

MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, March 21, 2017

- I. **CALL TO ORDER & ROLL CALL:** Mayor Mattina called the meeting to order at 6:00 p.m. Council Members Barnes, Parlet, Spurr, and Turner were present.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Lieutenant Ferguson.
- III. **ACCEPTANCE OF AGENDA:** City Clerk Buendia requested to pull item VI.C.3. the notice of completion for the Downtown Improvement Project, as the completion of the project was postponed due to weather.
- A motion was made by Council Member Parlet, seconded by Council Member Spurr, and unanimously carried by voice vote, to accept the agenda as amended.
- Urgency Items: There were no urgency items.
- IV. **CONSENT AGENDA:**
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the regular City Council meeting of March 7, 2017.
- C. Application 2017-011: Approve Application No. 2017-011 with staff recommendations for the Lake County's Finest Farmer's Market to be held on Tuesday mornings in Library Park from May through September.
- D. Extension of Anti-Gouging Provisions: Adopt the Resolution of the City Council of the City of Lakeport Extending the Prohibition on Price Gouging for an Additional Thirty Days in the City of Lakeport.
- E. Records Retention: Adopt the proposed resolution adopting a records retention schedule, and authorizing destruction of certain City records and rescinding Resolution No. 2550 (2015).
- F. Out of State Travel Request: Authorize the out of state travel as requested by the Chief of Police to resolve a pending felony criminal investigation.
- G. Emergency Housing Funds: Adopt the proposed Resolution to transfer \$33,000 from the Low – Mod Housing Fund to the City's emergency housing assistance fund and to increase the budgeted expenditures in the emergency housing assistance fund by \$34,000 to provide emergency housing assistance to displaced Lakeport residents of the 2017 Flood Event.
- Vote on Consent Agenda: A motion was made by Council Member Spurr, seconded by Council Member Turner, and unanimously carried by voice vote, to approve the Consent Agenda, items A-G.
- V. **PUBLIC PRESENTATIONS/REQUESTS:**
- A. Citizen Input: There was no citizen input.
- VI. **COUNCIL BUSINESS:**
- A. City Clerk
1. Measure Z Independent Citizens' Advisory Committee The staff report was presented by City Clerk Buendia Council Member Barnes and Mayor Mattina volunteered to sit on the Committee.
- A motion was made by Council Member Turner, seconded by Council Member Parlet, and unanimously carried by voice vote, to adopt a resolution of the City Council of the City of Lakeport establishing an ad hoc advisory committee for the

selection of the Measure Z Independent Citizens' Advisory Committee to be comprised of Council Member Barnes & Mayor Mattina.

B. Community Development Director

1. Extended Stay Resolution

The staff report was presented by City Clerk Buendia.

A motion was made by Council Member Parlet, seconded by Council Member Barnes, and unanimously carried by voice vote, to adopt a proposed Resolution providing relief to displaced residents of the 2017 Flood Event from certain requirements of the Lakeport Municipal Code.

C. Public Works Director

1. Giselman Street Waterline Replacement Project:

The staff report was presented by Public Works Director Grider.

A motion was made by Council Member Parlet, seconded by Council Member Turner, and unanimously carried by voice vote, to authorize staff to advertise for competitive bids for the Giselman Street Waterline Replacement Project.

2. Bid award:

The staff report was presented by Public Works Director Grider.

Council Member Spurr advised that LMSA offered to raise funds for the Tree Planting projects.

A motion was made by Council Member Turner, seconded by Council Member Parlet, and unanimously carried by voice vote, to authorize the City Manager to sign the construction contract award for the Downtown Tree Installation Project to Neary Landscape Inc. and a budget amendment in the General Fund of \$20,000.

3. Notice of Completion:

This item was pulled, and will be brought back at a future Council meeting.

D. City Manager

1. Local Emergency Proclamation:

The staff report was presented by City Attorney Ruderman.

Public Works Director Grider gave an update on the cleanup from the flood event. He advised the repair of the Library Park Promenade will be a long-time replacement project, as the promenade is not reparable.

Administrative Services Director Buendia gave an update on the temporary housing for flood victims.

A motion was made by Council Member Parlet, seconded by Council Member Barnes, and unanimously carried by voice vote, to approve the continuation of the proclamation declaring a Local State of Emergency due to flooding and extreme weather.

VII. COUNCIL COMMUNICATIONS:

A. Miscellaneous Reports, if any:

Administrative Services Director Buendia had no report.

City Attorney Ruderman had no report.

Finance Director Walker had no report.

Lieutenant Ferguson had no report.

Public Works Director Grider had nothing further to report.

Council Member Barnes had no report.

Council Member Parlet reported on the Abandoned Vehicle Abatement committee. One of the problems with picking up dumped cars, is that the metal is not worth the cost of emptying the vehicles of trash and hazards. Money needs to be allocated from the fund in order to get future funding. This needs to happen by end of the fiscal year in June.

He also reported that the APC/LTA were accepting bids for the operation of Lake Transit Authority, but that potential bidders were so impressed with the way

Paratransit Services is operating the LTA that they withdrew their competing bids.

CalTrans has finished the Willits bypass and the next big project will be the Highway 29 expansion from Lower Lake to Lakeport, per Phil Dow from APC.

Council Member Turner reported she will be attending the League's Legislative Policy meeting for Community Services and Environmental Quality next week.

Council Member Spurr had no report.

Mayor Mattina had no report.

Mayor Mattina adjourned the meeting at 6:43 p.m.

VIII. ADJOURNMENT:

Stacey Mattina, Mayor

Attest:

Hilary Britton, Deputy City Clerk