

## MINUTES

### REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)

Tuesday, December 7, 2021, 6:00 p.m.

City Council Chambers, 225 Park Street, Lakeport, California 95453

- I. CALL TO ORDER & ROLL CALL:** Mayor Parlet called the meeting to order at 6:00 p.m., with Council Members Froio, Green, Mattina, and Turner present in the Council Chamber, and Mayor Parlet present via Zoom.
- II. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Council Member Froio.
- III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** A motion was made by Council Member Mattina, seconded by Council Member Froio, and passed 5-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to accept agenda as posted, or move to add or delete items.
- The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*
- IV. CONSENT AGENDA:**
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the City Council regular meeting of November 16, 2021.
- C. AB 361: Adopt a resolution authorizing continued remote teleconference meetings of the Lakeport City Council and its legislative bodies pursuant to *Government Code* section 54953(e).
- D. Ordinance Introduction: Introduce the proposed ordinances adding Chapter 15.32 regarding the recycling of construction and demolition debris and add Chapter 17.53 Water Efficient Landscape regulations to the Lakeport Municipal Code.
- E. Maddy List: Direct the City Clerk to prepare the 2022 Maddy Act Appointments List and post at City Hall and the Lakeport Public Library.
- F. Notice of Completion: Adopt the resolution accepting construction of the Waterfront Parking Rehabilitation Project by Argonaut Constructors and authorize the filing of the Notice of Completion.
- Vote on the Consent Agenda: Council member Green asked to pull item IV.D Ordinance Introduction for separate consideration.
- A motion was made by Council Member Turner, seconded by Council Member Mattina, and passed 5-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to approve the Consent Agenda, items A-F with the exception of item D.
- Council member Green asked a process question about the city ordinance process and raised questions on specifics of the ordinance related to exemptions for cemeteries, understanding who is the responsible party and the use of certified professionals. City Manager Ingram stated that staff will explore and see if there is any flexibility under this state regulation.

A motion was made by Council Member Green, seconded by Council Member Turner, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to approve the Consent Agenda, item D Introduce the proposed ordinances adding Chapter 15.32 regarding the recycling of construction and demolition debris and add Chapter 17.53 Water Efficient Landscape regulations to the Lakeport Municipal Code.

**V. PUBLIC PRESENTATIONS/REQUESTS:**

**A. Public Input:**

Nancy Ruzicka spoke concerning vandalism and other crimes that seem to be on the increase, calling for Sacramento to do more.

Laurel McCarthy spoke about the removal of the temporary parklets set up under the Covid pandemic for outdoor dining. City Manager Ingram responded that the City is currently working on an outdoor dining ordinance for review by the Planning Commission. Mayor Parlet asked that the item be brought back for Council discussion at an upcoming meeting.

**B. Presentation:**

The All Children Thrive (ACT) Youth Governance Board under the leadership of Justin Gaddy and Faith Hornby were present at the meeting. Nancy Alejandra Ruzicka presented the City Council with the Board’s two primary goals of providing youth mental health support and the development of a recreation center to benefit the youth of Lakeport.

Supervisor Tina Scott spoke in support of the Youth Governance Council.

**VI. COUNCIL BUSINESS:**

**A. Community Development Director**

**1. Permanent Local Housing Allocation (PLHA):**

The staff report was presented by Community Development Director Byers.

Supervisor Tina Scott thanked the city for bringing this item up for discussion.

Nancy Ruzicka commented about the brand new farm worker housing that is sitting empty that could be used for homeless.

A motion was made by Council Member Froio, seconded by Council Member Turner, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to adopt the proposed resolution authorizing the City Manager to apply for PLHA funding allocations in accordance with the 5-year plan.

**B. Police Chief**

**1. Police Radio Purchase:**

The staff report was presented by Police Chief Rasmussen.

A motion was made by Council Member Mattina, seconded by Council Member Green, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to authorize the City Manager to sign the purchase order for the purchase of police radios from L3Harris in the amount of \$163,972.82.

**C. Administrative Services Director**

**1. Reinstatement of Building Official Position:**

The staff report was presented by Administrative Services Director Buendia.

A motion was made by Council Member Green, seconded by Council Member Froio, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina –

aye; Turner – aye; Parlet – aye to direct staff to reinstate the Chief Building Official position and advertise for either a Chief Building Official or Building Inspector.

2. City Council  
Reorganization:

City Clerk Buendia requested nominations for Mayor.

A nomination was made by Council Member Turner to appoint Council Member Mattina for Mayor. A nomination was made by Council Member Froio to appoint Council Member Green for Mayor. Both nominations were accepted by the nominees.

City Clerk Buendia called for a vote to appoint Council Member Mattina as Mayor for a term of one year. The nomination was confirmed 4-1-0-0 by the following roll call vote: Froio – no; Green – aye; Mattina – aye; Turner – aye; Parlet – aye.

City Clerk Buendia requested nominations for Mayor Pro Tem. A nomination was made by Council Member Mattina to nominate Council Member Turner. The nomination was unanimously confirmed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to appoint Council Member Turner as Mayor Pro Term for a period of one year.

VII. CITY COUNCIL COMMUNICATIONS:

A. Travel, Calendar, and Miscellaneous  
Reports, if any:

Council Member Froio had no report

Council Member Mattina thanked Mayor Parlet for his year as Mayor. She also thanked the LMSA for a successful Dickens' Faire.

Mayor Parlet expressed his pride in the Council and the City staff for their accomplishments through the year.

Council Member Turner attended the CalCities Board meeting last week. The Board adopted priorities for the coming year, including affordable housing measures, investments in infrastructure, secure funding to address homelessness, and disaster preparedness and resiliency.

Council Member Green voiced his support for the new Mayor and Mayor Pro Tem. He also thanked Mayor Parlet for his service as Mayor. He will not be able to attend the special meeting on December 14, 2021.

Administrative Services Director Buendia reminded the Council of the special meeting on December 14, 2021.

Acting City Attorney Reed had no report

City Manager Ingram proposed a special joint meeting with the Board of Supervisors on the topic of annexation on January 11, 2021.

Community Development Director Byers wished the Council happy holidays.

Assistant City Manager Walker had no report.


Police Chief Rasmussen had no report.

Utilities Superintendent Harris had no report.

Public Works Superintendent Ladd had no report.

VIII. ADJOURNMENT:

Mayor Parlet adjourned the meeting at 7:48 p.m.



Kenneth Parlet, II, Mayor

Attest:



Kelly Buendia  
Kelly Buendia, City Clerk

