

MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSION AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, January 15, 2019

City Council Chambers, 225 Park Street, Lakeport, California 95453

Any person may speak for three (3) minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, extended at the discretion of the City Council. This rule does not apply to public hearings. Non-timed items may be taken up at any unspecified time.

CLOSED SESSION:

Mayor Barnes called the meeting to order at 5:15 p.m.

Mayor Barnes adjourned the meeting to Closed Session at 5:15 p.m.

1. Conference with Legal Counsel; Anticipated Litigation (Gov. Code § 54956.9(d)(2) & (d)(3)):

A point has been reached where, in the opinion of the City Council on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the City:

Facts and circumstances that might result in litigation but which the City believes are not yet known to potential plaintiff or plaintiffs. (Gov. Code § 54956.9(e)(1)).

Report out of Closed Session:

Mayor Barnes adjourned the meeting to open session at 5:50 p.m. with no reportable action out of closed session.

I. CALL TO ORDER & ROLL CALL:

Mayor Barnes called the meeting to order at 6:00 p.m., with Council Member Mattina, Council Member Parlet, Council Member Spurr, and Council Member Turner present.

II. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Doug Grider.

III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:

A motion was made by Council Member Spurr, seconded by Council Member Turner, and unanimously carried by voice vote to accept agenda as posted.

IV. CONSENT AGENDA:

The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.

A. Ordinances:

Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.

B. Minutes:

Approve minutes of the City Council regular meeting of December 18, 2018.

C. Renew Emergency Resolution:

Confirm the continuing existence of a local emergency in the City of Lakeport.

D. Property Transfer: 902 Bevins Court, APN 025-462-11:

Approve the transfer of 902 Bevins Court from the City of Lakeport to the Successor Agency of the Former Lakeport Redevelopment Agency.

E. Records Retention Schedule (v6.0):

Adopt the proposed resolution adopting a records retention schedule, and authorizing destruction of certain City records and rescinding Resolution No. 2668 (2018).

F. Contract: Loan Underwriting

Authorize the City Manager to execute the professional services agreement with CDS, for federal grant loan underwriting services.

G. Contract: Grant Administration

Authorize the City Manager to execute a professional services agreement with Adams Ashby Group LLC, for federal grant administration.

Vote on Consent Agenda:

A motion was made by Council Member Mattina, seconded by Council Member Parlet, and unanimously carried by voice vote, to accept the Consent Agenda, items A-G.

V. PUBLIC PRESENTATIONS/REQUESTS:

- A. Public Input: Suzanne Russell spoke about lowering the minimum square footage requirements for residences to mirror the County's requirement of 350 square feet. She also spoke in favor of increasing the minimum requirements for residential construction projects that trigger mandatory right of way improvements, i.e. street, gutter and sidewalks.
- Nancy Ruzicka spoke about residents leaving the County, saying this is due to fires; she would like City Hall to be open on Fridays; she would like signage on Highway 29 directing people into Lakeport. She mentioned potholes on Lakeshore Blvd. from the City limits to Lange Street, potholes are bad on Parallel Drive, and she cited locations in need of weed abatement.
- B. Presentation: Panette Talia and Lorna Cruz of the Lakeport Main Street Association (LMSA) presented the awards to the winners of the Holiday Decorating Contest.
- Business Category:
1. Main Street Bicycles
 2. Campos Casuals
 3. Renee's Cafe
- Residential Category:
1. Mathew Hurrell
 2. Jeff and Jackie Hansen
 3. Sandra Campos

VI. PUBLIC HEARING:

- A. CDBG Grant Application: City Manager Silveira presented the staff report.
- Mayor Barnes opened the public hearing at 6:18 p.m.
- Suzanne Lyons asked about the status of another CDBG project in the area. Community Development Director answered questions.
- Mayor Barnes closed the public hearing at 6:22 p.m.
- A motion was made by Council Member Turner, seconded by Council Member Spurr, and unanimously carried by voice vote to adopt a resolution approving an application for funding and the execution of a grant agreement and any amendments thereto for the 2018 funding year of the State CDBG program.

VII. COUNCIL BUSINESS:

- A. City Clerk
1. Appointment to the Lakeport Fire Protection District Board: The staff report was presented by City Clerk Buendia.
- Council Member Turner stated that the Ad-hoc Committee recommended Alan Flora for his fiscal experience, which is a need right now.
- Alan Flora answered questions of the Council. Suzanne Lyons spoke against the process.
- A motion was made by Council Member Mattina, seconded by Council Member Turner, and unanimously carried by voice vote to appoint Alan Flora to the Lakeport Fire Protection District Board to a term effective January 1, 2019, and expiring December 31, 2022.
2. Appointments of Liaisons to Community Boards & Committees: The staff report was presented by City Clerk Buendia.
- Suzanne Lyons stated Council Members should take a turn at these appointments to gain experience.

Mayor Barnes appointed Council Members as liaisons to various Boards, Committees, and Commissions; and,

A motion was made by Council Member Turner, seconded by Council Member Parlet, and unanimously carried by voice vote to adopt a resolution appointing Council Member Turner and Council Member Mattina to represent and vote on behalf of the City at the League of California Cities, Redwood Empire Division Business meetings, and Council Member Spurr and Council Member Mattina to represent the City and vote at Division Legislative Committee meetings.

B. Finance Director

1. 2018-19 Recognized Obligations Payments:

Sitting as the Successor Agency to the Former Redevelopment Agency:

The staff report was presented by Finance Director Walker.

A motion was made by Board Member Mattina, seconded by Board Member Parlet, and unanimously carried by voice vote to approve ROPS 19-20 for the period of July 1, 2019 through June 30, 2020 for presentation and adoption by the Countywide Oversight Board.

C. City Manager

1. Property Donation:

The staff report was presented by City Manager Silveira.

Nancy Ruzicka was opposed to acceptance of the property and spoke about taking businesses off of Main Street and the loss of property taxes.

Michael Green asked questions of staff and the City Council regarding this building's fit into the Lakefront Plan.

A motion was made by Council Member Parlet, seconded by Council Member Spurr, and unanimously carried by voice vote to approve a resolution accepting the property at 500 N. Main Street (APN: 025-381-080-000), also known as the Bank of America Branch Building, and to authorize the City Manager to do any and all things which may be necessary or advisable to effectuate this Resolution.

1. Mural:

The staff report was presented by City Manager Silveira.

Suzanne Lyons asked about the picture.

Michael Green asked about the decommissioning of the art if it were to go bad.

Tina Scott spoke in favor of the mural.

A motion was made by Council Member Turner, seconded by Council Member Mattina, and unanimously carried by voice vote to approve a mural, based on artwork submitted by Ben Van Steenburgh, for the south facing wall of the Lakeport Fire Station #50.

VIII. CITY COUNCIL COMMUNICATIONS:

A. Miscellaneous Reports, if any:

City Manager Silveira had no report.

City Attorney Ruderman had no report.

Public Works Director Grider advised the Council about preparations for the upcoming series of storms to hit the County.

Finance Director Walker had no report.

Utilities Superintendent Harris was absent.

Chief Rasmussen advised that they are anticipating a severe storm event coming in this week, and also advised the Police Department has taken delivery of three new patrol cars.

Community Development Director Ingram had no report.

Administrative Services Director/City Clerk Buendia had no report.

Mayor Barnes will be appearing in Dancing with the Stars and Stripes in Windsor in April.

Council Member Parlet will be attending the LAFCo meeting on Wednesday and the AVA meeting on Thursday.

Council Member Mattina will also attend LAFCO, and will be chairing the League Housing Committee in Sacramento on Thursday.

Council Member Spurr: will attend the League of Cities meeting in Sacramento this week.

Mayor Turner will chair the League Environmental Quality Committee in Sacramento on Thursday, gave a shout out to the Academic Decathlon to be held next Saturday, and promoted the Poetry Outloud event.

Mayor Barnes adjourned the meeting at 7:18 p.m.

IX. ADJOURNMENT:

Timothy Barnes, Mayor

Attest:

Kelly Buendia, City Clerk