



## MINUTES

### REGULAR MEETING OF THE LAKEPORT CITY COUNCIL

(ALSO MEETS AS THE CITY OF LAKEPORT MUNICIPAL SEWER DISTRICT, THE LAKEPORT INDUSTRIAL DEVELOPMENT AUTHORITY, THE MUNICIPAL FINANCING AGENCY OF LAKEPORT and THE SUCCESSOR AGENCY TO THE FORMER LAKEPORT REDEVELOPMENT AGENCY)\*

Tuesday, March 15, 2022, 6:00 p.m.

City Council Chambers, 225 Park Street, Lakeport, California 95453

*\*All references to "City Council" include those other agencies which are listed above*

*The City Council may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described. The council may establish and make appointments to a Council committee (made up of two Councilmembers) with respect to any item appearing on this agenda.*

- I. **CALL TO ORDER & ROLL CALL:** Mayor Mattina called the meeting to order at 6:00 p.m., with Council Members Froio, Green, Parlet, Turner and Mayor Mattina present in the Council Chamber.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Mayor Mattina.
- III. **ACCEPTANCE OF AGENDA/ URGENCY ITEMS:** A motion was made by Council Member Parlet, seconded by Council Member Turner, and passed 5-0-0-0 to accept agenda as posted.
- IV. **CONSENT AGENDA:**
- The following Consent Agenda items are expected to be routine and noncontroversial. They will be acted upon by the Council at one time without any discussion. Any Council Member may request that any item be removed from the Consent Agenda for discussion under the regular Agenda. Removed items will be considered following the Consent Calendar portion of this agenda.*
- A. Ordinances: Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per *Government Code* Section 36934.
- B. Minutes: Approve minutes of the City Council regular meeting of March 1, 2022.
- C. AB 361: Adopt a resolution authorizing continued remote teleconference meetings of the Lakeport City Council and its legislative bodies pursuant to *Government Code* section 54953(e).
- D. Application 2022-011: Approve event application 2022-011, with staff recommendations, for the 2022 Children's Festival.
- E. Ordinance Introduction: Approve the Military Use Policy and City Ordinance, as drafted, and set this matter for Public Hearing at the April 5, 2022 Lakeport City Council Meeting.
- F. Out of State Travel Request: Authorize Out-of-State Travel for Utilities Superintendent Paul Harris, Water Operations Supervisor Forrest Stogner and Wastewater Facilities Supervisor Steven Grossner to attend the California Rural Water Association's (CRWA) Annual Expo.
- Vote on the Consent Agenda: A motion was made by Council Member Turner, seconded by Council Member Parlet, and passed 5-0-0-0 to approve the Consent Agenda as amended to add the start time to the minutes of March 1.
- V. **PUBLIC PRESENTATIONS/REQUESTS:**
- A. Public Input: There was no input offered from the public.
- B. Presentation: Nancy Ruzicka presented an update on the All Children Thrive (ACT) Youth Governance Council, stating that the group had been recruiting new members.

**VI. PUBLIC HEARINGS:**

**A. Skating Ordinance:**

The staff report was presented by Administrative Services Director Buendia.

Mayor Mattina opened the public hearing at 6:21 p.m.

Nancy Ruzicka spoke on behalf of the All Children Thrive (ACT) Youth Governance Council. The group would like to see the addition of bike lanes down Main Street; discussed safety concerns about the use of roads for skating and would like to see skating open in the parklands.

Mayor Mattina closed the public hearing at 6:32 p.m.

A motion was made by Council Member Turner, seconded by Council Member Parlet, and passed 5-0-0 to adopt an ordinance adding chapter 12.30 and amending chapters 9.08 and 10.08 of the Lakeport Municipal Code related to skating and skateboarding in any skate park, parklands, and the downtown district as amended.

**B. Objective Design Standards:  
Accessory Dwelling Units:**

The staff report was presented by Community Development Director Byers. Brent Gibbons and Jim Harnish of Minteir Harnesh, consultants on the project, gave a power point presentation and were available for questions.

Mayor Mattina opened the public hearing at 7:36 p.m. No testimony was offered from the public.

Community Development Director Byers asked for a continuance of the public hearing to give staff time to fix some of the language in the ordinance.

A motion was made by Council Member Turner, seconded by Council Member Froio, and passed 4-1-0-0, with Council member Green opposed, to continue the public hearing to the next regular meeting.

**VII. COUNCIL BUSINESS:**

**A. Community Development Director**

**1. Housing Element Annual Report:**

The staff report was presented by Community Development Director Byers to receive and file the Housing Element Annual Report.

**B. Assistant City Manager**

**1. 2<sup>nd</sup> Quarter Financial Report:**

The staff report was presented by Finance Director Walker to receive and file the 2<sup>nd</sup> Quarter Financial Update.

**C. Utilities Superintendent**

**1. Contract Award:**

The staff report was presented by Utilities Superintendent Harris.

A motion was made by Council Member Green, seconded by Council Member Parlet, and passed 5-0-0 to authorize the City Manager to sign a purchase order for the procurement of a 40lb/day ozone generator from Oxidation Technologies.

2. Contract Award: The staff report was presented by Utilities Superintendent Harris.

A motion was made by Council Member Green, seconded by Council Member Froio, and passed 5-0-0 to authorize the City Manager to sign a PSA with DUDEK to conduct a Sewer Capacity Study of our wastewater treatment plant in the amount of \$65,970.00.

**VIII. CITY COUNCIL COMMUNICATIONS:**

A. Travel, Calendar, and  
Miscellaneous Reports, if any:

Council Member Froio offered no report.

Council Member Parlet spoke about the disconnect between State legislators and local leaders regarding bad legislation and local control.

Mayor Mattina announced that Congressman Thompson will be here next week.

Mayor Pro Tem Turner reported she is glad to be meeting in person again.

Council Member Green reported that he has joined the board of the Yacht Club. He also spoke about a potential project to upgrade the boat ramps in the County.

Administrative Services Director Buendia will be attending the CIRA executive meeting on Thursday. We are anticipating a big hit on Cyber coverage.

City Attorney Ruderman offered no report.

City Manager Ingram advised that LAFCo would be taking up the South Lakeport Annexation project at their meeting on Wednesday. He also reminded the Council that the goals workshop would be held on Monday.

Community Development Director Byers will be attending the League of California Cities Planners Institute with two Planning Commissioners.

Finance Director Walker introduced Reece Cutter who is volunteering his time to assist with Audio Video equipment at Council meetings.

Police Chief Rasmussen reported that the LPD donated surplus ballistic helmets and body armor to Ukraine. He also advised that LPD seized a half ounce brick of suspected fentanyl - enough to potentially kill more than the population of our city.

Public Works Superintendent Ladd offered no report.

Utilities Superintendent Harris announced an open house at the water plant on April 13, 2022.

**IX. ADJOURNMENT:**

Mayor Mattina adjourned the meeting at 8:21 p.m.

  
Stacey Mattina, Mayor

Attest:

  
Kelly Buendia, City Clerk