

KASSON CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, May 28, 2025

6:00 PM

PLEDGE OF ALLEGIANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.

a. Minutes from May 14, 2025

b. Claims processed after the May 14, 2025 regular meeting, as audited for payment

c. Evaluations:

- i. David Greenfield Library Director inc to Grade 12 Step 2 \$37.42 eff
4/24/25
- ii Barb Thompson Library Aide inc to Grade 2 step 6 \$21.63 eff
5/4/25

d. Committee/Commission/Board Minutes:

- i. Library Board Minutes April
- ii. Planning Commission Minutes March
- iii Draft Planning Commission Minutes May

e. Pay Estimate #2 SW Reconstruction \$142,382.93 SL Contracting

f. Library Donation Resolution

g. Festival in the Park Fireworks Permit

h. Special Event Permit

B. VISITORS TO THE COUNCIL

1. Smith Schafer – Audit Presentation
 - i. Presentation
 - ii. Financial Statement
 - iii. Governance Letter

C. MAYOR'S REPORT

D. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

- E. PUBLIC HEARING**
- F. COMMITTEE REPORT**
- G. OLD BUSINESS**
 - 1. Parkland Dedication
 - 2. Housing Grant/Study
 - i. Memo
 - ii. Site Map
 - iii. Resolution
 - 3. Email from Chief Fitch regarding clothing expenditures
- H. NEW BUSINESS**
- I. ADMINISTRATOR'S REPORT**
 - i. Financial Report
- J. ENGINEER'S REPORT**
- K. PERSONNEL**
 - 1. New Probationary Firefighters
 - 2. Bethany Anderson Resignation
- L. ATTORNEY**
- M. CORRESPONDENCE**
 - 1. Chamber Update
 - 2. Xcel Powerline
 - 3. Kasson Ambassador Scholarship
 - 4. LUCAS Donation to Police Dept
 - 5. Xcel Energy Public Hearing for Permit
 - 6. READI First Quarter 2025
- N. ROUND TABLE DISCUSSION**
- O. ADJOURN**

KASSON CITY COUNCIL REGULAR MEETING MINUTES
May 14, 2025

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 14th day of May, 2025 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Christensen, Eggler, Ferris, Johnson, and Wempner

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Tim Ibisch, City Clerk Linda Rappe, City Attorney Melanie Leth, Planner Ian Albers, City Engineer Brandon Theobald, Police Chief Josh Hanson, Dave Dubbels, Johann Marsland, Janna Lindgren, Brea Koebele, Vicki and Steve Dean, Michael Schrader, Matt Melton

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

Motion to Approve the Agenda made by Councilperson Christensen, second by Councilperson Johnson with All Voting Aye.

CONSENT AGENDA

Minutes from April 23, 2025

Claims processed after the April 23, 2025 regular meeting, as audited for payment in the amount of \$133,202.45

Evaluations: None

Committee/Commission/Board Minutes:
FD May Minutes

Pay Request – SW Reconstruction – SL Contracting PR#1 \$173,474.89

Conference/Trainings:

Fire Dept Brant Kruger, Collin Hagedorn & Crystal Heim – Basics Trauma	Rochester, MN	\$100 per person
FD Cody Miller	MSFCA Chief's conf.	Duluth 10/15-18/25
Tim Ibisch	LMC Conference	Duluth 6/25-27/25
Brian Wempner	LMC Conference	Duluth 6/25-27/25
		\$paid by relief Assoc. \$425 \$275

Motion to Approve the Consent Agenda made by Councilperson Johnson, second by Councilperson Ferris with All Voting Aye.

VISITORS TO THE COUNCIL

Brea Koebele – Care and Share rental of community room – Ms. Koebele explained what care and share is and what they do. She then asked the council to be able to use the truck bay and how much that would cost.

**MAYOR'S REPORT
PUBLIC FORUM**

PUBLIC HEARING

2025 Street and utility Improvements – City Engineer Theobald went through the presentation and the project. At this meeting we are talking about assessments and tomorrow night at 6PM here at city hall will be a construction meeting. Theobald explained that schedule A is 8th St NW and schedule B is the downtown area.

Public Hearing Opened

Steve Dean – 903 8th St NW – he's unable to attend tomorrow night and has questions regarding construction and logistics. Mr. Dean would like to know more about the timeline, garbage, mail, etc. Engineer Theobald answered most of the question and directed him to the project manager whose number is in the handout and on the website.

Public Hearing Closed

Written Comments – none

Resolution Adopt Assessments - Motion To Adopt the Assessments made by Councilperson Christensen, second by Councilperson Wempner. Ayes: Eggler, Ferris, Christensen and Wempner. Nays: Johnson

*Resolution 5.1-25
RESOLUTION ADOPTING ASSESSMENTS
(on file)*

Resolution Awarding Contract – Motion to Approve the Resolution made by Councilperson Ferris, second by Councilperson Christensen, with All Voting Aye

*Resolution #5.2-25
A RESOLUTION AWARDING AND APPROVING BID FOR 2025 STREET AND UTILITY
IMPROVEMENTS
(on file)*

COMMITTEE REPORT

Planning Commission

Oscar Meadows 2nd Subdivision Variance – Planner Albers stated that the applicant has requested a subdivision variance to reduce the right of way on 14 ½ and 15th streets in Oscar Meadows 2nd Subdivision to 60ft from 66ft. This would come from the boulevard width not the street width. The Planning Commission held a public hearing on Monday, May 12 and they tabled the variance to research a change in the zoning ordinance. The variance request is subject to the 60 day rule which the city could extend. There are several large easements in this subdivision. Mayor Eggler asked about the trees in the boulevard, Planner Albers stated that one of the conditions of approval would be to not plant trees in the boulevard. Parking and driving would not be affected. Councilmember Johnson stated that this has not been done before and we would like to look at changing the ordinance and not setting a precedence. Mayor Eggler would not like to delay this project but would still like to look at changing the ordinance. Tony Bigelow, Bigelow Homes, was in attendance, it is important to get as much out this acreage. They would normally get 60 lots out of this many acres and because of the wetlands and easements he can only get 41 houses. Mr. Bigelow is fine with waiting until June 18 for an ordinance change. Administrator Ibisch stated that it would be better to lower the lot size and keep

a wider row. Planning Commission has time to have a public hearing for an ordinance change at their June 9 meeting and it could be adopted at the June 18 City Council meeting.

Kasson Crossing – Planner Albers stated that this is a proposed expansion of the Windsor Court Manufactured Home Community. The city previously platted this into three lots and Mr. Schrader would be buying one of those lots. They are proposing 87 new manufactured homes. This is a Preliminary Plan Unit Development (PUD), the public hearing was held on Monday, May 12 at the Planning Commission meeting. This is in line with the zoning code on a manufactured home community. There is a proposed new water main that will run along the south of the development. There are two accesses to this community. The Planning Commission made a motion to recommend approval of the Preliminary PUD. Mr. Schrader and Mr. Hanson, who attended the public hearing, and was concerned about tile lines in the field are working together to work out logistics. Mr. Schrader stated that all homes will be multi-section manufactured homes. Planner Albers read through the conditions in the resolution. **Motion to Approve the Resolution made by Councilperson Christensen, second by Councilperson Johnson With All Voting Aye.**

Resolution #5.3-25

***Resolution Approving a Preliminary PUD for Kasson Crossing
(on file)***

OLD BUSINESS

Salary Study – Comparables – Administrator Ibish stated that this is informational and staff wanted to know if Council had concerns or suggestions for cities to use in the study.

NEW BUSINESS

ADMINISTRATORS REPORT

Administrator Ibisch went through his report. Ibisch stated that the audit report will be at the June 18 City Council meeting.

ENGINEER'S REPORT

16th Street NW Extension - Phase 2 – Engineer Theobald stated that this is for the extension of 16th St NW. 16th St NW will be constructed from Highway 57 to County 21. The construction plans are quite extensive. Theobald explained the project in specifics through the construction plans. Theobald stated that the City is awarded 1.2M for upgrades and stubbed streets to Hwy 57 and to put in a center turn lane on MN 57 between 11th and the 16th St roundabout.

Resolution Approving Plan and Authorizing bids.

Motion to Approve the Plans and Specifications and Ordering Advertisement for Bids made by Councilperson Johnson, second by Councilperson Wempner with All Voting Aye.

Resolution #5.4-25

***RESOLUTION APPROVING PLANS AND
SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS
(on file)***

**PERSONNEL
ATTORNEY**

Closed Session – MN §13D.05 – Closed for purchase or sale of real property

Closed at 7:13

Opened at: 7:24

Outcome – **Motion to Move Forward on the Acquisition of Parcels 24.032.0906 and 24.032.2400 to be Funded by the Electric Department made by Councilperson Christensen, second by Councilperson Johnson with All Voting Aye.**

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 7:25PM

Motion to Adjourn made by Councilperson Christensen, second by Councilperson Ferris with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Dan Egger, Mayor

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED
FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1 - #5

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 1,074,967.29

DATE APPROVED: May 28, 2025

#1 - 1,445.00

#2 - 549,980.95

#3 - 76,690.69

#4 - 455.40

#5 - 446,395.25

\$1,074,967.29

#1

05/13/25
14:29:59

CITY OF KASSON
Claim Approval List
For the Accounting Period: 5/25
For Pay Date: 05/13/25

Page: 1 of 3
Report ID: AP100V

For Pay Date = 05/13/25
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
47014		187 DODGE COUNTY	1,445.00						
	7487	05/13/25 PROPERTY TAX PAYMENT RECEIVED	1,445.00			101 111 4111	430		1010
		Total for Vendor:	1,445.00						
		# of Claims	1	Total:		1,445.00	# of Vendors	1	

05/13/25
14:29:59

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 5/25

Page: 2 of 3
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	1,445.00
Total:	1,445.00

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 5 / 25

CITY OF KASSON
401 5TH STREET SE
KASSON. MN 55944-2204

APPROVED See page Council Member
Council Member

05/16/25

07:28:02

CITY OF KASSON
Claim Approval List
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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
47016		2529 A H HERMEL COMPANY	556.60						
	1067162	05/01/25 POP FOR RESALE	351.62			609 975 4975	254		1010
	1067162	05/01/25 BAGS	190.45			609 975 4975	210		1010
	1067162	05/01/25 SALES TAX	13.09			609 975 4975	210		1010
	1067162	05/01/25 SALES TAX	-13.09			609 2025			1010
	1067162	05/01/25 DC TRANSIT TAX	0.95			609 975 4975	210		1010
	1067162	05/01/25 DC TRANSIT TAX	-0.95			609 2026			1010
	1067162	05/01/25 DUM DUM POPS	23.06			609 976 4976	343		1010
	1067162	05/01/25 SALES TAX	1.59			609 976 4976	343		1010
	1067162	05/01/25 SALES TAX	-1.59			609 2025			1010
	1067162	05/01/25 DC TRANSIT TAX	0.12			609 976 4976	343		1010
	1067162	05/01/25 DC TRANSIT TAX	-0.12			609 2026			1010
	1067162	05/01/25 FREIGHT	8.95			609 975 4975	335		1010
	C93660	05/02/25 POP CREDIT	-17.48			609 975 4975	254		1010
		Total for Vendor:	556.60						
47015		2693 AFFORDABLE PORTABLES	800.00						
	21056	05/01/25 APRIL-8 STANDARD UNITS	800.00*			101 510 4510	410		1010
		Total for Vendor:	800.00						
47073		6682 ANDERSON, BETHANY	74.85						
	04/27/25	FOOD FOR BRUNCH EVENT	15.96			211 550 4550	441		1010
	05/03/25	FOOD FOR BRUNCH EVENT	23.96			211 550 4550	441		1010
	05/03/25	FOOD FOR BRUNCH EVENT	34.93			211 550 4550	441		1010
		Total for Vendor:	74.85						
47017		203 BAKER & TAYLOR INC	94.56						
	2039039578	04/25/25 BOOKS	77.16			211 550 4550	218		1010
	2039041718	04/29/25 BOOKS	17.40			211 550 4550	218		1010
		Total for Vendor:	94.56						
47018		1012 BELLBOY CORPORATION	1,010.00						
	0207579300	05/01/25 LIQUOR	1,000.00			609 975 4975	251		1010
	0207579300	05/01/25 FREIGHT	10.00			609 975 4975	335		1010
		Total for Vendor:	1,010.00						

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47019		2738 BLACK MOUNTAIN SOFTWARE INC	23,838.40						
	INV-05894	05/01/25 ANNUAL SERVICE & SUPPORT	5,244.45			101 192 4192	370		1010
	INV-05894	05/01/25 ANNUAL SERVICE & SUPPORT	953.54			211 550 4550	370		1010
	INV-05894	05/01/25 ANNUAL SERVICE & SUPPORT	3,814.14*			601 944 4944	370		1010
	INV-05894	05/01/25 ANNUAL SERVICE & SUPPORT	3,098.99			602 947 4947	370		1010
	INV-05894	05/01/25 ANNUAL SERVICE & SUPPORT	715.15			602 949 4949	370		1010
	INV-05894	05/01/25 ANNUAL SERVICE & SUPPORT	5,721.21*			604 959 4959	370		1010
	INV-05894	05/01/25 ANNUAL SERVICE & SUPPORT	953.54			605 963 4963	370		1010
	INV-05894	05/01/25 ANNUAL SERVICE & SUPPORT	953.54			606 516 4516	370		1010
	INV-05894	05/01/25 ANNUAL SERVICE & SUPPORT	2,383.84			609 976 4976	370		1010
	INV-05894	05/01/25 SALES TAX	393.33*			604 959 4959	370		1010
	INV-05894	05/01/25 SALES TAX	-393.33			604 2025			1010
	INV-05894	05/01/25 DC TRANSIT TAX	28.61*			604 959 4959	370		1010
	INV-05894	05/01/25 DC TRANSIT TAX	-28.61			604 2026			1010
	INV-05894	05/01/25 SALES TAX	163.89			609 976 4976	370		1010
	INV-05894	05/01/25 SALES TAX	-163.89			609 2025			1010
	INV-05894	05/01/25 DC TRANSIT TAX	11.92			609 976 4976	370		1010
	INV-05894	05/01/25 DC TRANSIT TAX	-11.92			609 2026			1010
		Total for Vendor:	23,838.40						
47020		5239 BREAKTHRU BEVERAGE MN WINE &	4,473.31						
	121202056	04/30/25 LIQUOR	484.90			609 975 4975	251		1010
	121202056	04/30/25 NA BEVERAGE	97.25			609 975 4975	254		1010
	121202056	04/30/25 FREIGHT	13.60			609 975 4975	335		1010
	121092193	04/23/25 LIQUOR	175.50			609 975 4975	251		1010
	121092668	04/23/25 LIQUOR	2,453.27			609 975 4975	251		1010
	121092668	04/23/25 WINE	208.00			609 975 4975	251		1010
	121092668	04/23/25 NA BEVERAGE	20.00			609 975 4975	254		1010
	121092668	04/23/25 FREIGHT	44.01			609 975 4975	335		1010
	413485207	04/25/25 LIQUOR CREDIT	-145.65			609 975 4975	251		1010
	413493148	04/28/25 LIQUOR CREDIT	-107.65			609 975 4975	251		1010
	121316378	05/07/25 BEER	292.50			609 975 4975	252		1010
	121316379	05/07/25 LIQUOR	171.00			609 975 4975	251		1010
	121315893	05/07/25 LIQUOR	717.83			609 975 4975	251		1010
	121315893	05/07/25 NA BEVERAGE	24.00			609 975 4975	254		1010
	121315893	05/07/25 FREIGHT	24.75			609 975 4975	335		1010
		Total for Vendor:	4,473.31						

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CITY OF KASSON
Claim Approval List
For the Accounting Period: 5/25
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For Pay Date = 05/16/25

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
47021		2410 CENTRAL MUNICIPAL POWER AGCY	182,125.13						
	7923	04/30/25 CMPA DUES-APRIL	1,500.00			604 959 4959	334		1010
	7923	04/30/25 PURCHASED POWER	117,728.10			604 956 4956	381		1010
	7923	04/30/25 PURCHASED POWER-TRANSMISSION	53,573.47			604 956 4956	381		1010
	7923	04/30/25 CAPACITY PURCHASED-APRIL	7,644.10			604 956 4956	381		1010
	7923	04/30/25 CIP MONTHLY ASSESSMENT-APRIL	1,679.46			604 959 4959	429		1010
		Total for Vendor:	182,125.13						
47022		5667 CINTAS	278.40						
	4228222154	04/23/25 MATS-LS	278.40*			609 979 4979	410		1010
		Total for Vendor:	278.40						
47023		6417 COOPERATIVE RESPONSE CENTER INC	905.59						
	0184829	04/30/25 APRIL '25 DISPATCH FEES	905.59			604 957 4957	444		1010
		Total for Vendor:	905.59						
47024		6812 CULLIGAN OF GREATER ROCHESTER	12.20						
	611X023383	04/30/25 BOTTLED WATER/DEPOSIT/SALT	12.20			101 210 4210	370		1010
		Total for Vendor:	12.20						
47025		953 DISCOUNT PAPER PRODUCTS INC	70.11						
	318431	05/06/25 50 ROLLS-RECEIPT PAPER	70.11			609 975 4975	210		1010
	318431	05/06/25 SALES TAX	4.82			609 975 4975	210		1010
	318431	05/06/25 SALES TAX	-4.82			609 2025			1010
	318431	05/06/25 DC TRANSIT TAX	0.35			609 975 4975	210		1010
	318431	05/06/25 DC TRANSIT TAX	-0.35			609 2026			1010
		Total for Vendor:	70.11						
47026		5156 DODGE COUNTY INDEPENDENT	113.50						
	19250	05/01/25 PC HEARING NOTICE	113.50			101 191 4191	351		1010
		Total for Vendor:	113.50						
47027		266 DODGE COUNTY RECORDER	92.00						
	04/30/25	RECORDING FEES-BORNFLETH/JLR R	92.00			101 191 3413			1010
		Total for Vendor:	92.00						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
47028		5098 ELAN FINANCIAL SERVICES	872.97						
	03/26/25	GREENFIELD-ALA FUNDAMENTALS OF	224.10			211 550 4550	333		1010
	04/01/25	GREENFIELD-ALA MEMBERSHP	307.00*			211 550 4550	334		1010
	04/04/25	ANTIBACTERIAL HAND WIPES	9.98			211 550 4550	441		1010
	04/07/25	BUBBLES/STICKERS/WATER BOTTLES	64.25*			211 550 4550	445		1010
	04/10/25	PRINTER INK CARTRIDGES	37.78			211 550 4550	210		1010
	04/11/25	PATRON APPRECIATION EVENT COOK	41.59			211 550 4550	441		1010
	04/15/25	USPS MAILING	5.38			211 550 4550	325		1010
	04/18/25	WHITE CARD STOCK/TONER CARTRID	162.94			211 550 4550	210		1010
	04/18/25	BOOK	19.95			211 550 4550	218		1010
47029		5098 ELAN FINANCIAL SERVICES	826.38						
	03/31/25	CARBURETOR FOR LEAF BLOWER	15.02			101 522 4522	220		1010
	03/31/25	AIR FILTERS	16.05			101 522 4522	220		1010
	04/10/25	WATER PUMP BRACKETS	90.19			101 522 4522	220		1010
	04/09/25	HITCH FOR F350 TRUCK	111.09			604 957 4957	220		1010
	04/09/25	SALES TAX	7.64			604 957 4957	220		1010
	04/09/25	SALES TAX	-7.64			604 2025			1010
	04/09/25	DC TRANSIT TAX	0.56			604 957 4957	220		1010
	04/09/25	DC TRANSIT TAX	-0.56			604 2026			1010
	04/23/25	GEOTEXTILE FABRIC/SOD STAPLES	390.32			101 513 4513	220		1010
	04/23/25	DOOR TAG HOLD PUNCHERS	5.58			601 943 4943	210		1010
	04/23/25	DOOR TAG HOLD PUNCHERS	5.58			602 947 4947	210		1010
	04/23/25	DOOR TAG HOLD PUNCHERS	11.15			604 957 4957	210		1010
	04/23/25	DOOR TAG HOLD PUNCHERS	5.57			605 963 4963	210		1010
	04/23/25	SALES TAX	0.77			604 957 4957	210		1010
	04/23/25	SALES TAX	-0.77			604 2025			1010
	04/23/25	DC TRANSIT TAX	0.06			604 957 4957	210		1010
	04/23/25	DC TRANSIT TAX	-0.06			604 2026			1010
	04/26/25	ARENA-YOUTUBE TV	89.11			606 516 4516	430		1010
	04/28/25	ALBERS-BRE COORDINATOR '26-'27	75.00			290 650 4650	334		1010
	04/30/25	USPS MAILINGS	11.72			101 191 3413			1010

05/16/25
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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
47030		5098 ELAN FINANCIAL SERVICES	426.26						
	04/01/25	GOOGLE G-SUITE	89.17			101 210 4210	309		1010
	04/01/25	GUN OIL/BOLT CARRIER	110.65			101 210 4210	210		1010
	04/03/25	USPS MAILING	6.90			101 210 4210	210		1010
	04/04/25	RACK KEY TAGS	8.17			101 210 4210	210		1010
	04/07/25	CONFERENCE PARKING	3.00			101 210 4210	333		1010
	04/08/25	CONFERENCE PARKING	16.00			101 210 4210	333		1010
	04/09/25	CONFERENCE PARKING	16.00			101 210 4210	333		1010
	04/10/25	CONFERENCE PARKING	6.00			101 210 4210	333		1010
	04/11/25	CONFERENCE PARKING	16.00			101 210 4210	333		1010
	04/28/25	USPS MAILING	6.10			101 210 4210	210		1010
	04/28/25	STAMPS	116.80			101 210 4210	210		1010
	04/28/25	CAR CLEANER/PRINTER CLEANING S	31.47			101 210 4210	210		1010
		Total for Vendor:	2,125.61						
47031		5813 ENTERPRISE FM TRUST	28,104.09						
	588430-050	05/03/25 MAINT CARDS-P D	50.00			101 210 4210	430		1010
	588430-050	05/03/25 MAINT CARDS-F D	15.00			101 220 4220	430		1010
	588430-050	05/03/25 MAINT CARDS-STREETS	10.00			101 310 4310	430		1010
	588430-050	05/03/25 MAINT CARDS-PARKS	15.00			101 522 4522	430		1010
	588430-050	05/03/25 MAINT CARDS-WATER	10.00*			601 944 4944	430		1010
	588430-050	05/03/25 MAINT CARDS-WW	10.00			602 949 4949	430		1010
	588430-050	05/03/25 MAINT CARDS-ELECTRIC	15.00			604 959 4959	430		1010
	588430-050	05/03/25 LEASES-P D	4,274.86*			101 680 4210	601		1010
	588430-050	05/03/25 LEASES-P D	1,418.47			101 680 4210	611		1010
	588430-050	05/03/25 LEASES-STREETS	532.59			101 680 4310	601		1010
	588430-050	05/03/25 LEASES-STREETS	234.42			101 680 4310	611		1010
	588430-050	05/03/25 LEASES-WATER	266.26			601 2231			1010
	588430-050	05/03/25 LEASES-WATER	117.20			601 710 4710	611		1010
	588430-050	05/03/25 LEASES-WW	266.26			602 2231			1010
	588430-050	05/03/25 LEASES-WW	117.19			602 710 4710	611		1010
	588430-050	05/03/25 LEASES-ELECTRIC	363.57			604 2231			1010
	588430-050	05/03/25 LEASES-ELECTRIC	76.19			604 710 4710	611		1010
	588430-050	05/03/25 LEASES-ELECTRIC	383.40			604 2231			1010
	588430-050	05/03/25 LEASES-ELECTRIC	127.28			604 710 4710	611		1010
	588430-050	05/03/25 LEASES-WATER	175.74			601 2231			1010

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	588430-050	05/03/25 LEASES-WATER	58.98			601 710 4710	611		1010
	588430-050	05/03/25 LEASES-WW	175.74			602 2231			1010
	588430-050	05/03/25 LEASES-WW	58.98			602 710 4710	611		1010
	588430-050	05/03/25 LEASES-STREETS	345.55			101 680 4310	601		1010
	588430-050	05/03/25 LEASES-STREETS	101.47			101 680 4310	611		1010
	588430-050	05/03/25 LEASES-FIRE	615.35			101 680 4220	601		1010
	588430-050	05/03/25 LEASES-FIRE	182.92			101 680 4220	611		1010
	588430-050	05/03/25 LEASES-FIRE	573.68			101 680 4220	601		1010
	588430-050	05/03/25 LEASES-FIRE	174.14			101 680 4220	611		1010
	588430-050	05/03/25 LEASES-PARKS	359.60			101 680 4522	601		1010
	588430-050	05/03/25 LEASES-PARKS	115.53			101 680 4522	611		1010
	588430-050	05/03/25 LEASES-WATER	190.01			601 2231			1010
	588430-050	05/03/25 LEASES-WATER	59.59			601 710 4710	611		1010
	588430-050	05/03/25 LEASES-WW	190.01			602 2231			1010
	588430-050	05/03/25 LEASES-WW	59.59			602 710 4710	611		1010
	588430-050	05/03/25 LEASES-PARKS	547.02			101 680 4522	601		1010
	588430-050	05/03/25 LEASES-PARKS	251.32			101 680 4522	611		1010
	588430-050	05/03/25 LEASES-WATER	275.97			601 2231			1010
	588430-050	05/03/25 LEASES-WATER	126.18			601 710 4710	611		1010
	588430-050	05/03/25 LEASES-WW	275.97			602 2231			1010
	588430-050	05/03/25 LEASES-WW	126.17			602 710 4710	611		1010
	588430-050	05/03/25 LEASES-ELECTRIC	850.92			604 2231			1010
	588430-050	05/03/25 LEASES-ELECTRIC	391.05			604 710 4710	611		1010
	588430-050	05/03/25 PD-TITLE ONLY DMV FEE	37.00			101 210 4210	430		1010
	588430-050	05/03/25 ELECTRIC-PARTIAL LEASE	809.52			604 2231			1010
	588430-050	05/03/25 ELECTRIC-PARTIAL LEASE	391.05			604 710 4710	611		1010
	588430-050	05/03/25 ELECTRIC-PARTIAL MAINTENAN	4.83			604 959 4959	430		1010
	588430-050	05/03/25 ELECTRIC-CAP PRICE REDUCTI	11,989.00			604 2231			1010
	588430-050	05/03/25 ELECTRIC-INITIAL DMV FEE	57.00			604 959 4959	430		1010
	588430-050	05/03/25 PD-TITLE ONLY DMV FEE	37.00			101 210 4210	430		1010
	588430-050	05/03/25 PD-RENEWAL EMF FEE	32.00			101 210 4210	430		1010
	588430-050	05/03/25 PD-RENEWAL DMV FEE	21.25			101 210 4210	430		1010
	588430-050	05/03/25 WATER-MISC TAX	70.64			601 2231			1010
	588430-050	05/03/25 WW-MISC TAX	70.63			602 2231			1010
		Total for Vendor:	28,104.09						

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47033		3767 GOODIN COMPANY	263.95						
	1426341-00	04/23/25 POWERS END CAP KIT	263.95			101 514 4514	220		1010
		Total for Vendor:	263.95						
47032		5242 GOPHER STATE ONE CALL	209.25						
	5041101	04/30/25 155 LOCATES-APRIL '25	209.25			604 957 4957	437		1010
		Total for Vendor:	209.25						
47034		5036 HOHENSTEINS INC	444.00						
	816059	04/29/25 BEER	132.00			609 975 4975	252		1010
	816059	04/29/25 NA BEVERAGE	60.00			609 975 4975	254		1010
	816059	04/29/25 THC PRODUCTS	252.00*			609 975 4975	255		1010
		Total for Vendor:	444.00						
47041		2490 J & M DISPLAYS INC	8,700.00						
	05/02/25	'25 FIREWORKS DISPLAY-FESTIVAL	8,700.00*			877 100 4000	430		1010
		Total for Vendor:	8,700.00						
47035		3853 J HARLEN CO INC	66.69						
	1749256	05/02/25 WRENCH, RACHETING 1000V, 5/16	66.69			604 957 4957	220		1010
	1749256	05/02/25 DC TRANSIT TAX	0.31			604 957 4957	220		1010
	1749256	05/02/25 DC TRANSIT TAX	-0.31			604 2026			1010
		Total for Vendor:	66.69						
47036		25 JOHNSON BROTHERS LIQUOR CO	7,272.65						
	2774421	04/24/25 LIQUOR	1,256.82			609 975 4975	251		1010
	2774421	04/24/25 FREIGHT	27.74			609 975 4975	335		1010
	2774422	04/24/25 WINE	748.10			609 975 4975	251		1010
	2774422	04/24/25 FREIGHT	19.80			609 975 4975	335		1010
	2774423	04/24/25 NA BEVERAGE	128.00			609 975 4975	254		1010
	2774423	04/24/25 FREIGHT	5.94			609 975 4975	335		1010
	2774424	04/24/25 THC PRODUCTS	72.80*			609 975 4975	255		1010
	2774425	04/24/25 LIQUOR	697.00			609 975 4975	251		1010
	2774425	04/24/25 FREIGHT	11.88			609 975 4975	335		1010
	2774426	04/24/25 WINE	60.75			609 975 4975	251		1010
	2774426	04/24/25 FREIGHT	1.98			609 975 4975	335		1010

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		2774427 04/24/25 NA BEVERAGE	48.00			609 975 4975	254		1010
		2774427 04/24/25 FREIGHT	1.98			609 975 4975	335		1010
		2779624 05/01/25 LIQUOR	1,360.16			609 975 4975	251		1010
		2779624 05/01/25 FREIGHT	35.64			609 975 4975	335		1010
		2779625 05/01/25 WINE	348.00			609 975 4975	251		1010
		2779625 05/01/25 FREIGHT	5.94			609 975 4975	335		1010
		2779626 05/01/25 LIQUOR	346.00			609 975 4975	251		1010
		2779626 05/01/25 FREIGHT	5.94			609 975 4975	335		1010
		2779627 05/01/25 WINE	192.54			609 975 4975	251		1010
		2779627 05/01/25 FREIGHT	6.61			609 975 4975	335		1010
		2784560 05/08/25 LIQUOR	975.99			609 975 4975	251		1010
		2784560 05/08/25 FREIGHT	20.74			609 975 4975	335		1010
		2784561 05/08/25 WINE	803.50			609 975 4975	251		1010
		2784561 05/08/25 FREIGHT	18.00			609 975 4975	335		1010
		2784562 05/08/25 THC PRODUCTS	72.80*			609 975 4975	255		1010
		Total for Vendor:	7,272.65						
47037		6342 KINNEY CREEK BREWERY	115.50						
		IN-3614 05/01/25 BEER	115.50			609 975 4975	252		1010
		Total for Vendor:	115.50						
47042		362 KWIK TRIP INC	573.46						
		05/02/25 51.238 GAL DIESEL-FD	177.68			101 220 4220	212		1010
		05/02/25 112.843 GAL UNLEADED-FD	395.78			101 220 4220	212		1010
		Total for Vendor:	573.46						
47038		5345 MAJESTIC EVENTS	154.50						
		Q101419 05/05/25 DEPOSIT-TENT W/SIDEWALL	154.50*			211 550 4550	445		1010
		Total for Vendor:	154.50						
47043		3314 METROPOLITAN MECHANICAL	12,294.05						
		10019494 04/17/25 REPAIR TO CONDENSER A1 FAN	1,625.44			606 516 4516	400		1010
		10019764 04/24/25 SERVICE FLUSHING BOILER SYST	10,668.61			606 516 4516	400		1010
		Total for Vendor:	12,294.05						

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47074		2234 MID-AMERICAN RESEARCH CHEMICAL	479.70						
	0847631-IN	04/30/25 NITRILE GLOVES/WASP & HORN	68.53			101 310 4310	210		1010
	0847631-IN	04/30/25 NITRILE GLOVES/WASP & HORN	68.53			101 312 4312	210		1010
	0847631-IN	04/30/25 NITRILE GLOVES/WASP & HORN	68.53			101 517 4517	210		1010
	0847631-IN	04/30/25 NITRILE GLOVES/WASP & HORN	68.53			601 943 4943	210		1010
	0847631-IN	04/30/25 NITRILE GLOVES/WASP & HORN	68.53			602 948 4948	210		1010
	0847631-IN	04/30/25 NITRILE GLOVES/WASP & HORN	68.53			604 957 4957	210		1010
	0847631-IN	04/30/25 NITRILE GLOVES/WASP & HORN	68.52			605 963 4963	210		1010
	0847631-IN	04/30/25 SALES TAX	4.71			604 957 4957	210		1010
	0847631-IN	04/30/25 SALES TAX	-4.71			604 2025			1010
	0847631-IN	04/30/25 DC TRANSIT TAX	0.34			604 957 4957	210		1010
	0847631-IN	04/30/25 DC TRANSIT TAX	-0.34			604 2026			1010
		Total for Vendor:	479.70						
47075		299 MISSISSIPPI WELDERS SUPPLY CO	156.00						
	1899654	05/01/25 ACETYLENE CYLINDERS/ARGON CYL	22.29			101 310 4310	210		1010
	1899654	05/01/25 ACETYLENE CYLINDERS/ARGON CYL	22.29			101 312 4312	210		1010
	1899654	05/01/25 ACETYLENE CYLINDERS/ARGON CYL	22.29			101 517 4517	210		1010
	1899654	05/01/25 ACETYLENE CYLINDERS/ARGON CYL	22.29			601 943 4943	210		1010
	1899654	05/01/25 ACETYLENE CYLINDERS/ARGON CYL	22.28			602 948 4948	210		1010
	1899654	05/01/25 ACETYLENE CYLINDERS/ARGON CYL	22.28			604 957 4957	210		1010
	1899654	05/01/25 ACETYLENE CYLINDERS/ARGON CYL	22.28			605 963 4963	210		1010
	1899654	05/01/25 SALES TAX	1.53			604 957 4957	210		1010
	1899654	05/01/25 SALES TAX	-1.53			604 2025			1010
	1899654	05/01/25 DC TRANSIT TAX	0.11			604 957 4957	210		1010
	1899654	05/01/25 DC TRANSIT TAX	-0.11			604 2026			1010
		Total for Vendor:	156.00						
47039		55 MN ENERGY RESOURCES CORP	1,984.00						
	5457904541	04/30/25 NATURAL GAS-KAC	45.00			101 514 4514	380		1010
	5461594336	05/02/25 NATURAL GAS-LIQUOR STORE	80.33			609 979 4979	380		1010
	5458726087	04/30/25 NATURAL GAS-CITY HALL	2.30			101 194 4194	380		1010
	5460952508	05/01/25 NATURAL GAS-FD	586.47			101 220 4220	380		1010
	5462714797	05/02/25 NATURAL GAS-PARK MAINT SHE	124.04			101 522 4522	380		1010
	5463889245	05/05/25 NATURAL GAS-ARENA	251.46			606 516 4516	380		1010
	5464268469	05/05/25 NATURAL GAS-WWTP	719.65			602 947 4947	380		1010

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		5462432217 05/02/25 NATURAL GAS-LIBRARY	155.42			211 550 4550	380		1010
		5459987292 05/01/25 NATURAL GAS-DC AMBULANCE S	19.33			101 417 4417	380		1010
		Total for Vendor:	1,984.00						
47040		717 MN FIRE SERVICE CERTIFICATION	262.00						
		13476 01/21/25 ELLANSON-FF I & II EXAMS	262.00			101 220 4220	330		1010
		Total for Vendor:	262.00						
47044		4028 MPCA	931.67						
		1000021384 04/21/25 VSQG-BASE FEE	931.67			101 210 4210	334		1010
		Total for Vendor:	931.67						
47045		5881 NAPA AUTO PARTS	1,412.96						
		498342 03/04/25 EXHAUST CLAMP STAN	16.14			101 310 4310	220		1010
		498415 03/06/25 BATTERY/CORE DEPOSIT	174.38			101 310 4310	220		1010
		498416 03/06/25 CORE DEPOSIT REFUND	-18.00			101 310 4310	220		1010
		498559 03/10/25 BLSTR PK MINIATURES	7.49			101 310 4310	220		1010
		498616 03/11/25 ENGINE OIL FILTER/SYNTHETIC OI	34.47			101 210 4210	220		1010
		498631 03/11/25 RELAY-DUMP TRUCK	18.99			101 310 4310	220		1010
		498724 03/13/25 PX DIELETRIC GREASE	6.39			101 310 4310	220		1010
		498745 03/13/25 FUEL FILTER/OIL FILTER/AIR FIL	473.63			101 310 4310	220		1010
		498971 03/18/25 SHOP TOWELS IN A BOX	101.94			101 310 4310	220		1010
		498988 03/18/25 AIR FILTER	46.70			101 522 4522	220		1010
		499061 03/20/25 BREAK FLUID	26.99			101 220 4220	220		1010
		499243 03/24/25 OIL FILTER/REAR DISC BRAKE/SYN	79.46			101 210 4210	220		1010
		499252 03/24/25 CARLYLE SOCKET 1-5/8"/SOCKET D	56.48			604 957 4957	220		1010
		499252 03/24/25 SALES TAX	3.88			604 957 4957	220		1010
		499252 03/24/25 SALES TAX	-3.88			604 2025			1010
		499252 03/24/25 DC TRANSIT TAX	0.28			604 957 4957	220		1010
		499252 03/24/25 DC TRANSIT TAX	-0.28			604 2026			1010
		499254 03/24/25 BRAKE PISTON TOOL	17.49			101 210 4210	220		1010
		499255 03/24/25 OIL FILTER/OIL/FUEL FILTER	28.72			101 210 4210	220		1010
		499333 03/26/25 ANTI RUST/ANTIFREEZE	55.96			101 522 4522	220		1010
		499351 03/26/25 CLASSICAL SECTION WRAPPED V-BE	42.92			602 947 4947	220		1010
		499367 03/27/25 BLSTER PK MINIATURES/UNIVERSAL	39.98			604 957 4957	220		1010
		499367 03/27/25 SALES TAX	2.74			604 957 4957	220		1010
		499367 03/27/25 SALES TAX	-2.74			604 2025			1010

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	499367	03/27/25 DC TRANSIT TAX	0.20			604 957 4957	220		1010
	499367	03/27/25 DC TRANSIT TAX	-0.20			604 2026			1010
	499369	03/27/25 GUNK CARB MEDIC	31.96			101 522 4522	220		1010
	499665	04/02/25 OIL FILTER/SYNTHETIC OIL	38.96			101 210 4210	220		1010
	499692	04/03/25 PLIERS DIAGONAL CUT	25.99			101 310 4310	240		1010
	499728	04/04/25 NAC OIL	9.99			101 310 4310	220		1010
	499752	04/04/25 7-1 2" DIAG CUT PLIERS	37.99			601 943 4943	240		1010
	500016	04/09/25 RUBBER METAL CLAMP/HEAT SHRINK	15.48			604 957 4957	220		1010
	500016	04/09/25 SALES TAX	1.06			604 957 4957	220		1010
	500016	04/09/25 SALES TAX	-1.06			604 2025			1010
	500016	04/09/25 DC TRANSIT TAX	0.08			604 957 4957	220		1010
	500016	04/09/25 DC TRANSIT TAX	-0.08			604 2026			1010
	501014	04/28/25 ENGINE OIL FILTER/SYNTHETIC OI	34.47			101 210 4210	220		1010
	501015	04/28/25 ENGINE OIL FILTER	7.99			601 943 4943	220		1010
		Total for Vendor:	1,412.96						
47046		60 NORTHERN BEVERAGE DIST. CO. LL	13,506.45						
	1477219	04/24/25 BEER	2,810.35			609 975 4975	252		1010
	1477219	04/24/25 NA BEVERAGE	63.60			609 975 4975	254		1010
	1477219	04/24/25 FREIGHT	2.00			609 975 4975	335		1010
	1480877	05/01/25 BEER	4,621.30			609 975 4975	252		1010
	1480877	05/01/25 NA BEVERAGE	46.20			609 975 4975	254		1010
	1480877	05/01/25 FREIGHT	2.00			609 975 4975	335		1010
	1484407	05/08/25 BEER	6,012.25			609 975 4975	252		1010
	1484407	05/08/25 FREIGHT	2.00			609 975 4975	335		1010
	144865	02/20/25 BEER CREDIT	-53.25			609 975 4975	252		1010
		Total for Vendor:	13,506.45						
47047		6785 NOTHING BUT HEMP LLC	350.00						
	3490	04/23/25 THC PRODUCTS	61.00*			609 975 4975	255		1010
	3446	04/18/25 THC PRODUCTS	157.00*			609 975 4975	255		1010
	3447	04/18/25 THC PRODUCTS	132.00*			609 975 4975	255		1010
		Total for Vendor:	350.00						

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47048		3491 OLYMPIC FIRE PROTECTION CORP	250.00						
	10005345	05/01/25 ANNUAL SPRINKLER INSPECTION	250.00			606 516 4516	400		1010
		Total for Vendor:	250.00						
47049		502 ON-SITE COMPUTERS INC	2,345.37						
	CW100271	05/01/25 MAY-MICROSOFT 365 BUSINESS	20.00*			101 111 4111	370		1010
	CW100271	05/01/25 MAY-MICROSOFT 365 BUSINESS	252.00			101 192 4192	370		1010
	CW100271	05/01/25 MAY-MICROSOFT 365 BUSINESS	4.00*			101 310 4310	370		1010
	CW100271	05/01/25 MAY-MICROSOFT 365 BUSINESS	4.00*			101 522 4522	370		1010
	CW100271	05/01/25 MAY-MICROSOFT 365 BUSINESS	4.00*			101 514 4514	370		1010
	CW100271	05/01/25 MAY-MICROSOFT 365 BUSINESS	50.40*			290 650 4650	370		1010
	CW100271	05/01/25 MAY-MICROSOFT 365 BUSINESS	12.50*			601 944 4944	370		1010
	CW100271	05/01/25 MAY-MICROSOFT 365 BUSINESS	12.50			602 949 4949	370		1010
	CW100271	05/01/25 MAY-MICROSOFT 365 BUSINESS	91.40*			604 959 4959	370		1010
	CW100271	05/01/25 MAY-MICROSOFT 365 BUSINESS	17.00			606 516 4516	370		1010
	CW100271	05/01/25 MAY-MICROSOFT 365 BUSINESS	12.00			609 976 4976	370		1010
	CW100271	05/01/25 SALES TAX	6.28*			604 959 4959	370		1010
	CW100271	05/01/25 SALES TAX	-6.28			604 2025			1010
	CW100271	05/01/25 D C TRANSIT TAX	0.46*			604 959 4959	370		1010
	CW100271	05/01/25 D C TRANSIT TAX	-0.46			604 2026			1010
	CW100271	05/01/25 SALES TAX	0.83			609 976 4976	370		1010
	CW100271	05/01/25 SALES TAX	-0.83			609 2025			1010
	CW100271	05/01/25 D C TRANSIT TAX	0.06			609 976 4976	370		1010
	CW100271	05/01/25 D C TRANSIT TAX	-0.06			609 2026			1010
	CW100021	05/01/25 MAY-FIREWALL PROTECT-C H	98.00			101 192 4192	370		1010
	CW100048	05/01/25 MAY-FIREWALL PROTECT-ARENA	30.00			606 516 4516	370		1010
	CW100063	05/01/25 MAY-FIREWALL PROTECT-LS	25.77			609 976 4976	210		1010
	CW100078	05/01/25 MAY-FIREWALL PROTECT-FD	24.00*			101 220 4220	370		1010
	CW100352	05/02/25 MAY-MANAGED SERV CONTRACT	612.00			101 192 4192	370		1010
	CW100352	05/02/25 MAY-MANAGED SERV CONTRACT	68.00*			101 310 4310	370		1010
	CW100352	05/02/25 MAY-MANAGED SERV CONTRACT	136.00*			101 522 4522	370		1010
	CW100352	05/02/25 MAY-MANAGED SERV CONTRACT	68.00*			290 650 4650	370		1010
	CW100352	05/02/25 MAY-MANAGED SERV CONTRACT	68.00*			601 944 4944	370		1010
	CW100352	05/02/25 MAY-MANAGED SERV CONTRACT	68.00			602 949 4949	370		1010
	CW100352	05/02/25 MAY-MANAGED SERV CONTRACT	204.00*			604 959 4959	370		1010
	CW100352	05/02/25 MAY-MANAGED SERV CONTRACT	136.00*			604 959 4959	370		1010

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		CW100352 05/02/25 MAY-MANAGED SERV CONTRACT	68.00			606 516 4516	370		1010
		CW100352 05/02/25 MAY-MANAGED SERV CONTRACT	68.00			609 976 4976	370		1010
		CW100352 05/02/25 MAY-MANAGED SERV CONTRACT	68.00*			101 220 4220	370		1010
		CW100352 05/02/25 SALES TAX	23.38*			604 959 4959	370		1010
		CW100352 05/02/25 SALES TAX	-23.38			604 2025			1010
		CW100352 05/02/25 D C TRANSIT TAX	1.70*			604 959 4959	370		1010
		CW100352 05/02/25 D C TRANSIT TAX	-1.70			604 2026			1010
		CW100352 05/02/25 SALES TAX	4.68			609 976 4976	370		1010
		CW100352 05/02/25 SALES TAX	-4.68			609 2025			1010
		CW100352 05/02/25 D C TRANSIT TAX	0.34			609 976 4976	370		1010
		CW100352 05/02/25 D C TRANSIT TAX	-0.34			609 2026			1010
		CW100352 05/02/25 CISCO DUO SECURITY	4.00*			604 959 4959	370		1010
		CW100352 05/02/25 CISCO DUO SECURITY	8.00			101 192 4192	370		1010
		CW100352 05/02/25 SALES TAX	0.28*			604 959 4959	370		1010
		CW100352 05/02/25 SALES TAX	-0.28			604 2025			1010
		CW100352 05/02/25 DC TRANSIT TAX	0.02*			604 959 4959	370		1010
		CW100352 05/02/25 DC TRANSIT TAX	-0.02			604 2026			1010
		CW100499 04/30/25 SUPPORT-TIM'S LAPTOP	83.05			101 140 4140	400		1010
		CW100513 04/30/25 SUPPORT-PD SERVERS	28.75			101 210 4210	440		1010
		Total for Vendor:	2,345.37						
47051		4919 PEOPLE'S ENERGY COOPERATIVE	93.34						
		05/05/25 ELEC SERVICES-CEMETERY	45.81			101 518 4518	380		1010
		05/05/25 ELEC SERVICES-LT LETH SUBDIVIS	47.53			101 316 4316	380		1010
		Total for Vendor:	93.34						
47052		23 PHILLIPS WINE & SPIRITS	7,115.22						
		6965190 04/24/25 LIQUOR	1,431.20			609 975 4975	251		1010
		6965190 04/24/25 FREIGHT	19.80			609 975 4975	335		1010
		6965191 04/24/25 WINE	780.65			609 975 4975	251		1010
		6965191 04/24/25 FREIGHT	27.72			609 975 4975	335		1010
		6965192 04/24/25 FREIGHT	1.32			609 975 4975	335		1010
		6969257 05/01/25 LIQUOR	1,264.28			609 975 4975	251		1010
		6969257 05/01/25 FREIGHT	19.16			609 975 4975	335		1010
		6969258 05/01/25 WINE	820.53			609 975 4975	251		1010
		6969258 05/01/25 FREIGHT	21.78			609 975 4975	335		1010
		6969259 05/01/25 NA BEVERAGE	28.05			609 975 4975	254		1010

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	6969259	05/01/25 FREIGHT	1.98			609 975 4975	335		1010
	6973155	05/08/25 LIQUOR	1,669.24			609 975 4975	251		1010
	6973155	05/08/25 FREIGHT	23.66			609 975 4975	335		1010
	6973156	05/08/25 WINE	417.85			609 975 4975	251		1010
	6973156	05/08/25 FREIGHT	20.00			609 975 4975	335		1010
	6973157	05/08/25 THC PRODUCTS	568.00*			609 975 4975	255		1010
		Total for Vendor:	7,115.22						
47053		4037 PREFERRED HEATING & COOLING LLC	426.25						
	I-17629-1	04/30/25 WATER METER CHANGE OUT	170.00			601 943 4943	400		1010
	I-17683-1	05/02/25 HVAC SERVICE	256.25			101 210 4210	400		1010
		Total for Vendor:	426.25						
47076		396 PROLINE DIST. INC.	70.00						
	3013505	04/25/25 CUT OFF WHEEL RAZOR BLADES	10.00			101 310 4310	220		1010
	3013505	04/25/25 CUT OFF WHEEL RAZOR BLADES	10.00			101 312 4312	220		1010
	3013505	04/25/25 CUT OFF WHEEL RAZOR BLADES	10.00			101 517 4517	220		1010
	3013505	04/25/25 CUT OFF WHEEL RAZOR BLADES	10.00			601 943 4943	220		1010
	3013505	04/25/25 CUT OFF WHEEL RAZOR BLADES	10.00			602 948 4948	220		1010
	3013505	04/25/25 CUT OFF WHEEL RAZOR BLADES	10.00			604 957 4957	220		1010
	3013505	04/25/25 CUT OFF WHEEL RAZOR BLADES	10.00			605 963 4963	220		1010
	3013505	04/25/25 SALES TAX	0.69			604 957 4957	220		1010
	3013505	04/25/25 SALES TAX	-0.69			604	2025		1010
	3013505	04/25/25 DC TRANSIT TAX	0.05			604 957 4957	220		1010
	3013505	04/25/25 DC TRANSIT TAX	-0.05			604	2026		1010
		Total for Vendor:	70.00						
47054		6846 ROTO-ROOTER	735.00						
	155290	03/10/25 SERVICE FOR MAIN LINE BACKUP	735.00			602 948 4948	400		1010
		Total for Vendor:	735.00						
47055		6363 SAFETYFIRST PLAYGROUND	4,819.50						
	9785	05/07/25 SAFETY SURFACING	4,819.50			101 513 4513	400		1010
		Total for Vendor:	4,819.50						

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47056		63 SCHOTT DIST CO INC	28,200.87						
	661312	05/01/25 BEER	7,370.90			609 975 4975	252		1010
	661312	05/01/25 NA BEVERAGE	250.02			609 975 4975	254		1010
	661318	05/01/25 LIQUOR	813.39			609 975 4975	251		1010
	362567	04/24/25 BEER	6,188.21			609 975 4975	252		1010
	660271	04/24/25 LIQUOR	1,603.30			609 975 4975	251		1010
	662387	05/08/25 BEER	8,902.00			609 975 4975	252		1010
	662387	05/08/25 NA BEVERAGE	190.60			609 975 4975	254		1010
	662388	05/08/25 LIQUOR	1,734.95			609 975 4975	251		1010
	662389	05/08/25 BEER	1,147.50			609 975 4975	252		1010
		Total for Vendor:	28,200.87						
47057		64 SELCO	772.88						
	053440	05/02/25 JUNE ILS/PC SUPPORT	836.65			211 550 4550	309		1010
	053440	05/02/25 PATRON FEES PAID ONLINE	-63.77			211 550 3513			1010
		Total for Vendor:	772.88						
47058		2289 SL CONTRACTING, INC	173,474.89						
	05/06/25	REQ #1-SW RECONSTRUCTION	173,474.89*			432 710 4710	430		1010
		Total for Vendor:	173,474.89						
47059		5027 SMITH SCHAFFER & ASSOCIATES, LTD.	13,780.00						
	41703	04/30/25 ACCOUNTING ASSISTANCE	611.60			101 153 4153	301		1010
	41703	04/30/25 ACCOUNTING ASSISTANCE	500.40			601 944 4944	301		1010
	41703	04/30/25 ACCOUNTING ASSISTANCE	444.80			602 947 4947	301		1010
	41703	04/30/25 ACCOUNTING ASSISTANCE	55.60			602 949 4949	301		1010
	41703	04/30/25 ACCOUNTING ASSISTANCE	556.00			604 959 4959	301		1010
	41703	04/30/25 ACCOUNTING ASSISTANCE	111.20			605 964 4964	301		1010
	41703	04/30/25 ACCOUNTING ASSISTANCE	500.40			609 151 4151	301		1010
	41703	04/30/25 ACCOUNTING AUDIT	1,668.70			101 153 4153	301		1010
	41703	04/30/25 ACCOUNTING AUDIT	1,365.10			601 944 4944	301		1010
	41703	04/30/25 ACCOUNTING AUDIT	1,183.60			602 947 4947	301		1010
	41703	04/30/25 ACCOUNTING AUDIT	182.60			602 949 4949	301		1010
	41703	04/30/25 ACCOUNTING AUDIT	1,518.00			604 959 4959	301		1010
	41703	04/30/25 ACCOUNTING AUDIT	303.60			605 964 4964	301		1010
	41703	04/30/25 ACCOUNTING AUDIT	3,413.30*			606 516 4516	301		1010

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	41703	04/30/25 ACCOUNTING AUDIT	1,365.10			609 151 4151	301		1010
		Total for Vendor:	13,780.00						
47060		3850 SOUTHERN GLAZER'S OF MN	8,251.70						
	2617673	04/30/25 LIQUOR	1,040.83			609 975 4975	251		1010
	2617673	04/30/25 FREIGHT	12.40			609 975 4975	335		1010
	2614884	04/23/25 LIQUOR	4,157.37			609 975 4975	251		1010
	2614884	04/23/25 WINE	190.00			609 975 4975	251		1010
	2614884	04/23/25 FREIGHT	55.56			609 975 4975	335		1010
	2614885	04/23/25 FREIGHT	1.55			609 975 4975	335		1010
	2620528	05/07/25 LIQUOR	2,193.94			609 975 4975	251		1010
	2620528	05/07/25 WINE	559.36			609 975 4975	251		1010
	2620528	05/07/25 FREIGHT	40.69			609 975 4975	335		1010
		Total for Vendor:	8,251.70						
47061		5708 STAPLES BUSINESS CREDIT	60.75						
	6030269489	04/25/25 6X9 MAILING ENVELOPES	13.49			101 514 4514	210		1010
	6030269489	04/25/25 5X8 NOTEPADS	18.19			101 111 4111	210		1010
	6030269490	04/25/25 YELLOW CARD STOCK/RED CARD	7.52			101 140 4140	210		1010
	6030269490	04/25/25 YELLOW CARD STOCK/RED CARD	7.52			601 944 4944	210		1010
	6030269490	04/25/25 YELLOW CARD STOCK/RED CARD	7.52			602 949 4949	210		1010
	6030269490	04/25/25 YELLOW CARD STOCK/RED CARD	7.51			604 959 4959	210		1010
	6030269490	04/25/25 YELLOW CARD STOCK/RED CARD	7.51			605 963 4963	210		1010
	6030269490	04/25/25 SALES TAX	0.52			604 959 4959	210		1010
	6030269490	04/25/25 SALES TAX	-0.52			604 2025			1010
	6030269490	04/25/25 DC TRANSIT TAX	0.04			604 959 4959	210		1010
	6030269490	04/25/25 DC TRANSIT TAX	-0.04			604 2026			1010
	6030269491	04/25/25 5X8 NOTEPAD REBATE	-8.51			101 111 4111	210		1010
		Total for Vendor:	60.75						
47062		3571 STATE INDUSTRIAL PRODUCTS	392.72						
	903761793	04/28/25 PROBIOTIC FLOOR CLEANER/MAG	392.72			606 516 4516	220		1010
		Total for Vendor:	392.72						

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47063		6231 SxSE MN BREWING CO.	508.00						
		IN-73873 05/02/25 BEER	508.00			609 975 4975	252		1010
		Total for Vendor:	508.00						
47064		6273 TANTALUS SYSTEMS INC	525.00						
		30426 04/30/25 BUNDLE PPD & PPN OPTIONS & TRU	525.00			604 957 4957	260		1010
		Total for Vendor:	525.00						
47065		498 TEIGEN PAPER & SUPPLY	594.91						
		00346 04/28/25 PAPER TOWELS/TB CLEANER	131.99			211 550 4550	210		1010
		00347 04/28/25 TOILET PAPER	114.02			211 550 4550	210		1010
		96260 05/02/25 GLOVES	10.20			211 550 4550	210		1010
		410334 05/05/25 TP/ PAPER TOWELS/CAN LINERS	124.76			606 516 4516	210		1010
		96652 05/08/25 CAN LINERS/TP/PAPER TOWELS	30.57			101 310 4310	210		1010
		96652 05/08/25 CAN LINERS/TP/PAPER TOWELS	30.57			101 312 4312	210		1010
		96652 05/08/25 CAN LINERS/TP/PAPER TOWELS	30.56			101 517 4517	210		1010
		96652 05/08/25 CAN LINERS/TP/PAPER TOWELS	30.56			601 943 4943	210		1010
		96652 05/08/25 CAN LINERS/TP/PAPER TOWELS	30.56			602 948 4948	210		1010
		96652 05/08/25 CAN LINERS/TP/PAPER TOWELS	30.56			604 957 4957	210		1010
		96652 05/08/25 CAN LINERS/TP/PAPER TOWELS	30.56			605 963 4963	210		1010
		96652 05/08/25 SALES TAX	2.10			604 957 4957	210		1010
		96652 05/08/25 SALES TAX	-2.10			604	2025		1010
		96652 05/08/25 DC TRANSIT TAX	0.15			604 957 4957	210		1010
		96652 05/08/25 DC TRANSIT TAX	-0.15			604	2026		1010
		Total for Vendor:	594.91						
47066		6561 THE HOME CITY ICE COMPANY	162.56						
		7039252851 04/21/25 ICE-LS	162.56			609 975 4975	257		1010
		Total for Vendor:	162.56						
47077		939 USA BLUEBOOK	61.52						
		INV0069418 04/28/25 DANGER SIGNS	61.52			601 943 4943	220		1010
		Total for Vendor:	61.52						

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47067		71 UTILITY CONSULTANTS INC	3,156.34						
	123581	04/24/25 TOTAL COLIFORM	179.92			601 943 4943	440		1010
	123581	04/24/25 CBOD/TSS/TOTAL PHOSPHORUS/AMMO	2,976.42			602 947 4947	440		1010
		Total for Vendor:	3,156.34						
47068		5035 VALLI INFORMATION SYSTEMS INC	2,154.18						
	100401	04/30/25 UTILITY BILLING MAILING	430.84			601 944 4944	325		1010
	100401	04/30/25 UTILITY BILLING MAILING	430.84			602 949 4949	325		1010
	100401	04/30/25 UTILITY BILLING MAILING	861.66			604 959 4959	325		1010
	100401	04/30/25 UTILITY BILLING MAILING	430.84			605 963 4963	325		1010
		Total for Vendor:	2,154.18						
47069		3382 VERIZON WIRELESS	1,414.40						
	6111465936	04/20/25 CELL PHONES-PD	739.43			101 210 4210	321		1010
	6111465936	04/20/25 CELL PHONES-STREETS	72.31			101 310 4310	321		1010
	6111465936	04/20/25 CELL PHONES-PARKS	72.30			101 510 4510	321		1010
	6111465936	04/20/25 CELL PHONES-WATER	66.01			601 944 4944	321		1010
	6111465936	04/20/25 CELL PHONES-WW	33.00			602 949 4949	321		1010
	6111465936	04/20/25 CELL PHONES-WW PLANT	33.00			602 947 4947	321		1010
	6111465936	04/20/25 CELL PHONES-PW DIRECTOR	41.39			604 959 4959	321		1010
	6111465936	04/20/25 CELL PHONES-ELECTRIC	319.83			604 959 4959	321		1010
	6111465936	04/20/25 CELL PHONES-ARENA	37.13			606 516 4516	321		1010
		Total for Vendor:	1,414.40						
47070		4466 VINOCOPIA INC	798.00						
	0371575-IN	04/23/25 LIQUOR	360.00			609 975 4975	251		1010
	0371575-IN	04/23/25 WINE	136.00			609 975 4975	251		1010
	0371575-IN	04/23/25 FREIGHT	14.00			609 975 4975	335		1010
	0372694-IN	05/01/25 WINE	288.00			609 975 4975	251		1010
		Total for Vendor:	798.00						
47071		637 WEBER, LETH & WOESSNER PLC	4,174.50						
	04/30/25	0.2 HRS - CEMETERY	33.00			101 518 4518	430		1010
	04/30/25	0.6 HRS P&Z - CREEKSIDE GROVE	99.00			101 191 4191	304		1010
	04/30/25	1 HR CITY COUNCIL - MISC	165.00			101 111 4111	304		1010
	04/30/25	4 HRS-CITY COUNCIL MEETINGS	660.00			101 111 4111	304		1010

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	04/30/25	0.4 HRS EDA- PEOPLE'S COOPERAT	66.00			290 650 4650	304		1010
	04/30/25	0.6 HRS - PD	99.00*			101 210 4210	304		1010
	04/30/25	9.9 HRS - LEGAL PD	1,485.00			101 160 4160	304		1010
	04/30/25	9.5 HRS - LEGAL PD	1,567.50			101 160 4160	304		1010
		Total for Vendor:	4,174.50						
47072		388 WESCO RECEIVABLES CORP	362.87						
	545304	05/01/25 2" & 4" U GUARDS	362.87			604 957 4957	220		1010
		Total for Vendor:	362.87						
47078		7016 WINONA HEATING & VENTILATING	1,429.00						
	385525	05/02/25 HUMIDITY CONTROL THERMOSTATS	1,429.00			101 220 4220	400		1010
		Total for Vendor:	1,429.00						
		# of Claims	63	Total:	549,980.95	# of Vendors	61		

05/16/25
07:28:02

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 5/25

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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	36,881.80
211 Library Fund	
1010 CASH-OPERATING	3,334.93
290 Economic Development	
1010 CASH-OPERATING	259.40
432 2025 SW Reconstruction	
1010 CASH-OPERATING	173,474.89
601 Water Fund	
1010 CASH-OPERATING	8,209.46
602 Sewer Fund	
1010 CASH-OPERATING	12,227.08
604 Electric Fund	
1010 CASH-OPERATING	209,479.89
605 Storm Water	
1010 CASH-OPERATING	1,943.62
606 ICE ARENA	
1010 CASH-OPERATING	17,921.07
609 Liquor Fund	
1010 CASH-OPERATING	77,548.81
877 Festival in Park Fund	
1010 CASH-OPERATING	8,700.00
Total:	549,980.95

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CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 5 / 25

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CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED *See Signature* _____ Council Member
PWS _____ Council Member

#3

05/22/25
10:01:18

CITY OF KASSON
Claim Approval List
For the Accounting Period: 5/25
For Pay Date: 05/27/25

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Report ID: AP100V

For pay dates from 05/14/25 to 05/27/25

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
47085	E	34 CITY OF KASSON	39,405.76						
	04/25/25	CITY UTILITIES-C H	417.51			101 194 4194	380		1010
	04/25/25	CITY UTILITIES-P D	385.09			101 210 4210	380		1010
	04/25/25	CITY UTILITIES-STR LTS (LED)	515.57			101 316 4316	380		1010
	04/25/25	CITY UTILITIES-STREET LTS	39.10			101 310 4310	380		1010
	04/25/25	CITY UTILITIES-MAIN STR LTS	559.69			101 316 4316	380		1010
	04/25/25	CITY UTILITIES-MANT AV STR LTS	145.94			101 316 4316	380		1010
	04/25/25	CITY UTILITIES-STREET LTS	2,728.36			101 316 4316	380		1010
	04/25/25	CITY UTILITIES-K.A.C.-HIGH FLO	95.31			101 514 4514	380		1010
	04/25/25	CITY UTILITIES-K.A.C.-LOW FLOW	62.81			101 514 4514	380		1010
	04/25/25	CITY UTILITIES-K.A.C.-BI-DIREC	273.26			101 514 4514	380		1010
	04/25/25	CITY UTILITIES-N2 BALL PARK LT	786.25			101 517 4517	380		1010
	04/25/25	CITY UTILITIES-NO. PARK #3	782.14			101 517 4517	380		1010
	04/25/25	CITY UTILITIES-NO. PARK MAINT	158.98			101 522 4522	380		1010
	04/25/25	CITY UTILITIES-E SHELTER-VETS	46.60			101 522 4522	380		1010
	04/25/25	CITY UTILITIES-NO. PARK CONCES	36.05			101 517 4517	380		1010
	04/25/25	CITY UTILITIES-NE YOUTH BALL F	36.05			101 517 4517	380		1010
	04/25/25	CITY UTILITIES-W SHELTER-VETS	41.19			101 522 4522	380		1010
	04/25/25	CITY UTILITIES-NO. PARK #1	91.00			101 310 4310	380		1010
	04/25/25	CITY UTILITIES-WELL #4	2,466.05			601 941 4941	380		1010
	04/25/25	CITY UTILITIES-WELL #2	2,738.66			601 941 4941	380		1010
	04/25/25	CITY UTILITIES-WELL #5	2,086.73			601 941 4941	380		1010
	04/25/25	CITY UTILITIES-8 AV WATER TOWE	328.68			601 941 4941	380		1010
	04/25/25	CITY UTILITIES-LITTLES LIFT ST	104.59			602 948 4948	380		1010
	04/25/25	CITY UTILITIES-LIQUOR STORE	711.70			609 979 4979	380		1010
	04/25/25	CITY UTILITIES-NO. PARK #4	37.03			101 522 4522	380		1010
	04/25/25	CITY UTILITIES-WWTP-WA/SE	4,966.86			602 947 4947	380		1010
	04/25/25	CITY UTILITIES-WWTP-ELECTRIC	8,439.04			602 947 4947	381		1010
	04/25/25	CITY UTILITIES-WWTP-BASEMENT	83.91			602 947 4947	380		1010
	04/25/25	CITY UTILITIES-WWTP-GARAGE	25.81			602 947 4947	380		1010
	04/25/25	CITY UTILITIES-NO. PARK #2	41.74			101 522 4522	380		1010
	04/25/25	CITY UTILITIES-OLD WATER TOWER	60.61			101 526 4526	430		1010
	04/25/25	CITY UTILITIES-D C AMBULANCE S	152.73			101 417 4417	380		1010
	04/25/25	CITY UTILITIES-P.W.B. 1/2	558.45			101 310 4310	380		1010
	04/25/25	CITY UTILITIES-P.W.B. 1/2	558.46*			604 957 4957	380		1010
	04/25/25	SALES TAX-ELECTRIC	33.29*			604 957 4957	380		1010

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CITY OF KASSON
Claim Approval List
For the Accounting Period: 5/25
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For pay dates from 05/14/25 to 05/27/25
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
		04/25/25 SALES TAX-ELECTRIC	-33.29			604 2025			1010
		04/25/25 D C TRANSIT TAX-ELECTRIC	2.42*			604 957 4957	380		1010
		04/25/25 D C TRANSIT TAX-ELECTRIC	-2.42			604 2026			1010
		04/25/25 SALES TAX-WATER	1.35*			604 957 4957	380		1010
		04/25/25 SALES TAX-WATER	-1.35			604 2025			1010
		04/25/25 D C TRANSIT TAX-WATER	0.10*			604 957 4957	380		1010
		04/25/25 D C TRANSIT TAX-WATER	-0.10			604 2026			1010
		04/25/25 CITY UTILITIES-D C ICE ARENA	5,459.54			606 516 4516	380		1010
		04/25/25 CITY UTILITIES-ELECTRONIC SIGN	44.24			101 111 4111	430		1010
		04/25/25 CITY UTILITIES-PARK & RIDE LOT	84.61			101 316 4316	380		1010
		04/25/25 CITY UTILITIES-16 ST-E OF BRID	125.96			101 316 4316	380		1010
		04/25/25 CITY UTILITIES-16 ST-CENTER	186.60			101 316 4316	380		1010
		04/25/25 CITY UTILITIES-16 ST-W OF BRID	107.37			101 316 4316	380		1010
		04/25/25 CITY UTILITIES-LIBRARY	960.53			211 550 4550	380		1010
		04/25/25 CITY UTILITIES-LIONS PARK SHEL	50.20			101 522 4522	380		1010
		04/25/25 CITY UTILITIES-MEADOWLAND SHEL	41.05			101 522 4522	380		1010
		04/25/25 CITY UTILITIES-OUTLETS VET PAR	36.61			101 522 4522	380		1010
		04/25/25 CITY UTILITIES-NEW WATER TOWER	226.69			601 941 4941	380		1010
		04/25/25 CITY UTILITIES-STR LT 16TH ST	141.92			101 316 4316	380		1010
		04/25/25 CITY UTILITIES-FIRE HALL	1,342.44			101 220 4220	380		1010
		04/25/25 CITY UTILITIES-NORTH PARK FEST	36.05			101 522 4522	380		1010
		Total for Vendor:	39,405.76						
47080	E	2530 DELUXE	981.93						
		9007797423 05/12/25 1000 LASER AP CHECKS	122.74			101 140 4140	210		1010
		9007797423 05/12/25 1000 LASER AP CHECKS	9.82			101 191 4191	210		1010
		9007797423 05/12/25 1000 LASER AP CHECKS	54.01			101 210 4210	210		1010
		9007797423 05/12/25 1000 LASER AP CHECKS	34.37			101 220 4220	210		1010
		9007797423 05/12/25 1000 LASER AP CHECKS	78.55			101 310 4310	210		1010
		9007797423 05/12/25 1000 LASER AP CHECKS	108.01			101 510 4510	210		1010
		9007797423 05/12/25 1000 LASER AP CHECKS	39.28			211 550 4550	210		1010
		9007797423 05/12/25 1000 LASER AP CHECKS	9.82			290 650 4650	210		1010
		9007797423 05/12/25 1000 LASER AP CHECKS	58.91			601 944 4944	210		1010
		9007797423 05/12/25 1000 LASER AP CHECKS	34.37			602 947 4947	210		1010
		9007797423 05/12/25 1000 LASER AP CHECKS	44.19			602 948 4948	210		1010
		9007797423 05/12/25 1000 LASER AP CHECKS	117.83			604 959 4959	210		1010
		9007797423 05/12/25 1000 LASER AP CHECKS	29.46			605 964 4964	210		1010

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CITY OF KASSON
Claim Approval List
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For pay dates from 05/14/25 to 05/27/25
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
		9007797423 05/12/25 1000 LASER AP CHECKS	29.46			606 516 4516	210		1010
		9007797423 05/12/25 1000 LASER AP CHECKS	196.38			609 976 4976	210		1010
		9007797423 05/12/25 1000 LASER AP CHECKS	9.82*			610 984 4948	210		1010
		9007797423 05/12/25 1000 LASER AP CHECKS	4.91*			877 100 4000	430		1010
		9007797423 05/12/25 SALES TAX	8.10			604 959 4959	210		1010
		9007797423 05/12/25 SALES TAX	-8.10			604 2025			1010
		9007797423 05/12/25 DC TRANSIT TAX	0.59			604 959 4959	210		1010
		9007797423 05/12/25 DC TRANSIT TAX	-0.59			604 2026			1010
		9007797423 05/12/25 SALES TAX	13.50			609 976 4976	210		1010
		9007797423 05/12/25 SALES TAX	-13.50			609 2025			1010
		9007797423 05/12/25 DC TRANSIT TAX	0.98			609 976 4976	210		1010
		9007797423 05/12/25 DC TRANSIT TAX	-0.98			609 2026			1010
		Total for Vendor:	981.93						
47090	E	108 MN DEPARTMENT OF REVENUE	23,757.00						
		05/19/25 APR '25 UTILITIES	510.00			601 2025			1010
		05/19/25 APR '25 UTILITIES	21,427.00			604 2025			1010
		05/19/25 APR '25 SALES TAX PAYABLE	39.00			101 2025			1010
		05/19/25 APR '25 SALES TAX PAYABLE	18.00			211 2025			1010
		05/19/25 APR '25 USE TAX PAYABLE	207.00			604 2025			1010
		05/19/25 APR '25 USE TAX PAYABLE	70.00			609 2025			1010
		05/19/25 APR '25 DCTT UTILITIES	36.00			601 2026			1010
		05/19/25 APR '25 DCTT UTILITIES	1,426.00			604 2026			1010
		05/19/25 APR '25 DCTT PAYABLE	3.00			101 2026			1010
		05/19/25 APR '25 DCTT PAYABLE	1.00			211 2026			1010
		05/19/25 APR '25 TRANSIT USE TAX	15.00			604 2026			1010
		05/19/25 APR '25 TRANSIT USE TAX	5.00			609 2026			1010
		Total for Vendor:	23,757.00						
47089	E	973 MN DEPT OF REVENUE	12,437.00						
		05/15/25 APRIL-LIQUOR STORE SALES TAX	11,818.00			609 2025			1010
		05/15/25 APRIL-LIQUOR STORE TRANSIT TAX	619.00			609 2026			1010
		Total for Vendor:	12,437.00						

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CITY OF KASSON
Claim Approval List
For the Accounting Period: 5/25
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For pay dates from 05/14/25 to 05/27/25
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
47091	E	6531 WEX HEALTH INC	109.00						
		0002157656 04/30/25 APRIL '25 PARTICIPATION FE	109.00			101 140 4140	440		1010
		Total for Vendor:	109.00						
		# of Claims 5	Total:	76,690.69	# of Vendors	0			
		Total Electronic Claims		76,690.69					
		Total Non-Electronic Claims							

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CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 5/25

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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	10,807.01
211 Library Fund	
1010 CASH-OPERATING	1,018.81
290 Economic Development	
1010 CASH-OPERATING	9.82
601 Water Fund	
1010 CASH-OPERATING	8,451.72
602 Sewer Fund	
1010 CASH-OPERATING	13,698.77
604 Electric Fund	
1010 CASH-OPERATING	23,751.29
605 Storm Water	
1010 CASH-OPERATING	29.46
606 ICE ARENA	
1010 CASH-OPERATING	5,489.00
609 Liquor Fund	
1010 CASH-OPERATING	13,420.08
610 Maple Grove Cemetery	
1010 CASH-OPERATING	9.82
877 Festival in Park Fund	
1010 CASH-OPERATING	4.91
Total:	76,690.69

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CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 5 / 25

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Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member
_____ Council Member

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05/23/25
08:37:35

CITY OF KASSON
Claim Approval List
For the Accounting Period: 5/25
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For Pay Date = 05/23/25
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
47092		5667 CINTAS	278.40						
	4231139143	05/21/25 MATS-LS	278.40*			609 979 4979	410		1010
		Total for Vendor:	278.40						
47093		266 DODGE COUNTY RECORDER	46.00						
	05/09/25	RECORDING FEES-PETITION & WAIV	46.00			101 191 3413			1010
		Total for Vendor:	46.00						
47094		6366 NORTH CENTRAL INTERNATIONAL	131.00						
	R224005211	03/11/25 SHOP SUPPLIES-REPAIRS TO '	131.00			101 310 4310	400		1010
		Total for Vendor:	131.00						
		# of Claims	3	Total:	455.40	# of Vendors	3		

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CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 5/25

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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	177.00
609 Liquor Fund	
1010 CASH-OPERATING	278.40
Total:	455.40

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CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 5 / 25

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CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member

_____ Council Member

05/23/25
12:00:54

CITY OF KASSON
Claim Approval List
For the Accounting Period: 5/25
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
47095		2529 A H HERMEL COMPANY	471.12						
	1069093	05/15/25 POP FOR RESALE	328.61			609 975 4975	254		1010
	1069093	05/15/25 BAGS	133.56			609 975 4975	210		1010
	1069093	05/15/25 SALES TAX	9.18			609 975 4975	210		1010
	1069093	05/15/25 SALES TAX	-9.18			609 2025			1010
	1069093	05/15/25 DC TRANSIT TAX	0.67			609 975 4975	210		1010
	1069093	05/15/25 DC TRANSIT TAX	-0.67			609 2026			1010
	1069093	05/15/25 FREIGHT	8.95			609 975 4975	335		1010
		Total for Vendor:	471.12						
47096		7017 ALEXANDRIA TECHNICAL & COMMUNITY	275.00						
	1246883	05/09/25 LINDGREN-CHEMICAL IRRITANT TR	275.00			101 210 4210	333		1010
		Total for Vendor:	275.00						
47097		3194 AMERICAN LEGAL PUBLISHING	500.00						
	42457	05/07/25 INTERNET RENEW TO 6/21/26	500.00*			101 113 4113	430		1010
		Total for Vendor:	500.00						
47140		2373 ARROW BUILDING CENTER	57.86						
	3097157-01	04/25/25 48" WOOD LATH	57.86			101 522 4522	220		1010
		Total for Vendor:	57.86						
47098		203 BAKER & TAYLOR INC	381.37						
	2039062808	05/06/25 BOOKS	55.27			211 550 4550	218		1010
	2039069349	05/09/25 BOOKS	326.10			211 550 4550	218		1010
		Total for Vendor:	381.37						
47099		4329 BIGELOW HOMES LLC	75.50						
	25-14-0052	05/22/25 PERMIT ESCROW REFUND	75.50			101 240 3220			1010
		Total for Vendor:	75.50						
47100		5239 BREAKTHRU BEVERAGE MN WINE &	2,431.10						
	121425641	05/14/25 LIQUOR	2,055.50			609 975 4975	251		1010
	121425641	05/14/25 WINE	336.00			609 975 4975	251		1010
	121425641	05/14/25 FREIGHT	39.60			609 975 4975	335		1010
		Total for Vendor:	2,431.10						

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CITY OF KASSON
Claim Approval List
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
47101		6283 CONSTRUCTION MANAGEMENT SERVICES	9,231.22						
	814-254966	05/12/25 CMS FEES	7,781.16			101 240 3220			1010
	814-254966	05/12/25 CODE CONSULTANT FEE	100.00*			101 191 4191	430		1010
	814-254966	05/12/25 IWORQ RETAINER FEE	250.00*			101 191 4191	430		1010
	814-254966	05/12/25 LEGACY PERMIT FEE-INSPECTI	1,042.73			101 240 4240	444		1010
	814-254966	05/12/25 LEGACY PERMIT FEE-MILEAGE	57.33			101 240 4240	331		1010
		Total for Vendor:	9,231.22						
47102		2381 CUSTOM ALARM	515.75						
	609748	05/12/25 FIRE ALARM MONITORING	118.05			211 550 4550	444		1010
	610335	05/12/25 FIRE ALARM MONITORING	209.39			101 220 4220	444		1010
	609022	05/12/25 FIRE ALARM MONITORING	37.67			101 310 4310	444		1010
	609022	05/12/25 FIRE ALARM MONITORING	37.66			601 943 4943	444		1010
	609022	05/12/25 FIRE ALARM MONITORING	37.66			602 948 4948	444		1010
	609022	05/12/25 FIRE ALARM MONITORING	37.66			604 957 4957	444		1010
	609022	05/12/25 FIRE ALARM MONITORING	37.66			605 963 4963	444		1010
	609022	05/12/25 SALES TAX	2.59			604 957 4957	444		1010
	609022	05/12/25 SALES TAX	-2.59			604 2025			1010
	609022	05/12/25 DC TRANSIT TAX	0.19			604 957 4957	444		1010
	609022	05/12/25 DC TRANSIT TAX	-0.19			604 2026			1010
		Total for Vendor:	515.75						
47138		187 DODGE COUNTY	99,100.97						
	05/20/25	TIF DECERTIFY-ASSIST LIVING	99,100.97*			247 650 4650	430		1010
		Total for Vendor:	99,100.97						
47148		69 DODGE COUNTY ENVIRONMENTAL	351.90						
	04/30/25	WASTE DISPOSAL-STREETS	351.90			101 310 4310	430		1010
		Total for Vendor:	351.90						
47103		5156 DODGE COUNTY INDEPENDENT	493.73						
	19316	05/15/25 BIDS-16TH ST NW EXTENSION	493.73*			426 196 4196	430		1010
		Total for Vendor:	493.73						

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CITY OF KASSON
Claim Approval List
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
47105		2505 FARRELL EQUIPMENT & SUPPLY CO	597.97						
	221133	05/07/25 M18 TRANSFER PUMP FOR DRAINING	458.00			601 943 4943	240		1010
	222624	05/12/25 METAL CUT OFF DISC/5" ANGLE GR	139.97			601 943 4943	240		1010
		Total for Vendor:	597.97						
47106		2618 FIRE SAFETY USA INC	2,731.10						
	201277	05/09/25 RESCUE GLOVES/SHIPPING	138.85*			101 220 4220	240		1010
	201608	05/19/25 LADDER 1-ANNUAL FIRE PUMP SERV	346.00			101 220 4220	400		1010
	201610	05/19/25 ENGINE 1-ANNUAL FIRE PUMP SERV	1,585.25			101 220 4220	400		1010
	201612	05/19/25 ENGINE 2 ANNUAL FIRE PUMP SERV	661.00			101 220 4220	400		1010
		Total for Vendor:	2,731.10						
47141		77 HAWKINS INC	8,777.52						
	7070366	05/16/25 HYDROFLUOSILIC ACID/LPC-5/FRE	4,315.70			601 943 4943	210		1010
	7072838	05/16/25 CHLORINE/CHLORINE CYLINDERS/C	4,461.82			101 514 4514	210		1010
		Total for Vendor:	8,777.52						
47107		5036 HOHENSTEINS INC	253.50						
	820538	05/13/25 BEER	172.50			609 975 4975	252		1010
	820538	05/13/25 THC PRODUCTS	81.00*			609 975 4975	255		1010
		Total for Vendor:	253.50						
47108		2462 HOISINGTON KOEGLER GROUP INC	3,331.25						
	019-041-65	05/15/25 PLANNING SERVICES-APRIL	370.00			101 191 4191	440		1010
	019-041-65	05/15/25 P&Z MEETINGS-APRIL	323.75			101 191 4191	440		1010
	019-041-65	05/15/25 EDA HOUSING INFRASTRUCTURE	1,257.50*			290 650 4650	440		1010
	019-041-65	05/15/25 PARK DEDICATION UPDATE	1,102.50			101 191 4191	440		1010
	019-041-65	05/15/25 WILKER BUILDING IMPROVEMEN	277.50			101 191 4191	440		1010
		Total for Vendor:	3,331.25						
47109		6459 IEM, JAMES	161.86						
	04/29/25	DUTY BELT, KEEPERS HANGER	161.86			101 210 4210	240		1010
		Total for Vendor:	161.86						

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47110		25 JOHNSON BROTHERS LIQUOR CO	2,659.59						
	2789533	05/15/25 LIQUOR	1,194.06			609 975 4975	251		1010
	2789533	05/15/25 FREIGHT	27.33			609 975 4975	335		1010
	2789534	05/15/25 WINE	947.20			609 975 4975	251		1010
	2789534	05/15/25 FREIGHT	20.00			609 975 4975	335		1010
	2789535	05/15/25 NA BEVERAGE	37.00			609 975 4975	254		1010
	2789535	05/15/25 FREIGHT	2.00			609 975 4975	335		1010
	2789537	05/15/25 LIQUOR	424.00			609 975 4975	251		1010
	2789537	05/15/25 FREIGHT	8.00			609 975 4975	335		1010
		Total for Vendor:	2,659.59						
47111		6342 KINNEY CREEK BREWERY	77.00						
	IN-3634	05/08/25 BEER	77.00			609 975 4975	252		1010
		Total for Vendor:	77.00						
47112		3018 LINDGREN, PAUL	572.90						
	04/01/25	BCA CONFERENCE-HOTEL	143.89			101 210 4210	333		1010
	04/01/25	BCA CONFERENCE-MEAL	17.18			101 210 4210	333		1010
	04/20/25	CONFERENCE-HOTEL	124.07			101 210 4210	333		1010
	04/30/25	BCA CONFERENCE-HOTEL	287.76			101 210 4210	333		1010
		Total for Vendor:	572.90						
47113		7014 MAKENA LLC	457.38						
	24-814-327	05/12/25 PERMIT ESCROW REFUND	457.38			101 240 3220			1010
		Total for Vendor:	457.38						
47114		2617 MENARDS-ROCHESTER NORTH	299.00						
	66767	05/09/25 REFRIGERATOR FOR SAMPLER	299.00			602 947 4947	210		1010
		Total for Vendor:	299.00						
47115		89 METRO SALES INC	294.44						
	INV2787581	05/12/25 QTRLY MAINT B&W 5/13/25-8/	16.00			101 140 4140	210		1010
	INV2787581	05/12/25 QTRLY MAINT B&W 5/13/25-8/	16.00			101 310 4310	210		1010
	INV2787581	05/12/25 QTRLY MAINT B&W 5/13/25-8/	16.00			101 191 4191	210		1010
	INV2787581	05/12/25 QTRLY MAINT B&W 5/13/25-8/	16.00			101 517 4517	210		1010
	INV2787581	05/12/25 QTRLY MAINT B&W 5/13/25-8/	16.00			290 650 4650	210		1010

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	INV2787581	05/12/25 QTRLY MAINT B&W 5/13/25-8/	16.00			601 944 4944	210		1010
	INV2787581	05/12/25 QTRLY MAINT B&W 5/13/25-8/	16.00			602 949 4949	210		1010
	INV2787581	05/12/25 QTRLY MAINT B&W 5/13/25-8/	16.00			604 959 4959	210		1010
	INV2787581	05/12/25 QTRLY MAINT B&W 5/13/25-8/	16.00			605 963 4963	210		1010
	INV2787581	05/12/25 QTRLY MAINT B&W 5/13/25-8/	16.00			609 976 4976	430		1010
	INV2787581	05/12/25 SALES TAX	1.10			604 959 4959	210		1010
	INV2787581	05/12/25 SALES TAX	-1.10			604 2025			1010
	INV2787581	05/12/25 DC TRANSIT TAX	0.08			604 959 4959	210		1010
	INV2787581	05/12/25 DC TRANSIT TAX	-0.08			604 2026			1010
	INV2787581	05/12/25 SALES TAX	1.10			609 976 4976	430		1010
	INV2787581	05/12/25 SALES TAX	-1.10			609 2025			1010
	INV2787581	05/12/25 DC TRANSIT TAX	0.08			609 976 4976	430		1010
	INV2787581	05/12/25 DC TRANSIT TAX	-0.08			609 2026			1010
	INV2787581	05/12/25 QTRLY MAINT CLR 2/13/25-5/	13.01			101 140 4140	210		1010
	INV2787581	05/12/25 QTRLY MAINT CLR 2/13/25-5/	13.01			101 310 4310	210		1010
	INV2787581	05/12/25 QTRLY MAINT CLR 2/13/25-5/	13.01			101 191 4191	210		1010
	INV2787581	05/12/25 QTRLY MAINT CLR 2/13/25-5/	13.01			101 517 4517	210		1010
	INV2787581	05/12/25 QTRLY MAINT CLR 2/13/25-5/	13.01			290 650 4650	210		1010
	INV2787581	05/12/25 QTRLY MAINT CLR 2/13/25-5/	13.01			601 944 4944	210		1010
	INV2787581	05/12/25 QTRLY MAINT CLR 2/13/25-5/	13.01			602 949 4949	210		1010
	INV2787581	05/12/25 QTRLY MAINT CLR 2/13/25-5/	13.00			604 959 4959	210		1010
	INV2787581	05/12/25 QTRLY MAINT CLR 2/13/25-5/	13.00			605 963 4963	210		1010
	INV2787581	05/12/25 QTRLY MAINT CLR 2/13/25-5/	13.00			609 976 4976	430		1010
	INV2787581	05/12/25 SALES TAX	0.89			604 959 4959	210		1010
	INV2787581	05/12/25 SALES TAX	-0.89			604 2025			1010
	INV2787581	05/12/25 DC TRANSIT TAX	0.07			604 959 4959	210		1010
	INV2787581	05/12/25 DC TRANSIT TAX	-0.07			604 2026			1010
	INV2787581	05/12/25 SALES TAX	0.89			609 976 4976	430		1010
	INV2787581	05/12/25 SALES TAX	-0.89			609 2025			1010
	INV2787581	05/12/25 DC TRANSIT TAX	0.07			609 976 4976	430		1010
	INV2787581	05/12/25 DC TRANSIT TAX	-0.07			609 2026			1010
	INV2787581	05/12/25 ACCESSIBLE SWING BROCHURES	4.37			101 517 4517	343		1010
		Total for Vendor:	294.44						

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47117		291 MN MUNICIPAL BEVERAGE ASSN	1,700.00						
	05/01/25	MEMBER DUES THRU 12/31/25	850.00			609 976 4976	334		1010
	05/01/25	MEMBER DUES THRU 6/30/26	850.00			609 1550			1010
		Total for Vendor:	1,700.00						
47118		2344 MN VALLEY TESTING LABORATORIES	558.65						
	1305067 05/12/25	MERCURY (LOW LEVEL)/MERCURY (	558.65			602 947 4947	440		1010
		Total for Vendor:	558.65						
47120		2537 NASRO	50.00						
	M050625MN 05/06/25	KASPER-1 YEAR MEMBERSHIP	50.00			101 210 4210	334		1010
		Total for Vendor:	50.00						
47119		6907 NATHAN GRANSEE CONSTRUCTION, LLC	613.93						
	24-814-443 05/12/25	PERMIT ESCROW REFUND	613.93			101 240 3220			1010
		Total for Vendor:	613.93						
47121		2696 NELSON ELECTRIC MOTOR REPAIR INC	3,471.00						
	3132 05/08/25	SERVICE @ MAIN LIFT PUMP #1	3,471.00			602 948 4948	400		1010
		Total for Vendor:	3,471.00						
47122		4547 NELSON, JARROD	126.00						
	05/21/25 180 MILES-CMPAS	BOARD MEETING	126.00			604 959 4959	333		1010
		Total for Vendor:	126.00						
47123		60 NORTHERN BEVERAGE DIST. CO. LL	6,040.00						
	1488038 05/15/25	BEER	6,038.00			609 975 4975	252		1010
	1488038 05/15/25	FREIGHT	2.00			609 975 4975	335		1010
		Total for Vendor:	6,040.00						
47124		6640 OFFICE OF MNIT SERVICES	12.60						
	W25040686 05/13/25	VOICE SERVICE MONTHLY	12.60			101 210 4210	440		1010
		Total for Vendor:	12.60						

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47125		3193 OLMSTED COUNTY	500.00						
		SHER-15186 05/07/25 KASPER-CIT TRAINING	250.00			101 210 4210	333		1010
		SHER-15186 05/07/25 GALL-CIT TRAINING	250.00			101 210 4210	333		1010
		Total for Vendor:	500.00						
47126		23 PHILLIPS WINE & SPIRITS	3,020.62						
		6977026 05/15/25 WINE	2,895.24			609 975 4975	251		1010
		6977026 05/15/25 FREIGHT	40.71			609 975 4975	335		1010
		6977027 05/15/25 WINE	28.52			609 975 4975	251		1010
		6977027 05/15/25 FREIGHT	2.00			609 975 4975	335		1010
		6977028 05/15/25 NA BEVERAGE	52.15			609 975 4975	254		1010
		6977028 05/15/25 FREIGHT	2.00			609 975 4975	335		1010
		Total for Vendor:	3,020.62						
47127		780 RAPPE, LINDA	88.52						
		05/09/25 3 SPEAKERS FOR NEW COMPUTERS	64.38			101 140 4140	210		1010
		05/21/25 IIMC MEALS (2)	24.14			101 140 4140	333		1010
		Total for Vendor:	88.52						
47128		5684 RAY O'HERRON CO. INC.	3,118.58						
		2410929 05/12/25 AMMO	1,720.00			101 210 4210	210		1010
		2411571 05/14/25 AMMO	1,398.58			101 210 4210	210		1010
		Total for Vendor:	3,118.58						
47142		7013 ROHWER ENTERPRISES LLC	4,600.00						
		26 05/09/25 MOWING	112.24			601 943 4943	444		1010
		26 05/09/25 MOWING	869.40			602 947 4947	444		1010
		26 05/09/25 MOWING	501.40			604 957 4957	444		1010
		26 05/09/25 MOWING	2,005.60			101 522 4522	444		1010
		26 05/09/25 MOWING	598.92			101 518 4518	444		1010
		26 05/09/25 MOWING	512.44			101 310 4310	444		1010
		26 05/09/25 SALES TAX	34.47			604 957 4957	444		1010
		26 05/09/25 SALES TAX	-34.47			604 2025			1010
		26 05/09/25 DC TRANSIT TAX	2.51			604 957 4957	444		1010
		26 05/09/25 DC TRANSIT TAX	-2.51			604 2026			1010
		Total for Vendor:	4,600.00						

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47129		63 SCHOTT DIST CO INC	8,940.16						
	623064	12/20/24 NA BEVERAGE	18.50			609 975 4975	254		1010
	663397	05/15/25 BEER	6,268.61			609 975 4975	252		1010
	663397	05/15/25 NA BEVERAGE	247.80			609 975 4975	254		1010
	663411	05/15/25 LIQUOR	2,172.25			609 975 4975	254		1010
	663411	05/15/25 WINE	233.00			609 975 4975	251		1010
		Total for Vendor:	8,940.16						
47143		5838 SCHWICKERT'S TECTA AMERICA LLC	3,100.00						
	S510140095	05/12/25 ROOF INSPECTION-LS	360.00			609 979 4979	400		1010
	S510140537	05/19/25 ROOF INSPECTION-PWB	131.43			101 310 4310	400		1010
	S510140537	05/19/25 ROOF INSPECTION-PWB	131.43			101 312 4312	400		1010
	S510140537	05/19/25 ROOF INSPECTION-PWB	131.43			101 517 4517	400		1010
	S510140537	05/19/25 ROOF INSPECTION-PWB	131.43			601 943 4943	400		1010
	S510140537	05/19/25 ROOF INSPECTION-PWB	131.43			602 948 4948	400		1010
	S510140537	05/19/25 ROOF INSPECTION-PWB	131.43			604 957 4957	400		1010
	S510140537	05/19/25 ROOF INSPECTION-PWB	131.42			605 963 4963	400		1010
	S510140538	05/19/25 ROOF INSPECTION-WWTP	700.00			602 947 4947	400		1010
	S510140539	05/19/25 ROOF INSPECTION-PD	400.00			101 210 4210	400		1010
	S510140540	05/19/25 ROOF INSPECTION-CH	360.00			101 194 4194	400		1010
	S510140541	05/19/25 ROOF INSPECTION-KAC	360.00			101 514 4514	400		1010
		Total for Vendor:	3,100.00						
47130		5860 SEMMCHRA	37,848.11						
	CDAP-18-00	04/29/25 PAYMENT 14 HOUSING PASS TH	37,848.11*			260 650 4650	430		1010
		Total for Vendor:	37,848.11						
47131		6783 SHERKUS, ASHLEY	191.16						
	05/09/25	189 MILES-MMC INSTITUTE	132.30			101 140 4140	333		1010
	05/05/25	MEAL-MMC INSTITUTE	13.94			101 140 4140	333		1010
	05/06/25	MEAL-MMC INSTITUTE	23.53			101 140 4140	333		1010
	05/07/25	MEAL-MMC INSTITUTE	21.39			101 140 4140	333		1010
		Total for Vendor:	191.16						

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47132		2289 SL CONTRACTING, INC	142,382.93						
	05/15/25	REQ #2-SW RECONSTRUCTION	142,382.93*			432 710 4710	430		1010
		Total for Vendor:	142,382.93						
47133		3850 SOUTHERN GLAZER'S OF MN	1,575.66						
	2623468 05/14/25	LIQUOR	1,303.42			609 975 4975	251		1010
	2623468 05/14/25	WINE	248.99			609 975 4975	251		1010
	2623468 05/14/25	FREIGHT	23.25			609 975 4975	335		1010
		Total for Vendor:	1,575.66						
47134		7018 STRYKER SALES LLC	87.00						
	7701736 05/20/25	ECG DEFIBRILLATION ELECTRODE	87.00			101 210 4210	210		1010
		Total for Vendor:	87.00						
47144		153 STUSSY CONSTRUCTION INC	103.22						
	49130 04/30/25	CL.5 ROAD ROCK	103.22			601 943 4943	220		1010
		Total for Vendor:	103.22						
47145		3689 SUPERIOR MECHANICAL	19,055.00						
	AR0020468 05/07/25	REPLACE BOILER PARTS-POOL	19,055.00*			101 514 4514	221		1010
		Total for Vendor:	19,055.00						
47135		6231 SxSE MN BREWING CO.	236.00						
	IN-73933 05/16/25	BEER	236.00			609 975 4975	252		1010
		Total for Vendor:	236.00						
47146		498 TEIGEN PAPER & SUPPLY	252.92						
	36618 05/12/25	10X16 WIPES	36.14			101 310 4310	210		1010
	36618 05/12/25	10X16 WIPES	36.13			101 312 4312	210		1010
	36618 05/12/25	10X16 WIPES	36.13			101 517 4517	210		1010
	36618 05/12/25	10X16 WIPES	36.13			601 943 4943	210		1010
	36618 05/12/25	10X16 WIPES	36.13			602 948 4948	210		1010
	36618 05/12/25	10X16 WIPES	36.13			604 957 4957	210		1010
	36618 05/12/25	10X16 WIPES	36.13			605 963 4963	210		1010
	36618 05/12/25	SALES TAX	2.48			604 957 4957	210		1010
	36618 05/12/25	SALES TAX	-2.48			604 2025			1010

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	36618	05/12/25 DC TRANSIT TAX	0.18			604 957 4957	210		1010
	36618	05/12/25 DC TRANSIT TAX	-0.18			604 2026			1010
		Total for Vendor:	252.92						
47136		6337 TRIHEY, PATRICK	280.00						
	04/28/25	FOOD SAFETY CERT REIMBURSEMENT	280.00			101 514 4514	430		1010
		Total for Vendor:	280.00						
47147		939 USA BLUEBOOK	341.38						
	INV0071169	05/15/25 FLUORIDE STANDARD/DEIONIZE	90.87			601 943 4943	210		1010
	INV0071169	05/15/25 FLUORIDE STANDARD/DEIONIZE	250.51			602 947 4947	210		1010
		Total for Vendor:	341.38						
47139		5182 WHKS & CO.	73,366.72						
	54179	05/08/25 16TH ST NW EXT PH 2	35,685.00*			426 196 4196	303		1010
	54353	05/19/25 MISC DEVELOPMENT ASSISTANCE-P&	603.00*			101 191 4191	430		1010
	54227	05/08/25 SUMP PUMP/SAN SEWER INSPECT PR	3,500.00			602 948 4948	303		1010
	54351	05/19/25 MASTEN CREEK FLOOD PROTECTION	90.72*			605 963 4963	303		1010
	54352	05/19/25 EDA SITE REVIEW	165.00			290 650 4650	303		1010
	54353	05/19/25 OSCAR MEADOWS-ENG REVIEW & OBS	919.00			101 1155			1010
	54535	05/19/25 SCHROM SUBDIVISION	2,163.00			101 1155			1010
	54350	05/19/25 25 STREET & UTILITY IMPROVEMEN	3,920.00*			431 710 4710	430		1010
	54349	05/19/25 SW KASSON RECONSTRUCTION	26,250.00*			432 710 4710	430		1010
	54352	05/19/25 ELEC DEPT MNDOT PERMIT	71.00			604 957 4957	430		1010
		Total for Vendor:	73,366.72						
47137		2407 WINE MERCHANTS	636.06						
	7518295	05/08/25 WINE	624.06			609 975 4975	251		1010
	7518295	05/08/25 FREIGHT	12.00			609 975 4975	335		1010
		Total for Vendor:	636.06						
		# of Claims	52	Total:	446,395.25	# of Vendors	52		

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101 General Fund	
1010 CASH-OPERATING	53,739.20
211 Library Fund	
1010 CASH-OPERATING	499.42
247 Assisted Living TIF 1-15	
1010 CASH-OPERATING	99,100.97
260 SCDP	
1010 CASH-OPERATING	37,848.11
290 Economic Development	
1010 CASH-OPERATING	1,451.51
426 16th St NW	
1010 CASH-OPERATING	36,178.73
431 2025 Street & Utility Improvements	
1010 CASH-OPERATING	3,920.00
432 2025 SW Reconstruction	
1010 CASH-OPERATING	168,632.93
601 Water Fund	
1010 CASH-OPERATING	5,454.23
602 Sewer Fund	
1010 CASH-OPERATING	9,882.79
604 Electric Fund	
1010 CASH-OPERATING	932.62
605 Storm Water	
1010 CASH-OPERATING	324.93
609 Liquor Fund	
1010 CASH-OPERATING	28,429.81
Total:	446,395.25

05/23/25
12:00:54

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 5 / 25

Page: 12 of 12
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED Signature Council Member
See Pass Council Member

PERFORMANCE REVIEW SUMMARY

Overall Evaluation of Employee

David has done a very good job this past year. He is respectful of his staff and has made good decisions and hiring recommendations. We have heard no complaints from patrons or from staff about his leadership.

Employee Remarks

Signature of Reviewer: Francis M Johnson Date May 13, 2025
Title Board Chairman

Signature of Employee: (Indicates they have reviewed the evaluation)

David Greenfield Date May 13, 2025

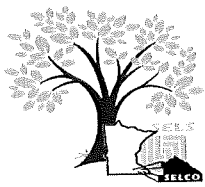
Department Head Signature: [Signature] Date 5/14/25

Step Increase: ☒ Yes (Current Step 1; New Step 2)

☐ No

☐ N/A

Next Review Date April 2026



KPL

Kasson Public Library

607 1st St. NW, Kasson, MN 55944

507/634-7615 www.kasson.lib.mn.us

May 14, 2025

Timothy Ibisch, City Administrator
City of Kasson
401 5th St. SE
Kasson, MN 55944

Dear Mr. Ibisch:

I have met with and reviewed Barb Thompson, Library Aide, in her annual evaluation on May 5, 2025. Her effective date is 05/04/2025. As recorded on the Performance Review document, she meets expectations in her work. In its regular meeting on May 13, 2025, the Kasson Public Library Board reviewed the evaluation as well. I, together with the approval of the Library Board, therefore recommend that Barb receives a salary increase from the current Grade 2, Step 5 at \$20.95 to Grade 2, Step 6 at \$21.63.

I respectfully request your approval, along with that of the City Council in its next meeting.

Thank you.

Sincerely,

David Greenfield
Kasson Public Library Director
607 1st Street NW
Kasson, MN 55944

KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, April 8th, 2025, at 6:00pm in the Library

Present: Chair Fran Johnson, Laurie Schultz, Ian Stauffer and Director David Greenfield

Absent: Heather Gransee and Mel Ferris

Amendments to Agenda: none

Visitors: none

Committee Reports: none

Petitions to the Chair: none

Minutes of the March KPL Board Meeting: Motion to approve by Laurie; 2nd by Ian. Motion carried.

Financial Reports/Payables: Motion to approve by Laurie; 2nd by Ian. Motion carried.

Monthly Reports/Receivables: Motion to approve by Ian; 2nd by Laurie. Motion carried.

Director's Report:

Library Activities

- The new ILS training is on-going.
- St Patrick's Day activity had 24 attendees.
- Master Gardener Don Pogalz presented "Getting Your Vegetable Garden Ready for Spring & More" with 23 attendees.
- Over 50 children registered for the seed starter program.

Plans

- *The Chronicles of Narnia: The Lion, the Witch, and the Wardrobe* will be shown Saturday, April 12th at 10am.
- Spring Craft Day for Kids is scheduled for Monday, April 21st from 2-4pm.
- The new ILS system will launch on Thursday, May 1st. Only check-outs will be processed from April 28-30 due to the system update.
- Mother's Day brunch and concert event featuring singer/songwriter Jaspar Lepak will be held on Saturday, May 3rd.
- Master Gardener Don Pogalz will present "Pollinators!" on Friday, May 9th at 6:30pm.
- SRP planning is nearly complete. All of the big events are scheduled; most of the weekly activities are planned. Staff is finalizing the reading logs and reward structure.

Building Report

- KPL requested quotes to install parking lot lights and replace the security camera server. See New Business for additional details.
- Both extruders for the 3D printer are jammed.

Old Business:

Shares of the Old School: no progress

KPL Logo: Estimates: KLG \$350

Allegra \$100 for simple design without rights, anticipate another \$200-\$250

Mary Alford - need to get a contact number from Nancy

Laurie motioned to proceed with KLG if Mary does not respond within a week; 2nd by Ian. Motion passed.

Strategic Planning Survey: David distributed a sample survey. Motion to approve by Laurie; 2nd by Ian. Motion carried. It will be available via a link in KPL social media and a QR code in the City of Kasson utility bill, DCI, and posters.

New Business:

Parking Lot lighting: Leth Electric quoted \$400 to install a wall pack on the building and \$6500 to trench under the sidewalk and install a 25ft pole. Ian motioned to approve the wall pack; 2nd by Laurie. Motion carried.

Security Camera Server: No quote available at the time of the meeting. Server would require replacing every 5-7 years. Laurie will investigate commercially available alternatives. There are currently 9 cameras total with 5 located indoors.

General Discussion: SELCO is advising members of a 25% increase for overdrive fees for 4 years.

Adjourn: 7:00pm

Respectfully submitted by: Laurie Schultz, acting secretary

PLANNING COMMISSION

MARCH 10, 2025

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 10th day of March, 2025 at 6:30 PM

THE FOLLOWING WERE PRESENT: Chairman Ferris, Commissioner Tinsley, Commissioner Johnson, and Commissioner Fitch and Commissioner Buckingham

THE FOLLOWING WERE ABSENT: Commissioner Hanson Commissioner Torkelson

THE FOLLOWING WERE ALSO PRESENT: City Clerk Linda Rappe, Community Development Planner Ian Albers, City Administrator Ibisch, Tony Bigelow

MINUTES OF THE PREVIOUS MEETING — Motion to Approve the February 10, 2025 Minutes made by Commissioner Johnson, second by Commissioner Fitch with All Voting Aye.

PUBLIC HEARING

Preliminary Plat – Oscar Meadows Second – Planner Albers gave the background on the 2nd phase. They are proposing 41 new single-family homes. This will extend 11th Ave NW and have the 16th St NW extension. Commissioner Johnson pointed out that most of the lots in block 5 are below the minimum lot size. Planner Albers pointed out the conditions on which this could be approved. Commissioner Johnson asked about the trail and that is entirely along the west side of the subdivision.

Public Hearing Opened

Tony Bigelow – Bigelow Homes – Mr. Bigelow agreed to work on the lot sizes in block 5. The corner by outlot G is mostly wet land and will be partially used for a future round about.

Public Hearing closed

Motion to Recommend Approval with the Conditions of the City Engineer and adjustment of the lot sizes in block 5 made by Commissioner Buckingham, second by Commissioner Johnson with All Voting Aye.

Minor Subdivision – Creekside Grove Outlot B – Planner Albers stated that this is to divide Creekside Grove Outlot B into two lots. This will enable the south lot to be sold. Because the Council required a east west connection to Hwy 57 this required Mr. Schrom to buy this parcel to put a road across to Hwy 57. The point of this Minor Subdivision is to let the owner sell the lots separately.

Motion to Approve the Minor Subdivision made by Commissioner Johnson, second by Commissioner Fitch with All Voting Aye.

Commissioner Fitch mentioned that it is time for a Wilker property update,

Adjourned at 6:53PM

Respectively Submitted,

Linda Rappe, City Clerk

PLANNING COMMISSION

MAY 12, 2025

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 12th day of May, 2025 at 6:30 PM

THE FOLLOWING WERE PRESENT: Chairman Ferris, Commissioner Tinsley, Commissioner Johnson, and Commissioner Torkelson

THE FOLLOWING WERE ABSENT: Commissioner Hanson, Commissioner Fitch and Commissioner Buckingham

THE FOLLOWING WERE ALSO PRESENT: City Clerk Linda Rappe, Community Development Planner Ian Albers, City Administrator Ibisch, Les Conway – WSE-Massey, Mark Hanson, Craig and Karen Hanson, Robert Bonser, Mike Schrader and Matt Melton

MINUTES OF THE PREVIOUS MEETING — Motion to Approve the March 10, 2025 Minutes with the corrections stated made by Commissioner Tinsley, second by Commissioner Torkelson with All Voting Aye.

PUBLIC HEARING

Subdivision Variance – Oscar Meadows Second – Planner Albers gave the background; in March we had a preliminary plat hearing for the Oscar Meadows 2nd. That was conditionally approved to have the lots resized to meet the zoning requirements. The developer is requesting a subdivision variance to reduce the amount of the right of way on those two streets to be able to leave the lots the same size. A subdivision variance does not require as stringent of conditions that a regular variance does. It has its own requirements:

- (1) The requested subdivision variance is in harmony with the general purposes and intent of this chapter;
- (2) The requested subdivision variance is consistent with the comprehensive plan and all other applicable city plans;
- (3) The applicant has established that there are special circumstances or conditions, such as topography, drainage, or other natural occurring characteristics, affecting the property such that the strict application of the provisions of this chapter would deprive the applicant of the reasonable use of the land; and
- (4) The impact of the variance will have on the public health, safety and welfare of the other property in the vicinity in which the property is situated.

Staff is recommending approval with 4 conditions:

1. To ensure adequate space for utilities and pedestrian access given the reduced boulevard width, no trees shall be planted within the boulevard areas of 14 ½ Street NW and 15 Street NW.
2. The applicant shall submit a final plat consistent with the approved preliminary plat and requirements of this subdivision variance approval. Approval of the final plat is subject to separate review and City Council action.
3. All buildable lots shown on the final plat must meet or exceed the minimum area requirement of 8,000 sq ft as required by City Code § 154.126, without encroaching on utility easements.
4. The final plat and associated civil plans shall demonstrate that all ROW components, including sidewalks, curbs, gutters, and driving lanes, are constructed to standard city specifications despite the reduced total ROW width.

There will still be a boulevard but will only be 51/2 ft on each side instead of 8 ½ ft. Chairman Ferris questioned whether it was considered to remove one lot to be able to expand the rest of the lots. Commissioner Johnson would rather do a variance to the square footage of the lot and not the right of

way, or have them remove a lot or rewrite the square footage requirements. Chairman Ferris is concerned with setting a precedence. Commissioner Tinsley is reserved about reducing the boulevard and would look at reducing the size of the lot.

Public Hearing Opened

Les Conway, WSE Massey, attending on behalf of Bigelow homes – He feels that 8,000 SF is good for a residential lot and that is why he suggested using the boulevard. Mr. Conway feels like a 60ft right of way will work since it is not a thoroughfare. Mr. Conway stated that there are easements on the 50 foot drainage easement on the west and 66-foot easement on the north for 16th St NW, and a 70-foot-high pressure gas main is on the south side.

Public Hearing Closed

Discussion: Administrator Ibisch stated that the staff's discussion included consideration of the large easements and the width of the right of way and maintaining the trees. Commissioner Johnson stated that maybe we should review our lot size and our right of way and change the ordinance and come back with a possible change/addition to the ordinance. **Motion to Table this until We Can Review the Lot Size and Right of Way Requirements made by Commissioner Johnson, second by Commissioner Torkelson with All Voting Aye.**

Preliminary PUD – Kasson Crossing – This is for the proposed expansion of the manufactured home park on the south side of Kasson. Currently this is in a DH holding zone. This is proposed for 87 manufactured homes, with two different points of access. These will be all private streets. The City approved a plat of the entire city-owned parcel on the south side of the manufactured home park. There is a trail corridor along the west side that will extend to the cemetery. Planner Albers went through the criteria of a Planning Unit Development (PUD) per city code 154.070. This PUD went through the staff comments and those concerns were addressed. Staff had three conditions for approval of the preliminary PUD;

1. The manufactured home community shall comply with the requirements stipulated in City Code § 154.176 (G).
2. A maintenance agreement for the private streets
3. The applicant shall address comments from the city staff and consultants and submit any revised or additional documentation required with the final PUD submittal.
- 4.

Public Hearing Opened

Craig Hanson - 64628 240th Ave. – Mr. Hanson is concerned about the tile line in his field being affected. Les Conway stated that the minimum is 7.5ft and if the drain tiles were broken that would be the contractor's responsibility. Mr. Schrader stated that in the title opinion there is not a mention of tile line. Mr. Hanson has tile line maps that he would be willing to share. Mr. Hanson wanted to know if these are trailers or manufactured homes. Michael Schrader, these will all be HUD code manufactured homes, similar to the newer homes in Windsor Court, all units will have garages. All the homes will be multi-section manufactured home. The garages are about 1 ½ stall garages and there is room for two cars in the driveway. Mr. Hanson asked about the south edge of the property since there will be dust and debris. Mr. Schrader stated that there is not a fence there currently. Mr. Melton stated that it is corn stalks or husks that blow in mostly.

Public Hearing Closed

Discussion: Administrator Ibisch asked Mr. Schrader about traffic and estimate the traffic count. Mr. Schrader stated that people will drive the route that is the shortest most of the time so it is hard to guess which exit people will use. Mr. Schrader stated that they are giving up a homestead spot for a second access. Commissioner Tinsley stated that the City Engineer suggested a traffic impact report, Ibisch will talk with the City Engineer. **Motion to Approve the Preliminary PUD with Conditions as Stated made by Commissioner Johnson, second by Chairman Ferris with All Voting Aye.**

Administrator Ibisch stated that staff will have information at the next meeting.

Adjourned at 7:28PM

Respectively Submitted

,Linda Rappe, City Clerk

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Email: rochester@whks.com
Website: www.whks.com



May 15, 2025

Mr. Tim Ibisch
City Administrator
City of Kasson
401 5th St. SE
Kasson, MN 55944

RE: Kasson, Minnesota
SW Reconstruction
Pay Request No. 2

Dear Tim:

Enclosed is Pay Request No. 2 for work on the above referenced project. We recommend payment in the amount of \$142,382.93 to:

SL Contracting, Inc.
2510 Schuster Lane NW
Rochester, MN 55901

Please contact me if you have any questions.

Sincerely,

WHKS & co.

Brandon Theobald, P.E.

BT/cf

Enclosure

cc: Cory Felderman, WHKS (file 10005)
Trevor Lampland, SL Contracting, Inc.

2905 South Broadway
Rochester, MN 55904
Phone 507-288-3923



PARTIAL PAYMENT ESTIMATE
FOR CONSTRUCTION WORK COMPLETED

Project: SW Reconstruction
Project No.: 10005.00
Location: Kasson, Minnesota
Contractor: SL Contracting, Inc.

Bid Price: \$4,297,786.33
Date: May. 15, 2025
Estimate #: 2
% Complete: 8%

Item No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed to Date	Total
1	MOBILIZATION	1.00	LUMP SUM	\$102,000.00	0.50		0.50	\$51,000.00
2	CLEARING & GRUBBING (TREE)	68.00	EACH	\$1,320.00	65.00		65.00	\$85,800.00
3	REMOVE WATER MAIN	5,612.00	LIN FT	\$5.00	264.50	1,042.00	1,306.50	\$6,532.50
4	REMOVE CURB AND GUTTER	11,096.00	LIN FT	\$7.00	1,286.50	1,385.00	2,671.50	\$18,700.50
5	REMOVE SEWER PIPE (STORM)	1,488.00	LIN FT	\$7.00	21.00	45.00	66.00	\$462.00
6	REMOVE CONCRETE WALK/DRIVEWAY PAVEMNT	2,049.00	SQ YD	\$9.00	213.42	20.57	233.99	\$2,105.91
7	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	410.00	SQ YD	\$4.00	92.90		92.90	\$371.60
8	REMOVE BITUMINOUS ROADWAY PAVEMENT	20,628.00	SQ YD	\$1.00	2,102.77	4,537.74	6,640.51	\$6,640.51
9	RELOCATE MAILBOX	58.00	EACH	\$200.00	-		-	\$0.00
10	REMOVE MANHOLE (SANITARY/STORM)	19.00	EACH	\$950.00	-		-	\$0.00
11	REMOVE CATCH BASIN	11.00	EACH	\$295.00	1.00	2.00	3.00	\$885.00
12	REMOVE GATE VALVE AND BOX	14.00	EACH	\$200.00	1.00	5.00	6.00	\$1,200.00
13	REMOVE HYDRANT	10.00	EACH	\$300.00	-	3.00	3.00	\$900.00
14	TOPSOIL BORROW (LV)	1,774.00	CU YD	\$5.00	-		-	\$0.00
15	GEOTEXTILE FABRIC, TYPE VII, NON WOVEN (P)	26,286.00	SQ YD	\$2.00	-		-	\$0.00
16	EXCAVATION - COMMON (P)	16,485.00	CU YD	\$7.95	-		-	\$0.00
17	EXCAVATION - POND (P)	10,247.00	CU YD	\$7.95	-		-	\$0.00
18	AGGREGATE BASE (CV) CLASS 5 (P)	5,841.00	CU YD	\$25.95	-		-	\$0.00
19	AGGREGATE SUBBASE BREAKER RUN (CV)	1.00	CU YD	\$29.00	-		-	\$0.00
20	TYPE SP 12.5 NON-WEARING COURSE MIX	2,586.00	TON	\$115.00	-		-	\$0.00
21	TYPE SP 12.5 WEARING COURSE MIX	2,586.00	TON	\$108.00	-		-	\$0.00
22	SELECT GRANULAR EMBANKMENT (CV) (P)	8,762.00	CU YD	\$11.15	-		-	\$0.00
23	SUBGRADE PREPARATION	61.00	STA.	\$500.00	-		-	\$0.00
24	8" PVC PIPE SEWER, SDR 26	2,349.00	LIN FT	\$47.98	-		-	\$0.00
25	12" PVC PIPE SEWER, SDR 26	1,987.00	LIN FT	\$67.00	-		-	\$0.00
26	TELEWISE SANITARY SEWER	4,337.00	LIN FT	\$2.47	-		-	\$0.00
27	12" RC PIPE SEWER	961.00	LIN FT	\$50.00	-		-	\$0.00
28	15" RC PIPE SEWER	795.00	LIN FT	\$57.75	-		-	\$0.00
29	18" RC PIPE SEWER	361.00	LIN FT	\$58.50	-	26.00	26.00	\$1,521.00
30	24" RC PIPE SEWER	815.00	LIN FT	\$75.50	-		-	\$0.00
31	27" RC PIPE SEWER	88.00	LIN FT	\$97.25	-		-	\$0.00
32	24" RC APRON	3.00	EACH	\$1,640.00	-		-	\$0.00
33	27" RC APRON	1.00	EACH	\$1,895.00	-		-	\$0.00
34	CONCRETE SADDLE	12.00	EACH	\$1,000.00	-		-	\$0.00
35	4" PVC SUBDRAIN	970.00	LIN FT	\$20.00	-		-	\$0.00
36	6" PERFORATED PVC SUBDRAIN	10,151.00	LIN FT	\$20.00	-		-	\$0.00
37	4" PVC SUBDRAIN CLEANOUT	72.00	EACH	\$500.00	-		-	\$0.00
38	6" PVC SUBDRAIN CLEANOUT	15.00	EACH	\$595.00	-		-	\$0.00
39	6"x4" PVC WYE (SUBDRAIN)	72.00	EACH	\$60.00	-		-	\$0.00
40	8"x4" PVC WYE (SANITARY)	2.00	EACH	\$270.00	-		-	\$0.00
41	8"x6" PVC WYE (SANITARY)	40.00	EACH	\$370.00	-		-	\$0.00
42	12"x4" PVC WYE (SANITARY)	2.00	EACH	\$595.00	-		-	\$0.00
43	12"x6" PVC WYE (SANITARY)	30.00	EACH	\$675.00	-		-	\$0.00
44	4" PVC SANITARY SERVICE PIPE	200.00	LIN FT	\$30.00	-		-	\$0.00
45	6" PVC SANITARY SERVICE PIPE	2,400.00	LIN FT	\$32.00	-		-	\$0.00
46	CONNECT TO EXISTING WATER MAIN	3.00	EACH	\$1,500.00	1.00		1.00	\$1,500.00
47	CONNECT TO EXISTING STORM SEWER	3.00	EACH	\$750.00	-		-	\$0.00
48	CONNECT TO EXISTING SANITARY SEWER	1.00	EACH	\$2,000.00	-		-	\$0.00
49	CONNECT TO EXISTING SUBDRAIN	2.00	EACH	\$500.00	-		-	\$0.00
50	HYDRANT	11.00	EACH	\$7,250.00	-	3.00	3.00	\$21,750.00
51	1" CORPORATION STOP	59.00	EACH	\$595.00	-	1.00	1.00	\$595.00
52	2" CORPORATION STOP	3.00	EACH	\$999.00	-		-	\$0.00
53	6" GATE VALVE AND BOX	15.00	EACH	\$2,800.00	-	3.00	3.00	\$8,400.00
54	8" GATE VALVE AND BOX	29.00	EACH	\$3,900.00	2.00	6.00	8.00	\$31,200.00
55	1" CURB STOP & BOX	59.00	EACH	\$995.00	-	1.00	1.00	\$995.00
56	2" CURB STOP & BOX	3.00	EACH	\$1,795.00	-		-	\$0.00
57	1" TYPE K COPPER PIPE	1,920.00	LIN FT	\$39.00	-	18.00	18.00	\$702.00
58	2" TYPE K COPPER PIPE	89.00	LIN FT	\$70.00	-		-	\$0.00
59	6" PVC WATERMAIN	258.00	LIN FT	\$42.75	-	36.00	36.00	\$1,539.00
60	8" PVC WATERMAIN	5,360.00	LIN FT	\$47.90	264.50	1,018.00	1,282.50	\$61,431.75
61	8" DIP WATERMAIN	28.00	LIN FT	\$79.00	-		-	\$0.00
62	4" POLYSTYRENE INSULATION	128.00	SQ YD	\$50.00	-	21.33	21.33	\$1,066.50
63	DUCTILE IRON FITTINGS	2,424.00	POUND	\$14.95	36.00	456.00	492.00	\$7,355.40

2905 South Broadway
Rochester, MN 55904
Phone 507-288-3923



PARTIAL PAYMENT ESTIMATE
FOR CONSTRUCTION WORK COMPLETED

Project: SW Reconstruction
Project No.: 10005.00
Location: Kasson, Minnesota
Contractor: SL Contracting, Inc.

Bid Price: \$4,297,786.33
Date: May. 15, 2025
Estimate #: 2
% Complete: 8%

Item No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed to Date	Total
64	CATCH BASIN, TYPE 1	31.00	EACH	\$2,790.00	-	1.00	1.00	\$2,790.00
65	CATCH BASIN, 48", TYPE 4	2.00	EACH	\$3,525.00	-	-	-	\$0.00
66	CATCH BASIN, 60", TYPE 4	4.00	EACH	\$5,794.00	-	-	-	\$0.00
67	STORM MANHOLE, 48", TYPE 4	3.00	EACH	\$3,795.00	-	-	-	\$0.00
68	STORM MANHOLE, 60", TYPE 4	2.00	EACH	\$5,450.00	-	-	-	\$0.00
69	POND OUTLET STRUCTURE	1.00	EACH	\$10,400.00	-	-	-	\$0.00
70	PRESSURE REDUCING VALVE MANHOLE	1.00	EACH	\$80,790.00	-	-	-	\$0.00
71	SANITARY MANHOLE, TYPE 3	16.00	EACH	\$4,470.00	-	-	-	\$0.00
72	SANITARY MANHOLE, TYPE 3A	2.00	EACH	\$8,000.00	-	-	-	\$0.00
73	NEW FRAME & RING CASTING	3.00	EACH	\$1,140.00	-	-	-	\$0.00
74	4" CONCRETE WALK	7,431.00	SQ FT	\$9.70	-	-	-	\$0.00
75	6" CONCRETE WALK	1,282.00	SQ FT	\$12.95	-	-	-	\$0.00
76	TRUNCATED DOMES	150.00	SQ FT	\$70.00	-	-	-	\$0.00
77	CONCRETE CURB & GUTTER DESIGN B624	11,333.00	LIN FT	\$27.00	-	-	-	\$0.00
78	6" CONCRETE DRIVEWAY PAVEMENT	1,219.00	SQ YD	\$105.00	-	-	-	\$0.00
79	7" CONCRETE DRIVEWAY PAVEMENT	272.00	SQ YD	\$110.00	-	-	-	\$0.00
80	3" BITUMINOUS DRIVEWAY PAVEMENT	226.00	SQ YD	\$70.00	-	-	-	\$0.00
81	6" AGGREGATE DRIVEWAY	223.00	SQ YD	\$25.00	-	-	-	\$0.00
82	TRAFFIC CONTROL	1.00	LUMP SUM	\$9,550.00	-	0.50	0.50	\$4,775.00
83	CROSS WALK MARKING-EPOXY	396.00	SQ FT	\$15.90	-	-	-	\$0.00
84	TEMPORARY WATER SERVICE	1.00	LUMP SUM	\$24,700.00	0.25	-	0.25	\$6,175.00
85	SILT FENCE, TYPE HEAVY DUTY	1,848.00	LIN FT	\$2.00	-	249.00	249.00	\$498.00
86	STORM DRAIN INLET PROTECTION	48.00	EACH	\$150.00	9.00	6.00	15.00	\$2,250.00
87	TEMPORARY ROCK CONSTRUCTION ENTRANCE	3.00	EACH	\$1.00	1.00	-	1.00	\$1.00
88	SODDING TYPE LAWN	16,128.00	SQ YD	\$12.99	-	-	-	\$0.00
89	SEEDING	1.27	ACRE	\$1,500.00	-	-	-	\$0.00
90	EROSION CONTROL BLANKET	3,120.00	SQ YD	\$2.00	-	-	-	\$0.00
91	AGGREGATE FOR PIPE FOUNDATION (CV)	361.00	CU YD	\$25.00	16.25	77.32	93.57	\$2,339.25
92	EXPLORATORY EXCAVATION	8.00	HOURS	\$500.00	-	2.00	2.00	\$1,000.00

Total Work Completed \$332,481.92

Less 5% Retainage \$16,624.10
Less Previous Payments \$173,474.89

Net Payment this Estimate \$142,382.93

**CITY OF KASSON
RESOLUTION #x.x-25**

**RESOLUTION ACCEPTING DONATION TO THE KASSON PUBLIC
LIBRARY**

WHEREAS, the following people have made a donation to the Kasson Public Library for a total amount of \$525.00 to benefit the library:

\$25.00 from Dixie Anderson

\$500.00 from Coralie Fiegel

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON,
MINNESOTA:**

These donations to the City of Kasson Public Library are hereby accepted.

ADOPTED this 28th day of May, 2025

ATTEST

Dan Egger, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member XX and duly seconded by Council Member XX. Upon a vote being taken, the following members voted in favor thereof: XX. Those against same: XX



FIREWORKS DISPLAY AGREEMENT

THIS AGREEMENT is made and entered into this 29th day of April, 2025, by and between J&M Displays, Inc., an Iowa corporation, having its principal place of business at Yarmouth, Iowa, including its employees, owners, and agents, hereinafter referred to as "Seller", and City of Kasson, hereinafter referred to as "Buyer".

Seller shall furnish to Buyer one (1) fireworks display, as per the \$ 8700.00 program (the "Fireworks Program") submitted to and accepted by the Buyer, and which by reference is made a part hereof as Exhibit A. The display is to take place on the evening of August 9, 2025 at approximately 9:30 p.m., weather permitting.

IT IS FURTHER UNDERSTOOD AND AGREED BETWEEN THE PARTIES AS FOLLOWS:

I. FIRING OF DISPLAY

- a. Seller agrees to furnish all necessary fireworks display materials and personnel for a professional fireworks display in accordance with the Fireworks Program approved by the Parties. Seller agrees to comply with all local, state, and federal regulations and guidelines pertaining to the storing and displaying of fireworks. Seller, with Buyer's assistance, shall obtain any necessary permits for the fireworks display.
- b. Buyer Agrees to provide:
 - i. Sufficient area for the display, including a minimum spectator set back as determined by Seller;
 - ii. Protection of the display area by roping off or similar facility;
 - iii. Adequate police or security protection to prevent spectators from entering the display area; and
 - iv. Persons to assist in the inspection and cleanup of fireworks debris in the fallout zone of the shoot site at first light in the morning following the display;
- c. The cost and acquisition of any site-specific materials or display restrictions (such as sand or barge) shall be discussed prior to adoption of this Agreement, and the Party 1 acquisition and cost shall be specifically laid out in the Fireworks Program (Exhibit A).
- d. Buyer understands that its failure to provide an appropriate area for the fireworks display (such as minimum setbacks and security, may result in a change to Buyer's display (such as type(s) of products which can be utilized) or a cancellation of the display for safety discretion. In such event, if Buyer cannot immediately remedy the setback or security issue, the display time noted above, Buyer remains responsible for the entire purchase price of the display or any limitation or cancellation of the display.

II. PAYMENT. The Buyer shall pay to the Seller (check one of the below options):

- ☐ The sum of \$ _____ as a down payment upon execution of this Agreement, with the balance of \$ _____ shall be due and payable within fifteen (15) days of the fireworks display. A service charge of one and one-half percent (1 ½ %) per month on the unpaid balance if the account is not paid in full within the fifteen (15) days from the date this account remains unpaid and is turned over to a collection agency for non-payment, collecting the balance will be at the Buyer's expense. All returned checks will be assessed a \$25.00 fee.
- ☒ \$ 8700.00 in full by May 31, 2025 (70 days prior to display date). The Buyer will receive 8% prepayment bonus product in this fireworks display.
- ☐ \$ _____ in full by _____ (30 days prior to display date). The Buyer will receive 5% prepayment bonus product in this fireworks display.

III. LOYALTY PROGRAM

- a. Seller has in place a bonus system for Buyer's who purchase their fireworks displays exclusively from Seller year-to-year. The full terms of Seller's loyalty program have been provided to Buyer with the Program and are available on J&M's website.
- b. Pursuant to Buyer's status in the loyalty program, Buyer will receive an additional ☐ 5% ☐ 10% ☒ 15% (check one) bonus product for this display.

IV. POSTPONEMENT/CANCELLATION

- a. Rain Date: Should inclement weather prevent the firing of the display on the date intended, the Parties agree to a mutually convenient rain date of _____ To be determined _____ or another date as agreed to by both Parties. Once display set-up has begun, the determination to cancel the fireworks display because of inclement weather or unsafe weather conditions shall rest within the sole discretion of the Seller, the Authority Having Jurisdiction, and the Seller's lead pyrotechnician.
- b. Except as specifically provided for elsewhere in this Agreement, neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes (hereinafter referred to as "Force Majeure"), to the extent beyond the Party's reasonable control: acts of God, accident, riots, public disturbances including but not limited to an active-shooter situation, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, or generalized lack of availability of raw materials or energy.
- c. Disruption of Services due to Covid-19, supply chain disruptions, and public health. Fireworks displays and related events are prone to cancellation due to the ongoing and unforeseeable nature of the Covid-19 pandemic and related health issues, government intervention (such as stay-at-home orders or restrictions on gatherings), and unavailability of supplies and personnel. As such, Seller will work with all customers to ensure a timely and safe display, but due to circumstances outside Seller's and Buyer's control, certain fireworks displays may have to be cancelled or rescheduled with limited notice. Each Party's obligations to perform hereunder will be excused in the case of a Force Majeure Event, which is defined to include (but is not limited to) supply chain disruptions which prevent Seller from obtaining the necessary materials to perform the Display; medical conditions which result in quarantine or similar limitations, or restrictions on travel or congregation in the metropolitan area where the Display is scheduled to be held; and death, serious illness or incapacity of one or more of the display Shoot Team member(s) which renders it impossible, unsafe, or not reasonably practical for the Shoot Team to perform the display.

A governmental or municipal Buyer, who in its discretion and control, acts or adopts a restriction on public gatherings shall not be relieved of its obligations under the Force Majeure provisions of this Agreement. A Buyer who anticipates any such restriction or potential cancellation shall immediately notify and contact Seller to discuss alternative arrangements.

- d. Unless specified above: Displays postponed to an alternate date will be charged and additional 15% of the total contract price for additional expenses incurred in presenting the display on an alternate date; for Displays canceled and not rescheduled within the same calendar year, Seller shall be entitled to 20% of the contract price for out-of-pocket expenses incurred in preparation for the display.

V. INSURANCE and LIMITATIONS OF LIABILITY

- a. Seller agrees to provide, at its expense, general liability insurance coverage in an amount not less than \$10,000,000, and within two (2) weeks prior to the date of the fireworks display, shall submit to Buyer, if requested in writing, a certificate of insurance. All entities listed on the certificate of insurance will be deemed an additional insured. In the event of a claim by Buyer, the applicable deductible shall be paid by the Seller.

The Seller agrees to defend, indemnify, and hold harmless the Buyer and its agents and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney's fees that

may or shall arise out of any negligent or wrongful act or omission by the Seller related to the performance of the fireworks for the Buyer. The Buyer agrees to give the Seller prompt notice of any claims or demands and to cooperate with the Seller or its successors in interest or assigns, if any, in the defense of any such claims and/or demands.

- b. Separate from, and in addition to Seller's insurance of the fireworks, Buyer agrees to provide, at its expense, a general liability policy or "special event" insurance coverage, in an amount sufficient to meet or exceed municipality or industry standards and all applicable requirements of local, state, and federal law. For any injury or property claims that may arise during the course of Buyer's event, not arising out of Seller's acts or the performance of the fireworks, Buyer's insurance shall be primary. Buyer agrees to defend, indemnify, and hold harmless the Seller and its agents and employees from and against all such claims, costs, judgments, damages and expenses, including reasonable attorney's fees that may or shall arise out of any negligent or wrongful act or omission by the Buyer or third-parties occurring during the course of Buyer's event.
- c. In no event shall Seller's liability to Buyer arising out of or related to this Agreement, whether arising out of or related to breach of contract, tort (including negligence), or otherwise, exceed the aggregate amount of insurance coverage as described in this section. Notwithstanding any provisions to the contrary, in no event shall either Party be liable to the other, or to any third party, for any loss of use, revenue or profit, or for any consequential, incidental, indirect, exemplary, special, or punitive damages whether arising out of breach of contract, tort (including negligence), or otherwise, regardless of whether such damage was foreseeable and whether or not such party has been advised of the possibility of such damages.

VI. Each Party has read all of the provisions of this Agreement, they understand all of its provisions, and agree to be bound by them. This written contract, and its Exhibits, contains the entire agreement of the Parties and modifies and supersedes all prior agreements or negotiations, all of which are merged into and incorporated into this Agreement. If any provision of this Agreement is held invalid or unenforceable, such invalidity or unenforceability shall not affect the other provisions of this agreement.

VII. Choice of Law, Jurisdiction, and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa without regard to conflict-of-law principles, except as otherwise specifically required for the storing and displaying of fireworks as set forth by State and Federal law. Notwithstanding, the Parties must bring any legal or equitable action or proceeding arising under or related to this Agreement exclusively in the Iowa District Court in and for Des Moines County, Iowa. The Iowa District Court in and for Des Moines County, Iowa shall have exclusive jurisdiction to decide any disputes arising out of or related to this Agreement. Each party knowingly and voluntarily consents to and expressly waives any objection or defense to personal jurisdiction, improper or inconvenient venue, or inconvenient forum in the Iowa District Court in and for Des Moines County, Iowa.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first written above.

SELLER

BUYER

BY: Andrea Sedek

ROLE: Sales Representative

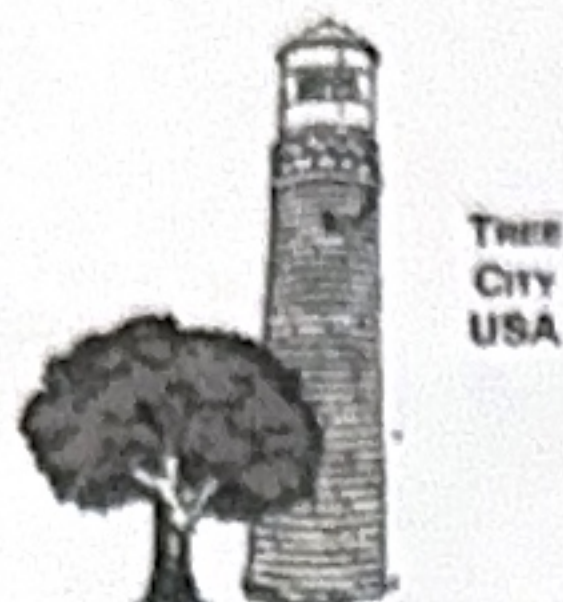
J&M Displays, Inc.

BY: Meghan Culverson

ROLE: Festival Committee Chair

ENTITY: City of Kasson, MN

Please include the **DISPLAY INFORMATION FORM** with this Agreement so your order is processed accurately.



CITY OF KASSON

401 FIFTH STREET SE
KASSON, MINNESOTA 55944-2204
PHONE: (507) 634-7071
FAX: (507) 634-4737

Events Permit/Noise Permit

Name and/or Organization: Community Celebration Church
Address: 27337 Cty Hwy 34, Kasson, MN 55944
Home Phone: 507 N/A Business Phone: 507-634-1463
Cell phone: 507-993-4107

Emergency Phone Numbers and contact names if applicable:

Name: _____ Phone/cell: _____

Name: _____ Phone/cell: _____

E-mail Address/web site: Kelsey@ccc-kasson.org

Date: August 27, 2025 Time: from 6:00 to 8:00 not 100% on this yet

Additional details of event (please attach diagram of street/lot closure)

I would like to ride my horse through neighborhoods
as I pray for each house along the way.

Plans for garbage disposal/portable restroom

Applicant Signature: Kelsey Gronseth

Area Below for Office Use Only

Approvals

Police Chief: _____

City Administrator: _____

Date: ____/____/____

Date: ____/____/____



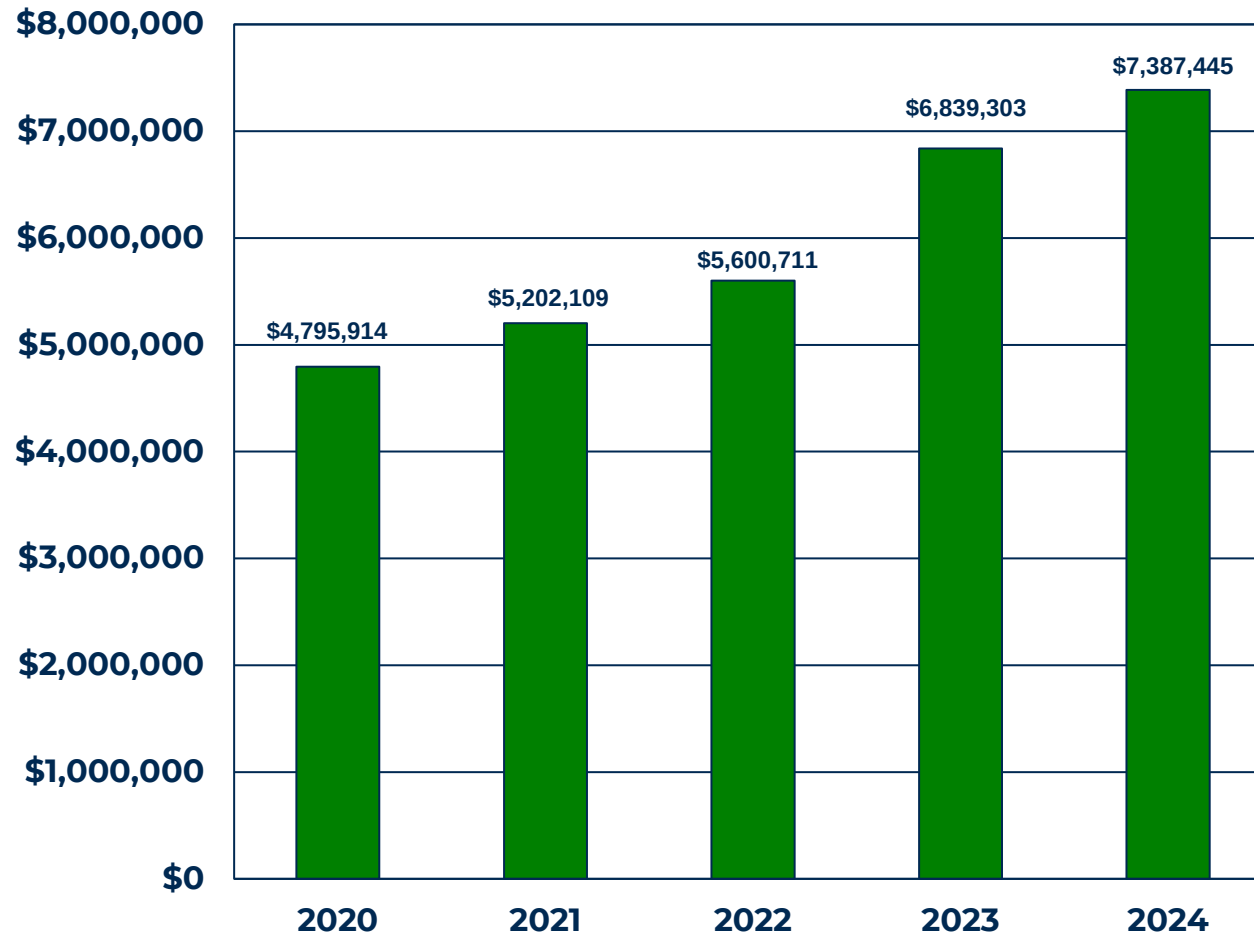
SMITH SCHAFER CITY OF KASSON

FINANCIAL SUMMARY – 2024

AUDIT

- Audit Opinion
 - Provides reasonable, but not absolute, assurance that financials are free of material misstatement
 - Unmodified “Clean” opinion in 2024
- Financial Statements
 - Smith Schafer reviewed the results of the audit and the financial statements with City Management on May 20, 2025
 - Management’s Discussion and Analysis (MD&A) was prepared by the City
- Minnesota Legal Compliance
 - No exceptions
- Management Letter
 - Limited personnel – Limits City’s ability to segregate accounting duties
 - Preparation of financial statements
- Auditors Responsibility Letter

TAXABLE TAX CAPACITY

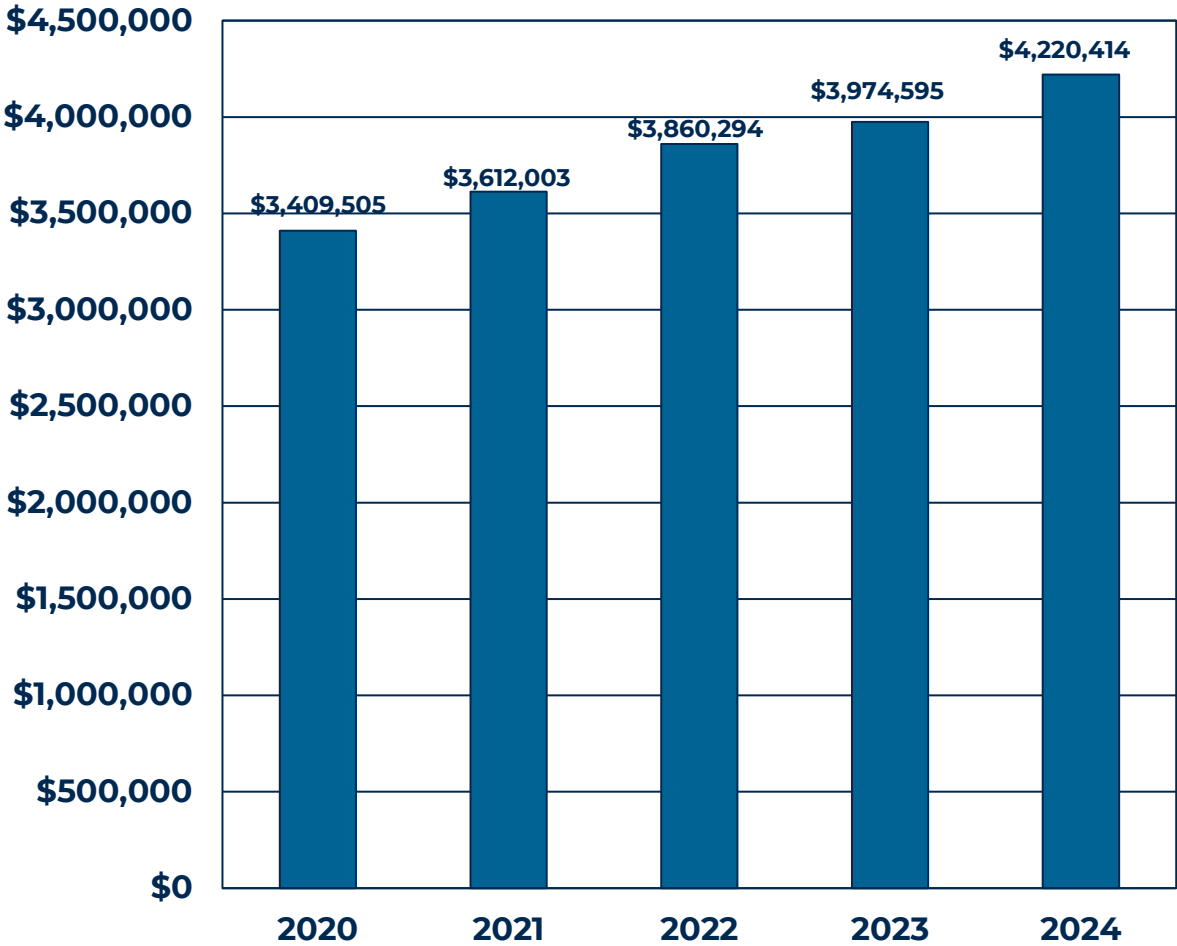


- Taxable tax capacity = market value x class rate
- Taxable tax capacity has increased from \$6,839,303 in 2023 to \$7,387,445 for 2024

REVENUES

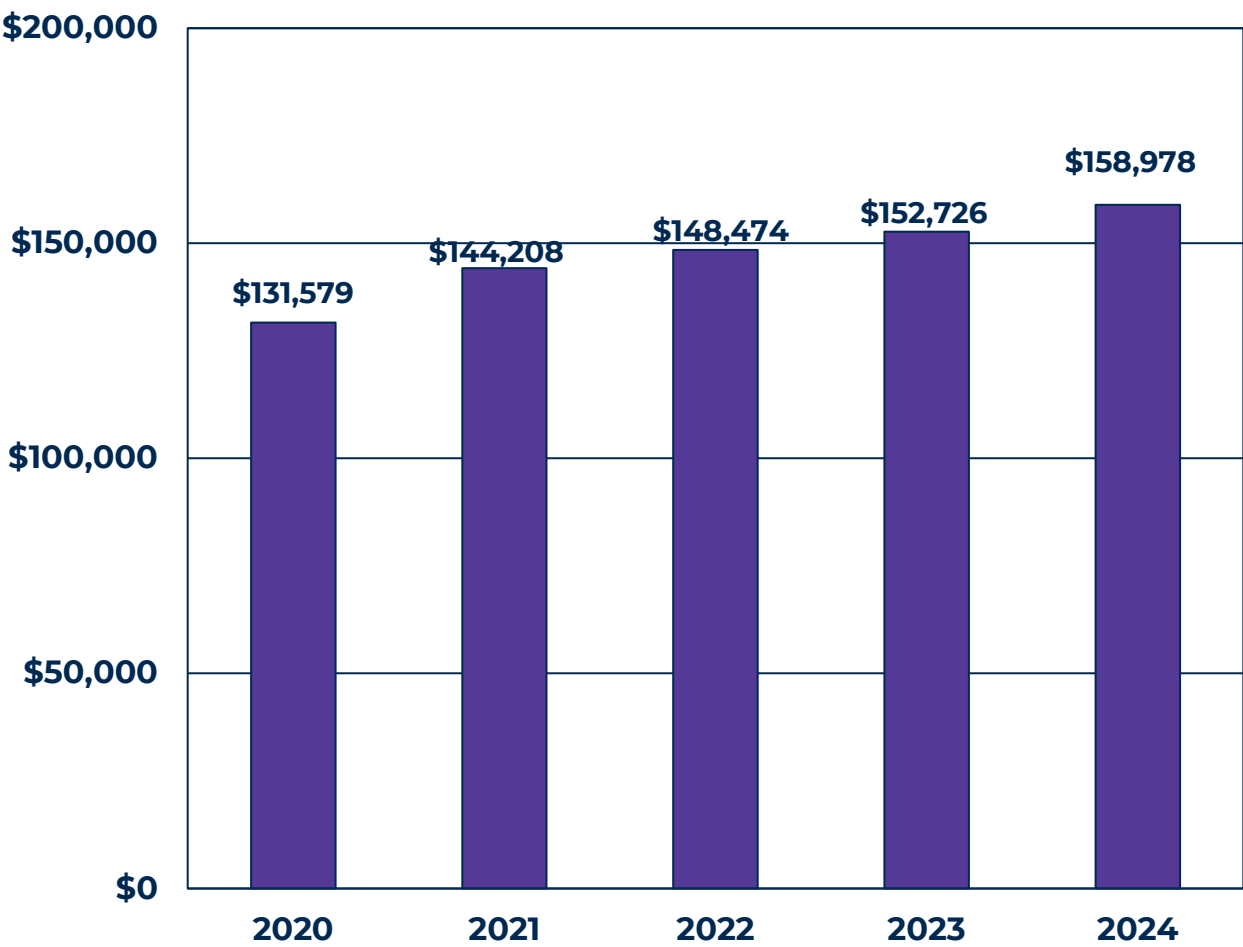
Governmental Funds

GENERAL PROPERTY TAX LEVY COLLECTIONS



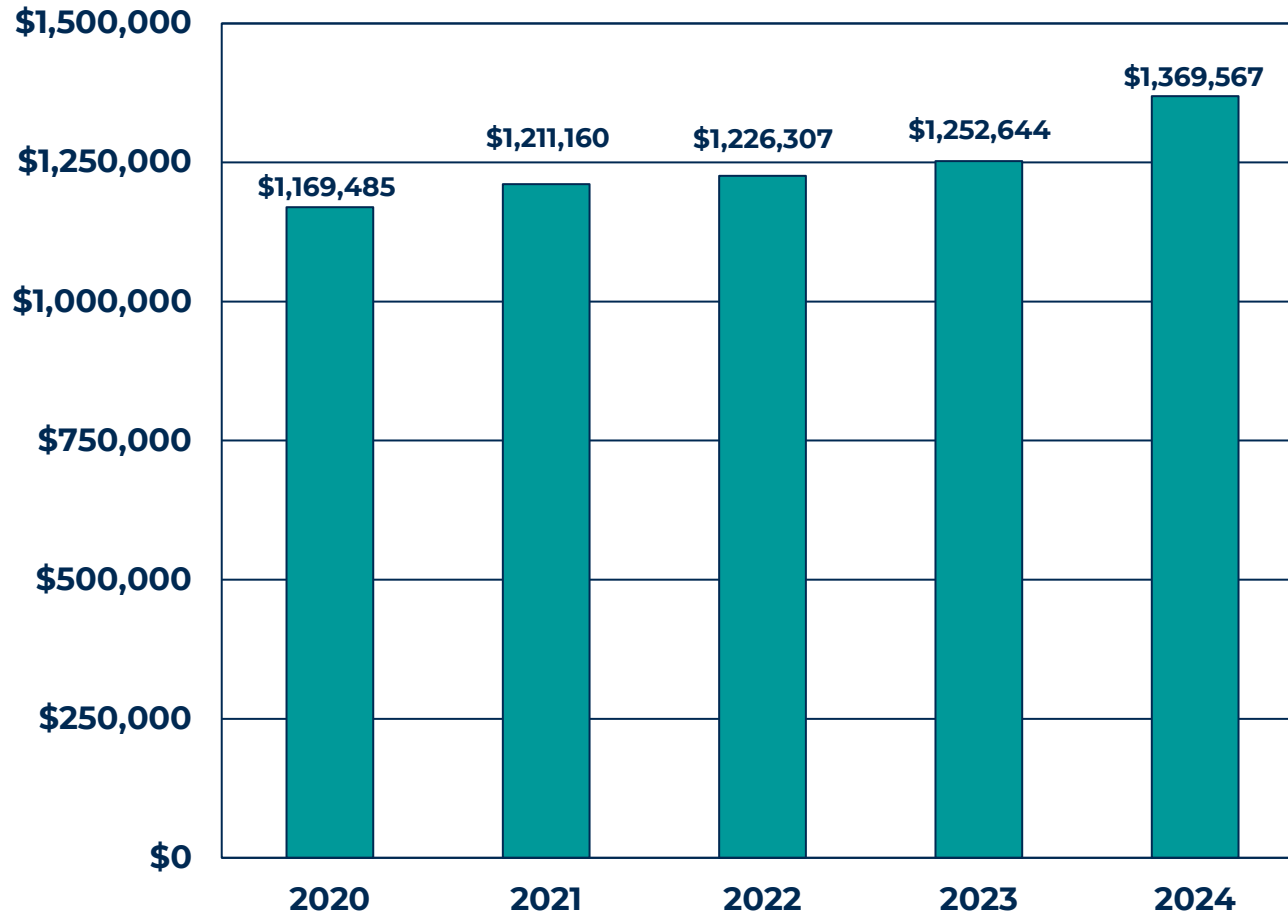
- ✓ General tax levy revenues represented 51% of total governmental revenues in 2024
- ✓ Tax collections \$4,220,414
- ✓ 2024 Levy \$4,200,003
 - ✓ Increases in:
 - ✓ Library Fund \$1K
 - ✓ EDA \$2K
 - ✓ Debt \$327K
 - ✓ Tax Abatement \$55K
 - ✓ Decreases in:
 - ✓ General Fund \$157K

TAX INCREMENT REVENUES



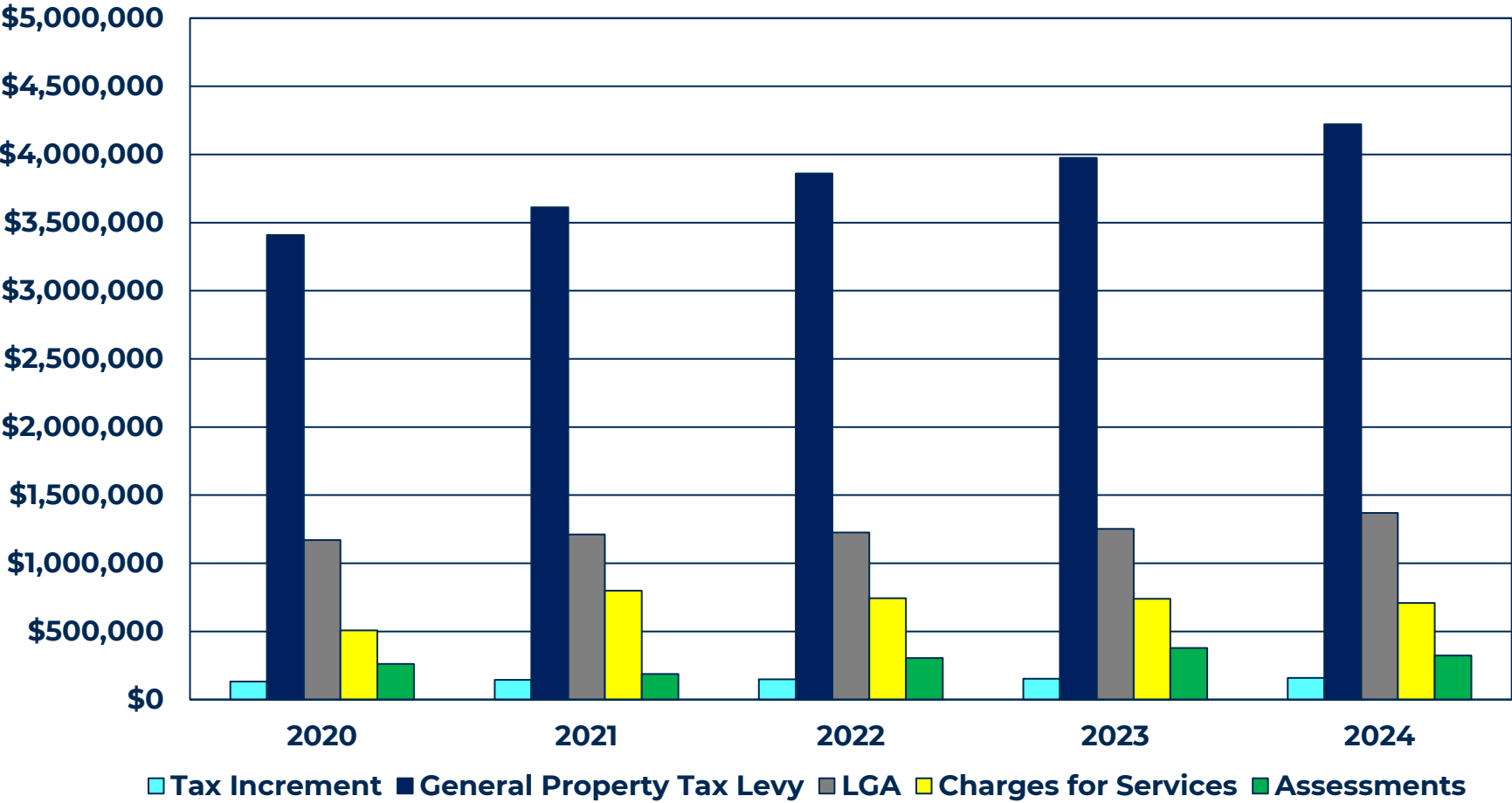
- ✓ Total TIF collections in 2024 were \$158,978
- ✓ TIF collections are impacted by County valuations and the property tax rates set by the State

LOCAL GOVERNMENT AID (LGA) REVENUES



- ✓ Local government aid (LGA) is based on State formulas
- ✓ LGA represented 17% of the City's total governmental fund revenues

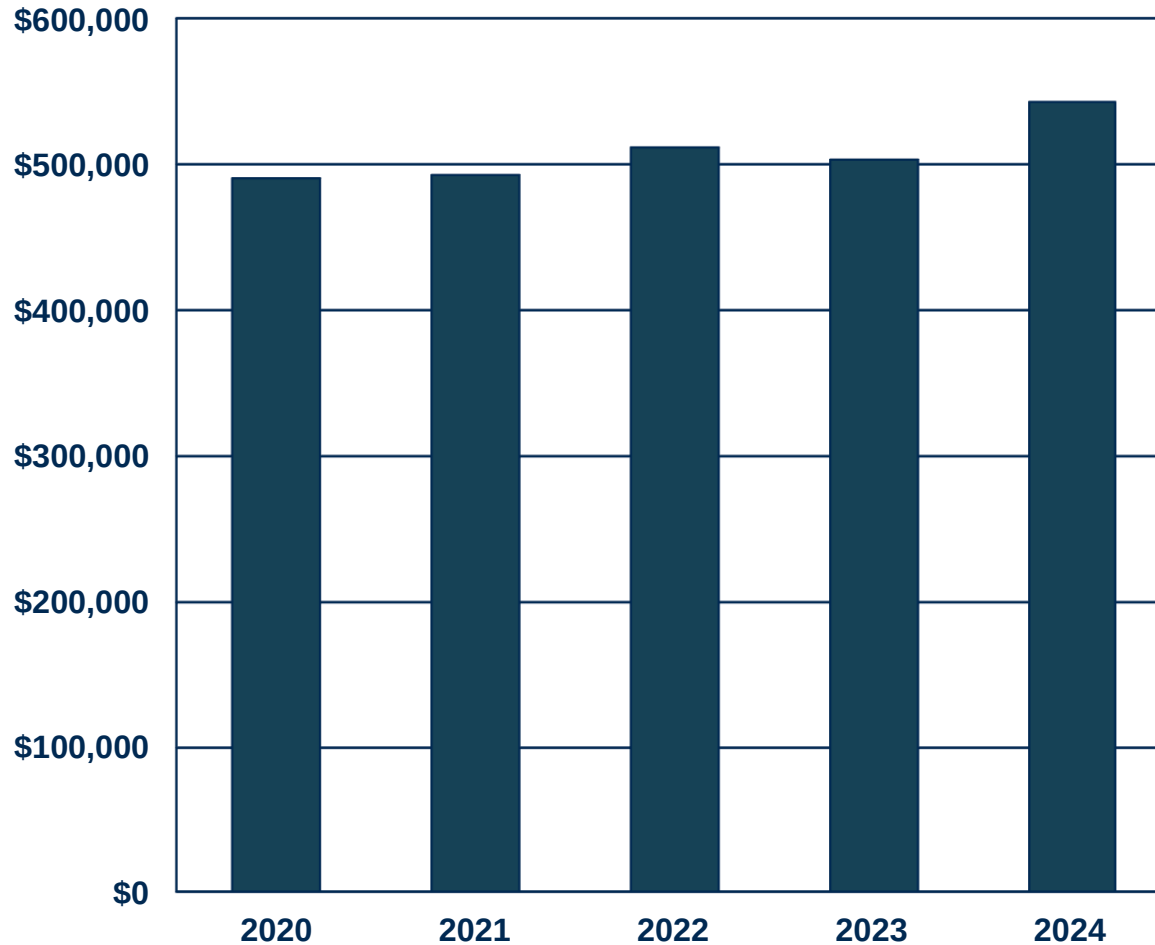
GOVERNMENTAL FUND REVENUES



EXPENDITURES

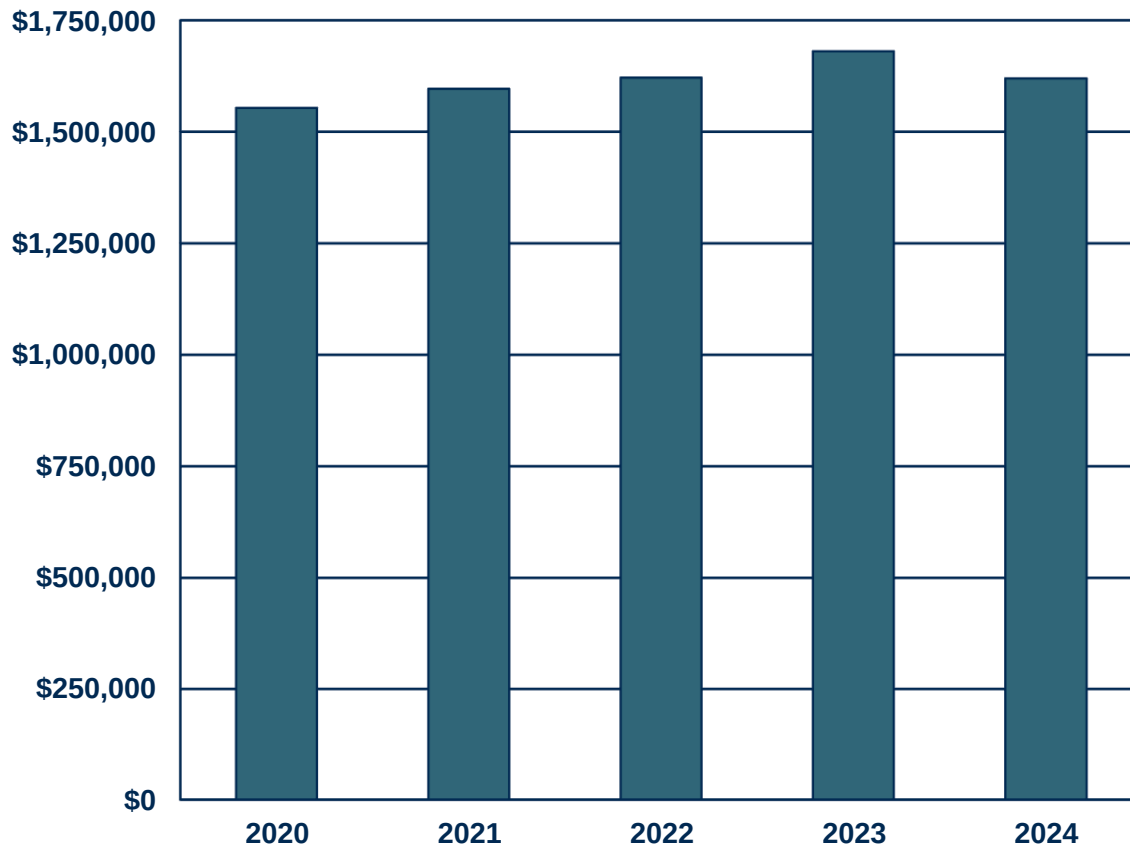
Governmental Funds

GENERAL GOVERNMENTAL EXPENDITURES



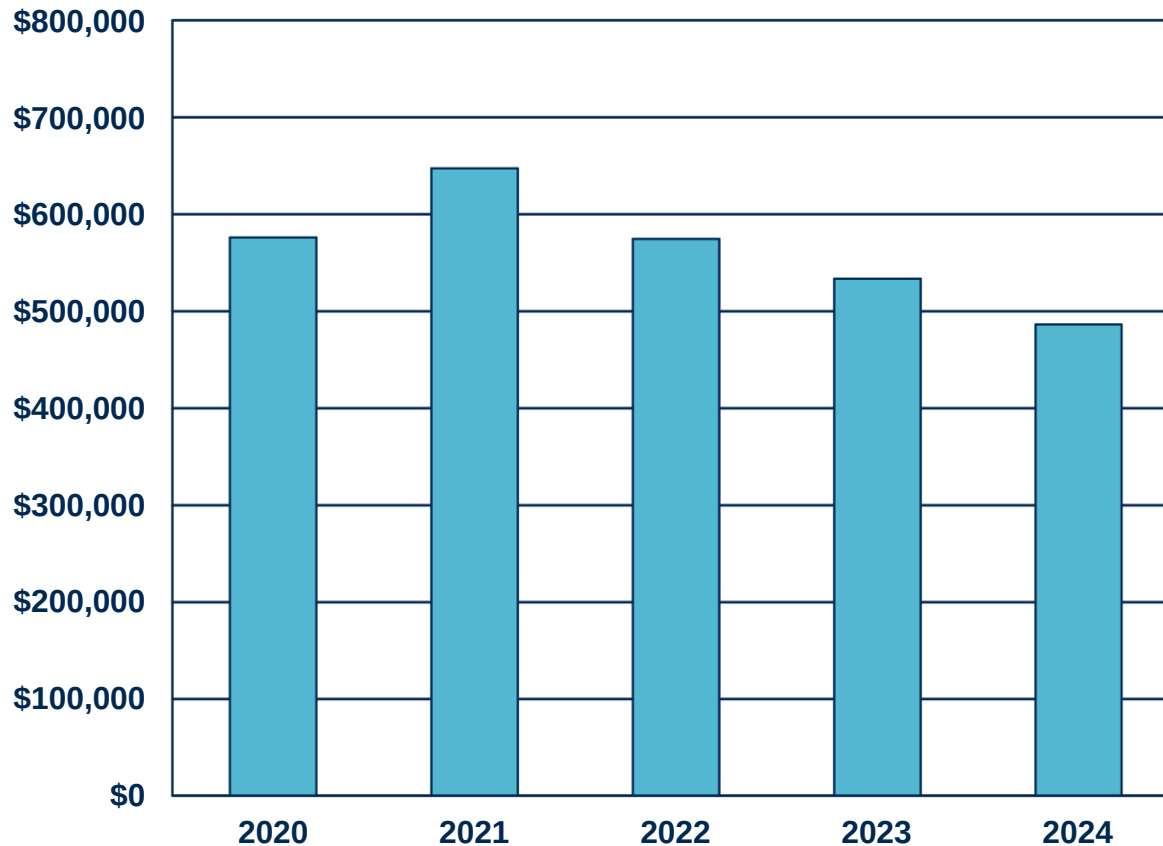
- ✓ Includes mayor and council, elections, city clerk, planning and zoning, assessor, accounting, legal, and general government buildings
- ✓ Totaled \$544,688 for 2024, an increase of \$39,520 from 2023 expenditures and under budget by \$27,574
- ✓ Increase in 2024 related to elections and donations to Festival in the Park and SEMCAC.

PUBLIC SAFETY EXPENDITURES



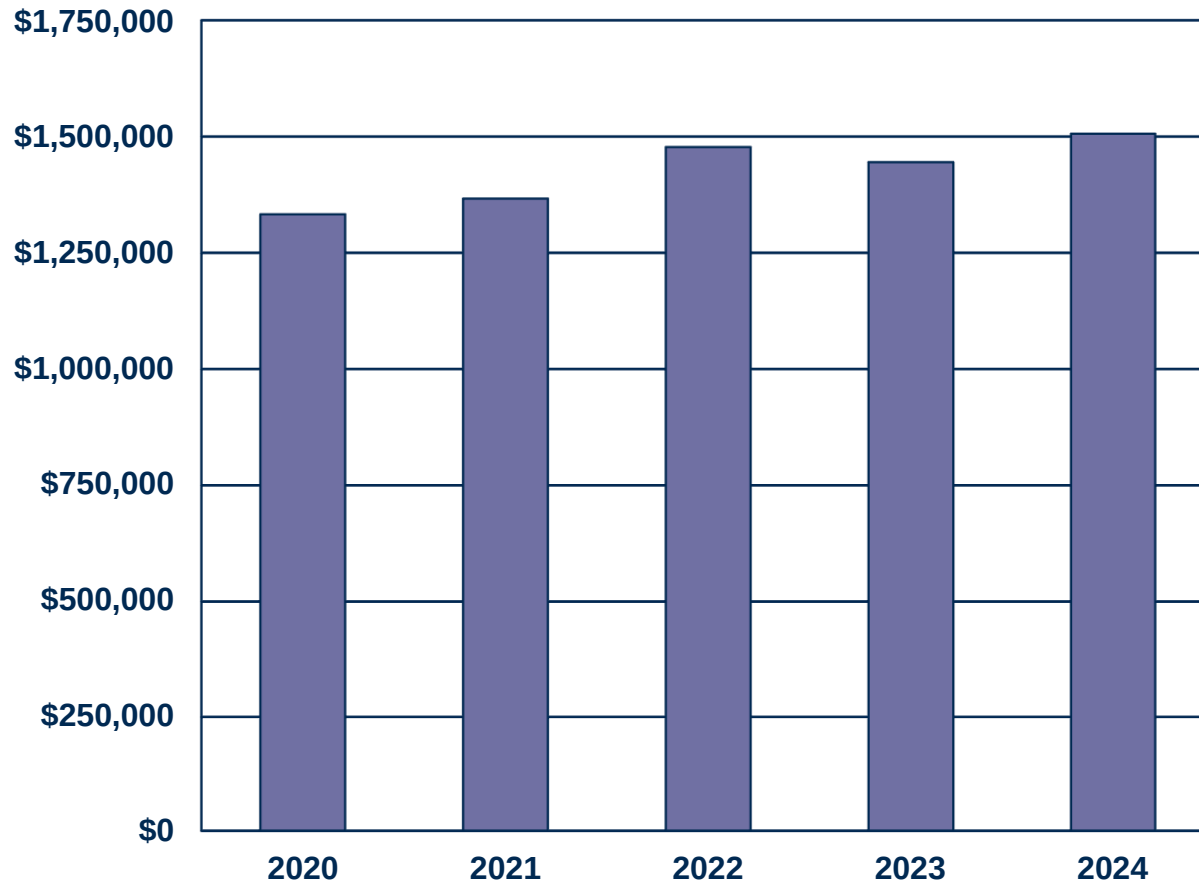
- ✓ Includes police and fire departments, animal control, and building inspection
- ✓ Totaled \$1,657,810 in 2024, a decrease of \$60,907 from 2023
- ✓ Public safety is 35% of general fund expenditures (excluding capital outlay and debt service) in 2024

PUBLIC WORKS EXPENDITURES



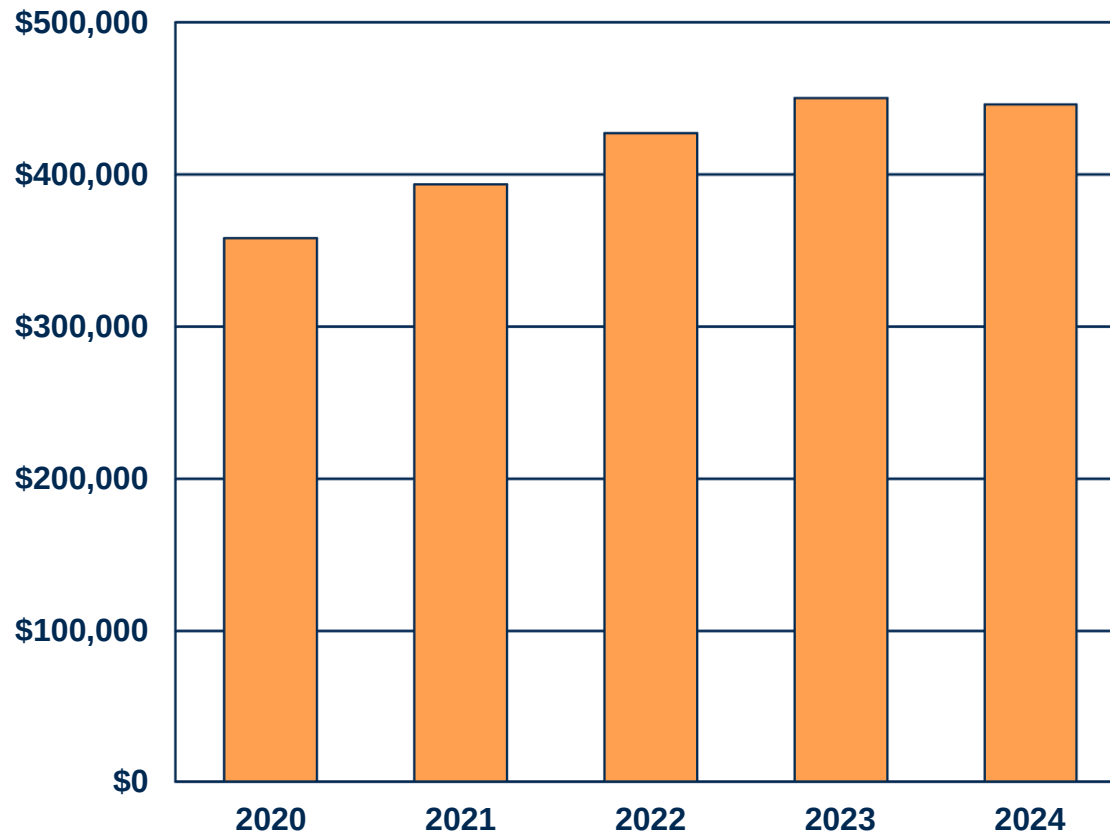
- ✓ Includes street and alleys, engineer, snow and ice removal, street lighting, sidewalks, and sanitation
- ✓ Totaled \$486,392 in 2024, a decrease of \$47,161 from 2023
- ✓ Decrease in 2024 related to less snow removal, repairs and maintenance, and street repairs and improvements

CULTURE AND RECREATION EXPENDITURES



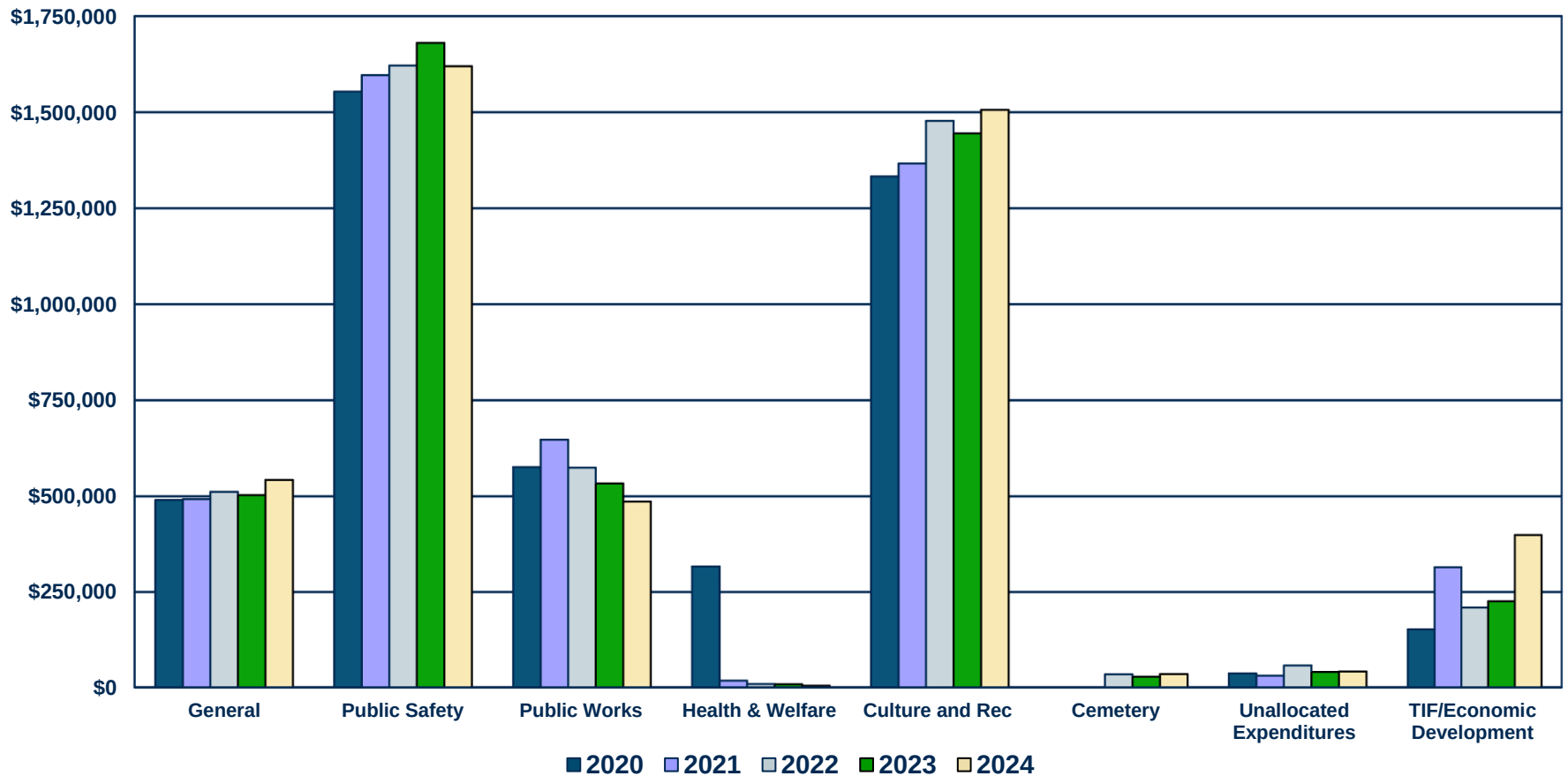
- ✓ Includes parks, recreation programs, swimming pool, playgrounds, Dodge County Arena, library, and forestry and nursery
- ✓ Totaled \$1,506,058 in 2024, an increase of \$61,210
- ✓ Increase in expenditures in 2024 related to Parks Salaries and Wages and Ice Arena

LIBRARY



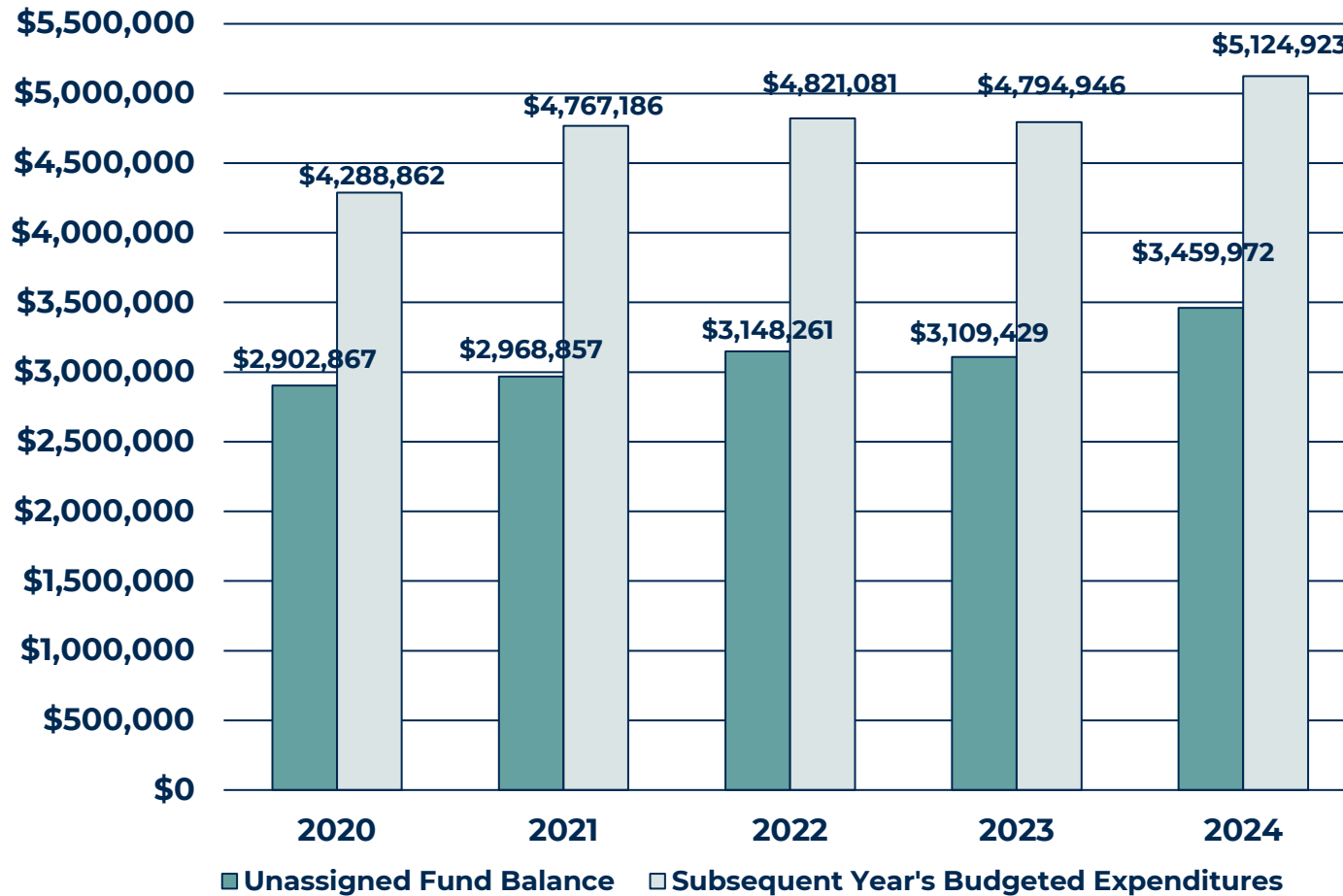
- ✓ Includes the library salaries, employee benefits, professional fees, insurance, capital outlay, and other costs
- ✓ Expenditures totaled \$446,000 (excluding capital outlay) in 2024 a decrease of \$4,210 from 2023

GOVERNMENTAL FUND EXPENDITURES (EXCL. CAPITAL OUTLAY AND DEBT SERVICE)



RESERVES

GENERAL FUND – FUND BALANCE

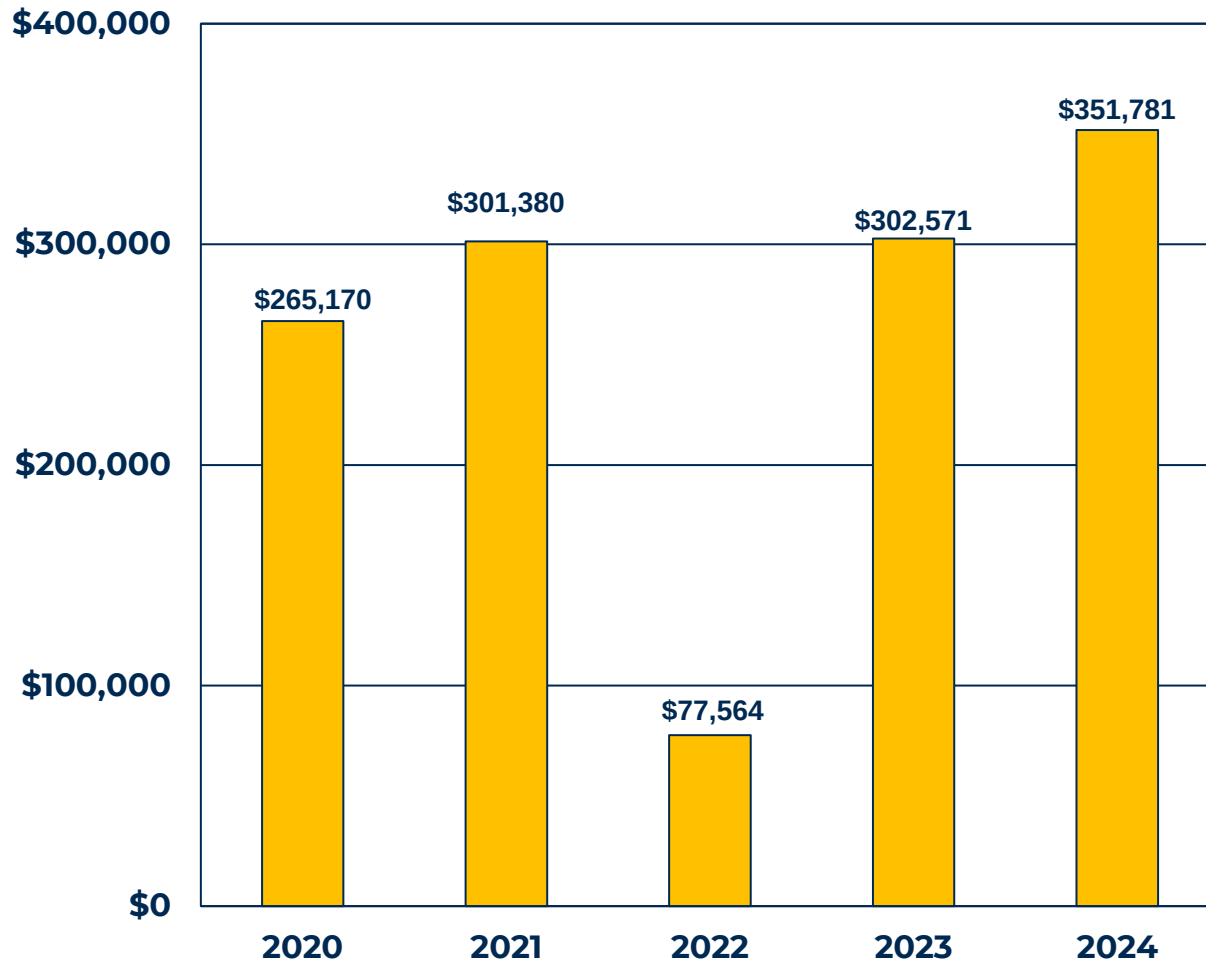


✓ Unassigned General Fund balance as a Percentage of General Fund expenditures

✓ 2024	68%
✓ 2023	65%
✓ 2022	65%
✓ 2021	62%
✓ 2020	68%

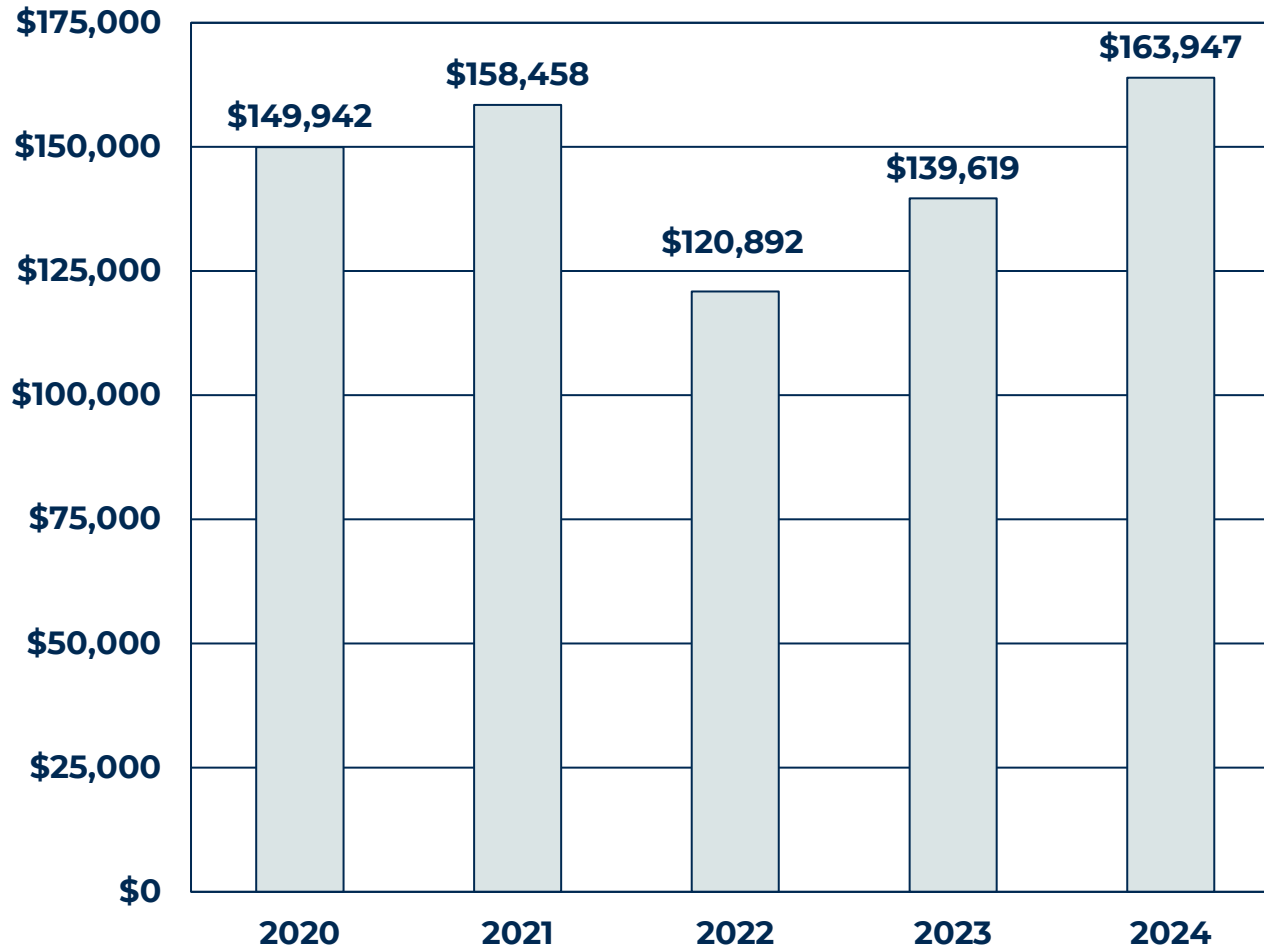
✓ City strives to maintain an unassigned fund balance in the General Fund of an amount of 50-75% of the subsequent year's budgeted expenditures of the General Fund

LIBRARY FUND - FUND BALANCE



- ✓ Fund balance totaled \$351,781 at December 31, 2024
- ✓ In 2022, used reserves for the building project
- ✓ In 2023, Library received a large donation of \$198K

EDA FUND- FUND BALANCE



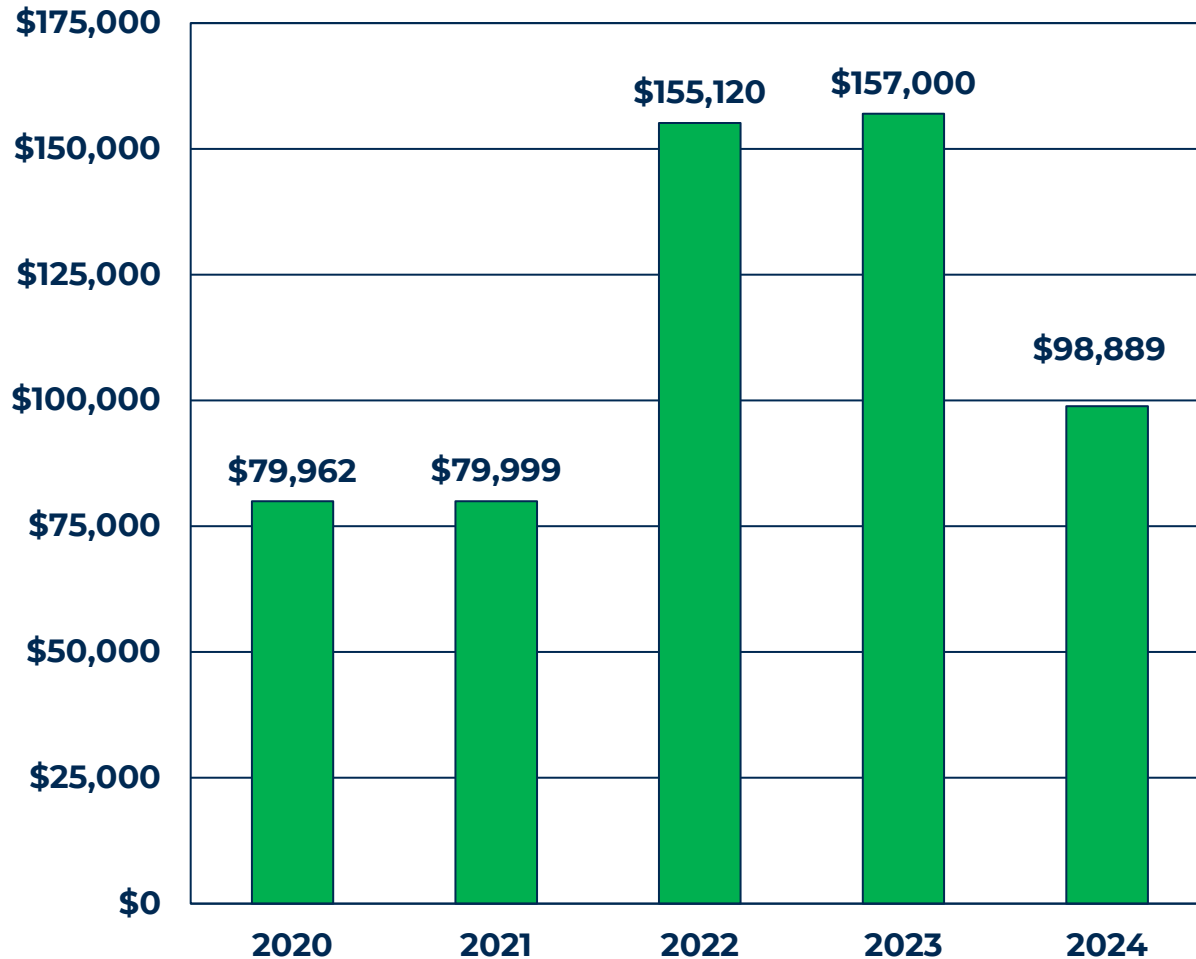
- ✓ EDA fund is supported through annual appropriation of property tax
- ✓ Transferred out \$75,000 to the EDA Revolving Loan Fund in 2022
- ✓ Received \$22K in donations in 2024

EDA FINANCIAL ASSISTANCE FUND- FUND BALANCE



- ✓ Fund balance totaled \$234,402 at December 31, 2024
- ✓ Cash balance at 12/31/24 of \$172,032
- ✓ Administered by outside entity

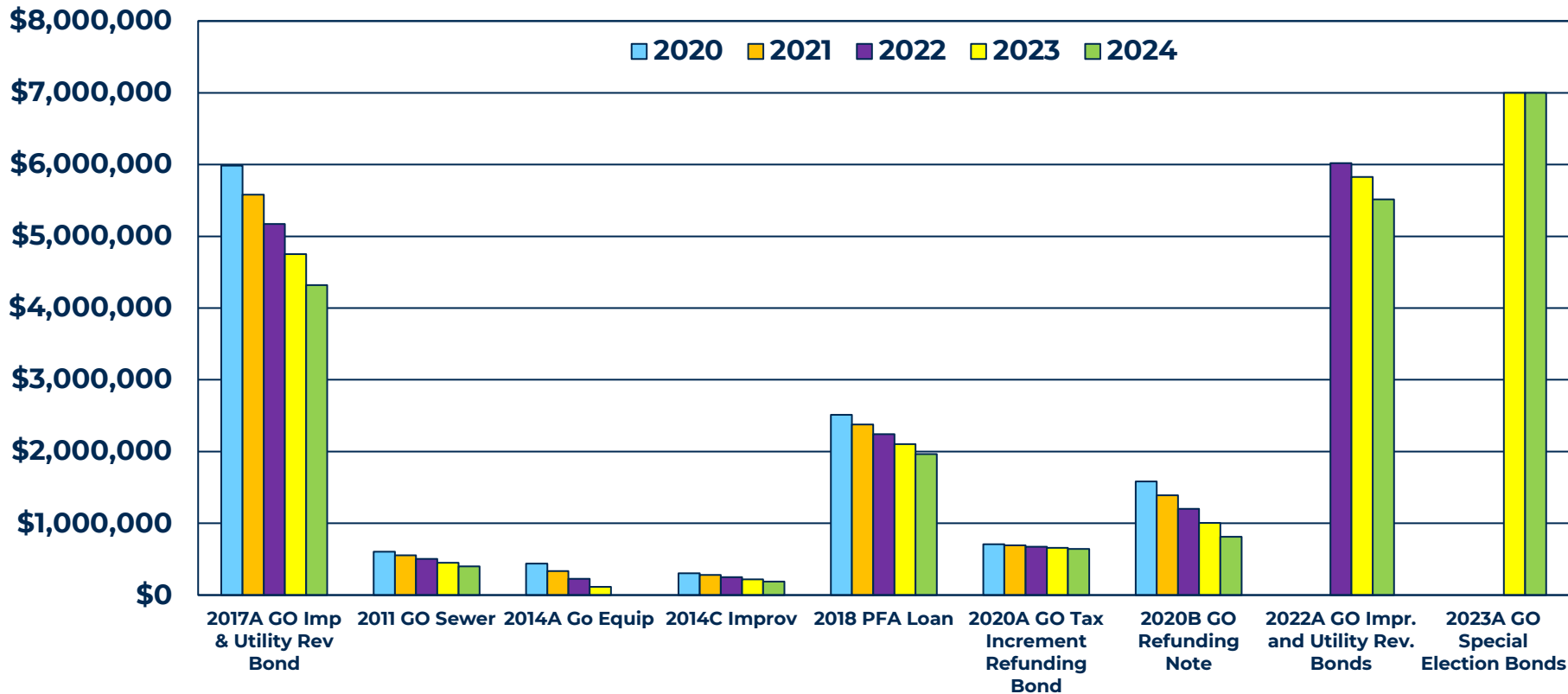
EDA REVOLVING LOAN FUND- FUND BALANCE



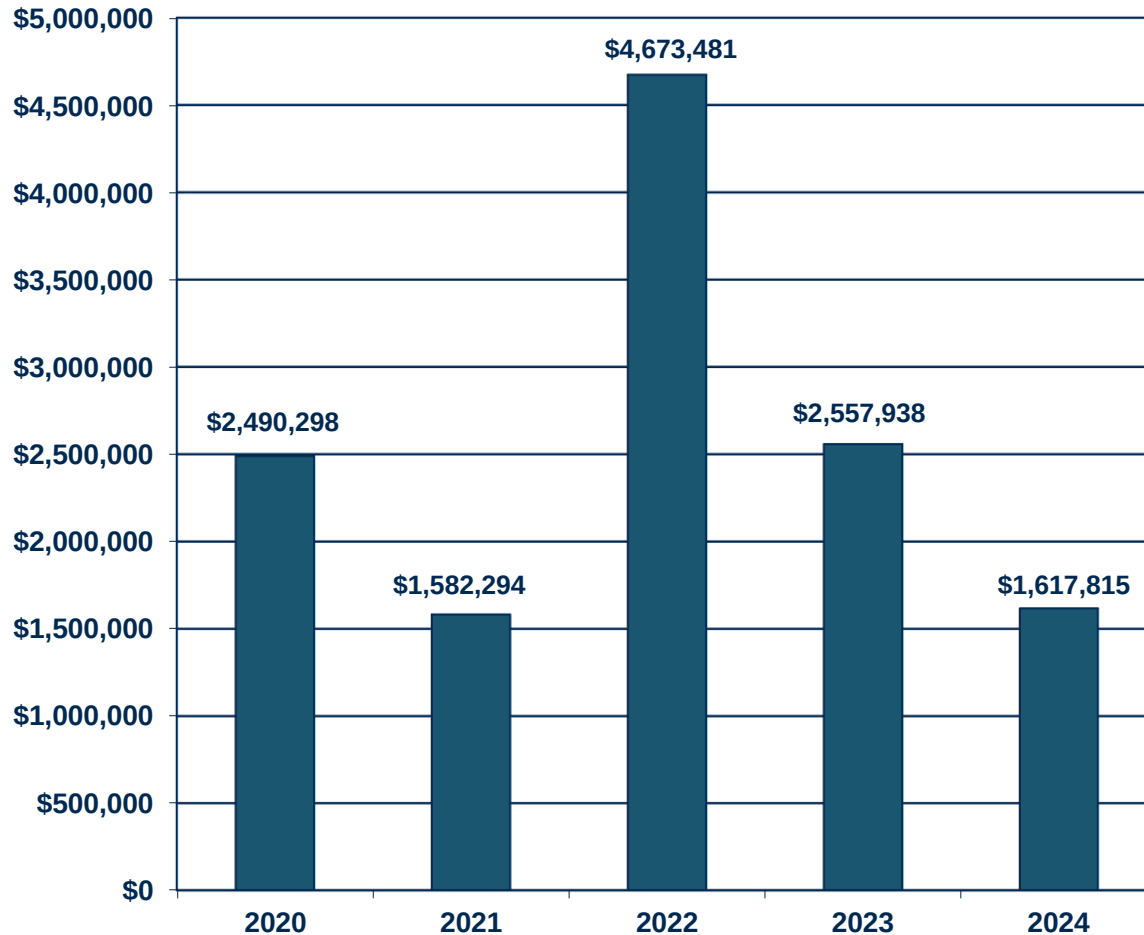
- ✓ Fund balance totaled \$98,889 at December 31, 2024
- ✓ Cash balance at December 31, 2024 of \$98,889
- ✓ Decrease in 2024 related to write-offs of expected uncollectible notes receivables

DEBT SERVICE

DEBT AND GENERAL OBLIGATION BONDS

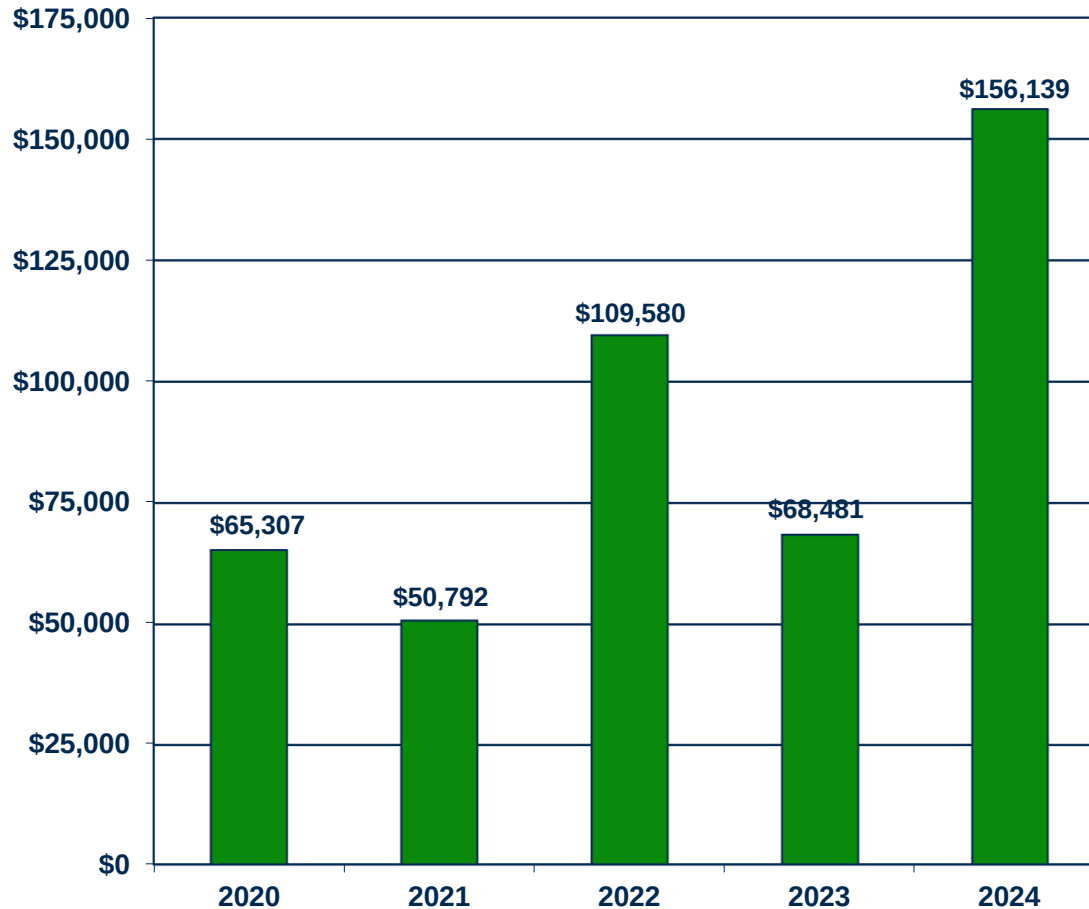


NET PENSION LIABILITY



- Net Pension Liability represents City's portion of PERA underfunding – based on PERA Actuarial Report
- Recorded as
 - Governmental \$1,116,192
 - Proprietary 501,623
 - Total \$1,617,815
- Funding percentages at June 30th 2024 estimated at
 - General Employees Fund: 89.10%
 - PEPF: 90.20%

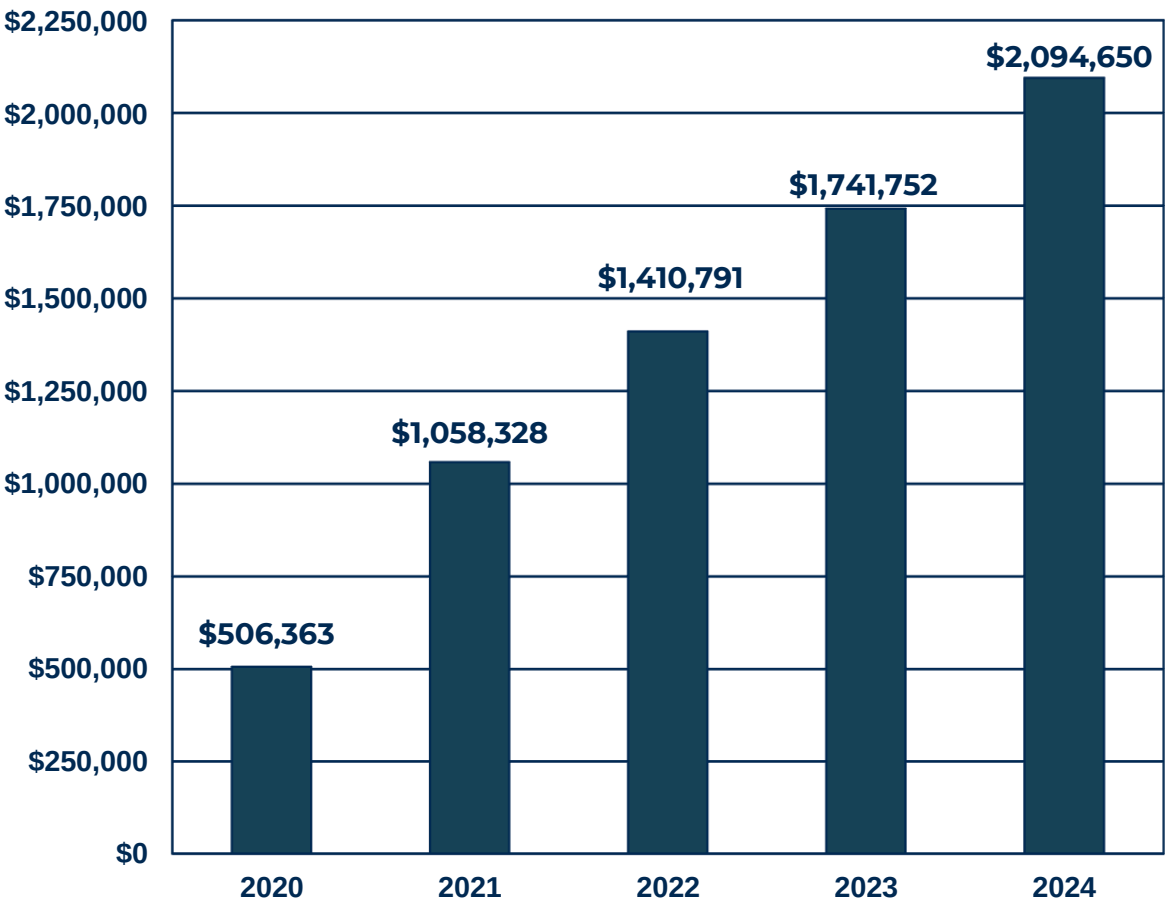
NET PENSION ASSET



- Net Pension Asset represents amount of Kasson Fire Department Relief Association overfunding
- Net position is based on:
 - Total Assets
 - Total Liabilities
 - Net Pension

CAPITAL PROJECTS

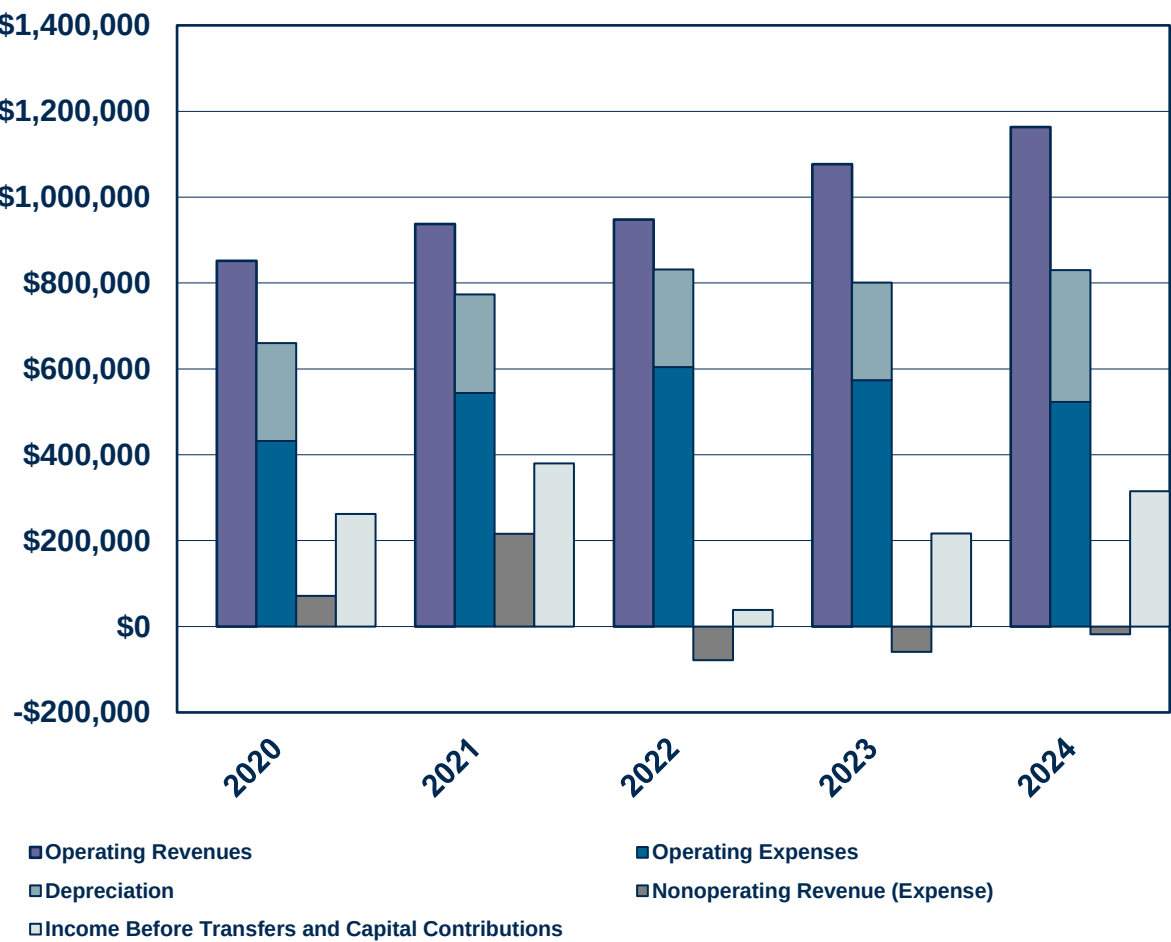
CAPITAL PROJECTS RESERVE / STABILIZATION FUND - FUND BALANCE



- ✓ Fund balance increased by \$352,898 as current year transfers of \$300,000 from the general fund.

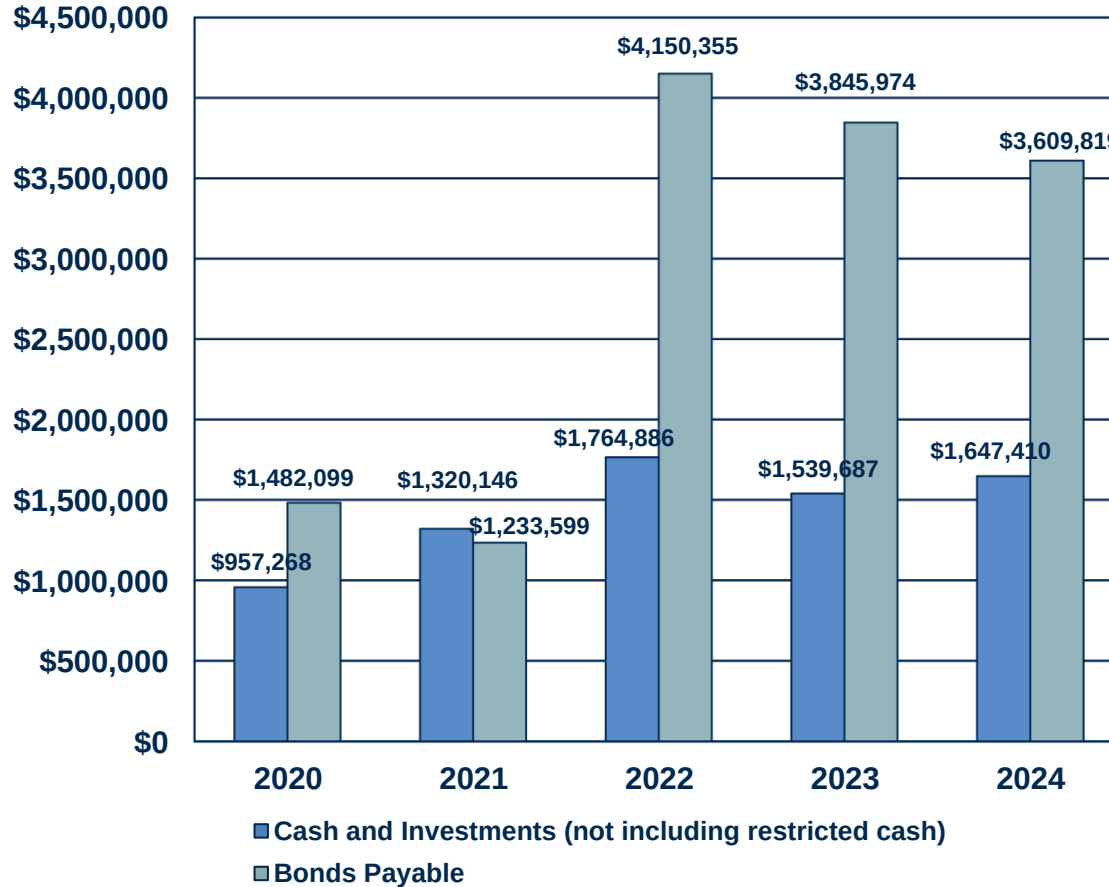
UTILITY FUNDS

WATER FUND



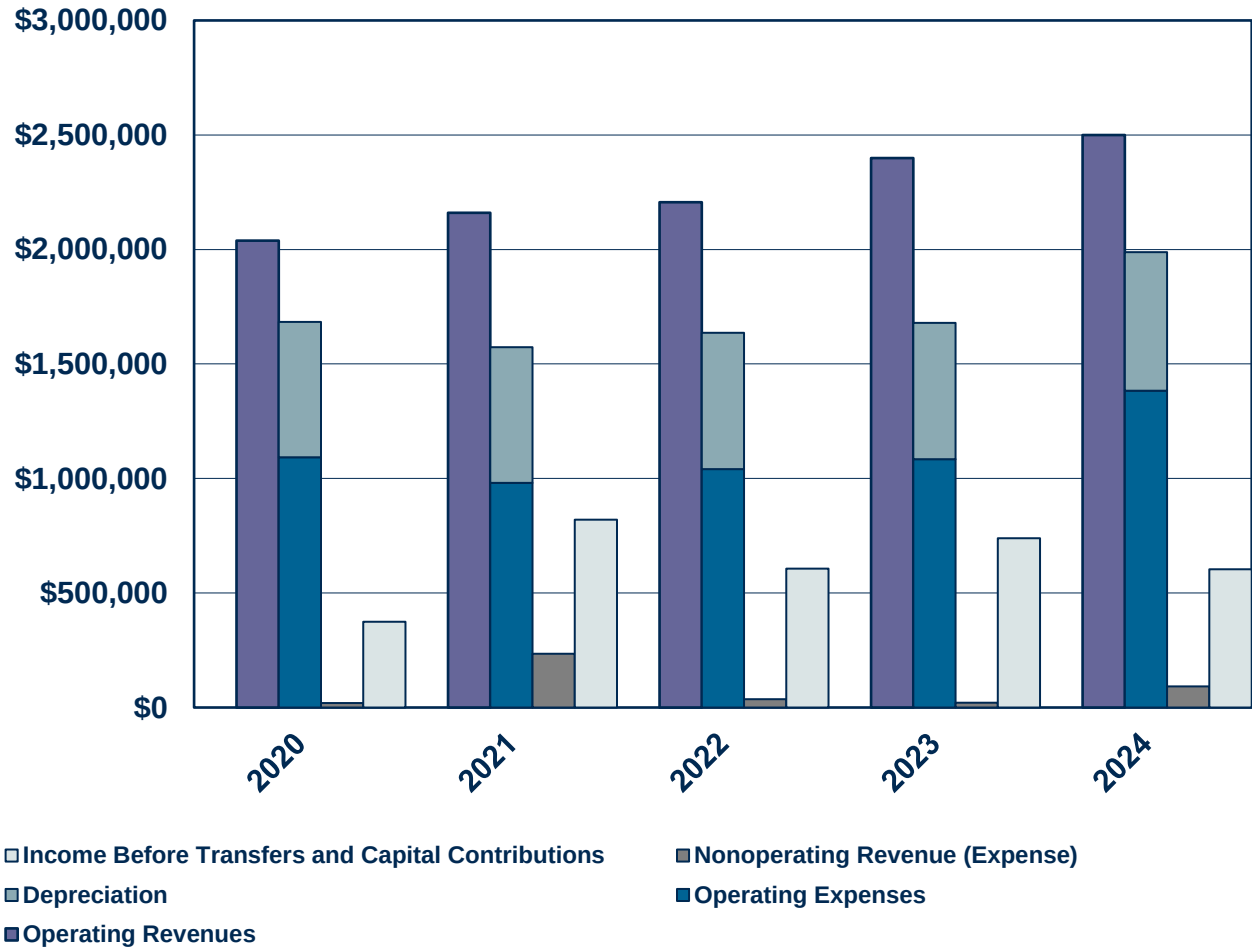
- ✓ Water service supported by ratepayers
- ✓ Operating revenues totaled \$1,163,433 in 2024
- ✓ Rates are sufficient to cover depreciation and build reserves for future system maintenance and improvements

WATER FUND – BALANCE SHEET



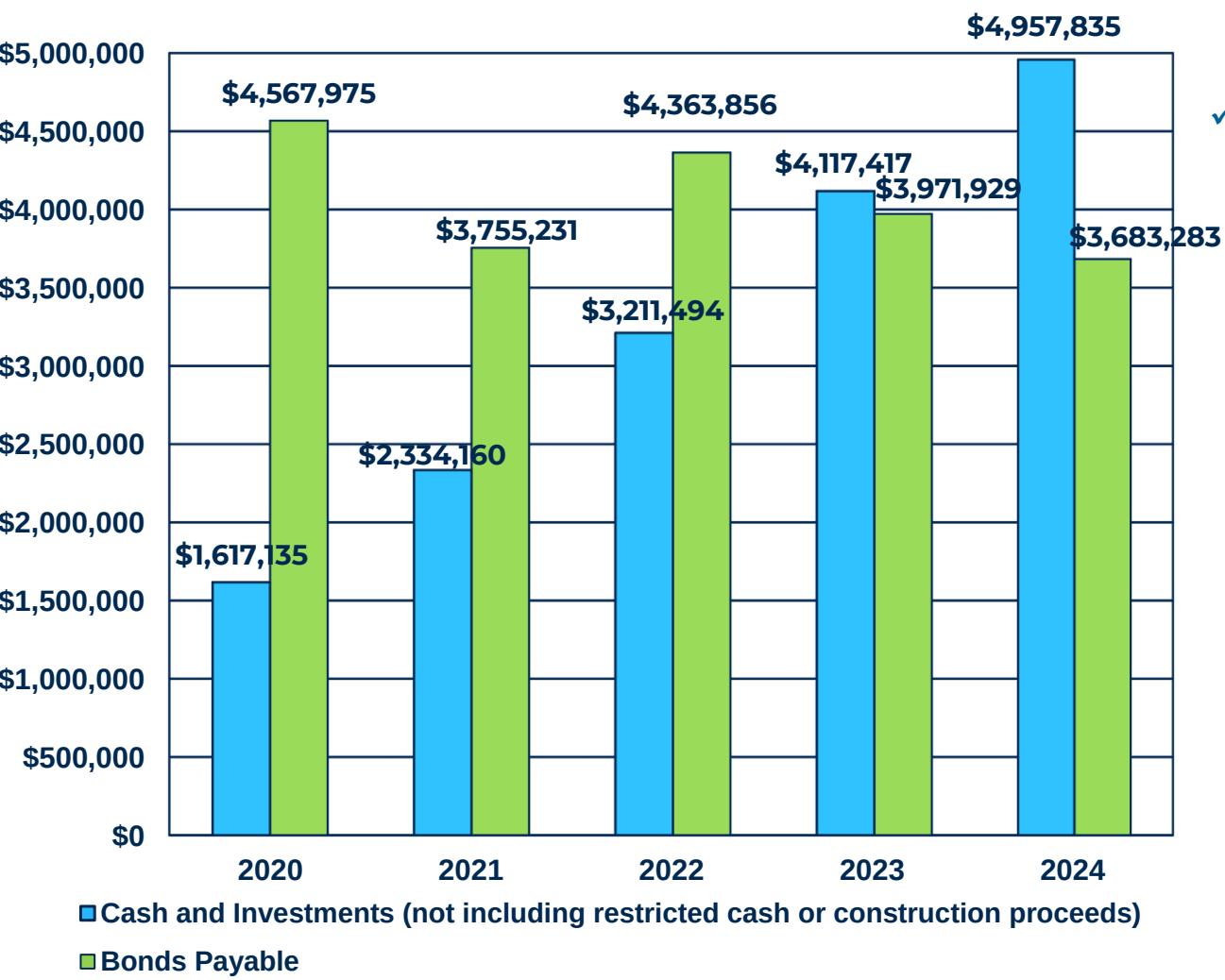
- ✓ Bonds issued in 2017 for \$1,159,380 to fund the 2017 Street Assessment Project
- ✓ Bonds issued in 2022 for \$3,133,358 to fund Highway 57 and Water Tower projects

WASTEWATER FUND



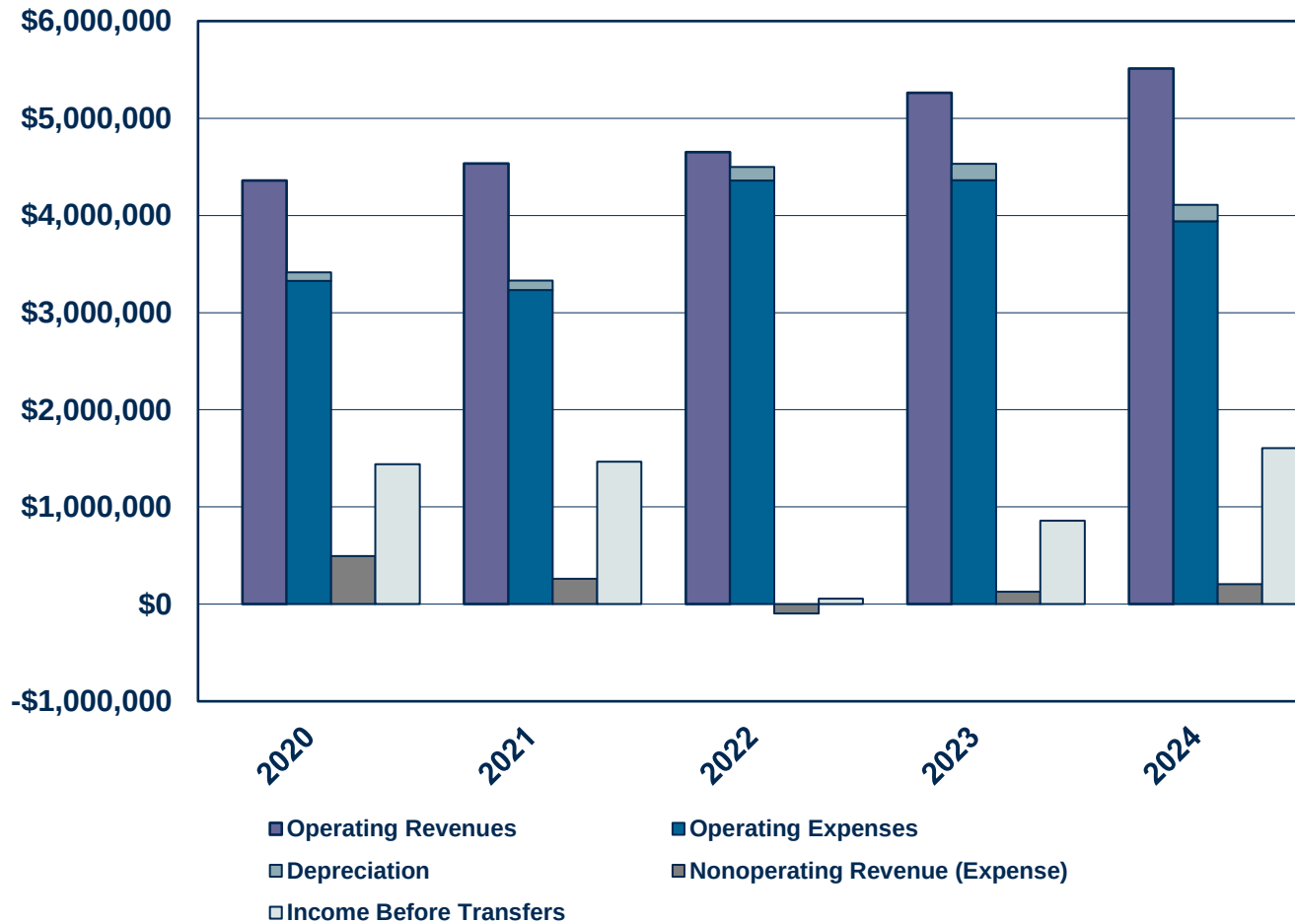
- ✓ Wastewater service supported by ratepayers
- ✓ Operating revenues totaled \$2,499,854 in 2024
- ✓ Depreciation totaled \$605,340

WASTEWATER FUND – BALANCE SHEET



✓ Bonds issued in 2022 for \$913,292 to fund Highway 57 project

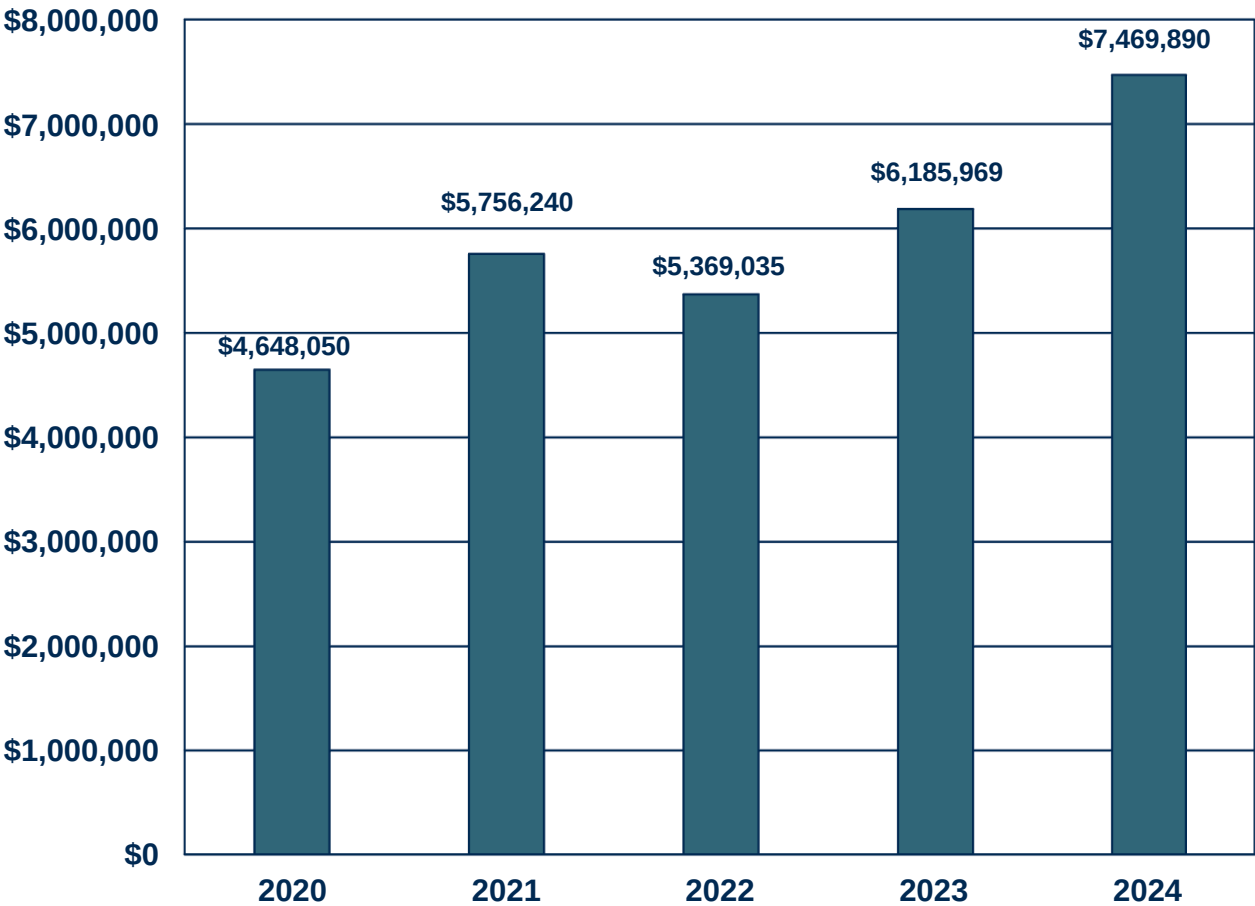
ELECTRIC FUND



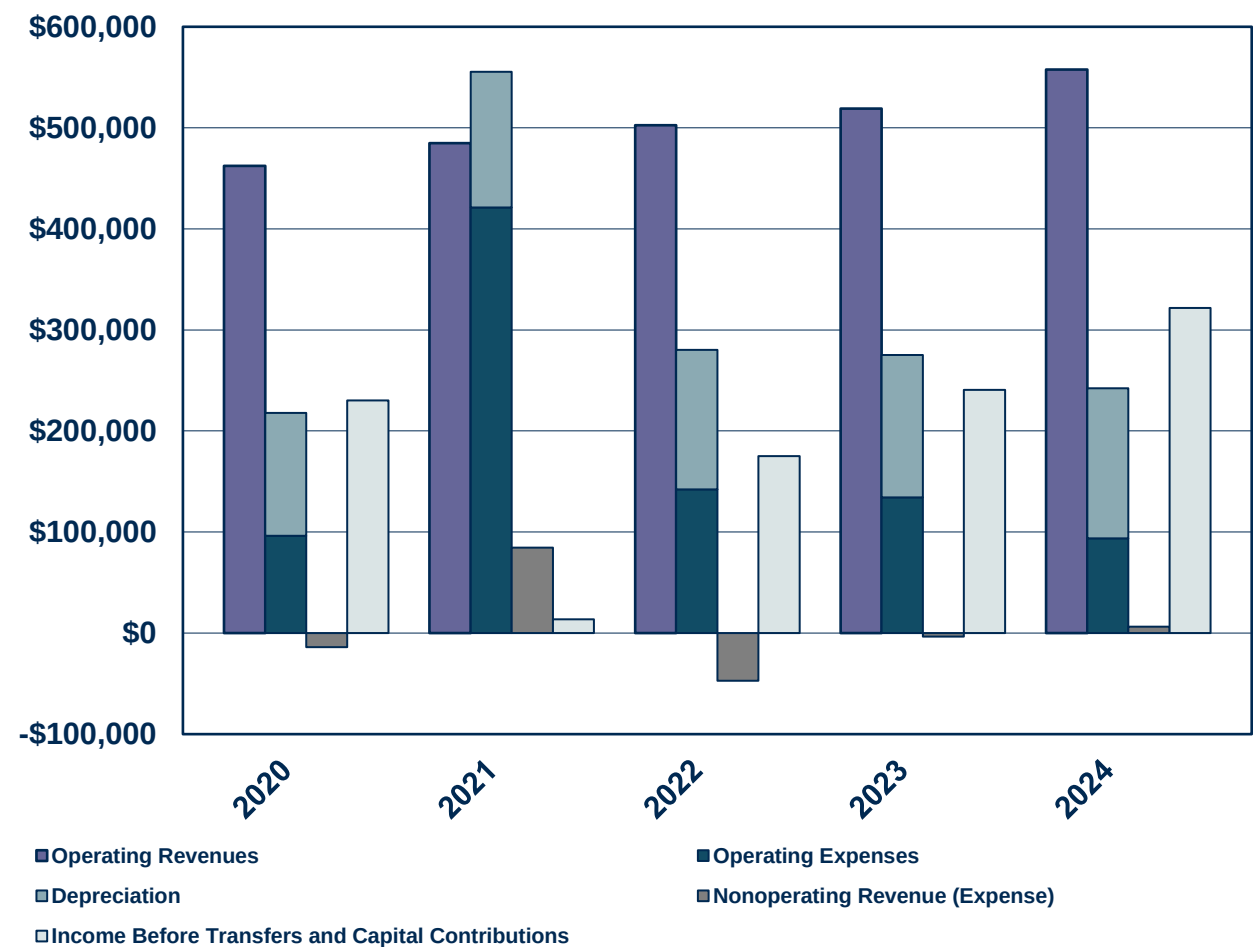
- ✓ Electric service supported by ratepayers
- ✓ Operating revenues totaled \$5,510,736 in 2024
- ✓ The Power purchase contract totaled \$2,781,497 in 2024. A decrease of \$225,325 from 2023.

ELECTRIC FUND – CASH BALANCE

(NOT INCLUDING RESTRICTED)

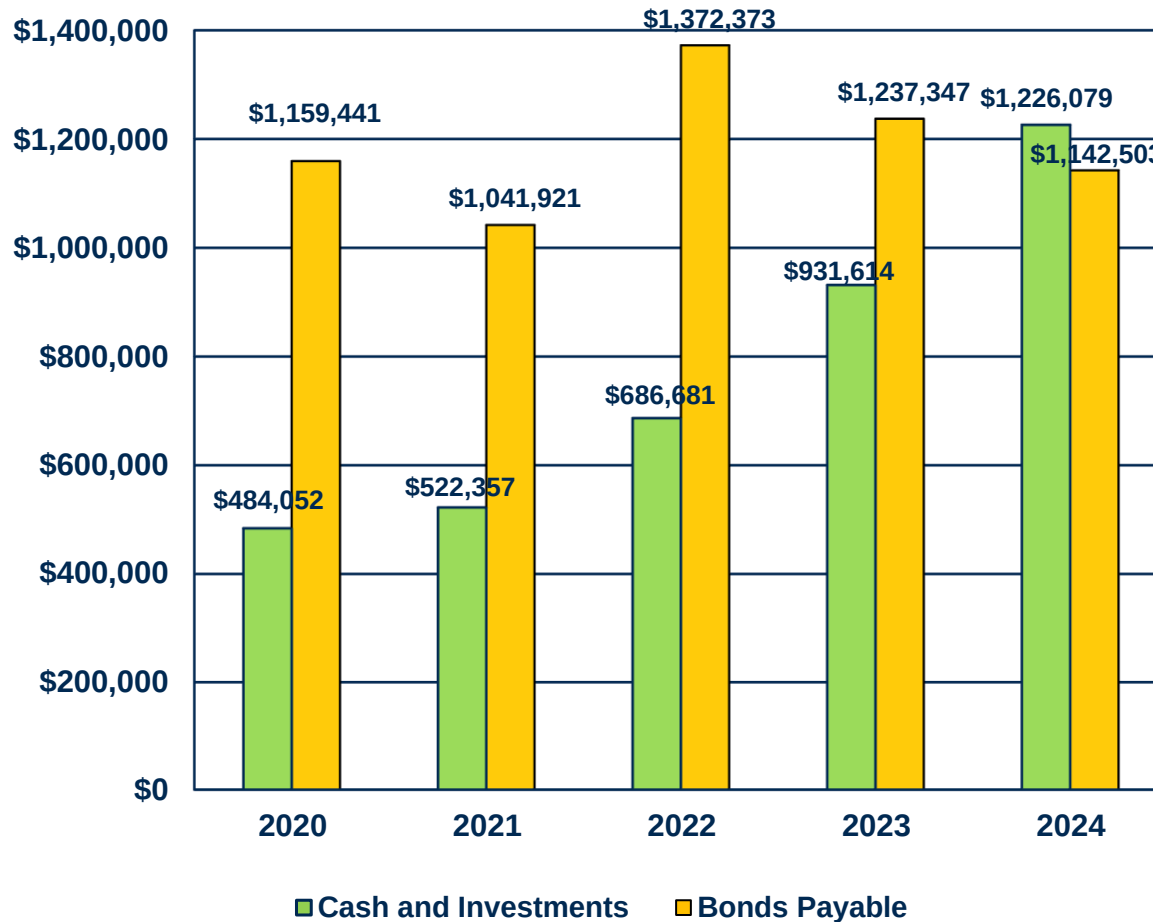


STORM WATER FUND



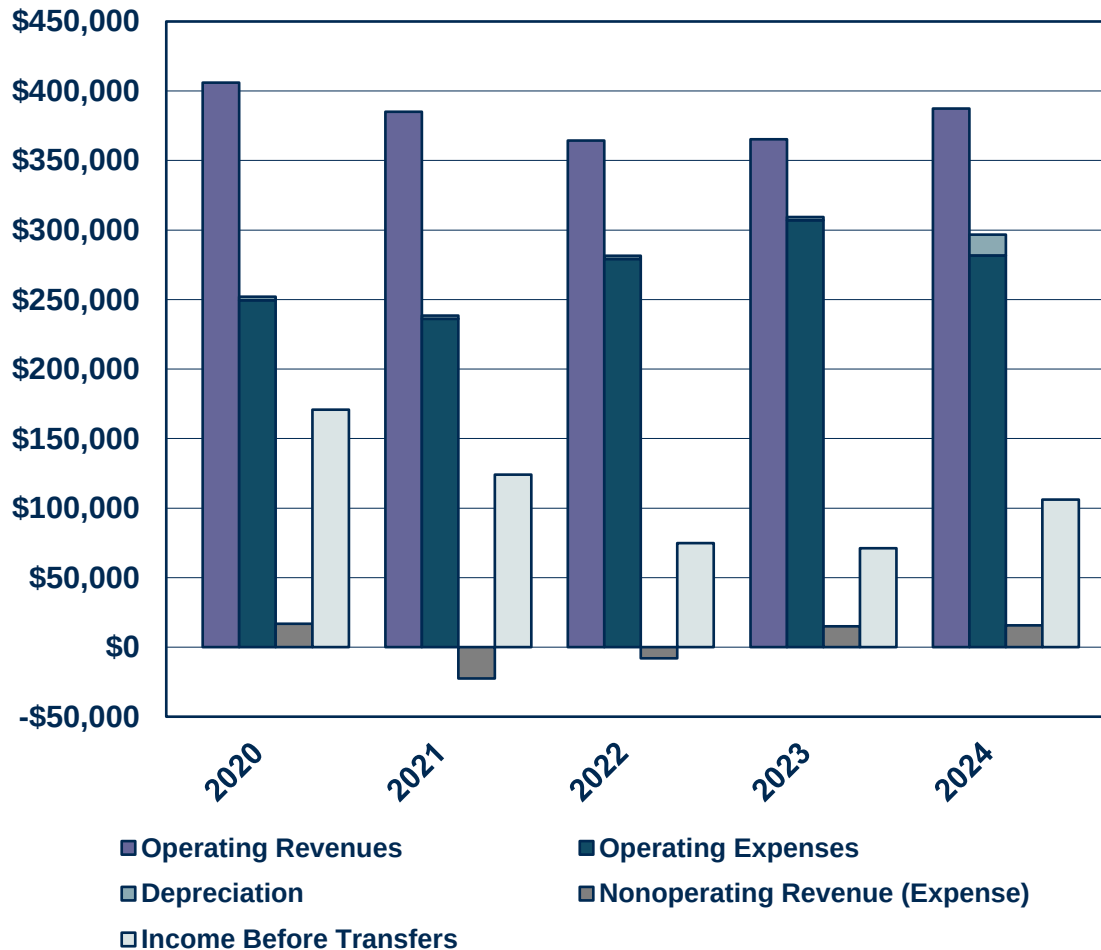
- ✓ Storm water service supported by ratepayers
- ✓ Operating revenues totaled \$557,665 in 2024
- ✓ Depreciation totaled \$148,477

STORM WATER FUND – BALANCE SHEET



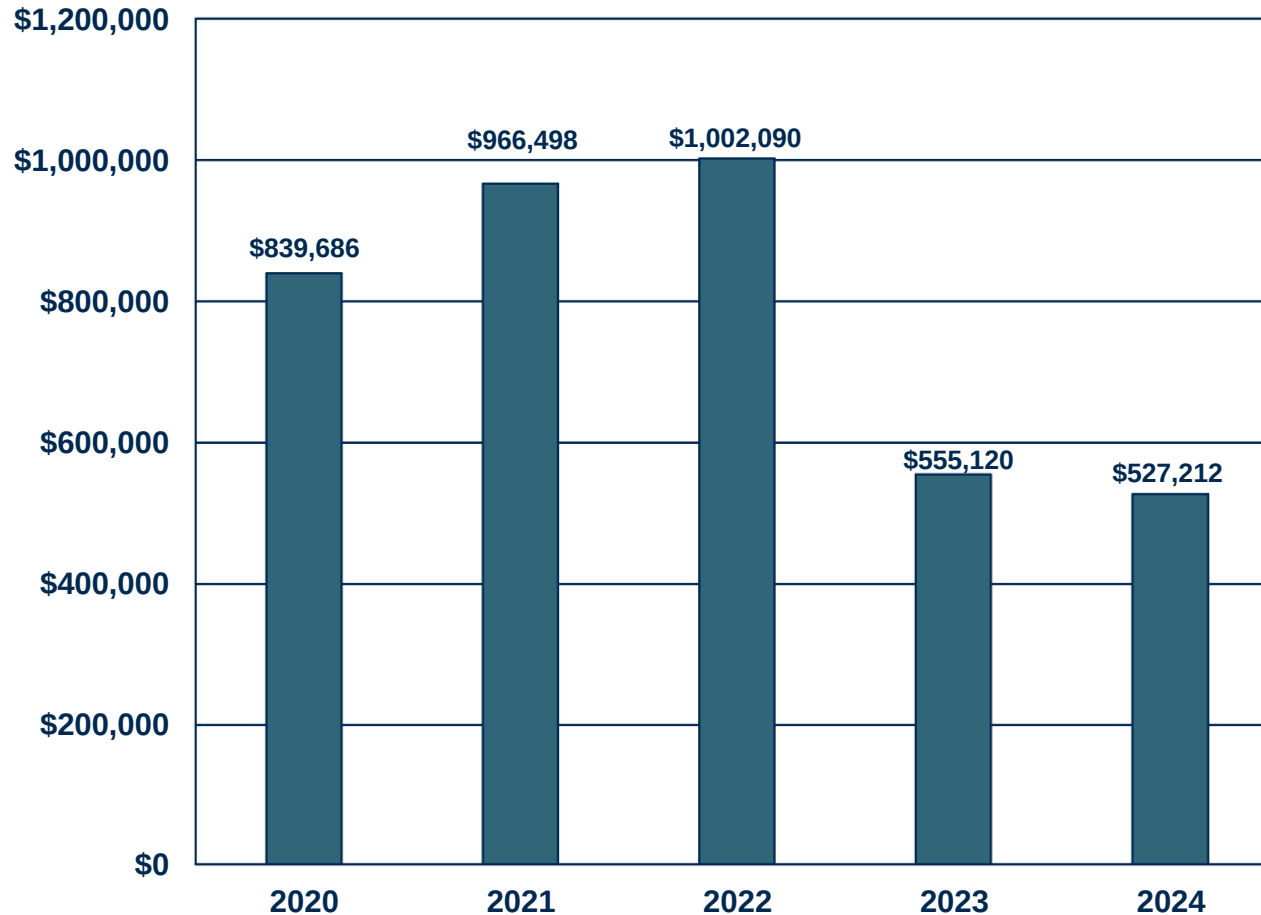
- ✓ Bonds issued in 2017 for \$1,098,360 to fund the 2017 Street Assessment Project
- ✓ Bonds issued in 2022 for \$481,686 to fund Highway 57

LIQUOR FUND



- ✓ Municipal Liquor Store supported by sales of merchandise
- ✓ Operating revenues (net of cost of goods sold) totaled \$387,257 in 2024
- ✓ Transferred \$16,000 yearly to the General Fund from 2019 - 2024

LIQUOR FUND – CASH BALANCE



✓ In 2023, used cash reserves to fund building project

SUMMARY

- ✓ **General Fund reserves increased by \$299,808 to \$3,898,129. Unassigned General Fund balance equals 68% of the subsequent year's budgeted expenditures of the General Fund**
- ✓ **Payments being made timely on all debt**
- ✓ **Ongoing capital projects include Vail property project, 2025 Street Project, SW Reconstruction project, SE Water Tower and Well House project, and Flood Control project.**
- ✓ **Capital improvement reserves at \$2,094,650 available for future capital projects**
- ✓ **Current water and wastewater rates are covering operating costs and increasing cash reserves to fund future capital projects.**
- ✓ **Electric cash reserves at \$7,469,890 an increase of \$1,283,921 from the prior year.**

May 20, 2025

Honorable Mayor and Members
of the City Council
City of Kasson, Minnesota
401 5th St SE
Kasson, Minnesota 55944

We have audited the financial statements of the City of Kasson, Minnesota as of and for the year ended December 31, 2024, and have issued our report thereon dated May 20, 2025. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated December 6, 2024, our responsibility, as described by professional standards, is to form and express an opinion(s) about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America and *Government Auditing Standards*. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of the financial statements includes consideration of the system of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the system of internal control of City of Kasson, Minnesota solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our findings regarding significant control deficiencies over financial reporting and other matters noted during our audit in a separate letter to you dated May 20, 2025.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you in the engagement letter dated December 6, 2024.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and our network firms have complied with all relevant ethical requirements regarding independence.

Significant Risks Identified

We have identified the following significant risks:

Segregation of duties and management override of controls are an issue for any entity of your size. Management's awareness of the risks was considered and there was no reliance on any controls in place during the audit.

Receivables and related revenue recognition, which require special audit consideration due to the potential magnitude of misstatement.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the City is included in Note 1 to the financial statements. As discussed in Note 1 to the financial statements, the City implemented Governmental Accounting Standards Board (GASB) Statement No. 101, *Compensated Absences*, during the year ended December 31, 2024. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates and Related Disclosures

Accounting estimates and related disclosures are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimate(s) affecting the financial statements are:

Net Pension and OPEB Liabilities

Management's estimate of the net pension and OPEB liabilities are actuarially determined. We have evaluated the estimates used in the studies and determined they were reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Accrued Utility Revenues

Management's estimate of accrued utility revenue is based on estimated sales of electricity, water, sewer, and storm water since the last customer billing. We evaluated the key factor and assumption used to develop the estimate of accrued unbilled revenues and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Depreciation of Capital Assets

Management's estimate of the useful life of purchased, constructed or contributed capital assets is based on the estimated productive life of these assets. We evaluated key factors and assumptions used to develop the estimated useful lives assigned to capital assets and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards also require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. None of the misstatements identified by us as a result of our audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole or applicable opinion units.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to City of Kasson, Minnesota's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in our separate letter dated May 20, 2025.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with City of Kasson, Minnesota, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as City of Kasson, Minnesota's auditors.

This report is intended solely for the information and use of the honorable mayor and members of the city council, and management of City of Kasson, Minnesota and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Smith, Schaff and Associates, Ltd.

From: [Tim Ibisch](#)
To: [Linda Rappe](#)
Subject: Fw: Kasson Fire
Date: Wednesday, May 21, 2025 11:36:47 AM
Attachments: [image001.png](#)

Please add to the agenda packet

Get [Outlook for Android](#)

From: Joe Fitch <joefitch24@gmail.com>
Sent: Thursday, April 24, 2025 12:11:31 PM
To: Tim Ibisch <cityadministrator@cityofkasson.com>
Subject: Fwd: Kasson Fire

Tim attached is the SOP/SOG for Kasson Fire Clothing / Gear.

This is what is given to every member.

These items are supplied 100% by the city so that is why they are listed here. If it is not listed here it could be supplied by the relief and at that point it is not official Kasson Fire clothing / gear

With one exception and that is the Class A uniform that is official dress but due to the cost and unwillingness of the city to cover this cost it is handled by the Relief Association.

Nothing else provided by the Relief Association is official Kasson Fire clothing / gear so it has no effect on City of Kasson budget or tax payers of Kasson

Please let me know if there is anything else needed on this.

Thanks
Joe

----- Forwarded message -----

From: Joe Fitch <joe@stevegentryconstruction.com>
Date: Thu, Apr 24, 2025 at 12:03 PM
Subject: Kasson Fire
To: Joe Fitch <joefitch24@gmail.com>

3.1.3 Response Gear - Dress Code

Each firefighter will wear appropriate response gear issued by the Fire Department when engaged in any emergency necessitating its use. Officers may give permission to alter or downgrade turn-out gear use at any time as conditions may dictate.

Fire department issued response gear shall include:

Structural / MVA – Response Gear

- Turnout Coat
- Turnout Pants
- Boots
- Nomax Hood
- Gloves
- Helmet / Goggles
- OSHA Reflective Safety Vest

Wildland – Response Gear

- Wildland Shirt
- Wildland Pants
- Boots
- Nomax Hood
- Gloves
- Helmet / Goggles

Emergency Medical Services – Response Gear

- EMR Shirt
- Station Pants
- Boots
- Gloves
- Helmet
- Safety Glasses
- OSHA Reflective Safety Vest

MEMORANDUM

To: Kasson City Council
From: Brad Scheib, Consulting City Planner
Subject: Park Dedication Approach
Date: 05/22/2025

Background/Introduction

City Staff directed HKGi to evaluate and recommend an approach to updating the City's Park Dedication policy and fee structure and more specifically to explore if Kasson's fee structure should be increased and / or changed to differentiate by land use or land use intensity.

Analysis

HKGi has conducted analysis and assembled mapping and data to support an approach and recommendation on park dedication. The analysis included an evaluation of future park needs based on the current comprehensive plan use plan, rough planning level cost estimates of those assumed park needs, assumptions on future development projections and research into surrounding community park dedication approaches for comparison purposes.

Recommendation

The analysis to be presented as summarized in the attached slides is for information purpose only at this time and no formal action is needed. It is staffs' intention to incorporate updates to the park dedication fees and policies as part of the next update to the City's development fees ordinance adopted on an annual basis unless directed otherwise by council. This analysis has been limited to staff research and discussion to this point.

Attachments

The attached slides provide a summary of our findings. Staff will be present at Wednesday's Council meeting to walk through these slides and present our initial findings for discussion purposes.

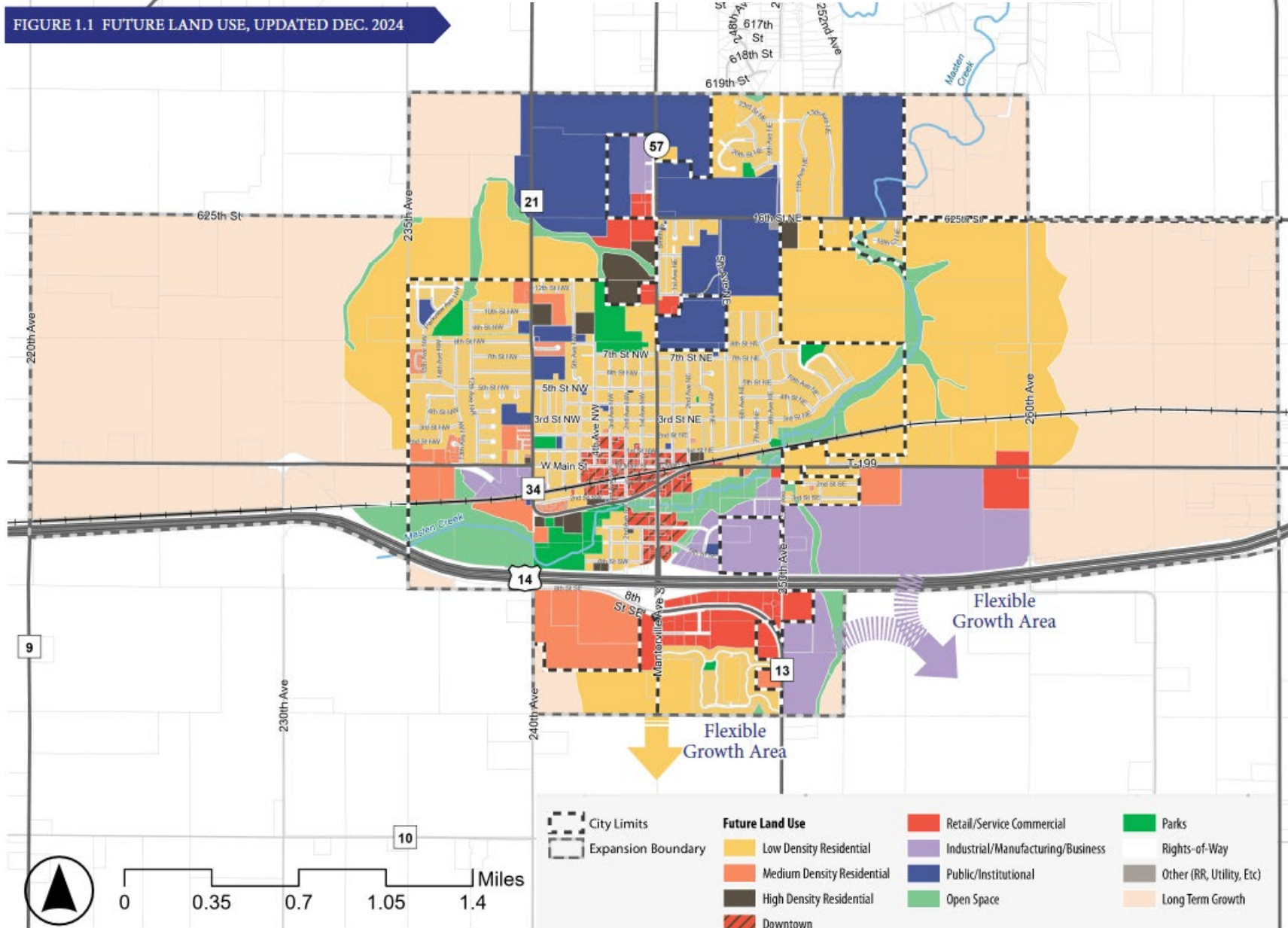
Kasson Park Dedication Update

UNIT BASED FEE APPROACH

Minnesota State Statute

- 462.358 OFFICIAL CONTROLS: SUBDIVISION REGULATION; DEDICATION.
- Subdivision 2b **Dedication**: “Regulations may require that a reasonable portion of the buildable land, as defined by municipal ordinance, of any proposed subdivision be dedicated to the public or preserved for public use as ...parks, recreational facilities ... playgrounds, trails... or open space.”
- Subdivision 2c **Nexus**: “There must be an essential nexus between the fees or dedication imposed under subdivision 2b and the municipal purpose sought to be achieved by the fee or dedication. The fee or dedication must bear a rough proportionality to the need created by the proposed subdivision or development.”

FIGURE 1.1 FUTURE LAND USE, UPDATED DEC. 2024



Population

Current (2025 Estimate)

- Population- 7,126
- Households- 2,630
- Housing Split
 - 85% Single Family
 - 15% Multi-Family

2040 (Projected)

- Population- 8,955
- Households- 3,304
- Housing Split
 - 70% Single Family
 - 30% Multi-Family

Full Build Out Based on comprehensive plan land use plan

- Population- 22,057
- Households- 8,139
 - *An additional 5,583 from 2025*
- Housing Split
 - 70% Single Family
 - 30% Multi-Family

Commercial Growth

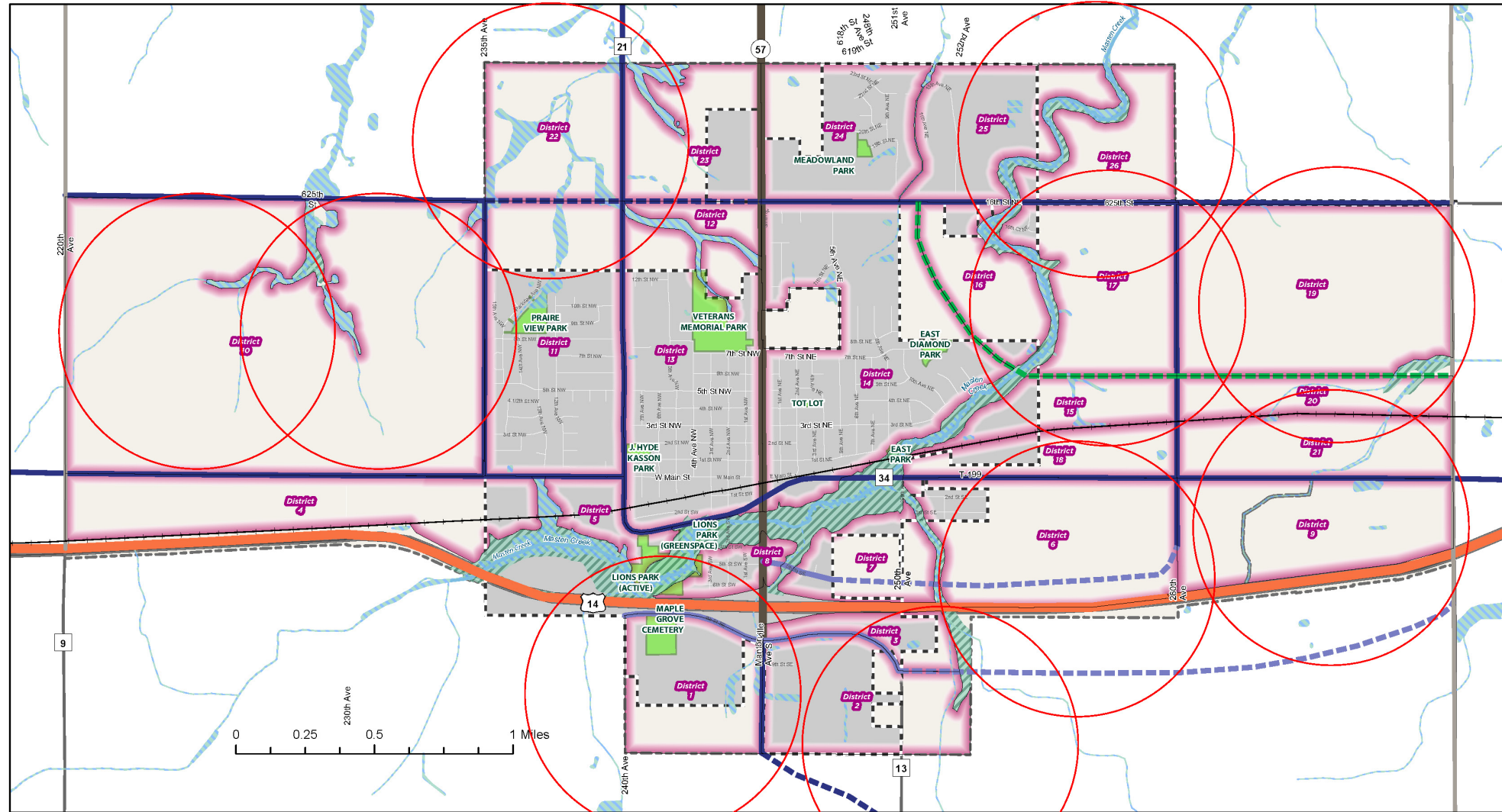
Current (Comprehensive Plan)

- 110 acres Commercial
- 6% of land area in the city

Projected (Full Build Out assumption)

- 226 acres Commercial
- 6% of Full Build Out land

Park System Concept



Existing Features

- City Limits
- Expansion Boundary
- Park Locations

Barriers to Access

- Railroad
- Principal Arterial, Existing
- Minor Arterial, Existing
- Community Collector, Existing

- Community Collector, Future
- Commercial Collector, Existing
- Commercial Collector, Future
- Parkway, Future
- County Road, Existing

- Floodplain
- Wetlands
- Watercourses
- Park Districts

New Neighborhood Parks

- Number of new parks needed: **11**
- Acres of parkland: Average size 3.5 acres x 11 = **38.5 acres**
- Typical costs include:
 - Playground
 - Signage
 - Trash receptacles
 - Hard court
 - Trail loop
 - Athletic field
 - Open play area
- Projected park improvements – total cost: **\$14,165,430**
- How do we get there:
 - Land dedicated as part of development
 - Cash collected from developments where parkland is not needed

Essential Nexus

- The Essential Nexus is the required connection between the impact of development and the City's park dedication requirement.
- This connection must be direct and meaningful to be considered legitimate
- Full system build out (not including land)/ Projected new residential units = Maximum allowable park dedication per unit, covering 100% of costs
 - $\$14,165,430 / 5,584 = \text{\textcolor{brown}{\$2,537 per unit}}$

Comparative Cities

Kasson Current Park Dedication Fees

- Based on per-acre fee structure
- Residential: Same for Single Family and Multi-Family:
 - \$12,000/acre estimated value x 10% x Number of Acres
- No park dedication is currently collected for commercial developments
- Translation to a per-unit basis:
 - Assuming 3 units per acre (single family): **\$400.00**
 - Assuming 22 units per acre (multi-family): **\$55.00**
- **Under current park dedication policy – we cover less than 16% of project improvment need.**

Changes to consider

- Collect based on a per-unit basis and differentiate between Multi-Family and Single-Family development.
 - Single Family- \$460 per unit fee
 - Higher number of persons per household (3.2)
 - More land needed to accommodate development per unit
 - Lower value land being developed
 - Multi-Family- \$343 per unit fee
 - Smaller number of persons per household (2.4) – generally fewer kids
 - Less land needed to accommodate development per unit
 - Higher value land being developed.
- Collect for commercial development on a per-acre basis.
 - Half the rate of current residential dedication to account for use differences
- What portion of future park needs do we want to collect?
 - The revised numbers get us from 16% to 24% of future investment needs.

MEMORANDUM

To: Kasson City Council

From: Brad Scheib, Consulting City Planner

Subject: Application for Housing Infrastructure Grant – Kasson Crossing Public Infrastructure Improvements

Date: 05/22/2025

Background/Introduction

The City of Kasson is the current owner of land located south of the Cemetery and west of Mantorville Avenue. As you know, the City has been working to sell this land for future residential development in the city. In order to facilitate future development in the western portion of the site certain public improvements are necessary and lack of improvements has presented a barrier to the city in realizing its housing and economic development goals.

Minnesota Housing is now accepting applications for the Greater Minnesota Housing Infrastructure Grant Program (the “Program”). This Program is established under Minnesota Statutes, sections 462A.395 and 462A.05, subdivision 45, which authorize Minnesota Housing to award grants to eligible entities to provide up to 50% of the capital costs of physical public infrastructure necessary for eligible Workforce Housing development projects. The Minnesota Legislature authorized and appropriated funds for this Program in 2023 as a one-time appropriation.

The City of Kasson is an eligible entity. The Kasson Crossing Public Infrastructure Improvement Project is an eligible project. The extension of the infrastructure will directly result in development of ‘qualifying housing developments’ and achievement of the City’s housing and economic development goals. In addition the project will enhance the preliminary proposed Windsor Court expansion project (mobile home) by providing for the looping of public water infrastructure for improved water pressure and system redundancy. The City is seeking the full \$500,000 maximum amount of the grant funds which is approximately 28% of the total project costs. The grant program requires a minimum 50% match from the City of Kasson. It is the intent of the city to apply future land sale revenues of the EDA property to cover the remaining costs of the project.

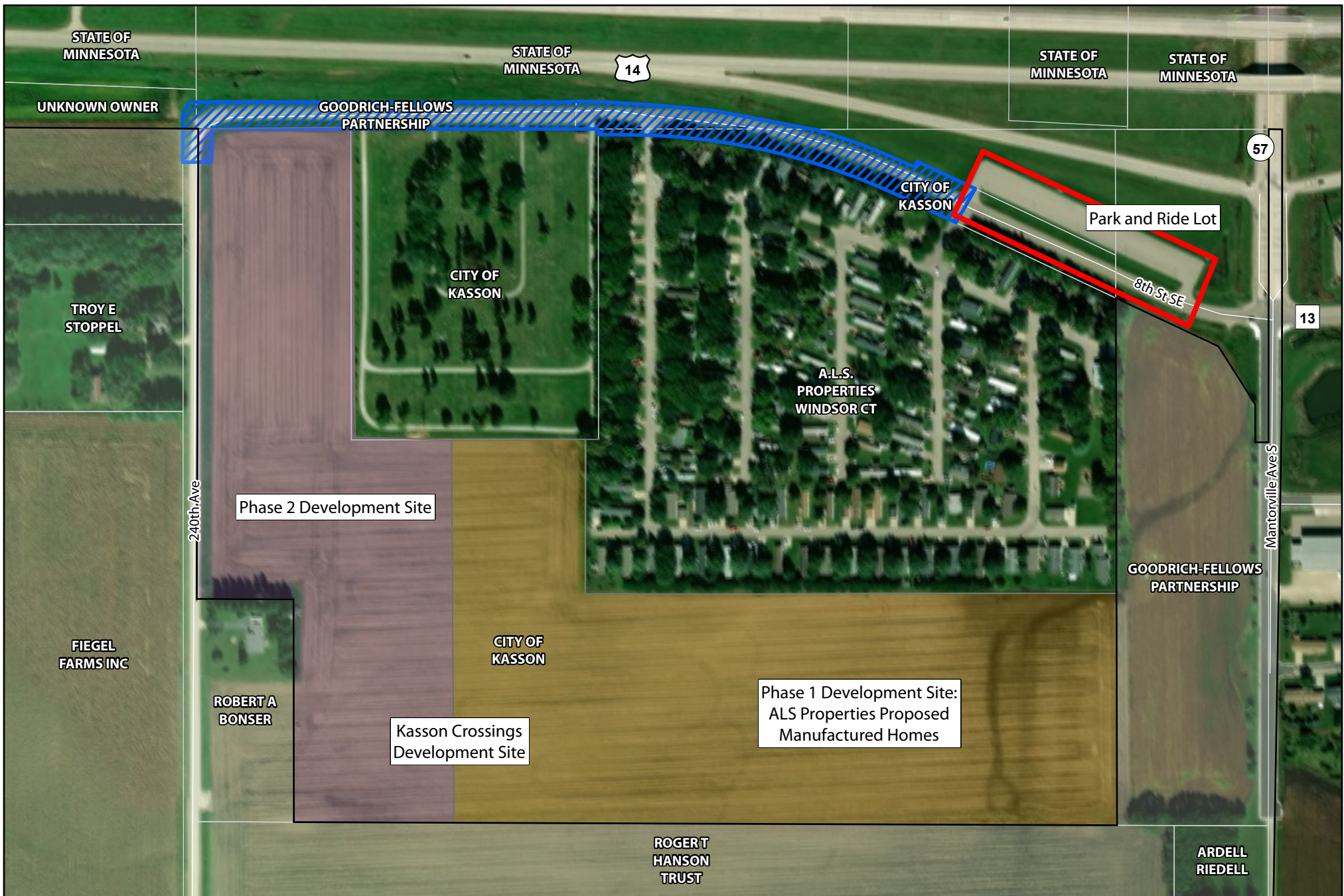
Recommendation

The grant application requires a resolution of support from the City of Kasson. A draft resolution is attached for Council consideration. Staff will be present at the meeting to outline the project and answer questions.

Staff recommends Council approve the attached resolution.

Attachments

Project area map
Resolution



Kasson Crossings Project Site Map

Exhibit 3

Greater MN Housing Infrastructure Grant

Legend

- Infrastructure Improvement Project area
- Existing Park and Ride Lot
- Phase 1 Qualifying Housing Development
- Phase 2 Qualifying Housing Development
- Parcel Boundaries
- City Limits
- COUNTY





To: City Council

Date: 5/28/2025

Agenda Heading: City Administrator's Report

““For love of country they accepted death, and thus resolved all doubts, and made immortal their patriotism and their virtue.”- **James A. Garfield**

- **LPP Project funding.** The LPP Project Selection Committee has met, and awarded several projects funding for FY 2026-2028 in District 6. The Local Governmental Agencies (LGA) chosen for funding include the City of Kasson, the City of Mazeppa, the City of Stewartville, Wabasha County, and Olmsted County. The table below provides some detail of the projects chosen and the funding awarded in the respective fiscal years. The fiscal year (FY) of funding may change as more information is gained regarding each project. We are happy to say that Kasson's application was approved. Right now, the planning for this project puts it in calendar year 2028 for construction.

App No.	LPP Applications (LGA)	Project Description	FY 2026-2028 Funds Requested	FY 2026 Awarded	FY 2027 Awarded	FY 2028 Awarded	FY of Request
1	City of Kasson	Urbanization of TH 57 from 11th St. to the 16th St. RAB	\$1,210,000	\$93,600	\$600,000	\$516,400	26 - 27
2	City of Mazeppa	Mazeppa Trail Expansion & Safe Routes to School Vision - Phase 1	\$396,400	\$396,400	\$0	\$0	26 - 27
3	City of Stewartville	TH 63 Safety Improvement's at I-90 & Schumann Business Park	\$756,913	\$380,000	\$0	\$0	27 - 28
4	Wabasha County	TH 60 & CSAH 54 Intersection Improvement	\$250,000	\$0	\$0	\$250,000	27 - 28
5	Wabasha County	TH 63 & CSAH 15 Intersection Imprvmnt (previously selected 2025 @\$315,000)	\$310,000	\$310,000	\$0	\$0	26 - 28
6	District At-large	Olmsted County--Design Feasibility and Analysis	\$100,000	\$100,000	\$0	\$0	26 -27
		Total Requested Funds	\$3,023,313	\$1,280,000	\$600,000	\$766,400	
		FY Funding Available *	\$3,480,000	\$1,280,000	\$600,000	\$1,600,000	
		Balance	\$456,687	\$0	\$0	\$833,600	

- **CMPAS Updates.** During our recent meeting, Richard Heinemann gave an overview of Resolution 2025-4-01, stating that it essentially terminates CMPAS as a joint powers entity. Richard explained that the existence of two entities formed under different statutes but basically providing the same services causes market and vendor confusion. Going forward, CMMPA will do business as CMPAS, but CMPAS will not exist as a separate entity. Richard explained that the resolution does not address the entity status of MMGA, which continues to exist as a separate entity under its own gas agency agreement. Jay discussed why the liability insurance for both CMMPA and CMPAS is currently so high, and it is because it is based off the income of each of the agencies, which includes all purchase power transactions. Although representatives of the League indicated that

consolidating both policies may reduce cost, if member cities are getting more data centers, insurance costs may increase. With power contracts expiring over the next 5 years, discussion was held on 2 new options. They are both going to be more expensive than our previous but I would like to get something locked in before 2027. I will be attending a CMPAS strategic planning session in Mankato on July 28th to discuss the future of the group.

- **Lawmakers play blame game as session comes to end without major budget bills.**

Senate Majority Leader Erin Murphy, DFL-St. Paul, threw the first stone on Monday morning, telling reporters that the Legislature wasn't close to finishing its work on the last day of the legislative session because House Republicans were demanding ever more concessions, in violation of a global agreement reached last week. House Speaker Lisa Demuth, R-Cold Spring, blamed House Democrats, who refused to show up for the first few weeks of session so Republicans couldn't use their temporary, 1-vote advantage to block a Democrat from being seated in a hotly contested election. "Waiting 23 days of a stall out was not helpful," Demuth said.

The blame game was in full force on Monday as it became apparent that lawmakers might not even stay at the Capitol until midnight, an unofficial tradition on the constitutionally mandated last day of the session, because there'd be no budget bills ready to debate. The Legislature has only passed **seven**, mostly noncontroversial bills out of some 20 bills in process, with the biggest pieces of legislation still outstanding, including **the budgets for education, taxes, and health and human services**. There haven't even been legislators assigned to hammer out agreements between the House and Senate in what are known as conference committees — a blend of representatives and senators of both parties — on education finance and taxes. Education alone comprises roughly 40% of the general fund budget. Lawmakers must pass a budget by June 30, or the government shuts down. Walz and lawmakers hope they can keep working on compromises on the most contentious issues and get to final deals, which would set the parameters for a quick special session, ideally before the Memorial Day holiday. Gov. Tim Walz can call a special session, but only lawmakers can adjourn once they're in a special session. While the governor and legislative leaders announced a global budget agreement last week, what exactly it entailed now seems to be up for debate. The governor and legislative leaders only released a single page with budget targets for state agencies, but no written record of their agreements on policy. Certainly, all of these things are subject to change at short notice from the Legislature. More to come!

- **Park Dedication.** The review of the Park Dedication is almost complete. Brad Schieb will be providing this information at tonight's meeting. Parkland dedication fees are assessed on any development within Kasson and are designed to enhance the park system for new residents or employees moving into the city. Common throughout the U.S., parkland dedication fees are akin to other development fees that create infrastructure to support those developments—infrastructure like sewer, water, and roads.
- **Greater Minnesota Housing Infrastructure Grant Program.** Minnesota Statutes Sections 462A.395 and 462A.05, subdivision 45 authorize Minnesota Housing to award grants to eligible counties, cities and Tribal Nations to provide up to 50 percent of the capital costs of physical public infrastructure necessary for eligible workforce housing

development projects through the Greater Minnesota Housing Infrastructure Program (Program). The Minnesota Legislature first authorized and appropriated funds for these uses in 2023. Eligible Infrastructure Projects may include but are not limited to sewers, water supply systems, utility extensions, streets, wastewater treatment systems, stormwater management systems, and facilities for pretreatment of wastewater to remove phosphorus. We will be using this grant application to help fund the expansion in the SW Cemetery area. More information is available in your Council packet.

Note: I will be out of the office on vacation June 2nd-6th and at the APPA from June 8th-11th.

Meetings or Events Attended or Planned for attendance.

May 5	Power Portfolio Meeting
May 6	EDA
May 7	Xcel attorney meeting
May 8	City Engineer 2025 Street Improvements meeting Staff Review 16 th Street Cleargov staff go live
May 9	Pay Study-DDA
May 14	Chamber of Commerce City Council
May 15	DRC Business after Hours-Chamber
May 19	Communities Council-RAEDI
May 20	Audit Final Review
May 21	CMPAS
May 28	City Council

Cash and Investments Summary

City of Kasson

as of 05/06/25

Current Holdings

Institution	Instrument	Interest		Current
Alerus	Checking Account	0.05%	4/30/2025	\$ 135,287.39
	Savings Account	0.05%	3/31/2025	\$ 74,997.77
Bremer Bank	General Checking Account	0.00%	4/30/2025	\$ 1,024,347.00
	Savings Account	2.5%	4/30/2025	\$ 10,034.11
	ICS Cash Sweep	4.15%	4/30/2025	\$ 9,376,328.85

Longer Term Investments

Institution	Instrument	Interest	Maturity	Current
MBS	Certificates of Deposit	variable	variable	\$ 2,858,882.08
4M Fund	101 General Account	4.288%	rolling	\$ 1,684,707.24
	101 General Account 4MP	4.316%	rolling	\$ 249,700.98
	102 Water Account	4.288%	rolling	\$ 230,308.42
	103 Sewer Account	4.288%	rolling	\$ 607,373.06
	104 Electric Account	4.288%	rolling	\$ 1,192,888.60
	105 Storm Account	4.288%	rolling	\$ 209,975.46
	106 Revolving Loan	4.288%	rolling	\$ 171,954.43
	108 Liquor	4.288%	rolling	\$ 309,474.95
	101 Certificate of Deposit	4.175%	rolling	\$ 221,100.00
RBC	Certificates of Deposit	variable	variable	\$ 6,415,600.99
Edward Jones	Certificates of Deposit	variable	variable	\$ 501,998.35

Investment Details provided via statements

CITY OF KASSON
401 5TH ST SE
KASSON MN 55944-2204

PERIOD 03.31.2025 – 04.30.2025 ACCOUNT#

YOUR ACCOUNT BALANCE \$135,287.39

ACCOUNT:

Business Interest Checking

CLIENT SERVICE CENTER 800.279.3200

MON - FRI 7 a.m. - 7 p.m. CT SAT 8 a.m. - 1 p.m. CT

Your Account Summary.

Previous Balance on 03.31.2025	\$209,371.51
Deposits and Other Credits	\$133,803.37
Withdrawals and Other Debits	(\$207,893.77)
Interest Paid	\$6.28
Service Charge	\$0.00
Ending Balance on 04.30.2025	\$135,287.39
Interest Paid This Year	\$33.59
Interest Withheld This Year	\$0.00

MESSAGE CENTER



P.O. Box 6001
Grand Forks, ND 58206-6001

CITY OF KASSON
401 5TH ST SE
KASSON MN 55944-2204

PERIOD 03.04.2025 – 03.31.2025 ACCOUNT#

YOUR ACCOUNT
BALANCE **\$74,997.77**

ACCOUNT:

Alerus Business Savings

CLIENT SERVICE CENTER 800.279.3200

MON - FRI 7 a.m. - 7 p.m. CT SAT 8 a.m. - 1 p.m. CT

SIGNED UP FOR ESTATEMENTS?

Increase security by receiving electronic statements, call our Client Service Center to update.

*Your Account
Summary.*

Previous Balance on 03.04.2025	\$0.00
Deposits and Other Credits	\$75,000.00
Withdrawals and Other Debits	\$0.00
Interest Paid	\$2.77
Service Charge	(\$5.00)
Ending Balance on 03.31.2025	\$74,997.77
Annual Percentage Yield Earned	0.05%
Days in Statement Period	28
Interest Paid This Year	\$2.77
Interest Withheld This Year	\$0.00

MESSAGE CENTER

OVERDRAFT CHARGES/REFUNDS SUMMARY

	This Cycle	YTD
Total Returned Item Fees	\$0.00	\$0.00
Total Overdraft Fees	\$0.00	\$0.00
Total Fees Charged	\$0.00	\$0.00
Refund of Returned Check Fees	\$0.00	\$0.00
Refund of Paid Check Fees	\$0.00	\$0.00
Total Fees Refunded	\$0.00	\$0.00

[illegible]



PO Box 1000
Lake Elmo, MN 55042-1000

CITY OF KASSON
401 5TH ST SE
KASSON MN 55944

Last statement: March 31, 2025
This statement: April 30, 2025
Total days in statement period: 30

Page 1 of 6
XXXXXX5037
(0)

Direct inquiries to:
Your Local Branch or, 800-908-Bank
(2265)

Bremer Bank National Association
372 St Peter St
St Paul MN 55102

SUMMARY OF ACCOUNT BALANCES

Account	Number	Ending Balance
Money Market Premier Business	XXXXXX5037	\$10,034.11
Investment totals as of April 30, 2025		

Money Market Premier Business

Account number	XXXXXX5037	Beginning balance	\$10,036.00
Low balance	\$10,000.00	Total additions	766,404.51
Average balance	\$10,000.00	Total subtractions	766,406.40
Avg collected balance	\$10,000	Ending balance	\$10,034.11
Interest paid year to date	\$7,698.27		

Date	Description	Subtractions

Bremer Bank, National Association
8555 Eagle Point Boulevard
Lake Elmo, MN 55042



RETURN SERVICE REQUESTED

City of Kasson, MN
401 5th St SE
Kasson, MN 55944

Contact Us
800-908-2265
bremer.com



Account
City of Kasson, MN

Date
04/30/2025

Page
1 of 3

IntraFi Cash ServiceSM, or ICS[®], Monthly Statement

The following information is a summary of activity in your account(s) for the month of April 2025 and the list of FDIC-insured institution(s) that hold your deposits as of the date indicated. These deposits have been placed by us, as your agent and custodian, in deposit accounts through IntraFi Cash Service. Funds in your deposit accounts at the FDIC-insured institutions at which your funds have been placed will be "deposits," as defined by federal law. Certain conditions must be satisfied for "pass-through" FDIC deposit insurance coverage to apply. To meet the conditions for pass-through FDIC deposit insurance, deposit accounts at FDIC-insured banks in IntraFi's network that hold deposits placed using an IntraFi service are titled, and deposit account records are maintained, in accordance with FDIC regulations for pass-through coverage.

Summary of Accounts

Account ID	Deposit Option	Interest Rate	Opening Balance	Ending Balance
*****037	Savings	4.15%	\$9,693,948.96	\$9,376,328.85
TOTAL			\$9,693,948.96	\$9,376,328.85

Brokerage Account Statement

Scan for
Online Access



April 1, 2025 - April 30, 2025
Account Number:

CITY OF KASSON
401 5TH ST SE
KASSON MN 55944-2204

Your Account Executive:
JON JURY
(888) 537-3595

Portfolio at a Glance

	This Period
BEGINNING ACCOUNT VALUE	\$3,006,038.09
Withdrawals (Cash & Securities)	-153,331.98
Dividends, Interest and Other Income	3,331.98
Net Change in Portfolio¹	2,843.99
ENDING ACCOUNT VALUE	\$2,858,882.08
Estimated Annual Income	\$90,973.00

¹ Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

Asset Summary

Percent	Asset Type	Last Period	This Period
100%	Fixed Income	3,006,038.09	2,858,882.08
100%	Account Total	\$3,006,038.09	\$2,858,882.08

Please review your allocation periodically with your Account Executive.
Your Account is 100% invested in Fixed Income.

Client Service Information

Your Account Executive: ATC

JON JURY
MULTI-BANK SECURITIES
1000 TOWN CENTER, STE 2300
SOUTHFIELD MI 48075-1239

Contact Information

Business: (888) 537-3595
E-Mail: customerservice@mbssecurities.com

Client Service Information

Service Hours: Weekdays 09:00 a.m. - 05:00 p.m. (EST)
Client Service Telephone Number: (800) 967-9045
Web Site: WWW.MBSSECURITIES.COM

Monthly Activity Summary

4/1/2025 - 4/30/2025

Class	Account	Beginning Balance	Contributions	Interest	Checks Paid	Other Withdrawals	Month End Balance
4M	101 General Fund	\$1,678,760.73	\$975,601.20	\$5,946.51	\$0.00	(\$975,601.20)	\$1,684,707.24
4MP	101 General Fund	\$0.00	\$249,641.81	\$59.17	\$0.00	\$0.00	\$249,700.98
LTD	101 General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4M	102 Water	\$229,499.50	\$0.00	\$808.92	\$0.00	\$0.00	\$230,308.42
4MP	102 Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LTD	102 Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4M	103 Sewer	\$615,204.67	\$0.00	\$2,168.39	\$0.00	\$0.00	\$617,373.06
4MP	103 Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LTD	103 Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4M	104 Electric	\$935,697.63	\$253,179.09	\$4,011.88	\$0.00	\$0.00	\$1,192,888.60
4MP	104 Electric	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LTD	104 Electric	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4M	105 Storm	\$202,262.50	\$0.00	\$712.96	\$0.00	\$0.00	\$202,975.46
4MP	105 Storm	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LTD	105 Storm	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4M	106 Revolving Loan	\$8,065.70	\$163,668.18	\$220.55	\$0.00	\$0.00	\$171,954.43
4MP	106 Revolving Loan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LTD	106 Revolving Loan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4M	107 Stabilization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4MP	107 Stabilization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Class	Account	Beginning Balance	Contributions	Interest	Checks Paid	Other Withdrawals	Month End Balance
LTD	107 Stabilization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4M	08 Liquor	\$0.00	\$309,112.12	\$362.83	\$0.00	\$0.00	\$309,474.95
4MP	108 Liquor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LTD	108 Liquor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$3,669,490.73	\$1,951,202.40	\$14,291.21	\$0.00	(\$975,601.20)	\$4,659,383.14

Current Portfolio

4/30/2025

Type	Code	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	NAV	Face/Par	Market Value
4M				04/30/2025		4M Account Balance	\$1,684,707.24	4.288%	\$1.000	\$1,684,707.24	\$1,684,707.24
4MP				04/30/2025		4MP Account Balance	\$249,700.98	4.316%	\$1.000	\$249,700.98	\$249,700.98
CD	N		01/29/2024	01/29/2024	01/29/2027	KS StateBank, KS	\$221,100.00	4.175%		\$249,867.12	\$221,100.00
							\$2,155,508.22			\$2,184,275.34	\$2,155,508.22

Time and Dollar Weighted Average Portfolio Yield: 4.175%

Weighted Average Portfolio Maturity: 639.00 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
4M	78.158%	\$1,684,707.24	4M Account
4MP	11.584%	\$249,700.98	4MP Account
CD	10.257%	\$221,100.00	Certificate of Deposit

Index

Cost is comprised of the total amount you paid for the investment including any fees and commissions.

Rate is the average monthly rate for liquid investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par is the amount received at maturity for fixed rate investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost".

Deposit Codes

N

Single FEIN



Wealth Management

A division of RBC Capital Markets, LLC, Member NYSE/FINRA/SIPC.

CITY OF KASSON
ATTN TIMOTHY IBISCH
401 5TH ST SE
KASSON MN 55944-2204

010MP
4AB

Government Account

Your Financial Advisor

Richard Knowlton
RBC Wealth Management
250 Nicollet Mall - Suite 2000
Minneapolis, MN 55401
Telephone: (612) 371-2811 or (800) 678-3246
E-mail: richard.knowlton@rbc.com
Web: www.rbcwm.com

Branch Director: Bill Boehm

Telephone: (612) 371-7739

Complex Director

Bill Boehm
RBC Wealth Management
250 Nicollet Mall
Minneapolis MN 55401
Telephone: (612) 371-7739

Non-deposit investment and insurance products offered through RBC Wealth Management are not insured by the FDIC or any other federal government agency, are not deposits or other obligations of, or guaranteed by, a bank or any bank affiliate, and are subject to investment risks, including possible loss of the principal amount invested.



ACCOUNT STATEMENT

APRIL 1, 2025 - APRIL 30, 2025

Account number:

Page 1 of 11

ACCOUNT VALUE SUMMARY

	THIS PERIOD	THIS YEAR
Beginning account value	\$6,401,509.12	\$6,604,615.88
Withdrawals	0.00	-268,730.07
Taxable income	8,345.54	62,015.07
Change in asset value	5,746.33	17,700.11
Ending account value	\$6,415,600.99	\$6,415,600.99

TOTAL PORTFOLIO VALUE

Ending account value	\$6,415,600.99
Estimated accrued interest	36,204.99
Total portfolio value	\$6,451,805.98
Estimated annualized income	\$204,828.00

Please see "About Your Statement" on page 2 for further information.

YOUR PREMIER CLIENT MESSAGE BOARD

Whether you want to build, preserve, enjoy, or share your hard-earned wealth, we're here to help. For questions about your account, please contact your financial advisor, who will be happy to assist you.

CITY OF KASSON
401 5TH ST SE
KASSON MN 55944-2204

Purpose, Inclusion & Citizenship Report: Serving deeply

At Edward Jones, our purpose is to partner for positive impact to improve the lives of our clients and colleagues, and together, better our communities and society. To learn more about our 2024 accomplishments and how we're making a difference, download the full report at EdwardJones.com/servingdeeply.

Corporate - Select

Portfolio Objective - Account: Preservation of Principal

Account Value

\$501,998.35

1 Month Ago	\$499,743.82
1 Year Ago	\$483,697.07
3 Years Ago	\$0.12
5 Years Ago	\$0.12

Value Summary

	This Period	This Year
Beginning value	\$499,743.82	\$497,085.03
Assets added to account	0.00	0.00
Assets withdrawn from account	0.00	0.00
Fees and charges	0.00	0.00
Change in value	2,254.53	4,913.32
Ending Value	\$501,998.35	

For more information regarding the Value Summary section, please visit www.edwardjones.com/mystatementguide.

Asset Details (as of Apr 25, 2025)

additional details at www.edwardjones.com/access

Assets Held At Edward Jones

			Balance
Cash			\$13,521.81
Certificates of Deposit	Maturity Date	Maturity Value	Value^
Bny Mellon N A Instl Ctf Dep 3.65%	8/21/2029	2,000.00	1,964.36
UBS Bk USA Salt Lake City UT 3.75%	8/21/2029	249,000.00	245,553.84
Wells Fargo Bk N A Sioux Falls 4.45%	12/19/2028	238,000.00	240,958.34

^The values shown for CDs represent estimated values if sold prior to maturity. Actual prices may be higher or lower. Generally, if held until maturity, the maturity value plus any accrued interest due will be credited to your account.

Total Account Value **\$501,998.35**



KASSON FIRE DEPARTMENT

FIRE – RESCUE – EMS – 401 5TH STREET SE – KASSON, MN



05/21/2025
0800 HRS

Kasson Fire Department
101 E Main St
Kasson, MN 55944

Letter of Correspondence & Record

Subject: New Probationary Candidate Firefighter
Staff: Kory Potach and Scott St. Thomas

City of Kasson
401 5th Street SE
Kasson, MN 55944
Attn: City Administrator Ibisch / Mayor Eggler

Dear City Administrator Ibisch and Mayor Eggler,

This letter of correspondence is to inform you of a recommendation to add two new members to the Kasson Fire Department.

It is my recommendation and the consensus of my Chief Officers that these individuals be added to the rank of Probationary Firefighter for the Kasson Fire Department pending a successful background check. These individuals have successfully passed all other requirements for employment.

This is being submitted for City Administrator approval, followed by approval of the Kasson City Council.

Upon City approval and endorsement, the individuals listed start date will be June 2, 2025.

Should you have any questions, please feel free to contact me at (507) 517-8605.

Regards,

Joe Fitch – Fire Chief
Kasson Fire Department

May 12, 2025

To David Greenfield, the Kasson Public Library Board, and the City of Kasson:

Please accept this letter as my formal notice of resignation as Youth Services Library Associate at Kasson Public Library. My last day will be June 13, 2025, one month from now.

I am incredibly grateful for the opportunities that I have been given in this position. I value the insights that I have learned, and I expect them to help me in my future endeavors. I would also like to thank you for all of the support you have provided during my time here. It has been a sincere pleasure working with this incredible team.

Let me know how I can help make this transition as smooth as possible. I wish you all the best.

Sincerely,
Bethany Anderson

A handwritten signature in cursive script that reads "Bethany Anderson". The signature is written in dark ink and is positioned below the typed name.

Kasson Chamber of Commerce President's Report – May 2025

1. Our next Business After Hours will be hosted by the Kasson Chamber to be hosted at The Green Shack on May 15 at 5:30 PM. We will be hosting a contest for the best design for our parachuting hot dogs! Bring your ideas and any special materials to build and test. We will have the hotdogs grilling. Winner gets \$50!
 - a. We are presently looking for more hosts to sign up. The board recommends considering co-hosting with one or two other businesses to spread costs. Please use SignUp Genius link in the chamber newsletter to get on the schedule.
2. Planning for Oktoberfest is underway. Please consider getting involved with this exciting event! If you want to be involved, please contact Liz Palmer.
3. The board has approved \$1,200 funding for our new Shop Local program – an expanded Phantom Shopper! Board members will contribute \$20 to five different random people shopping local each month when they're checking out at a member business. Our first local shoppers were visited by our Phantom Shopper last month! Member businesses are not required to register to participate. As we get started, if you have ideas on how to improve the program, please reach out to me.
4. An outdoor showing of The Neverending Story will be played the evening of Friday June for Around & About Kasson. The movie will be shown on the Chamber's outdoor movie screen and will be located in North Veterans Memorial Park near the Aquatic Center. If you are interested in selling concessions, sponsoring the event, or helping plan, please contact Jen Galloway or Liz Palmer.
5. Kasson and Mantorville Chambers are working towards expanded collaboration for their respective Christmas events. The trolleys have acted as a starting point and beginning in 2025 we will have a few additional points of coordination. The goal of expanding this collaboration is to further build and enhance the incredibly successful and popular events that happen in each town in a way that recognizes the development and current nature of the Kasson-Mantorville community.
 - a. Glow parade – Ashley Kaplan is leading. This will be a parade that takes place either Friday or Saturday night, will feature lit up floats, and plans to run from Kasson to Mantorville.
 - b. Hours – event hours are being adjusted by both Chambers to have aligned event times.
 - c. Marketing – joint marketing is being developed to showcase activities happening in both Kasson and Mantorville. Joint branding is being developed.
 - d. Each town will continue to have its own event (Christmas in Kasson and Olde Fashioned Christmas) that will be highlighted in the joint marketing.
6. If you have ideas or suggestions for 2025 goals, events or priorities – let me know!

2025 Kasson Chamber of Commerce Financial Report: May 2025

01/01/2025 thru 04/30/2025	2025 Budget		2025 Actual		
Revenue					
2025 Memberships (\$13,500 and Annual Dinner \$1,600)	\$15,100.00		\$6,430.00	84 Active Memberships as of 5/13/25	
Scholarships/Bingo	\$1,000.00				
Chamber Bucks	\$700.00				
Sponsorships/Donations	\$10,000.00		\$4,150.00	Moving net into scholarship fund	
Golf Registrations	\$1,000.00				
Total Revenue	\$27,800.00		\$10,580.00		
Budgeted Expense					
Annual Meeting/Chamber Socials	\$2,650.00		\$3,131.90		
Insurance	\$500.00				
Membership	\$700.00		\$999.94	Wild Apricot YTD	
Advertising	\$2,500.00		\$36.24		
P.O. Box Rent	\$120.00				
Website	\$175.00		\$30.08		
Scholarship	\$3,000.00				\$500.00 (Giese)
Care & Share Auction	\$1,000.00				
St. Patrick's Day Event	\$2,000.00		\$2,226.42		
Easter Egg Hunt	\$1,000.00				
Summer Chamber Events	\$2,000.00		\$490.00		
Festival In The Park	\$1,000.00				
Oktoberfest Event	\$2,000.00				
Community Trick or Treating	\$500.00				
Christmas in Kasson	\$3,500.00				

May 15, 2025

Greetings,

You are receiving this letter because your property might be affected by a transmission line route alternative for Xcel Energy's proposed Mankato – Mississippi River 345 kV Transmission Project (project). The alternatives are being evaluated in an environmental impact statement (EIS) that is being prepared by the Minnesota Department of Commerce (Department) on behalf of the Minnesota Public Utilities Commission (Commission).

This letter provides you with information about the transmission line project, the route permitting process, and future opportunities to participate in the process. I encourage you to familiarize yourself with the project and participate in the permitting process.

Proposed Project

The proposed project consists of three major components: (1) approximately 130 miles of new 345 kilovolt (kV) high voltage transmission line (HVTL), (2) approximately 20 miles of new 161 kV HVTL, and (3) upgrades to existing substations.

Proposed HVTL work consists of four segments:

- Segment 1: a new 48 to 54 mile 345 kV transmission line between the Wilmarth substation and a point near the West Faribault Substation.
- Segment 2: a new 34 to 42 mile 345 kV transmission line from a point near the existing West Faribault Substation to the existing North Rochester Substation.
- Segment 3: conversion of 27 miles of existing, double-circuit 161/345 kV transmission line to 345/345 kV operation and installation of a new 16-mile long 345 kV circuit on the existing 345/345 kV double circuit capable structures between the existing North Rochester Substation and the Mississippi River.
- Segment 4: a new 20 to 24 mile 161 kV transmission line between the existing North Rochester Substation and the existing 161 kV Chester Line northeast of Rochester.

Proposed Substation work involves:

- modifications to the existing Wilmarth Substation.
- modifications to the existing North Rochester Substation.
- possible modifications to the existing Eastwood Substation depending on the route selected.

Xcel Energy (applicant) has indicated that this project, along with other Long Range Transmission Planning (LRTP) projects that were studied and approved by the Midcontinent Independent System Operator (MISO), and are needed to provide reliable, resilient, and cost-effective delivery of energy as the generation resource mix continues to evolve from aging coal-fired generation plants to renewable energy sources.

The current 345 kV transmission system experiences congestion and overloading in southern Minnesota, while renewable energy generation facilities in southwest Minnesota and northwest Iowa are producing at peak capacity. The project will strengthen existing outlets for renewable energy generation and provide additional transmission capacity into Wisconsin and areas to the south. The project will help to reduce transmission congestion, reduce thermal loading, and improve transfer voltage stability.

Permitting Process

The project requires two approvals from the Commission—a certificate of need and a route permit. The applicant first applied for these approvals on April 2, 2024. Under Minnesota law, environmental review must occur prior to a Commission decision on these approvals.

Accordingly, Department staff is preparing an EIS consistent with Minnesota Rules Chapter 7850. The development of an EIS includes scoping the EIS, preparation of a draft EIS, public comment on the draft EIS, preparation of a final EIS, and a determination of EIS adequacy. The draft EIS examines the human and environmental impacts of the project and methods for mitigating those impacts. Public comments on the draft EIS are solicited and used to prepare a final EIS. The Commission reviews the final EIS and determines its adequacy. The final EIS will inform the Commission's decisions on the certificate of need and route permit applications.

Seven public scoping meetings were held in July 2024, with an associated comment period that ended in August 2024. Five of the meetings held were in-person; two meetings were virtual. In-person meetings were held in Mankato, Waterville, Faribault, Pine Island, and Kellogg. Approximately 195 people attended the public meetings. Thirty-three (33) individuals provided verbal comments during these meetings. During the comment period, 63 written comments were received from members of the public, citizen groups and organizations, local units of government, state agencies and businesses.

As part of the scoping process, system alternatives and transmission line route and alignment alternatives—beyond those proposed by Xcel Energy—were identified for study in the EIS. Property records indicate that you own property along or adjacent to one or more of these system, route, or alignment alternatives.

The EIS will evaluate the potential human and environmental impacts for the routes proposed by Xcel Energy and the alternative routes identified in the scoping process. The draft EIS has been prepared and was published on May 5, 2025.

How to Participate

With the publication of the draft EIS, a public comment period has been opened. In addition, five in-person public hearings will be held along the proposed project on May 27-29, 2025. An on-line public hearing will be held during the evening of May 29, 2025. An administrative law judge (ALJ) from the Minnesota Office of Administrative Hearings will preside over the hearings. Members of the public can ask questions of agency staff and the applicant and offer oral and written comments on the proposed project, the identified alternatives, and the draft EIS. Written comments will be accepted through June 10, 2025.

A final EIS will be completed based on comments received during the public hearings and the associated comment period. The ALJ will then submit a report with findings of fact, conclusions of law and recommendations for the Commission's consideration regarding whether to grant a certificate of need and a route permit for the project. Commission decisions are expected in December 2025 or January 2026.

Additional Information

The EIS scoping decision (including maps depicting the route alternatives), the draft EIS, and the notice of public hearings are available on the Department's website:

<https://apps.commerce.state.mn.us/web/project/15507>. These documents as well as the complete project record are available on the State of Minnesota's eDockets system: <https://www.edockets.state.mn.us/documents> by searching on Docket #22-532 (certificate of need) or Docket #23-157 (route permit).

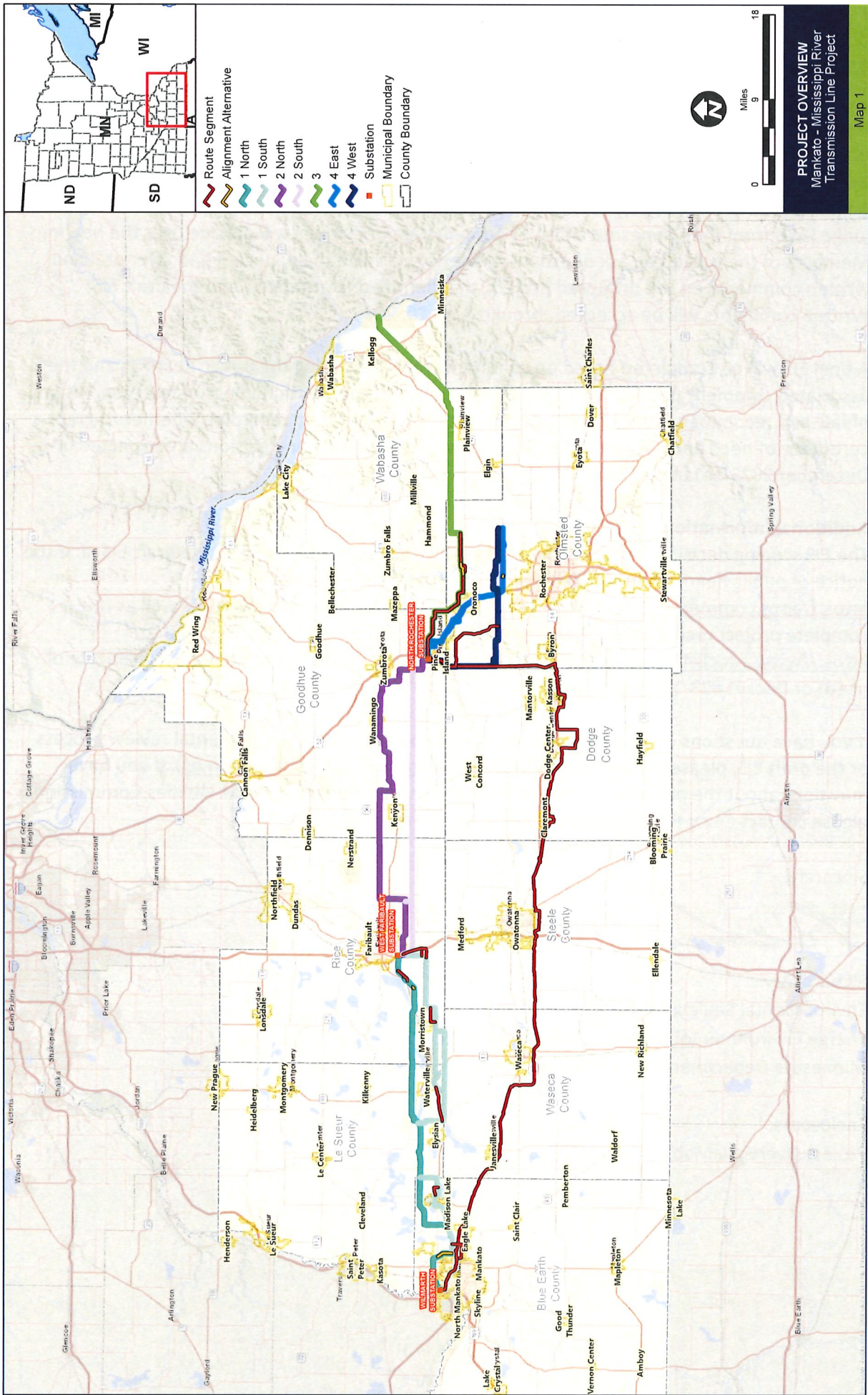
If you have questions or would like more information about the environmental review process or the draft EIS, please contact me (651-539-1846; richard.davis@state.mn.us). If you have questions about the permitting process generally or the Minnesota Public Utilities Commission, please contact Cezar Panait (651-201-2207; cezar.panait@state.mn.us).

Sincerely,



Richard Davis
Environmental Review Manager
Energy Environmental Review and Analysis
Minnesota Department of Commerce

Enclosures:
Project Overview Map



Kasson Ambassador Scholarship

Who is eligible to apply? Any student who is a current junior at Kasson-Mantorville High School (will be a senior for the 2025-2026 academic year).

*Note: If applying to the Kasson Ambassador program, it is understood that you will not participate in any other ambassador program/city festival pageant. This is to ensure equal opportunity for all participants. Failure to abide by this criterion will result in forfeit of scholarship.

What is awarded? Up to three royalty are crowned including Kasson Ambassador, Runner-Up, and Congeniality. The scholarship amounts are \$1000 each (*subject to change per City of Kasson discretion*). Scholarships are awarded after receipt of college transcripts from the first Semester.

How to apply?

- Review and sign the *Royalty Agreement*
- Complete the *Program Application* and return by the deadline

What are the expectations? Expectations are outlined in the *Royalty Agreement*. Please plan to be available the week of Monday, August 4th – Sunday, August 10th to ensure participation in and assistance with the following:

- Attend interviews with community members and Kasson Chamber of Commerce
- Attend Kasson Festival in the Park festivities and assist at any/all events as needed (2nd weekend in August – Friday evening, all day Saturday, and the parade on Sunday)

Crowned Royalty Expectations:

- Participate in at least two parades the summer you are crowned. (Typically Festival in the Park and Marigold Days parades)
- Assist with at least 3 local Festival in the Park fundraising activities (organized by the Festival committee/Kasson Chamber) which may include but not limited to:
 - Care & Share Auction
 - Chamber sponsored Christmas in Kasson
 - Any Festival Fundraising Events
 - Dodge County Business Expo
 - Events sponsored by Kasson Chamber

Kasson Ambassador Scholarship Royalty Agreement

The Kasson Chamber of Commerce and the Kasson Ambassador Committee have high expectations for those who represent our community. We have developed guidelines to be followed by candidates and crowned royalty. You **and your parents** are asked to read the policies below and sign the agreement.

Any candidate or crowned royalty found to be in violation of the guidelines set forth in this policy faces the possibility of losing the crown and scholarship based on the Committee's decision.

- Crowned royalty must participate in community events and appearances throughout the entire calendar year. You must notify the Committee of a valid excuse for missing events as soon as you know of any conflict.
- Candidates and crowned royalty are requested to act with discretion (to respect what is right, fitting, and honorable) at all times. They should strive to make good choices and be a positive role model to others. No smoking or vaping, no drugs, no consumption of alcohol. If we are notified and given proof of any illegal activity, you will be disqualified as a candidate or forfeit your title and scholarship money.
- You are representing the Kasson community. As a member of the royalty, you should radiate energy, vitality, and a respectable lifestyle. Let your personality and friendliness shine. You must be able to handle yourself with confidence while in public as you demonstrate and set standards for other young adults.
- Choose your dress attire for the Kasson Ambassador ceremony and other community events tastefully, choosing attire that is comfortable and appropriate. If you question if it's appropriate or not, it's not.
- Wear your crown and sash at ALL appearances, which includes parades, coronations, and other events as requested by the Committee. The shirt you will be given as a candidate may be worn during other Kasson Ambassador events with khaki or black capris, dress pants, or a skirt.
- A calendar of candidate events will be distributed in July and reviewed during candidate interviews the week of the Kasson Festival in the Park. You are expected to attend all candidate events. If extenuating circumstances arise, contact the Ambassador Coordinator.
- Crowned royalty will be contacted/informed about events to attend at least two weeks in advance. These may include Marigold days, Care and Share auction, Christmas in Kasson, and various other events as scheduled.

- For safety purposes, all out of town appearances require a chaperone (parent or Committee member). For events that Committee members are not available, parents will be asked to help out with things such as pulling the float in parades or transporting royalty.
- The crown and sash are symbols of honor as you represent your title. Please do not allow others to wear your crown or sash. They are your responsibility and will not be replaced if lost or damaged.
- In order to receive college scholarship award money, crowned royalty will be required to submit a **college transcript** showing successful completion of one semester (12 credits or more) to the Kasson Chamber of Commerce treasurer. (Address: Ashley Kaplan, Kasson-Mantorville Schools, District Office, 101 16th Street NE, Kasson MN 55944)
- Royalty will respect and abide by decisions made by the Kasson Ambassador Coordinator, Kasson Chamber of Commerce, and the Festival in the Park Committee.
- You are the future of the Kasson community. Be a positive role model and make sound decisions. Promote the Kasson community as you learn, grow, and enjoy being a member of the Kasson Ambassador royalty.

I have read, understand, and agree to the information set forth by the Kasson Ambassador Committee. As a Kasson Ambassador candidate, I agree to follow the behavioral guidelines stated above. These guidelines are in effect from the date of signing through the closure of Festival in the Park 2026.

Candidate printed name: _____

Candidate signature: _____ Date: _____

Parent printed name: _____

Parent signature: _____ Date: _____

**Kasson Ambassador Scholarship
Program Application
2025-2026**

Candidate Name (first and last): _____

Candidate Address: _____

Candidate Phone number (cell preferred): _____

Candidate Email: _____

Candidate shirt size: _____

Parent/Guardian Name(s): _____

Parent/Guardian phone number (cell preferred): _____

Parent/Guardian Email: _____

Sponsor: _____ *(to be assigned by Kasson Chamber)*

Please complete the following questions and submit **by May 30th**. Please e-mail your completed application to kassonmnambassador@gmail.com or mail to:

Ambassador Coordinator
c/o Kristi Hanson
P.O. Box 252
Kasson, MN 55944

1. List organizations and activities in which you have been involved. Include years of participation and leadership roles, if applicable. Use as much space as needed.

2. Answer the following questions in essay format.

a. What is one thing you would like to see changed or improved in Kasson?

b. What are your plans after high school?

c. What is one important life goal you have set for yourself?

d. Why are you interested in becoming the next Kasson Ambassador? What will you bring to the program?

e. What are your favorite Festival in the Park memories?

Submit Form



MN AED Project

This letter confirms that the undersigned agency has received a **LUCAS Device** as part of the **Minnesota AED Project**, funded by the **Helmsley Charitable Trust**.

By signing below, the agency agrees to the following:

1. The LUCAS device will be used solely for its intended purpose.
2. The device will remain assigned to the agency's jurisdiction and incorporated into emergency response operations.
3. Personnel who may operate the device will be appropriately trained in its use and maintenance.
4. The agency will maintain the equipment in good working order and follow recommended servicing and operational guidelines.
5. The agency agrees to participate in basic data collection or feedback efforts related to device use, if requested by the Minnesota AED Project Team.

Media and Outreach Support

If your agency would like assistance with media materials (e.g., press releases, social media posts, or public recognition of the donation), please contact the MN AED Project Team. We are happy to provide templates or coordinate outreach to help share this important community health investment.

Device Information

Model: LUCAS 3

Serial Number: 3524K H46

Date of Receipt: 5/13/2025

Agency Information

Agency Name: Kasson Police Department

Agency Address: 19 E. Main Street

City: Kasson State: MN Zip: 55944

Authorized Representative

Name (Print): Joshua Hanson

Title: Police Chief

Signature: [Signature] Date: 05/13/2025

**NOTICE OF INFORMATIONAL MEETINGS,
PUBLIC AND EVIDENTIARY HEARINGS, AND
AVAILABILITY OF DRAFT ENVIRONMENTAL IMPACT STATEMENT**

Issued: May 13, 2025

In the Matter of the Application of Xcel Energy for a Certificate of Need and Route Permit for the Mankato – Mississippi River 345 kV Transmission Line Project in Southeast Minnesota

PUC Docket Number: E002/CN-22-532, E002/TL-23-157

OAH Docket Number: 65-2500-40099

PLEASE TAKE NOTICE that the Minnesota Public Utilities Commission (Commission) will hold public hearings on the application of Xcel Energy for a certificate of need and a route permit for the Mankato – Mississippi River Transmission Line Project (MMRT). The proposed Project is a new approximately 130-mile 345-kilovolt (kV) transmission line between the existing Wilmarth Substation in Mankato to the Mississippi River near Kellogg, and a new approximately 20-mile 161 kV transmission line between the existing North Rochester Substation near Pine Island and an existing transmission line northeast of Rochester. The Project may cross portions of Blue Earth, Le Sueur, Waseca, Rice, Dodge, Olmsted, Goodhue, Winona, Wabasha, and Steele counties and is divided into the four segments described below (see attached Project Overview Map):

- Segment 1: a new 48 to 54-mile 345-kV transmission line between the Wilmarth Substation and a point near the West Faribault Substation;
- Segment 2: a new 34 to 42-mile 345-kV transmission line from a point near the existing West Faribault Substation to the existing North Rochester Substation;
- Segment 3: conversion of 27 miles of existing 161/345-kV transmission line to 345/345-kV operation, and installation of a new 16-mile 345-kV circuit on the existing 345/345-kV double-circuit capable structures between the existing North Rochester Substation and the Mississippi River; and
- Segment 4: a new 20 to 24-mile 161-kV transmission line between the existing North Rochester Substation and the existing 161-kV Chester Line northeast of Rochester.

The applicant has requested a route width of 1,000 feet along most of the proposed alignments (500 feet to either side of proposed centerlines), with wider areas (up to 1.25 miles wide)

around Project substations, in locations with routing constraints, and where route options come together. The 345 kV portion of this Project typically requires a permanent 150-foot-wide right-of-way. For the 161 kV portions of the Project, a 100-foot-wide right-of-way is typically required.

Xcel Energy indicated that this Project, along with other Long Range Transmission Planning (LRTP) projects that were studied and approved by the Midcontinent Independent System Operator, Inc. (MISO) are needed to provide reliable, resilient, and cost-effective delivery of energy as the generation resource mix continues to evolve from aging coal-fired generation plants to renewable energy sources. Specifically, this Project and the other LRTP projects in Wisconsin¹ are needed to address loading and congestion issues on the existing 345 kV transmission system across southern Minnesota and Wisconsin.

In-Person Meetings/Hearings

Date	Time	Location
May 27, 2025	10 am - 11 am Open House 11 am – 1:30 pm Public Hearing	Country Inn and Suites by Radisson 1900 Premier Dr. Mankato, MN 56001
May 27, 2025	5:30 pm – 6:30 pm Open House 6:30 pm – 9:00 pm Public Hearing	Waterville High School 500 E Paquin St. Waterville, MN 56096
May 28, 2025	10 am – 11 am Open House 11 am – 1:30 pm Public Hearing	Eagles Club Owatonna 141 E Rose St. Owatonna, MN 55060
May 28, 2025	5 pm - 6 pm Open House 6 pm – 8:30 pm Public Hearing	Zumbrota VFW Post 5727 25 E 1st St. Zumbrota, MN 55992
May 29, 2025	5 pm – 6 pm Open House 6 pm – 8:30 pm Public Hearing	Faribault American Legion Post 43 112 5th St. NE Faribault, MN 55021

Public hearings commence at the time stated above and end as soon as the last person present has had the opportunity to speak, or the end time stated above, whichever occurs first.

¹ Tremval - Eau Claire - Jump River and Tremval - Rocky Run - Columbia transmission projects both located in Wisconsin.

If any reasonable accommodation is needed to enable you to fully participate in these hearings, please contact the Commission at 651-296-0406 or 1-800-657-3782 at least one week in advance of the meeting. To find out if a hearing is canceled due to bad weather or other call 1-855-731-6208 or visit mn.gov/puc.

Online Meeting/Hearing via WebEx

Date: May 29, 2025

Time: 9 am – 12 pm

Join by WebEx (Webinar) Link: <https://minnesota.webex.com>

Webinar Number: 2492 633 3729 **Webinar Password:** MNPUC

Join by Phone: 1-855-282-6330 Toll Free **Access Code:** 2492 633 3729

The virtual hearing will commence at 9:00 a.m. and conclude as soon as the last person present has had an opportunity to speak, or at the designated end time, whichever occurs first.

If you are joining the meeting via WebEx and would like to ask a question or make a comment during the designated portion of the meeting, use the chat or raised-hand functions to send a message to the meeting moderator. If you are joining the meeting by phone, press *3 on your phone. When it is your turn to speak, your line will be unmuted, and you will be able to ask questions and provide comments.

Additional information and instructions are available at:
<https://mn.gov/puc/activities/meetings/webex/>

Open House

Doors will open one hour prior to each public hearing. Attendees will have an opportunity to review maps and materials on the proposed MMRT Project and ask questions of Xcel Energy and state staff. Discussions and questions posed during the open house do not become part of the official record. Comments are received only during the public hearing. Members of the public may, however, leave written comments with Commission staff during the open house, which will be offered into the official record when the public hearing begins. Forms will be available for this purpose.

Public Hearing Information

The public hearings will be presided over by the Honorable Ann O'Reilly, an administrative law judge from the Office of Administrative Hearings, who will provide the Commission with findings of fact, conclusions of law, and a recommendation.

The purpose of the public hearings is to obtain public input on the proposed project and the draft EIS, and compile the record for the Commission to consider in making a final decision on the certificate of need and route permit applications. Specifically, interested persons will have the opportunity to: (1) ask questions of state staff and the applicant; (2) offer oral and written comments on the merits of the proposed project and on the draft EIS; and (3) suggest possible conditions to be considered for inclusion in a route permit.

- Comments received at the hearings and during the comment period will be used to inform the record and help the Commission make its final decision.
- The information presented will be the same at all in-person and online hearings.
- The hearings will end when all attendees have had the opportunity to comment and all other business has been concluded, or the scheduled end time of the hearing, whichever occurs first. **Therefore, it is important to arrive at the start of the public hearing.**
- Members of the public may participate without the necessity of intervening as a party; representation by legal counsel is permitted but not required.

Comment Period

Written comments will be accepted through **June 10, 2025, at 4:30 p.m.** Please include the docket number in all communications. Comments received after the close of the comment period may or may not be considered by the Commission.

Topics for Comment

- What information needs to be clarified or included in the draft EIS to ensure that the final EIS is complete and accurate?
- Should the Commission grant a certificate of need for the proposed MMRT Project?
- Should the Commission grant a route permit for the proposed MMRT Project?
- If granted, what additional conditions or requirements should be included in a route permit?

Submit Comments

Online	https://mn.gov/puc/consumers/public-comments
Email	consumer.puc@state.mn.us
U.S. Mail	Consumer Affairs Office Minnesota Public Utilities Commission 121 7th Place East, Suite 350

St. Paul, MN 55101

Comments will be made available to the public via the Commission's eDockets website, except in limited circumstances consistent with the Minnesota Government Data Practices Act. The Commission does not edit or delete personal identifying information from submissions.

Draft Environmental Impact Statement

The Minnesota Department of Commerce (Department) has prepared a draft EIS for the proposed MMRT Project. The purpose of the draft EIS is to provide information on the potential human and environmental impacts of the proposed MMRT Project, suggest possible mitigation for identified impacts, and evaluate the alternatives contained in the scoping decision.

The draft EIS is available for review and download at the online locations provided below:

- Department of Commerce website:
<https://eera.web.commerce.state.mn.us/web/project/15507>
- Commission's eDockets System: [eDockets](#) - [Search Documents](#) · [eFiling](#)

Print copies of the draft EIS are available for viewing at the following public libraries:

- Blue Earth County Library, 100 E. Main Street, Mankato, MN 56001
- Buckham Memorial Library, 11 Division Street E., Faribault, MN 55201
- Zumbrota Public Library, 100 West Avenue, Zumbrota, MN 55992
- Rochester Public Library, 101 2nd Street SE, Rochester, MN 55904
- Plainview Public Library, 345 1st Avenue NW, Plainview, MN 55964
- Owatonna Public Library, 105 N Elm Ave, Owatonna, MN 55060
- Waseca Le Sueur Library, 408 State St N, Waseca, MN 56093
- Dodge Center Library, 13 1st Ave NW, Dodge Center, MN 55927
- Erin Cavell **(flash drive)**
Environmental Conservation Library
Hennepin County Library – Minneapolis
Central Government Documents – 2nd Floor, 300 Nicollet Mall, Minneapolis, MN 54401
- Hennepin County Library – Minneapolis **(flash drive)**
Central Business/Science/Gov Docs – 2nd Floor
300 Nicollet Mall, Minneapolis, MN 54401
- The Legislative Reference Library
645 State Office
100 Rev. Dr. Martin Luther King Jr. Blvd., St. Paul, MN 55155

Print copies of the draft EIS will be available for review at the in-person public hearings. A limited number of electronic copies (zip drives) of the draft EIS will also be available to take home. For questions about the availability of the draft EIS, please contact Department staff, Richard Davis, at richard.davis@state.mn.us or 651-539-1846.

Comments on the draft EIS may be submitted at any of the public meetings/hearings identified in this notice, or in writing through **June 10, 2025, at 4:30 p.m.** If you wish to comment on the draft EIS, please indicate so in your comment.

Evidentiary Hearing

Members of the public may attend and listen to the evidentiary hearing. The evidentiary hearing will not provide speaking or commenting opportunities for members of the public. Please attend either the in-person or online public meetings/hearings described earlier in the notice to provide comments or ask questions.

The evidentiary hearing will be held in the Minnesota Public Utilities Commission Hearing Rooms at 121 7th Place East, Suite 350, St. Paul, MN 55101 on the following date and time:

- **May 30, 2025 at 9:30 a.m.**

Additional Information

Minnesota Statutes and Rules. This project is being reviewed under Minnesota Statutes chapters 216B and 216E, and Minnesota Rules chapters 7849 and 7850. The rules and statutes are available for review at: www.revisor.mn.gov

Review Process. Information on the review processes for certificates of need and site and route permits for large electric power facilities is available on the Commission's website at: <https://mn.gov/puc/activities/energy-facilities/>

Filing Requirements. Utilities, telecommunications carriers, official parties, and state agencies are required to file documents using the Commission's electronic filing system (eFiling). All parties, participants, and interested persons are also encouraged to use eFiling: mn.gov/puc/edockets, select *Go to eDockets* and follow the prompts.

Full Case Record. See all documents filed in this matter via the Commission's website at mn.gov/puc/edockets, select *Go to eDockets*, enter the year and the docket number (22-532 for the certificate of need or 23-157 for the route permit), and select *Search*.

Subscribe to the Docket. To receive email notification when new documents are filed in this matter visit: <https://www.edockets.state.mn.us/EFiling>, select *Subscribe to Dockets*.

Project Mailing List. Sign up to receive notices about project milestones and opportunities to participate or change your mailing preference. Email eservice.admin@state.mn.us or call 651-201-2246 with the docket number (22-532 or 23-157), your name, mailing address, and email address.

Questions about these dockets or Commission process and procedure?

Public Utilities Commission

Cezar Panait, Energy Facilities Planner, cezar.panait@state.mn.us or 651-201-2207

Jacques Harvieux, Public Advisor, jacques.harvieux@state.mn.us or 651-201-2233

Department of Commerce

Richard Davis, Environmental Review Manager, richard.davis@state.mn.us or 651-539-1846

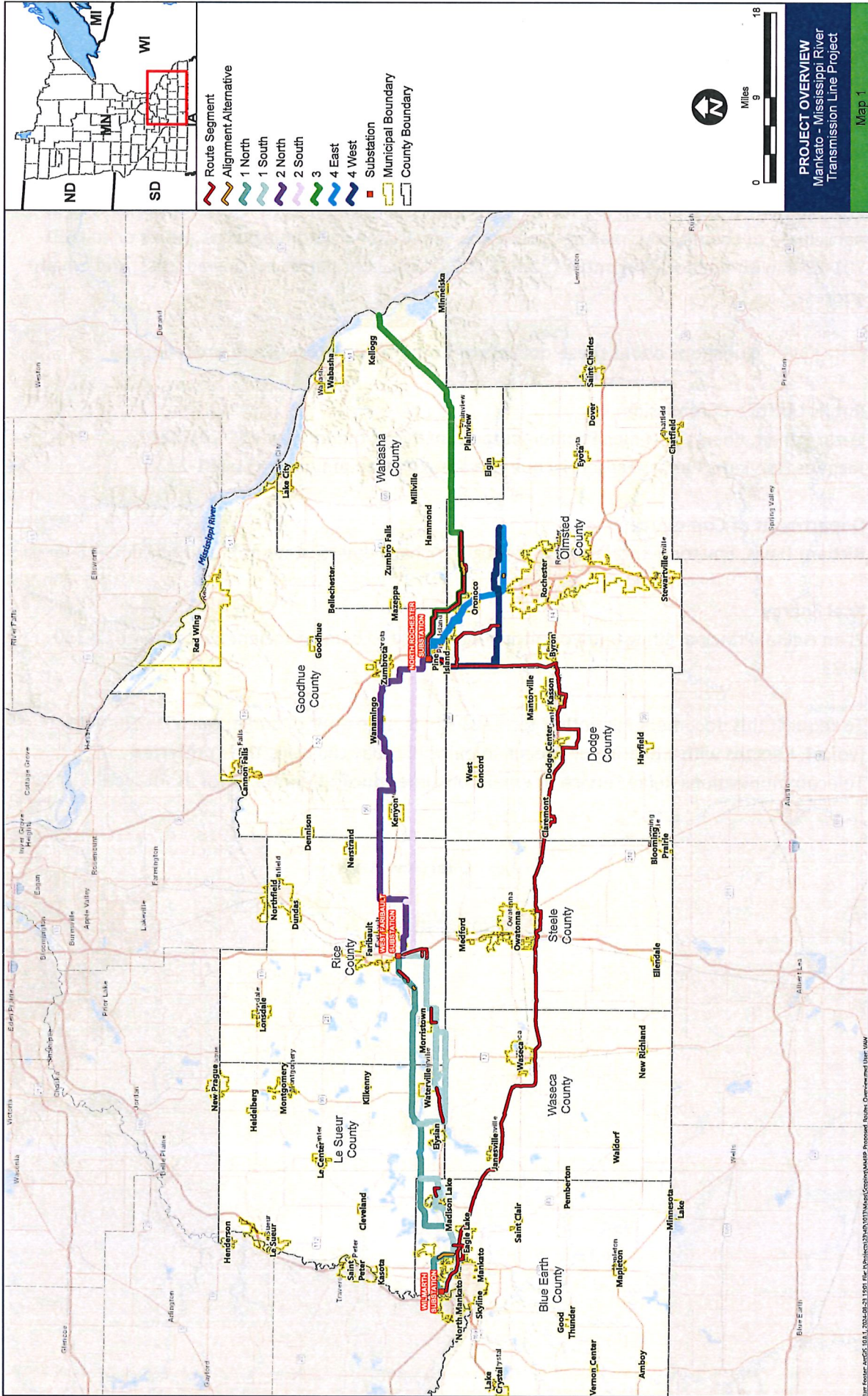
Xcel Energy

Ellen Heine, Principal Siting and Permitting Agent, ellen.l.heine@xcelenergy.com or 612-330-6073

To request this document in another format such as large print or audio, call 651-296-0406 (voice). Persons with a hearing or speech impairment may call using their preferred Telecommunications Relay Service or email consumer.puc@state.mn.us for assistance.

Project Overview Map

[Insert map]



PROJECT OVERVIEW
Mankato - Mississippi River
Transmission Line Project

Map 1

Quarterly Economic Report

Rochester Area Economic Development, Inc. (RAEDI)

First Quarter 2025



First Quarter 2025 Summary

In the first quarter of 2025, the Rochester MSA continued to show strong economic momentum, with total non-agricultural employment growing 4.6% year-over-year, adding 5,790 jobs. Gains were led by the Education and Health Services sector, while modest job losses in the Goods Producing sector resulted in a net quarterly increase of 448 jobs. Although the unemployment rate rose slightly to 3.3% from 2.5% the year prior, it remains below state and national averages, supported by a growing labor force.

Development indicators were similarly positive. The value of commercial and residential building permits rose 36.6% to over \$133 million, signaling robust construction activity. Meanwhile, Southeast Minnesota's housing market experienced an increase in listings and inventory, though median sale prices declined—suggesting a possible cooling phase driven by rising supply.

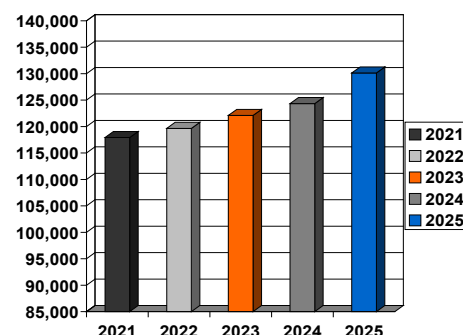
Other economic indicators showed a mixed but overall positive picture. Rochester International Airport experienced a slight dip in passenger and cargo traffic, and sales tax collections were uneven. However, hotel and motel sales tax revenue reached \$10.93 million in 2024, a modest increase from \$10.41 million the previous year, reflecting steady growth in travel and tourism. Net sales tax revenue declined slightly from its 2023 peak but remains significantly higher than pre-pandemic levels, indicating ongoing consumer activity and economic stability.

Total Employment

Over the past year, non-agricultural wage and salary employment in the Rochester MSA increased by 4.6%, adding 5,790 jobs. This growth brought total employment to 130,117 in March 2025, up from 124,327 in March 2024. The Education and Health Services sector led the expansion, contributing 5,424 new jobs.

In the first quarter of 2025, the region saw a net gain of 448 jobs. While the Goods Producing sector shed 220 jobs since December 2024, the Service Providing sector offset this with an increase of 668 jobs.

Total Employment First Quarter



Rochester MSA Employment Past 5 Years

	<u>March 2021</u>	<u>March 2022</u>	<u>March 2023</u>	<u>March 2024</u>	<u>March 2025</u>
Total Employment	117,916	119,646	122,097	124,327	130,117
Goods Producing					
Construction, Mining, Logging	4,317	4,407	4,520	4,917	5,038
Manufacturing	9,772	9,526	9,430	9,036	9,059
Service Providing					
Wholesale Trade	2,467	2,498	2,575	2,551	2,645
Retail Trade	11,653	11,736	11,747	12,079	11,966
Transportation/Warehousing	2,397	2,496	2,373	2,439	2,535
Information	1,223	1,104	1,123	1,033	983
Financial Activities	2,746	2,757	2,777	2,721	2,742
Professional/Business Services	6,078	6,407	6,802	6,651	6,958
Educational/Health	52,331	53,326	53,201	54,650	60,074
Leisure/Hospitality	8,912	10,124	10,644	10,998	10,556
Other Services	3,581	3,614	3,797	3,907	3,910
Government	12,439	12,651	13,108	13,445	13,651

Source: Minnesota Department of Employment & Economic Development

Unemployment

The unemployment rate in the Rochester MSA rose by 0.6 percentage points from the previous year, reaching 3.3% in March 2025. The rates for January and February were 3.1% and 3.3%, respectively. Despite the year-over-year increase, Rochester's unemployment rate remains below the state and national averages of 3.9% and 4.2%.

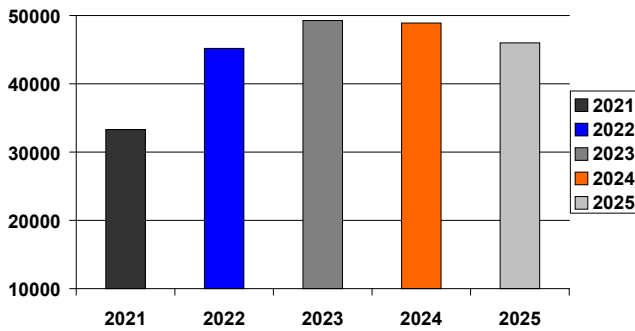
In March 2025, the region's labor force totaled 132,708—an increase of 2.1% from December 2024, when it stood at 129,988.

Unemployment Rates Past 5 Years First Quarter- Rochester MSA

<u>Rochester</u>	<u>Minnesota</u>	<u>United States</u>
2025 3.3%	2025 3.9%	2025 4.2%
2024 2.5%	2024 3.2%	2024 3.9%
2023 2.7%	2023 3.1%	2023 3.6%
2022 2.4%	2022 2.8%	2022 3.8%
2021 3.9%	2021 4.4%	2021 6.2%

Source: Minnesota Department of Employment & Economic Development

Airport Passenger Traffic First Quarter Comparison



First Quarter Airport Update

The Rochester International Airport served 45,987 passengers during the first quarter of 2025. This is a decrease of 6% over fourth quarter 2024 (48,904 passengers). Year-to-date passengers are down 1% from prior year. Passenger totals for January, February, March were 15,418, 14,038, and 16,531 respectively.

Cargo operations decreased 8% over first quarter as compared to prior year with 3.82M pounds of landed weight.

The general aviation ramp reconstruction project is currently out for bid and the awarded contractor is

estimated to begin work on the \$12M project sometime in July. Crews continue to move nearly 1.9 million cubic yards of earth—enough to fill U.S. Bank Stadium—to improve pilot's visibility between the runways and build the grade for Runway 3's extension as part of RST's multi-year, multi-phase \$80M Runway 2/20 Safety Project.

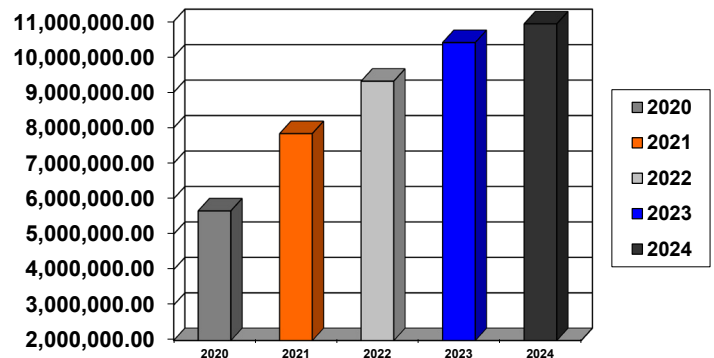
Source: Rochester International Airport

Hotel/Motel Sales Tax City of Rochester Annual

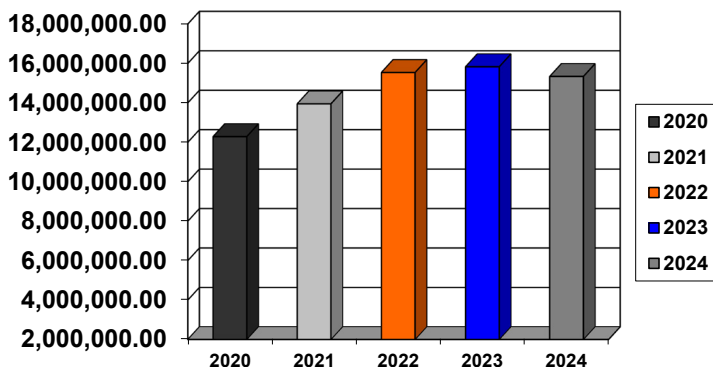
2020	\$ 5,647,345.37
2021	\$ 7,837,773.49
2022	\$ 9,315,538.68
2023	\$10,405,509.13
2024	\$10,933,268.10

Source: City of Rochester Finance Department

Hotel/Motel Sales Tax Past 5 Years



Net Sales Tax Past 5 Years

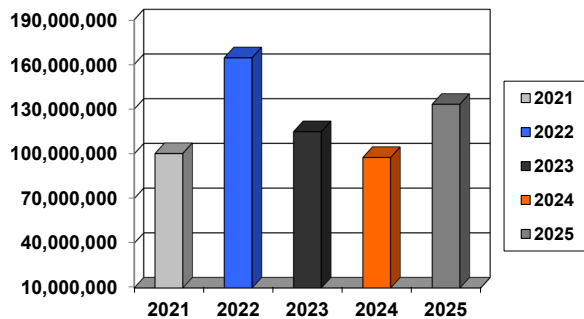


Net Sales Tax City of Rochester Annual

2020	\$12,287,489.78
2021	\$13,950,484.11
2022	\$15,540,090.66
2023	\$15,830,964.66
2024	\$15,338,829.96

Source: City of Rochester Finance Department

Commercial & Residential Building Permits First Quarter



Commercial and Residential Building Permits First Quarter

	<u>Valuation</u>	<u>Total Permits</u>
2025	\$133,275,222	602
2024	\$ 97,579,061	369
2023	\$114,905,092	435
2022	\$164,489,669	395
2021	\$100,254,482	429

Source: Building Safety - City of Rochester

First Quarter Building Activity

Commercial and residential building permits issued for first quarter 2025 totaled \$133,275,222. This is a increase of 36.6 percent over 2024.

Permits over \$1 million for first quarter 2025 included: Phase II of the Downtown Building Energy Transition project - Mayo Civic Center & Art Center. Interior and exterior updates to the former Pinewood Elementary School to accommodate Mighty Oaks Early Childhood Program. Renovation of existing space for a new Dermatology Clinic at Mayo Clinic. Interior and exterior fit up of an existing retail store located on Apache Lane. Footings and foundations for the expansion of the Prospect Utility Plant. New Tom Kadlec Kia dealership. Renovation of an existing vacant 8,269 sf space to Goldfish Swim School - the facility will have a 81 x 25 pool, 14 changing huts, 4 restrooms, a shower area, a mechanical room, storage, offices and a staff room. A 6,900 SF Demo/Remodel of the Welcome Center, Pharmacy, Lab and Radiology areas at Mayo Clinic. Demolition/ Renovation of existing space for a new Procedure Clinic Incremental Space. Interior Fit-up of the dining area of Eisenberg main level. Roof replacement at Rochester Mayo Civic Center Theater. Stadium Improvements at a RPS school - adding ramps to make it more ADA Accessible, additional ADA seating at the bottom of the grandstands, new traffic coating below seating area, concrete repairs, mechanical system replacement, and replacement of select fencing, interior improvements & space updates. Also, track Improvements that includes new sub-base for the 8-man running track, new asphalt, new running track along with the track event areas, concrete curb along inside of track, and replacement of storm sewer piping. 7,300 SF Renovation to existing areas in the Subway Level of Eisenberg. St. Mary's Employee Parking Ramp - footing/foundation 5-tier employee parking. This ramp will also have pedestrian and vehicular bridge connections to the adjacent employee ramp #34. Fit-Up of the 9th Floor of the Kellen Research Building. Partial interior renovation of level 5 and 6 in the Dan Abraham Health Living Center. Female Consultant & Resident Locker Rooms/SMC Surgical Support Space Master Plan at St. Mary's.

March 2025 Housing Activity

New Listings in Southeast Minnesota were up 14.5 percent to 663 during the month of March. Pending Sales increased 2.6 percent to 511. Inventory grew 19.8 percent to 902 units.

Prices moved lower as the median sales price was down 6.5 percent to \$275,000. Days on market increased 3.4 percent to 61 days. Months supply of inventory was up 23.5 percent to 2.1 months.

First Quarter Housing Activity in Southeast Minnesota

	<u>Average Price</u>	<u>Median Price</u>	<u>Days on Market</u>	<u>New Listings</u>	<u>Pending Sales</u>	<u>Closed Sales</u>
2025	\$310,560	\$275,000	61	1,438	1,206	916
2024	\$335,382	\$294,000	59	1,257	1,180	963
2023	\$307,494	\$269,900	57	1,165	1,049	819
2022	\$286,493	\$256,000	44	1,438	1,389	1,103
2021	\$266,234	\$242,000	43	1,434	1,398	1,072

Heading into March there were 1.24 million properties for sale, a 5.1% increase from the previous month and a 17% jump from one year ago, for a 3.5-month supply at the current sales pace, according to NAR. While mortgage rates have remained in the mid-to-high 6% range, the additional supply appears to have helped bring some buyers out of the woodwork, even as sales prices continue to rise nationwide.

**CITY OF KASSON
DODGE COUNTY, MINNESOTA**

RESOLUTION #5.X-25

**RESOLUTION APPROVING KASSON CROSSINGS INFRASTRUCTURE
IMPROVEMENTS GRANT SUBMISSION AND NONSTATE MATCHING
RESOURCES**

WHEREAS, in 2023 the Minnesota Legislature authorized and appropriated funds for Minnesota Housing Finance Agency (MHFA) to award grants through the Greater Minnesota Housing Infrastructure Program; and

WHEREAS, the program will provide up to 50 percent of the Capital Costs of physical public infrastructure necessary for eligible workforce housing development projects; and

WHEREAS, funding must be for Capital Costs defined in the Program Guide and MN State. 462A.395, subd. 2(c) of publicly owned infrastructure necessary to support one or more qualifying housing development; and

WHEREAS, the City of Kasson is an eligible grantee with a proposed eligible Capital Cost project called the Kasson Crossing Public Infrastructure Improvement Project, intended to serve a mix of market rate and affordable housing, under the Qualifying Housing Development criteria; and

WHEREAS, the Grant requests must not exceed 50% of Capital Costs of Eligible Infrastructure Projects or \$500,000 whichever is applicable, and are due by June 12, 2025 which must include resolution or resolutions of the Applicant's governing body certifying that the required nonstate portion of matching resources is available; and

WHEREAS, the City of Kasson is requesting a minimum of \$500,000 in grant funding for the proposed project with a total cost of \$1,780,000 and has appropriated \$1,280,000 of nonstate matching resources; and

WHEREAS, the funds from the grant and the nonstate matching resources will support the construction of the Kasson Crossings Infrastructure Improvements which includes 8th Street SW and road reconstruction at the intersection of 240th Ave, and the extension of the sanitary sewer, water distribution lines, and a multi-use paved trail connection in the City owned- right of way; and

WHEREAS, the existing infrastructure is insufficient to support new residential development in this project area identified in the City's 2040 Comprehensive Plan identifying it as a flexible growth area for residential development necessitating the infrastructure improvements; and

WHEREAS, if the above project is selected for funding in the amount of \$500,000, construction is tentatively scheduled for 2026; and

WHEREAS, the funds will allow City of Kasson to invest in infrastructure to best serve current and future residents by ensuring adequate access to essential services and spurring development; and

WHEREAS, the City of Kasson wants to ensure that City services are accessible to people of all races, ethnicities, incomes, and abilities.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Kasson supports the Kasson Crossings Infrastructure Improvements application and has the appropriate nonstate matching resources to dedicate to the project if awarded the grant.

PASSED AND ADOPTED by the City Council of the City of Kasson, Minnesota this 28th day of May, 2025.

ATTEST:

Linda Rappe, City Clerk

Dan Egger, Mayor

The motion to approve the foregoing resolution was made by Council Member **X** and duly seconded by Council Member **X**. Upon a vote being taken, the following members voted in favor thereof: **X, X, X, X and X**. Those against same: None.