



# A G E N D A

## CITY OF LAKEPORT PLANNING COMMISSION

### Wednesday, December 13, 2023

**If you cannot attend in person, and would like to speak on an agenda item, you can access the Zoom meeting remotely:**

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/81411354347?pwd=UjM3RlhIV1NVUmFZRkV1dUtrRjVHUT09>

Passcode: 847985

Or One tap mobile:

US: +16694449171,,81411354347#,,,,\*847985# or  
+13462487799,,81411354347#,,,,\*847985#

Or Telephone:

Dial (for higher quality, dial a number based on your current location): US: +1 669 444 9171 or +1 346 248 7799

Webinar ID: 814 1135 4347

Passcode: 847985

International numbers available: <https://us06web.zoom.us/j/81411354347?pwd=UjM3RlhIV1NVUmFZRkV1dUtrRjVHUT09>

The City wants you to know that you can also submit your comments by email to [vfernandez@cityoflakeport.com](mailto:vfernandez@cityoflakeport.com)

To give the Staff adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to 4:30 p.m.

Please indicate in the email Subject Line "FOR PUBLIC COMMENT" and list the item number you wish to comment on.

Comments that you want read to the Council will be subject to the three-minute time limitation (approximately 350 words). Written comments that are only to be provided to Council and not read at the meeting will be distributed to the Council prior to the meeting.

The City of Lakeport thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.



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## CITY OF LAKEPORT

### PLANNING COMMISSION

**REGULAR MEETING: Wednesday, December 13, 2023, 5:30 P.M.**  
**City Hall Council Chambers, 225 Park Street**

- I. **CALL MEETING TO ORDER:** 5:30 p.m.
- II. **ROLL CALL:**
- III. **ACCEPTANCE OF AGENDA:**

**Urgency Items:** To add an item, the Commission is required to make a majority decision that an urgency exists (as defined in the Brown Act) and a two-thirds determination that the need to take action arose subsequent to the agenda being posted.

Move to accept the agenda as posted or move to add or delete items.
- IV. **COMMUNICATIONS:**
  - A. **Public Input:** Any person may speak for three minutes about any subject within the authority of the Planning Commission, provided that the subject is not already on tonight's agenda. Persons wishing to address the Planning Commission are required to complete a Citizen's Input form and submit it to the Community Development Director prior to the meeting being called to order. While not required, please state your name and address for the record.
- V. **CONSENT CALENDAR:**

The following Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Commission at one time without any discussion. Any Planning Commissioner may request that any item be removed from the Consent Agenda for discussion under the Regular Agenda.

  - A. **Minutes:** Approval of the completed minutes from the Regular Planning Commission meeting of October 11, 2023.
- VI. **REGULAR CALENDAR:**
  - A. **Mary Einarsson – Application #2023-30** Application for a Lot Line Adjustment that would reconfigure the property lines between two (2) existing legal lots of record. The subject properties are located at 2024 Hampton Park and 20 Queen Ann Way, further described as APNs: 005-038-28 & 005-038-35.
- VII. **Correspondence**

**VIII. Comments from Staff  
or Commissioners:**

**IV. SCHEDULE NEXT MEETING:** Discuss and set the next meeting date (January 10,2024).

**X. ADJOURNMENT:**

**APPEALS:**

The applicant or affected persons not satisfied with the decision of the Planning Commission may file an appeal. Affected persons include individuals who received notice of a land use application, or who attended the Planning Commission meeting and made verbal comments or submitted written comments in response to the notice. An appeal of a decision made by the Planning Commission shall be filed with the Community Development Director within five business days of the decision. Said appeal shall be filed on the prescribed form and accompanied by the fee in the amount set by Resolution of the City Council.

**ACCESSIBILITY:**

The City of Lakeport, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact City Clerk's Office, (707) 263-5615, 72 hours prior to the scheduled meeting to ensure reasonable accommodations are provided.