top of scale \$37.00 |
| ii. Ron Unger | Park and Rec Director | At Top of scale \$42.38 |
| iii. Corey Carstensen | Streets/Parks PWW | At top of scale \$28.23 |

d. Committee/Commission/Board Minutes:

- i. EDA February
- ii. Park Board Draft – Feb

e. Conferences:

- | | | | |
|----------------|-------------------|---------------------|----------|
| i. Jan Naig | MCFOA Annual Conf | St. Cloud 3/22-3/25 | \$275.00 |
| ii. Tim Ibisch | MCMA Annual Conf. | Nisswa, 5/4-6 | \$575.00 |

f. Resolution Accepting Donation to Promote Positive Police/Community Interactions Initiative

g. Resolution Designating Polling Places for 2022

h. Resolution Appointing Police Reserve Volunteers

B. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

C. PUBLIC HEARING

1. TH 57 – Special Assessments
 - i. Presentation
 - ii. Resolution Ordering improvements

D VISITORS TO THE COUNCIL

1. Angie Jarrett - Dodge County Ambulance

E MAYOR’S REPORT

F. COMMITTEE REPORT

G. OLD BUSINESS

1. ICS Professional Services Agreement – Library

H. NEW BUSINESS

1. EMS Recommendation – Fire Truck
2. Fire Department Officer Position Changes Recommendation

I. ADMINISTRATOR’S REPORT

1. Report
 - i. Byron Solar ATF Report – March
 - ii. Hamilton Real Estate Cooperative Tax Abatement Agreement
 - iii. Reb 2022 Forecast

J. ENGINEER’S REPORT

1. TH 57
 - i. Cooperative Construction Agreement with MnDOT
2. 16th Street Roundabout
 - i. Figure – Proposed Changes to MSAS System
 - ii. MnDOT review letter
 - iii. Resolution Revoking 3rd St as a MSAS Route
 - iv. Resolution Establishing 16th Street and Main Street as MSAS Route

K. PERSONNEL

1. Resignation of Firefighter Kevin Farmer

L. ATTORNEY

M. CORRESPONDENCE

1. PD Stats
2. Department Head Reports
3. Cash and Investment Summaries
4. Financial Statement

N. ADJOURN

KASSON CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, February 23, 2022

6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 23rd day of February, 2022 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Christensen, Eggler and McKern

THE FOLLOWING MEMBERS WERE ABSENT: Ferris

THE FOLLOWING WERE ALSO PRESENT: City Administrator Timothy Ibisch, City Clerk Linda Rappe, Police Chief Josh Hanson, City Attorney Melanie Leth, City Engineer Brandon Theobald, Finance Director Nancy Zaworski, Dave Dubbels, Paul Johnson, Ari Kolas, Ryan Nolander and Chad Behnken

PLEDGE OF ALLIANCE

APPROVE AGENDA

Add: Lawn Mowing Contract

Motion to Approve the Amended Agenda made by Councilperson Eggler, second by Councilperson Christensen with All Voting Aye

CONSENT AGENDA

Minutes from February 9, 2022 and January 26, 2022

Claims processed after the February 9, 2022 regular meeting, as audited for payment in the amount of \$691,683.24

Evaluations:

Matt Stradtman	Police Officer K-9	At Top of Scale	\$34.59
Josh Hanson	Police Chief	Inc from Grade 16 Step 2 to Step 3	\$\$45.67
		eff 1/6/22	
Cassie Sullivan	Util Billing Spec	Inc from Grade 8 Step 5 to Step 6	\$29.29
		eff 2/6/22	

Committee/Commission/Board Minutes:

Library Board Minutes January 2022

Fire Department Minutes February 2022

Adjust the Minutes from October 27, 2021 to remove "Pull Tabs" from the Byron Gambling Permit

Refuse Haulers Licenses: (pending any needed additional documentation)

Skjeveland Enterprises

Sunshine Sanitation

Hometown Haulers

LRS of Minnesota LLC

Intoxicating Liquor Licenses & Sunday Liquor (Pending any needed additional Documentation)

American Legion Post #333

Events by Saker

Pete's Repeat

3.2% Malt Liquor off Sale (pending any needed additional documentation)

Kwik Trip #619

Casey's Retail Company

Brewer's Off Sale Intoxicating Liquor License (pending any needed additional documentation)

Chaotic Good Brewing Company

Resolution Writing off Delinquent Accounts Past Statute of Limitations

Resolution #2.7-22

***Resolution Writing Off Delinquent Accounts Past Statute of Limitations
(on file)***

Conference:

Paul Lindgren

CFMH Day 1 Training

Coon Rapids, MN

\$0

Jeff Ulve and Isaac Thoe

MPCA WW Collection Conf & Exam Refresher

March 21-24 \$460

Motion to Approve the Consent Agenda made by Councilperson Burton, second by Councilperson Christensen with All Voting Aye.

VISITORS TO THE COUNCIL

MAYOR'S REPORT

Mayor McKern reminded the Council about the work session on Saturday, March 5 at 8AM at City Hall

PUBLIC FORUM

PUBLIC HEARING

Tax Abatement – Hamilton Real Estate – Administrator Ibisch a parcel that was purchased by the City last year this would be for multi-family housing. The Hamilton Development group is asking for tax abatement since this project will not happen without public assistance.

PH open

Ryan Nolander – Hamilton Real Estate – Construction costs have gone up dramatically and could go higher and interest rates are rising. The assistance is important. They have many steps left to complete to get to construction.

Public hearing closed

Administrator Ibisch stated that the terms are as follows:

Purchase Price of the Land and infrastructure improvements:

- Purchase price is a flat \$175,000. This includes both the purchase of the land and the assessable infrastructure improvements.

Option on the Neighboring Land:

- First right of refusal on the lot to the west, assuming Sand Companies doesn't exercise their option.

Tax Abatement:

- An 8-year abatement.
- 100% abatement with the annual cap of \$55,000 and the total 8-year cap of \$440,000.

Motion to Approve the Resolution made by Councilmember Christensen, second by Councilmember Egger with All Voting Aye.

Resolution #2.8-22
Resolution Approving Property Tax Abatement Related to Hamilton Real Estate Project 2022
(on file)

COMMITTEE REPORT

OLD BUSINESS

NEW BUSINESS

Resolution Approving Addendum to Development Agreement for Kasson Meadow's 7th – Engineer Theobald stated that this is for phase two, an additional 5 lots. Motion to Approve the Resolution made by Councilmember Burton, second by Councilmember Christensen with All Voting Aye.

Resolution #2.9-22

Resolution Approving Amendment 1 to the Development Agreement for Kasson Meadows 7th Addition
(on file)

Lawn Mowing Contract

Administrator Ibisch stated that it was successful year last year and we saved on costs but that is because it was very dry. Park and Rec Director Unger worked closely with this person to negotiate a contract for this year. The City will be shifting more acreage into this program. We had 77 acres this year including the cemetery. **Motion to move forward with all of the years listed on the quote 2022 thru 2024 made by Councilmember Egger, second by Councilmember Burton with All Voting Aye.**

ADMINISTRATOR'S REPORT

Administrator's Report – Administrator Ibisch went through his report.

Planning and zoning will be very busy for the next few months the City has received 3 requests for new subdivisions.

Laterals – three of the people will start getting billed \$100 a month until the lateral is fixed.

He and Engineer Theobald have a hearing tomorrow with the MN House, Representative Quam's bill for water retention project for the bonding proposal.

How to Deliver Great Customer Service

ENGINEER'S REPORT

PERSONNEL

Accept Retirement of Deputy Chief McAndrews – Motion by Mayor McKern, second by Councilperson Egger with All Voting Aye to accept the Retirement and thanked Deputy Chief McAndrews for his service.

ATTORNEY

CORRESPONDENCE

Correspondence was reviewed

Open Book Meeting at Dodge County – this is where to go if someone has questions regarding their valuation.

ADJOURN 6:18PM Motion to Adjourn made by Councilperson Egger, second by Councilperson Christensen with all Voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1 -

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 486,792.⁰³

DATE APPROVED: 03-09-22

#1	\$648.05	
#2	183,416.78	
#3	<u>305,404.18</u>	
	\$489,469.01	
	- 2,401.98	64100 VOID CK. (101)
	- 275.00	64090 VOID CK (101)
	<u>\$486,792.03</u>	

03/04/22
09:56:53

CITY OF KASSON
Claim Approval List
For the Accounting Period: 3/22
For Pay Date: 03/02/22

Page: 1 of 3
Report ID: AP100V

#1

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38641	E	5691 FURTHER-FSA	48.05					
	40138829	03/01/22 FLEX REIMBURSEMENT	48.05			101 2177		1010
		Total for Vendor:	48.05					
		*** Claim from another period (2/22) ****						
38638		144 MN POLLUTION CONTROL AGENCY	520.00					
	02/22/22	THOE-C/D LIC. EXAM REFRESHER	260.00			602 947 4947	333	1010
	02/22/22	ULVE-A/B LIC. EXAM REFRESHER	260.00			602 947 4947	333	1010
		*** Claim from another period (2/22) ****						
38639		144 MN POLLUTION CONTROL AGENCY	55.00					
	02/22/22	THOE-CLASS C EXAM FEE	55.00			602 947 4947	333	1010
		Total for Vendor:	575.00					
		*** Claim from another period (2/22) ****						
38640		2614 OFFICE OF ADMINISTRATIVE HEAR	25.00					
	02/24/22	2.92 ACRE ANNEX-STR EXTENSION	25.00			101 310 4310	430	1010
		Total for Vendor:	25.00					
		# of Claims 4	Total:	648.05				
		Total Electronic Claims		48.05				
		Total Non-Electronic Claims		600.00				

03/04/22
09:56:56

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 3/22

Page: 2 of 3
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$73.05
602 Sewer Fund	
1010 CASH-OPERATING	\$575.00
Total:	\$648.05

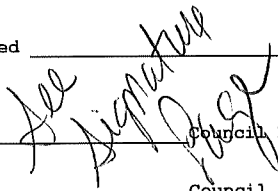
03/04/22
09:56:56

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 3 / 22

Page: 3 of 3
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED  _____ Council Member
_____ Council Member

03/02/22
13:29:59

CITY OF KASSON
Claim Approval List
For the Accounting Period: 3/22
For Pay Date: 03/02/22

Page: 1 of 5
Report ID: AP100V

#2

For Pay Date = 03/02/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38574		6270 CHAOTIC GOOD BREWING	296.25					
	2217	02/12/22 BEER	148.25			609 975 4975	252	1010
	2221	02/21/22 BEER	148.00			609 975 4975	252	1010
		Total for Vendor:	296.25					
38575		56 GILLETTE PEPSI ROCHESTER	300.00					
	9322980	01/11/22 POP FOR RESALE-ARENA	300.00			606 516 4516	261	1010
		Total for Vendor:	300.00					
38576		5881 NAPA AUTO PARTS	708.78					
	427850	01/03/22 EXT LIFE GAL/WATER PUMP	218.47			101 312 4312	220	1010
	428093	01/05/22 ARMORALL	7.69			604 957 4957	220	1010
	428093	01/05/22 SALES TAX	0.53			604 957 4957	220	1010
	428093	01/05/22 SALES TAX	-0.53			604 2025		1010
	428093	01/05/22 D C TRANSIT TAX	0.04			604 957 4957	220	1010
	428093	01/05/22 D C TRANSIT TAX	-0.04			604 2026		1010
	428197	01/06/22 OIL & FUEL FILTERS	48.97			101 312 4312	220	1010
	428212	01/06/22 ANTIFREEZE	33.98			101 312 4312	220	1010
	428264	01/07/22 OIL & AIR FILTERS/SPRK PLG/OIL	121.04			101 522 4522	220	1010
	428265	01/07/22 BASIC MULTIMETER	39.99			101 522 4522	220	1010
	428589	01/11/22 cr-SPRK PLG/cr-AIR FILTER	-8.67			101 522 4522	220	1010
	428608	01/11/22 BATT CABLE TERMINAL	10.98			101 312 4312	220	1010
	428745	01/13/22 OIL/SYNTH OIL	69.07			101 210 4210	220	1010
	428973	01/15/22 LMP PREMIUM CAPSULES	37.79			101 210 4210	220	1010
	429178	01/18/22 BEAM BLADES	62.96			101 312 4312	220	1010
	429704	01/26/22 HYDR & FUEL FILTERS/WHIP	30.57			101 312 4312	220	1010
	429859	01/28/22 OIL	35.94			101 522 4522	220	1010
		Total for Vendor:	708.78					
38577		60 NORTHERN BEVERAGE DIST. CO. LL	2,749.85					
	910273	02/17/22 BEER	2,747.85			609 975 4975	252	1010
	910273	02/17/22 FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	2,749.85					

03/02/22
13:29:59

CITY OF KASSON
Claim Approval List
For the Accounting Period: 3/22
For Pay Date: 03/02/22

For Pay Date = 03/02/22
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38578		3850 SOUTHERN GLAZER'S WINE &	4,005.27					
	2179604	02/16/22 LIQUOR	517.11			609 975 4975	251	1010
	2179604	02/16/22 WINE	36.00			609 975 4975	251	1010
	2179604	02/16/22 FREIGHT	7.23			609 975 4975	335	1010
	2182180	02/23/22 LIQUOR	3,189.98			609 975 4975	251	1010
	2182180	02/23/22 WINE	210.00			609 975 4975	251	1010
	2182180	02/23/22 FREIGHT	44.95			609 975 4975	335	1010
		Total for Vendor:	4,005.27					
38579		5708 STAPLES BUSINESS CREDIT	75.99					
	7349627805	02/04/22 TOURNIQUET/LABELER/LBL TAP	66.97			101 140 4140	210	1010
	7349627805	02/04/22 5 TAB HANG FLDRS	11.02			602 948 4948	210	1010
	7348681303	02/03/22 cr-SHARPIES	-2.00			101 140 4140	210	1010
		Total for Vendor:	75.99					
38580		4108 ULTIMATE SAFETY CONCEPTS INC	169,167.00					
	197800	01/21/22 AIR PAK/FACE PIECE/CARB CYL VL	169,167.00*			101 680 4220	580	1010
		Total for Vendor:	169,167.00					
38581		5035 VALLI INFORMATION SYSTEMS INC	2,265.52					
	80494	01/31/22 UTILITY BILLING MAILING	453.10			601 944 4944	325	1010
	80494	01/31/22 UTILITY BILLING MAILING	453.10			602 949 4949	325	1010
	80494	01/31/22 UTILITY BILLING MAILING	906.22			604 959 4959	325	1010
	80494	01/31/22 UTILITY BILLING MAILING	453.10			605 963 4963	325	1010
		Total for Vendor:	2,265.52					
38582		5047 WATERVILLE FOOD & ICE INC	74.90					
	06-202117	02/14/22 ICE-L.S.	31.15			609 975 4975	257	1010
	04-212258	02/15/22 ICE-L.S.	43.75			609 975 4975	257	1010
		Total for Vendor:	74.90					
38583		388 WESCO RECEIVABLES CORP	3,773.22					
	973829	01/31/22 NORDIC GRD SL	1,561.29			604 957 4957	220	1010
	981843	02/10/22 REEL COLLARS	2,211.93			604 957 4957	240	1010
		Total for Vendor:	3,773.22					
		# of Claims	10	Total:	183,416.78			

03/02/22
13:30:04

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 3/22

Page: 4 of 5
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$169,933.06
601 Water Fund	
1010 CASH-OPERATING	\$453.10
602 Sewer Fund	
1010 CASH-OPERATING	\$464.12
604 Electric Fund	
1010 CASH-OPERATING	\$4,687.13
605 Storm Water	
1010 CASH-OPERATING	\$453.10
606 ICE ARENA	
1010 CASH-OPERATING	\$300.00
609 Liquor Fund	
1010 CASH-OPERATING	\$7,126.27
Total:	\$183,416.78

03/02/22
13:30:04

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 3 / 22

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED *See Signature Page* _____ Council Member
_____ Council Member

03/04/22
10:27:07

CITY OF KASSON
Claim Approval List
For the Accounting Period: 3/22
For Pay Date: 03/10/22

Page: 1 of 13
Report ID: AP100V

3

For Pay Date = 03/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38614		2529 A H HERMEL COMPANY	264.37					
	915256	02/17/22 POP FOR RESALE	120.34			609 975 4975	254	1010
	915256	02/17/22 BAGS	136.08			609 975 4975	210	1010
	915256	02/17/22 SALES TAX	9.36			609 975 4975	210	1010
	915256	02/17/22 SALES TAX	-9.36			609 2025		1010
	915256	02/17/22 D C TRANSIT TAX	0.68			609 975 4975	210	1010
	915256	02/17/22 D C TRANSIT TAX	-0.68			609 2026		1010
	915256	02/17/22 FREIGHT	7.95			609 975 4975	335	1010
		Total for Vendor:	264.37					
38636		5819 ALLEGRA OF ROCHESTER	601.02					
	14665	03/01/22 5000 WINDOW ENVELOPES	48.29			101 140 4140	210	1010
	14665	03/01/22 5000 WINDOW ENVELOPES	3.86			101 191 4191	210	1010
	14665	03/01/22 5000 WINDOW ENVELOPES	21.25			101 210 4210	210	1010
	14665	03/01/22 5000 WINDOW ENVELOPES	13.52			101 220 4220	210	1010
	14665	03/01/22 5000 WINDOW ENVELOPES	30.91			101 310 4310	210	1010
	14665	03/01/22 5000 WINDOW ENVELOPES	42.50			101 510 4510	210	1010
	14665	03/01/22 5000 WINDOW ENVELOPES	15.46			211 550 4550	210	1010
	14665	03/01/22 5000 WINDOW ENVELOPES	3.86			290 650 4650	210	1010
	14665	03/01/22 5000 WINDOW ENVELOPES	23.18			601 944 4944	210	1010
	14665	03/01/22 5000 WINDOW ENVELOPES	13.52			602 947 4947	210	1010
	14665	03/01/22 5000 WINDOW ENVELOPES	17.39			602 948 4948	210	1010
	14665	03/01/22 5000 WINDOW ENVELOPES	46.36			604 959 4959	210	1010
	14665	03/01/22 5000 WINDOW ENVELOPES	11.59			605 964 4964	210	1010
	14665	03/01/22 5000 WINDOW ENVELOPES	11.59			606 516 4516	210	1010
	14665	03/01/22 5000 WINDOW ENVELOPES	77.27			609 976 4976	210	1010
	14665	03/01/22 5000 WINDOW ENVELOPES	3.86			101 518 4518	210	1010
	14665	03/01/22 5000 WINDOW ENVELOPES	1.93*			877 100 4000	430	1010
	14665	03/01/22 SALES TAX	3.19			604 959 4959	210	1010
	14665	03/01/22 SALES TAX	-3.19			604 2025		1010
	14665	03/01/22 D C TRANSIT TAX	0.23			604 959 4959	210	1010
	14665	03/01/22 D C TRANSIT TAX	-0.23			604 2026		1010
	14665	03/01/22 SALES TAX	5.31			609 976 4976	210	1010
	14665	03/01/22 SALES TAX	-5.31			609 2025		1010
	14665	03/01/22 D C TRANSIT TAX	0.39			609 976 4976	210	1010
	14665	03/01/22 D C TRANSIT TAX	-0.39			609 2026		1010

03/04/22
10:27:07

CITY OF KASSON
Claim Approval List
For the Accounting Period: 3/22
For Pay Date: 03/10/22

Page: 2 of 13
Report ID: AP100V

For Pay Date = 03/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	14665	03/01/22 2500 REGULAR ENVELOPES	72.99			101 140 4140	210	1010
	14665	03/01/22 2500 REGULAR ENVELOPES	10.73			101 191 4191	210	1010
	14665	03/01/22 2500 REGULAR ENVELOPES	2.15			101 210 4210	210	1010
	14665	03/01/22 2500 REGULAR ENVELOPES	2.15			101 220 4220	210	1010
	14665	03/01/22 2500 REGULAR ENVELOPES	2.15			101 310 4310	210	1010
	14665	03/01/22 2500 REGULAR ENVELOPES	4.29			101 510 4510	210	1010
	14665	03/01/22 2500 REGULAR ENVELOPES	1.07			211 550 4550	210	1010
	14665	03/01/22 2500 REGULAR ENVELOPES	2.15			290 650 4650	210	1010
	14665	03/01/22 2500 REGULAR ENVELOPES	22.33			601 944 4944	210	1010
	14665	03/01/22 2500 REGULAR ENVELOPES	11.16			602 947 4947	210	1010
	14665	03/01/22 2500 REGULAR ENVELOPES	11.16			602 948 4948	210	1010
	14665	03/01/22 2500 REGULAR ENVELOPES	44.66			604 959 4959	210	1010
	14665	03/01/22 2500 REGULAR ENVELOPES	22.33			605 964 4964	210	1010
	14665	03/01/22 2500 REGULAR ENVELOPES	1.07			606 516 4516	210	1010
	14665	03/01/22 2500 REGULAR ENVELOPES	2.15			609 976 4976	210	1010
	14665	03/01/22 2500 REGULAR ENVELOPES	1.07			101 518 4518	210	1010
	14665	03/01/22 2500 REGULAR ENVELOPES	1.07*			877 100 4000	430	1010
	14665	03/01/22 SALES TAX	3.07			604 959 4959	210	1010
	14665	03/01/22 SALES TAX	-3.07			604 2025		1010
	14665	03/01/22 D C TRANSIT TAX	0.22			604 959 4959	210	1010
	14665	03/01/22 D C TRANSIT TAX	-0.22			604 2026		1010
	14665	03/01/22 SALES TAX	0.15			609 976 4976	210	1010
	14665	03/01/22 SALES TAX	-0.15			609 2025		1010
	14665	03/01/22 D C TRANSIT TAX	0.01			609 976 4976	210	1010
	14665	03/01/22 D C TRANSIT TAX	-0.01			609 2026		1010
		Total for Vendor:	601.02					
38615		6390 APPLES R US ORCHARD & DISTILLERY	264.00					
	12485	02/15/22 LIQUOR	264.00			609 975 4975	251	1010
		Total for Vendor:	264.00					
38616		5049 ARTISAN BEER COMPANY	53.50					
	3520930	02/15/22 BEER	53.50			609 975 4975	252	1010
		Total for Vendor:	53.50					

03/04/22
10:27:07

CITY OF KASSON
Claim Approval List
For the Accounting Period: 3/22
For Pay Date: 03/10/22

Page: 3 of 13
Report ID: AP100V

For Pay Date = 03/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38585		203 BAKER & TAYLOR INC	110.77					
	2036524570	02/11/22 BOOKS	84.34			211 550 4550	218	1010
	2036533346	02/15/22 BOOKS	26.43			211 550 4550	218	1010
		Total for Vendor:	110.77					
38617		1012 BELLBOY CORPORATION	1,116.25					
	93689400	02/17/22 LIQUOR	1,092.25			609 975 4975	251	1010
	93689400	02/17/22 FREIGHT	24.00			609 975 4975	335	1010
		Total for Vendor:	1,116.25					
38586		4525 BOLSTER, MIKE	50.00					
	02/15/22	TREE INSPECTOR TRAINING	50.00			101 524 4524	333	1010
		Total for Vendor:	50.00					
38587		2023 BRADFORD, CHARLES	170.00					
	02/28/22	MN AWWA OPER SCHOOL	170.00			601 944 4944	333	1010
		Total for Vendor:	170.00					
38612		6415 BRADLEY, ELIZABETH	45.11					
	1368-12	02/25/22 RL MTR DEP REFUND AFT APPL TO	45.11			604 2212		1010
		Total for Vendor:	45.11					
38618		5239 BREAKTHRU BEVERAGE MN WINE &	5,602.91					
	342961949	02/16/22 LIQUOR	4,853.76			609 975 4975	251	1010
	342961949	02/16/22 WINE	520.00			609 975 4975	251	1010
	342961949	02/16/22 FREIGHT	73.85			609 975 4975	335	1010
	343046090	02/23/22 WINE	152.00			609 975 4975	251	1010
	343046090	02/23/22 FREIGHT	3.30			609 975 4975	335	1010
		Total for Vendor:	5,602.91					
38619		5836 CARLOS CREEK WINERY	324.00					
	22863	02/21/22 WINE	324.00			609 975 4975	251	1010
		Total for Vendor:	324.00					

03/04/22
10:27:07

CITY OF KASSON
Claim Approval List
For the Accounting Period: 3/22
For Pay Date: 03/10/22

Page: 4 of 13
Report ID: AP100V

For Pay Date = 03/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38649		6418 CCC	2,005.78					
	03/03/22	CRP CANCELLATION (VAIL FARM)	2,005.78*			101 191 4191	430	1010
		Total for Vendor:	2,005.78					
38631		5667 CINTAS	90.70					
	4111632370 02/24/22	MATS-L.S.	90.70			609 979 4979	410	1010
		Total for Vendor:	90.70					
38656		30 CMS OF ROCHESTER	4,057.84					
	22-214 02/28/22	KA BLDG-MILEAGE	215.18			101 240 4240	331	1010
	22-214 02/28/22	KA BLDG-INSPECTION FEES	3,842.66			101 240 4240	444	1010
		Total for Vendor:	4,057.84					
38647		6417 COOPERATIVE RESPONSE CENTER INC	250.00					
	0137086 02/21/22	ASSOCIATE MEMBERSHIP	250.00			604 959 4959	334	1010
		Total for Vendor:	250.00					
38588		2381 CUSTOM ALARM	250.14					
	511794 02/10/22	FIRE ALARM MONITOR 3/1-5/31	96.39			211 550 4550	444	1010
	510925 02/10/22	FIRE ALARM MONITOR 3/1-5/31	30.75			101 310 4310	444	1010
	510925 02/10/22	FIRE ALARM MONITOR 3/1-5/31	30.75			601 943 4943	444	1010
	510925 02/10/22	FIRE ALARM MONITOR 3/1-5/31	30.75			602 948 4948	444	1010
	510925 02/10/22	FIRE ALARM MONITOR 3/1-5/31	30.75			604 957 4957	444	1010
	510925 02/10/22	FIRE ALARM MONITOR 3/1-5/31	30.75*			605 963 4963	444	1010
	510925 02/10/22	SALES TAX	2.11			604 957 4957	444	1010
	510925 02/10/22	SALES TAX	-2.11			604 2025		1010
	510925 02/10/22	D C TRANSIT TAX	0.15			604 957 4957	444	1010
	510925 02/10/22	D C TRANSIT TAX	-0.15			604 2026		1010
		Total for Vendor:	250.14					
38590		69 DODGE COUNTY ENVIRONMENTAL	5.00					
	01/31/22	GARBAGE DISPOSAL	5.00			101 310 4310	430	1010
		Total for Vendor:	5.00					

03/04/22
10:27:07

CITY OF KASSON
Claim Approval List
For the Accounting Period: 3/22
For Pay Date: 03/10/22

Page: 5 of 13
Report ID: AP100V

For Pay Date = 03/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38591		5156 DODGE COUNTY INDEPENDENT/DODGE	393.38					
	13624	02/17/22 2 ADS-FIREFIGHTERS WANTED	138.76			101 220 4220	343	1010
	13655	02/24/22 PUBLIC HEARING NOTICE	254.62			101 111 4111	351	1010
		Total for Vendor:	393.38					
38592		2070 EARL'S SMALL ENGINE REPAIR INC	372.39					
	#HELD	02/22/22 CHAIN/BAR OIL	231.40			101 524 4524	210	1010
	#HELD	03/01/22 LIGHT BAR	140.99			101 524 4524	210	1010
		Total for Vendor:	372.39					
38653		6279 EDEN K9 CONSULTING & TRAINING	174.00					
	2846	03/01/22 KATS PLATINUM K-9 TRAINING	174.00			101 210 4210	444	1010
		Total for Vendor:	174.00					
38593		6056 FERGUSON WATERWORKS #2518	58,085.00					
	0489096	01/31/22 25 METERS	1,000.00			601 943 4943	260	1010
	0489096	01/31/22 25 METERS	1,000.00			602 948 4948	260	1010
	0489097	01/31/22 747 METERS	29,880.00			601 943 4943	260	1010
	0489097	01/31/22 747 METERS	29,880.00			602 948 4948	260	1010
	08/04/21	IMPUT METERS-BLACK MOUNTAIN	-3,675.00			101 1151		1010
		Total for Vendor:	58,085.00					
38594		2618 FIRE SAFETY USA INC	495.00					
	156874	02/24/22 1.5" NOZZLE	495.00			101 514 4514	220	1010
		Total for Vendor:	495.00					
38645		28 GRAYBAR ELECTRIC	279.93					
	9325414325	02/03/22 FUSE 1A & FUSE HOLDER	279.93			604 957 4957	220	1010
		Total for Vendor:	279.93					
38613		6409 GREENFIELD MANOR	5.80					
	0915-08	02/25/22 REFUND OVERPAYMENT ON ACCT	5.80			604 2212		1010
		Total for Vendor:	5.80					

03/04/22
10:27:07

CITY OF KASSON
Claim Approval List
For the Accounting Period: 3/22
For Pay Date: 03/10/22

Page: 6 of 13
Report ID: AP100V

For Pay Date = 03/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38632		5036 HOHENSTEINS INC	171.00					
	482351	02/24/22 BEER	171.00			609 975 4975	252	1010
		Total for Vendor:	171.00					
38595		5064 HOMETOWN HAULERS LLC	1,148.00					
	152738	03/01/22 FEB. GARBAGE-C H	33.56			101 323 4323	430	1010
	152738	03/01/22 FEB. GARBAGE-LIBRARY	57.18			101 323 4323	430	1010
	152738	03/01/22 FEB. GARBAGE-WWTP	152.86			602 947 4947	430	1010
	152738	03/01/22 FEB. GARBAGE-SHOP	192.77			101 323 4323	430	1010
	152738	03/01/22 FEB. GARBAGE-F D	76.43			101 323 4323	430	1010
	152738	03/01/22 FEB. GARBAGE-L S	53.21			101 323 4323	430	1010
	152738	03/01/22 FEB. GARBAGE-PARKS	444.46			101 323 4323	430	1010
	152738	03/01/22 FEB. GARBAGE-P D	33.39			101 323 4323	430	1010
	152738	03/01/22 FEB. GARBAGE-ARENA	104.14			606 516 4516	430	1010
		Total for Vendor:	1,148.00					
38596		6099 IBISCH, TIMOTHY	184.51					
	02/22/22	MILES-CMPAS MTGS	180.41*			604 959 4959	332	1010
	02/22/22	MILES-SOLAR TASK FORCE	4.10			101 140 4140	332	1010
		Total for Vendor:	184.51					
38597		6282 ICS	120,135.05					
	8231	02/28/22 LIBRARY REPAIR PROJECT	120,135.05*			210 650 4650	430	1010
		Total for Vendor:	120,135.05					
38620		25 JOHNSON BROTHERS LIQUOR CO	9,424.27					
	1992529	02/15/22 LIQUOR	4,292.30			609 975 4975	251	1010
	1992530	02/15/22 WINE	1,578.91			609 975 4975	251	1010
	1996857	02/22/22 LIQUOR	2,768.53			609 975 4975	251	1010
	1996858	02/22/22 WINE	784.53			609 975 4975	251	1010
		Total for Vendor:	9,424.27					
38621		6342 KINNEY CREEK BREWERY	165.00					
	1455	02/17/22 BEER	66.00			609 975 4975	252	1010
	1470	02/25/22 BEER	99.00			609 975 4975	252	1010
		Total for Vendor:	165.00					

03/04/22
10:27:07

CITY OF KASSON
Claim Approval List
For the Accounting Period: 3/22
For Pay Date: 03/10/22

Page: 7 of 13
Report ID: AP100V

For Pay Date = 03/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38650		37 KMTELECOM	2,390.73					
	03/01/22	PHONES-P D	192.65			101 210 4210	321	1010
	03/01/22	PHONES-F D	198.12			101 220 4220	321	1010
	03/01/22	PHONES-C H	555.88			101 140 4140	321	1010
	03/01/22	PHONES-PLANNING/ZONING	22.07			101 191 4191	321	1010
	03/01/22	PHONES-EDA	22.08			290 650 4650	321	1010
	03/01/22	PHONES-K.A.C.	78.53			101 514 4514	321	1010
	03/01/22	PHONES-LIBRARY	148.65			211 550 4550	321	1010
	03/01/22	PHONES-WATER	108.47			601 944 4944	321	1010
	03/01/22	PHONES-WW OPERATIONS	72.49			602 949 4949	321	1010
	03/01/22	PHONES-WW PLANT	129.05			602 947 4947	321	1010
	03/01/22	PHONES-PARK N REC	96.10			101 510 4510	321	1010
	03/01/22	PHONES-STREETS	38.50			101 310 4310	321	1010
	03/01/22	PHONES-SHOP	334.71			604 959 4959	321	1010
	03/01/22	PHONES-L.S.	162.60			609 976 4976	321	1010
	03/01/22	PHONES-ARENA	216.78			606 516 4516	321	1010
	03/01/22	ADVERTISING-ARENA	14.05			606 516 4516	343	1010
		Total for Vendor:	2,390.73					
38651		362 KWIK TRIP STORES	299.52					
	03/02/22	69.392 GAL DIESEL-F D	268.95			101 220 4220	212	1010
	03/02/22	9.747 GAL UNLD-F D	30.57			101 220 4220	212	1010
		Total for Vendor:	299.52					
38628		6416 LANGEMO, JIM	3,587.16					
	2022101 02/25/22	REIMB'D TRAINING (BYRON)	80.00			101 1151		1010
	2022101 02/25/22	CUSTOMER SERVICE TRAINING	350.72			101 140 4140	333	1010
	2022101 02/25/22	CUSTOMER SERVICE TRAINING	350.72			101 210 4210	333	1010
	2022101 02/25/22	CUSTOMER SERVICE TRAINING	350.71			101 310 4310	333	1010
	2022101 02/25/22	CUSTOMER SERVICE TRAINING	350.72*			101 517 4517	333	1010
	2022101 02/25/22	CUSTOMER SERVICE TRAINING	350.72			211 550 4550	333	1010
	2022101 02/25/22	CUSTOMER SERVICE TRAINING	350.71			601 944 4944	333	1010
	2022101 02/25/22	CUSTOMER SERVICE TRAINING	350.71			602 949 4949	333	1010
	2022101 02/25/22	CUSTOMER SERVICE TRAINING	350.71*			604 959 4959	333	1010
	2022101 02/25/22	CUSTOMER SERVICE TRAINING	350.72			606 516 4516	333	1010
	2022101 02/25/22	CUSTOMER SERVICE TRAINING	350.72			609 976 4976	333	1010
		Total for Vendor:	3,587.16					

03/04/22
10:27:07

CITY OF KASSON
Claim Approval List
For the Accounting Period: 3/22
For Pay Date: 03/10/22

Page: 8 of 13
Report ID: AP100V

For Pay Date = 03/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38654		157 LEAGUE OF MINNESOTA CITIES	20.00					
	360709	03/03/22 ZAWORSKI-LOSS CONTROL WKSHP	20.00			101 140 4140	333	1010
		Total for Vendor:	20.00					
38598		4636 METERING & TECHNOLOGY SOLUTIONS	3,029.63					
	22340	02/24/22 METERS	1,514.82			601 943 4943	260	1010
	22340	02/24/22 METERS	1,514.81			602 948 4948	260	1010
		Total for Vendor:	3,029.63					
38599		89 METRO SALES INC	123.11					
	INV1993506	02/22/22 QTRLY MAINT-B&W 2/25-5/24	84.00			211 550 4550	370	1010
	INV1993506	02/22/22 QTRLY MAINT-CLR 2/25-5/24	39.11			211 550 4550	370	1010
		Total for Vendor:	123.11					
38600		3314 METROPOLITAN MECHANICAL	863.85					
	910006709	02/24/22 REPAIR ZAMBONI ROOM HEATER	863.85			606 516 4516	400	1010
		Total for Vendor:	863.85					
38601		3412 MN ICE ARENA MANAGERS ASSN	225.00					
	INV281	02/18/22 '22 MEMBERSHIP-HOWARTH	225.00			606 516 4516	334	1010
		Total for Vendor:	225.00					
38602		226 MN WASTEWATER OPERATORS ASSN	25.00					
	02/09/22	VOSEN-'22 & '23 DUES	25.00			602 947 4947	334	1010
		Total for Vendor:	25.00					
38633		3716 MPSTMA	65.00					
	01/01/22	'22 MEMBERSHIP-UNGER	65.00			101 510 4510	334	1010
		Total for Vendor:	65.00					
38634		60 NORTHERN BEVERAGE DIST. CO. LL	4,558.67					
	913442	02/24/22 BEER	4,556.67			609 975 4975	252	1010
	913442	02/24/22 FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	4,558.67					

03/04/22
10:27:07

CITY OF KASSON
Claim Approval List
For the Accounting Period: 3/22
For Pay Date: 03/10/22

Page: 9 of 13
Report ID: AP100V

For Pay Date = 03/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38622		2876 PAUSTIS WINE COMPANY	983.25					
	155970	02/16/22 WINE	972.00			609 975 4975	251	1010
	155970	02/16/22 FREIGHT	11.25			609 975 4975	335	1010
		Total for Vendor:	983.25					
38623		23 PHILLIPS WINE & SPIRITS	4,894.61					
	6349799	02/15/22 LIQUOR	2,595.84			609 975 4975	251	1010
	6349800	02/15/22 WINE	389.75			609 975 4975	251	1010
	6353077	02/22/22 LIQUOR	1,498.90			609 975 4975	251	1010
	6353078	02/22/22 WINE	362.12			609 975 4975	251	1010
	6353079	02/22/22 MIXES	48.00			609 975 4975	254	1010
		Total for Vendor:	4,894.61					
38603		5684 RAY O'HERRON CO. INC.	965.00					
	2177352	02/25/22 AMMO	234.00			101 210 4210	210	1010
	2177892	03/01/22 AMMO	731.00			101 210 4210	210	1010
		Total for Vendor:	965.00					
38624		63 SCHOTT DIST CO INC	10,742.73					
	456542	02/17/22 BEER	5,949.08			609 975 4975	252	1010
	456542	02/17/22 NA BEVERAGE	259.70			609 975 4975	254	1010
	457375	02/24/22 BEER	4,353.85			609 975 4975	252	1010
	457375	02/24/22 NA BEVERAGE	180.10			609 975 4975	254	1010
		Total for Vendor:	10,742.73					
38643		5860 SEMMCHRA	53,117.96					
	11/10/21	DECEMBER HOUSING PASS THRU	53,117.96			101 1320		1010
		Total for Vendor:	53,117.96					
38625		6231 SxSE MN BREWING CO.	449.50					
	40806	02/16/22 BEER	296.50			609 975 4975	252	1010
	41324	02/21/22 BEER	153.00			609 975 4975	252	1010
		Total for Vendor:	449.50					

03/04/22
10:27:07

CITY OF KASSON
Claim Approval List
For the Accounting Period: 3/22
For Pay Date: 03/10/22

Page: 10 of 13
Report ID: AP100V

For Pay Date = 03/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38604		498 TEIGEN PAPER & SUPPLY	283.41					
	63695	02/19/22 FOLD TOWELS	20.95			211 550 4550	210	1010
	63696	02/19/22 FOLD TOWELS	20.95			101 140 4140	210	1010
	96848	02/18/22 CAN LINERS	35.11			101 140 4140	220	1010
	97117	02/23/22 TOWELS	26.27			211 550 4550	210	1010
	95330	02/01/22 T TISSUE	91.42			606 516 4516	210	1010
	97325	02/24/22 CAN LINERS	30.90			606 516 4516	220	1010
	97325	02/24/22 HAND SOAP	57.81			606 516 4516	210	1010
		Total for Vendor:	283.41					
38605		2452 THE SHERWIN-WILLIAMS CO	1,399.50					
	6292-0	02/07/22 STREET PAINT	839.70			101 310 4310	220	1010
	8046-8	02/07/22 STREET PAINT	559.80			101 310 4310	220	1010
		Total for Vendor:	1,399.50					
38635		5047 WATERVILLE FOOD & ICE INC	74.35					
	04-212320	03/01/22 ICE-L.S.	74.35			609 975 4975	257	1010
		Total for Vendor:	74.35					
38607		637 WEBER, LETH & WOESSNER PLC	3,812.00					
	JAN '22	01/31/22 .5 HR LEGAL-CITY ADMINISTRATI	110.50			101 160 4160	304	1010
	JAN '22	01/31/22 1.4 HRS LEGAL-CITY ADMIN-LIBR	203.00			101 160 4160	304	1010
	JAN '22	01/31/22 1.2 HRS LEGAL-SCHUETTE PROP	174.00			101 191 4191	304	1010
	JAN '22	01/31/22 .3 HR LEGAL-ZED PROJ	43.50			101 191 4191	304	1010
	JAN '22	01/31/22 5.8 HRS LEGAL-LIBRARY PROJECT	841.00			101 111 4111	304	1010
	JAN '22	01/31/22 3.6 HRS LEGAL-CC MTGS	522.00			101 111 4111	304	1010
	JAN '22	01/31/22 .3 HR LEGAL-EDA	43.50			290 650 4650	304	1010
	JAN '22	01/31/22 .5 HR LEGAL-EDA-VAIL PROP	72.50			290 650 4650	304	1010
	JAN '22	01/31/22 2.9 HRS LEGAL-HWY 57 PROJ	420.50*			101 310 4310	304	1010
	JAN '22	01/31/22 .1 HR LEGAL-DEV AGRMNT KASS M	14.50			101 1155		1010
	JAN '22	01/31/22 WATER TOWER EASEMENT-DEED SEA	90.00			601 944 4944	304	1010
	FEB '22PR	02/28/22 10.7 HRS LEGAL-P D	1,277.00			101 160 4160	304	1010
		Total for Vendor:	3,812.00					

03/04/22
10:27:07

CITY OF KASSON
Claim Approval List
For the Accounting Period: 3/22
For Pay Date: 03/10/22

Page: 11 of 13
Report ID: AP100V

For Pay Date = 03/10/22

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38608		5818 WEX Bank	4,033.22					
	78757145	02/23/22 100.75 GAL UNLD-ELECTRIC	316.80			604 957 4957	212	1010
	78757145	02/23/22 100.728 GAL UNLD-PARKS	318.28			101 522 4522	212	1010
	78757145	02/23/22 707.777 GAL UNLD-P D	2,272.91			101 210 4210	212	1010
	78757145	02/23/22 88.906 GAL UNLD-STREETS	280.00			101 310 4310	212	1010
	78757145	02/23/22 133.763 GAL UNLD-WATER	422.61			601 943 4943	212	1010
	78757145	02/23/22 133.764 GAL UNLD-WW	422.62			602 948 4948	212	1010
		Total for Vendor:	4,033.22					
38609		5182 WHKS & CO.	2,473.50					
	45032	02/16/22 I & I IMPLEMENTATION	136.80*			605 963 4963	303	1010
	45033	02/16/22 SUMP PUMP/SAN SEWER INSPECT	2,336.70			602 948 4948	303	1010
		Total for Vendor:	2,473.50					
38626		2407 WINE MERCHANTS	408.00					
	7369201	02/22/22 WINE	408.00			609 975 4975	251	1010
		Total for Vendor:	408.00					
38610		2427 XCEL ENERGY	284.76					
	768237546	02/16/22 UTIL SERV-NW LIFT ST 1/16-2	284.76			602 948 4948	380	1010
		Total for Vendor:	284.76					
		# of Claims	55	Total:	305,404.18			

03/04/22
10:27:07

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 3/22

Page: 12 of 13
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$70,128.91
210 STABILIZATION FUND	
1010 CASH-OPERATING	\$120,135.05
211 Library Fund	
1010 CASH-OPERATING	\$893.39
290 Economic Development	
1010 CASH-OPERATING	\$144.09
601 Water Fund	
1010 CASH-OPERATING	\$33,612.87
602 Sewer Fund	
1010 CASH-OPERATING	\$36,252.98
604 Electric Fund	
1010 CASH-OPERATING	\$1,885.24
605 Storm Water	
1010 CASH-OPERATING	\$201.47
606 ICE ARENA	
1010 CASH-OPERATING	\$1,967.33
609 Liquor Fund	
1010 CASH-OPERATING	\$40,179.85
877 Festival in Park Fund	
1010 CASH-OPERATING	\$3.00
Total:	\$305,404.18

03/04/22
10:27:07

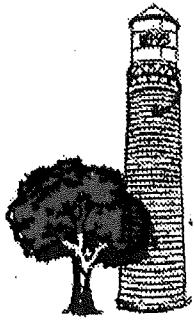
CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 3 / 22

Page: 13 of 13
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated see signature are approved for payment.

APPROVED see signature Council Member
see signature Council Member



TREE
CITY
USA

CITY OF KASSON

401 FIFTH STREET SE
KASSON, MINNESOTA 55944-2204
PHONE: (507) 634-7071
FAX: (507) 634-4737

MEMO

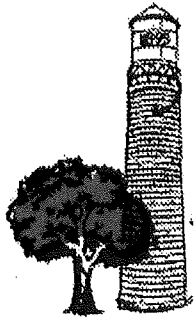
To: Mayor and City Council
From: Public Works Director Charlie Bradford
Date: January 1st, 2022
Subject: Evaluation of Lead Water/Wastewater Operator Dan Trapp

To Mayor and City Council:

Lead Water/Wastewater Operator Dan Trapp has been given his annual performance review. His performance consistently meets and sometimes exceeds the requirements of the position. Dan is retiring towards the end of this year and needs to continue to pass on his knowledge of underground utilities. Dan is at the top of his pay scale (Grade 11 Step 7).

Thank you,

Charlie Bradford



TREE
CITY
USA

CITY OF KASSON

401 FIFTH STREET SE
KASSON, MINNESOTA 55944-2204
PHONE: (507) 634-7071
FAX: (507) 634-4737

MEMO

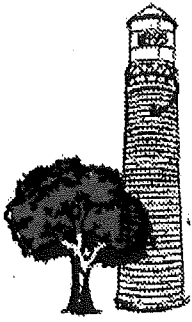
To: Mayor and City Council
From: Public Works Director Charlie Bradford
Date: March 12th, 2022
Subject: Evaluation of Park/Rec Supervisor Ron Unger

To Mayor and City Council:

Park/Rec Supervisor Ron Unger has been given his annual performance review. His performance consistently meets and sometimes exceeds the requirements of the position. Ron will be retiring towards the end of this year and needs to pass on his knowledge of the Cemetery, Aquatic Center, and the tree program to staff. Ron is at the top of his pay scale (Grade 13 Step 7).

Thank you,

Charlie Bradford



TREE
CITY
USA

CITY OF KASSON

401 FIFTH STREET SE
KASSON, MINNESOTA 55944-2204
PHONE: (507) 634-7071
FAX: (507) 634-4737

MEMO

To: Mayor and City Council
From: Public Works Director Charlie Bradford
Date: March 12th, 2022
Subject: Evaluation of Streets/Parks Public Works Worker Corey Carstensen

To Mayor and City Council:

Streets/Parks Public Works Worker Corey Carstensen has been given his annual performance review. His performance consistently meets and sometimes exceeds the requirements of the position. Corey is an excellent equipment operator and a valuable mechanic, which saves the City of Kasson money. Corey should continue to use his knowledge and experience to train departmental staff at the Aquatic Center. Corey is at the top of his pay scale (Grade 7 Step 7).

Thank you,

Charlie Bradford

KASSON ECONOMIC DEVELOPMENT AUTHORITY MEETING

Tuesday, February 1st, 2022

Kasson City Hall

12:00PM

MINUTES

Pursuant to due call and notice thereof, a regular meeting of the Kasson Economic Development Authority (EDA) was held at Kasson City Hall this 1st day of February 2022 at 12:00PM.

The following board members were present: Dan Eggler, Chris McKern, Michael Peterson, Jill Moosbrugger.

Absent: Kathy O'Malley, Janice Borgstrom-Durst, Tom Monson

The following staff members were present: Tim Ibisch- City Administrator, Robert Harris III - EDA Staff

- I. Call Meeting to Order. Eggler called the meeting to order at 12:00PM.
- II. Approve Minutes of the Previous Meeting. McKern motioned to approve the previous minutes. Moosbrugger seconded.

Ayes (4), Nays (0). Motion carried.
- III. Financial Report. Harris presented the financial report. The financials were reviewed and accepted.
- IV. Update from 1760 Millwork. Mr. Joe Lonzo gave an update on 1760 Millwork effort to rebuild their facility. The largest hurdle has been supply chain issues with materials and the building. The building is expected to arrive in March.
- V. Coordinators Report. Robert Harris III, CEDA, presented the coordinator's report.

Business visits and assistance

•Chaotic Good Brewing Company is planning to acquire the Ocean Mist Car Wash to open a tap room. They've submitted a RLF loan application for assistance acquiring the building. I've also made some connections to local media and through CEDA's channels to elevate this development. They've launched a founding member campaign to help offset some of the initial start-up costs.

Hamilton Multifamily Project

Hamilton presented to the school board and county board on Jan 24th and 25th respectively. They requested 8 years of tax abatement from each taxing body. Both the school board and county are expected to take final votes on Feb 7th and 8th.

Following the assistance approvals, we've pulled together an initial timeline to get through the platting and zoning process and expect to see Hamilton break ground around June or July.

Kasson Historic School Redevelopment

The lawsuit concerning the school redevelopment project has been dismissed. The developer, Paul Warshauer, is excited to get the project moving forward again. He is partnering with another local developer and marketing the project as luxury senior housing.

He and I have had some preliminary discussions about a request for TIF. I will keep you all updated as he gets further along in the project planning and prepares to make that request. The

developer sent out a press release that says he's looking to raise \$2M of private equity and \$2M in public assistance, not including federal and state tax credits.

Building offer from Trail Creek Coffee Roasters

No formal response yet. They are waiting on an inspection of the roof to be completed.

Childcare Dodge County project

Some staff from the county, myself, and the Community Education Director are planning to do a tour of the space available at Plaza 57 to discuss the path forward to getting a daycare center up and running. The County should also hear back soon on their application to First Children's Finance.

Kasson Downtown Improvement Task Force

The Downtown Improvement Task Force met earlier this month to continue planning for the March 12th downtown event. The group is continuing to reach out to businesses to secure their participation.

SMIF and Rethos have partnered to provide no cost Downtown Assessments to 3 communities in SE MN. We have applied for this program and expect to hear back in April. The benefit would some external eyes that will work with a small group of local leaders to

For a majority of February, I will be working with the CEDA grants department to complete all pieces of the EDA EAA grant. This is going to take up a big portion time.

SE MN Transit Committee

The Transit Committee is in the process of hiring an outreach and community engagement consultant to complete the next round of city engagement. CEDA is a finalist to serve this contract.

SE MN Impact Hub

I have some great conversations around this project. Renewing the Countryside has agreed to be an official partner and is open to the possibility of owning the building. We are working together to present this concept to a group of regional investors part of the Slow Money network.

The building has been taken off the market while the owner makes some improvements (painting, flooring, etc). This gives more time to coordinate an investor for the Food Impact Hub concept.

Vail Property development

An investment from a hospitality company is unlikely for at least the next year. Between the covid impact on travel and workforce shortage, the hospitality sector dealing with quite a bit uncertainty.

I think the focus moving forward should be on multifamily and low-density affordable housing (sub \$300K).

- VI. City Administrators Report. Ibisch presented the Administrators Report. Report included in meeting packet.
- VII. Chaotic Good Brewing Company RLF pre-application. Harris presented the revolving loan fund pre-application from Chaotic Good Brewing. They are requesting \$50,000 to assist in the acquisition of a commercial property in order to open a tap room. McKern motioned to move the pre-application forward and request a full loan application. Peterson seconded.

Ayes (4), Nays (0). Motion carried.

- VIII. Review of 2021 Annual Report. Harris presented the 2021 EDA Annual Report. McKern motioned to accept the report. Peterson seconded.

Ayes (4), Nays (0). Motion carried.

- IX. 2022 EDA goal setting. The group brainstormed a list of priorities to focus on in 2022. The following was identified as priorities: 1. Developing the Vail property 2. Business attraction with a focus on retail 3. Supporting businesses through the Hwy 57 project 4. Housing

- X. Other Business/Open Discussion. Harris updated the group that Trail Creek Coffee Roasters has accepted the counteroffer presented by the building subcommittee. McKern motioned to accept the purchase agreement. Moosbrugger seconded.

Ayes (4), Nays (0). Motion carried.

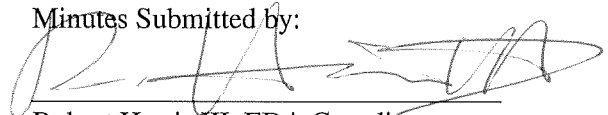
- XI. Items for March meeting. No items identified.

- XII. Adjourn. McKern motioned to adjourn the meeting. Moosbrugger seconded.

Ayes (4), Nays (0). Motion carried. Meeting adjourned at 12:39 PM.

The next meeting will be held at 12:00PM on March 1st, 2022.

Minutes Submitted by:



Robert Harris III, EDA Coordinator

Dan Eggler, EDA President

KASSON PARK BOARD MINUTES

FEBRUARY 15, 2022 draft

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at Kasson City Hall on the 15th day of February 2022 at 6:00 P.M.

THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT: Chuck Coleman, Janet Sinning, Chris Petree, Liza Larsen and Ryan Christensen

THE FOLLOWING WERE ABSENT: Roger Franke and Greg Kuball

ALSO PRESENT: Parks & Rec Supervisor Ron Unger, Deputy Clerk Jan Naig and Kody Mayer

I. Call to Order: The meeting was called to order at 6:04 P.M. by Chairperson Larsen.

II. Approve minutes: Motion by Christensen and second by Coleman, with all voting Aye, to approve the minutes of the December 2021 Park Board Meeting. The additional documentation for the Aquatic Center will be forwarded to the Park Board Members.

Visitor: Kody Mayer was in attendance to get some information about the skate park. He would like to see some bigger ramps added. Due to liability issues, the City has stayed with the features that will not require a paid supervisor and fencing at the facility. He asked about adding more elements to those already in the Park. Unger asked him to draw up a design of what elements they would like to see added. Unger will get the name of the company from which the City originally purchased elements so that the Mayer can get an idea of the costs. The Board is willing to work with those that use the facility and they recommended that Mayer come up with some funding to help with the costs.

III. New Business:

A. Oath of Office-Franke & Kuball. Franke has indicated that he will not be able to continue to serve on the Board at this time. If there is an opening in the future and he feels he is able, he would consider serving again. The Board expressed their appreciation for his work as a Board Member. Kuball was not able to attend tonight's meeting.

B. Boulevard tree planting program. Unger has received the price list from The Treehouse for the boulevard trees. Most of the trees are about \$5.00 higher in price this year. The deadline for ordering is March 31st.

Unger indicated that the Hwy 57 construction project will eliminate all of the boulevard trees between the curb and sidewalk in the construction zone.

The City has been selected for the Tree City USA designation for the 42nd year.

C. Aquatic Center.

1. Employee update. Unger has interviewed prospective candidates for work at the Aquatic Center in 2022. There should be nine W.S.I.'s on

staff this year. At this time Unger anticipates 58 employees at the facility in 2022.

Motion by Coleman and second by Sinning, with all voting Aye, to recommend hiring Abbie Root as Manager and Melissa Seljan, Mitchell Nelson, Julia Christenson and Rachel Schultz as Assistant Managers for the 2022 Summer season.

The recommendation for W.S.I.'s, lifeguards and admission/concession workers will be made in March so letters can be sent to prospective employees in April.

2. MyRec Software. The new software program is nearly built. There will be three training sessions for City Hall staff. The goal is to have the site available around March 9th. Picture and new card issue dates will need to be scheduled. With the new software program, the goal is to go "cashless" at the facility.

Christensen asked if the Board would be open to discussion about food vendors in Veterans Memorial Park when there are evening swim lessons due to the changes in hours at the concession stand.

- D. **Winter tree maintenance.** Unger reported 30 of the boulevard have been removed - there are only about 15 on the list that are left to remove. The trimming work is complete. There is much more evidence of the E.A.B. damage to the ash trees in town. There are about 40 boulevard ash trees left to remove. Unger is concerned about the 200-300 ash trees that are in residential yards. Ash trees are very brittle and dangerous to remove if they are not taken care of before they dry out. In the future, the City Forester may need to inspect those trees and declare if a tree is hazardous. If the homeowner does not take action to remove the hazardous tree, the City may need to contact someone to remove the tree and bill the homeowner for the removal cost.
- E. **Movie in the Park.** Naig has been contacted by the Festival in the Park Committee about the possibility of having a movie in July. The movie they plan to show in August is a sequel and they would like to have the first movie shown a few weeks earlier. The Board was in agreement to host a movie night since there is some money available in the budget to do so.

IV. Old Business:

- A. **Stone wall funding – Veterans Memorial Park.** Sinning was thanked for organizing the Save the Wall fundraiser. Their efforts raised \$37,660.70 towards the project. The City also received \$29,100.00 from the Legacy Grant. The total received was \$66,760.70. The total cost of the project is \$49,517.00 for Reticulated Stone-labor, \$3,589.70-lodging and \$16,755.50 for

Stone by Stone for the cement work for a total of \$69,862.20. The funding took care of most of the cost except John Dingley's (of Reticulated Stone) lodging.

Reticulated Stone will return in the spring to inspect their work and fix any issues that show up over the winter. Stone by Stone will finish the last part of the cement work in the spring. City crews will apply the sealer to the limestone.

Sinning has information about the historical signs in Harmony and Mantorville. She will try to get some cost estimates. No money has been budgeted for signage at this time.

V. Correspondence: Larsen asked what the City's plans are concerning the Parks and Recreation Supervisor position when Unger retires in November. Christensen will bring it up at the Council work session in March. Larsen has concerns about all of the things Unger coordinates (Parks, Cemetery, Aquatic Center, boulevard trees, softball, budgets and Park Board) and wonders how smoothly things will function without someone in the supervisor position.

VI. Adjourn: Motion by Christensen and second by Petree, with all voting Aye, to adjourn the meeting at 7:05 P.M.

Chairperson

Deputy Clerk

The next scheduled meeting will be March 15th.

**CITY OF KASSON
RESOLUTION #3.X -22**

**RESOLUTION ACCEPTING DONATIONS TO PROMOTE POSITIVE POLICE/COMMUNITY
INTERACTIONS INITIATIVE**

WHEREAS, Kwik Trip has made a donation to the City of Kasson Community Policing Fund in the amount of \$200.00 in gift cards to be allocated to lawful purposes to promote positive police/community interactions initiative.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON,
MINNESOTA:**

These donations to the City of Kasson are hereby accepted.

ADOPTED this 9th day of March, 2022.

ATTEST:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member XX and duly seconded by Council Member XX. Upon a vote being taken, the following members voted in favor thereof: XX . Those against same: XX.

**CITY OF KASSON
RESOLUTION #3.X-XX**

**RESOLUTION DESIGNATING THE POLLING PLACE FOR 2022
ELECTIONS**

WHEREAS redistricting has been completed by the State of Minnesota and this necessitates setting polling locations, and,

WHEREAS a Special Congressional Primary has been set for May 24, 2022, and,

WHEREAS a State Primary Election will be held on August 9, 2022, and,

WHEREAS a National General Election will be held on November 8, 2022

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA:

All of the 2022 elections will be held in the **South Gym** of the Kasson-Mantorville High School.

ADOPTED this 9th day of March, 2022.

ATTEST:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member _____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: ____.

**CITY OF KASSON
RESOLUTION #3.X-22**

RESOLUTION APPOINTING KASSON POLICE RESERVE UNIT VOLUNTEERS

WHEREAS, there is shifting membership in the Kasson Police Reserve Unit, and

WHEREAS, periodic recruitment is performed by the Kasson Police Department so that a full roster may be maintained.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KASSON, MINNESOTA:

The following Kasson or Dodge County Citizens are reaffirmed as members of the Kasson Police Reserve Unit:

Jeremy Jacobson
Ian Gall

Robert Turner

Preston Satzke

ADOPTED by the City Council this 9th day of March 2022.

Chris McKern, Mayor

ATTEST:

Linda Rappe, City Clerk

The motion for adoption of the foregoing resolution was made by Council Member XX and duly seconded by Council Member XX. Upon a vote being taken, the following members voted in favor thereof: XX. Those against same: XX.

EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF
KASSON, MINNESOTA

HELD: MARCH 9, 2022

Pursuant to due call and notice thereof, a March 9, 2022 meeting of the City Council of the City of Kasson, Minnesota, was duly called and held at the Kasson City Hall in said City on the 9th day of March, 2022, at 6 o'clock P.M.

The following members were present:

and the following were absent:

The meeting was held pursuant to resolution adopted February 9, 2022, calling a public hearing on the proposed Trunk Highway 57 Improvements in said City, as more particularly described in the Notice of a Public Hearing ordered at said February 9, 2022 meeting, a copy of which is attached hereto. The Clerk presented affidavits showing the due publication and mailing of the Notices of Hearing and the Mayor announced that the Council would hear all persons who cared to be heard for or against the improvements as outlined in the Notice of Hearing. All persons present were afforded an opportunity to present their views and objections to the making of said improvements, and no objections were presented, except as follows:

<u>Name of Objector</u>	<u>Property</u>	<u>Objection</u>
-------------------------	-----------------	------------------

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION ORDERING IMPROVEMENTS
AND DIRECTING PREPARATION OF FINAL PLANS
AND SPECIFICATIONS # 3.X-22

WHEREAS, after due Notice of Public Hearing on the construction of improvements for the City of Kasson, Minnesota, hearing on said improvements was duly held and the Council heard all persons desiring to be heard on the matter and fully considered the same; and

WHEREAS, at said hearing there was available a reasonable estimate of the amount to be assessed and a description of the methodology, in the form attached hereto as Exhibit A:

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Kasson, Minnesota as follows:

1. Said improvements are necessary, cost-effective, and feasible as detailed in the feasibility report.
2. It is advisable, expedient and necessary that said improvements as described in the Notice of Hearing thereon be constructed, and the same are hereby ordered made.
3. The improvements described in said Notice of Hearing are hereby designated and shall be known as Trunk Highway 57 Improvements.
4. The consulting engineers, WHKS & Co., are hereby directed to prepare final plans and specifications for said improvements.
5. The City Council shall coordinate with MnDOT to let the contract for all or part of the work for said improvements or order all or part of the work done by day labor or otherwise as authorized by Minnesota Statutes, Section 429.041, Subdivision 2 within one year of the date of this resolution ordering said improvements.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
COUNTY OF DODGE) ss
CITY OF KASSON)

I, the undersigned, being the duly qualified and acting Clerk of the City of Kasson, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated insofar as such minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated insofar as such minutes relate to the ordering and directing preparation of final plans and specifications of Trunk Highway 57 Improvements in said City.

WITNESS my hand and the seal of said City this ____ day of _____, 20____.

City Clerk

(SEAL)

IMPACT OF ASSESSMENTS
CITY OF KASSON
TRUNK HIGHWAY 57 IMPROVEMENTS

Available at Hearing Held March 9, 2022

The impact of the improvement is to provide necessary and desirable facilities for public use. The impact of the assessments for the improvement is to make benefitted properties and their owners responsible for paying the costs of the improvement over time, not the public at large. The extent of the impact of the assessments depends upon the amount assessed.

A reasonable estimate of the total amount assessed is \$795,000. This estimate is approximately 30% of the costs of the improvements. The City reserves the right when actually levying assessments to assess up to the full costs of the improvement, which may exceed estimates available at the time of the hearing on the improvement.

The following is a description of the methodology the City intends to use to calculate individual assessments for affected parcels: Residential Equivalent Unit. The City intends to levy the assessments after receiving bids, which may be about May 11, 2022. The City reserves the right when actually levying assessments to modify or depart from this methodology to the extent the City deems appropriate.



DODGE CENTER
A M B U L A N C E

Ambulance Report

Kasson City Council
March 9, 2022

Service Information

Licenses

EMSRB Basic Life Support #0306

EMSRB Part-time Advanced Life Support #1934

EMSRB Training Program #6157

Staff

Leadership

Angela Jarrett, Director

Anthony Gengler, Assistant Director/Training Program Coordinator

Full-time (Field Training Officer)

Michael Godbout, Paramedic (FTO)

Amber Rose, Paramedic (FTO)

Rodney Duryee, EMT (FTO)

Part-time

Mike Strom, Paramedic (FTO)

Paid-on-Call

Abner Aguirre-Lopez, EMT

Curtis Alexander, EMT

Kayla Auger, EMT

Cy Badertscher, EMT

Dena Blaschko, EMT

Justin Burkholder, EMT (FTO)

Keith Clammer, EMT

Casey Dahl, EMR

Jeremy Dostal, Paramedic

Marissa Erdman, EMT

Steve Fairchild, EMT

Kari Fruchey, EMT

Rich Gannon, EMR

Jake Gathje, EMT

Calli Giesler, EMT

Elijah Goldberg, EMT

Madison Hahn, EMT

Duke Harbaugh, EMR

Annabelle Hardwick, EMT

Shveta Kant, EMT

Rebecca Kellner, EMT

Dave Kenworthy, EMT

Mike Lau, EMT

Scott Le, EMT

Megan Lucas, EMR

Joe Mansour, EMT

Abbigail Miller, EMT

Jordan Newcome, EMT

Kianna Rowekamp, Paramedic (FTO)

Chris Schuh, Paramedic

Melissa Seljan, EMT

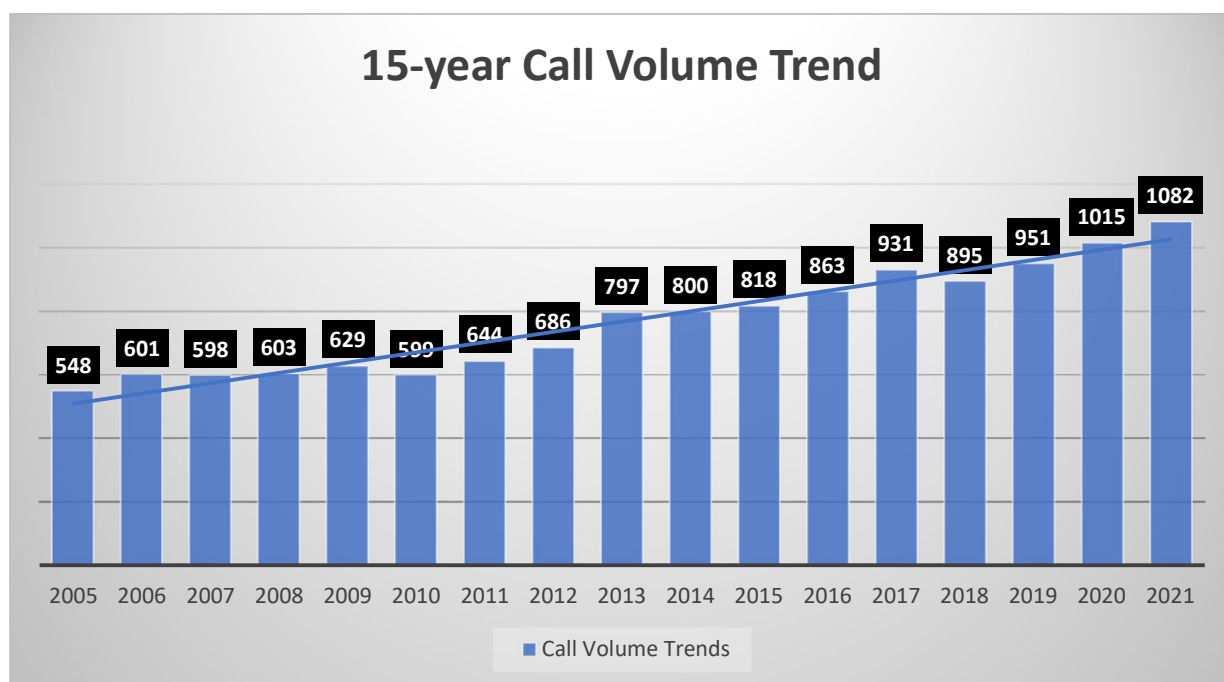
Charlotte Staige, EMT

Jeff Ulve, EMR

Joe Wernecke, EMT

Brooke Yennie, EMT

Response Information



Calls for Service

	2021	2020	2019	2018	2017
Total Calls for Service	1082	1015	951	895	931
911 Response	1029	989	918	872	912
Mutual Aid	7	0	5	2	1
Hospice/Medical Transport	14	10	11	9	7
Intercept	13	New in 2021			
Standby	17	13	10	4	6
Public Assistance/Other Not Listed	2	3	6	8	5

Shift Responses

Note: Includes standbys, multi-unit response to same incident, and excludes shifts marked as not reported.

	2021	2020	2019	2018	2017
Scheduled Day (0600-1800)	613	591	563	533	546
Scheduled Night (1800-0600)	350	350	321	297	336
Scheduled Second Crew Day	6	21	4	1	2
Scheduled Second Crew Night	6	12	2	--	--
Scheduled ALS Call Out	19	6	0	--	--
Non-Scheduled ALS Call Out	32	9	0	--	--
Non-Scheduled Second Crew Day	69	22	43	17	13
Non-Scheduled Second Crew Night	25	13	18	11	8

ALS/BLS Responses

	2021	2020	2019	2018	2017
ALS	711	642	461	--	--
BLS	371	359	477	--	--

Mutual Aid Responses to Assist DCA

	2021	2020	2019	2018	2017
2nd Crew	12	16	13	37	--
3rd Crew	4	9	0	5	--
MCI: Multi-Agency	1	4	0	4	--

Incidents by City Name

Note: Includes surrounding townships with addresses that have matching city names.

	2021	2020	2019	2018	2017
Dodge Center	291	291	299	292	297
Kasson	561	507	474	434	486
Mantorville	129	125	92	89	88
Claremont	74	85	75	59	51
Hayfield	17	3	6	13	4
West Concord	10	2	2	5	3
Other	--	2	3	3	1

Call Disposition

Note: Documented dispositions not listed as cancelled.

	2021	2020	2019	2018	2017
Transported Lights/Siren	25	34	36	41	56
Transported No Lights/Siren	782	747	719	694	701
Patient Treated, Released (per protocol)	17	11	10	8	8
Patient Treated, Released (AMA)	28	39	21	13	11
Patient Treated, Transported by Law Enforcement	1	2	1	1	9
Patient Treated, Transported by Private Vehicle	14	8	6	5	8
Patient Treated, Transferred Care to Other EMS	6	7	3	17	23
ALS Intercept	13	New in 2021			
Patient Dead on Scene - Resuscitation Attempted (Without Transport)	3	7	4	3	5
Patient Evaluated, No Treatment/Transport Required	72	74	56	49	42
Patient Refused Evaluation/Care (Without Transport)	21	15	40	41	46
Assist, Public	13	0	2	0	4
Standby - Public Safety, Fire, or EMS Operational Support Provided	17	13	6	5	9

Vehicle and Equipment Inventory

Inventory	Replacement Price per Each	Total Replacement Cost	Manufacturer Recommended Replacement Schedule
2011 Stryker PowerLoad Cot System	\$ 54,000.00	\$ 54,000.00	7 years / 2018
*2013 Chevrolet AEV Diesel Ambulance	\$ 207,000.00	\$ 207,000.00	8 years / 2021
2014 Ford LifeLine Gasoline Ambulance	\$ 207,000.00	\$ 207,000.00	8 years / 2022
2010 Stryker Stair Chair	\$ 13,980.00	\$ 13,980.00	10 years / 2020
2010 Motorola XTS2500 Portable Radios (30)	\$ 3,896.00	\$ 116,880.00	10 years / 2020
2010 Motorola APX 6500 Mobile Radio dual head (3)	\$ 5,908.40	\$ 17,725.20	10 Years / 2020
2014 Stryker PowerLoad Cot System	\$ 54,000.00	\$ 54,000.00	7 years / 2021
2011 LifePak 15 Cardiac Monitor	\$ 37,130.31	\$ 37,130.31	10 years / 2021
2011 LifePak 15 Cardiac Monitor	\$ 37,130.31	\$ 37,130.31	10 years / 2021
2019 Portable Suction Units (3)	\$ 468.22	\$ 1,404.66	5 years / 2022
2020 Emergency response equipment bags (12)	\$ 500.00	\$ 6,000.00	3 years / 2023
2017 Lucas 3 ECPR Device (<i>grant funded</i>)	\$ 16,190.00	\$ 16,190.00	7 years / 2024
2019 Glidescope-Go Video Laryngoscope (3)	\$ 13,200.00	\$ 39,600.00	6 years / 2025
2015 Stryker Stair Chair	\$ 13,980.00	\$ 13,980.00	10 years / 2025
2015 Stryker Stair Chair	\$ 13,980.00	\$ 13,980.00	10 years / 2025
2020 IV medication pump (2) (<i>grant funded</i>)	\$ 8,660.26	\$ 17,320.52	5 years / 2025
2020 Toughbook Laptop Computer (3) (<i>grant funded</i>)	\$ 2,226.83	\$ 6,680.49	5 years / 2025
2021 Tablet (2)	\$ 700.00	\$ 1,400.00	5 years / 2026
2020 Lucas 3 ECPR Device (<i>grant funded</i>)	\$ 16,190.00	\$ 16,190.00	7 years / 2027
2021 Ford Explorer non-transport unit (<i>grant funded</i>)	\$ 45,895.31		8 years / 2029
2020 LifePak 15 Cardiac Monitor (<i>grant funded</i>)	\$ 37,130.31	\$ 37,130.31	10 years / 2030

*2022 RoadRescue gas ambulance scheduled for delivery 6/2023 will replace 2013 AEV.

End of Report

Report Completed 01/03/2022
Ambulance Director, Angela Jarrett

PROFESSIONAL SERVICES AGREEMENT

PARTIES: **City of Kasson, MN**
630 Florence Avenue
Kasson, MN 55060

And,

ICS
1331 Tyler Street NE, Suite 101
Minneapolis, MN 55413

1. **Overview.** The City of Kasson, MN ("City") and ICS ("ICS") (collectively, "Parties") enter into this Professional Services Agreement ("Agreement") for professional services for the City pursuant to the terms and conditions of the Agreement including Attachments A, B and C. To develop and implement the Agreement in a timely manner, a two-phase approach will be used. Phase I ("PI") is for assessment and development of a Facility Plan or Project(s), and Phase II ("PII") is for implementation of the Plan or Project(s). This Agreement defines the responsibilities of both parties during each phase and constitutes a binding contract for Phase I and Phase II professional services to be provided by ICS.
2. **Scope of Professional Services.** The scope of professional services ("Services") for Phases I and II are defined in Attachments A and B to this Agreement. PI Services include ICS assisting the City in the development and adoption of the Facility Plan or Project(s). PII Services include ICS implementation of the improvements portion of the Facility Plan or Project(s) upon approval of the Facility Plan or Project(s) by the administration and/or governing board. The parties anticipate the Services shall include but are not be limited to the following project types: new construction, additions, remodeling, renovation, repairs, energy conservation measures, and other facilities improvements.

For Phase II Services, ICS and the City shall enter a mutually-agreeable Project Specific Agreement ("PSA") utilizing AIA contract forms or other industry standard agreements modified to define the particular scope of work and other needs for each specific project or projects, unless another form of contract is mutually agreeable. The PSA shall supersede this Agreement with respect to the particular project or projects defined under the PSA.

ICS shall perform its Services under this Agreement consistent with the skill and care ordinarily provided by professional service providers in the same or similar locality under the same or similar circumstances. The cost of construction shall be only

estimates and shall not constitute a representation or warranty regarding the actual cost of the construction. The cost of construction of any potential project will be determined based upon competitive or negotiated bids, where required by law, that are received from construction contractors for the work at issue according to the laws in the state where the specific project is located. In the event of procurement of construction services under a negotiated Energy Services Contract, which is not bound by competitive bidding requirements under MN Statute 471.375, a guaranteed maximum price may be established where applicable.

3. **Fee and Payments.**

PI Services: The City shall pay ICS a fee of \$13,500 (\$15,000 minus 10% for membership with the Southeast Service Cooperative) for PI Services under the Agreement. The costs associated with PI shall be paid in full following the completion of PI Services and the presentation of the Plan or Project(s) to the City. ICS shall invoice the City 50 percent of the fee for PI Services when this Agreement is signed, and the remaining 50 percent when PI Services are completed. PI Services shall be deemed completed upon receipt by the City of the Deliverable set forth in Attachment A. Payments shall be made within 30 days of the City receiving ICS's invoice. If the City terminates this Agreement for convenience pursuant to Section 7 below prior to the completion and payment for PI, the City shall pay ICS within thirty (30) days of the date of termination the unpaid portion of the \$13,500 fee for PI services.

PII Services. The City and ICS shall undertake good faith efforts to negotiate a PSA for each project undertaken in Phase II including a reasonable fee for PII Services within 30 days of the City's approval of the Plan utilizing the fee schedule in Attachment C. Payments shall be made within 30 days of the City receiving ICS's invoice. If the parties cannot reach agreement on a PSA including a reasonable fee for PII Services for any specific project or projects, either party may terminate this Agreement as to the specific project or projects, and the City shall pay ICS within thirty (30) days of the date of termination the unpaid portion of the \$13,500 fee for PI services, if any. If the City is the party terminating this Agreement as to any specific project or projects pursuant to this Paragraph, the termination of this Agreement will be considered to be for convenience as provided in Section 7 below and the City will pay ICS a fixed fee of \$25,000 in addition to any unpaid portion of the \$13,500 fee for PI services.

Change Orders. The Parties may request additions, deletions, or other revisions to the Services performed under this Agreement ("Change Order"). The price and payment terms and time for performance shall be adjusted by mutual written agreement of the parties no later than fourteen (14) days after submission of the Change Order in accordance with the Change Order. ICS shall not be required to perform any services under the Change Order until the parties have signed a mutual written agreement for these adjustments. If concealed or unknown conditions are encountered which affect

the performance of the Services under this Agreement that differ from the conditions represented by the City, the price and payment terms and time for performance shall be equitably adjusted. Claims for equitable adjustment must be asserted in writing within a reasonable time from the date ICS becomes aware of a change to the Services.

4. **Work Product.** The City and ICS agree that the Work Product ICS creates during performance of PI Services is proprietary information and may be copyrighted by ICS. The City shall not sell, share, or distribute ICS's work product to any party, individual or entity. The City has no right or title to the work product and shall not use the work product for any purpose other than those purposes directly benefitting the project described in this Agreement. ICS has the right to use, reproduce, and to make derivative works from documents and other data generated or collected during PI Services.

The City is entitled to keep electronic and hard copies of ICS's Work Product, including plans, specifications, and construction documents, created pursuant to Project Specific Agreements. The City may, after receiving ICS's written approval, provide such documents to other professional service providers the City may retain after ICS's Services under this Agreement are completed to assist with the construction, repair, maintenance, and preservation of its properties. ICS's approval shall not be unreasonably withheld.

The provisions of this section shall not apply if the City has removed a particular project from Phase II. Further, nothing in this Agreement shall be construed to limit the City's ability to fully comply with its obligations under the Minnesota Government Data Practices Act (MGDPA), including its obligations to respond to requests for data.

5. **Insurance.** Upon request of the City, ICS shall provide a certificate of insurance to the City identifying ICS's insurance coverage. ICS shall maintain the following insurance in full force and effect until the Services are completed:

Coverages	Limits of Liability
General Liability	\$2,000,000 Each Occurrence \$4,000,000 Aggregate
Automobile Liability	\$1,000,000 Combined Single Limit
Umbrella Liability	\$5,000,000
Workers Compensation	Statutory
Professional Liability	\$1,000,000 Each Claim \$3,000,000 Aggregate

The above limits may be procured through primary and excess policies. ICS shall include the City as an additional insured on its general liability and automobile liability insurance policies applicable to the Services and required by this Agreement.

6. **Indemnification.** To the fullest extent permitted by law, ICS agrees to indemnify the City and its employees, officers, board members, insurers, attorneys, and agents from and against any and all monetary damages including reasonable costs, judgments, or other forms of monetary legal liability including reasonable attorney's fees that are proven to be legally caused by the negligence of ICS in performing or failing to perform its obligations under this Agreement, but only for the amount of damages which are equal to ICS's proportion of the total fault which is proven to have directly caused the damages. ICS's indemnification obligation shall apply to its subconsultant(s), anyone employed or hired by ICS, or anyone for whose acts ICS may be legally liable. ICS's indemnification obligation under this paragraph will not apply to any damages proven to be legally caused by the City's negligence in performing or failing to perform its obligations under this Agreement. ICS's duty to indemnify the City pursuant to this paragraph shall survive the completion, expiration, or termination of this Agreement.

To the fullest extent permitted by law, the City agrees to indemnify ICS and its agents, representatives, employees, officers, board members, insurers, and attorneys from and against any and all monetary damages including reasonable costs, judgments, or other forms of monetary legal liability, including reasonable attorney's fees that are proven to be legally caused by the negligence of the City in performing or failing to perform its obligations under this Agreement, but only for the amount of damages which are equal to the City's proportion of the total fault which is proven to have directly caused the damages. The City's indemnification obligation shall apply to its agents, representatives, officers, board members, insurers, attorneys and anyone employed or hired by the City, or anyone for whose acts the City may be legally liable. The City's obligations under this paragraph will not apply to any damages proven to be legally caused by the negligence of ICS in performing or failing to perform its obligations under this Agreement. The City's duty to indemnify ICS pursuant to this paragraph shall survive the completion, expiration, or termination of this Agreement.

7. **Termination.**

Either party may terminate this Agreement upon not less than thirty (30) days written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

Termination for Cause. If the City fails to make payments to ICS in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at ICS's option, cause for suspension of its Services under this Agreement. If ICS elects to suspend Services, ICS shall give fourteen (14) days' written notice to the City before suspending Services. In the event of a suspension of Services, ICS shall have no liability to the City for delay or damage caused the City because of such suspension of Services. ICS's fees for the remaining Services, and the time schedules, shall be equitably

adjusted.

If ICS defaults by failing to substantially perform, in accordance with the terms of this Agreement, the City may give written notice to ICS (i) terminating this Agreement effective fourteen (14) days from the date of written notice, or (ii) setting forth the nature of the default and requesting that ICS cure the default within fourteen (14) days from the date of written notice. If ICS fails to cure the default within 14 days of written notice, the City may give notice to ICS of immediate termination. In such event, ICS shall be entitled to receive payment for Services properly performed prior to termination, together with Reimbursable Expenses (Attachment C), if applicable, then due through the date of termination.

Termination or Suspension for Convenience. The City may at any time give written notice to ICS terminating this Agreement within thirty (30) days or suspending the Agreement, in whole or in part, for the City's convenience and without cause. If the City terminates this Agreement or suspends the Project, ICS shall promptly reduce staff, services and outstanding commitments to minimize the cost of termination or suspension. In case of termination for the City's convenience, ICS shall be entitled to receive payment for Services executed prior to termination, together with Reimbursable Expenses (Attachment C), if applicable, then due through the date of termination, and a fixed fee of \$25,000.

8. Hazardous Materials.

Asbestos-Containing Materials: Neither party desires to or is licensed to undertake direct obligations relating to the identification, abatement, cleanup, control, removal, or disposal of asbestos-containing materials ("ACM"). Consistent with applicable laws, the City shall supply ICS with any information in its possession relating to the presence of ACM in areas where ICS undertakes any Services that may result in the disturbance of ACM. If either the City or ICS becomes aware of or suspects the presence of ACM that may be disturbed by ICS's Services, it shall immediately stop the Services in the affected area and notify the other party. The City shall be responsible at its sole expense for addressing the potential for or the presence of ACM in conformance with all applicable laws and addressing the impact of its disturbance before ICS continues with its Services, unless ICS had actual knowledge that ACM was present and acted in disregard of that knowledge, in which case (i) ICS shall be responsible for remediating areas impacted by the disturbance of the ACM, and (ii) City shall resume its responsibilities for the ACM after ICS's remediation has been completed.

Other Hazardous Materials: ICS shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to Other Hazardous Materials ("OHM") in any form except ICS shall be responsible for the removal and disposal of any

OHM that ICS uses in providing its Services under this Agreement.

The City shall supply ICS with any information in its possession relating to the presence of OHM if their presence may affect ICS's performance of the Services. If either the City or ICS becomes aware of or suspects the presence of OHM may interfere with ICS's Services, it shall immediately stop the Services in the affected area and notify the other party. The City shall be responsible at its sole expense for removing and disposing of OHM from its facilities and the remediation of any areas impacted by the release of OHM, unless ICS had actual knowledge that OHM were present and acted in disregard of that knowledge, in which case (i) ICS shall be responsible for the remediation of any areas impacted by its release of such OHM, and (ii) the City shall remain responsible at its sole expense for the removal of any hazardous materials that have not been released and for releases not resulting from ICS's performance of the Services.

9. **Disputes.** ICS and the City will attempt to settle any "Dispute" (including any claim, controversy, difference of opinion or matter in question between the Parties concerning the performance, enforcement, or interpretation of this Agreement), through direct informal discussions in good faith.
 - a. If informal discussions are unsuccessful, the Parties shall submit the Dispute to non-binding mediation with a mediator agreed upon by the Parties, or if one cannot be agreed upon within 15 days after the party seeking mediation provides written notice to the other party demanding mediation, a mediator shall be appointed by the City court in the jurisdiction in which the City is located. Demand for mediation shall be provided in writing to the other party within a reasonable time after the Dispute has arisen.
 - b. If the dispute is not resolved within 30 days after the conclusion of mediation proceedings, the Parties may pursue any legal remedy, including pursuing a claim in City Court.
 - c. Notwithstanding anything in this Agreement to the contrary, either party may pursue any legal remedy it deems appropriate without first resorting to informal discussion or mediation to the extent necessary to prevent a claim from being barred by the applicable statute of limitations or repose.
10. **Independent Consultant Relationship.** It is expressly understood that ICS is an independent contractor and not an employee of the City. ICS shall have control over the manner in which its Services are performed under this Agreement. ICS shall supply, at its own expense, all materials, supplies, equipment, and tools required to accomplish the Services contemplated by this Agreement. ICS is not entitled to any benefits from the City, including, without limitation, insurance benefits, sick and vacation leave, workers' compensation benefits, unemployment compensation, disability, severance pay, or

retirement benefits. Nothing in this Agreement shall be deemed to constitute an employment, partnership, joint venture, or agency relationship between the parties. This paragraph shall not alter or limit the City's obligations to pay ICS for its Services as set forth in this Agreement.

11. Other Provisions.

- a. This Agreement shall be governed by the laws of the State of Minnesota. This Agreement specifically includes Attachments A, B and C. Any litigation proceedings between the City and ICS related to this Agreement shall be venued in Minnesota's state or federal City courts pursuant to applicable law.
- b. The City shall provide ICS access to all applicable locations and facilities to assist ICS's performance of the Services under the Agreement.
- c. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid that provision shall be deemed stricken from this Agreement, and all other provisions of the Agreement shall remain in full force and effect.
- d. This Agreement represents the entire and integrated agreement between the Parties, and supersedes all prior negotiations, representations or agreements, either written or oral. The Parties bind themselves, their agents, successors, assigns and legal representatives to this Agreement. This Agreement cannot be assigned by either party without the prior written consent of the other party. This Agreement may be amended only by written instrument signed by the Parties. The captions and titles in this Agreement are for convenience only and shall not affect the interpretation or meaning of this Agreement. This Agreement may be signed in counterparts, each of which shall be deemed an original, and which taken together shall be deemed to be one and the same document.
- e. Nothing contained in this Agreement shall create a contractual relationship with or cause of action in favor of a third party against ICS. The Services under this Agreement are being performed solely for the benefit of the City, and no other entity or individual shall have any claim against ICS because of this Agreement or the performance or non-performance of the Services in the Agreement.
- f. The City shall make decisions and carry out its other responsibilities in a timely manner so as not to delay ICS's performance of its Services. The City shall be responsible for and ICS may rely upon the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by the City to ICS pursuant to this Agreement. ICS may use such requirements, programs, instructions, reports, data, and information in

performing or furnishing Services under this Agreement.

- g. The Parties shall act in good faith in carrying out their respective duties and obligations under this Agreement. Any failure of either party to require strict performance by the other party, or any waiver by one party of any requirement under this Agreement shall not be deemed to be a consent to or a waiver of any continuing or subsequent failure or breach.
- h. All notices and other correspondence with respect to this Agreement shall be directed to the addresses listed at the beginning of this Agreement, or to such addresses as the parties may, from time to time, designate in writing.
- i. Governmental Notice Pursuant to Minnesota Statute 13.05, subd. 11:
 - (a) If a government entity enters into a contract with a private person to perform any of its functions, all of the data created, collected, received, stored, used, maintained, or disseminated by the private person in performing those functions is subject to the requirements of this chapter and the private person must comply with those requirements as if it were a government entity. All contracts entered into by a government entity must include a notice that the requirements of this subdivision apply to the contract. Failure to include the notice in the contract does not invalidate the application of this subdivision. The remedies in section 13.08 apply to the private person under this subdivision.
 - (b) This subdivision does not create a duty on the part of the private person to provide access to public data to the public if the public data are available from the government entity, except as required by the terms of the contract.
 - (c) Notwithstanding anything in the Agreement to the contrary, ICS shall comply with all the requirements of the MGDPA. If ICS seeks to use information collected during its performance of this Agreement that is specific to the City and that is classified as public, private, or confidential information under the MGDPA, the consent of the City and, as to private or confidential data, the consent of the subject of the data shall be required to use such information, and the City or the subject of the data may elect not to provide consent to ICS.

Acceptance

The Parties hereby accept this Agreement in its entirety, including Attachments A, B and C.

ACCEPTED FOR
City of Kasson

ACCEPTED FOR
ICS

BY: _____
Timothy Ibisch

BY: _____
Andy Faulkner

TITLE: City of Kasson Administrator

TITLE: Executive Vice President

DATE: _____

DATE: _____

1-800-752-0706

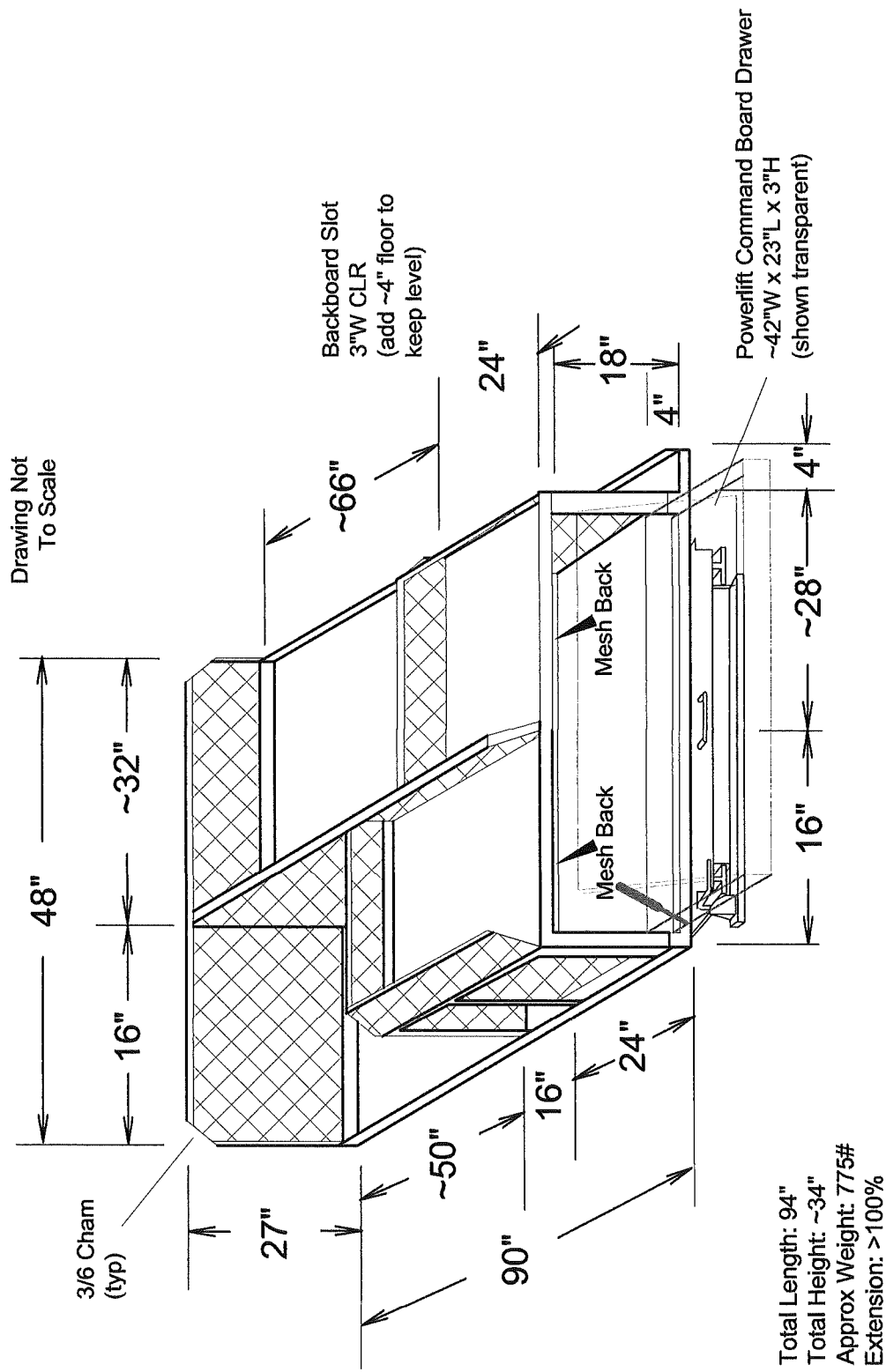
Kasson Fire & Rescue

2021 Chevy 2500, 8' Bed, Std Topper

Prop 18192, February 21, 2022

EB 1590, Like Milwaukee Carrier

~1250# cargo capacity



Lower platform will be 1/2" phenolic ply with 1 3/4" steel angle rails, hole punched for bungee cord ties. Upper platforms will be 1/2" ply and 1 1/2" steel angle and hole punched where there is no caging, and 10 gauge flattened steel mesh. Deck surfaces will be texture coated. Steel parts will be powder

PROPOSAL



4242 S. Eagleson Rd. Suite 102, Boise, ID 83705
 Ph: (800) 752-0706
 Duns: 181936493, Cage Code: 1EZW8,
 Fed ID: 45-5379813

Date 2/21/2022
 Expiration Date 4/21/2022

**Quotes are valid for 60 days only.
 Please call for updated pricing.
 All sales are final. No returns or refunds.**

Contact Information

Contact Name	Chris Seljan	Quote Name	Prop 18192
Phone	(507) 884-0004	Carrier Design	EB 1590 Frame and Deck, Custom Carrier
Email	cjseljan@yahoo.com	Vehicle Details	2021 Chevy 2500, 8' Bed, Std Topper

Shipping and Billing Information

Bill To Name	Kasson Fire & Rescue	Ship To Name	Kasson Fire & Rescue
Bill To	107 5th Ave NW Kasson, MN 55944	Ship To	101 East Main St Kasson, MN 55944
Est. Lead time (in weeks)	13	Est. Ship Weight	975

Quantity	Product Code	Product Description	Custom Change Order	Sales Price	Total Price
1.00	EB-1590	90" Extendobed steel frame assy, w/ full extension lock & Plywood platform (48"W x 90"L), w/ short side rails. Includes mounting hardware; 1500 lbs. capacity.	Add Chevy Tailgate Links Add Energy Chain	\$2,469.00	\$2,469.00
1.00	Milwaukee (L)	Milwaukee Carrier Includes: - Multilevel platform, with containment caging and safety screen - Center mesh divider and fold-down gate on lower driver's side - Optional drawers not shown*	Add: -Power Lift Command Board	\$2,615.00	\$2,615.00
	Custom				

Footer

ORDER & ACCEPTANCE:

By signing this quote, I am accepting the prices herein, as well as verifying that all dimensions and designs in the accompanying CAD drawing are accurate and correct. I understand and agree to all terms contained herein. I am authorized to submit this order and hereby authorize the production of the above.

I understand there are no refunds or returns unless authorized in advance by Extendobed. I accept any and all expenses related to an authorized return of a unit unless it was damaged during shipping and not accepted at the point of delivery. I agree that I am responsible for the costs of any damage during return shipping.

I understand this agreement is subject to, and will submit to the jurisdiction of the courts of Ada County and the state of Idaho.

Name: _____

Title: _____

Signature: _____

Date: _____

PROPOSAL



4242 S. Eagleson Rd. Suite 102, Boise, ID 83705
 Ph: (800) 752-0706
 Duns: 181936493, Cage Code: 1EZW8,
 Fed ID: 45-5379813

Date 2/21/2022
 Expiration Date 4/21/2022

*Quotes are valid for 60 days only.
 Please call for updated pricing.
 All sales are final. No returns or refunds.*

1.00	Crating	Custom Crating		\$220.00	\$220.00
		This shipping quote is only good for 30 days and the shipping total on your invoice may be more than what is shown here.			
1.00	Ship	Please provide correct shipping address at the time of order. If shipping address is changed once the shipment has left our facility, the buyer will be responsible for any additional shipping costs. Shipments to residential or restricted access delivery sites will incur additional charges. *** If damage is suspected at time of delivery, the receiver MUST notate "DAMAGED" on receipt. ***	Shipping is good for 30 days	\$870.00	\$870.00

Totals

Created By Brian Walsh Grand Total \$6,174.00
 Last Modified By Brian Walsh

Terms

TERMS:

- **Prepay** requires payment before unit can be released into production.
- **50/50** requires 50% down, 50% due before shipping
- **Net 15** requires payment 15 days after invoice is created

NOTE: 1½% per month charge on unpaid balances will be added to past due accounts

Discounts: are applied when order is paid within 15 days of invoice date, or when prepaid (discounts are applied to certain resellers/dealers, contact an Extendedobed representative to see if you qualify for discounts).

SHIPPING: Please request for lift-gate delivery truck if you do not have a fork-lift or loading dock on delivery site. Shippers will charge an extra fee for a lift-gate delivery truck to come on site and unload for you, which will be added to your invoice. Please ensure that the shipping address is correct. Any shipping redirects will result in additional charges that may not appear on this quote. Restricted/limited access deliveries will result in additional fees not shown on quote. Customer is responsible for any and all additional shipping costs unless otherwise stated by Extendedobed.

LEAD TIMES: are estimations only. Please confirm at the time order.

Footer

ORDER & ACCEPTANCE:

By signing this quote, I am accepting the prices herein, as well as verifying that all dimensions and designs in the accompanying CAD drawing are accurate and correct. I understand and agree to all terms contained herein. I am authorized to submit this order and hereby authorize the production of the above.

I understand there are no refunds or returns unless authorized in advance by Extendedobed. I accept any and all expenses related to an authorized return of a unit unless it was damaged during shipping and not accepted at the point of delivery. I agree that I am responsible for the costs of any damage during return shipping.

I understand this agreement is subject to, and will submit to the jurisdiction of the courts of Ada County and the state of Idaho.

Name: _____

Title: _____

Signature: _____

Date: _____



KASSON FIRE DEPARTMENT

FIRE — RESCUE — EMS — 401 5TH STREET SE — KASSON, MN



2/24/2022
1200 HRS

Kasson Fire Department
101 E Main St
Kasson, MN 55944

Letter of Correspondence & Record

Subject: Changes to officer positions

City of Kasson
401 5th St SE
Kasson, MN 55944
Attn: City Administrator

Mr. Ibisch,

This letter of correspondence is to make you aware of my endorsement and recommendation for the below changes to the officer positions within our department. Requested changes are:

- Removal of the Deputy Chief (Administration) position
- Addition of a third Captain position
- Addition of a third Lieutenant position

Submitted for City Administrator approval / endorsement, followed by recommendation to approve at next City of Kasson - Council Meeting. I request that these changes be considered as soon as possible.

Should you have any questions – please feel free to contact me @ 507-517-4113 or by email @ kassonfirechief@kmtel.com.

Respectfully

Joe Fitch - Fire Chief



To: City Council

Date: 3/9/2022

Agenda Heading: City Administrator's Report

“Our life is March weather, savage and serene in one hour.”

--**Ralph Waldo Emerson**

Comprehensive Housing Act Advances. The House Housing Finance and Policy Committee heard extensive testimony on Feb. 17 from the League and city officials in support of the Comprehensive Housing Spectrum Act (HF 2880, Rep. Alice Hausman, DFL-Falcon Heights). The committee passed the bill by a vote of 6-4 and re-referred it to the House Taxes Committee.

The bill includes: Support for infrastructure development in Greater Minnesota cities, a housing cost reduction program to reimburse cities for fee waivers and reductions provided to developers, creation of a Naturally Occurring Affordable Housing (NOAH) program to acquire and repair current properties, policy to address corporate investor purchasing, and a pilot program for infrastructure grants. We will be tracking this closely because it could be useful for our SW housing project. We have some infrastructure to construct and I would like to be able to offset some of that cost if possible.

EDA Board review. The EDA met to discuss a variety of topics. They reviewed the current financials and recommended authorizing a loan to Chaotic Good Brewery for purchase of the carwash off of Hwy 34. It will become their new commercial location. Johnson's General Store is opening at 211 W Main Street, another addition to the downtown offerings. The Kasson school project is at status quo however, they do expect to request TIF when it moves forward. I recommend a pay as you go issuance. Childcare has been a topic of conversation locally however the EDA felt the private market was handling it satisfactorily and no additional support is required at this time. The Downtown group is hosting a special event on March 12th. A number of businesses will have St. Patrick's Day themed activities. The SE MN Transit Committee is expected to have an update at the SEMLM meeting on March 29th.

LGA Formula Updates. The League of Minnesota Cities, Coalition of Greater Minnesota Cities, Metro Cities, and the Minnesota Association of Small Cities have been working together to evaluate the current local government aid (LGA) formula to determine if any updating or revision of the formula would be desirable. The research was requested by key legislators at the end of the 2021 legislative session. The formula was last fully updated in 2013, and since that time, a growing number of cities have experienced losses of aid or have fallen off the formula.

The city groups have been doing their research with the assistance of staff from the non-partisan Senate Counsel and Research, House Research, and the Department of Revenue.

At this time, the need calculation is the only part of the program that has been examined for potential changes. Revising other mechanisms of the program, such as the division of cities into three groups based on population size for purposes of calculating aid and the limits on year-to-year changes in LGA payment, are not part of this analysis. The LGA appropriation for 2022 is back at the 2002 funding level, after several years of deep cuts. An increase this session would assist cities with budget and inflation pressures, while also aiding in the implementation of an updated formula.

City Updates. There are a number of ongoing projects pending at this time. The Hwy 57 project is out for bids. MnDOT expects those numbers back on March 25th. The Library project is proceeding apace the parking plans are at 90% complete. Pat and I went over them with Brandon last week and I'm satisfied that we should be able move forward this year. City auditors were in last week and reviewed a number of items with Nancy. I discussed the projects for last year with them and indicated that 2022 would be more active. The audit presentation is scheduled for April 13th and again this year I think we'll do it inhouse to cut costs. After meeting with Mr. Bubany, we have a good handle on the scheduling for bonding this spring. We want to go to market before rates jump, Nancy is reviewing the private placement option, however there is a good chance this will be a rated bond. Work with Hamilton Real Estate is continuing on a weekly basis for now, hopefully we can firm up design criteria soon. My commitments to CMPAS will be a little higher this month as the Personnel Committee will be reviewing an open position. Kyle Haemig, the current power supply analyst is taking a different position and his job classification is being reviewed.

State Budget Info. Included in your packet is information of the State Budget. The increase in the surplus for the current two-year budget grew from \$7.75 billion to \$9.25 billion. That \$1.5 billion increase since December matches what past surpluses have been in total. Higher income, consumer spending, and corporate profit forecast results in an improved revenue projection while spending is slightly lower in E-12 education and Health and Human Services and the new estimate of tax collections for the rest of the two-year budget period and how much it exceeds approved spending sets the formal number for 2022 budget talks. The current budget will spend \$52 billion over its 24 months. More information is in the packet. LGA should be strong and hopefully there will be a push to increase the number this year.

Service Territory Acquisition. As we've discussed in the past, the goal is for Kasson Public Utilities to serve the entire community. The Electric Supervisor and I met with Peoples Cooperatives' CEO last week to discuss service territory acquisition. The areas of Southfork, Southpoint, and Windsor Court will be the object of our efforts this year. Last year we were able to assume some of Xcel's territory and its likely that the cost of the territory for Peoples will be similar or slightly higher. However, it will be based off of real customer numbers and will immediately accrue to our bottom line as well. Growth in our customer base is a priority.

Meetings of Event Attended or Planned

February 24	Dept. Heads DRC review Capital Investment Committee Hearing
February 28	Assessment Review meeting
March 1	EDA KMtel Phone System Upgrade meeting
March 2	MnDOT 57 access meeting EMS
March 3	City Engineer DRC meeting Peoples Coop Meeting
March 4	Dodge County Environmental Services Meeting
March 5	Council Worksession
March 9	Chamber of Commerce Council Meeting

Byron Solar Project Advisory Task Force Report

Minnesota Department of Commerce
Energy Environmental Review and Analysis
Docket Nos. IP-7041/GS-20-763, TL-20-765
March 2022

Project Team

Suzanne Steinhauer, Minnesota Department of Commerce, Energy Environmental Review and Analysis

Dan Pfeiffer, Zan Associates – consultant to Minnesota Department of Commerce

Report Prepared By

Dan Pfeiffer, Zan Associates

Contact Information

Minnesota Department of Commerce

85 7th Place East, Suite 280

Saint Paul, MN 55101

Phone: 651-539-1500

Website: MN.gov/commerce

Alternative Formats

Upon request, this document can be made available in alternative formats by calling 651-539-1500

Table of Contents

Table of Contents.....	3
Introduction	4
Methodology.....	5
Impacts and Issues to Study in the EA	5
Impacts and Issues.....	6
Ranking Impacts and Issues	8
Mitigation Measures.....	10
Identification Site and Transmission Line Route Benefits and Issues.....	12
Identification of Potential Route Alternatives	12
Conclusions	12
Appendices.....	13
Appendix A – Map of applicant site and route.....	14
Appendix B – Advisory Task Force charge	16
Appendix C – Advisory Task Force meeting agendas	19
Appendix D – Advisory Task Force meeting notes	23

Introduction

On August 30, 2021, Byron Solar LLC (a subsidiary of EDF Renewables) submitted an application for a joint site and route permit for the up to 200 MW Byron Solar Project in Dodge County and associated 345 kV transmission line in Dodge and Olmsted counties to the Minnesota Public Utilities Commission (PUC).

The proposed Byron Solar project is situated on approximately 1800 acres of predominately agricultural land in Canisteo and Mantorville townships. The preliminary project design shows a developed area of approximately 1600 acres. Energy from the solar panels will be directed through underground electrical to a new project substation located south of Highway 14 near 640th St/265th Ave in Dodge County. A new high voltage transmission line would travel north across Highway 14 from the project substation then east to the existing Southern Minnesota Municipal Power Agency (SMMPA) Byron Substation in Olmsted County (See Appendix A for a map of the proposed site and route).

In its Order of November 17, 2021, the PUC authorized the Minnesota Department of Commerce to establish an Advisory Task Force to assist the PUC in (1) identifying impacts and issues of local concern that should be analyzed in the Environmental Analysis (EA) and (2) identifying mitigation measures, including site or route alternatives, which should be analyzed in the EA (See Appendix B for ATF Charge).

Minnesota Department of Commerce Energy Environmental Review and Analysis (EERA) staff solicited ATF nominations from local units of government surrounding the proposed site and transmission line route.

Advisory Task Force

Advisory Task Force Member	Government Unit
Stacy Kotch-Egstad, Utility Routing and Siting Coordinator	Minnesota Department of Transportation
Lauren Cornelius, Environmental Services Director	Dodge County
Mark Engel, Current Planning Supervisor	Olmsted County
Steven Cook, Council Member	City of Byron
Tim Ibisch, City Administrator	City of Kasson
Neil Witzel, Supervisor	Canisteo Township
Nathan Gransee, Supervisor	Mantorville Township

Methodology

The Advisory Task Force met on January 6, January 21, and February 4, 2022 (See Appendix C for ATF meeting agendas and Appendix D for meeting notes). In addition to task force members, EERA staff, the consultant, and the applicant also attended all the meetings. The meetings were open to the public and two members of the public attended the first meeting. Zan Associates, an EERA consultant, facilitated ATF meetings. All meetings were run as hybrid meetings and included the opportunity to participate virtually to allow everyone to participate in a way that best meets their needs under COVID-19 protocols and Minnesota's changing winter travel conditions.

At the first meeting, task force members reviewed the state's permitting process and proposed project. The task force then used a modified conversation café technique to identify impacts and issues that should be analyzed in the EA. The technique asked task force members to suspend judgment, respect one another, seek to understand rather than persuade and speak honestly and in depth without repeating the same information. The process involved four rounds. During the first two rounds, task force members identified impacts and issues uninterrupted by other task force members. The third round was a facilitated conversation on the identified impacts and issues. The fourth round asked task force members to reflect on the impacts and issues identified.

At the second meeting, task force members reviewed the impacts and issues identified at the first meeting. Task force members then prioritized the impacts and issues, ranking importance. Prioritization was followed by a facilitated discussion of results before moving on to identification of site and transmission line route benefits and issues then identification of potential route alternatives.

At the third meeting, task force members reviewed the previous two meetings including reviewing the impacts and issues identified and potential mitigation. Task force members also shared thoughts and other impacts and issues or potential mitigation measures they heard at the previous week's public meetings. The discussion focused on developing conclusions, noting that unanimous agreement is not a requirement as an advisory task force. Task force members discussed a draft of this report and a process to review the next draft and provide comments before submitting the final version for inclusion in the scoping summary report.

Impacts and Issues to Study in the EA

Task force members identified and then prioritized impacts and issues by responding to the following question: "What impacts and issues should be studied by the Department of Commerce when it prepares the environmental assessment (EA) for the project?"

Impacts and Issues

Task force facilitators organized the identified impacts and issues in 13 broad categories. The categories are presented in order of task force member priority based on ranking and expressed level of interest during discussions.

Agriculture / Farmland

The majority of task force members expressed the project's impact on agriculture or farmland as a major issue. Many of these impacts and issues overlap with other categories. For example, farmland impacts overlap with zoning and land use compatibility issues and impacts to adjacent farmland from stormwater runoff or damaged drain tile. Discussions focused on the state rules regarding use of prime farmland for energy generation, the significant amount of prime farmland being converted locally and regionally, the high crop index of this farmland, and the impact on Canisteo Township as an agriculture producer and an agricultural community.

Zoning and Land Use Compatibility

Discussions focused on the impacts and the implications of the proposed solar farm. Discussed impacts included future growth, opportunity lost, and the project's inconsistency with Canisteo Township's planning for agriculture and Dodge County's performance standards for solar energy farms. Discussed implications included opportunity postponement or how this artificial barrier may change how the community grows over time. Zoning ordinance discussion focused on the county-developed performance standards for solar farms and how the project should comply with the county's performance standards. Zoning and land use compatibility had high prioritization and focus of task force discussion.

Water Resources

Many task force members expressed impacts or issues related to stormwater management practices from the project as a concern, especially the impact on agricultural drainage systems during construction, operations, and restoration at decommissioning. Task force members noted that the existing drain tile systems were installed over many years and may not be well mapped. Task force members pointed out that these systems are often interconnected. The impact on one field area may affect the neighboring areas. Based on experiences with other solar farms in the region, task force members noted concerns regarding best practices for stormwater management ponding and infiltration, including maintenance and sediment management. A task force member emphasized the importance of panel size assumptions in designing stormwater management practices to effectively manage stormwater at the project and ensure it does not impact neighboring properties. Task force members also discussed the importance of snow removal.

Natural Resources

Discussions focused on solar site seed mix and ongoing maintenance practices, including weed and invasive species control. Some discussions focused on the impact on wildlife types or wildlife corridors.

Economics

Discussions focused on the need to evaluate farming versus power generation for taxes, jobs, and downstream economic effects.

Public infrastructure (non-transportation)

Discussion focused on the potential for the transmission line to impact a planned future Byron force-main sewer to serve growing areas. Following a discussion with Byron public works, a task force member reported that there likely is not an impact because the area in question would be served by a gravity fed system, not a forced main system that required pumping stations.

Property Values

Property value discussions focused on the impacts to neighboring properties along with non-adjacent area properties. A task force member noted that current residents have expressed a desire to move away from the area now in anticipation of the solar farm. It was also noted that some residents purposefully choose to live in the country and how to ensure they can still enjoy living here.

Decommissioning and Project End-of-Life

Project end-of-life and decommissioning were the focus of significant discussions. Dodge County solar farm performance standards mentioned in Zoning and Land Use Compatibility have specific decommissioning requirements that may be more stringent than what's required with a PUC permit. Dodge County requires that a bond be in place, to ensure that no costs are borne by local town or county resources. There were discussions on requiring any additional funding for decommissioning, above bonded amount, to be paid by the solar site property owners who benefited from site leasing fees. Discussions also focused on what happens at the end of life, especially if the future post-solar farm land-use changes and ensuring all infrastructure above and below grade is removed. A number of task force members expressed that decommissioning should return the land to the existing pre-solar state noting Canisteo Township's agriculture focus while also acknowledging change can occur in 30+ years. Additional discussion focused on the cumulative impact of many solar projects decommissioning simultaneously and whether recycling capacity is available.

Visual / Aesthetics

Discussions focused on the visual impact of solar versus existing agriculture, the visual impact on nearby residents, and the need for glare study. Maintenance and weed control, also included in Natural Resources, was discussed as a potential visual or aesthetic issue.

Jobs / Employment

Job and employment discussions focused on both short-term jobs from project construction and long-term extent of jobs once the project becomes operational. Discussion of short-term construction jobs focuses on whether local workers would be used in construction and ongoing maintenance. In considering long-term

changes, discussions focused on total impact on jobs by acre for agriculture and solar noting that agriculture supports adjacent jobs (e.g. equipment sales and maintenance) while solar has a high number of construction but lower number of long-term maintenance jobs.

Tax Revenue

Tax revenue discussions focused on the impacts for the area and county. Member noted that the township loses tax base from agriculture but would receive payment from solar.

Transportation

Transportation impacts and issues discussed included the Highway 14 plan and potential future interchange at CSAH 15 as well as impacts to Dodge County Road 8 and Olmsted County Road 25. Discussion also focused on the impact to township gravel roads during construction and during ongoing operations. Task force members discussed the need to minimize impacts to future roadway expansions and ensure that, often oversized, agricultural vehicles can pass each other on roads surrounding the site.

Energy

Energy discussions focused on the benefit to the substation owner, whether the new transmission line would have capacity to allow more future solar farms along its route and its cumulative impact. There were discussions around the cumulative impact of concentration of solar farms in one area and questions on the benefits of large versus smaller solar sites.

Ranking Impacts and Issues

Task force members were asked to prioritize impacts and issues from 1-12. Agriculture and farmland was not included in the prioritization exercise. Agriculture and farmland was a key focus of discussion during the identification of impacts and issues and remained a key point of discussion in each meeting, ensuring these issues will be a priority for study in the EA. The remaining are listed in ranked order in previous section.

Impacts and Issues Ranking Results Table

ATF Member	Zoning and Land Use Compatibility	Decommissioning and Project End-of-Life	Tax Revenue	Jobs/Employment	Visual / Aesthetics	Economics	Natural Resources	Property Values	Public infrastructure (non-transportation)	Transportation	Energy	Water Resources
	1	3	12	11	4	10	7	2	5	9	8	6
	2	7	12	10	8	4	1	11	5	6	9	3
	3	2	4	5	6	7	8	9	10	11	12	1
	1	9	7	8	11	3	5	4	2	10	12	6
	1	8	7	9	10	4	3	2	5	11	12	6
	8	6	9	5	2	7	4	3	11	12	10	1
	1	10	6	7	11	4	9	12	3	2	5	8

Updated Ranking

During in meeting ranking at the task force's January 21, 2022 meeting, one member only ranked their top priority (1). Following draft report review by task force members, the member who had previously only selected one ranking provided their rankings for the remaining impacts and issues. This updated ranking resulted in the shift in overall ranking for four impacts and issues.

Ranking Results on January 21, 2022	Revised Ranking Results February 2022
<ol style="list-style-type: none"> 1. Zoning and Land Use Compatibility 2. Water Resources 3. Natural Resources 4. Economics 5. Public Infrastructure (non-transportation) 6. Decommissioning and Project End-of-Life 7. Property Values 8. Visual / Aesthetics 9. Jobs / Employment 10. Transportation 11. Tax Revenue 12. Energy 	<ol style="list-style-type: none"> 1. Zoning and Land Use Compatibility 2. Water Resources 3. Natural Resources 4. Economics 5. Public Infrastructure (non-transportation) 6. Property Values 7. Decommissioning and Project End-of-Life 8. Visual / Aesthetics 9. Jobs / Employment 10. Tax Revenue 11. Transportation 12. Energy

Mitigation Measures

Task force members identified potential mitigation measures to be analyzed in the EA by impact and issue categories (See Appendix D for more details).

The mitigation measures identified by category include:

- General
 - Public release and communication of an annual inspection of permit conditions and mitigation measures
- Agriculture and Farmland
 - Require return to agricultural use at decommissioning
 - Require ongoing weed control at the site
- Zoning and Land Use Consistency
 - Incorporation of Dodge County solar farm performance standards
 - Setbacks for solar infrastructure to allow agricultural equipment to pass on local roadways
 - Requiring permits and approvals from local jurisdictions (e.g. review of stormwater plans, roadway modifications, grading)
- Water Resources
 - Identify drain tile before construction and repair any drain tile impacted during construction to ensure no impact to other parcels
 - Require restoration of drain tile systems impacted during construction and at decommissioning
 - Require a hydrologic study that goes beyond project boundary
 - Restore drain tile system at decommissioning to agriculture
 - Maintenance requirements for infiltration ponds
- Natural Resources
 - Require seed mix and habitat for beneficial insects/pollinators along with ongoing weed and invasive or pest species control
 - Require ongoing maintenance and weed control at the site and possible penalty for non-compliance

- Economics
 - Encourage local hiring and employment opportunities
 - Use of good neighbor agreements to compensate non-participating landowners
- Decommissioning and End-of-Life Consideration
 - Incorporate Dodge County decommissioning requirements for Solar Energy Farms (Chpt. 16: Zoning Ordinance, 16.46.3, D5), including:
 - decommissioning of all above and below-grade infrastructure,
 - bond or cash escrow for financial assurance
 - Require property owners to pay excess decommissioning costs
 - Require public process to update the decommissioning plan if future use changes
- Visual/Aesthetics
 - Use of vegetation (or other appropriate screening) to provide visual screens to adjacent landowners; Dodge County solar performance standards
 - Require glare study to develop mitigation for surrounding community and barriers to reducing glare
 - Require maintenance of visual screening barriers
- Jobs/Employment
 - Hire locally for construction and maintenance jobs
- Transportation
 - Requiring road use agreements with local road authorities, including local road use permitting
 - Traffic management plan for construction activities
 - Design options for future road capacity improvements, including potential interchange
 - Expand setbacks where wide agricultural vehicles need to pass each other
 - Explore the use of transmission line easements for future Stagecoach Trail planning

Identification Site and Transmission Line Route Benefits and Issues

Task force members discussed site and transmission line route benefits and issues. Minnesota Department of Transportation (MnDOT) member noted the transmission line crossings might be considered a benefit as a lower impact on trunk highway system than paralleling a highway. MnDOT also noted it does not permit private ventures to parallel trunk highways. Task force members noted that prime farmland concern is applicable to any site in the area.

Identification of Potential Route Alternatives

The task force did not identify any potential route alternatives.

Conclusions

As an advisory task force, the unanimous agreement of all task force members is not a requirement nor was it a task force's goal. The conclusions below attempt to highlight conclusions for decision-maker consideration.

1. Impacts on agriculture and prime farmland are important to the task force. Continued analysis and transparent decision-making are essential.
2. Analysis of water resource impacts and identified mitigation measures are important to the task force.
3. Increased communication between the proposer, the State, and local jurisdictions and clearly identified process and responsibilities for ongoing communications with jurisdictions and the public are important if the project moves forward. The Counties, cities, and townships need to clearly communicate with their constituents and ensure proposer responsiveness to resolving issues, so the project does not burden local jurisdiction staff.
4. Several task force members expressed concern about the process not starting locally, including the lack of local control in permitting process. Task force members noted unhappiness about the project expressed to them by their constituents and those present at the public meeting, including those not immediately surrounding the site.
5. The impacts to the site, neighbors and the surrounding communities should be considered in mitigation.
6. A member noted competing interests and that prime farmland is developed into other uses through zoning and land use processes.

Appendices

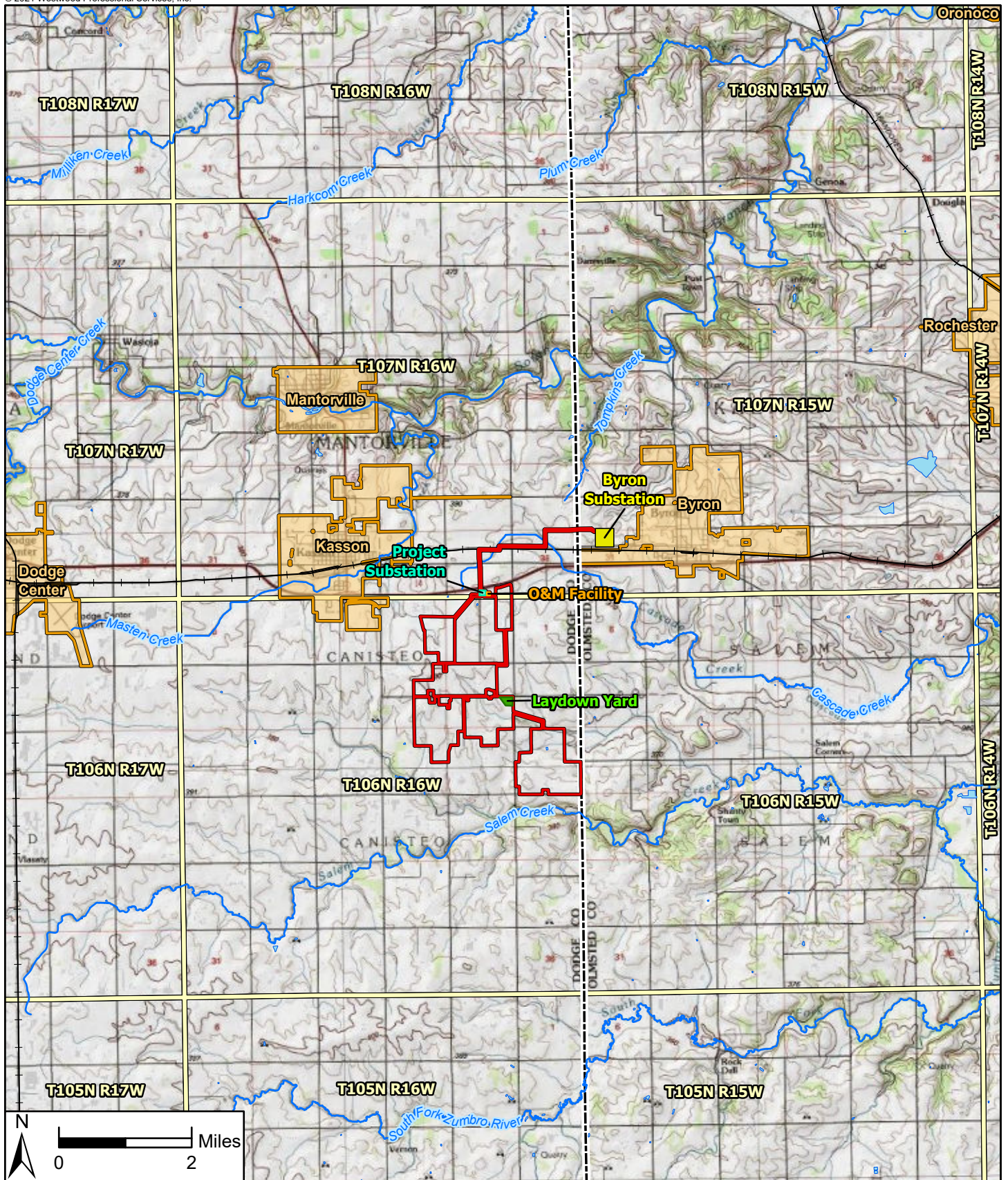
Appendix A – Map of applicant site and route

Appendix B – Advisory Task Force charge

Appendix C – Advisory Task Force meeting agendas

Appendix D – Advisory Task Force meeting notes

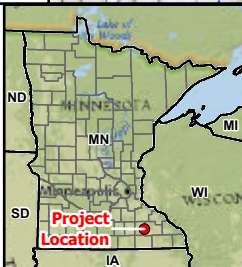
Appendix A – Map of applicant site and route



Data Source(s): Westwood (2021); MNDNR (Various Dates); US Census Bureau (2019); NED (2016); USGS NHD Dataset(2013); USFWS NWI (2017); Esri USGS Topo Basemap (Accessed 2021).

Westwood

Phone (952) 937-5150 12701 Whitewater Drive, Suite #300
 Fax (952) 937-5822 Minnetonka, MN 55343
 Toll Free (888) 937-5150 westwoodps.com
 Westwood Professional Services, Inc.



Legend

- Project Area Boundary
- Existing Substation
- Laydown Yard
- O&M Facility
- NHD Flowline
- NHD Waterbody
- Railroad
- County Boundary
- Municipal Boundary
- PLS Township Boundary

Byron Solar Project

Dodge and Olmsted Counties, Minnesota

Project Location

Appendix B – Advisory Task Force charge



**In the Matter of the Application of Byron Solar, LLC
for a Site Permit and Route Permit under the
Alternative Permitting Process for the up to 200
MW Byron Solar Project in Dodge County and 345
kV Transmission Line in Dodge and Olmsted
counties**

**Advisory Task Force
Establishment and Charge
PUC Docket Nos. IP-7041/GS-20-763, TL-20-765**

ADVISORY TASK FORCE ESTABLISHMENT, CHARGE, AND ORDER

The above-noted matter has come before the Assistant Commissioner of the Department of Commerce (Department) for a decision on the establishment of an advisory task force (ATF) to advise the Public Utilities Commission (Commission) on Byron Solar, LLC's joint site and route permit application for the proposed Byron Solar Project (Project).

As authorized by the Commission, the Assistant Commissioner is establishing an ATF to assist in identifying impacts and mitigation measures to be evaluated in the environmental assessment (EA) to be prepared by the Department for the proposed project.

ATF members will be solicited from the following governmental units:¹

Counties: Dodge, Olmsted
State Agencies: Minnesota Department of Transportation
Cities: Byron, Kasson
Townships: Dodge County – Canisteo, Mantorville
Olmsted County – Kalmar

The ATF will consist of up to eight (8) members.

As authorized by the Commission, the Department herein charges ATF members to:

1. Assist in identifying impacts and issues of local concern that should be analyzed in the EA;
2. Assist in identifying mitigation measures, including site or route alternatives, which should be analyzed in the EA.

ATF members will be expected to participate in up to three meetings and to assist Department staff with the development of a summary of the task force's work. The Department is in the process of contracting for facilitation services for the ATF.

The ATF will expire upon issuance of the EA scoping decision for the project.

¹ See Minnesota Statute 216E.08, Subd. 1. Neither Dodge nor Olmsted counties are represented by a Regional Development Commission.

THE ASSISTANT COMMISSIONER MAKES THE FOLLOWING ORDER:

WHEREAS, Byron Solar LLC, submitted an application for a joint site and route permit for the up to 200 MW Byron Solar Project and associated 345 kV transmission line project on August 30, 2021; and

WHEREAS, Minnesota Statute 216E.08 provides for the establishment of an advisory task force (ATF) to assist the Commission in carrying out its duties; and

WHEREAS, at its meeting on October 28, 2021, the Commission authorized the Department to establish an ATF and develop a structure and charge for the ATF; and

WHEREAS, Minn. Stat. 216E.08 establishes that an ATF comprise at least one representative from each regional development commission, county, and municipal corporation, and at least one town board member from each county in which a site or route is proposed to be located; and

WHEREAS, the Project is not located within a regional development commission; and

THEREFORE, the Department herein establishes an advisory task force for the Byron Solar Project, authorizes Department staff to appoint members of the task force, and adopts the above determination with regard to its structure and charge.

Signed this 15th day of November, 2021

STATE OF MINNESOTA
DEPARTMENT OF COMMERCE

A handwritten signature in black ink, appearing to read 'Katherine Blauvelt', written in a cursive style.

Katherine Blauvelt, Assistant Commissioner

Appendix C – Advisory Task Force meeting agendas

Byron Solar Advisory Task Force

Meeting #1

January 6, 2022

1:30 p.m. to 4:30

Dodge County Government Services Center

721 Main St. N, Mantorville

Virtual

Zoom.us

Meeting ID: 835 8444 5598

Passcode: 317032

AGENDA

Activity		Time
1.	Welcome and agenda review	1:30
2.	Introductions	1:40
3.	Why we're here	2:00
4.	Work of the task force	2:15
5.	Project overview	2:30
<i>BREAK</i>		
6.	Identification of impacts and issues	3:00
7.	Next steps	4:15
	Adjourn	4:30

Thank you

Byron Solar Advisory Task Force

Meeting #2

January 21, 2022

9:00 a.m. to 12:00 p.m.

Dodge County Government Services Center

721 Main St. N, Mantorville

Virtual

Zoom.us

Meeting ID: 864 8019 1696

Passcode: 275632

AGENDA

Activity	Time
1. Welcome and agenda review	9:00
2. Review impacts and issues identified in meeting #1	9:10
3. Prioritize impacts and issues	9:20
4. Identify potential mitigation measures	9:45
<i>BREAK</i>	
5. Identify site and transmission line route benefits and issues	10:45
6. Identify potential route alternatives	11:15
7. Next steps	11:45
Adjourn	12:00

Thank you

Byron Solar Advisory Task Force

Meeting #3

February 4, 2022

10:00 a.m. to 11:30 a.m.

Dodge County Government Services Center

721 Main St. N, Mantorville

Virtual

Zoom.us

Meeting ID: 889 8795 7199

Passcode: 271693

AGENDA

Activity	Time
1. Welcome and agenda review	10:00
2. Review meeting #1 and #2	10:10
3. Review ATF draft report	10:30
4. Next steps	11:15
Adjourn	11:30

Thank you

Appendix D – Advisory Task Force meeting notes

Byron Solar Advisory Task Force

Meeting #1

January 6, 2022

1:30 p.m. to 4:30

Dodge County Government Services Center

721 Main St. N, Mantorville

Task Force Members:

Lauren Cornelius, Dodge County; Mark Engel, Olmsted County; Nathan Gransee Mantorville Township; Neil Witzel, Canisteo Township; Stacy Kotch Egstad, Minnesota Department of Transportation; Steven Cook, City of Byron; Tim Ibisch, City of Kasson

Task Force Staff:

Suzanne Steinhauer, Minnesota Department of Commerce; Dan Pfeiffer, Zan Associates; Faith Xiong, Zan Associates

Attendees:

Scott Wentzel, Byron Solar, LLC; Alex Pouliot, Land & Liberty Coalition; Nathan Dull, Land & Liberty Coalition

Meeting Summary

Dan Pfeiffer welcomed Task Force members and attendees. Dan began with an overview of the hybrid meeting process and agenda and introductions. The Task Force is charged with identifying impacts and issues of local concern that should be analyzed in the Environmental Assessment (EA) for the proposed Byron Solar Project (project) and assist in identifying mitigation measures, including potential site or route alternatives, which should be analyzed in the EA.

Suzanne Steinhauer highlighted the Minnesota Department of Commerce Energy Environmental Review and Analysis division's role and the Minnesota Public Utility Commission's required approvals for the project.

Dan overviewed the task force charge and roadmap. Three meetings in January and early February are anticipated. The first meeting focuses on identifying issues and impacts to be studied in the EA. The second meeting will focus on identifying potential mitigation measures. The third meeting is planned to wrap up any alternative site or route discussions along with the task force report and next steps.

Dan asked if any task force members had questions for the proposer that may help with identifying impacts and issues.

Questions about the project

- *Have all identified parcels signed agreements?*
Proposed site landowners have signed a voluntary lease agreement. Some landowners may have signed only part of their land into the project. Byron Solar, LLC has offered some financial composition for adjacent landowners and are in process of negotiating those. These are voluntary agreements.
- *How are you indicating that the use of prime farmland is meeting state statute?*
Byron Solar, LLC is seeking a waiver noting there is no site within Dodge County for a project of a similar scale without utilizing prime farmland.

Impacts/Issues to consider in the EA

Dan moved the task force to identify impacts and issues using a conversation café technique. Each member had two opportunities to speak uninterrupted, answering "what impacts and issues should be studied by the Department of Commerce when it prepares the Environmental Assessment for the project?". These two rounds were followed by a conversation round and wrap-up. Zan Associates have categorized the impacts and issues identified by task force members.

Transportation

- 345kV transmission line impact Dodge County's transportation overlay and potential interchange at CSAH 15. Noting that while the actual crossing may not impact future plans, the site boundaries outlined in the map, depending on ownership of the property, may have more of an impact on the actual crossing of the 345kV transmission line. The variance of site boundaries, ownership and that future expansion may fall in that area more likely than further west on US 14.
- The impact of the solar project on township roads along with ongoing maintenance. It was noted that roads account for a significant portion of the township budget.
- Impact of construction traffic on roads.
- Potential transportation advantage was noted, referencing the planned Stagecoach State Trail. A potential 345kV transmission line right of way is 100 feet to 150 feet in width and could be used to include a trail. Noting that just a transmission line may be less disruptive to agriculture, but a trail could be beneficial.

Public Infrastructure

- The city of Byron will be putting in a force main sewer that will allow the city to serve on undeveloped areas next year. Want to know how the 345-transmission line will impact the city's economic growth.

Human Settlements – Property Values

- Impact on bordering landowners.
- Value of land to people in surrounding areas
- The project's impact on the long-term growth of Kasson.
- It was noted that two bordering landowners had been excluded from compensation.
- People choose to live in the country. What are the impacts to the community who want to live in the country, and how to ensure that people can still enjoy living here?

Human Settlements – Zoning and Land Use Compatibility

- Noting that some parts of Dodge County zoning (Kasson urban expansion area, transportation overlay district) have changed and should be corrected in the EA from what they were in the application
- Impact on future growth, noting that it could impact long-term growth of Kasson pushing south.
- Opportunity loss or opportunity postponement – this artificial barrier may change how the community grows as time goes on

Human Settlements – Visual/Aesthetics

- The visual impact of solar versus agriculture

Economics

- Evaluate farming versus power generation for taxes, jobs, etc.
- What is the ownership of the substation, and is there an opportunity for local investors

Economics – Tax revenue

- Who is getting the tax revenue/benefit?
- Noted that township loses tax from agriculture but according to the proposal would receive a portion of the benefit
- Tax revenue implications for the area and the county as a whole?

Economics – Jobs/Employment

- Plan for local jobs or workers brought in

Water Resources

- Impact on public water supplies
- Stormwater management both on-site and neighbors
- Impact of project construction on drain tiling primarily since not all tile lines are known due to age, missing tile maps, and loss of institutional knowledge with ownership changes in local tiling firms.
- Impact of tile damage or moving tile lines on drainage both on-site and neighbors.
- It is important to understand panel size and surface calculations to get stormwater management calculations. The county has experienced issues at other solar sites.
County noted issues with retention ponds at other site

Natural Resources

- Impacts on wildlife and wildlife corridors
- Change in type of wildlife
- Seeding mix along with weed control and long-term maintenance

Decommissioning and Project End-of-Life

- Dodge County decommissioning rules on solar farms need to be met. Dodge County requires reclamation of everything above and underground. The county requires bonds as a security for decommissioning. The county would like to see an update on the project's decommissioning plan.
- What happens at the end of the site's life and ensuring the county isn't solely responsible for removal through decommissioning bonds.

- Concern with cumulative impact of decommissioning many solar projects at the same time and the potential to overwhelm recycling capacity

Energy

- The new power line and its capacity – Aside from this project, how many more solar farms can this new powerline support? Does it allow other smaller solar farms to come in along the route? What are the impacts to the county/city if more solar farms come in to use this powerline/energy source?
- The cumulative effect of concentration of solar farms in one area
- What is the benefit to substation owner (SMMPA)
- Noted transmission line health concerns (EMF)
- What are the benefits of large sites versus small sites spread out over a larger area

Meeting Adjourned

Dan concluded the meeting with an overview of the next steps Including task force member homework to prepare for the next meeting. The homework includes reviewing the summary of first meeting focusing on the identified impacts and issues, are there any additional impacts or issues not already included and beginning to think about potential impact mitigation measures to discuss at the second meeting. The second meeting will focus on potential mitigation measures including potential site and route alternatives.

Byron Solar Advisory Task Force Meeting #3



Byron Solar Advisory Task Force

Meeting #2

January 21, 2022

9:00 a.m. to 12:00 p.m.

Dodge County Government Services Center

721 Main St. N, Mantorville

Hybrid meeting – Zoom Meeting

Task Force Members:

Lauren Cornelius, Dodge County; Mark Engel, Olmsted County; Nathan Gransee Mantorville Township; Neil Witzel, Canisteo Township; Stacy Kotch Egstad, Minnesota Department of Transportation; Steven Cook, City of Byron; Tim Ibisch, City of Kasson

Task Force Staff:

Suzanne Steinhauer, Minnesota Department of Commerce; Dan Pfeiffer, Zan Associates; Faith Xiong, Zan Associates

Attendees:

Scott Wentzel, Byron Solar, LLC

Meeting Summary

Dan Pfeiffer began the meeting with an icebreaker and provided an overview of the meeting process and agenda. The public scoping comment period and the advisory task force are occurring simultaneously. The task force is charged to help identify impacts and issues of local concern that should be analyzed in the Environmental Assessment (EA) for the project and assist in identify mitigation measures, including potential site or route alternatives, which should be analyzed in the EA.

Dan provided a summary of the last meeting and asked the group if any additional impacts and issues the group would like to consider in the EA. Task force members identified the following impacts/issues:

- Impact to Dodge County Rd 8 and Olmsted County Rd 25 future realignment and proposed solar panel placement.
- Analyze Hwy 14 future changes and change in area traffic from connecting roadway, especially near proposed transmission line.
- Responsibility for yearly weed, brush, tree, and site erosion inspection of the solar project and ensuring it complies with the county's statutes. May be potential for non-compliance penalty for brush, weed, tree growth, and erosion.
- Steven Cook noted discussing transmission line with the public works director and line will likely not impact future force main or gravity sewer.
- County remains concerned regarding Byron Solar's request to vary the restrictions on siting on prime farmland waiver and precedent.
- Impact on local roads both during construction and ongoing maintenance operations.

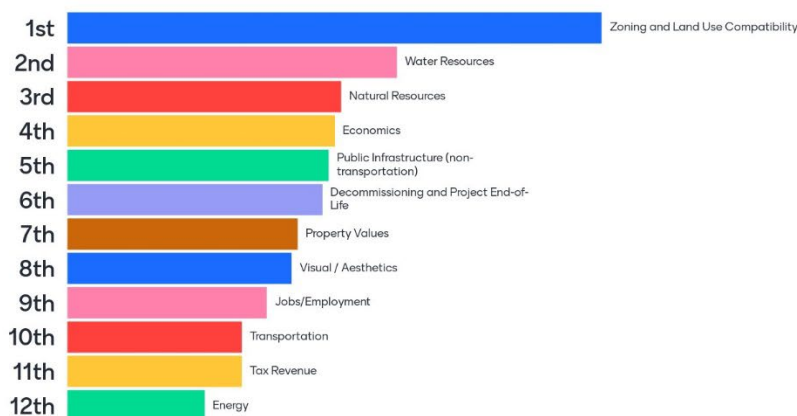
Issues and Impacts Prioritization Exercise

Using an online polling tool, Dan asked the group to prioritize the 12 impacts and issues identified in the last meeting. Agriculture/Farmland was not included on list because of significant focus during previous meeting and existing requirements.

ATF Member	Zoning and Land Use Compatibility	Decommissioning and Project End-of-Life	Tax Revenue	Jobs/Employment	Visual / Aesthetics	Economics	Natural Resources	Property Values	Public infrastructure (non-transportation)	Transportation	Energy	Water Resources
	1	3	12	11	4	10	7	2	5	9	8	6
	2	7	12	10	8	4	1	11	5	6	9	3
	3	2	4	5	6	7	8	9	10	11	12	1
	1	9	7	8	11	3	5	4	2	10	12	6
	1											
	8	6	9	5	2	7	4	3	11	12	10	1
	1	10	6	7	11	4	9	12	3	2	5	8

Please prioritize the identified impacts and issues below
(1=highest priority and 12=lowest priority)

Mentimeter



Impact and issue prioritization:

1. Zoning and Land Use Compatibility
2. Water Resources
3. Natural Resources
4. Economics
5. Public infrastructure (non-transportation)
6. Decommissioning and Project End-of-Life
7. Property Values
8. Visual / Aesthetics

9. Jobs / Employment
10. Transportation
11. Tax Revenue
12. Energy

Dan led a discussion of the top and bottom impacts and issues, asking what stood out or surprised members the most.

- Low ranking of decommission was a surprise to the county. The county felt should be ranked higher because the public expressed concern about what will happen to the land once the project ends. The county wanted to make sure there was no room for questioning when the project ends, noting the proposer buys bonds to cover the cost, but what if 35 years from now the bond is not sufficient for decommissioning. Concern taxpayers should not be responsible for costs. Task force members discussed whether landowners receiving rent/lease payments should be responsible because they benefited from the project. An additional concern is that if the solar project transfers ownership, then the bond should be transferrable to the new owner.
- Concern that losing agricultural land was overshadowing tax revenue.
- Discussion of impacts to local roads, noting the potential interchange at CSAH 15 is unfunded. It could be years before funding is available. Lack of funding makes it hard for MnDOT to take proactive steps. MnDOT noted that the project boundary sits outside of ROW lines and potential encroachments would be addressed in permitting process.

Mitigations Measures to Analyzed in EA

Dan moved the group to discuss mitigation measures to be analyzed in the EA. The following are mitigation measures identified by task force members by categories:

Agriculture

- Dodge County convened a solar task force group. The group has put together performance standards for solar energy farms. County would like this proposed project to match the county's performance standards for solar energy farms as much as possible. The purpose of these performance standards is to locate solar projects in a way that is consistent with the values of the county.
- Concern rural America good enough to produce renewable energy, but last to recoup benefits.
- Canisteo Township has consistently aimed to keep the township as an agricultural area. Concern that the use of prime farmland for the solar farm goes against the agriculture plan and that the land will not be turned back, after the project's lifecycle, into prime farmland as it is today. Also noted that people are moving out of Canisteo because of the solar farm, and some still look at this land as a retirement area.

Transportation

- The continuous use of heavy equipment will crush the gravel roads turning them into powder. Need to clarify responsibility for maintaining gravel and typography of the roads.
- Concern that the project's access roads across farmland are removed during decommissioning.
- Request for a traffic management plan (what the roads will be, restriction to the speed limit, etc.).

- Suggest expanded setbacks where there are solar farms on each side of a public road, specifically the smaller local roads where wide agricultural vehicles need to pass each other.
- Discussion of potential opportunity for the Stagecoach Trail in the transmission line area. Length of transmission line is short. The connecting trail is longer. Part of the Stagecoach Trail system is a connection between Byron and Kason. The comprehensive plan for Byron shows a corridor connection that will be running right through the site. It will also connect to the planned corridor, open space, greenways, etc. One idea is to use the existing 345-transmission line as a corridor for recreational transportation. The easement would be there for the transmission if its permitted, but would need a secondary easement on top of that to allow for recreational transportation. Member noted that trail users might not want recreational trail under transmission line. There are limited corridors, and sometimes there are tradeoffs.
- CSAH15 and Hwy 14 interchange is currently not funded. Considering long-term expansion projects, there is concern about building solar to the edge of a property and impact if the state/county wants to expand the roadway, and this should be considered as potential mitigation for transportation.

Property Values

- Distance and space have impacts on visuals. Members would like to see clarity and definition of Good Neighbor Agreement 500 ft (from where to where). Concern that 500 ft might not be sufficient. Member knows an individual who was excluded because they were 600 ft from the project.
- Individuals are moving out of township because the planned solar farm. Concern that this will decrease property value.
- Even if the property value goes up because of the solar project, people would still prefer not to live by a solar project. Hard to say it won't affect property value.
- Discussion about requiring a clause attached to the legal description title saying that a property cannot be sold until the property is cleaned up from decommission. Suggest setting up parameters for future property sales for the provision of zoning.
- Member suggested agricultural land with solar panels would be increase income and increase property value over agriculture. However, residential land adjacent solar panels will decrease property value and residential expansion.
- A significant portion of Canisteo Township would become solar panels, which will impact current farmlands and township plan.

Zoning and Land Use Compatibility

- Depending on the county's zoning for visual barriers, these visual barriers could get expensive.
- As soon as the solar project goes in, the parcel loses its ability to be zoned for urban expansion. Solar is not allowed in urban expansion areas while agriculture is.

Visual and Aesthetic

- Dodge County zoning ordinance requires three rows of trees, planted at a minimum of 200 ft from the road centerline. The rows will be spaced 16 ft, 10 ft, 8 ft off center apart. For small solar farms, the first two rows from the boundary line will be shrubs to achieve a mature height

of 8-30 ft. The third row will be evergreens to achieve a mature height of 30-60 ft. There will need to be adjustments for larger solar farms. Visual buffer needs to be kept.

- Regarding the tree buffers, it is important to consider both visual setbacks and necessary space for snow removal.
- Weed control needs to be managed.
- Control vegetation, so it doesn't create homes for animals to inhabit. Don't want to cause an issue to neighboring parcels.
- Provide habitat for beneficial insects/pollinators.
- Some projects are using the solar facilities as community gardens to deal with weed control and provide habitat for pollinators.
- Risk of glare from the solar panels – blinding drivers and blocking views of corners.
- Dodge County requires a glare study.
- Require visual barriers around the solar project to reduce glare.

Economics

- Create more jobs, hire locally.
- The economic benefits on the employment side is short-lived, unless there is ongoing maintenance.
- Solar project requires maintenance which could be local job opportunities.
- Agriculture has downstream jobs in other areas (ex. elevators, trucking, processing, etc.), which may be lost from the land converted to solar.

Water Resources

- A hydrologic study needs to be conducted. The hydrologic study must go beyond the project boundary.
- Tiles connect, so a large drainage tile system analysis needs to be done. Tiling system – upfront due diligence.
- Regarding infiltration basin, there needs to be a soil study done because there are certain requirements regarding what type of pond can be used based on hydric soils in the project site.
- Upon project decommissioning, replace past tile system to return to agriculture.
- Filtration/infiltration ponds need to be clean, and what entity will be responsible for maintaining and cleaning these ponds.
- MnDOT typically requests stormwater runoff calculations for right-of-way adjacent projects during the permitting process.

Natural Resources

- Make sure that seed mixes applied under panels are being considered.
- Increased pollinators to ensure the seed mix is productive, leaving it in its best nutrient state after the project goes.
- Invasive species control.
- Wetland impacts - what would it take to replace or decommission these.

- Reestablishing tile line - If this isn't farmland, but it may have a different use, how does this affect the overall approach. If a portion of it becomes a subdivision after decommissioning, you may not be able to reestablish those tile lines to make some of the other land farmable.

Decommissioning

- Dodge County request that the project follows the county's decommissioning requirements for Solar Energy Farms (Chpt. 16: Zoning Ordinance, 16.46.3, D5). The county requires a performance bond or cash escrow upfront. A decommissioning plan should also be included.
- Request to clearly identify decommissioning responsibility after the project ends if the bond is not enough money, the site is sold, or similar actions.
- Clarity on panel specification is needed for stormwater calculations and decommissioning planning process
- Require decommission plan updates if there are changes to the existing decommissioning plan. For example, if planned decommissioning is to return to agriculture but now will be a development, then an updated plan with public review and comment should be considered.
- Consider retiling the properties to the way they were as part of decommissioning.

Identifying Site and Transmission Line Route Benefits and Issues

Benefits:

- A benefit to MnDOT because the transmission line is crossing the highway. This is less impact on the trunk highway system than paralleling a highway. Because Byron Solar owns the line, MnDOT does not consider them a public utility for transportation purposes. MnDOT does not permit private ventures to run parallel with trunk highways.
- The proposed transmission route runs along existing corridors, railroads, and county roads.

Issues:

- Construction, if permitted, will take place regardless of whether a Good Neighborhood Agreement is reached or not. There are two versions of the Good Neighborhood Agreement based upon how many sites the panel faces versus the property.
- Community concern about the use of prime farmland would apply to any site in the area.

Question about the project

Is all the electrical above or below ground?

- All electrical infrastructure is underground except for the transmission line. These 70-100 ft steel poles.

Why project boundaries to MnDOT Right-Of-Way (ROW)?

- Byron Solar, LLC has rights up to the MnDOT ROW if the property owner in question has given us an option to purchase an agreement.

What if MnDOT/Dodge County needs to expand roadways in the future adjacent to the project site?

- Byron Solar LLC is open to discussion in the future. It is private property, and Byron Solar is open to working with MnDOT and the county to define expansion. The landowner will likely want to seek an easement agreement otherwise, it will become unusable to them or to Byron Solar.

Where is the 500 ft Good Neighbor Agreement coming from?

- The Good Neighbor Agreement is voluntary. 500 ft was selected based on existing economic and property value studies. Historically there are no property value impacts beyond 200 ft. Research shows that solar farms increase property value.

Have you've done an analysis of the roads and potential agreements with local road owners?

- It would be part of the construction planning and open to discussions in the future.

What's your plan set back from the road?

- In the current site design, we are at least 100 ft from the centerline of any road. County is concern about large equipment clipping a solar panel. The plan is approximately 30-50 ft into the farm field. County has a setback of 50 ft from ROW for accessory structure and 100 ft from ROW for solar panels.

Is the project limit finalized?

- Byron Solar LLC will not be adding any additional property.

Have the panel specifications been finalized?

- Byron Solar stated that it can provide example specifications with panel dimensions but is unable to commit to specific panels at this time. Purchasing panels would occur until later in the process, closer to the actual construction timeline. Panel efficiency is increasing over time, which has been reducing panel sizes.

Meeting Adjourned

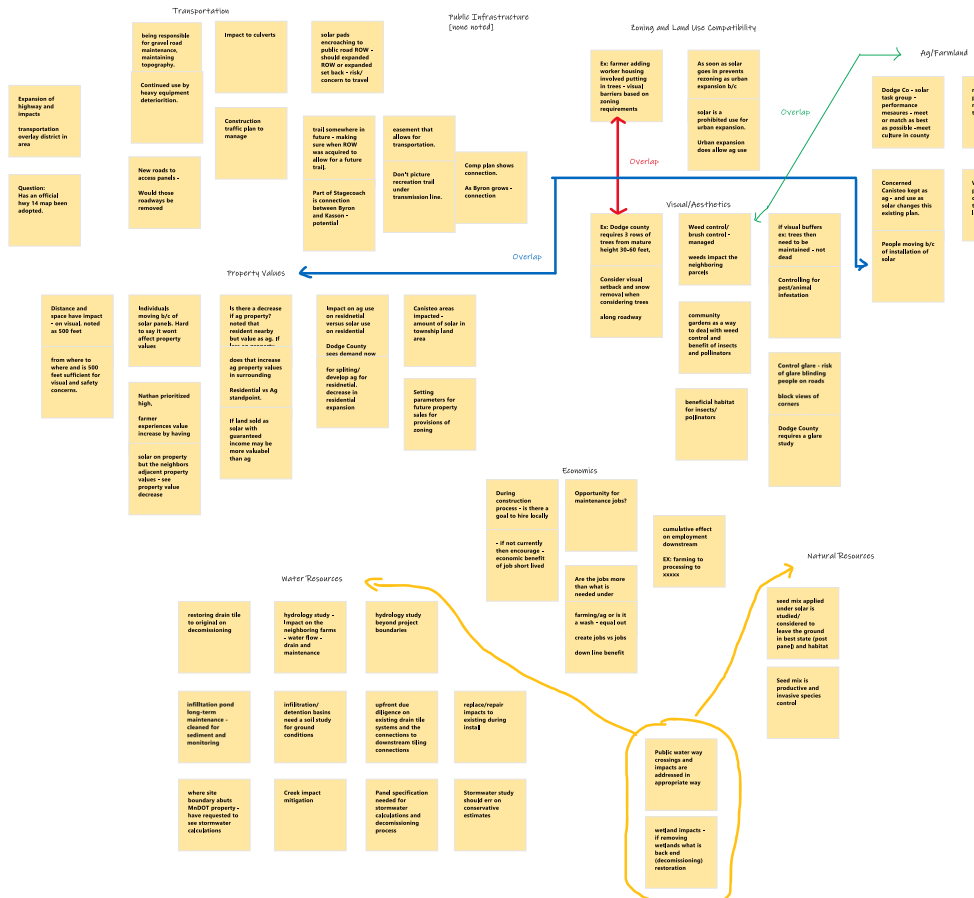
Dan concluded the meeting with an overview of the next steps.

Next Advisory Task Force meeting: February 4, 2022

Public meeting: January 25, 2022 (in-person) and January 26, 2022 (virtual)

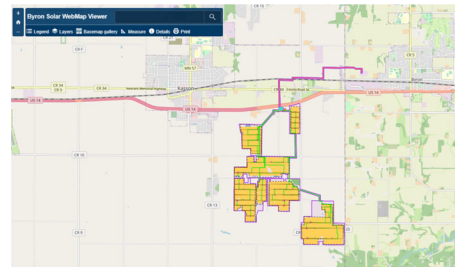
Byron Solar Advisory Taskforce Meeting #2

Identify potential mitigation measures

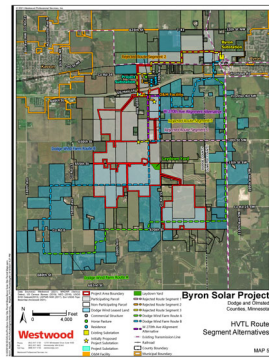
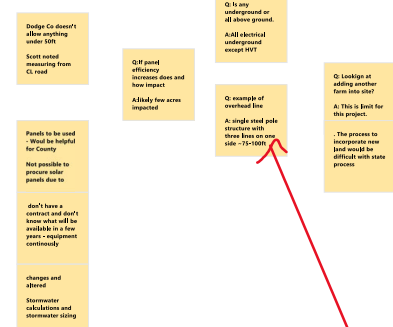


Energy (none noted)

Identify Site and Transmission Line Route Benefits and Issues



Questions



Blue line over
dodge county
wind avoids
transportation
overlay

grid connection Q5
3 step study
process, feasibility, broad impacts/costs, engineering study
- comprehensive agreement to connect to grid

Q: analysis of adjacent roadways - graded/paved?
- look at after

state process for agreements with townships/ country

100 ft setback from road

30-50 ft into the farm fields

50ft from ROW for
accessory and
100ft setler (Dodge
County)

Byron Solar Project Site Permit and Route Permit Joint Application August 27, 2021

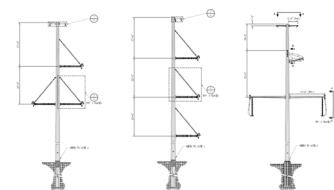


Figure 6: Typical Overhead Transmission Line Structures

5.1.4.2 Transmission Line Right-of-Way

The Applicant anticipates constructing the new single-circuit 240 kV transmission line with a 200-foot right-of-way, 75 feet on either side of the centerline, for the entire 3-mile route. The right-of-way will share existing transmission and railroad rights-of-way for about 1 mile and will reduce the overall size of the easement required from the private landowners. The existing distribution lines, three existing transmission lines, four road crossings, and one railroad crossing will remain in place. The proposed line will be placed in the center of the easement. Placement and offset distances may vary in areas such as highway interchanges due to county or state design requirements and in areas of planned future road expansion. Right-of-way clearances will comply with NESC 2007 at maximum line operating condition. Conductor and hardware dimensions will remain the same as the existing line. The old line is a two-bundled 705 kcmil 795 kV 67 ACSR "Drake" with a single 48 filer OPGW (OSD-10926) and a bundled 3/8" EHS 2-strand steel OHGW to additional spacing.

The Applicant will construct, own, and operate the 345 kV Transmission Line between the Byron Substation and the Project Substation. The Project Substation includes a 345 kV circuit breaker, 345 kV/345 kV step-up transformer, relay and protective equipment, SCADA equipment, telecommunication equipment, and metering equipment. There will be a single collector pole structure within the Project Substation and at least one deadend pole structure used to enter the Byron Substation. The exact length and position of the line and poles will be determined by on-going engineering. The final placement and design of the Transmission Line will incorporate feedback from the owners of several transmission lines that currently enter the Byron Substation from the south that the Transmission Line may cross before entering the Byron Substation. An approximate location for the Transmission Line is provided in the Plan and Profile in Appendix G.

Byron Solar Advisory Task Force

Meeting #2

February 4, 2022

10:00 a.m. to 11:30 p.m.

Dodge County Government Services Center

721 Main St. N, Mantorville

Hybrid meeting – Zoom Meeting

Task Force Members:

Lauren Cornelius, Dodge County; Mark Engel, Olmsted County; Nathan Gransee Mantorville Township; Neil Witzel, Canisteo Township; Stacy Kotch Egstad, Minnesota Department of Transportation; Steven Cook, City of Byron; Tim Ibisch, City of Kasson

Task Force Staff:

Suzanne Steinhauer, Minnesota Department of Commerce; Dan Pfeiffer, Zan Associates; Faith Xiong, Zan Associates

Attendees:

Scott Wentzel, Byron Solar, LLC

Meeting Summary

Dan Pfeiffer began the meeting with an overview of the meeting process and a summary of the first and second meeting of the advisory task force.

- Meeting # 1 Identify impacts and issues to be analyzed in the environmental assessments
- Meeting # 2 Prioritize impacts and identify potential mitigation measures

Dan provided an opportunity for the group to add any additional thoughts on the issues, impacts, and mitigation measures discussed in the first and second meeting and asked the group if any other changes were to be recorded in the report.

Discussion:

Task force members discussed the language surrounding agriculture and farmland as a top priority in the Advisory Task Force (ATF) report. Agriculture and farmland were not included in the prioritization exercise as it represented significant discussion during impact and issue identification and existing study requirements. Task force members noted that this prime farmland is the top tier of prime farmland as measured by crop index.

Task force members asked whether the Commission would review all the ATF documents or just the report. It was noted that the ATF report would include the meeting materials and summaries, and the entire package is included in the EA scoping report and record.

Task force members noted it is vital to know the solar panel size to calculate the water retention ponds used.

Additional discussions focused on road-use agreements and whether local jurisdictions should consider bonding requirements for road use.

Task force members discussed what they heard at the public scoping meetings, including;

- many people were upset and were not in favor of this project
- people didn't believe that this project would improve their property value, and
- one task force member mentioned that two landowners at the meeting felt pressured to lease their property to the developer because the primary landowners surrounded their property. They felt they didn't have a choice because they would be totally surrounded by solar. The landowner received a bonus from the person who rents land because the land was so productive the previous year.

A task force member noted that there are often competing interests. In the county, there is prime farmland developed for other uses.

Dan provided a summary of what to anticipate after the meeting and asked the group to identify items that should be included as part of the conclusions in the report.

Impacts to include and highlight in the conclusion:

Local performance standards

Task force members noted that development is typically restricted based on local ordinances. The project should follow Dodge County performance standards for solar farms and other local ordinances. Member recommended that the project is willing to follow the same rules as other developments and noted that the community developed the performance standards. Another task force member noted the variance process used in developments.

Member also noted that certain items for decommissioning get into a contractual obligation between the property owner and the project owner. Also, noting that other developments are not required to post bonding for removing 100% of the facility in the future.

Erosion concern on prime farmland

Task force members noted concern regarding stormwater calculations for adequate retention, infiltration, and erosion control. Project developer clarified it is designed for a 100-year flood event.

Task force members noted the importance of prime farmland, both that being used for the project as well as land in the surrounding area, as one of the conclusions and that surrounding properties are just as valuable as properties in the project area. Need to ensure that agricultural land surrounding the project is also considered in all the mitigation practices.

Another member noted that a goal should be that the project will not make the land worse than it is today.

Water resource

Task force members noted project construction drainage tiles impact potential and suggested this needed to be better explained in the report for non-agriculture readers. Additional discussion focused on the concern with snowmelt and site erosion.

Property Values

Task force member noted that people had bought home in the country to get away from the city to retire and asked what would make people want to buy this land for retirement in the future? And, how does this project affect this population?

Other

Project feels forced on the community. Task force members expressed both concern and frustration with the process not starting or consulting at the local city/township level. Members noted that solar farms could go anywhere, and other locations will not impact farmland this way.

Task force members noted concern about how the project will impact the County's relationship with community members if the project moves forward. Concern focuses on the potential influx of calls or communications which will burden county staff time to respond to without clear authority to address community member concerns. Members noted that good communication and responsiveness by the project proposer is necessary if the project moves forward.

Discussion among task force members regarding the development of prime farmland in broad context, noting there are land-use processes and procedures for variances and development for residential or other uses.

Mitigation measures to include and highlight in the conclusion:

Task force members reiterated that the proposer's good communications with the community are necessary, so the County and local jurisdictions don't bear the responsibility for project communications. Members also noted that good communication between the proposer and local jurisdictions is essential. Members also suggested that clear communication of the approval process and future issue resolution is essential for the local jurisdictions to share with their constituents.

Task force members suggested that the proposer begin bridging the gap in communication by presenting the project to the County Board. Proposer noted scheduling a presentation that was postponed due to illness recently.

Task force members suggested that local jurisdiction review and commenting on permitting may help mitigate concerns for road degradation and water resources.

Task force members recommended annual inspection and public reporting on findings to ensure transparency.

Next step:

The EA will identify impacts and mitigation measures. Then these findings go to the judge. The judge makes recommendations to the Commission. The judge gets the ideas from what's been identified in the record.

Local jurisdictions and the public have an opportunity to provide comments on the EAW. These comments may result in mitigation measures. If the Commission issues a permit it will identify mitigation measures.

The Advisory Task Force will have another opportunity to see the draft report and provide feedback on the mitigation measures and the details.

Comments on Draft Report

- Number 6; bullet 1: Zoning to land use compatibility can impact future and long-term growth of Kason pushing south and Byron place of force main sewer to serve certain area. Byron future force main is outside the area.
- Number 5; bullet 1 Economics: Include the downstream effect of agricultural production on the economy (ex., farmers buy farm equipment, grocery store buy products from farmers, etc.).
- Number 7; bullet 2: Making it the landowner's responsibility for excess cost in decommissioning a site if bonding isn't sufficient. If the bonding isn't sufficient, should the landowners and their heirs be responsible for the excess cost for decommissioning? More detail is needed.
- Number 7; bullet 3: add language about land returning to its pre-panel state. Canisteo Township is an agricultural focus.

Meeting Adjourned

Dan concluded the meeting with an overview of the next steps.

Byron Solar Advisory Task Force Meeting #3



City of Kasson, Minnesota

2022 Cooperative Property Tax Abatement Agreement (Hamilton Real Estate Project)

Adopted:

City: _____, 2022

Dodge County: _____, 2022

Independent School District #204: _____, 2022

Table of Contents

2022 Cooperative Tax Abatement Agreement

Introduction 2

Section 1 Definitions 2

Section 2 Statutory Authorization 2

Section 3 Statement of Need and Public Purpose / Public Benefits 2

Section 4 Specific Development Expected 3

Section 5 Property to be Included 3

Section 6 Estimated Sources and Uses of Funds (Public Costs) 3

Section 7 Estimated Revenues 3

Section 8 Duration Limit 4

Section 9 Funding Mechanism 4

Exhibits.....5

Cooperative Property Tax Abatement Agreement

(Hamilton Real Estate Project 2022)

Introduction

Hamilton Real Estate Group (the “Company”) specializes in the sale, leasing, management and development of investment real estate and industrial/office user real estate. Since its inception Hamilton Real Estate over 30 years ago it has managed many projects. Due to increased demand the Company is looking to expand its offerings in the Kasson market.

Locating this housing project at the Kasson site has additional costs associated with it that are not typical at other sites. First, the project will require the acquisition of additional land. Second, the site requires major ground preparation work. Third, the site design components to be resolved adding legal costs.

The Company has requested tax abatement assistance in an attempt to partially recover these additional, non-typical costs.

Section 1 Definitions

The terms defined in this section have the meanings given herein, unless the context in which they are used indicates a different meaning:

“City” means the City of Kasson, Minnesota.

“County” means Dodge County, Minnesota

“Company” means Hamilton Real Estate Group.

“Plan” means the Tax Abatement Plan associated with assisting the Company (this document).

“Project” means the construction of a new 47 unit housing complex and related support work.

“Project Area” means the geographic area or tax parcels included in the Tax Abatement Project, specifically tax parcel no. 240322200.

“School District” means the Kasson Mantorville School District, ISD #204.

“State” means the State of Minnesota.

“Tax Abatement Law” means Minnesota Statutes, Sections 469.1812 to 469.1815, both inclusive, as amended from time to time).

Statutory Authorization

Section 2

The City, County and School District are empowered under the provisions of Tax Abatement Law to authorize property tax abatement.

Section 3 Statement of Need and Public Purpose / Public Benefits

Without property tax assistance, the Company may not be willing or unable to move forward which would prevent the public benefits associated with the Project. The Project serves the following public purposes listed

under State Statute 469.1813, Subdivision 1:

1. the cooperative tax abatement shall increase tax base, and
2. the cooperative tax abatement shall provide employment/labor force opportunities.

Refer to Exhibit 2 for a quantification of the public benefits. The City, County and School District hereby make the finding that the benefits to each of the respective political subdivisions shall exceed the costs of the abatement.

Section 4 Specific Development Expected

The Company is expected to construct a new 47 unit housing complex at the site in Kasson. The Project is expected to be substantially completed by 12/31/2023, although failure to do so will not be considered an event of default in any associated development agreement.

Section 5 Property to be Included

The property to be included in this Plan is made up of one commercial tax parcel 240322200. All of said property is located within the corporate limits of the City. A map showing the location of the boundaries of the Project Area is included as Exhibit 1 of this document.

Section 6 Estimated Sources and Uses of Funds (Public Costs)

The amount of tax abatement assistance will be limited to the increased City, County and School District taxes due to the estimated increase in tax capacity of the Project Area as a result of the Project over a five year period. Below are the estimated sources and uses for this Plan. However, final figures may be higher or lower depending upon actual future local tax rates and taxable market value increase of the site.

Uses of Funds:

Tax Reimbursements	\$706,180
--------------------	-----------

Total Uses of Funds	\$706,180
----------------------------	------------------

Sources of Funds:

City Property Tax Abatements	\$440,000
County Property Tax Abatements	101,180
School Property Tax Abatements	165,000

Total Sources of Funds

Estimated Revenues	\$706,180
---------------------------	------------------

Section 7

The current tax capacity of the Project Area is calculated to be \$4,334.00. The estimated tax capacity after the building is constructed is estimated to be \$108,236, which is assumed to increase at an average pace of 2% per year. The cooperative tax abatement shall be limited to the increase in tax capacity due to construction. By limiting the abatement in this way, the taxing jurisdictions will not be surrendering current taxes being collected from the property. Further, abatements shall be limited to local tax capacity rates. Market value rates shall not be included.

Based on the City's current proposed 2022 tax capacity rate of 71%, this will generate \$440,000 in City Tax Abatement over a period of eight years. Actual amounts may be higher or lower due to actual future local tax

rates and taxable market values. Abatement amount is capped at \$440,000.

Based on the County's current estimated 2022 tax capacity rate of 47%, this will generate \$101,180 in County Tax Abatement over a period of five years. Actual amounts may be higher or lower due to actual future local tax rates and taxable market values and the County is pledging 100% abatement of new taxes.

Based on the School District's current estimated 2022 tax capacity rate of 37.253%, this will generate \$165,000 in School District Tax Abatement over a period of five years. Actual amounts may be higher or lower due to actual future local tax rates and taxable market values. Abatement amount is capped at \$165,000.

Refer to Exhibit 2 for a breakdown of estimated revenues.

Section 8 Duration Limit

The cooperative abatement contemplated in this Plan shall be for eight years commencing with taxes payable year 2024 and ending in taxes payable year 2031 for the City of Kasson; and five years commencing with taxes payable year 2024 and ending in taxes payable year 2028 for Dodge County and ISD #204

Section 9 Funding Mechanism

The County and School, via the approving Resolutions associated with this Plan, shall agree to annually calculate and budget for their respective shares of the cooperative abatement commencing with taxes payable year 2024 and forward said funds to the City as they are collected. The City shall act as the disperser of funds to the Developer.

The City will also calculate and budget its share of the cooperative abatement commencing with taxes payable 2024. The City shall contract with the Company to annually forward the cooperative property tax abatements to the Company for a period of five years and eight years respectively.

Exhibits

Map of Project Area..... Exhibit 1

Parcels, Valuations, Revenue Projections & Calculation of Public Benefits Exhibit 2

City of Kasson, Minnesota
Dodge County, Minnesota
Kasson-Mantorville ISD #204

2022 Cooperative Tax Abatement: Hamilton Real Estate Project

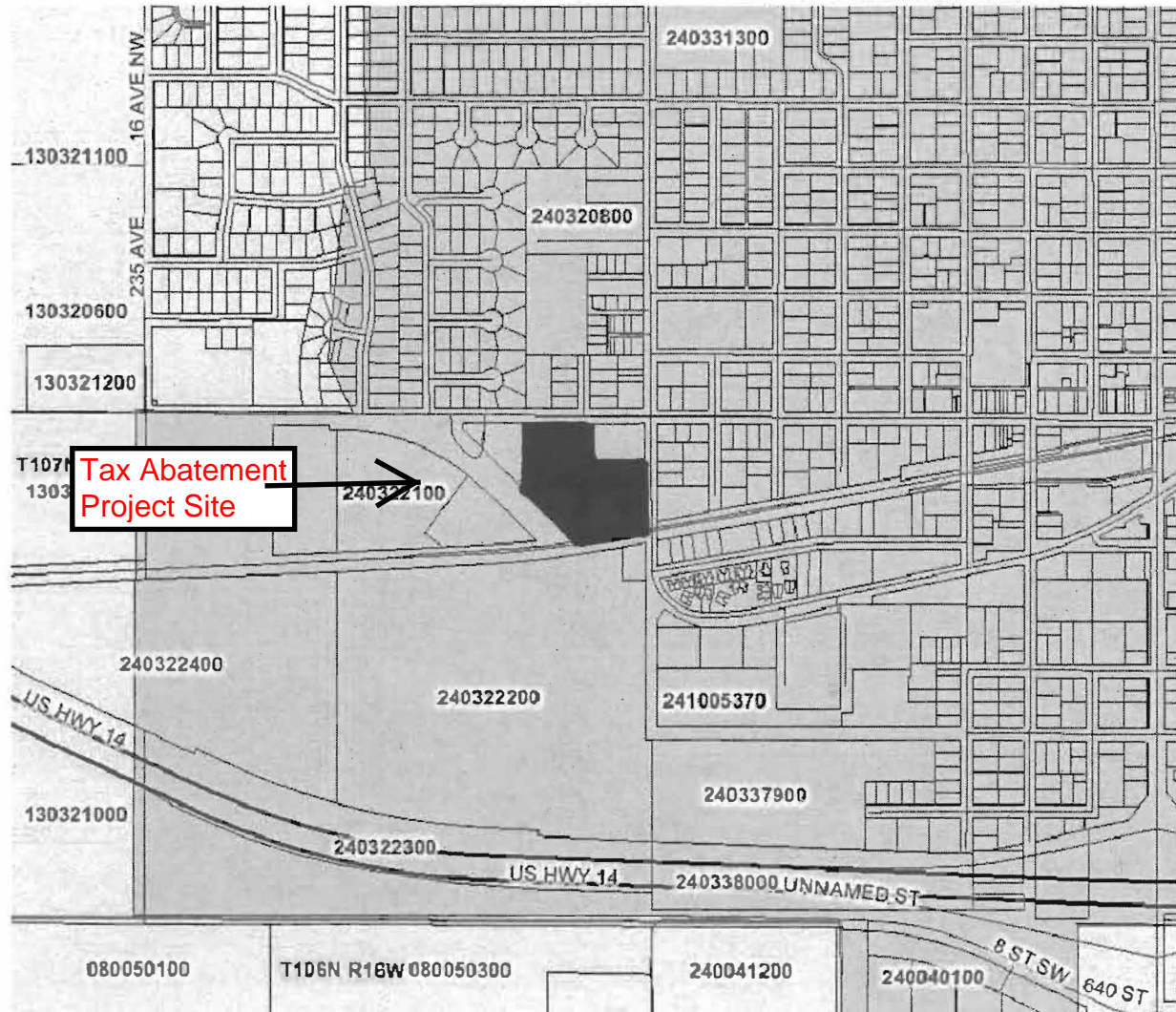


EXHIBIT 1: Development Site

**City of Kasson, Minnesota
Dodge County, Minnesota
Kasson - Mantorville School District, MN
Hamilton Real Estate Project 2022
Cooperative Tax Abatement**

Parcels and Values

PIN	Current Market Value	Current Tax Capacity
24.032.2200	\$ 312,400	\$ 4334
TOTALS	\$ 312,400	\$ 4334
	Estimated MV after completion	Estimated TC after completion
	\$ 5,300,000	\$ 108,236
	\$ 103,992 New Tax Capacity due to Construction	
	Tax Capacity Rate	Initial Abatement
City of Kasson	71% \$	55,000
Dodge County	47% \$	20,236
ISD #204	37.353% \$	33,000
	155.353% \$	108,236 TOTAL*

* Abatement shall be based on actual increased tax capacity multiplied by actual future tax capacity rates.
These numbers are an estimate only.

Revenue Projections

Contract with Hamilton Real Estate

2% MV Inflation

	City	City Present Value	Cumulative PV	County	County Present Value PV	Cumulative	School	School Present Value	Cumulative PV
Tax collection year									
2024	\$45,679.00	\$43,905.23	\$43,905.23	\$29,557.00	\$28,409.27	\$28,409.27	\$33,000.00	\$31,718.57	\$31,718.57
2025	\$46,592.58	\$43,044.34	\$86,949.57	\$30,148.14	\$27,852.22	\$56,261.49	\$33,000.00	\$31,096.64	\$62,815.21
2026	\$47,524.43	\$42,200.34	\$129,149.91	\$30,751.10	\$27,306.10	\$83,567.59	\$33,000.00	\$30,486.90	\$93,302.11
2027	\$48,474.92	\$41,372.88	\$170,522.78	\$31,366.12	\$26,770.69	\$110,338.27	\$33,000.00	\$29,889.12	\$123,191.22
2028	\$49,444.42	\$40,561.64	\$211,084.43	\$31,993.45	\$26,245.77	\$136,584.04	\$33,000.00	\$29,303.06	\$152,494.28
2029	\$50,433.31	\$39,766.32	\$250,850.75						
2030	\$51,441.97	\$38,986.59	\$289,837.33						
2031	\$52,470.81	\$38,222.14	\$328,059.48						
	\$392,061.44	\$328,059.48		\$153,815.82	\$136,584.04		\$165,000.00	\$152,494.28	

Calculation of Public Benefits

\$328,059.48 Max PV of City Abatement
\$746,917.13 PV of City taxes over 20 years

\$418,857.66 PV Benefit to City

\$136,584.04 Max PV of County abatement
\$483,299.31 PV of County taxes over 20 years

\$346,715.27 PV Benefit to County

\$152,494.28 Max PV of School Abatement
\$444,161.08 PV of School taxes over 20 years

\$291,666.80 PV Benefit to School

\$1,057,239.73 Total benefit to taxing jurisdictions
\$617,137.80 Total costs to taxing jurisdictions

\$440,101.93 Net PV Benefit due to cooperative agreement



EXECUTIVE SUMMARY

The Minnesota budget and economic outlook remains positive. A forecast improvement of \$1.507 billion for the current biennium leads to a revised projected general fund surplus of \$9.253 billion for FY 2022-23. A higher income, consumer spending, and corporate profit forecast results in an improved revenue projection while spending is slightly lower in E-12 education and Health and Human Services. The revenue and spending forecast changes are mostly one-time and the structural balance in the FY 2024-25 planning estimates remains positive and largely unchanged from November. Uncertainty due to inflation and geopolitical conflict pose risk to the budget and economic outlook.

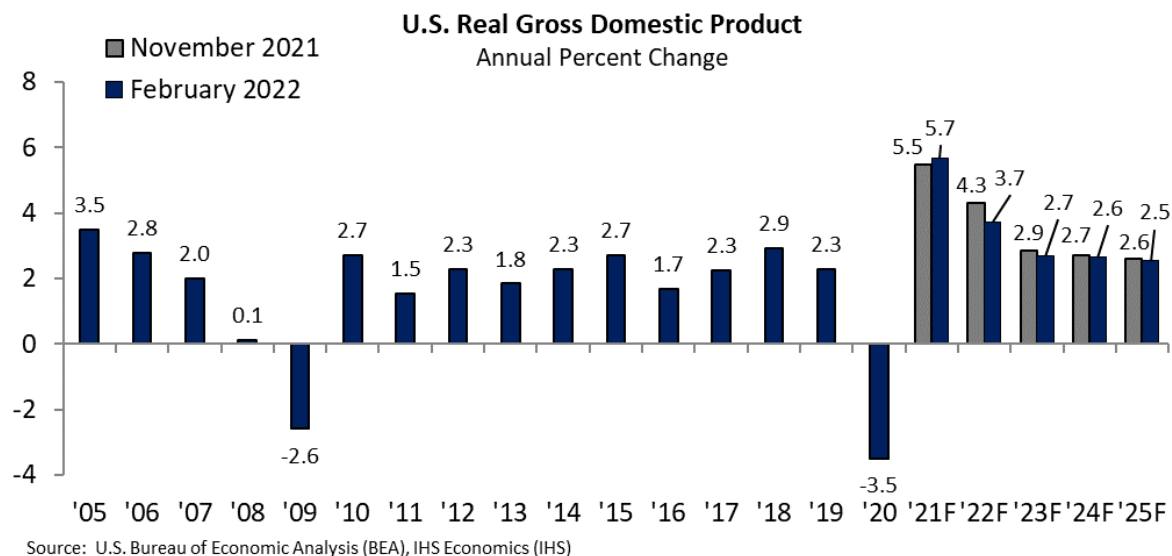
U.S. Economic Outlook. The U.S. economy continues to recover from the two-month recession that was triggered by the outbreak of the COVID-19 pandemic in spring 2020. The January U.S. unemployment rate has fallen to a seasonally adjusted 4.0 percent, total employment has recovered to 98.1 percent of the pre-pandemic jobs numbers, and unemployment benefit claims have receded to 2019 levels. Home values, financial asset values, and corporate profits have all risen, and economic growth is forecast to continue. Nevertheless, significant challenges to the U.S. economic outlook remain. Inflation, supply chain disruptions, labor force participation, geopolitical conflict—including most prominently the Russian invasion of Ukraine—and the path of the pandemic all pose risks to the economic forecast.

Since Minnesota's *Budget and Economic Forecast* was prepared in November 2021, the outlook for U.S. real GDP growth is higher in 2021 and lower this year and beyond. A pull-forward of inventory investment into the end of 2021 raised growth in 2021 and lowered growth in the first half of 2022. In addition, the winter Omicron wave of COVID-19 dampened consumer spending on services, slowing growth at the beginning of 2022. Consequently, Minnesota's macroeconomic consultant IHS Markit now estimates that U.S. real GDP grew 5.7 percent last year, faster than the 5.5 percent in their November outlook. They forecast real GDP to increase 3.7 percent in 2022, down from 4.3 percent in their November outlook. Growth is then expected to decelerate to 2.7 percent in 2023, down from 2.9 percent in November. Similarly, the growth forecasts for 2024 and 2025 are 2.6 and 2.5 percent respectively, each 0.1 percentage point lower than in November. Lower forecast growth in business investment in each year from 2023-2025 is a primary reason for lower real GDP growth in those years relative to IHS' November forecast.

raised expectations for price increases this year. For 2022, IHS now forecasts 4.5 percent inflation compared to 3.3 percent in November.

IHS expects inflation to be eased by the gradual resolution of supply-chain issues, a partial reversal last year's surge in oil prices, a deceleration in food prices, consumer demand reverting to services, and rising U.S. labor force participation. They also assume that households and business-owners are confident in the Fed's ability to control inflation with monetary policy. Consequently, IHS expects price increases to slow in the second half of this year, and they forecast CPI inflation of 1.9 percent in 2023 and 2.1 percent annually in both 2024 and 2025. Note, however, that the current IHS outlook was prepared early in February and does not reflect risks to energy prices, agricultural commodity prices, overall price inflation, and financial market volatility arising from the conflict between Russia and Ukraine and related sanctions against Russia.

In this outlook, IHS expects the Federal Reserve to act to raise interest rates in March 2022, one year earlier than in their November outlook. They assume four rate increases this year, raising the target range of the Fed's policy interest rate—the federal funds rate—one percentage point above its current level.



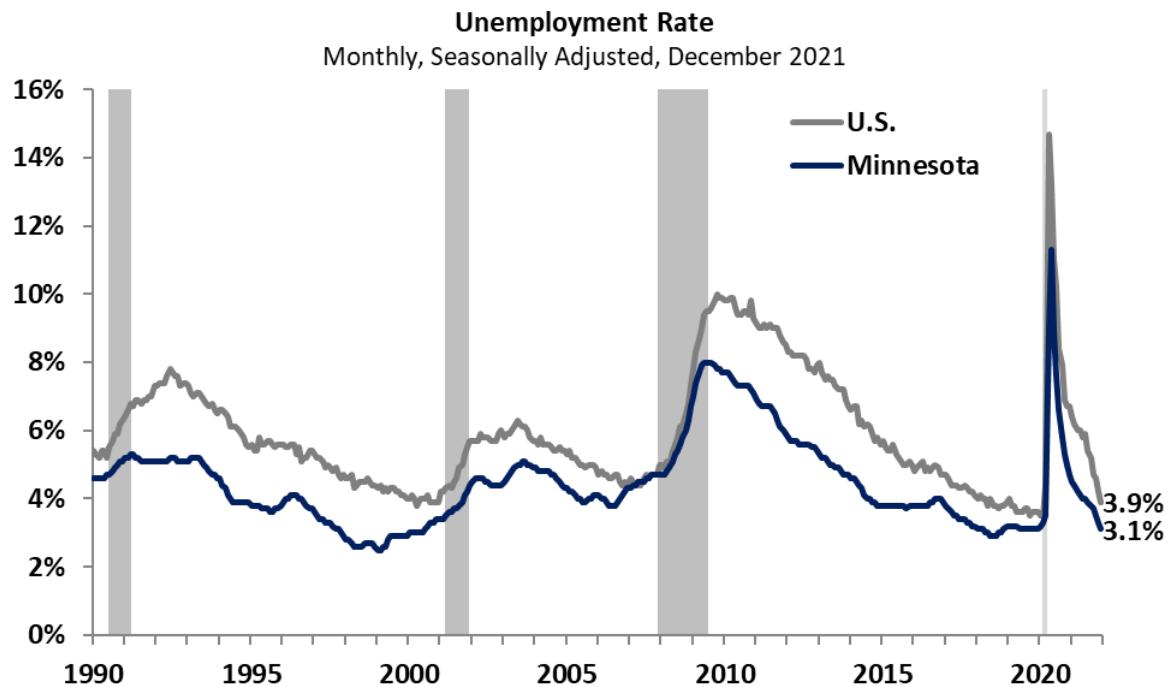
The outlook for U.S. real GDP growth has weakened since Minnesota's Budget and Economic Forecast was prepared in November 2021. IHS now expects real GDP to increase 3.7 percent in 2022, down from 4.3 percent in their November outlook, followed by a deceleration to 2.7 percent in 2023, down from 2.9 percent in November. Despite the challenges currently facing the U.S. economy, IHS expects economic growth to persist through Minnesota's planning horizon. They forecast annual real GDP growth to average 2.6 percent over 2023-2025.

IHS estimates that employment grew 2.8 percent in 2021, and now expect employment will grow 3.7 percent in 2022, lower than the 3.9 percent growth rate they assumed in their November outlook. They forecast annual employment growth will decelerate to 1.6 percent in 2023 and then grow less than one percent per year in 2024 and 2025. IHS expects payroll jobs to surpass pre-pandemic levels in mid-2022, the unemployment rate to fall to below 3.5 percent by mid-2022.

Firm wage growth and household wealth continue to support consumer spending in this forecast. Since federal stimulus payments to households have ended and UI benefits have decreased to

more typical levels, IHS expects wage and salary income to be the primary driver of personal income growth during the forecast period. IHS has increased their forecast for growth in total U.S. wage and salary disbursements in 2021 and 2022 relative to their November forecast. IHS now expects that wage and salary income grew 9.1 percent in 2021, a 1.1 percent change from the November forecast. Similarly, IHS now expects wage growth of 9.4 percent in 2022, a 1.5 percent increase from November. Strong wage and salary growth in 2021 and 2022 is expected to be followed by a slow deceleration through 2025, with growth of 5.8 percent in 2023, 4.9 percent in 2024, and 4.8 percent in 2025.

Minnesota Economic Outlook. Minnesota's economy continues to recover from the recession initiated by the COVID-19 pandemic in 2020. The economic downturn that began in February of 2020 and ended two months later in April brought severe disruptions to Minnesota's economy. The state experienced job and wage income losses and a reduced labor force. Since then, Minnesota's economy has substantially improved. Through December, the state's unemployment rate has fallen to 3.1 percent, the lowest since December 2019, and total employment has risen to 96.4 percent of the pre-pandemic level. In this forecast, a strong U.S. outlook for consumer spending growth, wage and salary growth, and near-term employment growth supports our expectation of positive Minnesota employment, wage, and income growth through our forecast period. Minnesota's economic outlook is informed by the IHS forecasts for both the U.S. and for Minnesota, data from the Minnesota Department of Economic and Employment Development (DEED), and Minnesota tax revenues.



Source: MN Department of Employment and Economic Development (DEED)

In December 2021, the state's unemployment rate fell to 3.1 percent on a seasonally adjusted basis, a return to the state's pre-pandemic rate and 0.9 percentage points below the U.S. December unemployment rate of 3.9 percent. The unemployment rate does not capture Minnesotans that have left the labor force, including retirements or those who opted to stay home to care for children. Since the onset of the pandemic, Minnesota's labor force has fallen by 87,000.

In March and April 2020, as the pandemic was taking hold, Minnesota lost 416,300 jobs, approximately 14 percent of February 2020 employment. Through December 2021, 307,400 (74 percent) of the jobs originally lost have been recovered, leaving Minnesota's employment levels 108,900 (3.6 percent) lower than in February 2020.

In December 2021, the state's unemployment rate fell to 3.1 percent on a seasonally adjusted basis, a return to the state's pre-pandemic rate and 0.8 percentage points below the U.S. unemployment rate of 3.9 percent in December. The unemployment rate does not capture Minnesotans that have left the labor force, including retirements or those who opted to stay home to care for children. Since the onset of the pandemic, Minnesota's labor force has fallen by 87,000. This decline in the labor force can also be seen in the labor force participation rate, the share of the over-16 population that is either working or looking for work. As of December 2021, Minnesota's labor force participation rate was 67.7 percent, 0.7 percentage points lower than a year ago and 2.5 percentage points lower than in February 2020. Minnesota's labor force participation rate remains 5.8 percentage points above the U.S. December rate and the sixth highest among U.S. states.

In this forecast we expect Minnesota employment growth of 3.4 percent in 2022 and 1.5 percent in 2023, before decelerating to an average of 0.8 percent in 2024 and 2025. In this forecast we expect employment in the state to return to pre-pandemic levels in mid-2023.

An important variable influencing Minnesota's individual income tax liability is total wage and salary income, estimated to account for 69 percent of federal adjusted gross income for Minnesota residents in 2021. We now estimate that total wage income, the sum of all wages distributed in the state, increased 8.4 percent in 2021, the highest year over year increase in Minnesota wage and salary income since 1998. We expect strong wage growth to continue at a rate of 8.2 percent in 2022, and then decelerate to 5.2 percent in 2023, and 4.6 and 4.4 percent in 2024 and 2025, respectively.

Budget Outlook: Current Biennium. When the last *Budget and Economic Forecast* was released in November 2021, a general fund surplus of \$7.746 billion was projected for the current biennium. Stronger revenue growth and lower spending estimates, partially offset by growth in the stadium reserve, result in a \$1.507 billion improvement to the bottom line. With this release, the FY 2022-23 biennium is now projected with end with a general fund surplus of \$9.253 billion.

**Current Biennium: FY 2022-23 General Fund Budget
Forecast Comparison**

(\$ in millions)	November 2021 Forecast	February 2023 Forecast	\$ Change	% Change
Beginning Balance	\$7,026	\$7,026	\$ -	0.0%
Revenues	56,037	54,594	1,154	2.2
Expenditures	51,999	51,729	(270)	(0.5)
Budget Reserve	2,656	2,656	-	
Cash Flow Account	350	350	-	
Stadium Reserve	312	327	15	
Forecast Balance	\$7,746	\$9,253	\$1,507	

Revenues. Total general fund revenues for FY 2022-23 are now forecast to be \$57.289 billion, \$1.252 billion (2.2 percent) more than the November 2021 forecast. Total tax revenues for the biennium are forecast to be \$54.594, \$1.154 billion (2.2 percent) above the prior estimate. The forecasts for all major tax types are higher than in November.

**Current Biennium: FY 2022-23 General Fund Revenues
November 2021 vs. February 2022 Forecast Comparison**

(\$ in millions)	November 2021 Forecast ¹	February 2022 Forecast	\$ Change	% Change
Individual Income Tax	\$29,676	\$30,174	\$498	1.7%
General Sales Tax	13,611	13,822	212	1.6
Corporate Franchise Tax	4,103	4,427	324	7.9
State General Property Tax	1,538	1,536	(2)	(0.2)
Other Tax Revenue	4,511	4,635	123	2.7
Total Tax Revenues	\$53,440	54,594	1,154	2.2%
Non-Tax Revenues	1,529	1,627	98	6.4
Other Resources	1,068	1,068	0	0.0
Total Revenues	\$56,037	\$57,289	\$1,252	2.2%

¹ The November forecast for FY 2022-23 has been adjusted to include all S-Corp receipts, which are now predominantly Pass-Through Entity Tax receipts, in Individual income tax. This adjustment will also be made moving forward.

Minnesota individual income tax receipts are now forecast to be \$498 million (1.7 percent) more than the November forecast adjusted for law changes. Of that change, 70 percent occurs in FY 2022. The increase is due to a higher forecast growth in wage and non-wage income, which offset a lower estimate of estimate of base year tax liability.

Net general sales tax revenue in FY 2022-23 is now forecast to be \$212 million (1.6 percent) more than the prior estimate. Both a \$210 million increase in forecast gross sales tax receipts and a \$2 million reduction in expected refunds contribute to the change.

The increased forecast for gross sales tax receipts reflects higher than expected gross receipts so far in FY 2022 and a higher forecast for taxable sales compared to November. Using forecasts for spending on a wide range of taxable goods and services, we construct the Minnesota synthetic sales tax base, a proxy for the actual sales tax base. In this forecast, the synthetic base is expected to grow 0.9 percentage points faster in FY 2022 than in November. Off this higher base, we expect the synthetic sales tax base to grow 0.4 percentage points more in FY 2023 than we forecast in November.

The corporate franchise tax is forecast to generate \$4.427 billion in FY 2022-23, \$324 million (7.9 percent) more than the prior estimate. The forecast change is due to both a higher base of corporate receipts and higher expected growth in corporate profits.

Expenditures. Spending estimates for the FY 2022-23 biennium are slightly lower than the November forecast. Expenditures in the current biennium are now expected to be \$51.729 billion, a reduction of \$270 million (0.5 percent). The decrease is primarily driven by changes in E-12

education spending due to lower than projected pupil counts and decreases in special education transportation costs. Health and human services spending is also lower than in the November forecast. An additional quarter of enhanced federal match, due to an extension in the federal public health emergency, is projected to decrease Medical Assistance expenditures.

**Current Biennium: FY 2022-23 General Fund Expenditures
Forecast Comparison**

(\$ in millions)	November 2021 Forecast	February 2022 Forecast	\$ Change	% Change
E-12 Education	\$20,661	\$20,503	\$(158)	(0.8) %
Property Tax Aids & Credits	4,169	4,154	(15)	(0.4)
Health & Human Services	16,410	16,302	(108)	(0.7)
Debt Service	1,199	1,197	(2)	(0.2)
All Other	9,562	9,574	12	0.1
Total Expenditures	\$51,999	\$51,729	\$(270)	(0.5) %

Reserves. The general fund budget reserve balance remains at \$2.656 billion with this release. In November, the budget reserve was increased according to statutorily required allocations so that it met the statutory target of 4.8 percent of general fund non-dedicated revenue for the current biennium. With the increased revenue forecast, the budget reserve target level is now \$2.698 billion. While the current reserve balance is now \$42 million below the target level, statutory allocations do not occur with the February forecast. If the November 2022 *Budget and Economic Forecast* projects a surplus, the first 33 percent of the balance will be allocated to the budget reserve until it reaches its target level.¹

The stadium reserve balance is expected to be \$327 million by the end of the biennium and is estimated to grow to \$581 million by the end of FY 2025. The balance is higher in each year due to a higher lawful gambling tax forecast. The cash flow account remains at the November level, \$350 million.

Budget Outlook: Planning Estimates. Out-year planning estimates are based on current law revenues and expenditures. These estimates inherently carry a higher degree of uncertainty than estimates for FY 2022-23. Revenue projections for FY 2024-25 are based on IHS's February Baseline forecast for the planning years. Expenditure projections assume that current law funding levels and policies continue unchanged, adjusted for caseload and enrollment changes authorized in law, as well as formula-driven growth. The expenditure forecast does not assume cost growth outside of a few specific budget areas where assumptions for price increases or market conditions are specified by statute.

¹ The general fund budget reserve target and forecast allocation is established according to Minnesota Statutes 16A.152. The target is a percentage of general fund non-dedicated revenue established in an [annual report](#) published by Minnesota Management and Budget that examines revenue volatility. Given that the target is a percentage of non-dedicated revenue, the target *level* will change as the revenue forecast changes.

**Planning Horizon: General Fund Budget
By Biennium, FY2022-25, February 2022 Forecast**

(\$ in millions)	FY 2022-23	FY 2024-25	\$ Change	Annual % Change
Forecast Revenues	\$57,289	\$60,596	\$3,307	2.8%
Projected Spending	51,729	54,307	2,578	2.5%
Difference	\$5,560	\$6,289		
<i>Estimated Inflation (CPI)²</i>		<i>\$1,090</i>		

To highlight structural balance, the table shows forecast revenues and projected spending and excludes the impact of balances from prior years and reserves. In the FY 2024-25 biennium forecast revenue is expected to exceed base level spending by \$6.289 billion.

Projected inflationary growth based on the Consumer Price Index is now forecast to be 2.1 percent per year in FY 2024 and FY 2025. After adjusting for programs with price increases included in the current law formula, applying the annual inflation rate – compounded over 2 years – would add approximately \$1.090 billion in spending pressure to the FY 2024-25 biennium.

Since the biennial budget was enacted for the current biennium in the summer of 2021, the IHS forecast for inflation in FY 2021-23 has significantly increased. The standard methodology used to calculate inflation in this document accounts for projected inflationary *growth* into the planning estimates (FY 2024-25) but does not factor in any changes in inflation for the current biennium since the budget for FY 2022-23 was enacted. The current circumstance, in which inflation in the current biennium is materially higher than when the budget was enacted, could result in state agencies and programs experiencing inflationary cost pressures that current appropriation levels do not anticipate.

Planning estimates are not intended to predict surpluses or deficits two or more years into the future; rather, their purpose is to assist in determining how closely ongoing expenditures are likely to match future revenues based on trends in the economy and the level of spending that is needed to maintain programs and services. The FY 2024-25 planning estimates provide an important baseline against which the longer-term impacts and affordability of budget decisions can be measured.

² Inflation calculation grows the estimated general fund spending base in each year by the projected CPI growth rate after removing special education, debt service, property tax refunds, and the state share for managed and long term care.

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
AND
CITY OF KASSON
AND
DODGE COUNTY
COOPERATIVE CONSTRUCTION
AGREEMENT**

State Project Number (S.P.): 2007-43
Trunk Highway Number (T.H.): 57=057
Lighting System Feed Point: City

City Estimated Amount Receivable
\$2,522,188.79

County Estimated Amount Receivable
\$140,411.88

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State"), the City of Kasson acting through its City Council ("City"), and Dodge County acting through its Board of Commissioners ("County").

Recitals

1. The State will perform grading, bituminous surfacing, ADA improvements, lighting construction and other associated construction upon, along, and adjacent to Trunk Highway No. 57 from 200 feet south of County State Aid Highway No. (CSAH) 34 to 100 feet north of 11th Street Northeast according to State-prepared plans, specifications, and special provisions designated by the State as State Project No. 2007-43 (TH 57=057) ("Project"); and
2. The City has agreed the State include in its Project watermain, sanitary sewer, sidewalk, lighting, aesthetic, and roundabout construction; and
3. The City requests that it perform certain aspects of the construction engineering in connection with the water main and sanitary sewer construction and the State concurs in that request; and
4. The City wishes to participate in the costs of the water main, sanitary sewer, sidewalk, lighting, aesthetic, and roundabout construction and associated construction engineering; and
5. The County wishes to participate in the costs of the roundabout construction and associated construction engineering; and
6. Agreement No. 1048938 between the State and City and Agreement No. 1048939 between the State and Dodge County will address Project detours; and
7. Minnesota Statutes § 161.45, subdivision 2, allows for City-owned utility relocation to be included in a State construction contract, and payment by the City for such relocation according to applicable statutes and rules for utilities on trunk highways; and
8. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

- 1.1. **Effective Date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. **Expiration Date.** This Agreement will expire when all obligations have been satisfactorily fulfilled.
- 1.3. **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 3. Maintenance by the City; 4. Maintenance by the County; 11. Liability; Worker Compensation Claims; 13. State Audits; 14. Government Data Practices; 15. Governing Law; Jurisdiction; Venue; and 17. Force Majeure.
- 1.4. **Plans, Specifications, and Special Provisions.** Plans, specifications, and special provisions designated by the State as State Project No. 2007-43 (T.H. 57=057) are on file in the office of the Commissioner of Transportation at St. Paul, Minnesota, and incorporated into this Agreement by reference ("Project Plans").
- 1.5. **Exhibits.** Preliminary Schedule "I" is on file in the office of the City Engineer, in the office of the County Engineer, and attached and incorporated into this Agreement.

2. Construction by the State

- 2.1. **Contract Award.** The State will advertise for bids and award a construction contract to the lowest responsible bidder according to the Project Plans.
- 2.2. **Direction, Supervision, and Inspection of Construction.**
 - A. **Supervision and Inspection by the State.** The State will direct and supervise all construction activities performed under the construction contract, and except as provided below, perform all construction engineering and inspection functions in connection with the contract construction. All contract construction will be performed according to the Project Plans.
 - B. **Construction Engineering and Inspection by the City.** The City will assign its City Engineer or other registered professional engineer to perform construction engineering in connection with the water main and sanitary sewer construction. The engineer so assigned will act under the supervision and direction of the State and be responsible for construction inspection, control of materials, staking and associated documentation for said construction. The construction will be performed according to the Project Plans and recognized and accepted practices and procedures as set forth in various State manuals, including Specifications No. 1601 through and including No. 1609 in the State's current "Standard Specifications for Construction". The City will furnish other personnel, services, supplies, and equipment needed to properly carry on the construction.
 - i. **Documentation of Construction Costs.** At regular intervals after the State's contractor has started the water main and sanitary sewer construction, the City will prepare partial estimates of the construction costs according to the terms of the construction contract and immediately submit the partial estimates to the State. The City will also prepare the final estimate data for said construction and submit the final estimate to the State. Quantities listed on the partial and final estimates will be documented according to guidelines in the applicable documentation manual.
 - ii. **Final Inspection of Construction.** Upon completion of the water main and sanitary sewer construction, the City will advise the State whether or not said construction should be accepted by the State as being performed in a satisfactory manner. If the City recommends that the State not

accept the construction, then the City will, as part of their recommendation, identify the specific defects in the construction and the reasons why it should not be accepted. Any recommendations made by the City are not binding on the State. The State will determine, after considering the City's recommendations, whether or not the construction has been properly performed and whether to accept or reject it.

iii. **Inspection of Other City Participation Construction.** The remainder of the City participation construction covered under this Agreement will be open to inspection by the City. If the City believes the City participation construction covered under this Agreement has not been properly performed or that the construction is defective, the City will inform the State District Engineer's authorized representative in writing of those defects. Any recommendations made by the City are not binding on the State. The State will have the exclusive right to determine whether the State's contractor has satisfactorily performed the City participation construction covered under this Agreement.

C. **Inspection by the County.** The County participation construction covered under this Agreement will be open to inspection by the County. If the County believes the County participation construction covered under this Agreement has not been properly performed or that the construction is defective, the County will inform the State District Engineer's authorized representative in writing of those defects. Any recommendations made by the County are not binding on the State. The State will have the exclusive right to determine whether the State's contractor has satisfactorily performed the County participation construction covered under this Agreement.

2.3. **Plan Changes, Additional Construction, Etc.**

- A. The State will make changes in the Project Plans and contract construction, which may include the City and the County participation construction covered under this Agreement, and will enter into any necessary addenda and change orders with the State's contractor that are necessary to cause the contract construction to be performed and completed in a satisfactory manner. The State District Engineer's authorized representative will inform the appropriate City and County officials of any proposed addenda and change orders to the construction contract that will affect the City and County participation construction covered under this Agreement.
- B. The City or the County may request additional work or changes to the work in the plans as part of the construction contract. Such request will be made by an exchange of letter(s) with the State. If the State determines that the requested additional work or plan changes are necessary or desirable and can be accommodated without undue disruption to the project, the State will cause the additional work or plan changes to be made.

2.4. **Satisfactory Completion of Contract.** The State will perform all other acts and functions necessary to cause the construction contract to be completed in a satisfactory manner.

2.5. **Permits.**

- A. The City will submit to the State's Utility Engineer an original permit application for all utilities owned by the City to be constructed hereunder that are upon and within the Trunk Highway Right-of-Way. Applications for permits will be made on State form "Application For Utility Permit On Trunk Highway Right-of-Way" (Form 2525).
- B. The City will submit to the Minnesota Pollution Control Agency the plans and specifications for the construction or reconstruction of its sanitary sewer facilities to be performed under the construction contract and obtain, under Minnesota Statutes § 115.07 or Minnesota Rules 7001.1030, subpart 2C,

either a permit or written waiver from that agency for that construction or reconstruction. The City is advised that under Minnesota Rules 7001.1040, a written application for the permit or waiver must be submitted to the Minnesota Pollution Control Agency at least 180 days before the planned date of the sanitary sewer facility construction or reconstruction.

- 2.6. *Replacement of Castings.*** Adjustments to certain City or County-owned facilities, including but not limited to, valve boxes and frame and ring castings, may be performed by the State's contractor under the construction contract. The City or County will furnish the contractor with new units and/or parts for those in place City or County-owned facilities when replacements are required and not covered by a contract pay item, without cost or expense to the State or the contractor, except for replacement of units and/or parts broken or damaged by the contractor.

3. Maintenance by the City

Upon completion of the project, the City will provide the following without cost or expense to the State:

3.1. *Roundabout on TH 57 at West Main Street/East Main Street.*

- A. *Roundabout Approaches.*** Maintenance of West Main Street and East Main Street approaches up to the curb line of the outer circle of the TH 57 roundabout. Maintenance includes, but is not limited to, snow, ice and debris removal, resurfacing, seal coating, and any other maintenance activities according to accepted City maintenance practices.
- B. *Roundabout Circle.*** Maintenance of the roundabout circle on TH 57 at West Main Street/East Main Street. The State and City will provide for snow, ice and debris removal of the roadway portion of the roundabout circle in conjunction with ongoing maintenance activities of their respective roadway approaches to the roundabout circle. The State will provide for resurfacing, seal coating, and any other maintenance activities necessary to perpetuate the roadway portion of the roundabout circle in a safe and usable condition.

- 3.2. *Storm Sewers.*** Routine maintenance of any storm sewer facilities construction. Routine maintenance includes, but is not limited to, removal of sediment, debris, vegetation and ice from grates and catch basins, and any other maintenance activities necessary to preserve the facilities and to prevent conditions such as flooding, erosion, or sedimentation, this also includes informing the District Maintenance Engineer of any needed repairs.
- 3.3. *Municipal Utilities.*** Maintenance of any municipal-owned utilities construction, without cost or expense to the State.
- 3.4. *Sidewalks.*** Maintenance of any sidewalk construction, including stamped and colored concrete sidewalk (if any) and pedestrian ramps. Maintenance includes, but is not limited to, snow, ice and debris removal, patching, crack repair, panel replacement, cross street pedestrian crosswalk markings, vegetation control of boulevards (if any), and any other maintenance activities necessary to perpetuate the sidewalks in a safe, useable, and aesthetically acceptable condition.
- 3.5. *Lighting.*** Maintenance and ownership of the lighting facilities construction along TH 57. Maintenance of electrical lighting systems includes everything within the system, from the point of attachment to the power source or utility, to the last light on the feed point, including but not limited to re-lamping of lighting units or replacing of LED luminaires, repair or replacement of all damaged luminaire glassware, loose connections, luminaires when damaged or when ballasts fail, photoelectric control on luminaires, defective starter boards or drivers, damaged fuse holders, blown fuses, knocked down poles including wiring within the poles, damaged poles, pullboxes, underground wire, damaged foundations, equipment pad, installation of approved splices or replacement of wires, repair or extending of conduit, lighting

cabinet maintenance including photoelectric cell, electrical distribution system, Gopher State One Call (GSOC) locates, and painting of poles and other equipment. The City will be responsible for the hook up cost and application to secure an adequate power supply to the service pad or pole and will pay all monthly electrical service expenses necessary to operate the lighting facility.

- 3.6. Pedestrian Crosswalk Flasher System.** Power, ownership, operation, maintenance and compliance responsibilities will be as follows for the new Pedestrian Crosswalk Flasher System on TH 57 at 7th Street:
- A. Power.** The City will be responsible for the hook-up cost and application to secure an adequate power supply to the service pad or pole and will pay all monthly service expenses necessary to operate the Pedestrian Crosswalk Flasher System.
 - B. Ownership, Operation, and Maintenance.** Upon completion of this project, the City will own the Pedestrian Crosswalk Flasher System. The City will operate and maintain the Pedestrian Crosswalk Flasher System, perform all Gopher State One Call locating, and be responsible for future system replacement, all at the City's cost and expense. The maintenance includes, but is not limited to: snow, ice and debris removal of the pedestrian landings and ramps, associated signing, crosswalk pavement markings, and lighting without cost or expense to the State. The City will perform all system maintenance in a timely manner.
 - C. Compliance.** The City will also be responsible for replacement or upgrades to meet compliance of current and future ADA requirements without cost or expense to the State. If the City fails to comply with the maintenance terms or ADA requirements, or if a safety issue develops, the State may require the City to remove the Pedestrian Crosswalk Flasher System or the State may remove it at the City's cost.
 - D. Right-of-Way Access.** The City will submit to the State form "Application for Miscellaneous Work on Trunk Highway Right-of-Way" (Form 1723) in order to perform TH 57 at 7th Street pedestrian crosswalk marking maintenance as described in Article 3.6.B.
- 3.7. Additional Drainage.** No party to this Agreement will drain any additional drainage volume into the storm sewer facilities constructed under the construction contract that was not included in the drainage for which the storm sewer facilities were designed, without first obtaining written permission to do so from the other party.

4. Maintenance by the County

Upon completion of the project, the County will provide the following without cost or expense to the State:

4.1. Roundabout on T.H. 57 at CSAH 34.

- A. Roundabout Approaches.** Maintenance of CSAH 34 approaches up to the curb line of the outer circle of the T.H. 57 roundabout. Maintenance includes, but is not limited to, snow, ice and debris removal, resurfacing, seal coating, and any other maintenance activities according to accepted County maintenance practices.
- B. Roundabout Circle.** Maintenance of the roundabout circle on T.H. 57 at CSAH 34. The State and County will provide for snow, ice and debris removal of the roadway portion of the roundabout circle in conjunction with ongoing maintenance activities of their respective roadway approaches to the roundabout circle. The State will provide for resurfacing, seal coating, and any other maintenance activities necessary to perpetuate the roadway portion of the roundabout circle in a safe and usable condition.

- 4.2. Additional Drainage.** No party to this Agreement will drain any additional drainage volume into the storm sewer facilities constructed under the construction contract that was not included in the drainage for which the storm sewer facilities were designed, without first obtaining written permission to do so from the other party.

5. Basis of City Cost

- 5.1. Schedule "I".** The Preliminary Schedule "I" includes all anticipated City participation construction items and the construction engineering cost share covered under this Agreement, and is based on engineer's estimated unit prices.
- 5.2. City Participation Construction.** The City will participate in the following at the percentages indicated. The construction includes the City's proportionate share of item costs for Mobilization, Field Office, Field Laboratory and Traffic Control.
- A.** 100 Percent will be the City's rate of cost participation in all of the state fund eligible construction that is over the State's capped participation amount, as shown in Article 5.4. The construction includes, but is not limited to, those construction items tabulated on Sheets No. 2 through 5 of the Preliminary Schedule "I".
 - B.** 100 Percent will be the City's rate of cost participation in all of the watermain, sanitary sewer, sidewalk, lighting, aesthetic, and roundabout construction. The construction includes, but is not limited to, those construction items tabulated on Sheets No. 6 through 9 of the Preliminary Schedule "I".
 - C.** 50 Percent will be the City's rate of cost participation in all of the signal system removal and pedestrian crosswalk flasher system construction. The State's 50% share will be capped, if costs for this construction are over the cap the City will be responsible for the State's cost share over the capped amount. The construction includes, but is not limited to, those construction items tabulated on Sheet No. 11 of the Preliminary Schedule "I".
- 5.3. Construction Engineering Costs.** The City will pay a construction engineering charge equal to 3 percent of the total City participation in watermain and sanitary sewer construction covered under Article 5.2.B. The City will pay a construction engineering charge equal to 8 percent of the remainder of the City participation construction covered under this Agreement.
- 5.4. Capped State Funds.** Funds for the State portion of this Project will be capped at **\$4,500,000.00**.
- 5.5. Plan Changes, Additional Construction, Etc.** The City will share in the costs of construction contract addenda and change orders that are necessary to complete the City participation construction covered under this Agreement, including any City requested additional work and plan changes.
- The State reserves the right to invoice the City for the cost of any additional City requested work and plan changes, construction contract addenda, change orders, and associated construction engineering before the completion of the contract construction.
- 5.6. Liquidated Damages.** All liquidated damages assessed the State's contractor in connection with the construction contract will result in a credit shared by each party in the same proportion as their total construction cost share covered under this Agreement is to the total contract construction cost before any deduction for liquidated damages.

6. City Cost and Payment by the City

- 6.1. City Cost.** **\$2,522,188.79** is the City's estimated share of the costs of the contract construction and the construction engineering cost share as shown in the Preliminary Schedule "I". The Preliminary Schedule "I" was prepared using estimated quantities and unit prices, and may include any credits or lump sum costs.

Upon award of the construction contract, the State will prepare a Revised Schedule "I" based on construction contract unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement.

6.2. *Conditions of Payment.* The City will pay the State the City's total estimated construction and construction engineering cost share, as shown in the Revised Schedule "I", after the following conditions have been met:

- A. Execution of this Agreement and transmittal to the City, including a copy of the Revised Schedule "I".
- B. The City's receipt of a written request from the State for the advancement of funds.

6.3. *Acceptance of the City's Cost and Completed Construction.* The computation by the State of the amount due from the City will be final, binding and conclusive. Acceptance by the State of the completed contract construction will be final, binding, and conclusive upon the City as to the satisfactory completion of the contract construction.

6.4. *Final Payment by the City.* Upon completion of all contract construction and upon computation of the final amount due the State's contractor, the State will prepare a Final Schedule "I" and submit a copy to the City. The Final Schedule "I" will be based on final quantities, and include all City participation construction items and the construction engineering cost share covered under this Agreement. If the final cost of the City participation construction exceeds the amount of funds advanced by the City, the City will pay the difference to the State without interest. If the final cost of the City participation construction is less than the amount of funds advanced by the City, the State will refund the difference to the City without interest.

The State and the City waive claims for any payments or refunds less than \$5.00 according to Minnesota Statutes § 15.415.

7. Basis of County Cost

7.1. *Schedule "I".* The Preliminary Schedule "I" includes all anticipated County participation construction items and the construction engineering cost share covered under this Agreement, and is based on engineer's estimated unit prices.

7.2. *County Participation Construction.* The County will participate in the following at the percentages indicated. The construction includes the County's proportionate share of item costs for Mobilization, Field Office, Field Laboratory and Traffic Control.

- A. 100 Percent will be the County's rate of cost participation in all of the roundabout construction. The construction includes, but is not limited to, those construction items tabulated on Sheet(s) No. 10 through No. 11 of the Preliminary Schedule "I".

7.3. *Construction Engineering Costs.* The County will pay a construction engineering charge equal to 8 percent of the total County participation construction covered under this Agreement.

7.4. *Plan Changes, Additional Construction, Etc.* The County will share in the costs of construction contract addenda and change orders that are necessary to complete the County participation construction covered under this Agreement, including any County requested additional work and plan changes.

The State reserves the right to invoice the County for the cost of any additional County requested work and plan changes, construction contract addenda, change orders, and associated construction engineering before the completion of the contract construction.

7.5. *Liquidated Damages.* All liquidated damages assessed the State's contractor in connection with the construction contract will result in a credit shared by each party in the same proportion as their total

construction cost share covered under this Agreement is to the total contract construction cost before any deduction for liquidated damages.

8. County Cost and Payment by the County

- 8.1. County Cost. \$140,411.88** is the County's estimated share of the costs of the contract construction and the construction engineering cost share as shown in the Preliminary Schedule "I". The Preliminary Schedule "I" was prepared using estimated quantities and unit prices, and may include any credits or lump sum costs. Upon award of the construction contract, the State will prepare a Revised Schedule "I" based on construction contract unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement.
- 8.2. Conditions of Payment.** The County will pay the State the County's total estimated construction and construction engineering cost share, as shown in the Revised Schedule "I", after the following conditions have been met:
- A.** Execution of this Agreement and transmittal to the County, including a copy of the Revised Schedule "I".
 - B.** The County's receipt of a written request from the State for the advancement of funds.
- 8.3. Acceptance of the County's Cost and Completed Construction.** The computation by the State of the amount due from the County will be final, binding and conclusive. Acceptance by the State of the completed contract construction will be final, binding, and conclusive upon the County as to the satisfactory completion of the contract construction.
- 8.4. Final Payment by the County.** Upon completion of all contract construction and upon computation of the final amount due the State's contractor, the State will prepare a Final Schedule "I" and submit a copy to the County. The Final Schedule "I" will be based on final quantities, and include all County participation construction items and the construction engineering cost share covered under this Agreement. If the final cost of the County participation construction exceeds the amount of funds advanced by the County, the County will pay the difference to the State without interest. If the final cost of the County participation construction is less than the amount of funds advanced by the County, the State will refund the difference to the County without interest.

The State and the County waive claims for any payments or refunds less than \$5.00 according to Minnesota Statutes § 15.415.

9. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

- 9.1.** The State's Authorized Representative will be:

Name, Title:	Malaki Ruranika, Cooperative Agreements Engineer (or successor)
Address:	395 John Ireland Boulevard, Mailstop 682, St. Paul, MN 55155
Telephone:	(651) 366-4634
E-Mail:	malaki.ruranika@state.mn.us

9.2. The City's Authorized Representative will be:

Name, Title: Brandon Theobald, City Engineer (or successor)
Address: 2905 South Broadway, Rochester, MN 55904
Telephone: (507) 288-3923
E-Mail: btheobald@whks.com

9.3. The County's Authorized Representative will be:

Name, Title: Guy Kohlhofer, County Engineer (or successor)
Address: 16 South Airport Road, Dodge Center, MN 55921
Telephone: (507) 374-6694
E-Mail: guy.kohlhofer@co.dodge.mn.us

10. Assignment; Amendments; Waiver; Contract Complete

10.1. Assignment. No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.

10.2. Amendments. Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

10.3. Waiver. If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.

10.4. Contract Complete. This Agreement contains all prior negotiations and agreements between the State, the City, and the County. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

11. Liability; Worker Compensation Claims

11.1. Each party is responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City and the County.

11.2. Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

12. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

13. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's and the County's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

14. Government Data Practices

The City, County, and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City and the County under this Agreement.

The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City, the County, or the State.

15. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

16. Termination; Suspension

16.1. *By Mutual Agreement.* This Agreement may be terminated by mutual agreement of the parties.

16.2. *Termination for Insufficient Funding.* The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the performance of contract construction under the Project. Termination must be by written or fax notice to the City and the County.

16.3. *Suspension.* In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, and performance of work authorized through this Agreement.

17. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank]

CITY OF KASSON

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

DODGE COUNTY

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(District Engineer)

Date: _____

Approved:

By: _____
(State Design Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

PRELIMINARY SCHEDULE "I"

Agreement No. 1048689

City of Kasson and Dodge County

S.P. 2007-43 (T.H. 57=057)

Preliminary: February 22, 2022

State Funds

Grading, bituminous surfacing, ADA improvements, and lighting construction to start approximately April 2022 under

State Contract No. ____ with ____

located on TH 57 from 200 feet south of CSAH 34 to 100 feet north of 11th Street Northeast

CITY COST PARTICIPATION

(1) State Work Items, From Sheet No. 5	0.00	
City Work Items, From Sheet No. 9	1,133,479.50	
(1) Signal/Pedestrian Crosswalk Work Items, From Sheet No. 11	16,000.00	
Construction Subtotal	1,149,479.50	
Construction Engineering (8%)	91,958.36	
Subtotal - State Inspected Construction		\$1,241,437.86
Watermain/Sanitary Sewer Items, From Sheet No. 9	1,243,447.50	
Construction Engineering (3%)	37,303.43	
Subtotal - City Inspected Construction		\$1,280,750.93
(2) Total City Cost		\$2,522,188.79

COUNTY COST PARTICIPATION

County Work Items, From Sheet No. 11	130,011.00	
Construction Engineering (8%)	10,400.88	
(3) Total County Cost		\$140,411.88

(1) State's cost participation is capped as described in Article 5.4 of the Agreement

(2) Amount of advance payment as described in Article 6 of the Agreement (estimated amount)

(3) Amount of advance payment as described in Article 8 of the Agreement (estimated amount)

(1)100% STATE (CAPPED), REMAINDER 100% CITY

1048689

(P) = PLAN QUANTITY

ITEM NUMBER	S.P. 2007-43 STATE WORK ITEMS	UNIT	QUANTITY	UNIT PRICE	COST (1)
2011.601	AS BUILT	LUMP SUM	0.80	10,000.00	8,000.00
2021.501	MOBILIZATION	LUMP SUM	0.63	336,000.00	211,680.00
2031.502	FIELD OFFICE	EACH	0.63	10,000.00	6,300.00
2031.502	FIELD LABORATORY	EACH	0.63	10,000.00	6,300.00
2051.501	MAINT AND RESTORATION OF HAUL ROADS	LUMP SUM	1.00	8,000.00	8,000.00
2101.502	GRUBBING	EACH	42.00	275.00	11,550.00
2101.502	CLEARING	EACH	42.00	725.00	30,450.00
2101.505	GRUBBING	ACRE	0.10	6,000.00	600.00
2101.505	CLEARING	ACRE	0.10	6,000.00	600.00
2104.502	REMOVE SIGNAL SYSTEM A	EACH	1.00	2,500.00	2,500.00
2104.502	REMOVE MANHOLE OR CATCH BASIN	EACH	35.00	450.00	15,750.00
2104.502	REMOVE SIGN TYPE C	EACH	65.00	125.00	8,125.00
2104.502	SALVAGE SIGN TYPE SPECIAL	EACH	27.00	175.00	4,725.00
2104.502	REMOVE CONCRETE STEPS	EACH	2.00	500.00	1,000.00
2104.502	SALVAGE TMS CABINET	EACH	1.00	750.00	750.00
2104.502	SALVAGE PED PUSH BUTTON AND SIGN	EACH	4.00	250.00	1,000.00
2104.502	ABANDON WELL	EACH	2.00	5,000.00	10,000.00
2104.503	REMOVE PIPE CULVERTS	LIN FT	318.00	15.00	4,770.00
2104.503	REMOVE METAL PIPE RAILING	LIN FT	8.00	6.00	48.00
2104.503	REMOVE RETAINING WALL	LIN FT	20.00	15.00	300.00
2104.503	SALVAGE RETAINING WALL	LIN FT	28.00	17.50	490.00
2104.503	REMOVE CURB AND GUTTER	LIN FT	5,880.00	6.00	35,280.00
2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	2,694.00	4.00	10,776.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	204.00	5.00	1,020.00
2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	472.00	8.00	3,776.00
2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	634.00	7.00	4,438.00
2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	1,004.00	6.00	6,024.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	19,773.00	4.50	88,978.50
2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	9,893.00	6.00	59,358.00
2104.518	REMOVE CONCRETE WALK	SQ FT	29,484.00	6.00	176,904.00
2104.601	HAUL SALVAGED MATERIAL	LUMP SUM	1.00	2,500.00	2,500.00
2106.507	EXCAVATION - COMMON (P)	CU YD	21,726.00	14.00	304,164.00
2106.507	SELECT GRANULAR EMBANKMENT SUPER SAND (CV)	CU YD	11,382.00	25.00	284,550.00
2106.507	COMMON EMBANKMENT (CV)	CU YD	591.00	20.00	11,820.00

(1)100% STATE (CAPPED), REMAINDER 100% CITY

1048689

(P) = PLAN QUANTITY

ITEM NUMBER	S.P. 2007-43 STATE WORK ITEMS	UNIT	QUANTITY	UNIT PRICE	COST (1)
2106.607	EXCAVATION SPECIAL	CU YD	714.00	20.00	14,280.00
2106.607	HAUL AND DISPOSE OF CONTAMINATED MATERIAL	CU YD	714.00	40.00	28,560.00
2112.519	SUBGRADE PREPARATION 6"-12"	ROAD STA	49.00	1,500.00	73,500.00
2118.507	AGGREGATE SURFACING (CV) CLASS 5	CU YD	9.00	35.00	315.00
2123.51	COMMON LABORERS	HOURL	60.00	100.00	6,000.00
2123.61	CRAWLER MOUNTED BACKHOE	HOURL	60.00	225.00	13,500.00
2211.507	AGGREGATE BASE (CV) CLASS 5	CU YD	881.00	35.00	30,835.00
2211.607	AGGREGATE BASE SPECIAL (CV)	CU YD	3,825.00	35.00	133,875.00
2301.503	INTEGRANT CURB DESIGN D4	LIN FT	220.00	15.00	3,300.00
2360.509	TYPE SP 12.5 WEARING COURSE MIX (4,F)	TON	4,826.00	90.00	434,340.00
2360.509	TYPE SP 12.5 NON WEARING COURSE MIX (4,B)	TON	2,357.00	90.00	212,130.00
2411.507	STRUCTURAL CONCRETE (3G52)	CU YD	66.00	1,200.00	79,200.00
2401.508	REINFORCEMENT BARS (EPOXY COATED)	POUND	5,469.00	2.50	13,672.50
2411.607	CONCRETE STEPS	CU YD	2.00	2,500.00	5,000.00
2411.618	ARCHITECTURAL SURFACE FINISH (CONCRETE STAIN)	SQ FT	6,710.00	3.00	20,130.00
2501.502	24" RC PIPE APRON	EACH	1.00	1,850.00	1,850.00
2502.503	4" PERF PVC PIPE DRAIN	LIN FT	7,080.00	13.00	92,040.00
2502.602	4" PVC PIPE DRAIN CLEANOUT	EACH	20.00	150.00	3,000.00
2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	723.00	35.00	25,305.00
2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	1,683.00	40.00	67,320.00
2503.503	18" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	165.00	50.00	8,250.00
2503.503	24" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	1,075.00	55.00	59,125.00
2503.503	27" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	659.00	65.00	42,835.00
2503.503	36" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	91.00	85.00	7,735.00
2503.503	42" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	45.00	150.00	6,750.00
2503.503	48" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	287.00	225.00	64,575.00
2503.602	CONNECT TO EXISTING STORM SEWER	EACH	3.00	1,500.00	4,500.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	EACH	43.00	3,000.00	129,000.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	EACH	2.00	3,500.00	7,000.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 3	EACH	1.00	7,500.00	7,500.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 4	EACH	8.00	3,500.00	28,000.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 5	EACH	1.00	4,750.00	4,750.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 6	EACH	6.00	6,000.00	36,000.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 7	EACH	3.00	7,500.00	22,500.00

(1)100% STATE (CAPPED), REMAINDER 100% CITY

1048689

(P) = PLAN QUANTITY

ITEM NUMBER	S.P. 2007-43 STATE WORK ITEMS	UNIT	QUANTITY	UNIT PRICE	COST (1)
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 8	EACH	4.00	9,000.00	36,000.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	EACH	3.00	3,000.00	9,000.00
2511.507	RANDOM RIPRAP CLASS II	CU YD	6.00	80.00	480.00
2521.518	4" CONCRETE WALK	SQ FT	41,821.00	7.00	292,747.00
2521.518	6" CONCRETE WALK	SQ FT	11,528.00	10.00	115,280.00
2521.518	4" CONCRETE WALK SPECIAL	SQ FT	834.00	15.00	12,510.00
2521.518	7" CONCRETE WALK	SQ FT	6,710.00	13.00	87,230.00
2521.518	8" CONCRETE WALK	SQ FT	1,927.00	15.00	28,905.00
2521.602	DRILL AND GROUT REINF BAR (EPOXY COATED)	EACH	564.00	15.00	8,460.00
2531.503	CONCRETE CURB AND GUTTER DESIGN B624	LIN FT	7,512.00	25.00	187,800.00
2531.503	CONCRETE CURB AND GUTTER DESIGN D324	LIN FT	704.00	28.00	19,712.00
2531.503	CONCRETE CURB AND GUTTER DESIGN S524	LIN FT	740.00	28.00	20,720.00
2531.503	CONCRETE CURB AND GUTTER DESIGN R424	LIN FT	317.00	35.00	11,095.00
2531.503	CONCRETE CURB DESIGN V6	LIN FT	125.00	50.00	6,250.00
2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	690.00	55.00	37,950.00
2531.504	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	385.00	65.00	25,025.00
2531.603	CONCRETE SILL	LIN FT	1,903.00	17.50	33,302.50
2531.603	CONCRETE CURB DESIGN V	LIN FT	87.00	75.00	6,525.00
2531.618	TRUNCATED DOMES	SQ FT	1,340.00	55.00	73,700.00
2540.602	RELOCATE MAIL BOX SUPPORT	EACH	40.00	200.00	8,000.00
2563.601	TRAFFIC CONTROL	LUMP SUM	0.63	75,000.00	47,250.00
2563.601	ALTERNATE PEDESTRIAN ROUTE	LUMP SUM	1.00	30,000.00	30,000.00
2563.601	TRAFFIC CONTROL SUPERVISOR	LUMP SUM	1.00	60,000.00	60,000.00
2564.518	SIGN PANELS TYPE C	SQ FT	713.00	55.00	39,215.00
2564.602	INSTALL SIGN TYPE SPECIAL	EACH	27.00	150.00	4,050.00
2572.503	CLEAN ROOT CUTTING	LIN FT	280.00	8.00	2,240.00
2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	1.00	10,000.00	10,000.00
2573.501	STABILIZED CONSTRUCTION EXIT	LUMP SUM	1.00	6,000.00	6,000.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	82.00	225.00	18,450.00
2573.503	SEDIMENT CONTROL LOG TYPE COMPOST	LIN FT	397.00	4.00	1,588.00
2574.508	FERTILIZER TYPE 1	POUND	344.00	2.50	860.00
2575.504	SODDING TYPE LAWN	SQ YD	8,382.00	6.50	54,483.00
2575.523	WATER	M GALLON	0.80	1,500.00	1,200.00
2582.503	MOBILE RETROREFLECTOMETER MEASUREMENTS	LIN FT	14,674.00	0.50	7,337.00

1048689

[illegible]

(2) 100% CITY
(P) = PLAN QUANTITY

1048689

ITEM NUMBER	S.P. 2007-43 CITY WORK ITEMS	UNIT	QUANTITY	UNIT PRICE	COST (2)
2011.601	AS BUILT	LUMP SUM	0.20	10,000.00	2,000.00
2021.501	MOBILIZATION	LUMP SUM	0.35	150,000.00	52,500.00
2021.601	RAILROAD PROTECTIVE SERVICES	LUMP SUM	1.00	7,500.00	7,500.00
2031.502	FIELD OFFICE TYPE D	EACH	0.35	10,000.00	3,500.00
2031.502	FIELD LABORATORY TYPE D	EACH	0.35	10,000.00	3,500.00
2104.502	REMOVE LIGHT POLE	EACH	8.00	600.00	4,800.00
2104.502	REMOVE LIGHT FOUNDATION	EACH	8.00	500.00	4,000.00
2104.502	REMOVE MANHOLE OR CATCH BASIN	EACH	17.00	450.00	7,650.00
2104.502	* REMOVE GATE VALVE & BOX	EACH	19.00	220.00	4,180.00
2104.502	* REMOVE HYDRANT	EACH	11.00	400.00	4,400.00
2104.502	* REMOVE UNDERGROUND TANK	EACH	1.00	8,200.00	8,200.00
2104.503	* REMOVE METAL PIPE RAILING	LIN FT	127.00	6.00	762.00
2104.503	REMOVE CONCRETE RETAINING WALL	LIN FT	118.00	40.00	4,720.00
2104.503	* REMOVE WATER MAIN	LIN FT	4,607.00	4.00	18,428.00
2104.503	* REMOVE SEWER PIPE (SANITARY)	LIN FT	4,343.00	4.00	17,372.00
2104.503	REMOVE CURB AND GUTTER	LIN FT	880.00	6.00	5,280.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	744.00	5.00	3,720.00
2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	263.00	7.00	1,841.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	2,604.00	4.50	11,718.00
2104.518	REMOVE CONCRETE WALK	SQ FT	3,883.00	6.00	23,298.00
2104.601	REMOVE CONDUIT SYSTEM	LUMP SUM	1.00	10,000.00	10,000.00
2106.507	EXCAVATION - COMMON (P)	CU YD	2,309.00	14.00	32,326.00
2106.507	SELECT GRANULAR EMBANKMENT (SUPER SAND) (CV)	CU YD	1,374.00	25.00	34,350.00
2106.507	COMMON EMBANKMENT (CV)	CU YD	274.00	20.00	5,480.00
2106.601	DEWATERING	LUMP SUM	1.00	1,500.00	1,500.00
2106.607	EXCAVATION SPECIAL	CU YD	695.00	20.00	13,900.00
2106.607	HAUL & DISPOSE OF CONTAMINATED MATERIAL	CU YD	695.00	40.00	27,800.00
2112.519	SUBGRADE PREPARATION 6"-12"	ROAD STA	2.00	1,500.00	3,000.00
2118.507	AGGREGATE SURFACING (CV) CLASS 5	CU YD	22.00	35.00	770.00
2123.51	COMMON LABORERS	hour	40.00	100.00	4,000.00
2123.61	CRAWLER MOUNTED BACKHOE	hour	40.00	225.00	9,000.00
2211.507	AGGREGATE BASE (CV) CLASS 5	CU YD	105.00	35.00	3,675.00
2211.607	AGGREGATE BASE SPECIAL (CV)	CU YD	597.00	35.00	20,895.00
2360.509	TYPE SP 12.5 WEARING COURSE MIX (4,F)	TON	668.00	90.00	60,120.00

(2) 100% CITY
(P) = PLAN QUANTITY

1048689

ITEM NUMBER	S.P. 2007-43 CITY WORK ITEMS	UNIT	QUANTITY	UNIT PRICE	COST (2)
2360.509	TYPE SP 12.5 NON WEARING COURSE MIX (4,B)	TON	345.00	90.00	31,050.00
2411.507	STRUCTURAL CONCRETE (3B52)	CU YD	39.00	1,200.00	48,000.00
2401.508	REINFORCEMENT BARS (EPOXY COATED)	LB	2,513.00	2.50	6,282.50
2411.618	ARCHITECTURAL CONCRETE TEXTURE (ASHLAR STONE)	SQ FT	615.00	25.00	15,375.00
2411.618	ANTI-GRAFFITI COATING	SQ FT	1,173.00	3.00	3,519.00
2411.618	ARCHITECTURAL SURFACE FINISH (CONCRETE STAIN)	SQ FT	286.00	3.00	858.00
2411.618	ARCHITECTURAL SURFACE FINISH (MULTI COLOR)	SQ FT	615.00	15.00	9,225.00
2451.507	COARSE AGGREGATE BEDDING (CV)	CU YD	787.00	30.00	23,610.00
2475.503	* PIPE RAILING	LIN FT	12.00	150.00	1,800.00
2503.503	* 4" PVC PIPE SEWER	LIN FT	36.00	30.00	1,080.00
2503.503	* 8" PVC PIPE SEWER	LIN FT	4,041.00	65.00	262,665.00
2503.503	* 12" PVC PIPE SEWER	LIN FT	531.00	75.00	39,825.00
2503.503	* 15" PVC PIPE SEWER	LIN FT	197.00	85.00	16,745.00
2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	98.00	35.00	3,430.00
2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	64.00	40.00	2,560.00
2503.503	24" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	7.00	55.00	385.00
2503.503	30" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	102.00	75.00	7,650.00
2503.503	36" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	7.00	85.00	595.00
2503.503	48" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	234.00	225.00	52,650.00
2503.602	* CONSTRUCT BULKHEAD	EACH	5.00	450.00	2,250.00
2503.602	* CONNECT TO EXISTING STORM SEWER	EACH	2.00	1,500.00	3,000.00
2503.602	* 8"X4" PVC WYE	EACH	65.00	250.00	16,250.00
2503.602	* 8"X6" PVC WYE	EACH	3.00	300.00	900.00
2503.602	* 12"X6" PVC WYE	EACH	3.00	350.00	1,050.00
2503.602	* 15"X6" PVC WYE	EACH	2.00	450.00	900.00
2503.602	* CONNECT TO EXISTING SANITARY SEWER	EACH	10.00	1,500.00	15,000.00
2503.503	* 4" PVC SANITARY SERVICE PIPE	LIN FT	2,283.00	30.00	68,490.00
2503.503	* 6" PVC SANITARY SERVICE PIPE	LIN FT	206.00	38.00	7,828.00
2503.603	* VIDEO TAPE PIPE SEWER	LIN FT	4,769.00	1.50	7,153.50
2503.603	* 16" STEEL CASING PIPE (JACKED)	LIN FT	100.00	500.00	50,000.00
2503.603	* 16" STEEL CASING PIPE	LIN FT	177.00	125.00	22,125.00
2504.601	* TEMPORARY WATER SERVICE	LUMP SUM	1.00	35,000.00	35,000.00
2504.602	* ADJUST VALVE BOX	EACH	4.00	250.00	1,000.00
2504.602	* CONNECT TO EXISTING WATER MAIN	EACH	8.00	1,500.00	12,000.00

(2) 100% CITY
(P) = PLAN QUANTITY

1048689

ITEM NUMBER	S.P. 2007-43 CITY WORK ITEMS	UNIT	QUANTITY	UNIT PRICE	COST (2)
2504.602	* HYDRANT	EACH	11.00	4,500.00	49,500.00
2504.602	* 1" CORPORATION STOP	EACH	54.00	250.00	13,500.00
2504.602	* 1.5" CORPORATION STOP	EACH	3.00	300.00	900.00
2504.602	* 2" CORPORATION STOP	EACH	7.00	350.00	2,450.00
2504.602	* 6" GATE VALVE AND BOX	EACH	11.00	1,500.00	16,500.00
2504.602	* 8" GATE VALVE AND BOX	EACH	10.00	1,850.00	18,500.00
2504.602	* 10" GATE VALVE AND BOX	EACH	1.00	2,500.00	2,500.00
2504.602	* 1" CURB STOP & BOX	EACH	54.00	300.00	16,200.00
2504.602	* 1.5" CURB STOP & BOX	EACH	3.00	350.00	1,050.00
2504.602	* 2" CURB STOP & BOX	EACH	7.00	400.00	2,800.00
2504.602	* ADJUST CURB BOX	EACH	1.00	250.00	250.00
2504.603	* 1" TYPE K COPPER PIPE	LIN FT	1,565.00	40.00	62,600.00
2504.603	* 1.5" TYPE K COPPER PIPE	LIN FT	82.00	45.00	3,690.00
2504.603	* 2" TYPE K COPPER PIPE	LIN FT	224.00	50.00	11,200.00
2504.603	* 6" PVC WATERMAIN	LIN FT	132.00	60.00	7,920.00
2504.603	* 6" WATERMAIN DUCTILE IRON CL 52	LIN FT	47.00	80.00	3,760.00
2504.603	* 8" PVC WATERMAIN	LIN FT	3,402.00	45.00	153,090.00
2504.603	* 8" WATERMAIN DUCTILE IRON CL 52	LIN FT	938.00	129.00	121,002.00
2504.603	* 10" WATERMAIN DUCTILE IRON CL 52	LIN FT	220.00	150.00	33,000.00
2504.604	* 4" POLYSTYRENE INSULATION	SQ YD	320.00	30.00	9,600.00
2504.608	* WATERMAIN FITTINGS	POUND	2,504.00	8.00	20,032.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	EACH	3.00	3,000.00	9,000.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 5	EACH	1.00	4,750.00	4,750.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 8	EACH	2.00	9,000.00	18,000.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 9	EACH	1.00	12,000.00	12,000.00
2506.502	* CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 10	EACH	15.00	5,000.00	75,000.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	EACH	2.00	3,000.00	6,000.00
2506.502	ADJUST FRAME & RING CASTING	EACH	1.00	1,000.00	1,000.00
2506.502	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	1.00	1,500.00	1,500.00
2521.518	4" CONCRETE WALK	SQ FT	2,931.00	7.00	20,517.00
2521.518	6" CONCRETE WALK	SQ FT	1,268.00	10.00	12,680.00
2521.518	7" CONCRETE WALK	SQ FT	286.00	13.00	3,718.00
2521.602	DRILL AND GROUT REINF BAR (EPOXY COATED)	EACH	74.00	15.00	1,110.00
2531.503	CONCRETE CURB & GUTTER DESIGN B624	LIN FT	837.00	25.00	20,925.00

(2) 100% CITY
(P) = PLAN QUANTITY

1048689

ITEM NUMBER	S.P. 2007-43 CITY WORK ITEMS	UNIT	QUANTITY	UNIT PRICE	COST (2)
2531.503	CONCRETE CURB & GUTTER DESIGN D324	LIN FT	188.00	28.00	5,264.00
2531.503	CONCRETE CURB & GUTTER DESIGN S524	LIN FT	146.00	28.00	4,088.00
2531.503	CONCRETE CURB DESIGN V6	LIN FT	10.00	50.00	500.00
2531.603	CONCRETE SILL	LIN FT	294.00	17.50	5,145.00
2531.618	TRUNCATED DOMES	SQ FT	160.00	55.00	8,800.00
2545.502	LIGHTING UNIT TYPE SPECIAL 1	EACH	7.00	6,900.00	48,300.00
2545.502	LIGHTING UNIT TYPE SPECIAL 2	EACH	3.00	6,300.00	18,900.00
2545.502	LIGHTING UNIT TYPE SPECIAL 3	EACH	16.00	5,900.00	94,400.00
2545.502	HANDHOLE	EACH	19.00	1,500.00	28,500.00
2545.502	LIGHTING FOUNDATION DESIGN E	EACH	26.00	1,000.00	26,000.00
2545.503	2" NON-METALLIC COND (DIRECTIONAL BORE)	LIN FT	5,965.00	20.50	122,282.50
2545.503	UNDERGROUND WIRE 1/C 6 AWG	LIN FT	18,210.00	1.80	32,778.00
2545.503	UNDERGROUND WIRE 1/C 8 AWG	LIN FT	6,070.00	1.25	7,587.50
2545.602	ADJUST HANDHOLE	EACH	2.00	700.00	1,400.00
2563.601	TRAFFIC CONTROL	LUMP SUM	0.35	75,000.00	26,250.00
2564.518	SIGN PANELS TYPE C	SQ FT	61.00	55.00	3,355.00
2571.502	ORNAMENTAL TREE 1.5" CAL B&B	EACH	2.00	750.00	1,500.00
2571.502	DECIDUOUS SHRUB NO 2 CONT	EACH	4.00	175.00	700.00
2571.502	PERENNIAL NO 1 CONT	EACH	38.00	50.00	1,900.00
2574.508	FERTILIZER TYPE 1	POUND	24.00	2.50	60.00
2575.504	SODDING TYPE LAWN	SQ YD	589.00	6.50	3,828.50
2575.523	WATER	M GALLON	0.10	1,500.00	150.00
2582.503	MOBILE RETROREFLECTOMETER MEASUREMENTS	LIN FT	956.00	0.50	478.00
2582.503	4" SOLID LINE MULTI COMP GR IN (WR)	LIN FT	213.00	1.00	213.00
2582.503	4" DBLE SOLID LINE MULTI COMP GR IN (WR)	LIN FT	743.00	2.50	1,857.50
2582.518	PAVT MSSG MULTI COMP GR IN (WR)	SQ FT	94.00	20.00	1,880.00
2582.518	CROSSWALK MULTI COMP GR IN (WR)	SQ FT	542.00	15.00	8,130.00
				TOTAL	\$1,133,479.50
	*3% Construction Engineering			*TOTAL	\$1,243,447.50
	(2) 100% City	\$2,376,927.00			

(3) 100% COUNTY
(P) = PLAN QUANTITY

1048689

ITEM NUMBER	S.P. 2007-43 COUNTY WORK ITEMS	UNIT	QUANTITY	UNIT PRICE	COST (3)
2021.501	MOBILIZATION	LUMP SUM	0.02	150,000.00	3,000.00
2031.502	FIELD OFFICE TYPE D	EACH	0.02	10,000.00	200.00
2031.502	FIELD LABORATORY TYPE D	EACH	0.02	10,000.00	200.00
2101.502	GRUBBING	EACH	1.00	275.00	275.00
2104.502	SALVAGE SIGN TYPE SPECIAL	EACH	7.00	175.00	1,225.00
2104.503	REMOVE CURB AND GUTTER	LIN FT	519.00	6.00	3,114.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	278.00	5.00	1,390.00
2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	105.00	8.00	840.00
2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	106.00	7.00	742.00
2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	7.00	6.00	42.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	441.00	4.50	1,984.50
2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	696.00	6.00	4,176.00
2106.507	EXCAVATION - COMMON (P)	CU YD	892.00	14.00	12,488.00
2106.507	SELECT GRANULAR EMBANKMENT (SUPER SAND) (CV)	CU YD	677.00	25.00	16,925.00
2112.519	SUBGRADE PREPARATION 6"-12"	ROAD STA	2.50	1,500.00	3,750.00
2211.507	AGGREGATE BASE (CV) CLASS 5	CU YD	1.00	35.00	35.00
2211.607	AGGREGATE BASE (CV) SPECIAL 5Q	CU YD	226.00	35.00	7,910.00
2301.602	TYPE SP 12.5 WEARING COURSE MIX (4,F)	TON	222.00	90.00	19,980.00
2360.509	TYPE SP 12.5 NON WEARING COURSE MIX (4,B)	TON	111.00	90.00	9,990.00
2360.509	CONCRETE CURB & GUTTER DESIGN B624	LIN FT	331.00	25.00	8,275.00
2521.518	CONCRETE CURB & GUTTER DESIGN S524	LIN FT	545.00	28.00	15,260.00
2521.518	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	58.00	65.00	3,770.00
2521.518	RELOCATE MAIL BOX SUPPORT	EACH	1.00	200.00	200.00
2563.601	TRAFFIC CONTROL	LUMP SUM	0.02	75,000.00	1,500.00
2531.503	SIGN PANELS TYPE C	SQ FT	124.00	55.00	6,820.00
2531.503	INSTALL SIGN TYPE SPECIAL	EACH	7.00	150.00	1,050.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	3.00	225.00	675.00
2531.504	FERTILIZER TYPE 1	POUND	7.00	2.50	17.50
2531.603	SODDING TYPE LAWN	SQ YD	173.00	6.50	1,124.50
2575.523	WATER	M GALLON	0.10	1,500.00	150.00

(3) 100% COUNTY
(P) = PLAN QUANTITY

1048689

ITEM NUMBER	S.P. 2007-43 COUNTY WORK ITEMS	UNIT	QUANTITY	UNIT PRICE	COST (3)
2531.603	MOBILE RETROREFLECTOMETER MEASUREMENTS	LIN FT	1,156.00	0.50	578.00
2531.618	4" SOLID LINE MULTI COMP GR IN (WR)	LIN FT	377.00	1.00	377.00
2540.602	4" DBLE SOLID LINE MULTI COMP GR IN (WR)	LIN FT	779.00	2.50	1,947.50
				TOTAL	\$130,011.00
	(3) 100% County	\$130,011.00			

(4) 50% STATE (Capped), 50% CITY; Remainder 100% CITY
(P) = PLAN QUANTITY

ITEM NUMBER	S.P. 2007-43 SIGNAL/PEDESTRIAN CROSSWALK WORK ITEMS	UNIT	QUANTITY	UNIT PRICE	COST (4)
2104.502	REMOVE SIGNAL SYSTEM	EACH	1.00	7,000.00	7,000.00
2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM	SYSTEM	1.00	25,000.00	25,000.00
				TOTAL	\$32,000.00
	(4) *50% State	\$16,000.00	*Amount Capped at 4,500,000.00		
	50% City	\$16,000.00			
	Remainder 100% City	\$0.00			

CITY OF KASSON

RESOLUTION

IT IS RESOLVED that the City of Kasson enter into MnDOT Agreement No. 1048689 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the City to the State of the City's share of the costs of the watermain, sanitary sewer, sidewalk, lighting, aesthetic, and roundabout construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 57 from 200 feet south of County State Aid Highway No. 34 to 100 feet north of 11th Street Northeast within the corporate City limits under State Project No. No. 2007-43 (T.H. 57=057).

IT IS FURTHER RESOLVED that the Mayor and the _____
(Title)
are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of Kasson at an authorized meeting held on the _____ day of _____, 2022, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this
_____ day of _____, 2022

Notary Public _____

My Commission Expires _____

(Signature)

(Type or Print Name)

(Title)

DODGE COUNTY

RESOLUTION

IT IS RESOLVED that Dodge County enter into MnDOT Agreement No. 1048689 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the County to the State of the County's share of the costs of the roundabout construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 57 from 200 feet south of County State Aid Highway No. 34 to 100 feet north of 11th Street Northeast within the corporate limits of the City of Kasson under State Project No. 2007-43 (T.H. 57=057).

IT IS FURTHER RESOLVED that the _____
(Title)
and the _____
(Title)
are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Board of Commissioners of Dodge County at an authorized meeting held on the _____ day of _____, 2022, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this
_____ day of _____, 2022

Notary Public _____

My Commission Expires _____

(Signature)

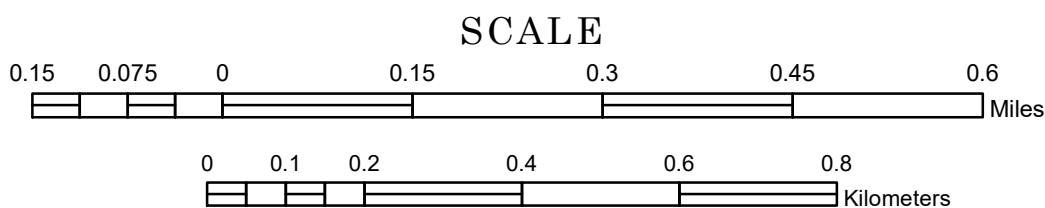
(Type or Print Name)

(Title)

MUNICIPALITY OF
KASSON

PREPARED BY THE
MINNESOTA DEPARTMENT OF TRANSPORTATION
OFFICE OF TRANSPORTATION SYSTEM MANAGEMENT

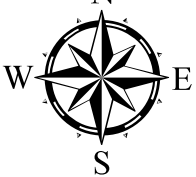
IN COOPERATION WITH
U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION



1 in = 800 ft

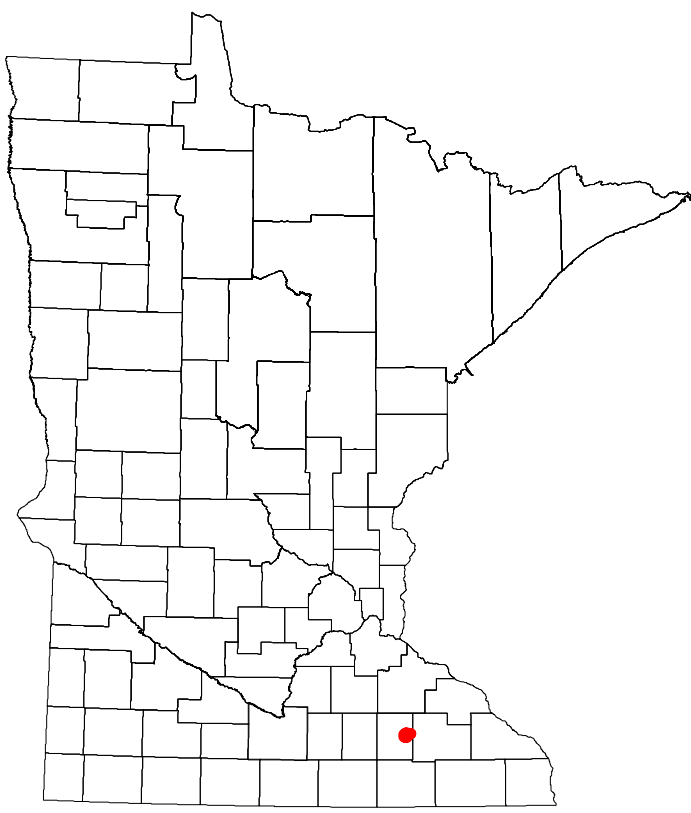
2020

Projection:
Transverse Mercator
NAD 1986
UTM Zone 15

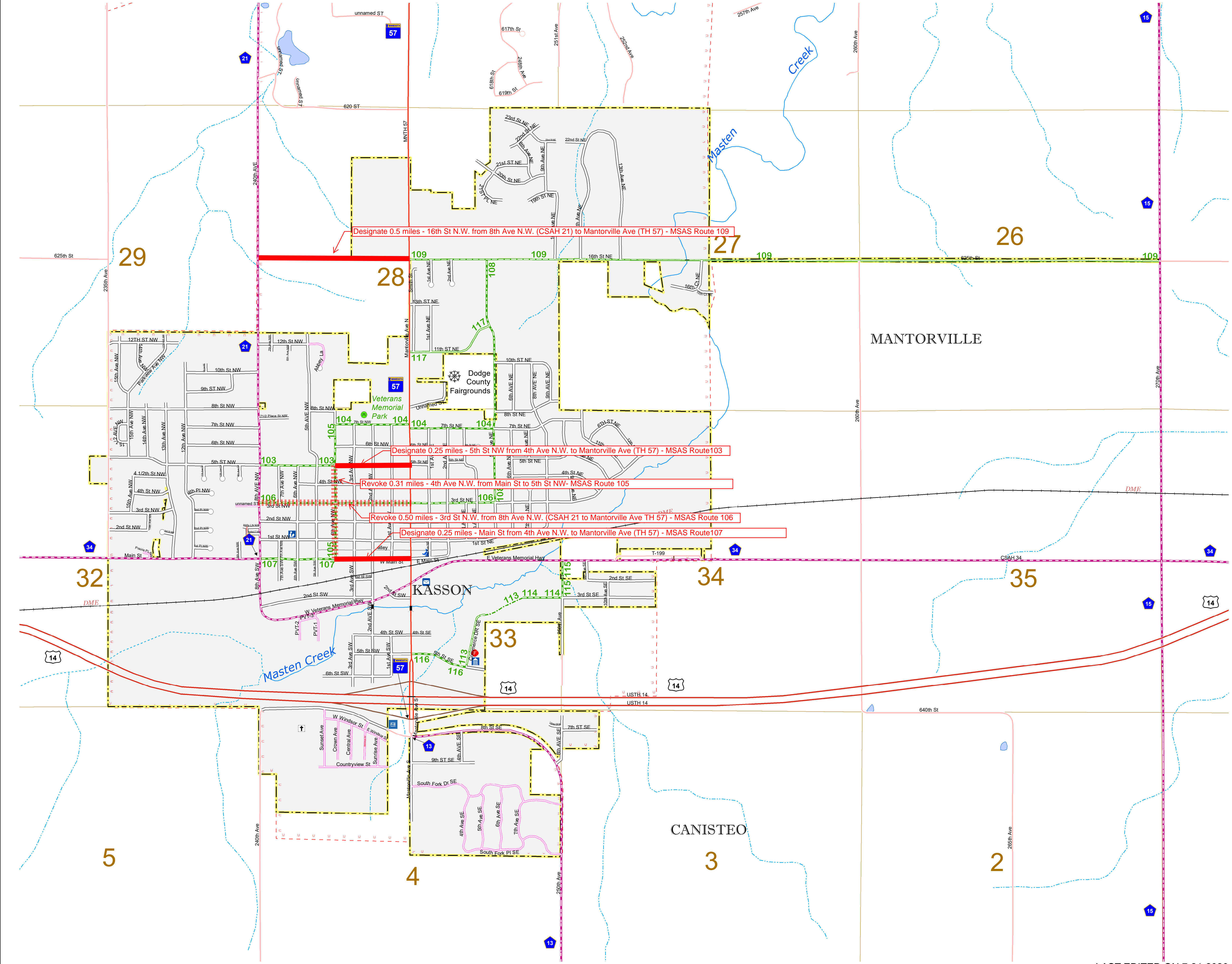


North American Datum
of 1986

ROAD AND ROADWAY FEATURES		PUBLIC SERVICE FEATURES	
INTERSTATE		MINOT OFFICE	
US HIGHWAY		MINOT TRUCK STATION	
MINN. HIGHWAY		HIGHWAY PATROL DISTRICT OFFICE	
COUNTY STATE AID HIGHWAY		STATE TRAVEL INFORMATION CENTER	
COUNTY ROAD		REST AREA (FULL SERVICE)	
MUNICIPAL STATE AID STREET		REST AREA (VAULT TOILET)	
MUNICIPAL STREET		WAYSIDE (VAULT OR PIT TOILET)	
PRIVATE STREET/ROAD		LOCAL PARK	
TOWNSHIP ROAD		PUBLIC ACCESS POINT	
UNORGANIZED TERRITORY ROAD		FAIRGROUNDS	
RAMP OR CONNECTOR		PORT OF ENTRY	
INTERSTATE EXIT		PARK AND RIDE LOT	
GREAT RIVER ROAD		PUBLIC UNIVERSITY/COLLEGE	
OTHER ROADS		PRIVATE UNIVERSITY/COLLEGE	
FRONTAGE		STATE HISTORICAL MARKER	
INDIAN SERVICE		CULTURAL FEATURES	
MILITARY		HISTORIC DISTRICT	
COMMERCIAL AIRPORT		HISTORIC SITE	
GENERAL AIRPORT		MONUMENT	
AIRSTRIP		BOUNDARY FEATURES	
SEAPLANE		TRIBAL LAND	
AIRPORT RUNWAY		COUNTY	
RAILROAD AND RAILWAY FEATURES		MUNICIPALITY	
RAILROAD		ADJACENT MUNICIPALITY	
EMPIRE BUILDER STATION (AIRRAIL)		FEDERAL ADJUSTED URBAN AREA (2014)	
NORTHSTAR STATION (COMPUTER)		MILITARY	
LIGHT RAIL		VOYAGEURS NATIONAL PARK	
BLUE LINE		BOUNDARY WATERS CANOE AREA WILDERNESS	
GREEN LINE		STATE PARK	
LONG BRIDGE (100' OR GREATER SPAN)		REGIONAL PARK	
MAJOR BRIDGE (20' TO 100' SPAN)		NATIONAL FOREST	
MINOR BRIDGE (5' TO 20' SPAN)		NATIONAL AND STATE FOREST	
DAM		STATE FOREST	
LOCK AND DAM		NATIONAL TRAIL	
INFRASTRUCTURE FEATURES		WILDLIFE REFUGUE AREA	
STATE CAPITOL		WILDLIFE MANAGEMENT AREA	
FEDERAL COURTHOUSE		HYDROLOGIC FEATURES	
COUNTY COURTHOUSE		RIVER OR STREAM (PERMANENT)	
ARMORY		LAKE, POND OR RESERVOIR	
CITY CENTERS		STREAM (INTERMITTENT)	
TRIBAL GOVERNMENT CENTER		DRAINAGE DITCH	
CITY CENTER		WETLAND	
LOCALLY KNOWN PLACE		ISLAND OR LAND	
UNINCORPORATED COMMUNITY		REGIONAL WATERSHED	



Population (U.S. Census 2010): 5931



To request information from this document in an alternative format, call 651-366-4718 or 1-800-657-3774 (Greater Minnesota); 711 or 1-800-627-3529 (Minnesota Relay). You may also send an e-mail to ADArequest.dot@state.mn.us. (Please request at least one week in advance.)

LAST EDITED ON 7-21-2020

TO: Brandon Theobald
Kasson City Engineer

FROM: Bill Lanoux
Manager, Municipal State Aid Needs Unit

DATE: March 2, 2022

SUBJECT: Municipal State Aid Revocations & Designations (no paybacks)

The following Municipal State Aid Street revocations will be approved when the *City Council resolution* has been received.

Part of MSAS 105: 4th Avenue NW – from Main Street to 5th Street NW (0.31 miles)

Part of MSAS 106: 3rd Street NW – from 8th Ave NW (CSAH 21) to Mantorville Ave (TH 57) (0.50 miles)

The following Municipal State Aid Street designations will be approved when the *City Council resolution* has been received.

Extension of MSAS 103: 5th Street NW – from 4th Ave NW to Mantorville Ave (TH 57) (0.25 miles)

Extension of MSAS 107: Main Street – from 4th Ave NW to Mantorville Ave (TH 57) (0.25 miles)

Extension of MSAS 109: 16th Street NW – from 8th Ave NW (CSAH 21) to Mantorville Ave (TH 57) (0.19 miles) *(the annexation which brings this roadway into Kasson has been processed)*

A Commissioner's Order will follow.

Needs Update Comments:

Routes can receive Needs and be used in the calculation of your 2023 allotment. Include this revision with your 2022 spring Needs update *(the Needs are now open)*.

Certification of Mileage Update Comments:

You can include these revisions on the *2022 Annual Certification of Mileage* that is due in January 2023.

	Available Mileage	0.33	2021 Certified Mileage
+	Revoked Mileage	0.81	
-	<u>Designated Mileage</u>	<u>0.69</u>	
	Remaining Available Mileage	0.45	

If you have any questions, contact your DSAE or Bill Lanoux at (651) 366-3817 for instructions.

CITY OF KASSON
RESOLUTION #3.X-22

A RESOLUTION REVOKING MUNICIPAL STATE AID STREETS

WHEREAS, it appears to the City Council of the City of Kasson that the road hereinafter described as a Municipal State Aid Street under the provisions of Minnesota Laws;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Kasson that the road described as follows, to-wit:

3rd Street N.W. – From 8th Avenue N.W. (CSAH 21) to Mantorville Ave (TH 57)
4th Avenue N.W. – From Main Street to 5th Street N.W.

be, and hereby is, revoked as a Municipal State Aid Street of said City subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the City Clerk is authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for his/her consideration.

Adopted by the Kasson City Council this 9th day of March 2022.

Mayor Chris McKern

ATTEST:

Linda Rappe, City Clerk

CERTIFICATION

I hereby certify that the above is a true and correct copy of a Resolution duly passed, adopted and approved by the City Council of said City on March 28th, 2018.

Linda Rappe, City Clerk
City of Kasson

The motion for the adoption of the foregoing resolution was made by Council Member _____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____

CITY OF KASSON
RESOLUTION #3.X-22

A RESOLUTION ESTABLISHING MUNICIPAL STATE AID STREETS

WHEREAS, it appears to the City Council of the City of Kasson that the street hereinafter should be designated Municipal State Aid Street under the provisions of Minnesota Law.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Kasson that the road be described as follows, to-wit:

16th Street N.W. – From 8th Avenue N.W. (CSAH 21) to Mantorville Ave (TH 57)
Main Street – From 4th Avenue N.W. to Mantorville Ave (TH 57)
5th Street N.W. From 4th Avenue N.W. to Mantorville Ave (TH57)

be, and hereby is established, located and designated a Municipal State Aid Street of said City, subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for consideration, and that upon his approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a Municipal State Aid Street of the City of Kasson, to be numbered and known as a Municipal State Aid Street.

Adopted by the Kasson City Council this 9th day of March 2022.

Mayor Chris McKern

ATTEST:

Linda Rappe, City Clerk

CERTIFICATION

I hereby certify that the above is a true and correct copy of a Resolution duly passed, adopted and approved by the City Council of said City on March 9th, 2022.

Linda Rappe, City Clerk
City of Kasson

The motion for the adoption of the foregoing resolution was made by Council Member _____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____

Kasson Police Calls for Service

	2014	2015	2016	2017	2018	2019	2020	2021	2022
January	274	286	294	322	346	424	397	381	332
February	271	247	260	341	310	394	355	321	253
March	280	302	273	277	352	446	339	385	
April	325	347	375	364	418	480	255	390	
May	373	367	413	461	502	530	379	408	
June	293	339	349	370	395	549	442	441	
July	364	408	408	528	454	448	441	444	
August	286	372	343	404	466	483	437	348	
September	263	352	346	450	461	505	502	452	
October	336	309	489	370	380	416	444	385	
November	263	284	359	390	348	433	347	342	
December	300	331	334	377	437	435	383	375	
Yearly Total	3628	3944	4243	4654	4869	5,543	4,721	4,672	585

To: Timothy Ibisch

Date: 2/24/22

Agenda Heading: Department Head Meeting

- **Dodge County Ice Arena** – DCYH hosted the 12A and 12B District tournaments last weekend and all went well. There were 12 teams from all over southern Minnesota competing in the tournament. None of the DCYH teams made it through districts to a regional tournament but the Bantam A team is qualified for the VFW State tournament which is in the middle of March. The girl's high school team lost their first playoff game vs Lakeville North and the boy's high school team beat John Marshall last night in the 8 vs 9 play in game and will head to Lakeville South tonight for a playoff game. We hosted a boys HS JV jamboree on President's day, during the daytime, and had teams from Century, Mayo, Lourdes and Dodge County participate. We have done it in the past but it was cancelled last year due to Covid restrictions. The outdoor rink is still being used and survived the 50 degree weather last weekend. We will continue to flood it until the weather changes and rises above freezing daily. The winter season is winding down and we are getting ready to start all of our spring programs in the month of March.



Dept. Head 02/24/22

Electric Dept.-

“In the Spring, I have counted 136 different kinds of weather inside of 24 hours.” — Mark Twain

Tree Work – Olsen still scheduled to remove 4 large trees this year. 3 large pines added to this years Electric Dept. 2022 list weather and time dependant

MMUA- Mark Hottel safety training 2/15/22

CPR / AED (Jarrod missed, will make up on 3/7/22)

Miscellaneous – Tantalus meter installs ongoing. Waiting for more meters (projected by end of April, 2022

Locates picking up already

Preliminary work on Davey Resource Group mapping, Cooperative Response Center ongoing

Hwy 57 work from outstanding from last year beginning (primarily wrecking out line and poles along Mant. Ave N near other energized lines and equipment)

Getting A&A boring lined up for early spring summer projects.

Customer service training completed

Kasson has received its PCB designation from MNPCA. We are now designated as “PCB Clean” by MNPCA and are 1 of only 19 utilities (out of 126) to have that designation!! The time spent researching and getting the relevant materials was worth it.

FYI, supplies are getting harder to come by with longer lead times. Project timelines are getting shorter. While we haven’t run into it yet I do anticipate issues with short duration planning to construction projects as far as basic materials go. Wire price and lead is varying by a lot as are transformers, which are currently up to a year or more out depending on what’s needed!

Meetings –

Mondays- Tantalus

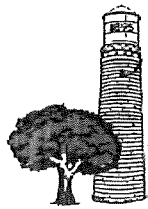
2/1 – WHKS Online

2/3 – DRC Online

2/8- Customer Service Training

2/9- MMUA Legislative Conference Online

2/16- CMPAS Board meeting Blue Earth



TREE
CITY
USA

CITY OF
KASSON

401 FIFTH STREET SE
KASSON, MINNESOTA 55944-2204
PHONE: (507) 634-7071
FAX: (507) 634-4737

February 24, 2022

FINANCE DIRECTOR'S REPORT

Council Planning- Council work session will be March 5th.

2021 PFA Compliance Reports- Completed and submitted.

2021 Report of Outstanding Indebtedness- Completed and submitted

Aquatic Center Computers/Program- Computers are in. Programs are being entered. Estimated launch date: March 9th

Audit date- March 2nd. Schedules/other being completed. Due to COVID, less field work at client location- remainder will be in-house.

Standing- January financial drafts distributed. December finals to be distributed first part of March.

MEETINGS AND EVENTS

1/28 Safety
1/28 Safety and Risk Management
1/31 IMA- Sustainable Bus Mgmt
2/8 Customer Service trainings
2/9 IMA- Predictions for Acctg/Finance
2/9 KAC Lemming Jones
2/9 Council
2/15 ADU
2/16 IMA- Insurance
2/17 SEMNT
2/17 My Rec
2/22 OSA
2/23 MyRec
2/23 Council
2/24 Auditors

Liquor Store Report 2/24/2022

I met with the architect in Alexandria. We went through a long list of details. He is sending information to his engineer.

I met with the folks from ICS twice.

Senator Dahms introduced SF 3008, regarding distiller exclusive contracts prohibition. It was scheduled for a hearing in committee this week but was dropped. There is also an active lawsuit regarding this, with several major distributors pitted against each other.

All the LS employees are scheduled for Server Training, Wednesday evening March 2.

We will be giving away can koozies on March 12, for the St Paddy's day event.

Beer prices went up dramatically and folks are so numb they hardly noticed.

Department Head Meeting

February 24, 2022

Park Department

1. **Boulevard Tree Planting Program** – I received the updated price list for the boulevard trees from the Treehouse, the city contractor who plants our boulevard trees. The cost of the trees went up around \$5.00 a tree. The deadline for ordering will be March 31st. City residents can order up to 3 trees maximum for their boulevards. I have already taken 7 orders as of February 24th. The Treehouse is set to plant the trees in early May.
2. **Tree City USA Recognition** – I received notification from the Arbor Day Foundation that the City of Kasson has been award Tree City USA for the 42nd consecutive year for 2021. We will be celebrating Arbor Day this year on Friday, April 29th, 2022.
3. **Aquatic Center Employees for 2022** – Pool Manager Abbie Root and myself have chosen the 4 Assistant Managers for the upcoming season. At the Park Board meeting on February 15th, the board recommended to the city council to hire Melissa Seljan, Mitchell Nelson, Julia Christensen and Rachel Schultz as Assistant Managers for the 2022 season. We had a total of 64 applications this year. We will hire 58 for staffing the Aquatic Center this summer.
4. **MyRec Software Training** – Nancy, Jan and Abbie are currently receiving training on the new software program that will be launched hopefully March 9th. All resident and non-resident citizens will be able to register online for all programs, memberships and reservations this year.
5. **Winter Tree Maintenance** – The Park/Street workers have been busy removing the trees on the boulevard that have been scheduled to be removed. As of today, they have removed 32 trees and have another 18 to be removed by the end of March. Olsen Tree Service still have another 9 trees to take down as well. We plan on removing all the stumps in June – July after the pool is opened.
6. **Stone Wall Funding (Veterans Memorial Park)** – We received all of the funding that was raised for the repairs of the Stone Wall in front of the Aquatic Center. The Legacy Grant of \$29,100.00 and the donations of KARE and the community members \$37,660.70 have been turned into the city. We are still waiting for the \$3,500.00 donation from Peoples Coop to be turn in. Total funds raised for the project is \$70,260.70.

Meetings or Events Attended

February 9	Pool Maintenance Meeting – Lemme Jones Company
February 15	Park Board Meeting
February 15	MMUA Safety Training
February 15	Zoom Meeting- MyRec Software Company
February 24	Department Head Meeting



To: City Council

Date: 2/24/22

Agenda Heading: Public Works Director Report

- **Street Paint.** Talked to Sherwin-Williams about the outlook of purchasing street paint for 2022. They informed me that it is unknown if they will get paint or when they will get it. I had them check all three stores in Rochester for white and yellow paint. They had some white on hand, so I went to multiple locations and purchased 50 gallons of white paint. They have our phone number if they get any yellow paint in.
- **Equipment.** We only had a couple of minor repairs that had to be made on the sander. Corey and I met with Titan Machinery and RDO to talk about loaders. Both Titan Machinery and RDO informed us that delivery dates are changing rapidly. I am waiting on quotes to have for the City Council Retreat. Staff has been trying to find a control cable kit that has been discontinued for the roller.
- **Contract Mowing.** I met with Jeremy Gnagey on the mowing for the 2022 season. We made a couple of adjustments to the area mowed. I removed one ditch that does not need to get mowed anymore and we remeasured an area that was measured wrong on last years list. The total acres went up from 75.85 to 76.98 acres. Jeremy sent us a bid to mow for \$1,550.00 per time, which is the same price as last year. He also bid the 2023 and 2024 season for \$1,600.00 per time. Jeremy and his crew did a nice job last year and were very good to work with on any issues or changes.
- **Personnel.** I met with City Administrator Ibisch and completed my annual review. I completed the annual review for Ice Arena Supervisor Steve Howarth. The annual review for Lead Water/Wastewater Operator Dan Trapp has also completed.
- **Street/Stormwater.** Staff cleaned up one snow event this month and had some clean up of blowing snow at the beginning of the month. Staff has been busy cutting down troubled trees and ash trees. Mike Bolster completed the online coarse and passed the test for his Tree Inspector License. Staff attended the Customer Service Training on February 8th. Steve has been working on the sheetrock in the closet at the library. Staff has been removing the ice shavings at the Ice Arena a couple times a week. Staff helped cut the reeds in the reed beds at the Wastewater Treatment Plant. Staff took down the Christmas lights at Veterans Park that were on the wall. Staff continues to wash out the sanders when there is no weather in the forecast, to help with corrosion and rusting. Staff put up flags on Main St for President's Day and then removed them the next Monday.

Meetings and Events Attended

February 1 st	Rochester Ford - Recall City Administrator – Review
February 8 th	Customer Service Training
February 9 th	Chamber Meeting – HWY 57 Project Lemme Jones – Aquatic Center
February 10 th	Jeremy Gnagey – Contract Mowing
February 11 th	Jerod Gadiant – RDO
February 15 th	MMUA
February 16 th	CMPAS Meeting – Blue Earth
February 17 th	CRC Meeting – Online
February 23 rd	Luke Cervals – Titan Machinery
February 24 th	Technical Review Dept Head
February 28 th	HWY 57 Project



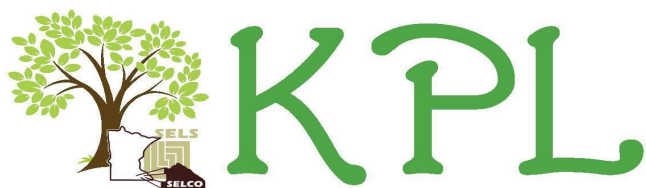
To: City Council

Date: 2/24/2022

Agenda Heading: Water/Wastewater Department Report

- **I & I Planning.** WHKS has started the sewer lateral inspections, this is expected to take about a year. The city should be receiving a report on the main sewer lines and manhole inspections.
- **Wells.** Continued monthly maintenance at all three wells. The city is participating a sampling program to test for PFAS (Per or Polyfluoroalkyl Substances) a containment found in ground waters around the state.
- **Sanitary Sewer Collection System.** The city has inspected a couple of sewer manholes and main sewer line for possible damage or repair work, they were found to be private services.
- **Flow Amounts.** The city pumped 13.445 million gallons from wells 2,4 and 5. The wastewater treatment plant treated 19.491 million gallons, 1.938 million gallons was received from Mantorville, these are all for the month of January.
- **Meter Reading.** The city has been installing meters for new homes, radio replacement, and secondary meters, we will make appointment as needed.
- **Meter change outs.** The meter change is now in full swing, Ferguson Waterworks will be doing both scheduling and installing of the new registers and radios, they have completed the install of 776 radios. When we receive the new Badger meters, they will start to replace the older meters in the Southfork area.
- **Lift Stations.** Performed maintenance at all lift stations as weather permits. The guide rail in the Main Lift station was repaired.

- **Wastewater Treatment Plant.** The gate entrances to reed bed 1 has some cement breaking off and will need to be fixed later this year. The reeds in the reed beds have been cut and burned, we received help from the streets/parks department.
- **Water Distribution System.** There is a possible water leak in the Southfork area, the excavators so far have been unable to locate the leak, they have suspended digging until nicer weather.



Kasson Public Library

607 1st St. NW, Kasson, MN 55944

507/634-7615 www.kasson.lib.mn.us

Department Head Meeting

February 24, 2022

- **Library Activities** –

- We completed our 2-year library inventory cycle in January
- Workshop for 3D Printing was held January 29 – everyone designed, “sliced” & printed
- ARPA grant was applied for to address resiliency in pandemic times. This will result in a performance by CLIMB Theatre as part of the 2022 summer reading program, as well as book purchases on this topic
- Friends of the Library Annual Meeting was held Feb. 5.
- “Blind Date with a Book” program is in full swing, meeting Feb. 3 and 24.
- Karst and Water Pollution Exhibit is at Kasson Library Feb. 21 – March 15
- I attended a webinar on library services to the Blind and Vision-Impaired

- **Planning Ahead** –

- The library will be participating in the Connected Chromebook Project with Rochester Public Library.
- I will attend Library Legislative Zoom meetings with Rep. Quam and Sen. Senjem.
- I will be completing the MN Public Library Annual Report
- SELCO will be conducting a Community Needs Assessment, funded by a grant they received. Each library will participate and receive community feedback. Library Strategies consulting firm will be on-site on Mon., Feb. 28.

- **Building Report**

- KM Telecom was on site to look at the phone system and prepare for an upgrade.
- The exterior steel siding colors have been selected: dove gray and zinc gray, with dark blue-gray trim.
- Builders are here every day and ICS has been on site during the week; they prepare updates as to progress on the exterior work, as well as what’s next

Meetings and Events

Feb. 1	Book Club Zoom meeting regarding Connected Chromebooks project
Feb. 2	Book deliveries to daycares, homebound, special needs and nursing home patrons Book Club
Feb. 3	Staff meeting

	Mystery Book Club
	Blind Date with a Book program
Feb. 5	Friends of the Library Annual Meeting
Feb. 8	SELCO Advisory Meeting
	Library Board meeting
Feb. 9	Proctor exam
Feb. 16	Book deliveries to daycares, homebound, special needs and nursing home patrons
Feb. 17	Staff meeting
	Book Club
Feb. 18	Summer Reading Program planning meeting
	Annual report Zoom meeting
	Karst Interactive Exhibit setup
Feb. 22	Summer Reading Program planning meeting
Feb. 23	Library Legislative day Zoom preparation meeting
Feb. 24	Staff meeting
	Department Head meeting
	Blind Date with a Book program
Feb. 25	Storytime for Headstart Parents' Day
Feb. 28	Library Legislative Day with Rep. Quam
	Library Strategies consultants on-site visit

Cash and Investment Summary Draft

Jan-22	1010	1011	1040	1041-2	TOTAL
	CASH	CASH- Debt Service	Investments	Money Markets	
101 General Fund	978,023		2,430,144	510	3,408,677
210 STABILIZATION FUND	480,884		174,000	-	654,884
211 Library Fund	182,746		91,500	-	274,246
213 ARPA	354,785				354,785
219 Tax Abatement	(180,000)				(180,000)
225 EDA MIF FUND	160,063		-	-	160,063
226 EDA RLF	79,999				79,999
246 Vail	-				-
247 Assisted Living	-				-
248 Downtown	-				-
249 TIF	160,307				160,307
290 Economic Development	63,814		-		63,814
382 16th St NE	14,580				14,580
385 Aquatic Center	15,204		75,000	-	90,204
386 Fire Truck and Equipment	(1,692)				(1,692)
389 Oppidan Assessment	18,755				18,755
391 Oppidan/Folkestad TIF	(17,517)		-	-	(17,517)
392 GO Refunding 2015A	56,337		150,375		206,712
393 2017 Street Assessment Project	(27,007)		424,231	-	397,224
401 Permanent Revolving Impr Fund	63,160		963,068	-	1,026,229
424 Hwy 57	(933,984)			-	(933,984)
425 SRTS	26,409				26,409
426 16th St NW	(171,389)				(171,389)
428 Gas ROW Fees	75,811				75,811
429 Parks Projects	131,500	-			131,500
601 Water Fund	334,306	171,450	797,608	-	1,303,365
602 Sewer Fund	848,257	193,611	1,441,458	-	2,483,326
604 Electric Fund	597,502	46,053	5,167,808	1,578	5,812,942
605 Storm Water	179,489	120,621	232,274	-	532,384
606 ICE ARENA	30,506		-	-	30,506
609 Liquor Fund	176,779		800,031	-	976,810
610 Maple Grove Cemetery	12,228		58,231	-	70,459
875 Community Policing Fund	8,583		-		8,583
877 Festival in Park Fund	20,952				20,952
	3,739,395	531,736	12,805,729	2,088	17,078,949

03/02/22
12:11:29

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 1 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Government Wide						
3101 CURRENT AD VALOREM TAXES	0.00		0.00		2,651,711.00	-2,651,711.00
3107 ABATEMENT LEVY	0.00		0.00		25,897.00	-25,897.00
3210 BUSINESS LICENSES/PERMITS	3,800.00	1.13	3,800.00	1.13	13,500.00	-9,700.00
3341 LOCAL GOVERNMENT AID	0.00		0.00		1,026,307.00	-1,026,307.00
3410 CHARGES FOR SERVICES	2.00		2.00		1,500.00	-1,498.00
3415 CITY HALL RENT	0.00		0.00		100.00	-100.00
3621 INTEREST EARNED	710.15	0.21	710.15	0.21	10,000.00	-9,289.85
3622 RENTS AND ROYALTIES	1,381.00	0.41	1,381.00	0.41	3,000.00	-1,619.00
3624 MISC REVENUE - REFUNDS	40.00	0.01	40.00	0.01	1,500.00	-1,460.00
3921 TRANSFER FROM OTHER FUNDS	0.00		0.00		50,000.00	-50,000.00
Total Department	5,933.15	1.76	5,933.15	1.76	3,783,515.00	-3,777,581.85
Planning and Zoning						
3413 ZONING/SUBDIVISION FEES	0.00		0.00		3,000.00	-3,000.00
3624 MISC REVENUE - REFUNDS	300.00	0.09	300.00	0.09	5,000.00	-4,700.00
Total Department	300.00	0.09	300.00	0.09	8,000.00	-7,700.00
Cable TV						
3495 FRANCHISE ROW USE	26,954.18	8.01	26,954.18	8.01	190,000.00	-163,045.82
Total Department	26,954.18	8.01	26,954.18	8.01	190,000.00	-163,045.82
Police						
3345 POLICE/FIRE STATE AIDS	0.00		0.00		70,000.00	-70,000.00
3349 MISCELLANEOUS STATE GRANT	0.00		0.00		9,000.00	-9,000.00
3369 OTHER COUNTY GRANT	0.00		0.00		62,600.00	-62,600.00
3420 PUBLIC SAFETY	60.00	0.02	60.00	0.02	200.00	-140.00
3511 COURT FINES	0.00		0.00		18,000.00	-18,000.00
3624 MISC REVENUE - REFUNDS	0.00		0.00		4,000.00	-4,000.00
Total Department	60.00	0.02	60.00	0.02	163,800.00	-163,740.00
Fire						
3346 STATE FIRE AID	0.00		0.00		43,000.00	-43,000.00
3349 MISCELLANEOUS STATE GRANT	0.00		0.00		7,000.00	-7,000.00
3421 Fire Contracts	20,888.14	6.20	20,888.14	6.20	37,575.00	-16,686.86
3422 SPECIAL FIRE PROTECTION S	750.00	0.22	750.00	0.22	20,000.00	-19,250.00
Total Department	21,638.14	6.43	21,638.14	6.43	107,575.00	-85,936.86

03/02/22
12:11:29

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 2 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Building Inspection						
3220 NON-BUSINESS LICENSES & P	3,671.31	1.09	3,671.31	1.09	70,000.00	-66,328.69
3414 PLAN CHECK FEES	2,322.00	0.69	2,322.00	0.69	34,000.00	-31,678.00
3416 MECHANICAL INSPECTION FEE	417.00	0.12	417.00	0.12	6,000.00	-5,583.00
3417 PLUMBING INSPECTION FEES	300.00	0.09	300.00	0.09	2,500.00	-2,200.00
Total Department	6,710.31	1.99	6,710.31	1.99	112,500.00	-105,789.69
Animal Control						
3220 NON-BUSINESS LICENSES & P	0.00		0.00		1,700.00	-1,700.00
Total Department					1,700.00	-1,700.00
Highways, Streets, Roadways						
3364 COUNTY MUNICIPAL STATE AI	0.00		0.00		81,640.00	-81,640.00
Total Department					81,640.00	-81,640.00
Street Lighting						
3921 TRANSFER FROM OTHER FUNDS	0.00		0.00		60,000.00	-60,000.00
Total Department					60,000.00	-60,000.00
Parks and Recreation						
3622 RENTS AND ROYALTIES	223.52	0.07	223.52	0.07	2,000.00	-1,776.48
Total Department	223.52	0.07	223.52	0.07	2,000.00	-1,776.48
Swimming Pool						
3472 SWIMMING POOL FEES DAILY	0.00		0.00		105,000.00	-105,000.00
3474 CONCESSIONS	0.00		0.00		46,000.00	-46,000.00
3475 LESSONS	0.00		0.00		22,000.00	-22,000.00
3478 FACILITY RENTAL	0.00		0.00		2,500.00	-2,500.00
3480 SWIM PASSES	0.00		0.00		70,000.00	-70,000.00
3482 SWIM TEAM	0.00		0.00		1,500.00	-1,500.00
Total Department					247,000.00	-247,000.00
Other Recreational Facilities						
3473 PLAYGROUND FEES	83.82	0.02	83.82	0.02	500.00	-416.18
3479 SOFTBALL FEES	0.00		0.00		2,600.00	-2,600.00
Total Department	83.82	0.02	83.82	0.02	3,100.00	-3,016.18

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Cemetery						
3410 CHARGES FOR SERVICES	1,600.00	0.48	1,600.00	0.48	9,000.00	-7,400.00
3411 CEMETARY LAND RENT	0.00		0.00		6,000.00	-6,000.00
3621 INTEREST EARNED	0.00		0.00		4,000.00	-4,000.00
3624 MISC REVENUE - REFUNDS	0.00		0.00		300.00	-300.00
3711 BURIAL LOTS	0.00		0.00		4,000.00	-4,000.00
Total Department	1,600.00	0.48	1,600.00	0.48	23,300.00	-21,700.00
Park Areas						
3474 CONCESSIONS	0.00		0.00		2,000.00	-2,000.00
Total Department					2,000.00	-2,000.00
Total Revenue	63,503.12	100.00	63,503.12	100.00	4,786,130.00	-4,722,626.88
Expenses						
Council						
Council						
101 FULL-TIME EMPLOYEES - REGULAR	1,350.60	0.40	1,350.60	0.40	31,750.00	30,399.40
102 FULL-TIME EMPLOYEES - OVERTIME	45.67	0.01	45.67	0.01	0.00	-45.67
121 EMPLOYER PERA CONTRIBUTIONS	104.72	0.03	104.72	0.03	1,626.00	1,521.28
122 EMPLOYER FICA CONTRIBUTIONS	74.06	0.02	74.06	0.02	1,969.00	1,894.94
123 EMPLOYER MEDICARE CONTRIBUTION	17.33	0.01	17.33	0.01	460.00	442.67
130 EMPLOYER PAID INSURANCE	475.28	0.14	475.28	0.14	5,820.00	5,344.72
150 WORKER'S COMPENSATION	186.00	0.06	186.00	0.06	285.00	99.00
160 LIABILITY INSURANCE	0.00		0.00		4,500.00	4,500.00
210 OPERATING SUPPLIES	0.00		0.00		150.00	150.00
304 LEGAL FEES	0.00		0.00		9,000.00	9,000.00
333 STAFF MEETINGS & CONFERENCES	275.00	0.08	275.00	0.08	2,000.00	1,725.00
334 MEMBERSHIP DUES AND FEES	2,469.00	0.73	2,469.00	0.73	4,700.00	2,231.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		400.00	400.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		20,000.00	20,000.00
Account Total	4,997.66	1.48	4,997.66	1.48	83,160.00	78,162.34
Total Department	4,997.66	1.48	4,997.66	1.48	83,160.00	78,162.34
Ordinances and Proceedings						
Ordinances and Proceedings						
353 ORDINANCE PUBLICATION	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		2,500.00	2,500.00
Account Total					3,000.00	3,000.00
Total Department					3,000.00	3,000.00
Mayor						

03/02/22
12:11:29

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 4 of 32
Report ID: L140

101 General Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Mayor						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		0.00		4,800.00	4,800.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		0.00		297.00	297.00
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.00		70.00	70.00
Account Total					5,167.00	5,167.00
Total Department					5,167.00	5,167.00
City Administration						
City Administration						
101 FULL-TIME EMPLOYEES - REGULAR	10,209.82	3.03	10,209.82	3.03	139,000.00	128,790.18
102 FULL-TIME EMPLOYEES - OVERTIME	36.33	0.01	36.33	0.01	0.00	-36.33
121 EMPLOYER PERA CONTRIBUTIONS	768.44	0.23	768.44	0.23	10,426.00	9,657.56
122 EMPLOYER FICA CONTRIBUTIONS	593.99	0.18	593.99	0.18	8,618.00	8,024.01
123 EMPLOYER MEDICARE CONTRIBUTION	138.92	0.04	138.92	0.04	2,016.00	1,877.08
130 EMPLOYER PAID INSURANCE	2,220.76	0.66	2,220.76	0.66	28,500.00	26,279.24
150 WORKER'S COMPENSATION	958.00	0.28	958.00	0.28	1,180.00	222.00
160 LIABILITY INSURANCE	0.00		0.00		95.00	95.00
210 OPERATING SUPPLIES	95.58	0.03	95.58	0.03	4,000.00	3,904.42
216 PERIODICALS	0.00		0.00		150.00	150.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		910.00	910.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		3,250.00	3,250.00
321 TELEPHONE	575.24	0.17	575.24	0.17	7,500.00	6,924.76
325 COMMUNICATION-OTHER	150.00	0.04	150.00	0.04	1,500.00	1,350.00
331 TRAVEL/MILEAGE	0.00		0.00		1,000.00	1,000.00
332 ADMINISTRATOR MEETINGS &	0.00		0.00		2,000.00	2,000.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		5,000.00	5,000.00
334 MEMBERSHIP DUES AND FEES	2,929.00	0.87	2,929.00	0.87	6,000.00	3,071.00
343 OTHER ADVERTISING	0.00		0.00		500.00	500.00
360 INSURANCE	0.00		0.00		4,080.00	4,080.00
380 UTILITY SERVICES	0.00		0.00		1,000.00	1,000.00
400 REPAIRS & MAINTENANCE	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		900.00	900.00
440 PROFESSIONAL SERVICES	750.00	0.22	750.00	0.22	3,000.00	2,250.00
Account Total	19,426.08	5.77	19,426.08	5.77	231,125.00	211,698.92
Total Department	19,426.08	5.77	19,426.08	5.77	231,125.00	211,698.92
Elections						
Elections						
101 FULL-TIME EMPLOYEES - REGULAR	270.11	0.08	270.11	0.08	3,600.00	3,329.89
102 FULL-TIME EMPLOYEES - OVERTIME	9.34		9.34		0.00	-9.34
121 EMPLOYER PERA CONTRIBUTIONS	20.94	0.01	20.94	0.01	270.00	249.06
122 EMPLOYER FICA CONTRIBUTIONS	14.81		14.81		223.00	208.19
123 EMPLOYER MEDICARE CONTRIBUTION	3.47		3.47		52.00	48.53
130 EMPLOYER PAID INSURANCE	95.12	0.03	95.12	0.03	1,200.00	1,104.88
210 OPERATING SUPPLIES	0.00		0.00		300.00	300.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		400.00	400.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		250.00	250.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		9,500.00	9,500.00
Account Total	413.79	0.12	413.79	0.12	15,795.00	15,381.21
Total Department	413.79	0.12	413.79	0.12	15,795.00	15,381.21

03/02/22
12:11:29

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 5 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Accounting						
Accounting						
301 AUDITING/ACCOUNTING	0.00		0.00		4,700.00	4,700.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		1,600.00	1,600.00
Account Total					6,300.00	6,300.00
Total Department					6,300.00	6,300.00
Assessing						
Assessing						
305 ASSESSING FEES	33,521.00	9.96	33,521.00	9.96	33,600.00	79.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		250.00	250.00
Account Total	33,521.00	9.96	33,521.00	9.96	33,850.00	329.00
Total Department	33,521.00	9.96	33,521.00	9.96	33,850.00	329.00
Law-Legal Services						
Law-Legal Services						
304 LEGAL FEES	0.00		0.00		35,000.00	35,000.00
Account Total					35,000.00	35,000.00
Total Department					35,000.00	35,000.00
Planning and Zoning						
Planning & Zoning						
101 FULL-TIME EMPLOYEES - REGULAR	544.31	0.16	544.31	0.16	38,600.00	38,055.69
121 EMPLOYER PERA CONTRIBUTIONS	40.81	0.01	40.81	0.01	2,895.00	2,854.19
122 EMPLOYER FICA CONTRIBUTIONS	32.86	0.01	32.86	0.01	2,355.00	2,322.14
123 EMPLOYER MEDICARE CONTRIBUTION	7.69		7.69		560.00	552.31
130 EMPLOYER PAID INSURANCE	128.89	0.04	128.89	0.04	5,001.00	4,872.11
150 WORKER'S COMPENSATION	303.00	0.09	303.00	0.09	300.00	-3.00
210 OPERATING SUPPLIES	14.74		14.74		500.00	485.26
304 LEGAL FEES	0.00		0.00		12,000.00	12,000.00
321 TELEPHONE	22.07	0.01	22.07	0.01	250.00	227.93
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		2,000.00	2,000.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		1,500.00	1,500.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		1,000.00	1,000.00
360 INSURANCE	0.00		0.00		4,000.00	4,000.00
430 OTHER SERVICE/CHARGES-MISC.	117.14	0.03	117.14	0.03	0.00	-117.14
440 PROFESSIONAL SERVICES	0.00		0.00		2,000.00	2,000.00
Account Total	1,211.51	0.36	1,211.51	0.36	72,961.00	71,749.49
Total Department	1,211.51	0.36	1,211.51	0.36	72,961.00	71,749.49
Data Processing						
Data Processing						
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
309 EDP, SOFTWARE & DESIGN	583.80	0.17	583.80	0.17	4,500.00	3,916.20
370 MAINTENANCE/SUPPORT FEES	747.00	0.22	747.00	0.22	8,000.00	7,253.00
400 REPAIRS & MAINTENANCE	0.00		0.00		1,000.00	1,000.00
440 PROFESSIONAL SERVICES	3,082.00	0.92	3,082.00	0.92	3,500.00	418.00
Account Total	4,412.80	1.31	4,412.80	1.31	18,000.00	13,587.20
Total Department	4,412.80	1.31	4,412.80	1.31	18,000.00	13,587.20

03/02/22
12:11:29

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 6 of 32
Report ID: L140

101 General Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
General Govt Building						
General Govt Buildings						
103 PART-TIME EMPLOYEES	225.95	0.07	225.95	0.07	3,300.00	3,074.05
121 EMPLOYER PERA CONTRIBUTIONS	16.94	0.01	16.94	0.01	247.00	230.06
122 EMPLOYER FICA CONTRIBUTIONS	13.55		13.55		205.00	191.45
123 EMPLOYER MEDICARE CONTRIBUTION	3.19		3.19		48.00	44.81
150 WORKER'S COMPENSATION	206.00	0.06	206.00	0.06	250.00	44.00
210 OPERATING SUPPLIES	0.00		0.00		300.00	300.00
220 REPAIR/MAINTENANCE SUPPLIES	325.95	0.10	325.95	0.10	250.00	-75.95
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
360 INSURANCE	0.00		0.00		500.00	500.00
380 UTILITY SERVICES	0.00		0.00		6,800.00	6,800.00
400 REPAIRS & MAINTENANCE	0.00		0.00		2,000.00	2,000.00
410 RENTALS	0.00		0.00		700.00	700.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		300.00	300.00
Account Total	791.58	0.24	791.58	0.24	15,400.00	14,608.42
Total Department	791.58	0.24	791.58	0.24	15,400.00	14,608.42
General Engineering						
General Engineering						
303 ENGINEERING FEES	0.00		0.00		25,000.00	25,000.00
Account Total					25,000.00	25,000.00
Total Department					25,000.00	25,000.00
Police						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	147.77	0.04	147.77	0.04	3,500.00	3,352.23
121 EMPLOYER PERA CONTRIBUTIONS	11.09		11.09		262.00	250.91
122 EMPLOYER FICA CONTRIBUTIONS	8.88		8.88		217.00	208.12
123 EMPLOYER MEDICARE CONTRIBUTION	2.07		2.07		51.00	48.93
Account Total	169.81	0.05	169.81	0.05	4,030.00	3,860.19
Police						
101 FULL-TIME EMPLOYEES - REGULAR	56,481.98	16.78	56,481.98	16.78	789,239.00	732,757.02
102 FULL-TIME EMPLOYEES - OVERTIME	1,070.77	0.32	1,070.77	0.32	34,500.00	33,429.23
103 PART-TIME EMPLOYEES	2,116.09	0.63	2,116.09	0.63	20,000.00	17,883.91
104 Canine	272.00	0.08	272.00	0.08	3,900.00	3,628.00
121 EMPLOYER PERA CONTRIBUTIONS	10,006.90	2.97	10,006.90	2.97	143,102.00	133,095.10
122 EMPLOYER FICA CONTRIBUTIONS	2,191.04	0.65	2,191.04	0.65	6,000.00	3,808.96
123 EMPLOYER MEDICARE CONTRIBUTION	1,268.07	0.38	1,268.07	0.38	11,000.00	9,731.93
130 EMPLOYER PAID INSURANCE	11,225.34	3.33	11,225.34	3.33	165,500.00	154,274.66
150 WORKER'S COMPENSATION	65,885.00	19.57	65,885.00	19.57	85,300.00	19,415.00
160 LIABILITY INSURANCE	0.00		0.00		350.00	350.00
210 OPERATING SUPPLIES	295.90	0.09	295.90	0.09	15,000.00	14,704.10
212 MOTOR FUELS	1,999.32	0.59	1,999.32	0.59	20,000.00	18,000.68
214 UNIFORMS	0.00		0.00		6,000.00	6,000.00
220 REPAIR/MAINTENANCE SUPPLIES	325.95	0.10	325.95	0.10	3,000.00	2,674.05
240 SMALL TOOLS/MINOR EQUIPMENT	415.08	0.12	415.08	0.12	8,000.00	7,584.92
309 EDP, SOFTWARE & DESIGN	0.00		0.00		350.00	350.00
321 TELEPHONE	190.73	0.06	190.73	0.06	16,000.00	15,809.27
325 COMMUNICATION-OTHER	15.00		15.00		900.00	885.00
333 STAFF MEETINGS & CONFERENCES	1,715.00	0.51	1,715.00	0.51	13,000.00	11,285.00

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 7 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
334 MEMBERSHIP DUES AND FEES	320.00	0.10	320.00	0.10	10,000.00	9,680.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	3,216.00	0.96	3,216.00	0.96	39,000.00	35,784.00
370 MAINTENANCE/SUPPORT FEES	0.00		0.00		12,500.00	12,500.00
380 UTILITY SERVICES	0.00		0.00		7,200.00	7,200.00
400 REPAIRS & MAINTENANCE	192.00	0.06	192.00	0.06	7,500.00	7,308.00
410 RENTALS	0.00		0.00		20.00	20.00
430 OTHER SERVICE/CHARGES-MISC.	40.00	0.01	40.00	0.01	6,000.00	5,960.00
440 PROFESSIONAL SERVICES	1,573.56	0.47	1,573.56	0.47	5,000.00	3,426.44
444 OTHER CONTRACTUAL SERVICES	2,800.00	0.83	2,800.00	0.83	3,000.00	200.00
Account Total	163,615.73	48.60	163,615.73	48.60	1,431,611.00	1,267,995.27
Total Department	163,785.54	48.65	163,785.54	48.65	1,435,641.00	1,271,855.46
Fire						
Fire						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		0.00		64,000.00	64,000.00
121 EMPLOYER PERA CONTRIBUTIONS	0.00		0.00		525.00	525.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		0.00		1,100.00	1,100.00
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.00		800.00	800.00
130 EMPLOYER PAID INSURANCE	0.00		0.00		3,500.00	3,500.00
150 WORKER'S COMPENSATION	13,998.00	4.16	13,998.00	4.16	20,250.00	6,252.00
160 LIABILITY INSURANCE	0.00		0.00		50.00	50.00
209 MEDICAL SUPPLIES	0.00		0.00		3,000.00	3,000.00
210 OPERATING SUPPLIES	5.00		5.00		6,700.00	6,695.00
212 MOTOR FUELS	0.00		0.00		3,000.00	3,000.00
214 UNIFORMS	0.00		0.00		3,000.00	3,000.00
216 PERIODICALS	0.00		0.00		100.00	100.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		4,500.00	4,500.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		35,000.00	35,000.00
321 TELEPHONE	198.12	0.06	198.12	0.06	2,500.00	2,301.88
330 TRAINING	0.00		0.00		15,000.00	15,000.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		5,000.00	5,000.00
334 MEMBERSHIP DUES AND FEES	490.00	0.15	490.00	0.15	1,500.00	1,010.00
343 OTHER ADVERTISING	0.00		0.00		300.00	300.00
360 INSURANCE	0.00		0.00		5,000.00	5,000.00
370 MAINTENANCE/SUPPORT FEES	0.00		0.00		400.00	400.00
380 UTILITY SERVICES	0.00		0.00		9,000.00	9,000.00
400 REPAIRS & MAINTENANCE	0.00		0.00		10,000.00	10,000.00
430 OTHER SERVICE/CHARGES-MISC.	20.00	0.01	20.00	0.01	45,421.00	45,401.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		7,500.00	7,500.00
Account Total	14,711.12	4.37	14,711.12	4.37	247,146.00	232,434.88
Total Department	14,711.12	4.37	14,711.12	4.37	247,146.00	232,434.88
Building Inspection						
Building Inspection						
331 TRAVEL/MILEAGE	0.00		0.00		3,200.00	3,200.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		45,000.00	45,000.00
Account Total					48,200.00	48,200.00
Total Department					48,200.00	48,200.00

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 8 of 32
Report ID: L140

101 General Fund

	Actual		Actual				
	Period to Date	%	Year-To-Date	%	Annual Budget "	Variance	
Animal Control							
Animal Control							
210 OPERATING SUPPLIES	0.00		0.00		175.00	175.00	
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00	
Account Total					325.00	325.00	
Total Department					325.00	325.00	
Highways, Streets, Roadways							
Highways, Streets, Roadways							
101 FULL-TIME EMPLOYEES - REGULAR	11,485.79	3.41	11,485.79	3.41	139,000.00	127,514.21	
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		0.00		5,000.00	5,000.00	
121 EMPLOYER PERA CONTRIBUTIONS	861.48	0.26	861.48	0.26	10,800.00	9,938.52	
122 EMPLOYER FICA CONTRIBUTIONS	677.49	0.20	677.49	0.20	8,928.00	8,250.51	
123 EMPLOYER MEDICARE CONTRIBUTION	158.39	0.05	158.39	0.05	2,088.00	1,929.61	
130 EMPLOYER PAID INSURANCE	2,397.29	0.71	2,397.29	0.71	27,200.00	24,802.71	
150 WORKER'S COMPENSATION	11,499.00	3.42	11,499.00	3.42	15,500.00	4,001.00	
210 OPERATING SUPPLIES	32.91	0.01	32.91	0.01	11,000.00	10,967.09	
212 MOTOR FUELS	108.19	0.03	108.19	0.03	4,000.00	3,891.81	
214 UNIFORMS	0.00		0.00		1,000.00	1,000.00	
220 REPAIR/MAINTENANCE SUPPLIES	1,000.45	0.30	1,000.45	0.30	19,000.00	17,999.55	
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		2,000.00	2,000.00	
321 TELEPHONE	38.50	0.01	38.50	0.01	1,600.00	1,561.50	
325 COMMUNICATION-OTHER	15.00		15.00		0.00	-15.00	
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00	
334 MEMBERSHIP DUES AND FEES	0.00		0.00		75.00	75.00	
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00	
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		250.00	250.00	
360 INSURANCE	0.00		0.00		6,250.00	6,250.00	
380 UTILITY SERVICES	0.00		0.00		13,000.00	13,000.00	
400 REPAIRS & MAINTENANCE	0.00		0.00		11,900.00	11,900.00	
410 RENTALS	0.00		0.00		300.00	300.00	
430 OTHER SERVICE/CHARGES-MISC.	15.00		15.00		2,500.00	2,485.00	
440 PROFESSIONAL SERVICES	0.00		0.00		1,500.00	1,500.00	
444 OTHER CONTRACTUAL SERVICES	20.09	0.01	20.09	0.01	4,500.00	4,479.91	
Account Total	28,309.58	8.41	28,309.58	8.41	288,141.00	259,831.42	
Total Department	28,309.58	8.41	28,309.58	8.41	288,141.00	259,831.42	
Paved Streets							
Paved Streets							
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		10,000.00	10,000.00	
303 ENGINEERING FEES	0.00		0.00		15,000.00	15,000.00	
400 REPAIRS & MAINTENANCE	0.00		0.00		168,000.00	168,000.00	
Account Total					193,000.00	193,000.00	
Total Department					193,000.00	193,000.00	
Ice & Snow Removal							
Ice & Snow Removal							
102 FULL-TIME EMPLOYEES - OVERTIME	1,860.92	0.55	1,860.92	0.55	16,000.00	14,139.08	
121 EMPLOYER PERA CONTRIBUTIONS	139.57	0.04	139.57	0.04	1,200.00	1,060.43	
122 EMPLOYER FICA CONTRIBUTIONS	110.95	0.03	110.95	0.03	992.00	881.05	
123 EMPLOYER MEDICARE CONTRIBUTION	25.96	0.01	25.96	0.01	232.00	206.04	
130 EMPLOYER PAID INSURANCE	335.01	0.10	335.01	0.10	5,000.00	4,664.99	

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 9 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
150 WORKER'S COMPENSATION	1,278.00	0.38	1,278.00	0.38	1,625.00	347.00
210 OPERATING SUPPLIES	18.18	0.01	18.18	0.01	9,000.00	8,981.82
212 MOTOR FUELS	0.00		0.00		500.00	500.00
220 REPAIR/MAINTENANCE SUPPLIES	182.90	0.05	182.90	0.05	22,500.00	22,317.10
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		300.00	300.00
360 INSURANCE	0.00		0.00		360.00	360.00
400 REPAIRS & MAINTENANCE	0.00		0.00		8,000.00	8,000.00
410 RENTALS	0.00		0.00		50.00	50.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		500.00	500.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		3,000.00	3,000.00
Account Total						
	3,951.49	1.17	3,951.49	1.17	69,259.00	65,307.51
Total Department	3,951.49	1.17	3,951.49	1.17	69,259.00	65,307.51
Street Lighting						
Street Lighting						
380 UTILITY SERVICES	0.00		0.00		60,000.00	60,000.00
Account Total					60,000.00	60,000.00
Total Department					60,000.00	60,000.00
Sidewalks						
Sidewalks						
400 REPAIRS & MAINTENANCE	0.00		0.00		50,000.00	50,000.00
Account Total					50,000.00	50,000.00
Total Department					50,000.00	50,000.00
Waste Collection and Disposal						
Waste Collection & Disposal						
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		11,500.00	11,500.00
Account Total					11,500.00	11,500.00
Total Department					11,500.00	11,500.00
Emer Mgmt/Health						
Emer Mgmt/Health						
210 OPERATING SUPPLIES	0.00		0.00		1,500.00	1,500.00
360 INSURANCE	0.00		0.00		900.00	900.00
380 UTILITY SERVICES	0.00		0.00		2,000.00	2,000.00
400 REPAIRS & MAINTENANCE	0.00		0.00		2,000.00	2,000.00
430 OTHER SERVICE/CHARGES-MISC.	112.08	0.03	112.08	0.03	7,000.00	6,887.92
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		1,000.00	1,000.00
Account Total						
	112.08	0.03	112.08	0.03	14,400.00	14,287.92
Total Department	112.08	0.03	112.08	0.03	14,400.00	14,287.92
Parks and Recreation						
Parks & Recreation						
210 OPERATING SUPPLIES	0.00		0.00		500.00	500.00
321 TELEPHONE	93.50	0.03	93.50	0.03	4,500.00	4,406.50
325 COMMUNICATION-OTHER	15.00		15.00		100.00	85.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		50.00	50.00
334 MEMBERSHIP DUES AND FEES	300.00	0.09	300.00	0.09	500.00	200.00
410 RENTALS	0.00		0.00		30.00	30.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		3,500.00	3,500.00
Account Total						
	408.50	0.12	408.50	0.12	9,180.00	8,771.50
Total Department	408.50	0.12	408.50	0.12	9,180.00	8,771.50

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 10 of 32
Report ID: L140

101 General Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Playgrounds						
Playgrounds						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		3,000.00	3,000.00
Account Total					3,000.00	3,000.00
Total Department					3,000.00	3,000.00
Swimming Pool						
Swimming Pool						
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		0.00		6,000.00	6,000.00
103 PART-TIME EMPLOYEES	0.00		0.00		165,000.00	165,000.00
121 EMPLOYER PERA CONTRIBUTIONS	0.00		0.00		300.00	300.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		0.00		10,602.00	10,602.00
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.00		2,480.00	2,480.00
130 EMPLOYER PAID INSURANCE	0.00		0.00		1,000.00	1,000.00
150 WORKER'S COMPENSATION	10,293.00	3.06	10,293.00	3.06	12,900.00	2,607.00
210 OPERATING SUPPLIES	0.00		0.00		22,000.00	22,000.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		14,000.00	14,000.00
221 LG REPAIR/MAINT SUPPLIES	0.00		0.00		20,000.00	20,000.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		4,000.00	4,000.00
262 COST OF CONCESSIONS	0.00		0.00		25,000.00	25,000.00
321 TELEPHONE	78.53	0.02	78.53	0.02	1,100.00	1,021.47
343 OTHER ADVERTISING	0.00		0.00		150.00	150.00
344 PROMOTION	0.00		0.00		1,500.00	1,500.00
360 INSURANCE	0.00		0.00		3,350.00	3,350.00
370 MAINTENANCE/SUPPORT FEES	4,395.00	1.31	4,395.00	1.31	2,500.00	-1,895.00
380 UTILITY SERVICES	0.00		0.00		55,000.00	55,000.00
400 REPAIRS & MAINTENANCE	0.00		0.00		4,000.00	4,000.00
410 RENTALS	0.00		0.00		750.00	750.00
430 OTHER SERVICE/CHARGES-MISC.	175.00	0.05	175.00	0.05	2,000.00	1,825.00
Account Total	14,941.53	4.44	14,941.53	4.44	353,632.00	338,690.47
Total Department	14,941.53	4.44	14,941.53	4.44	353,632.00	338,690.47
Other Recreational Facilities						
Other Recreational Facilities						
103 PART-TIME EMPLOYEES	0.00		0.00		3,000.00	3,000.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		0.00		186.00	186.00
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.00		44.00	44.00
210 OPERATING SUPPLIES	32.93	0.01	32.93	0.01	6,500.00	6,467.07
214 UNIFORMS	0.00		0.00		500.00	500.00
220 REPAIR/MAINTENANCE SUPPLIES	59.90	0.02	59.90	0.02	5,500.00	5,440.10
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		3,500.00	3,500.00
333 STAFF MEETINGS & CONFERENCES	144.95	0.04	144.95	0.04	350.00	205.05
334 MEMBERSHIP DUES AND FEES	0.00		0.00		450.00	450.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		0.00		560.00	560.00
380 UTILITY SERVICES	0.00		0.00		10,500.00	10,500.00
400 REPAIRS & MAINTENANCE	0.00		0.00		7,500.00	7,500.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		1,000.00	1,000.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		21,600.00	21,600.00
Account Total	237.78	0.07	237.78	0.07	61,440.00	61,202.22
Total Department	237.78	0.07	237.78	0.07	61,440.00	61,202.22

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 11 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Cemetery						
Cemetery						
101 FULL-TIME EMPLOYEES - REGULAR	881.81	0.26	881.81	0.26	13,500.00	12,618.19
121 EMPLOYER PERA CONTRIBUTIONS	66.13	0.02	66.13	0.02	1,013.00	946.87
122 EMPLOYER FICA CONTRIBUTIONS	54.34	0.02	54.34	0.02	837.00	782.66
123 EMPLOYER MEDICARE CONTRIBUTION	12.71		12.71		196.00	183.29
130 EMPLOYER PAID INSURANCE	47.95	0.01	47.95	0.01	2,000.00	1,952.05
150 WORKER'S COMPENSATION	85.00	0.03	85.00	0.03	1,350.00	1,265.00
210 OPERATING SUPPLIES	10.00		10.00		500.00	490.00
214 UNIFORMS	0.00		0.00		50.00	50.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		500.00	500.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		2,000.00	2,000.00
301 AUDITING/ACCOUNTING	0.00		0.00		1,000.00	1,000.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		100.00	100.00
360 INSURANCE	0.00		0.00		2,010.00	2,010.00
370 MAINTENANCE/SUPPORT FEES	149.40	0.04	149.40	0.04	2,000.00	1,850.60
380 UTILITY SERVICES	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		8,000.00	8,000.00
440 PROFESSIONAL SERVICES	0.00		0.00		400.00	400.00
444 OTHER CONTRACTUAL SERVICES	650.00	0.19	650.00	0.19	18,000.00	17,350.00
Account Total						
	1,957.34	0.58	1,957.34	0.58	54,456.00	52,498.66
Total Department	1,957.34	0.58	1,957.34	0.58	54,456.00	52,498.66
Park Areas						
Park Areas						
101 FULL-TIME EMPLOYEES - REGULAR	13,020.02	3.87	13,020.02	3.87	175,000.00	161,979.98
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		0.00		2,000.00	2,000.00
121 EMPLOYER PERA CONTRIBUTIONS	976.48	0.29	976.48	0.29	13,275.00	12,298.52
122 EMPLOYER FICA CONTRIBUTIONS	756.63	0.22	756.63	0.22	10,974.00	10,217.37
123 EMPLOYER MEDICARE CONTRIBUTION	176.98	0.05	176.98	0.05	2,567.00	2,390.02
130 EMPLOYER PAID INSURANCE	3,622.86	1.08	3,622.86	1.08	37,500.00	33,877.14
150 WORKER'S COMPENSATION	11,781.00	3.50	11,781.00	3.50	14,850.00	3,069.00
210 OPERATING SUPPLIES	696.30	0.21	696.30	0.21	3,000.00	2,303.70
212 MOTOR FUELS	58.31	0.02	58.31	0.02	6,000.00	5,941.69
214 UNIFORMS	0.00		0.00		1,500.00	1,500.00
220 REPAIR/MAINTENANCE SUPPLIES	1,429.09	0.42	1,429.09	0.42	12,000.00	10,570.91
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		3,000.00	3,000.00
262 COST OF CONCESSIONS	0.00		0.00		2,000.00	2,000.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		400.00	400.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		150.00	150.00
360 INSURANCE	0.00		0.00		16,100.00	16,100.00
380 UTILITY SERVICES	0.00		0.00		6,000.00	6,000.00
400 REPAIRS & MAINTENANCE	0.00		0.00		1,000.00	1,000.00
410 RENTALS	0.00		0.00		6,500.00	6,500.00
430 OTHER SERVICE/CHARGES-MISC.	188.00	0.06	188.00	0.06	1,500.00	1,312.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		21,500.00	21,500.00
Account Total						
	32,705.67	9.71	32,705.67	9.71	336,816.00	304,110.33
Total Department	32,705.67	9.71	32,705.67	9.71	336,816.00	304,110.33

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 12 of 32
Report ID: L140

101 General Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Forestry and Nursery						
Forestry & Nursery						
210 OPERATING SUPPLIES	0.00		0.00		600.00	600.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,200.00	1,200.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		25.00	25.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	25.00	0.01	25.00	0.01	7,000.00	6,975.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		7,000.00	7,000.00
Account Total						
	25.00	0.01	25.00	0.01	16,225.00	16,200.00
Total Department	25.00	0.01	25.00	0.01	16,225.00	16,200.00
Historic Watertower						
Historic Watertower						
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		2,000.00	2,000.00
Account Total					2,000.00	2,000.00
Total Department					2,000.00	2,000.00
Dodge County Arena						
Dodge County Arena						
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		18,862.00	18,862.00
440 PROFESSIONAL SERVICES	300.00	0.09	300.00	0.09	300.00	0.00
Account Total						
	300.00	0.09	300.00	0.09	19,162.00	18,862.00
Total Department	300.00	0.09	300.00	0.09	19,162.00	18,862.00
Capital						
Council						
580 OTHER EQUIPMENT	0.00		0.00		147,500.00	147,500.00
Account Total					147,500.00	147,500.00
City Administration						
570 OFFICE EQUIP AND FURNISHINGS	0.00		0.00		12,500.00	12,500.00
Account Total					12,500.00	12,500.00
General Govt Buildings						
580 OTHER EQUIPMENT	0.00		0.00		10,000.00	10,000.00
Account Total					10,000.00	10,000.00
Police						
580 OTHER EQUIPMENT	0.00		0.00		59,000.00	59,000.00
601 BOND PRINCIPAL	2,615.11	0.78	2,615.11	0.78	32,572.00	29,956.89
611 BOND INTEREST	864.03	0.26	864.03	0.26	9,178.00	8,313.97
Account Total						
	3,479.14	1.03	3,479.14	1.03	100,750.00	97,270.86
Fire						
550 MOTOR VEHICLES	0.00		0.00		56,666.00	56,666.00
601 BOND PRINCIPAL	1,091.36	0.32	1,091.36	0.32	19,909.00	18,817.64
611 BOND INTEREST	454.73	0.14	454.73	0.14	7,617.00	7,162.27
Account Total						
	1,546.09	0.46	1,546.09	0.46	84,192.00	82,645.91
Highways, Streets, Roadways						
530 IMPR OTHER THAN BUILDINGS	0.00		0.00		50,000.00	50,000.00
540 HEAVY MACHINERY	0.00		0.00		100,000.00	100,000.00
550 MOTOR VEHICLES	0.00		0.00		8,669.00	8,669.00
601 BOND PRINCIPAL	559.42	0.17	559.42	0.17	7,592.00	7,032.58
611 BOND INTEREST	207.64	0.06	207.64	0.06	1,615.00	1,407.36
Account Total						
	767.06	0.23	767.06	0.23	167,876.00	167,108.94

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 13 of 32
Report ID: L140

101 General Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Swimming Pool						
570 OFFICE EQUIP AND FURNISHINGS	0.00		0.00		1,000.00	1,000.00
Account Total					1,000.00	1,000.00
Other Recreational Facilities						
530 IMPR OTHER THAN BUILDINGS	0.00		0.00		35,310.00	35,310.00
Account Total					35,310.00	35,310.00
Park Areas						
530 IMPR OTHER THAN BUILDINGS	0.00		0.00		55,200.00	55,200.00
550 MOTOR VEHICLES	0.00		0.00		10,207.00	10,207.00
601 BOND PRINCIPAL	692.72	0.21	692.72	0.21	8,619.00	7,926.28
611 BOND INTEREST	270.53	0.08	270.53	0.08	2,939.00	2,668.47
Account Total	963.25	0.29	963.25	0.29	76,965.00	76,001.75
Total Department	6,755.54	2.01	6,755.54	2.01	636,093.00	629,337.46
Unallocated Expenses						
Unallocated Expenditures						
360 INSURANCE	0.00		0.00		26,000.00	26,000.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		189,812.00	189,812.00
433 MMUA SAFETY PROGRAM	3,708.00	1.10	3,708.00	1.10	7,500.00	3,792.00
Account Total	3,708.00	1.10	3,708.00	1.10	223,312.00	219,604.00
Total Department	3,708.00	1.10	3,708.00	1.10	223,312.00	219,604.00
Other Financing Uses						
Other Financing Uses						
720 OPERATING TRANSFERS	0.00		0.00		82,550.00	82,550.00
Account Total					82,550.00	82,550.00
Total Department					82,550.00	82,550.00
Total Expenses	336,683.59	100.00	336,683.59	100.00	4,760,236.00	4,423,552.41
Net Income (Loss)	-273,180.47	-81.14	-273,180.47	-81.14		

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 14 of 32
Report ID: L140

211 Library Fund

		Actual		Actual		Annual Budget "	Variance
		Period to Date	%	Year-To-Date	%		
Revenue							
Library							
3101	CURRENT AD VALOREM TAXES	0.00		0.00		408,484.00	-408,484.00
3362	COUNTY CONTR - SELCO	0.00		0.00		59,099.00	-59,099.00
3363	GRANT	0.00		0.00		980.00	-980.00
3410	CHARGES FOR SERVICES	66.98	0.19	66.98	0.19	400.00	-333.02
3412	CHARGES FOR SERVICES-PRIN	28.87	0.08	28.87	0.08	400.00	-371.13
3513	LIBRARY FINES	82.25	0.23	82.25	0.23	4,000.00	-3,917.75
3621	INTEREST EARNED	0.00		0.00		150.00	-150.00
3623	CONTR/DONATION FROM PRIVA	0.00		0.00		1,050.00	-1,050.00
3624	MISC REVENUE - REFUNDS	18.99	0.05	18.99	0.05	400.00	-381.01
Total Department		197.09	0.56	197.09	0.56	474,963.00	-474,765.91
Total Revenue		197.09	100.00	197.09	100.00	474,963.00	-474,765.91
Expenses							
Government Buildings and Library							
Government Buildings and Library							
103	PART-TIME EMPLOYEES	912.99	2.58	912.99	2.58	10,100.00	9,187.01
121	EMPLOYER PERA CONTRIBUTIONS	68.48	0.19	68.48	0.19	758.00	689.52
122	EMPLOYER FICA CONTRIBUTIONS	54.84	0.15	54.84	0.15	626.00	571.16
123	EMPLOYER MEDICARE CONTRIBUTION	12.82	0.04	12.82	0.04	146.00	133.18
Account Total		1,049.13	2.96	1,049.13	2.96	11,630.00	10,580.87
Total Department		1,049.13	2.96	1,049.13	2.96	11,630.00	10,580.87
Library							
Library							
101	FULL-TIME EMPLOYEES - REGULAR	17,911.84	50.54	17,911.84	50.54	243,200.00	225,288.16
121	EMPLOYER PERA CONTRIBUTIONS	1,343.39	3.79	1,343.39	3.79	18,240.00	16,896.61
122	EMPLOYER FICA CONTRIBUTIONS	1,032.30	2.91	1,032.30	2.91	15,078.00	14,045.70
123	EMPLOYER MEDICARE CONTRIBUTION	241.43	0.68	241.43	0.68	3,527.00	3,285.57
130	EMPLOYER PAID INSURANCE	5,519.74	15.57	5,519.74	15.57	67,500.00	61,980.26
150	WORKER'S COMPENSATION	2,164.00	6.11	2,164.00	6.11	2,600.00	436.00
160	LIABILITY INSURANCE	0.00		0.00		48.00	48.00
210	OPERATING SUPPLIES	55.71	0.16	55.71	0.16	3,500.00	3,444.29
216	PERIODICALS	0.00		0.00		500.00	500.00
218	BOOKS	651.67	1.84	651.67	1.84	10,500.00	9,848.33
219	AUDIO VISUAL	0.00		0.00		5,000.00	5,000.00
220	REPAIR/MAINTENANCE SUPPLIES	325.91	0.92	325.91	0.92	1,000.00	674.09
240	SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		100.00	100.00
303	ENGINEERING FEES	0.00		0.00		500.00	500.00
304	LEGAL FEES	0.00		0.00		500.00	500.00
309	EDP, SOFTWARE & DESIGN	3,719.27	10.49	3,719.27	10.49	22,000.00	18,280.73
321	TELEPHONE	212.85	0.60	212.85	0.60	2,500.00	2,287.15
325	COMMUNICATION-OTHER	0.00		0.00		500.00	500.00
331	TRAVEL/MILEAGE	0.00		0.00		400.00	400.00
333	STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334	MEMBERSHIP DUES AND FEES	50.00	0.14	50.00	0.14	500.00	450.00

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 15 of 32
Report ID: L140

211 Library Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
343 OTHER ADVERTISING	0.00		0.00		150.00	150.00
360 INSURANCE	0.00		0.00		3,500.00	3,500.00
370 MAINTENANCE/SUPPORT FEES	99.04	0.28	99.04	0.28	2,000.00	1,900.96
380 UTILITY SERVICES	0.00		0.00		13,000.00	13,000.00
400 REPAIRS & MAINTENANCE	0.00		0.00		9,000.00	9,000.00
430 OTHER SERVICE/CHARGES-MISC.	149.40	0.42	149.40	0.42	2,000.00	1,850.60
433 MMUA SAFETY PROGRAM	618.00	1.74	618.00	1.74	1,240.00	622.00
440 PROFESSIONAL SERVICES	300.00	0.85	300.00	0.85	500.00	200.00
441 LIBRARY PROGRAMS	0.00		0.00		3,500.00	3,500.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		250.00	250.00
530 IMPR OTHER THAN BUILDINGS	0.00		0.00		20,000.00	20,000.00
570 OFFICE EQUIP AND FURNISHINGS	0.00		0.00		10,000.00	10,000.00
Account Total	34,394.55	97.04	34,394.55	97.04	463,333.00	428,938.45
Total Department	34,394.55	97.04	34,394.55	97.04	463,333.00	428,938.45
Total Expenses	35,443.68	100.00	35,443.68	100.00	474,963.00	439,519.32
Net Income (Loss)	-35,246.59	-99.44	-35,246.59	-99.44		

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 16 of 32
Report ID: L140

290 Economic Development

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Community/Economic Development						
3101 CURRENT AD VALOREM TAXES	0.00		0.00		102,444.00	-102,444.00
3621 INTEREST EARNED	0.00		0.00		500.00	-500.00
Total Department					102,944.00	-102,944.00
Total Revenue					0.00 100.00	0.00 100.00 102,944.00 -102,944.00
Expenses						
Community/Economic Development						
Community/Economic Development						
101 FULL-TIME EMPLOYEES - REGULAR	1,007.74	7.49	1,007.74	7.49	12,500.00	11,492.26
121 EMPLOYER PERA CONTRIBUTIONS	75.59	0.56	75.59	0.56	938.00	862.41
122 EMPLOYER FICA CONTRIBUTIONS	59.11	0.44	59.11	0.44	775.00	715.89
123 EMPLOYER MEDICARE CONTRIBUTION	13.82	0.10	13.82	0.10	181.00	167.18
130 EMPLOYER PAID INSURANCE	190.85	1.42	190.85	1.42	6,000.00	5,809.15
150 WORKER'S COMPENSATION	98.00	0.73	98.00	0.73	100.00	2.00
210 OPERATING SUPPLIES	14.74	0.11	14.74	0.11	500.00	485.26
303 ENGINEERING FEES	0.00		0.00		1,500.00	1,500.00
304 LEGAL FEES	0.00		0.00		2,500.00	2,500.00
321 TELEPHONE	22.08	0.16	22.08	0.16	500.00	477.92
325 COMMUNICATION-OTHER	15.00	0.11	15.00	0.11	200.00	185.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		400.00	400.00
334 MEMBERSHIP DUES AND FEES	75.00	0.56	75.00	0.56	500.00	425.00
343 OTHER ADVERTISING	0.00		0.00		8,000.00	8,000.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		100.00	100.00
360 INSURANCE	0.00		0.00		450.00	450.00
414 COMMERCIAL PROGRAMS	0.00		0.00		17,000.00	17,000.00
430 OTHER SERVICE/CHARGES-MISC.	10.00	0.07	10.00	0.07	3,500.00	3,490.00
440 PROFESSIONAL SERVICES	300.00	2.23	300.00	2.23	800.00	500.00
444 OTHER CONTRACTUAL SERVICES	11,570.00	86.01	11,570.00	86.01	46,500.00	34,930.00
Account Total					13,451.93 100.00	13,451.93 100.00 102,944.00 89,492.07
Total Department					13,451.93 100.00	13,451.93 100.00 102,944.00 89,492.07
Total Expenses					13,451.93 100.00	13,451.93 100.00 102,944.00 89,492.07
Net Income (Loss)					-13,451.93-100.00	-13,451.93-100.00

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 17 of 32
Report ID: L140

601 Water Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Distribution						
3621 INTEREST EARNED	346.24	0.16	346.24	0.16	5,000.00	-4,653.76
3622 RENTS AND ROYALTIES	0.00		0.00		12,625.00	-12,625.00
3624 MISC REVENUE - REFUNDS	0.00		0.00		500.00	-500.00
3710 WATER SALES - CUSTOMERS	71,973.43	32.68	71,973.43	32.68	905,130.00	-833,156.57
3715 CONNECTION/RECONNECTION F	0.00		0.00		100.00	-100.00
3716 WATER ACCESS CHARGE-BP	2,400.00	1.09	2,400.00	1.09	0.00	2,400.00
3718 METER SALES	750.00	0.34	750.00	0.34	6,000.00	-5,250.00
3746 PENALTIES	537.76	0.24	537.76	0.24	7,000.00	-6,462.24
Total Department	76,007.43	34.51	76,007.43	34.51	936,355.00	-860,347.57
Total Revenue	76,007.43	100.00	76,007.43	100.00	936,355.00	-860,347.57
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	173,239.15	78.66	173,239.15	78.66	191,111.00	17,871.85
611 BOND INTEREST	15,432.72	7.01	15,432.72	7.01	96,361.00	80,928.28
Account Total	188,671.87	85.66	188,671.87	85.66	287,472.00	98,800.13
Total Department	188,671.87	85.66	188,671.87	85.66	287,472.00	98,800.13
Power and Pumping						
Power & Pumping						
380 UTILITY SERVICES	0.00		0.00		55,000.00	55,000.00
Account Total					55,000.00	55,000.00
Total Department					55,000.00	55,000.00
Distribution						
Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	7,513.78	3.41	7,513.78	3.41	93,500.00	85,986.22
102 FULL-TIME EMPLOYEES - OVERTIME	232.17	0.11	232.17	0.11	7,500.00	7,267.83
121 EMPLOYER PERA CONTRIBUTIONS	580.94	0.26	580.94	0.26	7,575.00	6,994.06
122 EMPLOYER FICA CONTRIBUTIONS	462.93	0.21	462.93	0.21	6,262.00	5,799.07
123 EMPLOYER MEDICARE CONTRIBUTION	108.26	0.05	108.26	0.05	1,465.00	1,356.74
130 EMPLOYER PAID INSURANCE	1,178.50	0.54	1,178.50	0.54	30,000.00	28,821.50
150 WORKER'S COMPENSATION	3,930.00	1.78	3,930.00	1.78	4,900.00	970.00
160 LIABILITY INSURANCE	0.00		0.00		50.00	50.00
210 OPERATING SUPPLIES	3,691.66	1.68	3,691.66	1.68	45,000.00	41,308.34
212 MOTOR FUELS	224.72	0.10	224.72	0.10	3,600.00	3,375.28
214 UNIFORMS	22.49	0.01	22.49	0.01	420.00	397.51
220 REPAIR/MAINTENANCE SUPPLIES	203.91	0.09	203.91	0.09	40,000.00	39,796.09
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		5,000.00	5,000.00
260 METERS	0.00		0.00		100,000.00	100,000.00
360 INSURANCE	0.00		0.00		7,000.00	7,000.00
400 REPAIRS & MAINTENANCE	179.00	0.08	179.00	0.08	67,000.00	66,821.00
430 OTHER SERVICE/CHARGES-MISC.	948.14	0.43	948.14	0.43	13,600.00	12,651.86
433 MMUA SAFETY PROGRAM	2,472.00	1.12	2,472.00	1.12	5,000.00	2,528.00
440 PROFESSIONAL SERVICES	0.00		0.00		2,500.00	2,500.00

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 18 of 32
Report ID: L140

601 Water Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
444 OTHER CONTRACTUAL SERVICES	20.09	0.01	20.09	0.01	1,200.00	1,179.91
Account Total						
	21,768.59	9.88	21,768.59	9.88	441,572.00	419,803.41
Total Department	21,768.59	9.88	21,768.59	9.88	441,572.00	419,803.41
Administration						
Administration						
101 FULL-TIME EMPLOYEES - REGULAR	5,266.64	2.39	5,266.64	2.39	84,000.00	78,733.36
102 FULL-TIME EMPLOYEES - OVERTIME	27.50	0.01	27.50	0.01	0.00	-27.50
121 EMPLOYER PERA CONTRIBUTIONS	397.07	0.18	397.07	0.18	6,300.00	5,902.93
122 EMPLOYER FICA CONTRIBUTIONS	305.65	0.14	305.65	0.14	5,208.00	4,902.35
123 EMPLOYER MEDICARE CONTRIBUTION	71.46	0.03	71.46	0.03	1,218.00	1,146.54
130 EMPLOYER PAID INSURANCE	1,242.25	0.56	1,242.25	0.56	5,900.00	4,657.75
210 OPERATING SUPPLIES	47.76	0.02	47.76	0.02	800.00	752.24
216 PERIODICALS	0.00		0.00		100.00	100.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	0.00		0.00		4,250.00	4,250.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
304 LEGAL FEES	0.00		0.00		750.00	750.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		500.00	500.00
321 TELEPHONE	108.47	0.05	108.47	0.05	2,400.00	2,291.53
325 COMMUNICATION-OTHER	20.00	0.01	20.00	0.01	5,000.00	4,980.00
333 STAFF MEETINGS & CONFERENCES	250.00	0.11	250.00	0.11	1,500.00	1,250.00
334 MEMBERSHIP DUES AND FEES	275.00	0.12	275.00	0.12	500.00	225.00
343 OTHER ADVERTISING	0.00		0.00		100.00	100.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		1,200.00	1,200.00
370 MAINTENANCE/SUPPORT FEES	560.25	0.25	560.25	0.25	4,000.00	3,439.75
430 OTHER SERVICE/CHARGES-MISC.	15.00	0.01	15.00	0.01	200.00	185.00
438 CREDIT CARD FEES	520.44	0.24	520.44	0.24	6,000.00	5,479.56
440 PROFESSIONAL SERVICES	700.00	0.32	700.00	0.32	1,800.00	1,100.00
Account Total						
	9,807.49	4.45	9,807.49	4.45	137,226.00	127,418.51
Total Department	9,807.49	4.45	9,807.49	4.45	137,226.00	127,418.51
Total Expenses	220,247.95	100.00	220,247.95	100.00	921,270.00	701,022.05
Net Income (Loss)	-144,240.52	-65.49	-144,240.52	-65.49		

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 19 of 32
Report ID: L140

602 Sewer Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Sewage Distribution						
3621 INTEREST EARNED	40.77	0.02	40.77	0.02	6,000.00	-5,959.23
3624 MISC REVENUE - REFUNDS	4,230.00	2.24	4,230.00	2.24	0.00	4,230.00
3718 METER SALES	0.00		0.00		8,000.00	-8,000.00
3720 SEWER SERVICE	166,594.99	88.15	166,594.99	88.15	2,040,000.00	-1,873,405.01
3725 SEWER CONNECTION FEES	4,900.00	2.59	4,900.00	2.59	20,000.00	-15,100.00
3746 PENALTIES	1,280.98	0.68	1,280.98	0.68	18,000.00	-16,719.02
3922 OTHER MISC-GOVT	0.00		0.00		114,000.00	-114,000.00
Total Department	177,046.74	93.69	177,046.74	93.69	2,206,000.00	-2,028,953.26
Total Revenue	177,046.74	100.00	177,046.74	100.00	2,206,000.00	-2,028,953.26
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	110,335.48	58.38	110,335.48	58.38	315,207.00	204,871.52
611 BOND INTEREST	28,887.56	15.29	28,887.56	15.29	98,521.00	69,633.44
Account Total	139,223.04	73.67	139,223.04	73.67	413,728.00	274,504.96
Total Department	139,223.04	73.67	139,223.04	73.67	413,728.00	274,504.96
Sewer Plant						
Sewer Plant						
101 FULL-TIME EMPLOYEES - REGULAR	15,320.08	8.11	15,320.08	8.11	187,000.00	171,679.92
102 FULL-TIME EMPLOYEES - OVERTIME	603.66	0.32	603.66	0.32	15,000.00	14,396.34
103 PART-TIME EMPLOYEES	0.00		0.00		11,440.00	11,440.00
121 EMPLOYER PERA CONTRIBUTIONS	1,194.30	0.63	1,194.30	0.63	15,150.00	13,955.70
122 EMPLOYER FICA CONTRIBUTIONS	943.29	0.50	943.29	0.50	13,233.00	12,289.71
123 EMPLOYER MEDICARE CONTRIBUTION	220.60	0.12	220.60	0.12	3,095.00	2,874.40
130 EMPLOYER PAID INSURANCE	3,031.54	1.60	3,031.54	1.60	38,000.00	34,968.46
150 WORKER'S COMPENSATION	8,604.00	4.55	8,604.00	4.55	10,750.00	2,146.00
210 OPERATING SUPPLIES	98.14	0.05	98.14	0.05	25,000.00	24,901.86
211 CHEMICALS	0.00		0.00		60,000.00	60,000.00
212 MOTOR FUELS	0.00		0.00		2,000.00	2,000.00
214 UNIFORMS	0.00		0.00		910.00	910.00
216 PERIODICALS	0.00		0.00		30.00	30.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		16,000.00	16,000.00
221 LG REPAIR/MAINT SUPPLIES	0.00		0.00		50,000.00	50,000.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		5,000.00	5,000.00
301 AUDITING/ACCOUNTING	0.00		0.00		3,700.00	3,700.00
303 ENGINEERING FEES	0.00		0.00		10,000.00	10,000.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		400.00	400.00
321 TELEPHONE	129.05	0.07	129.05	0.07	2,000.00	1,870.95
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		3,000.00	3,000.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		130.00	130.00
360 INSURANCE	0.00		0.00		10,200.00	10,200.00
370 MAINTENANCE/SUPPORT FEES	485.55	0.26	485.55	0.26	1,500.00	1,014.45
380 UTILITY SERVICES	0.00		0.00		55,000.00	55,000.00

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 20 of 32
Report ID: L140

602 Sewer Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
381 PURCHASED POWER	0.00		0.00		110,000.00	110,000.00
400 REPAIRS & MAINTENANCE	179.00	0.09	179.00	0.09	62,000.00	61,821.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		3,200.00	3,200.00
433 MMUA SAFETY PROGRAM	2,163.00	1.14	2,163.00	1.14	4,350.00	2,187.00
440 PROFESSIONAL SERVICES	1,048.21	0.55	1,048.21	0.55	50,000.00	48,951.79
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		8,500.00	8,500.00
Account Total	34,020.42	18.00	34,020.42	18.00	776,588.00	742,567.58
Total Department	34,020.42	18.00	34,020.42	18.00	776,588.00	742,567.58
Sewage Distribution						
Sewer Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	3,977.86	2.10	3,977.86	2.10	50,500.00	46,522.14
102 FULL-TIME EMPLOYEES - OVERTIME	92.87	0.05	92.87	0.05	7,000.00	6,907.13
121 EMPLOYER PERA CONTRIBUTIONS	305.30	0.16	305.30	0.16	4,311.00	4,005.70
122 EMPLOYER FICA CONTRIBUTIONS	245.22	0.13	245.22	0.13	3,565.00	3,319.78
123 EMPLOYER MEDICARE CONTRIBUTION	57.34	0.03	57.34	0.03	834.00	776.66
130 EMPLOYER PAID INSURANCE	478.72	0.25	478.72	0.25	10,500.00	10,021.28
150 WORKER'S COMPENSATION	2,744.00	1.45	2,744.00	1.45	3,300.00	556.00
160 LIABILITY INSURANCE	0.00		0.00		50.00	50.00
210 OPERATING SUPPLIES	18.19	0.01	18.19	0.01	15,000.00	14,981.81
212 MOTOR FUELS	224.73	0.12	224.73	0.12	3,600.00	3,375.27
214 UNIFORMS	22.50	0.01	22.50	0.01	210.00	187.50
220 REPAIR/MAINTENANCE SUPPLIES	173.56	0.09	173.56	0.09	2,000.00	1,826.44
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,500.00	1,500.00
260 METERS	0.00		0.00		100,000.00	100,000.00
303 ENGINEERING FEES	0.00		0.00		550,000.00	550,000.00
360 INSURANCE	0.00		0.00		16,700.00	16,700.00
380 UTILITY SERVICES	0.00		0.00		3,500.00	3,500.00
400 REPAIRS & MAINTENANCE	0.00		0.00		42,000.00	42,000.00
410 RENTALS	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		3,000.00	3,000.00
433 MMUA SAFETY PROGRAM	309.00	0.16	309.00	0.16	630.00	321.00
440 PROFESSIONAL SERVICES	0.00		0.00		2,000.00	2,000.00
444 OTHER CONTRACTUAL SERVICES	20.10	0.01	20.10	0.01	25,200.00	25,179.90
Account Total	8,669.39	4.59	8,669.39	4.59	845,500.00	836,830.61
Total Department	8,669.39	4.59	8,669.39	4.59	845,500.00	836,830.61
San Sewer-Admin/General						
San Sewer-Admin/General						
101 FULL-TIME EMPLOYEES - REGULAR	4,514.20	2.39	4,514.20	2.39	66,500.00	61,985.80
102 FULL-TIME EMPLOYEES - OVERTIME	18.16	0.01	18.16	0.01	1,000.00	981.84
121 EMPLOYER PERA CONTRIBUTIONS	339.93	0.18	339.93	0.18	5,063.00	4,723.07
122 EMPLOYER FICA CONTRIBUTIONS	263.87	0.14	263.87	0.14	4,185.00	3,921.13
123 EMPLOYER MEDICARE CONTRIBUTION	61.70	0.03	61.70	0.03	979.00	917.30
130 EMPLOYER PAID INSURANCE	1,004.70	0.53	1,004.70	0.53	13,000.00	11,995.30
210 OPERATING SUPPLIES	62.50	0.03	62.50	0.03	1,500.00	1,437.50
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		590.00	590.00
301 AUDITING/ACCOUNTING	0.00		0.00		650.00	650.00
303 ENGINEERING FEES	0.00		0.00		500.00	500.00
321 TELEPHONE	72.49	0.04	72.49	0.04	2,956.00	2,883.51
325 COMMUNICATION-OTHER	20.00	0.01	20.00	0.01	5,000.00	4,980.00

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 21 of 32
Report ID: L140

602 Sewer Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		20.00	20.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370 MAINTENANCE/SUPPORT FEES	74.70	0.04	74.70	0.04	1,750.00	1,675.30
430 OTHER SERVICE/CHARGES-MISC.	15.00	0.01	15.00	0.01	50.00	35.00
438 CREDIT CARD FEES	520.44	0.28	520.44	0.28	6,000.00	5,479.56
440 PROFESSIONAL SERVICES	100.00	0.05	100.00	0.05	400.00	300.00
Account Total						
	7,067.69	3.74	7,067.69	3.74	110,668.00	103,600.31
Total Department	7,067.69	3.74	7,067.69	3.74	110,668.00	103,600.31
Total Expenses	188,980.54	100.00	188,980.54	100.00	2,146,484.00	1,957,503.46
Net Income (Loss)	-11,933.80	-6.31	-11,933.80	-6.31		

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 22 of 32
Report ID: L140

604 Electric Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Transmission/Distribution						
3621 INTEREST EARNED	2,164.85	1.34	2,164.85	1.34	10,000.00	-7,835.15
3622 RENTS AND ROYALTIES	838.18	0.52	838.18	0.52	3,000.00	-2,161.82
3624 MISC REVENUE - REFUNDS	60.00	0.04	60.00	0.04	1,000.00	-940.00
3735 ELECTRIC ASSESSMENT	450.00	0.28	450.00	0.28	4,400.00	-3,950.00
3740 ELECTRIC SALES-RES/COMM	314,290.51	193.98	314,290.51	193.98	4,015,571.00	-3,701,280.49
3742 ELECTRIC SALES-DEMAND	37,311.48	23.03	37,311.48	23.03	460,000.00	-422,688.52
3745 CONNECTION/RECONNECTION F	0.00		0.00		4,800.00	-4,800.00
3746 PENALTIES	4,172.81	2.58	4,172.81	2.58	40,000.00	-35,827.19
3747 ELECTRIC METER HOOKUP FEE	130.00	0.08	130.00	0.08	0.00	130.00
3749 CIP Chg	9,425.85	5.82	9,425.85	5.82	119,425.00	-109,999.15
Total Department	368,843.68	227.65	368,843.68	227.65	4,658,196.00	-4,289,352.32
Total Revenue	368,843.68	100.00	368,843.68	100.00	4,658,196.00	-4,289,352.32
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	221.65	0.14	221.65	0.14	4,200.00	3,978.35
121 EMPLOYER PERA CONTRIBUTIONS	16.62	0.01	16.62	0.01	315.00	298.38
122 EMPLOYER FICA CONTRIBUTIONS	13.31	0.01	13.31	0.01	260.00	246.69
123 EMPLOYER MEDICARE CONTRIBUTION	3.10		3.10		61.00	57.90
Account Total	254.68	0.16	254.68	0.16	4,836.00	4,581.32
Total Department	254.68	0.16	254.68	0.16	4,836.00	4,581.32
Debt Service						
Debt Service						
601 BOND PRINCIPAL	48,015.27	29.64	48,015.27	29.64	63,323.00	15,307.73
611 BOND INTEREST	2,720.76	1.68	2,720.76	1.68	6,439.00	3,718.24
Account Total	50,736.03	31.31	50,736.03	31.31	69,762.00	19,025.97
Total Department	50,736.03	31.31	50,736.03	31.31	69,762.00	19,025.97
Power Supply						
Power Supply						
381 PURCHASED POWER	0.00		0.00		2,581,000.00	2,581,000.00
Account Total					2,581,000.00	2,581,000.00
Total Department					2,581,000.00	2,581,000.00
Transmission/Distribution						
Transmission/Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	24,253.30	14.97	24,253.30	14.97	398,000.00	373,746.70
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		0.00		8,000.00	8,000.00
121 EMPLOYER PERA CONTRIBUTIONS	1,818.98	1.12	1,818.98	1.12	30,450.00	28,631.02
122 EMPLOYER FICA CONTRIBUTIONS	1,462.41	0.90	1,462.41	0.90	25,172.00	23,709.59
123 EMPLOYER MEDICARE CONTRIBUTION	342.02	0.21	342.02	0.21	5,887.00	5,544.98
130 EMPLOYER PAID INSURANCE	3,544.67	2.19	3,544.67	2.19	86,000.00	82,455.33
150 WORKER'S COMPENSATION	13,134.00	8.11	13,134.00	8.11	14,750.00	1,616.00
210 OPERATING SUPPLIES	19.53	0.01	19.53	0.01	10,000.00	9,980.47
212 MOTOR FUELS	229.90	0.14	229.90	0.14	5,500.00	5,270.10

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 23 of 32
Report ID: L140

604 Electric Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
214 UNIFORMS	0.00		0.00		3,500.00	3,500.00
220 REPAIR/MAINTENANCE SUPPLIES	64.33	0.04	64.33	0.04	100,000.00	99,935.67
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		4,000.00	4,000.00
260 METERS	5,100.31	3.15	5,100.31	3.15	30,000.00	24,899.69
270 TRANSFORMERS	28,118.29	17.35	28,118.29	17.35	25,000.00	-3,118.29
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		0.00		10,100.00	10,100.00
380 UTILITY SERVICES	0.00		0.00		13,500.00	13,500.00
400 REPAIRS & MAINTENANCE	0.00		0.00		6,000.00	6,000.00
410 RENTALS	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	2,444.02	1.51	2,444.02	1.51	3,600.00	1,155.98
433 MMUA SAFETY PROGRAM	2,472.00	1.53	2,472.00	1.53	4,820.00	2,348.00
437 LOCATES	350.00	0.22	350.00	0.22	3,000.00	2,650.00
444 OTHER CONTRACTUAL SERVICES	20.10	0.01	20.10	0.01	75,000.00	74,979.90
Account Total	83,373.86	51.46	83,373.86	51.46	868,029.00	784,655.14
Total Department	83,373.86	51.46	83,373.86	51.46	868,029.00	784,655.14
Customer Account/Meter Reader						
Customer Account/Mtr Reader						
613 Customer Interest	49.79	0.03	49.79	0.03	800.00	750.21
Account Total	49.79	0.03	49.79	0.03	800.00	750.21
Total Department	49.79	0.03	49.79	0.03	800.00	750.21
Administration & General						
Administration & General						
101 FULL-TIME EMPLOYEES - REGULAR	10,861.01	6.70	10,861.01	6.70	162,600.00	151,738.99
102 FULL-TIME EMPLOYEES - OVERTIME	44.62	0.03	44.62	0.03	2,000.00	1,955.38
121 EMPLOYER PERA CONTRIBUTIONS	817.91	0.50	817.91	0.50	12,345.00	11,527.09
122 EMPLOYER FICA CONTRIBUTIONS	631.77	0.39	631.77	0.39	10,205.00	9,573.23
123 EMPLOYER MEDICARE CONTRIBUTION	147.74	0.09	147.74	0.09	2,387.00	2,239.26
130 EMPLOYER PAID INSURANCE	2,484.45	1.53	2,484.45	1.53	12,000.00	9,515.55
160 LIABILITY INSURANCE	0.00		0.00		50.00	50.00
210 OPERATING SUPPLIES	117.32	0.07	117.32	0.07	2,750.00	2,632.68
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	0.00		0.00		1,250.00	1,250.00
304 LEGAL FEES	0.00		0.00		5,000.00	5,000.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		1,000.00	1,000.00
321 TELEPHONE	355.24	0.22	355.24	0.22	10,000.00	9,644.76
325 COMMUNICATION-OTHER	100.00	0.06	100.00	0.06	10,500.00	10,400.00
333 STAFF MEETINGS & CONFERENCES	1,650.00	1.02	1,650.00	1.02	3,500.00	1,850.00
334 MEMBERSHIP DUES AND FEES	6,842.00	4.22	6,842.00	4.22	40,000.00	33,158.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
370 MAINTENANCE/SUPPORT FEES	896.40	0.55	896.40	0.55	4,000.00	3,103.60
400 REPAIRS & MAINTENANCE	0.00		0.00		550.00	550.00
429 CIP PROGRAM	852.06	0.53	852.06	0.53	119,425.00	118,572.94
430 OTHER SERVICE/CHARGES-MISC.	15.00	0.01	15.00	0.01	135,000.00	134,985.00
438 CREDIT CARD FEES	1,040.88	0.64	1,040.88	0.64	12,000.00	10,959.12
440 PROFESSIONAL SERVICES	750.00	0.46	750.00	0.46	7,500.00	6,750.00
Account Total	27,606.40	17.04	27,606.40	17.04	554,712.00	527,105.60
Total Department	27,606.40	17.04	27,606.40	17.04	554,712.00	527,105.60

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 24 of 32
Report ID: L140

604 Electric Fund

		Actual		Actual		Annual Budget "	Variance		
		Period to Date	%	Year-To-Date	%				
Depreciation									
Depreciation									
420 DEPRECIATION		0.00		0.00		100,000.00	100,000.00		
Account Total						100,000.00	100,000.00		
Total Department						100,000.00	100,000.00		
Other Expenses									
Other Expense									
720 OPERATING TRANSFERS		0.00		0.00		243,000.00	243,000.00		
Account Total						243,000.00	243,000.00		
Total Department						243,000.00	243,000.00		
Total Expenses		162,020.76	100.00	162,020.76	100.00	4,422,139.00	4,260,118.24		
Net Income (Loss)		206,822.92	127.65	206,822.92	127.65				

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 25 of 32
Report ID: L140

605 Storm Water

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Storm Public Works						
3621 INTEREST EARNED	0.00		0.00		3,000.00	-3,000.00
3730 STORM USER CHARGE	41,036.00	27.98	41,036.00	27.98	479,000.00	-437,964.00
3746 PENALTIES	342.79	0.23	342.79	0.23	2,200.00	-1,857.21
Total Department	41,378.79	28.22	41,378.79	28.22	484,200.00	-442,821.21
Total Revenue	41,378.79	100.00	41,378.79	100.00	484,200.00	-442,821.21
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	120,283.76	82.03	120,283.76	82.03	120,284.00	0.24
611 BOND INTEREST	12,433.20	8.48	12,433.20	8.48	58,559.00	46,125.80
Account Total	132,716.96	90.51	132,716.96	90.51	178,843.00	46,126.04
Total Department	132,716.96	90.51	132,716.96	90.51	178,843.00	46,126.04
Storm Public Works						
Storm Public Works						
101 FULL-TIME EMPLOYEES - REGULAR	3,441.37	2.35	3,441.37	2.35	41,000.00	37,558.63
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		0.00		1,000.00	1,000.00
121 EMPLOYER PERA CONTRIBUTIONS	258.11	0.18	258.11	0.18	3,150.00	2,891.89
122 EMPLOYER FICA CONTRIBUTIONS	206.09	0.14	206.09	0.14	2,604.00	2,397.91
123 EMPLOYER MEDICARE CONTRIBUTION	48.22	0.03	48.22	0.03	595.00	546.78
130 EMPLOYER PAID INSURANCE	494.26	0.34	494.26	0.34	11,000.00	10,505.74
210 OPERATING SUPPLIES	65.95	0.04	65.95	0.04	5,000.00	4,934.05
214 UNIFORMS	0.00		0.00		280.00	280.00
220 REPAIR/MAINTENANCE SUPPLIES	59.92	0.04	59.92	0.04	10,500.00	10,440.08
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
325 COMMUNICATION-OTHER	15.00	0.01	15.00	0.01	5,000.00	4,985.00
360 INSURANCE	0.00		0.00		850.00	850.00
370 MAINTENANCE/SUPPORT FEES	0.00		0.00		1,700.00	1,700.00
400 REPAIRS & MAINTENANCE	0.00		0.00		25,000.00	25,000.00
410 RENTALS	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		100.00	100.00
433 MMUA SAFETY PROGRAM	2,472.00	1.69	2,472.00	1.69	5,000.00	2,528.00
440 PROFESSIONAL SERVICES	0.00		0.00		5,500.00	5,500.00
444 OTHER CONTRACTUAL SERVICES	20.10	0.01	20.10	0.01	0.00	-20.10
Account Total	7,081.02	4.83	7,081.02	4.83	119,279.00	112,197.98
Total Department	7,081.02	4.83	7,081.02	4.83	119,279.00	112,197.98
Storm Administration						
Storm Admin						
101 FULL-TIME EMPLOYEES - REGULAR	1,526.12	1.04	1,526.12	1.04	21,000.00	19,473.88
121 EMPLOYER PERA CONTRIBUTIONS	114.49	0.08	114.49	0.08	1,575.00	1,460.51
122 EMPLOYER FICA CONTRIBUTIONS	89.63	0.06	89.63	0.06	1,302.00	1,212.37
123 EMPLOYER MEDICARE CONTRIBUTION	20.98	0.01	20.98	0.01	305.00	284.02
130 EMPLOYER PAID INSURANCE	320.36	0.22	320.36	0.22	3,700.00	3,379.64
150 WORKER'S COMPENSATION	3,486.00	2.38	3,486.00	2.38	4,731.00	1,245.00

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 26 of 32
Report ID: L140

605 Storm Water

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
210 OPERATING SUPPLIES	14.74	0.01	14.74	0.01	700.00	685.26
301 AUDITING/ACCOUNTING	0.00		0.00		1,100.00	1,100.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		500.00	500.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
370 MAINTENANCE/SUPPORT FEES	149.40	0.10	149.40	0.10	450.00	300.60
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		200.00	200.00
438 CREDIT CARD FEES	520.44	0.35	520.44	0.35	6,000.00	5,479.56
440 PROFESSIONAL SERVICES	600.00	0.41	600.00	0.41	725.00	125.00
Account Total	6,842.16	4.67	6,842.16	4.67	47,588.00	40,745.84
Total Department	6,842.16	4.67	6,842.16	4.67	47,588.00	40,745.84
Total Expenses	146,640.14	100.00	146,640.14	100.00	345,710.00	199,069.86
Net Income (Loss)	-105,261.35	-71.78	-105,261.35	-71.78		

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 27 of 32
Report ID: L140

606 ICE ARENA

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Ice Arena						
3450 SCHOOL/YOUTH ICE RENTAL	687.00	3.46	687.00	3.46	235,000.00	-234,313.00
3451 LEAGUE HOCKEY	1,592.55	8.03	1,592.55	8.03	55,000.00	-53,407.45
3452 PUBLIC SKATE	0.00		0.00		1,500.00	-1,500.00
3453 OPEN HOCKEY/ ICE TIME	0.00		0.00		5,000.00	-5,000.00
3454 LEASED SIGN REVENUE	0.00		0.00		1,500.00	-1,500.00
3455 CONCESSION/RENTS	0.00		0.00		2,516.00	-2,516.00
3456 POP/GUMBALL SALES	0.00		0.00		2,000.00	-2,000.00
3457 SKATE RENTS/SHARPENING	87.00	0.44	87.00	0.44	500.00	-413.00
3458 PRO SHOP SALES	0.00		0.00		200.00	-200.00
3624 MISC REVENUE - REFUNDS	0.00		0.00		3,000.00	-3,000.00
Total Department	2,366.55	11.93	2,366.55	11.93	306,216.00	-303,849.45
Total Revenue	2,366.55	100.00	2,366.55	100.00	306,216.00	-303,849.45
Expenses						
Ice Arena						
101 FULL-TIME EMPLOYEES - REGULAR	6,187.72	31.20	6,187.72	31.20	124,000.00	117,812.28
103 PART-TIME EMPLOYEES	3,333.01	16.81	3,333.01	16.81	22,000.00	18,666.99
121 EMPLOYER PERA CONTRIBUTIONS	464.08	2.34	464.08	2.34	9,300.00	8,835.92
122 EMPLOYER FICA CONTRIBUTIONS	561.62	2.83	561.62	2.83	9,052.00	8,490.38
123 EMPLOYER MEDICARE CONTRIBUTION	131.34	0.66	131.34	0.66	2,117.00	1,985.66
130 EMPLOYER PAID INSURANCE	1,907.95	9.62	1,907.95	9.62	34,320.00	32,412.05
150 WORKER'S COMPENSATION	5,288.00	26.66	5,288.00	26.66	6,000.00	712.00
210 OPERATING SUPPLIES	10.00	0.05	10.00	0.05	4,000.00	3,990.00
214 UNIFORMS	0.00		0.00		600.00	600.00
220 REPAIR/MAINTENANCE SUPPLIES	329.76	1.66	329.76	1.66	7,500.00	7,170.24
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
261 MERCH FOR RESALE-TAX	0.00		0.00		1,000.00	1,000.00
301 AUDITING/ACCOUNTING	0.00		0.00		900.00	900.00
321 TELEPHONE	216.48	1.09	216.48	1.09	3,500.00	3,283.52
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		1,000.00	1,000.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		400.00	400.00
343 OTHER ADVERTISING	14.05	0.07	14.05	0.07	200.00	185.95
370 MAINTENANCE/SUPPORT FEES	621.00	3.13	621.00	3.13	1,800.00	1,179.00
380 UTILITY SERVICES	0.00		0.00		76,000.00	76,000.00
400 REPAIRS & MAINTENANCE	0.00		0.00		25,000.00	25,000.00
430 OTHER SERVICE/CHARGES-MISC.	149.40	0.75	149.40	0.75	2,000.00	1,850.60
433 MMUA SAFETY PROGRAM	618.00	3.12	618.00	3.12	1,250.00	632.00
440 PROFESSIONAL SERVICES	0.00		0.00		500.00	500.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		8,500.00	8,500.00
Account Total	19,832.41	100.00	19,832.41	100.00	341,939.00	322,106.59
Total Department	19,832.41	100.00	19,832.41	100.00	341,939.00	322,106.59

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 28 of 32
Report ID: L140

606 ICE ARENA

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Total Expenses	19,832.41	100.00	19,832.41	100.00	341,939.00	322,106.59
Net Income(Loss)	-17,465.86	-88.07	-17,465.86	-88.07		

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Manager						
101 FULL-TIME EMPLOYEES - REGULAR	6,187.76	7.70	6,187.76	7.70	82,500.00	76,312.24
121 EMPLOYER PERA CONTRIBUTIONS	464.08	0.58	464.08	0.58	6,188.00	5,723.92
122 EMPLOYER FICA CONTRIBUTIONS	370.06	0.46	370.06	0.46	5,115.00	4,744.94
123 EMPLOYER MEDICARE CONTRIBUTION	86.55	0.11	86.55	0.11	1,196.00	1,109.45
130 EMPLOYER PAID INSURANCE	883.05	1.10	883.05	1.10	11,000.00	10,116.95
150 WORKER'S COMPENSATION	6,366.00	7.92	6,366.00	7.92	7,500.00	1,134.00
210 OPERATING SUPPLIES	114.74	0.14	114.74	0.14	1,200.00	1,085.26
216 PERIODICALS	0.00		0.00		40.00	40.00
240 SMALL TOOLS/MINOR EQUIPMENT	53.58	0.07	53.58	0.07	3,600.00	3,546.42
304 LEGAL FEES	0.00		0.00		100.00	100.00
321 TELEPHONE	161.54	0.20	161.54	0.20	1,900.00	1,738.46
331 TRAVEL/MILEAGE	0.00		0.00		250.00	250.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		900.00	900.00
334 MEMBERSHIP DUES AND FEES	985.00	1.23	985.00	1.23	1,500.00	515.00
343 OTHER ADVERTISING	8.18	0.01	8.18	0.01	9,000.00	8,991.82
351 LEGAL NOTICES PUBLISHING	0.00		0.00		250.00	250.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370 MAINTENANCE/SUPPORT FEES	1,014.51	1.26	1,014.51	1.26	3,000.00	1,985.49
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		1,000.00	1,000.00
433 MMUA SAFETY PROGRAM	618.00	0.77	618.00	0.77	1,250.00	632.00
439 CASH SHORT	22.25	0.03	22.25	0.03	0.00	-22.25
440 PROFESSIONAL SERVICES	600.00	0.75	600.00	0.75	525.00	-75.00
Account Total						
	17,935.30	22.31	17,935.30	22.31	138,039.00	120,103.70
Total Department	17,935.30	22.31	17,935.30	22.31	138,039.00	120,103.70
Cashiers						
Cashiers						
101 FULL-TIME EMPLOYEES - REGULAR	2,965.60	3.69	2,965.60	3.69	47,500.00	44,534.40
103 PART-TIME EMPLOYEES	2,657.86	3.31	2,657.86	3.31	51,300.00	48,642.14
121 EMPLOYER PERA CONTRIBUTIONS	347.94	0.43	347.94	0.43	7,410.00	7,062.06
122 EMPLOYER FICA CONTRIBUTIONS	320.00	0.40	320.00	0.40	6,126.00	5,806.00
123 EMPLOYER MEDICARE CONTRIBUTION	74.83	0.09	74.83	0.09	1,433.00	1,358.17
130 EMPLOYER PAID INSURANCE	1,877.74	2.34	1,877.74	2.34	23,000.00	21,122.26
160 LIABILITY INSURANCE	0.00		0.00		50.00	50.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		50.00	50.00
Account Total						
	8,243.97	10.25	8,243.97	10.25	137,169.00	128,925.03
Total Department	8,243.97	10.25	8,243.97	10.25	137,169.00	128,925.03
Janitor						
Janitor						
210 OPERATING SUPPLIES	0.00		0.00		900.00	900.00
Account Total						
					900.00	900.00
Total Department					900.00	900.00
Buildings and Maintenance						

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 31 of 32
Report ID: L140

609 Liquor Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Buildings & Maintenance						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		100.00	100.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
360 INSURANCE	0.00		0.00		4,850.00	4,850.00
380 UTILITY SERVICES	0.00		0.00		12,500.00	12,500.00
400 REPAIRS & MAINTENANCE	0.00		0.00		11,000.00	11,000.00
410 RENTALS	130.04	0.16	130.04	0.16	750.00	619.96
Account Total						
	130.04	0.16	130.04	0.16	30,200.00	30,069.96
Total Department	130.04	0.16	130.04	0.16	30,200.00	30,069.96
Depreciation						
Depreciation						
420 DEPRECIATION	0.00		0.00		13,000.00	13,000.00
Account Total						
					13,000.00	13,000.00
Total Department					13,000.00	13,000.00
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		0.00		16,000.00	16,000.00
Account Total						
					16,000.00	16,000.00
Total Department					16,000.00	16,000.00
Total Expenses	80,407.00	100.00	80,407.00	100.00	1,332,744.00	1,252,337.00
Net Income (Loss)	33,906.19	42.17	33,906.19	42.17		

03/02/22
12:11:30

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 1 / 22

Page: 32 of 32
Report ID: L140

875 Community Policing Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Police						
3621 INTEREST EARNED	0.00		0.00		100.00	-100.00
Total Department					100.00	-100.00
Total Revenue	0.00	100.00	0.00	100.00	100.00	-100.00
Expenses						
Police						
Police						
150 WORKER'S COMPENSATION	482.00	100.00	482.00	100.00	450.00	-32.00
210 OPERATING SUPPLIES	0.00		0.00		3,500.00	3,500.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		500.00	500.00
Account Total	482.00	100.00	482.00	100.00	4,450.00	3,968.00
Total Department	482.00	100.00	482.00	100.00	4,450.00	3,968.00
Total Expenses	482.00	100.00	482.00	100.00	4,450.00	3,968.00
Net Income (Loss)	-482.00	-100.00	-482.00	-100.00		