

# MINUTES

## REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, June 20, 2017

City Council Chambers, 225 Park Street, Lakeport, California 95453

### CLOSED SESSION:

Mayor Mattina opened the meeting at 5:00 pm and adjourned the meeting to 5:30 p.m. Mayor Mattina reconvened the meeting at 5:31 p.m.

Mayor Mattina adjourned the meeting to Closed Session at 5:32 p.m. for the following matter:

Conference with Legal Counsel; Anticipated Litigation (Gov. Code § 54956.9(d)(2) & (d)(3)) A point has been reached where, in the opinion of the City Council on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the City: Statement made at an open meeting of City (Gov. Code § 54956.9(e)(4)): Name of Person: Paul B. Albritton. Nature of Specific Matter: Appeal of Verizon Wireless Application UP 14- 04, AR 14-12, CE 14-24.

Number of potential cases: one (1)

There was no reportable action out of Closed Session.

### REPORT OUT OF CLOSED SESSION:

#### I. CALL TO ORDER & ROLL CALL:

Mayor Mattina called the meeting to order at 6:00 p.m. Council Members Spurr, Parlet, Barnes, and Turner were present.

#### II. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Suzanne Lyons.

#### III. ACCEPTANCE OF AGENDA:

A motion was made by Council Member Parlet, seconded by Council Member Turner, and unanimously carried by voice vote to accept agenda as posted.

Urgency Items:

There were no Urgency Items.

#### IV. CONSENT AGENDA:

*The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*

##### A. Ordinances:

Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.

##### B. Minutes:

Approve minutes of the City Council Special meeting of June 5, 2017, and the regular City Council meeting of June 6, 2017.

##### C. Warrants:

Approve the warrant register of June 12, 2017.

##### D. Application 2017-023:

Approve Application No. 2017-023 with staff recommendations for the Annual Lake County Fair Parade to take place on Main Street on August 31, 2017.

##### E. Lake County Fair Parking:

1. Approve the designated temporary disabled parking on C and D Streets, between South Forbes Street and the respective fairgrounds entrance gates from 4:00 p.m. August 31<sup>st</sup> to Midnight on Sunday, September 3<sup>rd</sup>, 2017, and
2. Approve the lease for Fair parking at 902 Bevins Court with the 49th District Agricultural Association and authorize the City Manager to execute the lease.

##### F. Meeting Cancellation:

Cancel the regular City Council meeting on August 1, 2017, and approve the participation of the City of Lakeport in the National Night Out event, with street closures.

##### G. Notice of Completion:

Authorize the acceptance of the Hwy 29 Force Main project, and to record a Notice of Completion with the County of Lake.

Vote on Consent Agenda:

A motion was made by Council Member Turner, seconded by Council Member Spurr, and unanimously carried by voice vote to approve the Consent Agenda as posted.

**V. PUBLIC PRESENTATIONS/REQUESTS:**

A. Citizen Input:

Suzanne Lyons gave a presentation on the Downtown Walking Path Map/Signage.

**VI. COUNCIL BUSINESS:**

A. Finance Director

1. Fiscal Year 2017-2018 Budget:

The staff report and slide presentation were presented by City Manager Silveira and Finance Director Walker.

Suzanne Lyons had questions of staff.

A motion was made by Council Member Parlet, seconded by Council Member Barnes, and unanimously carried by voice vote to adopt a resolution approving the recommended budget for the City of Lakeport and its component units, and authorize the City Manager to expend the appropriations found therein for the fiscal year 2017-18.

2. Fiscal Year 2017-2018  
Appropriation Limit:

The staff report was presented by Finance Director Walker.

A motion was made by Council Member Turner, seconded by Council Member Spurr, and unanimously carried by voice vote to adopt a resolution approving the appropriations limit of \$11,486,172 in Fiscal Year 2017-18 for the City of Lakeport.

3. Ordinance Introduction:  
Uniform Public Construction  
Cost Accounting Act (UPCCAA)

The staff report was presented by Finance Director Walker.

A motion was made by Council Member Parlet, seconded by Council Member Turner, and unanimously carried by voice vote to adopt the proposed Resolution electing to become subject to the Uniform Public Construction Cost Accounting Act, and introduce the proposed Ordinance repealing and replacing Chapter 3.05 to the Lakeport Municipal Code to comply with the Uniform Public Construction Cost Accounting Act.

B. Administrative Services Director

1. Job Classifications:

The staff report was presented by Administrative Services Director Buendia.

A motion was made by Council Member Barnes, seconded by Council Member Parlet, and unanimously carried by voice vote to approve the following new and modified classifications as presented, effective 7/1/2017: Maintenance Worker III; Utility Operator I/II/III; Wastewater Systems Supervisor I/II; Water Operations Supervisor I/II and Government Accountant.

**VII. CITY COUNCIL COMMUNICATIONS:**

A. Miscellaneous Reports, if any:

City Manager Silveira had no report.

City Attorney Ruderman had no report.

Finance Director Walker had no report.

Public Works Director Grider reported that the bark will be replaced in the Library Park kids play area and the area opened to the public by the July Fourth holiday.

Administrative Services Director/City Clerk Buendia had no report.

Police Chief Rasmussen reminded the Council of the Hot Dog with a Cop community outreach event on Thursday in Library Park. He also advised that he had met with the fireworks groups and the groups have a plan for clean up the fireworks debris in the City after the July Fourth holiday.

Council Member Barnes reported that the Mr. Lake County pageant will be held on Saturday at the Soper Reese Theatre. This event is a fundraiser for the Lake County Theatre Company.

Council Member Parlet reported that he will attend the Executive Forum held by the League of California Cities in Monterey June 28-29<sup>th</sup>.

Council Member Spurr reported that he had participated in a ride-along with the Lakeport Police on Friday.

Council Member Turner had no report.

Mayor Mattina had no report.

**VIII. ADJOURNMENT:**

A motion was made by Council Member Barnes, seconded by Council Member Parlet, and unanimously carried by voice vote to adjourn the meeting to June 27, 2017 at 6:00 p.m. to be held in the Lakeport City Council Chambers.

Mayor Mattina adjourned the meeting at 7:04 pm.

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Stacey Mattina, Mayor

Attest:

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Kelly Buendia, City Clerk