



Lakeport, California



CITY OF LAKEPORT

Annual Budget (RECOMMENDED)
Fiscal Year 2020-21

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CITY OF LAKEPORT, CALIFORNIA

ANNUAL BUDGET

FISCAL YEAR 2020-21



GOVERNING BODY

City Council
Redevelopment Successor Agency Board of Directors
Sewer District Board of Directors



George Spurr
Mayor and Boards Chair



Kenneth Parlet
*Mayor Pro Tem
Boards Vice Chair*



Tim Barnes
Council Member



Stacey Mattina
Council Member



Mireya Turner
Council Member

ADVISORY COMMITTEES/COMMISSIONS

Lakeport Planning Commission
Parks and Recreation Commission
Traffic Safety Advisory Committee
ADA Committee
Lakeport Economic Development Advisory Committee (LEDAC)
Measure Z Advisory Committee

EXECUTIVE MANAGEMENT TEAM

Margaret Silveira
City Manager

Kelly Buendia
Administrative Services Director/City Clerk

David Ruderman
City Attorney

Brad Rasumssen
Chief of Police

Doug Grider
Public Works Director

Nicholas Walker
Finance/IT Director

Kevin Ingram
Community Development Director

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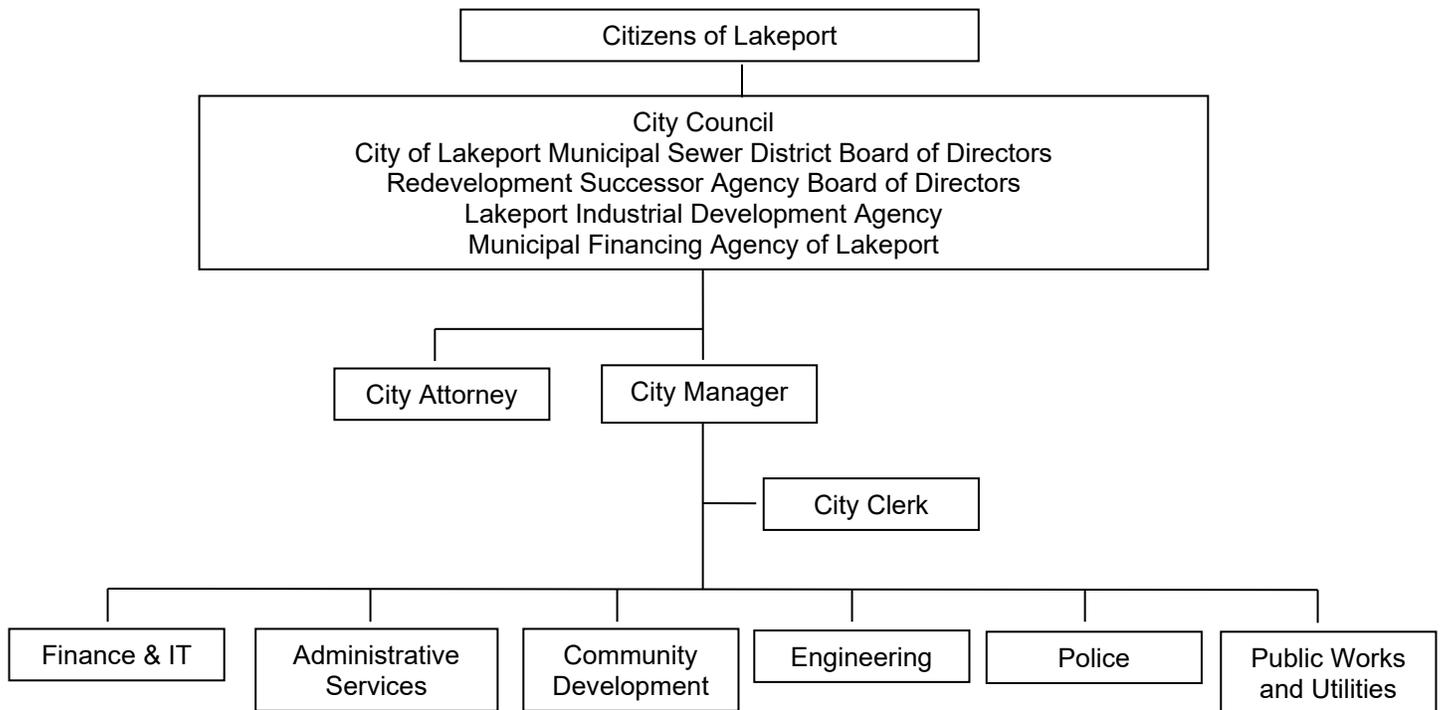
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CITY ORGANIZATIONAL CHART



MISSION AND VISION

MISSION

Lakeport is a beautiful community. We work to ensure it remains a wonderful place to raise a family, enjoy a retirement, recreate, and live a healthy, fulfilling life.

COMMUNITY VISION

The charm and values of the Lakeport community are what will endure for generations to come. Those attributes will be maintained, in part, through the effective delivery of municipal services.

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CITY MANAGER'S BUDGET MESSAGE

The City of Lakeport recognizes how difficult and, in many cases, how devastating the COVID-19 pandemic has been to the residents, business owners and employees of this community. Our city leaders and staff have been working to inform and assist with community needs during this uncertain time. We know that this too shall pass and we look forward to resuming all activities that were cancelled due to health and safety concerns.

The fiscal year 2019-20 started out very promising. Goals were set, projects were moving, new events were being scheduled, more public art was developing, plans were being made for a new park, and then COVID-19 hit. The community did its part by sheltering in place. Due to the swift action of our community, sheltering in place has lessened the health crisis, but negatively affected our economy. The extent of the losses are unknown at the time of this budget adoption.

This is my first budget message that highlights the many accomplishments of the 2019/20 fiscal year and leaves the incoming fiscal year 2020/21, with more information to come in the fall.

For the first time, the City Council is adopting this budget for the July 1, 2020 – June 30, 2021 as a working budget, which will be reviewed in the fall when city leaders have an opportunity to review first quarter revenues.

The working budget will basically have personnel costs, operations and projects that are grant funded. As revenue projections become clearer after the first quarter then decisions can be made to include more projects and programs or look for more spending cuts.

Even though the budget may sound bleak, we do have a major highlight of 2020: the award of Proposition 68 Grant Funding of \$5.8 million to complete a new lakeside park at 800 N. Main Street, locally known as Natural High. The park's conceptual design came to fruition through many community workshops. Four conceptual designs came forward and after community voting one design was chosen. The park is anticipated to be complete by June of 2022. Please see the chosen conceptual design on the City's website <https://www.cityoflakeport.com/>.

2019-20 FISCAL YEAR IN REVIEW

These are some of the accomplishments my staff realized in 2019-20:

Public Safety:

- Reconfigured and implemented Community Oriented Policing Grant strategies
- Re-classified Lieutenant/Captain position and filled Administrative vacancy
- Initiated implementation of Police K-9 program
- Secured USDA and non-profit organization grant funding for K-9 unit
- Implemented new Training and Transparency measures to comply with new State requirements
- Exceeded State Law Enforcement Training requirements
- Implemented Supervisor Trainee positions to progress with succession planning goals
- Hired two local community members to fill vacant Police positions

- Increased available Less Lethal Force options with additional equipment and training

Public Works

- Library Park repairs are finally complete from the extensive damage created during the flood of 2017 and from additional damage during the flood of 2019. All of the damage has been repaired at the park, the largest project being the seawall and walkway. The first stage of the promenade is complete, which continues to the north side of the new lakefront park.
- Road projects completed:
 - Paving is completed on 1st Street from Main Street to Park Street, South Main Street from Peckam Court to the City limits.
 - More roads were not completed due to COVID-19 interruption of work and unknown budget shortfalls.
- Completed all solar projects.
 - Solar array at the wastewater treatment plant
 - Solar array at the water plant and public works yard
 - Solar array at the police department
 - Solar array at the community center
 - LED lighting for downtown lights and Library Park
 - Energy upgrades at the public works yard buildings, police department and City Hall
 - Electric vehicle charging station at the City Hall parking lot
- Completion of City Hall "One-Stop Permit Center" remodel project centralizing all City public services in one location

Utilities

- Enhanced our customer outreach utilizing social media as well as educating customers individually with sewer back-up issues related to our Fats, Oils and Greases program
- The section of water main that is prone to leaking on 16th Street will be replaced this fiscal year
- A 20-year Capital Improvement Project plan has been developed for water and sewer. This will be a moving target with new regulatory requirements and infrastructure needs but will provide a general road map for future improvements.

Economic Development

- Purchase of Natural High and adjacent waterfront property
- Received award of \$5.8 million Prop 68 grant for the development of a new lakefront park (implementation of Lakefront Revitalization Plan)
- Adoption of the Lake County Broadband Master Plan
- Conducted spring Business Walks, gathered 100 business surveys, presented findings to City Council and made follow-up contact with several businesses
- Conducted and distributed a PSPS Business Impact Survey with over 200 responses
- In conjunction with Lake EDC, 25 commercial properties countywide were identified and marketed nationwide through Zoom Prospector site selector program
- Continued assistance to local businesses through the City's Business Loan Program, including technical assistance and funding to a broadband service provider
- Worked with Lake EDC aiding in the reestablishment of the Airport Land Use Commission (ALUC) to address improving airport infrastructure

- City funding and participation in initial development of Visit Lake County CA (Lake County Tourism Improvement District)
- Worked with CDD, LMSA, LEDAC and downtown businesses on improvement strategies for the central business district (including A-frame signage, wayfinding sign program, retail enhancement, and comprehensive downtown design guidelines)
- Implementation of a Dig Once Ordinance to promote greater broadband service in the City

Finance/IT

- Received Certificate of Achievement for Excellence in Financial Report and Budget
- Updated utility billing policy and related fee schedule
- Implemented city-wide payroll costing software for improved budgetary outputs
- Developed comprehensive plan for developing and maintaining department-wide policies and procedures manual
- Upgrade security at City Hall and upgrade visual/audio in the council chambers for dual use as an EOC during the activation of emergency operations
- Completed Public Wi-Fi project downtown and at Library Park
- Negotiated solid waste franchise agreement
- Replaced primary domain controller

Community Development

- South Main Street/Soda Bay Road annexation application was filed with LAFCO
- The Martin Street housing project for 24 affordable family units is complete and the developer is working on the next phase of 46 units
- Adoption of Telecommunication Ordinance
- Public outreach and submittal of a \$5.8 million Prop 68 grant application for the development of a new Lakefront Park (Implementation of Lakefront Revitalization Plan)
- Revamping and overhaul of the Lakeport and County Stormwater Management Program
- \$750k CDBG grant authorization for off-site improvements associated with the Martin Street Apartments Projects
- Granting of occupancy for Martin Street Apartments Phase I (24-units of affordable apartments)
- Land use entitlements granted for Martin Street Apartments Phase II (48-units of affordable apartments)
- Implementation of SmartGov Permit Tracking System
- Worked with Lake APC on the completion of the Lake County Pedestrian Needs Survey. Project includes ten (10) proposed priority projects for the City of Lakeport
- Worked with Lake APC on the Eleventh Street Corridor Multimodal Plan which outlines proposed improvements to this important community corridor. (First step in the development of future roadway and traffic safety improvement projects.)
- Adoption of the CEQA Mitigated Negative Declaration for the Hartley Safe Routes to School Project.
- Working with LMSA, LEDAC and downtown businesses on improvement strategies for the central business district (including A-frame signage, wayfinding sign program, retail enhancement, and comprehensive downtown design guidelines)
- Adoption of the 2020 California Building Code

Administration and Human Resources

- Implemented records management software to digitize city records for HR and Clerk Divisions and support the Police Department in the same
- LaserFiche records management software was purchased, installed, and programming initiated within the City Clerk's office
- Researched and obtained quotes from electronic signature software companies as part of the over-arching goal of enhancing paperless solutions
- Conducted records clean-up by all departments to facilitate the City Hall remodel, the Carnegie Library clean-up and ongoing destruction - pending litigation hold
- Hired and trained a new Administrative Specialist and in conjunction, completed a procedures manual for Human Resources processes in accordance with City-wide goals for succession planning
- Completed Lakeport Community Center facility policy and fee schedule for adoption
- Adopted and implemented an Affordable Care Act plan.
- Adoption of a Title VI Anti-Discrimination Policy and web page
- Drafted a Leave Integration Procedure and employee communication
- Facilitate Anti-Harassment Training and active shooter training
- Continuous Police recruitments conducted resulting in the hiring of two Officers & two Trainees

THE BUDGET YEAR, 2020-21

The City Council normally sets its goals for the coming fiscal year in March; this year City Council decided to wait until fall to set goals and projects.

Below is the list of goals set by City Council for the 2019-20 budget; as shown above, many of these goals were attained.

1. Public safety
2. Road improvement
3. Amending sidewalk and right-of-way improvement ordinance to reduce costs of improvements and ensure infrastructure is being constructed in high priority areas
4. Enhance the historic downtown and lakefront area through the adoption and consideration of: amendments to the Zoning Ordinance expanding visitor and recreational use types, increasing visibility of local businesses on social media, improving wayfinding signage downtown, transforming the former Bank of America into a community center, pursuing agreement with LUSD on use of Natural High property, and strengthening the programs with LMSA, such as Dickens Faire.
5. Implement a Downtown mural art project
6. Continue park improvements
7. Pursue full-time project manager
8. Complete annexation
9. Implement records management software
10. Succession planning
11. Recruit and maintain staffing, equipment, and special programs to accomplish community policing goals
12. Continue marketing efforts outlined in the hotel feasibility study to attract national brand lodging facility
13. Improve public relations and education

OPERATIONAL HIGHLIGHTS

In 2019-20, project completion continued to be a focus, but a strong emphasis was placed on our people, recruiting and retaining the best our community can afford. The following are the highlights of what's to come:

Personnel. Due to the COVID-19 pandemic and the loss of revenues, the city will be reviewing actual revenues through-out the fiscal year to evaluate the funding available to fill vacant positions.

In terms of total compensation, Lakeport had fallen behind its closest neighbors, the City of Clearlake and the County of Lake, and had lost its competitive edge in recruitment and retention in certain positions, especially those that need a higher level of training and education. It is a common theme across the state but particularly challenging in our region where local revenues are extremely limited but competition in the labor marketplace is fierce. We have addressed this issue for several positions.

Citizen engagement. We continue to strengthen enduring relationships with businesses and residents and interact with our community not as customers but as citizens. We work to better communicate with our community as we enhance customer service. We will be completing our City Hall remodel to provide better customer service with one- stop counter service.

Service delivery. Finding efficiencies in the manner and method of the services we provide has been a tenet of ours since my tenure as City Manager began. This year will be no different as we look to reduce costs through the implementation of best practices, including harnessing opportunities presented through advancements in technology, such as a records management software that will also help in providing quicker responses to public records requests in the future.

Maintaining a strong push for economic development. We must maintain our involvement in promoting not only our city, but the region. Collaboration has always been the key, and pushing forward will take strong will and determination from every stakeholder. We continue working with Lake EDC, Workforce Alliance, and local education. We intend to continue strong support for the Lakeport Main Street Association and the Lake County Chamber of Commerce.

FINANCIAL HIGHLIGHTS

Presented here is a structurally-balanced operating budget for fiscal year 2020-21 despite significantly decreased discretionary revenues and a result of economic uncertainty caused by COVID-19 response. This, in conjunction with increasing demands on public safety services and related personnel costs, increasing operating and construction costs and increasing pension costs will continue to make budgeting a challenge. Unfortunately, City resources are extremely limited, and costs had to be saved elsewhere to make this move possible. The elimination of discretionary spending in the adoption of this budget was the only way to make it balance. The following highlight the results of strategy as well as other items of note.

Use of the general fund. The use of general fund resources by department are proposed as the following:

Departmental Use	Recommended	% Share
Police	\$ 2,391,406	39.31%
Roads and Infrastructure	876,881	14.41%
Parks, Buildings, and Grounds	586,101	9.63%
Non-Departmental	496,372	8.16%
Administration	410,338	6.74%
Planning	319,422	5.25%
Finance and Information Technology	301,631	4.96%
Building	178,604	2.94%
PW Administration and Compliance	188,408	3.10%
Legislative	97,631	1.60%
Economic Development	90,001	1.48%
Engineering	74,835	1.23%
City Attorney	68,000	1.12%
Westshore Pool	4,000	0.07%
Total use	\$ 6,083,630	100.00%

REVENUES:

General revenues driven by sales tax are being negatively impacted as a result of economic uncertainty caused by COVID-19 response. Sales tax is our most important revenue source and the reason our focus on economic development is so critical. We have taken a careful approach at estimating where these revenues might lead and monitor them quarterly.

- Total City-wide revenues are expected to decrease 6%
- Sales tax revenues – including those derived from Measures I and Z are budgeted to decrease significantly as a result of economic uncertainty caused by COVID-19 response.
- Property tax revenue in fiscal year 2019-20 is expected to be steady with little effective growth. It is the second most influential general revenue source but a distant one compared to sales tax. Regardless, as the housing market continues to improve, so does the City's fiscal well-being.

- State and federal public safety grants will be maintained in fiscal year 2019-20. This is a significant resource to support our police department, without which the City would face significant difficulty maintaining public safety service levels. We expect to continue receiving revenue from this source for the foreseeable future.
- Franchise fees, permit fees, fees for service, and other charges are expected to remain flat over the course of the fiscal year with possible decrease. These revenues go to support general City operations, such as building, engineering, and planning services.
- All other general fund revenues are estimated to remain relatively unchanged from the prior fiscal year.
- SB1 Fund revenue is expected to decrease as a result of economic uncertainty caused by COVID-19 response.
- HUTA monies for 2020/21 are expected to decrease as a result of economic uncertainty caused by COVID-19 response.
- Water and sewer enterprise activities will continue to experience increased costs; the City plans to continue to study rates and costs and will continue to sustain these enterprise activities in the most efficient way possible while focusing on enhanced maintenance activities – including inflow and infiltration (I&I) identification/mitigation, infrastructure rehabilitation, and reserve building.
- We will continue to evaluate and recommend changes to the City's fee structure to ensure fiscal sustainability in those activities that have specific benefit to users. Also, we expect to reach finality on the issue of the South Main Street annexation and in other areas that promote responsible and effective community growth.

EXPENDITURES:

The management team has been diligent with expenditure control in making sure that the City's budget remains structurally balanced. Truly, it is a team effort.

The following are changes of note in fiscal year 2020/21 budget from 2019/20 estimated actuals:

- Salaries and benefits City-wide will be 10 percent higher from the end of fiscal year 2018-19 due to additional cost of living costs, increased health care costs and, most notably, increasing CalPERS pension costs. Please see the personnel schedule later in this document for additional details on recommended staffing changes.
- Operating expenditures City-wide are budgeted to decrease. This is primarily due to savings generated from recently installed solar arrays at city facilities.
- Loans and grants funds are expected to be available with the new CDBG dollars available for small businesses this coming fiscal year.
- As a result of multiple refinancing opportunities capitalized on by the City to reduce interest payments and to recognize cash flow savings, debt service payments will continue to remain relatively stable. As time progresses, more of these costs will be applied toward principle and less toward interest. Solar array financing costs have increased debt service budgets.

CAPITAL HIGHLIGHTS

Since adoption of the City's first formal capital improvement budget in 2013, an incredible amount of work has been done. Many of the over 80 projects identified in the plan have been completed or are nearing completion, and staff continuously updates the five-year plan. Our goal has been, and continues to be, to focus on those projects which will yield the greatest return on investment or that are in the most urgent need of attention.

I am recommending specific projects and capital outlays for 2020-21 that represent projects funded by grants as discretionary spending is on hold and the economic future remains uncertain. I am confident as the global pandemic gets behind us, our ability to complete projects will return and we will continue to make this a focus. A full list can be found in the Budget in Brief Section.

CAPITAL PROJECTS:

Project Name

Lake Front Park
2nd St Sidewalk and Paving
Hartley St - Safe Routes to Schools
2017 Flood Repairs
Generators
Well Study
Loopline Water Main - South Lakeport - Study
Chlorine Switch Over
Water Main Replacement
Recap #1 pump replacement
Sodium Hypochlorite Change Over
Sewer Main Line Replacement

ECONOMIC DEVELOPMENT

The Lakeport Economic Development Advisory Committee (LEDAC) completed an economic development strategic plan in 2017, which the Council has adopted. This Strategic Plan is an expansion of the objectives and policies outlined in the City of Lakeport's General Plan, *Economic Development Element*. The Strategic Plan identifies three core goals for the focus of the City's economic development efforts over the next five years:

- Promote and participate in regional economic development initiatives
- Expand and support business retention and attraction efforts
- Strive to enhance the historic downtown and lakefront areas

Through a thorough analysis of recently adopted plans and an identification of community resources this Strategic Plan outlines a course of actionable steps to be taken by the City of Lakeport and its economic development partners. The plan sets a course that seeks to maximize the effectiveness of the City's limited resources that are available for economic development endeavors. The Strategic Plan outlines achievable short-term (1-2 years), medium-term (2-5 years) and long-term actions.

As part of the Strategic Plan recommendations LEADAC members and City management staff visited over 100 businesses for the second year in Lakeport to assess the needs of local small businesses and collect data on various aspects of the Lakeport business environment to determine how best the City can be a partner to our local businesses.

Most of the visits produced a positive feedback from the business community. Most businesses were doing better, though COVID-19 has caused many financial losses for our local small businesses.

The focus of our economic development efforts must remain on business retention. We must support our local businesses to sustain and possibly expand. This year staff has also focused on recruitment. An analysis was completed by Retail Strategies to confirm that the City's daytime population far exceeds the bedroom population. We realized that the number was quite higher, but didn't expect the average daytime population on a year's analysis would be approximately a 57,000-daily population. The full analysis can be found on the City's website www.cityoflakeport.com/economicdevelopment. The analysis was based on cell phone location data, which tracks not only the number of visitors, but also geographically where they are coming from.

The City also continues to work collaboratively in a regional approach through the Lake EDC, made up of board members from both cities, the county, schools, tribal health and the private sector.

FINANCIAL POSITION

During my tenure as Lakeport City Manager, my approach to the budget process has been conservative in estimating available resources and diligent in controlling spending. This has led to a current projected year-end surplus and fortification of the City's general fund reserve. We estimate the total reserves to begin the 2020/21 fiscal year at 86% of budgeted appropriations, with general fund reserves exceeding the requisite 25%, at just over \$4.8 million in spendable reserves. The Management Team has been dedicated to cost savings wherever possible and watchful of their expenditures so that the need to use reserves is limited, if necessary, at all.

The end result is a slight estimated budgetary deficit in the general fund consisting almost entirely of project carryovers of \$738,00 and extremely moderate one-time spending of \$110,000. After the consideration of these items the deficit being budgeted is \$3,350 or 0.1%. This budgeted spending of reserves is for one-time only costs resulting in a structurally balanced budget. The current reserve is adequate to ensure financial stability. The City is in position to weather the economic storm caused by the uncertainties created by COVID-19.

Operating costs in the water enterprise fund have caught up with the last rate increases. A budget deficit in the water fund of \$51,000 is primarily the result of one-time costs. The City will study rates and costs and will continue to sustain this enterprise activity in the most efficient way possible.

The sewer operating fund continues to stay in a very favorable financial position with a budgeted surplus of \$14,000. City will study rates and costs and will continue to sustain this enterprise activities in the most efficient way possible.

LOOKING AHEAD

My recommended 2020-21 budget is only a working budget for the City to continue services to the community, while awaiting a clearer picture of revenue shortfalls due to Covid-19.

I again want to thank the entire staff of the City of Lakeport for the hard work and endurance they've demonstrated over the past year. During this pandemic staff continued to provide City services while taking measures to keep the community and themselves safe. As always, they continue to impress me by what they've achieved with such limited resources. To my Management Team, I owe a particular appreciation in the preparation of this budget, which would not have been possible without their planning efforts and willingness to work collaboratively with the City's best interests in mind.

And to the City Council, again I praise you for the leadership you have demonstrated and extend my sincerest gratitude for the trust you place in your professional management team. As always, your support makes our job more rewarding and compels us to perform at our best.

Respectfully,

A handwritten signature in blue ink that reads "Margaret Silveira". The signature is fluid and cursive, with a prominent initial "M" and a long, sweeping underline.

Margaret Silveira
City Manager

COMMUNITY PROFILE

LAKEPORT, CALIFORNIA

Incorporated

April 30, 1888

Government

Lakeport is a general law city operated under a council-manager form of government.

Location

Lakeport is located on the western shore of Clear Lake, 120 miles north of San Francisco and 125 miles northwest of Sacramento, the state capital.

County

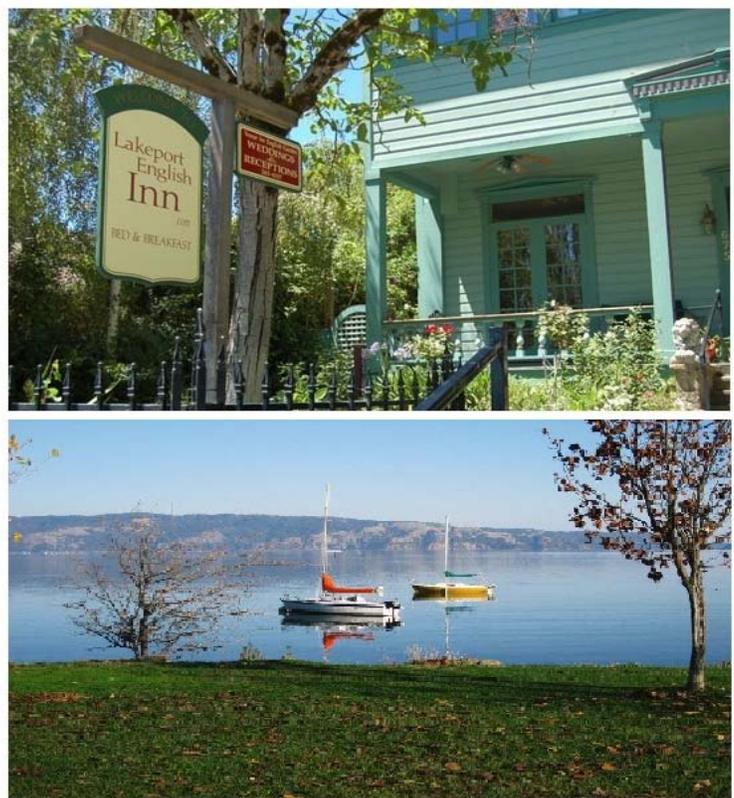
Lake (Lakeport is the county seat)

Area

3.1 square miles

Elevation

Lakeport lies 1,335 feet above sea level.



The City

The City of Lakeport was incorporated on April 30, 1888 as a general law city. As the administrative seat for the County of Lake, and with a residential population of about 4,700 in a 3.1 square-mile area, Lakeport is graced with a strong business base and a well-established residential community.

The City of Lakeport is a partial service city (as opposed to full service) in that it provides most typical municipal functions, including public safety, public works, community development and parks and recreation. In addition, the City provides water and wastewater services. It does not provide library or fire protection services, as those are activities of the County of Lake and the Lakeport Fire Protection District, respectively. Lakeport operates under a council-manager form of government, whereby the council serves as the legislative body and the City Manager its executive.

Governance

The Lakeport City Council consists of five members, elected at-large to four-year overlapping terms. Council members must be residents of the City. The positions of Mayor and Mayor Pro Tem are chosen by the Council through its own policy. The Mayor conducts the



Council meetings and represents the City in ceremonial occasions.

The City Council serves as the policy board for the municipality. It provides policy direction, establishes goals, and sets priorities for the City government. In addition to serving as the policy makers for the community, the City Council also is responsible for numerous land use decisions within its borders, including the General Plan. The City Council appoints the City Manager, City Attorney, City Clerk, and all members of advisory boards and commissions.



Local Economy

Lakeport is a travel and recreation-oriented community and fortunate to have a large area serving as a hub for recreational activities for Lake County.

The Lakeport business environment is positive and well organized. Driven by an active chamber of commerce, local businesses are community-oriented and engaged in City-business partnerships, including Main Street renovations, façade improvements, events and promotions.

The City's permanent retail trade area population is approximately 35,000 people with 45,000 within a 10-mile radius. Lakeport's historic downtown area is the center of commercial activity within the community, and is a *California Main Street City*. There are also commercial areas along Lakeport Boulevard, Parallel Drive, Eleventh Street, North High Street, and South Main Street.

Small Town Charm

Lakeport is located on the west shore of Clear Lake about two hours north of San Francisco and Sacramento. The City has a distinctive, small-town character with strong community values and an emphasis on promoting quality of life. As a tourist and recreational destination, the City hosts numerous activities and events year-round, including world-class bass fishing, wine festivals, cultural entertainment, and concerts in the park, biking, water sports, bird watching, museums, fine dining, and much more.

Lakeport is known for its beautifully restored historic downtown, inviting lakeside park, quiet residential neighborhoods and friendly people. Free public boat ramps, water sports equipment rentals, and a lively mix of restaurants, shops, B&Bs and vacation home rentals make the town an ideal place to visit.

As the oldest incorporated community in Lake County, and as the county seat, the City acts as the regional center of commerce and governmental activity for the area. State High - ways 20, 29, and 175 provide scenic access to



Annual Taste of Lake County



Cardboard Boat Races in Library Park

the area. Lampson Airport is located about two miles to the south.

Recreation and Entertainment

A year-long schedule of unique events includes summer concerts at the lakeside park, the annual Taste of Lakeport in mid-August, Oktoberfest, The Wine Adventure, the Children's Pet Parade, a duct tape boat race, an amphibious airplane fly-in, a wooden boat show, concerts, plays and films at the historic community theatre, and fireworks on the lake on the 4th of July.

Labor Force
Approximately 2,510

Largest Employment Sectors
Local government
Healthcare
Recreation
Energy
Agriculture (wine)

Employer	2018-19		
	Employees	Rank	Percentage of Top 10 Employment
County of Lake	849	1	20.3%
Adventist Health	693	2	16.6%
St. Helena Hospital	569	3	13.6%
Konocti Unified School District	449	4	10.7%
Sutter Lakeside Hospital	403	5	9.6%
Calpine Corp.	280	6	6.7%
Twin Pine Casino	277	7	6.6%
Kelseyville Unified School District	230	8	5.5%
Safeway	219	9	5.2%
Wal-Mart	213	10	5.1%
Total	4,182		100.0%

Notes:
** Information presented is for the Lake County Region, Major Lake County Employers, since separate data is not available for the City of Lakeport.

Source: Lake County Marketing Program

Employment

Within ten miles, there is a diverse labor force specializing in such occupations as sales, technical and professional services, education and government services, and other specialties. The largest employment sectors in the Lakeport area are: government (federal, state, and local); education; and the service and retail trades. The agricultural and construction sectors are important and the transportation/public utilities, wholesale trade, finance/insurance/real estate and manufacturing sectors round out the employment picture.

Approximately 45% of all jobs in the county are located in the Lakeport area.

Live, Work, Play

Lakeport offers great access to Clear Lake —the largest natural lake located entirely within California—with numerous free public boat ramps, making it popular for fishing, bird watching, sailing, and other activities. Motels, bed-and-breakfast inns, campgrounds, and vacation rental accommodations are available.

With a broad array of entertainment, quality housing and accommodations, unique events, and friendly people, Lakeport offers plenty to young and old while maintaining the quintessential charm of a small town. Parents enjoy excellent schools and many extracurricular activities for their children. Additionally, Mendocino College offers a number of classes year-round at its Lakeport campus. Lakeport’s wonderful weather and exceptional environment make it quite simply a great place to live, work, and play.



Quality of Life

BUDGET IN BRIEF

This is an introductory section meant to summarize information for the reader in a succinct and more readily comprehensible way.

CITY-WIDE COMPARED

This is a comprehensive summary of the City, as recommended in fiscal year 2020-21. All budgeted funds are included in this synopsis.

Fiscal Year 2020-21 City-Wide Comparison

Account Class	Fiscal Year Ended			
	2017-18 Actual	2018-19 Actual	2019-20 (Estimated) Actual	2020-21 Recommended
Revenue				
Taxes	5,296,995	5,797,839	5,288,121	5,260,296
Franchise Fees	380,435	336,004	285,000	285,000
Licenses	680	620	500	500
Permits	185,803	102,420	152,500	52,500
Fines, Forfeitures, Penalties	22,854	27,017	12,000	12,000
Use of Money and Property	88,117	250,116	129,500	129,500
Other Agencies	237,676	455,055	874,884	200,429
Federal Funding	41,703	2,749,099	2,512,220	1,751,000
State Funding	727,494	653,979	351,453	1,724,500
Charges for Service	5,420,944	5,217,302	6,425,000	5,120,500
Interfund Services Provided	37,936	-	38,000	38,000
Other	1,867,923	1,222,202	216,434	806,532
Total	14,308,560	16,811,653	16,285,612	15,380,757
Expenditures				
Salaries and Benefits	4,064,117	4,561,950	5,183,318 ▼	5,708,235 ▼
Operations	2,684,557	5,803,768	6,363,766	5,980,208
Loans/Grants	5,054	-	-	-
Debt Service	982,319	1,075,326	1,794,852	1,856,248
CIP	1,331,746	2,418,152	3,628,782	4,709,680
Total	9,067,793	13,859,196	16,970,718	18,254,371
Change in total fund balance	\$ 5,240,767	\$ 2,952,457	\$ (685,106)	\$ (2,873,614)

GENERAL FUND COMPARED

This is a comprehensive summary of the general fund, as proposed in fiscal year 2020-21.

Fiscal Year 2020-21
General Fund Comparison

Account Class	Fiscal Year Ended				Budget Share
	2017-18 Actual	2018-19 Actual	2019-20 (Estimated) Actual	2020-21 Recommended	
Revenue					
Taxes	\$ 4,463,199	\$ 5,009,527	\$ 4,532,482	\$ 4,416,750	84.42%
Franchise Fees	380,435	336,004	285,000	285,000	5.45%
Licenses	680	620	500	500	0.01%
Permits	185,803	102,420	152,500	52,500	1.00%
Fines, Forfeitures, Penalties	22,854	27,017	12,000	12,000	0.23%
Use of Money and Property	45,166	111,244	77,000	77,000	1.47%
Other Agencies	18,038	351,408	742,767	142,000	2.71%
Federal Funding	421	1,726	1,000	1,000	0.02%
State Funding	90,498	99,980	100,500	100,500	1.92%
Charges for Service	126,067	79,475	85,000	60,000	1.15%
Interfund Services Provided	-	-	-	-	0.00%
Other	140,534	256,371	208,434	55,250	1.06%
Use of Fund Balance	-	-	-	-	0.00%
Transfers In	35,500	29,500	29,500	29,500	0.56%
Total	5,509,195	6,405,292	6,226,683	5,232,000	100.00%
Expenditures					
Salaries and Benefits	2,427,939	2,471,935	2,886,313	3,303,636	54.30%
Operations	1,381,370	1,679,110	1,652,210	1,718,852	28.25%
Debt Service	37,114	37,114	37,115	-	0.00%
CIP	689,868	1,207,196	708,993	796,170	13.09%
Transfers Out	264,240	338,140	223,658	264,972	4.36%
Total	4,800,531	5,733,495	5,508,289	6,083,630	100.00%
Surplus (Deficit)	\$ 708,664	\$ 671,797	\$ 718,394	\$ (851,630)	

Fiscal Year 2020-21
General Fund, Fund Balance Detail

Classification	Fiscal Year Ended			
	2017-18 Actual	2018-19 Actual	2019-20 (Estimated) Actual	2020-21 Recommended
Nonspendable:				
Interfund loan: other	\$ 289,481	\$ 289,481	\$ 289,481	\$ 289,481
Other	-	-	-	-
	289,481	289,481	289,481	289,481
Restricted:				
PD asset forfeiture - regular	7,866	7,866	7,866	7,866
PD asset forfeiture - gang	2,521	2,521	2,521	2,521
	10,387	10,387	10,387	10,387
Committed:				
Revenue stabilization	-	-	-	-
	-	-	-	-
Assigned:				
General reserves	1,199,455	1,199,455	203,316	203,316
Debt service reserve	111,000	111,000	111,000	110,000
Subsequent year's budget: appropriation of fund balance	-	-	851,630	-
Capital projects	2,000,000	2,000,000	2,000,000	2,000,000
Vehicle replacement	-	-	-	-
Prior-year encumbrances	-	-	-	-
	3,310,455	3,310,455	3,165,946	2,313,316
Unassigned:				
Unassigned fund balance	341,065	842,769	1,705,672	1,706,672
	341,065	842,769	1,705,672	1,706,672
Total fund balance	\$ 3,951,388	\$ 4,453,092	\$ 5,171,486	\$ 4,319,856

Definitions:

- Nonspendable: funds that are not available for current use, typically loan receivables.
- Restricted: funds that have use limitations dictated by the funding source.
- Committed: funds that have been earmarked or identified by Council through ordinance or a binding resolution.
- Assigned: funds that have been identified and earmarked by City Management or the Council through the budget process.
- Unassigned: all other funds which are not subject to the classifications above.

HISTORICAL REVENUE SUMMARY

This table illustrates from where and by how much revenues have come into the City over the last four years compared to fiscal year 2020-21.

Fiscal Year 2020-21
Revenue Summary by Fund

FUND NO.	FUND NAME	ACTUAL REVENUES 2016-17	ACTUAL REVENUES 2017-18	ACTUAL REVENUES 2018-19	ESTIMATED REVENUES 2019-20	BUDGET REVENUES 2020-21
110	GENERAL FUND	\$ 4,664,309	\$ 5,473,695	\$ 6,375,792	\$ 6,197,183	\$ 5,202,500
<u>CAPITAL PROJECTS FUND</u>						
130	GENERAL CAPITAL IMPROVEMENT	-	-	-	-	-
<u>DEBT SERVICE FUNDS</u>						
140	DEBT SERVICE FUND	-	-	7,710	-	-
<u>SPECIAL REVENUE FUNDS</u>						
202	PARKLAND DEDICATION FUND	-	-	-	-	-
203	2105 GAS TAX FUND	86,876	114,087	110,859	132,117	58,429
207	PROP 172 PUBLIC SAFETY TAX	33,004	34,558	37,340	29,500	29,500
209	LAKEPORT HOUSING PROGRAM FUND	4,944	(22,247)	3,808	-	-
210	ECON RLF RE-USE FUND	33,202	(4,746)	-	-	-
211	BSCC LAW ENFORCEMENT GRANT	34,521	25	428	-	-
219	LOW-MOD HOUSING	6,812	248	-	-	-
228	HOUSING REVOLVING LOAN (RLA)	2,713	7,949	-	-	-
232	EMERGENCY HOUSING ASSIST FUND	1,628	766	-	-	-
233	ECON RLF REUSE MICRO RLA FUND	19	(20)	-	-	-
234	BUS LOAN STABILZ PROG FUND	4,220	3,214	-	-	-
235	2016 HOME GRANT	-	-	2,735,932	1,554,860	-
236	2020 CDBG GRANT	-	-	-	-	-
237	2018 CDBG GRANT	-	-	-	-	650,000
238	2017 CDBG GRANT	3,095	(698)	12,905	296,360	100,000
239	HOME PROGRAM INCOME	5,806	(191)	-	-	-
240	2012 HOME GRANT	(155)	1,996	93,279	-	-
241	CDBG ED GRANT 2014	440,000	46,610	70,237	-	-
401	TENTH ST DRAINAGE FUND	808	54	451	-	-
402	LAKEPORT BLVD IMPRVMT FUND	1,109	73	613	-	-
403	SOUTH MAIN ST IMPRVMT FUND	587	(14)	168	-	-
407	PARKSIDE TRAFFIC MITIG IMPACT	163	11	93	-	-
408	PARALLEL/BEVINS STORM MAINT	191	12	104	-	-
409	FORBES CREEK TRAIL FUND	-	-	-	-	-
410	LAKESHORE STORM DAMAGE RPR	61,102	494,383	200,183	-	-
411	SAFE ROUTES TO SCHOOLS	-	-	8,010	250,953	1,624,000
413	LAKESIDE PARK FUND	-	-	-	660,000	1,000,000
414	STORM DRAINAGE FUND	1,290	64	706	-	-
415	LAKESHORE BLVD HSIPL (SAFETY)	-	5,012	330,338	-	-
420	2017 STORM CAPITAL PROJECT FUND	-	1,911,418	796,504	-	-
	Total special revenue	721,935	2,592,564	4,401,958	2,923,790	3,461,929
<u>ENTERPRISE FUNDS</u>						
501	WATER UTILITY M & O FUND	3,322,206	2,305,406	2,298,693	2,278,000	2,278,000
502	WATER EXPANSION FUND	6,965	76,153	20,717	360,000	30,000
504	USDA WATER PROJECT FUND	466,259	-	-	-	-
601	CLMSD UTILITY M & O FUND	2,854,145	3,030,027	2,946,994	2,846,050	2,846,050
602	CLMSD EXPANSION FUND	25,885	91,261	60,896	1,000,000	50,500
604	USDA SEWER PROJECT FUND	-	-	-	-	-
605	CLMSD ASSMNT DIST 91-1 FUND	297,686	-	-	-	-
606	CLMSD ASSMNT DIST 2017-1 FUND	2,704	250,484	250,214	250,000	245,000
	Total enterprise	6,975,850	5,753,331	5,577,514	6,734,050	5,449,550
<u>INTERNAL SERVICE FUNDS</u>						
701	RISK MANAGEMENT FUND	-	-	-	-	743,282
<u>FIDUCIARY FUNDS</u>						
702	SPECIAL DEPOSIT FUND	3,907	(739)	2,158	-	-
705	RDA OBLIGATION RETIREMENT FUND	649,599	489,709	446,521	430,589	523,496
801	OPEB AGENCY FUND	-	-	-	-	-
	Total fiduciary	653,506	488,970	448,679	430,589	523,496
	Total	\$ 13,015,600	\$ 14,308,560	\$ 16,811,653	\$ 16,285,612	\$ 15,380,757

HISTORICAL EXPENDITURE SUMMARY

This table illustrates to where and by how much resources have been used by the City over the last four years compared to fiscal year 2020-21.

Fiscal Year 2020-21
Expenditure Summary by Fund

FUND NO.	FUND NAME	ACTUAL EXPENDITURES 2016-17	ACTUAL EXPENDITURES 2017-18	ACTUAL EXPENDITURES 2018-19	ESTIMATED EXPENDITURES 2019-20	BUDGET EXPENDITURES 2020-21
110	GENERAL FUND	\$ 4,047,306	\$ 4,536,291	\$ 5,395,355	\$ 5,284,631	\$ 5,818,658
CAPITAL PROJECTS FUND						
130	GENERAL CAPITAL IMPROVEMENT	2,108,382	-	459,557	-	-
DEBT SERVICE FUNDS						
140	DEBT SERVICE FUND	253,732	264,240	290,997	261,165	264,972
SPECIAL REVENUE FUNDS						
202	PARKLAND DEDICATION FUND	-	-	-	-	-
203	2105 GAS TAX FUND	483,830	36,676	1,818	95,000	245,000
207	PROP 172 PUBLIC SAFETY TAX	4,350	-	-	-	-
209	LAKEPORT HOUSING PROGRAM FUND	-	-	40,239	-	10,000
210	ECON RLF RE-USE FUND	18,688	8,094	-	-	-
211	BSCC LAW ENFORCEMENT GRANT	62,886	16,831	-	64,000	14,000
219	LOW-MOD HOUSING	-	-	-	-	-
228	HOUSING REVOLVING LOAN (RLA)	13,893	11,947	-	-	-
232	EMERGENCY HOUSING ASSIST FUND	16,462	1,067	-	-	-
233	ECON RLF REUSE MICRO RLA FUND	-	-	-	-	-
234	BUS LOAN STABILZ PROG FUND	-	7	-	-	-
235	2016 HOME GRANT	-	-	2,734,528	1,556,264	-
236	2020 CDBG GRANT	-	-	-	-	-
237	2018 CDBG GRANT	-	-	-	-	650,000
238	2017 CDBG GRANT	-	3,987	14,265	295,000	100,000
239	HOME PROGRAM INCOME	-	28	-	-	-
240	2012 HOME GRANT	-	-	1,456	10,000	10,000
241	CDBG ED GRANT 2014	249,209	262,646	64,378	65,000	25,000
401	TENTH ST DRAINAGE FUND	-	-	-	-	-
402	LAKEPORT BLVD IMPRVMT FUND	-	-	-	-	-
403	SOUTH MAIN ST IMPRVMT FUND	-	23,331	7,549	-	-
407	PARKSIDE TRAFFIC MITIG IMPACT	-	-	-	-	-
408	PARALLEL/BEVINS STORM MAINT	-	-	-	-	-
409	FORBES CREEK TRAIL FUND	-	-	-	-	-
410	LAKESHORE STORM DAMAGE RPR	61,102	-	-	-	-
411	SAFE ROUTES TO SCHOOLS	-	1,350	7,613	250,000	1,624,000
413	LAKESIDE PARK FUND	-	-	-	660,000	1,000,000
414	STORM DRAINAGE FUND	6,058	11,292	-	30,000	30,000
415	LAKESHORE BLVD HSIPL (SAFETY)	-	1,988	312,038	-	-
420	2017 STORM CAPITAL PROJECT FUND	15,602	29,451	56,949	1,350,000	1,250,000
	Total special revenue	932,080	408,695	3,240,833	4,375,264	4,958,000
ENTERPRISE FUNDS						
501	WATER UTILITY M & O FUND	1,487,745	1,479,564	1,839,946	2,384,092	2,328,693
502	WATER EXPANSION FUND	-	1	31,031	75,000	250,000
504	USDA WATER PROJECT FUND	-	-	-	-	-
601	CLMSD UTILITY M & O FUND	1,818,368	1,981,754	2,206,618	3,185,639	2,832,396
602	CLMSD EXPANSION FUND	-	-	15,623	230,500	305,000
604	USDA SEWER PROJECT FUND	(18,848)	-	-	-	-
605	CLMSD ASSMNT DIST 91-1 FUND	116,100	-	-	-	-
606	CLMSD ASSMNT DIST 2017-1 FUND	156,208	91,614	84,383	242,203	240,643
	Total enterprise	3,559,573	3,552,933	4,177,601	6,117,434	5,956,732
INTERNAL SERVICE FUNDS						
701	RISK MANAGEMENT FUND	-	-	-	501,700	743,282
FIDUCIARY FUNDS						
702	SPECIAL DEPOSIT FUND	-	-	-	-	-
705	RDA OBLIGATION RETIREMENT FUND	600,181	305,634	294,853	430,524	512,727
801	OPEB AGENCY FUND	-	-	-	-	-
	Total fiduciary	600,181	305,634	294,853	430,524	512,727
	Total	\$ 11,501,254	\$ 9,067,793	\$ 13,859,196	\$ 16,970,718	\$ 18,254,371

EXPENDITURES BY DEPARTMENT

This table illustrates how individual departments have been funded over the last four years as compared to fiscal year 2020-21. Non-Departmental accounts for all activities unrelated to a specific department, which typically include debt service for the water and sewer enterprises as well as the former redevelopment agency.

**Fiscal Year 2020-21
Departmental Expenditure History Comparison**

Name	Actual Expenditures 2017-18	Actual Expenditures 2018-19	Estimated Expenditures 2019-20	Budget Expenditures 2020-21
Non-Departmental	1,451,492	1,469,569	3,946,336	4,248,429
Legislative	87,224	102,502	129,432	123,077
Administration	506,919	698,417	718,995	732,476
Economic Development	97,178	558,258	115,000	765,001
City Attorney	103,178	135,195	159,500	121,500
Finance and IT	679,917	702,868	723,956	802,070
Community Development:				
Planning	209,580	225,208	324,165	389,570
Building	223,910	210,833	241,823	244,404
Housing	17,028	2,790,488	1,861,264	120,000
Engineering	177,658	547,200	239,217	135,240
Police	1,827,643	1,948,306	2,095,439	2,405,406
Public Works				
Administration and Compliance	460,069	572,464	526,119	552,160
Streets and Infrastructure	886,453	1,021,649	1,473,477	2,871,281
Parks, Buildings & Grounds	521,134	667,448	1,265,934	1,586,101
Westshore Pool	36,191	568	4,000	4,000
Water	717,926	1,007,293	1,213,253	1,422,934
Sewer	1,064,291	1,200,930	1,932,809	1,730,722
Total	\$ 9,067,793	\$ 13,859,196	\$ 16,970,718	\$ 18,254,371

DEPARTMENT EXPENDITURE DETAIL

This table illustrates how departments have used resources in the performance of their appropriated functions over time, compared the proposed appropriations for fiscal year 2020-21.

Fiscal Year 2020-21
Expenditure Detail by Department

Name	No.	Uses					Total
		Salaries and Benefits	Operations	Debt Service	Capital Outlay		
Non-Departmental	0000	\$ 340,000	\$ 802,182	\$ 1,856,248	\$ 1,250,000	\$ 4,248,430	
City Council	1010	63,614	58,462	-	1,000	123,076	
Administration	1020	625,751	105,275	-	1,450	732,476	
Economic Development	1054	-	765,001	-	-	765,001	
City Attorney	1030	-	121,500	-	-	121,500	
Finance and IT	1041	493,260	297,504	-	11,306	802,070	
Community Development:							
Planning	1050	218,032	164,288	-	7,250	389,570	
Building	1051	187,094	53,315	-	3,995	244,404	
Housing	1053	-	120,000	-	-	120,000	
Engineering	1052	61,009	73,436	-	795	135,240	
Police	2010	1,773,068	622,338	-	10,000	2,405,406	
Public Works:							
Administration and Compliance	3010	537,294	14,866	-	-	552,160	
Streets and Infrastructure	3020	197,491	242,515	-	2,431,275	2,871,281	
Parks, Buildings & Grounds	3030	112,534	1,154,561	-	319,006	1,586,101	
Westshore Pool	3050	-	4,000	-	-	4,000	
Water O&M	3060	558,622	591,209	-	273,103	1,422,934	
Sewer O&M	3070	540,466	789,756	-	400,500	1,730,722	
CLMSD Special Projects	3071	-	-	-	-	-	
Total		\$ 5,708,235	\$ 5,980,208	\$ 1,856,248	\$ 4,709,680	\$ 18,254,371	

SOURCES AND USES FOR FISCAL YEAR 2020-21

The following two tables illustrate where revenues are estimated to derive for each budgeted City fund and where those financial resources are recommended be applied, allocated by broad categories, such as salaries and benefits, operations, loans and grants, debt service, and capital improvements.

Such categories are characterized further as follows:

- Salaries and benefits include salaries and wages of full and part-time employees, healthcare premiums, City retirement contributions, overtime and standby costs, etc.
- Operations include costs associated with day-to-day activities, professional services, insurance costs, and travel and training.
- Debt service pertains to any regular payments on bonds, loans, leases, or other long-term obligations. Generally, all debt service is managed in non-departmental.
- Housing loans/grants are issued by the City through grant funding received from the state and federal governments. They typically are found only in the economic and housing divisions of the City Manager's Office and Community Development Department, respectively.
- Capital outlay typically identifies any expenditures related to semi-regular purchases, such as computer and technology, office equipment, building improvements, and other items that are capitalized and depreciated.

CITY OF LAKEPORT
ANNUAL BUDGET

FISCAL YEAR 2020-21

SOURCES

Fiscal Year 2020-21
Sources Detail by Fund

Fund	Description	Sources														Total	
		Taxes	Franchise Fees	Licenses	Permits	Fines Forfeitures Penalties	Use of Money & Property	Other Agencies	Federal Funding	State Funding	Charges for Service	Interfund Services	Other	Use of Fund Balance	Additions		Transfers In
110 - GENERAL FUND		\$ 4,416,750	\$ 285,000	\$ 500	\$ 52,500	\$ 12,000	\$ 77,000	\$ 142,000	\$ 1,000	\$ 100,500	\$ 60,000		\$ 55,250		\$ 29,500	\$ 5,232,000	
Capital Projects Funds:																	
130 - GENERAL CAPITAL IMPROVEMENT		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total capital project		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Debt Service Funds:																	
140 - DEBT SERVICE FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	264,972	264,972	
Total debt service		-	-	-	-	-	-	-	-	-	-	-	-	-	264,972	264,972	
Special Revenue Funds:																	
202 - PARKLAND DEDICATION FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
203 - 2105 GAS TAX FUND		-	-	-	-	-	-	58,429	-	-	-	-	-	-	-	58,429	
207 - PROP 172 PUBLIC SAFETY TAX		29,500	-	-	-	-	-	-	-	-	-	-	-	-	-	29,500	
209 - LAKEPORT HOUSING PROGRAM FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
210 - ECON RLF RE-USE FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
211 - BSCC LAW ENFORCEMENT GRANT		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
219 - LOW-MOD HOUSING		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
228 - HOUSING REVOLVING LOAN (RLA)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
232 - EMERGENCY HOUSING ASSIST FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
233 - ECON RLF REUSE MICRO RLA FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
234 - BUS LOAN STABILZ PROG FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
235 - 2016 HOME GRANT		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
236 - 2020 CDBG GRANT		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
237 - 2018 CDBG GRANT		-	-	-	-	-	-	650,000	-	-	-	-	-	-	-	650,000	
238 - 2017 CDBG GRANT		-	-	-	-	-	-	100,000	-	-	-	-	-	-	-	100,000	
239 - HOME PROGRAM INCOME		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
240 - 2012 HOME GRANT		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
241 - CDBG ED GRANT 2014		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
401 - TENTH ST DRAINAGE FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
402 - LAKEPORT BLVD IMPRVMT FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
403 - SOUTH MAIN ST IMPRVMT FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
407 - PARKSIDE TRAFFIC MITIG IMPACT		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
408 - PARALLEL/BEVINS STORM MAINT		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
409 - FORBES CREEK TRAIL FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
410 - LAKESHORE STORM DAMAGE RPR		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
411 - SAFE ROUTES TO SCHOOLS		-	-	-	-	-	-	-	-	1,624,000	-	-	-	-	-	1,624,000	
413 - LAKESIDE PARK FUND		-	-	-	-	-	-	-	-	1,000,000	-	-	-	-	-	1,000,000	
414 - STORM DRAINAGE FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
415 - LAKESHORE BLVD HSIPL (SAFETY)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
420 - 2017 STORM CAPITAL PROJECT FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Special Revenue Funds		29,500	-	-	-	-	-	58,429	750,000	2,624,000	-	-	-	-	-	3,461,929	
Enterprise Funds:																	
501 - WATER UTILITY M & O FUND		-	-	-	-	-	-	-	-	-	2,265,000	13,000	-	-	-	2,278,000	
502 - WATER EXPANSION FUND		-	-	-	-	-	-	-	-	-	30,000	-	-	-	-	30,000	
504 - USDA WATER PROJECT FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
601 - CLMSD UTILITY M & O FUND		53,550	-	-	-	52,500	-	-	-	2,715,000	25,000	-	-	-	-	2,846,050	
602 - CLMSD EXPANSION FUND		-	-	-	-	-	-	-	-	50,500	-	-	-	-	-	50,500	
604 - USDA SEWER PROJECT FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
605 - CLMSD ASSMNT DIST 91-1 FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
606 - CLMSD ASSMNT DIST 2017-1 FUND		237,000	-	-	-	-	-	-	-	-	-	8,000	-	-	-	245,000	
Total Enterprise Funds		290,550	-	-	-	52,500	-	-	-	5,060,500	38,000	8,000	-	-	-	5,449,550	
Internal Service Funds:																	
701 - RISK MANAGEMENT FUND		-	-	-	-	-	-	-	-	-	-	-	-	743,282	-	743,282	
Total Internal Service Funds		-	-	-	-	-	-	-	-	-	-	-	-	743,282	-	743,282	
Fiduciary Funds:																	
702 - SPECIAL DEPOSIT FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
705 - RDA OBLIGATION RETIREMENT FUND		523,496	-	-	-	-	-	-	-	-	-	-	-	-	-	523,496	
801 - OPEB AGENCY FUND		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Fiduciary Funds		523,496	-	-	-	-	-	-	-	-	-	-	-	-	-	523,496	
Total		\$ 5,260,296	\$ 285,000	\$ 500	\$ 52,500	\$ 12,000	\$ 129,500	\$ 200,429	\$ 751,000	\$ 2,724,500	\$ 5,120,500	\$ 38,000	\$ 63,250	\$ -	\$ 743,282	\$ 294,472	\$ 15,675,229

CITY OF LAKEPORT
ANNUAL BUDGET
USES

FISCAL YEAR 2020-21

Fiscal Year 2020-21
Use Detail by Fund

Fund	Description	Uses							Total
		Salaries and Benefits	Operations	Loans/Grants	Debt Service	Capital Outlay	Deductions	Transfers Out	
110 - GENERAL FUND		\$ 3,303,636	\$ 1,718,852	\$ -	\$ -	\$ 796,170	\$ -	\$ 264,972	\$ 6,083,630
Capital Projects Funds:									
130 - GENERAL CAPITAL IMPROVEMENT		-	-	-	-	-	-	-	-
	Total capital project	-	-	-	-	-	-	-	-
Debt Service Funds									
140 - DEBT SERVICE FUND		-	-	-	264,972	-	-	-	264,972
	Total debt service	-	-	-	264,972	-	-	-	264,972
Special Revenue Funds:									
202 - PARKLAND DEDICATION FUND		-	-	-	-	-	-	-	-
203 - 2105 GAS TAX FUND		-	-	-	-	245,000	-	-	245,000
207 - PROP 172 PUBLIC SAFETY TAX		-	-	-	-	-	29,500	-	29,500
209 - LAKEPORT HOUSING PROGRAM FUND		-	10,000	-	-	-	-	-	10,000
210 - ECON RLF RE-USE FUND		-	-	-	-	-	-	-	-
211 - BSCC LAW ENFORCEMENT GRANT		-	14,000	-	-	-	-	-	14,000
219 - LOW/MOD HOUSING		-	-	-	-	-	-	-	-
228 - HOUSING REVOLVING LOAN (RLA)		-	-	-	-	-	-	-	-
232 - EMERGENCY HOUSING ASSIST FUND		-	-	-	-	-	-	-	-
233 - ECON RLF REUSE MICRO RLA FUND		-	-	-	-	-	-	-	-
234 - BUS LOAN STABILZ PROG FUND		-	-	-	-	-	-	-	-
235 - 2016 HOME GRANT		-	-	-	-	-	-	-	-
236 - 2020 CDBG GRANT		-	-	-	-	-	-	-	-
237 - 2018 CDBG GRANT		-	650,000	-	-	-	-	-	650,000
238 - 2017 CDBG GRANT		-	100,000	-	-	-	-	-	100,000
239 - HOME PROGRAM INCOME		-	-	-	-	-	-	-	-
240 - 2012 HOME GRANT		-	10,000	-	-	-	-	-	10,000
241 - CDBG ED GRANT 2014		-	25,000	-	-	-	-	-	25,000
401 - TENTH ST DRAINAGE FUND		-	-	-	-	-	-	-	-
402 - LAKEPORT BLVD IMPRVMT FUND		-	-	-	-	-	-	-	-
403 - SOUTH MAIN ST IMPRVMT FUND		-	-	-	-	-	-	-	-
407 - PARKSIDE TRAFFIC MITIG IMPACT		-	-	-	-	-	-	-	-
408 - PARALLEL/BEVINS STORM MAINT		-	-	-	-	-	-	-	-
409 - FORBES CREEK TRAIL FUND		-	-	-	-	-	-	-	-
410 - LAKESHORE STORM DAMAGE RPR		-	-	-	-	-	-	-	-
411 - SAFE ROUTES TO SCHOOLS		-	-	-	-	1,624,000	-	-	1,624,000
413 - LAKESIDE PARK FUND		-	-	-	-	1,000,000	-	-	1,000,000
414 - STORM DRAINAGE FUND		-	10,000	-	-	20,000	-	-	30,000
415 - LAKESHORE BLVD HSIPL (SAFETY)		-	-	-	-	-	-	-	-
420 - 2017 STORM CAPITAL PROJECT FUND		-	-	-	-	1,250,000	-	-	1,250,000
	Total special revenue	-	819,000	-	-	4,139,000	-	29,500	4,987,500
Enterprise Funds:									
501 - WATER UTILITY M & O FUND		1,163,084	727,577	-	379,073	58,959	-	-	2,328,693
502 - WATER EXPANSION FUND		-	-	-	-	250,000	-	-	250,000
504 - USDA WATER PROJECT FUND		-	-	-	-	-	-	-	-
601 - CLMSD UTILITY M & O FUND		1,144,955	940,424	-	586,466	160,551	-	-	2,832,396
602 - CLMSD EXPANSION FUND		-	-	-	-	305,000	-	-	305,000
604 - USDA SEWER PROJECT FUND		-	-	-	-	-	-	-	-
605 - CLMSD ASSMINT DIST 91-1 FUND		-	-	-	-	-	-	-	-
606 - CLMSD ASSMINT DIST 2017-1 FUND		-	11,000	-	229,643	-	-	-	240,643
	Total enterprise funds	2,308,039	1,679,001	-	1,195,182	774,510	-	-	5,956,732
Internal Service Funds:									
701 - RISK MANAGEMENT FUND		-	743,282	-	-	-	-	-	743,282
	Total internal service	-	743,282	-	-	-	-	-	743,282
Fiduciary Funds:									
702 - SPECIAL DEPOSIT FUND		-	-	-	-	-	-	-	-
705 - RDA OBLIGATION RETIREMENT FUND		96,561	20,072	-	396,094	-	-	-	512,727
801 - OPEB AGENCY FUND		-	-	-	-	-	-	-	-
	Total fiduciary	96,561	20,072	-	396,094	-	-	-	512,727
	Total	\$ 5,708,236	\$ 4,980,207	\$ -	\$ 1,856,248	\$ 5,709,680	\$ -	\$ 294,472	\$ 18,548,843

PROPERTY TAX DISTRIBUTION

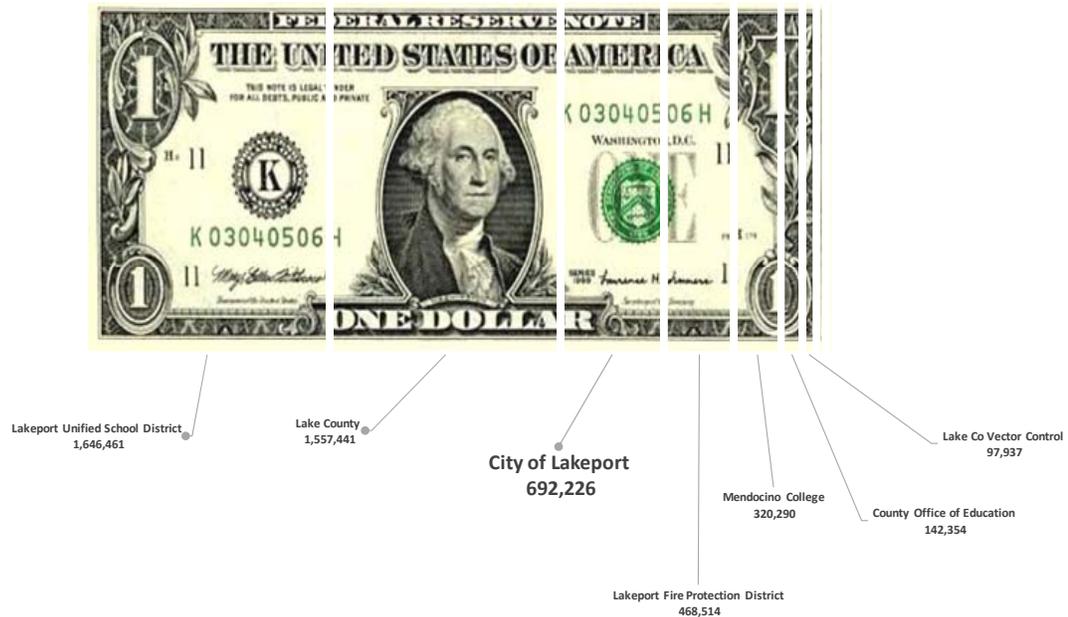
Property Tax Distribution
Where does your money go?

2018-2019

Total collection		\$ 5,166,660
Lakeport Unified School District	31.87%	1,646,461
Lake County	30.14%	1,557,441
City of Lakeport	13.40%	692,226
Lakeport Fire Protection District	9.07%	468,514
Mendocino College	6.20%	320,290
County Office of Education	2.76%	142,354
Lake Co Vector Control	1.90%	97,937
Lakeport Muni Sewer	1.27%	65,478
County Library	1.24%	64,207
Hartley Cemetery	1.16%	59,790
Flood Zone Management	0.90%	46,563
Fish and Wildlife	0.10%	5,399
Total distribution	100.00%	\$ 5,166,660

Notes:

This is a gross revenue estimate based on assessed values delivered by the Assessor-Recorder at the beginning of the 2018/19 tax year. The estimate is prior to any Redevelopment or ERAF Shift calculations. Many of the listed agencies also serve parcels outside of the City of Lakeport. This estimate applies only to the parcels within the City of Lakeport.



A property tax is a levy on the assessed value of a property. The general property tax is levied by the county, equal to 1% of the assessed value, often called the 1 percent general tax levy or countywide rate. Under Proposition 13, a law approved by California voters in 1978, general property taxes (not including those collected for special purposes) are limited to 1% of a property’s market value and increases in assessed value are restricted to 2% per year. California property taxes are collected by the County Tax Collector and are then transferred to the County Auditor for distribution to the local multiple governments. The graph above shows where each property tax dollar paid by City property owners is allocated. While the property tax growth in Lake County is slow, we are anticipating this revenue source to be consistent with the previous year.

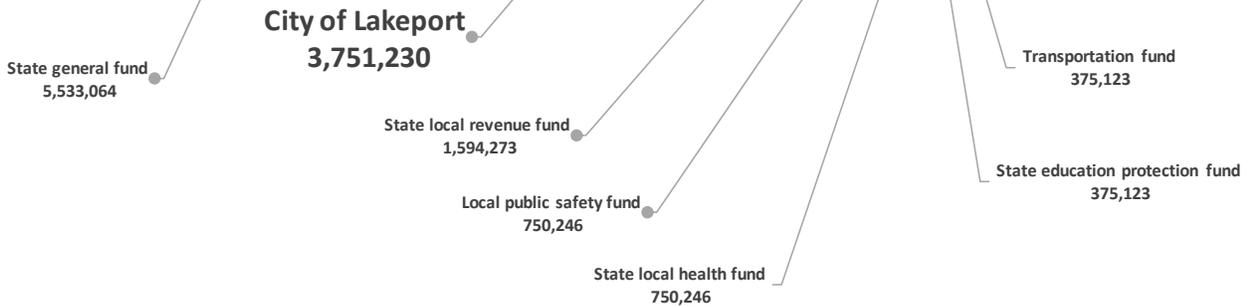
SALES TAX DISTRIBUTION

Sales Tax Distribution

Where does your money go?

2018-2019

Total collection		\$ 13,129,305
State general fund	42.14%	5,533,064
City of Lakeport	28.57%	3,751,230
State local revenue fund	12.14%	1,594,273
Local public safety fund	5.71%	750,246
State local health fund	5.71%	750,246
State education protection fund	2.86%	375,123
Transportation fund	2.86%	375,123
Total distribution (% rate)	1.00	\$ 13,129,305



Sales tax is a tax paid on the sales of certain goods and services. Currently, the total sales tax rate in the City of Lakeport is 9.75%. The City receives 2.5% in sales tax, with 1% Bradley-Burns, 1% Measure Z and 1% Measure I. Sales tax from the Bradley-Burns levy is allocated back to the City where the sale was negotiated or the order was taken. On the other hand, the transactions and use tax, or Measure Z and I, is allocated to the City where the goods are delivered or placed into use. The graph above shows the breakdown of the City's sales tax. Shelter in Place orders are expected to significantly impact sales tax revenues in 2020-21. An estimated 10% reduction has been budgeted in 2020-21.

MEASURE I

Fiscal Year 2020-21
Eligible Measure I Costs

Measure I: Transaction and Use Tax

Measure I, passed by a simple majority (50% plus 1) of Lakeport voters in November of 2004, is a general (unrestricted) transaction and use tax. A general, unrestricted tax is one that can be used to fund any program, function, service, or project at the discretion of the City Council. It is not a special, restricted tax, which would require approval of two-thirds of the voting public. Measure J, passed in conjunction with Measure I, was a distinctly separate, advisory measure indicating the voting public's preference for the use of Measure I proceeds. The language for the two ballot measure was as follows:

Ballot Measure "I":

"Shall the City of Lakeport enact a one-half cent sales tax for City facilities, services and programs?"

Advisory Measure "J":

"If Measure "I" is approved, should the proceeds fund repair and maintenance of City streets, park and community service facilities, and expand public services and programs?"

Estimated Revenue

2020-21

Measure I: Transaction and Use Tax **\$687,000**

Fiscal Year 2019-20 Recommended Uses and Projects	Cost	General Fund Share	Other Financing Sources	Recommended Measure I Share	Total Funding
General road maintenance & rebuild	\$ 2,871,281	\$ 876,881	\$1,994,400	\$ 156,132	\$ 2,871,281
Parks, buildings and grounds	1,586,101	586,101	1,000,000	104,357	1,586,101
Westshore Pool	4,000	4,000	-	712	4,000
Public Safety - Police	2,405,406	2,391,406	30,000	425,799	2,421,406
	\$6,866,788	\$3,858,388	\$3,024,400	\$ 687,000	\$6,882,788

MEASURE Z

Fiscal Year 2020-21
Eligible Measure Z Costs

Measure Z: Transaction and Use Tax

Measure Z, passed by a simple majority (50% plus 1) of Lakeport voters in November of 2016, is a general (unrestricted) transaction and use tax. A general, unrestricted tax is one that can be used to fund any program, function, service, or project at the discretion of the City Council. It is not a special, restricted tax, which would require approval of two-thirds of the voting public. The language for the ballot measure was as follows:

Ballot Measure "Z":

"LAKEPORT PUBLIC SAFETY/ESSENTIAL CITY SERVICES MEASURE. To maintain/enhance general City services such as: recruiting, hiring, retaining qualified police officers to improve neighborhood patrols/maintain response to property, burglary, violent crimes; paving/repairing local streets/potholes; enhancing business attraction/youth recreational programs; keeping Lakeport's parks/pool safe/clean; shall the City enact a one-cent sales tax until ended by voters, providing about \$1,500,000 annually, requiring independent audits, citizens' oversight, all revenues controlled locally?"

<u>Estimated Revenue</u>	<u>2020-21</u>
Measure Z: Transaction and Use Tax	\$1,374,000
Net Decline in Other Tax and Other Revenue	<u>(820,900)</u>
Net Increase from Measure Z	\$553,100
Maintenance of Services:	
Roads and Public Works Salaries Reallocated to General Fund	94,500
Additional Public Works/ Roads Employee	31,500
12th Police Officer Position	55,000
Police Officer SRO Position	25,000
Police Salary Increases for Improved Retention	100,000
Police Operational Costs	119,000
General Fund Employee and Operations Cost Increases	<u>128,100</u>
Total Maintenance of Services	553,100
Measure Z Revenues Available for 19/20 Projects	\$0

OTHER MAJOR REVENUES

Other Taxes

Transfer tax is a transaction fee imposed on the transfer of land or real property from one person (or entity) to another. The total transfer tax for the County and City is \$1.10 (\$0.55 County / \$0.55 City) per \$1,000 of property value, minus any loans assumed in the sale. We are anticipating this revenue source to be consistent with the previous year.

Transient occupancy tax (TOT) is a levy placed on tourists to the City, which is intended to compensate local government for the increased public service costs incurred by serving tourists. This tax is common in most of the United States, including California, and is applied to travelers when they rent accommodations (a room, rooms, entire home, or other living space) in a hotel, inn, tourist home or house, motel, or other lodging. The TOT rate in the City of Lakeport is 10% and an additional 1.5% is collected by the city and remitted to the Lake County Tourism Improvement District. Shelter in Place orders are expected to significantly impact sales tax revenues in 2020-21. An estimated 80% reduction has been budgeted in 2020-21.

Licenses, Permits and Franchises

A business license is a tax payment to the city for doing business in that city. Cities collect fees from the business license applicants and place the majority of the fees into its general fund for the administration of city services, such as police, road work, parks and recreation and other community services that benefit citizens and businesses. While the business growth in Lake County is slow, we are anticipating this revenue source to be consistent with the previous year.

A utility franchise is a contract between a city and a utility or garbage company that outlines certain requirements for the utility to use the city's public rights of way and for the garbage company to have exclusive rights to provide garbage service. The establishment of franchise agreements between cities and utilities or garbage companies is a customary business practice and legal process outlined by the state constitution. We are anticipating this revenue source to be consistent with the previous year.

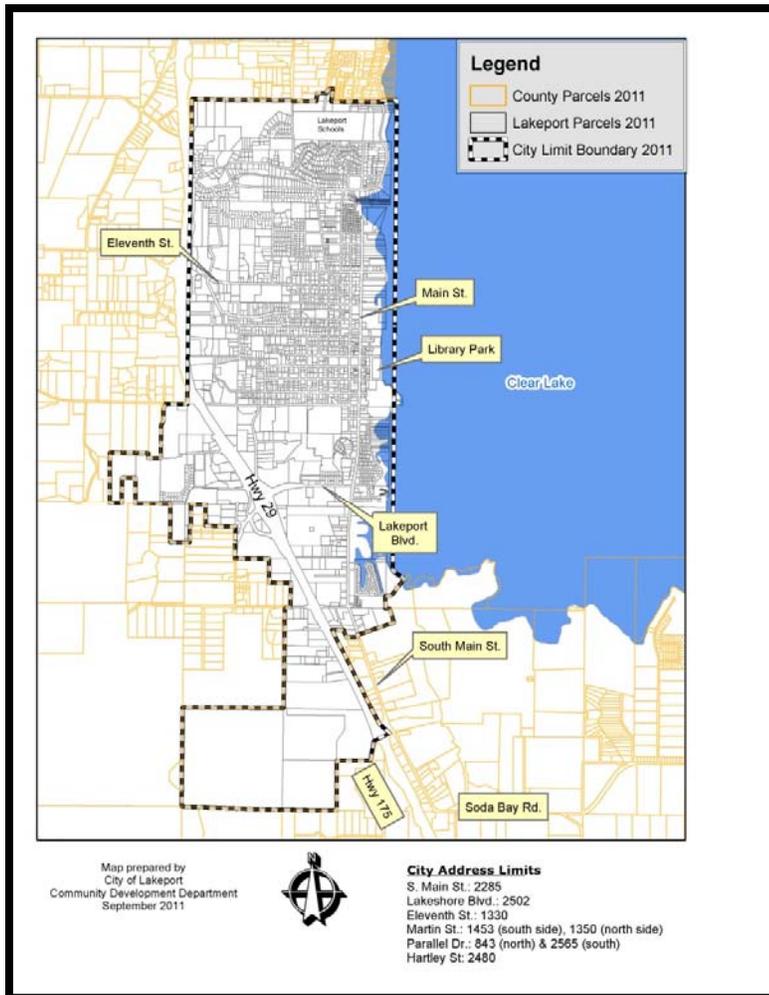
Charges for Services

Charges for Services at the City of Lakeport are primarily received in exchange for water and wastewater services and are accounted for in enterprise funds. Water and wastewater rates are determined by the cost of maintaining, operating, distributing and treating water and wastewater. The City is planning to conduct a new rate study to evaluate the appropriateness of the current billings to customers in 2020-21. We are anticipating this revenue source to be consistent with the previous year.

Revenue from Other Agencies

State and federal grants fluctuate significantly from year to year depending on legislative policy and the City's ability to secure, administer and complete projects. In 2020-21 The City will be performing work on several CDBG projects in an amount estimated to be near \$1.5 million in 2020-21. The City will be performing work on a State Parks Grant in an amount estimated to be \$1 million in 2020-21.

CAPITAL IMPROVEMENT PROGRAM (CIP)



CIP budget period: FYE 2021-2025

Total projects:	82
Total estimated cost:	\$29 million
Sources of funding:	
General fund:	11.8 million
Project Funds	8.6 million
Water fund :	6.8 million
Sewer fund :	1.8 million

The City of Lakeport Capital Improvement Program involves fiscal oversight of various City financial resources to be used for the acquisition, design and/or construction of major capital facilities within the City, including major projects to replace or construct portions of the City's physical infrastructure, such as its streets, buildings, parks, street lights, water treatment and distribution system, sewer collection and disposal system, and storm drains.

This section of the budget document identifies and provides an outline for major capital projects that are needed to meet City needs and City Council priorities. The program reflects long-range capital planning efforts by identifying specific projects, the timing of expenditures and the estimated impact on operating budgets for those projects needed to service infrastructure over a considerable period.

A capital project is usually considered a one-time expenditure but may be funded over several years. Management is recommending a five-year Capital Improvement Program budget to identify funding for multi-year projects and to provide budget forecasting for capital projects according to priority and available funding. By providing the budget in this format, the City Council can provide staff with appropriations and an expectation of when projects are to be completed. It also provides staff with a planning tool to help arrange and procure resources necessary to meet City Council and the public's expectations. I

The following schedules depict the City's Capital Improvement Plan:

CAPITAL EXPENDITURES

Fiscal Year 2020-21
PROJECT LIST

Department	Project Name	Funding Source(s)			Total Estimated Cost	Project Fiscal Years Ended June 30,				
		Source 1	Source 2	Source 3		2021	2022	2023	2024	2025
Administration										
	Update City Rules and Regulations	General Fund	Water Revenue	Sewer Revenue	20,000	-	20,000			
	Electronic Records Management System	General Fund	Water Revenue	Sewer Revenue	80,000	-	40,000	40,000		
	Subtotal				100,000	-	60,000	40,000		
Economic Development										
	Promenade Master Plan	General Fund			30,000	-	30,000			
	Retail Revitalization Plan	General Fund			20,000	-	20,000			
	ED Website	General Fund			5,000	-	5,000			
	Community Center and Carnegie Use Study	CDBG Grant	General Fund		20,000	-	20,000			
	Subtotal				75,000	-	75,000			
II										
	Subtotal									
Engineering										
	South Main Street/Lakeport Blvd Intersection	General Fund	State Grant		1,500,000			1,500,000		
	Road Reconstruction Orchid and Palm	General Fund	Water Revenue	Sewer Revenue	30,000	-	30,000			
	High and Lakeshore Surface Treatment	General Fund	Water Revenue	Sewer Revenue	20,000	-	20,000			
	Forbes Surface Treatment	General Fund	Water Revenue	Sewer Revenue	20,000	-	20,000			
	South Main Street 1st to Lakeport Blvd	General Fund	Water Revenue	Sewer Revenue	60,000	-	60,000			
	Lake Front Park	California Parks Grant			1,000,000	1,000,000				
	11th St. Corridor	CalTrans Grant			300,000	-	300,000			
	Community Center	General Fund			170,000	-	170,000			
	Storm Water Master Plan	Storm Water Revenue			100,000	-	100,000			
	City Standards Master Plan	General Fund			5,000	-	5,000			
	North Main St. 4th to Clearlake Ave	General Fund			60,000	-	60,000			
	Subtotal				3,265,000	1,000,000	765,000	1,500,000		
Finance										
	Budget and Finance Transparency Program	General Fund	Water Revenue	Sewer Revenue	40,000	-	20,000	20,000		
	Subtotal				40,000	-	20,000	20,000		
Police										
	Vehicles Marked	General Fund	Federal Grant		495,000	-	45,000		90,000	90,000
	Unmarked Police Vehicle	General Fund			135,000	-	45,000	90,000		
	Evidence Building	General Fund			30,000	-	30,000			
	Mobile/Citizen RIMS	General Fund			25,000	-	25,000			
	Public Safety Camera System	General Fund			90,000	-	40,000	25,000	25,000	
	Evidence Program	General Fund			10,000	-	10,000			
	Subtotal				785,000	-	195,000	115,000	115,000	90,000

(Continued)

CAPITAL EXPENDITURES

Public Works: Roads & Infrastructure									
2nd St Sidewalk and Paving	SB1	RSIP		468,000	468,000				
Hartley St - Safe Routes to Schools	State Grant	General Fund		1,624,000	1,624,000				
Road Reconstruction Orchid and Palm	General Fund	Water Revenue	Sewer Revenue	1,800,000	-	1,800,000			
High and Lakeshore Surface Treatment	General Fund	Water Revenue	Sewer Revenue	500,000	-	500,000			
Forbes Surface Treatment	General Fund	Water Revenue	Sewer Revenue	500,000	-	500,000			
2017 Flood Repairs	Federal Grant	Insurance Proceeds	General Fund	1,250,000	1,250,000				
Green, Sayer and Loch	General Fund			400,000	-	400,000			
Crushing	General Fund	Water Revenue	Sewer Revenue	200,000	-	200,000			
North Main St Culvert Slip line	General Fund			60,000	-	60,000			
Boom Truck	General Fund	Water Revenue	Sewer Revenue	100,000	-				
Flatbed Truck w/ Crane	General Fund	Water Revenue	Sewer Revenue	100,000	-				
Flatbed 3 ton	General Fund	Water Revenue	Sewer Revenue	120,000	-		120,000		
Paver	General Fund	Water Revenue	Sewer Revenue	250,000	-				
Grinder	General Fund	Water Revenue	Sewer Revenue	400,000	-				
Tack Pot	General Fund			25,000	-	25,000			
Fork Lift	General Fund	Water Revenue	Sewer Revenue	35,000	-	35,000			
Loader	General Fund	Water Revenue	Sewer Revenue	300,000	-				300,000
Water Truck	General Fund	Water Revenue	Sewer Revenue	150,000	-	150,000			
5 Yard Dump Truck	General Fund	Water Revenue	Sewer Revenue	140,000	-		140,000		
Subtotal				8,422,000	3,342,000	3,670,000	260,000	-	300,000
Public Works: Parks, Buildings & Grounds									
WS Park, Accessibility Project Phase 1	General Fund			20,000	-	20,000			
Thatcher/Seeder	General Fund			10,000	-	10,000			
Tables, Benches, Trash Receptacles	General Fund			60,000	-	20,000	20,000	20,000	
Waterfront Promenade	California Parks Grant	General Fund		2,300,000	-	500,000			1,800,000
Lake Front Park	California Parks Grant			3,747,621	-	3,747,621			
Downtown Street Furniture	General Fund			100,000	-	25,000	25,000	25,000	25,000
Public Works Office Space	General Fund	Water Revenue	Sewer Revenue	48,000	-	48,000			
Public Works Crew Room Remodel	General Fund	Water Revenue	Sewer Revenue	30,000	-	30,000			
Corporation Yard Alarm/ Camera System	General Fund	Water Revenue	Sewer Revenue	5,000	-	5,000			
Community Center Upgrades	General Fund			1,000,000	-		1,000,000		
3rd St Restrooms	Boating and Waterways Gr	General Fund		100,000	-	100,000			
Generators	CalOES PSPS Resiliency			300,000	300,000				
Council Chambers Seating	General Fund	Water Revenue	Sewer Revenue	10,000	-			10,000	
ADA Improvements Council Chambers	General Fund	Water Revenue	Sewer Revenue	50,000	-			50,000	
City Hall Office Upgrades	General Fund	Water Revenue	Sewer Revenue	100,000	-				
Carnegie Ceiling and Lighting	General Fund			60,000	-	60,000			
1st St Restrooms	Boating and Waterways Gr	General Fund		100,000	-	100,000			
Subtotal				8,040,621	300,000	4,665,621	1,045,000	105,000	1,825,000

(Continued)

CITY OF LAKEPORT
ANNUAL BUDGET

FISCAL YEAR 2020-21

CAPITAL EXPENDITURES

Public Works: Water O&M										
Install 2 new wells	Bond/Loan	Water Expansion	2,260,000	60,000						2,200,000
Loop Water Main - South Lakeport	Bond/Loan	Water Expansion	1,800,000	100,000	1,700,000					
Ozone Generators	Water Revenue		300,000	-	150,000			150,000		
Re-Coat Clear Well	Water Revenue		80,000	-	80,000					
Green Ranch Rehab	Water Revenue		50,000	-	50,000					
Replace Roof Tank Site	Water Revenue		20,000	-	20,000					
Chlorine Switch Over	Water Expansion		50,000	50,000						
Security Fencing Green Ranch	Water Revenue		20,000	-	20,000					
Granular Activated Carbon	Water Revenue		70,000	-	70,000					
Generators	HMGP	Water Revenue	360,000	-	360,000					
Dump Truck	Water Revenue	Sewer Revenue	150,000	-	150,000					
Main Replacement (1000 ft./year)	Water Revenue		1,560,000	40,000	380,000	380,000	380,000	380,000	380,000	380,000
	Subtotal		6,720,000	250,000	2,980,000	530,000	2,580,000	380,000	380,000	380,000
Public Works: Sewer O&M										
Recap #1 pump replacement	Sewer Expansion		15,000	15,000						
Clearlake Avenue Lift Station Pump	Sewer Revenue		12,000	-	12,000					
Sodium Hypochlorite Change Over	Sewer Expansion		100,000	100,000						
Backhoe	Sewer Revenue	Water Revenue	180,000		180,000					
9th St Main	Sewer Revenue		-							
16th St Main	Sewer Revenue		50,000	-	50,000					
Loader			300,000			300,000				
Lateral Replacements	Sewer Revenue		125,000	-	25,000	25,000	25,000	25,000	25,000	25,000
Manhole Rehabilitation	Sewer Revenue		300,000	-	75,000	75,000	60,000	75,000	60,000	75,000
Main Line Replacement	Sewer Expansion		790,000	190,000	150,000	150,000	150,000	150,000	150,000	35,000
	Subtotal		1,872,000	305,000	492,000	550,000	235,000	135,000		
		Total	\$ 29,319,621	\$ 5,197,000	\$ 12,922,621	\$ 4,060,000	\$ 3,035,000	\$ 2,730,000		

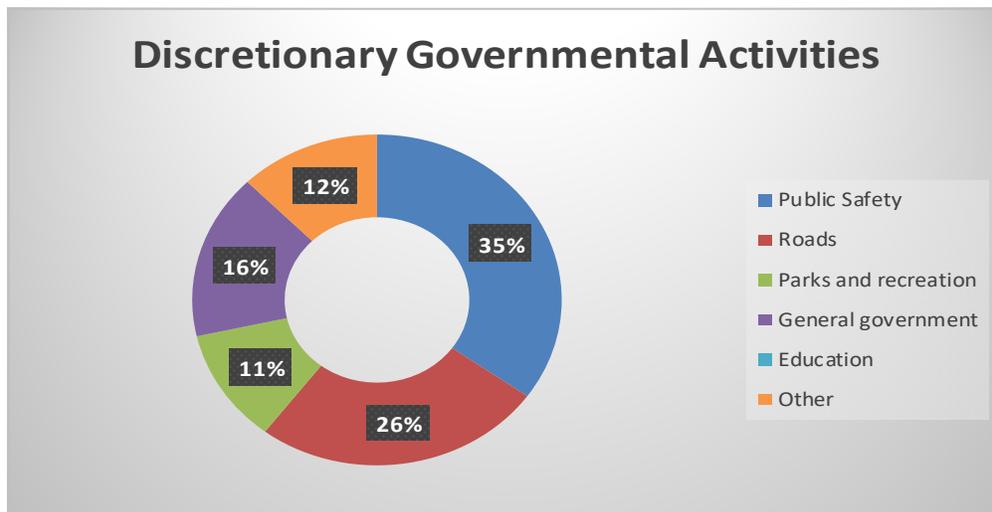
PER CAPITA SPENDING

Per Capita Spending
General Fund (Discretionary)

	City of Lakeport	County of Lake	State of California
Entity (Population)	4,698	64,268	39,695,376
General Fund (Discretionary Spending)			
Per Capita Spending			
Public Safety	\$ 414.30	\$ 510.68	\$ -
Roads	302.75	-	-
Parks and recreation	132.19	37.52	-
General government	192.11	167.59	142.83
Education	-	3.37	1,545.04
Other	146.89	5.80	1,460.70
Total per capita spending	\$ 1,188.24	\$ 724.94	\$ 3,148.57

Sources:

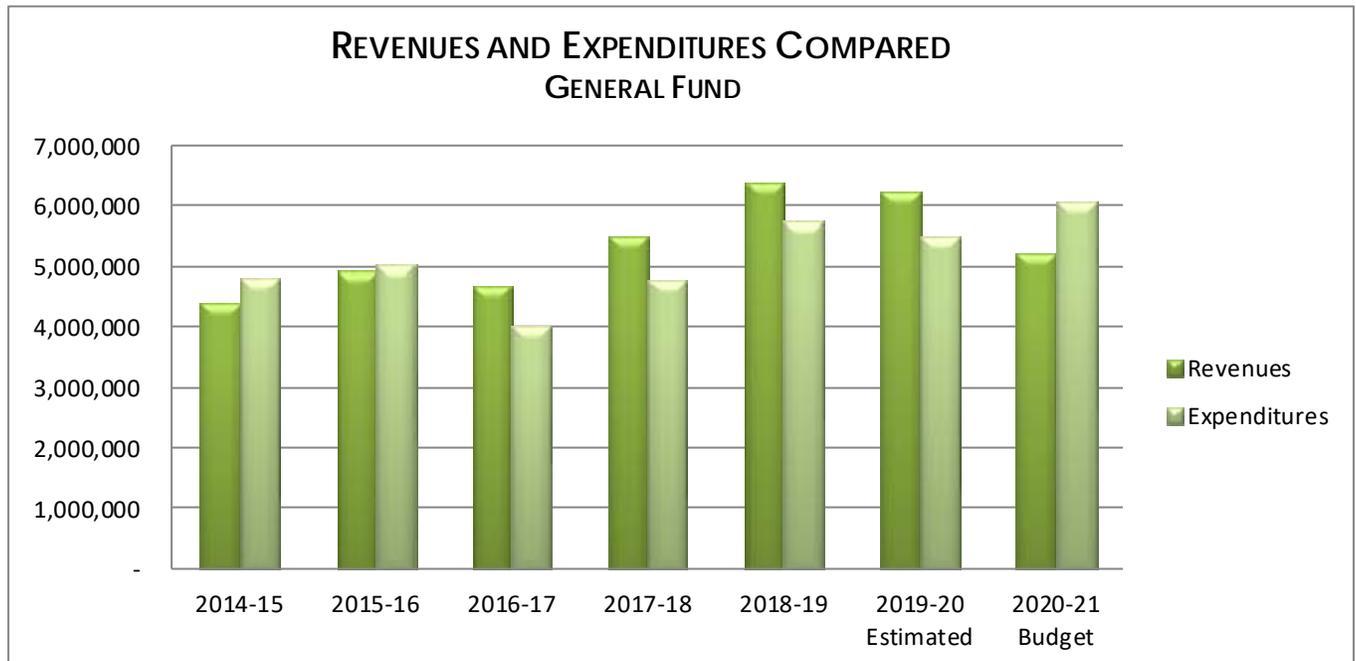
- City of Lakeport 2019 Comprehensive Annual Financial Report
- County of Lake 2019 Comprehensive Annual Financial Report
- State of California 2018 Comprehensive Annual Financial Report
- State Department of Finance 2019 Estimated Population Statistics



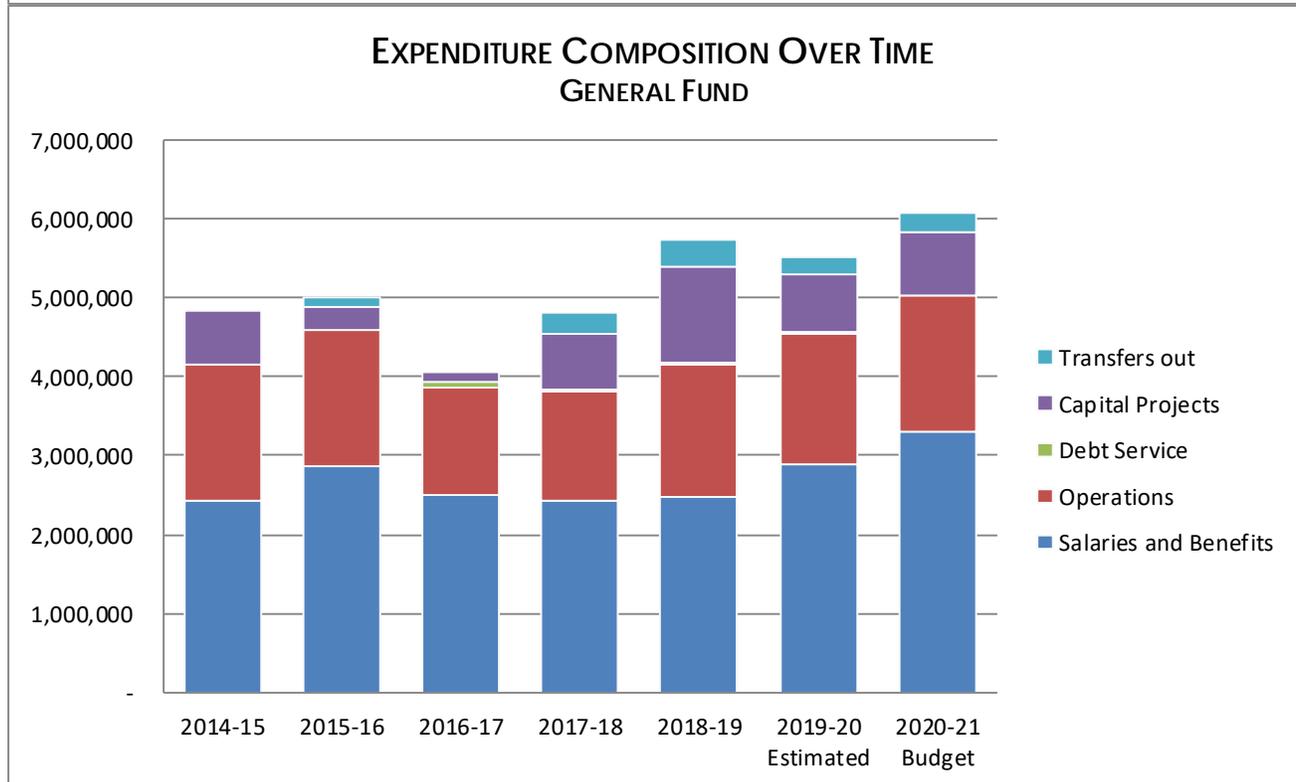
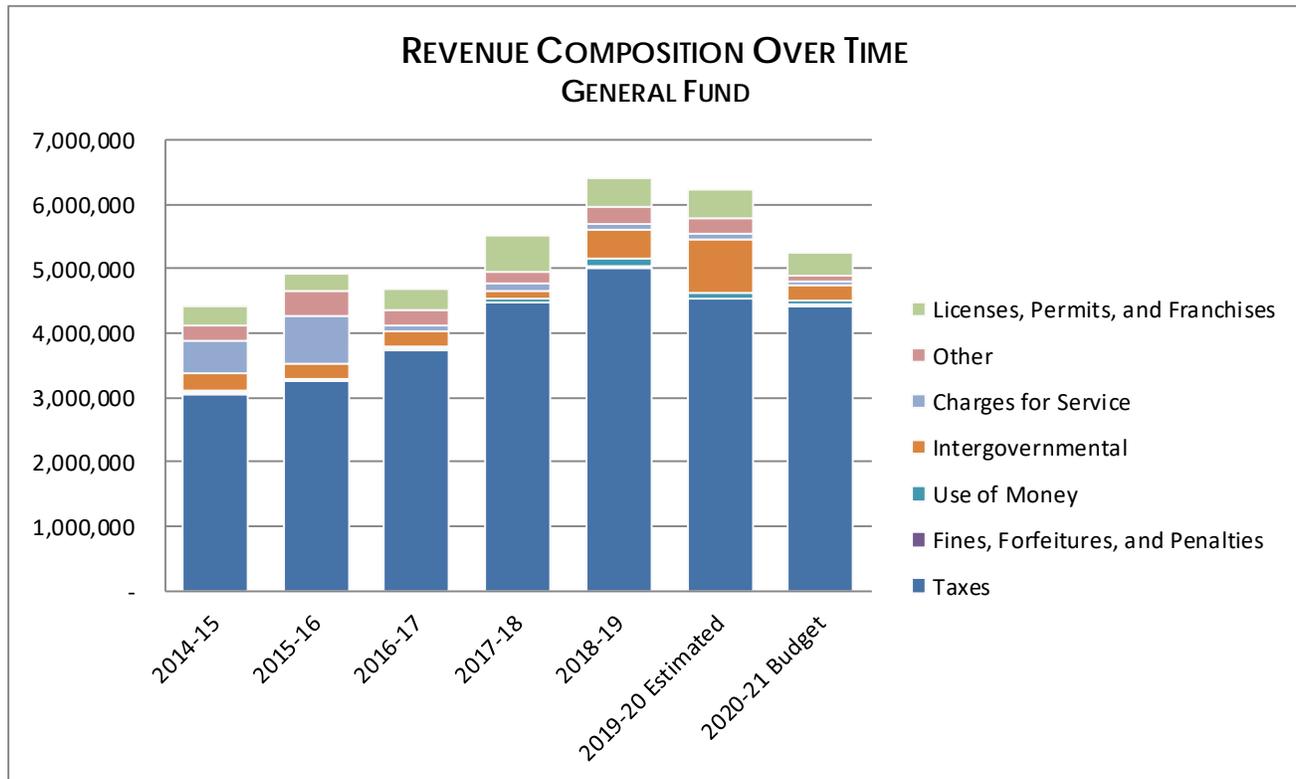
CHARTS AND GRAPHS

General revenues over the last seven years have followed a path traveled by most local governments throughout the state. It has been a slow and steady climb out the economic downturn which greatly affected the City's budget. The 2020-21 budget now faces extreme peril as a result of an uncertain future caused by the global pandemic.

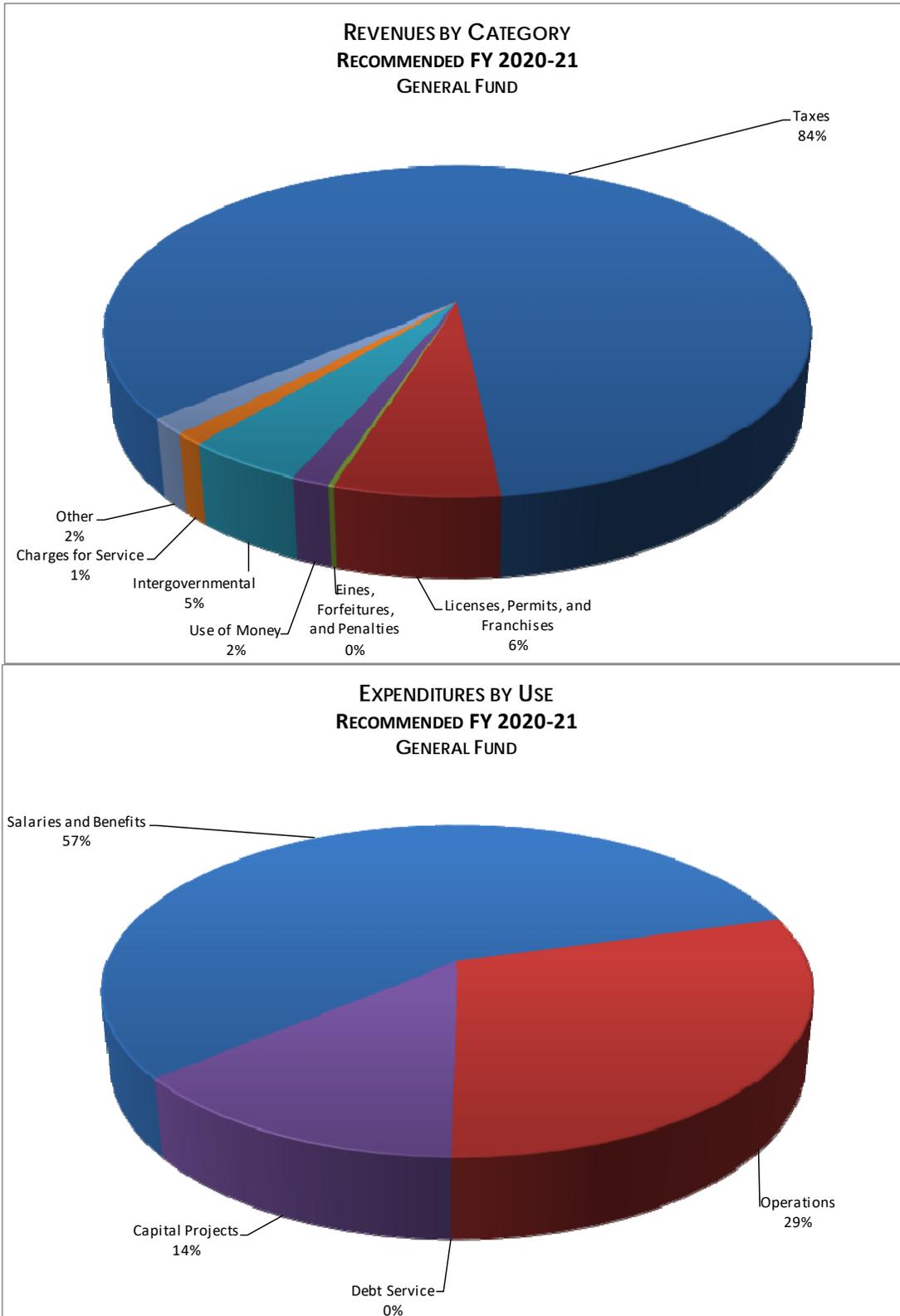
The graph below illustrates revenue and expenditure trends since 2014-15. This recommended budget for 2020-21 attempts to normalize the variance between the two and maximize available resources for specific priorities.



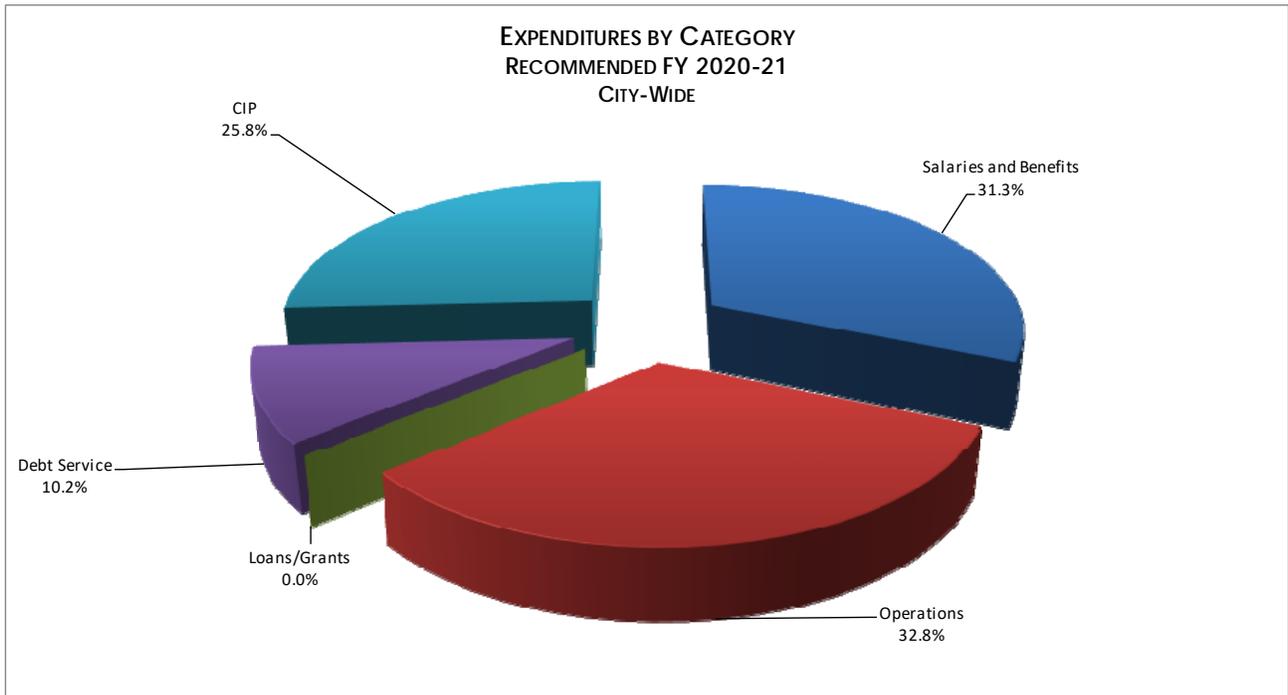
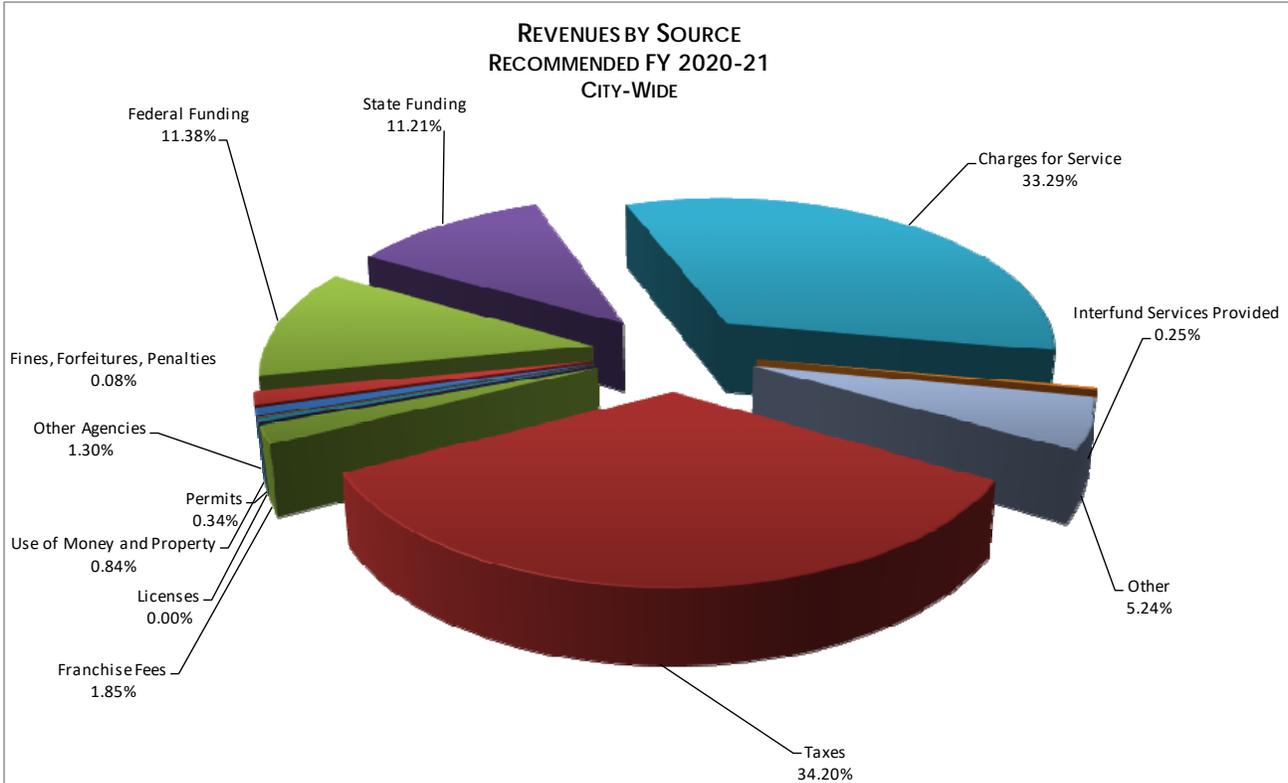
Below are several additional graphs that illustrate the composition of revenues and expenditures of the general fund, as well as general revenues and expenditures by category. These graphs are intended to help the reader understand where money comes and goes in the general fund.

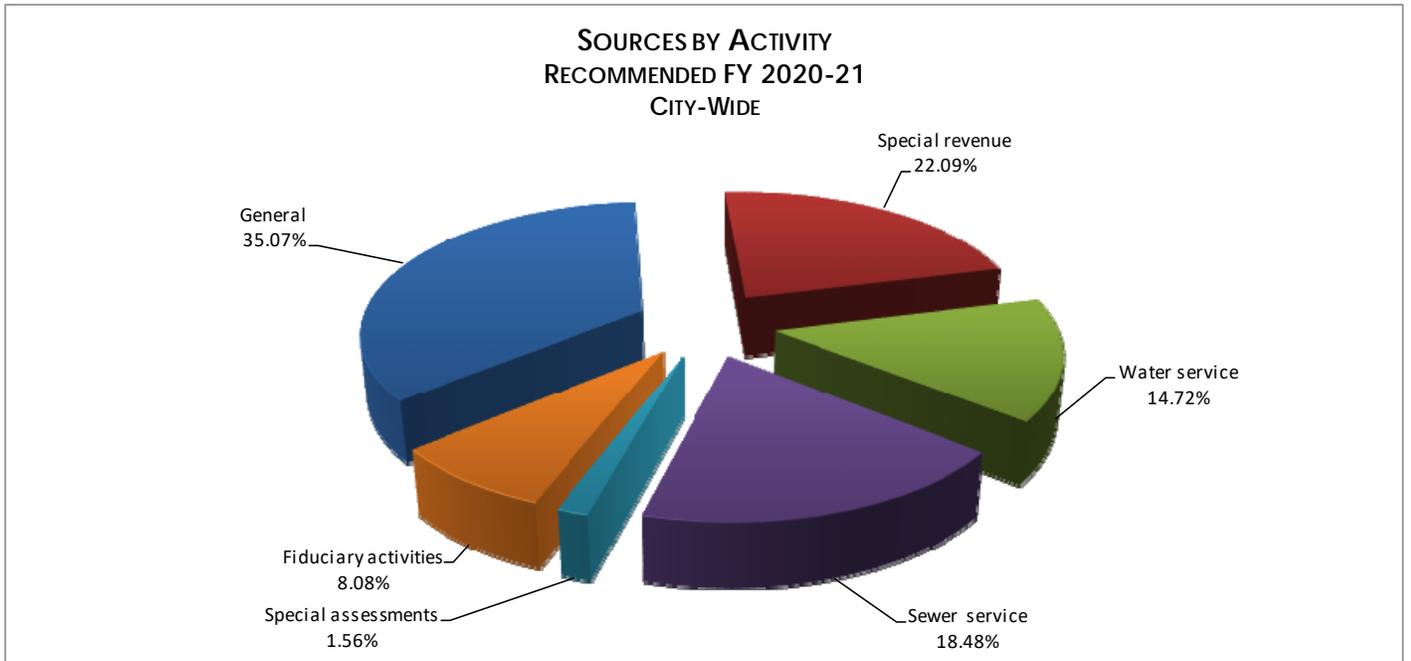
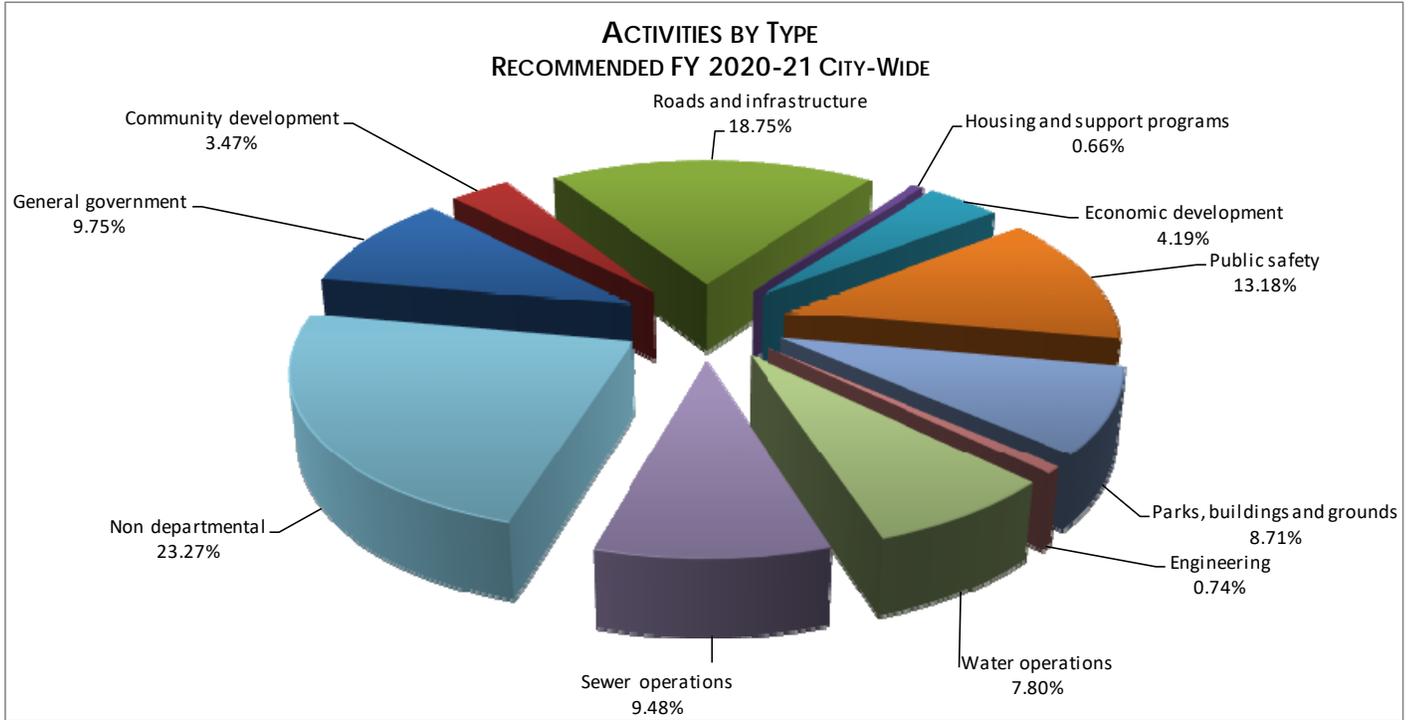


The following graph illustrates the sources of estimated revenues and uses of recommended appropriations in the general fund for fiscal year 2020-21.



The following graphs illustrate revenues and expenditures City-wide, encompassing the various special revenue funds maintained by the City for housing, economic development, and capital improvement activities, as well as enterprise services of water and sewer.





FUND SUMMARIES

Fiscal Year 2020-21
Projected Fund Balance

Fund Number - Fund Name	Begin of Year	Expected Change	Estimated Beginning FB	Revenue	Expenditures	Net Transfers In (Out)	Proj YE FB
110 General Fund	\$ 4,453,092	\$ 718,394	\$ 5,171,486	\$ 5,202,500	\$ 5,818,658	\$ (235,472)	\$ 4,319,856
Capital Project Funds:							
130 General Capital Improvement	674,817	-	674,817	-	-	-	674,817
Total capital project funds	674,817	-	674,817	-	-	-	674,817
Debt Service Funds:							
140 Governmental Debt Service	-	-	-	-	264,972	264,972	-
Total debt service funds	-	-	-	-	264,972	264,972	-
Special Revenue Funds:							
202 Parkland Dedication Fund	(175,140)	-	(175,140)	-	-	-	(175,140)
203 HUTA Fund	273,295	37,117	310,412	58,429	245,000	-	123,841
207 Prop 172 Public Safety	110,068	-	110,068	29,500	-	(29,500)	110,068
209 Lakeport Housing Program Fund	291,128	-	291,128	-	10,000	-	281,128
210 CDBG ED PI	-	-	-	-	-	-	-
211 BSCC Law Enforcement Grant	82,326	(64,000)	18,326	-	14,000	-	4,326
219 Low-Mod Housing	-	-	-	-	-	-	-
228 CDBG Housing PI	-	-	-	-	-	-	-
232 Emergency Housing Assist Fund	-	-	-	-	-	-	-
233 CDBG Micro Enterprise PI	-	-	-	-	-	-	-
234 Bus Loan Stabiliz Prog Fund	-	-	-	-	-	-	-
235 2016 HOME Grant	1,404	(1,404)	-	-	-	-	-
236 2020 CDBG Grant	-	-	-	-	-	-	-
237 2018 CDBG Grant	-	-	-	650,000	650,000	-	-
238 2017 CDBG Grant	(1,360)	1,360	-	100,000	100,000	-	-
239 Old Fund Home Program Income	-	-	-	-	-	-	-
240 Home Program Income	1,594,797	(10,000)	1,584,797	-	10,000	-	1,574,797
241 CDBG Program Income	843,112	(65,000)	778,112	-	25,000	-	753,112
401 Tenth St Drainage Fund	86,700	-	86,700	-	-	-	86,700
402 Lakeport Blvd Imprvmnt Fund	118,878	-	118,878	-	-	-	118,878
403 South Main St Imprvmnt Fund	31,890	-	31,890	-	-	-	31,890
407 Parkside Traffic Mitig Impact	17,556	-	17,556	-	-	-	17,556
408 Parallel/Bevins Storm Maint	20,295	-	20,295	-	-	-	20,295
410 Lakeshore Storm Damage Rpr	(1,275)	1,275	-	-	-	-	-
411 Safe Routes to School Fund	(953)	953	-	1,624,000	1,624,000	-	-
413 Lakeside Park Fund	-	-	-	1,000,000	1,000,000	-	-
414 Storm Drainage Fund	136,223	(30,000)	106,223	-	30,000	-	76,223
415 Lakeshore Blvd Safety (HSIPL)	21,325	(21,325)	-	-	-	-	-
420 2017 Storm Damage Fund	2,605,920	(1,350,000)	1,255,920	-	1,250,000	-	5,920
Total special revenue funds	6,056,189	(1,501,024)	4,555,165	3,461,929	4,958,000	(29,500)	3,029,594
Enterprise Funds*:							
501 Water Utility M & O Fund	764,714	(106,092)	658,622	2,278,000	2,328,693	-	607,929
502 Water Expansion Fund	164,517	285,000	449,517	30,000	250,000	-	229,517
504 USDA Water Project Fund	-	-	-	-	-	-	-
601 Sewer Utility M & O Fund	5,225,838	(339,589)	4,886,249	2,846,050	2,832,396	-	4,899,903
602 Sewer Expansion Fund	984,368	769,500	1,753,868	50,500	305,000	-	1,499,368
604 USDA Sewer Project Fund	-	-	-	-	-	-	-
606 CLMSD Assmnt Dist 2017-1 Fund	348,543	7,797	356,340	245,000	240,643	-	360,697
Total enterprise funds	7,487,980	616,616	8,104,596	5,449,550	5,956,732	-	7,597,414
Internal Service Funds*:							
701 Risk Management Fund	-	-	-	743,282	743,282	-	-
Total internal service funds	-	-	-	743,282	743,282	-	-
Fiduciary Funds**:							
702 Special Deposit Fund	418,285	-	418,285	-	-	-	418,285
705 RDA Obligation Retirement Fund	364,342	65	364,407	523,496	512,727	-	375,176
Total fiduciary funds	782,627	65	782,692	523,496	512,727	-	793,461
Total City funds	\$ 19,454,705	\$ (165,949)	\$ 19,288,756	\$ 15,380,757	\$ 18,254,371	\$ -	\$ 16,415,142

Legend:
 Begin of Year = Current Year Beginning Fund Balance
 Expected Change = Estimated Year End Revenues - Estimated Year End Expenditures
 Proj YE FB = Projected Upcoming Year End Fund Balance
 *Denotes available working capital.
 **Denotes current assets. Funds not available for use by the City.

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GOVERNMENTAL FUNDS

Governmental funds are those that account for governmental activities funded by general revenues (i.e. taxes and fees) and special revenues (i.e. grants, subventions, special assessments, etc.). The categories of governmental funds are the general fund, capital projects special revenue, debt service, and permanent funds. The numbers in parenthesis indicate the fund number in the City's financial management system.

GENERAL FUND (110)

The General Fund is used for all the general revenues of the City not specifically levied or collected for other City funds, and the related expenditures. The major revenue sources for this fund are property taxes, sales taxes, franchise fees, business licenses, unrestricted revenues from the state, fines and forfeitures and interest income. Expenditures are made for community development, public safety, public works, and other services.

Capital Projects Funds

GENERAL CAPITAL PROJECT FUND (130)

Used to account for funds received for capital projects. Most notably, this fund is used to track projects funded from the former redevelopment agency, consisting of unspent bond proceeds meant for the renovation of blighted areas in the redevelopment project area. In fiscal years 2014-15 through 2017-18 the fund was used to track expenditures related to the new Police Department facility and the Downtown Project.

2017 STORM CAPITAL PROJECT FUND (420)

Used to account for funds received for capital projects associated with damages caused by the 2017 winter storms. Insurance proceeds and FEMA/CalOES public assistance grant funds will be used for to complete these projects.

Debt Service Funds

DEBT SERVICE FUND (140)

Used to account for general obligations, most notably loan payments for the newly acquired Police Department facility and proposed pension obligations bonds.

Special Revenue Funds

Parkland Dedication Fund (202)

State law and General Plan provide for new development to fund expansion of park system to compensate for added demand of growth. Fees are collected at time of recordation of parcel and subdivision maps. (See Section 16.16.040 Lakeport Municipal Code). No activity is expected in this fund in fiscal year 2017-18 and, therefore, a detail budget page was not prepared.

Gas Tax Fund (203)

Established to account for revenues and expenditures on road-related projects in the City of Lakeport. Financing is provided by the City's share of the statewide tax on gasoline and other fuels.

Prop 172 Public Safety Fund (207)

A city or county that received Prop 172 funds must place the revenues in a special revenue fund to be expended only on public safety services as defined in Government Code Section 30052. Maintenance of effort provision in the statute requires the City to maintain funding levels to public safety functions.

Lakeport Housing Fund (209)

A special revenue fund established for the provision of affordable housing. The fund has no expenditure activity but does maintain several long-term receivable housing loans for which it collects payments.

Economic Development Revolving Loan Fund (210)

This fund receives payments on prior year's business loans. Expenditures from this fund must comply with adopted reuse plan. \$15,000 is allocated for economic development activities and \$12,000 for administrative support provided by planning staff.

BSCC Law Enforcement Grant (211)

This fund is used to track additional appropriations from the state for special law enforcement activities conducted by cities. Funds received are distributed between the Cities of Lakeport and Clearlake. Funds received are administered by the City Lakeport.

Successor Agency Low-Mod Housing Fund (219)

This fund tracks the housing activities of the former Lakeport Redevelopment Agency. The fund is controlled by the City, and its assets may be used to carry on housing activities, as directed by the City Council.

Housing Revolving Loan Fund (228)

This fund is used for reinvestment into housing programs from program income generated by past housing grants, (i.e., CDBG, HOME Grant, etc.)

Emergency Housing Loan Fund (232)

Emergency and special assistance funds from federal CDBG funds restricted for housing.

Micro Enterprise Revolving Loan Fund (233)

Business loans to micro businesses that meet the Target Income Group (TIG) requirement.

Business Stabilization Loan Fund (234)

Business loans to businesses provided during the economic downturn of 2008. This fund has no expenditure activity but does maintain several long-term receivable business loans for which it collects payments.

2016 HOME Housing Grant Fund (235)

Fund set up to track activities funded by a 2016 housing grant from HOME. Activities include the construction of low-income housing.

2020 CDBG Grant Fund (236)

Fund set up to track activities funded by a 2020 housing grant from CDBG. Potential activities could include home rehabilitation, economic development business loans and planning and technical assistance for design of the new community center.

2018 CDBG Grant Fund (237)

Fund set up to track activities funded by a 2018 housing grant from CDBG. Activities include off-site infrastructure improvements for the newly constructed low-income housing development.

2017 CDBG Grant Fund (238)

Fund set up to track activities funded by a 2017 housing grant from CDBG. Activities could include economic development business loans and planning and technical assistance for the Forbes Creek neighborhood.

HOME Program Income Fund (239)

Fund to track all home loans made by the City using HOME 2007 and 2009 grant awards. Income received in this fund consists of principal and interest payments made by borrowers. No activity is expected in this fund in fiscal year 2017-18 and, therefore, a detail budget page was not prepared.

HOME Program Income Fund (240)

Fund to track all home loans made by the City using HOME grant awards. Income received in this fund consists of principal and interest payments made by borrowers.

CDBG Program Income (241)

Fund to track all home loans made by the City using CDBG grant awards. Income received in this fund consists of principal and interest payments made by borrowers.

Tenth Street Drainage Fund (401)

Restricted fund/set aside by developer of Willow Tree Shopping Center.

Lakeport Blvd Improvement Fund (402)

Special assessment of developer to mitigate traffic impacts of K-Mart (now Bruno's) development in 1987. No activity is expected in this fund in fiscal year 2017-18 and, therefore, a detail budget page was not prepared.

South Main Street Improvement Fund (403)

Special assessment of developer to mitigate traffic impacts of K-Mart.

Parkside Traffic Mitigation Fund (407)

Traffic mitigation fees are required as a mitigation measure for Parkside Subdivision.

Parallel/Bevins Storm Maintenance Fund (408)

Special fee to fund storm water improvements designed to mitigate the impact of development.

Lakeshore Storm Damage Repair Fund (410)

On Lakeshore Boulevard from 75' south of Sayre Street north through Jones Street; clear concrete debris from below the existing sea wall, reinforce the embankment with sheet pile and backfill the wall. Repair the roadway, curb, and gutter failure by cutting out failed sections and replacing the base rock and AC paving. Funds provided by the Federal government through Caltrans' administration of the Emergency Relief (ER) program.

Safe Routes to Schools (411)

On Hartley from 20th St north to the City limits, pedestrian improvements including curb, gutter and sidewalk. This project is primarily funded by Caltrans.

Lakeside Park Fund (413)

Fund set up to track activities funded by a Proposition 68 California Department of Parks and Recreation Grant. Activities include the acquisition, design and construction of a new park located at the Natural High site just north of downtown Lakeport.

Storm Drainage Fund (414)

Assessments are made against larger properties to pay for prior and future storm drain projects. See Chapter 3.16 Lakeport Municipal Code.

City Wide HSIP (415)

Traffic striping and pavement marking on all major arterials and collectors throughout the City. This project is primarily funded by Caltrans.

GENERAL FUND

Fiscal Year 2020-21
Fund: 110
Name: General Fund

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	4,463,199	5,009,527	4,827,250	4,532,482	4,416,750	4,416,750	4,505,085	4,595,187
Franchises	380,435	336,004	206,000	285,000	285,000	285,000	287,850	290,729
Licenses	680	620	750	500	500	500	505	510
Permits	185,803	102,420	72,500	152,500	52,500	52,500	53,025	53,555
Fines, forfeitures, and penalties	22,854	27,017	15,500	12,000	12,000	12,000	12,120	12,241
Use of money and property	45,166	111,244	77,000	77,000	77,000	77,000	77,770	78,548
Income from other agencies	18,038	351,408	409,767	742,767	142,000	142,000	143,420	144,854
Federal funding	421	1,726	1,000	1,000	1,000	1,000	1,010	1,020
State funding	90,498	99,980	100,500	100,500	100,500	100,500	101,505	102,520
Charges for service	126,067	79,475	74,510	85,000	60,000	60,000	60,600	61,206
Interfund services provided	-	-	84,000	-	-	-	-	-
Other revenue	140,534	256,371	308,994	208,434	55,250	55,250	55,803	56,361
Total revenue	5,473,695	6,375,792	6,177,771	6,197,183	5,202,500	5,202,500	5,298,693	5,396,730
Expenditures								
Salaries and benefits	2,427,939	2,471,935	3,286,313	2,886,313	3,465,031	3,303,636	3,468,818	3,642,259
Operations	1,381,370	1,679,110	1,706,710	1,652,210	1,708,572	1,718,852	1,761,823	1,805,869
Debt service	37,114	37,114	37,115	37,115	-	-	-	-
Capital outlay/CIP	689,868	1,207,196	1,417,760	708,993	796,170	796,170	-	-
Total expenditures	4,536,291	5,395,355	6,447,898	5,284,631	5,969,773	5,818,658	5,230,641	5,448,128
Financing Sources (Uses)								
Transfers in	61,582	29,500	29,500	29,500	29,500	29,500	29,500	29,500
Transfers (out)	(264,240)	(338,140)	(223,658)	(223,658)	(264,972)	(264,972)	(259,673)	(254,479)
Net sources (uses)	(202,658)	(308,640)	(194,158)	(194,158)	(235,472)	(235,472)	(230,173)	(224,979)
Resources - Use								
Surplus (deficit)	734,746	671,797	(464,285)	718,394	(1,002,745)	(851,630)	(162,121)	(276,377)

Estimated Beginning Fund Balance	5,171,486	\$	5,171,486	\$	4,319,856	\$	4,157,735	
Inflows	5,232,000		5,232,000		5,328,193		5,426,230	
Outflows	6,234,745		6,083,630		5,490,314		5,702,607	
Change to fund balance	(1,002,745)		(851,630)		(162,121)		(276,377)	
Anticipated Ending Fund Balance	\$	4,168,741	\$	4,319,856	\$	4,157,735	\$	3,881,358

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	596,818	675,029	422,857	422,857	496,372	496,372
Legislative	72,859	87,430	103,986	103,986	107,631	97,631
Administration	267,343	261,588	442,834	342,834	440,771	410,338
Economic Development	61,045	81,321	108,000	90,000	90,000	90,000
City Attorney	50,468	95,491	106,000	106,000	68,000	68,000
Finance and Information Technology	238,940	236,178	266,010	256,010	281,351	301,631
Community Development:						
Planning	166,112	177,566	278,507	278,507	336,551	319,422
Building	147,392	141,722	161,537	161,537	230,541	178,604
Housing	-	-	-	-	-	-
Engineering	144,198	187,343	127,693	111,193	74,835	74,835
Police	1,827,643	1,948,306	2,396,439	2,031,439	2,416,406	2,391,406
Public Works:						
Administration and Compliance	118,394	237,015	152,496	152,496	153,268	188,408
Roads and Infrastructure	786,600	997,978	1,580,844	1,003,077	922,381	876,881
Parks, Buildings, and Grounds	286,528	620,449	520,353	444,353	612,637	586,101
Westshore Pool	36,191	568	4,000	4,000	4,000	4,000
Total use	4,800,531	5,747,984	6,671,556	5,508,289	6,234,745	6,083,630

CAPITAL PROJECTS

Fiscal Year 2020-21

Fund: 130

Name: General Capital Improvement

	Prior FYs		Current		Proposed		Projections	
	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21	2021-22
	Actual	Actual	Budget	Actual (Est)	Requested	Recommended	Projected	Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	-	-	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	459,557	-	-	-	-	-	-
Total expenditures	-	459,557	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	(6,000)	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	1,134,374	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	(6,000)	1,134,374	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	(6,000)	674,817	-	-	-	-	-	-

Estimated Beginning Fund Balance	674,817	\$	674,817	\$	674,817	\$	674,817
Inflows	-		-		-		-
Outflows	-		-		-		-
Change to fund balance	-		-		-		-
Anticipated Ending Fund Balance	\$	674,817	\$	674,817	\$	674,817	\$

Departmental Use	2017-18	2018-19	2019-20	2019-20	Requested	Recommended
	Actual	Actual	Budget	Actual (Est)		
Non-Departmental	6,000	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	459,557	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	6,000	459,557	-	-	-	-

2017 STORM CAPITAL PROJECTS

Fiscal Year 2020-21
Fund: 420
Name: 2017 Storm Capital Project Fund

	Prior FYs		Current		Proposed		Projections		
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected	
Revenue Sources									
Taxes	-	-	-	-	-	-	-	-	
Franchises	-	-	-	-	-	-	-	-	
Licenses	-	-	-	-	-	-	-	-	
Permits	-	-	-	-	-	-	-	-	
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	
Use of money and property	-	-	-	-	-	-	-	-	
Income from other agencies	111,225	-	-	-	-	-	-	-	
Federal funding	-	-	-	-	-	-	-	-	
State funding	132,173	9,789	-	-	-	-	-	-	
Charges for service	-	-	-	-	-	-	-	-	
Interfund services provided	-	-	-	-	-	-	-	-	
Other revenue	-	-	-	-	-	-	-	-	
Total revenue	1,668,020	786,715	-	-	-	-	-	-	
Expenditures									
Salaries and benefits	-	-	-	-	-	-	-	-	
Operations	-	-	-	-	-	-	-	-	
Grants/Loans	-	-	-	-	-	-	-	-	
Debt service	-	-	-	-	-	-	-	-	
Capital outlay/CIP	29,451	56,949	2,500,000	1,350,000	1,250,000	1,250,000	-	-	
Total expenditures	29,451	56,949	2,500,000	1,350,000	1,250,000	1,250,000	-	-	
Financing Sources (Uses)									
Use of fund balance	-	-	-	-	-	-	-	-	
Transfers in	-	-	-	-	-	-	-	-	
Transfers (out)	-	-	-	-	-	-	-	-	
Loan/Bond Proceeds	-	-	-	-	-	-	-	-	
Additions to	-	-	-	-	-	-	-	-	
Deductions from	-	-	-	-	-	-	-	-	
Net sources (uses)	-	-	-	-	-	-	-	-	
Resources - Use									
Surplus (deficit)	1,881,967	739,555	(2,500,000)	(1,350,000)	(1,250,000)	(1,250,000)	-	-	
					Estimated Beginning Fund Balance	1,255,920	\$ 1,255,920	\$ 5,920	\$ 5,920
					Inflows	-	-	-	-
					Outflows	1,250,000	1,250,000	-	-
					Change to fund balance	(1,250,000)	(1,250,000)	-	-
					Anticipated Ending Fund Balance	\$ 5,920	\$ 5,920	\$ 5,920	\$ 5,920
Departmental Use									
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended			
Non-Departmental	29,451	56,949	2,500,000	1,350,000	1,250,000	1,250,000			
Legislative	-	-	-	-	-	-			
Administration	-	-	-	-	-	-			
Economic Development	-	-	-	-	-	-			
City Attorney	-	-	-	-	-	-			
Finance and Information Technology	-	-	-	-	-	-			
Community Development:									
Planning	-	-	-	-	-	-			
Building	-	-	-	-	-	-			
Housing	-	-	-	-	-	-			
Engineering	-	-	-	-	-	-			
Police	-	-	-	-	-	-			
Public Works:									
Administration and Compliance	-	-	-	-	-	-			
Roads and Infrastructure	-	-	-	-	-	-			
Parks, Buildings, and Grounds	-	-	-	-	-	-			
Westshore Pool	-	-	-	-	-	-			
Water O&M	-	-	-	-	-	-			
Sewer O&M	-	-	-	-	-	-			
CLMSD Special Projects	-	-	-	-	-	-			
Total use	29,451	56,949	2,500,000	1,350,000	1,250,000	1,250,000			

DEBT SERVICE

Fiscal Year 2020-21
Fund: 140
Name: Governmental Debt Service

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	-	7,710	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	-	7,710	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	264,240	290,997	261,165	261,165	264,972	264,972	251,723	239,137
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	264,240	290,997	261,165	261,165	264,972	264,972	251,723	239,137
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	264,240	238,362	223,658	261,165	264,972	264,972	251,723	239,137
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	264,240	238,362	223,658	261,165	264,972	264,972	251,723	239,137
Resources - Use								
Surplus (deficit)	-	(44,925)	(37,507)	-	-	-	0	0

Estimated Beginning Fund Balance	- \$	- \$	- \$	0
Inflows	264,972	264,972	251,723	239,137
Outflows	264,972	264,972	251,723	239,137
Change to fund balance	-	-	0	0
Anticipated Ending Fund Balance	\$ -	\$ -	0 \$	1

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	264,240	290,997	261,165	261,165	264,972	264,972
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	264,240	290,997	261,165	261,165	264,972	264,972

PARKLAND DEDICATION FUND

Fiscal Year 2020-21
Fund: 202
Name: Parkland Dedication Fund

	Prior FYs		Current		Proposed		Projections		
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected	
Revenue Sources									
Taxes	-	-	-	-	-	-	-	-	
Franchises	-	-	-	-	-	-	-	-	
Licenses	-	-	-	-	-	-	-	-	
Permits	-	-	-	-	-	-	-	-	
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	
Use of money and property	-	-	-	-	-	-	-	-	
Income from other agencies	-	-	-	-	-	-	-	-	
Federal funding	-	-	-	-	-	-	-	-	
State funding	-	-	-	-	-	-	-	-	
Charges for service	-	-	-	-	-	-	-	-	
Interfund services provided	-	-	-	-	-	-	-	-	
Other revenue	-	-	-	-	-	-	-	-	
Total revenue	-	-	-	-	-	-	-	-	
Expenditures									
Salaries and benefits	-	-	-	-	-	-	-	-	
Operations	-	-	-	-	-	-	-	-	
Grants/Loans	-	-	-	-	-	-	-	-	
Debt service	-	-	-	-	-	-	-	-	
Capital outlay/CIP	-	-	-	-	-	-	-	-	
Total expenditures	-	-	-	-	-	-	-	-	
Financing Sources (Uses)									
Use of fund balance	-	-	-	-	-	-	-	-	
Transfers in	-	-	-	-	-	-	-	-	
Transfers (out)	-	-	-	-	-	-	-	-	
Loan/Bond Proceeds	-	-	-	-	-	-	-	-	
Additions to	-	-	-	-	-	-	-	-	
Deductions from	-	-	-	-	-	-	-	-	
Net sources (uses)	-	-	-	-	-	-	-	-	
Resources - Use									
Surplus (deficit)	-	-	-	-	-	-	-	-	
					Estimated Beginning Fund Balance	(175,140) \$	(175,140) \$	(175,140) \$	(175,140)
					Inflows	-	-	-	-
					Outflows	-	-	-	-
					Change to fund balance	-	-	-	-
					Anticipated Ending Fund Balance	\$ (175,140)	\$ (175,140)	\$ (175,140)	\$ (175,140)
Departmental Use									
Non-Departmental	-	-	-	-	-	-	-	-	
Legislative	-	-	-	-	-	-	-	-	
Administration	-	-	-	-	-	-	-	-	
Economic Development	-	-	-	-	-	-	-	-	
City Attorney	-	-	-	-	-	-	-	-	
Finance and Information Technology	-	-	-	-	-	-	-	-	
Community Development:									
Planning	-	-	-	-	-	-	-	-	
Building	-	-	-	-	-	-	-	-	
Housing	-	-	-	-	-	-	-	-	
Engineering	-	-	-	-	-	-	-	-	
Police	-	-	-	-	-	-	-	-	
Public Works:									
Administration and Compliance	-	-	-	-	-	-	-	-	
Roads and Infrastructure	-	-	-	-	-	-	-	-	
Parks, Buildings, and Grounds	-	-	-	-	-	-	-	-	
Westshore Pool	-	-	-	-	-	-	-	-	
Water O&M	-	-	-	-	-	-	-	-	
Sewer O&M	-	-	-	-	-	-	-	-	
CLMSD Special Projects	-	-	-	-	-	-	-	-	
Total use	-	-	-	-	-	-	-	-	

HIGHWAY USER TAX (HUTA)

Fiscal Year 2020-21
Fund: 203
Name: HUTA Fund

	Prior FYs		Current		Proposed		Projections	
	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21	2021-22
	Actual	Actual	Budget	Actual (Est)	Requested	Recommended	Projected	Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	233	1,423	-	-	-	-	-	-
Income from other agencies	108,413	103,646	132,117	132,117	132,117	58,429	61,350	64,418
Federal funding	-	-	-	-	-	-	-	-
State funding	5,441	5,790	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	114,087	110,859	132,117	132,117	132,117	58,429	61,350	64,418
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	36,676	1,818	95,000	95,000	245,000	245,000	183,750	55,125
Total expenditures	36,676	1,818	95,000	95,000	245,000	245,000	183,750	55,125
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	77,411	109,041	37,117	37,117	(112,883)	(186,571)	(122,400)	9,293

Estimated Beginning Fund Balance	310,412	\$	310,412	\$	123,841	\$	1,441	
Inflows	132,117		58,429		61,350		64,418	
Outflows	245,000		245,000		183,750		55,125	
Change to fund balance	(112,883)		(186,571)		(122,400)		9,293	
Anticipated Ending Fund Balance	\$	197,529	\$	123,841	\$	1,441	\$	10,734

Departmental Use	2017-18	2018-19	2019-20	2019-20	Requested	Recommended
	Actual	Actual	Budget	Actual (Est)		
Non-Departmental	-	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	36,676	1,818	95,000	95,000	245,000	245,000
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	36,676	1,818	95,000	95,000	245,000	245,000

PROP 172 PUBLIC SAFETY

Fiscal Year 2020-21
Fund: 207
Name: Prop 172 Public Safety

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	34,422	36,773	29,500	29,500	29,500	29,500	29,500	29,500
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	136	567	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	34,558	37,340	29,500	29,500	29,500	29,500	29,500	29,500
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	(29,500)	(29,500)	(29,500)	(29,500)	(29,500)	(29,500)	(29,500)	(29,500)
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	(29,500)	(29,500)	(29,500)	(29,500)	(29,500)	(29,500)	(29,500)	(29,500)
Resources - Use								
Surplus (deficit)	5,058	7,840	-	-	-	-	-	-

Estimated Beginning Fund Balance	110,068	\$	110,068	\$	110,068	\$	110,068
Inflows	29,500		29,500		29,500		29,500
Outflows	29,500		29,500		29,500		29,500
Change to fund balance	-		-		-		-
Anticipated Ending Fund Balance	\$ 110,068	\$	110,068	\$	110,068	\$	110,068

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	29,500	29,500	29,500	29,500	29,500	29,500
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	29,500	29,500	29,500	29,500	29,500	29,500

LAKEPORT HOUSING PROGRAM

Fiscal Year 2020-21

Fund: 209

Name: Lakeport Housing Program Fund

	Prior FYs		Current		Proposed		Projections		
	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21	2021-22	
	Actual	Actual	Budget	Actual (Est)	Requested	Recommended	Projected	Projected	
Revenue Sources									
Taxes	-	-	-	-	-	-	-	-	
Franchises	-	-	-	-	-	-	-	-	
Licenses	-	-	-	-	-	-	-	-	
Permits	-	-	-	-	-	-	-	-	
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	
Use of money and property	542	179	-	-	-	-	-	-	
Income from other agencies	-	-	-	-	-	-	-	-	
Federal funding	-	-	-	-	-	-	-	-	
State funding	-	-	-	-	-	-	-	-	
Charges for service	-	-	-	-	-	-	-	-	
Interfund services provided	-	-	-	-	-	-	-	-	
Other revenue	(22,789)	3,629	-	-	-	-	-	-	
Total revenue	(22,247)	3,808	-	-	-	-	-	-	
Expenditures									
Salaries and benefits	-	-	-	-	-	-	-	-	
Operations	-	40,239	10,000	-	10,000	10,000	10,000	10,000	
Grants/Loans	-	-	-	-	-	-	-	-	
Debt service	-	-	-	-	-	-	-	-	
Capital outlay/CIP	-	-	-	-	-	-	-	-	
Total expenditures	-	40,239	10,000	-	10,000	10,000	10,000	10,000	
Financing Sources (Uses)									
Use of fund balance	-	-	-	-	-	-	-	-	
Transfers in	437,946	-	-	-	-	-	-	-	
Transfers (out)	-	-	-	-	-	-	-	-	
Loan/Bond Proceeds	-	-	-	-	-	-	-	-	
Additions to	-	-	-	-	-	-	-	-	
Deductions from	-	-	-	-	-	-	-	-	
Net sources (uses)	437,946	-	-	-	-	-	-	-	
Resources - Use									
Surplus (deficit)	415,699	(36,431)	(10,000)	-	(10,000)	(10,000)	(10,000)	(10,000)	
					Estimated Beginning Fund Balance	291,128 \$	291,128 \$	281,128 \$	271,128
					Inflows	-	-	-	-
					Outflows	10,000	10,000	10,000	10,000
					Change to fund balance	(10,000)	(10,000)	(10,000)	(10,000)
					Anticipated Ending Fund Balance	\$ 281,128	\$ 281,128	\$ 271,128	\$ 261,128

Departmental Use	2017-18	2018-19	2019-20	2019-20	Requested	Recommended
	Actual	Actual	Budget	Actual (Est)		
Non-Departmental	-	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	40,239	10,000	-	10,000	10,000
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	-	40,239	10,000	-	10,000	10,000

CDBG ECONOMIC PROGRAM INCOME

Fiscal Year 2020-21
Fund: 210
Name: CDBG ED PI

	Prior FYs		Current		Proposed		Projections	
	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21	2021-22
	Actual	Actual	Budget	Actual (Est)	Requested	Recommended	Projected	Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	(401)	-	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	(4,345)	-	-	-	-	-	-	-
Total revenue	(4,746)	-	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	8,094	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	8,094	-	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	(236,846)	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	(236,846)	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	(249,686)	-	-	-	-	-	-	-
					Estimated Beginning Fund Balance	- \$	- \$	- \$
					Inflows	-	-	-
					Outflows	-	-	-
					Change to fund balance	-	-	-
					Anticipated Ending Fund Balance	\$ -	\$ -	\$ -
Departmental Use								
Non-Departmental	236,846	-	-	-	-	-	-	-
Legislative	-	-	-	-	-	-	-	-
Administration	-	-	-	-	-	-	-	-
Economic Development	8,094	-	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-	-	-
Community Development:								
Planning	-	-	-	-	-	-	-	-
Building	-	-	-	-	-	-	-	-
Housing	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-
Police	-	-	-	-	-	-	-	-
Public Works:								
Administration and Compliance	-	-	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-	-	-
Total use	244,940	-	-	-	-	-	-	-

BSCC LAW ENFORCEMENT

Fiscal Year 2020-21
Fund: 211
Name: BSCC Law Enforcement Grant

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	25	428	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	25	428	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	16,831	-	14,000	14,000	14,000	14,000	3,500	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	50,000	50,000	50,000	-	-	-
Total expenditures	16,831	-	64,000	64,000	64,000	14,000	3,500	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	(16,806)	428	(64,000)	(64,000)	(64,000)	(14,000)	(3,500)	-

Estimated Beginning Fund Balance	18,326	\$	18,326	\$	4,326	\$	826
Inflows	-		-		-		-
Outflows	64,000		14,000		3,500		-
Change to fund balance	(64,000)		(14,000)		(3,500)		-
Anticipated Ending Fund Balance	\$	(45,674)	\$	4,326	\$	826	\$

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	16,831	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	64,000	64,000	64,000	14,000
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	16,831	-	64,000	64,000	64,000	14,000

LOW-MOD HOUSING

Fiscal Year 2020-21
Fund: 219
Name: Low-Mod Housing

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	(458)	-	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	706	-	-	-	-	-	-	-
Total revenue	248	-	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	(396,911)	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	(396,911)	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	(396,663)	-	-	-	-	-	-	-

Estimated Beginning Fund Balance	- \$	- \$	- \$	-
Inflows	-	-	-	-
Outflows	-	-	-	-
Change to fund balance	-	-	-	-
Anticipated Ending Fund Balance	\$ -	\$ -	\$ -	-

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	396,911	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	396,911	-	-	-	-	-

CDBG HOUSING PROGRAM INCOME

Fiscal Year 2020-21
Fund: 228
Name: CDBG Housing PI

	Prior FYs		Current		Proposed		Projections	
	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21	2021-22
	Actual	Actual	Budget	Actual (Est)	Requested	Recommended	Projected	Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	(344)	-	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	8,293	-	-	-	-	-	-	-
Total revenue	7,949	-	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	11,947	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	11,947	-	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	(298,224)	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	(298,224)	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	(302,222)	-	-	-	-	-	-	-
					Estimated Beginning Fund Balance	- \$	- \$	- \$
					Inflows	-	-	-
					Outflows	-	-	-
					Change to fund balance	-	-	-
					Anticipated Ending Fund Balance	\$ -	\$ -	\$ -
Departmental Use								
Non-Departmental	298,224	-	-	-	-	-	-	-
Legislative	-	-	-	-	-	-	-	-
Administration	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-	-	-
Community Development:								
Planning	-	-	-	-	-	-	-	-
Building	-	-	-	-	-	-	-	-
Housing	11,947	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-
Police	-	-	-	-	-	-	-	-
Public Works:								
Administration and Compliance	-	-	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-	-	-
Total use	310,171	-	-	-	-	-	-	-

EMERGENCY HOUSING ASSISTANCE

Fiscal Year 2020-21

Fund: 232

Name: Emergency Housing Assist Fund

	Prior FYs		Current		Proposed		Projections	
	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21	2021-22
	Actual	Actual	Budget	Actual (Est)	Requested	Recommended	Projected	Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	(434)	-	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	1,200	-	-	-	-	-	-	-
Total revenue	766	-	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	1,067	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	1,067	-	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	(29,680)	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	(29,680)	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	(29,981)	-	-	-	-	-	-	-
					Estimated Beginning Fund Balance	- \$	- \$	- \$
					Inflows	-	-	-
					Outflows	-	-	-
					Change to fund balance	-	-	-
					Anticipated Ending Fund Balance	\$ -	\$ -	\$ -

Departmental Use	2017-18	2018-19	2019-20	2019-20	Requested	Recommended
	Actual	Actual	Budget	Actual (Est)		
Non-Departmental	29,680	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	1,067	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	30,747	-	-	-	-	-

CDBG MICROENTERPRISE FUND

Fiscal Year 2020-21
Fund: 233
Name: CDBG Micro Enterprise PI

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	(20)	-	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	(20)	-	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	(1,819)	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	(1,819)	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	(1,839)	-	-	-	-	-	-	-

Estimated Beginning Fund Balance	- \$	- \$	- \$	-
Inflows	-	-	-	-
Outflows	-	-	-	-
Change to fund balance	-	-	-	-
Anticipated Ending Fund Balance	\$ -	\$ -	\$ -	-

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	1,819	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	1,819	-	-	-	-	-

BUSINESS STABILIZATION LOAN FUND

Fiscal Year 2020-21
Fund: 234
Name: Bus Loan Stabilz Prog Fund

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	(87)	-	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	3,301	-	-	-	-	-	-	-
Total revenue	3,214	-	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	7	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	7	-	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	(74,818)	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	(74,818)	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	(71,611)	-	-	-	-	-	-	-

Estimated Beginning Fund Balance	- \$	- \$	- \$	-
Inflows	-	-	-	-
Outflows	-	-	-	-
Change to fund balance	-	-	-	-
Anticipated Ending Fund Balance	\$ -	\$ -	\$ -	-

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	74,825	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	74,825	-	-	-	-	-

2016 HOME GRANT FUND

Fiscal Year 2020-21
Fund: 235
Name: 2016 HOME Grant

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	-	1,464	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	2,734,468	-	1,554,860	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	-	2,735,932	-	1,554,860	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	2,734,528	-	1,556,264	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	-	2,734,528	-	1,556,264	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	-	1,404	-	(1,404)	-	-	-	-
					Estimated Beginning Fund Balance	- \$	- \$	- \$
					Inflows	-	-	-
					Outflows	-	-	-
					Change to fund balance	-	-	-
					Anticipated Ending Fund Balance	\$ -	\$ -	\$ -
Departmental Use								
Non-Departmental	-	-	-	-	-	-	-	-
Legislative	-	-	-	-	-	-	-	-
Administration	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-	-	-
Community Development:								
Planning	-	-	-	-	-	-	-	-
Building	-	-	-	-	-	-	-	-
Housing	-	2,734,528	-	1,556,264	-	-	-	-
Engineering	-	-	-	-	-	-	-	-
Police	-	-	-	-	-	-	-	-
Public Works:								
Administration and Compliance	-	-	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-	-	-
Total use	-	2,734,528	-	1,556,264	-	-	-	-

2018 CDBG GRANT FUND

Fiscal Year 2020-21
Fund: 237
Name: 2018 CDBG Grant

	Prior FYs		Current		Proposed		Projections		
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected	
Revenue Sources									
Taxes	-	-	-	-	-	-	-	-	
Franchises	-	-	-	-	-	-	-	-	
Licenses	-	-	-	-	-	-	-	-	
Permits	-	-	-	-	-	-	-	-	
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	
Use of money and property	-	-	-	-	-	-	-	-	
Income from other agencies	-	-	-	-	-	-	-	-	
Federal funding	-	-	-	-	-	650,000	-	-	
State funding	-	-	-	-	-	-	-	-	
Charges for service	-	-	-	-	-	-	-	-	
Interfund services provided	-	-	-	-	-	-	-	-	
Other revenue	-	-	-	-	-	-	-	-	
Total revenue	-	-	-	-	-	650,000	-	-	
Expenditures									
Salaries and benefits	-	-	-	-	-	-	-	-	
Operations	-	-	-	-	-	650,000	-	-	
Grants/Loans	-	-	-	-	-	-	-	-	
Debt service	-	-	-	-	-	-	-	-	
Capital outlay/CIP	-	-	-	-	-	-	-	-	
Total expenditures	-	-	-	-	-	650,000	-	-	
Financing Sources (Uses)									
Use of fund balance	-	-	-	-	-	-	-	-	
Transfers in	-	-	-	-	-	-	-	-	
Transfers (out)	-	-	-	-	-	-	-	-	
Loan/Bond Proceeds	-	-	-	-	-	-	-	-	
Additions to	-	-	-	-	-	-	-	-	
Deductions from	-	-	-	-	-	-	-	-	
Net sources (uses)	-	-	-	-	-	-	-	-	
Resources - Use									
Surplus (deficit)	-	-	-	-	-	-	-	-	
					Estimated Beginning Fund Balance	- \$	- \$	- \$	-
					Inflows	-	650,000	-	-
					Outflows	-	650,000	-	-
					Change to fund balance	-	-	-	-
					Anticipated Ending Fund Balance	\$ -	\$ -	\$ -	-
Departmental Use									
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended			
Non-Departmental	-	-	-	-	-	-			
Legislative	-	-	-	-	-	-			
Administration	-	-	-	-	-	-			
Economic Development	-	-	-	-	-	650,000			
City Attorney	-	-	-	-	-	-			
Finance and Information Technology	-	-	-	-	-	-			
Community Development:									
Planning	-	-	-	-	-	-			
Building	-	-	-	-	-	-			
Housing	-	-	-	-	-	-			
Engineering	-	-	-	-	-	-			
Police	-	-	-	-	-	-			
Public Works:									
Administration and Compliance	-	-	-	-	-	-			
Roads and Infrastructure	-	-	-	-	-	-			
Parks, Buildings, and Grounds	-	-	-	-	-	-			
Westshore Pool	-	-	-	-	-	-			
Water O&M	-	-	-	-	-	-			
Sewer O&M	-	-	-	-	-	-			
CLMSD Special Projects	-	-	-	-	-	-			
Total use	-	-	-	-	-	650,000			

2017 CDBG GRANT FUND

Fiscal Year 2020-21
Fund: 238
Name: 2017 CDBG Grant

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	(698)	-	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	12,905	-	296,360	-	100,000	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	(698)	12,905	-	296,360	-	100,000	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	14,265	-	295,000	-	100,000	-	-
Grants/Loans	3,987	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	3,987	14,265	-	295,000	-	100,000	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	(357,269)	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	(357,269)	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	(361,954)	(1,360)	-	1,360	-	-	-	-

Estimated Beginning Fund Balance	- \$	- \$	- \$
Inflows	-	100,000	-
Outflows	-	100,000	-
Change to fund balance	-	-	-
Anticipated Ending Fund Balance	\$ -	\$ -	\$ -

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	357,269	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	3,987	14,265	-	295,000	-	100,000
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	361,256	14,265	-	295,000	-	100,000

OLD HOME PI

Fiscal Year 2020-21

Fund: 239

Name: Old Fund Home Program Income

	Prior FYs		Current		Proposed		Projections	
	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21	2021-22
	Actual	Actual	Budget	Actual (Est)	Requested	Recommended	Projected	Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	(1,227)	-	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	1,036	-	-	-	-	-	-	-
Total revenue	(191)	-	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	28	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	28	-	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	(1,333,895)	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	(1,333,895)	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	(1,334,114)	-	-	-	-	-	-	-

Estimated Beginning Fund Balance	- \$	- \$	- \$	-
Inflows	-	-	-	-
Outflows	-	-	-	-
Change to fund balance	-	-	-	-
Anticipated Ending Fund Balance	\$ -	\$ -	\$ -	-

Departmental Use	2017-18	2018-19	2019-20	2019-20	Requested	Recommended
	Actual	Actual	Budget	Actual (Est)		
Non-Departmental	1,333,895	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	28	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	1,333,923	-	-	-	-	-

HOME GRANT PI

Fiscal Year 2020-21
Fund: 240
Name: HOME Program Income

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	1,846	1,498	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	150	91,781	-	-	-	-	-	-
Total revenue	1,996	93,279	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	1,456	10,000	10,000	10,000	10,000	10,000	10,000
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	-	1,456	10,000	10,000	10,000	10,000	10,000	10,000
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	1,412,005	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	(475)	-	-	-	-	-	-
Net sources (uses)	1,412,005	(475)	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	1,414,001	91,348	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)

Estimated Beginning Fund Balance	1,584,797	\$	1,584,797	\$	1,574,797	\$	1,564,797	
Inflows	-		-		-		-	
Outflows	10,000		10,000		10,000		10,000	
Change to fund balance	(10,000)		(10,000)		(10,000)		(10,000)	
Anticipated Ending Fund Balance	\$	1,574,797	\$	1,574,797	\$	1,564,797	\$	1,554,797

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	-	475	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	1,456	10,000	10,000	10,000	10,000
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	-	1,931	10,000	10,000	10,000	10,000

CDBG PI

Fiscal Year 2020-21
Fund: 241
Name: CDBG Program Income

	Prior FYs		Current		Proposed		Projections		
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected	
Revenue Sources									
Taxes	-	-	-	-	-	-	-	-	
Franchises	-	-	-	-	-	-	-	-	
Licenses	-	-	-	-	-	-	-	-	
Permits	-	-	-	-	-	-	-	-	
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	
Use of money and property	-	-	-	-	-	-	-	-	
Income from other agencies	-	-	-	-	-	-	-	-	
Federal funding	41,281	-	-	-	-	-	-	-	
State funding	-	-	-	-	-	-	-	-	
Charges for service	-	-	-	-	-	-	-	-	
Interfund services provided	-	-	-	-	-	-	-	-	
Other revenue	5,329	70,237	-	-	-	-	-	-	
Total revenue	46,610	70,237	-	-	-	-	-	-	
Expenditures									
Salaries and benefits	-	-	-	-	-	-	-	-	
Operations	28,040	17,380	25,000	25,000	25,000	25,000	25,000	25,000	
Grants/Loans	-	-	-	-	-	-	-	-	
Debt service	-	-	-	-	-	-	-	-	
Capital outlay/CIP	234,606	46,998	-	40,000	-	-	-	-	
Total expenditures	262,646	64,378	25,000	65,000	25,000	25,000	25,000	25,000	
Financing Sources (Uses)									
Use of fund balance	-	-	-	-	-	-	-	-	
Transfers in	879,508	-	-	-	-	-	-	-	
Transfers (out)	-	-	-	-	-	-	-	-	
Loan/Bond Proceeds	-	-	-	-	-	-	-	-	
Additions to	-	-	-	-	-	-	-	-	
Deductions from	-	-	-	-	-	-	-	-	
Net sources (uses)	879,508	-	-	-	-	-	-	-	
Resources - Use									
Surplus (deficit)	663,472	5,859	(25,000)	(65,000)	(25,000)	(25,000)	(25,000)	(25,000)	
					Estimated Beginning Fund Balance	778,112 \$	778,112 \$	753,112 \$	728,112
					Inflows	-	-	-	-
					Outflows	25,000	25,000	25,000	25,000
					Change to fund balance	(25,000)	(25,000)	(25,000)	(25,000)
					Anticipated Ending Fund Balance	\$ 753,112	\$ 753,112	\$ 728,112	\$ 703,112
Departmental Use									
Non-Departmental	-	-	-	-	-	-	-	-	
Legislative	-	-	-	-	-	-	-	-	
Administration	-	-	-	-	-	-	-	-	
Economic Development	28,040	17,380	25,000	25,000	25,000	25,000	-	-	
City Attorney	-	-	-	-	-	-	-	-	
Finance and Information Technology	-	-	-	-	-	-	-	-	
Community Development:									
Planning	-	-	-	-	-	-	-	-	
Building	-	-	-	-	-	-	-	-	
Housing	-	-	-	-	-	-	-	-	
Engineering	-	-	-	-	-	-	-	-	
Police	-	-	-	-	-	-	-	-	
Public Works:									
Administration and Compliance	-	-	-	-	-	-	-	-	
Roads and Infrastructure	-	-	-	-	-	-	-	-	
Parks, Buildings, and Grounds	234,606	46,998	-	40,000	-	-	-	-	
Westshore Pool	-	-	-	-	-	-	-	-	
Water O&M	-	-	-	-	-	-	-	-	
Sewer O&M	-	-	-	-	-	-	-	-	
CLMSD Special Projects	-	-	-	-	-	-	-	-	
Total use	262,646	64,378	25,000	65,000	25,000	25,000	-	-	

TENTH STREET DRAINAGE

Fiscal Year 2020-21

Fund: 401

Name: Tenth St Drainage Fund

	Prior FYs		Current		Proposed		Projections	
	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21	2021-22
	Actual	Actual	Budget	Actual (Est)	Requested	Recommended	Projected	Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	54	451	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	54	451	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	54	451	-	-	-	-	-	-

Estimated Beginning Fund Balance	86,700	\$	86,700	\$	86,700	\$	86,700
Inflows	-		-		-		-
Outflows	-		-		-		-
Change to fund balance	-		-		-		-
Anticipated Ending Fund Balance	\$ 86,700	\$	86,700	\$	86,700	\$	86,700

Departmental Use	2017-18	2018-19	2019-20	2019-20	Requested	Recommended
	Actual	Actual	Budget	Actual (Est)		
Non-Departmental	-	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	-	-	-	-	-	-

LAKEPORT BLVD IMPROVEMENT

Fiscal Year 2020-21
Fund: 402
Name: Lakeport Blvd Imprvmnt Fund

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	73	613	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	73	613	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	73	613	-	-	-	-	-	-

Estimated Beginning Fund Balance	118,878	\$	118,878	\$	118,878	\$	118,878
Inflows	-		-		-		-
Outflows	-		-		-		-
Change to fund balance	-		-		-		-
Anticipated Ending Fund Balance	\$ 118,878	\$	118,878	\$	118,878	\$	118,878

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	-	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	-	-	-	-	-	-

SOUTH MAIN IMPROVEMENT

Fiscal Year 2020-21

Fund: 403

Name: South Main St Imprvmt Fund

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	(14)	168	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	(14)	168	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	23,331	7,549	-	-	-	-	-	-
Total expenditures	23,331	7,549	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	(23,345)	(7,381)	-	-	-	-	-	-

Estimated Beginning Fund Balance	31,890	\$	31,890	\$	31,890	\$	31,890
Inflows	-		-		-		-
Outflows	-		-		-		-
Change to fund balance	-		-		-		-
Anticipated Ending Fund Balance	\$ 31,890	\$	31,890	\$	31,890	\$	31,890

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	-	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	23,331	7,549	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	23,331	7,549	-	-	-	-

PARKSIDE TRAFFIC MITIGATION

Fiscal Year 2020-21
Fund: 407
Name: Parkside Traffic Mitig Impact

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	11	93	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	11	93	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	11	93	-	-	-	-	-	-

Estimated Beginning Fund Balance	17,556	\$	17,556	\$	17,556	\$	17,556
Inflows	-		-		-		-
Outflows	-		-		-		-
Change to fund balance	-		-		-		-
Anticipated Ending Fund Balance	\$ 17,556	\$	17,556	\$	17,556	\$	17,556

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	-	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	-	-	-	-	-	-

PARALLEL/BEVINS STORM WATER MAINTENANCE

Fiscal Year 2020-21
Fund: 408
Name: Parallel/Bevins Storm Maint

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	12	104	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	12	104	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	12	104	-	-	-	-	-	-

Estimated Beginning Fund Balance	20,295	\$	20,295	\$	20,295	\$	20,295
Inflows	-		-		-		-
Outflows	-		-		-		-
Change to fund balance	-		-		-		-
Anticipated Ending Fund Balance	\$ 20,295	\$	20,295	\$	20,295	\$	20,295

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	-	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	-	-	-	-	-	-

LAKESHORE STORM DAMAGE REPAIR

Fiscal Year 2020-21
Fund: 410
Name: Lakeshore Storm Damage Rpr

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	494,383	200,183	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	494,383	200,183	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	99,778	-	1,275	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	-	99,778	-	1,275	-	-	-	-
Resources - Use								
Surplus (deficit)	494,383	299,961	-	1,275	-	-	-	-

Estimated Beginning Fund Balance	- \$	- \$	- \$	-
Inflows	-	-	-	-
Outflows	-	-	-	-
Change to fund balance	-	-	-	-
Anticipated Ending Fund Balance	\$ -	\$ -	\$ -	-

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	-	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	-	-	-	-	-	-

SAFE ROUTES TO SCHOOLS

Fiscal Year 2020-21
Fund: 411
Name: Safe Routes to Schools

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	8,010	250,000	250,953	1,624,000	1,624,000	1,500,000	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	-	8,010	250,000	250,953	1,624,000	1,624,000	1,500,000	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	1,350	7,613	250,000	250,000	1,624,000	1,624,000	1,624,000	-
Total expenditures	1,350	7,613	250,000	250,000	1,624,000	1,624,000	1,624,000	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	124,000
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	124,000
Resources - Use								
Surplus (deficit)	(1,350)	397	-	953	-	-	(124,000)	124,000

Estimated Beginning Fund Balance	- \$	- \$	- \$	(124,000)
Inflows	1,624,000	1,624,000	1,500,000	124,000
Outflows	1,624,000	1,624,000	1,624,000	-
Change to fund balance	-	-	(124,000)	124,000
Anticipated Ending Fund Balance	\$ -	\$ -	\$ (124,000)	\$ -

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	-	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	1,350	7,613	250,000	250,000	1,624,000	1,624,000
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	1,350	7,613	250,000	250,000	1,624,000	1,624,000

LAKESIDE PARK FUND

Fiscal Year 2020-21
Fund: 413
Name: Lakeside Park Fund

	Prior FYs		Current		Proposed		Projections		
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected	
Revenue Sources									
Taxes	-	-	-	-	-	-	-	-	
Franchises	-	-	-	-	-	-	-	-	
Licenses	-	-	-	-	-	-	-	-	
Permits	-	-	-	-	-	-	-	-	
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	
Use of money and property	-	-	-	-	-	-	-	-	
Income from other agencies	-	-	-	-	-	-	-	-	
Federal funding	-	-	-	-	-	-	-	-	
State funding	-	-	-	660,000	-	1,000,000	4,247,621	-	
Charges for service	-	-	-	-	-	-	-	-	
Interfund services provided	-	-	-	-	-	-	-	-	
Other revenue	-	-	-	-	-	-	-	-	
Total revenue	-	-	-	660,000	-	1,000,000	4,247,621	-	
Expenditures									
Salaries and benefits	-	-	-	-	-	-	-	-	
Operations	-	-	-	-	-	-	-	-	
Grants/Loans	-	-	-	-	-	-	-	-	
Debt service	-	-	-	-	-	-	-	-	
Capital outlay/CIP	-	-	-	660,000	-	1,000,000	4,247,621	-	
Total expenditures	-	-	-	660,000	-	1,000,000	4,247,621	-	
Financing Sources (Uses)									
Use of fund balance	-	-	-	-	-	-	-	-	
Transfers in	-	-	-	-	-	-	-	-	
Transfers (out)	-	-	-	-	-	-	-	-	
Loan/Bond Proceeds	-	-	-	-	-	-	-	-	
Additions to	-	-	-	-	-	-	-	-	
Deductions from	-	-	-	-	-	-	-	-	
Net sources (uses)	-	-	-	-	-	-	-	-	
Resources - Use									
Surplus (deficit)	-	-	-	-	-	-	-	-	
					Estimated Beginning Fund Balance	- \$	- \$	- \$	-
					Inflows	-	1,000,000	4,247,621	-
					Outflows	-	1,000,000	4,247,621	-
					Change to fund balance	-	-	-	-
					Anticipated Ending Fund Balance	\$ -	\$ -	\$ -	\$ -
Departmental Use									
Non-Departmental	-	-	-	-	-	-	-	-	
Legislative	-	-	-	-	-	-	-	-	
Administration	-	-	-	-	-	-	-	-	
Economic Development	-	-	-	-	-	-	-	-	
City Attorney	-	-	-	-	-	-	-	-	
Finance and Information Technology	-	-	-	-	-	-	-	-	
Community Development:									
Planning	-	-	-	-	-	-	-	-	
Building	-	-	-	-	-	-	-	-	
Housing	-	-	-	-	-	-	-	-	
Engineering	-	-	-	-	-	-	-	-	
Police	-	-	-	-	-	-	-	-	
Public Works:									
Administration and Compliance	-	-	-	-	-	-	-	-	
Roads and Infrastructure	-	-	-	-	-	-	-	-	
Parks, Buildings, and Grounds	-	-	-	660,000	-	1,000,000	-	-	
Westshore Pool	-	-	-	-	-	-	-	-	
Water O&M	-	-	-	-	-	-	-	-	
Sewer O&M	-	-	-	-	-	-	-	-	
CLMSD Special Projects	-	-	-	-	-	-	-	-	
Total use	-	-	-	660,000	-	1,000,000	-	-	

STORM DRAINAGE

Fiscal Year 2020-21

Fund: 414

Name: Storm Drainage Fund

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	64	706	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	64	706	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	4,630	-	10,000	10,000	10,000	10,000	10,250	10,506
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	6,662	-	20,000	20,000	20,000	20,000	4,000	4,000
Total expenditures	11,292	-	30,000	30,000	30,000	30,000	14,250	14,506
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	(11,228)	706	(30,000)	(30,000)	(30,000)	(30,000)	(14,250)	(14,506)

Estimated Beginning Fund Balance	106,223	\$	106,223	\$	76,223	\$	61,973	
Inflows	-		-		-		-	
Outflows	30,000		30,000		14,250		14,506	
Change to fund balance	(30,000)		(30,000)		(14,250)		(14,506)	
Anticipated Ending Fund Balance	\$	76,223	\$	76,223	\$	61,973	\$	47,467

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	-	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	11,292	-	30,000	30,000	30,000	30,000
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	11,292	-	30,000	30,000	30,000	30,000

LAKESHORE BLVD HSIPL (SAFETY)

Fiscal Year 2020-21
Fund: 415
Name: CITY WIDE HSP

	Prior FYs		Current		Proposed		Projections	
	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21	2021-22
	Actual	Actual	Budget	Actual (Est)	Requested	Recommended	Projected	Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	12	110	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	5,000	330,228	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	5,012	330,338	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	1,988	312,038	-	-	-	-	-	-
Total expenditures	1,988	312,038	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	(21,325)	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	(21,325)	-	-	-	-
Resources - Use								
Surplus (deficit)	3,024	18,300	-	(21,325)	-	-	-	-
					Estimated Beginning Fund Balance	\$ -	\$ -	\$ -
					Inflows	-	-	-
					Outflows	-	-	-
					Change to fund balance	-	-	-
					Anticipated Ending Fund Balance	\$ -	\$ -	\$ -
Departmental Use								
	2017-18	2018-19	2019-20	2019-20	Requested	Recommended		
	Actual	Actual	Budget	Actual (Est)				
Non-Departmental	-	-	-	21,325	-	-		
Legislative	-	-	-	-	-	-		
Administration	-	-	-	-	-	-		
Economic Development	-	-	-	-	-	-		
City Attorney	-	-	-	-	-	-		
Finance and Information Technology	-	-	-	-	-	-		
Community Development:								
Planning	-	-	-	-	-	-		
Building	-	-	-	-	-	-		
Housing	-	-	-	-	-	-		
Engineering	1,988	312,038	-	-	-	-		
Police	-	-	-	-	-	-		
Public Works:								
Administration and Compliance	-	-	-	-	-	-		
Roads and Infrastructure	-	-	-	-	-	-		
Parks, Buildings, and Grounds	-	-	-	-	-	-		
Westshore Pool	-	-	-	-	-	-		
Water O&M	-	-	-	-	-	-		
Sewer O&M	-	-	-	-	-	-		
CLMSD Special Projects	-	-	-	-	-	-		
Total use	1,988	312,038	-	21,325	-	-		

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PROPRIETARY

Proprietary funds account for City operations financed and operated in a manner similar to a private business enterprise.

Enterprise Funds

The City maintains several enterprise funds responsible for budgeting and tracking expenses in the delivery of water and sewer services. The intent of the City is that the cost of providing goods and services be financed primarily through user charges.

Water Operations and Maintenance (501)

Chapter 13.04 of the Lakeport Municipal Code provides the authority for City to operate water system. Revenues (fees and charges) are collected to pay for service (water) received.

Water Expansion Fund (502)

Assessments on new development to pay for distribution system, plant preservation and system capacity expansion.

USDA Water Project Fund (504)

Created to track the expenses associated with the pending application to the USDA for low interest, long-term financing for capital projects in the water system. This fund ultimately will convert to a debt service fund when repayment begins.

Sewer Operations and Maintenance (601)

Chapter 13.20 of the Lakeport Municipal Code provides the authority for the City to operate sewer system. Revenues (fees and charges) are collected to pay for availability of collection, transportation, treatment, and disposal system. In addition, grazing lease payments, LACOSAN payments for flows, tax revenues, FEMA storm damage reimbursement, OES storm damage reimbursement, and insurance rebates have been credited to this fund.

City of Lakeport Municipal Sewer District Expansion Fund (602)

New construction is assessed connection fee to provide for major repair, improvement, and expansion of sewer collection, transmission, treatment, and disposal facilities. See Lakeport Municipal Code Section 13.20.030.

USDA Sewer Project Fund (604)

Created to track the expenses associated with the pending application to the USDA for low interest, long-term financing for capital projects in the sewer system. This fund will ultimately convert to a debt service fund when repayment begins.

City of Lakeport Municipal Sewer District Assessment District 2017-1 Fund (606)

A debt service fund used to track repayment of a bond secured by a land-based assessment to pay for sewer expansion project completed in 1991 and refinanced in 2017

Internal Service Fund

Internal service funds are designed to track expenses common to most, if not all, City departments. The City maintains a single internal service fund to track expenses related to risk management (liability and worker's comp insurance).

Risk Management and Insurance Internal Service Fund (701)

This fund tracks expenses related to medical, liability and workers' comp insurance premiums; deductibles; and direct charges. The City is an associate member of the Redwood Empire Municipal Insurance Fund (REMIF), which manages its claims and other risk management activities.

WATER O&M

Fiscal Year 2020-21
Fund: 501
Name: Water Utility M & O Fund

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	1,007	10,541	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	2,276,193	2,286,786	2,265,000	2,265,000	2,265,000	2,265,000	2,287,650	2,310,527
Interfund services provided	26,438	-	13,000	13,000	13,000	13,000	13,390	13,792
Other revenue	1,768	1,366	-	-	-	-	-	-
Total revenue	2,305,406	2,298,693	2,278,000	2,278,000	2,278,000	2,278,000	2,301,040	2,324,318
Expenditures								
Salaries and benefits	773,636	1,019,322	1,121,241	1,097,241	1,148,950	1,163,084	1,221,238	1,282,300
Operations	477,504	500,797	783,452	671,432	720,817	727,577	745,766	764,411
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	142,709	167,261	376,070	376,070	379,073	379,073	360,119	342,113
Capital outlay/CIP	85,715	152,566	279,349	239,349	58,959	58,959	5,896	5,896
Total expenditures	1,479,564	1,839,946	2,560,112	2,384,092	2,307,799	2,328,693	2,333,020	2,394,720
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	4,403,584	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	(310,680)	(390,198)	-	-	-	-	-	-
Net sources (uses)	4,092,904	(390,198)	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	4,918,746	68,549	(282,112)	(106,092)	(29,799)	(50,693)	(31,980)	(70,402)

Estimated Beginning Fund Balance	658,622	\$	658,622	\$	607,929	\$	575,949	
Inflows	2,278,000		2,278,000		2,301,040		2,324,318	
Outflows	2,307,799		2,328,693		2,333,020		2,394,720	
Change to fund balance	(29,799)		(50,693)		(31,980)		(70,402)	
Anticipated Ending Fund Balance	\$	628,823	\$	607,929	\$	575,949	\$	505,547

Departmental Use	2017-18	2018-19	2019-20	2019-20	Requested	Recommended
	Actual	Actual	Budget	Actual (Est)		
Non-Departmental	506,867	582,094	441,470	441,470	457,873	457,873
Legislative	7,189	7,547	12,723	12,723	12,723	12,723
Administration	96,905	193,435	152,685	152,685	140,847	128,674
Economic Development	-	-	-	-	-	-
City Attorney	25,019	18,805	26,000	26,000	26,000	26,000
Finance and Information Technology	199,332	207,344	209,309	209,309	210,727	217,487
Community Development:						
Planning	21,766	19,345	22,829	22,829	40,783	35,074
Building	38,331	34,597	40,133	40,133	57,743	32,900
Housing	-	-	-	-	-	-
Engineering	16,203	20,740	64,012	64,012	30,202	30,202
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	160,356	169,214	211,957	182,937	128,317	181,876
Roads and Infrastructure	4,473	760	32,950	32,950	32,950	32,950
Parks, Buildings, and Grounds	-	-	60,791	60,791	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	713,803	976,263	1,285,253	1,138,253	1,169,634	1,172,934
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	1,790,244	2,230,144	2,560,112	2,384,092	2,307,799	2,328,693

WATER EXPANSION

Fiscal Year 2020-21

Fund: 502

Name: Water Expansion Fund

	Prior FYs		Current		Proposed		Projections	
	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21	2021-22
	Actual	Actual	Budget	Actual (Est)	Requested	Recommended	Projected	Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	202	202	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	75,951	18,582	30,000	360,000	30,000	30,000	31,500	33,075
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	1,933	-	-	-	-	-	-
Total revenue	76,153	20,717	30,000	360,000	30,000	30,000	31,500	33,075
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	638	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	30,393	67,000	75,000	250,000	250,000	250,000	25,000
Total expenditures	-	31,031	67,000	75,000	250,000	250,000	250,000	25,000
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	76,153	(10,314)	(37,000)	285,000	(220,000)	(220,000)	(218,500)	8,075

Estimated Beginning Fund Balance	449,517	\$	449,517	\$	229,517	\$	11,017	
Inflows	30,000		30,000		31,500		33,075	
Outflows	250,000		250,000		250,000		25,000	
Change to fund balance	(220,000)		(220,000)		(218,500)		8,075	
Anticipated Ending Fund Balance	\$	229,517	\$	229,517	\$	11,017	\$	19,092

Departmental Use	2017-18	2018-19	2019-20	2019-20	Requested	Recommended
	Actual	Actual	Budget	Actual (Est)		
Non-Departmental	-	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	31,031	67,000	75,000	250,000	250,000
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	-	31,031	67,000	75,000	250,000	250,000

USDA WATER PROJECT

Fiscal Year 2020-21
Fund: 504
Name: USDA Water Project Fund

	Prior FYs		Current		Proposed		Projections	
	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21	2021-22
	Actual	Actual	Budget	Actual (Est)	Requested	Recommended	Projected	Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	-	-	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	(4,403,584)	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	(4,403,584)	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	(4,403,584)	-	-	-	-	-	-	-

Estimated Beginning Fund Balance	- \$	- \$	- \$	-
Inflows	-	-	-	-
Outflows	-	-	-	-
Change to fund balance	-	-	-	-
Anticipated Ending Fund Balance	\$ -	\$ -	\$ -	-

Departmental Use	2017-18	2018-19	2019-20	2019-20	Requested	Recommended
	Actual	Actual	Budget	Actual (Est)		
Non-Departmental	4,403,584	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	4,403,584	-	-	-	-	-

SEWER O&M

Fiscal Year 2020-21
Fund: 601
Name: Sewer Utility M & O Fund

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	66,699	62,572	53,550	53,550	53,550	53,550	56,228	57,914
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	39,280	101,929	52,500	52,500	52,500	52,500	53,813	55,427
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	2,853,729	2,780,993	2,715,000	2,715,000	2,715,000	2,715,000	2,742,150	2,769,572
Interfund services provided	11,498	-	25,000	25,000	25,000	25,000	25,750	26,523
Other revenue	58,821	1,500	-	-	-	-	-	-
Total revenue	3,030,027	2,946,994	2,846,050	2,846,050	2,846,050	2,846,050	2,877,940	2,909,435
Expenditures								
Salaries and benefits	792,441	992,884	1,123,813	1,099,813	1,130,771	1,144,955	1,202,203	1,262,313
Operations	720,019	782,128	1,038,587	946,587	933,664	940,424	963,935	988,033
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	247,195	315,114	569,299	569,299	586,466	586,466	557,143	529,286
Capital outlay/CIP	222,099	116,492	634,940	569,940	160,551	160,551	64,220	51,376
Total expenditures	1,981,754	2,206,618	3,366,639	3,185,639	2,811,452	2,832,396	2,787,500	2,831,008
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	2,705,862	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	(777,018)	(835,545)	-	-	-	-	-	-
Net sources (uses)	1,928,844	(835,545)	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	2,977,117	(95,169)	(520,589)	(339,589)	34,598	13,654	90,440	78,427

Estimated Beginning Fund Balance	4,886,249	\$	4,886,249	\$	4,899,903	\$	4,990,343	
Inflows	2,846,050		2,846,050		2,877,940		2,909,435	
Outflows	2,811,452		2,832,396		2,787,500		2,831,008	
Change to fund balance	34,598		13,654		90,440		78,427	
Anticipated Ending Fund Balance	\$	4,920,847	\$	4,899,903	\$	4,990,343	\$	5,068,770

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	1,084,735	1,171,888	637,700	637,699	668,267	668,267
Legislative	7,176	7,526	12,723	12,723	12,723	12,723
Administration	96,560	192,988	151,635	151,635	139,799	127,626
Economic Development	-	-	-	-	-	-
City Attorney	24,994	18,830	26,000	26,000	26,000	26,000
Finance and Information Technology	197,686	209,960	214,353	214,353	222,796	229,556
Community Development:						
Planning	21,702	28,296	22,829	22,829	40,783	35,074
Building	38,187	34,514	40,153	40,153	57,743	32,900
Housing	-	-	-	-	-	-
Engineering	15,269	20,689	64,012	64,012	30,202	30,202
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	181,319	166,235	214,686	190,686	128,367	181,876
Roads and Infrastructure	22,731	5,931	62,450	62,450	62,450	62,450
Parks, Buildings, and Grounds	-	-	60,790	60,790	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	4,123	-	-	-	-	-
Sewer O&M	1,064,290	1,185,306	1,859,308	1,702,309	1,422,322	1,425,722
CLMSD Special Projects	-	-	-	-	-	-
Total use	2,758,772	3,042,163	3,366,639	3,185,639	2,811,452	2,832,396

SEWER EXPANSION

Fiscal Year 2020-21

Fund: 602

Name: Sewer Expansion Fund

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	2,258	5,126	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	89,003	51,467	50,500	1,000,000	50,500	50,500	52,015	53,575
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	4,303	-	-	-	-	-	-
Total revenue	91,261	60,896	50,500	1,000,000	50,500	50,500	52,015	53,575
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	15,623	230,500	230,500	305,000	305,000	762,500	762,500
Total expenditures	-	15,623	230,500	230,500	305,000	305,000	762,500	762,500
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	91,261	45,273	(180,000)	769,500	(254,500)	(254,500)	(710,485)	(708,925)

Estimated Beginning Fund Balance	1,753,868	\$	1,753,868	\$	1,499,368	\$	788,883
Inflows	50,500		50,500		52,015		53,575
Outflows	305,000		305,000		762,500		762,500
Change to fund balance	(254,500)		(254,500)		(710,485)		(708,925)
Anticipated Ending Fund Balance	\$ 1,499,368	\$	1,499,368	\$	788,883	\$	79,958

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	-	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	15,623	230,500	230,500	305,000	305,000
CLMSD Special Projects	-	-	-	-	-	-
Total use	-	15,623	230,500	230,500	305,000	305,000

USDA SEWER PROJECT

Fiscal Year 2020-21
Fund: 604
Name: USDA Sewer Project Fund

	Prior FYs		Current		Proposed		Projections	
	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21	2021-22
	Actual	Actual	Budget	Actual (Est)	Requested	Recommended	Projected	Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	-	-	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	(2,705,862)	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	(2,705,862)	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	(2,705,862)	-	-	-	-	-	-	-
					Estimated Beginning Fund Balance	- \$	- \$	- \$
					Inflows	-	-	-
					Outflows	-	-	-
					Change to fund balance	-	-	-
					Anticipated Ending Fund Balance	\$ -	\$ -	\$ -
Departmental Use								
Non-Departmental	2,705,862	-	-	-	-	-	-	-
Legislative	-	-	-	-	-	-	-	-
Administration	-	-	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-	-	-
Community Development:								
Planning	-	-	-	-	-	-	-	-
Building	-	-	-	-	-	-	-	-
Housing	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-
Police	-	-	-	-	-	-	-	-
Public Works:								
Administration and Compliance	-	-	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-	-	-
Total use	2,705,862	-	-	-	-	-	-	-

2017-1 CLMSD SEWER ASSESSMENT DISTRICT

Fiscal Year 2020-21

Fund: 606

Name: CLMSD Assmnt Dist 2017-1 Fund

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	244,918	244,077	242,000	242,000	237,000	237,000	225,150	213,893
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	321	1,770	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	5,245	4,367	8,000	8,000	8,000	8,000	7,600	7,220
Total revenue	250,484	250,214	250,000	250,000	245,000	245,000	232,750	221,113
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	10,819	8,205	11,000	11,000	11,000	11,000	11,275	11,557
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	80,795	76,178	231,203	231,203	229,643	229,643	218,161	207,253
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	91,614	84,383	242,203	242,203	240,643	240,643	229,436	218,810
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	(15,000)	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	(15,000)	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	143,870	165,831	7,797	7,797	4,357	4,357	3,314	2,303

Estimated Beginning Fund Balance	356,340	\$	356,340	\$	360,697	\$	364,011	
Inflows	245,000		245,000		232,750		221,113	
Outflows	240,643		240,643		229,436		218,810	
Change to fund balance	4,357		4,357		3,314		2,303	
Anticipated Ending Fund Balance	\$	360,697	\$	360,697	\$	364,011	\$	366,314

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	95,795	76,178	231,203	231,203	229,643	229,643
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	10,819	8,205	11,000	11,000	11,000	11,000
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	106,614	84,383	242,203	242,203	240,643	240,643

INTERNAL SERVICE FUND – RISK MANAGEMENT AND INSURANCE

Fiscal Year 2020-21

Fund: 701

Name: Risk Management Fund

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	-	-	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	501,700	501,700	743,282	743,282	761,864	780,911
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	-	-	501,700	501,700	743,282	743,282	761,864	780,911
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	501,700	501,700	743,282	743,282	761,864	780,911
Deductions from	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	501,700	501,700	743,282	743,282	761,864	780,911
Resources - Use								
Surplus (deficit)	-	-	-	-	-	-	-	-

Estimated Beginning Fund Balance	- \$	- \$	- \$	-
Inflows	743,282	743,282	761,864	780,911
Outflows	743,282	743,282	761,864	780,911
Change to fund balance	-	-	-	-
Anticipated Ending Fund Balance	\$ -	\$ -	\$ -	-

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	-	-	501,700	501,700	743,282	743,282
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	-	-	501,700	501,700	743,282	743,282

FIDUCIARY

These funds account for assets held by the City as an agent for individuals, private organizations, and other governments. The financial activities of these funds are excluded from the Government-wide financial statements, but are presented in the separate Fiduciary Fund financial statements.

Agency Funds

Special Deposit Fund (702)

This fund tracks deposits made by developers, community members, and others that are to be held in a custodial capacity by the City. Resources in this fund are not available to City unless surrendered to the City and transferred to its general fund. This fund is not presented in detail.

Private Purpose Trust Fund

Redevelopment Obligation Retirement Fund (705)

This fund is responsible to track expenses and debt service related to the dissolution of the former Lakeport Redevelopment Agency.

SPECIAL DEPOSIT FUND

Fiscal Year 2020-21
Fund: 702
Name: Special Deposit Fund

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	-	-	-	-	-	-	-	-
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	(739)	2,158	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-
Total revenue	(739)	2,158	-	-	-	-	-	-
Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	-	-	-	-	-	-	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	(354)	-	-	-	-	-	-	-
Net sources (uses)	(354)	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	(1,093)	2,158	-	-	-	-	-	-

Estimated Beginning Fund Balance	418,285	\$	418,285	\$	418,285	\$	418,285
Inflows	-		-		-		-
Outflows	-		-		-		-
Change to fund balance	-		-		-		-
Anticipated Ending Fund Balance	\$ 418,285	\$	418,285	\$	418,285	\$	418,285

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	354	-	-	-	-	-
Legislative	-	-	-	-	-	-
Administration	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
Finance and Information Technology	-	-	-	-	-	-
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	354	-	-	-	-	-

REDEVELOPMENT OBLIGATION RETIREMENT FUND

Fiscal Year 2020-21

Fund: 705

Name: RDA Obligation Retirement Fund

	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Revenue Sources								
Taxes	487,756	444,890	430,589	430,589	430,589	523,496	497,321	472,455
Franchises	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-
Use of money and property	1,298	1,631	-	-	-	-	-	-
Income from other agencies	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-
Interfund services provided	-	-	-	-	-	-	-	-
Other revenue	655	-	-	-	-	-	-	-
Total revenue	489,709	446,521	430,589	430,589	430,589	523,496	497,321	472,455
Expenditures								
Salaries and benefits	70,098	77,810	99,952	99,952	102,648	96,561	106,217	116,839
Operations	25,271	25,021	10,572	10,572	20,072	20,072	-	-
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	210,265	188,661	320,000	320,000	396,094	396,094	376,289	357,475
Capital outlay/CIP	-	3,361	-	-	-	-	-	-
Total expenditures	305,634	294,853	430,524	430,524	518,814	512,727	482,506	474,314
Financing Sources (Uses)								
Use of fund balance	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-
Deductions from	-	(407,964)	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-
Resources - Use								
Surplus (deficit)	184,075	151,668	65	65	(88,225)	10,769	14,815	(1,859)

Estimated Beginning Fund Balance	364,407	\$	364,407	\$	375,176	\$	389,991	
Inflows	430,589		523,496		497,321		472,455	
Outflows	518,814		512,727		482,506		474,314	
Change to fund balance	(88,225)		10,769		14,815		(1,859)	
Anticipated Ending Fund Balance	\$	276,182	\$	375,176	\$	389,991	\$	388,132

Departmental Use	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	Requested	Recommended
Non-Departmental	223,687	602,770	323,900	323,900	402,994	402,994
Legislative	-	-	-	-	-	-
Administration	46,110	50,407	71,841	71,841	71,924	65,837
Economic Development	-	-	-	-	-	-
City Attorney	2,697	2,068	1,500	1,500	1,500	1,500
Finance and Information Technology	33,140	41,182	33,283	33,283	42,396	42,396
Community Development:						
Planning	-	-	-	-	-	-
Building	-	-	-	-	-	-
Housing	-	-	-	-	-	-
Engineering	-	6,390	-	-	-	-
Police	-	-	-	-	-	-
Public Works:						
Administration and Compliance	-	-	-	-	-	-
Roads and Infrastructure	-	-	-	-	-	-
Parks, Buildings, and Grounds	-	-	-	-	-	-
Westshore Pool	-	-	-	-	-	-
Water O&M	-	-	-	-	-	-
Sewer O&M	-	-	-	-	-	-
CLMSD Special Projects	-	-	-	-	-	-
Total use	305,634	702,817	430,524	430,524	518,814	512,727

OPERATING BUDGETS

DEPARTMENTS

NON-DEPARTMENTAL

LEGISLATIVE

ADMINISTRATION:

CITY MANAGER

CITY CLERK

ADMINISTRATIVE SERVICES

ECONOMIC DEVELOPMENT

CITY ATTORNEY

FINANCE & INFORMATION TECHNOLOGY (IT)

COMMUNITY DEVELOPMENT:

PLANNING

BUILDING

HOUSING

ENGINEERING

POLICE

PUBLIC WORKS:

ROADS & INFRASTRUCTURE

PARKS, BUILDINGS & GROUNDS

WESTSHORE POOL

WATER OPERATIONS & MAINTENANCE (O&M)

SEWER OPERATIONS & MAINTENANCE (O&M)

NON-DEPARTMENTAL

This activity accounts for the costs of support services needed to run the general City Hall operations. It also accounts for the cost of various items, which are not directly attributable to a specific department. These items typically include bank fees and charges, costs associated with property tax administration fees by the county, fees charged by the State Board of Equalization for administration of sales tax collection, most debt service, transfers to other funds, and certain capital project budgets.

LEGISLATIVE

The legislative body for the City of Lakeport is the City Council. The same body acts as the governing authority for the Successor Agency to the City of Lakeport Redevelopment Agency and the City of Lakeport Municipal Sewer District (CLMSD). The City Council is advised by the following standing commissions and committees:

- Lakeport Planning Commission
- Parks and Recreation Committee
- Traffic Safety Advisory Committee
- ADA Committee
- Lakeport Economic Development Advisory Committee (LEDAC)
- Measure Z Advisory Committee

The City Council for the City of Lakeport, comprised of five council members, provides policy direction to the City Manager. The Council adopts ordinances to control the affairs of the City. The Council oversees the fiscal affairs of the City and approves and adopts the annual City budget. The Council also provides policy direction for the enforcement of City ordinances and may pass emergency ordinances for the immediate preservation or protection of public health, property, or safety. The Council enters into contracts and cooperative or joint activities with other government bodies.

The City of Lakeport Planning Commission is a permanent committee of five persons appointed by the Lakeport City Council to review matters related to planning and development. The Planning Commission meets on the second Wednesday of every month at 6:00 p.m. in the City Council Chambers at Lakeport City Hall, 225 Park Street, Lakeport, California, for the purpose of considering City land use matters. Included on the agendas are such things as the General Plan, Re-zonings, Use Permits, Subdivisions, Architectural and Design Review, planning policy matters, and interpretations.

The Parks and Recreation Committee is a standing committee that considers issues and concerns related to City parks and their uses. It consists of a mix of elected officials, community members, and appointed staff. The Committee reports to the City Council.

The Traffic Safety Advisory Committee addresses issues and concerns regarding transportation in the City of Lakeport. The powers, duties and responsibilities of the TSAC are to make recommendations to the City Council regarding traffic safety, pedestrian safety, and parking as it relates to traffic safety.

The ADA Committee, a sub-committee of the Traffic Safety Advisory Committee, meets to address and make recommendations regarding ADA (Americans with Disabilities Act) issues on City streets and sidewalks.

The Lakeport Economic Development Advisory Committee (LEDAC) is a standing committee formed by the City Council in 2010. The primary function of the LEDAC is to consider issues pertaining to business retention and expansion and advise the City Council and staff on developing potential programs and strategies for economic development in the City; establishing and maintaining regular communication between the City and the business community; evaluating community needs and desires for economic development; and focusing on commerce solutions that enhance the quality of life for the Lakeport community.

The Measure Z Advisory Committee is a five-member independent citizens' advisory committee that has been created and shall meet annually to review the expenditure of revenues generated by the tax imposed by Measure Z and to make recommendations to the city council regarding those expenditures. Members of the committee will be appointed to terms of not more than four years by the city council. The independent citizens' advisory committee shall meet publicly on at least a quarterly basis to review all revenues and expenditures of the transactions and use tax imposed by this chapter, review annual audit reports related to the tax, and make at least one written annual report to the city council at a public meeting summarizing the independent citizens' advisory committee's findings and including any appropriate recommendations.

GOALS

Goals

1. Public Safety
2. Road improvement
3. Amending sidewalk and right-of-way improvement ordinance to reduce costs of improvements and ensure infrastructure is being constructed in high priority areas.
4. Enhance the historic downtown and lakefront area through the adoption and consideration of: amendments to the Zoning Ordinance expanding visitor and recreational use types, increasing visibility of local businesses on social media, and improving wayfinding signage downtown, transform the former B of A into a community center, pursuing agreement with LUSD on use of Natural High property, and strengthening the programs with LMSA, such as Dickens Faire.
5. Downtown mural art project
6. Continue park improvements
7. Pursue full-time project manager
8. Complete annexation
9. Implement records management software.
10. Succession Planning
11. Recruit and maintain staffing, equipment, and special programs to accomplish community policing goals.
12. Continue marketing efforts outlined in the hotel feasibility study to attract national brand lodging facility.
13. Improve public relations and education

BUDGET DETAIL

The operating budget presented here identifies expenditures and revenue sources by the department. Expenditures are detailed by character or function within the department to give the reader a fundamental understanding of where resources are planned to be used. Such functions are classified as follows:

- Salaries and benefits, which include salaries and wages of full and part-time employees, healthcare premiums, City retirement contributions, overtime and standby costs, etc.
- Operations, including costs associated with day-to-day activities, professional services, insurance costs, and travel and training.
- Debt service, if the department is responsible for any regular payments on bonds, loans, leases, or other long-term obligations. Generally, all debt service is managed in non-departmental.
- Housing loans/grants, which typically are found only in the economic and housing divisions of the City Manager's Office and Community Development Department, respectively.
- Capital outlay, which typically identifies any expenditures related to semi-regular purchases, such as computer and technology, office equipment, building improvements, and other items that are capitalized and depreciated.

Among the information included in this proposed budget are prior year actuals, current fiscal year budget and year-end estimates, and a projection of cost estimates for the next two years, which have been compiled based on known information to date.

Fiscal Year 2020-21
Department Detail
Dept Legislative
No. 1010

DEPARTMENT DETAIL								
	Prior FYs		Current		Proposed		Projections	
	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21	2021-22
	Actual	Actual	Budget	Actual (Est)	Requested	Recommended	Projected	Projected
Funding Sources								
110 GENERAL FUND	72,859	87,430	103,986	103,986	107,631	97,631	100,520	104,358
501 WATER UTILITY M & O FUND	7,189	7,547	12,723	12,723	12,723	12,723	13,100	13,600
601 CLMSD UTILITY M & O FUND	7,176	7,526	12,723	12,723	12,723	12,723	13,100	13,600
705 RDA OBLIGATION RETIREMENT FUND	-	-	-	-	-	-	-	-
Total Resources	87,224	102,503	129,432	129,432	133,077	123,077	126,719	131,557
Department Expenditures								
Salaries and benefits	34,225	36,923	63,615	63,615	63,615	63,615	66,796	70,136
Operations	52,999	55,393	64,817	64,817	68,462	58,462	59,924	61,422
Debt service	-	-	-	-	-	-	-	-
Capital outlay	-	10,187	1,000	1,000	1,000	1,000	-	-
Total Expenditures	87,224	102,503	129,432	129,432	133,077	123,077	126,719	131,557
Resources - Use								
Surplus (Deficit)	-	-	-	-	-	-	-	-

ADMINISTRATION

Administration is the principal link between the City Council, City staff, and the public. The role of the Department is to provide the best public service possible to all involved with the City, whether they are residents, business, staff, or the City Council.

The City's Administration Department consists of the City Manager, Assistant City Manager, City Clerk, and the Administrative Services Director. The City Manager's Office is also responsible for the City's economic development program.

CITY MANAGER

The City Manager's role is to leverage available resources, whether fiscal, social, or political, towards uses that maximize benefits to the community. In doing so, the City Manager spurs the organization to accomplish Council goals and leads to a high level of citizen satisfaction by providing strong administrative leadership and fostering successful working relationships between the City Council, the public and the staff.

As the City's Chief Executive Officer, the City Manager and staff pursue excellence and professionalism in providing leadership to and management for all departments and services by maintaining transparency, flexibility, clarity, and accountability of the organization to the Council, to the public, and to other agencies. The City Manager is responsible for the enforcement of all laws and City ordinances; appointment of department heads; submission of the annual budget to the City Council and ensure projects are successfully completed to achieve City goals. In addition, the City Manager and staff recommend policies and programs to the City Council based on sound research and advocate Council policy and City interests. A significant portion of the City Manager's Office time is spent representing the City in local, regional, and statewide venues.

The City Manager's Office will:

- Translate Council policy direction, vision and decisions into reality
- Develop the annual operating budget and present it to the City Council for consideration
- Execute the programs, projects and activities appropriated in the annual budget
- Support the Council's policy making role by ensuring that the Council is provided with timely, accurate, and complete information based on sound research
- Drive fiscal performance to exceed citizen expectations
- Provide support and guidance to City departments
- Direct evaluation aimed at increasing the responsiveness of government
- Direct the development of special programs that are aligned with the priorities established by the community and the City Council
- Hire and develop City department heads and staff and ensure work performance
- Coordinate an ambitious range of activities that serve Lakeport residents
- Provide leadership in solving community issues and challenges
- Negotiate contracts for the City, such as: street maintenance, solid waste, and animal control
- Provide legislative analysis, legislative relations, and coordination of National and California League of Cities events and information sharing
- Provide public education and communicate relevant information to the public, City Council and staff about goals, accomplishments, plans and activities

CITY CLERK

The City Clerk is appointed by the City Council to perform various functions required by the Government Code of the State of California, as well as other duties to provide efficient administration of City services. The Office of the City Clerk has a broad range of responsibilities, including the following:

City Council Support Services

- Prepares City Council Agendas (including internal distribution of agenda packets, which contain all related reports and documents)
- Provides agendas to subscribers via mail and e-mail and uploads agendas on the City's website
- Prepares minutes of the City Council meetings
- Provides clerical support to the Mayor and the City Council including correspondence, reservations, expenses, proclamations and certificates
- Conducts recruitment for various City committees and commissions
- Coordinates annual City Council Reorganization
- Maintains a database of all commission and committee memberships including: the Parks & Recreation Commission, the Westside Park Committee, the Traffic Safety Advisory Committee, and the ADA Committee.
- Facilitates the commission and committee application process for all advisory boards

City Administration Support Services

- Provides clerical support to the City Manager
- Processes applications for use of City parks and facilities
- Answers citizen inquiries made by mail, telephone, or in person
- Acts as Secretary to the Traffic Safety Advisory Committee and the Oversight Board to the former Lakeport Redevelopment Agency
- Acts as the City's agent for service of process
- Receives and processes all claims filed against the city
- Is responsible for the codification of city ordinances into the municipal code, including quality checks and distribution of the code
- Processes requests under the California Public Records Act

Election Services

- Provides prospective City Council members with candidate filing packets
- Coordinate with the County of Lake Elections Department to conduct City elections
- Administers the filings for all appointed and elected officials identified in the Political Reform Act and the City's Conflict of Interest Code

Records Management Services (Shared with Administrative Services)

- Maintain official City records, available in various media
- Updates the City of Lakeport Municipal Code
- Track insurance for Council approved projects and agreements
- Acts as custodian of records and of the City Seal

- Certifies the accuracy and validity of certain City documents as official records by signature and by affixing the seal of the City of Lakeport
- Develops and maintains the city's records retention schedule to ensure the proper storage, maintenance, and disposal of municipal records city-wide

ADMINISTRATIVE SERVICES – HUMAN RESOURCES

Under the management and general direction of the City Manager's Office, the Administrative Services Director plays a major role in creating a collaborative team of City employees and contract staff that provide high quality service to the community. With this being said, the City is committed to maintaining and attracting a talented team of qualified employees.

Aside from providing the City with talented and motivated employees, the division is responsible for developing and maintaining a high-quality of work life, adhering to equitable and ethical personnel standards, updating and composing job descriptions for City positions, and providing employee development opportunities. Human Resources staff ensures that performance is appropriately rewarded and that employees receive salary and benefits competitive with the marketplace. The mission of Human Resources is to develop a staff and workforce philosophy that embraces the City Council's vision, citywide goals and core values in daily decision making.

Ongoing responsibilities include:

- Maintain a classification plan that contains accurate and up-to-date job descriptions for City positions
- Work closely with departments to assess staffing needs and coordinate the recruitment and selection process to attract hard working, talented and engaged employees that fit within our culture
- Orient new employees, prepare personnel action documentation and maintain employee records in accordance with established regulations
- Ensure that the established salary ranges for City job classes remain competitive with the marketplace
- Evaluate and provide training on an effective performance management and employee development program to encourage excellence, provide valuable feedback and opportunities for professional growth and ensure superior performance is recognized and appropriately rewarded
- Develop the City's workforce by assessing departmental training needs and delivering professional growth opportunities for staff including: skills enhancement training, management and supervisory training, safety training and mandated training
- Administer the City's benefit program including contract renewals and maintenance of the contract for the City's health insurance and retirement program with the California Public Employees Retirement System
- Administer the annual benefits fair
- Provide proactive leadership and clear advice to support departments when employee relations issues arise and provide guidance on personnel policies and regulations
- In support of the City culture, maintain a high level of communication, cooperation and understanding among all levels of City staff with regard to Human Resources policies and programs
- Review and maintain policies, employee guidelines, procedures and forms necessary to the effective and legal operation of the organization
- Coordinates the worker's compensation program and administer a leave of absence program, adhering to federal and state guidelines
- Administer volunteer and student internship program
- Maintain confidential personnel and position control data in the payroll accounting software (Incode)

OUTCOMES/ACCOMPLISHMENTS

2019-20 Achievements and Accomplishments

1. Implement records management software to digitize city records for HR and Clerk Divisions and support the Police Department in the same:
 - The LaserFiche records management software was purchased, installed, and programming initiated within the City Clerk's office.
 - In the LaserFiche Records Repository: migrated City Council ordinances, resolutions, minutes and agendas; conducted a needs assessment and draft file structure for Risk Management.
 - In the LaserFiche Records Management Module, received training and began initial design.
 - Retained consultant to assist with a document input plan, legally compliant policy and procedure, naming conventions and indexing standards.
 - Attended LaserFiche conference and online trainings to enhance the use of the program, with particular attention to security set-up.
2. Researched and obtained quotes from electronic signature software companies as part of the over-arching goal of enhancing paperless solutions.
3. Conducted records clean-up all by departments to facilitate the City Hall remodel, the Carnegie Library clean-up and ongoing destruction - pending litigation hold.
4. Hired and Trained a new Administrative Specialist and in conjunction, completed a procedures manual for Human Resources processes in accordance with City-wide goals for succession planning.
5. Facilitated and participated in the following compliance projects:
 - Task group assigned to update of the Emergency Operations Plan and Emergency Ordinance
 - Task group assigned to Lakeport Community Center facility policy and fee schedule.
 - Adopted and implemented an Affordable Care Act plan.
 - Adoption of a Title VI Anti-Discrimination Policy and web page.
 - Drafted a Leave Integration Procedure and employee communication
6. Continued to participate or host annual events including National Night Out, Lakeport Employee Benefits Fair and Lakeport Employee Appreciation Luncheon.
7. Facilitate Anti-Harrasment Training and active shooter training.
8. 2019-20 Administrative Services statistics (to date):
 - 49 Agendas and minutes prepared and meetings attended (Council & Committees)
 - 11 Commission/Committee candidates recruited, filling 8 seats.
 - 31 Contracts processed.
 - 40 Event of Facility applications handled.
 - 35 Records requests answered.
 - Continuous Police recruitments conducted resulting in the hiring of 2 Officers & 2 Trainees

GOALS

Near-term

(1 year)

Goal

- 1. Prepare for 2020 Elections and subsequent Council Appointments
- 2. Digitize city records through LaserFiche Implementation beginning with HR, Clerk, Risk Management Divisions, then moving to Police Department: Complete a document input plan for Administrative Services and Police, adopt legally compliant policy and procedure, naming conventions and indexing standards.
 - Develop naming conventions
 - Complete a document input plan
 - Set-up Security
 - Adopt legally compliant policies and procedures
 - Train users
- 3. Update Personnel Rules and Regulations for compliance with new laws and rulings.

Intermediate-term (2-4 years out)

- 1. Continue implementation of records management software as needed across departments. Explore opportunities to integrate LaserFiche with departmental proprietary software (i.e. SmartGov, InCode).
- 2. Automate processes, including performance evaluation, employee onboarding and job recruitments, agenda management, contracts management, event application, PRA requests and FPPC filing management.

Long-term (5+ years out)

- 1. Prepare Procedures Manual for City Clerk and Human Resources processes.
- 2. Update employee job descriptions.

BUDGET DETAIL

The operating budget presented here identifies expenditures and revenue sources by the department, which includes the City Manager, City Clerk, and Administrative Services (HR). Expenditures are detailed by character or function within the department to give the reader a fundamental understanding a where resources are planned to be used. Such functions are classified as follows:

- Salaries and benefits, which include salaries and wages of full and part-time employees, healthcare premiums, City retirement contributions, overtime and standby costs, etc.
- Operations, including costs associated with day-to-day activities, professional services, insurance costs, and travel and training.
- Debt service, if the department is responsible for any regular payments on bonds, loans, leases, or other long-term obligations. Generally, all debt service is managed in non-departmental.
- Housing loans/grants, which typically are found only in the economic and housing divisions of the City Manager's Office and Community Development Department, respectively.
- Capital outlay, which typically identifies any expenditures related to semi-regular purchases, such as computer and technology, office equipment, building improvements, and other items that are capitalized and depreciated.

Among the information included in this proposed budget are prior year actuals, current fiscal year budget and year-end estimates, and a projection of cost estimates for the next two years, which have been compiled based on known information to date.

Fiscal Year 2020-21
Department Detail
Dept Administration
No. 1020

DEPARTMENT DETAIL								
	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Funding Sources								
110 GENERAL FUND	267,343	261,588	442,834	342,834	440,771	410,338	428,528	448,443
501 WATER UTILITY M & O FUND	96,905	193,435	152,685	152,685	140,847	128,674	134,378	140,623
504 USDA WATER PROJECT FUND	-	-	-	-	-	-	-	-
601 CLMSD UTILITY M & O FUND	96,560	192,988	151,635	151,635	139,799	127,626	133,284	139,478
604 USDA SEWER PROJECT FUND	-	-	-	-	-	-	-	-
705 RDA OBLIGATION RETIREMENT FUND	46,110	50,407	71,841	71,841	71,924	65,837	68,756	71,951
Total Resources	506,918	698,418	818,995	718,995	793,341	732,475	764,945	800,495
Department Expenditures								
Salaries and benefits	427,512	607,016	685,793	585,793	686,616	625,750	657,039	689,890
Operations	78,906	57,787	90,506	90,506	105,275	105,275	107,907	110,605
Debt service	-	-	-	-	-	-	-	-
Capital outlay	500	33,615	42,696	42,696	1,450	1,450	-	-
Total Expenditures	506,918	698,418	818,995	718,995	793,341	732,475	764,945	800,495
Resources - Use								
Surplus (Deficit)	-	-	-	-	-	-	-	-

ECONOMIC DEVELOPMENT

The Lakeport City Council and staff understand the importance of Lakeport as a regional economic center and have sought over the years to strengthen and expand the City's role in the economic well-being of the County, in spite of competitive outside forces. There are many factors that come into play and have an impact on the Lakeport economy and thus affect the whole of the County. These factors range from the provision of basic public infrastructure to the adoption and implementation of governmental economic development objectives, policies, and programs to having a sophisticated knowledge of the US/world economy and how Lakeport fits within it.

OUTCOMES/ACCOMPLISHMENTS

2019-20 Achievements and Accomplishments

- 1. Acquisition of Natural High and adjacent waterfront property likely to be completed by March 2020.
- 2. Acquisition of the old BofA Building and conversion to the Lakeport Community Center.
- 3. Public outreach and submittal of a \$5.8 million Prop 68 grant application for the development of a new Lakefront Park (implementation of Lakefront Revitalization Plan).
- 4. Adoption of the County Broadband Master Plan (expected completion March 2020)
- 5. Conducted spring Business Walks, gathered 100 business surveys, presented findings to City Council and made follow-up contact with several businesses.
- 6. Conducted and distributed a PSPS Business Impact Survey with over 200 responses.
- 7. In conjunction with Lake EDC, 25 commercial properties countywide were identified and marketed nationwide through Zoom Prospector site selector program.
- 8. Continued assistance to local businesses through the City's Business Loan Program, including technical assistance and funding to a broadband service provider.
- 9. Worked with Lake EDC in aiding in the reestablishment of the Airport Land Use Commission (ALUC) to address improving airport infrastructure.
- 10. City funding and participation in initial development of *Visit Lake County CA* (Lake County Tourism Improvement District).
- 11. Completion of City Hall "One-Stop Permit Center" remodel project centralizing all City public services in one location.
- 12. Working with CDD, LMSA, LEDAC and Downtown businesses on improvement strategies for the central business district (including A-frame signage, wayfinding sign program, retail enhancement, and comprehensive downtown design guidelines).
- 13. Implementation of a Dig Once Ordinance to promote greater broadband service in the City.

GOALS

(1 year)	Goal
✔	1. Create a comprehensive inventory of all vacant commercial properties within the City and make information available on the City's website.
✔	2. Expand retail opportunities throughout the City with emphasis on clothing and general retail.
✔	3. Continue efforts outlined in the Hotel Feasibility Study and Lakeport Lakefront Revitalization Plan to attract a full service lodging facility with dining and conference amenities.
✔	4. Enhance the historic downtown and lakefront area through the adoption and consideration of: Amendments to the Zoning Ordinance expanding visitor and recreation use types, increase the visibility of local businesses on social media, improving wayfinding signage downtown, upgrade Community Center to include ADA restrooms and commercial kitchen, develop lakefront park (Natural High), and strengthen the programs and outreach to businesses of LMSA.

Intermediate-term (2-4 years out)	
✔	1. Support the implementation of the Lake EDC Path to Prosperity Plan including greater marketing of key commercial development sites with the county, extension of broadband services and facilitation of basic public infrastructure to Lampson Airport.
✔	2. Promote the development of greater arts, cultural and community facilities including but not limited to the Soper Reese Theatre renovation project and re-opening of Carnegie Library to public use.
✔	3. Work with the California Judicial Council and the County of Lake to secure a new courthouse location within the City of Lakeport.
✔	4. Update City Economic Development website incorporating best practices from other municipal and regional economic development agencies.

Long-term (5+ years out)	
✔	1. Identify funding sources for the hiring of a full time Economic Development Director.
✔	2. Consider the development of a commercial center revitalization plan to assist struggling local shopping and business park centers.
✔	3. Continued implementation of the Lakeport Lakefront Revitalization Plan and the Lakeport Economic Development Strategic Plan including the identification of partners and funding sources to assist in realizing the adopted community visions for the waterfront and downtown areas.

BUDGET DETAIL

The operating budget presented here identifies expenditures and revenue sources by the department. Expenditures are detailed by character or function within the department to give the reader a fundamental understanding of where resources are planned to be used. Such functions are classified as follows:

- Salaries and benefits, which include salaries and wages of full and part-time employees, healthcare premiums, City retirement contributions, overtime and standby costs, etc.
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Fiscal Year 2020-21
Department Detail
Dept Economic Development
No. 1054

DEPARTMENT DETAIL								
	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Funding Sources								
110 GENERAL FUND	61,045	81,321	108,000	90,000	90,001	90,001	92,251	94,557
210 ECON RLF RE-USE FUND	8,094	-	-	-	-	-	-	-
233 ECON RLF REUSE MICRO RLA FUND	-	-	-	-	-	-	-	-
241 CDBG ED GRANT 2014	28,040	17,380	25,000	25,000	25,000	25,000	25,625	26,266
Total Resources	97,179	558,258	133,000	115,000	115,001	765,001	784,126	803,729
Department Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	97,179	98,701	133,000	115,000	115,001	765,001	784,126	803,729
Grants/Loans	-	-	-	-	-	-	-	-
Total Expenditures	97,179	558,258	133,000	115,000	115,001	765,001	784,126	803,729
Resources - Use								
Surplus (Deficit)	-	-	-	-	-	-	-	-

CITY ATTORNEY

The City Attorney is responsible for providing legal advice to the City Council and staff in carrying out their duties in the operations of the City government. The Attorney, or special counsel supervised by the Attorney, defends the City in all legal actions and brings about suits on behalf of the City.

BUDGET DETAIL

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Fiscal Year 2020-21
Department Detail
Dept Legal
No. 1030

	DEPARTMENT DETAIL							
	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Funding Sources								
110 GENERAL FUND	50,468	95,491	106,000	106,000	68,000	68,000	69,700	71,443
501 WATER UTILITY M & O FUND	25,019	18,805	26,000	26,000	26,000	26,000	26,650	27,316
601 CLMSD UTILITY M & O FUND	24,994	18,830	26,000	26,000	26,000	26,000	26,650	27,316
705 RDA OBLIGATION RETIREMENT FUND	2,697	2,068	1,500	1,500	1,500	1,500	1,538	1,576
Total Resources	103,178	135,194	159,500	159,500	121,500	121,500	124,538	127,651
Department Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	103,178	135,194	159,500	159,500	121,500	121,500	124,538	127,651
Debt service	-	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-	-	-
Total Expenditures	103,178	135,194	159,500	159,500	121,500	121,500	124,538	127,651
Resources - Use								
Surplus (Deficit)	-	-	-	-	-	-	-	-

FINANCE & IT

The Finance Department is responsible for the fiscal health of the City as well as the collection and expenditure of funds in accordance with all applicable laws and regulations. This includes managing the processes and recording for day-to-day transactions, providing accurate reporting to the City Council, City Manager and other departments as well as performing high level, broad fiscal analysis of current activities, and evaluating economic trends affecting the local economy. As such, the Department is best viewed as providing two levels of service: internal operations and fiscal analysis and advisory services.

In 2015, the Department incorporated the function of information technology, providing services to City departments to ensure that technology resources function optimally.

From the analysis and advisory perspective, the Finance department is charged with the following roles and tasks:

- Primary advisor to the City Manager and City Council on fiscal and financial matters
- Long range financial planning, including forecasting and budgeting
- Ongoing investigation and identification of fiscal opportunities such as significant sources of new revenues or expense reductions
- Maintaining training and awareness of Industry Best Practices and identify opportunities for effecting change
- Provide leadership in the development and implementations citywide financial policies
- Administer the City's Investment and Debt Portfolios

On the internal operations side, the Finance Department performs the following functions:

- General accounting services including recording and reporting transactions in accordance with Generally Accepted Accounting Principles (GAAP)
- Providing timely financial detail and summary reports to City management and the City Council to assist them in managing the activities of their respective departments
- Design and implementation of an effective system of internal controls for the purpose of safeguarding the City's assets
- Annual budget analysis and document preparation
- Preparation for and management of annual independent fiscal audits
- Preparation of the City's Comprehensive Annual Financial Report (CAFR) in accordance with GAAP and GFOA accounting and financial reporting standards
- Grant compliance and reporting
- Internal auditing of City operations
- Workings with City Management to ensuring fees are set at the appropriate levels to ensure the City is justly compensated for services provided
- Management support, which includes not only providing reports to departments but meeting with the various departments to discuss their performance to the budget on a regular basis throughout each fiscal year
- Utility billing and customer service operations
- Housing and business loan servicing
- Business license administration
- Redevelopment Successor Agency fiscal dissolution administration

- Payroll processing
- Providing contract and basic procurement administration
- Provide IT services to City staff and departments.

OUTCOMES/ACCOMPLISHMENTS

2019-20 Achievements and Accomplishments

- ✔ 1. Updated utility billing policy and related fee schedule.
- ✔ 2. Implemented city-wide payroll costing software for improved budgetary outputs.
- ✔ 3. Developed comprehensive plan for developing and maintaining department-wide policies and procedures manual.
- ✔ 4. Upgrade security at City Hall and upgrade visual/audio in the council chambers for dual use as an EOC the activation of emergency operations.
- ✔ 5. Completed Public-Wifi project Downtown and at Library Park.
- ✔ 6. Negotiated solid waste franchise agreement with Lakeport Waste Solutions.
- ✔ 7. Replaced primary domain controller.
- ✔ 8. Received Certificate of Achievement for Excellence in Financial Report and Budget.

GOALS

(1 year) Goal

- ✔ 1. Continue implementing streamlined budget and financial statement preparation process.
- ✔ 2. Develop long-term CIP financing strategy.
- ✔ 3. Identify and register short-term rentals within the City.
- ✔ 4. Update Emergency Operations Plan.

Intermediate-term (2-4 years out)

- ✔ 1. Develop a department-wide policy and procedures manual.
- ✔ 2. Develop and implement strategy to decrease Unfunded Actual Liabilities for Pensions and OPEB.
- ✔ 3. Support Administration's efforts to develop a records management system.

Long-term (5+ years out)

- ✔ 1. Continuously seek revenue sources to improve budget position.
- ✔ 2. Focus on staff cross training, professional development and succession planning.
- ✔ 3. Continue to improve transparency of financial reporting to staff, council and the public.

BUDGET DETAIL

The operating budget presented here identifies expenditures and revenue sources by the department. Expenditures are detailed by character or function within the department to give the reader a fundamental understanding of where resources are planned to be used. Such functions are classified as follows:

- Salaries and benefits, which include salaries and wages of full and part-time employees, healthcare premiums, City retirement contributions, overtime and standby costs, etc.
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- Debt service, if the department is responsible for any regular payments on bonds, loans, leases, or other long-term obligations. Generally, all debt service is managed in non-departmental.
- Housing loans/grants, which typically are found only in the economic and housing divisions of the City Manager's Office and Community Development Department, respectively.
- Capital outlay, which typically identifies any expenditures related to semi-regular purchases, such as computer and technology, office equipment, building improvements, and other items that are capitalized and depreciated.

Among the information included in this proposed budget are prior year actuals, current fiscal year budget and year-end estimates, and a projection of cost estimates for the next two years, which have been compiled based on known information to date.

Fiscal Year 2020-21
Department Detail
Dept Finance & IT
No. 1041

	DEPARTMENT DETAIL							
	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Funding Sources								
110 GENERAL FUND	238,940	236,178	266,010	256,010	281,351	301,631	309,451	322,056
501 WATER UTILITY M & O FUND	199,332	207,344	209,309	209,309	210,727	217,487	223,125	232,214
504 USDA WATER PROJECT FUND	-	-	-	-	-	-	-	-
601 CLMSD UTILITY M & O FUND	197,686	209,960	214,353	214,353	222,796	229,556	235,507	245,101
604 USDA SEWER PROJECT FUND	-	-	-	-	-	-	-	-
605 CLMSD ASSMNT DIST 91-1 FUND	-	-	-	-	-	-	-	-
606 CLMSD ASSMNT DIST 2017-1 FUND	10,819	8,205	11,000	11,000	11,000	11,000	11,285	11,745
701 RISK MANAGEMENT FUND	-	-	-	-	-	-	-	-
702 SPECIAL DEPOSIT FUND	-	-	-	-	-	-	-	-
705 RDA OBLIGATION RETIREMENT FUND	33,140	41,182	33,283	33,283	42,396	42,396	43,495	45,267
Total Resources	679,917	702,869	733,955	723,955	768,270	802,070	822,864	856,383
Department Expenditures								
Salaries and benefits	381,831	420,303	462,492	462,492	493,260	493,260	517,922	543,818
Operations	251,860	230,405	218,157	218,157	263,704	297,504	304,942	312,565
Debt service	-	-	-	-	-	-	-	-
Capital outlay	46,226	52,161	53,306	43,306	11,306	11,306	-	-
Total Expenditures	679,917	702,869	733,955	723,955	768,270	802,070	822,864	856,383
Resources - Use								
Surplus (Deficit)	-	-	-	-	-	-	-	-

COMMUNITY DEVELOPMENT

The Community Development Department is comprised of three divisions: Planning, Building and Housing. The department is responsible for a wide variety of functions including the review and approval of new development projects; building permit applications and inspections; code enforcement and nuisance abatement; and housing support services. The department also carries out activities related to business licensing, including working with new businesses on remodeling and sign issues and the collection of business license fees.

OUTCOMES/ACCOMPLISHMENTS

2019-20 Achievements and Accomplishments

1. Submittal of the South Lakeport Annexation application to Lake LAFCo.
2. Adoption of Telecommunication Ordinance
3. Public Outreach and Submittal of a \$5.8 million Prop 68 grant application for the development of a new Lakefront Park (Implementation of Lakefront Revitalization Plan)
4. Revamping and overhaul of the Lakeport and County Stormwater Management Program.
5. \$750k CDBG grant authorization for off-site improvements associated with the Martin Street Apartments Projects.
6. Granting of occupancy for Martin Street Apartments Phase I (24-units of affordable apartments).
7. Land use entitlements granted for Martin Street Apartments Phase II (48-units of affordable apartments).
8. Completion of City Hall "One-Stop Permit Center" Remodel Project.
9. Implementation of SmartGov Permit Tracking System expected by the end of February.
10. Worked with Lake APC on the completion of the Lake County Pedestrian Needs Survey. Project includes ten (10) proposed priority projects for the City of Lakeport.
11. Worked with Lake APC on the Eleventh Street Corridor Multimodal Plan which outlines proposed improvements to this important community corridor. (First step in the development of a future roadway and traffic safety improvement projects.)
12. Adoption of the CEQA Mitigated Negative Declaration for the Hartley Safe Routes To School Project.
13. Working with LMSA, LEDAC & Downtown businesses on improvement strategies for the central business district (including A-frame signage, wayfinding sign program, retail enhancement, and comprehensive downtown design guidelines)
14. Acquisition of Natural High and adjacent waterfront property likely to be completed by March 2020. (Implementation of Lakefront Revitalization Plan)
15. Acquisition of the old BofA Building and conversion to a Community Center. (Implementation of Lakefront Revitalization Plan)
16. Adoption of the 2020 California Building Code. First Council Reading in February with adopted likely in March.

GOALS

(1 year)	Goal
✔	1. Complete required updates to the Lakeport General Plan Housing and Safety Elements consistent with State housing law and the City's Local Hazard Mitigation Plan.
✔	2. Amend the current sidewalk and right-of-way improvement ordinance to reduce costs of improvements and ensure infrastructure is being constructed in high priority areas.
✔	3. Continued implementation of the Lakefront Revitalization Plan including the development of a new Lakefront Park (Natural High property), revisions to the Resort/Residential (R-5) zoning district regulations and improved design guidelines for the downtown and lakefront areas.
✔	4. Update City Stormwater program to be fully compliant with State Water Board Time Schedule Order.
✔	5. Update Building Division policies and procedures concerning Flood Plain Management, Stormwater and Landscape Efficiency to be consistent with revised State Mandates.

Intermediate-term (2-4 years out)

✔	1. Work with Lake APC in the submittal of an Active Transportation Planning grant for the implementation of roadway and pedestrian improvements recommended in the Eleventh Street Corridor Study.
✔	2. Improve public access to general mapping services through the development of an interactive public GIS portal on the City's website.
✔	3. Comprehensive update of the Zoning Ordinance with specific emphasis on compliance with State Housing Laws, updates to the City's sign ordinance, and inclusion of greater uses creating a more economically sustainable and vibrant downtown.
✔	4. Update Community Development Department Policies and Procedures Manual including the updating of department handouts and applications.
✔	5. Development of a strategic plan for the provision of City's Housing Services program.

Long-term (5+ years out)

✔	1. Consider the adoption of a Commercial Property Maintenance Ordinance
✔	2. Ongoing succession planning and employee training/certification
✔	3. Comprehensive review of development services fees.
✔	4. Review and consider software to facilitate the submittal and payment of building and land use permit online.

PLANNING

The Planning Division is responsible for implementing policies that direct the physical development of the City. This is accomplished through administration of the City's development codes and regulations including the Zoning Ordinance; Subdivision Ordinance; local, State and Federal environmental regulations; the Lakeport General Plan; and related ordinances and policies adopted by the City.

Planning staff has responsibility for numerous work priorities, including:

- Answering public inquiries for information related to allowable land uses (zoning), property characteristics, availability of utilities, site history/prior permits, and other related issues.
- Processing land use applications such as zoning permits, use permits, lot line adjustments, parcel mergers, architectural and design review, fencing requests, new business signs and commercial painting projects.
- Coordination of Planning Commission activities including meeting agendas, public notices, staff reports, meeting minutes, minute orders and other administrative support.
- General Plan updates and implementation of General Plan policies and programs.
- Code Enforcement & Nuisance Abatement including nuisance vehicle abatement.
- Environmental Review and Mitigation Monitoring.
- Development and enforcement of storm water regulations including working with the Lake County Clean Water Program to ensure compliance with State and Federal clean water requirements (NPDES).
- Support Lakeport Main Street Association activities including membership in the Association's Design Subcommittee.
- Maintenance and enhancement of the City's Geographical Information System (GIS).
- Maintenance and enhancement of the Community Development Department's web pages.

The above activities are produced through the following major functions:

Advance Planning – Taking the lead in advance planning projects that guide development activities in Lakeport toward the community vision desired by the City Council and our residents.

Current Planning – Managing the development application review process effectively and efficiently to process land use applications and implement the City Council's vision and policies for urban growth. Current planning also includes answering public inquiries related to land use issues in a timely and thorough manner.

Environmental Review – Providing a full range of services related to complying with local, State and Federal environmental laws. When warranted, additional consultant resources are obtained to augment the Division's limited staff resources.

General Plan Implementation – Work in conjunction with other City departments to implement the policies and programs set forth in the City's General Plan.

Regional Coordination – Providing ongoing representation within regional forums to promote regional coordination and to support Lakeport's regional interests. Planning staff works with the County of Lake, the Area Planning Council and other groups to further these goals.

BUDGET DETAIL

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Fiscal Year 2020-21
Department Detail
Dept Community Development: Planning
No. 1050

DEPARTMENT DETAIL								
	Prior FYs		Current		Proposed		Projections	
	2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21	2021-22
	Actual	Actual	Budget	Actual (Est)	Requested	Recommended	Projected	Projected
Funding Sources								
110 GENERAL FUND	166,112	177,566	278,507	278,507	336,551	319,422	325,784	338,621
130 GENERAL CAPITAL IMPROVEMENT	-	-	-	-	-	-	-	-
501 WATER UTILITY M & O FUND	21,766	19,345	22,829	22,829	40,783	35,074	35,773	37,182
601 CLMSD UTILITY M & O FUND	21,702	28,296	22,829	22,829	40,783	35,074	35,773	37,182
705 RDA OBLIGATION RETIREMENT FUND	-	-	-	-	-	-	-	-
Total Resources	209,580	225,207	324,165	324,165	418,117	389,570	397,329	412,985
Department Expenditures								
Salaries and benefits	141,591	152,768	156,794	156,794	246,579	218,032	228,934	240,380
Operations	66,785	72,439	164,621	164,621	164,288	164,288	168,395	172,605
Debt service	-	-	-	-	-	-	-	-
Capital outlay	1,204	-	2,750	2,750	7,250	7,250	-	-
Total Expenditures	209,580	225,207	324,165	324,165	418,117	389,570	397,329	412,985
Resources - Use								
Surplus (Deficit)	-	-	-	-	-	-	-	-

BUILDING

The Building Division is responsible for enforcement of Title 24 of the California Code of Regulations, also referenced as the California Building Standards Code, and is established by state law as a code enforcement agency under the administrative and operational control of the Building Official, who is authorized and directed to administer and enforce all the provisions of the Codes with all the powers of a law enforcement officer.

Additionally, the current Building Official is designated as the Floodplain Administrator and is charged with enforcement of the City's Floodplain Management Ordinance.

The Building Codes are state laws enacted for the purpose of establishing "the minimum requirements to safeguard the public health, safety and general welfare through structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment and to provide safety to firefighters and first responders during emergency operations". Numerous additional state laws enforced by the Building Division are contained in various sections of the Health and Safety Code, Government Code, Education Code, Public Resources Code, Code of Civil Procedure, Business and Professions Code, Civil Code and Water Code. Federal Laws enforced include the Americans with Disabilities Act and the Clean Water Act.

The Building Division reviews all applications for permits to ensure that submittals are complete and in compliance with the Codes and local ordinances. State law requires swift processing of permit applications. When necessary to expedite reviewing of plans, or for complex or large project applications, an outside plan-review consultant is occasionally needed. The emphasis is always to keep projects and revenues "in-house" whenever possible. Where appropriate, applications are routed to other city departments and to other agencies, including Environmental Health, the Air Quality Management District, Army Corps of Engineers and Water Resources for approvals.

The Building Official determines and calculates all building permit fee amounts, communicates with Fire Department and School District offices to establish corresponding fees, and determines amounts to be collected for utility expansion fees for sewer and water connections. All City fee amounts are set by the City Council. Historically, Building Division expenditures have typically exceeded revenues as confirmed by the fee study performed by a consultant several years ago. Additional fees enacted by state agencies are collected, reported and forwarded as required.

The Building Division reviews permit applications, drawings and specifications, and, once approved, issues the permits. Inspections of the work are made for compliance with the various codes and with any Planning Division project conditions. Upon completion of a new structure a Certificate of Occupancy is issued. When buildings have not been maintained and/or kept safe for occupancy, the Building Official initiates proceedings to order appropriate action. Records of all permits, drawings, Notices and Orders, and all related activities are maintained and kept in archives. Records of all permitted activities occurring within Special Flood Hazard Areas are maintained for FEMA/DWR review.

Other activities include updating of codes and ordinances, periodic inspections of fire-life safety equipment, responding to tenant / landlord / nuisance complaints, inquiries regarding code interpretation, flood zone determinations, property history, and related information. The Building Division's use of the City's GIS system is critical and essential for effective time management.

The Building Official also reviews and inspects City owned properties, reviews all improvement plans for city owned buildings and properties, occasionally prepares drawings and specifications for same, and issues no-fee permits to ensure compliance with codes.

The Building Division / Community Development Department staff continues to administer the City's Business License Program.

The state of the Building Division appears to be improving, as shown by latest economic reports and by substantial increases in numbers of permits issued, valuations, and building activity in general. On January 1, 2014, the new edition of Title 24 standards will be effective. The latest revisions should make California's building regulations less complicated for out-of-state designers and developers, particularly as applied to disabled access laws.

BUDGET DETAIL

The operating budget presented here identifies expenditures and revenue sources by the department. Expenditures are detailed by character or function within the department to give the reader a fundamental understanding a where resources are planned to be used. Such functions are classified as follows:

- Salaries and benefits, which include salaries and wages of full and part-time employees, healthcare premiums, City retirement contributions, overtime and standby costs, etc.
- Operations, including costs associated with day-to-day activities, professional services, insurance costs, and travel and training.
- Debt service, if the department is responsible for any regular payments on bonds, loans, leases, or other long-term obligations. Generally, all debt service is managed in non-departmental.
- Housing loans/grants, which typically are found only in the economic and housing divisions of the City Manager's Office and Community Development Department, respectively.
- Capital outlay, which typically identifies any expenditures related to semi-regular purchases, such as computer and technology, office equipment, building improvements, and other items that are capitalized and depreciated.

Among the information included in this proposed budget are prior year actuals, current fiscal year budget and year-end estimates, and a projection of cost estimates for the next two years, which have been compiled based on known information to date.

Fiscal Year 2020-21
Department Detail
Dept Community Development: Building
No. 1051

DEPARTMENT DETAIL								
	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Funding Sources								
110 GENERAL FUND	147,392	141,722	161,537	161,537	230,541	178,604	183,495	191,671
501 WATER UTILITY M & O FUND	38,331	34,597	40,133	40,133	57,743	32,900	33,801	35,307
601 CLMSD UTILITY M & O FUND	38,187	34,514	40,153	40,153	57,743	32,900	33,801	35,307
705 RDA OBLIGATION RETIREMENT FUND	-	-	-	-	-	-	-	-
Total Resources	223,910	210,833	241,823	241,823	346,027	244,404	251,097	262,285
Department Expenditures								
Salaries and benefits	183,659	187,529	200,685	200,685	288,717	187,094	196,449	206,271
Operations	38,730	16,798	38,643	38,643	53,315	53,315	54,648	56,014
Debt service	-	-	-	-	-	-	-	-
Capital outlay	1,521	6,506	2,495	2,495	3,995	3,995	-	-
Total Expenditures	223,910	210,833	241,823	241,823	346,027	244,404	251,097	262,285
Resources - Use								
Surplus (Deficit)	-	-	-	-	-	-	-	-

HOUSING

Since its establishment in 1986, the City's Housing Division has assisted dozens of low income, financially responsible residents with housing rehabilitation activities as well as home buying opportunities for first-time homebuyers.

In 2010 the Division applied for and received a \$400,000 CDBG grant for the rehabilitation of dilapidated homes owned by low-income residents. This grant was successfully implemented and nearly all of the funds have been spent. Nine low-income households applied for assistance and were granted low interest, deferred loans for housing rehabilitation projects which included a wide variety of improvements such as weatherization; new roofs; ramps and other access improvements for handicapped residents; handicapped-accessible bathtubs and showers; electrical improvements and removal of electrical hazards; hot water heaters; heating and cooling systems and other improvements.

In 2012 the Division successfully applied for a \$700,000 HOME grant which will provide funding for housing rehabilitation projects and a First Time Homebuyers program. Implementation of this grant will begin in 2013.

The Division coordinates an Emergency Housing program which provides small loans and grants to income-qualified residents faced with severe emergencies which pose an imminent threat to their health and safety.

The Division also utilizes "program income" from prior CDBG loans as another source of housing repair funds for low income residents.

BUDGET DETAIL

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- Housing loans/grants, which typically are found only in the economic and housing divisions of the City Manager's Office and Community Development Department, respectively.
- Capital outlay, which typically identifies any expenditures related to semi-regular purchases, such as computer and technology, office equipment, building improvements, and other items that are capitalized and depreciated.

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Fiscal Year 2020-21
Department Detail
Dept Community Development: Housing
No. 1053

DEPARTMENT DETAIL								
	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Funding Sources								
110 GENERAL FUND	-	-	-	-	-	-	-	-
209 LAKEPORT HOUSING PROGRAM FUND	-	40,239	10,000	-	10,000	10,000	10,250	10,506
219 LOW-MOD HOUSING	-	-	-	-	-	-	-	-
228 HOUSING REVOLVING LOAN (RLA)	11,947	-	-	-	-	-	-	-
232 EMERGENCY HOUSING ASSIST FUND	1,067	-	-	-	-	-	-	-
238 CDBG HOUSING GRANT 2010	3,987	14,265	-	295,000	-	100,000	102,500	105,063
239 HOME PROGRAM INCOME	28	-	-	-	-	-	-	-
240 2012 HOME GRANT	-	1,456	10,000	10,000	10,000	10,000	10,250	10,506
Total Resources	17,029	2,790,488	20,000	1,861,264	20,000	120,000	123,000	126,075
Department Expenditures								
Salaries and benefits	-	-	-	-	-	-	-	-
Operations	11,975	2,790,488	20,000	1,861,264	20,000	120,000	123,000	126,075
Grants/Loans	5,054	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-	-	-
Total Expenditures	17,029	2,790,488	20,000	1,861,264	20,000	120,000	123,000	126,075
Resources - Use								
Surplus (Deficit)	-	-	-	-	-	-	-	-

ENGINEERING

The City of Lakeport Engineering provides pre-development engineering information to builders and developers (the City maintains an extensive GIS system to map our utilities and infrastructure); develops and maintains standards for public facility installation by developers; reviews and recommends action on proposed subdivisions of land; provides engineering review of developer plans and specifications for public and semi-public improvements including grading, drainage, and streets, as well as inspecting such improvements when installed; and provides engineering design of projects as directed by the City Manager and the City Council. The Department supervises the maintenance of engineering drawings and files for and within the City limits, which are located at City Hall.

The primary functions of the Engineering Department are to:

- Provide various engineering services, surveying services, and technical assistance to the various City departments
- Provide timely engineering review for proposed development projects
- Provide engineering review and inspection oversight for projects constructed on public property
- Provide floodplain administration, solid waste disposal administration and associated public information services
- Provide consultation regarding city engineering for the City Manager and the City Council

BUDGET DETAIL

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[Fiscal Year 2020-21](#)
[Department Detail](#)
[Dept Engineering](#)
[No. 1052](#)

	DEPARTMENT DETAIL							
	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Funding Sources								
110 GENERAL FUND	144,198	187,342	127,693	111,193	74,835	74,835	77,100	79,913
130 GENERAL CAPITAL IMPROVEMENT	668,299	-	-	-	-	-	-	-
410 LAKESHORE STORM DAMAGE RPR	-	-	-	-	-	-	-	-
414 STORM DRAINAGE FUND	-	-	-	-	-	-	-	-
415 LAKESHORE BLVD HSIPL (SAFETY)	1,988	312,038	-	-	-	-	-	-
501 WATER UTILITY M & O FUND	16,203	20,740	64,012	64,012	30,202	30,202	31,116	32,251
504 USDA WATER PROJECT FUND	-	-	-	-	-	-	-	-
601 CLMSD UTILITY M & O FUND	15,269	20,689	64,012	64,012	30,202	30,202	31,116	32,251
604 USDA SEWER PROJECT FUND	-	-	-	-	-	-	-	-
705 RDA OBLIGATION RETIREMENT FUND	-	6,390	-	-	-	-	-	-
Total Resources	845,957	547,199	255,717	239,217	135,239	135,239	139,331	144,416
Department Expenditures								
Salaries and benefits	120,455	142,130	121,422	121,422	61,008	61,008	64,059	67,262
Operations	50,824	85,456	133,500	117,000	73,436	73,436	75,272	77,154
Debt service	-	-	-	-	-	-	-	-
Capital outlay	674,678	319,613	795	795	795	795	-	-
Total Expenditures	845,957	547,199	255,717	239,217	135,239	135,239	139,331	144,416
Resources - Use								
Surplus (Deficit)	-	-	-	-	-	-	-	-

POLICE

At the Lakeport Police Department, we are dedicated to working as a partner with our community and City government to provide a safe environment to live, work, visit, run a business or raise a family. Our City enjoys a very low crime rate and provides an exceptional quality of life. We are very proud to be a part of the team effort that has contributed to that success.

The Department is committed to providing high quality law enforcement services, consistent with professional standards and best police practices, and to protecting and respecting the rights of all citizens. The Department provides 24-hour police services to the Lakeport community. Services include uniformed patrol and traffic enforcement, parking enforcement, criminal investigations, school resource officer services, animal control, property & evidence control, records & support services and community relations & crime prevention.

The Lakeport Police Department focuses efforts on producing the following desired outcomes:

- Order and civility in public places
- Reduction of crime and victimization
- Offenders held accountable
- Efficient and effective use of resources (operational and financial)
- Quality service and customer satisfaction

In an ongoing effort to reduce crime and increase public safety, the department uses community policing methods and programs which include Police Volunteers, Neighborhood Watch, DARE program and community outreach through social media, presentations and personal contacts.

OUTCOMES/ACCOMPLISHMENTS

2019-20 Achievements and Accomplishments

- 1. Reconfigured and implemented Community Oriented Policing Grant strategies to comply with requirements to received funding;
- 2. Re-classified Lieutenant/Captain position and filled Administrative vacancy;
- 3. Initiated implementation of Police K-9 program;
 - o Secured USDA and Non-Profit Organization grant funding;
- 4. Implemented new Training and Transparency measures to comply with new State requirements;
- 5. Exceeded State Law Enforcement Training requirements;
- 6. Implemented Supervisor Trainee positions to progress with succession planning goals;
- 7. Hired two local community members to fill vacant Police positions;
- 8. Increased available Less Lethal Force options with additional equipment and training.

GOALS

- | (1 year) | Goal |
|----------|---|
| 1. | Provide quality Community Policing Services while continuing to face difficult recruiting and retention challenges and additional changes in laws and litigation affecting policing; <ul style="list-style-type: none">o Implementation of De-escalation and Crisis Intervention Training to enhance quality of service;o Continuance of improved Records Management and Transparency. |
| 2. | Increase and maintain staffing, equipment, and special programs to accomplish community policing goal. <ul style="list-style-type: none">o Hiring and retaining officers, re-structuring supervision, evidence and parkingo Public Safety Camera systems and additional Patrol and Administration Vehicles (2); |
| 3. | Continue succession planning and advanced training to accomplish community policing goals; <ul style="list-style-type: none">o Legislative and Policy updates;o Training. |

Near-term (2-4 years)

- 1. Continue succession planning;
- 2. Evidence tracking software programs;
- 3. Evidence storage and car storage;
- 4. Evidence-based Policing;
- 5. Traffic enforcement programs;
- 6. Strengthening community partnerships.

Long -term (5 years)

- 1. Continue to build on current year and intermediate term goals.

BUDGET DETAIL

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- Capital outlay, which typically identifies any expenditures related to semi-regular purchases, such as computer and technology, office equipment, building improvements, and other items that are capitalized and depreciated.

Among the information included in this proposed budget are prior year actuals, current fiscal year budget and year-end estimates, and a projection of cost estimates for the next two years, which have been compiled based on known information to date.

Fiscal Year 2020-21
Department Detail
Dept Police
No. 2010

DEPARTMENT DETAIL								
	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Funding Sources								
110 GENERAL FUND	1,827,643	1,948,306	2,396,439	2,031,439	2,416,406	2,391,406	2,485,070	2,593,468
130 GENERAL CAPITAL IMPROVEMENT	-	-	-	-	-	-	-	-
207 PROP 172 PUBLIC SAFETY TAX	-	-	-	-	-	-	-	-
211 BSCC LAW ENFORCEMENT GRANT	-	-	64,000	64,000	64,000	14,000	14,548	15,183
Total Resources	1,827,643	1,948,306	2,460,439	2,095,439	2,480,406	2,405,406	2,499,618	2,608,651
Department Expenditures								
Salaries and benefits	1,283,388	1,275,945	1,745,747	1,445,747	1,798,068	1,773,068	1,861,721	1,954,807
Operations	345,643	476,764	553,692	553,692	622,338	622,338	637,896	653,844
Debt service	-	-	-	-	-	-	-	-
Capital outlay	198,612	195,597	161,000	96,000	60,000	10,000	-	-
Total Expenditures	1,827,643	1,948,306	2,460,439	2,095,439	2,480,406	2,405,406	2,499,618	2,608,651
Resources - Use								
Surplus (Deficit)	-	-	-	-	-	-	-	-

PUBLIC WORKS

To enhance services to the community while reducing costs, the City of Lakeport Public Works Department has been merged with the Utilities Department to incorporate the enterprise activities of water and sewer services. The restructured Public Works Department now consists of six distinct divisions, each with its own unique function and purpose. The six divisions are as follows:

1. Administration and Compliance
2. Roads and Infrastructure
3. Parks, Buildings and Grounds,
4. Westshore Pool
5. Water Operations and Maintenance
6. Sewer Operations and Maintenance

OUTCOMES/ACCOMPLISHMENTS

2019-20 Achievements and Accomplishments

- 1. 95% of the FEMA Project are Completed and final arbitration for Street projects is set for March
- 2. Paving is completed on 1st Street from Main Street to Park St, South Main Street from Peckam Court to the City Limits, sidewalks, curbs and gutter on 2nd Street from Main Street to Park St
- 3. Completed the City's Hazard Mitigation Plan
- 4. Completed Seawall and Sidewalk flood damage projects - FEMA
- 5. Completed Mendocino Complex Fire damage claim process and began Construction Phase
- 6. Completed the initial E.R. Process on the Hartley and Forbes Creek Storm Damage Projects
- 7. Submitted Grant application for disaster preparedness projects

GOALS

- | (1 year) | Goal |
|----------|--|
| ✓ | 1. Close out all of the FEMA flood 2017 and 2019 projects |
| ✓ | 2. Complete the 2nd Street Paving Project from Main St. to Park St. |
| ✓ | 3. Complete the Library Park Parking Lot Paving Project from 3rd St. to 5th Street |
| ✓ | 4. Complete the design and construction of the Hartley ATP Project |
| ✓ | 5. Complete the construction concept & design on North Main from 5th St. to Clearlake Ave. |
| ✓ | 6. Continue small paving projects in residential areas as funding allows. |
| ✓ | 7. Begin the construction phase of the 2 E.R. Projects, Hartley & Forbes Creek |

- | Intermediate-term (2-4 years out) | |
|-----------------------------------|---|
| ✓ | 1. Continue to replace trucks and equipment to meet CARB law and production goals |
| ✓ | 2. Pursue Local Hazard Mitigation Project funding and update HMP as required |
| ✓ | 3. Continue disaster preparedness projects as funding becomes available |
| ✓ | 4. Continue paving projects design and construction |

- | Long-term (5+ years out) | |
|--------------------------|--|
| ✓ | 1. Reassess paving needs and funding options |
| ✓ | 2. Fund additional drainage rehabilitation |
| ✓ | 3. Assess Disaster Preparedness and make adjustments as needed |

ADMINISTRATION AND COMPLIANCE

BUDGET DETAIL

Fiscal Year 2020-21
Department Detail
Dept Public Works: Admin and Compliance
No. 3010

	DEPARTMENT DETAIL							
	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Funding Sources								
110 GENERAL FUND	118,394	237,015	152,496	152,496	153,268	188,408	197,702	207,457
203 2105 GAS TAX FUND	-	-	-	-	-	-	-	-
501 WATER UTILITY M & O FUND	160,356	169,214	211,957	182,937	128,317	181,876	190,847	200,264
601 CLMSD UTILITY M & O FUND	181,319	166,235	214,686	190,686	128,367	181,876	190,847	200,264
Total Resources	460,069	572,464	579,139	526,119	409,952	552,160	579,396	607,985
Department Expenditures								
Salaries and benefits	426,090	430,105	551,729	503,729	395,086	537,294	564,159	592,367
Operations	33,979	142,359	27,410	22,390	14,866	14,866	15,238	15,619
Debt service	-	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-	-	-
Total Expenditures	460,069	572,464	579,139	526,119	409,952	552,160	579,396	607,985
Resources - Use								
Surplus (Deficit)	-	-	-	-	-	-	-	-

ROADS AND INFRASTRUCTURE

The Roads and Infrastructure Division of Public Works provides for the maintenance and minor construction of all City streets, curbs and gutters, drainage systems and structures, and right-of-way improvements. This includes asphalt overlays and repairs, street signs, pavement markings, culvert maintenance and replacement, and other street related projects. This division also manages construction activities and maintenance of the City's storm sewer collection system. Additionally, it provides other public service functions, including traffic control devices for parades and other special events, installing decorative or informational signage along City streets, and assisting other City departments with manpower for use in heavy lifting.

BUDGET DETAIL

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- Salaries and benefits, which include salaries and wages of full and part-time employees, healthcare premiums, City retirement contributions, overtime and standby costs, etc.
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- Capital outlay, which typically identifies any expenditures related to semi-regular purchases, such as computer and technology, office equipment, building improvements, and other items that are capitalized and depreciated.

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Fiscal Year 2020-21
Department Detail
Dept Public Works: Roads & Infrastructure
No. 3020

DEPARTMENT DETAIL								
	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Funding Sources								
110 GENERAL FUND	786,600	997,978	1,580,844	1,003,077	922,381	876,881	139,244	144,308
203 2105 GAS TAX FUND	36,676	1,818	95,000	95,000	245,000	245,000	38,905	40,320
403 SOUTH MAIN ST IMPRVMT FUND	23,331	7,549	-	-	-	-	-	-
410 LAKESHORE STORM DAMAGE RPR	-	-	-	-	-	-	-	-
414 STORM DRAINAGE FUND	11,292	-	30,000	30,000	30,000	30,000	4,764	4,937
501 WATER UTILITY M & O FUND	4,473	760	32,950	32,950	32,950	32,950	5,232	5,423
601 CLMSD UTILITY M & O FUND	22,731	5,931	62,450	62,450	62,450	62,450	9,917	10,277
Total Resources	886,453	1,021,649	2,051,244	1,473,477	2,916,781	2,871,281	455,943	472,526
Department Expenditures								
Salaries and benefits	121,538	169,799	244,858	244,858	242,991	197,491	207,366	217,734
Operations	231,556	205,744	264,003	264,003	242,515	242,515	248,578	254,792
Debt service	37,114	37,114	37,115	37,115	-	-	-	-
Capital outlay	496,245	608,992	1,505,268	927,501	2,431,275	2,431,275	-	-
Total Expenditures	886,453	1,021,649	2,051,244	1,473,477	2,916,781	2,871,281	455,943	472,526
Resources - Use								
Surplus (Deficit)	-	-	-	-	-	-	-	-

PARKS, BUILDINGS AND GROUNDS

The Parks, Buildings, and Grounds Division provides for the operation and maintenance of Library and Westside Community Parks, special use areas, City Hall, and the Police Station. This Division provides administration and supervision of contract providers and park and building maintenance staff for landscaping, grounds, and building maintenance, including electrical and plumbing repairs, vandalism repairs, painting, custodial services, and litter abatement.

BUDGET DETAIL

The operating budget presented here identifies expenditures and revenue sources by the department. Expenditures are detailed by character or function within the department to give the reader a fundamental understanding of where resources are planned to be used. Such functions are classified as follows:

- Salaries and benefits, which include salaries and wages of full and part-time employees, healthcare premiums, City retirement contributions, overtime and standby costs, etc.
- Operations, including costs associated with day-to-day activities, professional services, insurance costs, and travel and training.
- Debt service, if the department is responsible for any regular payments on bonds, loans, leases, or other long-term obligations. Generally, all debt service is managed in non-departmental.
- Housing loans/grants, which typically are found only in the economic and housing divisions of the City Manager's Office and Community Development Department, respectively.
- Capital outlay, which typically identifies any expenditures related to semi-regular purchases, such as computer and technology, office equipment, building improvements, and other items that are capitalized and depreciated.

Among the information included in this proposed budget are prior year actuals, current fiscal year budget and year-end estimates, and a projection of cost estimates for the next two years, which have been compiled based on known information to date.

Fiscal Year 2020-21
Department Detail
Dept Public Works: Parks, Buildings & Grounds
No. 3030

DEPARTMENT DETAIL								
	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Funding Sources								
110 GENERAL FUND	286,528	620,449	520,353	444,353	612,637	586,101	480,966	494,082
241 CDBG ED GRANT 2014	234,606	46,998	-	40,000	-	-	-	-
501 WATER UTILITY M & O FUND	-	-	60,791	60,791	-	-	-	-
601 CLMSD UTILITY M & O FUND	-	-	60,790	60,790	-	-	-	-
Total Resources	521,134	667,447	641,934	1,265,934	612,637	1,586,101	1,301,586	1,337,079
Department Expenditures								
Salaries and benefits	116,965	111,877	129,754	129,754	139,070	112,534	118,161	124,069
Operations	117,483	134,971	177,043	817,043	154,561	1,154,561	1,183,425	1,213,011
Debt service	-	-	-	-	-	-	-	-
Capital outlay	286,686	420,599	335,137	319,137	319,006	319,006	-	-
Total Expenditures	521,134	667,447	641,934	1,265,934	612,637	1,586,101	1,301,586	1,337,079
Resources - Use								
Surplus (Deficit)	-	-	-	-	-	-	-	-

WESTSHORE POOL

The Westshore Pool is part of the City's Parks and Recreation Program. The operation and maintenance of the pool is a shared responsibility between the City, Lakeport Unified School District, and local community groups.

BUDGET DETAIL

The operating budget presented here identifies expenditures and revenue sources by the department. Expenditures are detailed by character or function within the department to give the reader a fundamental understanding a where resources are planned to be used. Such functions are classified as follows:

- Salaries and benefits, which include salaries and wages of full and part-time employees, healthcare premiums, City retirement contributions, overtime and standby costs, etc.
- Operations, including costs associated with day-to-day activities, professional services, insurance costs, and travel and training.
- Debt service, if the department is responsible for any regular payments on bonds, loans, leases, or other long-term obligations. Generally, all debt service is managed in non-departmental.
- Housing loans/grants, which typically are found only in the economic and housing divisions of the City Manager's Office and Community Development Department, respectively.
- Capital outlay, which typically identifies any expenditures related to semi-regular purchases, such as computer and technology, office equipment, building improvements, and other items that are capitalized and depreciated.

Among the information included in this proposed budget are prior year actuals, current fiscal year budget and year-end estimates, and a projection of cost estimates for the next two years, which have been compiled based on known information to date.

Fiscal Year 2020-21
Department Detail
Dept Public Works: Pool
No. 3050

		DEPARTMENT DETAIL							
		Prior FYs		Current		Proposed		Projections	
		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21	2021-22
		Actual	Actual	Budget	Actual (Est)	Requested	Recommended	Projected	Projected
Funding Sources									
110 GENERAL FUND		36,191	568	4,000	4,000	4,000	4,000	4,100	4,203
	Total Resources	36,191	568	4,000	4,000	4,000	4,000	4,100	4,203
Department Expenditures									
	Salaries and benefits	26,045	-	-	-	-	-	-	-
	Operations	10,146	568	4,000	4,000	4,000	4,000	4,100	4,203
	Debt service	-	-	-	-	-	-	-	-
	Capital outlay	-	-	-	-	-	-	-	-
	Total Expenditures	36,191	568	4,000	4,000	4,000	4,000	4,100	4,203
Resources - Use									
	Surplus (Deficit)	-	-	-	-	-	-	-	-

UTILITIES

OUTCOMES/ACCOMPLISHMENTS

2019-20 Achievements and Accomplishments

- 1. We have enhanced our customer outreach utilizing social media as well as educating customer's individually with sewer back-up issues related to FOG. We are also hosting an Open House at our water treatment plant to engage more with the public.
- 2. The section of water main that is prone to leaking on 16th will be replaced this fiscal year. This will reduce labor, materials and water loss.
- 3. A 20 year CIP has been developed for water and sewer. This will be a moving target with new regulatory requirements and infrastructure needs but will provide a general road map for future improvements.
- 4. We are very close to going out to bid for a consultant to prepare rate studies for water and sewer.

GOALS

(1 year) Goal

- 1. Convert all facilities utilizing gas chlorine to sodium hypochlorite to minimize risk and reduce the associated stringent regulatory requirements.
- 2. Complete a rate study for water and wastewater enterprise funds.
- 3. Update GIS base maps of utility underground infrastructure.
- 4. Continue work on I&I investigation and mitigation.

Intermediate-term (2-4 years out)

- 1. Installation of a new well(s) to replace Scotts Creek Wells.
- 2. Develop a water main replacement strategy that will prioritize the replacement based on condition, age and size.
- 3. Recoat/Replace Clearwell tank at SWTP

Long-term (5+ years out)

- 1. Investigate long-term disposal options for future growth at WWTP
- 2. Explore the relocation of the Lakeport Blvd. Lift Station for a future round-a-bout at Lakeport Blvd. and South Main.

WATER OPERATIONS AND MAINTENANCE

The Water Operations and Maintenance (O&M) Division is responsible for the treatment and delivery of safe, reliable drinking water to the citizens of Lakeport. It provides 24-hour service and support to the public by responding to customer concerns, emergency water breaks/repairs, and ensuring the City has high quality drinking water in adequate supply for firefighting, domestic, and commercial use. The division operates and maintains 4 ground water wells, a surface water treatment facility, and a distribution system to private meters. The division also works with developers and customers on water service issues during project design to ensure water delivery is never in short supply.

The division continuously monitors the quality of the water that it provides to its residents and proudly maintains the distinction of providing the safest, clearest, and best tasting drinking water in Lake County.

Construction is an important activity of the Water O&M Division. The construction crew installs and maintains new and existing water and sewer systems to private property and within dedicated easements throughout the City. The crew works on emergency water breaks and sewer stoppages when they happen, and schedules the repair or replacement of water distribution and collection system (I&I) deficiencies.

BUDGET DETAIL

The operating budget presented here identifies expenditures and revenue sources by the department. Expenditures are detailed by character or function within the department to give the reader a fundamental understanding a where resources are planned to be used. Such functions are classified as follows:

- Salaries and benefits, which include salaries and wages of full and part-time employees, healthcare premiums, City retirement contributions, overtime and standby costs, etc.
- Operations, including costs associated with day-to-day activities, professional services, insurance costs, and travel and training.
- Debt service, if the department is responsible for any regular payments on bonds, loans, leases, or other long-term obligations. Generally, all debt service is managed in non-departmental.
- Housing loans/grants, which typically are found only in the economic and housing divisions of the City Manager's Office and Community Development Department, respectively.
- Capital outlay, which typically identifies any expenditures related to semi-regular purchases, such as computer and technology, office equipment, building improvements, and other items that are capitalized and depreciated.

Among the information included in this proposed budget are prior year actuals, current fiscal year budget and year-end estimates, and a projection of cost estimates for the next two years, which have been compiled based on known information to date.

Fiscal Year 2020-21
Department Detail
Dept Public Works: Water O&M
No. 3060

DEPARTMENT DETAIL								
	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Funding Sources								
110 GENERAL FUND	-	-	-	-	-	-	-	-
501 WATER UTILITY M & O FUND	713,803	976,263	1,285,253	1,138,253	1,169,634	1,172,934	983,021	1,019,684
502 WATER EXPANSION FUND	-	31,031	67,000	75,000	250,000	250,000	209,522	217,336
504 USDA WATER PROJECT FUND	-	-	-	-	-	-	-	-
601 CLMSD UTILITY M & O FUND	4,123	-	-	-	-	-	-	-
Total Resources	717,926	1,007,294	1,352,253	1,213,253	1,419,634	1,422,934	1,192,542	1,237,020
Department Expenditures								
Salaries and benefits	274,538	432,703	482,938	482,938	555,322	558,622	586,553	615,881
Operations	369,107	418,203	644,213	537,213	591,209	591,209	605,989	621,139
Grants/Loans	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-
Capital outlay	74,281	156,388	225,102	193,102	273,103	273,103	-	-
Total Expenditures	717,926	1,007,294	1,352,253	1,213,253	1,419,634	1,422,934	1,192,542	1,237,020
Resources - Use								
Surplus (Deficit)	-	-	-	-	-	-	-	-

SEWER OPERATIONS & MAINTENANCE

The Sewer Operations and Maintenance (O&M) Division provides collection, treatment, and disposal of sewage in a manner compliant with the health and safety needs of the community and the environment. Delivering this service in the safest, most reliable method possible is the highest concern of the Public Works Department.

The Sewer division provides 24-hour service and support to the public by responding to customer concerns, emergency sewer stoppages, and ensures sewer system functionality. The division operates and maintains eight sewer lift stations, a secondary treatment and disposal facility, and a collection system to the customer's property line.

The division works with developers and customers on sewer service issues during project design, service installation, and future needs. The division also inspects the collection system for Inflow and Infiltration (I&I) problems that require remediation to restore system capacity.

BUDGET DETAIL

The operating budget presented here identifies expenditures and revenue sources by the department. Expenditures are detailed by character or function within the department to give the reader a fundamental understanding of where resources are planned to be used. Such functions are classified as follows:

- Salaries and benefits, which include salaries and wages of full and part-time employees, healthcare premiums, City retirement contributions, overtime and standby costs, etc.
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- Capital outlay, which typically identifies any expenditures related to semi-regular purchases, such as computer and technology, office equipment, building improvements, and other items that are capitalized and depreciated.

Among the information included in this proposed budget are prior year actuals, current fiscal year budget and year-end estimates, and a projection of cost estimates for the next two years, which have been compiled based on known information to date.

Fiscal Year 2020-21
Department Detail
Dept Public Works: Sewer O&M
No. 3070

DEPARTMENT DETAIL								
	Prior FYs		Current		Proposed		Projections	
	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Actual (Est)	2020-21 Requested	2020-21 Recommended	2020-21 Projected	2021-22 Projected
Funding Sources								
110 GENERAL FUND	-	-	-	-	-	-	-	-
501 WATER UTILITY M & O FUND	-	-	-	-	-	-	-	-
601 CLMSD UTILITY M & O FUND	1,064,290	1,185,306	1,859,309	1,702,309	1,422,322	1,425,722	1,134,326	1,174,372
604 USDA SEWER PROJECT FUND	-	-	-	-	-	-	-	-
Total Resources	1,064,290	1,200,929	2,089,809	1,932,809	1,727,322	1,730,722	1,376,989	1,425,601
Department Expenditures								
Salaries and benefits	269,232	429,542	485,491	485,491	537,066	540,466	567,489	595,864
Operations	604,417	688,897	889,318	797,318	789,756	789,756	809,500	829,737
Debt service	-	-	-	-	-	-	-	-
Capital outlay	190,641	82,490	715,000	650,000	400,500	400,500	-	-
Total Expenditures	1,064,290	1,200,929	2,089,809	1,932,809	1,727,322	1,730,722	1,376,989	1,425,601
Resources - Use								
Surplus (Deficit)	-	-	-	-	-	-	-	-

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ATTACHMENTS

BUDGET RESOLUTION

GANN LIMIT RESOLUTION

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BUDGET RESOLUTION

RESOLUTION NO. [REDACTED] (2020)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LAKEPORT, THE SUCCESSOR AGENCY TO THE LAKEPORT
REDEVELOPMENT AGENCY, AND THE BOARD OF THE CITY
OF LAKEPORT MUNICIPAL SEWER DISTRICT
ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2020-21**

WHEREAS, the City Council of the City of Lakeport, the Successor Agency to the Lakeport Redevelopment Agency, and Board of the City of Lakeport Municipal Sewer District has reviewed the Annual Budget for the Fiscal Year 2020-21; and

WHEREAS, included in said budget are the necessary estimates of anticipated revenues and assessed evaluations for the properties subject to taxation by the City; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lakeport hereby adopts the budget for the City of Lakeport, the Successor Agency to the Lakeport Redevelopment Agency, and City of Lakeport Municipal Sewer District, including the recommended personnel schedules found therein, for the fiscal year beginning July 1, 2020, and ending June 30, 2021; and

THIS RESOLUTION was passed by the City Council of the City of Lakeport at a regular meeting thereof on the 2nd day of June, 2020, by the following vote:

AYES:

NOES:

ABSTAINING:

ABSENT:

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GANN LIMIT RESOLUTION

RESOLUTION NO. XXXX (2020)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEPORT
APPROVING THE FISCAL YEAR 2020-21 APPROPRIATIONS LIMIT
FOR THE CITY OF LAKEPORT**

WHEREAS, pursuant to California *Government Code* Section 7910, the City Council must, by resolution, establish its appropriations limit for each fiscal year.

NOW, THEREFORE, BE IT RESOLVED THAT the appropriations limit for the City of Lakeport for the 2020-21 Fiscal Year shall be Thirteen Million, Three Hundred Twenty-Six Thousand, One Hundred Twelve Dollars (\$13,326,112).

This resolution was adopted by the City Council of the City of Lakeport at a regular meeting thereof on the 2nd day of June 2020, by the following vote:

AYES:

NOES:

ABSTAINING:

ABSENT:

GANN LIMIT CALCULATION

Proposition 4, approved by the voters in November 1979, added California Constitution, Article XIII B. This article limits the level of most appropriations from tax sources that the state and most local government entities are permitted to make in any given year. The limit for each year is equal to the limit for the prior year, adjusted for changes in the cost-of-living and population plus other various adjustments as required. The first year in which appropriations limits applied to state and local governments in California was fiscal year (FY) 1980-81. The schedule below calculates the 2020-21 Appropriations Limit and compares it to the annual budget:

Gann Limit Calculation

FY 2020-21

Per Capita Cost of Living Change =	3.73 percent	
Population Change (City) =	-0.31 percent	
Per Capita Cost of Living converted to a ratio:	$\frac{3.73 + 100}{100}$	= 1.0373
Population converted to a ratio:	$\frac{(0.31) + 100}{100}$	= 0.9969
Calculation of factor for FY 2020-21:	1.0373×0.9969	= 1.0341
Appropriations Limit, Fiscal Year 2019-20	\$ 12,886,871	
Appropriations Limit, Fiscal Year 2020-21	\$ 13,326,112	

FY 2020-21 appropriations subject to Gann Limit

FISCAL YEAR 2020-21	Budget Estimates
Property Taxes	\$ 993,040
Sales Taxes	3,358,000
Special Taxes	87,929
State Subventions	100,000
Franchise Taxes	285,000
Business License Taxes	80,000
	\$ 4,903,969

Percentage Use of Appropriations Limit 36.80%

The City's limitation is calculated every year and is established by resolution of the City Council as part of the Annual Operating Budget. The City's appropriations subject to the Gann Limit totals \$4,903,969, which is well below the authorized spending limit of \$13,326,112. Additional appropriations to the budget funded by non-tax sources such as beginning fund balances, grants or service charges are unaffected by the appropriations limit. Historically, the City's Annual Appropriations Limit has exceeded annual appropriations and the City projects the trend to continue.

APPENDICES

TRANSFERS SCHEDULE

DEBT SCHEDULE

PERSONNEL SCHEDULE

GLOSSARY OF TERMS

ACCOUNTING STRUCTURE

BUDGET POLICIES

FINANCIAL MANAGEMENT POLICIES

BUDGET SCHEDULE

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TRANSFERS SCHEDULE

Fiscal Year 2020-21
SCHEDULE OF TRANSFERS

Fund Transferring From (Transfers Out)			Fund Transferring To (Transfers In)			Comments
Fund Number	Fund Name	Amount	Fund Number	Fund Name	Amount	
211	BSCC Law Enforcement Grant	\$ 29,500	110	General Fund	\$ 29,500	To support miscellaneous PD activities To cover debt service costs
110	General Fund	264,972	140	Governmental Debt Service	264,972	
Total Transfers Out		<u>\$ 294,472</u>	Total Transfers In		<u>\$ 294,472</u>	
General Fund		<u>\$ 264,972</u>	General Fund		<u>\$ 29,500</u>	

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2017 USDA Wastewater Revenue Bonds

Series 2017 Wastewater enterprise revenue bonds. Total issue \$3,433,000. Annual principal and interest payments of approximately \$127,000, at an interest rate of 2.125%, are due April 1 and October 1 each year, secured by wastewater fund revenue. The total obligation matures in the year 2057. These bonds were issued to complete various wastewater infrastructure upgrades including the installation of SCADA.

Balance due _____ \$ 3,365,000

2018 Series A Solar Bonds

On July 18, 2018, the City issued \$3,600,000 revenue bonds to fund a solar and energy efficiency retrofit project. The interest rate on the bonds is 2.0 - 3.5 and the maturity date is October 1, 2043. Interest is payable semi-annually on April 1 and October 1. The obligation is payable from revenues received from the General, Water and Sewer Funds. The maturity schedule for the bonds is as follows:

Balance due _____ \$ 3,600,000

Fiduciary activities:

2016 Tax Allocation Bond

2016 Tax Allocation Bond, Total issue \$4,120,000. Annual principal is due on September 1 and interest payments are due semi-annually, September 1 and March 1 each year. Payment are secured by redevelopment tax increment revenue, maturing in year 2034.

Balance due _____ \$ 3,950,000

2004 Series B Bonds

2004 Series B bond, total issue \$1,170,000. Annual principal is due on September 1 and interest payments are due semi-annually, at an annual interest rate of 5.31%, September 1 and March 1 each year. Payments are secured by redevelopment tax increment revenue, maturing in year 2035.

Balance due _____ \$ 580,000

PERSONNEL SCHEDULES

POSITION SUMMARY

City of Lakeport
Fiscal Year 2020-21
Position Summary

Classification Title	2017-18	2018-19	2019-20	Change	Proposed
	FTE	FTE	FTE		2020-21
Admin Services Director/ City Clerk	1.00	1.00	1.00		1.00
Administrative Specialist	2.50	3.00	3.00		3.00
Assistant City Manager*	-	-	0.50	(0.50)	-
Associate Planner	1.00	1.00	1.00		1.00
Building Inspector	-	-	-	1.00	1.00
Chief Building Official	1.00	1.00	1.00	(1.00)	-
City Manager	1.00	1.00	1.00		1.00
Community Development Director	1.00	1.00	1.00	(0.50)	0.50
Community Development Technician	1.00	1.00	1.00		1.00
Compliance Officer	1.00	1.00	1.00		1.00
Deputy City Clerk	1.00	1.00	1.00		1.00
EMC Supervisor	1.00	-	-		-
Electrical Mechanic Technician	-	1.00	1.00		1.00
Equipment Mechanic	0.67	1.00	1.00		1.00
Finance Director	1.00	1.00	1.00		1.00
Financial Services Specialist	4.00	3.00	3.00		3.00
Government Accountant		1.00	1.00		1.00
Maintenance Worker	6.00	7.00	7.00		7.00
Parks Foreman		1.00	1.00	(1.00)	-
Parks Leadworker	1.00	-	-		-
Parks Maintenance Worker	1.00	1.00	1.00	1.00	2.00
Police Chief	1.00	1.00	1.00		1.00
Police Lieutenant /Captain	1.00	1.00	2.00	(1.00)	1.00
Police Officer	7.00	8.00	7.00		7.00
Police Officer (School Resource Officer)	1.00	1.00	1.00		1.00
Police Part-time Help	1.00	1.00	1.00		1.00
Police Records Supervisor	1.00	1.00	1.00		1.00
Police Reserve Officer	0.25	-	-		-
Police Sergeant	2.00	2.00	2.00	1.00	3.00
Police Special Investigator	-	-	-		-
Pool Lifeguard	2.25	-	-		-
Pool Manager	0.50	-	-		-
Public Works Director	1.00	1.00	1.00		1.00
Public Works Extra Help	0.75	1.25	1.25		1.25
Public Works Foreman	1.00	1.00	1.00	(1.00)	-
Public Works Superintendent	-	-	-	2.00	2.00
Utilities Superintendent	1.00	1.00	1.00		1.00
Wastewater Facilities Supervisor	1.00	1.00	1.00		1.00
Wastewater Operator / Utilities Operator	2.00	2.00	2.00		2.00
Water Supervisor	1.00	1.00	1.00		1.00
Water Systems Operator / Utilities Operator	2.00	2.00	2.00		2.00
Total FTE	51.92	52.25	52.75	-	52.75

* Assistant City Manager - Funds have been budgeted to promote a department head to the Assistant City Manager function. This is not an additional FTE.

GLOSSARY OF TERMS

Adopted budget

The city council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the appropriation resolution.

Accrual/accrual basis of accounting

A method of accounting that recognizes the financial effect of transactions, events and inter-fund activities when they occur, regardless of the timing of related cash flows.

Annual financial report

A financial report applicable to a single fiscal year.

Appropriation

An authorization made by the city council, which permits officials to incur obligations against and to make expenditures of resources. Appropriations are usually made to fixed amounts and are typically granted for a one-year period.

Assessed valuation

A valuation set upon real estate or other property by a government as a basis for a tax levy.

Audit

A view of the city accounts by an independent auditing firm to substantiate year-end fund, salaries, reserves and cash on hand.

Beginning/ending fund balance

Appropriated resources available in a fund from the prior/current year after payment of the prior/current year's Expenses. This is not necessarily cash on hand.

Bond

A city may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a specified rate.

Budget

A plan of financial operation embodying an estimate of proposed appropriations for a given period of time and the Proposed means of financing them.

Budgetary basis

The method of accounting applied to the budgetary accounts and process.

Budgetary control

The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of appropriations and available resources.

Budget message or budget transmittal letter

A general discussion of the proposed budget as presented in writing by the city manager to the city council. The message contains an explanation of principal budget items and summaries found in the prepared budget relative to the current year adopted budget.

Budgetary basis the form of accounting utilized throughout the budget process.

C.O.P.

Community oriented policing

Debt service

Payment of interest and repayment of principal to holders of the city's debt instruments (bonds).

Debt service fund

Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deficit an excess of expenditures or expenses over resources.

Department

An operational and budgetary unit designated by the city council to define and organize city operations.

Depreciation

The portion of the cost of a fixed-asset charged as an expense prorated over the estimated life of the asset.

Encumbrance

An amount of money committed for the payment of goods and services not yet received or paid for. A purchase order is a common encumbrance.

Estimated revenues

The budgeted, projected revenues expected to be realized during the budget (fiscal) year to finance all or part of the Planned expenditures.

Expenditure the actual payment for goods and services.

Expenses

The incurrence of liabilities or the consumption of assets arising from the delivery or production of goods, rendering Services or carrying out other activities that constitute the entity's ongoing major or central operation. The term applies to the city's enterprise and internal service funds.

Fiscal year (FY)

A 12-month period of time to which the budget applies. For the city of Lakeport, it is July 1 through June 30.

Fixed asset

A long-lived tangible asset obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include land, buildings, equipment, improvements to other assets and infrastructure (i.e., streets, highways, bridges, etc.).

Full time equivalent (FTE) position

The amount of time a position has been budgeted for in terms of the amount of time a regular, full-time employee normally works in a year (2,080 hours).

Fund

An accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances and changes therein are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

Fund balance

The difference between the assets (revenues and other resources) and liabilities (expenditures incurred or committed to) for a fund. It also represents the accumulated net resources of a fund available for reservation, designation or for appropriation.

Gann

Refers to the last name of the individual who championed proposition 13 and secured the passage of the constitutional amendment that led to the property tax rollback in the 1970's.

GASB

Governmental Accounting Standards Board.

Generally accepted accounting principles (GAAP)

Uniform minimum standards and guidelines for accounting and reporting. These standards govern the form and content of the annual financial statements of an entity. The primary authoritative body on the application of GAAP to state and local governments is the governmental accounting standards board (GASB).

General fund

The primary governmental fund used to account for all financial resources, except those required to be accounted for in another fund.

General plan

A comprehensive, long-range policy guide intended to promote efficient and desirable growth in the community.

Governmental funds

Distinguished by their measurement focus on determining financial position and changes in financial position.

Grants

Contributions of gifts or cash or other assets from another government to be used or expended for a specific purpose, activity or facility.

Infrastructure

Facilities that support the continuance and growth of a community. Examples include roads, water lines, sewers, Public buildings, parks and airports.

Interfund transfers

Monies moved from one fund to another. The money is transferred to finance the operations of another fund or to Reimburse the fund for expenses.

Line item

The description of an object of expenditure, i.e. Salaries, supplies, professional services and other operational costs.

Maintenance & operation (M&O) costs

The day-to-day operating and maintenance costs of a municipality. These costs include personnel, gas, electric utility bills, telephone expense, reproduction costs, and postage and vehicle maintenance

Modified accrual

An adaptation of the accrual basis of accounting for governmental funds types. Revenues and other financing Resources are recognized when they become available to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred.

Notes

A paper that acknowledges a debt and promises payment to a specified party of a specific sum, describing a time of maturity that is either definite or will become definite.

Object an individual expenditure account.

Objective

A measurable output that an organization strives to achieve within a designated time frame. The achievement of the Objective advances an organization toward a corresponding goal.

Operating budget

Plans of current expenditures and the proposed means of financing them. The annual operating budget, as distinguished from the capital program budget, is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating deficit the deficiency of operating revenues under expenditures.

Operating expenses

Expenditures for materials, supplies and services which are ordinarily consumed within a fiscal year and which are not included in the program inventories.

Operating surplus

The excess of operating revenues over operating expenditures.

Ordinance

A formal legislative enactment by the city council. It is the full force and effect of law within the city boundaries unless preempted by a higher form of law.

Performance measures

Measurement of service performance indicators that reflect the amount of money spent on services and the resulting outcomes at a specific level of services provided.

Program

A group of related activities performed by one or more organizational units for the purpose of accomplishing a city Responsibility.

Proposed budget

This refers to the status of an annual budget, which has been submitted to the city council by the city manager and is pending public review and city council adoption. Also referred to as the "preliminary budget".

Reserve

An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriations.

Resolution

A special order of the city council, which has a lower legal standing than an ordinance.

Resources

Total amounts available for appropriation including estimated revenues, fund transfers and beginning fund balances.

Retained earnings

An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

Revenue

Income received through such sources as taxes, fines, fees, grants or service charges that can be used to finance Operations or capital assets.

Risk management

An organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner.

Self-insurance

A term often used to describe the retention by an entity of a risk of loss arising out of the ownership of property or the activity of the agency. It is distinguished from the transfer of risk to a third party (insurance company).

Service effort a measure of expected output by a budgetary program.

Special revenue funds

A governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

Subventions

Revenues collected by the state (or other level of government), which are allocated to the city on a formula Basis. The major subventions received by the city come from the state of California and include motor vehicle in-lieu and gas tax.

Tax allocation bonds

A bond issued that has a specific tax revenue source that backs the payment of the debt. In the city, these are not Issued for general fund purposes.

Transfer in/out

Movement of resources between two funds. Example: an interfund transfer would include the transfer of operating Resources from the general fund to an enterprise fund.

Transient occupancy tax (tot)

This revenue source originates in a tax placed on lodging facilities for the occupancy of a room. Lakeport has a 10% tax for such occupancies.

Trust funds

Funds held by the city that are subject to the terms of the trust that created the source of funding.

User charges

The payment of a fee in direct receipt of a public service by the party who benefits from the service.

Workload indicators

Statistical information that indicates the demands for services within a given department or division. Workload indicators are a type of performance measure utilized by departments or divisions to assess its level of service.

ACCOUNTING STRUCTURE

City Government Services

The City provides the following municipal services directly:

- Building Permit/Plan Approval
- Planning, Zoning and Land Use
- Engineering
- Public Safety (Fire provided by Lakeport Fire Protection District)
- Street Maintenance
- Economic Development
- Housing Services
- Water and Sewer Utilities
- Solid Waste Management (Waste collection handled by franchise trash hauler, Lakeport Disposal)

Accounting System and Budgetary Control

In developing and evaluating the City's accounting system, consideration is given to the adequacy of internal accounting controls, managerial reporting, purchasing, and budgetary control. Controls are designed to provide reasonable, but not absolute, assurance regarding the safeguarding of assets against loss from unauthorized use or disposition and the reliability of financial records for preparing financial statements and maintaining accountability. The concept of reasonable assurance recognizes that the cost of a specific control feature should not exceed the benefits likely to be derived and the evaluation of costs and benefits require estimates and judgments by management. The City's internal accounting controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

Basis of Accounting

The budgets of all governmental fund types are prepared on a modified accrual basis. Under the modified accrual basis, revenue is recognized when it becomes measurable and available. "Measurable" means the amount can be determined and "available" means collectible within the current period or soon enough thereafter to pay current liabilities. This is generally within sixty (60) days after the end of the fiscal year. Expenditures are recognized when the related fund liability is incurred. The budgets of proprietary funds (water and sewer enterprise funds), as well as fiduciary funds (OPEB trust fund), are prepared on an accrual basis. Under this method, revenue is recognized when earned and expenses are recognized at the time the liability is incurred.

GASB 34

Beginning with the fiscal year ending on June 30, 2011, the City implemented the provisions of GASB 34 with the publication of our Annual Financial Report. The City intends to produce its first Comprehensive Annual Financial Report (CAFR) for this fiscal year. The CAFR presents the status of the City's finances on the basis of Generally Accepted Accounting Principles (GAAP). In most cases, this conforms to the way the City prepares its budget with the following exceptions:

- Compensated absences liabilities that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (budget).
- Principal payments on long-term debt within the enterprise funds are applied to the outstanding liability on a GAAP basis as opposed to being expended on a budget basis.
- Capital outlays within the enterprise funds are recorded as assets on a GAAP basis and expended on a budget basis.

Inventory for governmental activities is recorded as an expenditure at the time it is purchased. For business-type activities, inventory is expensed when used.

FINANCIAL/BUDGET POLICIES

Policy

The City Manager shall submit a proposed budget to the City Council each year for sufficient time to review and debate the budget before adoption. The proposed budget is balanced either through the matching of ongoing revenues with proposed expenditures or the use of existing reserves.

Budget Basis

The budgets of general government type funds (for example, the general fund or gas tax funds) are prepared on a modified accrual basis. Briefly, this means that obligations of the City are budgeted as expenditures, but revenues are recognized only when measurable and available.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of Generally Accepted Accounting Principles (GAAP). In most cases, this conforms to the way the City prepares the budget.

Responsibility

The departments are responsible for preparing their budgets in accordance with the guidelines provided by the City Manager and Finance Director. The Finance Department provides cost data related to staffing and other committed obligations. Departments provide cost information related to program and capital projects. The Finance Director prepares all revenue, debt service and reserve estimates.

Operating Budget

Ongoing operating costs should be supported by ongoing, stable revenue sources. This protects the City from fluctuating services levels and avoids crises when one-time revenues are reduced or removed. Listed below are some corollaries to this policy:

- Fund balances or contingency accounts should be used only for one-time expenditures, such as capital equipment and capital improvements.
- Ongoing maintenance costs, such as street resurfacing and other infrastructure improvements, should be financed through recurring operating revenues rather than through bond issuance.
- Fluctuating federal grants should not be used to fund ongoing programs.

Budget Review

During the budget review phase, the City Manager's Office, in conjunction with the Finance Department and Human Resources, analyzes new positions, operating and capital budget requests. This information is compiled, and the City Manager and Finance Director hold meetings with each department to review their estimated expenditures for the current fiscal year and the proposed baseline requests and enhancements for the proposed budget year.

At the completion of these meetings, the Finance Director again compiles all the financial data and presents the proposed budget to the City Manager for review.

Budget Adoption

The City Manager presents - via publicly noticed workshops - the budget to the City Council. Public hearings are held, and after modifications and revisions, the budget is adopted by resolution.

Budget Implementation

A budgetary control system is maintained to ensure compliance with the budget. The Finance Department is responsible for setting up the budget for tracking purposes and is charged with ensuring fund availability during the year to cover expenditures and appropriations. Reports comparing the budget with expenditures are generated and sent to departments on a monthly basis.

Budget Revision

Actual expenditures may not exceed budgeted appropriations at the fund level. The City Manager or his/her designee is authorized to transfer budgeted amounts at the department and object (account) level. The City has the following programs accounted for through its governmental funds: City Council, Administration, City Attorney, Finance, Community Development, Police, Public Works and Non-Departmental. Use of unappropriated reserves must be specifically approved by the City Council.

FINANCIAL MANAGEMENT POLICIES

General Policies

- All current operating expenditures will be paid for with current revenues, unless the use of reserves is approved by the City Council.
- Budgetary emphasis will focus on providing high quality municipal services, recognizing the fundamental importance to the citizens of public safety and properly maintained infrastructure.
- The budget will strive to provide sufficient funding for adequate maintenance and orderly replacement of capital facilities and equipment.
- Future maintenance needs for all new capital facilities will be identified with the inclusion of the capital project.
- Encouraging cost savings and promoting efficiencies is an ongoing commitment.
- Strong customer service and productivity improvements with a focus on cost savings remain important budgetary goals.

Revenue Policies

- A diversified and stable revenue system will be maintained to shelter the City from temporary or one-time fluctuations in any single revenue source.
- Revenues will be conservatively estimated.
- Intergovernmental assistance in the form of grants and loans will be used to finance only:
 - Those capital improvements which can be maintained and operated over time; or
 - Operating programs that can either be sustained over time or have a limited horizon.
- In general, one-time revenues will be used only to support capital or other non-recurring expenditures. One-time revenues may be used for operating programs only after an examination determines if they are subsidizing an imbalance between operating revenues and expenditures; and then only if a long-term forecast shows that the operating deficit will not continue.
- Development process costs and related administrative expenses will be offset by development fees.
- The City will identify basic tax-provided services and will establish user fees and charges for services provided in excess of basic services and/or to non-taxpaying users.

Reserve Policies

- A minimum fund balance reserve in the General Fund will be maintained at all times. The minimal, optimal level required for this reserve will be 25% of the General Fund operating budget. The reserve will be drawn down as a funding source of last resort and used only after other reserve accounts have been accessed.
- The actual and final General Fund surplus will first be used to fully fund the required General Fund reserve. At the recommendation of the City Manager to the City Council, and remaining general fund surplus or balance may be transferred to any other governmental or proprietary fund.
- The unappropriated fund balance in the General Fund will be maintained at a level sufficient to provide adequate working capital and to accommodate required adjustments to other reserve accounts, including the reserves for advances to other funds, deposits and prepaid items.
- Funding levels of General Fund reserves will be reviewed during periods of economic stagnation to avoid reductions in operating service levels.
- Appropriations or use of funds from any designated reserves will require City Council approval.

Cash Management

- Investments and cash management will be the responsibility of the Finance Director.
- In accordance with Section 53646 of the Government Code, the City Council will review and update annually an investment policy. The primary purpose of this policy is to set forth the City's investment philosophy and objectives. The City's investment objectives are, in order of priority: safety; compliance with federal, state and local laws; liquidity; and yield. The policy also specifically outlines authorized investments, the maximum maturities allowed for each investment instrument, and the criteria used to determine qualified depositories and/or dealers.
- The City invests all idle cash as determined by analysis of anticipated cash flow needs. Specific emphasis will be placed on future cash requirements when selecting maturity dates to avoid forced liquidations and the potential corresponding loss of investment earnings.
- In order to maximize yields from the overall portfolio, the City will consolidate cash balances from all funds for investment purposes, and will allocate investment earnings to each fund that has a positive cash balance.
- The City will maintain the investment portfolio under the "Prudent Person Standard." The "Prudent Person Standard" is as follows: Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The investment officer, acting in accordance with written procedures and the investment policy and exercising due diligence, shall be relieved of personal responsibility for the credit risk of an individual security or market price changes, provided deviations from expectations are reported within 30 days and appropriate action is taken to control adverse developments.
- To protect against potential losses by collapse of individual securities and/or dealers, and to enhance access to securities, interest payments and maturity proceeds, all securities owned by the City will be held in safekeeping by a third party bank trust department, acting as the City's agent.
- The Finance Director will generate a quarterly report to the City Council in accordance with all state laws and City investment policy requirements.

Debt Policy

- It is the intent of the City of Lakeport to issue debt in a manner that adheres to state and federal laws, existing bond covenants and prudent financial management.
- The General Fund currently does not have any general obligation bonds and does not anticipate issuing such debt.
- When the City finances capital projects by issuing bonds, it will pay back the bonds within a period that is consistent with the useful life of the project.
- The City will not use long-term debt financing for any recurring purpose such as current operating and maintenance expenditures. Short-term debt instruments such as revenue tax or bond anticipation notes shall be excluded from this limitation.
- The City will generally conduct debt financing on a competitive basis. However, negotiated issues may be used due to market volatility or the use of an unusual or complex financing or security structure.
- The City will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations.
- The City will operate under the provisions of Proposition 13, the California Constitutional Amendment that limits the incurrence of "general obligation" debt. To incur this debt, the City must receive a two-thirds (2/3) vote of the voters at a general election.

Cost Allocation

- The City may establish internal service funds. These funds would be utilized to accumulate resources for specified needs and to fund those needs as they arise via transfers in and out to/from the General Fund.
- Allocable costs which benefit multiple departments or funds are direct budgeted and charged to the applicable department or fund. Percentage of payroll is a commonly used method of allocation.

Risk Management

- The City maintains a comprehensive risk assessment program and annual hazard survey to identify areas that may pose liability issues.
- The City has a policy of vigorously defending claims filed against the City of Lakeport and continues to maintain an excellent loss history.

Annual Audit

- Sound accounting practices dictate that the performance of an annual audit is a prudent business decision. It promotes accountability, transparency, and compliance with the adopted budget and the will of the citizens of Lakeport.
- The City requires an annual audit of the books of account, financial records, inventories and reports of all City officers and employees involved in the handling of financial matters by a qualified independent auditor.
- The independent auditing firm will be selected by the City based on a competitive proposal process. It is the policy of the City that the most qualified firm is selected and therefore the “lowest cost” approach is not the defining method of selecting an auditing firm.
- The City shall issue a Request for Proposal for audit services at least every five years.

BUDGET SCHEDULE

Fiscal Year: 2020-21

Activity	Tasks	Start Date	Completion Date
CIP Update	<ul style="list-style-type: none"> Review and updated 5-year Capital Improvement Project list 	3/3/20	3/3/20
Begin Budget Prep for FY 20-21	<ul style="list-style-type: none"> Schedule budget meetings with Departments Distribute budget instructions Distribute budget workbooks 	3/9/20	3/9/20
City Council budget priority/goal setting workshop	<ul style="list-style-type: none"> Receive council/community communication Discuss priorities for the fiscal year Discuss capital projects Discuss goals and objectives 	4/6/20	Postponed
Operating budget deadline	<ul style="list-style-type: none"> All operating accounts updated Capital budgets zeroed out 	4/3/20	4/20/20
Preliminary Budget Meetings	<ul style="list-style-type: none"> CM meets with individual department heads for initial budget requests and discussion 	4/6/20 - 4/10/20	4/24/20
City Manager review of budget requests	<ul style="list-style-type: none"> Review appropriation requests Meet with Finance for discussion/analysis 	4/13/20	5/15/20
Reconciled Budget Meetings with City Manager	<ul style="list-style-type: none"> Department head meetings with CM Discussion of appropriation requests Finalize initial appropriation requests 	4/20/20 – 4/24/20	5/15/20
Receipt of supplemental appropriation requests	<ul style="list-style-type: none"> Last opportunity for DHs to make appropriation request changes prior to Council hearings 	4/24/20	N/A
Finalize Draft Budget Document	<ul style="list-style-type: none"> Finalize revenue estimates Complete special revenue funds and trust/agency funds Circulate for review/edits 	5/22/20	5/27/20
First Budget Hearing with Council (special meeting/workshop)	<ul style="list-style-type: none"> Presentation of budget proposal Discussion of changes from prior year Take questions and requests from Council 	6/2/20	6/2/20
Final Budget workshop and hearing, if necessary	<ul style="list-style-type: none"> Final Q&A Final revisions Adoption 	6/16/20	