



CITY OF LAKEPORT

Community Development Department
225 PARK STREET
LAKEPORT, CALIFORNIA 95453
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Permit Cancellation & Refund Policy

General Policy

Per Section 109.6 of the 2016 California Building Code, "***The building official is authorized to establish a refund policy***".

Authorization for the refund of required permit fees as follows:

Building Permits

On the canceling of a building permit within one hundred eighty (180) days after issuance, no work having been done and no inspections having been performed, the holder may be allowed a refund of no more than eighty (80) percent of the building permit fee paid, based upon staff hours involved in project. No issuance fee, investigation fee, plan review fee, or any other administrative fee shall be refunded.

All requests for refunding water and sewer expansion fees shall be referred to the Utilities Director. Similarly, refunds of the School and Fire district fees are controlled by those agencies.

Grading Permits

Filing fees, permit transfer fees, penalty fees and site inspection fees shall not be refunded.

In cases of a reduction of planned work, the approval of an amended permit therefore by the city building official, and satisfactory completion of the work covered by the permit, the permittee may apply to the city building official within thirty (30) days after issuance of the certificate of completion for a refund of that portion of the permit fee which would not have been required for a permit based on the revised work in the amended permits.

Approved:

KEVIN INGRAM
Community Development Director

DATE