



MINUTES

REGULAR MEETING OF THE LAKEPORT CITY COUNCIL (ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)*

Tuesday, January 4, 2022, 6:00 p.m.

City Council Chambers, 225 Park Street, Lakeport, California 95453

**All references to "City Council" include those other agencies which are listed above*

The City Council may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described. The council may establish and make appointments to a Council committee (made up of two Councilmembers) with respect to any item appearing on this agenda.

- I. CALL TO ORDER & ROLL CALL:** Mayor Mattina called the meeting to order at 6:00 p.m., with Council Members Froio, Turner and Mayor Mattina present in the Council Chamber, and Council Members Green and Parlet present via Zoom.
- Mayor Mattina observed a moment of silence for Ann Blue.
- II. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Nick Walker.
- III. ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** A motion was made by Council Member Turner, seconded by Council Member Froio, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Mattina – aye; Turner – aye; Parlet – aye to accept agenda as posted.
- IV. CONSENT AGENDA:** *The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the City Council regular meeting of December 7, 2021, and the special meeting of December 14, 2021.
- C. AB 361: Adopt a resolution authorizing continued remote teleconference meetings of the Lakeport City Council and its legislative bodies pursuant to Government Code section 54953(e).
- D. Renew Emergency Resolution: COVID-19 Confirm the continuing existence of a local emergency for the COVID-19 Public Health Emergency.
- E. Application 2022-001: Approve event application 2022-001, with staff recommendations, for the 2022 Shakespeare in the Park event.
- F. Notice of Completion: Adopt the resolution accepting construction of the North Main Street Paving Project by Argonaut Constructors and authorize the filing of the Notice of Completion.
- G. 1st Quarter Financial Report: Review and file the 1st Quarter Financial Update.
- H. Recognized Obligation Payment Schedule (ROPS) 22-23: Approve ROPS 22-23 for the period of July 1, 2022 through June 30, 2023 for presentation and adoption by the Lake County Redevelopment Oversight Board
- Vote on the Consent Agenda: A motion was made by Council Member Froio, seconded by Council Member Parlet, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Parlet – aye; Turner – aye; Mattina – aye; to approve the Consent Agenda, items A-H.

V. PUBLIC PRESENTATIONS/REQUESTS:

- A. Public Input: Richard Marks, Northern Region Compliance Manager for the Construction Industry Force Account Council (CIFAC) introduced himself to the City Council.
- Marie Schrader, Executive Director, Lakeport Main Street Association spoke about the LMSA December activities in Lakeport.

VI. PUBLIC HEARINGS:

- A. SB 1383 Compliance: The staff report was presented by Community Development Director Byers.
- Mayor Mattina opened the public hearing at 6:18 p.m. With no input from the public, Mayor Mattina closed the public hearing at 6:18 p.m.
1. A motion was made by Council Member Green, seconded by Council Member Turner, and passed 5-0-0 by the following roll call vote: and passed 5-0-0 by the following roll call vote: Froio – aye; Green – aye; Parlet – aye; Turner – aye; Mattina – aye; to approve the Ordinance adding Chapter 15.32 regarding the recycling of construction and demolition debris; and
 2. A motion was made by Council Member Green, seconded by Council Member Turner, and passed 5-0-0 by the following roll call vote: Froio – aye; Green – aye; Parlet – aye; Turner – aye; Mattina – aye; to introduce the Ordinance adding Chapter 17.53 “Water Efficient Landscape” to the Lakeport Municipal Code and set a second reading for February 1, 2022.

VII. COUNCIL BUSINESS:

- A. Community Development Director
1. Emergency Temporary Zoning Permits: The staff report was presented by Community Development Director Byers.
- Maya Lyn asked a question about the survey distributed by the LMSA. Marie Schrader commented on the survey distributed by the LMSA, commented that aesthetic of the outdoor dining areas are not in-line with the historic district and commented that other businesses are hidden behind some of the dining areas, losing visibility.
- Travis Nieto, property owner of 125/127 Main Street, commented that the area in front of his property looks like a homeless encampment and is hindering his tenant’s businesses.
- Deanne Padel from Gaslight Grill thanked the Council for allowing the parklets or they would not be in business, commented that parking issues are not new with the parklets, and said that they would welcome discussion of design changes.
- Laurel McCarthy, owner of the business in 127 Main Street commented that with indoor dining now being allowed, she would like the outdoor dining areas disallowed.
- Stacy Bethel a business owner from 109 South Main Street commented that the usage in the winter is reduced, parking is a problem, and the areas cause traffic visibility issues.
- Barbara Flynn, owner of Wine in the Willows, was in favor of outdoor seating and sees this as free space for some and not others that is unfair.
- Tom Flannigan commented that the extra square footage is not fair and a fee should be charged and also the visibility issues.

The Council gave staff direction regarding outdoor dining in the public right-of-way as part of the current Covid-19 Emergency Temporary Use Zoning Permits.

B. Utilities Superintendent

1. Generators:

The staff report was presented by Utilities Superintendent Harris.

Richard Marks thanked the City Manager for some clarifications on the bidding process for the installation.

A motion was made by Council Member Green, seconded by Council Member Froio, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Parlet – aye; Turner – aye; Mattina – aye to accept the bid from Leete Generators and purchase (3) generators in the amount of \$186,994.54 and award a construction contract to the low bidder for installation, for a total project cost not to exceed \$258,468.30.

C. Administrative Services Director

1. Appointments of Liaisons to Community Boards & Committees:

The staff report was presented by Administrative Services Director/City Clerk Buendia.

1. Mayor Mattina appointed Council Members as liaisons to various Boards, Committees, and Commissions with the list of appointments attached to these Minutes; and
2. A motion was made by Council Member Green, seconded by Council Member Froio, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Parlet – aye; Turner – aye; Mattina – aye adopt a resolution appointing Mayor Pro Tem Turner, and Mayor Mattina as the alternate, to represent and vote on behalf of the City at the League of California Cities, Redwood Empire Division Business meetings; and Mayor Pro Tem Turner and Mayor Mattina as the alternate to represent the City and vote at Division Legislative Committee meetings.

3. Communications Update:

The staff report was presented by Administrative Services Director/City Clerk Buendia.
Receive and file the Communications Strategic Plan.

4. LEDAC Re-Organization:

The staff report was presented by Administrative Services Director/City Clerk Buendia.

A motion was made by Council Member Turner, seconded by Council Member Froio, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Parlet – aye; Turner – aye; Mattina – aye to adopt a resolution adding a twelfth member of the Lakeport Economic Advisory Committee to be assigned to Sutter Lakeside Hospital.

D. City Manager

1. Westside Community Park:

The staff report was presented by City Manager Ingram.

Dennis Rollins and Carol Maxwell of the Westside Community Park Board of Directors answered questions of the Council.

A motion was made by Council Member Turner, seconded by Council Member Parlet, and passed 5-0-0-0 by the following roll call vote: Froio – aye; Green – aye; Parlet – aye; Turner – aye; Mattina – aye to direct the City Manager to negotiate a thirty (30) year lease agreement with the Westside Community Park for the use of a portion of

vacant CLMSD land, located at 200 Park Street, contingent on receipt of the Prop 68 grant and to further direct the City Manager to send a letter of intent to do so.

VIII. CITY COUNCIL COMMUNICATIONS:

- A. Travel, Calendar, and Miscellaneous Reports, if any:

Council Member Froio announced that Roy and Charlotte Disney have purchased property on Lakeshore next to the school with the intention of moving their business.

Council Member Mattina offered no report.

Mayor Parlet offered no report.

Council Member Turner stated that the essential worker mural will honor front line workers such as nurses, grocery store workers, and many others who kept our economy going during the pandemic. The mural will be on the side of the Meals on Wheels Thrift Store.

Council Member Green attended the ceremony at Lakeport Fire for the new engine.

Administrative Services Director Buendia offered no report.

Acting City Attorney Reed offered no report.

City Manager Ingram reminded the Council of a joint special meeting on January 11 with the Board of Supervisors to consider a tax sharing agreement.

Community Development Director Byers reported that next Wednesday night there are a number of Planning Commission items.

Finance Director Walker offered no report.

Police Chief Rasmussen offered no report.

Public Works Superintendent Ladd offered no report.

Utilities Superintendent Harris offered no report.

Mayor Mattina adjourned the meeting at 8:54 p.m.

IX. ADJOURNMENT:

Stacey Mattina, Mayor

Attest:

Kelly Buendia, City Clerk

LAKEPORT CITY COUNCIL
EFFECTIVE JANUARY 4, 2022
LIAISONS TO COMMISSIONS, BOARDS, COMMITTEES

LIAISONS

2021

2022

Lakeport Fire Protection District	Council Member Green Council Member Turner, Alt.	Council Member Green Mayor Pro Tem Turner, Alt.
Lakeport Regional Chamber of Commerce	Mayor Parlet Mayor Pro Tem Mattina, Alt.	Council Member Parlet Mayor Mattina, Alt.
Lakeport Main Street Association	Council Member Froio	Council Member Froio

APPOINTMENTS

2021

2022

League of California Cities Redwood Empire Division Division Business Meeting Voting Delegate	Council Member Turner Mayor Pro Tem Mattina	Mayor Pro Tem Turner Mayor Mattina
League of California Cities Redwood Empire Division Legislative Committee Voting Delegate	Council Member Turner Mayor Pro Tem Mattina Mayor Parlet, Alt.	Mayor Pro Tem Turner Mayor Mattina Council Member Parlet, Alt.
Lake County/City Area Planning Council	Mayor Pro Tem Mattina Council Member Green Mayor Parlet, Alt.	Mayor Mattina Council Member Parlet Council Member Green, Alt.
Lakefront Park Advisory Ad-Hoc Committee	Mayor Parlet Council Member Turner	Council Member Parlet Mayor Pro Tem Turner
Right of Way Ordinance Advisory Ad-Hoc Committee	Council Member Froio Council Member Green	Council Member Froio Council Member Green
PEG Board	Council Member Froio	Council Member Froio
Vector Control District Board	Council Member Green	<i>Council Member Green, Alt*</i>
County of Lake Solid Waste Management Task Force	Council Member Froio Mayor Parlet	Council Member Froio Council Member Parlet
SB 621 Indian Gaming Funds Committee	Mayor Parlet Council Member Green	Council Member Parlet Council Member Green
Local Agency Formation Commission & LAFCO Alternate* *Rotates to City of Lakeport in 2022 & 2023	Council Member Mattina No Alternate in 2021	Mayor Mattina Council Member Parlet, Alt.
Invasive Species Task Force Committee	Council Member Green	Council Member Green
Clean Water Program Committee	Council Member Turner Council Member Green, Alt.	Mayor Pro Tem Turner Council Member Green, Alt.
Lakeport Unified School District Committee	Mayor Pro Tem Mattina Council Member Turner	Mayor Mattina Mayor Pro Tem Turner
Abandoned Vehicle Service Authority	Council Member Froio Mayor Parlet, Alt.	Council Member Froio Council Member Parlet, Alt.
Lake County Airport Land Use Commission	Mayor Pro Tem Mattina	Mayor Mattina
Lakeport Investment Committee	Mayor Pro Tem Mattina Mayor Parlet	Mayor Mattina Council Member Parlet

* City of Lakeport voting representative to the Vector Control Board is currently George Spurr per Council action in 2021.