



A G E N D A

CITY OF LAKEPORT PLANNING COMMISSION

**SPECIAL MEETING: Tuesday, December 11, 2018, 5:00 P.M.
City Hall Council Chambers, 225 Park Street**

- I. **CALL MEETING TO ORDER:** 5:00 p.m.
- II. **ROLL CALL:**
- III. **ACCEPTANCE OF AGENDA:** **Urgency Items:** To add an item, the Commission is required to make a majority decision that an urgency exists (as defined in the Brown Act) and a two-thirds determination that the need to take action arose subsequent to the Agenda being posted.

Move to accept the agenda as posted or move to add or delete items.
- IV. **COMMUNICATIONS:**
 - A. **Public Input:** Any person may speak for three minutes about any subject within the authority of the Planning Commission, provided that the subject is not already on tonight's agenda. Persons wishing to address the Planning Commission are required to complete a Citizen's Input form and submit it to the Community Development Director prior to the meeting being called to order. While not required, please state your name and address for the record.
- V. **CONSENT CALENDAR:**

The following Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Commission at one time without any discussion. Any Planning Commissioner may request that any item be removed from the Consent Agenda for discussion under the Regular Agenda.

 - A. **Minutes:** Approval of the completed minutes from the Special Planning Commission meeting of August 15, 2018, and the Regular Planning Commission meeting of October 10, 2018.
- VI. **REGULAR CALENDAR:**
 - A. **McDonald's USA LLC – AR 18-04 / CE 18-15** Application for Architectural Design and Review that allows an additional drive-thru lane, signage, exterior and interior remodel of an existing commercial restaurant building (McDonald's). The project is located at 1077 Lakeport Boulevard further described as APN 005-043-18.
 - B. **Big Daddy Garden Supply – UP 18-06 ZP 18-02, & CE 18-16** Application to for Use Permit for outdoor sales, a Zoning Permit for Commercial Fence, and a Sign Permit. The project is located along the northwestern corner of South Main Street and Lakeport Boulevard, further described at APN 025-541-38.

**C. City of Lakeport
General Plan of
Conformity – 18-02 &
CE 18-19**

Review a General Plan Conformity report and Categorical Exemption for the proposed locations of the three (3) solar canopies above existing parking areas at City owned property located at City Hall at 75 Third Street, Corporation Yard at 591 Martin Street, and Lakeport Police Department at 2025 South Main Street.

VII. Correspondence

**VIII. Comments from Staff
or Commissioners:**

IV. SCHEDULE NEXT MEETING: Discuss and set the next meeting date (January 9, 2019).

X. ADJOURNMENT:

APPEALS:

The applicant or affected persons not satisfied with the decision of the Planning Commission may file an appeal. Affected persons include individuals who received notice of a land use application, or who attended the Planning Commission meeting and made verbal comments or submitted written comments in response to the notice. An appeal of a decision made by the Planning Commission shall be filed with the Community Development Director within five business days of the decision. Said appeal shall be filed on the prescribed form and accompanied by the fee in the amount set by Resolution of the City Council.

ACCESSIBILITY:

In compliance with the Americans with Disabilities Act, the City of Lakeport will make available to members of the public any reasonable assistance necessary to participate in this meeting. Contact the Community Development Department at (707) 263-5613 extension 204 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.